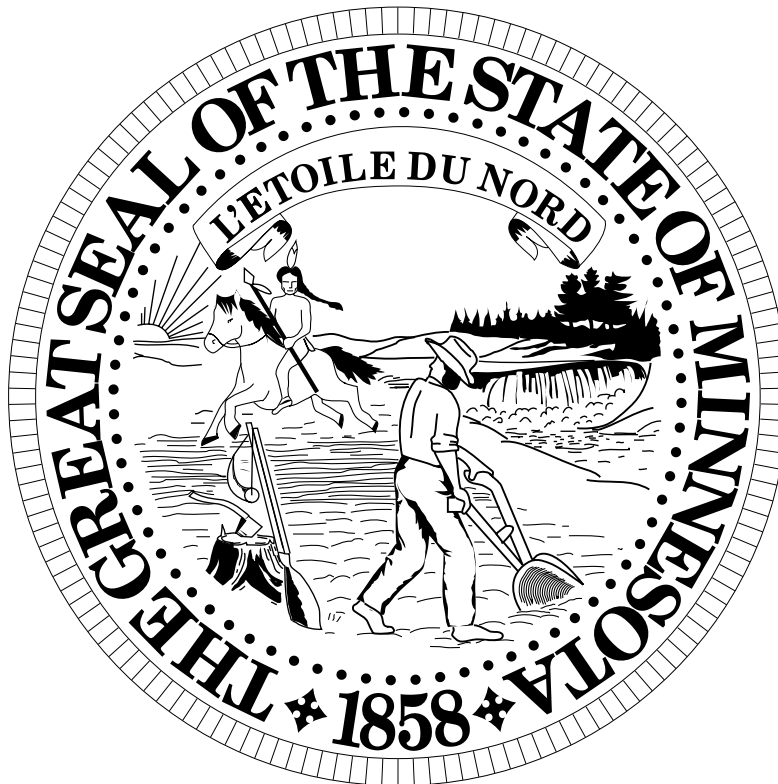


State of Minnesota

State Register

Rules and Official Notices Edition



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Department of Administration – Communications Media Division

Monday 22 January 2001
Volume 25, Number 30
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State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- proposed, adopted, exempt, expedited emergency and withdrawn rules
- executive orders of the governor
- appointments
- proclamations and commendations
- commissioners' orders
- revenue notices
- official notices
- state grants and loans
- contracts for professional, technical and consulting services
- non-state public bids, contracts and grants
- certificates of assumed name, registration of insignia and marks

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Printing Schedule and Submission Deadlines

Vol. 25 Issue Number	PUBLISH DATE	Deadline for both Adopted and Proposed RULES	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts
#30	Monday 22 January	Noon Wednesday 10 January	Noon Tuesday 16 January
#31	Monday 29 January	Noon Wednesday 17 January	Noon Tuesday 23 January
#32	Monday 5 February	Noon Wednesday 24 January	Noon Tuesday 30 January
#33	Monday 12 February	Noon Wednesday 31 January	Noon Tuesday 6 February

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- *Solicitation Announcements* (published every Tuesday and Friday) One year subscription: \$135.00 via first class mail, \$150.00 via fax or through our website. Users agree not to redistribute without authorization.
- **13-week trial subscription** which includes both the *State Register* and *Solicitation Announcements* \$65.00
- **Single issues** are available for a limited time: *State Register* \$5.00, *Solicitation Announcements* \$1.00. Shipping is \$3.00 per order.

PUBLISHING NOTICES IN THE *State Register*: Submit TWO COPIES of your notice, typed double-spaced. State agency submissions must include a "State Register Printing Order" form, and a "Certification/Internal Contract Negotiation" form with contracts for professional, technical and consulting services. Non-State Agencies should submit TWO COPIES, with a letter on your letterhead stationery requesting publication and date to be published. FAXED submissions to (651) 297-8260 are received to meet deadline requirements, but must be followed by originals and applicable forms or letters to be accepted. The charge is \$115.00 per page, billed in tenths of a page (columns are seven inches wide). About 2-1/2 pages typed double-spaced on 8-1/2"x11" paper equal one typeset page in the *State Register*. Contact the editor if you have questions.

An "**Affidavit of Publication**" can be obtained at a cost of \$10.00 for notices published in the *State Register*. This service includes a notarized "Affidavit of Publication" and a copy of the issue of the *State Register* in which the notice appeared.

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Legislative Information

Senate Public Information Office (651) 296-0504

State Capitol, Room 231, St. Paul, MN 55155

Website: www.senate.leg.state.mn.us/departments/secretary/seninfo.htm

House Information Office (651) 296-2146

State Office Building, Room 175, 100 Constitution Ave., St. Paul, MN 55155

Website: www.house.leg.state.mn.us/hinfo/hinfo.htm

Minnesota State Court System

Court Information Office (651) 296-6043 Website: www.courts.state.mn.us
Minnesota Judicial Center, Room 135, 25 Constitution Ave., St. Paul, MN 55155

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Individual copies and subscriptions or the **State Register** and **Solicitation Announcements** are available through Minnesota's Bookstore, (651) 297-3000, or (800) 657-3757.

Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1999 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

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Proposed Rules

Comments on Planned Rules or Rule Amendments

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

Rules to be Adopted After a Hearing

After receiving comments and deciding to hold a public hearing on the rule, an agency drafts its rule. It then publishes its rules with a notice of hearing. All persons wishing to make a statement must register at the hearing. Anyone who wishes to submit written comments may do so at the hearing, or within five working days of the close of the hearing. Administrative law judges may, during the hearing, extend the period for receiving comments up to 20 calendar days. For five business days after the submission period the agency and interested persons may respond to any new information submitted during the written submission period and the record then is closed. The administrative law judge prepares a report within 30 days, stating findings of fact, conclusions and recommendations. After receiving the report, the agency decides whether to adopt, withdraw or modify the proposed rule based on consideration of the comments made during the rule hearing procedure and the report of the administrative law judge. The agency must wait five days after receiving the report before taking any action.

Rules to be Adopted Without a Hearing

Pursuant to *Minnesota Statutes* § 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing. An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public. The agency then publishes a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

Department of Agriculture

Dairy and Food Division

Proposed Permanent Rules Relating to Meat Labeling

NOTICE OF INTENT TO ADOPT RULES WITHOUT A PUBLIC HEARING

Proposed Amendment to Rules Governing Primal Cut Terms on Ground or Chopped Meat Products; *Minnesota Rules* 1545.0230

Introduction. The Department of Agriculture intends to adopt rules without a public hearing following the procedures set forth in the Administrative Procedure Act, *Minnesota Statutes*, sections 14.22 to 14.28, and rules of the Office of Administrative Hearings, *Minnesota Rules*, parts 1400.2300 to 1400.2310. You have 30 days to submit written comments on the proposed rules and may also submit a written request that a hearing be held on the rules.

Agency Contact Person. Comments or questions on the rules and written requests for a public hearing on the rules must be submitted to: Carol Milligan, Minnesota Department of Agriculture, 90 W Plato Blvd., St. Paul, MN 55107; **phone:** (651) 296-6906; **fax:** (651) 297-5522; **email:** carol.milligan@state.mn.us. **TTY** users may call the Minnesota Relay at (800) 627-3529.

Subject of Rules and Statutory Authority. The proposed rules are about allowing retailers to use specific terms on labels of displayed meat products that identify the primal cut of the ground or chopped meat. The statutory authority to adopt the rules is *Minnesota Statutes*, section 31.11. A copy of the proposed rules is published in the *State Register* and attached to this notice as mailed.

Comments. You have until 4:30 p.m. on February 21, 2001 to submit written comment in support of or in opposition to the proposed rules and any part or subpart of the rules. Your comment must be in writing and received by the agency contact person by the due date. Comment is encouraged. Your comment should identify the portion of the proposed rules addressed and the reason for the comment. You are encouraged to propose any change desired. Any comments that you would like to make on the legality of the proposed rules must also be made during this comment period.

Request for a Hearing. In addition to submitting comments, you may also request that a hearing be held on the rules. Your request for a public hearing must be in writing and must be received by the agency contact person by 4:30 p.m. on February 21 2001. Your written request for a public hearing must include your name and address. You must identify the portion of the proposed rules to which you object or state that you oppose the entire set of rules. Any request that does not comply with these requirements

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated “all new material.” **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Proposed Rules

is not valid and cannot be counted by the agency for determining whether a public hearing must be held. You are also encouraged to state the reason for the request and any changes you want made to the proposed rules.

Withdrawal of Requests. If 25 or more persons submit a written request for a hearing, a public hearing will be held unless a sufficient number withdraw their requests in writing. If enough requests for hearing are withdrawn to reduce the number below 25, the agency must give written notice of this to all persons who requested a hearing, explain the actions the agency took to affect the withdrawal, and ask for written comments on this action. If a public hearing is required, the agency will follow the procedures in *Minnesota Statutes*, sections 14.131 to 14.20.

Modifications. The proposed rules may be modified as a result of public comment. The modifications must be supported by comments and information submitted to the agency, and the adopted rules may not be substantially different than these proposed rules. If the proposed rules affect you in any way, you are encouraged to participate in the rulemaking process.

Statement of Need and Reasonableness. A statement of need and reasonableness is now available from the agency contact person. This statement contains a summary of the justification for the proposed rules, including a description of who will be affected by the proposed rules and an estimate of the probable cost of the proposed rules. Copies of the statement may be obtained at the cost of reproduction from the agency.

Adoption and Review of Rules. If no hearing is required, the agency may adopt the rules after the end of the comment period. The rules and supporting documents will then be submitted to the Office of Administrative Hearings for review for legality. You may ask to be notified of the date the rules are submitted to the office. If you want to be so notified, or want to receive a copy of the adopted rules, or want to register with the agency to receive notice of future rule proceedings, submit your request to the agency contact person listed above.

Dated: 2 January 2001

Jim Boerboom
Acting Deputy Commissioner

1545.0230 PRIMAL CUTS TERMS ON GROUND OR CHOPPED MEAT PRODUCTS.

Terms such as "ground chuck," "chopped chuck," "ground round," "chopped round," "ground sirloin," "chopped sirloin," and similar terms which indicate that ground or chopped meat product is derived from a primal cut or other specific portion of a carcass shall not be used as the name of meat products displayed for sale except that these terms may be used on packages for retail sale if the retailer:

A. maintains records identifying the source and amounts of primal cuts and of ground meat sold that was processed from these primal cuts; and

B. retains these records for review on the premises for six months.

Adopted Rules

A rule becomes effective after the requirements of *Minnesota Statutes* §§14.05-14.28 have been met and five working days after the rule is published in the *State Register*, unless a later date is required by statutes or specified in the rule.

If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed.

If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

Exempt Rules

An exempt rule adopted under *Minnesota Statutes* §§ 14.386 or 14.388 is effective upon its publication in the *State Register*.

Emergency Expedited Rules

Provisions for the Commissioner of Natural Resources to adopt emergency expedited Game and Fish Rules are specified in *Minnesota Statutes* §§ 84.027. The commissioner may adopt emergency expedited rules when conditions exist that do not allow the Commissioner to comply with the requirements for emergency rules. The Commissioner must submit the rule to the attorney general for review and must publish a notice of adoption that includes a copy of the rule and the emergency conditions. Emergency expedited rules are effective upon publication in the *State Register*, and may be effective up to seven days before publication under certain emergency conditions. Emergency expedited rules are effective for the period stated or up to 18 months.

Department of Human Services

Adopted Permanent Rules Relating to Electroconvulsive Therapy

The rules proposed and published at *State Register*, Volume 25, Number 16, pages 826-830, October 16, 2000 (25 SR 826), are adopted as proposed.

Official Notices

Pursuant to Minnesota Statutes §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking. The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Department of Human Services

Community Supports for Minnesotans with Disabilities

Community Support Options

Consumer Directed Home Care Demonstration Project

Notice of Intent to Form an Advisory Committee for the Consumer Directed Home Care Demonstration Project

NOTICE IS HEREBY GIVEN that Community Supports for Minnesotans with Disabilities intends to form an advisory committee to provide input for the proposed Consumer Directed Home Care Demonstration Project. The Consumer Directed Home Care Demonstration Project is a proposed service delivery alternative intended to improve access, as well as increase consumer

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Official Notices

control and accountability over available resources. The advisory committee will meet monthly and is intended to include consumers, consumer family members, counties, tribal nations, provider agencies, and advocacy organization staff members.

For more information contact:

Melanie Fry
Department of Human Services
Community Supports for Minnesotans with Disabilities
444 Lafayette Road North
St. Paul, MN 55155-3857
Phone: (612) 634-2215
Email: *melanie.fry@state.mn.us*

Interested parties should submit a letter of interest to this office **by 4:30 on February 22, 2001.**

Dated: 22 January 2001

Steve Larson, Director
Community Supports for Minnesotans
with Disabilities Division
Department of Human Services

Minnesota State Retirement System

Board of Directors, Regular Meeting

The Board of Directors of the Minnesota State Retirement System will be meeting on Friday, January 26, 2001, at 9:00 a.m., in the office of the System, 175 W. Lafayette Frontage Road, Suite 300, St. Paul, Minnesota 55107.

Pollution Control Agency

Request for Public Comment on Draft MN 2001 Nonpoint Source Management Program Plan

The draft Minnesota 2001 Nonpoint Source Management Program Plan (NSMPP) will be available for public review and comment from January 22, 2001 through February 23, 2001.

The Minnesota Pollution Control Agency (MPCA) has been coordinating statewide efforts to develop the 2001 NSMPP. Development of the draft plan has involved 19 technical committees, representatives of over 50 public and private organizations, and approximately 250 technical committee members working on the 19 chapters/strategies of the draft plan.

The NSMPP is updated about every five years and is a requirement for Minnesota to be eligible for federal Clean Water Act Section 319 funds from the U.S. Environmental Protection Agency. Upon EPA's acceptance of the final NSMPP, Minnesota will be eligible to receive about \$8,000,000 per year in federal nonpoint source pollution control funds for protection of surface and ground waters.

Goals, Needs, Priorities and Milestones are included in the chapters/strategies of the draft 2001 NSMPP. Recommended action steps detail voluntary measures for protecting water quality from nonpoint source pollution for the years 2001 through 2005.

The following Chapters/Strategies are included in the Draft 2001 NSMPP.

Executive Summary

Chapters/Strategies:

1. Updated Nonpoint Source Assessment
2. Programs and Funding for Implementing Nonpoint Source Program
3. Minnesota's Watershed Planning and Management Framework

4. Overall Strategy for Each Water Resource
 - 4.1 Ground Water Strategy
 - 4.2 Lakes Strategy
 - 4.3 Rivers and Streams Strategy
 - 4.4 Wetlands
5. Monitoring
6. Information and Education
7. Feedlots
8. Agricultural Erosion
9. Agricultural Nutrients
10. Agricultural Pesticides
11. Urban Runoff
12. Forestry
13. Mining
14. Land Treatment and Disposal
 - 14.1 Individual Sewage Treatment Systems (ISTS) Strategy
 - 14.2 Biosolids, Industrial By-Products and Commercial Wastes Strategy
15. Effects of Atmospheric Pollution on Water Quality.
 - Appendix A: Nine Key Elements of a Successful Nonpoint Source Management Program Plan (NSMPP)
 - Appendix B: Best Management Practices Definitions
 - Appendix C: Best Management Practices Matrix

To review the draft NSMPP on the Internet, visit the MPCA's web site at:

<http://www.pca.state.mn.us/water/nonpoint/mplan.html>

In addition to the web site, the draft 2001 NSMPP is available on compact disk. To conserve natural resources and to be more cost-effective, CD format is the primary method by which the draft and final 2001 NSMPP plan will be distributed. Individual chapters can also be sent via e-mail to those who would prefer that format. Note however that many of the chapters are large in size and consume large amounts of computer memory. A very limited number of paper copies (nearly 700 pages/plan) will be available for those who cannot view the plan on the Internet or on CD.

Comments received during the comment period will be forwarded to the chairs of technical committees to assist with revising draft chapters as necessary.

Meetings of individual basin planning teams are anticipated in some MPCA districts. The public is invited to attend these district meetings. For more information on district-wide meetings, contact the MPCA at the address below.

All comments must be received in writing at the MPCA St. Paul office by close of business on February 23, 2001.

Comments should be directed to:

David L. Johnson, NSMPP Project Manager
Community and Areawide Programs Section
Policy and Planning Division
Minnesota Pollution Control Agency
520 Lafayette Road
St. Paul, MN 55155-4194
Phone: (651) 296-6041
Fax: (651) 297-8676
Toll-Free: (800) 657-3864
Email: david.l.johnson@pca.state.mn.us

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Department of Children, Families and Learning

AmeriCorps Program Invites Applications

INVITATION TO APPLY...the Minnesota Commission on National and Community Service, an initiative of the Department of Children, Families and Learning, is seeking public and nonprofit sponsoring agencies to recruit, train, and place ten or more AmeriCorps members through coordinated partnerships with local organizations providing service projects and supervision. AmeriCorps members address unmet local needs in education, public safety, human needs, and the environment.

The program makes grants available to agencies that can identify an unmet need that can be addressed through national service. Agencies may engage members on a full-time or part-time basis. Full-time terms of service require at least 1700 hours during a period of not less than nine months and not more than one year. Part-time terms of service require at least 900 hours during a period of not more than two years. Under the program, successful applicants will have up to one year following the start of the program to select and place members who will receive the approved education awards upon successful completion of their service. However, agencies are encouraged to place members as quickly as effective program implementation will permit.

AmeriCorps members receive a modest living allowance, health and child care for those who qualify, and a \$4725 education award for a minimum of 1700 hours of service or a \$2362 award for at least 900 hours of service. Programs will be required to provide match in certain areas and a percentage of the match will need to be in cash. The cash match requirement will not exceed \$500 per FTE. Guidelines and applications are available upon request. Letters of intent must be received by February 28, 2001 by 4:30 p.m. Contact for more information:

Minnesota Department of Children, Families & Learning
Minnesota Commission on National and Community Service
1500 Highway 36 West
Roseville, Minnesota 55113-4266
Phone: (651) 582-8414
Toll Free: (888) 234-1270

Emergency Medical Services Regulatory Board

Notice of Availability of Grants for Regional Emergency Medical Services Systems

Eligible Applicants: Entities in each of the state's eight emergency medical services (EMS) regions: Northwest, Northeast, West Central, Central, Southwest, South Central, Southeast and Metropolitan. The governing body of each applicant organization must include representatives from each county in its region and from a wide range of EMS providers in the region.

Grant Period: July 1, 2001, through June 30, 2003.

Amount of Funding: To be determined by budget deliberations and state appropriations. Estimated at \$1,392,600 (\$174,075 per region) to be awarded through grant contracts with the designated grantees, with an additional estimated amount of \$2,260,000 (\$282,500 per region) to be distributed from the State EMS Relief Account.

Letter of Intent: Interested parties must submit a *Letter of Intent to Apply for Funds* in order to become eligible to submit a proposal. The letter must include: 1) the name of the applicant organization, 2) a brief description of the organization, and 3) the name, address and telephone number of a contact person. *Letters of Intent* are due not later than 4:00 p.m., Friday, February 16, 2001.

Request for Proposal: Each party submitting a *Letter of Intent* will receive a *Request for Proposal* (RFP) that will contain detailed information on grant requirements and procedures, a geographic description of the eight regions, and the required content, organization and format of proposals.

Proposal Deadline: Proposals will be accepted only from parties that have submitted a *Letter of Intent*. Proposals will be due no later than 4:00 p.m., Friday, April 27, 2001.

Description of Grant Program: The purpose of this grant program is to reduce death and disability due to medical emergencies through the promotion of prevention efforts and the development, maintenance and improvement of EMS systems on a regional basis throughout Minnesota. Following a review of all proposals received, the Emergency Medical Services Regulatory Board (EMSRB) will select no more than one proposal from each region and designate the applicant organization as the Regional EMS System (grantee). During the review process, the EMSRB may request additional information and/or modification of objectives and tasks contained in the proposal.

This notice does not obligate the EMSRB to fund proposed projects; the right is reserved to modify or cancel the solicitation if it is deemed in the right interest of the State to do so.

Award Decisions: The designation of grantees is expected at the EMSRB's May meeting.

Contact Person: The contact person for this grant program, including the *Letter of Intent*, the *Request for Proposal*, and the submission of proposals, is: Donald O. Hedman, EMS Regulatory Board, 2829 University Ave. S.E., Suite 310, Minneapolis, MN 55414-3222. **Phone:** (612) 627-5425 or (800) 747-2011.

Department of Human Services

Aging and Adult Services Division

Notice of Request for Proposals (RFP) to Provide a Living Skills Program for Persons with Severe or Intractable Epilepsy who need Assistance in the Transition to Independent Living

Purpose

The Minnesota Department of Human Services is soliciting proposals (RFPs) from qualified parties to provide assistance for persons with severe or intractable epilepsy in the transition to independent living. Objectives to be accomplished include problem solving and interpersonal skills as well as independent living skills such as, communication, stress management, goal setting and money management. Most existing service recipients reside at Minneapolis HRA buildings at the Cedar Avenue complex near the west bank of the University of Minnesota where the program maintains a service office. A few service recipients live in private apartments in the vicinity. The award recipient must be able to administer the program without disruption to the training and living situation of the current service recipients. People Incorporated has administered this grant for about 10 years.

This project is contingent upon the appropriation of state funds by the 2001 legislature for the next biennium, July 1, 2001 through June 30, 2003. A contract may be awarded for a one or two year period, at the State's option: a one year contract begins July 1, 2001 and ends June 30, 2002. The State may extend the contract up to four additional 12 month periods after June 30, 2002, contingent upon factors such as the availability of funding, satisfactory performance and contracting requirements.

The Program requires staff who would be available on a 24 hours, seven day a week basis. Individual group counseling, as well as informational sessions about epilepsy and the special aspects of living independently with a chronic illness, are required. Grant funds are not available for room or board.

The Department has estimated that the cost of this contract from July 1, 2001 to June 30, 2002 will not exceed \$237,000 for each twelve month period of the award, contingent upon availability of funding. The project will begin on July 1, 2001 and must be completed by June 30, 2002 for a one year contract, or by June 30, 2003 for a two year contract. The State has the option of extending the contract as described above and in the RFP.

Application Process

All Application-Proposals **must be received by 3:00 p.m., on February 26, 2001** at the **fourth floor offices of the Aging and Adult Services Division**. Completed proposals must be submitted to Ron Abato at the address listed below. Proposals received after the above deadline will not be eligible for consideration. **Completed application proposals must be sent to:**

Ron Abato, Epilepsy Living Skills Program
Aging and Adult Services Division
Minnesota Department of Human Services
444 Lafayette Road
St. Paul, MN 55155-3843

State Grants & Loans

TO REQUEST AN RFP-APPLICATION, please call the

Aging and Adult Services Division Receptionists at (651) 296-2544.

In order to receive an RFP-Application, the person requesting will have to provide the following information: name, address, and phone number of the requesting organization, and the name, address, and phone number of a contact person, in case the Department needs to contact you about your request.

If you have questions about this notice, the Living Skills Program, or after you review your application materials, please call Ron Abato at (651) 296-3769.

This request for notice does not obligate the State to complete this project, and the State reserves the right to cancel this officer, if it is considered to be in its best interest. The State is not responsible for any costs associated with the planning or preparation of applications related to this notice.

State Contracts

Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over \$25,000 be printed in the *State Register*. These procedures also require that the following information be included in the notice: agency name and address, name of agency contact person, description of project and tasks, cost estimate and final submission date and time of completed proposal. Certain quasi-state agencies and MnSCU institutions are exempted from these provisions. In accordance with *Minnesota Rules* 1230.1910, certified Targeted Group Businesses and individuals submitting proposals as prime contractors shall receive the equivalent of a 6% preference in the evaluation of their proposal. Certified Economically Disadvantaged Businesses and individuals shall receive the equivalent of a 4% preference in the evaluation of their proposal. For information regarding certification, call the Materials Management Helpline (651) 296-2600 or [TTY (651) 282-5799.]

Department of Administration

Office of Technology

Notice of Request for Proposal for Support and Operation Services Master Contracts

NOTICE IS HEREBY GIVEN that the Minnesota Office of Technology of the Department of Administration wishes to enter into master contracts with a wide variety of information technology contractors who can provide technology-related support and operations services to various state agencies. These services will provide additional technology-related resources to state agencies with the various skill sets that are required. The types of resources being sought are described in the Request for Proposal.

For a complete copy of the Request for Proposal please contact:

Steve Gustafson
State of Minnesota
Office of Technology
332 Minnesota Street, Suite E1100
St. Paul, MN 55101-1322
Email: Steve.Gustafson@state.mn.us

This is the only person designated to receive RFP requests and answer questions regarding the RFP.

Responses are due no later than **2:00 p.m., CST on Monday, February 12, 2001**. Late responses will not be considered.

Minnesota State Colleges and Universities

Advertisement for Bids for Kitchen Hood Demolition and Replacement

DEPARTMENT: Minnesota State Colleges and Universities
Sealed Proposals for: **Kitchen hood demolition and replacement
St. Cloud Technical College
St. Cloud, MN**

will be received by: Lori Kloos, CFO
St. Cloud Technical College
Room 106-B
St. Cloud, MN

until **2:00 p.m., February 9, 2001**, at which time the proposals will be opened and publicly read aloud.

Proposals Forms, Contract Documents, Plans and Specifications as prepared by GLT Architects are on file at the office of the:

- 1) above named Project Architect
- 2) following Builders Exchanges: Local, St. Paul, and Minneapolis,
- 3) National Association of Minority Contractors of Minnesota
- 4) Construction Market Data Plan room.
- 5) Dodge Plan room.

Sets of Proposal Forms and Plans and Specifications for use by contractors in submitting a bid may be obtained at the following address:

GLT Architects
808 Courthouse Square
St. Cloud, MN 56303

A deposit of \$25.00 is required for each set.

Each bid which totals over \$15,000.00 must be accompanied by either a certified check, payable to the State of Minnesota, in the sum of not less than five percent (5%) of the total bid or a corporate surety bond for the same amount by a surety company authorized to do business in the State of Minnesota.

A pre-bid meeting will be held at 9:30 a.m., Friday, January 29th, in Room 1-145 at St. Cloud Technical College.

Iron Range Resources and Rehabilitation Board (IRRRB)

Notice of Availability of Contract for Golf Course Management and/or Food and Beverage Service

The Iron Range Resources and Rehabilitation Board (IRRRB) is requesting proposals from national and regional qualified golf course management companies and/or food and beverage service providers for the purpose of managing and operating the present 18 hole public championship golf course, advising in the construction phase of a second 18 hole golf course, and or providing food and beverage service at Giants Ridge Recreation Area in Biwabik, Minnesota.

Work is proposed to start after April 1, 2001.

A Request for Proposal will be available by mail from this office through February 2, 2001. After February 2, 2001, the Request for Proposal must be picked up in person.

The Request for Proposal can be obtained from:

State Contracts

Tracy Peterson, IRRRB
1006 Highway 53
P.O. Box 441
Eveleth, MN. 55734
Phone: (218) 744-7400
Fax: (218) 744-7402
Email: *tracy.Peterson@irrrb.org*

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than **3:30 p.m. CDT, February 12, 2001**, as indicated by the date stamp made by the Receptionist, IRRRB Offices, 1006 Highway 53, Eveleth, MN. 55734. Late proposals will not be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota Historical Society

Advertisement for Bids for Saint Anthony Falls Heritage Center Bid Package No. 2 – Mill Construction

Project No. 99493.05

Sealed bids for the construction of the Saint Anthony Falls Heritage Center Bid Package No. 2 - Mill Construction will be received at the office of the Contracting Officer or an authorized agent located in the Minnesota History Center until **2:00 p.m. local time on 14 February 2001**. Bids will then be publicly opened and read aloud.

Mail sealed bids to: Chris Bonnell
Contracting Office Minnesota Historical Society
Minnesota History Center
345 Kellogg Boulevard West
St. Paul, MN 55102

Authorized agents for receipt of bids are the following: Chris Bonnell, Contracting Officer or any Work Service Center staff member in the Finance and Administration Division on the 4th floor of the History Center.

PLEASE NOTE THAT THE ABOVE ADDRESS IS THE MINNESOTA HISTORY CENTER. IF PROPOSALS ARE BEING HAND DELIVERED, VENDORS MAY PARK IN THE ON-SITE LOT, BUT SHOULD ALLOW ENOUGH TIME TO DELIVER THEIR PROPOSALS TO THE CONTRACTING OFFICE ON THE 4TH FLOOR OF THE BUILDING. ACTUAL RECEIPT OF THE PROPOSAL BY THE CLOSING TIME IS REQUIRED FOR CONSIDERATION.

The work consists of constructing a reinforced concrete structure for 6 levels within the existing masonry/stone walls; (existing 3 levels remain) masonry restoration of the existing stone and brick walls; new windows and structural glass system; new mechanical systems including boilers, chillers, cooling towers, air handling, and sprinklers; new electrical service and distribution; fire alarm, public address system and security system. Five elevators will be constructed.

The lower three floors are to be occupied by the Minnesota Historical Society and will function as exhibit space, office and classroom. The top floors are to be leased to commercial tenants and the tenant improvements are not part of this project.

Separate bids will be received for the following packages:

CP2.01 General
CP2.02 Channel Set Glazing
CP2.03 Point Supported Glazing
CP2.04 Steel Windows

The Owner shall evaluate the bids for packages CP2.02, CP2.03 and CP2.04 independent of CP2.01. Upon acceptance of these packages they will be assigned to the lowest responsive bidder of package CP2.01.

Work is scheduled to start in early March 2001 and shall be final complete no later than 26 June 2002.

Questions regarding the bidding documents should be submitted in writing by **9 February 2001** to MS & R, attention John Stark, 119 North 2nd Street, Minneapolis, MN 55401.

A PRE-BID MEETING WILL BE HELD AT THE SITE LOCATED AT 700 SECOND STREET SOUTH, MINNEAPOLIS, MN 55415 ON 30 JANUARY 2001 AT 10:00 A.M.

Bidding documents including the bid form, drawings and specifications will be available for inspection on 15 January 2001. Complete bid sets of drawings, specifications and bid forms are available to bidders, without cost, by contacting MS & R (612) 375-0336. Postage, delivery or like charges shall be paid for by the bidder requesting the plans including the cost of returning the documents to MS & R. If the complete set of documents, including addenda, is not returned to MS & R within ten (10) calendar days after award of contract, a charge of \$300. per set will be assessed.

Bids are to be submitted on forms supplied by the Owner. No oral, facsimile, telegraphic or telephonic bids or modifications will be considered. All bids shall be accompanied by a bid bond, executed by the bidder and a duly authorized surety company, certified check, cashiers check or bank draft made payable to the Minnesota Historical Society in an amount not less than 5% of the total bid.

Enforcement of Davis Bacon Act is a requirement of this project. The Contractor(s) shall pay not less than the prevailing hourly rate of wages for work of a similar character in the locality in which the work is performed, as determined by the Minnesota Department of Labor and Industry and as set out in the detailed plans and specifications.

Enforcement of the City of Minneapolis' Affirmative Action Program, Equal Employment Opportunity and Small Business and Underutilized Business Program is a requirement of this project

Enforcement of the Minneapolis Community Development Agency's policy for certification of approved Apprenticeship Training Programs will be a requirement of this project.

The Owner reserves the right to reject any and all bids. To waive all informalities in bids, to request additional supplemental information and to accept the bid which is deemed in the best interest of the Owner. No bid may be withdrawn for a period of thirty (30) days subsequent to the specified time for receipt of bids.

The lowest responsive bidder(s) will be required to furnish satisfactory Certificates and Policies of Insurance, Labor and Material Payment Bond, Performance Bond and other documents as stated in the specifications.

Department of Transportation

Program Support Group

Office of Technical Support

Request for Proposals (RFP) to Provide Contaminated Site Assessment and Related Services T-Contract Program (Revised)

The State of Minnesota through its Department of Transportation requested proposals for the assessment of properties or media known or suspected to be impacted by pollutants, contaminants, or hazardous wastes on October 23, 2000 in Volume 25, Number 17 of the *State Register*.

This program was announced with an estimated funding of \$3,500,000.00. The program is now estimated at \$7,000,000.00. Due to this increase, firms that did not submit a proposal previously may obtain a Request for Proposals (RFP) and submit a proposal.

Requests for Proposals (RFP) are available by mail or in person for those firms that **did not** submit previously. **Please submit, in writing, a request for the RFP for "Contaminated Site Assessment and Related Services T-Contract Program."**

Requests for the RFP may be mailed, faxed, or e-mailed to:

Brad Hamilton, Agreement Administrator
Minnesota Department of Transportation Consultant Service Unit
395 John Ireland Boulevard, Seventh Floor, Mail Stop 680
St. Paul, MN 55155
Fax: (651) 282-5127
Email: brad.hamilton@dot.state.mn.us

NOTE: PROPOSALS ARE DUE ON JANUARY 30, 2001 AT 2:00 P.M. CENTRAL STANDARD TIME. LATE PROPOSALS WILL NOT BE CONSIDERED.

Non-State Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact the editor for further details.

Metropolitan Airports Commission

Notice of Call for bids

- TWO (2) 18 FT. AIRPORT RUNWAY BROOMS
- TWO (2) 15,000 GVWR DUMP TRUCKS W/ATTACHMENTS
- TWO (2) 11,000 GVWR DUMP TRUCKS
- ONE (1) 50,000 GVWR TRUCK W/8 CU. YD. BITUMINOUS VESSEL
- ONE (1) ARTICULATED VIBRATORY ASPHALT COMPACTOR
- FIVE (5) 17 CU. YD. ELLIPTICAL DUMP BODIES
- THREE (3) 1/2 TON, 4WD PICKUP TRUCKS
- FOUR (4) 3/4 TON, 4 DOOR, 4WD PICKUP TRUCKS
- ONE (1) 8,000 LB. FORK LIFT
- FOUR (4) PORTABLE RUNWAY CLOSURE MARKERS
- FOUR (4) ALL-TERRAIN VACUUM LITTER COLLECTORS
- ONE (1) INDUSTRIAL SWEEPER
- ONE (1) INDUSTRIAL FLOOR SCRUBBER

Sealed bids will be received by the Metropolitan Airports Commission at its office at 6040 – 28th Avenue South, Minneapolis, MN 55450-2799, until **10:00 a.m., Local Time, Tuesday, February 13, 2001.**

At that time and place the bids will be publicly opened and read. If mailed the Commission's mailing address is 6040 – 28th Avenue South, Minneapolis, MN 55450-2799, and **bids to be considered must be received by the Commission by the date and hour set for opening of bids.**

A **mandatory** pre-bid conference and site visit will be conducted on **Monday, January 29, 2001, at 10:00 a.m.** Failure to attend this meeting will result in rejection of the bid. Prospective Bidders will meet at the following location:

6040 – 28th Avenue South
Minneapolis, Minnesota 55450

Bids shall be according to the specifications. The Commission reserves the right to reject any or all bids or portions thereof, and to waive any minor irregularities or informalities therein. Copies of the Specifications may be obtained at the office of the Commission, 6040 – 28th Avenue South, Minneapolis, Minnesota 55450, **phone:** (612) 726-8146.

Dated: 16 January 2001

University of Minnesota

Notice of Bid Information Service (BIS) Available for All Potential Vendors

The University of Minnesota offers 24 hour/day, 7 day/week access to all Request for Bids/Proposals through its web based Bid Information Services (BIS). Subscriptions to BIS are \$75/year. Visit our web site at bidinfo.umn.edu or call the BIS Coordinator at (612) 625-5534.

Requests for Bids/Proposals are available to the public at no charge each business day from 8:00 a.m. to 4:30 p.m. in Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Mpls., MN 55454.

Available at Minnesota Bookstore – Minnesota Humor and Intrigue

Order form on back page



Hotdish to Die For

Award-winning humorist and writer, Pat Dennis' wit and humor sparkle in this collection of culinary mystery short stories that prove it's a crime to serve hotdish. Story titles include: "The Maltese Tater", "The Lutheran Who Lusted". Also includes 18 recipes. Softcover, 112pp. **Stock No. 19-36 \$9.95**

John Dillinger Slept Here: *A Crook's Tour of Crime and Corruption in St. Paul, 1920-36*

Through words of eyewitnesses, FBI agents, and the gangsters themselves, crime historian Paul Maccabee takes you inside the bank robberies, gangland assassinations, and police intrigue of the era. Softcover, 362pp. **Stock No. 17-9 \$24.95**

Murder in Minnesota

This book may send chills down your spine with it's real murder stories from our state. Investigate 16 famous Minnesota cases from 1858-1917 including lynchings, disappearances and murders. Soft cover, 252pp. **Stock No. 17-35 \$7.95**

Ghostly Tales of Minnesota

A collection of stories about eerie happenings, unexplainable events and mysterious situations. Goose-bump-raising tales include such stories as one about a tumbler of water flying across a room without spilling, and footprints in the snow that suddenly disappear. Softcover, 115pp. **Stock No. 19-1 \$7.95**

More Ghostly Tales

Our customers so enjoyed "Ghostly Tales of Minnesota" that we decided to offer the latest edition of great "spooks" throughout the state. Softcover, 153pp. **Stock No. 19-37 \$9.95**

Minnesota Blessing in Calligraphy

Family and friends alike will chuckle as they read this Minnesota-style warm wish. This handpainted greeting will look great in your office or home and is a great gift for fellow "northwoods folk." 5" x 7", watercolor and ink with dark green mat and burgundy inner mat. **Stock No. 15-126 \$7.99**

A Treasury of Minnesota Tales

Learn the answers to questions like, * Why Henry David Thoreau left Walden Pond for Minnesota, * Where Garrison Keillor got the name for "A Prairie Home Companion", * Why Nikita Khrushchev credited Spam, made in Minnesota, with turning the tide against Hitler's Germany in WWII and many more fun and interesting facts. Softcover, 222pp. **Stock No. 19-51 \$8.95**

Minnesota Trivia

Whether its raining at the cabin, or its time to share laughs around the campfire, pull out this book. You'll have lots of fun guessing the answers to this collection of fun MN trivia. Lots of laughs and little-known facts. Softcover, 192pp. **Stock No. 19-94 \$6.95**

You Know You're a Minnesotan If...

You're sure to "crack up" when you read this collection of cartoons, sayings and situations that are purely Minnesotan. Softcover, 85pp. **Stock No. 19-99 \$6.95**

It's So Cold in Minnesota...

This post-card sized book is sure to warm the coldest nights with its hilarious one-liners about our frigid climate. Laugh it up with friends! Softcover, 96pp. **Stock No. 19-7 \$5.95**



