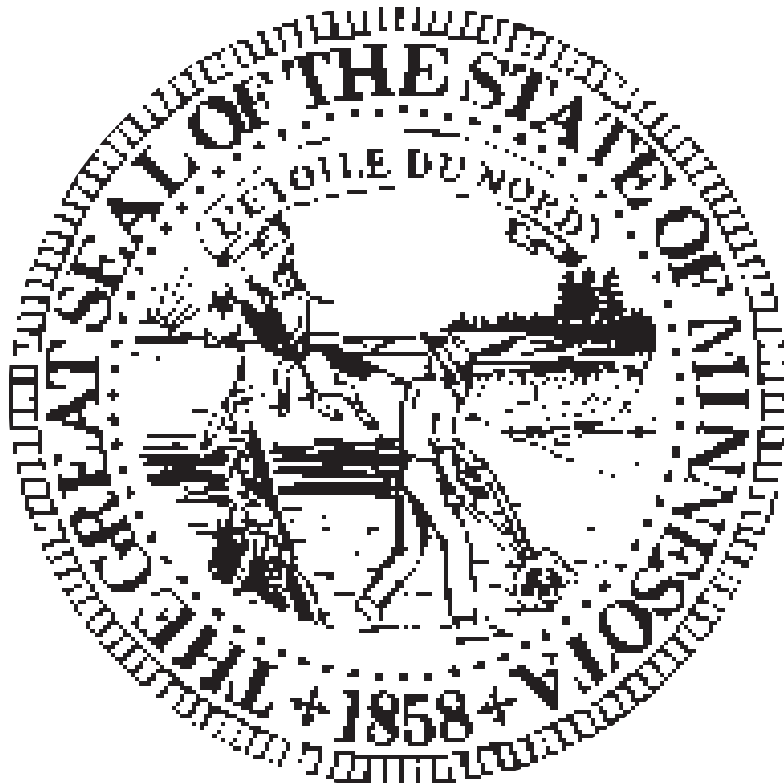


The Minnesota
State
Register

Rules and Official Notices Edition



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State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, containing executive and commissioners' orders, proposed and adopted rules, official and revenue notices, professional-technical-consulting contracts, non-state bids and public contracts and grants.

Printing Schedule and Submission Deadlines

Vol. 23 Issue Number	PUBLISH DATE	Deadline for both Adopted and Proposed RULES	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts
#20	Monday 16 November	Noon Wednesday 4 November	Noon Tuesday 10 November
#21	Monday 23 November	Noon Tuesday 10 November	Noon Tuesday 17 November
#22	Monday 30 November	Noon Wednesday 18 November	4:30pm Monday 23 November
#23	Monday 7 December	Noon Tuesday 24 November	Noon Tuesday 1 December

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Kent Allin, Asst. Commissioner 651/297-4261

Hubert H. Humphrey III, Attorney General 651/297-4272

Judi Dutcher, State Auditor 651/297-3670

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Contact: Senate Public Information Office (651) 296-0504
Room 231 State Capitol, St. Paul, MN 55155

Contact: House Information Office (651) 296-2146
Room 175 State Office Building, St. Paul, MN 55155

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Individual copies and subscriptions are available through
Minnesota's Bookstore, (651) 297-3000, or 1-800-657-3757.

Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1997 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155 (651) 297-3000, or toll-free 1-800-657-3757.

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Revenue Notices

The Department of Revenue began issuing revenue notices in July of 1991. Revenue notices are statements of policy made by the department that provide interpretation, detail, or supplementary information concerning a particular statute, rule, or departmental practice. The authority to issue revenue notices is found in *Minnesota Statutes* §270.0604.

Department of Revenue

Revenue Notice # 98-22: Technical Corrections and Revocation of Obsolete Revenue Notices

The following Revenue Notices previously issued by the Department of Revenue are hereby revoked for the following reasons:

- # 91-01: "Transitional Periods for Sales and Use Tax Changes" - Obsolete; information within notice related only to 1991 law changes.
- # 91-15: "Sales and Use Tax - Computer Software Maintenance Agreements" - Obsolete; superseded by Revenue Notice # 93-17 and *Minnesota Rules*, part 8130.9910.
- # 91-21: "Motor Vehicle Rental Tax" - Obsolete because of law changes in 1994, 1997, and 1998.
- # 92-10: "Sales and Use Tax - Agricultural Production" - Obsolete; superseded by *Minnesota Rules*, part 8130.5500.
- # 92-17: "Sales and Use Tax - Taxability of Public Library Purchases" - Obsolete due to 1998 law change.
- # 92-23: "Sales and Use Tax - Member Governed and Controlled Clubs that Provide Sports or Athletic Facilities for Members" - Obsolete because of 1987 law change and publication of Revenue Notice # 94-09.
- # 93-22: "Sales and Use Tax - Concession and Gaming Prizes" - Obsolete due to 1997 law change.
- # 93-23: "Sales and Use Tax - Local Taxes - Credit for Taxes Paid to Another City" - Obsolete due to 1997 law change.
- # 94-08: "Sales and Use Tax - Capital Equipment - Ready Mix Mixing Units" - Obsolete due to 1998 law change.
- # 96-07: "Sales and Use Tax - Temporary Storage" - Obsolete due to 1997 law change.
- # 96-12: "Sales and Use Tax - Capital Equipment and Replacement Capital Equipment - Attachment Equipment vs. Accessories" - Revoked for purchases on or after July 1, 1998, because of 1997 law change.
- # 96-17: "Sales and Use Tax - Determination of Capital Equipment vs. Replacement Capital Equipment" - Revoked for purchases on or after July 1, 1998, because of 1997 law change.
- # 96-18: "Sales and Use Tax - Ready Mix Transportation Charges" - Revoked for purchases on or after July 1, 1998, because of 1997 law change.

The above notices will continue to remain in effect for tax periods that remain open and which are prior to the date the applicable notice became obsolete.

In addition, specific citations in the following Revenue Notices should be updated as directed, to reflect law changes:

- # 92-24: "Sales and Use Tax - Laundry and Cleaning" - In the first sentence, the cite to *Minnesota Statutes* § 297A.01, subdivision 3 (j)(i), should read: § 297A.01, subdivision 3 (i)(i).
- # 93-17: "Sales and Use Tax - Computer Software Maintenance" - Delete the third paragraph. This paragraph is obsolete.
- # 95-01: "Sales and Use Tax - Fire Damage and Cleaning Services" - In the first sentence, the cite to *Minnesota Statutes* § 297A.01, subdivision 3 (j)(iii), should read: § 297A.01, subdivision 3 (i)(iii).
- # 95-09: "Sales and Use Tax - Building, Cleaning and Maintenance Services" - In the first sentence, the cite to *Minnesota Statutes* § 297A.01, subdivision 3 (j)(iii), should read: § 297A.01, subdivision 3 (i)(iii).

Dated: 16 November 1998

Terese Koenig, Director
Appeals, Legal Services and
Criminal Investigation Division

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Lola and Rudy Perpich Minnesota Center for Arts Education

Notice of Request for Persons Interested in Rulemaking

The Board of the Lola and Rudy Perpich Minnesota Center for Arts Education is developing a list of all persons who are interested in receiving notice of rule proceedings in accordance with *Minnesota Statutes* section 14.14 subd. 1a. If you are interested in registering with the Board for this purpose, you may mail your name and address to: Cindy Lavorato, Lola and Rudy Perpich Minnesota Center for Arts Education, 6125 Olson Memorial Highway, Golden Valley, Minnesota 55422.

Dated: 24 October 1998

Department of Children, Families and Learning

Office of Teaching and Learning

Vacancies on the American Indian Education Committee

The American Indian Education Committee (AIEC) has three at-large positions open. Geraldine Kozlowski, Daryold Blacketter and Jerry Staples terms are up. The committee is particularly looking for an urban representative. Please submit applications by December 21, 1998. Submit applications to: Yvonne Novack, Department of Children, Families and Learning, Office of Teaching and Learning, 550 Cedar Street, Room 740 Capitol Square Bldg., St. Paul, MN 55101. For more information, call Yvonne Novack at (651) 296-6458.

Department of Employee Relations

Notice of Seminar on Minnesota Rulemaking

Basic Rulemaking Procedures and How To Use the Minnesota Rulemaking Manual

State agency staff members whose work involves rulemaking are invited to attend the third annual seminar on Minnesota Rulemaking. This year's seminar covers the basics of rulemaking and is directed at persons without a lot of recent rulemaking experience. (Note: next summer, we plan to put on a seminar with more advanced topics which will be applicable to newly minted and experienced rulemakers alike.)

Persons who attend the seminar will receive a copy of the 1998 Minnesota Rulemaking Manual that has been updated to include changes based on 1998 legislation, along with other corrections and improvements to the Manual. The Manual contains outlines, check lists, and forms covering the rulemaking process. If you are not attending the seminar, but would like a copy of the 1998 Minnesota Rulemaking Manual, you can order one from DOER. The cost for the seminar, including the Manual, is \$30. The cost for the Manual alone is \$15.

The seminar will be presented on Monday, December 7, 1998, from 8:30 a.m. to 12:30 p.m. The seminar will be at the Minnesota Department of Health Service Center on Snelling and Energy Park Drive in the Red River Room. Sponsored by the Department of Employee Relations, the Seminar and materials were created by a committee of experienced agency rulemakers. Space is limited. For information about the content of the seminar, call Dave Orren at (651) 282-6310. For registration materials or to order a copy of the 1998 Minnesota Rulemaking Manual, call DOER at (651) 297-3324.

Environmental Quality Board

Power Plant Siting and Transmission Line Routing Program

Notice of Annual Hearing

NOTICE IS HEREBY GIVEN that the Minnesota Environmental Quality Board will hold the annual public hearing on the Power Plant Siting and Transmission Line Routing Program at 10:00 a.m., Saturday, November 21, 1998 in Conference Room 301 of the Centennial Office Building, 658 Cedar Street, St. Paul, Minnesota. Parking is available in the ramp east of the building and the building may only be entered on the east side.

The annual hearing is intended to afford interested persons an opportunity to be heard regarding any aspects of the Board's activities, duties, or policies pursuant to the Power Plant Siting Act, *Minnesota Statutes* 116C.51-.69, or its Power Plant and Transmission Line Siting Rule, *Minnesota Rules*, part 4400.

All persons will be afforded an opportunity to be heard through the presentation of oral or written statements. Written statements marked for the annual hearing record may also be submitted for inclusion in the record by delivery to the Board's office by the close of business December 4, 1998.

Direct all inquiries regarding the annual hearing to: Bob Cupit, Power Plant Siting Program, Environmental Quality Board, 300 Centennial Building, 658 Cedar Street, St. Paul, MN 55155, Phone (612) 296-2096.

Department of Labor and Industry

Labor Standards Division

Notice of Prevailing Wage Determinations for Highway/Heavy Projects

On November 16, 1998, the commissioner determined and certified prevailing wage rates for Highway/Heavy construction projects in each region statewide.

Copies may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road, St. Paul, Minnesota 55155-4306 or by calling (612) 296-6452. The charges for the cost of copying and mailing are \$1.00 for the first page and \$.50 for any additional pages. Please note that the cost per region varies according to the number of pages per region.

Gretchen Maglich
Commissioner

Eleanor Ostman, St. Paul Pioneer Press food columnist

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Minnesota Pollution Control Agency

Policy and Planning Division

Notice of Proposed Update of the Permanent List of Priorities Among Releases or Threatened Releases of Hazardous Substances or Pollutants or Contaminants

NOTICE IS HEREBY GIVEN that the Minnesota Pollution Control Agency (MPCA) is publishing for public comment proposed deletions from the Permanent List of Priorities (PLP) which lists releases or threatened releases of hazardous substances, pollutants, or contaminants for which the MPCA may take removal or remedial actions under the Minnesota Environmental Response and Liability Act (MERLA), *Minnesota Statutes* ch. 115B.

Pursuant to *Minnesota Statutes* § 115B.17 (1997) and *Minnesota Rules* 7044.0950 (1997), the MPCA is proposing the following changes to the PLP.

The MPCA is proposing to delete the following sites from the PLP: The Rochester Gas Manufacturing Site, Rochester; The NL Industries/Taracorp/Golden Auto Site, St. Louis Park; and The Whittaker Corporation Site, Minneapolis. The MPCA has determined that either all MERLA Response Actions have been completed at these sites or that the site(s) do not pose a threat to public health or the environment.

The MPCA is also proposing to delete the following two landfills from the PLP: Flying Cloud Sanitary Landfill, Hennepin County and Houston County Sanitary Landfill. These landfills are “qualified facilities” under the Landfill Cleanup Act of 1994 (Act) and have been issued a Notice of Compliance (NOC) by the Commissioner of the MPCA. Under authority of the Act, the State of Minnesota, through the MPCA, has now assumed responsibility for any necessary response actions at these sites, and will be responsible for long-term maintenance of the facility. Therefore, MERLA funded response actions will no longer be necessary at these sites, and deletion of these sites from the PLP is appropriate.

In addition, it is anticipated that the following five closed landfill “qualified facilities” under the Act will receive a NOC prior to December 17, 1998, the date that the MPCA Commissioner anticipates making a decision in this matter. Therefore, the MPCA is also proposing to delete the following landfills from the PLP: Ironwood Sanitary Landfill, Fillmore County; Tellijohn Sanitary Landfill, LeSueur County; Koochiching County Sanitary Landfill; Lindala Sanitary Landfill, Wright County; and Louisville Sanitary Landfill, Scott County. Should a NOC not be issued to any of these facilities prior to December 17, 1998, the deletion of that facility from the PLP will be postponed until after issuance of a NOC.

The MPCA invites members of the public to submit written comments on these proposed changes to the PLP. All written comments with regard to these proposed deletions must be received no later than 4:30 p.m., December 17, 1998.

Written comments regarding these proposed MPCA deletions should be submitted to: Gary L. Krueger, Regular Facilities and Site Remediation Section, Policy and Planning Division, Minnesota Pollution Control Agency, 520 Lafayette Road, St. Paul, Minnesota 55155-4194.

Any interested person may submit a petition to the Commissioner of the MPCA requesting that the MPCA Board make the decision on whether to adopt the proposed deletions from the PLP. To be considered timely, the petition must be received by the MPCA contact person, Gary L. Krueger, by 4:30 p.m. on December 17, 1998. The decision whether to adopt the proposed deletions from the PLP will be made by the MPCA Board if: (1) the Commissioner grants the petition requesting the matter to be presented to the MPCA Board; or (2) a MPCA Board member requests to hear the matter prior to the time the Commissioner makes a final decision on the proposed deletions from the PLP.

Requests for a complete updated PLP or information on a specific site currently listed on the PLP can be directed to the MPCA’s Public Information Office at the above address, or by telephoning (651) 296-6300 or toll free at 1 (800) 657-3864.

All written comments received by the above deadline will be considered by the MPCA in establishing the updated PLP.

Peder A. Larson
Commissioner

Official Notices

Minnesota State Retirement System

Board of Directors, Regular Meeting

The Board of Directors of the Minnesota State Retirement System will be meeting on Thursday, November 19, 1998, at 1:00 p.m. in the office of the System, 175 W. Lafayette Frontage Road, Suite 300, St. Paul, Minnesota 55107.

Minnesota State Retirement System (MSRS), Public Employees Retirement Association (PERA), and Teachers Retirement Association (TRA)

Notice of Joint Board Meeting

A joint meeting of the Boards of the Minnesota State Retirement System, Public Employees Retirement Association, and Teachers Retirement Association will be held on Thursday, November 19, 1998, at 9:30 a.m. in the Skjogstad Room of the Department of Revenue, 600 North Robert Street, Saint Paul, Minnesota.





Public Employees Retirement Association

Legislative Committee, Notice of Meeting

A Legislative Committee meeting of the Board of Trustees of the Public Employees Retirement Association (PERA) will be held on Thursday, November 19, 1998, at 1:00 p.m. in the offices of the association, 514 Saint Peter Street, Suite 200, Saint Paul, Minnesota.

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Professional, Technical & Consulting Contracts

Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over \$10,000 be printed in the *State Register*. These procedures also require that the following information be included in the notice: name of contact person, agency name and address, description of project and tasks, and final submission date of completed contract proposal.

In accordance with *Minnesota Rules* Part 1230.1910, certified Targeted Group Businesses and individuals submitting proposals as prime contractors shall receive the equivalent of up to 6% preference in the evaluation of their proposal. For information regarding certification, call the Materials Management Helpline (612) 296-2600 or [TTY (612) 297-5353 and ask for 296-2600].

Department of Administration

Division of State Building Construction

Notice of Request for Proposal (RFP) for Professional Services of Minnesota Pollution Control Agency or Minnesota Department of Health Licensed Hazardous Materials/Asbestos Abatement Designers to Provide Design Services for Asbestos or Other Hazardous Materials Removal, and/or Monitoring

To Minnesota Licensed Design Professionals and Licensed Monitoring Professionals:

The Department of Administration, Division of State Building Construction (STATE) is soliciting proposals for the services of Minnesota Pollution Control Agency or Minnesota Department of Health licensed asbestos abatement designers (CONSULTANTS) to design, prepare construction drawings and manage construction of hazardous materials remediation projects, and/or provide monitoring. Projects will vary in nature and scope and will involve remodeling projects and facility audits. The total cost of each project will be less than \$750,000.00 and the fees associated with facility audits will be less than \$60,000.00. CONSULTANTS for projects with estimated costs or fees in excess of those shown above will be selected by the State Designer Selection Board and advertised in the *State Register*.

Multiple CONSULTANTS will be issued master professional technical services contracts (MPTSC) to perform work. The MPTSCs will be available for use by State Agencies identified in *Minnesota Statutes* 15.01 and *Minnesota Statutes* 15.91. The term for the MPTSCs will be two years commencing on January 1, 1999, with the possibility of annual extensions up to three additional years.

This request does not obligate the STATE to complete the work contemplated in this request, and the STATE reserves the right to cancel this solicitation if it is considered in its best interest.

Request for the RFP may be mailed or faxed to:

Sharon Schmidt, Contracts Officer
Department of Administration
Division of State Building Construction
50 Sherburne Avenue, Room G-10
St. Paul, MN 55155-1495
FAX: (651) 296-7650

Proposals must be received no later than **4 p.m. on Friday, December 4, 1998**. Late proposals will not be considered.

NOTE: *The current list of licensed hazardous materials/asbestos abatement designers used by the STATE to provide the described services expires on December 31, 1998. CONSULTANTS on that list must submit a proposal to be considered.*

Professional, Technical & Consulting Contracts

Department of Agriculture

Notice of Request for Proposals to Design and Build Educational Exhibit for the Minnesota Department of Agriculture

The Minnesota Department of Agriculture (MDA) seeks proposals from qualified vendors to design, build, assemble and disassemble an educational and interactive exhibit for use at the Minnesota State Fair. The exhibit will communicate the activities and functions of the MDA, who oversees and regulates the manufacturing, dairy and grocery industries in the state. The agency is also responsible for the promotion of agricultural products.

An optional proposal conference is scheduled for Friday, November 20, 1998 at 10:00 a.m. in the Materials Management Division, Minnesota Department of Administration, 50 Sherburne Avenue, 112 State Administration Building, St. Paul, MN 55155, where vendors can obtain further clarification of the scope and project.

Inquiries

The complete State Fair Agricultural Exhibit RFP may be obtained by contacting Jack Bauer at the address and telephone number below. Questions regarding this proposal may be addressed solely to:

Jack Bauer, CPPB
Acquisition Management Specialist
Department of Administration
Materials Management Division
50 Sherburne Avenue
112 Administration Building
St. Paul, MN 55155
(651) 297-3996

Proposals must be received no later than 2:00 P.M. on December 8, 1998.

Minnesota House of Representatives Public Information Office Minnesota Senate Publications Office

Public Notice of Request for Bid for Printing the *Members Directory of the Minnesota Legislature* and the *Official Directory of the Minnesota Legislature*

NOTICE IS HEREBY GIVEN that the Minnesota House of Representatives Public Information Office and the Minnesota Senate Publications Office are seeking bids from qualified printers to provide printing services for the *Members Directory of the Minnesota Legislature* and the *Official Directory of the Minnesota Legislature*.

The size of the publications will be 4" x 6". The *Members Directory of the Minnesota Legislature* will contain approximately 184 pages plus cover, and the *Official Directory of the Minnesota Legislature* will contain approximately 400 pages plus cover.

All bids must be submitted on the forms accompanying the specifications in a sealed envelope and delivered to Room 175, State Office Building, no later than **Wednesday, December 1, 1998, at 2 p.m.** Bid submittals will be opened publicly on that date and time.

A copy of the Request for Bid packet can be obtained by calling: Paul Battaglia, 175 State Office Building, St. Paul, Minnesota 55155-1298, (612) 296-8904.

Other department personnel are NOT allowed to discuss the Request for Bid with anyone, including responders, before the proposal submission deadline.

Non-State Public Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector.

It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact the editor for further details.

Metropolitan Council

Notice of Request for Proposals (RFP) for Design Services and Construction Support for the East Metro Transit Facility

The Metropolitan Council is requesting proposals for technical and professional services for Design Services and Construction Support for the East Metro Transit Facility. This Metro Transit garage will provide operations and maintenance facilities for 150-200 transit buses. Basis for Design (facility space needs and functional analysis), site selection and conceptual drawings have been completed. The schedule is to have the facility operational in 2001.

The objectives of these services for this RFP are to provide design services consisting of detailed specification and drawings so as to have the project delivered in a traditional design-bid-build process and to provide construction support and oversight. The services include preparation of environmental assessment worksheet and site remediation action plan. A 15% DBE participation goal has been established for these services.

A tentative schedule for consultant selection is:

Receive letters of interest	November 1998
Issue Request for Proposals	November 1998
Site Visit and Informational Meeting	December 1998
Receive Proposals	December 1998
Evaluate and Rank Proposals	January 1999
Metropolitan Council authorization	January 1999
Contract negotiated, executed, NTP	February 1999
Design Documents completed/Bidding Documents issued	November 1999

All firms interested in being considered for this project and desiring to receive a RFP package are invited to submit a Letter of Interest to:

Administrative Assistant, Contracts and Documents Unit
Metropolitan Council
230 East Fifth Street
Mears Park Centre
St. Paul, MN 55101

Inquiries regarding this project should be directed to Arlene McCarthy at (651) 602-1278.

Minnesota Statutes, Sections 473.144 and 363.073, and *Minnesota Rules*, Parts 5000.3400 to 5000.3600 will be incorporated into any contract based upon the Proposal or any modifications to it. If a contract for the project is awarded in excess of \$100,000, the requirements of *Minnesota Rules* 5000.3530 will be applicable.

Non-State Public Bids, Contracts & Grants

Metropolitan Council Environmental Services

Public Notice for Letters of Interest for Professional Services

NOTICE IS HEREBY GIVEN that the Metropolitan Council Environmental Services (MCES) is soliciting proposals for professional services for Step II Design Services and Step III Construction Support for the Blue Lake WWTP Groundwater Relief project, MCES Project Number 980200.

The services to be provided include Step II Design Services for the design of the dewatering well system and preparation of Bidding Documents and Step III Construction Support for services during construction and Operation and Maintenance Support.

The tentative schedule for selecting a consulting firm for this project is as follows:

Request For Proposals (RFP) issued	November 1998
Proposals Received	December 1998
Select Consultant	December 1998
Negotiate Final Contract Agreement	December 1998/January 1999
Notice To Proceed	January/February 1999
Step II - Design Complete	June 1999
Planned Bid Opening	June 1999
Planned Substantial Completion of Construction	June 2000

All firms interested in being considered for this project should submit a Letter of Interest requesting a copy of the Request For Proposals package. Requests are to be sent to:

Administrative Assistant, Contracts and Documents Unit
Metropolitan Council Environmental Services
Mears Park Centre
230 East Fifth Street
St. Paul, MN 55101

Minnesota Historical Society

Request for Proposals for Contract Writer for Revision of MHS History Curriculum, *Northern Lights*

The Minnesota Historical Society seeks a contract Writer for a revision of its successful *Northern Lights* Minnesota history curriculum, used by sixth-grade students across the state. Originally published in 1989, the first edition consisted of two volumes: *The Story of Minnesota's Past*, a narrative of the state's history, and *Going to the Sources*, a history activity book. The revision will retain the popular narrative style and the historical-research activities, but will combine these two components into one volume. The Writer will work on contract with the Society to revise the narrative using a revision plan developed in conjunction with the Society. The writer will work with a researcher and advisory groups over the course of the project.

The Request for Proposal is available by calling or writing Jenna Gruen, Contracting Officer, Minnesota Historical Society, 345 Kellogg Blvd. West, St. Paul, MN 55102. Telephone is (612) 297-5863 (jenna.gruen@mnhs.org).

All proposals must be received by Jenna E. Gruen, Contracting Officer, or an authorized agent, at the Minnesota Historical Society, 345 Kellogg Boulevard West, St. Paul, MN 55102 by **Tuesday, January 5, 1999 at 2:00pm central time**. A bid opening will be conducted at that time. Late proposals will not be considered.

Authorized agents for receipt of bids are the following: Jenna E. Gruen, Contracting Officer or any Work Service Center staff member in the Finance and Administration Division on the 4th floor of the History Center. Bids may not be delivered to the information desk, to the guard or to any location or individual other than as specified above.

There will be a meeting December 3 from 10 to 11 a.m. at the Minnesota History Center to discuss the project.

Complete specifications and details concerning submission requirements are included in the Request for Proposals.

Minnesota Historical Society

Request for Proposals for Audience Research and Marketing Analysis for the St. Anthony Falls Heritage Board and the Minnesota Historical Society

The St. Anthony Falls Heritage Board (Board) and the Minnesota Historical Society (Society) are seeking consulting services to conduct audience research that will support program development and to recommend marketing strategies for three projects, each part of a whole scheme, located at the central riverfront of Minneapolis:

1. St. Anthony Falls Heritage Center (new museum, learning center, and visitor center), located adjacent to
2. Mill Ruins Park (new archaeological park, immediately adjacent to the Heritage Center) and
3. St. Anthony Falls Heritage Zone that embraces the projects above as well as other attractions and public and private developments, (an area identified and marketed also as the Minneapolis Central Riverfront and the "Mississippi Mile^(m)").

These are "destination" projects designed to attract people and to contribute to a revitalized riverfront near downtown Minneapolis, an area slowly moving away from its industrial past to become a place for residential, recreational, park and supporting commercial development.

The Request for Proposal is available by calling or writing Jenna Gruen, Contracting Officer, Minnesota Historical Society, 345 Kellogg Blvd. West, St. Paul, MN 55102. Telephone is (612) 297-5863 (jenna.gruen@mnhs.org).

All proposals must be received by Jenna E. Gruen, Contracting Officer, or an authorized agent, at the Minnesota Historical Society, 345 Kellogg Boulevard West, St. Paul, MN 55102 by the closing time for receipt of proposals, which is Tuesday, December 8, 1998 at 2:00pm. Late proposals will not be considered.

Authorized agents for receipt of bids are the following: Jenna E. Gruen, Contracting Officer or any Work Service Center staff member in the Finance and Administration Division on the 4th floor of the History Center. Bids may not be delivered to the information desk, to the guard or to any location or individual other than as specified above.

Complete specifications and details concerning submission requirements are included in the Request for Proposals.

Ramsey County

Office for Integrated Care Management

Notice of Request for Proposals for Professional Administrative Services to a County Health Care System

NOTICE IS HEREBY GIVEN that Ramsey County is developing a program whereby it will be responsible for providing health care goods and services to its Medical Assistance (MA) and General Assistance Medical Care (GAMC) populations on a prepaid basis. The term for this new county responsibility is "County-Based Purchasing" (CBP).

In order to facilitate the day-to-day operations of this new prepaid model, the County is seeking a vendor to provide a wide range of administrative functions.

Core responsibilities of the administrative vendor will include: information management, and the reporting of claims and quality data. Other services that may be negotiated include: utilization management and review, prior authorization activities, network development, provider relations and regulatory compliance.

The program's enrollee base will be approximately 42,000 to 45,000 persons. Care delivery is scheduled to begin January 1, 2000 with enrollment to start three months prior.

Responses are due by December 9, 1998. Full copies of the RFP can be obtained by calling the St. Paul/Ramsey County Contract & Analysis Services Office at (651) 266-8909.

Non-State Public Bids, Contracts & Grants

University of Minnesota

Notice of Bid Information Service (BIS) Available for All Potential Vendors

The University of Minnesota offers 24 hour/day, 7 day/week access to all Requests for Bids/Proposals through its fax back Bid Information Service (BIS). Subscriptions to BIS are \$75/per fiscal year (not prorated). Call 612-625-5534 for information or visit our web site at <http://purchserv.finop.umn.edu>. Choose BID Information Service.

Requests for Bids/Proposals are available to the public at no charge each business day from 8:00 a.m. - 4:30 p.m. in Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Mpls, MN 55454.

University of Minnesota

Facilities Management Department

Notice of Request for Proposal (RFP) for Territorial Hall Addition and Renovation Project (105-99-1421)

Proposals are being requested by the University of Minnesota, Facilities Management Department, for Design-Build Services for the Territorial Hall Addition and Renovation Project.

Approximately 24,000 square feet of additional dormitory space will be added to Territorial Hall along with upgrades of the existing facility. The focus will be on adding one hundred forty-four (144) beds, and associated services as well as upgrades to the existing building, including fire sprinkler and alarm systems.

Preliminary Construction Estimate: \$3,200,000.00

Proposals will be received until 2:00 p.m. local time, November 30, 1998.

Sealed proposals will be received by the Regents of the University of Minnesota at Facilities Management Purchasing Services, 400 Donhowe Building, 319 15th Avenue SE, Minneapolis, Minnesota 55455, until the stated times, when they will be publicly opened and only the names of the responding proposers will be made public. Proposals may be viewed publicly in Purchasing Services after the award has been made and notification given to all respondents.

Copies of the Pre-Design Documents for Territorial Hall are available at the offices of Sebesta Blomberg & Associates, 5075 Wayzata Boulevard, Suite 200, Minneapolis, Minnesota 55416. Any questions before the Pre-Proposal Meeting should be addressed to:

Tom Church
Owner's Representative
(612) 512-8668

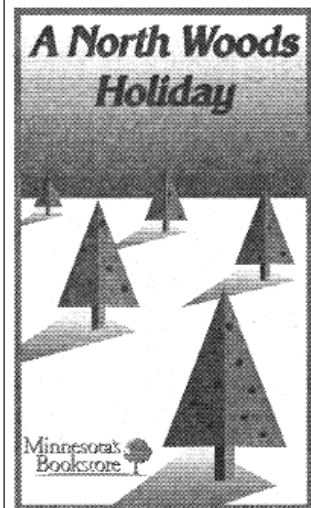
A Pre-Proposal Meeting has been scheduled on Tuesday, November 17, 1998 (time and place to be determined). While the attendance at the Pre-Proposal Meeting is not mandatory, information presented may be very informative; therefore, all interested parties are encouraged to attend to be better able to prepare acceptable proposals.

Tentative Selection Schedule:

RFP Available for distribution:	November 11, 1998
Pre-Proposal Meeting:	November 17, 1998
RFP Responses Due:	November 30, 1998 by 2:00 p.m.
Selection of Shortlisted Finalists:	December 3, 1998
Interviews:	December 9, 1998

Request for Proposal (RFP) information can be obtained from:

Tom Church
Sebesta Blomberg & Associates, Inc.
5075 Wayzata Boulevard, Suite 200
Minneapolis, Minnesota 55416



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