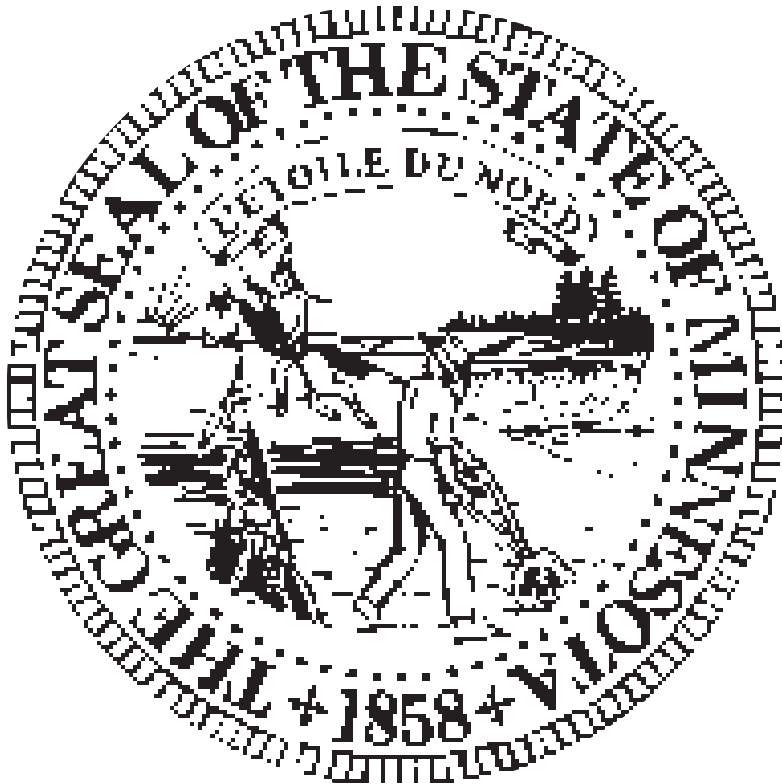


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State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, containing executive and commissioners' orders, proposed and adopted rules, official and revenue notices, professional-technical-consulting contracts, non-state bids and public contracts and grants.

Printing Schedule and Submission Deadlines

Vol. 23 Issue Number	PUBLISH DATE	Deadline for both Adopted and Proposed RULES	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts
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#32	Monday 8 February	Noon Wednesday 27 January	Noon Tuesday 2 February
#33	Tuesday 16 February	Noon Wednesday 3 February	Noon Tuesday 9 February
#34	Monday 22 February	Noon Wednesday 10 February	Noon Tuesday 16 February
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Contact: House Information Office (651) 296-2146
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 Individual copies and subscriptions are available through
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Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1997 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155 (651) 297-3000, or toll-free 1-800-657-3757.

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Adopted Rules

A rule becomes effective after the requirements of *Minnesota Statutes* §§ 14.05-14.28 have been met and five working days after the rule is published in the *State Register*, unless a later date is required by statutes or specified in the rule.

If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed.

If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

Exempt Rules

An exempt rule adopted under *Minnesota Statutes* §§ 14.386 or 14.388 is effective upon its publication in the *State Register*.

Emergency Expedited Rules

Provisions for the Commissioner of Natural Resources to adopt emergency expedited Game and Fish Rules are specified in *Minnesota Statutes* §§ 84.027. The commissioner may adopt emergency expedited rules when conditions exist that do not allow the Commissioner to comply with the requirements for emergency rules. The Commissioner must submit the rule to the attorney general for review and must publish a notice of adoption that includes a copy of the rule and the emergency conditions. Emergency expedited rules are effective upon publication in the *State Register*, and may be effective up to seven days before publication under certain emergency conditions. Emergency expedited rules are effective for the period stated or up to 18 months.

Department of Children, Families, and Learning

Adopted Permanent Rules Governing At-Home Infant Child Care

The rules proposed and published at *State Register*, Volume 23, Number 4, pages 231-234, July 27, 1998 (23 SR 231), are adopted with the following modifications:

3400.0235 AT-HOME INFANT CHILD CARE PROGRAM.

Subp. 2. **Administration of at-home infant child care program.** The commissioner shall establish a funding pool of up to seven percent of the annual appropriation for the basic sliding fee program to provide assistance under the at-home infant child care program. Within the limits of available funding, the commissioner shall make payments to counties for expenditures under the at-home infant child care program. Participation in the statewide pool shall be determined based on the order in which requests are received from counties. Following the birth of an infant, counties shall submit family requests for participation in the at-home infant child care program on forms provided by the commissioner. The commissioner shall respond within seven days to county inquiries about the availability of funds. The commissioner shall monitor the use of the pool and if the available funding is obligated, the commissioner shall create a waiting list of at-home infant child care referrals from the counties. As funds become available to the pool, the commissioner shall notify counties in which eligible families on the waiting list reside. ~~Counties shall submit families' requests for participation in the at-home infant child care program on forms provided by the commissioner.~~

At the end of the state fiscal year, any unspent funds must be used for child care assistance under the basic sliding fee program.

Subp. 3. **General eligibility requirements.** Items A to E govern eligibility for the program.

A. Eligible families ~~are those families which must~~ meet the requirements of *Minnesota Statutes*, section 119B.061, subdivision 2. For purposes of this subpart, "other cash assistance" under *Minnesota Statutes*, section 119B.061, subdivision 2, means other public cash assistance and includes the ~~Work First work first program; under~~ *Minnesota Statutes*, chapter 256K. "Other child care assistance" under *Minnesota Statutes*, section 119B.061, subdivision 2, means MFIP child care assistance, transition year child care ~~assistance, foster care and~~ subsidized adoption payments designated to cover child care costs associated with participating in job search, employment, or education, and the ~~non-AFDC postsecondary child care assistance grant~~ program administered by the Minnesota Higher Education Services Office under *Minnesota Statutes*, section 136A.125.

B. A family is eligible to receive assistance under ~~this the~~ the at-home infant child care program if one parent provides full-time care for the infant. The eligible parent must meet the requirements of *Minnesota Statutes*, section 119B.061, subdivision 3. The requirements of caring for the infant full-time may be met by one or both parents. Eligible parents include parents, stepparents, guardians and their spouses; ~~and other eligible relative caregivers and their spouses~~. Nonfamily members may provide regular care for the child but are limited to a maximum of ten hours of care per week.

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Adopted Rules

C. A family may apply for the at-home infant child care program before the child is born or anytime during the infant's first year. Following the birth of a child, a family is eligible to receive a subsidy under the at-home infant child care program upon the birth of the child, when application to the program, or is made and when funding becomes is available, whichever occurs last. A family shall only receive subsidy payments through the infant's twelfth month. "Infant" means a child from birth through 12 months of age and includes adopted infants.

D. A family is limited to a lifetime total of 12 months of at-home infant child care assistance. At the time of application to the program, the parent or parents must declare whether they have previously participated in the at-home infant child care program or used any portion of the ~~MFIP-S~~ MFIP one-year infant exemption under *Minnesota Statutes*, chapter 256J. If the parent or parents declare that they have participated in the at-home infant child care program or used the ~~MFIP-S~~ MFIP one-year infant exemption, the commissioner shall, at the request of the county, inform the county of the remaining months of eligibility for the at-home infant child care program.

E. At the time of application ~~for to~~ the at-home infant child care program, the family must be eligible according to part 3400.0040, subpart 5, and *Minnesota Statutes*, section 119B.061, subdivision 2, clause (4), and be income-eligible based on these activities. When a family is placed on a waiting list for the basic sliding fee program after a preliminary determination of eligibility under part 3400.0060, subpart 6, the family will be eligible to apply for the at-home infant child care program when the family's name moves to the top of the waiting list. If a family is still on the waiting list after leaving an authorized activity due to the birth or impending birth of the infant, the family will be eligible to apply for the at-home infant child care program when the family's name moves to the top of the waiting list.

F. During the period a family receives a subsidy under the at-home infant child care program, the family is not eligible to receive basic sliding fee child care assistance for the infant or any other child in the family.

Subp. 4. **Continued eligibility under basic sliding fee program.** When families end their participation in the at-home infant child care program, they must be served under the basic sliding fee program if they request continued child care assistance and otherwise meet all eligibility factors for the basic sliding fee program.

Subp. 5. **Assistance payments.** Items A to C govern assistance payments under the at-home infant child care program.

A. The number of months of at-home infant child care participation used shall be credited to the eligible parent. If the eligible parent later forms a new family, the number of months of at-home infant child care subsidy received in combination with the months of the ~~MFIP-S~~ MFIP infant exemption used under *Minnesota Statutes*, chapter 256J, shall be subtracted from the maximum assistance available under this part.

C. Family income shall be determined or redetermined at the time a family applies for the at-home infant child care program. Family income shall be annualized from the beginning of the month in which the family would first participate in the at-home infant child care program. Family income includes:

(2) income from vacation leave;

(4) other income the family may receive while participating in the at-home infant child care program, as determined under part 3400.0170 and *Minnesota Statutes*, section 119B.01, subdivision 12.

Excluded income is defined in part 3400.0170, subpart 6, and *Minnesota Statutes*, section 119B.01, subdivision 12. The calculation of the family copayment fee is described in part 3400.0100, subpart 4.

D. For purposes of counting the number of months that a family has participated in the at-home infant child care program, any portion of a month in which a family receives a subsidy under the at-home infant child care program is considered a full month of participation in the at-home infant child care program.

For purposes of calculating the at-home infant child care program copayment and subsidy in the first month, the county shall use the method described in part 3400.0100, subpart 4, item E. In addition, the county shall prorate the subsidy received in the first and last month of participation according to subitems (1) to (4).

(1) If the family participates in the at-home infant child care program during the month in which the infant is born, the subsidy must be prorated to cover the number of calendar days from the date of birth until the end of the month.

(2) If the family participates in the at-home infant child care program during the month of the infant's first birthday, the subsidy must be prorated to cover the number of calendar days from the beginning of the month to the date of the infant's first birthday.

(3) If the eligible parent leaves employment or another authorized activity in order to participate in the at-home infant child care program, the subsidy must be prorated to cover the number of calendar days from the date the eligible parent leaves the authorized activity to the end of the month.

(4) If the eligible parent returns to an authorized activity and will no longer be participating in the at-home infant child care program, the subsidy must be prorated to cover the number of calendar days from the beginning of the month to the date the parent returns to the authorized activity. If all other eligibility conditions are met, the family shall be eligible to receive basic sliding fee child care assistance beginning on the day the eligible parent returns to the authorized activity.

Subp. 6. **County responsibilities.** Items A to D govern county responsibilities for the program.

C. During program participation, the county shall apply billing procedures established under *Minnesota Statutes*, chapter 119B, to ~~reimburse families for their~~ issue the monthly at-home infant child care subsidy to families.

Exempt Rules

Exempt rules are excluded from the normal rulemaking procedures (*Minnesota Statutes* §§ 14.386 and 14.388). They are most often of two kinds. One kind is specifically exempted by the Legislature from rulemaking procedures, but approved for form by the Revisor of Statutes, reviewed for legality by the Office of Administrative Hearings, and then published in the *State Register*. These exempt rules are effective for two years only.

The second kind of exempt rule is one adopted where an agency for good cause finds that the rulemaking provisions of *Minnesota Statutes*, Chapter 14 are unnecessary, impracticable, or contrary to the public interest. This exemption can be used only where the rules:

- (1) address a serious and immediate threat to the public health, safety, or welfare, or
- (2) comply with a court order or a requirement in federal law in a manner that does not allow for compliance with *Minnesota Statutes* §§ 14.14-14.28, or
- (3) incorporate specific changes set forth in applicable statutes when no interpretation of law is required, or
- (4) make changes that do not alter the sense, meaning, or effect of the rules.

These exempt rules are also reviewed for form by the Revisor of Statutes, for legality by the Office of Administrative Hearings and then published in the *State Register*. In addition, the Office of Administrative Hearings must determine whether the agency has provided adequate justification for the use of this exemption. Rules adopted under clauses (1) or (2) above are effective for two years only.

The Legislature may also exempt an agency from the normal rulemaking procedures and establish other procedural and substantive requirements unique to that exemption.

Department of Human Services

Adopted Exempt Permanent Rules Relating to Diagnostic Related Group Classification

The rules adopted and published at *State Register*, Volume 23, Number 22, pages 1272-1293, November 30, 1998 (23 SR 1272), are adopted with the following modifications:

9500.1100 DEFINITIONS.

Subp. 20b. **Diagnostic categories eligible under the medical assistance program.** The following diagnostic categories are for persons eligible under the medical assistance program except as provided in subpart 20c, 20d, 20e, or 20f:

DIAGNOSTIC
CATEGORIES

DRG NUMBERS
WITHIN
DIAGNOSTIC
CATEGORIES

INTERNATIONAL
CLASSIFICATION OF
DISEASES, 9th Ed., CLINICAL
MODIFICATIONS CODES

A. Nervous System Conditions

- (1) Treated with craniotomy
age > 17 ~~and cochlear implants~~

001, 002, ~~049~~

~~049 includes 20.96-20.98 only~~

[For text of items R to ~~FF~~ QQ, see M.R.]

PP. ~~[Reserved for future use]~~ Implantation or Replacement of Cochlear Prosthetic Device

049

includes 20.96-20.98

[For text of items QQ to TT, see M.R.]

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated “all new material.” **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Exempt Rules

Subp. 20c. **Medical assistance covered diagnostic categories under the Minnesota family investment program.** The following diagnostic categories are for persons eligible for medical assistance under the Minnesota family investment program, except as provided in subpart 20d, 20e, or 20f:

DIAGNOSTIC CATEGORIES	DRG NUMBERS WITHIN DIAGNOSTIC CATEGORIES	INTERNATIONAL CLASSIFICATION OF DISEASES, 9th Ed., CLINICAL MODIFICATIONS CODES
A. Nervous System Conditions		
(1) Treated with craniotomy age > 17 and cochlear implants	001, 002, 049	049 includes 20.96-20.98 only
(2) Treated with craniotomy, age 0-17 and cochlear implants	003, 049	049 includes 20.96-20.98 only
D. Respiratory System Conditions		
(10) Treated with tracheostomy and pulmonary edema and resp failure	087 , 482, 483	
(11) Resp failure , neoplasms, infections, and COPD	079, 081, 082, 087 , 088	
G. Hepatobiliary System Conditions		
(4) Malignancy of hepatobiliary system or pancreas [Reserved for future use]	203	
(5) Disorders of pancreas except Malignancy of hepatobiliary system or pancreas and other disorders of pancreas	203 , 204	
H. Diseases and Disorders of the Musculoskeletal System and Connective Tissues		
(20) Other surgical procedures with ee and treated with or biopsy	216, 233-232-234 , 500	
(23) Other musculoskeletal procedures without ee and arthroscopy [Reserved for future use]	232 , 234, 500	
I. Diseases and Disorders of the Skin, Subcutaneous Tissue, and Breast		
(3) Skin ulcers [Reserved for future use]	274	
(4) Other skin, subcutaneous tissue, and breast conditions, and skin ulcers	261-262, 267-270 , 272-284-267-284	
[For text of items I and item J , see M.R.]		
K. Kidney and Urinary Tract Conditions		
(2) Treated with prostatectomy, minor bladder, or urethral other surgical procedure	306- 314 315	
(3) Treated with other surgical procedure [Reserved for future use]	315	

Q. Myeloproliferative Diseases and Disorders, Poorly Differentiated Malignancy and other Neoplasms Not Elsewhere Classified

- (6) ~~Surgical~~ Other treatments for myeloproliferative diseases and disorders 400-~~402~~,
406-408, 411-414, 473
- (7) ~~Other nonsurgical treatments for myeloproliferative diseases and disorders~~ 403-405,
[Reserved for future use] 411-414, 473

[For text of items R to ~~HH~~ U, see M.R.]

V. Injuries, Poisonings, and Toxic Effects of Drugs

- (4) ~~Allergic reactions~~ 447-448
[Reserved for future use]
- (5) Poisoning and toxic effects of drugs age > 17 with cc and allergic reactions 449
447-449

[For text of items W to HH, see M.R.]

II. Operating Room Procedure Unrelated to Principal Diagnosis

- (3) Extensive, age > ~~17~~ 0-17 468
- (4) Extensive, age ~~0-17~~ ≥ 17 468

[For text of ~~items~~ item JJ ~~to~~ ~~FF~~, see M.R.]

KK. Extreme Immaturity

- (1) (~~≤ 750 Grams~~) 386 76501, 76502
Weight < 1500 grams 386 76501-76505
387 76500
- (4) (~~750 to 1499 Grams~~) 386 76503, 76504,
76505
[Reserved for future use] 387 76500
- (5) Neonate respiratory distress syndrome 386 Codes for DRG 386 Except
76501-~~to~~ 76505

LL. Prematurity with Major Problems

- (1) (< ~~1249~~ 1250 Grams) 387 76511; 76512;
76513, -76514
- (3) (> 1749 Grams) 387 Codes for DRG 387 Except
76500, 76506,
76510- ~~to~~ 76516

[For text of items MM to TT, see M.R.]

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated “all new material.” **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Exempt Rules

Subp. 20d. **Diagnostic categories for persons eligible under the general assistance medical care program.** The following diagnostic categories are for persons eligible under the general assistance medical care program except as provided in subpart 20e or 20f:

DIAGNOSTIC CATEGORIES	DRG NUMBERS WITHIN DIAGNOSTIC CATEGORIES	INTERNATIONAL CLASSIFICATION OF DISEASES, 9th Ed., CLINICAL MODIFICATIONS CODES
--------------------------	---	--

H. Diseases and Disorders of the Musculoskeletal System and Connective Tissues

- | | |
|--|---------------------|
| (12) Treated with local excision and removal of int fix devices of hip and femur device | 230, 231 |
| (13) Treated with local excision and removal of int fix devices except hip and femur
[Reserved for future use] | 231 |

[For text of items R to ~~FF~~ U, see M.R.]

V. Injuries, Poisonings, and Toxic Effects of Drugs

- | | |
|---|----------------|
| (6) Poisoning and toxic effects of drugs age > 17 without cc and age 0-17 | 450, 451 |
| (7) Poisoning and toxic effects of drugs age 0-17
[Reserved for future use] | 451 |

[For text of items W to BB, see M.R.]

CC. Cesarean Sections

- | | |
|--|----------|
| (1) With Complicating Diagnosis and without cc | 370, 371 |
| (2) without Complicating Diagnosis
[Reserved for future use] | 371 |

[For text of items DD to TT, see M.R.]

Subp. 20e. **Diagnostic categories relating to a rehabilitation hospital or a rehabilitation distinct part.** The following diagnostic categories are for services provided within a rehabilitation hospital or a rehabilitation distinct part regardless of program eligibility:

DIAGNOSTIC CATEGORIES	DRG NUMBERS WITHIN DIAGNOSTIC CATEGORIES	INTERNATIONAL CLASSIFICATION OF DISEASES, 9th Ed., CLINICAL MODIFICATIONS CODES
--------------------------	---	--

XX. Quadriplegia and ~~quadriplegia~~ Quadruparesis Secondary to Spinal Cord Injury

all DRGs with ICD-9
diagnoses codes: 344.01;
~~344.02, 344.03, 344.04, or~~
344.09 in combination with 907.2

Appointments

Minnesota Statutes, Section 15.06, Subd. 5, requires notice of the designation of a commissioner or acting commissioner, or the assumption of office by a temporary commissioner, shall be filed with the president of the senate and the speaker of the house with a copy delivered to the secretary of state and published in the next available edition of the *State Register*.

Department of Administration

Notice of Appointment of Acting Commissioner

NOTICE IS HEREBY GIVEN, pursuant to *Minnesota Statutes*, Section 15.06, Subd. 5, that Governor Jesse Ventura appointed Scott Simmons to the office of acting commissioner of the Minnesota Department of Administration effective January 4, 1999. He succeeds Commissioner Elaine S. Hansen. This appointment carries with it all rights, powers, duties, and emoluments granted by law and pertaining to this position until this appointment is superseded or annulled. The laws and rules governing the Department of Administration are:

- *Minnesota Statutes*, Chapters 14 and 16B
- *Minnesota Rules* 1200-1399

Acting Commissioner Simmons is a resident of Hennepin County, Congressional District 3. He can be reached at the Department of Administration, 50 Sherburne Ave., 200 Administration Bldg., St. Paul, MN 55155. Telephone (651) 296-4398. Internet home page: <http://www.state.mn.us/ebranch/admin/>

Department of Economic Security

Notice of Appointment of Acting Commissioner

NOTICE IS HEREBY GIVEN, pursuant to *Minnesota Statutes*, Section 15.06, Subd. 5, that Governor Jesse Ventura appointed Earl Wilson to the office of acting commissioner of the Minnesota Department of Economic Security effective January 4, 1999. He succeeds Commissioner R. Jane Brown. This appointment carries with it all rights, powers, duties, and emoluments granted by law and pertaining to this position until this appointment is superseded or annulled.

The laws and rules governing the Department of Economic Security are:

- *Minnesota Statutes*, Chapters 129A, 248, 268
- *Minnesota Rules* 3300-3499

Acting Commissioner Wilson is a resident of Dakota County, Congressional District 6. He can be reached at the Department of Economic Security, 390 N. Robert Street, St. Paul, MN 55101. Telephone (651) 296-1821. Internet home page: <http://mn.jobsearch.org/>

Department of Public Service

Notice of Appointment of Acting Commissioner

NOTICE IS HEREBY GIVEN, pursuant to *Minnesota Statutes*, Section 15.06, Subd. 5, that Governor Jesse Ventura appointed Ruth Grendahl to the office of acting commissioner of the Minnesota Department of Agriculture effective January 4, 1999. She succeeds Commissioner Kris Sanda. This appointment carries with it all rights, powers, duties, and emoluments granted by law and pertaining to this position until this appointment is superseded or annulled.

The laws and rules governing the Department of Public Service are:

- *Minnesota Statutes*, Chapters 216A, 216B, 216C, 237, 239
- *Minnesota Rules* 7600-7799, 7810-7835

Acting Commissioner Grendahl is a resident of Dakota County, Congressional District 6. He can be reached at the Department of Public Service, 200 Metro Square Bldg., 121 E. 7th Place, St. Paul, MN 55101-2145. Telephone (651) 296-6025. Internet home page: <http://www.dpsv.state.mn.us>

Official Notices

Minnesota Pollution Control Agency

Notice of Appointment of Acting Commissioner

NOTICE IS HEREBY GIVEN, pursuant to *Minnesota Statutes*, Section 15.06, Subd. 5, that Governor Jesse Ventura appointed Lisa Thorvig to the office of acting commissioner of the Minnesota Pollution Control Agency effective January 4, 1999. She succeeds Commissioner Peder Larson. This appointment carries with it all rights, powers, duties, and emoluments granted by law and pertaining to this position until this appointment is superseded or annulled.

The laws and rules governing the Pollution Control Agency are:

- *Minnesota Statutes*, Chapters 115-116H
- *Minnesota Rules* 4760, 7000-7199

Acting Commissioner Thorvig is a resident of Chisago County, Congressional District 8. She can be reached at the Pollution Control Agency, 520 Lafayette Road N., St. Paul, MN 55155. Telephone (651) 296-7305. Internet home page: <http://www.pca.state.mn.us>

Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rule-making proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Department of Administration

Communications Media Division

Minnesota's Bookstore

Notice of Publication of the Minnesota State Building Code

The Minnesota State Building code has been revised and updated. The 1998 edition is now available from Minnesota's Bookstore. The Minnesota State Building Code is produced by the Building Codes and Standards Division of the Minnesota State Department of Administration.

The Minnesota State Building Code is 425 pages of rules governing building construction materials and practices. The book is a compilation of chapters from the 13-volume set of *Minnesota Rules*. In addition to incorporating rule changes, the book is now available in a new format. It is looseleaf, 8 1/2" x 11", and 3-hole punched. Binder available separately for \$7.95. This new format is the same as that of the 1997 Uniform Building Code. The 1998 Minnesota State Building Code adopts by reference certain parts of the 1997 Uniform Building Code. The Uniform Building Code is a three volume set. For price information on the UBC call the telephone number shown below.

The code, Stock No. 3-65s3, sells for \$28.95 (plus applicable sales tax and a shipping fee for phone/mail orders). Prepayment by check or credit card is required. To order, call Minnesota's Bookstore at (651) 297-3000 or 1-800-657-3757.

Minnesota Auto Theft Prevention Program

Notice of Meeting of the Board of Directors

The Minnesota Auto Theft Prevention Program, will be holding its Board of Directors meeting on the following date: February 11, 1999. Meetings will begin at 9:00 a.m. and will be held at the Minnesota Auto Theft Prevention Program (MATPP) office located at 1110 Centre Pointe Curve, Suite 405, Mendota Heights, MN. (Hwy 110 and Lexington Ave., west of Hwy 35W (South) on the south side of the GNB Technologies Bldg.). Meetings are open to the public. For more information you may contact the MATPP office at (651) 405-6155.

Department of Children, Families and Learning

Notice of Request for Submission of Materials to the Minnesota Electronic Curriculum Repository

The Department of Children, Families & Learning is developing the Minnesota Electronic Curriculum Repository (MECR), a quality-controlled database of curriculum materials that support the implementation of the Minnesota Graduation Standards. The Department requests submission of the following three types of materials for inclusion in the MECR:

1. **Assessment Task** - an assignment or application activity that requires students to demonstrate achievement against one or more specifications of a content standard. The task is designed to elicit evidence that the student can demonstrate his/her learning of both the specifications of the standards and the large processes and concepts. Assessments are designed to support students' learning and assist them in generating the evidence of learning.
2. **Learning Activity** - an activity that supports the learning required of a content standard and learning area. It is not intended to assess student achievement against a content standard; rather, it helps students learn and practice the skills and understanding required when they do an assessment.
3. **Learning Resources** - any materials, videotapes, audiotapes, speakers, texts, media sources, charts, question sheets, graphic organizers, web sites, field trips, institutions (such as museums, historic societies, business partnerships), community resources, and the like which are related to a learning activity or assessment task and which assist students in their learning and assist teachers in instruction.

Samples of assessment tasks, learning activities, and learning resources can be found on the MECR web site at <http://projects.sigsoft.com/mecr>

- 1) Choose Learning Areas in the first paragraph
- 2) Choose Inquiry on the list of Learning Areas
- 3) Choose the content standard Data Categorization, Classification and Recording
- 4) Choose assessment task, learning activity or learning resource

Materials must be submitted on the forms provided in the submission packet. To request a submission packet, please contact:

Teri Kostelecky
 School & Community Technology
 Minnesota Department of Children, Families & Learning
 1500 Highway 36 West
 Roseville, Minnesota 55113-4266
 PHONE: (651) 582-8806
teri.kostelecky@state.mn.us

Questions on the submission materials and process can be directed to Mary Dalbotten at (651) 582-8763 or via e-mail at mary.dalbotten@state.mn.us. Content and assessment experts will review all submissions prior to inclusion on the MECR. Incomplete submissions will be returned.

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Minnesota Higher Education Facilities Authority

Notice of Public Hearing on Revenue Obligations on Behalf of Concordia University

NOTICE IS HEREBY GIVEN that a public hearing will be held by the Minnesota Higher Education Facilities Authority (the "Authority") with respect to a proposal to issue revenue bonds or other obligations on behalf of Concordia University, a Minnesota nonprofit corporation (the "University"), as owner and operator of Concordia University, an institution of higher education, at the University's main campus, 275 Syndicate Street North, St. Paul, Minnesota, in the President's Dining Room in the lower level of the Dining Hall on February 17, 1999 at 2:00 p.m. Under the proposal, the Authority would issue its revenue bonds or other obligations in an original aggregate principal amount of up to approximately \$1,750,000 to finance a project generally described as the acquisition and installation of energy management equipment and energy retrofitting equipment (the "Project"), owned or to be owned and operated by the University and located on its main campus, the principal street address of which is stated above.

At said time and place the Authority shall give all parties who appear or have submitted written comments an opportunity to express their views with respect to the proposal to undertake and finance the Project.

Dated: 1 February 1999

By Order Of The Minnesota Higher
Education Facilities Authority
J. Luther Anderson
Executive Director

Department of Labor and Industry

Labor Standards Unit

Notice of Addition to Highway/Heavy Prevailing Wage Rates

An additional code has been added to the Highway/Heavy Prevailing Wage Rates certified 11/16/98, **Labor Code 308, Group 4 (Trucks), Region 10.**

Copies of the corrected certifications may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road, St. Paul, Minnesota 55155-4306, or by calling (651) 296-6452. Charges for the cost of copying and mailing are \$1.00 for the first page and \$.65 for each additional page. Make check or money order payable to the State of Minnesota.

Gretchen Maglich
Commissioner

Department of Labor and Industry

Labor Standards Unit

Notice of Correction to Prevailing Wage Rates

Correction has been made to the Commercial Prevailing Wage Rates certified 10/26/98 due to errors in calculation for **Labor Code 404, Carpenters, in Grant County.**

Copies of the corrected certifications may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road, St. Paul, Minnesota 55155-4306 or by calling (651) 296-6452. Charges for the cost of copying and mailing are \$1.00 for the first page and .65 for each additional page. Make check or money order payable to the State of Minnesota.

Gretchen Maglich
Commissioner

Minnesota State Law Library

Notice of County Law Library Filing Fees

Pursuant to *Minnesota Statutes* 134A.10, the following law library fees are in effect as of January 1, 1999. Civil fees include probate matters. Criminal conviction includes felonies, gross misdemeanors, and misdemeanors except as noted.

COUNTY	CIVIL	CONCILIATION	CRIMINAL CONVICTION	PETTY MISDEMEANOR
Nicollet	\$10	\$10	\$10	\$10**

**Nothing on Parking Tickets.

Metropolitan Council Environmental Services

Public Hearing on the Draft Facility Plan for Blue Lake Plant Final Solids Stabilization Facilities, Project No. 980220 at Scott County Court House, Board Room, 200 Fourth Avenue West, Shakopee, MN 55379, Wednesday, March 3, 1999, at 7 p.m.

Metropolitan Council Environmental Services (MCES) will hold a public hearing on the Draft Facility Plan for the Blue Lake Plant Final Solids Stabilization Facilities, MCES Project Number 980220, at 7 p.m. Wednesday, March 3, 1999, in the Board Room of the Scott County Court House.

Since startup in 1973, the Blue Lake Wastewater Treatment Plant has trucked solids removed from wastewater to either the Seneca Wastewater Treatment Plant or the Metropolitan Wastewater Treatment Plant for additional processing.

This project will add final solids stabilization facilities that will allow the Blue Lake Plant to process dewatered solids into a beneficial biosolids product that can be land applied. This Draft Facility Plan presents background information and specific facility information on the biosolids processing technology that has been selected. This technology utilizes rotary drum drying and granulation to produce the biosolids product. These facilities will be publicly owned and will be procured using a design-build delivery system. The Draft Facility Plan has been prepared by the design-build team's engineer (HDR Engineering, Inc.) and MCES. Although the MCES has selected the technology and established performance standards for the project, the design and construction of the facility will be the responsibility of the selected contractor, New England Fertilizer Company. (NEFCO).

Copies of the Draft Facility Plan will be available for review no later than February 1, 1999 at the following locations:

- Metropolitan Council Data Center, 230 East Fifth St., St. Paul
- Metropolitan Council Environmental Services, Office of Customer Relations and Environmental Education, 230 East Fifth St., St. Paul
- Shakopee City Hall, 129 Holmes St., Shakopee
- Scott County Library, Shakopee Branch, 235 Lewis St., Shakopee

All interested people are encouraged to attend the hearing on March 3, 1999 and provide comments.

Comments must be received by 5 p.m. on March 15, 1999. They also may be submitted as follows:

- Send Written comments to Pauline Langsdorf at Metropolitan Council Environmental Services, 230 East Fifth Street, St. Paul, MN 55101
- FAX comments to Pauline Langsdorf at (651) 602-1805
- Record comments on Metropolitan Council's Public Comment Line at (651) 602-1500
- E-mail comments to data.center@metc.state.mn.us
- Send TTY comments to (651) 291-0904

Upon request, Metropolitan Council will provide reasonable accommodations to people with disabilities. Requests must be received prior to February 24, 1999.

Additional information can be obtained from Metropolitan Council Environmental Services, Office of Customer Relations and Environmental Education, at (651) 602-1805.

Teachers Retirement Association

Notice of Meeting of the Board of Trustees

The Board of Trustees, Minnesota Teachers Retirement Association will hold a meeting on Thursday, February 18, 1999 at 9:30 a.m. in Suite 500, Gallery Building, 17 W. Exchange Street, St. Paul, MN to consider matters which may properly come before the Board.

Department of Trade and Economic Development

Business and Community Development Division

Proposed Method of Distribution for Emergency Supplemental Small Cities Community Development Block Grant Funds

NOTICE IS HEREBY GIVEN that the Minnesota Department of Trade and Economic Development, Business and Community Development Division, is submitting its Consolidated Plan Action Plan for use of \$1.5 million in advance funding from Community Development Block Grant supplemental appropriations as outlined in the 1998 Emergency Supplemental Appropriations Act for Recovery from Natural Disasters (Public Law 105-174). The Consolidated Plan Action Plan includes the method of distribution of the \$1.5 million in CDBG disaster supplemental appropriations and explanations on activities related to housing, infrastructure, and economic development. The Minnesota Department of Trade and Economic Development, Business and Community Development Division, is requesting permission to draw immediately on the CDBG funds in order to assist communities that were included in Presidential Disaster Declaration FEMA-DR-1212-MN. State and federal agencies have been gathering public information since the beginning of the Disaster Declaration in order to develop rebuilding strategies for the affected communities. The first step after the presidentially declared disaster was for the governor of Minnesota to appoint the Minnesota Recovers Disaster Task Force. This task force is made up of several state and federal agencies that have been working with the public and communities on rebuilding strategies.

This effort to develop an overall strategy is being accomplished by providing community leaders with the information they need to assist in rebuilding. Training sessions, tours, extensive media access and dozens of public meetings have been held to help both victims and local elected officials make informed decisions as to how to proceed. Having laid the groundwork with public information, the Consolidated Plan Action Plan and Final Statement of Distribution is as follows:

DEPARTMENT OF TRADE AND ECONOMIC DEVELOPMENT, BUSINESS AND COMMUNITY DEVELOPMENT DIVISION

Introduction:

Following is the Consolidated Plan Action Plan and Final Statement for Distribution of the Supplemental Tornado Disaster Appropriation (Public Law 105-174) for the Small Cities Community Development Block Grant Program. Supplemental Flood Disaster funds appropriated to the CDBG program made available to the State for distribution will be portioned as follows:

It is the goal of the Minnesota Department of Trade and Economic Development (DTED) to award supplemental disaster related CDBG funds to eligible recipients, enabling them to begin recovery-related projects in a timely manner and complete the projects within the next 12 to 24 months. Consistent with statutory language and direction from the U.S. Department of Housing and Urban Development (HUD), DTED will distribute funds exclusively to CDBG-eligible communities that were damaged by severe storms which resulted in a Presidential Disaster Declaration.

Eligible applicants are limited to cities and towns located in Blue Earth, Brown, Cottonwood, Le Sueur, Nicollet, Nobles, and Rice Counties. These counties are also eligible applicants. In adhering to HUD guidelines, emphasis will be given to financing eligible housing rehabilitation, economic development activities, and critical eligible infrastructure such as public buildings, waste, storm and drinking water projects. (NOTE: In some cases, all three of these activities will be given priority because of the extensive rebuilding required in some areas.) In Comfrey, DTED would like to use HUD money for housing, sewer and water work, and public buildings consisting of a community center and day care facility. Housing rehabilitation, new housing construction, infrastructure, and rehabilitation of the Nicollet County Courthouse are projects in St. Peter where DTED envisions using HUD dollars. A draft of a comprehensive office spreadsheet which details activities, current funding sources, and funding requests is also enclosed for your review.

Alleviation of an Urgent Community Development Need is the National Objective for which DTED intends to qualify eligible projects. In order to qualify for this National Objective, applicants must demonstrate the following:

- that the damage sustained poses an immediate and urgent threat to the health and safety of local residents;
- the applicants' efforts to secure FEMA and/or SBA funds have been exhausted; and
- that the local applicants do not have sufficient financial resources to correct the health and safety threats without the help of CDBG funds.

In addition, eligible grantees will be required to maintain and submit demographic information including the number and percentage of low-to-moderate income persons served by the disaster funds. This is intended to ensure that projects funded with the 1998 supplemental appropriation will, in the aggregate, provide benefit to at least 51 percent low and moderate income persons.

METHOD OF DISTRIBUTION OF CDGB FUNDS

Citizen Participation Process:

The Minnesota Recovers Disaster Task Force, a collection of federal, state, nonprofit and local government representatives, was utilized in order to provide public input into the process of recovery. The task force has conducted information gathering tours in the impacted regions meeting with local elected officials and citizens along the way. Several local governments conduct regular public information meetings on the recovery efforts. The Minnesota Recovers Disaster Task Force informed eligible applicants of the availability of funds through a variety of outlets. These included a 24-hour disaster recovery telephone hotline, press releases and a broadcast fax to each affected city, county, regional development agency, community development commission and business association located in the federally declared disaster counties. This was followed with direct mail, which was followed by a number of personal visits from the Minnesota Recovers Disaster Task Force members explaining the application process. Additionally, local media outlets were provided comprehensive information on affected communities.

A single Minnesota Recovers Disaster Task Force "one-stop application" process was employed enabling communities to access financial assistance from both federal and state agencies. This application is a modified version of the application used following the 1997 flood disaster. The following are some of the categories: **(See attached application form)**

- rental and owner-occupied housing rehabilitation;
- infrastructure replacement and repairs;
- property demolition; and
- new housing construction.

A very high priority for the Minnesota Recovers Disaster Task Force is the repair and replacement of housing and municipal infrastructure including public buildings damaged by the tornadoes. Funds used to conduct the program will come from:

- Private Insurance
- Bank Financing
- FEMA — Public Assistance;
- HUD — Community Development Block Grants;
- State of Minnesota — general fund appropriations; and
- SBA disaster loans.

FEMA commitments currently total \$1,217,625 and State of Minnesota awards currently total \$12,586,667. As you can see, this amount fulfills the 25% HUD match requirement. CDBG money has yet to be allocated. After the above bulleted mechanisms have been exhausted, DTED will attempt to finance the existing gaps on a priority basis.

Via applications, the request to date total \$33,363,136. The Minnesota Recovers Disaster Task Force has made an initial review of all the applications and new applications will still be considered. Neither deadlines nor grant cycles apply. To ensure funding decisions are made in a minimum amount of time, DTED will rely on the recommendations from the Minnesota Recovers Disaster Task Force, which is made up of nearly two dozen federal and state agencies, non-profits and local communities. The Minnesota Recovers Disaster Task Force initially subdivided the elements into five subcommittees which are:

- infrastructure and economic development;
- housing;
- mitigation;
- ag-erosion; and
- health and human services.

Official Notices

The task force meets regularly to review applications and make recommendations with respect to financing and rejecting or holding applications for additional information. Some of the agencies represented on the task force are:

- Minnesota Department of Commerce;
- Minnesota Department of Emergency Services;
- Minnesota Housing Finance Agency;
- Minnesota Department of Trade and Economic Development;
- U.S. Department of Housing and Urban Development;
- U.S. Economic Development Administration;
- Federal Emergency Management Agency;
- Minnesota Department of Natural Resources;
- Minnesota Department of Health;
- Board of Water and Soil Resources; and
- The Minnesota Historical Society.

These agencies perform two essential functions: First, agencies such as the Minnesota Departments of Natural Resources and Health review the applications for technical feasibility and compliance with necessary environmental or construction regulations. Agencies with funding programs such as DTED or Minnesota Housing Finance Agency review the applications for compliance with specific state and federal funding requirements.

This multi agency task force approach results in approval of projects that will solve problems created or exacerbated by the recent disaster. The task force will also expedite the process with reasonable assurances that the financed projects meet funding requirements as well as broader regulatory requirements and technical feasibility. DTED fully intends to monitor every grant on site at least once. At a minimum, we will monitor to ensure that HUD National Objectives and eligibility standards are met in addition to monitoring compliance areas. Monitoring forms for these federal objectives are enclosed.

DTED will continue to obligate funds to projects until all disaster funds have been awarded. DTED intends to take full advantage of all waivers associated with the disaster funds and will not fund projects opposed by HUD staff who participate in task force meetings. Environmental, historical, labor standards and all other applicable requirements not specifically waived by HUD will be enforced.

In accordance with HUD guidelines, DTED will publish this proposed Action Plan for Disaster Recovery. This will allow affected citizens and local government units a chance to examine its structure and make comments on the ensuing recovery performance of the grantee. The state will consider these comments and modify the action plan if warranted. The state will also provide citizens and local units of government with reasonable notice of any proposed substantial changes in use of funds under this grant from one eligible activity to another. This same notice will be adhered to if the method of distribution for the grant funds changes.

Craig Blacklock -- *Noted nature photographer*

Lake Superior Images

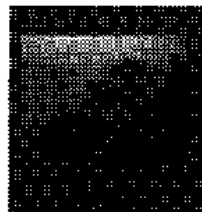
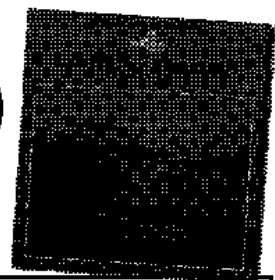
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Mon-Fri, 8am-5pm

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself.

Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Department of Human Services

Adult Supports Division

Refugee Services Section

Standing Notice of Availability of Small Grants for Refugee Social Services

NOTICE IS HEREBY GIVEN that the Refugee Services Section, Adult Supports Division, Minnesota Department of Human Services, will consider awarding grants of the maximum amount of \$30,000 for services to refugees, especially in the outstate areas.

Funding is from the federal Office of Refugee Resettlement. Expenditures on this announcement is limited to \$150,000 in a fiscal year. There is no deadline for application and the State reserves the right not to act on this notice.

Please direct all questions and requests for additional grant application information to:

Minnesota Department of Human Services
Adult Supports Division
Refugee Services Section
Human Services Building
444 Lafayette Road
Saint Paul, Minnesota 55155-3837
Phone: (651) 296-1383

Board of Water and Soil Resources

Announcement of Application Period for the 2000 Challenge Grant Program

The Board of Water and Soil Resources (BWSR) is now accepting applications from local units of government for Challenge Grants. The following grant is available:

- **Local Water Resources Protection and Management Program Grants** for implementing a comprehensive local water plan - \$735,000 - \$1,500,000 is available

County Auditors have been notified of the application period. Any other local unit of government that wishes to be notified must contact the BWSR by writing the executive director at the following address:

Ronald Harnack
Executive Director
Board of Water and Soil Resources
One West Water Street, Suite 200
St. Paul, MN 55107

Application packets which include additional information about these grants can be obtained by contacting Jan at the BWSR at (651) 296-3767.

Professional, Technical & Consulting Contracts

Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over \$10,000 be printed in the *State Register*. These procedures also require that the following information be included in the notice: name of contact person, agency name and address, description of project and tasks, cost estimate, and final submission date of completed contract proposal. Certain quasi-state agencies are exempted from some of the provisions of this statute.

In accordance with *Minnesota Rules* Part 1230.1910, certified Targeted Group Businesses and individuals submitting proposals as prime contractors shall receive the equivalent of a 6% preference in the evaluation of their proposal. For information regarding certification, call the Materials Management Helpline (651) 296-2600 or [TTY (651) 297-5353 and ask for 296-2600].

Department of Administration

State Designer Selection Board

Request for Proposals for Minnesota State Colleges and Universities (MnSCU) for Science Building Renovation and Expansion at Normandale Community College (Project 1-99)

To Minnesota Registered Design Professionals:

The State Designer Selection Board has been requested to select consultants for a project. Design firms who wish to be considered for these projects must deliver proposals on or before 12 p.m. (Noon), Tuesday, February 16, 1999, to:

Lisa Blue, Executive Secretary
State Designer Selection Board
Department of Administration
Materials Management Division
50 Sherburne Avenue, Room 112
St. Paul, Minnesota 55155-3000
(651) 297-5526

PROPOSALS RECEIVED AFTER THE SUBMISSION DEADLINE WILL NOT BE CONSIDERED.

Questions concerning the Board's procedures herein described, or the schedule in Item 8.h, should be referred to the Executive Secretary at (651) 297-5526. Questions relating to the project must be referred to the project contact(s) in Item 8.i.

NOTE TO RESPONDERS: CHANGES MAY HAVE BEEN MADE IN THE CONTENT AND FORMAT REQUIREMENT. PROPOSALS WHICH DO NOT CONFORM TO THE FOLLOWING CONTENT, ORDER AND FORMAT REQUIREMENTS AS OUTLINED IN ITEMS 1 THROUGH 5 BELOW MAY BE DISQUALIFIED.

1. The front cover of the proposal should be clearly labeled with the project number and project title as shown at the top of this request for proposal, together with the designer's firm name, address, telephone number, fax number and the name of the contact person. The back cover should remain blank.
2. All data should be on 8 1/2" x 11" sheets, soft bound. No more than 20 printed faces should be included (see the following for clarification):
 - a. All letters directed to the Board should be bound into the proposal and all pages will be counted as printed face(s). It is not necessary to do a cover letter to the Executive Secretary.
 - b. Blank dividers (with printed tab headings only) will not be counted as faces.
 - c. Front and back covers of proposals will not be counted as faces.
 - d. None of the statutory or mandatory information, except as requested in Item 3 below, should appear on the dividers or covers.
 - e. All pages should be numbered.

Proposals that deviate from the above may be disqualified.

3. BRIEF PROPOSAL SUMMARY:

All proposals shall begin with a summary which includes only the following items:

- a. Name of firm and its legal status;
- b. Names of persons in leadership roles for project management, design and production of architecture; design of civil, structural, mechanical and electrical engineering, landscape architecture, land surveying, fire protection and geoscience for each and every discipline called for in Section 8.b. The name of each person so mentioned must also

Professional, Technical & Consulting Contracts

include their Minnesota registration number. Fire protection engineering requires a licensed fire protection engineer, identified by their number OR the engineering registration number accompanied in Section 4.b by a listing of past projects demonstrating competency in this field.

Consultants and assistants to the persons in leadership roles, as identified above, need not provide a Minnesota registration number. These individuals should be listed separately from those above.

- c. A statement indicating that the consultants listed have been contacted and have agreed to be a part of the design team;
- d. A commitment to enter into the work promptly, if selected, by engaging the consultants and assigning the persons named in Item 3.b above, along with adequate staff to meet the requirements of work;
- e. At least one copy of the proposal must contain an original signature by an authorized member of the firm submitting the proposal, in ink, on the bottom of the first page of the proposal.
- f. A list of all State and University of Minnesota current and past projects and studies awarded to the prime firm(s) responding to this request for proposal during the four years immediately preceding the date of this request for proposal.

Projects and studies shall mean those projects and studies (1) funded by the state legislature, by state/user agencies or University of Minnesota operating funds, or by funding raised from the private sector or individuals by state/user agencies or the University of Minnesota; (2) awarded as a result of the State Designer Selection Board process or awarded directly by state/user agencies or the University of Minnesota without employing the State Designer Selection Board process; or (3) related to design-bid-build or design/build project delivery systems.

The prime firm(s) shall list and total all fees associated with the above projects and studies, whether the fees have been received or are anticipated. In addition, the prime firm(s) shall indicate the amount of fees listed which were paid, or are anticipated to be paid, to engineering or other specialty consultants employed, or anticipated to be employed, on the projects and studies listed pursuant to the above.

NOTE: Please call the Executive Secretary at (651) 297-5526 and leave your name and address or fax number to receive a copy of the acceptable format for providing fee information.

4. ADDITIONAL MANDATORY PROPOSAL CONTENTS:

- a. A section containing graphic material (e.g., photos, plans, drawings, etc.) as evidence of the firm's qualifications for the work. The graphic material shall be identified. It shall be work in which the personnel listed in Item 3.b above have had significant participation and their roles shall be clearly described. It shall be noted if the personnel were, at the time of the work, employed by other than their present firms.
 - b. Expanded resumes showing qualification of individuals, listed in Item 3.b above, administering or producing the major elements of the work, including consultants. Identify roles which such persons played in projects which are relevant to the project at hand.
 - c. A discussion of the firm's understanding of and approach to the project.
 - d. A listing of relevant past projects.
5. Nine copies of the proposal should be submitted.
6. Design firms wishing to have their proposals returned after the Board's review shall follow one of the following procedures:
- a. Enclose a *self-addressed, stamped* postal card with the proposals. Design firms will be notified when material is ready to be picked up. Design firms will have two weeks to pick up their proposals, after which time the proposals will be discarded; or
 - b. Enclose a *self-addressed, stamped* mailing envelope with the proposals. When the Board has completed its selection, proposals will be returned using this envelope.

7. BOARD SELECTION CRITERIA:

In making its selection of designers the Board shall consider the criteria listed below:

Credit for the following criteria will equal not less than sixty percent.

- a. Qualifications and technical competence in the required field of design;
- b. Ability to deal with aesthetic factors;
- c. Project understanding and approach.

Credit for the following criteria will equal up to forty percent.

- d. Capacity to accomplish the work and services within the required constraints;

Professional, Technical & Consulting Contracts

- e. Availability of appropriate personnel;
- f. Geographic relationship of the designer's base to the project site; and
- g. Awards previously made to a designer by the state. This is in the interest of equitable distribution of commissions.

The criteria do not necessarily have the same weight, nor are their relative weights necessarily constant from one project to another. The Board may issue statements regarding criteria as they relate to individual projects.

Evaluations of the proposals shall be made independently by the Board members.

8. PROJECT 1-99

Minnesota State Colleges and Universities (MnSCU)
700 World Trade Center
30 East Seventh Street
St. Paul, MN 55101

Science Building Renovation and Expansion
Normandale Community College (NCC)
9700 France Avenue South
Bloomington, MN 55431

a. PROJECT DESCRIPTION:

MnSCU intends to retain engineering and architectural consulting services for the comprehensive renovation, adaptive re-use, and expansion of the existing Science buildings at Normandale Community College. Currently serving the classroom/laboratory needs of the colleges science programs (chemistry, biology, earth science, nursing, physics, mechanical technology, and dietetic technology), the use of the structure will be redirected to technologically adaptable, ITV and computer enhanced science instruction, laboratories, and the science program's support facilities.

The two existing science buildings are two-story concrete structures with brick exteriors. The East Science Building, constructed in 1967, is 26,400 gross square feet and the West Science building added 34,850 gross square feet in 1975. The building is connected directly to two other campus buildings, (Fine Arts Theater, and The Student Union/Cafeteria).

With the exception of a newly replaced roof, the building exterior is poorly insulated and foundation walls, exposed walls, doors and windows leak air and water.

The penthouse contains heating, ventilation, air conditioning, and control equipment, all of which is in poor condition and requires frequent, expensive maintenance. Indoor air quality is poor. The plumbing system and related fixtures require frequent, expensive maintenance. The capacity of the electrical service, feeders, motor control equipment, and branch circuit panel boards is inadequate.

In addition to the above system and equipment deficiencies, other major mechanical and electrical engineering deficiencies include: heating and cooling capacity; fresh air supply; supply and return ducting; reheat coils; dampers; sprinklers; energy management system; lighting; and fire alarm system.

The scope of the project includes: renovating and adapting approximately 30,000 gross square feet of the existing building interior; designing a building addition of approximately 30,000 gross square feet; coordinating entry and exiting with the adjacent existing buildings; and correcting all exterior wall, mechanical and electrical system deficiencies to provide technologically adaptable, ITV and computer enhanced science laboratories and instructional facilities which support the Colleges chemistry, biology, earth science, nursing, physics, mechanical technology, and dietetic technology programs.

b. REQUIRED CONSULTANT SERVICES:

The consultant shall:

- Provide Schematic Design (SD), Design Development (DD), Construction Documents (CD), Bidding, and Construction Administration services.
- Demonstrate experience in adaptive reuse, ADA compliance, and the design of college-level science facilities of comparable size and complexity.
- Exhibit successful construction administration procedures that involve architectural and engineering leaders continuity throughout design and construction. These procedures include: CPM construction schedule analysis, change order/cost control, and methods to assure the building construction is per the design.
- Prepare all SD, DD, and CD documents using CADD technology in an electronic data exchange file format.

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- Provide architectural, landscape architecture, civil, electrical, fire protection, acoustical, mechanical and structural engineering, scheduling, technology/communication, and independent cost-estimation design services per MnSCU standard agreement.

Note: a roof design consultant designated by MnSCU will be assigned to and become an integral part of the consultants design team. The consultants fee shall include the fee and reimbursable of the roof design consultant.

c. SERVICES PROVIDED BY OTHERS:

Asbestos abatement.

d. SPECIAL CONSIDERATIONS:

In light of the many deficiencies of the buildings existing mechanical, electrical, and fire protection systems, it is essential that the consultant establish the credential and experience of the mechanical, electrical, and fire protection engineering components of the consultants design team for comparable projects.

e. PROJECT BUDGET/FEES:

The project has been funded in the amount of \$240,000 for planning. MnSCU's 2000 Capital Budget Request anticipates a total project cost of \$18,000,000 which includes: design fees and reimbursable, site investigations and surveys, testing and inspection services, construction, furniture, fixtures, equipment, and contingencies.

Consultants fees, including reimbursable costs, will be eight percent (8%) of the estimated construction cost of \$13,000,000. Interior design will be considered for additional fees.

f. PROJECT SCHEDULE:

Commence construction: June 1, 2001.

The following preliminary schedule duration's are suggested:

SD, DD, and CD 10 months

Review, Bidding, and Award 3 months

Construction 27 months

Total Project Duration: 40 months

g. PROJECT INFORMATIONAL MEETING(S)/SITE VISIT(S):

An informational meeting is scheduled for 1:00 pm on February 8, 1999, in room C2103 at Normandale Community College, 9700 France Avenue, Bloomington, MN. All firms interested in this meeting should contact Steve Udell at 612-832-6337 to sign up for the meeting. This meeting is not mandatory, but strongly recommended.

h. STATE DESIGNER SELECTION BOARD SCHEDULE:

Project Information Meeting and/or Site Visit: February 8, 1999

Project Proposals Due: February 16, 1999, by 12 p.m. (Noon)

Project Shortlist: March 9, 1999

Project Interviews and Award: March 23, 1999

I. PROJECT CONTACT(S):

Questions concerning the project should be referred to:

Doug Kelley, MnSCU
ETC Building, Suite 300
1450 Energy Park Drive
St. Paul, MN 55108-5227
Phone: (651) 649-5933
FAX: (651) 649-5779
E-Mail: dougkelley@so.mnscu.edu

Steve Udell, Normandale Community College
9700 France Avenue South
Bloomington, MN 55431-4309
Phone: (612) 832-6337
FAX: (612) 832-6571

Professional, Technical & Consulting Contracts

9. CONTRACT REQUIREMENTS:

- a. The amended Minnesota Human Rights Act (*Minnesota Statute* 363.073) divides the contract compliance program into two categories. Both categories apply to any contracts for goods or services in excess of \$100,000. The first category applies to businesses who have more than 40 full-time employees within Minnesota on a single working day during the previous 12 months. The businesses in this category must have submitted an affirmative action plan to the Commissioner of the Department of Human Rights prior to the date and time set for the solicitation opening and must have received a Certificate of Compliance prior to the execution of the contract or agreement. The second category applies to businesses who have more than 40 full-time employees on a single working day in the previous 12 months in the State in which they have their primary place of business. The business in this category must either have an unexpired Certificate of Compliance previously issued by the Department of Human Rights, or certify to the contracting State agency that they are in compliance with federal affirmative action requirements before execution of the contract. This Certificate is valid for two (2) years. For further information, contact the Department of Human Rights, 190 East Fifth Street, Suite 700, St. Paul, MN 55101, (651) 296-5663 or 800-657-3704.

The Department of Administration is under no obligation to delay award or execution of this contract until a vendor has completed the human rights certification process. It is solely the responsibility of the vendor to apply for, and obtain, a human rights certificate prior to contract award.

- b. Costs incurred in responding to this RFP shall be borne by the responder. In accordance with existing statutes, the Board shall retain one copy of each proposal submitted. Responses to this RFP become public information under the Freedom of Information Act after the final selection has been made.
- c. *Laws of Minnesota 1997*, require the successful responder to submit acceptable evidence of compliance with workers' compensation insurance coverage requirements prior to execution of the contract.
- d. *Laws of Minnesota 1997*, Chapter 202, Article 1, Section 12, Subdivision 2, require that during the biennium ending June 30, 1999, for an executive agency contract that is subject to *Minnesota Statutes*, Section 363.073 (over \$100,000 and subject to Human Rights Certification requirements), before the agency enters into the contract, should to the extent practical and to the extent consistent with the business needs of the State, ensure that the company to receive the contract attempts to recruit Minnesota welfare recipients to fill vacancies in entry level positions if the company has entry level employees in Minnesota.
- e. This RFP does not obligate the State to complete the project, and the State reserves the right to cancel the solicitation if it is considered to be in its best interest.

Douglas Wolfangle, P.E., Chair
State Designer Selection Board

From Carrol Henderson - *DNR Wildlife Specialist*

Traveler's Guide to Wildlife in Minnesota

Locate 120 wildlife sites throughout the state for enjoyment in all seasons. Spiral-bound, 320pp. Stock No. 9-40 \$19.95 + sales tax & shipping

Wild About Birds

Increase the number of species using your feeder with this guide to 26 different feeders and tips on 44 types of food. Spiral-bound, 288pp. Stock No. 9-24 \$19.95 + sales tax & shipping

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Attract wildlife to your property using inexpensive, easy-to-follow landscaping plans. Spiral-bound, 144pp. Stock No. 9-15 \$10.95 + sales tax & shipping

Woodworking for Wildlife

Build bird houses, nest boxes and platforms to attract and keep your favorite wildlife coming back to your property. Spiral-bound, 112pp. Stock No. 9-14 \$9.95 + sales tax & shipping

TO ORDER: 
**Minnesota's
Bookstore**
651.297.3000 / 800.657.3757

Minnesota State Colleges and Universities (MnSCU)

Winona State University

Request for Bids for Rubbish Disposal Contract at Winona State University

NOTICE IS HEREBY GIVEN that Winona State University will receive sealed bids for a Rubbish Disposal Contract.

Bid specifications will be available February 2, 1999 from Sandra Schmitt, Purchasing Director, PO Box 5838, 205 Somsen Hall, Winona State University, Winona, MN 55987 or by calling (507) 457-5419.

Sealed bids must be received by Sandra Schmitt, PO Box 5838 or Somsen 205C, Business Office, Winona State University, Winona, MN 55987 by 2:00 PM, February 17, 1999.

Winona State University reserves the right to reject any or all bids or portions thereof, or to waive any irregularities or informalities in bids received.

Minnesota State Colleges and Universities (MnSCU)

Minneapolis Community and Technical College

Notice of Request for Sealed Proposals for Elevator Modernization Project #: 9911

The Minneapolis Community & Technical College, Director of Facilities, Bill Hansen will receive proposals at the campus, 1501 Hennepin Avenue, Minneapolis, Minnesota 55403 until **3:00 P.M. February 19, 1999**, at which time the proposals will be opened and publicly read aloud.

Proposal Forms, Contract Documents, Plans and Specifications as prepared by Sam Stewart & Associates, Inc., are on file at the office of the:

1. Minneapolis Community & Technical College;
2. The following Builders' Exchanges: St. Paul, and Minneapolis;
3. National Association of Minority Contractors of Minnesota;
4. Construction Bulletin Plan room;
5. Dodge Plan room.

Sets of Proposal Forms and Plans and Specifications for use by contractors in submitting a bid may be obtained at the following address:

Minneapolis Community & Technical College
Bill Hansen, Director of Facilities
Minneapolis, Minnesota 55403
Phone: 359-1598

Each bid which totals of \$15,000.00 must be accompanied by either a certified check, payable to the State of Minnesota, in the sum of not less than five percent (5%) of the total bid, or a corporate surety bond for the same amount by a surety company authorized to do business in the State of Minnesota.

A Pre-Bid walk through will be held at 9:00 A.M. on February 12, 1999. Attendees should plan on meeting in room 200 on the skyway level of the Campus Ramp Building, which is located next to the Skyway Crosswalk over Hennepin Avenue.

Environmental Quality Board (EQB)

Notice of Request for Proposals for a Literature Review of the Effects of Animal Agriculture

Laws of Minnesota 1998, Chapter 366, Section 86, directs the EQB to prepare a Generic Environmental Impact Statement (GEIS) on Animal Agriculture. The Legislation directs the EQB to "...examine the long-term effects of the livestock industry, as it exists and as it is changing, on the economy, environment and way of life of Minnesota and its citizens." The EQB recently adopted the scoping document for this GEIS or statewide study on animal agriculture.

Professional, Technical & Consulting Contracts

The EQB is seeking proposals for a literature review of the 12 topics of concern related to the effects of animal agriculture and included in the scoping document. The literature review is the first step in the study and analysis phase of the GEIS. The results of the literature review will assist the EQB, working with a 25-member citizen advisory committee (CAC), to determine what additional research might be necessary on any of the 12 topics.

The total cost of the literature review of all 12 topics is expected to be approximately \$150,000 and no more than \$250,000. Proposals may address one or any number of the 12 topics of concern.

The selected contractor(s) will: identify and prepare a bibliography of relevant sources of information; identify any important ongoing studies and interview the key researchers; critically review the sources and report in writing and orally to the 25-member citizen advisory committee; critique the researchability of the current study questions; and, recommend additional steps that could be taken to extend knowledge beyond what is currently available.

If you are interested in receiving an RFP please request one in person, by phone, by fax or email from the contact person listed below. The RFP will not be available until February 1. Requesters must provide full name, address, phone number and fax number. Contact person:

Shannon Wills
EQB / MN Planning
300 Centennial Office Building, 658 Cedar Street
St. Paul, MN 55155
(651) 296-9535; (651) 296-3698 FAX
email: *shannon.wills@mnplan.state.mn.us*

Department of Human Services

Community Supports for Minnesotans with Disabilities Division

Request for Proposal to Evaluate the Quality of Services and System Performance of the Home and Community Based Services

The Minnesota Department of Human Services, hereinafter "DHS", is soliciting proposals from qualified parties to do an independent assessment of the Title XIX Waiver for Persons with Mental Retardation, hereinafter "MR/RC Waiver".

This request for proposals does not obligate DHS to complete the project, and DHS reserves the right to cancel the solicitation if it is considered to be in its best interest.

DESCRIPTION OF THE PROJECT

The purpose of this project is to review and evaluate the quality of services and system performance of the Home and Community Based Services, hereinafter "HCBS", waiver for persons with developmental disabilities, with particular attention to health and safety. About 7,000 persons with developmental disabilities and their families receive HCBS from Minnesota's MR/RC Waiver program.

As an end result of this RFP, DHS will expect to receive information gathered from state systems, service providers, consumer surveys and local county agencies regarding recipients of waived services. Information collected will include but not be limited to data regarding access to and quality of services, health and safety, medication administration and training and consumer choice. DHS also expects to receive recommendations for a formative plan for continuous program improvement at the state and local level. Other outcomes will include validation of key indicators that predict state and local system performance, refinement of survey and assessment tools used to gather information, establishing baselines for future evaluations and establishing data bases for measuring on-going system and provider performance. DHS also expects a report identifying "best practices" occurring in counties.

Detailed RFP available by contacting:

Kristin Johnson
Community Supports for Persons with Disabilities
Minnesota Department of Human Services
444 Lafayette Road
St. Paul, MN 55155-3857

Deadline for submission of proposals is 1:00 p.m., February 26, 1999.

Department of Natural Resources

Division of Fish and Wildlife

Notice of Request for Proposals to Restore Old Field Areas to Native Prairie

NOTICE IS HEREBY GIVEN that the Department of Natural Resources (DNR), through its Division of Fish and Wildlife, requests proposals to restore old field areas to native prairie on several scientific and natural areas in Minnesota. The project goal is to initiate the reconstruction of the pre-European settlement prairie communities that originally occupied the areas subsequently converted to agricultural fields. These initial plantings will provide a setting more hospitable to additional species, plant and animal, that may be reintroduced to the area. Eventually, the entire suite of conditions and species similar to those found in undisturbed native prairie may once again occupy these sites.

The project involves a total of about 300 acres for consideration of restoration at 8 separate sites in southern Minnesota. It is expected that all of these restorations will be planted by the fall of 1999 or spring of 2000. The site characteristics vary from dry sand and gravel prairie to wet prairie. Most areas require a total restoration since no native species remain.

Contractors duties will include site preparation, seed collection and handling, seeding, follow up management, and submitting seed test results to the DNR.

Sample tasks include mowing, applying herbicide, implementing controlled burns, disking soil, collecting seed, preparing seed for planting and storage, seeding fields, and submitting the seed test results to the DNR .

The DNR has estimated that the cost of this contract should not exceed \$270,000.

The state reserves the right to make multiple awards under this request for proposal. It is a requirement of this proposal that the responder prepares a detailed cost and work plan for each of the eight sites. Contractors have the option of bidding on the contract in whole or by selected site(s).

This proposal does not obligate the agency to spend the estimated dollar amount.

The contract will begin on April 1, 1999 and will be completed March 31, 2001.

Call or write for the full Request for Proposal which will be sent free of charge to interested vendors. Please contact:

Ellen Fuge, Management Specialist
Minnesota Department of Natural Resources
500 Lafayette Road, Box 25
St Paul, MN 55155 - 4025
Phone: (651) 297-3288
FAX: (651) 296-1811

Other department personnel are NOT allowed to discuss the Request for Proposal with anyone, including responders, before the proposal submission deadline.

In accordance with *Minnesota Rules*, part 1230.1810, subpart B, and *Minnesota Rules*, part 1230.1830, certified targeted group businesses and individuals submitting proposals as prime contractors shall receive the equivalent of a 6% preference in the evaluation of their proposal, and certified Economically Disadvantaged Businesses and individuals submitting proposals as prime contractors shall receive the equivalent of a 4% preference in the evaluation of their proposal. For information regarding certification, contact the Materials Management Helpline at (612) 296-2600 TTY (612) 282-5799.

All proposals must be received or post-marked not later than 3:00 PM Feb. 26, 1999.

Dated: 26 January 1999

Roger Holmes
Director, Division of Fish & Wildlife
Department of Natural Resources

Professional, Technical & Consulting Contracts

Department of Transportation

Metropolitan Division

Solicitation for Projects to Preserve Existing Transportation Facilities, Equipment, and Infrastructure

The Metropolitan Council, Transportation Advisory Board, has created a preservation category for the investment of federal transportation funds in the seven county Twin Cities Area. The Mn/DOT Metropolitan Division State Aid Engineer is soliciting project proposals on behalf of the Transportation Advisory Board. A project solicitation packet has been sent to over 600 parties including all school districts, cities, counties, and transit providers.

Projects are being solicited in 8 preservation categories: 1.) Slurry Seal/Pavement Markings; 2.) Guardrails; 3.) Traffic Signals; 4.) Bridges; 5.) Transit Hubs/Bus Stops/Track & Railbed Rehabilitation; 6.) Transit Vehicles; 7.) Signs; and 8.) Bike/Pedestrian Paths. Approximately one million dollars in federal transportation funds have been targeted for each of these eight sub-categories. Selected projects will be funded using 80% federal funds and 20% local match. The deadline for submittal of project proposals is no later than 4:00 p.m. CST on Friday, March 12, 1999.

To request a complete solicitation packet or for further information, contact:

Robert S. Brown
Mn/DOT Metro State Aid
1500 West County Rd. B2
Roseville, MN 55113
Phone: (651) 582-1351, FAX: (651) 582-1368
E-mail: *bob.brown@dot.state.mn.us*

Department of Transportation

Engineering Services Division

Request for Proposals for Analysis and Written Report on Right of Way Staffing Needs

The Minnesota Department of Transportation (Mn/DOT) is seeking Qualification and Interest Proposals from qualified Organizational Contractors to perform an analysis and submit a written report on existing and future staffing needs to adequately perform the Right of Way functions for Mn/DOT on a statewide basis.

The statewide analysis of Right of Way activities will include all of Mn/DOT's seven Districts, Metropolitan Division and Central Office. Right of Way activities generally means the acquisition of property for Mn/DOT projects and includes a variety of real estate related tasks such as: title work, mapping/plating, field title work, legal description, property valuation, purchase offers, relocation work, eminent domain activities (condemnation), preparation and recording of legal documents, and related office support activities. Right of Way activities would also include a variety of tasks associated with corridor or property management after acquisition by Right of Way staff such as leasing and sales.

It is anticipated that the contract would begin in April of 1999, and be completed by November of 1999.

To receive a copy of the complete Request for Proposal, Contractors will be required to submit a written request, either by direct mail or fax, to the address indicated below through February 17, 1999. After February 17, 1999, Contractors will be required to pick up the Request for Proposal in person from our offices.

Complete Requests for Proposals can be obtained from:

Joseph D. Pignato, P.E.
Sr. Agreements Administrator
Minnesota Department of Transportation
Seventh Floor North
395 John Ireland Boulevard, Mail Stop 680
St. Paul, Mn 55155-1899
Phone: (651) 297-1172, FAX: (651) 282-5127

The responses to the Request for Proposals must be received by 2:00 PM February 24, 1999.

Non-State Public Bids, Contracts & Grants

Late Submittals will not be considered. No time extensions will be granted.

Firms will be selected and placed on the T-Contract program list from this solicitation.

The successful responders will be required to submit acceptable evidence of compliance with worker's compensation insurance coverage requirements prior to execution of the contract.

This request does not obligate the Minnesota Department of Transportation to complete the work contemplated in this notice, and the Department reserves the right to cancel this solicitation at any time. All expenses incurred by submitting contractors responding to this notice will be borne by the responder.

In compliance with *Minnesota Statutes* § 16B.167, the availability of this contracting opportunity is being offered to state employees. We will evaluate the responses of any state employee along with other responses to this Request for Proposal.

Non-State Public Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector.

It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact the editor for further details.

Metropolitan Airports Commission

Notice of Request for Qualifications for Consulting Services for Building Construction and Remodeling Projects at the Commissions Seven Airports

The Metropolitan Airports Commission (MAC) is requesting qualifications from Construction Coordination firms to provide a full range of consulting services for MAC's building construction and remodeling projects on all seven of its airports. The Construction Coordination consultant will work closely with the Commission's architectural and transportation/parking continuing consultants as well as MAC staff, the airlines and other airport tenants. The successful firm will not be allowed to bid on any MAC construction projects. All submittals must be received by the MAC prior to 5:00 pm on February 12, 1999. There will be a mandatory pre-proposal meeting on Monday, February 1, 1999 at 2:00 pm at MAC General Offices at 6040 28th Avenue South, Minneapolis, Minnesota. For a copy of the RFQ, please contact Robert J. Vorpahl, P.E., Program Development Engineer, Metropolitan Airports Commission, 2901 Metro Drive, Suite 525, Bloomington, MN 55425, Phone (612) 726-8127, FAX (612) 794-4407, E-mail: rvopahl@mspmac.org

Metropolitan Council

Invitation for Bids on Vertical Centrifugal Non-Clog Submersible Pumps

Bids must be received at the offices of the Metropolitan Council, Mears Park Centre, 230 East 5th Street, St. Paul, Minnesota 55101, for vertical centrifugal non-clog submersible pumps on or before 2:00 P.M., Tuesday, February 16, 1999.

Copies of the specifications and bid instructions may be obtained from the offices of the Metropolitan Council or by calling (651) 602-1499 or via Fax request at (651) 602-1083. All bids to be considered must be submitted on **Council approved bid forms**.

The award will be based upon, but not necessarily limited to, factors of price, lead time, agreement to the terms and conditions and past experience with the Metropolitan Council.

The Metropolitan Council reserves the right to accept or reject any and all bids, or any part of any bid and to waive any minor irregularities and deviations from requirements outlined in the technical specifications.

Non-State Public Bids, Contracts & Grants

Metropolitan Council

Notice of Request for Proposals (RFP) for Armored Car Service

The Metropolitan Council is requesting proposals to provide Armored Car Service to transport money collected from buses. The armored car must pickup money from sealed vaults at four different Metro Transit bus garages and then transport the money to the Metro Transit's Central Counting Room. Later the same day, the armored car will transport the money from the Central Counting Room to the Metro Transit's designated depository. An additional pickup of money and checks will be made at the Metro Transit's Minneapolis Transit Store, with deposit at the Metro Transit's designated depository.

A tentative schedule for vendor selection is:

Receive Proposals	March 15, 1999
Selection of Firm	April 16, 1999
Metropolitan Council authorization	May 1999
Contract negotiated	May 1999
Execute Contract	June 30, 1999

All firms interested in being considered for this project and desiring to receive a RFP package are invited to submit a Letter of Interest to:

Administrative Assistant, Contracts and Documents Unit
Metropolitan Council Environmental Services
230 East Fifth Street
Mears Park Centre
St. Paul, MN 55101

Inquiries regarding this project should be directed to Stephen Greenwood at (651) 602-1077.

Minnesota Statutes, Sections 473.144 and 363.073, and *Minnesota Rules*, Parts 5000.3400 to 5000.3600 will be incorporated into any contract based upon the Proposal or any modifications to it. If a contract for the project is awarded in excess of \$100,000, the requirements of *Minnesota Rules* 5000.3530 will be applicable.

Minnesota Historical Society

Notice of Request for Information About Software Products for Use in a Collection Management System

The Minnesota Historical Society seeks information from software vendors about products that might address the Society's needs for a Collection Management System.

The Society intends to develop a Request for Proposals (RFP) based on responses. Vendors who respond to this Request for Information (RFI) may be considered for the RFP process.

For more information and a copy of the RFI, contact Karen Lovaas. Telephone: (651) 297-1454 or e-mail: karen.lovaas@mnhs.org

University of Minnesota

Notice of Bid Information Service (BIS) Available for All Potential Vendors

The University of Minnesota offers 24 hour/day, 7 day/week access to all Requests for Bids/Proposals through its fax back Bid Information Service (BIS). Subscriptions to BIS are \$75/per fiscal year (not prorated). Call 612-625-5534 for information or visit our web site at <http://purchserv.finop.umn.edu>. Choose BID Information Service.

Requests for Bids/Proposals are available to the public at no charge each business day from 8:00 a.m. - 4:30 p.m. in Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Mpls, MN 55454.

Focus on Photography -- *Minnesota's Natural Beauty*

Jim Brandenburg -- *Chased by the Light*

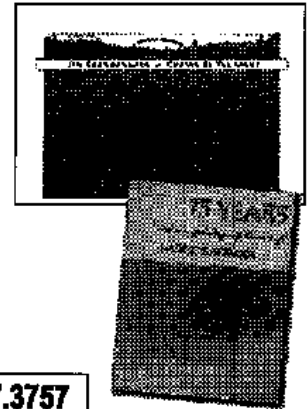
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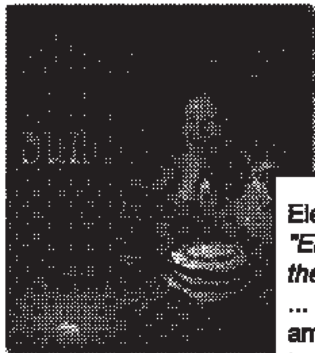
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