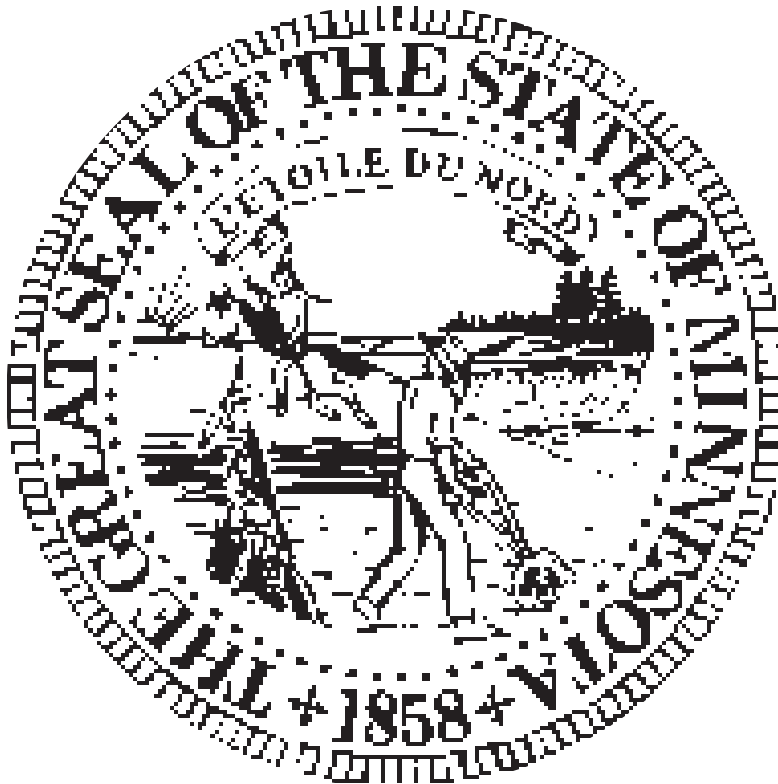


State of Minnesota

State Register

Rules and Official Notices Edition



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Department of Administration – Communications Media Division

Monday 12 April 1999
Volume 23, Number 41
Pages 1967-1992

State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, containing executive and commissioners' orders, proposed and adopted rules, official and revenue notices, professional-technical-consulting contracts, non-state bids and public contracts and grants.

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Vol. 23 Issue Number	PUBLISH DATE	Deadline for both Adopted and Proposed RULES	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts
#41	Monday 12 April	Noon Wednesday 31 March	Noon Tuesday 6 April
#42	Monday 19 April	Noon Wednesday 7 April	Noon Tuesday 13 April
#43	Monday 26 April	Noon Wednesday 14 April	Noon Tuesday 20 April
#44	Monday 3 May	Noon Wednesday 21 April	Noon Tuesday 27 April

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Room 231 State Capitol, St. Paul, MN 55155

Contact: House Information Office (651) 296-2146
Room 175 State Office Building, St. Paul, MN 55155

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Commodity, Service, and Construction contracts are published in
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Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1997 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155 (651) 297-3000, or toll-free 1-800-657-3757.

Volume 23, Issue # 41

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Craig Blacklock -- Noted nature photographer

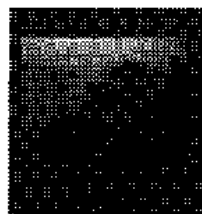
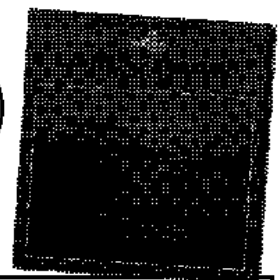
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Executive Orders

The governor has the authority to issue written statements or orders, called Executive Orders, as well as Emergency Executive Orders. The governor's authority is specified in the *Constitution of the State of Minnesota*, Article V, and in *Minnesota Statutes* 4.035. Emergency Executive Orders, for protection from an imminent threat to health and safety, become effective immediately, are filed with the secretary of state, and published in the *State Register* as soon as possible after they are issued. Other Executive Orders become effective 15 days after publication in the *State Register* and filing with the secretary of state. Unless otherwise specified, an executive order expires 90 days after the date the governor who issued the order vacates office.

Office of the Governor

Executive Order #99-3: Providing for the Continuation of Certain Executive Orders

I, JESSE VENTURA, GOVERNOR OF THE STATE OF MINNESOTA, by virtue of the authority vested in me by the Constitution and the applicable statutes, do hereby issue this Executive Order:

WHEREAS, according to *Minnesota Statutes* 1998, section 4.035, subdivision 3, all executive orders expire 90 days after the date that the governor who issued the orders vacates office; and

WHEREAS, it is critical to the operation of state government to continue certain executive orders;

NOW, THEREFORE, I hereby order that the following executive orders remain in effect:

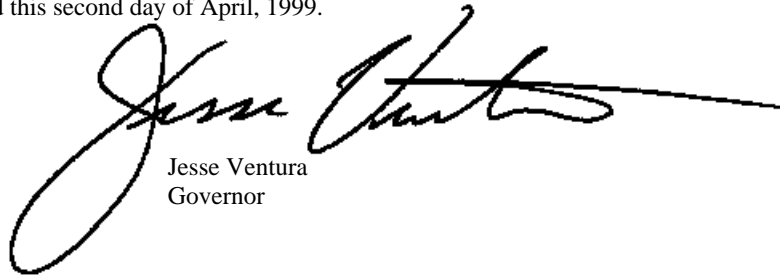
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The orders listed above shall be reviewed by the governor, in consultation with the affected agency or agencies, every two years in order to assess their reasonableness and need.

Pursuant to *Minnesota Statutes* 1998, section 4.035, subd. 2, this Order shall be effective fifteen (15) days after publication in the *State Register* and filing with the Secretary of State and shall remain in effect until rescinded by proper authority or it expires in accordance with *Minnesota Statutes* 1998, section 4.035, subd. 3.

Executive Orders

IN TESTIMONY WHEREOF, I have set my hand this second day of April, 1999.



Jesse Ventura
Governor

Filed According to Law:
Mary Kiffmeyer
Secretary of State

Office of the Governor

Executive Order #99-4: Providing for the Implementation of Pollution Prevention and Resource Conservation by State Government Rescinding Executive Order #91-17

I, JESSE VENTURA, GOVERNOR OF THE STATE OF MINNESOTA, by virtue of the authority vested in me by the Constitution and the applicable statutes, do hereby issue this Executive Order:

WHEREAS, the Minnesota Environmental Policy Act, *Minnesota Statutes*, Chapter 116D, directs all departments and agencies of the state to promote efforts that will prevent or eliminate damage to the environment, and to improve and coordinate state plans, functions, programs and resources to carry out this policy; and

WHEREAS, for the purposes of this Order, pollution prevention shall include energy and resource conservation and waste reduction; and

WHEREAS, pollution prevention reduces pollution at its source rather than treating or controlling pollution after it has been created; and

WHEREAS, pollution prevention often results in cost savings and increased efficiencies as well as enhanced environmental protection; and

WHEREAS, the Minnesota Toxic Pollution Prevention Act, *Minnesota Statutes*, Chapter 115D, specifies that it is the policy of the state to encourage pollution prevention; and

WHEREAS, pollution prevention promotes sustainability, providing a better quality of life for all residents while maintaining nature's ability to function over time; and

WHEREAS, there is considerable potential for pollution prevention in state government; and

WHEREAS, Minnesota state agencies benefit from interagency communication and joint problem solving;

NOW, THEREFORE, I hereby order state departments and agencies to continue to take these steps to prevent pollution:

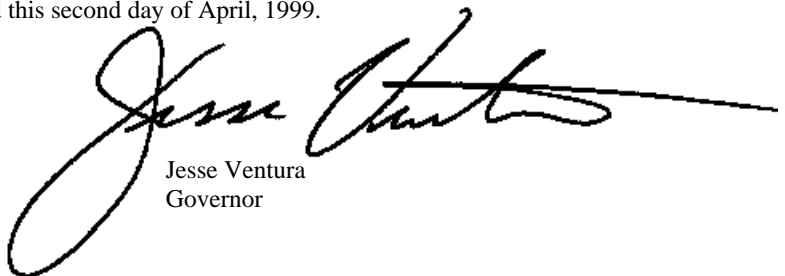
1. All departments and agencies of the State of Minnesota shall promote policy and cultural reform to give priority to preventing pollution at its source of generation.
2. The Interagency Pollution Prevention Advisory Team, established in 1991, shall continue to:
 - a) promote regular communication and cooperation between state agencies in preventing pollution;
 - b) provide guidelines for state agencies in meeting requirements 4 through 6 below;
 - c) review state agency progress reports;
 - d) serve as a clearinghouse of information on progress made by state agencies in preventing pollution;
 - e) encourage the implementation of pilot projects in which state government can serve as a model;
 - f) recognize outstanding pollution prevention efforts of state agencies through such programs as the Minnesota Governments Reaching Environmental Achievements Together (MnGREAT!) awards;
 - g) promote efficiency in governmental pollution prevention efforts by reducing overlap of activities and by sharing innovative ideas; and
 - h) make recommendations for enhancing pollution prevention in state government.

3. The Interagency Pollution Prevention Advisory Team shall be chaired by a representative of the Office of Environmental Assistance. All state agencies shall cooperate with the team in the execution of this order. The team shall include, but not be limited to representatives of the departments of Administration; Agriculture; Corrections; Children, Families and Learning; Health; Human Services; Military Affairs; Natural Resources; Public Safety; Public Service and Transportation. The team shall also include representatives from the Minnesota Pollution Control Agency, Office of Environmental Assistance, Office of Strategic and Long-Range Planning, Office of Technology, Minnesota State Colleges and Universities, University of Minnesota, Minnesota Lottery, Board of Water and Soil Resources, Metropolitan Airports Commission, Metropolitan Council, Metropolitan Sports Facilities Commission and Metropolitan Mosquito Control Commission. The team shall meet regularly.
4. State agencies that generate significant quantities of hazardous waste or use significant quantities of toxic chemicals shall develop or revise policy statements to indicate that pollution prevention is a priority. These agencies shall also undertake activities to reduce their generation of solid and hazardous waste and use of toxic chemicals and resources.
5. State agencies that regulate activities in the state that generate significant quantities of hazardous waste or use significant quantities of resources and/or toxic chemicals, or whose policies have important effects upon such activities, shall develop or revise policy statements indicating that pollution prevention is a priority. These agencies shall also integrate pollution prevention into their regulatory and policy activities as a primary means of meeting standards.
6. State agencies, subject to 4 and 5 above, shall prepare annual summary reports on their progress in preventing pollution with the reports to be completed by August 15 of each year. At a minimum, these reports shall include a description of steps taken to integrate pollution prevention into agency activities, a summary of plans for future activities to prevent pollution, and an estimate of environmental and economic benefits, when applicable, which have resulted from preventing pollution.
7. State agencies shall, in cooperation with the Department of Administration, encourage pollution prevention through their purchasing policies and specifications.
8. Information on progress of state agencies in preventing pollution shall be included in the Pollution Prevention Evaluation Report to the Legislature required by section 115D.10 of the Minnesota Toxic Pollution Prevention Act.
9. State agencies are encouraged to apply for the annual Governor's Award for Excellence in Pollution Prevention, as authorized by section 115D.06 of the Minnesota Toxic Pollution Prevention Act. A special award for excellence in pollution prevention shall be established for state agencies.
10. The Office of Environmental Assistance shall provide technical assistance to state agencies in the implementation of this Order.

This Order shall be reviewed by the Governor, in consultation with the affected agency or agencies, every two years in order to assess its reasonableness and need

Pursuant to *Minnesota Statutes* 1998, section 4.035, subd. 2, this Order shall be effective fifteen (15) days after publication in the *State Register* and filing with the Secretary of State and shall remain in effect until rescinded by proper authority or it expires in accordance with *Minnesota Statutes* 1998, section 4.035, subd. 3.

IN TESTIMONY WHEREOF, I have set my hand this second day of April, 1999.



Jesse Ventura
Governor

Filed According to Law:
Mary Kiffmeyer
Secretary of State

Executive Orders

Office of the Governor

Executive Order #99-5: Providing for the Creation of a Workplace Mediation Pilot Project; Rescinding Executive Order #97-20

I, JESSE VENTURA, GOVERNOR OF THE STATE OF MINNESOTA, by virtue of the authority vested in me by the Constitution and the applicable statutes, do hereby issue this Executive Order:

WHEREAS, workplace disputes disrupt the ability of agencies to fulfill their missions; and

WHEREAS, unresolved disputes can undercut workplace morale, interpersonal relationships, and hence, productivity; and

WHEREAS, many disputes fall outside of established grievance procedures and could be resolved before rising to the level of a formal complaint; and

WHEREAS, the best resolution to a dispute is often one fashioned by the disputants; and

WHEREAS, mediation assists the disputants in finding a resolution to their dispute in a non-adversarial setting; and

WHEREAS, a mediation program that uses trained state employees to help resolve disputes within state agencies would be easily accessible and economic; and

WHEREAS, the use of mediation can mitigate or reduce the reliance on or trend toward litigation as a means of resolving employee disputes; and

WHEREAS, the Office of Dispute Resolution has developed and administered mediation programs for state agencies; and

WHEREAS, the departments of Employee Relations and Finance, the Minnesota Association of Professional Employees, Association of Federal, State, County and Municipal Employees, Middle Managers Association, Minnesota Government Engineers' Council, and Minnesota Nursing Association have all worked with the Bureau of Mediation Services and Office of Dispute Resolution to fashion a shared neutrals mediation program for state agencies;

NOW, THEREFORE, I hereby order that:

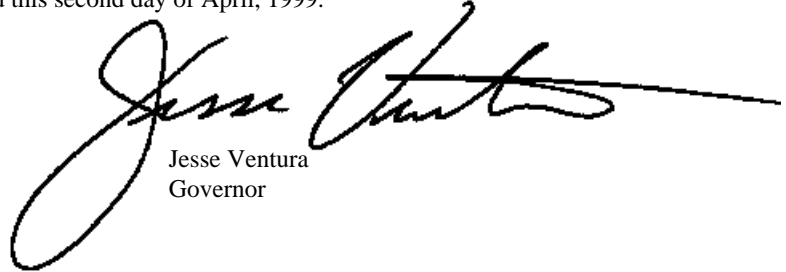
1. There be established in the Bureau of Mediation Services, through its Office of Dispute Resolution, a workplace mediation pilot project.
2. The Office of Dispute Resolution assumes the following responsibilities:
 - A. Coordinate the recruitment, selection and training of mediators.
 - B. Assist agencies in publicizing the workplace mediation pilot project.
 - C. Implement the pilot project, which includes, but is not limited to, these duties:
 - 1) maintain phone access during normal working hours;
 - 2) contact parties requesting mediation or are requested to mediate their disputes;
 - 3) contact mediators, assign them to cases and provide them with relevant information;
 - 4) provide appropriate materials, and collect, evaluate and summarize evaluation forms; and
 - 5) debrief mediators.
 - D. Maintain a base of available mediators sufficiently large to accommodate the requests for mediation.
 - E. Maintain and conduct regular mediator training updates as needed.
 - F. Supervise the professional development of the mediators and implement corrective action as needed.
 - G. Provide technical assistance to parties inquiring about the workplace mediation pilot project and consult with appropriate state employees and bargaining units.
3. Executive branch agencies assume the following responsibilities:
 - A. Encourage managers, supervisors and employees to use the pilot project and guarantee release time for employees to participate in mediations through the project.
 - B. Recommend potential mediators to the Office of Dispute Resolution.
 - C. Pay for the training and approve release time for training and up to 20 hours a year to conduct mediation for those chosen for the roster.

- D. Appoint a workplace mediation pilot project coordinator to work with the Office of Dispute Resolution, employees and bargaining units.
- E. Participate in evaluation of the pilot project.

This Order shall be annually reviewed by the Governor, in consultation with the affected agency or agencies, in order to assess its reasonableness and need.

Pursuant to *Minnesota Statutes* 1998, section 4.035, subd. 2, this Order shall be effective fifteen (15) days after publication in the *State Register* and filing with the Secretary of State and shall remain in effect until rescinded by proper authority or it expires in accordance with *Minnesota Statutes* 1998, section 4.035, subd. 3.

IN TESTIMONY WHEREOF, I have set my hand this second day of April, 1999.



Jesse Ventura
Governor

Filed According to Law:
Mary Kiffmeyer
Secretary of State

Office of the Governor

Executive Order #99-6: Providing for the Establishment of a Minnesota Governor's Council on Geographic Information; Rescinding Executive Order #93-17

I, JESSE VENTURA, GOVERNOR OF THE STATE OF MINNESOTA, by virtue of the authority vested in me by the Constitution and the applicable statutes, do hereby issue this Executive Order:

WHEREAS, data and information about the state's natural and cultural resources, and the human and economic activities that affect and are affected by those resources, are essential to all levels of government and other organizations that serve the State of Minnesota; and

WHEREAS, investments in geographic data, geographic information technologies, and education and training are necessary to make effective use of such data and information; and

WHEREAS, coordination of investments, practices and policies related to the development, management and use of geographic data and geographic information technologies is needed to enhance the stewardship of geographic data and to minimize duplication of effort and public expenditures; and

WHEREAS, technical standards, policies and guidelines are needed to promote the effective and efficient use of geographic data and geographic information technologies; and

WHEREAS, Minnesota governmental policy makers and administrators need advice about priorities for publicly funded investments in geographic data and geographic information technologies and about policies and practices regarding issues such as data stewardship, data and technology standards, and the access, distribution and pricing of geographic data; and

WHEREAS, the state needs a reliable forum for obtaining advice about issues concerning Minnesota's users of geographic data and geographic information technology and for developing options for addressing those issues; and

WHEREAS, an officially designated organization can most strongly represent Minnesota's interests in communications and discussions with Federal agencies regarding spatial data, spatial data exchanges, spatial data standards and other important issues;

NOW, THEREFORE, I hereby order that:

1. The Minnesota Governor's Council on Geographic Information, hereinafter referred to as the Council, shall be established to provide advice and support for coordination of activities, policies and investments regarding the development and use of geographic data and geographic information technologies within Minnesota.
2. The Council shall be comprised of no more than 18 voting members plus ex-officio members that represent the GIS/LIS Consortium, the Land Management Information Center, the Office of Technology, the Minnesota Legislature and the U.S. Geological Survey.

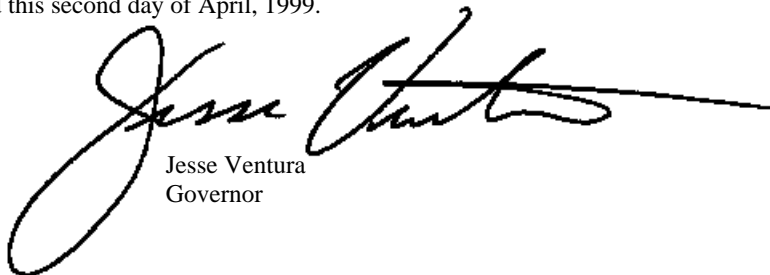
Executive Orders

3. The Director of the Office of Strategic and Long-Range Planning shall appoint the Council's voting members to represent state government, higher education, local government, federal government, other public organizations and GIS users in the private sector. Nominations shall be solicited using the state's open appointments process and through an announcement in the Minnesota GIS/LIS Consortium newsletter.
4. The Director of the Office of Strategic and Long-Range Planning shall appoint a chair for the Council from the voting membership.
5. The Council shall formulate and adopt a charter for its own operation and the formation of topical advisory committees. No more than 15 members may be reimbursed for expenses as provided in *Minnesota Statutes* 1998, section 15.0593.
6. The Council shall receive administrative staff support from the Office of Strategic and Long-Range Planning and technical staff support from the Land Management Information Center.
7. The Council shall, upon request, provide advice and consultation to the Land Management Information Center on policies and practices that impact Minnesota's users of geographic information technology.
8. The Council shall prepare an annual report each year to the Governor, to be submitted through the Director of the Office of Strategic and Long-Range Planning, describing accomplishments from the previous year and plans and recommendations for the future.

This Order shall be reviewed by the Governor, in consultation with the affected agency or agencies, every two years in order to assess its reasonableness and need

Pursuant to *Minnesota Statutes* 1998, section 4.035, subd. 2, this Order shall be effective fifteen (15) days after publication in the *State Register* and filing with the Secretary of State and shall remain in effect until rescinded by proper authority or it expires in accordance with *Minnesota Statutes* 1998, section 4.035, subd. 3.

IN TESTIMONY WHEREOF, I have set my hand this second day of April, 1999.



Jesse Ventura
Governor

Filed According to Law:
Mary Kiffmeyer
Secretary of State

Office of the Governor

Executive Order #99-7: Providing for Protection and Advocacy for People With Mental Illness and Continuing the Assignment of Responsibilities to the Legal Aid Society of Minneapolis; Rescinding Executive Order #86-5

I, JESSE VENTURA, GOVERNOR OF THE STATE OF MINNESOTA, by virtue of the authority vested in me by the Constitution and the applicable statutes, do hereby issue this Executive Order:

WHEREAS, provision of protection and advocacy to people with mental illness is of concern and importance to the state; and

WHEREAS, 42 *U.S.C.* § 10801 et seq., provides for allotments to states for the purposes of ensuring that the rights of individuals with mental illness are protected and advocated in conformance with constitutional, federal and state mandates including the Bill of Rights for mental health patients (42 *U.S.C.* § 10841) concerning provision of appropriate treatment and services, and assisting states to establish and operate a protection and advocacy system for individuals with mental illness, which shall be independent of any agency that provides treatment or services (other than advocacy services) to this population; and

WHEREAS, 42 *U.S.C.* § 10801 et seq., specifies that the eligible agency is the designated state system which has been established to protect and advocate the rights of people with developmental disabilities under Part C of the Developmental Disabilities Assistance and Bill of Rights Act (42 *U.S.C.* § 6041);

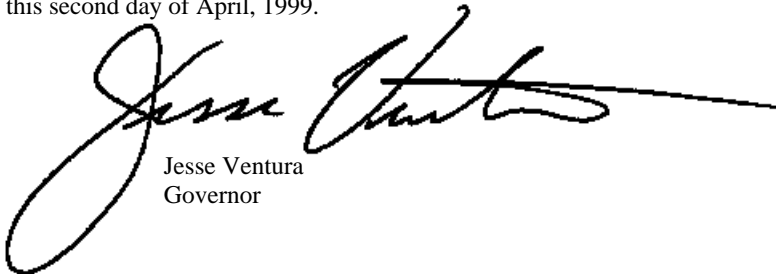
NOW, THEREFORE, I hereby order that:

1. In accordance with 42 *U.S.C* § 10801, a mental health protection and advocacy system be maintained.
2. The Legal Aid Society of Minneapolis is designated as the protection and advocacy system for people with developmental disabilities and therefore is the designated protection and advocacy agency for mental health under 42 *U.S.C.* § 10801 et seq.
3. The Legal Aid Society of Minneapolis shall maintain an advisory board for the mental health population and advocacy system. The committee shall have at least nine members and will conform with the membership requirements of 42 *U.S.C.* § 10801 et seq. The committee shall meet at least quarterly.
4. The Legal Aid Society of Minneapolis shall pursue all types of administrative, legal and other appropriate remedies to ensure the protection of rights of individuals with mental illness.
5. The Legal Aid Society of Minneapolis shall follow all applicable laws and rules of the State of Minnesota including the Data Practices Act.

This Order shall be reviewed by the Governor, in consultation with the affected agency or agencies, every two years in order to assess its reasonableness and need

Pursuant to *Minnesota Statutes* 1998, section 4.035, subd. 2, this Order shall be effective fifteen (15) days after publication in the *State Register* and filing with the Secretary of State and shall remain in effect until rescinded by proper authority or it expires in accordance with *Minnesota Statutes* 1998, section 4.035, subd. 3.

IN TESTIMONY WHEREOF, I have set my hand this second day of April, 1999.



Jesse Ventura
Governor

Filed According to Law:
Mary Kiffmeyer
Secretary of State

Office of the Governor

Executive Order #99-8: Providing for Protection and Advocacy for People With Developmental Disabilities and Continuing the Assignment of Responsibilities to the Legal Aid Society of Minneapolis; Rescinding Executive Order #86-6

I, JESSE VENTURA, GOVERNOR OF THE STATE OF MINNESOTA, by virtue of the authority vested in me by the Constitution and the applicable statutes, do hereby issue this Executive Order:

WHEREAS, provision of protection and advocacy to people with developmental disabilities is of concern and importance to the state; and

WHEREAS, 42 *U.S.C.* § 6041 et seq., provides for allotments to states for the purposes of protecting the legal and human rights of persons with developmental disabilities and maintaining a protection and advocacy system with the authority to pursue legal, administrative and other appropriate remedies to ensure the protection of the rights of such persons who are receiving treatment, services or habilitation within the state and to provide information on and referral to programs and services addressing the needs of persons with developmental disabilities;

NOW, THEREFORE, I hereby order that:

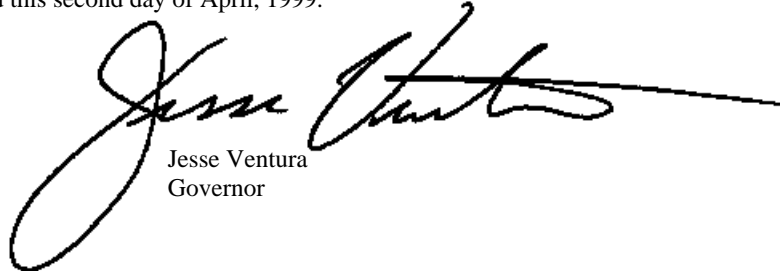
1. The Legal Aid Society of Minneapolis continue to be designated the protection and advocacy system for people with developmental disabilities.
2. The Legal Aid Society of Minneapolis shall pursue all types of administrative, legal and other appropriate remedies in order to carry out the requirements of 42 *U.S.C* § 6041.

Executive Orders

This Order shall be reviewed by the Governor, in consultation with the affected agency or agencies, every two years in order to assess its reasonableness and need

Pursuant to *Minnesota Statutes* 1998, section 4.035, subd. 2, this Order shall be effective fifteen (15) days after publication in the *State Register* and filing with the Secretary of State and shall remain in effect until rescinded by proper authority or it expires in accordance with *Minnesota Statutes* 1998, section 4.035, subd. 3.

IN TESTIMONY WHEREOF, I have set my hand this second day of April, 1999.



Jesse Ventura
Governor

Filed According to Law:
Mary Kiffmeyer
Secretary of State

Office of the Governor

Executive Order #99-9: Providing for a Client Assistance Program for Individuals Receiving or Seeking Services Under the Rehabilitation Act and Continuing the Assignment of Responsibilities to the Legal Aid Society of Minneapolis; Rescinding Executive Order #86-7

I, JESSE VENTURA, GOVERNOR OF THE STATE OF MINNESOTA, by virtue of the authority vested in me by the Constitution and the applicable statutes, do hereby issue this Executive Order:

WHEREAS, 29 U.S.C. § 732 provides for allotments to states for the purposes of ensuring support and assistance to clients and client applicants to secure benefits and services available to them under the Rehabilitation Act (29 U.S.C. § 701 et seq.), and assisting clients and client applicants, when requested, in their relationships with projects, programs and facilities providing services to them under the Rehabilitation Act (29 U.S.C. § 701 et seq.); and

WHEREAS, 29 U.S.C. § 732(c) specifies that the designated agency is independent of any agency that provides treatment, services or rehabilitation to individuals under the Rehabilitation Act; and

WHEREAS, the designated agency has the authority to pursue legal, administrative and other appropriate remedies to ensure the protection of rights of individuals with disabilities who are receiving treatments, services or rehabilitation under the Act within the state, including the authority to pursue remedies against the state vocational rehabilitation agency and other appropriate state agencies;

NOW, THEREFORE, I hereby order that:

1. The Legal Aid Society of Minneapolis continue to be designated the Client Assistance Program (CAP) under section 112 of the Rehabilitation Act of 1973, as amended (Act).

FURTHER, the State of Minnesota assures that:

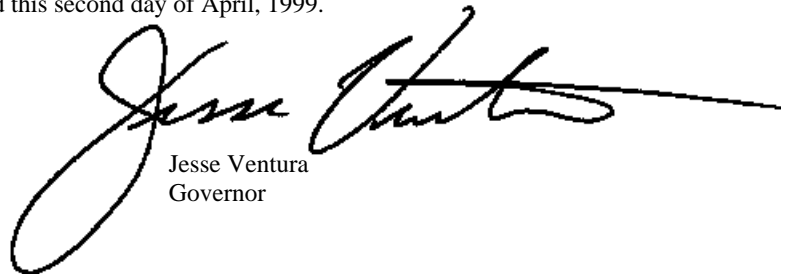
1. The Governor will not redesignate the above-named agency without good cause and only in compliance with provisions of section 112(c)(1)(B)(i) - (iii) of the Act and its implementing regulations.
2. The designated agency is independent of any agency that provides treatment, services or rehabilitation to individuals under the Rehabilitation Act; or the State is exempt from the independence requirement under section 112(c)(1)(A) of the Act.
3. The designated agency has the authority to pursue legal, administrative and other appropriate remedies to ensure the protection of the rights of individuals with disabilities in the State who are seeking or receiving treatment, services or rehabilitation under the Act.
4. The authority to pursue remedies described in paragraph 3 includes the authority to pursue those remedies against the State vocational rehabilitation agency and other appropriate State agencies. The designated agency meets this requirement if it has the authority to pursue these remedies either on its own behalf or by obtaining necessary services, such as legal representation, from outside sources.

5. The State will ensure that all entities conducting, administering, operating or carrying out programs within the State will advise all individuals seeking or receiving services under the Act of the existence of the CAP, the services provided by the CAP and how to contact the CAP.
6. The designated agency will submit an annual report on the operation of the CAP during the previous year consistent with 34 *C.F.R.* § 370.44, including a summary of the work done and the uniform tabulation of all cases handled by the CAP in the format prescribed by the U.S. Regional Services Administration. The report will be submitted to the U.S. Department of Education Secretary.
7. Pursuant to section 21 of the Act, the designated agency will address the needs of individuals with disabilities from minority backgrounds in the manner set forth in the State's application for CAP assistance.
8. A state must provide to the U.S. Department of Education Secretary, as part of its application for assistance, an assurance that direct payment to the designated agency is not prohibited by, or inconsistent with, state law, regulation or policy.
9. The designated agency will meet each of the requirements set forth in section 112 of the Act and 34 *C.F.R.* Part 370.

This Order shall be reviewed by the Governor, in consultation with the affected agency or agencies, every two years in order to assess its reasonableness and need.

Pursuant to *Minnesota Statutes* 1998, section 4.035, subd. 2, this Order shall be effective fifteen (15) days after publication in the *State Register* and filing with the Secretary of State and shall remain in effect until rescinded by proper authority or it expires in accordance with *Minnesota Statutes* 1998, section 4.035, subd. 3.

IN TESTIMONY WHEREOF, I have set my hand this second day of April, 1999.



Jesse Ventura
Governor

Filed According to Law:
Mary Kiffmeyer
Secretary of State

Office of the Governor

Executive Order #99-10: Providing for the Establishment of a Governor's Task Force on Mining and Minerals; Rescinding Executive Order #92-16

I, JESSE VENTURA, GOVERNOR OF THE STATE OF MINNESOTA, by virtue of the authority vested in me by the Constitution and the applicable statutes, do hereby issue this Executive Order:

WHEREAS, the taconite industry of northeastern Minnesota is facing serious economic challenges; and

WHEREAS, the taconite industry contributes nearly one-third of northeastern Minnesota's \$6 billion annual gross regional product; and

WHEREAS, a strong and competitive mining and minerals industry is necessary to preserve and create jobs into the 21st century;

NOW, THEREFORE, I hereby order that:

1. A Governor's Task Force on Mining and Minerals shall be established. The task force shall have 15 members, appointed by the Governor. Members shall comprise a broad cross section of people interested in strengthening the mining and minerals industry of northeastern Minnesota. The Commissioner of the Iron Range Resources and Rehabilitation Board (IRRRB) shall serve as chair.
2. The task force shall recommend to the Governor policies to strengthen the mining and minerals industry of northeastern Minnesota. The goal of the task force shall be to create and preserve jobs in the industry by helping make it competitive in the world market. Among the topics the task force shall address are: taxation, royalties, regulations, environmental issues and financing. The task force may examine economic opportunities beyond taconite such as direct reduction and ilmenite.

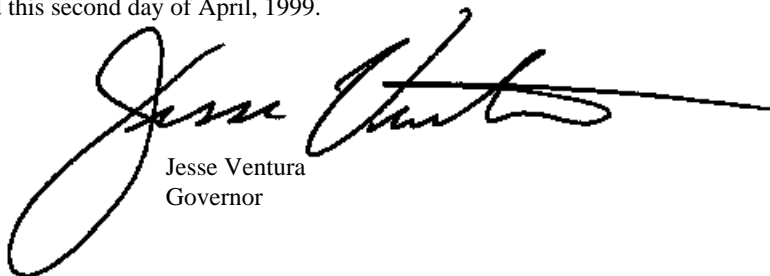
Appointments

3. The IRRRB shall provide staff and administrative support to the task force. Task force members shall receive no per diem, but may be paid expenses in accordance with *Minnesota Statutes* 1998, section 15.0593.

This Order shall be reviewed by the Governor, in consultation with the affected agency or agencies, every year in order to assess its reasonableness and need.

Pursuant to *Minnesota Statutes* 1998, section 4.035, subd. 2, this Order shall be effective fifteen (15) days after publication in the *State Register* and filing with the Secretary of State and shall remain in effect until rescinded by proper authority or it expires in accordance with *Minnesota Statutes* 1998, section 4.035, subd. 3.

IN TESTIMONY WHEREOF, I have set my hand this second day of April, 1999.



Jesse Ventura
Governor

Filed According to Law:
Mary Kiffmeyer
Secretary of State

Appointments

Minnesota Statutes, Section 15.06, Subd. 5, requires notice of the designation of a commissioner or acting commissioner, or the assumption of office by a temporary commissioner, shall be filed with the president of the senate and the speaker of the house with a copy delivered to the secretary of state and published in the next available edition of the *State Register*.

Department of Public Service

Correction to Notice of Appointment of Commissioner Steven Minn

PLEASE NOTE that the Notice of Appointment of Steven Minn as Commissioner of the Department of Public Service, appearing in the *State Register* Vol. 23, #38, page 1868, Monday 22 March 1999, contained an error indicating he is the acting commissioner. He is the commissioner.

From Carrol Henderson - *DNR Wildlife Specialist*

Traveler's Guide to Wildlife in Minnesota

Locate 120 wildlife sites throughout the state for enjoyment in all seasons. Spiral-bound, 320pp. Stock No. 9-40 \$19.95 + sales tax & shipping

Wild About Birds

Increase the number of species using your feeder with this guide to 26 different feeders and tips on 44 types of food. Spiral-bound, 288pp. Stock No. 9-24 \$19.95 + sales tax & shipping

Landscaping for Wildlife

Attract wildlife to your property using inexpensive, easy-to-follow landscaping plans. Spiral-bound, 144pp. Stock No. 9-15 \$10.95 + sales tax & shipping

Woodworking for Wildlife

Build bird houses, nest boxes and platforms to attract and keep your favorite wildlife coming back to your property. Spiral-bound, 112pp. Stock No. 9-14 \$9.95 + sales tax & shipping

TO ORDER: 
**Minnesota's
Bookstore**
651.297.3000 / 800.657.3757

Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rule-making proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Department of Administration

Real Estate Management Division

Notice of Sale of Public Property

NOTICE IS HEREBY GIVEN that the Minnesota Department of Administration is accepting sealed bids for the sale, removal and site cleanup of two single-family residential homes together with all improvements located at 1420 & 1434 Maryland Avenue East in Saint Paul.

The bid may include all buildings and improvements or any portion thereof. The award will be based on the bid or combination of bids resulting in the highest value to the State as determined by the State in its sole discretion.

All bids must be received by 1:30 p.m., May 14, 1999, at the Department of Administration, Real Estate Management Division, 50 Sherburne Avenue, Room 309, Saint Paul, MN 55155. The bids will be opened and publicly read at that time, day and place.

All bids must be on the official bid form. For bid information, form and envelope, contact the Real Estate Management Division at (651) 296-6674.

Any announcements made at the bid opening shall take precedence over any materials published about this event. The State reserves the right to accept any bid or to reject any and all bids or parts of such bids, and to waive any informality in bidding.

The homes will be open for inspection between the hours of 3:00 p.m. and 4:00 p.m. on April 23, 1999.

Department of Agriculture

Agronomy and Plant Protection Division

Notice of Special Local Need Registration

On March 25, 1999, the Minnesota Department of Agriculture issued a Special Local Need (SLN) registration for MZ-Curzate fungicide manufactured by Gustafson LLC, Dallas, TX 75266, for use as a potato seed-piece treatment.

A federal or state agency, a local unit of government, or any person or groups of persons filing with the commissioner a petition that contains the signatures and addresses of 500 or more individuals of legal voting age, shall have 30 days from publication of notice in the *State Register* to file written objections with the commissioner regarding the issuance of the special local need registration.

Objections may be submitted to: John C. Sierk, Minnesota Department of Agriculture, Agronomy and Plant Protection Division, 90 West Plato Boulevard, St. Paul, MN 55107. Comment deadline is May 12, 1999.

Minnesota Comprehensive Health Association

Notice of Meeting of the Board of Directors

NOTICE OF HEREBY GIVEN that a meeting of the Minnesota Comprehensive Health Association's (MCHA) Board of Directors will be held on Tuesday, April 13, 1999, at the Holiday Inn Metrodome, 1500 Washington Avenue South, Minneapolis, MN at 9:00 A.M.

For additional information, please call Lynn Gruber at (612) 593-9609.

Department of Health

REQUEST FOR COMMENTS for Planned Amendment to Rules Governing the Special Supplemental Nutrition Program for Women, Infants and Children (WIC Program)

Minnesota Rules, 4617.0002, 4617.0059 through 4617.0176

Subject of Rules. The Minnesota Department of Health requests comments on its planned amendment to rules governing the retail food delivery component of the Minnesota WIC Program. The Department is considering rule amendments that will potentially address the following subjects: definitions; criteria for limitation and selection of WIC vendors; maximum pricing criteria and maximum price listed on vouchers; record keeping requirements for WIC vendors; effect on vendor eligibility of changes in vendor ownership, management, name, or location; vendor application procedures; vendor eligibility requirements (including minimum stock requirements and effect of disqualification of one store on eligibility of other stores with the same ownership); vendor operating requirements; participant hardship/access considerations; vendor stamps; vendor agreements; identification and monitoring of high risk vendors; vendor sanctions (including the imposition of civil money penalties); payment of bank-rejected vouchers; vendor payment for voucher overcharges; vendor and local agency appeal procedures; and the food approval process.

Persons Affected. The amendment to the rules would likely affect persons who own or manage a retail food store or pharmacy that is currently authorized or that may apply to be authorized to accept WIC vouchers. Other persons who may be affected by the Department's proposal are participants in the WIC Program and food manufacturers.

Statutory Authority. The amendment to WIC Program rules is authorized by *Minnesota Statutes* section 145.894(k), which permits the Commissioner of Health to promulgate all rules necessary to carry out the provisions of sections 145.891 to 145.897 (the Maternal and Child Nutrition Act of 1975), and by *Minnesota Statutes* section 144.11, which permits the Commissioner of Health to promulgate reasonable rules necessary to carry into effect the provisions of section 144.10.

Public Comment. Interested persons or groups may submit comments or information on these planned rule amendments in writing or orally until further notice is published in the *State Register* that the Department intends to adopt or to withdraw the rule amendments. The Department contemplates appointing an advisory committee to comment on the planned rule amendments. The Department hopes that the advisory committee will complete its review of the proposed rule amendments by August 31, 1999.

Rules Drafts. The Department has not yet prepared a draft of the planned rule amendments.

Agency Contact Person. Written or oral comments, questions, requests to receive a draft of the rule amendments when they have been prepared, and requests for more information on these planned rule amendments should be directed to: Rick Chiat at the Minnesota Department of Health, WIC Program, 85 East Seventh Place, P. O. Box 64882, St. Paul, Minnesota, 55164-0882, (651) 281-9901, FAX: (651) 215-8951, rick.chiat@health.state.mn.us. TTY users may call the Department at (612) 676-5522.

Alternative Format. Upon request, this Request for Comments can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

Note: Comments received in response to this notice will not necessarily be included in the formal rulemaking record submitted to the administrative law judge when a proceeding to amend the rules is started. The agency is required to submit to the judge only those written comments received in response to the rule amendments after they are proposed.

Dated: 6 April 1999

Jan Malcolm, Commissioner
Department of Health

Metropolitan Airports Commission

Notice of Public Hearing on Revised Ordinance #84

NOTICE IS HEREBY GIVEN that on the 28th day of April, 1999 at 1:00 p.m. in the Lindbergh Terminal Building at the Minneapolis-St. Paul International Airport, Room 3040, the Metropolitan Airports Commission will hold a public hearing to receive testimony relative to the adoption of:

REVISED ORDINANCE NO. 84

An ordinance to promote and conserve public safety, health, peace, convenience and welfare, to provide regulation on use of the Minneapolis-St. Paul International Airport - Wold-Chamberlain Field and to control the loading and unloading of passengers and freight thereat; to provide for payment of landing fees and off-airport environmental fees by aircraft other than signatory airlines and military aircraft; to provide for payment of Facility Use Fees, international arrival surcharge fees and international arrivals facility use fees at the Hubert H. Humphrey Terminal; prescribing the penalty for violation thereof; and to repeal Commission Ordinance No. 84.

Copies of the draft Ordinance may be obtained by contacting:

Rebecca Zwart
Metropolitan Airports Commission
6040 - 28th Avenue South
Minneapolis, MN 55450
Phone: (612) 726-8197
FAX: (612) 726-5306

Dated: 12 April 1999

Mr. Jeffrey W. Hamiel
Executive Director
Metropolitan Airports Commission
6040 - 28th Avenue South
Minneapolis, MN 55450

Metropolitan Council

Public Meetings on Proposed 2000-2002 Transportation Improvement Program (TIP) for the Twin Cities Metropolitan Area

The Metropolitan Council's Transportation Advisory Board will hold four events in the next four months to provide background information and receive public reaction to the proposed 2000-2002 Transportation Improvement Program (TIP) for the Twin Cities Metropolitan Area. The first two meetings involve providing information on the process and a draft of the TIP. The third meeting will be an open house for discussion and to answer questions informally about the proposed program, and the fourth will be a public hearing to accept public comments to the TIP. **All four meetings will be held at the Metropolitan Council offices, Mears Park Centre, 230 E. Fifth St., St. Paul.**

The program will include highway, transit, bikeway and pedestrian enhancements, and air quality projects that are proposed for federal funding in the seven-county metropolitan area in the next three years. The program is prepared annually in accordance with federal requirements and must contain all projects that are to be implemented with federal transportation funding assistance. The TIP is prepared jointly by the Metropolitan Council and the Minnesota Department of Transportation. Projects contained in the TIP reflect the region's priorities and help implement the region's transportation and growth management plans. Projects will be analyzed to determine impact on regional air quality. The program will be adopted by the Transportation Advisory Board and approved by the Metropolitan Council in August and September 1999.

- **Informational Meeting on the TIP Process**
Wednesday, April 21, 1999, 1:40 p.m., Council Chambers
- **Informational Meeting on the Draft TIP**
Wednesday, June 30, 1999, 1:40 p.m., Council Chambers
- **Open House for TIP Discussion**
Wednesday, July 13, 4-6 p.m., Conference Room 1-A
- **Public Hearing for Comments on the TIP**
Wednesday, July 21, 1999, 4 p.m., Council Chambers

Official Notices

All interested persons are encouraged to attend the above sessions and provide comments. Upon request, the Council will provide reasonable accommodations to persons with disabilities.

Comments, which must be received by Friday, August 13, 1999, may also be submitted as follows:

- Send written comments to: Emil Brandt, Metropolitan Council, Mears Park Centre, 230 E. Fifth St., St. Paul, MN 55101
- Fax comments to Mr. Brandt at (651) 602-1739.
- Record comments on the Council's Public Information Line: (651) 602-1500.
- Send comments electronically to: data.center@metc.state.mn.us

Free copies of the draft 2000-2002 Transportation Improvement Program will be available on June 30, 1999 at the Council's Regional Data Center. Call (651) 602-1140 or (612) 291-0904 (TTY) to request a copy. Other materials describing the Council's transportation efforts also are available. Questions about the hearings or transportation issues may be directed to: Emil Brandt, (651) 602-1721 or Carl Ohrn, (651) 602-1719, Metropolitan Council, 230 E. Fifth St., St. Paul, MN 55101.

Minnesota Power, Inc.

Notice of Acid Rain Program Designated Representative and Alternate Designated Representative

Pursuant to *Code of Federal Regulations* Title 40, Part 72, notice is hereby given that I am the Designated Representative for the following Acid Rain Program affected sources at Minnesota Power, Inc.; Boswell Energy Center Units 1, 2, 3 and 4 (Unit 4 is owned by Minnesota Power, Inc. and Wisconsin Public Power, Inc., SYSTEM), Laskin Energy Center and Hibbard Steam Generating Plant. The Alternate Designated Representative is Dennis L. Niemi, Minnesota Power, Inc., 30 West Superior Street, Duluth, Minnesota. If there are any questions, call Dennis L. Niemi at (218) 722-2641.

Warren L. Candy
Vice President Generation
Boswell Energy Center
Minnesota Power, Inc.

Department of Natural Resources

Division of Fish and Wildlife

REQUEST FOR COMMENTS on Planned Rules and Rule Amendments Governing Fish and Aquatic Wildlife

Minnesota Rules, Chapters 6216, 6254, 6259, 6260, 6262, 6264, and 6266.

Subject of Rule. The Minnesota Department of Natural Resources requests comments on its planned rules and rule amendments governing various fish and aquatic wildlife matters, specifically:

- 1) New permit requirements for harvest of wild animals in infested waters; repeal of requirements for designation and marking of limited infestations of Eurasian water milfoil; changes in restricted activities on infested waters, including commercial activities; changes in transportation and appropriation of water from infested waters; and other changes in the harmful exotic species rules to reflect 1999 legislation;
- 2) Changes in sale, importation, transportation, and possession of crayfish for aquarium use;
- 3) Closing of commercial fishing on part of Pigs Eye Lake within the inland Mississippi River;
- 4) Changes in the possession limit of yellow perch and clarifying the limits for flathead and channel catfish on inland waters;
- 5) Closing the fishing seasons for areas on the Knife River in Lake and St. Louis counties;
- 6) Changes in fish harvest restrictions on Mountain Lake, Cottonwood County; Clitherall Lake, Otter Tail County; Mille Lacs Lake, Aitkin and Mille Lacs counties; Eagle Creek, Scott County; Assumption Creek, Carver County; Crawford Lake, Wright County; Little Sauk Lake, Todd County; and Red Lake and its tributaries, Beltrami County;

- 7) Changes in fish harvest restrictions on associated inlets and outlets of Annie Battle Lake and adding a power auger ban on Annie Battle Lake, Otter Tail County;
- 8) Adding and removing bodies of water available for sport gill netting for cisco and whitefish;
- 9) Technical corrections in dates for fishing seasons;
- 10) Changes in restrictions on labeling and packing of fish by licensed fish packers;
- 11) Changes in experimental regulations on Pelican Lake, St. Louis County;
- 12) Clarification of general fishing regulations on boundary waters;
- 13) Changes in fish harvest and seasons for taking of fish on the Red River, Minnesota-North Dakota boundary water;
- 14) Changes in yellow perch possession limits for Big Stone Lake, Lake Traverse, and Lake Hendricks, Minnesota-South Dakota boundary water;
- 15) Changes in walleye size limits for Pool 3, Mississippi River, Minnesota-Wisconsin boundary water; changes in largemouth bass, and smallmouth bass size limits for the St. Croix River above Taylors Falls and St. Louis River, Minnesota-Wisconsin boundary water; and technical correction on number of lines allowed on Minnesota-Wisconsin boundary waters.

Persons Affected. The rules may affect anglers, Lake Superior charter boat captains, licensed fish packers, aquatic fish farms, commercial bait harvesters, commercial fishing operators, and aquarium facilities. Individuals or businesses, such as resorts, motels, stores, and guides, that provide goods or services to anglers may also be affected.

Advisory Committee. The department does not contemplate appointing an advisory committee to comment on the planned rules. Direct communication with interested and affected parties, public news releases, and posting of the DNR web site will be used to provide input for the proposed rules.

Statutory Authority. The adoption of the rules is authorized by *Minnesota Statutes*: sections 84D.12, subdivisions 1 and 2; 97A.045, subdivisions 2, 3, and 4; 97C.001, subdivision 3; 97C.005, subdivision 3; 97C.345, subdivision 5; 97C.395, subdivision 1; 97C.401, subdivisions 1 and 2; 97C.505 subdivision 1; 97C.805, subdivision 1; 97C.811, subdivision 3; 97C.865, subdivision 2; 97C.871.

Public Comment. Interested persons or groups may submit comments or information on these planned rules in writing, by e-mail, or orally until 4:30 p.m. on June 11, 1999. The department has not yet prepared a draft of the planned rules. Written or oral comments, questions, requests to receive a draft of the rules when it has been prepared, and requests for more information on these planned rules should be addressed to:

Linda Erickson-Eastwood
Department of Natural Resources
500 Lafayette Road, Box 12
St. Paul, Minnesota 55155-4012
Telephone: (651) 296-3325 or 1-888-MINNDNR
E-mail: linda.erickson-eastwood@dnr.state.mn.us
DNR Web Site: www.dnr.state.mn.us

Alternative Format. Upon request, this Request for Comments can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person.

Note: Comments submitted in response to this notice will be considered in drafting rules, but comments submitted in response to this notice will not be included in the formal rulemaking record when a proceeding to adopt a rule is started.

Dated: 31 March 1999

Allen Garber, Commissioner
Department of Natural Resources

Professional, Technical & Consulting Contracts

Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over \$10,000 be printed in the *State Register*. These procedures also require that the following information be included in the notice: name of contact person, agency name and address, description of project and tasks, cost estimate, and final submission date of completed contract proposal. Certain quasi-state agencies are exempted from some of the provisions of this statute.

In accordance with *Minnesota Rules* Part 1230.1910, certified Targeted Group Businesses and individuals submitting proposals as prime contractors shall receive the equivalent of a 6% preference in the evaluation of their proposal. For information regarding certification, call the Materials Management Helpline (651) 296-2600 or [TTY (651) 297-5353 and ask for 296-2600].

Department of Administration

Materials Management Division

Request for Proposal for a Contract for Help Desk Software System for the Minnesota Department of Transportation

A non-mandatory pre-proposal conference will be held on April 21, 1999.

Proposals will be due on May 13, 1999.

Contact the Materials Management Division

50 Sherburne Avenue

St. Paul, MN 55155

Phone: (651) 296-2600

FAX: (651) 297-3996

for a copy of the complete Request for Proposal.

Colleges and Universities, Minnesota State (MnSCU)

Winona State University

Notice of Request for Professional Services of an Owner's Representative Team for Planning the Remodeling of Maxwell Hall

Winona State University is seeking the services of an experienced Owner's Representative Team (OR) to guide the planning process for remodeling Maxwell Hall. The OR team must be able to demonstrate having had experience with projects of similar size and complexity.

The architect for the project has been selected and the program verification phase of the planning process is underway.

The building in question is the former campus library. It consists of 87,500 GSF and was built in three phases with distinct architectural styles. The remodeled building will house such diverse programs as:

The College of Education

Computer Science

Communication Studies

Child Care

Proposals are due April 27, 1999

Firms interested in receiving a formal **Request for Proposal** can contact:

Ms. Sandra Schmitt

Winona State University

Somsen Hall Rm. 205

P.O. Box 5838

Winona, MN 55987-5838

(507) 457-5067

Department of Finance

Information Services Division

Request for Proposal for Professional Services Maintenance, Upgrade, and Support Activities for the State's Human Resources/Payroll System (SEMA4), which is Based on Software Provided by PeopleSoft Inc.

NOTICE IS HEREBY GIVEN that the State of Minnesota, acting through the Department of Finance, Information Services division, seeks the services of qualified consultants to provide technical support services for its Human Resources/Payroll system (SEMA4).

The primary objectives of this contract are to provide project and task oriented support services to modify the system as directed by state staff.

The State estimates that the cost of this contract will be \$665,000 from July 1, 1999 through June 30, 2000, with annual extensions possible through June 2004 as funding is available and the need continues. The amount available for these annual extensions is not known at this date. This request for proposal does not obligate the state to spend any dollar amounts.

Copies of the complete Request for Proposal can be obtained by contacting:

Steve Jorgenson
Chief Information Officer
Department of Employee Relations
2nd floor
658 Cedar Street
St. Paul, MN 55155
(651) 297-5767
steve.jorgenson@state.mn.us

Other department personnel are NOT allowed to discuss the Request for Proposal or answer questions with anyone including responders, before the proposal submission deadline.

Deadline for proposal submission is 4:00 p.m. on May 10, 1999.

Dated: 6 April 1999

Michael Laad
Information Services Division
Department of Finance

Department of Human Services

Family and Children's Services Division

Notice of Request for Proposals for Child Welfare/Child Protection Training

The Family & Children's Services Division of the Minnesota Department of Human Services is soliciting proposals for assistance in developing the Minnesota Child Welfare Training System (MCWTS). The MCWTS is a statewide, comprehensive, competency-based training system for county and tribal child protection and child welfare social workers and supervisors. Services must include:

- 1) **The provision of trainers** who are certified to train in competency-based training
- 2) **Technical assistance** in developing a competency-based training system,
- 3) **The ability to provide competency-based** training curriculums for specific topics, and
- 4) **The ability to upgrade** the existing data base.

The contract will run from July 1, 1999 through June 30, 2001, with the option of extending the contract through June 30, 2004. One hundred fifty thousand dollars (\$150,000) in state appropriated funds are designated for the services in the contract.

Professional, Technical & Consulting Contracts

This request for proposals does not obligate the State to complete the contract, and the State reserves the right to cancel the solicitation if it is considered to be in its best interests.

Proposals in response to this RFP must be completed according to the RFP instructions. A copy of the complete RFP material is available by contacting:

Richard Dean, Program Consultant
Family & Children's Services Division
Minnesota Department of Human Services
444 Lafayette Road, St. Paul, Minnesota 55155-3830
Phone: 651/297-1648 FAX: 651/297-1949
E-Mail: richard.f.dean@state.mn.us

Upon request, this information will be made available in an alternate format, such as Braille, large print, or audiotape. The Department will not be holding a pre-application conference.

All applicants must provide six (6) copies of their completed proposal to Richard Dean at the above address no later than the close of business (4:30 p.m.) on May 3, 1999. Late or faxed proposals will not be considered and will be returned to the responder unopened. All proposals will become the property of the Department and will not be returned to the proposers. The Department will not be responsible for any costs incurred by proposers in submitting their proposals.

Department of Human Services

Child Support Enforcement Division

Notice of Request for Proposals to Provide Services to the State's New Hire Reporting Program

The Minnesota Department of Human Services, Child Support Enforcement Division ("the State") is seeking a qualified contractor ("Contractor") to provide data entry, outreach and reporting services for the State's new hire reporting program. The State's new hire reporting program has been in full operation since July 1, 1996. The purpose of the new hire reporting program is to locate child support obligors ("the obligors") through their employer's reporting of newly hired, rehired or recalled employees and independent contractors as required by *Minnesota law* (See *Minnesota Statutes* Section 256.998). The information collected from employers enables the State to establish paternity or child support orders and withhold court-ordered payments from the obligors' income. This information is also used for purposes of statistical reporting and fraud detection in cooperation with various federal and state agencies.

The State has received an average of 200,314 records per month for the past twelve months, with a median of 198,613 new hire records. Approximately sixty-eight percent (68%) of the records have been submitted in an electronic format. According to the Minnesota Department of Revenue, there are 150,033 employers in Minnesota. The State can not guarantee the volume of new hire records that will be reported to the State therefore Contractor is solely responsible for taking this factor into its pricing considerations.

Contractor must have experience with and knowledge of the new hire reporting program and expertise in data verification, data entry, imaging transmission, magnetic and electronic data transmission, facsimile transmission, interactive voice response system and quality control.

Please note that the total amount committed to this contract will be no more than \$700,000 for fiscal year 2000. **Proposals must be submitted no later than 4:00 p.m. on May 17, 1999.** This request for proposal ("RFP") does not obligate the State to complete the proposed project, and the State reserves the right to cancel the solicitation if it is considered to be in its best interest.

In conjunction with the public notice of this RFP, notice will be provided to the Human Resources office of all *Minnesota Statutes* 15.091 agencies and the Higher Education Board. In compliance with *Minnesota Statutes* 16B.167, the availability of this contracting opportunity is being offered to state employees. Responses of any state employees along with other responses to this RFP shall be evaluated.

A copy of the complete RFP may be obtained by contacting Diane Calkin at: (651) 297-5748; FAX: (651) 297-4450. **The closing date for proposal submission is 4:00 p.m. on May 17, 1999.** No faxed or other electronically transmitted proposals will be considered.

Department of Human Services

St. Peter Regional Treatment Center

Notice of Request for a Proposal for Various Medical and Interpreter Services: a Physical Therapist, an Audiologist, Vietnamese Interpreter, Psychologist, a Radiologist and an Anesthetist

NOTICE IS HEREBY GIVEN that the St. Peter Regional Treatment Center, Residential Facilities Administration, Department of Human Services, is seeking services which are to be performed as requested by the Administration of the St. Peter Regional Treatment Center. The following contacts will be written for the period July 1, 1999 through June 30, 2001.

- 1. Services of one physical therapist and one audiologist** to serve the needs of the mentally ill and dangerous.
- 2. Services of one Vietnamese Interpreter** to serve the needs of the mentally ill and dangerous.
- 3. Services of one psychologist** to serve the needs of the hearing impaired.
- 4. Services of one radiologist and one anesthetist.**

Responses must be received by May 3, 1999. Direct inquiries to:

Cindy Zahratka, Contract Coordinator
St. Peter Regional Treatment Center
100 Freeman Drive
St. Peter, MN 56082
Phone: (507) 931-7715

Non-State Public Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector.

It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact the editor for further details.

City of Richfield

Department of Public Works

Request for Proposals for Preliminary and Construction Engineering

The City of Richfield is seeking proposals from qualified engineering firms to provide preliminary and construction engineering services for the design and construction of two roadway projects in Richfield, Minnesota.

The projects to be designed and built are: (1) a minor arterial roadway on the existing alignment of 77th Street of 77th Street from 17th Avenue in Richfield to the east side of Trunk Highway 77 to connect to 24th Avenue; and, (2) the replacement of the Lyndale Avenue Bridge over I-494 in both Richfield and Bloomington, Minnesota.

The Request for Proposals is available free of charge by calling or writing Sandra Rosenow, City of Richfield, 6700 Portland Avenue, Richfield, MN 55423. Telephone is (612) 861-9795. The RFP can be provided in either written or electronic format.

Mike Eastling, City Engineer, 6700 Portland Avenue, Richfield, MN 55423, telephone (612) 861-9792, is available to answer inquiries about this RFP. Other department personnel are NOT allowed to discuss the Request for Proposals with anyone, including responders, before the proposal deadline.

All proposals must be received by Tuesday, May 4, 1999 at 4:30 P.M. Central Time. Late proposals will not be accepted.

Complete details concerning submission requirements are included in the Request for Proposals.

Non-State Public Bids, Contracts & Grants

Minnesota Children's Museum

Notice of Request for Proposal for Web Design

Minnesota Children's Museum is seeking bids from qualified consultants with experience in designing, creating graphics and building programming for educational and/or entertainment web sites. This project includes the design and coding of a web home page and templates for major sections, audience paths and content pages.

The Request for Proposal is available by writing or calling:

Liz Yuzer, Executive Assistant
Minnesota Children's Museum
10 West Seventh Street
St. Paul, MN 55102
Telephone (651) 225-6009
or email Mary Weiland, Exhibit Developer at: mweiland@mcm.org

QUESTIONS REGARDING THIS PROJECT SHOULD BE DIRECTED TO MS. WEILAND: (651) 225-6029.


There will be an optional pre-proposal meeting for all interested parties on Thursday, April 22 at 1:30 p.m. at Minnesota Children's Museum. Proposals must be submitted in the form specified in the Request for Proposal. Sealed proposals must be received no later than 3:00 p.m. Central Time, Thursday, May 20, 1999.

University of Minnesota

Notice of Bid Information Service (BIS) Available for All Potential Vendors

The University of Minnesota offers 24 hour/day, 7 day/week access to all Requests for Bids/Proposals through its fax back Bid Information Service (BIS). Subscriptions to BIS are \$75/per fiscal year (not prorated). Call 612-625-5534 for information or visit our web site at <http://purchserv.finop.umn.edu>. Choose BID Information Service.

Requests for Bids/Proposals are available to the public at no charge each business day from 8:00 a.m. - 4:30 p.m. in Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Mpls, MN 55454.



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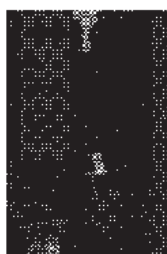
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