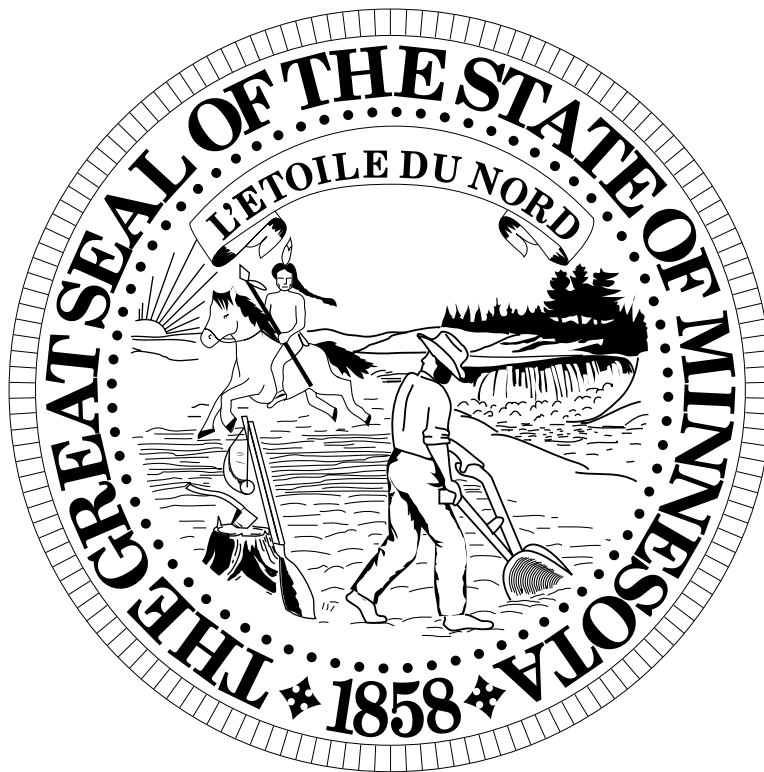


State of Minnesota

State Register

Rules and Official Notices Edition



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State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- proposed, adopted, exempt, expedited emergency and withdrawn rules
- executive orders of the governor
- appointments
- proclamations and commendations
- commissioners' orders
- revenue notices
- official notices
- state grants and loans
- contracts for professional, technical and consulting services
- non-state public bids, contracts and grants
- certificates of assumed name, registration of insignia and marks

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#49	Monday 5 June	Noon Wednesday 24 May	Noon Tuesday 30 May
#50	Monday 12 June	Noon Wednesday 31 May	Noon Tuesday 6 June
#51	Monday 19 June	Noon Wednesday 7 June	Noon Tuesday 13 June
#52	Monday 26 June	Noon Wednesday 14 June	Noon Tuesday 20 June

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Publications containing news and information from the Minnesota Senate and House of Representatives are available free to concerned citizens and the news media. To be placed on the mailing list, write or call the offices listed below:

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Room 231 State Capitol, St. Paul, MN 55155

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Room 175 State Office Building, St. Paul, MN 55155

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Commodity, Service, and Construction contracts are published Tuesday and Friday in a bulletin, the **Contracts Supplement**. Award results are available from the Materials Management Helpline (651) 296-2600. **Web-site:** www.mmd.admin.state.mn.us

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Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1997 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issue 52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155 (651) 297-3000, or toll-free 1-800-657-3757.

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Adopted Rules

A rule becomes effective after the requirements of *Minnesota Statutes* §§14.05-14.28 have been met and five working days after the rule is published in the *State Register*, unless a later date is required by statutes or specified in the rule.

If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed.

If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

Exempt Rules

An exempt rule adopted under *Minnesota Statutes* §§ 14.386 or 14.388 is effective upon its publication in the *State Register*.

Emergency Expedited Rules

Provisions for the Commissioner of Natural Resources to adopt emergency expedited Game and Fish Rules are specified in *Minnesota Statutes* §§ 84.027. The commissioner may adopt emergency expedited rules when conditions exist that do not allow the Commissioner to comply with the requirements for emergency rules. The Commissioner must submit the rule to the attorney general for review and must publish a notice of adoption that includes a copy of the rule and the emergency conditions. Emergency expedited rules are effective upon publication in the *State Register*, and may be effective up to seven days before publication under certain emergency conditions. Emergency expedited rules are effective for the period stated or up to 18 months.

Board of Medical Practice

Adopted Permanent Rules Relating to Fees

The rules proposed and published at *State Register*, Volume 23, Number 44, pages 2110-2111, May 3, 1999 (23 SR 2110) and Volume 24, Number 22, pages 760-761, November 29, 1999 (24 SR 760), are adopted as proposed.

Board of Nursing Home Administrators

Adopted Permanent Rules Relating to Licensure

The rules proposed and published at *State Register*, Volume 24, Number 34, pages 1178-1182, February 22, 2000 (24 SR 1178), are adopted as proposed.

Department of Public Safety

Adopted Permanent Rules Relating to Fire Protection Systems

The rules proposed and published at *State Register*, Volume 24, Number 27, pages 977-986, January 3, 2000 (24 SR 977), and Volume 24, Number 36, page 1240, March 6, 2000 (24 SR 1240), are adopted with the following modifications:

7512.0100 DEFINITIONS. [Withdrawn at 24 SR 1240]

7512.0300 SCOPE. [Withdrawn at 24 SR 1240]

7512.0400 CONTRACTOR LICENSE REQUIRED; EXCEPTIONS. [Withdrawn at 24 SR 1240]

7512.0900 CONTRACTOR OPERATING REQUIREMENTS. [Withdrawn at 24 SR 1240]

7512.1000 INSURANCE AND BOND. [Withdrawn at 24 SR 1240]

7512.1100 PERMIT, FEES. [Withdrawn at 24 SR 1240]

7512.1200 SURCHARGE. [Withdrawn at 24 SR 1240]

7512.1300 MANAGING EMPLOYEE EXAMINATION. [Withdrawn at 24 SR 1240]

7512.1400 MANAGING EMPLOYEE CERTIFICATE. [Withdrawn at 24 SR 1240]

7512.1500 MANAGING EMPLOYEE CERTIFICATE RENEWAL. [Withdrawn at 24 SR 1240]

7512.1800 JOURNEYMAN SPRINKLER FITTER CERTIFICATE. ~~[Withdrawn at 24 SR 1240]~~

7512.1900 JOURNEYMAN SPRINKLER FITTER CERTIFICATE RENEWAL. ~~[Withdrawn at 24 SR 1240]~~

7512.2400 EXAMINATIONS. ~~[Withdrawn at 24 SR 1240]~~

7512.2500 ACTS ATTRIBUTED TO CONTRACTOR. ~~[Withdrawn at 24 SR 1240]~~

7512.2600 REVOCATION. ~~[Withdrawn at 24 SR 1240]~~

7512.2700 SUSPENSION. ~~[Withdrawn at 24 SR 1240]~~

7512.2750 CIVIL PENALTY.

Subp. 4. **Notice of civil penalty.** The commissioner shall issue a notice of civil penalty when the commissioner has good cause to believe a violation of *Minnesota Statutes*, chapter 299M, or any rule adopted under *Minnesota Statutes*, section 299M.04, has occurred.

B. The subject of the penalty shall respond to the notice within 15 days. The subject ~~has~~ may select one or more of the following options for response:

7512.2800 MUNICIPAL PERMIT PROGRAM. ~~[Withdrawn at 24 SR 1240]~~

RENUMBERING INSTRUCTION. ~~[Withdrawn at 24 SR 1240]~~

REPEALER. ~~[Withdrawn at 24 SR 1240]~~

Board of Teaching

Adopted Permanent Rules Relating to Institution and Teacher Preparation Program Approval

The rules proposed and published at *State Register*, Volume 24, Number 25, pages 885-893, December 20, 1999 (24 SR 885), are adopted with the following modifications:

8700.7600 INSTITUTIONAL PROGRAM APPROVAL FOR TEACHER PREPARATION.

Subp. 2a. **Definitions.** For the purposes of this part, the terms in this subpart have the meanings given them.

B. "Unit" means an institution or a defined subdivision of the institution, for example a college, department, or division, that has primary responsibility for overseeing teacher preparation programs.

Subp. 5. **Written application required.** A written application for approval of an institution must demonstrate:

G. for the qualifications, composition, and assignment of the professional education faculty:

(1) the unit ensures that all education faculty are qualified by academic preparation for the faculty member's current assignments and are actively engaged in the professional community, ~~and that faculty responsible for supervising clinical or field experiences have preparation for this role and have had teaching experience in a school setting;~~

(2) the institution systematically evaluates the effect of faculty on candidate performance and fosters faculty professional development; and

H. for institutional governance:

(3) the unit ~~has responsibility and authority~~ is directly involved in the areas of faculty selection, tenure, promotion, and retention decisions; recruitment of candidates; and curriculum decisions, evaluation, revision, and the allocation of resources for institution activities;

<p>KEY: PROPOSED RULES SECTION — <u>Underlining</u> indicates additions to existing rule language. Strike outs indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." ADOPTED RULES SECTION — <u>Underlining</u> indicates additions to proposed rule language. Strike outs indicate deletions from proposed rule language.</p>
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Adopted Rules

Subp. 5a. **Requirements for each teacher preparation program within an approved institution.** An approved institution shall submit a description of each teacher preparation program for which approval is requested to the Board of Teaching. Each description shall include evidence that:

D. necessary faculty and physical resources are allocated to implement and maintain the teacher preparation program as follows:

(1) a ~~faculty~~ **professional staff** member, qualified by academic preparation, shall provide the instructional leadership for the program and develop the course of study in collaboration with licensed, experienced school personnel in the field;

Official Notices

*Pursuant to Minnesota Statutes §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking. The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.*

Minnesota Comprehensive Health Association

Notice of Annual Meeting of Members and Annual Board Meeting

NOTICE IS HEREBY GIVEN that the **Annual Meeting of Members** of the Minnesota Comprehensive Health Association (MCHA), will be held at 9:00 a.m. on Thursday, June 8, 2000 at the Hyatt Whitney Hotel, 150 Portland Avenue, Minneapolis, to be immediately followed by the **Annual Meeting of the Board of Directors**.

For additional information, please call Lynn Gruber at (612) 593-9609.

Minnesota Comprehensive Health Association

Notice of Meeting of the Enrollee Appeal Committee

NOTICE IS HEREBY GIVEN that a meeting of the Minnesota Comprehensive Health Association's (MCHA), Enrollee Appeal Committee will be held at 12:00 p.m. on Monday, June 12, 2000, at the MCHA executive office located at 5775 Wayzata Blvd., Suite 910, St. Louis Park, MN.

This meeting may be closed to the public, if so requested by the appellant, pursuant to *Minnesota Statute* 62E.10, subd. 4.

For additional information, please call Lynn Gruber at (612) 593-9609.

Department of Health

Bureau of Family and Community Health

Notice of Public Meeting Regarding the Minnesota Department of Health Application to the Federal Department of Health and Human Services for Federal Fiscal Year 2001 Maternal and Child Health Services Block Grant Funding

The Minnesota Department of Health will sponsor a public meeting to obtain comment on its application for continuation of Federal Maternal and Child Health (MCH) Services Block Grant funding for the Fiscal Year starting October 1, 2000 and ending September 30, 2001. The draft application will be available for inspection upon request beginning June 14, 2000.

Discussion of the application will be conducted as part of the regularly scheduled meeting of the state Maternal and Child Health Advisory Task Force held Friday, June 23, 2000, at 2:00 p.m. at the Snelling Office Park, 1645 Energy Park Drive, St. Paul, Minnesota. The application discussion will be held in the Red River Room. Any person or group may submit either written or oral comments at the meeting.

Any person needing special accommodations for a disability should so indicate at the time of registration. Persons planning to attend and/or present comments are requested to register by June 22, 2000.

To register or obtain further information call (651) 215-8960.

Department of Health

Division of Family Health

Public Input Regarding the Health Department Application for Continuation of the Federally Funded Abstinence Education Program

The Minnesota Department of Health invites public comment concerning its application to the federal government for continuation of the Abstinence Education Program for the Fiscal Year ending September 30, 2001. Written comments are requested which may be mailed or presented at a public meeting scheduled on Wednesday, June 21, 2000 from 10:00 a.m. - 11:00 a.m. in the St. Croix Room at the Minnesota Department of Health Service Center located at the Snelling Business Park, 1645 Energy Park Drive, St. Paul. All written comments are due at the Department June 20, 2000.

This continuation application consists of two parts. The first section describes how the current grantees will continue implementation during the next federal fiscal year. The second reports program accomplishments through September 30, 1999. The Department intends that input from public comment received in response to this notice, in addition to the experience of local projects, will contribute to an ongoing evaluation process.

Persons planning to attend and/or present comments are requested to register as soon as possible, but no later than June 14, 2000. Any person needing special accommodations for a disability should so indicate at the time of registration.

To register for the meeting or request a copy of the draft application, please contact: Irene Oghumah at 651-281-9946 or e-mail at: irene.oghumah@health.state.mn.us

Public Employees Retirement Association

Notice of Meeting of the Board of Trustees

The regular meeting of the Board of Trustees of the Public Employees Retirement Association (PERA) will be held on Thursday, June 8, 2000, at 9:30 a.m., in the PERA offices, 514 St. Peter Street, Suite 200 – Skyway Level, St. Paul, Minnesota.

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Department of Agriculture

Request for Proposals for Grants to Dairy Diagnostic Teams

Grants to Dairy Diagnostic Teams are available from the Minnesota Department of Agriculture, as authorized by the *1999 Minnesota Laws*, Section 11, for non-profit organizations to administer one-on-one educational delivery teams to provide appropriate new technologies, including rotational grazing and other sustainable agriculture methods, applicable to small- and medium-sized dairy farms to enhance the financial success and long-term sustainability of dairy farms in the state. Activities must be spread throughout the dairy producing regions of the state. These teams must consist of farm business management instructors, dairy extension specialists, and dairy industry partners to deliver the informational and technological services.

Grants will be awarded August 1, 2000 to June 30, 2001.

Interested parties wishing to apply for grant funds must submit an application to:

David Weinand
Minnesota Department of Agriculture
90 West Plato Boulevard
St. Paul, MN 55107-2094
(651) 215-3946

Two copies of the application must be received by 4:30 p.m. on June 30, 2000. At the Department's discretion, applicants may be asked to meet with the Department or submit clarification. Questions concerning the grant application should be directed to David Weinand.

All grantees are required to submit quarterly grant expenditure reports, including a standardized reporting system required by the Minnesota Department of Agriculture that lists the services provided to producers as documented by the farm diagnostic team. Grant funds will be withheld from grantees that fail to submit reports. Applicants must include participants from the areas of extension and farm business management on the diagnostic teams. Preference will be given to those applicants whose proposals are aimed at small- and medium-sized farms, shows low administrative cost versus services delivered to dairy producers and also for innovative ideas for delivering information and technology to dairy producers.

Applicants are encouraged to complete the application as fully as possible. Grants will be awarded on the selection of producer participants, value of services offered to dairy producers, number of clients served, quality of work plan, cost of administering the program, and dairy industry support.

Department of Human Services

Adult Supports Division

Refugee and Services Section

Request for Proposals for Refugee Social Services

NOTICE IS HEREBY GIVEN that the Refugee Services Section, Adult Supports Division, Minnesota Department of Human Services, is seeking proposals to provide social services to refugees in Minnesota.

We are seeking proposals for one-year projects that begin October 1, 2000. Projects that are awarded funding through this Request for Proposals process can be renewed for additional years depending on performance and the availability of funds.

Funding is from the federal Office of Refugee Resettlement. The estimated amount of funds available is one (1) million dollars.

To be considered for funding, proposals must be post-marked or hand-delivered to the Refugee Services Section by 4:20 P.M., CDT, July 11, 2000. We reserve the right not to act on this Request for Proposals.

Full copies of the Request for Proposals will be available on June 7. Please direct all questions and requests for copies of the full Requests for Proposals to :

Minnesota Department of Human Services
Adult Supports Division
Refugee Services Section
Human Services Building
444 Lafayette Road
Saint Paul, Minnesota 55155-3837
Phone: 651-296-1383

Department of Human Services

Adult Supports Division

Request for Proposals to Provide Food Stamp Outreach to Low Income People in Minnesota

NOTICE IS HEREBY GIVEN that the Adult Supports Division, Minnesota Department of Human Services, is seeking proposals to provide Food Stamp Program outreach to low income people in Minnesota.

We are seeking proposals for one year, beginning October 1, 2000, which can be renewed for an additional year if funding is available.

Funding will be from an award presented to the Minnesota Department of Human Services by the United States Department of Agriculture for outstanding performance in payment accuracy in the Food Stamp Program. Funding will be in the amount of \$748,000.

To be considered for funding, proposals must be post-marked or hand-delivered to the Adult Supports Division by 4:00 P.M., CDT, July 7, 2000. We reserve the right not to act on this Request for Proposals.

Please direct all questions and requests for copies of the full Request for Proposals to:

Minnesota Department of Human Services
Adult Supports Division
444 Lafayette Road
St. Paul, Minnesota 55155-3837
Phone: 651-296-1383

Department of Public Safety

Office of Traffic Safety

Request for Proposal for Development of Community Projects to Support Enforcing Underage Drinking Laws Program

The Department of Public Safety, Office of Traffic Safety (OTS) is requesting concept papers from communities to be included in a proposal for a program entitled "Enforcing Underage Drinking Laws" being offered by the federal Department of Justice, Office of Juvenile Justice and Delinquency Prevention. OTS will submit a proposal on June 8, which includes three to eight chosen concept papers for this program, with notification of award within four months. A two-page narrative and one budget page is requested for this concept paper describing how the community would implement the project.

The goal of this program is to reduce underage drinking by decreasing access and consumption of alcohol by youth under age 21. Each concept paper will include how the following would be developed or implemented: coalition membership (existing or new), program coordinator designation, community needs assessment, strategic plan development, youth participation, relevant data collection regarding underage alcohol violations and liquor establishment violations, law enforcement participation, and community participation with the Enforcing Underage Drinking Laws block grant program.

Any governmental agency, school district, private school, public health agency, city or county agency, or non-profit agency focused on alcohol, tobacco or drug prevention is eligible except for previous OTS/OJJDP discretionary grantees, contractors, or

State Grants & Loans

joint powers agencies. Upon notification of award, OTS will require a complete proposal from the three to eight communities to implement their project. Approximately \$30,000 to \$80,000 will be awarded to each grantee.

Interested parties should submit concept papers to this office by 3:00 p.m. on June 6, 2000.

For more information regarding the concept paper, contact:

Sharon L. Johnson, State Program Administrator
Office of Traffic Safety
444 Cedar Street, Suite 150
St. Paul, Minnesota 55101
651-215-9092
FAX at 651-297-4844
sharon.l.johnson@state.mn.us

Professional, Technical & Consulting Contracts

Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over \$25,000 be printed in the *State Register*. These procedures also require that the following information be included in the notice: agency name and address, name of agency contact person, description of project and tasks, cost estimate and final submission date and time of completed proposal. Certain quasi-state agencies and MnSCU institutions are exempted from these provisions. In accordance with *Minnesota Rules* 1230.1910, certified Targeted Group Businesses and individuals submitting proposals as prime contractors shall receive the equivalent of a 6% preference in the evaluation of their proposal. Certified Economically Disadvantaged Businesses and individuals shall receive the equivalent of a 4% preference in the evaluation of their proposal. For information regarding certification, call the Materials Management Helpline (651) 296-2600 or [TTY (651) 282-5799.]

Minnesota State Colleges and Universities (MnSCU)

Minneapolis Community & Technical College (MCTC)

Request for Campus Remodeling for Graphic Design and Visual Communications

NOTICE IS HEREBY GIVEN that MCTC is seeking contractors for campus remodeling of our Graphic Design and Visual Communications Room T-402.

Pre-Bid Walk through will be held at 2:00 p.m., on June 9, 2000, Attendees should plan to meet in Room T-200. Bids and Blue Prints will also be available for review after 12:00 p.m., on June 5, 2000 at the following locations.

1. The Building Exchange nearest the campus and also the exchanges in St. Paul and Minneapolis
2. Dodge Plan Room
3. Construction Bulletin Plan Room
4. National Association of Minority Contractors of Minnesota

Final Bids should be received no later than June 16, 2:00 p.m. to:

Minneapolis Community and Technical College
Attention: Mr. Bill Hansen, Physical Director, Room T-200
1501 Hennepin Avenue
Minneapolis, MN 55403
At which time bids will be opened and publicly read aloud.

Minnesota State Colleges and Universities (MnSCU) Minneapolis Community and Technical College (MCTC)

Request for New Shop Addition at MCTC's Aviation Center

NOTICE IS HEREBY GIVEN that MCTC is seeking contractors for New Shop Addition at MCTC Aviation Center 10100 Flying Cloud Drive, Eden Prairie, MN.

Pre-Bid Walk through will be held at 1:00 p.m., on June 14, 2000, Attendees should plan to meet in Room T-200. Bids and Blue Prints will also be available for review after 12:00 p.m., on June 5, 2000 at the following locations:

1. The Building Exchange nearest the campus and also the exchanges in St. Paul and Minneapolis
2. Dodge Plan Room
3. Construction Bulletin Plan Room
4. National Association of Minority Contractors of Minnesota

Final Bids should be received no later than June 21, 1:00 p.m. to:

Minneapolis Community and Technical College
Attention: Mr. Bill Hansen, Physical Director, Room T-200
1501 Hennepin Avenue
Minneapolis, MN 55403
At which time bids will be opened and publicly read aloud.

Minnesota State Colleges and Universities Winona State University

Proposals Sought for Air Supported Structure Over A Football Field

NOTICE IS HEREBY GIVEN that Winona State University acting as the owner for the State of Minnesota is accepting proposals to design and construct an air-supported structure of approximately 385' long x 225' wide and 66' high over the existing synthetic turf at Maxwell football field. The structure will be seasonal. It will be setup each Fall and removed and stored each Spring. It is anticipated that the anchoring system, to include any concrete curbs, and footings will be installed and in place prior to the start of football on August 15, 2000. Construction, including set-up will then be completed at the conclusion of the football season in November 2000. The estimated construction budget for this project is \$800,000. This solicitation does not obligate the University to spend the estimated dollar amount. Responders are requested to call or write for the full Request for Proposal, which will be sent free of charge to interested vendors. All proposals or inquiries must be addressed to:

Minnesota State Colleges and Universities (MnSCU) Winona State University

Request for RFP for Leasing Apple Computers

NOTICE IS HEREBY GIVEN that Winona State University will receive sealed proposals for leasing approximately 180 Apple Computers. Proposal specifications will be available June 5, 2000 from Sandra Schmitt, Purchasing Director, P.O. Box 5838, 205 Somsen Hall, Winona State University, Winona, MN 55987 or by calling 507-457-5067.

Sealed proposals must be received by Sandra Schmitt, P.O. Box 5838 or Somsen 205G, Business Office, Winona State University, Winona, MN, 55987 by 3:00 p.m., June 19, 2000.

Winona State University reserves the right to reject any or all proposals or portions thereof, or to waive any irregularities or informalities in proposals received.

Professional, Technical & Consulting Contracts

Dick Lande
Physical Plant Manager
Winona State University
175 West Mark Street
P.O. Box 5838
Winona, Minnesota 55987
(507) 457-5045

Other personnel are not allowed to discuss the Request for Proposal with anyone including responders, before the proposal submission deadline.

Proposals are due no later than 3:00 p.m. on June 29, 2000.

Minnesota Historical Society

Request for Bids for Design of the Annual Report

The Minnesota Historical Society is seeking bids from qualified individuals and firms to design and manage production of its FY2000 Annual Report. The work will generally consist of design and production of an approximately 32 page report with 16 pages of financial statement. Delivery of printed reports to the Society must be accomplished prior to November 1, 2000.

All bids must be received by Chris M. Bonnell, Contracting Officer for the Minnesota Historical Society, 345 Kellogg Boulevard West, St. Paul, Minnesota 55102, or an authorized agent, no later than 10:00 a.m. Local Time, Monday, June 26, 2000. Proposals must be submitted in a sealed envelope with the project name clearly written on the envelope. Late proposals will not be accepted.

The Request for Bids is available by calling or writing Chris Bonnell, Contracting Officer, Minnesota Historical Society, 345 Kellogg Boulevard West, St. Paul, MN 55102. Telephone (651) 297-5863, or e-mail: chris.bonnell@mnhs.org

Complete specifications and details concerning submission requirements are included in the Request for Bids.

Minnesota Historical Society

Request for Bids for Electrical Contracting Services for New Exhibit "Sounds Good to Me: Music in Minnesota"

The Minnesota Historical Society is seeking proposals from qualified electrical contractors for the demolition of the existing exhibit and installation of the electrical components of a new exhibit. Construction of the new exhibit, "Sounds Good to Me: Music in Minnesota" (Music) will commence on June 7, 2000 and substantial completion will be achieved by October 2, 2000.

The Music exhibit looks at how Minnesotans have woven music into their lives, and will be organized into eight sections. Each section presents a location where music is heard or made, forms an appropriate backdrop for the display of artifacts, serves as a platform for visitor-friendly interactive and media installations, and introduces the visitor to different musicians, types of music, instrument makers, and advances the overall exhibit. Each section will utilize a variety of materials (glass, wood, canvas, fiberglass) to express the range of settings one can listen to or make music. Settings represented include a home parlor, a high school bandroom, and a ballroom, to name a few.

The Request for Bids is available by calling or writing Chris Bonnell, Contracting Officer, Minnesota Historical Society, 345 Kellogg Boulevard West, St. Paul, MN 55102. Telephone is (612) 297-5863 or e-mail: chris.bonnell@mnhs.org

Bids must be submitted in the format provided for in the Request for Proposals. Bids must be received no later than 10:00 a.m. Local Time, Wednesday, June 21, 2000. Late bids will not be considered.

Board of Medical Practice

Call for Consultants to Provide Independent Opinion on Care Provided by Persons Regulated by the Board of Medical Practice

The Minnesota Board of Medical Practice regularly retains consultants to provide an independent opinion regarding the care rendered by practitioners who are the subject of complaint investigations.

The work consists of reviewing patient records and other information pertaining to the matter reported to the Board. The consultant is expected to provide the Board a written report of their review within four to six weeks of receipt of the materials.

The written report consists of:

- A summary of the care provided
- A statement of the expected or standard of care
- An opinion as to whether the care provided had met the minimum standard of care

The consultants may expect to attend one meeting of the Board's Complaint Review Committee, where the practitioner under investigation is present. The consultant may also be requested to testify at an administrative disciplinary hearing on behalf of the Complaint Review Committee.

The Board is currently expanding its consultant resource list. If you are interested in acting as a consultant for the Board, please send a letter with your name, area(s) of practice and expertise, current curriculum vitae, address, telephone number, and hourly rate to:

Board of Medical Practice
Attn: Mary Leinberger
2829 University Avenue SE, Suite 400
Minneapolis, MN 55414-3246

In compliance with *Minnesota Statutes* §16C.08, the availability of this contracting opportunity is being offered to state employees. State employees who are able and available to perform the aforementioned contract requirements should submit their request for consideration by June 30, 2000.

The Board will review each applicant qualifications and contact those individuals whose consultant services the board requires.

Office of the Secretary of State

Voter Registration System Request for Proposal

The Office of the Secretary of State is seeking to acquire and implement a statewide voter registration system for the Office of the Secretary of State of Minnesota (OSS). The OSS is interested in obtaining packaged software that will enable a rapid implementation over the next several months. The new software will replace an existing Unisys MAPPER system. OSS plans to replace the current voter registration system with a state of the art application system that enables a streamlined access to election services. Additionally, a new voter registration system will provide a broader range of services, more easily accessed at a lower cost through use of current technology. In order to rapidly convert and deploy a new voter registration system, an existing software package is required.

For a copy of the Voter Registration Request for Proposal, please contact:

Sue Swanson
State Office Building
100 Constitution Ave.
St. Paul, MN. 55155
Voice: 651-297-8250
Fax: 651-296-0127
Email: susan.k.swanson@state.mn.us

Non-State Public Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact the editor for further details.

Metropolitan Council

Request for Bids for Bulk, Liquid Oxygen for Seneca Wastewater Treatment Plant Reissue

Sealed bids will be received in the office of the Metropolitan Council, Environmental Services Division, (MCES), 230 East 5th Street, St. Paul, Minnesota 55101, for the delivery of bulk, liquid oxygen for the Seneca Wastewater Treatment Plant. Bids will be received until TUESDAY, JUNE 20, 2000 at 2:00 p.m., at which time and place the bids will be publicly opened and read aloud.

Copies of the specifications and bid instructions may be obtained from the offices of the Metropolitan Council or by calling 651-602-1499 or via Fax request at 651-602-1083.

All bids to be considered must be submitted on **Council approved bid forms**.

The award will be based upon, but not necessarily limited to, factors of price, lead time, agreement to the terms and conditions and past experience with the Metropolitan Council.

The Metropolitan Council shall consider all bids received and intends to award a contract to the responsive and responsible bidder submitting the lowest total cost to the Council, by the due date and time, provided, however, that the Metropolitan Council reserves the right to reject all bids, to investigate the qualifications and experience of any bidder, to reject any provisions of any bid, to obtain new bids, or to proceed to do the work otherwise.

University of Minnesota

Notice of Bid Information Service (BIS) Available for All Potential Vendors

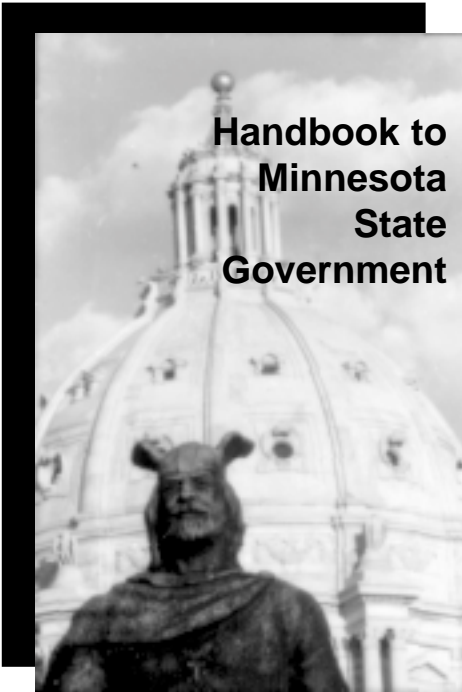
The University of Minnesota offers 24 hour/day, 7 day/week access to all Request for Bids/Proposals through its web based Bid Information Services (BIS). Subscriptions to BIS are \$75/year. Visit our web site at bidinfo.umn.edu or call the BIS Coordinator at 612-625-5534.

Requests for Bids/Proposals are available to the public at no charge each business day from 8:00 a.m. to 4:30 p.m. in Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Mpls., MN 55454.



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117 University Ave., Room 110A St. Paul, MN 55155 Phone: 651/297-3000 metro area 1-800/657-3757 nationwide TTY: 651/282-5077 metro area 1-800/657-3706 nationwide FAX: 651/215-5733 www.comm.media.state.mn.us	<p>PREPAYMENT REQUIRED. Ordering is easy, delivery is fast when you place your order via phone or fax! (Credit card orders only, please). Receive delivery in 1-2 weeks! Mail orders accepted with payment by check or credit card. (Allow 4-6 weeks for delivery). American Express, Discover, MasterCard, and VISA accepted. Make checks* payable to "Minnesota's Bookstore". *A \$20 fee will be charged for any returned check.</p> <p style="text-align: center; border: 1px solid black; padding: 2px;">Price and availability subject to change.</p>
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Send my order to:

Company _____

Name _____

Street Address (Not deliverable to P.O. boxes) _____

City () State Zip _____

Daytime phone (In case we have a question about your order) _____

Credit card number: _____

Expiration date: _____ Signature: _____

Stock No.	Title	Unit Cost	Quantity	TOTAL
1-1	Handbook to MN State Government	\$ 7.95		
1-5	Handbook AND Guidebook to State Agency Services '96-'99	\$20.95		
Shipping Charges				
If Subtotal is ----		Please Add: Subtotal	
Up to \$25.00	\$3.00		Applicable sales tax	
\$25.01-\$50.00	\$5.00		(6-1/2% MN residents	
\$50.01-\$100.00	\$7.00		7% St. Paul residents)	
\$100.01-\$1,000.00	\$10.00	 Shipping	
			(based on Subtotal)	
			TOTAL	

State agencies please submit purchase order.

If tax exempt, please provide ES # _____



