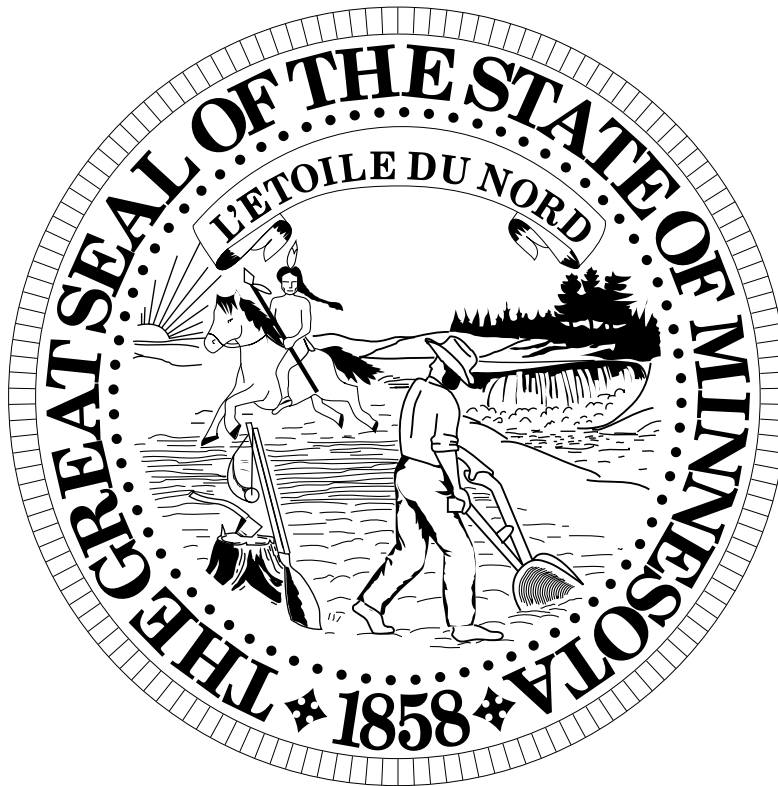


State of Minnesota

# State Register

Rules and Official Notices Edition



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# State Register

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- commissioners' orders
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Vol. 27 Issue Number	PUBLISH DATE	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts	Deadline for both Adopted and Proposed RULES
#4	Monday 22 July	Noon Tuesday 16 July	Noon Wednesday 10 July
#5	Monday 29 July	Noon Tuesday 23 July	Noon Wednesday 17 July
#6	Monday 5 August	Noon Tuesday 30 July	Noon Wednesday 24 July
#7	Monday 12 August	Noon Tuesday 6 August	Noon Wednesday 31 July

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<b>Minnesota Rules: Amendments &amp; Additions</b>		
Volume 27, Issues #1-4 .....	108	
<b>Proposed Rules</b>		
<b>Animal Health Board</b>		
Anthrax .....	109	
<b>Expedited Emergency Rules</b>		
<b>Natural Resources Department</b>		
Adopted expedited emergency game and fish rules; fall turkey hunting.....	111	
<b>Executive Orders</b>		
<b>Office of the Governor</b>		
Emergency Executive Order #02-08: Providing assistance to the Minnesota Department of Natural Resources .....	115	
<b>Official Notices</b>		
<b>Comprehensive Health Association</b>		
Contracts and Forms Committee meeting Monday 29 July 2002.....	116	
<b>Labor and Industry Department</b>		
Correction to commercial prevailing wage rates: cement masons in Aitkin, Carlton, Cook, Lake, Pine and St Louis Counties.....	116	
Correction to commercial prevailing wage rates for labor code 401 in Crow Wing County .....	116	
<b>Metropolitan Council</b>		
Public hearing on lift station/alarm telemetry upgrade facility plan on Tuesday 27 August 2002 .....	117	
<b>Pollution Control Agency</b>		
Notice of intent to approve the creation of the Lake Hendricks North Shore Sanitary District .....	117	
<b>Transportation Department</b>		
Notice of solicitation for public review and comment on draft Minnesota Transportation Plan .....	118	
<b>State Grants &amp; Loans</b>		
<b>Economic Security Department</b>		
Availability of funds for extended employment programs ....	120	
<b>Human Services Department</b>		
Request for proposals from prepaid health plans for Minnesota health care programs recipients in Olmsted County.....	120	
		Request for proposals for the provision of culturally meaningful services for adults with severe mental illness (SMI) or families in refugee communities (Hmong, Vietnamese, Laos, Cambodian, or Somali) .....
		121
		<b>State Contracts</b>
		<b>Colleges and Universities</b>
		St. Cloud Technical College requests AutoDesk software including significant service levels .....
		122
		Winona State University seeks sealed bids for furniture .....
		123
		Winona State University seeks proposals for internet bandwidth for residence halls .....
		123
		<b>Corrections Department</b>
		Request for proposals for professional actuarial assistance.....
		123
		Request for proposals for medical transcription services .....
		124
		<b>Historical Society</b>
		Request for proposals for contract prepress vendor for the <i>Northern Lights</i> curriculum project .....
		124
		Request for proposals for contract production vendor for the <i>Northern Lights</i> curriculum project .....
		125
		<b>Teachers Retirement Association</b>
		Request for information for options to administer TRA Board of Trustees election in 2003 .....
		125
		<b>Transportation Department</b>
		Availability of contract for partnership for Minnesota's Surface Transportation Security and Reliability Information System model deployment.....
		126
		Professional / technical contract opportunities .....
		126
		<b>Non-State Contracts</b>
		<b>Metropolitan Council</b>
		Invitation for bid for the procurement of liquid aluminum sulfate .....
		127
		Web hosting and maintenance services, request for proposals .....
		127
		<b>Metro Transit</b>
		Sealed bids solicited for renovations to transit stores.....
		128
		<b>University of Minnesota</b>
		Asbestos abatement for Bede Hall Building demolition and renovation project, Crookston, Minnesota.....
		128
		Bid Information Service (BIS) available for all potential vendors .....
		129

Commodity, Service, and Construction contracts are published Tuesday and Friday in a bulletin, the *Solicitation Announcements*. Award results are available from the Materials Management Helpline (651) 296-2600. **Website:** [www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us)

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# Minnesota Rules: Amendments and Additions

## NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1999 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

## Volume 27, Issues # 1-4

### Agriculture Department

1570.0200; .0500; .0600; .0700; .0800 (proposed)..... 5

### Animal Health Board

1705.0010; .0020; .0030; .0040; .0045; .0050 (proposed)..... 109

### Natural Resources Department

6100.1950 (adopted exempt)..... 27

6236.0300; .0700; .0810 (adopted expedited emergency)..... 111

6236.0300 s. 6; 0810 (repealed expedited emergency)..... 111

6262.0200; 6266.0700 (proposed)..... 87

### Public Safety Department

7410.0400; .0410; .1810 (adopted exempt) ..... 49

7410.1800 (repealed exempt)..... 49

7515.0100; .0200; .0210; .0220; .0300; .0310; .0320; .0410; .0420

.0430; .0440; .0450; .0460; .0470; .5000; .0520; .0550; .0560;

.0570; .0580; .0590; .0600; .0620; .0630; .0640; .0650; .0720;

.0760; .0780; .0800; .0810; .0820; .0840; .0850; .0900; .0920;

.0940; .0950; .0960; .1030; .1040; .1050; .1060; .1070; .1090;

.1100; .1120; .1200; .1210; .1220; .1300; .1310; .1330; .1340;

.1360; .1400; .1410; 1450 (proposed)..... 8

7515.0100 s. 3, 6, 8, 9, 12, 15; .0210 s. 1a; .0310 s. 1, 2, 3, 4, 5,

6, 7, 8, 9, 10, 13, 14, 15, 16, 17, 19; .0320 s. 3; .0430 s. 4; .0710

s. 3; .0760 s. 6; .0900 s. 2; .0930; .1020; .1210 s. 1; .1300 s.1, 2;

.1310 s. 2, 5; .1320; .1350; .1420 (proposed repealer)..... 8

# Proposed Rules

## Comments on Planned Rules or Rule Amendments

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

## Rules to be Adopted After a Hearing

After receiving comments and deciding to hold a public hearing on the rule, an agency drafts its rule. It then publishes its rules with a notice of hearing. All persons wishing to make a statement must register at the hearing. Anyone who wishes to submit written comments may do so at the hearing, or within five working days of the close of the hearing. Administrative law judges may, during the hearing, extend the period for receiving comments up to 20 calendar days. For five business days after the submission period the agency and interested persons may respond to any new information submitted during the written submission period and the record then is closed. The administrative law judge prepares a report within 30 days, stating findings of fact, conclusions and recommendations. After receiving the report, the agency decides whether to adopt, withdraw or modify the proposed rule based on consideration of the comments made during the rule hearing procedure and the report of the administrative law judge. The agency must wait five days after receiving the report before taking any action.

## Rules to be Adopted Without a Hearing

Pursuant to *Minnesota Statutes* § 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing. An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public. The agency then publishes a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

# Board of Animal Health

## Proposed Permanent Rules Relating to Anthrax

### NOTICE OF INTENT TO ADOPT RULES WITHOUT A PUBLIC HEARING

**Introduction.** The Board of Animal Health intends to adopt rules without a public hearing following the procedures set forth in the Administrative Procedure Act, *Minnesota Statutes*, sections 14.22 to 14.28, and rules of the Office of Administrative Hearings, *Minnesota Rules*, parts 1400.2300 to 1400.2310. You may submit written comments on the proposed rules and may also submit a written request that a hearing be held on the rules until August 21, 2002.

**Agency Contact Person.** Comments or questions on the rules and written requests for a public hearing on the rules must be submitted to the agency contact person. The agency contact person is: Dr. Keith Friendshuh at the Minnesota Board of Animal Health, Suite 119, 90 W. Plato Blvd., St. Paul, MN 55107, (651) 296-2942, ext. 18. **Fax:** (651) 296-7417 and **email:** [keith.friendshuh@bah.state.mn.us](mailto:keith.friendshuh@bah.state.mn.us). **TTY** users may call the Board of Animal Health at 1-800-627-3529.

**Subject of Rules and Statutory Authority.** The proposed rules are about the disposition of carcasses of animals that died from Anthrax and the handling of the rest of the herd. The statutory authority to adopt the rules is *Minnesota Statutes*, section 35.03. A copy of the proposed rules will be published in the *State Register* and attached to this notice as mailed.

**Comments.** You have until 4:30 p.m. on Wednesday, August 21, 2002, to submit written comment in support of or in opposition to the proposed rules and any part or subpart of the rules. Your comment must be in writing and received by the agency contact person by the due date. Comment is encouraged. Your comment should identify the portion of the proposed rules addressed and the reason for the comment. You are encouraged to propose any change desired. Any comments that you would like to make on the legality of the proposed rules must also be made during this comment period.

**Request for a Hearing.** In addition to submitting comments, you may also request that a hearing be held on the rules. Your request for a public hearing must be in writing and must be received by the agency contact person by 4:30 p.m. on August 21, 2002. Your written request for a public hearing must include your name and address. You must identify the portion of the proposed rules to which you object or state that you oppose the entire set of rules. Any request that does not comply with these requirements is not valid and cannot be counted by the agency when determining whether a public hearing must be held. You are also encouraged to state the reason for the request and any changes you want made to the proposed rules.

**Withdrawal of Requests.** If 25 or more persons submit a valid written request for a hearing, a public hearing will be held unless a sufficient number withdraw their requests in writing. If enough requests for hearing are withdrawn to reduce the number below

**KEY: PROPOSED RULES SECTION** — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.



## Proposed Rules

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25, the agency must give written notice of this to all persons who requested a hearing, explain the actions the agency took to effect the withdrawal, and ask for written comments on this action. If a public hearing is required, the agency will follow the procedures in *Minnesota Statutes*, sections 14.131 to 14.20.

**Alternative Format.** Upon request, this Notice can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

**Modifications.** The proposed rules may be modified as a result of public comment. The modifications must be supported by comments and information submitted to the agency, and the adopted rules may not be substantially different than these proposed rules. If the proposed rules affect you in any way, you are encouraged to participate in the rulemaking process.

**Statement of Need and Reasonableness.** A statement of need and reasonableness is now available from the agency contact person. This statement contains a summary of the justification for the proposed rules, including a description of who will be affected by the proposed rules and an estimate of the probable cost of the proposed rules. Copies of the statement may be obtained at the cost of reproduction from the agency.

**Adoption and Review of Rules.** If no hearing is required, the agency may adopt the rules after the end of the comment period. The rules and supporting documents will then be submitted to the Office of Administrative Hearings for review for legality. You may ask to be notified of the date the rules are submitted to the office. If you want to be so notified, or want to receive a copy of the adopted rules, or want to register with the agency to receive notice of future rule proceedings, submit your request to the agency contact person listed above.

Dated: 9 July 2002

Keith Friendshuh, DVM  
Assistant Executive Director

### **1705.0010 TREATMENT OF CARCASSES.**

The ~~carcasses~~ carcass of ~~cattle, sheep, swine, horses, or any other~~ a domestic animal that may have died of anthrax, ~~are is~~ not to be opened or ~~the hide removed~~ rendered, but must be ~~buried or cremated~~. ~~If animals are buried, it must be at a depth not less than six feet, and away from any watercourse.~~ If any blood or excrete comes from any ~~animal in removing to the place of burial~~ carcass, ~~such the material and the ground must be scraped up and burned, and the ground from which it was taken sprinkled with quicklime.~~

### **1705.0020 TREATMENT OF STABLE BUILDINGS.**

If any animal dies of ~~this disease~~ anthrax in any stable building, the stable building must be cleaned and disinfected, according to the manner ordered by the board or its duly authorized agent.

### **1705.0030 ~~AUTOPSY~~ NECROPSY.**

No one ~~is to make any autopsy or any incision in~~ may necropsy the carcass of any animal ~~that has died~~ suspected of dying from anthrax, unless ~~the person be a duly~~ authorized by an agent of the board.

### **1705.0040 NOTIFICATION OF BOARD.**

Any person ~~owning or having charge of any animal which the person suspects of having anthrax, or who loses any animal which the person~~ suspects an animal may have died of anthrax, ~~and all persons having or has~~ knowledge of this disease in any animal, shall immediately notify this board ~~or the board of health as defined in Minnesota Statutes, section 145A.02, subdivision 2.~~

### **1705.0045 QUARANTINE.**

A. A herd with a diagnosis of anthrax must be quarantined.

B. Quarantine must be released 30 days after the last death due to anthrax.

### **1705.0050 PRECAUTIONS TO BE OBSERVED.**

~~It is advised that the external openings of all animals dead of anthrax be at once plugged with cotton batting previously soaked in carbolic acid or formalin. Carcasses should be burned whenever practical or buried at the spot where the animal dies. Kerosene should be sprinkled on the upper side of the carcass and the hair burned off, the carcass then rolled into the grave with the unburned side uppermost. This side should then be sprinkled with the oil and fired. The dirt and litter upon which the animal has lain is then to be disinfected with formalin or carbolic acid and shoveled into the grave.~~

All animals ~~showing symptoms of the disease on the infected premises~~ should be ~~removed to some place where the method of dealing with the carcass can be carried out~~ treated according to Board of Animal Health Standard Operating Procedures for Anthrax.

# Expedited Emergency Rules

Provisions exist for the Commissioners of some state agencies to adopt emergency expedited rules when conditions exist that do not allow the Commissioner to comply with the requirements for emergency rules. The Commissioner must submit the rule to the attorney general for review and must publish a notice of adoption that includes a copy of the rule and the emergency conditions. Emergency expedited rules are effective upon publication in the *State Register*, and may be effective up to seven days before publication under certain emergency conditions. Emergency expedited rules are effective for the period stated or up to 18 months. Specific *Minnesota Statutes* citations accompanying these emergency expedited rules detail the agency's rulemaking authority.

## Department of Natural Resources

### Adopted Expedited Emergency Game and Fish Rules; Fall Turkey Hunting

**NOTICE IS HEREBY GIVEN** that the above entitled rules have been adopted through the process prescribed by *Minnesota Statutes*, section 84.027, subdivision 13 (b). The statutory authority for the contents of these rules is *Minnesota Statutes*, sections 97A.435, 97B.711, and 97B.723.

Dated: 10 July 2002

Allen Garber  
Commissioner of Natural Resources

#### **6236.0300 TURKEY HUNT DRAWING.**

Subpart 1. **License application drawings.** Drawings will be conducted by the department to determine persons who will be eligible to purchase licenses for each season. The drawings will be subject to the quotas established by the commissioner. Preference in the respective drawings is given to applicants based upon the number of times they have correctly applied for a license for that hunt but have been unsuccessful. A person selected by the drawings is eligible to purchase a license to hunt turkey. Upon issuance of a turkey license for the spring or fall season, all accumulated preference for that season is lost, except as provided in subpart 6.

[For text of subp 2, see 26 SR 82]

[For text of subps 3 to 5, see M.R.]

Subp. 6. **Undersubscribed wild turkey permit areas.** ~~A second preference drawing may be held for undersubscribed time periods. All unsuccessful applicants for the wild turkey permit area that includes the undersubscribed time period will be eligible for the second drawing.~~ In permit areas and time periods with fewer applicants than available licenses, the remaining available licenses may be issued to unsuccessful applicants for other permit areas or time periods at electronic license system (ELS) agents, by telephone, or by Internet license sales on a first-come, first-served basis. Individuals who purchase these remaining available licenses retain their accumulated preference.

#### **6236.0700 FALL TURKEY SEASON.**

[For text of subps 1 to 3, see M.R.]

Subp. 4. **Open areas.** Permit areas shall be identified in application materials and on electronically issued licenses by their three digit number. Wild turkey permit areas are open for the fall turkey season as prescribed by the commissioner. The following wild turkey permit areas are open for the 2002 fall season: 228; 236; 337; 338; 339; 341; 342; 343; 344; 345; 346; 347; 348; 349; 442; 461; 462; 464; 465; 466; and 467.

[For text of subp 5, see M.R.]

# Expedited Emergency Rules

Subp. 6. Turkey hunt quotas. Permit quotas for the 2002 fall season are as follows:

## 2002 WILD TURKEY PERMIT AREA QUOTAS (FALL)

### Time Period and Date

<u>WILD TURKEY PERMIT AREA NUMBER</u>	<u>A October 16-20, 2002</u>	<u>B October 23-27, 2002</u>
228	25	25
236	35	35
337	40	40
338	60	60
339	50	50
341	200	200
342	200	200
343	60	60
344	100	100
345	125	125
346	195	195
347	75	75
348	150	150
349	280	280
442	100	100
461	50	50
462	50	50
464	20	20
465	20	20
466	30	30
467	30	30
<b>TOTAL</b>	<b>1,895</b>	<b>1,895</b>

### 6236.0810 WILD TURKEY PERMIT AREA DESCRIPTIONS.

Wild turkey permit areas are comprised of ~~partial, single, or grouped~~ deer and bear registration blocks; with the same numbers as established in part 6232.4700, and are described as follows:

#### A. ~~Wild turkey permit areas in Zone 1:~~

- ~~(1) wild turkey permit area 152 consists of registration block 152;~~
- ~~(2) wild turkey permit area 157 consists of registration block 157;~~
- ~~(3) wild turkey permit area 158 consists of registration block 158; and~~
- ~~(4) wild turkey permit area 159 consists of registration block 159;~~

#### B. ~~Wild turkey permit areas in Zone 2:~~

- ~~(1) wild turkey permit area 221 consists of registration block 221;~~
- ~~(2) wild turkey permit area 222 consists of registration block 222;~~
- ~~(3) wild turkey permit area 223 consists of registration block 223;~~
- ~~(4) wild turkey permit area 224 consists of registration block 224;~~
- ~~(5) wild turkey permit area 225 consists of registration block 225;~~
- ~~(6) wild turkey permit area 226 consists of registration block 226;~~
- ~~(7) wild turkey permit area 227 consists of registration block 227;~~
- ~~(8) wild turkey permit area 228 consists of registration block 228;~~
- ~~(9) wild turkey permit area 235 consists of registration block 235;~~
- ~~(10) wild turkey permit area 236 consists of registration block 236;~~
- ~~(11) wild turkey permit area 244 consists of registration block 244;~~



- (12) wild turkey permit area 251 consists of registration block 251;
- (13) wild turkey permit area 286 consists of registration block 286; and
- (14) wild turkey permit area 297-298 consists of registration blocks 297 and 298;

**C. Wild turkey permit areas in Zone 3:**

- (1) wild turkey permit area 337-338 consists of registration blocks 337 and 338;
- (2) wild turkey permit area 341-342 consists of registration blocks 341 and 342;
- (3) wild turkey permit area 343-347 consists of registration blocks 343 and 347;
- (4) wild turkey permit area 344 consist of registration block 344;
- (5) wild turkey permit area 345-348 consists of registration blocks 345 and 348;
- (6) wild turkey permit area 346 consists of registration block 346; and
- (7) wild turkey permit area 349 consists of registration block 349;

**D. Wild turkey permit areas in Zone 4:**

- (1) wild turkey permit area 402 consists of registration block 402;
- (2) wild turkey permit area 405 consists of registration block 405;
- (3) wild turkey permit area 406 consists of registration block 406;
- (4) wild turkey permit area 407 consists of registration block 407;
- (5) wild turkey permit area 408 consists of registration block 408;
- (6) wild turkey permit area 409 consists of registration block 409;
- (7) wild turkey permit area 410 consists of registration block 410;
- (8) wild turkey permit area 411 consists of those portions of registration block 411 described as follows:

Beginning at the intersection of State Trunk Highway (STH) 78 and STH 210; thence along STH 210 in an easterly direction to STH 29; thence along STH 29 in a southerly direction to STH 235; thence along STH 235 in a westerly direction to County State Aid Highway (CSAH) 38; thence along CSAH 38 to the intersection of STH 78; thence along STH 78 in a northerly direction to the point of beginning;

- (9) wild turkey permit area 412 consists of registration block 412;
- (10) wild turkey permit area 413 consists of registration block 413;
- (11) wild turkey permit area 414 consists of registration block 414;
- (12) wild turkey permit area 415 consists of those portions of registration block 415 described as follows:

Beginning at the intersection of Interstate Highway 94 (I 94) and State Trunk Highway (STH) 28; thence along STH 28 in a northeasterly direction to County State Aid Highway (CSAH) 2; thence along CSAH 2 in an easterly direction to STH 238; thence along STH 238 to CSAH 26; thence along CSAH 26 to the Mississippi river; thence along the Mississippi river in a southerly direction to STH 23; thence along STH 23 to the intersection of CSAH 75; thence along CSAH 75 to the intersection of I 94; thence along I 94 in a westerly direction to the point of beginning;

- (13) wild turkey permit area 416 consists of registration block 416;
- (14) wild turkey permit area 417 consists of those portions of registration block 417 described as follows:

Beginning at the intersection of State Trunk Highway (STH) 55 and STH 4; thence along STH 4 in a southerly direction to U.S. Highway 12; thence along U.S. Highway 12 to County State Aid Highway (CSAH) 104, Swift county; thence northerly on CSAH 104 to STH 55, Douglas county; thence along STH 55 in a southeasterly direction to the point of beginning;

- (15) wild turkey permit area 418 consists of those portions of registration block 418 described as follows:

Beginning at the intersection of Interstate Highway 94 and County State Aid Highway (CSAH) 10; thence along CSAH 10 in a southerly direction to State Trunk Highway (STH) 23; thence along STH 23 to STH 55, Stearns County; thence along STH 55 to STH 15; thence along STH 15 to Interstate Highway 94; thence along Interstate Highway 94 to the point of beginning;

## Expedited Emergency Rules

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- (16) wild turkey permit area 419 consists of registration block 419;
- (17) wild turkey permit area 420 consists of registration block 420;
- (18) wild turkey permit area 421 consists of registration block 421;
- (19) wild turkey permit area 422 consists of registration block 422;
- (20) wild turkey permit area 423 consists of registration block 423;
- (21) wild turkey permit area 424 consists of registration block 424;
- (22) wild turkey permit area 425 consists of registration block 425;
- (23) wild turkey permit area 426 consists of registration block 426;
- (24) wild turkey permit area 427 consists of registration block 427;
- (25) wild turkey permit area 428 consists of registration block 428;
- (26) wild turkey permit area 429 consists of registration block 429;
- (27) wild turkey permit area 431 consists of registration block 431;
- (28) wild turkey permit area 433-446-447 consists of registration blocks 433, 446, and 447;
- (29) wild turkey permit area 435 consists of registration block 435;
- (30) wild turkey permit area 440 consists of registration block 440;
- (31) wild turkey permit area 442 consists of registration block 442;
- (32) wild turkey permit area 443 consists of registration block 443;
- (33) wild turkey permit area 448-449-451 consists of registration blocks 448, 449, and 451;
- (34) wild turkey permit area 450 consists of registration block 450;
- (35) wild turkey permit area 452 consists of registration block 452;
- (36) wild turkey permit area 453 consists of registration block 453;
- (37) wild turkey permit area 454-455-456-458 consists of registration blocks 454, 455, 456, and 458;
- (38) wild turkey permit area 457 consists of registration block 457;
- (39) wild turkey permit area 459 consists of registration block 459;
- (40) wild turkey permit area 461 consists of registration block 461;
- (41) wild turkey permit area 463 consists of registration block 463;
- (42) wild turkey permit area 464-465 consists of registration blocks 464 and 465; and
- (43) wild turkey permit area 466-467 consists of registration blocks 466 and 467; and

E. Wild turkey permit area 339-462 consists of registration blocks 339 and 462 in Zones 3 and 4.

**REPEALER.** The expedited emergency amendments to *Minnesota Rules*, parts 6236.0300, subpart 6, and 6236.0810, published in the *State Register*, volume 26, page 1112, February 19, 2002, are repealed.

**EFFECTIVE DATE.** The expedited emergency amendments to *Minnesota Rules*, parts 6236.0300 and 6236.0810 expire 18 months after adoption. The expedited emergency amendments to *Minnesota Rules*, part 6236.0700, expire December 31, 2002. After the emergency amendments expire, the permanent rules as they read prior to the amendments again take effect, except as they may be amended by permanent rule.

## Executive Orders

The governor has the authority to issue written statements of orders, called Executive Orders, as well as Emergency Executive Orders. The governor's authority is specified in the *Constitution of the State of Minnesota*, Article V, and in *Minnesota Statutes* 4.035. Emergency Executive Orders, for protection from an imminent threat to health and safety, become effective immediately, are filed with the secretary of state, and published in the *State Register* as soon as possible after they are issued. Other Executive Orders become effective 15 days after publication in the *State Register* and filing with the secretary of state. Unless otherwise specified, an executive order expires 90 days after the date the governor who issued the order vacates office.

### Office of the Governor

#### Emergency Executive Order #02-08: Providing for Assistance to the Minnesota Department of Natural Resources

I, **JESSE VENTURA, GOVERNOR OF THE STATE OF MINNESOTA**, by virtue of the authority vested in me by the Constitution and the applicable statutes, do hereby issue this Executive Order:

**WHEREAS**, strong winds have fed the growth of a wildfire in the Grand Portage State Forest in Northeastern Minnesota; and

**WHEREAS**, the fast-moving, wind-driven fire is threatening seasonal homes; and

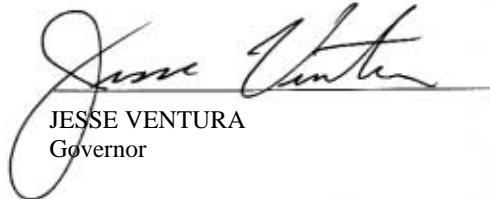
**WHEREAS**, the Minnesota Department of Natural Resources has requested fire suppression assets from the Minnesota National Guard;

**NOW, THEREFORE**, I hereby order that:

1. The Adjutant General of Minnesota order to state active duty on or about July 4, 2002, in the service of the State, such personnel and equipment of the military forces of the State as required and for such period of time as necessary to assist and support wildfire suppression throughout the State of Minnesota.
2. The Adjutant General is authorized to purchase, lease or contract goods or services necessary to accomplish the mission.
3. The cost of subsistence, transportation, fuel, pay and allowances of said individuals shall be defrayed from the general fund of the State, as provided for in *Minnesota Statutes* 2000, Sections 192.49, subd. 1; 192.51 and 192.52.

Pursuant to *Minnesota Statutes* 2000, Section 4.035, subd. 2, this Order is effective immediately and shall remain in effect until such date as elements of the military forces of the State are no longer required.

**IN TESTIMONY WHEREOF**, I have set my hand this 5th day of July, 2002.



JESSE VENTURA  
Governor

Filed According to Law:



MARY KIFFMEYER

Secretary of State

## Official Notices

Pursuant to Minnesota Statutes §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking. The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

### Minnesota Comprehensive Health Association

#### Notice of Meeting of the Contracts and Forms Committee

**NOTICE IS HEREBY GIVEN** that a meeting of the Minnesota Comprehensive Health Association's (MCHA), Contracts and Forms Committee will be held at 1:00 p.m., on Monday, July 29, 2002. The meeting will take place at the MCHA executive office located at 5775 Wayzata Blvd., Suite 910, St. Louis Park, MN.

For additional information, please call Lynn Gruber at (952) 593-9609.

### Department of Labor and Industry

#### Labor Standards

#### Notice of Correction to Commercial Prevailing Wage Rates

A correction has been made to the Commercial Prevailing Wage Rates certified 12/17/01, for **Aitkin, Carlton, Cook, Lake, Pine and St. Louis Counties, Labor Code 406, Cement Masons.**

A copy of the certification with the correction, may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road North, St. Paul, Minnesota 55155-4306, by calling (651) 284-5091, or accessing our **website** at: [www.doli.state.mn.us](http://www.doli.state.mn.us). Charges for the cost of copying and mailing are \$.65 per page. Make check or money order payable to the State of Minnesota.

Shirley I. Chase  
Commissioner

### Department of Labor and Industry

#### Labor Standards Unit

#### Notice of Correction to Commercial Prevailing Wage Rates

A **correction** has been made to the Commercial Prevailing Wage Rates certified 12/17/01, in **Crow Wing County, for Labor Code 401.**

A copy of the corrected certification may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road North, St. Paul, Minnesota 55155-4306 or by calling (651) 284-5091, or accessing our **website** at: [www.doli.state.mn.us](http://www.doli.state.mn.us). Charges for the cost of copying and mailing are \$.65 per page. Make check or money order payable to the State of Minnesota.

Shirley I. Chase  
Commissioner

## **Metropolitan Council**

### **Public Hearing on the Lift Station/Alarm Telemetry Upgrade Facility Plan**

#### **Metropolitan Council Offices**

**Mears Park Centre, Room 1A, 230 E. Fifth St., St. Paul, MN 55101**

**Tuesday, August 27, 2002, 4:00 p.m.**

Metropolitan Council will hold a public hearing on the Lift Station/Alarm and Telemetry Upgrade Facility Plan, MCEs Project 800100. The Draft Facility Plan outlines the replacement of the telemetry system within the wastewater collection system as well as control system replacement at each of the Council's wastewater lift stations. The Council proposes using a combination of UHF radio and frame relay technology to replace the existing leased line telephone system.

Metropolitan Council Environmental Services, a division of the Council, has prepared a Draft Facility Plan for the Lift Station/Alarm Telemetry Upgrade project.

Copies of the Draft Facility Plan are available for review at:

- Metropolitan Council's Data Center, 230 E. Fifth St., St. Paul
- Minneapolis Public Library, 300 Nicollet Mall, Minneapolis
- St. Paul Library – Sun Ray Branch, 2105 Wilson Ave., St. Paul

All interested persons are encouraged to attend the hearing and provide comments.

Comments, which must be received by the Council prior to September 12, 2002, may also be submitted as follows:

- Send written comments to: Tim O'Donnell at Metropolitan Council Environmental Services, 230 E. Fifth St., St. Paul, MN 55101
- Fax comments to: Tim O'Donnell at (651) 602-1003
- Record comments on: Metropolitan Council Public Comment Line at (651) 602-1500
- Email comments to: [data.center@metc.state.mn.us](mailto:data.center@metc.state.mn.us)
- Send TTY comments to (651) 291-0904

Upon request, the Council will provide reasonable accommodations to persons with disabilities. Please submit such request to Tim O'Donnell via mail or fax (see above) or by **phone** at: (651) 602-1269 before August 20, 2002.

## **Minnesota Pollution Control Agency**

### **Notice of Intent to Approve the Creation of the Lake Hendricks North Shore Sanitary District in Accordance with *Minnesota Statutes* §§ 115.18 to 115.20**

The Township of Hendricks has petitioned the Minnesota Pollution Control Agency (MPCA) to approve the creation of a sanitary district to be known as Lake Hendricks North Shore Sanitary District. The purpose of the sanitary district is to promote the public health and welfare by providing the residents within its boundaries an adequate and efficient system and means of collecting, conveying, pumping, treating and disposing of domestic sewage.

The territory of the proposed district is located within Hendricks Township, Lincoln County, Minnesota. The territory of the proposed sanitary district is legally described as:

That portion of the Southwest Quarter (SW 1/4 ) of Section 18, Township 112 North, Range 46 West and that portion of Section 13, Township 112 North, Range 47 West, lying north of and adjacent to Lake Hendricks, being west of the incorporated boundaries of the City of Hendricks; lying south of County Road 17, Lincoln County, Minnesota and lying east of the state border of the State of South Dakota.

A map displaying the boundaries of the proposed district is available at the MPCA.

The public has 30 days to submit written comments on the petition. If a person objects to the petition, that person may submit a written request for a hearing that meets the requirements of *Minnesota Rules* 7000.1800 and 7000.1900. The written comments or a

## Official Notices

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written request for a hearing must be submitted to the MPCA by 4:30 p.m. on August 20, 2002. If twenty-five (25) or more timely requests for hearing are received, the MPCA will schedule a hearing prior to making a determination on the petition.

Following the end of the comment period and, if held, the public hearing, the MPCA Commissioner will decide whether to approve the petition for creation of the district unless, as provided by *Minnesota Statutes* § 116.02, the MPCA Citizens' Board makes this decision. You have the right to submit a petition to the MPCA Commissioner requesting that the MPCA Citizens' Board make the decision on approval of the petition for creation of the Lake Hendricks North Shore Sanitary District. Your petition must be in writing and must be received by MPCA staff during the public comment period. The MPCA Citizens' Board will only make the decision on approval of the petition for creation of the sanitary district if the MPCA Commissioner grants your petition or if an MPCA Citizens' Board member makes a timely request to have the decision made by the MPCA Citizens' Board.

A copy of the petition, resolution, map of the area within the proposed sanitary district with the legal description, and other documents relevant to the petition can be requested from the MPCA. Comments, questions, and requests for a hearing regarding the creation of the sanitary district and requests for information must be submitted in writing to:

Debra Moynihan  
Regional Environmental Management Division  
Southeast Region  
Minnesota Pollution Control Agency  
18 Wood Lake Drive Southeast  
Rochester, Minnesota 55904  
**Phone:** (507) 280-3589  
**Toll-free:** 1-800-657-3864  
**TTY:** (651) 282-5332  
**Fax:** (507) 280-5513

This notice, the petition, and other documents relevant to the petition can be made available in other formats, including Braille, large print, audio tape, and other languages upon request.

Dated: 22 July 2002

Karen A. Studders  
Commissioner

## Department of Transportation Office of Investment Management

### Notice of Solicitation for Public Review and Comment on Draft Minnesota Statewide Transportation Plan (*REVISED DATES AND LOCATIONS*)

The Minnesota Department of Transportation (Mn/DOT) is offering an opportunity for public review and comment on *Moving Minnesota 2003*, the DRAFT Minnesota Statewide Transportation Plan for years 2003 to 2023. Mn/DOT has three objectives for *Moving Minnesota 2003*.

- Develop a policy framework that will achieve Mn/DOT's Strategic Directions.
- Establish performance measures for tracking Mn/DOT's progress toward achieving the policies and Strategic Directions of the organization.
- Provide implementation guidance to Mn/DOT Districts and Modal Offices and other Transportation Partners, to ensure the effective and consistent implementation of the policies and measurement of performance.

Opportunity for comment will be available two ways:

1. *Moving Minnesota 2003*, the DRAFT Minnesota Statewide Transportation Plan is available on request. Comments must be received by **4:30 p.m. on October 4th, 2002**. Comments are encouraged and should identify the portion of *Moving Minnesota 2003* addressed, reason for comment, and any change proposed. To receive a copy of the Minnesota Statewide Transportation Plan, please contact:



Mitch Webster  
Minnesota Department of Transportation  
Office of Investment Management  
Mail Stop 440  
395 John Ireland Boulevard  
St. Paul, MN 55155  
**Phone:** (651) 296-2201  
**Fax:** (651) 296-3019  
**Email:** [mitch.webster@dot.state.mn.us](mailto:mitch.webster@dot.state.mn.us)

2. The Public is invited to attend any one of a series of Transportation Forums that Mn/DOT will be holding throughout the state. Each forum will offer the opportunity to comment on the DRAFT plan. Forum dates and locations are as follows:

- **August 13, 2002, 1:00-3:00pm**  
Bigwood Event Center, Fergus Falls, MN, I-94 & 210 W at Exit 54.  
Contact-Pamela McLeod (218) 847-1568
- **August 15, 2002, 1:00-3:00pm**  
Super 8 Motel, Highway 212 West, Granite Falls, MN  
Contact-Sandy East (320) 214-3773
- **August 22, 2002, 1:00-3:00pm**  
Holiday Inn South, 1630 South Broadway, Rochester, MN  
Contact-Brian Jergenson (507) 285-7364
- **August 26, 2002, 1:00-3:00pm**  
Kelly Inn Sunwood Plaza, Hwy. 23 and 4th Avenue, St. Cloud, MN  
Contact-Cathy Clark (218) 828-2464
- **August 29, 2002, 1:00-3:00pm (NEW DATE AND LOCATION)**  
Mn/DOT District One Headquarters, 1123 Mesaba Av., Duluth, MN  
Contact-Maureen Talarico (218) 723-4960
- **September 4, 2002, 1:00-4:30pm**  
Shoreview Community Center-4600 N. Victoria St., Shoreview, MN  
Contact-Kevin Gutknecht (651) 582-1365
- **September 17, 2002, 2:00-4:00pm (NEW DATE)**  
Blue Earth County Library, 100 East Main Street, Mankato, MN  
Contact-Rebecca Arndt (507) 389-6883
- **September 24, 2002, 1:30-3:30pm (NEW DATE)**  
McIntosh Community Center-115 Broadway Avenue. N.W., McIntosh, MN  
Contact-Karen Bedeau (218) 755-4086

## State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

### Department of Economic Security Rehabilitation Services

#### Notice of Availability of Funds for Extended Employment Programs

Information on Extended Employment Program funding for State Fiscal Year 2003 is available for *current* Extended Employment providers. The authority for the Extended Employment Program is described in *Minnesota Statutes* 268A.03(a) and 268A.15 and in *Minnesota Rule* 3300.2005 to 3300.2055 effective July 1, 1998. The Extended Employment Program includes the Center-Based, Community, and Supported Employment sub-programs that provide ongoing employment support services to workers with severe disabilities. In State Fiscal Year 2003, \$11,510,000 in Extended Employment Program funding will be available.

Current Extended Employment Program providers must be certified by Rehabilitation Services of the Department of Economic Security in accordance with *Minnesota Rule* 3300.2010 for State Fiscal Year 2003. Individual eligibility for persons who may be served in Extended Employment is defined in *Minnesota Rule* 3300.2015. Extended Employment Standards for program planning and service delivery are set forth in *Minnesota Rule* 3300.2025. The Extended Employment funding system is described in *Minnesota Rule* 3300.2035. Provisions for new and expanded programs are defined in *Minnesota Rule* 3300.2030. Funding for new and expanded programs is contingent upon the availability of funds. All current Extended Employment Program providers must apply for funding if they wish to provide program services in State Fiscal Year 2003.

These sections of the *Minnesota Rules* that describe the Extended Employment Program can be found on the Internet at: <http://www.revisor.leg.state.mn.us/arule/3300/>

Persons or parties who wish to obtain information on Extended Employment Program funding in State Fiscal Year 2003 may contact:

Abigail Neuman  
Rehabilitation Services - Extended Employment  
Minnesota Department of Economic Security  
390 North Robert Street - 1st Floor  
St. Paul, MN 55101  
**Phone:** (651) 296-9157  
**Fax:** (651) 297-5159

### Department of Human Services Health Care Purchasing and Service Delivery

#### Notice of Request for Proposals from Prepaid Health Plans for Minnesota Health Care Programs Recipients in Olmsted County

The Minnesota Department of Human Services (DHS) is seeking proposals from prepaid health plans to provide health care services to persons in Olmsted County who are covered by Medical Assistance (MA), General Assistance Medical Care (GAMC), or MinnesotaCare. The covered populations include all persons enrolled in MinnesotaCare, and people in the MA eligibility groups of Temporary Assistance to Needy Families (TANF), TANF related, needy children, aged, and GAMC. The education/enrollment process will occur in December 2002 and January 2003. The estimated number of eligible enrollees is:

**Olmsted County:**

MA:	6,115
GA:	622
MinnesotaCare:	<u>2,346</u>
<b>Total:</b>	<b>9,083</b>

Prepaid health plans qualified to respond to this RFP must be able to provide all MA/GAMC/MinnesotaCare covered services, and must be able to accept financial risk. Capitation rates have been set by DHS in consultation with an independent actuary. Contracts will be awarded based on: (1) network capacity, and geographic accessibility of service delivery sites; (2) ability to comply with service delivery standards appropriate to the demographic characteristics of the population to be enrolled; (3) financial and risk capability; and (4) ability to meet quality assurance, complaint, appeal, and reporting requirements. The Commissioner reserves the right to reject any proposal.

Proposal requirements for prospective respondents currently contracting with DHS for Minnesota health Care Programs enrollment in our counties include network information applicable to Olmsted Counties, and assurances and exhibits addressing specific county issues and concerns. Prospective respondents who have no current contracts with DHS for Minnesota health Care Programs are required to submit additional information pertaining to network capabilities, administration and reporting capabilities.

Request for Proposals will be available July 22, 2002. Interested parties may receive a copy of the Request for Proposal by contacting:

Pam Olson, Development Manager  
Purchasing and Service Delivery Division  
Minnesota Department of Human Services  
444 Lafayette Road  
St. Paul, Minnesota, 55155-3854  
**Phone:** (651) 282-6129  
**Fax:** (651) 297-3230  
**Email:** [Pam.R.Olson@state.mn.us](mailto:Pam.R.Olson@state.mn.us)

Prospective respondents with questions regarding this RFP may call, write or email: Pam Olson at the above address. Ms. Olson is the only person at the Department of Human Services who is authorized to answer questions regarding this document. All responses to this RFP are due to the Department of Human Services by **4:30 p.m. September 13, 2002.**

## Department of Human Services

### Mental Health Division

#### **Request for Proposal (RFP) for the Provision of Culturally Meaningful Services for Adults with Severe Mental Illness (SMI) or Families in Refugee Communities (Hmong, Vietnamese, Laos, Cambodian, or Somali)**

The Mental Health Division of the Minnesota Department of Human Services is soliciting proposals for a grant for culturally meaningful services for adults with Severe Mental Illness (SMI) or families in refugee communities (Hmong, Vietnamese, Laos, Cambodian, or Somali).

The Department of Human Services has designated a maximum of \$240,000.00 per year for a total of three years. The time period for this project is from October 1, 2002 through June 30, 2005. The funds will be equally divided between the Southeast Asian and the Somali communities, with a maximum of \$120,000.00 per year going to each community.

A copy of the complete RFP, which will be sent free of charge to interested vendors, is available by contacting:

Sharon Walp  
Adult Mental Health, Minnesota Department of Human Services  
444 Lafayette Road North  
St. Paul, MN 55155-3828  
**Phone:** (651) 582-1818  
**Fax:** (651) 582-1831  
**Email:** [sharon.walp@state.mn.us](mailto:sharon.walp@state.mn.us)

## State Grants & Loans

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Sharon Walp is the only person designated to answer questions regarding this RFP.

Proposals submitted in response to this RFP must be received at the address above. All applicants must provide one original proposal and five (5) copies of the proposal **no later than 3:00 p.m., Tuesday, August 6, 2002. Late proposals will not be considered.** Faxed or emailed proposals will **not** be considered.

This request does not obligate the State to complete this project. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

### State Contracts

**Informal Solicitations:** Effective March 1, 2002, informal solicitations for all contracting opportunities for professional/technical (consultant) contracts with values estimated to be over \$5,000 and under \$50,000 must be posted on the Department of Administration, Materials Management Division web page ([www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us)) and access P/T Contracts.

**Formal Requests for Proposals:** Department of Administration procedures require that formal notice of any professional/technical (consultant service) contract which has an estimated value over \$50,000 must be printed in the *State Register*. Certain quasi-state agencies and Minnesota State Colleges and Universities institutions are by law exempt from these requirements.

## Colleges and Universities

### St. Cloud Technical College

#### Request for Proposals (RFP) for AutoDesk Software Including Significant Service Levels

##### RFP# 010602

The St. Cloud Technical College is seeking proposals for lease of notebook computers including significant service levels.

A copy of the complete RFP, which will be sent free of charge to interested vendors, may be obtained by contacting:

Jeff John  
Purchasing Agent  
St. Cloud Technical College  
1540 Northway Drive  
St. Cloud, MN 56303  
**Phone:** (320) 654-5512  
**Fax:** (320) 654-5027  
**Email:** [jaj@cloud.tec.mn.us](mailto:jaj@cloud.tec.mn.us)

The Request for proposal may also be downloaded off of the St. Cloud Technical College's **website** by visiting: [www.sctc.edu/rfp](http://www.sctc.edu/rfp) beginning July 15, 2002 until July 29, 2002.

Jeff John and Bruce Peterson are the only persons designated to answer questions regarding this RFP.

Proposals submitted in response to this RFP must be received at the address above. All applicants must provide one original and (5) five copies of the proposal. The final date for submitting proposals is **July 31, 2002 by 3:00 p.m., Central Daylight Time. Late Proposals will not be considered. Faxed or emailed proposals will not be considered.**

This request does not obligate the State of Minnesota to complete this report. The State of Minnesota reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Colleges and Universities, Minnesota State (MnSCU)

### Winona State University

#### Request for Sealed Bids for Furniture

**NOTICE IS HEREBY GIVEN** that Winona State University will receive sealed bids for furniture for the Student Activity Center.

Bid specifications will be available July 22, 2002 from the Winona State University Purchasing Department, P.O. Box 5838, 205 Somsen Hall, Winona, MN 55987 or by calling (507) 457-5067 or (507) 457-5419.

Sealed bids must be received by Sandra Schmitt at P.O. Box 5838, or at 175 W. Mark St., Somsen 205G, Business Office, Winona State University, Winona, MN 55987 **by 2:00 p.m., August 5, 2002.**

Winona State University reserves the right to reject any or all bids and to waive any irregularities or informalities in bids received.

## Colleges and Universities, Minnesota State (MnSCU)

### Winona State University

#### Request for Proposals for Internet Bandwidth for Residence Halls

**NOTICE IS HEREBY GIVEN** that Winona State University will receive requests for proposals for Internet Bandwidth for our Resident Halls. Proposed solution to facilitate connectivity to remote locations in southeastern Minnesota and select non campus locations.

Proposals specifications will be available July 22, 2002 from the Winona State University Purchasing Department, P.O. Box 5838, 205 Somsen Hall, Winona, MN 55987 or by calling (507) 457-5067 or (507) 457-5419.

Sealed proposals must be received by Sandra Schmidt at P.O. Box 5838, or at 175 W. Mark St., Somsen 205G, Business Office, Winona State University, Winona, MN 55987 **by 2:00 p.m., August 5, 2002.**

Winona State University reserves the right to reject any or all proposals and to waive any irregularities or informalities in proposals received.

## Department of Corrections

### Actuarial Consulting Services

#### Request for Proposals (RFP) for Professional Actuarial Assistance

The Minnesota Department of Corrections (DOC) is soliciting proposals from qualified vendors to provide DOC with actuarial assistance in: 1) providing an estimate of future offender health care contract costs based on 2 years of actual experience; 2) analyzing the cost portion of the RFP responses from health care vendors; 3) assisting with negotiations with the selected health care vendor; and 4) providing advice to the DOC. The length of the potential contract is two years. These services must comply with all specifications stated in the RFP. All responses to this RFP must be submitted no later than **4:00 p.m. CDT on August 16, 2002.** A complete statement of the State's requirements (full RFP) and other terms and conditions governing this RFP may be obtained free of charge by contacting:

## State Contracts

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Patricia Larson, Administrative Manager  
Health Services Unit  
Minnesota Department of Corrections  
1450 Energy Park Drive  
Suite 200  
St. Paul, MN 55108  
**Phone:** (651) 603-6767  
**Fax:** (651) 523-7139  
**Email:** [plarsen@co.doc.state.mn.us](mailto:plarsen@co.doc.state.mn.us)

Other state personnel are not allowed to discuss this RFP.

## Department of Corrections

### Notice of Request for Proposals (RFP) for Medical Transcription Services

The Minnesota Department of Corrections (DOC) is requesting proposals from qualified businesses to provide skilled medical transcription services to eight Minnesota Correctional Facilities: Faribault; Lino Lakes; Shakopee; Moose Lake; St. Cloud; Stillwater; Oak Park Heights; and Rush City.

The services must be provided off-site and returned to the correctional facilities via dedicated telephone lines to printers housed in the correctional facilities. The vendor must be able to accurately transcribe: physician-dictated progress notes; histories and physicals; treatment records; referral letters; summaries and physician orders.

The vendor must provide transcribed reports suitable for filing in the permanent medical record within a 24-hour turn-around time frame. The vendor will provide and maintain, at no cost to the State, all equipment necessary to provide finished, transcribed hardcopies at each facility location. Examples include, but may not be limited to, computers and printers, as well as ink cartridges for the printers.

The time period for the contract is estimated to be September 1, 2002 through June 30, 2004. Potential responders interested in submitting a proposal may obtain a copy by contacting the Minnesota Department of Corrections, Health Services Unit, 1450 Energy Park Drive, Suite 200, St. Paul, Minnesota 55108-5219; **phone:** (651) 603-0011. DOC and State personnel are NOT allowed to discuss the Request for Proposal with anyone, including responders, before the proposed submission deadline. Proposals must be received by the DOC Health Services Unit at the address listed above no later than **2:30 p.m., CDT, August, 2002.**

## Minnesota Historical Society

### Request for Proposals for Contract Prepress Vendor for the *Northern Lights* Curriculum Project

The Minnesota Historical Society seeks proposals from qualified Prepress Vendors for its middle school Minnesota history textbook (SE), *Northern Lights*, and the corresponding Annotated Teacher's Edition (ATE). The Printer will work with representatives from both the Minnesota Historical Society in St. Paul, Minnesota, Publisher's Resource Group, Inc., (PRG) in Austin, Texas, and a printer yet to be determined. The printer and prepress jobs are being posted simultaneously; vendors may propose on the projects together or separately.

The Request for Proposal is available by calling or writing Mary Green-Toussaint, Contracting and Procurement Assistant, Minnesota Historical Society, 345 Kellogg Boulevard West, St. Paul, MN 55102. **Phone:** (651) 297-7007, **email:** [mary.green-toussaint@mhhs.org](mailto:mary.green-toussaint@mhhs.org)

All proposals must be received by Chris M. Bonnell, Contracting Officer, or an authorized agent, at the Minnesota Historical Society, 345 Kellogg Boulevard West, St. Paul, MN 55102 by the closing time for receipt of proposals, which is **Monday, August 12, 2002, at 2:00 p.m. Late proposals will not be considered.**

Authorized agents for receipt of proposals are the following: Mary Green-Toussaint, Contracting and Procurement Assistant or any Work Service Center staff member in the Finance and Administration Division on the 4th floor of the History Center.

Dated: 22 July 2002



## Minnesota Historical Society

### Request for Proposals for Contract Production Vendor for the *Northern Lights* Curriculum Project

The Minnesota Historical Society seeks proposals from qualified Printers for its middle school history textbook (SE), *Northern Lights*, and the corresponding Annotated Teacher's Edition (ATE). The Printer will work with representatives from both the Minnesota Historical Society in St. Paul, Minnesota, and Publisher's Resource Group, Inc., (PRG) in Austin, Texas. Bidders may bid on between one and four of the components listed: (1) SE text printing and binding, (2) ATE text printing and binding, (3) SE cover printing, and (4) ATE cover printing.

The Request for Proposal is available by calling or writing Mary Green-Toussaint, Contracting and Procurement Assistant, Minnesota Historical Society, 345 Kellogg Boulevard West, St. Paul, MN 55102. **Phone:** (651) 297-7007, **email:** [mary.green-toussaint@mnhs.org](mailto:mary.green-toussaint@mnhs.org)

All proposals must be received by Chris M. Bonnell, Contracting Officer, or an authorized agent, at the Minnesota Historical Society, 345 Kellogg Boulevard West, St. Paul, MN 55012, by the closing time for receipt for proposals, which is **Monday, August 12, 2002, at 2:00 p.m. Late proposals will not be considered.**

Authorized agents for receipt of proposals are the following: Mary Green-Toussaint, Contracting and Procurement Assistant or any Work Service Center staff member in the Finance and Administration Division on the 4th floor of the History Center.

Dated: 22 July 2002

## Teachers Retirement Association

### Request for Information (RFI) for Options to Administer TRA Board of Trustees Election in 2003

The Teachers Retirement Association (TRA) is seeking information from vendors and other interested parties regarding various options to administer the election of two active TRA members to serve on the Board of Trustees effective July 1, 2003.

The TRA Board of Trustees includes four active members elected to four-year terms by the members of the Association that are actively teaching. The Board also has one retiree representative elected by retired TRA members. The terms of two active members expire on June 30, 2003. The three remaining elected board member terms expire on June 30, 2005. TRA's active membership totals approximately 71,000 members. TRA's group of retired members numbers about 35,000.

The current election process involves manual counting of paper ballots, largely performed by TRA employees. TRA management is researching various outsourcing options that could possibly include technological improvements that would enhance the efficiency and perceived independence of the vote process. In addition, we believe improvements could be made to provide more convenient options for members to vote in this election.

Vendors or other parties interested in providing information or scheduling demonstrations may contact John Wicklund, Asst. Executive Director, via **email:** [john.wicklund@state.mn.us](mailto:john.wicklund@state.mn.us), or by **phone:** (651) 296-8051 or Carol Sellner, Administrative Assistant, via **email:** [carol.sellner@state.mn.us](mailto:carol.sellner@state.mn.us), or by **phone:** (651) 296-2797. Vendors are not required to respond to the RFI in order to respond to the anticipated RFP later in 2002. Vendors will be responsible for all costs and expenses incurred in responding to this RFI.

Vendors may not rely upon any representations or comments made during the RFI process - a contract award may only be made under a subsequent purchasing process.

The State reserves the right to proceed in whatever manner it perceives to be in its best interest, and may cancel this RFI at any time and/or choose not to issue a RFP or purchase any services or solutions from outside resources.

## State Contracts

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### Department of Transportation

#### Notice of Availability of Contract for Partnership for Minnesota's Surface Transportation Security and Reliability Information System Model Deployment

The Minnesota Department of Transportation is requesting partnership proposals for the purpose of :

1. Establishing a partnership to support the development of a United States Department of Transportation/Federal Highway Administration (USDOT/FHWA) Application for Surface Transportation Security and Reliability Information System Model Deployment, and;
2. Contingent upon project award by the USDOT/FHWA, support Mn/DOT in the development, design, deployment, integration, operation and maintenance of the model deployment components associated with enhancing the security and reliability of the surface transportation systems through the widespread availability of real-time information.

Work is proposed to start after August 16, 2002.

A Request for Proposals for Partners will be available by mail from this office through August 9, 2002. **A written request (by direct mail or fax) is required to receive the Request for Proposal for Partners.** Name of Requester, Company Name, Mailing Address, Phone Number and Email Address is required in the written request for the Request for Proposal for Partners.

The Request for Proposal for Partners can be obtained from:

Susan Sheehan, Contract Administrator  
Office of Traffic Engineering and Intelligent Transportation Systems  
395 John Ireland Boulevard, Mailstop 725  
St. Paul, Minnesota 55155  
**Fax:** (651) 215-0406

Proposals submitted in response to the Request for Proposals for Partners in this advertisement must be received at the address above no later than 3:00 pm (central time) on Monday, August 12, 2002. **Late proposals will not be considered. No time extensions will be granted.**

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

### Department of Transportation

#### Program Support Group

#### Notice Concerning Professional/Technical Contract Opportunities

**NOTICE TO ALL:** The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult)

New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

## Non-State Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact the editor for further details.

### Metropolitan Council

#### Notice of Invitation for Bids (IFB) for the Procurement of Liquid Aluminum Sulfate

##### Reference Number 02P0

The Metropolitan Council is requesting bids for the Furnishing and Delivery of Liquid Aluminum Sulfate for the St. Croix Valley Wastewater Treatment Plant.

***Issue Invitation for Bids***  
***Bids Due***  
***Award Contract***

**July 22, 2002**  
**August 8, 2002**  
**August 2002**

All firms interested in submitting bids for this contract and desiring to receive an IFB package are invited to make a written request either by email, fax or mail or phone request to:

Sunny Jo Emerson  
Administrative Assistant, Contracts and Procurement Unit  
Metropolitan Council  
230 East Fifth Street  
St. Paul, MN 55101  
**Phone:** (651) 602-1499  
**Fax:** (651) 602-1083  
**Email:** [sunnyjo.emerson@metc.state.mn.us](mailto:sunnyjo.emerson@metc.state.mn.us)

*Minnesota Statutes*, Sections 473.144 and 363.073, and *Minnesota Rules*, Parts 5000.3400 to 5000.3600 will be incorporated into any contract based upon the Proposal or any modifications to it. If a contract for the project is awarded in excess of \$100,000, the requirements of *Minnesota Rules* 5000.3530 will be applicable.

### Metropolitan Council

#### Notice of Request for Proposals (RFP) for Web Hosting and Maintenance

##### Metropolitan Council RFP / Contract Number 02P080

The Metropolitan Council is requesting proposals to provide managed server hosting for the Metropolitan Council's web site. Managed server hosting includes, at least, personnel, service, software, hardware and connectivity required to host, monitor and diagnose a web site and application environment. The site has HTML and database components. The size of the site is 6.84 Gigabytes with approximately 1,800 pages. The site is located at [www.metrocouncil.org](http://www.metrocouncil.org)

The anticipated solicitation schedule is shown below:

***Issue Request for Proposals***  
***Receive Proposals***  
***Award of Contract***

**July 15, 2002**  
**1:00 p.m., on Tuesday, August 13, 2002**  
**September 2002**

## Non-State Contracts & Grants

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All firms interested in receiving an RFP package are invited to submit an email or written request to:

Amanda Houston, Administrative Assistant  
Contracts and Procurement Unit  
Metropolitan Council Environmental Services  
Mears Park Centre  
230 East Fifth Street  
St. Paul, MN 55101  
**Phone:** (651) 602-1585  
**Fax:** (651) 602-1138  
**Email:** [amanda.houston@metc.state.mn.us](mailto:amanda.houston@metc.state.mn.us)

Note: RFPs are *not* available in electronic form.

*Minnesota Statutes*, Sections 473.144 and 363.073, and *Minnesota Rules*, Parts 5000.3400 to 5000.3600 will be incorporated into any contract based upon the Proposal or any modifications to it. If a contract for the project is awarded in excess of \$100,000, the requirements of *Minnesota Rules* 5000.3530 will be applicable.

## Metropolitan Council – Metro Transit

### Sealed Bids Solicited for Renovations to Transit Stores

The Metropolitan Council is soliciting sealed bids for Renovations to Metro Transit's Transit Stores. Bids are due at **2:00 p.m., on August 19, 2002**. Bids must be submitted in accordance with the Invitation for Bids document available from:

Metropolitan Council  
Metro Transit Purchasing Department  
515 N. Cleveland Avenue  
St. Paul, MN 55114  
**Phone:** (612) 349-5070

## University of Minnesota

### Advertisement for Bids for Asbestos Abatement in Bede Hall Building Demolition/Renovation, Crookston Campus, Crookston, Minnesota, Project No. 840-01-1545

Work performed under this contract will include the removal of asbestos-containing thermal system insulation, floor tile, ceiling tile, and the cleaning and installation of concrete in the crawlspace.

The Work shall be completed within 365 calendar days after Notice to Proceed.

Pre-bid access to the work site is limited to specific times and dates. **A MANDATORY pre-bid tour of the work site is scheduled for 10:30 a.m., July 29, 2002. Interested parties are to meet in the lounge of Bede Hall on the Crookston Campus. Contact Sean Gabor at [gabors@facm.umn.edu](mailto:gabors@facm.umn.edu), or (612) 625-7547 if you are interested in attending.**

The last day for questions is Noon, July 31, 2002. Please submit questions in writing to Denis Larson at [larsond@facm.umn.edu](mailto:larsond@facm.umn.edu)

Prime contract bidding will close at 1 PM, local time, Monday, August 5, 2002. Sealed bids will be received by the Regents of the University of Minnesota at Facilities Management Purchasing Services, 400 Donhowe Building, 319 - 15th Avenue SE, Minneapolis, Minnesota 55455, until the stated times, when they will be publicly opened and read aloud.

Bidding Documents may be examined at:

Builder's Exchanges in Minneapolis, St. Paul, Minnesota, and Grand Forks and Fargo North Dakota.  
Construction Bulletin Plan Room, New Hope, Minnesota.  
F. W. Dodge Plan Room, Minneapolis, Minnesota.

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## Non-State Contracts & Grants

Direct communications regarding this project to the Facilities Management-Hazardous Material Program Manager, Sean Gabor, **email:** [gabors@facm.umn.edu](mailto:gabors@facm.umn.edu), **phone:** (612) 625-7547.

Each prime and subcontract bid shall be accompanied by a bid security of 5% of the maximum amount of the bid in the form of a Surety Bond, certified check, cashier's check.

The successful prime contract bidder shall furnish Performance and Payment Bonds in the full amount of the contract.

The University reserves the right to reject any and all bids, accept any bid, waive informalities in bids submitted, and waive minor discrepancies in bidding procedures, as it deems to be in its best interest.

The University of Minnesota complies with Equal Employment Opportunity and Affirmative Action Policies for contractors and suppliers.

Bid result information may be obtained via fax by faxing a request to (612) 624-5796.

REGENTS OF THE UNIVERSITY OF MINNESOTA  
Denis Larson  
Facilities Management Purchasing Manager  
**Email:** [larsond@facm.umn.edu](mailto:larsond@facm.umn.edu)

## University of Minnesota

### Notice of Bid Information Service (BIS) Available for All Potential Vendors

The University of Minnesota offers 24 hour/day, 7 day/week access to all Request for Bids/Proposals through its web based Bid Information Services (BIS). Subscriptions to BIS are \$75/year. Visit our web site at [bidinfo.umn.edu](http://bidinfo.umn.edu) or call the BIS Coordinator at (612) 625-5534.

Requests for Bids/Proposals are available to the public at no charge each business day from 8:00 a.m. to 4:30 p.m. in Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Mpls., MN 55454.

### Available at Minnesota Bookstore

Order form on back page



#### Sportsman's Connection Fishing Guides

These spiral-bound books include lake depth maps and fishing information, access, fishing piers, stocking data and more.

Lake	Stock #	Price
Alexandria/Stearns Co. Area	20-79	\$19.95
Arrowhead/Boundary Waters	20-54	\$19.95
Bemidji/Grand Rapids Area	20-63	\$19.95
Brainerd/Aitkin Area	20-41	\$19.95
Duluth Area	20-58	\$16.95
Leech Lake	20-42	\$19.95
Metro West	20-52	\$19.95
Metro East	20-51	\$19.95
Ottertail Lake/Detroit Lakes Area	20-69	\$16.95
Southern Minnesota	20-64	\$19.95
St. Louis County	20-45	\$19.95
Willmar Area	20-60	\$ 9.95
NW Wisconsin South	20-70	\$19.95
NW Wisconsin North	20-71	\$19.95

Minnesota's  
Bookstore

117 University Ave. Rm 110A  
St. Paul, MN 55155

651.297.3000 ☎ 800.657.3757  
[www.minnesotasbookstore.com](http://www.minnesotasbookstore.com)

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Thank you.

