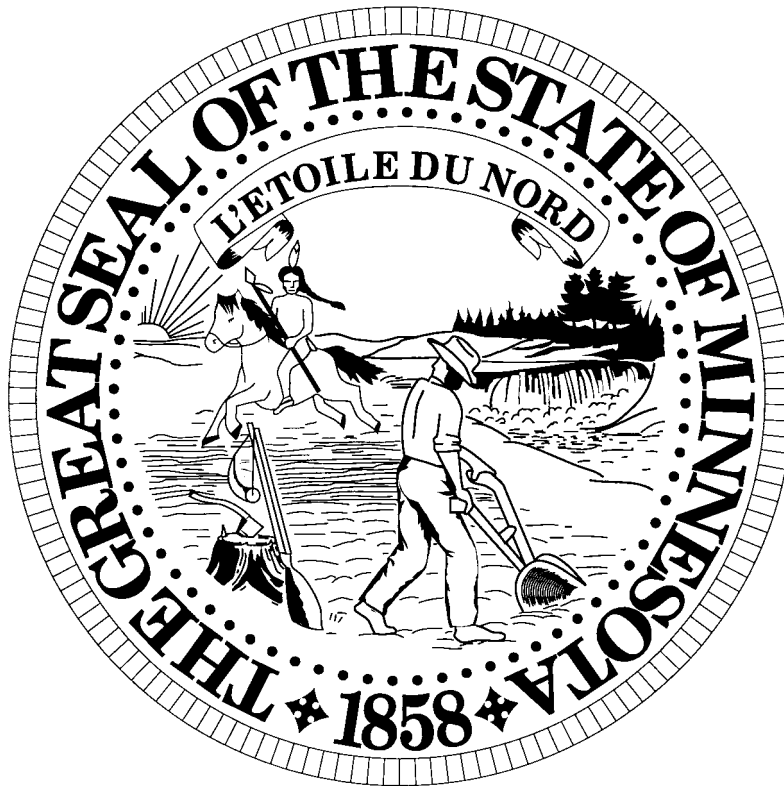


State of Minnesota

State Register

Rules and Official Notices Edition



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Department of Administration – Communications Media Division

Monday 28 April 2003
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Pages 1599-1622

State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- proposed, adopted, exempt, expedited emergency and withdrawn rules
- executive orders of the governor
- appointments
- proclamations and commendations
- commissioners' orders
- revenue notices
- official notices
- state grants and loans
- contracts for professional, technical and consulting services
- non-state public bids, contracts and grants
- certificates of assumed name, registration of insignia and marks

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Vol. 27 Issue Number	PUBLISH DATE	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts	Deadline for Both Adopted and Proposed RULES
#44	Monday 28 April	Noon Tuesday 22 April	Noon Wednesday 16 April
#45	Monday 5 May	Noon Tuesday 29 April	Noon Wednesday 23 April
#46	Monday 12 May	Noon Tuesday 6 May	Noon Wednesday 30 April
#47	Monday 19 May	Noon Tuesday 13 May	Noon Wednesday 7 May

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Website: http://www.access.gpo.gov/su_docs/aces/aces140.html

Minnesota State Court System

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Minnesota Judicial Center, Room 135, 25 Constitution Ave., St. Paul, MN 55155
Website: www.courts.state.mn.us

Minnesota Rules: Amendments & Additions

Monday 28 April 2003, Volume 27, Issues # 41-44 1602

Adopted Rules

Revenue Department

Certificate of real estate value 1603

Expedited Emergency Rules

Natural Resources Department

Adopted expedited emergency game and fish rules:
2003 Bear Season 1603

Executive Orders

Office of the Governor

Emergency Executive Order #03-06: Providing for assistance
to the Minnesota Interagency Fire Center..... 1604

Revenue Notices

Department of Revenue

Revenue Notice #03-02: Property Tax - Sustainable Forest
Incentive Act - Violation of a condition of enrollment..... 1605

Official Notices

Comprehensive Health Association

Meeting of the Ad Hoc Negotiations Committee for Disease
Management on Wednesday 7 May 2003 1606
Meeting of the Enrollee Appeal Committee on
Friday 2 May 2003 1606
Meeting of the RFI Review Committee on
Wednesday 30 April 2003 1606

Natural Resources Department

Notice of waters identified and designated as infested waters 1606

Public Employees Retirement Association

Meetings of the Board of Trustees during May 2003 1612

State Rehabilitation Council

Meeting of the State Rehabilitation Council on May 28, 2003 1612

State Contracts

Administration Department

Division of State Building Construction "revised" notice of
request for proposals for specification writing services 1613

Colleges and Universities, Minnesota State (MnSCU)

Sealed bids sought for football/soccer stadium and student
recreation center, St. Cloud State University 1613

Commerce Department

Proposals sought for financial examinations of insurance
companies 1614

Corrections Department

Request for proposals for non-compensated services faith
based pre-release program at Minnesota Correctional
Facility-Lino Lakes 1614

Education Department

Request for information and applications for paraprofessional
assessment tools..... 1615

Employee Relations Department

Request for proposals for statewide employment
investigation services 1616

Health Department

Notice of patient access to health records notice of rights 1616
Requirements to provide notice to patients and copy of notice..... 1616

Historical Society

Request for bids for FY 04 direct mail program processing 1618

Housing Finance Agency

Request for proposals for administrators for the home-ownership
education, counseling and training fund (HECAT) 1618

Human Services Department

Proposals sought for services of registered nurse practitioner..... 1618

Labor and Industry Department

Request for proposals for medical consultant 1619

Transportation Department

Notice of potential availability of contracting opportunities
for a variety of highway related technical activities 1619
Notice concerning Professional/Technical contract
opportunities 1620

Non-State Contracts & Grants

Metropolitan Council

Invitation for bids for the procurement of gravity sewer
and maintenance structure cleaning services 1620
Invitation for bids for the procurement of wastewater
screenings washing and compaction equipment 1620
Request for proposals for lease of Woodbury Theater..... 1621

University of Minnesota

Bid Information Service (BIS) available for all potential
vendors..... 1621

Commodity, Service and Construction Contracts are published
Tuesday and Friday in a bulletin, the **Solicitation Announcements**.
Award results are available from the Materials Management Helpline
(651) 296-2600. **Website:** www.mmd.admin.state.mn.us

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Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1999 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

Volume 27, Issues # 41-44

Chiropractic Examiners Board

2500.6000 (adopted)	1557
2500.6050 (adopted)	1557

Natural Resources Department

6110.1100; .1200; .1400; .1500; .1900 (adopted)	1537
6110.1300 (repealed)	1537
6232.3055 (adopted expedited emergency)	1603

Peace Officer Standards and Training Board

6700.0300; .1000 (proposed)	1556
-----------------------------------	------

Pollution Control Agency

7005.0100; 7007.0150; .0300; .0500; .1115; .1120; .1125; .1130; .1300; 7008.0050; .0100; .0200; .0300; .2000; .2100; .2200; .2250; .4000; .4100; 7011.0850; .0865; .0870 (adopted)	1579
7011.0850 s. 2, 3, 4, 5, and 7011.0860 (repealed)	1580

Public Safety Department

7410.0100; .0400; .0410; .1810 (proposed)	1575
7410.1800 (proposed repealer)	1578
7515.0100; .0200; .0210; .0220; .0300; .0310; .0320; .0410; .0420 .0430; .0440; .0450; .0460; .0470; .5000; .0520; .0550; .0560; .0570; .0580; .0590; .0600; .0620; .0630; .0640; .0650; .0720; .0760; .0780; .0800; .0810; .0820; .0840; .0850; .0900; .0920; .0940; .0950; .0960; .1030; .1040; .1050; .1060; .1070; .1090; .1100; .1120; .1200; .1210; .1220; .1300; .1310; .1330; .1340; .1360; .1400; .1410; .1450 (adopted)	1580
7515.0100 s. 3, 6, 8, 9, 12, 15; .0210 s. 1a; .0310 s. 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 13, 14, 15, 16, 17, 19; .0320 s. 3; .0430 s. 4; .0710 s. 3; .0760 s. 6; .0900 s. 2; .0930; .1020; .1210 s. 1; .1300 s. 1, 2; .1310 s. 2, 5; .1320; .1350; .1420 (repealed)	1580

Revenue Department

8110.0100; .0200; .0250; .0300; .0500 (adopted)	1603
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Adopted Rules

A rule becomes effective after the requirements of *Minnesota Statutes* §§ 14.05-14.28 have been met and five working days after the rule is published in the *State Register*, unless a later date is required by statutes or specified in the rule.

If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed.

If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

Expedited and Emergency Rules

Provisions for the Commissioner of Natural Resources to adopt emergency expedited Game and Fish Rules are specified in *Minnesota Statutes* §§ 84.027. The commissioner may adopt emergency expedited rules when conditions exist that do not allow the Commissioner to comply with requirements for emergency rules. The Commissioner must submit the rule to the attorney general for review and must publish a notice of adoption that includes a copy of the rule and emergency conditions. Emergency expedited rules are effective upon publication in the *State Register*, and may be effective up to seven days before publication under certain emergency conditions. Emergency expedited rules are effective for the period stated or up to 18 months.

Department of Revenue

Adopted Permanent Rules Relating to Certificate of Real Estate Value

The rules proposed and published at *State Register*, Volume 27, Number 30, pages 1156-1160, January 21, 2003 (27 SR 1156), are adopted with the following modifications:

8110.0100 GENERAL INFORMATION REQUIRED

In order to be accepted for filing a certificate of real estate value must contain the following data:

E. A statement signed by the buyer that the information provided on the certificate is correct and complete under penalty of the law. "Buyer" for the purpose of this rule means the individual or one of the individuals who will get title to the property. If a partnership will get title to the property, the buyer is a partner. If a corporation will get title, the buyer is an officer.

For any ~~other~~ entity, "buyer" may also include a natural person who is an agent of the buyer and who has knowledge of the transaction.

Expedited Emergency Rules

Provisions exist for the Commissioners of some state agencies to adopt emergency expedited rules when conditions exist that do not allow the Commissioner to comply with the requirements for emergency rules. The Commissioner must submit the rule to the attorney general for review and must publish a notice of adoption that includes a copy of the rule and the emergency conditions. Emergency expedited rules are effective upon publication in the *State Register*, and may be effective up to seven days before publication under certain emergency conditions. Emergency expedited rules are effective for the period stated or up to 18 months. Specific *Minnesota Statutes* citations accompanying these emergency expedited rules detail the agency's rulemaking authority.

Department of Natural Resources

Adopted Expedited Emergency Game and Fish Rules: 2003 Bear Season

NOTICE IS HEREBY GIVEN that the above entitled rule has been adopted through the process prescribed by *Minnesota Statutes*, section 84.027, subdivision 13 (b). The statutory authority for the contents of the rule is *Minnesota Statutes*, sections 97B.405 and 97B.411.

Dated: April 21, 2003

Gene Merriam
Commissioner of Natural Resources

6232.3055 BEAR LICENSE QUOTAS.

The number of available licenses for quota areas for the 2003 bear hunting season is 20,110 and is divided as follows:

- A. Bear Quota Area 12: 700;
- B. Bear Quota Area 13: 1,100;
- C. Bear Quota Area 22: 250;
- D. Bear Quota Area 24: 1,500;
- E. Bear Quota Area 25: 2,400;

Executive Orders

F. Bear Quota Area 26: 1,500;

G. Bear Quota Area 31: 2,660;

H. Bear Quota Area 41: 500;

I. Bear Quota Area 44: 2,500;

J. Bear Quota Area 45: 2,000;

K. Bear Quota Area 51: 5,000.

EFFECTIVE PERIOD: Minnesota Rules, part 6232.3055, is effective through December 31, 2003.

Executive Orders

The governor has the authority to issue written statements of orders, called Executive Orders, as well as Emergency Executive Orders. The governor's authority is specified in the *Constitution of the State of Minnesota*, Article V, and in *Minnesota Statutes* 4.035. Emergency Executive Orders, for protection from an imminent threat to health and safety, become effective immediately, are filed with the secretary of state, and published in the *State Register* as soon as possible after they are issued. Other Executive Orders become effective 15 days after publication in the *State Register* and filing with the secretary of state. Unless otherwise specified, an executive order expires 90 days after the date the governor who issued the order vacates office.

Office of the Governor

EMERGENCY EXECUTIVE ORDER #03-06: Providing for Assistance to the Minnesota Interagency Fire Center

I, **TIM PAWLENTY, GOVERNOR OF THE STATE OF MINNESOTA**, by virtue of the authority vested in me by the Constitution and the applicable statutes, do hereby issue this Executive Order:

WHEREAS, due to dry conditions and strong winds, a wildfire in the Appleton, Minnesota, area has spread into terrain not accessible by ground-based firefighting equipment; and

WHEREAS, the fire danger rating remains extreme throughout much of Minnesota; and

WHEREAS, Swift County does not have adequate local resources for fighting this fire; and

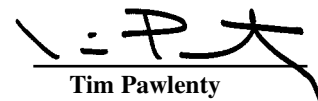
WHEREAS, the Minnesota Interagency Fire Center has requested fire suppression assets from the Minnesota National Guard;

NOW, THEREFORE, I hereby order that:

1. The Adjutant General of Minnesota order to state active duty on or about April 13, 2003, in the service of the State, such personnel and equipment of the military forces of the State as required and for such period of time as necessary to assist and support wildfire suppression in West Central Minnesota.
2. The Adjutant General is authorized to purchase, lease or contract goods or services necessary to accomplish the mission.
3. The cost of subsistence, transportation, fuel, pay and allowances of said individuals shall be defrayed from the general fund of the State, as provided for in *Minnesota Statutes* 2002, Sections 192.49, subd. 1; 192.52 and 192.54.

Pursuant to *Minnesota Statutes* 2002, Section 4.035, Subd. 2, this Order is effective immediately and shall remain in effect until such date as elements of the military forces of the State are no longer required.

IN TESTIMONY WHEREOF, I have set my hand this 14th day of April, 2003.


Tim Pawlenty
Governor

Filed According to Law:


Mary Kiffmeyer
Secretary of State

Revenue Notices

The Department of Revenue began issuing revenue notices in July of 1991. Revenue notices are statements of policy made by the department that provide interpretation, detail, or supplementary information concerning a particular statute, rule, or departmental practice. The authority to issue revenue notices is found in *Minnesota Statutes* § 270.0604

Department of Revenue

REVENUE NOTICE #03-02: Property Tax - Sustainable Forest Incentive Act - Violation of a Condition of Enrollment

Background

Minnesota Statutes, section 290C.03 provides that property may be enrolled in the Sustainable Forest Incentive Program (The Program) if all of the conditions for enrollment are met. *Minnesota Statutes*, section 290C.11(a) provides that if the Commissioner of Revenue determines that land enrolled in The Program is in violation of the conditions for enrollment as specified in *Minnesota Statutes*, section 290C.03, the commissioner shall notify the claimant of his or her intent to remove all enrolled land from The Program. Upon notification, the claimant has 60 days to administratively appeal the determination. If the commissioner denies the appeal the claimant may appeal to tax court.

Issue

One of the conditions of enrollment is that the Timber Harvesting and Forest Management Guidelines adopted by the Minnesota Forest Resources Council (The Guidelines) must be used in conjunction with any timber harvesting or forest management activities. The statute does not indicate what activities or omissions constitute a violation of The Guidelines.

This Revenue Notice provides guidance in determining what constitutes a violation of The Guidelines. This Revenue Notice does not deal with any of the other conditions of enrollment. Even if the claimant's activities do not constitute a violation of The Guidelines, there may still be violations of the other conditions of enrollment, which would lead to the land being removed from The Program. One example of this is if there are delinquent property taxes on the property.

Department of Revenue Position

If deviations from The Guidelines:

1. are of an accidental or inadvertent character;
2. the claimant has made a good faith effort to follow The Guidelines;
3. the claimant has made efforts to correct any damage, if possible; and
4. the claimant has taken measures to avoid future violations,

the commissioner may determine that a violation of The Guidelines has not occurred. Where development activities have occurred in violation of the covenant required under *Minnesota Statutes*, section 290C.04, the commissioner is not required to take into account any actions in mitigation.

In determining whether land enrolled in The Program is in violation of The Guidelines the commissioner shall take into consideration:

1. The cause of the violation.
2. The extent of the violation (area of damage).
3. Whether the claimant has substantially complied with the Forest Management Plan (The Plan).
4. Whether the claimant has substantially complied with The Guidelines in timber harvest and forest management activities.
5. Whether the claimant took measures to avoid the violation.
6. If the claimant has violated one or more of The Guidelines concerning harvest practices, whether the claimant has attempted to mitigate the violation.
7. Whether the claimant has taken measures to avoid future violations.
8. Whether there has been a pattern of violations by the claimant related to any land enrolled in The Program.

Examples

For purposes of this notice the term "claimant" includes all persons and entities bound by the covenant and all employees, contractors and agents of the claimant.

Example 1

The claimant locates a skid trail in such a way as to avoid a large part of a wetland, and during creation of the trail it becomes clear that a small, unforeseen portion of the wetland is impacted. The claimant stops construction as soon as it encounters the problem and reroutes the trail in order to minimize or avoid damage to the wetland.

Department of Revenue

This set of circumstances would not give rise to a violation even though there has been some damage to a wetland because the claimant clearly intended to avoid the damage and changed its course of action once it noticed the problem.

Example 2

The claimant conducts a harvest during the summer in a low area knowing that the area is likely to be negatively impacted. During operations the equipment causes rutting. The claimant continues operations despite the conditions and only moves trails to avoid equipment getting stuck.

Under these circumstances the commissioner could find a violation because the claimant knew that there could be a negative impact and when the damage occurred did nothing to minimize it.

Raymond R. Krause
Assistant Commissioner

Official Notices

Pursuant to Minnesota Statutes § 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the State Register at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking. The State Register also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Minnesota Comprehensive Health Association

Notice of Meeting of the Ad Hoc Negotiations Committee for Disease Management

NOTICE IS HEREBY GIVEN that a meeting of the Minnesota Comprehensive Health Association's (MCHA) Ad Hoc Negotiations Committee for Disease Management will be held at 10:00 a.m. on Wednesday, May 7, 2003, at the MCHA office, 5775 Wayzata Blvd., Suite 910, St. Louis Park, MN.

Minnesota Comprehensive Health Association

Notice of Meeting of the Enrollment Appeal Committee

NOTICE IS HEREBY GIVEN that a meeting of the Minnesota Comprehensive Health Association's (MCHA), Enrollee Appeal Committee will be held at 10:00 a.m. on Friday, May 2, 2003, at the MCHA executive office located at 5775 Wayzata Blvd., Suite 910, St. Louis Park, MN.

This meeting may be closed to the public, if so requested by the appellant(s), pursuant to *Minnesota Statutes*, 62E. 10, subd. 4.

For additional information, please call Lynn Gruber at (952) 593-9609

Minnesota Comprehensive Health Association

Notice of Meeting of Request for Information (RFI) Review Committee

NOTICE IS HEREBY GIVEN that a meeting of the Minnesota Comprehensive Health Association's (MCHA) RFI Review Committee will be held on Wednesday, April 30, 2003, at MCHA's executive office, 5775 Wayzata Blvd., Suite 910, St. Louis Park, MN, at 2:00 p.m.

For additional information, please call Lynn Gruber at (952) 593-9609

Department of Natural Resources

Division of Ecological Services

Notice of Waters Identified and Designated as Infested Waters

NOTICE IS HEREBY GIVEN by the Minnesota Department of Natural Resources that until further notice, the following waters in the state have been identified and designated as infested waters in *Minnesota Rules*, part 6216.0350. Activities at these waters are subject to *Minnesota Rules*, parts 6216.0100 to 6216.0600, *Minnesota Statutes*, section 84D.13, and other applicable laws.

Waters designated as infested with Eurasian water milfoil.

The following water bodies are identified and designated by the commissioner as infested with Eurasian water milfoil (*Myriophyllum spicatum*).

Name	DNR Protected Waters Inventory Number
Anoka County	
Cenaiko Lake	02-0654
Centerville Lake	02-0006
Crooked Lake	02-0084
Lake George	02-0091
Otter Lake	02-0003
Unnamed lake (in Springbrook Nature Center)	02-0688
Carver County	
Lake Ann	10-0012
Auburn Lake	10-0044
Bavaria Lake	10-0019
Firemen's Lake	10-0226
Lotus Lake	10-0006
Lake Minnewashta	10-0009
Pierson Lake	10-0053
Riley Lake	10-0002
Schutz Lake	10-0018
Steiger Lake	10-0045
Stone Lake	10-0056
Lake Virginia	10-0015
Lake Waconia	10-0059
Lake Zumbra	10-0041
Chisago County	
Ellen Lake	13-0047
Green Lake	13-0041
Rush Lake	13-0069
Crow Wing County	
Bay Lake	18-0034
Ruth Lake	18-0212
Dakota County	
Crystal Lake	19-0027
Lac Lavon	19-0347
Lake Marion	19-0026
Twin Lakes	19-0028
Douglas County	
Oscar Lake	21-0257
Hennepin County	
Arrowhead Lake	27-0045
Bass Lake	27-0098
Brownie Lake	27-0038
Bryant Lake	27-0067
Bush Lake	27-0047
Lake Calhoun	27-0031
Cedar Lake	27-0039

Official Notices

Christmas Lake	27-0137
Dutch Lake	27-0181
Eagle Lake	27-0111
Fish Lake	27-0118
Forest Lake	27-0139
Gleason Lake	27-0095
Lake Harriet	27-0016
Hiawatha Lake	27-0018
Lake Independence	27-0176
Lake of the Isles	27-0040
Libbs Lake	27-0085
Little Long Lake	27-0179
Long Lake	27-0160
Medicine Lake	27-0104
Minnehaha Creek	27-0000
Lake Minnetonka	27-0133
Niccum's Pond	private
Lake Nokomis	27-0019
Parker's Lake	27-0107
Peavy Lake	27-0138
Lake Rebecca	27-0192
Rice Lake	27-0116
Round Lake	27-0071
Lake Sarah	27-0191
Schmidt Lake	27-0102
Swan Lake	27-0000
Tanager Lake	27-0141
Whaletail Lake	27-0184
Wirth Lake	27-0037

Itasca County

Ice Lake	31-0372
McKinney Lake	31-0370

Kanabec County

Knife Lake	33-0028
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Kandiyohi County

Norway	34-0251
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Meeker County

Stella Lake	47-0068
Lake Washington	47-0046

Mille Lacs County

Lake Mille Lacs, and from the mouths of each tributary to Lake Mille Lacs upstream to the first public road	48-0002 48-0000
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Olmsted County

George Lake	55-0008
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Pope County

Gilchrist Lake	61-0072
Lake Minnewaska	61-0130

Ramsey County

Bald Eagle Lake	62-0002
Lake Gervais	62-0007
Island Lake	62-0075
Keller Lake	62-0010
Phalen Lake	62-0013
Round Lake	62-0012
Silver Lake	62-0001
Spoon Creek (between Keller and Phalen lakes)	62-0000
Sucker Lake	62-0028
unnamed	62-0271
Lake Vadnais	62-0038
Lake Wabasso	62-0082
White Bear Lake	82-0167

Rice County

Cedar Lake	66-0052
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St. Louis County

Gilbert Pit Lake	69-1306
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Scott County

Lower Prior Lake	70-0026
O'Dowd Lake	70-0095
Thole Lake	70-0120

Stearns and Todd County

Sauk Lake	77-0150
unnamed wetland along the Clearwater River	73-0312

Washington County

Powers Lake	82-0092
White Bear Lake	82-0167
St. Croix River	82-0001

Wright County

Augusta Lake	86-0284
Beebe Lake	86-0023
Buffalo Lake	86-0090
Clearwater Lake	86-0252
Clearwater River (downstream of Clearwater L.)	86-0000
French	86-0273
Lake Mary	86-0156
Little Waverly Lake	86-0106
Lake Pulaski	86-0053
Rock Lake	86-0182
Sugar Lake	86-0233
Waverly Lake	86-0114
Weigand Lake	86-0242

Multiple Counties

Mississippi River (downstream of St. Anthony Falls)	
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Official Notices

Waters designated as infested with round goby.

The following water bodies are identified and designated by the commissioner as infested with round goby (*Neogobius melanostomus*).

Name	DNR Protected Waters Inventory Number
Multiple Counties	
Lake Superior	16-0001
St. Louis River (downstream of the Fond du Lac dam)	

Waters designated as infested with ruffe.

The following water bodies are identified and designated by the commissioner as infested with ruffe (*Gymnocephalus cernuus*).

Name	DNR Protected Waters Inventory Number
Multiple Counties	
Lake Superior	16-0001
St. Louis River (downstream of the Fond du Lac dam)	

Waters designated as infested with spiny water flea.

The following water bodies are identified and designated by the commissioner as infested with spiny water flea (*Bythotrephes cederstroemi*).

Name	DNR Protected Waters Inventory Number
St. Louis County	
Fish Lake	69-0491
Island Lake	69-0372
Multiple Counties	
Lake Superior	16-0001
Cloquet River (from Island Lake to the St. Louis River)	
St. Louis River (downstream of the Cloquet River)	

Waters designated as infested with white perch.

The following water bodies are identified and designated by the commissioner as infested with white perch (*Morone americana*).

Name	DNR Protected Waters Inventory Number
Multiple Counties	
Lake Superior	16-0001
St. Louis River (downstream of the Fond du Lac dam)	

Waters designated as infested with zebra mussels.

The following water bodies are identified and designated by the commissioner as infested with zebra mussel (*Dreissena sp.*).

Name	DNR Protected Waters Inventory Number
Multiple Counties	
Lake Superior	16-0001
Mississippi River (downstream of St. Anthony Falls)	
St. Louis River (downstream of the Fond du Lac dam)	

Waters identified as infested with Eurasian water milfoil and are in the process of designation.

The following water bodies are identified as infested with Eurasian water milfoil (*Myriophyllum spicatum*) and are in the process of designation or redesignation by the commissioner.

Name	DNR Protected Waters Inventory Number
Anoka County	
Lake Peltier	02-0003
Carver County	
Eagle Lake	10-0121
Parley Lake	10-0042
Wasserman Lake	10-0048
Crow Wing County	
Ossawinnamakee	18-0352
Ripple River, between Bay Lake and Tame Fish Lake	18-0000
Dakota County	
Schultz Lake	19-0075
Sunset	19-0451
Hennepin County	
Galpin Lake	27-0144
Mitchell Lake	27-0070
unnamed wetland	27-0900
Isanti County	
Green Lake	30-0136
Itasca County	
North Twin	31-0190
Kandiyohi County	
Green	34-0079
Le Seur	
East Jefferson Lake	40-0092
German Lake	40-0063
Meeker County	
Ripley	47-0134
Ramsey County	
Kohlmans Lake	62-0006
McCarron Lake	62-0054
Lake Owasso	62-0056
Snail Lake	62-0073
Turtle Lake	62-0061
St. Louis County	
Horseshoe Lake	69-0503
Scott County	
Upper Prior Lake	70-0072

Sherburne County

Little Elk Lake

71-0055

Washington County

Sunset Lake

82-0153

Wright County

Deer Lake

86-0107

Fish Lake

86-0183

Goose Lake

86-0108

Waters identified as infested with zebra mussels and are in the process of designation.

The following water bodies are identified as infested with zebra mussel (*Dreissena sp.*) and are in the process of designation or redesignation by the commissioner.

Name	DNR Protected Waters Inventory Number
Olmstead County Lake Zumbro	55-0400

Washington County

St. Croix River (downstream of the St. Croix Boomsite
Recreation Area, managed by Minnesota Department of
Transportation, at river mile 25.4.)

Multiple Counties

Zumbro River (downstream of Lake Zumbro)

Dated: April 28, 2003

Department of Natural Resources
Exotic Species Program
William J. Rendall
Program Coordinator

Public Employees Retirement Association

Notice of Meetings of the Board of Trustees

A Strategic Discussion/Plan Design meeting of the Board of Trustees of the Public Employees Retirement Association (PERA) will be held on Thursday, May 1, 2003, at 9:30 a.m., in the offices of the association, 60 Empire Drive, Room 117, Saint Paul, Minnesota.

A meeting of the Board of Trustees of the Public Employees Retirement Association (PERA) will be on Thursday May 8, 2003, at 9:30 a.m. in the offices of association, 60 Empire Drive, Room 117, Saint Paul, Minnesota.

The Facilities Management Committee meeting of the Boards of the Minnesota State Retirement System (MSRS), Public Employees Retirement Association (PERA), and the Teachers Retirement Association (TRA) will be held on Thursday, May 8, 2003, at 1:00 p.m., in the offices of the association, 60 Empire Drive, Room 117, Saint Paul, Minnesota.

A Finance Committee meeting of the Public Employees Retirement Association (PERA) will be held on Thursday, May 22, 2003, at 9:30 a.m. in the offices of the association, 60 Empire Drive, Room 117, Saint Paul, Minnesota.

State Rehabilitation Council

Meeting of the Council on May 28, 2003

The State Rehabilitation Council will meet on May 28, 2003 at the Radisson Hotel Roseville. Meeting time is 9:00 to 3:00. For more information on locations and dates please contact the Minnesota Department of Economic Security at: **phone** (800) 328-9095; (651) 296-5616. **TTY:** (800) 657-3973; (651) 296-3900.

Radisson Hotel Roseville
2540 Cleveland Avenue North
Roseville, MN 55113-2719
(651) 636-4567

State Contracts

Informal Solicitations: Effective March 1, 2002, informal solicitations for all contracting opportunities for professional/technical (consultant) contracts with values estimated to be over \$5,000 and under \$50,000 must be posted on the Department of Administration, Materials Management Division web page (www.mmd.admin.state.mn.us) and access P/T Contracts.

Formal Requests for Proposals: Department of Administration procedures require that formal notice of any professional/technical (consultant service) contract which has an estimated value over \$50,000 must be printed in the *State Register*. Certain quasi-state agencies and Minnesota State Colleges and Universities institutions are by law exempt from these requirements.

Department of Administration

Division of State Building Construction

"Revised" Notice of Request for Proposal (RFP) for Specification Writing Services (DSBC Project No. 02304XXD)

The State of Minnesota through its Department of Administration, Division of State Building Construction is soliciting proposals to prepare specifications for use in procuring repair, maintenance and betterment work, emergency or planned, on State Facilities. The specifications will assure quality control of the work and consistency in the solicitation of proposals for Statewide Master Contracts.

Firms or individuals interested in being considered for this work and desiring to receive a complete RFP, must submit a Letter of Interest with point of contact name, title, company, phone, fax and email address to:

Charles French, Project Manager
Division of State Building Construction
Room G-10, Administration Building
50 Sherburne Ave.
St. Paul, MN 55155
Fax: (651) 296-7650
Email: chuck.french@state.mn.us

Firms or individuals submitting proposals must meet the following minimum requirements:

1. 10 years full time experience in the preparation of CSI format Construction Specifications including Divisions 2 thru 16.
2. Attained the minimum level of Construction Documents Specifier (CSS) according to the Construction Specifications Institute.
3. Demonstrate experience preparing specifications for Unit Cost Contracts.

The Consultant will work directly with the Project Manager named above and representatives of the Materials Management Division, Department of Administration.

Letters of Interest are due on or before 4:00 p.m., ~~April 23, 2003~~ April 30, 2003.

Proposals are due on or before 4:00 p.m., ~~May 8, 2003~~ May 15, 2003.

The State of Minnesota is not obligated to complete all or any part of the RFP. All proposals become the sole property of the State of Minnesota.

Minnesota State Colleges and Universities (MnSCU)

Seeking Sealed Bids for: Football/Soccer Stadium and Student Recreation Center, St. Cloud University, St. Cloud, Minnesota 56301

They will be received by: Lisa Sparks
St. Cloud State University
Administrative Services, Room AS 122
720 4th Ave. South
St. Cloud, Minnesota 56301
(320) 255-4788

Until 2:00 p.m., Thursday May 29, 2003 at which time the bids will be opened and publicly read aloud.

Project Scope: Construction of an estimated \$11.8 million new multi-story recreation center and 4,200 seat open air stadium that includes an artificial turf football/soccer field of approximately 90,000 s.f. that will be covered by a seasonal fabric dome. The facility consists of approximately 82,00 s.f. containing locker rooms, restrooms, concessions, gym, aerobics, fitness and outdoor endeavors center.

State Contracts

A pre-bid meeting will be held at 10:00 a.m., Thursday May 8, 2003 in the Lunch Room of the Maintenance Building, St. Cloud State University. The Architect/Engineer and Owner Representatives will review the bidding procedures, Bidding Documents and other conditions with interested Bidders and answer questions.

Bid Forms, Contract Documents, Drawing and Specifications as prepared by the Project Architect/Engineer, Hagemeister & Mack Architects, Inc., are on file at the offices of:

1. the above named Project Architect/Engineer.
2. the following Builders Exchanges; Duluth, Mankato, Mid-Minnesota (Willmar), Minneapolis, Rochester, St. Cloud, St. Paul, Fargo, (North Dakota), and Sioux Falls (South Dakota)
3. Construction Market Plan Room
4. Dodge Plan Room
5. National Association of Minority Contractors of Minnesota
6. Albinson Reprographics, St. Cloud, Minnesota
7. the website of Albinson Reprographics: <http://www.albinson.com/services/planwell.html>

Only complete sets of bid forms, Drawings and Specifications **for use by general, mechanical, electrical, precast, and masonry bidders** in submitting a bid may be obtained by contacting:

Hagemeister & Mack Architects, Inc.
501 West St. Germain Street, Suite 200
St. Cloud, Minnesota 56301
(320) 251-9155

A deposit of \$250.00 is required for each set requested. Deposit is refundable upon return of the documents, in good condition, to the Architect's office within 7 days after the bid due date.

Minnesota State Colleges and Universities

Prospective Bidders requesting that Bidding Documents (complete sets only) be mailed to them may send a separate non-refundable payment (check made out to Hagemeister & Mack Architects, Inc.) for \$25.00 per set for shipping and handling (in addition to the \$250.00 deposit) to Hagemeister & Mack Architects, Inc. Such deposits and payments must be received by the Architect/Engineer prior to May 22, 2003 to ensure delivery of documents. Documents will be sent to street addresses only (P.O. Boxes not acceptable).

Persons requiring documents other than as above may purchase them. No refunds on purchased items. The bidder is solely responsible for selection of drawings and specifications sheets, and completeness of his bid. Request may be in person, in writing or by telephone. For purchase of complete sets, drawings sheets, or specification sheets, contact Albinson Reprographics, St. Cloud (320) 656-1300. Payment must be received in advance, and may be made by cash, check, credit card, or on account. Documents requested to be mailed will be sent UPS or Spee Dee Delivery.

Each bid which totals over \$15,000 must be accompanied by a bid bond or other security described here as a proposal guarantee that the bidder will enter into a contract if its bid is accepted. This security may be either a certified check, payable to the **Minnesota State Colleges and Universities**, in the sum of not less than five percent (5%) of the total base bid or a corporate surety bond for the same amount by a surety company authorized to do business in the State of Minnesota.

Department of Commerce

Proposals Sought for Financial Examinations of Insurance Companies

The Department of Commerce is seeking professionals to perform financial examinations of insurance companies domiciled in Minnesota pursuant to *Minnesota Statutes* Section, 60A.031, in accordance with the NAIC Financial Condition Examination Procedures Manual and procedures developed by the Department. For information, please contact Jaki Gardner, Assistant Commissioner, Insurance/Financial Examinations Division, 85 East 7th Place, Suite 500, St. Paul, MN 55101-2198, (651) 297-7030. Responders are required to have CFE or AFE designations. CPA designation a plus, but not required.

Department of Corrections

Notice of Request for Proposals for Non-Compensated Services Faith Based Pre-Release Program at Minnesota Correctional Facility-Lino Lakes

The Minnesota Department of Corrections (DOC) is requesting proposals for providing non-compensated services for a faith-

based pre-release program to the Minnesota Correctional Facility - Lino Lakes. The DOC is seeking a vendor who, at substantially its own expense, will provide a faith-based pre-release program with a community reintegration component. The DOC will provide housing, food, clothing, office equipment, program areas, office space, security, and other materials that are provided to the general population inmates confined at the Minnesota Correctional Facility - Lino Lakes. The vendor will provide all program personnel, including clerical, instructional, counseling, and administrative personnel, and all instructional and consumable materials required for the program.

While the vendor may utilize either secular or sectarian-based values in its program, any minimal funding provided by the DOC may be used for only those aspects of the program that are secular. No DOC funds may be used relative to the provision of any religious instruction or materials. The vendor in its proposal must describe any components of its program for which it seeks minimal funding from the DOC and how the expenditure of such funds would be solely related to secular services.

It is expected that this contract period will be for a period of 24 months effective July 1, 2003.

Potential responders interested in submitting a proposal on this project should call, write, e-mail, or fax for the full RFP, which will be sent free-of-charge to interested vendors. Proposals must be submitted to the department contact listed below. Other department and state personnel are NOT allowed to discuss the RFP with anyone, including responders, before the proposal submission deadline. Proposals must be received by the contact person listed below no later than 2:30 p.m. CDT, May 21, 2003.

Steve Hokonson, Chaplain
Department of Corrections
1450 Energy Park Drive, Suite 200
St. Paul, MN 55108-5219
Phone: (651) 717-6543
Fax: (651) 717-6104
E-mail: shokonso@ll.doc.state.mn.us

Department of Education

Learner Options

Request for Information and Applications for Paraprofessional Assessment Tools

As part of its leadership responsibility, the Minnesota Department of Education is seeking information from testing publishers which may be included on a recommended list to districts for assessments to fulfill Public Law 107-110, Section 1119 (c) :

“met a rigorous standard of quality and can demonstrate, through a formal State or local academic assessment -

“(i) knowledge of, and the ability to assist in instructing, reading, writing and mathematics; or

(ii) knowledge of, and the ability to assist in instructing, reading readiness, writing readiness, and mathematics readiness, as appropriate.”

Those who meet the criteria will propose assessments which:

- A: measure the individual's knowledge of reading, writing and mathematics at the level attained in an AA degree or two years of higher education;
- B: measure the individual's ability to assist in the instruction of reading, writing, or mathematics or reading readiness, writing readiness or mathematics readiness. Minnesota is using the attached “Core Instructional Competencies for Minnesota Paraprofessionals” as the foundation for B. (The competencies may be viewed at <http://cfl.state.mn.us/nclbinfo.html>)

Publishers interested in being included on the list of testing companies recommended to school districts in Minnesota are to submit proposals of no more than five pages that address A or B, or both A and B above.

In addition to your submission you must provide information about:

- cost
- format for test administration
- time requirements
- security
- norming process
- validity and reliability

Deadline for submitting this information is June 13, 2003.

State Contracts

Send to: Ms. Barbara Stahl
Department of Children, Families and Learning Room F6
1500 Highway 36 West
Roseville, MN 55113

Telephone Inquiries: Diane Cirksena at 651-582-8759 or
Barbara Stahl at 651-582-8702

Minnesota Department of Employee Relations

Request for Proposal for Statewide Employment Investigation Services

The Minnesota Department of Employee Relations (DOER) seeks a two-year contract with the potential of making one or more awards to qualified respondents to provide statewide employment investigations. Extensions may be considered by the state on a year-to-year basis to a total maximum contract period of five years.

Statewide Employment Investigations will be conducted at several of the executive branch agencies of the State of Minnesota. Topics of investigations will include, but not be limited to, allegations of sexual and general harassment, code of ethics, theft of State property and violations of Zero Tolerance for Violence policy.

Services under this contract will begin July 1, 2003. The estimated dollar amount for the contract is \$400,000. This proposal does not obligate the agency to award a contract or complete the contract, or to spend the estimated dollar amount. The State reserves the right to cancel the solicitation if it is considered to be in its best interests.

Prospective responders can call or email for a full paper copy of the RFP which will be sent free of charge to interested vendors. Please direct your request for an RFP or any questions to Joanie Pream at (651) 297-3478 or **email** at joanie.pream@state.mn.us.

All proposals must be received at DOER by 3:00 p.m., Friday, May 23, 2003. Three copies of the proposal must be submitted in a sealed mailing envelope or package with the vendor's name and address written on the outside. Late responses or responses filed by email or fax will not be considered.

Other personnel are not allowed to discuss the Request for Proposal with anyone, including responders or potential vendors, before the proposal submission deadline. Contact regarding this RFP with any personnel not listed above may result in disqualification.

Department of Health

Notice of Patient Access to Health Records Notice of Rights

Requirements to Provide Notice to Patients and Copy of Notice

Introduction. The Minnesota Department of Health has updated the Access to Health Records Notice of Rights document. The Notice informs patients how they may access and obtain copies of their health records. The notice informs patients how their health records may be disclosed without their consent. A copy of the Notice is published in this issue of the *State Register*. The original Notice was published at 19 *State Register* 1739. This Notice was developed and is being published as required by *Minnesota Statutes*, section 144.335, subdivision 5a.

Updated for HIPAA. This Notice has been updated to reflect changes in federal law. The Health Insurance Portability and Accountability Act of 1996 *Public Law* 104-191, gives some specific situations when a patient's health record may be disclosed without patient consent.

Healthcare Providers are Required to Post this Notice. If you are a healthcare provider, you are required by *Minnesota Statutes*, section 144.335, subdivision 5a, to provide this Notice to patients in a clear and conspicuous manner. This requirement is satisfied if this Notice is included with the notice and copy of the patient and resident bill of rights or if this Notice is displayed prominently in the provider's place of business.

Additional Copies and Questions. If you need additional copies of this Notice, you may photocopy the Notice, write to the Minnesota Department of Health at: Minnesota Department of Health, Health Policy & Systems Compliance Division, Health Information Clearinghouse, P.O. Box 64975, St. Paul, MN 55164, call the Minnesota Department of Health, Health Information Clearinghouse at (651) 282-6314, TTY users dial 711, or visit the Minnesota Department of Health website at <http://www.health.state.mn.us> and search on "access to health records".

Dated: April 28, 2003

Dianne M. Mandernach
Commissioner



ACCESS TO HEALTH RECORDS NOTICE OF RIGHTS

This notice explains the rights you have to access your health record, and when certain information in your health record can be released without your consent. This notice does not change any protections you have under the law.

YOUR RIGHT TO ACCESS AND PROTECT YOUR HEALTH RECORD

You have the following rights relating to your health record under the law:

- A health care provider, or a person who gets health records from a provider, must have your signed and dated consent to release your health record, except for specific reasons in the law.
- You can see your health record for information about any diagnosis, treatment, and prognosis.
- You can ask, in writing, for a copy or summary of your health record, which must be given to you promptly.
- You must be given a copy or a summary of your health record unless it would be detrimental to your physical or mental health, or cause you to harm another.
- You cannot be charged if you request a copy of your health record to review your current care.
- If you request a copy of your health record and it does not include your current care, you can only be charged the maximum amount set by Minnesota law for copying your record.

RELEASE OF YOUR HEALTH RECORD WITHOUT YOUR CONSENT

There are specific times that the law allows some health record information held by your provider to be released without your written consent. Some, but not all, of the reasons for release under federal law are:

- For specific public health activities
- When health information about victims of abuse, neglect, or domestic violence must be released to a government authority
- For health oversight activities
- For judicial and administrative proceedings
- For specific law enforcement purposes
- For certain organ donation purposes
- When health information about decedents is required for specific individuals to carry out their duties under the law
- For research purposes approved by a privacy board
- To stop a serious threat to health or safety
- For specialized government functions related to national security
- For workers' compensation purposes

Under Minnesota law, health record information may be released without your consent in a medical emergency, or when a court order or subpoena requires it. The following include some of the agencies, persons, or organizations that specific health record information may or must be released to for specific purposes, or after certain conditions are met:

- The Departments of Health, Human Services, Public Safety, Commerce, Employee Relations, Labor & Industry, and Education
- Insurers and employers in workers' compensation cases
- Ombudsman for Mental Health and Mental Retardation
- Health professional licensing boards/agencies
- Victims of serious threats of physical violence
- The State Fire Marshal
- Local welfare agencies
- Medical examiners or coroners
- Schools, childcare facilities, and Community Action Agencies to transfer immunization records
- Medical or scientific researchers
- Parent/legal guardian who did not consent for a minor's treatment, when failure to release health information could cause serious health problems
- Law enforcement agencies
- Insurance companies and other payors paying for an independent medical examination

If you would like additional information, or links to specific laws, visit www.health.state.mn.us and search for "access to health records" or call the



Minnesota Department of Health at (651) 282-6314.

State Contracts

Minnesota Historical Society

Request for Bids for FY 04 Direct Mail Program Processing

April 28, 2003

The Minnesota Historical Society's Development Office is seeking bids from qualified individuals and firms to assist with direct mail program processing for fiscal year 2004.

All bids must be received by Chris M. Bonnell, Contracting Officer for the Minnesota Historical Society, 345 Kellogg Boulevard West, Saint Paul, MN 55102 or his authorized agent no later than 2:00 p.m. Local Time, Tuesday, May 20, 2003. Bids must be submitted in a sealed envelope with the project name clearly written on the envelope. Late bids will not be considered.

Authorized agents for receipts of bids are the following: Mary Green-Toussaint, Contracting and Procurement Assistant or any Work Service Center staff member in the Finance and Administration Division on the 4th floor of the History Center.

Request for Bid is available by calling or writing Mary Green-Toussaint, Contracting and Procurement Assistant, Minnesota Historical Society, 345 Kellogg Boulevard West, Saint Paul, MN 55102. **telephone** is (651) 297-7007 (mary.green-toussaint@mnhs.org).

Complete specifications and details concerning submission requirements are included in the Request for Bid.

Minnesota Housing Finance Agency

Notice of Request for Proposals for Administrators for the Homeownership Education, Counseling and Training Fund (HECAT)

The Minnesota Housing Finance Agency (MHFA) announces that it is accepting Requests for Proposals for an anticipated limited funds availability under the Homeownership Education, Counseling and Training Fund (HECAT) for pre- and post-purchase homebuyer training, home equity conversion counseling, along with foreclosure prevention assistance and financial counseling. The purpose of this RFP is to provide financial support to eligible non-profit organizations to deliver a variety of homebuyer education, counseling and training services to Minnesotans.

Proposals are hereby solicited from community-based nonprofit organizations as defined in *Minnesota Statutes* 1992, section 462A.03, subdivision 22.

The original application and all attachments plus four (4) copies of the application and all attachments must be **received by** the MHFA on or before 4:00 p.m., Thursday, June 5th, 2003. Faxed, emailed, or late applications will **NOT** be accepted. All proposals will be evaluated in accordance with documented threshold requirements and strategic selection priorities.

Interested applicants should obtain a proposal packet that contains specific information and instructions for proposal submission from the Minnesota Housing Finance Agency web site at www.mhfa.state.mn.us or by contacting the Minnesota Housing Finance Agency, 400 Sibley Street, Suite 300, St. Paul, Minnesota 55101-1998, Attention: Carrie Haverkamp, or by calling (651) 296-8215 or 1-800-710-8871. The TDD number is (800) 297-2361. Proposal packets will be available on the web site in a PDF format on approximately May 1st, 2003.

Department of Human Services

Minnesota Extended Treatment Options and Minnesota Sex Offender Program Proposals Sought for Services of Registered Nurse Practitioner

Minnesota Extended Treatment Options and Sex Offender Program are seeking the services of a Registered Nurse Practitioner from July 1, 2003 to June 30, 2004. These services are to provide assessment and treatment for clients' medical conditions to ensure optimal level of health is maintained. The nurse will provide services approximately 16 hours a week.

Questions or request for a copy of the RFP can be addressed to:

Shirley Davis
Minnesota Extended Treatment Options
1235 Highway 293
Cambridge, MN 55008
Phone: (763) 689-7322

Written responses and proposal must be received by 4:30 p.m. on May 19, 2003.

Department of Labor and Industry

Request for Proposals for Medical Consultant

The Minnesota Department of Labor and Industry is requesting proposals from eligible physicians to serve as medical consultant to the Department, including consultation with the Workers' Compensation Division, the Research and Statistics Unit, the Investigative Services Unit, Occupational Safety and Health Administration, the Workers' Compensation Advisory Council, the Medical Services Review Board and the Rehabilitation Review Panel.

The successful candidate will assist the Department in developing, implementing and evaluating programs to oversee the effective delivery of workers' compensation rehabilitation and medical services, the regulation of services currently provided and the development and monitoring of treatment guidelines and standards. Qualifications for the service include: current active practice of medicine, preferably with an active practice in the area of occupational injuries and illnesses; recognized standing in the professional community and with relevant professional association; and experience in working with government agencies. The candidate must have familiarity with the State workers' compensation rehabilitation and medical programs.

It is anticipated that a contract will be written for one year; July 1, 2003 through June 30, 2004, with annual option to review for a maximum of four additional years.

The deadline for proposals, which must include current resume or curriculum vitae, is 4:00 p.m. on May 19, 2003.

For a copy of the complete Request for Proposal please contact Theresa Van Hoomissen, Director of Research and Statistics, Minnesota Department of Labor and Industry, (651) 284-5594.

Any questions regarding this Request for Proposal must also be directed to Dr. Van Hoomissen. Other personnel are not allowed to discuss this Request for Proposal with anyone, including respondents, until the proposal submittal deadline. In compliance with *Minnesota Statutes*, Section 16B.167, the availability of this contracting opportunity is being offered to state employees. We will evaluate the responses of any state employee along with other responses to this Request for Proposal.

Department of Transportation

Engineering Services Division

Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (the "Consultant Pre-Qualification Program")

This document is available in alternative formats for persons with disabilities by calling Robin Valento at (651) 284-3622 for persons who are hearing or speech impaired by calling the Minnesota Relay Service at (800) 627-3529.

Mn/DOT, working in conjunction with the Consultant Reform Committee, the Minnesota Consulting Engineers Council, and the Department of Administration, has developed the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT anticipates that most consultant contracts for highway related technical activities will be awarded using this method, however, Mn/DOT also reserves the right to use RFP or other selection processes for particular projects. Nothing in this solicitation requires Mn/DOT to complete or use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting application from consultants in the following service areas: preliminary design, highway design, bridge inspection and environmental studies. Technical and administrative qualification requirements are located on the web site indicated below. In the future, Mn/DOT will be requesting applications for additional highway related consulting services as those services become available. Following advertisement of a particular category of services, applications will be accepted on a continual basis.

All expenses incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program Information, application requirements and application forms are available on Mn/DOT's web site at <http://www.dot.state.mn.us/consult>

Send completed application material to:

Robin Valento
Pre-Qualification Administrator
Minnesota Department of Transportation
Consultant Services
395 John Ireland Boulevard, Seventh Floor, Mail Stop 680
St. Paul, MN 55155

NOTE: Due Date: APPLICATION MATERIAL WILL BE ACCEPTED ON A CONTINUAL BASIS.

State Contracts

Department of Transportation

Engineering Services Division

Notice Concerning Professional/Technical Contract Opportunities

NOTICE TO ALL: The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: www.dot.state.mn.us/consult.

New public notices may be added to the website on a daily basis and be available for the time period indicated within the public notice.

Non-State Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Metropolitan Council

Notice for Bids (IFB) for the Procurement of Gravity Sewer and Maintenance Structure Cleaning Services

Reference Number 02P117

The Metropolitan Council is requesting bids for the Procurement of Gravity Sewer and Maintenance Structure Cleaning Services.

<i>Issue Invitation for Bids</i>	April 28, 2003
<i>Site Visit</i>	May 13, 2003
<i>Bids Due</i>	May 21, 2003
<i>Award Contract</i>	June 2003

All firms interested in submitting bids for this contract and desiring to receive an IFB package are invited to make a written request by either e-mail, fax or mail or phone request to:

Sunny Jo Emerson
Administrative Assistant, Contracts and Procurement Unit
Metropolitan Council
230 East Fifth Street
St. Paul, MN 55101
Phone: (651) 602-1499
Fax: (651) 602-1083
E-mail: sunnyjo.emerson@metc.state.mn.us

Minnesota Statutes, Sections 473.144 and 363.073, and *Minnesota Rules*, Parts 5000.3400 to 5000.3600 will be incorporated into any contract based upon the Proposal or any modifications to it. If a contract for the project is awarded in excess of \$100,000, the requirements of *Minnesota Rules* 5000.3530 will be applicable.

Metropolitan Council

Notice of Invitation for Bids (IFB) for the Procurement of Wastewater Screenings Washing and Compaction Equipment

Reference Number 02P123

The Metropolitan Council is requesting bids for the furnishing of Wastewater Screenings Washing and Compaction Equipment for the Metro Wastewater Treatment Plant.

<i>Issue Invitation for Bids</i>	April 28, 2003
<i>Site Visit</i>	May 8, 2003
<i>Bids Due</i>	May 20, 2003
<i>Award Contract</i>	June 2003

All firms interested in submitting bids for this contract and desiring to receive an IFB package are invited to make a written request by either e-mail, fax or mail or phone request to:

Sunny Jo Emerson
Administrative Assistant, Contracts and Procurement Unit
Metropolitan Council
230 East Fifth Street
St. Paul, MN 55101
Phone: (651) 602-1499
Fax: (651) 602-1083
E-mail: sunnyjo.emerson@metc.state.mn.us

Minnesota Statutes, Sections 473.144 and 363.073, and *Minnesota Rules*, Parts 5000.3400 to 5000.3600 will be incorporated into any contract based upon the Proposal or any modifications to it. If a contract for the project is awarded in excess of \$100,000, the requirements of *Minnesota Rules* 5000.3530 will be applicable.

Metropolitan Council

Notice of Request for Proposals (RFP) for Lease of Woodbury Theater

Project Number 63017

The Metropolitan Council is requesting proposals for the lease of property located at 1470 Queens Drive, Woodbury, Minnesota. The site is a 9.4-acre parcel of land improved with a ten-screen movie theater. The property has a separate paved parking lot for 654 cars and is located adjacent to a regional shopping center.

<i>Issue Request for Proposals</i>	April 18, 2003
<i>Receive Proposals</i>	May 9, 2003
<i>Contract negotiated, executed, NTP</i>	May 15, 2003

All persons or firms interested in receiving an RFP package are invited to submit a Letter of Interest to:

Amanda Houston, Administrative Assistant, Contracts and Procurement Unit
Metropolitan Council
230 East Fifth Street
Mears Park Centre
St. Paul, MN 55101
Phone: (651) 602-1585
Fax: (651) 602-1138
E-mail: amanda.houston@metc.state.mn.us

NOTE: RFPs are not available in electronic form.

University of Minnesota

Notice of Bid Information Service (BIS) Available for All Potential Vendors

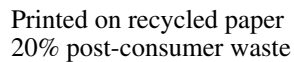
The University of Minnesota offers 24 hour/day, 7 day/week access to all Request for Bids Bids/Proposals through its web based Bid Information Services (BIS). Subscriptions to BIS are \$75/year. Visit our web site at bidinfo.umn.edu or call BIS Coordinator at (612) 625-5534.

Requests for Bids/Proposals are available to the public at no charge each business day from 8:00 a.m. to 4:30 p.m. in the Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Mpls., MN 55454.



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