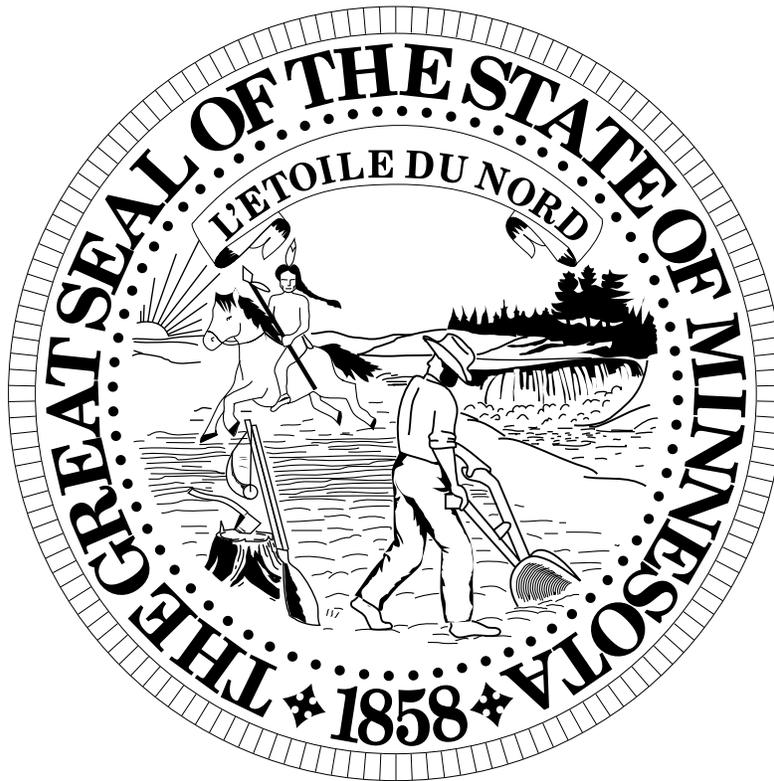


State of Minnesota

# State Register

Rules and Official Notices Edition



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# State Register

## Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- proposed, adopted, exempt, expedited emergency and withdrawn rules
- executive orders of the governor
- appointments
- proclamations and commendations
- commissioners' orders
- revenue notices
- official notices
- state grants and loans
- contracts for professional, technical and consulting services
- non-state public bids, contracts and grants
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#43	Monday 23 April	Noon Wednesday 11 April	Noon Tuesday 17 April
#44	Monday 30 April	Noon Wednesday 18 April	Noon Tuesday 24 April
#45	Monday 7 May	Noon Wednesday 25 April	Noon Tuesday 1 May
#46	Monday 14 May	Noon Wednesday 2 May	Noon Tuesday 8 May

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## Legislative Information

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State Capitol, Room 231, St. Paul, MN 55155

Website: [www.senate.leg.state.mn.us/departments/secretary/seninfo.htm](http://www.senate.leg.state.mn.us/departments/secretary/seninfo.htm)

House Information Office (651) 296-2146

State Office Building, Room 175, 100 Constitution Ave., St. Paul, MN 55155

Website: [www.house.leg.state.mn.us/hinfo/hinfo.htm](http://www.house.leg.state.mn.us/hinfo/hinfo.htm)

## Minnesota State Court System

Court Information Office (651) 296-6043 Website: [www.courts.state.mn.us](http://www.courts.state.mn.us)  
Minnesota Judicial Center, Room 135, 25 Constitution Ave., St. Paul, MN 55155

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<b>State Contracts</b>		Individual copies and subscriptions or the <i>State Register</i> and <i>Solicitation Announcements</i> are available through Minnesota's Bookstore, (651) 297-3000, or (800) 657-3757.	
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# Minnesota Rules: Amendments and Additions

## NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1999 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

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# Adopted Rules

A rule becomes effective after the requirements of *Minnesota Statutes* §§14.05-14.28 have been met and five working days after the rule is published in the *State Register*, unless a later date is required by statutes or specified in the rule.

If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed.

If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

## Exempt Rules

An exempt rule adopted under *Minnesota Statutes* §§ 14.386 or 14.388 is effective upon its publication in the *State Register*.

## Emergency Expedited Rules

Provisions for the Commissioner of Natural Resources to adopt emergency expedited Game and Fish Rules are specified in *Minnesota Statutes* §§ 84.027. The commissioner may adopt emergency expedited rules when conditions exist that do not allow the Commissioner to comply with the requirements for emergency rules. The Commissioner must submit the rule to the attorney general for review and must publish a notice of adoption that includes a copy of the rule and the emergency conditions. Emergency expedited rules are effective upon publication in the *State Register*, and may be effective up to seven days before publication under certain emergency conditions. Emergency expedited rules are effective for the period stated or up to 18 months.

## Public Utilities Commission

### Adopted Permanent Rules Relating to Competitive Local Telecommunications Providers

The rules proposed and published at *State Register*, Volume 25, Number 8, pages 546-554, August 21, 2000 (25 SR 546), are adopted with the following modifications:

#### 7811.0700 GENERAL SERVICE QUALITY REQUIREMENTS.

~~Subp. 5. Service to CLECs. A LEC providing wholesale services to a CLEC shall notify the CLEC at least two days before implementing a change in service providers to an end-user customer of the CLEC.~~

#### 7811.2210 COMPETITIVE LOCAL EXCHANGE CARRIERS (CLECs).

Subpart 1. **General scope of regulation.** Competitive local exchange carriers (CLECs) are regulated as provided in this part.

A. The commission shall exercise its regulatory authority over the local services provided by CLECs only to the extent provided for in, or necessary to implement the requirements of, all applicable statutes or this chapter. Except as provided otherwise in this part or other commission rules, the commission shall exercise its authority over a CLEC's local services only upon complaint under subpart 17 and will not require prior approval of a CLEC's tariffs or service offerings.

B. This part applies to a CLEC affiliate of an incumbent local exchange carrier (LEC) only with respect to its operations in geographic areas outside the service area of the affiliated LEC. A CLEC's local service operations inside the service area of its affiliated LEC must be regulated in the same manner as the LEC's local service operations, unless ~~specified otherwise in Minnesota Statutes, chapter 237, specifies otherwise or the commission grants a variance in the public interest.~~ For the purpose of this subpart, the definition of an "affiliated CLEC" or "affiliated LEC" follows the definition of an "affiliated company" in Minnesota Statutes, section 237.65, subdivision 1.

Subp. 16. **Mergers and acquisitions.** In accordance with *Minnesota Statutes*, section 237.74, subdivision 12, before acquiring ownership or control of any provider of local service in Minnesota, either directly or indirectly, a CLEC must demonstrate to the commission that the present or future public convenience and necessity require or will require the acquisition. ~~To make this determination, a CLEC must show that the merger is consistent with the public interest, based on such factors as the potential impact of the merger on consumers, competition, rates, and service quality.~~

#### 7812.0700 GENERAL SERVICE QUALITY REQUIREMENTS.

~~Subp. 5. Service to CLECs. A LEC providing wholesale services to a CLEC shall notify the CLEC at least two days before implementing a change in service providers to an end-user customer of the CLEC.~~

**KEY: PROPOSED RULES SECTION** — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

## Adopted Rules

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Subpart 1. **General scope of regulation.** Competitive local exchange carriers (CLECs) are regulated as provided in this part.

A. The commission shall exercise its regulatory authority over the local services provided by CLECs only to the extent provided for in, or necessary to implement the requirements of, all applicable statutes or this chapter. Except as provided otherwise in this part or other commission rules, the commission shall exercise its authority over a CLEC's local services only upon complaint under subpart 17 and will not require prior approval of a CLEC's tariffs or service offerings.

B. This part applies to a CLEC affiliate of an incumbent local exchange carrier (LEC) only with respect to its operations in geographic areas outside the service area of the affiliated LEC. A CLEC's local service operations inside the service area of its affiliated LEC must be regulated in the same manner as the LEC's local service operations, unless ~~specified otherwise in Minnesota Statutes, chapter 237, specifies otherwise or the commission grants a variance in the public interest.~~ For the purpose of this subpart, the definition of an "affiliated CLEC" or "affiliated LEC" follows the definition of an "affiliated company" in Minnesota Statutes, section 237.65, subdivision 1.

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## ERRATA

Corrections to agency errors in rules or in following the rulemaking processes, as well as incomplete notices, mislabeled rules, incorrect notices and citations will appear in this section. Whenever an error is corrected in this section, it's corresponding rule number(s) will also appear in the *State Register's* index to rulemaking activity, **Minnesota Rules: Amendments and Additions**.

## Department of Administration

### Governor's Council on Developmental Disabilities

#### Correction to Dollar Amount Published April 16 in Request for Proposal for a Grant

#### Contract Relating to a Culturally Competent Outreach and Leadership Training Program

The Governor's Council on Developmental Disabilities is pleased to announce that it is seeking proposals from culturally competent nonstate agencies or organizations to carry out an outreach and leadership training/leadership development program for parents of young children with developmental disabilities and adults with disabilities. The applicant agency or organization must have an established and credible community presence, understand the significance and effects of cultural diversity and disability, and commit to increasing the knowledge and leadership skills among families of children with developmental disabilities and adults with disabilities in the African American, Hispanic, or Native American community. Experience in leadership training, community organizing, and direct experience with racial and ethnic communities is also required.

Federal funds are available under provisions of the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (P.L. 106-402). An award of up to \$45,000 will be made for a successful proposal for an outreach and training program in each of the three minority communities. The project period is for approximately one year beginning as soon as possible after July 1, 2001.

Applicants may submit a proposal for a culturally competent outreach and leadership training program in the African American community, the Hispanic community, or the Native American community, or any combination including all three. **PLEASE NOTE: a separate proposal is required for each program.**

For further information or to request a copy of the Request for Proposal, please contact:

Mary Jo Nichols  
Governor's Council on Developmental Disabilities  
370 Centennial Office Building  
658 Cedar Street  
St. Paul, Minnesota 55155  
**Phone:** (651) 282-2899  
**TTY:** (651) 296-9962  
**Email:** [admin.dd@state.mn.us](mailto:admin.dd@state.mn.us)

The proposal is also available at [www.mddc.org](http://www.mddc.org) OR [www.mncdd.org](http://www.mncdd.org); go to "The Council" and then "News and Events."

## Official Notices

*Pursuant to Minnesota Statutes §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking. The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.*

## Department of Health

### Health Technology Advisory Committee

#### Notice of: 1) Availability of Preliminary "MMR Vaccination and its Association to Autism" Evaluation Report; and 2) Solicitation of Written Comments

The Health Technology Advisory Committee (HTAC) is charged under *Minnesota Statutes* 62J.152 with conducting evaluations of specific technologies and their specific use and application. For the purposes of evaluation, the definition of technologies in statute includes "... drugs, devices, procedures, or processes applied to human health care ... ." As part of the evaluation process, HTAC is required to submit a report to the Legislative Oversight Commission on Health Care Access and to solicit written comments on the report. Before completing its final comments and recommendations on the HTAC technology evaluation report, HTAC solicits public comment on the report.

The Health Technology Advisory Committee (HTAC) has recently completed the preliminary evaluation report, "MMR Vaccination and its Association to Autism".

Brief Summary of the Preliminary HTAC Report: MMR Vaccination and its Association to Autism.

Recently, there has been public interest in a theory that suggests the MMR vaccine, may be linked to autism. In 1998, one study reported an initial observation that linked autism and the MMR vaccine. The study from the United Kingdom consisted of 12 children with autism<sup>11</sup>.

### Conclusion

There is no scientific evidence that supports the hypothesis that the MMR vaccine, or any combination of vaccines, causes the development of autism. Both the CDC and the British Committee on Safety of Medicines found no association between the MMR vaccine and autism.

**Individuals or organizations requesting information or a copy of the report should contact HTAC. Written comments regarding the report are due within 30 days from the publication of this notice. Any written material received by HTAC**

## Official Notices

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shall be subject to the requirements of the Minnesota Data Practices Act (*Minnesota Statutes*, Section 13) and should be forwarded to:

Nancy Cusick  
Health Technology Advisory Committee  
121 East 7th Place, Suite 400  
St. Paul, MN 55101  
Phone: (651) 282-6374  
Fax: (651) 282-5628  
Website: <http://www.health.state.mn.us/htac/index.htm>

## Department of Health Health Technology Advisory Committee

### Notice of: 1) Availability of Preliminary "Intracoronary Brachytherapy" Evaluation Report; and 2) Solicitation of Written Comments

The Health Technology Advisory Committee (HTAC) is charged under *Minnesota Statutes* 62J.152 with conducting evaluations of specific technologies and their specific use and application. For the purposes of evaluation, the definition of technologies in statute includes "... drugs, devices, procedures, or processes applied to human health care ... ." As part of the evaluation process, HTAC is required to submit a report to the Legislative Oversight Commission on Health Care Access and to solicit written comments on the report. Before completing its final comments and recommendations on the HTAC technology evaluation report, HTAC solicits public comment on the report.

The Health Technology Advisory Committee (HTAC) has recently completed the preliminary evaluation report, "Intracoronary Brachytherapy".

Brief Summary of the Preliminary HTAC Report: Intracoronary Brachytherapy.

In an attempt to reduce the rate of restenosis, researchers have pursued the use of local ionizing radiation that has significantly reduced neointimal proliferation in animal models. Presumably, the theoretical benefit of radiation resides in its killing effect of rapidly dividing smooth muscle cells and the inhibition of the recruitment and proliferation of adventitial myofibroblasts. Intracoronary radiotherapy involves treating coronary stenoses with a radioactive source from within the artery. Radiation, either gamma ( $\gamma$ ) or beta ( $\beta$ ) is delivered to the affected vessel via a radioactive stent or catheter-based system.

### Conclusion

Catheter-based  $\gamma$ -brachytherapy in patients with de novo or non-stented restenotic lesions is not yet supported due absence of data from well-designed longitudinal randomized clinical studies and lack of sufficiently strong, long-term scientific data.

Catheter-based  $\beta$ -brachytherapy for the treatment of native coronary arteries to prevent restenosis in de novo lesions is an evolving technology that shows considerable promise; however, more scientific evidence needs to be published to support this technology as safe and efficacious in this patient population.

**Individuals or organizations requesting information or a copy of the report should contact HTAC. Written comments regarding the report are due within 30 days from the publication of this notice. Any written material received by HTAC shall be subject to the requirements of the Minnesota Data Practices Act (*Minnesota Statutes*, Section 13) and should be forwarded to:**

Nancy Cusick  
Health Technology Advisory Committee  
121 East 7th Place, Suite 400  
St. Paul, MN 55101  
Phone: (651) 282-6374  
Fax: (651) 282-5628  
Website: <http://www.health.state.mn.us/htac/index.htm>

## Department of Health

### Health Technology Advisory Committee

#### Notice of: 1) Availability of Preliminary "Cardiovascular Risk in Women" Evaluation Report; and 2) Solicitation of Written Comments

The Health Technology Advisory Committee (HTAC) is charged under *Minnesota Statutes* 62J.152 with conducting evaluations of specific technologies and their specific use and application. For the purposes of evaluation, the definition of technologies in statute includes "... drugs, devices, procedures, or processes applied to human health care ... ." As part of the evaluation process, HTAC is required to submit a report to the Legislative Oversight Commission on Health Care Access and to solicit written comments on the report. Before completing its final comments and recommendations on the HTAC technology evaluation report, HTAC solicits public comment on the report.

The Health Technology Advisory Committee (HTAC) has recently completed the preliminary evaluation report, "Cardiovascular Risk in Women".

Brief Summary of the Preliminary HTAC Report: Cardiovascular Risk in Women.

About 9 million American women of all ages suffer from heart disease. Each year, a half million women suffer heart attacks and about 370,000 women die of heart diseases, making coronary heart disease (CHD) is the single leading cause of death and a significant cause of morbidity among American women.

Risk factors for CHD in women are well documented. The major risk factors for cardiovascular diseases amongst women include: cigarette smoking, high blood pressure, high blood cholesterol and diabetes.

#### Conclusion

Substantial data support aggressive risk factor management in the setting of secondary prevention. Women usually see their Ob/Gyn on a regular basis. Efforts must be made for women to receive basic CVD screening, such as cholesterol, homocysteine, diabetes, and blood pressure testing.

**Individuals or organizations requesting information or a copy of the report should contact HTAC. Written comments regarding the report are due within 30 days from the publication of this notice. Any written material received by HTAC shall be subject to the requirements of the Minnesota Data Practices Act (*Minnesota Statutes*, Section 13) and should be forwarded to:**

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Fax: (651) 282-5628  
Website: <http://www.health.state.mn.us/htac/index.htm>

## Department of Health

### Health Technology Advisory Committee

#### Notice of: 1) Availability of Preliminary "Botulinum Toxin Treatment Of Neuromuscular Pain" Evaluation Report; and 2) Solicitation of Written Comments

The Health Technology Advisory Committee (HTAC) is charged under *Minnesota Statutes* 62J.152 with conducting evaluations of specific technologies and their specific use and application. For the purposes of evaluation, the definition of technologies in statute includes "... drugs, devices, procedures, or processes applied to human health care ... ." As part of the evaluation process, HTAC is required to submit a report to the Legislative Oversight Commission on Health Care Access and to solicit written comments on the report. Before completing its final comments and recommendations on the HTAC technology evaluation report, HTAC solicits public comment on the report.

## Official Notices

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The Health Technology Advisory Committee (HTAC) has recently completed the preliminary evaluation report, "Botulinum Toxin Treatment Of Neuromuscular Pain".

Brief Summary of the Preliminary HTAC Report: Botulinum Toxin Treatment Of Neuromuscular Pain.

Botulinum toxin (BTX) exerts its effect at the neuromuscular junction by inhibiting the release of acetylcholine thus causing flaccid paralysis. Botulinum toxin type A (BTX-A) causes chemical denervation by preventing synaptic transmission and effectively weakening the muscle.

BTX-A binds rapidly and with high affinity to the nerve, but its maximal paralytic effect peaks only 5 to 7 days after the injection. Very little toxin reaches the systemic circulation. Recovery occurs when new portions of the nerve, sprout and reinnervate the muscle. Recovery from BTX-A injections usually takes 6 to 9 months, and repeated treatments are often necessary to control abnormal muscle functioning. Treatment with BTX-A does not cause a return to normal muscle functioning since the underlying cause is still present. BTX-A treatment weakens specific muscles, allowing graded movements, unlike other pharmacological treatments that weaken all muscles.

### Conclusion

BTX has been found to be safe and effective for a number of clinical conditions whereas the data regarding safety and efficacy are not firmly established for other indications. Listed are those indications where sufficient data exists to support the safety and efficacy of BTX: Tension headache; Cerebrovascular accident/stroke within 1 year of onset; Dynamic contractures in cerebral palsy patients; Cervical dystonia; Blepharospasm; Torticollis; Mixed cervical dystonia; Writer's cramp with significant wrist-joint deviation; and Dysphonia.

Listed are the indications for which the data has not yet firmly established the safety and efficacy of BTX: Cerebrovascular accident/stroke after 1 year of onset; Multiple sclerosis; "Off" painful dystonia in Parkinson's disease patients; Perinatal hypoxia; Progressive supranuclear palsy; Cortical basal degeneration; Focal dystonia; Extensor hallucis longus dystonia; and Fixed contractures in cerebral palsy patients

**Individuals or organizations requesting information or a copy of the report should contact HTAC. Written comments regarding the report are due within 30 days from the publication of this notice. Any written material received by HTAC shall be subject to the requirements of the Minnesota Data Practices Act (*Minnesota Statutes, Section 13*) and should be forwarded to:**

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Phone: (651) 282-6374  
Fax: (651) 282-5628  
Website: <http://www.health.state.mn.us/htac/index.htm>

## Minnesota Comprehensive Health Association

### Notice of Meeting of the Nominating Committee

**NOTICE IS HEREBY GIVEN** that a meeting of the Minnesota Comprehensive Health Association's (MCHA), Nominating Committee will be held at 1:00 p.m., on Tuesday, April 24, 2001. The meeting will take place at the MCHA executive office located at 5775 Wayzata Blvd., Suite 910, St. Louis Park, MN.

For additional information, please call Lynn Gruber at (952) 593-9609.

## State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

## Minnesota State Colleges and Universities

### Educational Grants Unit

### Request for Proposal (RFP) for Federal Perkins III Funds in Developing Vocational Educational Services

The Minnesota State Colleges and Universities announces the issuance of a Request for Proposals for federal Perkins III funds. MnSCU is requesting proposals from correctional and/or state institutions in developing vocational education services and activities. This initiative has two primary goals: (1) To provide assistance to institutions which will assist persons through vocational education services which will upgrade the skills and increase career opportunities; and (2) To assist in the development of demonstration vocational education services and activities which could be replicated elsewhere in the State.

Funds in the amount of \$60,000 have been set-aside to further this initiative. MnSCU anticipates making two or three grant awards to interested parties. Applications are due before **4:00 p.m., on May 25, 2001**, with an anticipated disbursement date as early as July 9, 2001. To request a copy of the Request for Proposal that describes how to apply for funding, please contact:

Douglas Benson  
Minnesota State Colleges and Universities  
500 World Trade Center, 30 East Seventh Street  
St. Paul, Minnesota 55101  
**Phone:** (651) 296-6091  
**Fax:** (651) 296-3214  
**Email:** [douglas.benson@so.mnscu.edu](mailto:douglas.benson@so.mnscu.edu)

The Request for Proposals may also be accessed on the MnSCU website at [www.GrantsPlus.mnscu.edu](http://www.GrantsPlus.mnscu.edu) and click on "Grant Opportunities".

## State Contracts

Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over \$25,000 be printed in the *State Register*. These procedures also require that the following information be included in the notice: agency name and address, name of agency contact person, description of project and tasks, cost estimate and final submission date and time of completed proposal. Certain quasi-state agencies and MnSCU institutions are exempted from these provisions. In accordance with *Minnesota Rules* 1230.1910, certified Targeted Group Businesses and individuals submitting proposals as prime contractors shall receive the equivalent of a 6% preference in the evaluation of their proposal. Certified Economically Disadvantaged Businesses and individuals shall receive the equivalent of a 4% preference in the evaluation of their proposal. For information regarding certification, call the Materials Management Helpline (651) 296-2600 or [TTY (651) 282-5799.]

## Department of Children Families and Learning

### Office of Community Services

### Notice of Request for Proposal to Conduct Analysis of Child Care Provider Market Rate Survey Data in Minnesota

The Department of Children, Families and Learning is soliciting proposals from qualified parties to conduct an analysis of data collected through the Child Care Provider Market Rate Survey in Minnesota.

## State Contracts

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The Department of Children, Families and Learning has received federal funding for child care activities. The Department will award one contract to an individual or organization with expertise in conducting analysis of data collected through Child Care Provider Market Rate surveys.

The goal of this project is to conduct an analysis of the county level data gathered by the Minnesota Child Care Resource and Referral Network. The analysis will provide annual:

1. Information on the rates charged by providers;
2. Information on the absence policies of providers;
3. Summary information at the geographical level of analysis for each type of rate structure; and
4. Recommendations for improving the approach to gathering and analyzing rate survey data.

The intent of this RFP is to select a vendor to provide annual analysis, for a period of up to five years, of the Minnesota Child Care Resource and Referral data base.

The Department estimates that the costs of this analysis should not exceed \$30,000 annually, or \$150,000 over the 5 year period.

Anticipated project period is July 1, 2001 through June 30, 2006. The first contract period is anticipated to be July 1, 2001 through June 30, 2002 with continuation based upon continued funding and the state's satisfaction with the vendor's performance.

For a copy of the complete Request for Proposal, please contact:

Julie Nash  
Office of Community Services  
Department of Children, Families and Learning  
1500 Highway 36 West  
Roseville, Minnesota 55113-4567  
**Phone:** (651) 582-8562  
**Fax:** (651) 582-8496  
**Email:** *child.care@state.mn.us*

**Complete proposals are due no later than 3:00 p.m., on May 21, 2001. Late proposals will not be considered.**

In compliance with *Minnesota Statutes* 16C.07, the availability of this contracting opportunity is being offered to state employees. We will evaluate the responses of any state employee along with other responses to this Request for Proposal.

## Minnesota Colleges and Universities

### Request for Sealed Bids for Crestron Integrated Room Control Systems

**NOTICE IS HEREBY GIVEN** that Winona State University will receive sealed bids for the purchase of Crestron Integrated Room Control systems.

Bid specifications will be available April 23, 2001 from the Winona State University Purchasing Department, P.O. Box 5838, 205 Somsen Hall, Winona, MN 55987, **phone:** (507) 457-5419.

Sealed bids must be received by Sandra Schmitt at P.O. Box 5838, or 175 W. Mark St., Somsen 205G, Business Office, Winona State University, Winona, MN 55987 by **3:00 p.m., Monday, May 8, 2001.**

Winona State University reserves the right to reject any or all bids or portions thereof, or to waive any irregularities or informalities in bids received.

## Minnesota State Colleges and Universities (MnSCU)

### Request for Proposals (RFP) for WEB Acceptance of Payments

The Minnesota State Colleges and Universities (MnSCU) is requesting proposals to assist in developing the processing capability to collect payments via the World Wide Web and MnSCU developed client/server applications.

Potential responders interested in submitted a proposal should call, e-mail or fax for the full Request for Proposals (RFP) or view it at the website address below:

Chuck Morris

**Email:** *Chuck.morris@csu.mnscu.edu*

**Phone:** (320) 255-4236

**Fax:** (320) 529-1514

**Website:** *http://www.its.mnscu.edu/rfp/olp.html*

Vendor's response to this Request for Proposals (RFP) must be received at the following address no later than **1:00 p.m., on May 16, 2001:**

Minnesota State Colleges and Universities  
Information Technology Services  
1450 Energy Park Drive  
ETC Building, Room 300  
St. Paul, MN 55108

## Minnesota Historical Society

### Request for Proposals For Exterior Banner Systems on History Center Building April 23, 2001

The Minnesota Historical Society (MHS) is seeking proposals from qualified firms for system design, engineering, fabrication and installation services for large banner systems on the exterior walls of the History Center building. The banners that will be mounted to these systems will promote exhibits, programs, and the History Center. The system must, therefore, accommodate changing banners on a yearly basis.

The Request for Proposals is available by contacting Chris M. Bonnell, Contracting Officer, Minnesota Historical Society, 345 Kellogg Boulevard West, St. Paul, Minnesota 55102. **Phone:** (651) 297-5863, or **email:** *chris.bonnell@mnhs.org*

All proposals must be received by Chris M. Bonnell, Contracting Officer, or his agent, Minnesota Historical Society, 345 Kellogg Boulevard West, St. Paul, MN 55102 no later than **2:00 p.m., on Monday, May 14, 2001**. A bid opening will be held at this time. **Late proposals will not be considered.** Authorized agents for receipt of proposals are the following: Contracting/Procurement Technician or any Work Service Center staff member in the Finance and Administration Division on the 4th floor of the History Center. Proposals may not be delivered to the information desk, to the Capitol Security guard or to any location or individual other than as specified above.

## Minnesota Housing Finance Agency

### Request for Proposal for the Preparation of the State of Minnesota's Consolidated Plan

The Minnesota Housing Finance Agency (MHFA) requests proposals for the research and writing of the State's Consolidated Plan to the U.S. Department of Housing and Urban Development (HUD).

The Minnesota Housing Finance Agency (MHFA) expects to have available a Request for Proposal (RFP) for the preparation of the State's Consolidated plan on April 23, 2001.

The Consolidated Plan is a U.S. Department of Housing and Urban Development (HUD) requirement that combines the planning and application process for three HUD grants: the Community Development Block Grant (CDBG), the Emergency Shelter Grant (ESG), HOME Investment Partnerships (HOME), and Housing Opportunities for People with AIDS (HOPWA).

## State Contracts

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The services to be provided include, but are not limited to, the following:

Arrange for and conduct at least two public meetings to gather input for the Consolidated Plan.

Write the State's Citizen's Participation Plan, and Consolidated Plan. Vendor will review objective information concerning population and housing characteristics (e.g., data from the 2000 Census) as well as input from the general public and concerned assistance providers to revise the plan.

Assist the state in making any revisions that might be required by HUD staff during their review of the submitted plan, to obtain their final approval.

Copies of the complete RFP can be obtained by contacting Monte Aaker, Director of Research, **phone:** (651) 296-9952.

Proposals are to be submitted to Minnesota Housing Finance Agency, Monte Aaker, Director of Research, 400 Sibley Street, Suite 300, St. Paul, Minnesota 55101-1998 no later than **3:00 p.m., CDST, May 23, 2001.**

## Department of Revenue

### Request for Proposals for a Minnesota Department of Revenue Visual Identity for Print and Electronic Media

The Department of Revenue is seeking to contract for professional services to create a new Department visual identity for print and electronic media. The visual identity will include a new Department mark that will be used with a new design and layout of the Department's forms, instruction booklets, brochures, business cards, stationery and computer-based presentations. The new visual identity must be easy to use in a variety of print and electronic publishing software environments.

The new visual identity and its application must be fully reviewed, accepted and be ready for use by the following dates. August 15, 2001, templates for forms and instruction booklets printed applications. September 5, 2001, templates for all other printed applications and electronic applications.

A complete copy of the Request for Proposals may be obtained from:

Larry Collette  
Minnesota Department of Revenue  
600 North Robert Street  
Mail Station 1400  
St. Paul, MN 55146-1400  
**Email:** [dor.rfp@state.mn.us](mailto:dor.rfp@state.mn.us)  
**Fax:** (651) 282-2423

Please refer to this notice in your written request. In your request include your complete street mailing address, email address, phone number and fax number.

Copies of the RFP are available on paper only.

All responses to the RFP are due no later than **2:00 p.m., on May 18, 2001**, in the manner specified in the RFP document.

Late responses will not be considered.

## Department of Transportation

### Program Support Group

### Project Delivery Streamlining Task Force

#### Request for Proposals for a design-build contract on Minnesota State Trunk Highway 14 near Owatonna, Minnesota, S. P. 7408-29

The Minnesota Department of Transportation (Mn/DOT) is requesting proposals for a design-build contract on Minnesota State Trunk Highway 14 near Owatonna, Minnesota, S. P. 7408-29. Mn/DOT has completed a preliminary engineering design of roadway and bridge improvements for the project. The project is approximately 2.29 miles long and will require:

- Construction of two new concrete westbound lanes and a new bridge over the junction of Minnesota State Trunk Highway 218;
- New and realigned ramps at the Minnesota State Trunk Highway 14/218 interchange;
- Bituminous mill and overlay of the existing two-lane roadway;
- Reconstruction of Minnesota State Trunk Highway 218/County State Aid Highway 48 approaches to Minnesota State Trunk Highway 14; and
- Other miscellaneous items.

Responses to this request must be submitted in three separately sealed packages: price proposal, technical proposal; and bid escrow documents. The lump sum, state-funded contract will require the following deliverables:

- Roadway, pavement, and bridge designs;
- Pavement striping and interchange lighting designs;
- Drainage designs;
- Construction engineering, inspection, and materials testing during all construction activities;
- Construction traffic control and project staging plan;
- Schedule for design and construction work;
- Final engineering "as-built" record drawings; and
- Warranty for project components.

The estimated total cost of this project is \$10,000,000.

Request for Proposal documents will be available for purchase after 1:00 p.m., Central Daylight Time, Monday, April 23, 2001. Requests for Proposals may be purchased from Mn/DOT, Room 109, MS 694, 395 John Ireland Boulevard, St. Paul, Minnesota, 55155, or **phone:** (651) 296-6101 or (800) 818-6869.

All parts of the Proposals will be considered any time **up to 12 p.m. (noon) Central Daylight Time, Wednesday, June 13, 2001**. Technical proposals will be opened and reviewed before opening any price proposals. Mn/DOT will open all price proposals (bids) at 9:30 a.m., Central Daylight Time, Friday, June 15, 2001, at a public bid opening in the Transportation Building Cafeteria, 395 John Ireland Boulevard, St. Paul, Minnesota.

## Department of Transportation

### Management Operations Group Office of Human Resources

#### Notice of Availability of Contract for Program Manager - Minnesota Department of Transportation Drug and Alcohol Testing Program

The Minnesota Department of Transportation (Mn/DOT) is requesting proposals for the purpose of administering the Drug and Alcohol Testing Program for Commercial Drivers License holders.

Work is proposed to start after May 30, 2001.

## State Contracts

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A Request for Proposals will be available by mail from this office through Monday, May 7, 2001. **A written request (by direct mail or fax) is required to receive the Request for Proposal.** After May 7, 2001, the Request for Proposal must be picked up in person.

The Request for Proposal can be obtained from the Agreement Administrator:

Richard L. Peterson  
Office of Human Resources  
Transportation Building, MS 200  
395 John Ireland Blvd.,  
St. Paul, MN 55155  
**Fax:** (651) 297-1663

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than 4:30 p.m., Central Time, Monday May 14, 2001. **Late proposals will not be considered.** No time extensions will be granted.

This request does not obligate Mn/DOT to complete the work contemplated in this notice. Mn/DOT reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Non-State Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact the editor for further details.

## Metropolitan Airports Commission

### Notice of Call for Proposals for Trash Removal

Sealed Proposals will be received by the Metropolitan Airports Commission at its office at 6040 - 28th Avenue South, Minneapolis, MN 55450-2799, until **5:00 p.m., Local Time, Friday, May 4, 2001**, for the procurement of **TRASH REMOVAL SERVICE**. If mailed the Commission's mailing address is 6040 - 28th Avenue South, Minneapolis, MN 55450-2799, and **proposals to be considered must be received by the Commission by the date and hour due for the proposals.**

**Mandatory Pre-Proposal Conference:** A mandatory Pre-Proposal Conference will be conducted on April 24, 2001, 8:30 a.m., for *Trash Removal Service*, at the MAC General Office located at 6040 - 28th Avenue South, Minneapolis, MN 55450-2799. The purpose of this meeting is for MAC staff to receive and review comments on this specification from all prospective vendors. Failure to attend this meeting will result in disqualification of vendor's proposal. An optional tour of the sites will be offered at 12:00 noon. Vendors desiring to be included in the tour **MUST** contact JoAnn Brown, (612) 726-8146, no later than April 19, 2001, so adequate transportation can be arranged for this tour.

Copies of the Specifications may be obtained at the office of the Commission, 6040 - 28th Avenue South, Minneapolis, Minnesota 55450, **phone:** (612) 726-8146.

Dated: 12 April 2001

Metropolitan Airports Commission  
JoAnn Brown/Buyer-Administrator

## Metropolitan Airports Commission

### Notice of Call for Proposals for Recycling Service

Sealed proposals will be received by the Metropolitan Airports Commission at its office at 6040 - 28th Avenue South, Minneapolis, MN 55450-2799, until **5:00 p.m., Local Time, Friday, May 4, 2001**, for the procurement of **RECYCLING SERVICE**. If mailed the Commission's mailing address is 6040 - 28th Avenue South, Minneapolis, MN 55450-2799, **and proposals to be considered must be received by the Commission by the date and hour due for the proposals.**

**Mandatory Pre-Proposal Conference:** A mandatory Pre-Proposal Conference will be conducted on April 24, 2001, 10:30 a.m., for *Recycling Service*, at the MAC General Office located at 6040 - 28th Avenue South, Minneapolis, MN 55450-2799.

The purpose of this meeting is for MAC staff to receive and review comments on this specification from all prospective vendors. A site tour is offered for about 12:00 noon. Interested vendors must call JoAnn Brown, phone: (612) 726-8146. If they will be attending so adequate transportation can be arranged.

Copies of the Specifications may be obtained at the office of the Commission, 6040 - 28th Avenue South, Minneapolis, Minnesota, 55450-2799, **phone:** (612) 726-8146.

Dated: 12 April 2001

Metropolitan Airports Commission  
JoAnn Brown/Buyer-Administrator

## University of Minnesota

### Request for Proposal for a Centralized Water Plant at the University of Minnesota's St. Paul Campus

#### I. NOTICE OF REQUEST FOR PROPOSAL

The University of Minnesota is interested in building a centralized chilled water plant for its St. Paul Campus to replace the existing stand-alone systems. The intent of this Request for Proposal (RFP) is to receive, review, clarify, and evaluate the proposals. Our final objective is to contract the services of a consulting firm to conduct a feasibility study and to prepare a preliminary design of the proposed chilled water plant and its distribution system including preliminary engineering drawings.

Call or write for the full RFP, which will be sent free of charge to interested vendors.

#### II. CONTACT FOR RFP INQUIRIES:

For technical questions:

**UNIVERSITY OWNER S REPRESENTATIVE:**

Juan C. Bartolomei  
Facilities Management  
400 Donhowe Building  
319 15th Avenue SE  
Minneapolis, MN 55455-1082  
**Phone:** (651) 625-4372  
**Fax:** (612) 626-8950  
**Email:** bartomj@facm.umn.edu

For procedural questions:

**PURCHASING SERVICES:**

Chip Foster  
Facilities Management  
400 Donhowe Building  
319 15th Ave. SE  
Minneapolis, MN 55455-1082  
**Phone:** (612) 626-8757  
**Fax:** (612) 624-5796  
**Email:** fosterc@facm.umn.edu

## Non-State Contracts & Grants

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### III. TENTATIVE SCHEDULE OF EVENTS

Be advised that these dates are subject to change as University officials deem necessary.

RFP Document Issued	April 16, 2001
All Questions/Inquiries deadline	May 2, 2001(until 4 p.m. CST)
RFP Response Due	May 7, 2001
Evaluation, Selection of Shortlisted Finalists	May 14, 2001
Interview/Presentations	Week of May 21, 2001
Award Decision/Notification to Proposers	May 28, 2001
Initiate Project	June 13, 2001
Project Completion	August 29, 2001

The University reserves the right, in its sole discretion, to reject any and all proposals, accept any proposal, waive informalities in proposals submitted, and waive minor discrepancies between a proposal and these proposal instructions, as it deems to be in its best interest. Any waiver of the University with respect to the requirements of these proposal instructions shall apply only to the particular instance for which it was made or given, and no such waiver shall constitute a permanent or future waiver of such requirements.

## University of Minnesota

### Notice of Bid Information Service (BIS) Available for All Potential Vendors

The University of Minnesota offers 24 hour/day, 7 day/week access to all Request for Bids/Proposals through its web based Bid Information Services (BIS). Subscriptions to BIS are \$75/year. Visit our web site at [bidinfo.umn.edu](http://bidinfo.umn.edu) or call the BIS Coordinator at (612) 625-5534.

Requests for Bids/Proposals are available to the public at no charge each business day from 8:00 a.m. to 4:30 p.m. in Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Mpls., MN 55454.

Available at Minnesota Bookstore  
Order form on back page



Minnesota's  
Bookstore 

**Hot! off the Press**

Ford Building

117 University Ave. Room 110A

St. Paul, MN 55155

## ***New Laws, Rules, Directories & more***

### **Ethics in Government Act - 2000**

MN Statutes 2000 Chapter 10A and 1997 MN Rules Chapter 4501-4525. Looseleaf, 82pp.  
**Stock Number 3-36 \$11.95**

### **Sales & Use Tax Rules - 1999**

MN Rules Chapter 8130. Looseleaf, 176pp.  
**Stock Number 3-2 \$8.95**

### **High Pressure Piping - '99 / 2001**

MN Rules 2001 Chapter 5230.0010-.6200 and MN Statutes 1999 Chapter 326.46-.521. Softcover, 143pp. **Stock No. 3-66 \$11.00**

### **Boiler Inspection - 2000**

MN Rules Chapter 5225, MN Statutes Chapter 183.375-83.62. Softcover, 56pp.  
**Stock No. 3-19 \$8.00**

### **POST Board Rules - 2001**

State rules governing MN Rules Chapter 6700. Softcover, 48pp. **Stock No. 3-7 \$8.00**

### **Criminal Code - 2000**

MN Statutes 2000 governing peace officer conduct, sentences, training classes and more. Looseleaf, 748pp. **Stock No. 2-68 \$24.95**

### **Motor Vehicle Traffic Laws - 2000**

MN 2000 Statutes pertinent to motor carriers, motor vehicle registrations, "no-fault" insurance and miscellaneous acts. Looseleaf, 729pp.  
**Stock No. 2-85 \$20.95**

### **Minnesota Aeronautical Chart**

This color 31" x 25" map chart designates all airports in the state and notes fuel, water, radio facilities, control tower information, hard surface runways, etc.

**Stock Number 1-10 \$3.00**



### **Directory of Building Contractors 2001 7 County Metro Area**

Licensed contractors in Ramsey, Hennepin, Dakota, Anoka, Carver, Scott, and Washington. **Stock Number 99-3 \$27.00**

### **Greater Minnesota**

Licensed contractors throughout Minnesota with the exception of the metro area.  
**Stock Number 99-40 \$32.00**

### **Directory of Charitable Gambling Organizations 2001**

**Stock Number 99-2 \$32.00**

### **Directory of Licensed Beauty Salons 2001**

**Stock No. 99-45 \$25.00**

## ***Great reads...***



### **Things in Ditches**

Minnesota author Jimmy Olsen presents this murder mystery set in a mythical Minnesota small town. This crackerjack thriller follows an overblown county sheriff, a bumbling town cop, hoping to break the hamlet's first-ever murder, and the gentlest killer you'd ever want to meet. This book should prove to hold your attention well, not unlike the movie " Fargo " did a few years ago. Softcover, 312pp.  
**Stock Number 19-84 \$14.95**

### **Secrets of the Congdon Mansion**

Tour guides at the mansion are instructed not to mention anything about the famous homicides documented in this book. Which bedroom did Miss Congdon use? Where did the murderer break into the mansion? How did he escape? One of the state's most noted murder cases. Softcover, 64pp.  
**Stock Number 19-103 \$5.95**

## **YES, It's Tax Time again...**

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