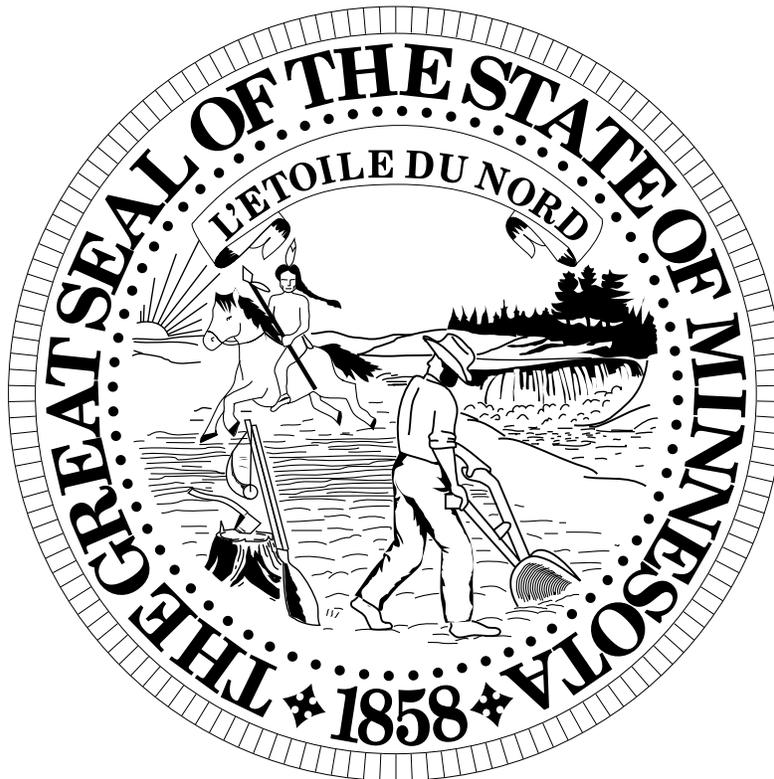


State of Minnesota

State Register

Rules and Official Notices Edition



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State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- proposed, adopted, exempt, expedited emergency and withdrawn rules
- executive orders of the governor
- appointments
- proclamations and commendations
- commissioners' orders
- revenue notices
- official notices
- state grants and loans
- contracts for professional, technical and consulting services
- non-state public bids, contracts and grants
- certificates of assumed name, registration of insignia and marks

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Vol. 25 Issue Number	PUBLISH DATE	Deadline for both Adopted and Proposed RULES	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts
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#40	Monday 2 April	Noon Wednesday 21 March	Noon Tuesday 27 March
#41	Monday 9 April	Noon Wednesday 28 March	Noon Tuesday 3 April
#42	Monday 16 April	Noon Wednesday 4 April	Noon Tuesday 10 April

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Commodity, Service, and Construction contracts are published Tuesday and Friday in a bulletin, the **Solicitation Announcements**. Award results are available from the Materials Management Helpline (651) 296-2600. **Website:** www.mmd.admin.state.mn.us

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Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1999 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

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Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking. The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Department of Economic Security State Rehabilitation Council

Meeting Dates 2001

March 28, 2001
Minnesota Department of Economic Security Annex
204 Firststar Skyway
St. Paul, MN 55101
9:00 a.m. - 2:30 p.m.

April 25, 2001
Hennepin South WorkForce Center, Conf. Rm 1
4220 W. Old Shakopee Rd
Bloomington, MN 55437
9:00 a.m. - 2:30 p.m.

May 23, 2001
Minnesota Department of Economic Security Annex
204 Firststar Skyway
St. Paul, MN 55101
9:00 a.m. - 2:30 p.m.

June 27, 2001
Minnesota Department of Economic Security Annex
204 Firststar Skyway
St. Paul, MN 55101
9:00 a.m. - 2:30 p.m.

August 22, 2001
Minnesota Department of Economic Security Annex
204 Firststar Skyway
St. Paul, MN 55101
9:00 a.m. - 2:30 p.m.

September 26, 2001
Mankato WorkForce Center
12 Civic Center Plaza
Mankato, MN 56001
9:00 a.m. - 2:30 p.m.

October 24, 2001
Minnesota Department of Economic Security Annex
204 Firststar Skyway
St. Paul, MN 55101
9:00 a.m. - 2:30 p.m.

December 5, 2001
Minnesota Department of Economic Security Annex
204 Firststar Skyway
St. Paul, MN 55101
9:00 a.m. - 2:30 p.m.

Minnesota State Agricultural Society (State Fair)

Annual Meeting Notice

MINNESOTA STATE FAIRGROUNDS – The board of managers of the Minnesota State Agricultural Society, governing body of the State Fair, will conduct a business meeting at 12:20 a.m., on Thursday, March 29 at the Libby Conference Center on the fairgrounds. The business meeting will follow a 10:00 a.m., meeting of the board's sales committee. Agendas are available upon request, **phone:** (651) 642-2200, Minnesota State Fair.

Minnesota State Law Library

Notice of County Law Library Filing Fees

Pursuant to *Minnesota Statutes* 134A.09 and 134A.10, the following law library fees are in effect as of July 1, 2001. Civil fees include probate matters except as noted. Criminal conviction includes felonies, gross misdemeanors, and misdemeanors except as noted.

<u>COUNTY</u>	<u>CIVIL</u>	<u>CONCILIATION</u>	<u>CRIMINAL CONVICTION</u>	<u>PETTY MISDEMEANORS</u>
Washington	\$10.00	\$5.00	\$10.00	\$10.00

Board of Pharmacy

Request for Comments on Planned Amendment to Rules Governing Pharmacy Practice, including Lunch Breaks for Pharmacists, Electronic Prescribing, Controlled Substance Rescheduling, Expiration Dates, Returns of Medications, Telepharmacy, OBRA 90 expansion, Reciprocity Examinations, Internship Requirements, Lighting Standards, and Hospital Emergency Room Dispensing, *Minnesota Rules*, 6800.0100 et seq

Subject of Rules. The Minnesota Board of Pharmacy requests comments on its planned amendment to rules governing Pharmacy Practice. The Board is considering rule amendments that address Lunch Breaks for Pharmacists, Electronic Prescribing, Controlled Substance Rescheduling, Expiration Dates, Returns of Medications, Telepharmacy, OBRA 90 expansion, Reciprocity Examinations, Internship Requirements, Lighting Standards, and Hospital Emergency Room Dispensing.

Persons Affected. The amendment to the rules would likely affect all pharmacists practicing in Minnesota.

Statutory Authority. *Minnesota Statutes*, section 151.06 Subd. 1 (c), authorizes the Board to adopt rules for carrying out the provisions of the Pharmacy Practice Act and *Minnesota Statutes*, section 152.02 Subd. 8, authorizes the Board to schedule and reschedule controlled substance drugs.

Public Comment. Interested persons or groups may submit comments or information on these planned rules in writing until 4:30 p.m. on Friday June 8, 2001. The Board does contemplate appointing an advisory committee to comment on the planned rules. Representatives of MPhA, MSHP, and others will be invited to participate on the advisory committee.

Rules Drafts. The Board has not yet prepared a draft of the planned rule amendments.

Agency Contact Person. Written comments, questions, and requests for more information on these planned rules should be directed to: David Holmstrom, Executive Director, at the Minnesota Board of Pharmacy, 2829 University Avenue SE, Suite 530, Minneapolis Minnesota, 55414, **phone:** (612) 617-2201, **fax:** (612) 617-2212. **TTY:** (800) 627-3529.

Alternative Format. Upon request, this Request for Comments can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

Note: Comments received in response to this notice will not necessarily be included in the formal rulemaking record submitted to the administrative law judge when a proceeding to adopt rules is started. The agency is required to submit to the judge only those written comments received in response to the rules after they are proposed.

Dated: 14 March 2001

David Holmstrom, Executive Director
Minnesota Board of Pharmacy

Department of Transportation

State Aid for Local Transportation Group

Opinions Sought on a Proposed Variance from Rules as Applicable to State-Aid and Federal-Aid Construction Plans

NOTICE IS HEREBY GIVEN that the Commissioner of Transportation pursuant to *Minnesota Statutes* 162.02, subd. 3a, shall accept comments concerning a proposed variance from rules as applicable to state-aid and federal-aid construction plans.

The proposed variance from *Minnesota Rules* for State Aid Operations 8820.9920, adopted pursuant to *Minnesota Statutes* Chapters 161 and 162, allows bridge replacement projects located off the State Aid system to be excluded from the Surfacing requirement on projects with Annual Daily Traffic of 150 or greater. This variance shall expire at the subsequent adoption of rules or by notice of the Commissioner of Transportation.

Any person may file a written objection to the variance request with the Commissioner of Transportation, Transportation Building, St. Paul, Minnesota 55155.

Official Notices

If a written objection is received within 20 days from the date of this notice in the *State Register*, the variance can be granted only after a contested case hearing has been held on the request.

Dated: 19 March 2001

Julie A. Skallman
State Aid Engineer
State Aid for Local Transportation

Department of Transportation

State Aid for Local Transportation Group

Appointment of a State Aid Variance Committee

NOTICE IS HEREBY GIVEN that the Commissioner of Transportation has appointed a State Aid Variance Committee who will conduct a meeting on Wednesday, March 28, 2001 at 9:30 a.m. in Conference Room 9, Arden Hills Training Center, 1900 West County Road I, Shoreview, Minnesota, 55126.

This notice is given pursuant to *Minnesota Statute* 47k.705.

The purpose of this open meeting is to investigate and determine recommendations for variance requests from minimum State Aid roadway standards and administrative procedures as governed by *Minnesota Rules* for State Aid Operations 8820.3300 adopted pursuant to *Minnesota Statutes* Chapters 161 and 162.

The agenda will be limited to the following:

1. **Petition of the City of Ham Lake** for a variance from *Minnesota Rules* 8820.9936 as they apply to a construction project on Municipal State Aid Street No. 123 (Johnson Street and 136th Lane), located between Bunker Lake Boulevard and Trunk Highway No. 65 in the City of Ham Lake, Minnesota, so as to permit the horizontal design speed at the intersections located at Johnson Street and 136th Lane and 136th Lane and the Trunk Highway No. 65 Frontage Road at less than the required 30 mph design speed.
2. **Petition of the Chisago County Board** for a variance from *Minnesota Rules* 8820.9920 as they apply to proposed construction projects on County State Aid Highway No. 37, located between County State Aid Highway No. 9 in Center City and County State Aid Highway No. 20 in Taylors Falls, Minnesota, so as to allow an overhead transmission line to remain in place approximately 33 feet from the existing centerline, in lieu of the required 30 foot recovery area from the edge of traffic lane between Taylors Falls and County Road No. 82.
3. **Petition of the City of Minneapolis** for a variance from *Minnesota Rules* 8820.9920 as they apply to a proposed construction project located on 54th Street (Municipal State Aid Street No. 321), between Hiawatha Lane and Minnehaha Avenue in the City of Minneapolis, Minnesota, so as to allow a 27 mph and 29 mph vertical curve, in lieu of the required 30 mph minimum.
4. **Petition of the Renville County Board** for a variance from *Minnesota Rules* 8820.9920 as they apply to a proposed reconstruction project on County State Aid Highway No. 6, located between Trunk Highway No. 212 and a point approximately 1.5 miles north, so as to allow an overhead power line and underground gas pipeline valve to remain in-place at 39 feet and 36 feet respectively from the roadway centerline, in lieu of the minimum recovery area of 30 feet from the edge of the traffic lane.
5. **Petition of the Renville County Board** for a variance from *Minnesota Rules* 8820.9961 as they apply to a proposed diagonal parking plan located on Ninth Street (County State Aid Highway No. 33), between Trunk Highway No. 212 and Depue Avenue in the City of Olivia, Minnesota, so as to allow a street width of 60 feet with 45 degree diagonal parking on both sides, in lieu of the 66 foot minimum required.
6. **Petition of the Wright County Board** for a variance from *Minnesota Rules* 8820.9936 as they apply to a proposed construction project located on County State Aid Highway No. 75 (Broadway Street), between Otter Creek and Washington Street in the City of Monticello, Minnesota, so as to allow a median width of 3 feet and parking lane width of 8.5 feet, in lieu of the required 4 foot median and 10 foot parking lane width.
7. **Petition of the City of Blaine** for a variance from *Minnesota Rules* 8820.9936 as they apply to a proposed construction project located on Municipal State Aid Street No. 130 (Club West Parkway), between 109th Avenue Northeast and Cloud

Drive in the City of Blaine, Minnesota, so as to permit construction of a roundabout with a horizontal design speed of 20 mph, in lieu of the required 30 mph minimum design speed.

The Cities previously listed are requested to adhere to the following time schedule when appearing before the Variance Committee:

9:30 a.m.	City of Ham Lake
9:45 a.m.	Chisago County
10:00 a.m.	City of Minneapolis
10:15 a.m.	Renville County
10:45 a.m.	Wright County
11:00 a.m.	City of Blaine

Dated: 19 March 2001

Julie A. Skallman
State Aid Engineer
State Aid for Local Transportation

Department of Transportation

State Aid for Local Transportation Group

Petition of the City of Ham Lake for a Variance from State Aid Requirements for DESIGN SPEED

NOTICE IS HEREBY GIVEN that the Ham Lake City Council has made written request to the Commissioner of Transportation pursuant to *Minnesota Rules* 8820.3300, for a variance from rules as they apply to the proposed construction of Johnson Street, 136th Lane and the Trunk Highway No. 65 Frontage Road (Municipal State Aid Street No. 123), located between Bunker Lake Boulevard and Trunk Highway No. 65 in the City of Ham Lake, Minnesota.

The request is for a variance from *Minnesota Rules* for State Aid Operations 8820.9936, adopted pursuant to *Minnesota Statutes* Chapter 161 and 162, so as to permit the horizontal design speed at the intersections located at Johnson Street and 136th Lane, and 136th Lane and the Trunk Highway No. 65 Frontage Road at less than the required 30 mph design speed.

Any person may file a written objection to the variance request with the Commissioner of Transportation, Transportation Building, St. Paul, Minnesota 55155.

If a written objection is received within 20 days from the date of this notice in the *State Register*, the variance can be granted only after a contested case hearing has been held on the request.

Dated: 19 March 2001

Julie A. Skallman
State Aid Engineer
State Aid for Local
Transportation

Department of Transportation

State Aid for Local Transportation Group

Petition of the Chisago County Board for a Variance from State Aid Requirements for RECOVERY AREA WIDTH

NOTICE IS HEREBY GIVEN that the Chisago County Board has made written request to the Commissioner of Transportation pursuant to *Minnesota Rules* 8820.3300, for a variance from rules as they apply to a the proposed construction projects on County State Aid Highway No. 37, located between County State Aid Highway No. 9 in Center City, Minnesota and County State Aid Highway No. 20 in Taylors Falls.

Official Notices

The request is for a variance from *Minnesota Rules* for State Aid Operations 8820.9920, adopted pursuant to *Minnesota Statutes* Chapter 161 and 162, so as to allow an overhead transmission line to remain in place approximately 33 feet from the existing center-line between Taylors Falls and County Road No. 82, in lieu of the minimum recovery area of 30' from the edge of traffic lane.

Any person may file a written objection to the variance request with the Commissioner of Transportation, Transportation Building, St. Paul, Minnesota 55155.

If a written objection is received within 20 days from the date of this notice in the *State Register*, the variance can be granted only after a contested case hearing has been held on the request.

Dated: 19 March 2001

Julie A. Skallman
State Aid Engineer
State Aid for Local
Transportation

Department of Transportation

State Aid for Local Transportation Group

Petition of the City of Minneapolis for a Variance from State Aid Requirements for DESIGN SPEED

NOTICE IS HEREBY GIVEN that the Minneapolis City Council has made written request to the Commissioner of Transportation pursuant to *Minnesota Rules* 8820.3300, for a variance from rules as they apply to a proposed construction project located on 54th Street (Municipal State Aid Street No. 321), between Hiawatha Lane and Minnehaha Avenue in the City of Minneapolis, Minnesota.

The request is for a variance from *Minnesota Rules* for State Aid Operations 8820.9936, adopted pursuant to *Minnesota Statutes* Chapter 161 and 162, as they apply to a proposed construction project on 54th Street, so as to allow 27 mph and 29 mph vertical curves, in lieu of the 30 mph minimum required.

Any person may file a written objection to the variance request with the Commissioner of Transportation, Transportation Building, St. Paul, Minnesota 55155.

If a written objection is received within 20 days from the date of this notice in the *State Register*, the variance can be granted only after a contested case hearing has been held on the request.

Dated: 19 March 2001

Julie A. Skallman
State Aid Engineer
State Aid for Local
Transportation

Department of Transportation

State Aid for Local Transportation Group

Petition of the Renville County Board for a Variance from State Aid Requirements for RECOVERY AREA WIDTH

NOTICE IS HEREBY GIVEN that the Renville County Board has made written request to the Commissioner of Transportation pursuant to *Minnesota Rules* 8820.3300, for a variance from rules as they apply to a proposed reconstruction project on County State Aid Highway No. 6, located between Trunk Highway No. 212 and a point approximately 1.5 miles north.

The request is for a variance from *Minnesota Rules* for State Aid Operations 8820.9920, adopted pursuant to *Minnesota Statutes* Chapter 161 and 162, so as to allow an overhead power line and underground gas pipeline valve to remain in place at 39 feet and 36 feet respectively from the roadway centerline, in lieu of the minimum recovery area of 30 feet from the edge of the traffic lane.

Any person may file a written objection to the variance request with the Commissioner of Transportation, Transportation Building, St. Paul, Minnesota 55155.

If a written objection is received within 20 days from the date of this notice in the *State Register*, the variance can be granted only after a contested case hearing has been held on the request.

Dated: 19 March 2001

Julie A. Skallman
State Aid Engineer
State Aid for Local
Transportation

Department of Transportation

State Aid for Local Transportation Group

Petition of Renville County for a Variance from State Aid Requirements for DIAGONAL PARKING LANE WIDTH

NOTICE IS HEREBY GIVEN that the Renville County Board has made written request to the Commissioner of Transportation pursuant to *Minnesota Rules* 8820.3300, for a variance from rules as they apply to the proposed diagonal parking plan located on Ninth Street (County State Aid Highway No. 33), located between Trunk Highway No. 212 and Depue Avenue in the City of Olivia, Minnesota.

The request is for a variance from *Minnesota Rules* for State Aid Operations 8820.9961, adopted pursuant to *Minnesota Statutes* Chapter 161 and 162, so as to allow a street width of 60 feet with 45 degree diagonal parking allowed on both sides, in lieu of the required 66' width.

Any person may file a written objection to the variance request with the Commissioner of Transportation, Transportation Building, St. Paul, Minnesota 55155.

If a written objection is received within 20 days from the date of this notice in the *State Register*, the variance can be granted only after a contested case hearing has been held on the request.

Dated: 19 March 2001

Julie A. Skallman
State Aid Engineer
State Aid for Local Transportation

Department of Transportation

State Aid for Local Transportation Group

Petition of the Wright County Board for a Variance from State Aid Requirements for MEDIAN WIDTH AND PARKING LANE WIDTH

NOTICE IS HEREBY GIVEN that the Wright County Board and the Monticello City Council have made written request to the Commissioner of Transportation pursuant to *Minnesota Rules* 8820.3300, for a variance from rules as they apply to the proposed construction project located on County State Aid Highway No. 75 (Broadway Street), between Otter Creek and Washington Street in the City of Monticello, Minnesota.

The request is for a variance from *Minnesota Rules* for State Aid Operations 8820.9936, adopted pursuant to *Minnesota Statutes* Chapter 161 and 162, so as to permit a 3' median width and 8.5' parking lanes, in lieu of the required 4' median and 10' parking lane widths between Chestnut and Washington Streets in the City of Monticello, Minnesota.

Official Notices

Any person may file a written objection to the variance request with the Commissioner of Transportation, Transportation Building, St. Paul, Minnesota 55155.

If a written objection is received within 20 days from the date of this notice in the *State Register*, the variance can be granted only after a contested case hearing has been held on the request.

Dated: 19 March 2001

Julie A. Skallman
State Aid Engineer
State Aid for Local
Transportation

Department of Transportation State Aid for Local Transportation Group

Petition of the City of Blaine for a Variance from State Aid Requirements for DESIGN SPEED

NOTICE IS HEREBY GIVEN that the Blaine City Council has made written request to the Commissioner of Transportation pursuant to *Minnesota Rules* 8820.3300, for a variance from rules as they apply to a construction project located on Municipal State Aid Street No. 130 (Club West Parkway), located between 109th Avenue Northeast and Cloud Drive in the City of Blaine, Minnesota.

The request is for a variance from *Minnesota Rules* for State Aid Operations 8820.9936, adopted pursuant to *Minnesota Statutes* Chapter 161 and 162, so as to permit construction of a roundabout with a horizontal design speed of 20 mph at the intersection of 113th Avenue, in lieu of the required 30 mph design speed.

Any person may file a written objection to the variance request with the Commissioner of Transportation, Transportation Building, St. Paul, Minnesota 55155.

If a written objection is received within 20 days from the date of this notice in the *State Register*, the variance can be granted only after a contested case hearing has been held on the request.

Dated: 19 March 2001

Julie A. Skallman
State Aid Engineer
State Aid for Local
Transportation

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Department of Administration

STAR Program

Public Notice of Special meeting - STAR Program

The Minnesota STAR Program (A System of Technology to Achieve Results) located within the Department of Administration, is seeking public input on a possible grant to Assistive Technology of Minnesota (ATMN). STAR is considering a \$112,000.00 grant to advance the provision of Assistive Technology services throughout the state. The grant would support the operations of ATMN as a new organization that serves all Minnesotans, all disabilities, all ages through all technologies. Input should be given in person on April 16, 2001, 11:00 a.m., at a special meeting of the Governor's Advisory Council on Technology for People with Disabilities. The location is the Centennial Office Building, 658 Cedar Street, St. Paul, MN, video conference room "COB 1". Questions may be directed to Mary Brogdon, Executive Director-STAR Program, **phone:** (651) 297-7516, **email:** mary.brogdon@state.mn.us

Minnesota Amateur Sports Commission (MASC)

Notice of Request for proposals for Youth Enrichment Grants to Design, Furnish, Equip, Renovate, Replace or Construct Parks and Recreation Facilities, School Facilities and Soccer Fields and Athletic Facilities

Local units of government are invited to submit proposals to the Minnesota Amateur Sports Commission for grants to design, furnish, equip, renovate, replace or construct parks and recreation facilities including soccer fields and athletic facilities and school facilities to provide youth, with preference for youth in grades four through eight, with regular enrichment activities during non-school hours, including after school, evenings, weekends and school vacation periods and that will provide equal access and programming for all children. (*Laws of Minnesota*, Chapter 492, Article 1, Section 5, subd. 7. Note: *There is approximately \$132,000 remaining in the 2000 grant program and the MASC seeks to award several small grants in the amounts of \$5,000 to \$20,000 to expend the balance of the 2000 funds.)

All facilities must be owned by, and construction contracts led by, a political subdivision (e.g. city, county or school district). The buildings may be leased by a nonprofit community organization. Copies of any proposed lease of the facilities by a political subdivision to a nonprofit service provider must be included in a proposal documentation. Proposals written in collaboration with nonprofit programs are encouraged. All construction contracts must comply with uniform municipal contracting laws.

Enrichment programs include academic enrichment, homework assistance, computer and technology use, arts and cultural activities, clubs, school-to-school and work force development, athletic, and recreational activities. Grants must be used to expand the number of children participating in enrichment programs or improve the quality of range of program offerings. The facilities must be fully available for programming sponsored by nonprofit and community groups serving youth, or school, county or city programs, for maximum hours after school, evenings, weekends, summer and other school vacation periods.

Priority must be given to proposals that demonstrate collaboration among private, nonprofit and public agencies, including regional entities dealing with at-risk youth, and community and parent organizations in arranging for programming, staffing, transportation and equipment.

Priority must be given to school attendance areas with high concentrations of children eligible for free or reduced school lunch and to government units demonstrating a commitment to collaborative youth efforts.

Preference will be given to grants that provide year-around programming; that target youth in grades four through eight; and provide equal access and programming for all children.

Special MASC Grant Criteria for Soccer Fields and Athletic Facilities Grant Applications:

Match requirement for soccer field development

*Total project costs up to \$20,000 - match requirement of \$1 state money: \$1 local money
(total up to \$10,000)

State Grants & Loans

Total project costs \$20,001-\$75,000-match requirement of \$1 state money: \$3 local money
(total up to \$25,000)

Total project costs over \$75,001-match requirement of \$1 state money: \$4 local money
(total up to \$100,000)

Match requirement for other athletic facilities-match requirement 1:1

The RFP/Application will be available on the MASC **website:** *www.masc.state.mn.us*; if you do not have access to the website and would like to request an RFP/application be sent to you, contact: Lynda Lynch, **phone:** (763) 785-5631 **email:** *llynch@citolink.com*. Completed applications can be mailed to:

Lynda Lynch
Minnesota Amateur Sports Commission
1700 - 105th Avenue NE
Blaine, MN 55449

Applications are due no later than 4:00 p.m. on May 1, 2001.

Department of Public Safety

Office of Traffic Safety

Request for Proposal for Development of Community Projects to Support Enforcing Underage Drinking Laws Program

The Department of Public Safety, Office of Traffic Safety (OTS) is requesting concept papers from communities to be included in a proposal for a program entitled "Enforcing Underage Drinking Laws" being offered by the federal Department of Justice, Office of Juvenile Justice and Delinquency Prevention. OTS will submit a proposal on May 21, which includes two to five chosen concept papers for this program, with notification of award within four months. A two-page narrative and one budget page is requested for this concept paper describing how the community would implement the project.

The goal of this program is to reduce underage drinking by decreasing access and consumption of alcohol by youth under age 21. Each concept paper will include how the following would be developed or implemented:

- Coalition membership (existing or new).
- Community needs assessment.
- Strategic plan.
- Youth participation.
- Existing policies, regulations and laws assessment and recommendations for improvements.
- Collection of relevant data regarding underage alcohol violations and liquor establishment violations.
- Increased participation by law enforcement.
- Community participation and coordination with the Enforcing Underage Drinking Laws block grant program.
- Plan for documenting accomplishments.

Any governmental agency, school district, private school, public health agency, city or county agency, or non-profit agency focused on alcohol, tobacco or drug prevention is eligible. Upon notification of award, OTS will require a complete proposal from the two to five communities to implement their project. OTS will also require that a resolution from the governing board/council approving the project be filed with the complete proposal. Approximately \$40,000 to \$100,000 will be awarded to each grantee.

Interested parties should submit concept papers to this office by **3:00 p.m., on April 27, 2001.**

For more information regarding the concept paper, contact:

Virginia Lockman, State Program Administrator
Office of Traffic Safety
444 Cedar Street, Suite 150
St. Paul, Minnesota 55101-5150
Phone: (651) 284-4183
Fax: (651) 297-4844
Email: *virginia.lockman@state.mn.us*

Minnesota Department of Transportation

Request for Proposals (RFP) to Provide Statewide Right-of-Way Assistance, T-Contract Program

The State of Minnesota through its Department of Transportation (Mn/DOT), requests proposals from vendors interested in providing assistance with various activities associated with the acquisition of Trunk Highway (TH) Right of Way (R/W). All potential work will be directed by a Mn/DOT R/W Project Manager, and will be performed in accordance with the Mn/DOT R/W Manual. There are three categories of work included in this program. Please note that responders may propose to provide services in any or all of the following categories: Field Title Investigation; Direct Purchase; and/or Relocation Assistance.

Mn/DOT is planning a T-Contract Program for this work. This program will have multiple firms selected. Each firm will have a master contract, and then project specific work orders will be written under the terms of the master contract. These work orders will be assigned in accordance with T-Contract rotation policy. This is not a guarantee of an assignment since the use of these services will depend upon the availability of funding for the program at the time the work is required. All expenses incurred in responding to this notice will be borne by the responding firm.

This program is estimated at \$7,000,000.00 which will be divided among all firms selected. The proposed term of the contract will be from July 2001 to June 2003, with Mn/DOT's option of up to three, one year extensions.

Requests for Proposals (RFP) are available by mail or in person. Please submit, in writing, a request for the RFP for "Statewide Right-of-Way Assistance T-Contract Program."

Requests for the RFP may be mailed, faxed, or emailed to:

Brad Hamilton, Agreement Administrator
Minnesota Department of Transportation Consultant Service Unit
395 John Ireland Boulevard, Seventh Floor, Mail Stop 680
St. Paul, MN 55155
Fax: (651) 282-5127
Email: brad.hamilton@dot.state.mn.us

In order to obtain the RFP in time, requests for the RFP must be received on or before April 9, 2001. Requests made after that date must be in person.

NOTE: PROPOSALS ARE DUE ON APRIL 18, 2001 AT 2:00 P.M. CENTRAL STANDARD TIME. LATE PROPOSALS WILL NOT BE CONSIDERED.

State Contracts

Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over \$25,000 be printed in the *State Register*. These procedures also require that the following information be included in the notice: agency name and address, name of agency contact person, description of project and tasks, cost estimate and final submission date and time of completed proposal. Certain quasi-state agencies and MnSCU institutions are exempted from these provisions. In accordance with *Minnesota Rules* 1230.1910, certified Targeted Group Businesses and individuals submitting proposals as prime contractors shall receive the equivalent of a 6% preference in the evaluation of their proposal. Certified Economically Disadvantaged Businesses and individuals shall receive the equivalent of a 4% preference in the evaluation of their proposal. For information regarding certification, call the Materials Management Helpline (651) 296-2600 or [TTY (651) 282-5799.]

Minnesota State Colleges and Universities

Dakota County Technical College

Proposals Sought for Operation of a Child Care Center

NOTICE IS HEREBY GIVEN that Dakota County Technical College in Rosemount, MN, is seeking proposals to facilitate the operation of our child care center. Official copies of this request for proposal may be obtained by faxing, calling, or emailing a request to:

State Grants & Loans

Pat Adams
Buyer
Dakota County Technical College
1300 145th St., East
Rosemount, MN 55068
Phone: (651) 423-8236
Fax: (651) 423-8781
Email: *Patricia.Adams@dctc.mnscu.edu*

Colleges and Universities, Minnesota State

Normandale Community College

Request for Proposals for Food Services

NOTICE IS HEREBY GIVEN that Normandale Community College is seeking proposals for the appropriate and complete manual, catering and vending food services (in partnership with the State Services for the Blind) on our campus. It is our intent to offer a four (4) year contract with the successful bidder for exclusive rights to all food services in our dining facility and at other specified areas.

We are hosting a campus visit program for all interested responders on Thursday, April 12, 2001, 2:30 p.m., College Services Building Room 2020, Normandale Community College, 9700 France Avenue South, Bloomington, Minnesota. Please call (952) 487-8283 by April 9th for a required reservation.

Deadline for receipt of proposals is **4:00 p.m. on Friday, April 27, 2001. Late bids will not be considered.** Copies of the complete Request for Proposals are available from:

Gail Anderson Cywinski
Associate Dean of Students
Normandale Community College
9700 France Avenue South
Bloomington, MN 55431
Phone: (952) 487-8283
Email: *g.cywinski@nr.cc.mn.us*

This request for proposals does not obligate the State to complete the proposed contract project, and the State reserves the right to cancel the solicitation if it is considered to be in its best interest.

Colleges and Universities Minnesota State

Winona State University

Request for bids for a Laser Flash System

NOTICE IS HEREBY GIVEN that Winona State University will receive sealed bids for a laser flash system for measuring thermal diffusivity and specific heat of materials. Bid specifications will be available March 26, 2001 from the Winona State University Purchasing Department, P.O. Box 5838, 205 Somsen Hall, Winona, MN 55987, **phone:** (507) 457-5067.

Sealed bids must be received by Sandra Schmitt at P.O. Box 5838, or 175 W. Mark St., Somsen 205G, Business Office, Winona State University, Winona, MN 55987 by **3:00 p.m., Monday, April 9, 2001.**

Winona State University reserves the right to reject any or all bids or portions thereof, or to waive any irregularities or informalities in proposals received.

Department of Corrections

Notice of Requests for Proposals for Occupational Health Services for Department of Corrections Employees and Applicants

The Minnesota Department of Corrections (DOC) is requesting proposals for the provision of occupational health services for employees and applicants for employment. The services requested include: 1) determining the appropriate medical/physical standards for identified jobs with the DOC, 2) conducting pre-employment and fitness for duty examinations for applicants and employees, 3) providing consultation, assessments and surveillance, upon request, for other occupational medicine needs, including but not limited to, hepatitis B vaccinations/titers, body fluid exposure incidents, hearing exams, tuberculosis screening, drug testing and respirator evaluations.

The facilities and locations participating in this request for proposal are the central office located in St. Paul and Minnesota Correctional Facilities located in Faribault, Lino Lakes, Oak Park Heights, Shakopee, Stillwater, Thistledeew, Red Wing, St. Cloud, Moose Lake, Willow River and Rush City. The DOC will accept the following proposal types: individual facility/location-all services; individual facility/location-selected service(s); multiple facilities/locations-all services; multiple facilities/locations-selected service(s); or all participating facilities/locations-all services.

It is expected that this contract(s) will be for a period of two years effective July 1, 2001 with the option to extend the contract(s) for two years as mutually agreed between the contractor and the DOC. The contract cost for all facilities/locations and for all services is estimated to not exceed \$270,000.00 for the two-year contract period; however, this proposal does not obligate the DOC to spend the estimated dollar amount.

Potential responders interested in submitting a proposal should call, write, e-mail or fax for the full RFP which will be sent free of charge to interested vendors. Proposals must be submitted to the DOC contact listed below. Other DOC personnel are NOT allowed to discuss the Request for Proposal with anyone, including responders, before the proposal submission deadline. Proposals must be received by the contract person listed below no later than **2:30 p.m., CDT, April 26, 2001:**

Carol Lynch, Human Resource Management
Minnesota Department of Corrections
1450 Energy Park Drive
Suite 200
St. Paul, MN 55108-5219
Phone: (651) 642-0232
Fax: (651) 643-2536
Email: *clynch@co.doc.state.mn.us*

Department of Health

Division of Infectious Disease Prevention and Control AIDS/STD Prevention Services Section

Request for Proposals for Targeted Ad Placement and Ad Development of Human Immunodeficiency Virus (HIV) and Other Sexually Transmitted Diseases (STDs) Prevention and Service Related Materials

NOTICE IS HEREBY GIVEN that the AIDS/STD Prevention Services Section, Division of Infectious Disease Prevention and Control, Minnesota Department of Health (MDH) is seeking proposals from qualified agencies for targeted placement and development of print indoor/outdoor, and/or media broadcast media products with HIV/STD prevention and service related materials.

Background

The Minnesota Department of Health has \$60,000 in federal funds for targeted ad placements and ad development of HIV/STD prevention and service related materials for the period, August 1, 2001 - July 31, 2003. The contract period and the total amount of funding for placement may be extended beyond the given contract period at the option of the state.

Goal

It is the goal of this project to increase the number of residents from the selected target audiences accessing the Minnesota AIDS Project (MAP) AIDSLine and the Family Planning and STD Hotline for accurate, up-to-date information about the prevention,

State Contracts

testing and treatment of HIV/AIDS and other STDs; and to increase the number of residents accessing MDH funded agencies providing HIV/STD prevention interventions. Messages will encourage members of the target audiences to know their HIV/STD status and to practice prevention such as condom usage and avoiding needle sharing for injecting drugs, tattooing or body piercing.

Target Audiences

“Select” audiences will continue to be important target groups for all HIV/STD risk reduction media efforts. It is important to reach “select” audiences with HIV/STD risk reduction messages due to the disproportionate number of HIV infections and STDs within these groups. Among the select audiences, it is paramount to reach young persons (ages 13 to 29 years) who are engaging in high risk behaviors for acquiring or spreading HIV/STDs, such as injecting drug use and unprotected sex:

- Men who have sex with men (MSM) including those who identify and don't identify as MSM
- MSM or Color (African American, Latino, Native American and Asian)
- African American heterosexual young women
- African American heterosexual young men

Eligibility

Responders must demonstrate administrative, organizational, fiscal, and creative capability to develop targeted media materials and produce corresponding media placement plans, and to implement and evaluate each placement effort. Other desirable qualifications include experience with public service or public health projects and experience in working with the identified select audiences as described in the Request for Proposal application.

Minimum Expectations

The selected agency for this contract will be responsible for developing some print, indoor/outdoor and/or broadcast media materials and corresponding comprehensive media placement plans at designated times during the contract period, August 1, 2001 - July 31, 2003, for a total amount of \$60,000 (approximately \$20,000 for ad placements and \$40,000 for ad development). Sample tasks may include:

- Develop, implement and evaluate a comprehensive media placement plan for a one- or two-month period at a designated time in 2002 to promote the MAP AIDSLine as advised by the MAP Advisory Group (\$20,000 total cost for the ad placements and development of one new ad).
- Develop two new radio ads for use during National STD Awareness Month, April 1 - April 30, 2002, for \$20,000 total cost, to promote the Minnesota Family Planning and STD Hotline.
- Develop, implement and evaluate a comprehensive media placement plan for a two-month period, May 1 - June 30, 2002, for \$20,000 total cost for the ad placements and development of one new indoor/outdoor ad in association with the Gay/Lesbian/Bisexual/Transgender Pride Month to promote MDH funded agencies providing HIV/STD prevention programs for MSM.

The selected agency shall not claim more than five percent commission on any and all ad placements. As needed, the selected agency will localize print and broadcast ads provided by the MDH as directed by the MDH. The selected agency will actively negotiate additional public service time, space and rate reductions and behalf of the media placement effort. The selected agency shall provide a written report to the MDH after each campaign that will evaluate the campaign, document costs per space and air purchases, estimate the number of readers, listeners and viewers reached with the campaign for the identified target groups.

Briefing Session For Potential Responders

There will be an informational meeting on Wednesday, April 18, 2001 from 1:00 - 3:00 p.m. at Snelling Office Park, Big Fork Room, 1450 Energy Park Drive, St. Paul, Minnesota 55408. Attendance is voluntary for those who wish to learn more about the Request for Proposals. All questions and answers will be recorded during the briefing session and provided in written form and distributed to all potential responders who have requested the Request for Proposals application materials. Preregistration is required and registration procedures are included in the complete Request for Proposals.

Proposal Information

All proposals must be received no later than **4:00 p.m., Central Standard Time, Friday, May 18, 2001**, as indicated by a notation made by the Receptionist, 2nd Floor East, 717 Southeast Delaware Street, Minneapolis, Minnesota. Late proposals will not be considered. Fax and email responses will not be considered.

The complete Request for Proposals is available from:

Roy Nelson
AIDS/STD Prevention Services Section
Minnesota Department of Health
717 Southeast Delaware Street, P.O. Box 9441
Minneapolis, Minnesota 55440-9441
Phone: (612) 676-5698

Questions regarding this Request for Proposals may **only** be directed to Roy Nelson.

Notice of awards will be made on or after June 29, 2001.

Department of Labor and Industry

Special Compensation Fund

Notice of Request for Proposals for Investigative and/or Surveillance Services

The Minnesota Department of Labor and Industry, Special Compensation Fund, is requesting proposals from qualified professionals to provide investigative and/or surveillance services on workers compensation claims filed with the Special Compensation Fund (SCF), a unit within the Workers' Compensation Division. Proposals must be submitted no later than **2:00 p.m., April 16, 2001.**

The Request for Proposals (RFP) does not obligate the Minnesota Department of Labor and Industry to complete this project and the Department of Labor and Industry reserves the right to cancel the solicitation if it is considered to be in its best interest.

Copies of the complete Request for Proposal are available from:

Karen Kask-Meinke
Claims Supervisor
Special Compensation Fund
Minnesota Department of Labor and Industry
443 Lafayette Road N.
St. Paul, MN 55155
Phone: (651) 282-5210

Pollution Control Agency

Request for Proposals Sought for Multiple Award Contract to do Design and Construction Oversight At Closed Landfills in the Closed Landfill Program

NOTICE IS HEREBY GIVEN that the Minnesota Pollution Control Agency (MPCA) is seeking proposals from contractors qualified to perform investigations, design, construction oversight and Contract bidding at closed landfills. The MPCA desires to contract with these qualified contractors for services during fiscal year 2002 through fiscal year 2003. No actual work or payment is guaranteed pursuant to the contract.

The term of the contract will be two years with an execution date anticipated for July 1, 2001. The MPCA may contract with multiple contractors and the MPCA reserves the right to limit the number of parties to the contract.

A complete Request for Proposal (RFP) describing the requirements necessary for the contract has been prepared. Requests for the complete RFP document should be directed to:

Jayne Stilwell Lamb
Minnesota Pollution Control Agency
Site Remediation Unit
520 Lafayette Road
St. Paul, Minnesota 55155
Phone: (651) 297-8584
Fax: (651) 296-9707

State Contracts

Proposers should submit in writing a list of questions they would like addressed. Questions must be faxed or mailed to Jayne Stilwell Lamb and received by 4:00 p.m. on April 17, 2001.

The deadline for receipt of completed proposals is **2:00 p.m., on May 8, 2001**. Proposals should be submitted to the attention of the above MPCA contact person. Late submittals will not be considered.

In compliance with *Minnesota Statutes* 16C.07, the availability of this contract opportunity is being offered to state employees. We will evaluate the responses of any state employee along with other responses to this notice.

Department of Trade and Economic Development Office of Tourism

Notice of Availability of Contract for Design and Pre-Press Production and Advertising Sales

The Minnesota Office of Tourism (MOT), a division of the Department of Trade and Economic Development, is requesting proposals for the purpose of re-design and pre-press production of the statewide travel guide published by the MOT, and for advertising sales for this publication. The services will be provided under a contract for a period of approximately eight months, anticipated to be from May-December 2001, with potential annual renewal of contracts up to a total of five years. The audience for the guide is potential travelers to Minnesota. The goal of the guide is to stimulate travel to Minnesota by describing the state's major travel destinations, attractions and recreational activities. The design of the book must enhance the appeal of Minnesota to the readers of the guide, and make the guide easy for readers to use. It also must result in a publication that is cost-efficient to produce, print and mail.

The statewide guide is funded by revenue from advertising sales. MOT is seeking sales representation to sell advertising in the guide. This sales effort will supplement the contacts made by MOT staff. Compensation for ad sales would be a commission of ad sales. Potential vendors can submit proposals for design and pre-press only or design and pre-press and advertising sales. Separate contracts may be awarded.

Work is proposed to start after May 1, 2001.

A Request for Proposals will be available by mail from this office through April 6. **A written request (by direct mail or fax) is required to receive the Request for Proposal.** After April 6, the Request for Proposal must be picked up in person.

The Request for Proposal can be obtained from:

Tanya Lampkin
Minnesota Office of Tourism
100 Metro 121 East 7th Place
St. Paul, MN 55101
Fax: (651) 296-7095
Email: tanya.lampkin@state.mn.us

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than **2:30 p.m., April 16, 2001**. **Late proposals will not be considered.**

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Non-State Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact the editor for further details.

Metropolitan Airports Commission

Notice of Call for Bids for X-Ray Security Screening System

Sealed bids will be received by the Metropolitan Airports Commission at its office at 6040 28th Avenue South, Minneapolis, MN 55450-2799, until **2:00 p.m., Local Time, Monday, March 26, 2001**, for the procurement of **X-RAY SECURITY SCREENING SYSTEM**.

At that time and place the bids will be publicly opened and the names and address of those responding read aloud. If mailed the Commission's mailing address is 6040 28th Avenue South, Minneapolis, MN 55450-2799, and **bids to be considered must be received by the Commission by the date and hour set for opening of bids.**

Bids shall be according to the specifications. The Commission reserves the right to reject any or all bids or portions thereof, and to waive any minor irregularities or informalities therein. Copies of the Specifications may be obtained at the office of the Commission, 6040 28th Avenue South, Minneapolis, Minnesota, 55450, **phone:** (612) 726-8146.

Dated: 16 March 2001

JoAnn Brown/Buyer-Administrator

Metropolitan Council

Proposals Sought for Purchase of Five Vehicles

The Metropolitan Council is soliciting sealed bids for the purchase of four pickup trucks and one sport utility vehicle. Bids are due at **2:00 p.m., on April 11, 2001.**

Bids must be submitted in accordance with the Invitation for Bids documents available from:

Metropolitan Council
Metro Transit Purchasing Department
515 N. Cleveland Avenue
St. Paul, MN 55114
Phone: (612) 349-5070

Metropolitan Council

Metro Transit Notice of Request for Proposals for Southwest Corridor

Scoping Services – Alternatives Analysis

NOTICE IS HEREBY GIVEN that the Metro Transit, a division of Metropolitan Council (Council) is soliciting proposals from professional transportation consultants to provide scoping services to assist Metro Transit in developing a Corridor Alternatives Analysis, analyzing the potential for a busway in an area identified by the Council as the Southwest Corridor. The Southwest Corridor includes segments within Minneapolis, St. Louis Park, Hopkins, Minnetonka and Eden Prairie, and is one of three corridors identified for busway development in the Twin Cities Metropolitan Region. It contains several railroad rights-of-way and major trunk highway routes within the western Metropolitan District.

Metro Transit is seeking proposals from consultants who can provide technical services that would assist the Council in undertaking analysis that will satisfy all future requirements of the FTA New Starts Criteria, including refinements as defined in the *Federal Register* dated December 7, 2000. The consultant shall conduct the alternatives analysis, document its methodology and findings, and report to a Project Management Team, comprised of the Council, Metro Transit, Hennepin County and Minnesota Department of Transportation. The Final Report shall be consistent with the New Starts Criteria and meet the requirements for a scoping study defined by NEPA.

Non-State Contracts & Grants

The tentative schedule for this process is:

<i>RFP Proposed Issue Date</i>	March 26, 2001
<i>Pre-Proposal Meeting/Site Tour</i>	April 12, 2001
<i>Proposal Due Date</i>	May 1, 2001

All firms interested in this project should request a copy of the RFP through:

Amanda Petersen, Administrative Assistant, Contracts and Procurement Unit
Metropolitan Council
Mears Park Centre
230 East Fifth Street
St. Paul, MN 55101
Phone: (651) 602-1585
Fax: (651) 602-1138
Email: amanda.petersen@metc.state.mn.us

All questions regarding this RFP shall be in writing and addressed to Mary DeMers, RFP Administrator, at the above address.

Minnesota Statutes, Sections 473.144 and 363.073, and *Minnesota Rules*, Parts 5000.3400 to 5000.3600 will be incorporated into any contract based upon the Proposal or any modifications to it. If a contract for the project is awarded in excess of \$100,000, the requirements of *Minnesota Rules* 500.3530 will be applicable.

Metropolitan Council

Metro Transit

Notice of Call to Artists for Hiawatha Line LRT Public Art and Design Program Downtown East Station – Contract No. 01P039

NOTICE IS HEREBY GIVEN that the Metropolitan Council Metro Transit (the Council), which provides mass transit bus services and will operate a future light rail transit system for the Twin Cities of Minneapolis / St. Paul, Minnesota, is soliciting proposals from professional artists to provide services to collaborate in the design of the Downtown East light rail station and an adjacent public plaza, and to fabricate and install artwork for those projects as part of the Hiawatha Line light rail transit system.

The Council and the Minnesota Department of Transportation are overseeing design and construction of Minnesota's first light rail system, which will be funded in part by the Federal Transit Authority (FTA). Titled the Hiawatha Line, the approximately 12-mile system will include 17 stations stretching from downtown Minneapolis south to the Minneapolis / St. Paul International Airport and on to the Mall of America. The \$675 million project will be built through a design/build process that allows construction to begin prior to completion of the system's total design. The Hiawatha Line is scheduled to be completed by the end of 2004.

The purpose of this Call to Artists is to invite artists to submit their qualifications for consideration to be selected to collaborate with the project architects (Hammel, Green and Abrahamson, Inc. in the design of the Downtown East light rail station and plaza and to design/create integrated artwork responsive both formally and contextually to the site and programmatic uses of the station and plaza.

The Council is seeking proposals from professional artists whose work is applicable to an outdoor transit environment and are interested in creating artwork for the Hiawatha LRT project that is consistent with all applicable FTA regulations.

The tentative schedule for this process is:

<i>Call to Artists issue Date</i>	March 19, 2001
<i>Proposal Due Date</i>	April 6, 2001
<i>Selection of Artists</i>	April, 2001
<i>Design Development</i>	April, 2001 – August, 2001
<i>Fabrication and Installation</i>	September, 2001 – March, 2002

All artists interested in this project should request a copy of the Call to Artists – Downtown East Station through:

David Allen, Public Art and Design Program Manager
Metro Transit
560 Sixth Avenue North
Minneapolis, MN 55411
Phone: (612) 349-7622
Fax: (612) 349-7675

Metropolitan Council

Purchase of Transfer Cards

The Metropolitan Council is soliciting sealed bids for thermal paper, magnetic striped transfer cards. Bidders are required to provide 1,000 sample cards by April 13, 2001 for qualification testing. Sealed bids are due at **2:00 p.m., on May 11, 2001.**

Bids must be submitted in accordance with the Invitation for Bids documents available from:

Metropolitan Council
Metro Transit Purchasing Department
515 N. Cleveland Avenue
St. Paul, MN 55114
Phone: (612) 349-5070

University of Minnesota

Notice of Bid Information Service (BIS) Available for All Potential Vendors

The University of Minnesota offers 24 hour/day, 7 day/week access to all Request for Bids/Proposals through its web based Bid Information Services (BIS). Subscriptions to BIS are \$75/year. Visit our web site at bidinfo.umn.edu or call the BIS Coordinator at (612) 625-5534.

Requests for Bids/Proposals are available to the public at no charge each business day from 8:00 a.m. to 4:30 p.m. in Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Mpls., MN 55454.

Certificates of Assumed Name; Registration of Insignia and Marks

Minnesota Statutes Chapter 333 requires the filing of an assumed name with the Secretary of State. This filing does not protect a users exclusive right to that name. The filing is required as a consumer protection, in order to enable consumers to be able to identify the true owner of a business. For more information, or to register an assumed name, insignia or mark, contact the Secretary of State, Business Services Division, (651) 297-1455.

Certificate of Assumed Name

Second Run File # 0248077 - S.H. Smith and Company

1. The exact assumed name under which the business is or will be conducted is: **S.H. Smith and Company**
2. The address of the principal place of business is: **1400 Energy Park, Suite 19, Energy Park Plaza, St. Paul, MN 55108**
3. The name and complete street address of all persons conducting business under the above Assumed Name are:
 - **S.H. Smith Insurance Agency of Minnesota, Inc., c/o CT Corporation System, Inc., 405 Second Avenue, South Minneapolis, MN 55401**

I certify that I am authorized to sign this certificate and I further certify that I understand that by signing this certificate, I am subject to the penalties of perjury as set forth in *Minnesota Statutes* section 609.48 as if I had signed this certificate under oath.

Dated: 12 February 2001

David Kinder, (860) 561-3600

