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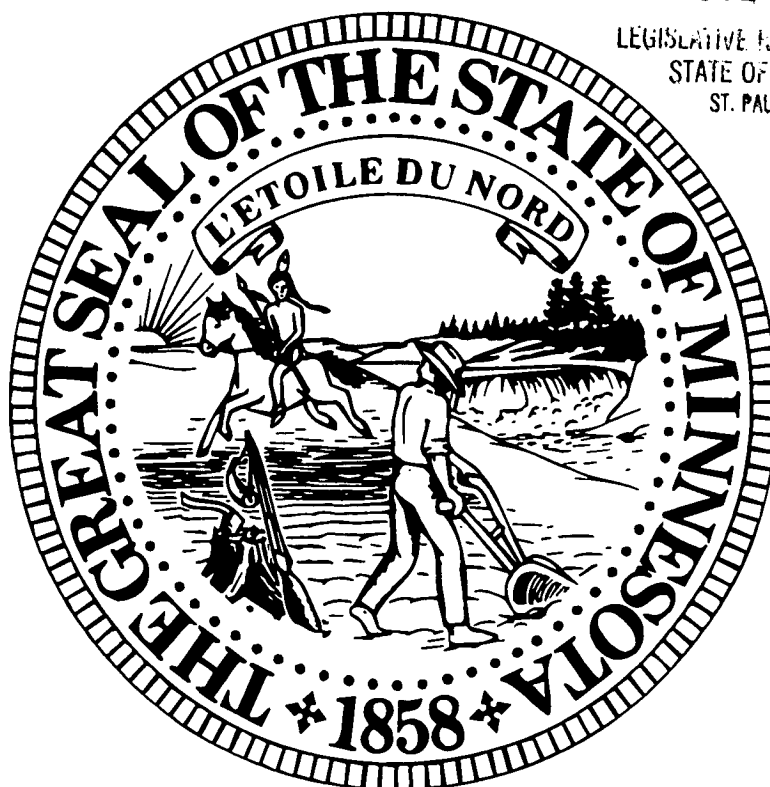
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**Monday 31 July 1995**

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**Pages 193-222**

# State Register

## Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, containing executive and commissioners' orders, proposed and adopted rules, official and revenue notices, professional-technical-consulting contracts, non-state bids and public contracts and grants.

A *Contracts Supplement* is published Tuesday, Wednesday and Friday and contains bids and proposals for commodities, including printing bids.

### Printing Schedule and Submission Deadlines

Vol. 20 Issue Number	PUBLISH DATE	Deadline for both Adopted and Proposed RULES	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts
# 5	Monday 31 July	Monday 17 July	Monday 24 July
# 6	Monday 7 August	Monday 24 July	Monday 31 July
# 7	Monday 14 August	Monday 31 July	Monday 7 August
# 8	Monday 21 August	Monday 7 August	Monday 14 August

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**Session Review**—Summarizes actions of the Minnesota Senate.

Contact: Senate Public Information Office (612) 296-0504  
Room 231 State Capitol, St. Paul, MN 55155

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Contact: House Information Office (612) 296-2146  
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# Minnesota Rules: Amendments and Additions

## NOTICE: How to Follow State Agency Rulemaking in the *State Register*

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 75 state agencies have the authority to issue rules. Each agency is assigned specific *Minnesota Rule* chapter numbers. Every odd-numbered year the *Minnesota Rules* are published. This is a ten-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Proposed and adopted emergency rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

If an agency seeks outside opinion before issuing new rules or rule amendments, it must publish a NOTICE OF INTENT TO SOLICIT OUTSIDE OPINION in the *Official Notices* section of the *State Register*. When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues 1-13 inclusive; issues 14-25 inclusive; issue 26, cumulative for issues 1-26; issues 27-38 inclusive; issue 39, cumulative for 1-39; issues 40-51 inclusive; and issue 52, cumulative for 1-52. An annual subject matter index for rules appears in August. For copies of the *State Register*, a subscription, the annual index, the *Minnesota Rules* or the *Minnesota Guidebook to State Agency Services*, contact the Print Communications Division, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000 or toll-free in Minnesota 1-800-657-3757.

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## Adopted Rules

The adoption of a rule becomes effective after the requirements of Minn. Stat. §§14.14-14.28 have been met and five working days after the rule is published in *State Register*, unless a later date is required by statutes or specified in the rule.

If an adopted rule is identical to its proposed form as previously published, a notice of adoption and citation to its previous *State Register* publication will be printed.

If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

An emergency rule becomes effective five working days after the approval of the Attorney General as specified in Minn. Stat. §14.33 and upon the approval of the Revisor of Statutes as specified in §14.36. Notice of approval by the Attorney General will be published as soon as practicable, and the adopted emergency rule will be published in the manner provided for adopted rules under §14.18.

## Department of Economic Security

### Adopted Permanent Rules Relating to Economic Security; Wages

The rules proposed and published at *State Register*, Volume 19, Number 23, pages 1264-1265, December 5, 1994 (19 SR 1264), are adopted as proposed.

## Department of Labor and Industry

### Occupational Safety and Health Division

### Adopted Permanent Rules Relating to OSHA; Incorporation by Reference

The rules proposed and published at *State Register*, Volume 19, Number 40, pages 2031-2034, April 3, 1995 (19 SR 2031), are adopted as proposed.

**KEY: PROPOSED RULES SECTION** — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

# Emergency Rules

## Proposed Emergency Rules

According to Minn. Stat. of 1984, §§14.29-14.30, state agencies may propose adoption of emergency rules if: 1) expressly required; 2) authorized by statute; or 3) if the manner permitted by a directive (given by statute, federal law or court order) does not allow for compliance with sections 14.14-14.28. The agency must, however, publish a notice of intent to adopt emergency rules, along with the rules themselves, in the *State Register*. The notice must advise the public:

- 1) that a free copy of the proposed emergency rule is available upon request from the agency;
- 2) that notice of the date that the rule is submitted to the attorney general will be mailed to persons requesting notification;
- 3) that the public has at least 25 days after publication of the proposed emergency rule to submit data and views in writing; and
- 4) that the emergency rule may be modified if the data and views submitted support such modification.

## Adopted Emergency Rules

Emergency rules take effect five working days after approval by the attorney general, and after compliance with Minn. Stat. §§14.29-14.365. As soon as possible, emergency rules are published in the *State Register* in the manner provided for in section 14.18.

Emergency rules are effective for the period stated in the notice of intent to adopt emergency rules. This may not exceed 180 days.

## Continued/Extended Emergency Rules

Adopted emergency rules may be continued in effect (extended) for an additional 180 days. To do this, the agency must give notice by: 1) publishing notice in the *State Register*; and 2) mailing the same notice to all persons who requested notification on rulemaking. No emergency rule may remain in effect 361 days after its original effective date. At that point, permanent rules adopted according to Minn. Stat. §§14.14-14.28 supercede emergency rules.

# Department of Natural Resources

## Adopted Expedited Emergency Game and Fish Rules; 1995 Camp Ripley Deer Hunt

**NOTICE IS HEREBY GIVEN** that the above entitled rules have been adopted through the process prescribed by *Minnesota Statutes*, section 14.29, subdivision 4(b). The statutory authority for the contents of these rules is *Minnesota Statutes*, sections 97A.045, subd. 2, 97A.401, subd. 4, 97B.305 and 97B.311.

Dated: 20 July 1995

Rodney W. Sando  
Commissioner of Natural Resources

By

Gail Lewellan, Assistant Commissioner of  
Human Resources and Legal Affairs

## Rules as Adopted

### 6232.0900 CAMP RIPLEY ARCHERY HUNT.

[For text of subs 1 and 2, see M.R.]

Subp. 3. **Antlerless deer and legal bucks.** Camp Ripley is open for the taking of antlerless deer and legal bucks. Not more than ~~2,250~~ 2,500 permits will be issued for each two-day hunting period, provided the total number of permits issued for both hunting periods does not exceed ~~4,000~~ 4,500.

**EFFECTIVE DATE.** Minnesota Rules, part 6232.0900, subpart 3, is effective through December 31, 1995.

## Executive Department

### Emergency Executive Order 95-6 Providing for Assistance to Clay and Becker County Sheriffs

I, ARNE H. CARLSON, GOVERNOR OF THE STATE OF MINNESOTA, by virtue of the authority vested in me by the Constitution and the applicable statutes, do hereby issue this Emergency Executive Order:

**WHEREAS**, in the early morning hours of July 13, 1995, severe thunderstorms with tornadoes and strong straight-line winds carved a path of destruction through Clay and Becker counties in northwestern Minnesota; and

**WHEREAS**, debris from the storms has caused power outages and blocked streets in the cities of Hawley, Lake Park, Sabin, and Audubon; and

**WHEREAS**, the cities and counties do not have the resources to clear the debris to restore power and reopen the streets; and

**WHEREAS**, the Clay and Becker County Sheriffs request assistance in clearing debris;

**NOW, THEREFORE**, I hereby order that:

1. The Adjutant General of Minnesota order to state active duty on or about July 13, 1995, in the service of the State, such personnel and equipment of the military forces of the State, as required, and for such period of time, as necessary, to assist and support the Clay and Becker county sheriffs in clearing debris in Hawley, Lake Park, Sabin, and Audubon, Minnesota.

2. The cost of subsistence, transportation, fuel, pay and allowances of said individuals shall be defrayed from the general fund of the State, as provided for in *Minnesota Statute* 1994, Sections 192.49, subd. 1, 192.51 and 192.52.

Pursuant to *Minnesota Statutes* 1994, Section 4.035, subd. 2, this Order is effective immediately and shall remain in effect until rescinded by proper authority or it expires in accordance with *Minnesota Statutes* 1994, Section 4.035, subd. 3.

**IN TESTIMONY WHEREOF**, I have set my hand this 17th day of July, 1995.

Arne H. Carlson  
Governor

Filed According to Law:

Joan Anderson Growe  
Secretary of State

# Official Notices

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Pursuant to the provisions of Minnesota Statutes §14.101, an agency, in preparing proposed rules, may seek information or opinion from sources outside the agency. Notices of intent to solicit outside opinion must be published in the *State Register* and all interested persons afforded the opportunity to submit data or views on the subject, either orally or in writing.

The *State Register* also publishes other official notices of state agencies, notices of meetings, and matters of public interest.

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## Department of Health

### Occupational and Systems Compliance Division

#### Notice of Solicitation of Comments Regarding Development of Rules Governing the Registration of Occupational Therapists and Occupational Therapy Assistants

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Health is seeking comments from sources outside the Department in preparing to propose the adoption of rules governing the registration of occupational therapists and occupational therapy assistants. The adoption of the rules is authorized by *Minnesota Statutes*, section 214.13, subdivision 1 which authorizes the Commissioner to: ... "establish procedures for the identification of human services occupations not now credentialed by the state, recommend appropriate regulatory modes, and promulgate by rule standards and procedures relating to the credentialing of persons practicing in the affected occupations." This notice is being provided in compliance with *1995 Minnesota Laws*, Chapter 233, Article 2, section 11 (to be codified as *Minnesota Statutes*, section 14.101).

**Subject Matter.** The proposed rules will establish regulation of occupational therapists and occupational therapy assistants by a registration system. Requirements and procedures for obtaining registration and registration renewal will be established. Protected titles and a scope of practice will be identified, including rules governing the use of physical agent modalities. Responsibilities of occupational therapists for coordinating service delivery with other personnel will also be identified. Occupational therapist responsibilities in supervising occupational therapy assistants and other direct service personnel will be identified. Continuing education requirements will be established. Grounds for discipline and a disciplinary process will also be included in the rules. Fees for the registration system will also be established.

**Groups And Individuals Likely To Be Affected.** Individuals practicing as occupational therapists and occupational therapy assistants and consumers of occupational therapy services are likely to be affected by the proposed rules.

**Prior Solicitations of Comments.** The Department has previously solicited comments from the public for these rules at 15 *State Register* 2437. Meetings have been held with members of the occupational group. Occupational therapists and occupational therapy assistants within the state have received a copy of the draft rules and have been asked to review and comment on the rules. Various state agencies that may be interested in the rules have reviewed a draft of the rules and submitted comments. Finally, various professional organizations within the state which may be interested in the rules have been provided with a copy of the draft rules for review and comment.

**How To Obtain Drafts of Any Proposal.** Drafts of the proposed rules governing the registration of occupational therapists and occupational therapy assistants may be obtained from:

Annette Spencer  
Minnesota Department of Health  
Health Occupations Program  
121 East Seventh Place, Suite 450  
P.O. Box 64975  
St. Paul, MN 55164-0975  
(612) 282-5624

**Agency Contact Person.** The State Department of Health requests comments concerning the subject matter of the rules. Interested persons or groups may submit data or views in writing or orally. Written statements should be addressed to:

Annette Spencer  
Minnesota Department of Health  
Health Occupations Program  
121 East Seventh Place, Suite 450  
P.O. Box 64975  
St. Paul, MN 55164-0975

Written statements may also be submitted by fax at (612) 282-3839. Oral statements will be received during regular business hours over the telephone at (612) 282-5624 and in person at the above address. TDD users may call the Minnesota Department of Health at (612) 623-5522.



**Deadline For Submission; Written Material Becomes Part of Rulemaking Record.** Comments will be accepted until further notice is published in the *State Register* that the Department intends to adopt or to withdraw the rules. Any written material received by the Department will become part of the rulemaking record to be submitted to the attorney general or administrative law judge in the event that the rules are adopted.

Dated: 24 July 1995

Anne M. Barry, Commissioner  
Department of Health

## **Department of Health**

### **Health Care Delivery Policy Division**

#### **Amended Notice Of Solicitation Of Outside Information Or Opinions Regarding Amending Minnesota Rules Governing The Collection Of Health Care Aggregate Data From Hospitals (Chapter 4650), Providers (Chapter 4651), And Group Purchasers (Chapter 4652)**

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Health is seeking information or opinions from sources outside the Department in preparing to propose to amend rules governing the collection of health care aggregate data from hospitals, providers, and group purchasers, *Minnesota Rules*, chapters 4650, 4651, and 4652. Authority to collect this data and to amend these three sets of rules is contained in *Minnesota Statutes*, sections 144.695 to 144.703, 144.55, 144.56, 62J.41, 62J.38, and 62J.321, and in *Minnesota Laws* 1995, chapter 234, article 8, section 50. Note that the Department's rulemaking authority for originally adopting these rules was based in part on *Minnesota Statutes*, section 62J.35, which was repealed and superseded by section 62J.321, effective July 1, 1995. See also, *Minnesota Laws* 1995, chapter 234, article 5, section 22. These sections permit the Department to adopt and amend rules related to the Health Care Cost Information System (HCCIS) covering data from hospitals and outpatient surgical centers, to adopt and amend other rules related to data from hospitals, and to adopt and amend rules to implement data collection and reporting requirements applicable to providers and group purchasers.

**Note Regarding Amended Solicitation.** A Solicitation regarding this rulemaking project was previously published in the May 15, 1995 *State Register* (19 S.R. 2250). The previous Solicitation complied with the relevant statutory requirements at the time it was published. The Solicitation requirements were contained in *Minnesota Statutes*, section 14.10, which was repealed and replaced with *Minnesota Statutes*, section 14.101, effective May 26, 1995. To comply with the new Solicitation requirements, the Department is amending and republishing a Solicitation regarding this rulemaking project. Note that the new Solicitation does not change the scope or direction of the plans to amend Department of Health rules. The new Solicitation does, however, state the issues, the related statutory authority, and the schedule for rulemaking more clearly than the previous Solicitation to reflect the work done and insights gained since the publication of the previous Solicitation. The most notable insight gained in terms of the schedule for rulemaking is that the amount of time to address issues related to hospital data collection needs to be extended by four or six months. In the new Solicitation, the Department is also updating statutory citations based upon the renumbering of certain statutory rulemaking authority sections during the 1995 Legislative Session. Comments submitted under the earlier Solicitation will remain a part of the rulemaking record.

**Agency Contact Person/When, Where, And How To Comment On The Proposal.** The Minnesota Department of Health (MDH) requests information and opinions concerning the subject matter of the rules. Interested persons or groups may submit data or views in writing or orally. Written statements should be addressed to Dave Orren at the Minnesota Department of Health, Health Care Delivery Policy Division, 121 East Seventh Place, P.O. Box 64975, St. Paul, Minnesota 55164-0975, fax 612/282-5628, and Internet at david.orren@health.state.mn.us. Oral statements will be received during regular business hours over the telephone at 612/282-6310 and in person at the above address. TDD users may call the Minnesota Department of Health at 612/623-5522.

**Description of the Subject Matter of the Proposal.** The subject matter of the proposal is rules governing the collection of aggregate financial and statistical health care data from hospitals (chapter 4650), providers (chapter 4651), and group purchasers (chapter 4652). The hospital rules were first adopted as Health Care Cost Information System (HCCIS) rules in 1984 with, most recently, emergency amendments adopted in 1993, and permanent amendments adopted in 1994. The provider rules were first adopted as emergency rules in 1993 and then expanded and adopted as permanent rules in early 1995. The provider rules and the group purchaser rules were first adopted as emergency rules in 1993 and then expanded and adopted as permanent rules in 1994. The rules set out the data to be collected and the manner in which it is collected.

**Summary Of Issues.** Under the present rules, the Department is now collecting 1994 financial and statistical data. We expect to learn a great deal from the data and also from the comments made to us by the persons and organizations who are providing the

## Official Notices

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data. The main reasons the rules are being opened for amendment at this time are to respond to the suggestions received and the problems identified during the collection of 1994 data and to find ways to more efficiently and effectively obtain the data necessary for carrying out our statutory responsibilities while at the same time minimizing the burden on the persons and organizations who have to report data. More specifically, we are looking for ways to combine duplicative data collection requirements, use data sources already in existence, eliminate data collection requirements that are no longer useful, update statutory and rule references, correct errors, clarify the wording of requirements, refine data categories, provide flexibility in the requirements to take into account the varying degrees of sophistication of the many billing systems used, make the reporting forms easier to understand and use, and collect data using electronic data interchange methods. The current rulemaking project is needed to address the concerns that could not be dealt with in 1994 and the new issues that could not be foreseen. Issues specific to the Provider Rules (chapter 4651) include how to improve the collection of revenue data using the MinnesotaCare provider tax reporting mechanism and how to find an alternative means to collect expenditure, utilization, and demographic data. For the Group Purchaser Rules (chapter 4652), an issue raised during last year's rulemaking comment period was whether the Department should require or allow the use of standardized lists of codes (eg. ICD-9, CPT, DRG) for data categories. The categories mentioned at the time included chemical dependency services and mental health services, with the possibility that it may be appropriate to define other categories using standardized lists of codes.

**Types Of Groups And Individuals Likely To Be Affected.** The types of groups and individuals likely to be directly affected include hospitals, health care providers (especially medical doctors, doctors of osteopathy, chiropractors, and dentists), and group purchasers.

**Advisory Work Groups.** Consistent with the May 15, 1995 Solicitation, the Department has formed three work groups, one for each of the three sets of rules. The work groups have already met several times. For the work groups, the Department looked for persons who were technically qualified to advise on data collection issues. The Department notified persons who commented during the 1993 and 1994 rulemaking processes related to these rules about the opportunity to serve on the work groups. The Department also notified persons who served on the advisory work groups for these rules in 1994, persons who have indicated an interest in the rules to the Department, and other potentially interested persons that the Department has identified. The Department also sent notice to the Minnesota Health Care Commission, the Minnesota Health Data Institute, and professional associations that work with or are interested in health care financial and statistical data. If you wish to join a work group in progress, you may call Dave Orren at the telephone number listed above. The Department selected as work group members all persons who expressed an interest in participating in the work group process. The Department will continue to try to accommodate all interested persons. Please note that financial restrictions do NOT allow the Department to reimburse expenses for work group members to attend meetings.

**Work Group Meetings.** Each work group has met several times during June and July. The provider and group purchaser rules work groups will continue to meet through the end of August 1995 and will have approximately 2 to 3 meetings remaining. The hospital rules work group will continue to meet through January or February 1996 and will have approximately 10 to 12 meetings remaining. Note that the Department has limited facilities and funds for hosting work group meetings. Consequently, work group members have been asked to host work group meetings. Most or all meetings will be held in the Twin Cities area, although teleconferencing is also an option.

**How To Obtain Drafts Of The Proposal.** It is anticipated that there will be several drafts of the proposed amendments to the rules reflecting the discussion and suggestions of the work groups. If you want copies of working drafts of the rules as they are issued, you may contact Dave Orren at 612/282-6310.

**Likely Timetable For Rulemaking Process.** As stated earlier, the provider and group purchaser work groups will continue to meet through the end of August 1995 and the hospital work group will continue to meet through the end of January or February 1996. About one month after a particular work group finishes its meetings, the formal rulemaking process will begin. The formal process includes publication of proposed rules, a 30-day public comment period, an opportunity for a hearing, the adoption of the rules, and the rules becoming effective. The formal rulemaking process will likely be completed sometime around the end of 1995 for the provider and group purchaser rules and sometime around May or June 1996 for the hospital rules. For a particular set of rules, if there is no hearing, the process could be completed about two months earlier or, if there are especially controversial issues to be worked out, the process could take an extra month or so.

**Deadline For Submission; Written Material Becomes Part Of Rulemaking Record.** All statements of information and opinions will be accepted until further notice is published in the *State Register* that the Department intends to adopt or to withdraw the rules. Any written material received by the Department will become part of the rulemaking record to be submitted to the attorney general or administrative law judge in the process of adopting the rules.

Dated: 24 July 1995

Anne M. Barry, Commissioner  
Department of Health

## **Department of Health**

### **Occupational and Systems Compliance Division**

#### **Notice of Public Meeting for Initial Review and Comment on Rules for Integrated Service Networks**

**NOTICE IS HEREBY GIVEN** that the Department of Health will hold an informal public meeting on Friday, August 11 from 9:00 a.m. to 4:00 p.m. in Room 5 of the State Office Building, 100 Constitution Avenue, Saint Paul, Minnesota. The purpose of the meeting is to give interested persons a chance to review and comment on the first draft of rules pertaining to Integrated Service Networks. Integrated Service Networks are a new form of managed health care delivery created by the 1993 MinnesotaCare Act, *Minnesota Statutes* § 62N. From 9 a.m. to noon, the meeting will address first drafts of rules pertaining to service areas and access to care, dependent coverage, and underwriting. From 1 to 4 p.m. the meeting will address first drafts of rules pertaining to application for licensure, quality of care, enrollee rights, and evidence of coverage. Interested persons are also encouraged to submit written comments. Pursuant to the Administrative Procedure Act, all written comments will become part of the public record. For more information or to receive a copy of the draft rules, contact

Patricia Sifferle  
Occupational and Systems Compliance Division  
Minnesota Department of Health  
P.O. Box 64975  
St. Paul, MN 55164-0975  
(612) 297-3911

## **Higher Education Facilities Authority**

#### **Notice of Public Hearing on Revenue Obligations**

**NOTICE IS HEREBY GIVEN** that a public hearing will be held by the Minnesota Higher Education Facilities Authority (the "Authority") with respect to a proposal to issue revenue bonds or other obligations on behalf of the Minnesota State Colleges and Universities (the "College"), at the Authority's offices at Suite 450 Galtier Plaza, 175 East Fifth Street, St. Paul, Minnesota on August 16, 1995 at 2:00 p.m. Under the proposal, the Authority would issue its revenue bonds or other obligations in an original aggregate principal amount of up to approximately \$1,500,000 to finance a project generally described as construction of two parking lots for approximately 245 additional spaces, improvement of three existing parking lots and related roadway and other site improvements (collectively, the "Project"), owned or to be owned and operated by the College and located on its Normandale Community College campus, the principal street address of which is 9700 France Avenue South, Bloomington, Minnesota 55431.

At said time and place the Authority shall give all parties who appear or have submitted written comments an opportunity to express their views with respect to the proposal to undertake and finance the Project.

Dated: 24 July 1995

By Order Of The Minnesota Higher  
Education Facilities Authority  
J. Luther Anderson  
Executive Director

## Official Notices

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### Department of Human Services

#### Chemical Dependency Program Division

#### Notice of Public Comment on the Federal Alcohol and Drug Abuse Block Grant and the Availability of a Statement Describing the Intended Use of Funds for Federal Fiscal Year 1996

**NOTICE IS HEREBY GIVEN** that the Department of Human Services, Chemical Dependency Program Division, is seeking public comment on the use of the Federal Alcohol and Drug Abuse Block Grant.

**NOTICE IS ALSO GIVEN** that the Department of Human Services has available a draft Description of Intended Use for funds available to the State of Minnesota from the Federal Fiscal Year 1996 Alcohol and Drug Abuse Block Grant. This description is being made available to the public for comment in compliance with Title XIX, Part B of the Public Health Services Act, Public Law 102-321.

Information and copies of the Alcohol and Drug Abuse Plan are available from: Sheila Big Bear, Chemical Dependency Division, Department of Human Services, 444 Lafayette Road, St. Paul, MN 55155-3823, phone 612/296-4618.

All interested or affected persons and organizations are invited to submit comments. Comments on the proposed plan may be directed to the contact person listed above.

### Department of Labor and Industry

#### Labor Standards Division

#### Notice of Prevailing Wage Certifications for Commercial Construction Projects

Effective July 31, 1995 prevailing wage rates were determined and certified for commercial construction projects in the following counties:

**Anoka:** Coon Rapids City Center-Coon Rapids; Fred Moore Middle School Electric Service Upgrade-Anoka; Anoka County Library/Johnsville Branch-Blaine.

**Clay:** Hendrix Health Center Ventilation Improvements-Moorhead.

**Hennepin:** Cooper School Asbestos Abatement; HCMC Economic Assistance; Washburn High School Science/Tech Prep Addition-Minneapolis.

**Itasca:** MCF Thistledeew Forestry Camp New Wood Gym Floor & Dining Hall Skylights/Kitchen-Togo.

**Stearns:** Tuckpointing "B" House MCF-St. Cloud.

Copies of the certified wage rate for these projects may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road, St. Paul, Minnesota 55155-4306. The charge for the cost of copying and mailing are \$1.36 per project. Make check or money order payable to the State of Minnesota.

Gary W. Bastian, Commissioner

### Bureau of Mediation Services

#### Notice of Requirement of Public Employers to Complete Uniform Settlement Document

**NOTICE IS HEREBY GIVEN** by the Commissioner of the Bureau of Mediation Services, pursuant to *Minnesota Statutes* 179A.16, subd. 4(b) (13), that all public employers, **except townships**, must complete the settlement document and present it to the public governing body at the time of ratification of the settlement of a contract with an appropriate unit of employees.

Further, after ratification of the settlement, the completed document must be available for public inspection during normal business hours.

Copies of the completed settlement document must be sent by the public employer to the Legislative Commission on Employee Relations, Room 55, 100 Constitution Avenue, St. Paul, Minnesota 55155.

Blank forms may be obtained from the Bureau of Mediation Services, 1380 Energy Lane, Suite Two, St. Paul, Minnesota, 55108, or (612) 649-5421.

The Bureau of Mediation Services is required by *Minnesota Statutes* 179A.16, subd. 4(b) (13) to provide this notice.

Dated: 31 July 1995

Lance Teachworth  
Commissioner

## Minnesota Historical Society

### State Review Board Regular Meeting

A meeting of the State Review Board of the Minnesota Historical Society to consider nominations to the National Register of Historic Places will be held on Thursday, September 21, 1995, in the Minnesota Historical Society History Center, Cargill Commons, MacMillan Education Wing, St. Paul, Minnesota. The State Review Board will meet at 7:00 p.m. for an informational presentation on program activities made by the Preservation Office staff. The meeting will be called to order and consideration of the meeting's agenda will begin at 7:30 p.m. A sign language interpreter is available with one weeks notice, and auxiliary aids are available with two weeks notice. Call 612/296-5434, or TTY 612/282-6073. For further information contact the State Historic Preservation Office, Minnesota Historical Society, 345 Kellogg Boulevard West, St. Paul, MN 55102, (612) 296-5434.

## Department of Natural Resources

### License Bureau

### Notice of Solicitation of Outside Information or Opinions Regarding Proposed Rules Governing Procedures for Deputy Registrars

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Natural Resources is seeking information or opinions from sources outside the agency in preparing to propose the adoption of rules governing the procedures for deputy registrars. A notice of solicitation of outside information or opinions was previously published in the *State Register* on September 27, 1993, and this notice is being published to comply with recent changes in *Minnesota Statutes*, chapter 14. Responses submitted under the earlier notice will remain a part of the rulemaking record.

**Subject of Rules and Statutory Authority.** Specifically, the proposed rules will cover the reporting of registrations received and reporting of fees collected by deputy registrars, the method of fee payment to the department and the penalties imposed for failure to comply with the requirements for the registration, reregistration, transfer, application for duplicates, or titling of watercraft, all-terrain vehicles, snowmobiles, off-highway motorcycles and off-road vehicles.

The adoption of the rules is authorized by *Minnesota Statutes*, sections 84.79, 84.86, subdivision 1, 84.924, subdivision 1, 86B.211 and 86B.860, which require the agency to adopt rules relating to the registration of watercraft, snowmobiles, all-terrain vehicles, off-highway motorcycles, and the titling of watercraft.

**Parties Affected by the Rules.** The parties that will be affected by the rules are deputy registrars, governmental subdivisions acting as deputy registrars, and other persons acting in the capacity of or at the direction of a deputy registrar.

**Comments and Agency Contact Person.** The Minnesota Department of Natural Resources requests information and opinions concerning the subject matter of the rules. Interested persons or groups may submit data or views on the subject matter of concern in writing or orally. Written statements should be addressed to:

Suellen Rau  
Department of Natural Resources  
License Bureau  
500 Lafayette Road, Box 26  
St. Paul, Minnesota 55155-4026

## Official Notices

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Oral statements will be received during regular business hours over the telephone at (612) 297-3227 and in person at the above address. Drafts of the proposed rules may be obtained by contacting the agency contact person.

A copy of this notice will be mailed to all parties who have registered their names with the department for purposes of notice of rulemaking activity.

The department has established an advisory task force on this issue. The task force is comprised of representatives from the Deputy Registrar's Association. If no hearing is required, the rulemaking process is expected to be completed by January of 1996.

All statements of information and opinions shall be accepted through September 29, 1995. All written material received by the Department of Natural Resources shall become part of the rulemaking record to be submitted to the attorney general or administrative law judge in the event that the rules are adopted.

Dated: 21 July 1995

Rodney W. Sando, Commissioner  
Department of Natural Resources

By

Gail Lewellan, Assistant Commissioner of  
Human Resources and Legal Affairs

## Pollution Control Agency

### Water Quality Division

#### Notice of Intent to Solicit Outside Information or Opinions Regarding Proposed Amendment to Rules Governing Animal Feedlots, *Minnesota Rules* pts. 7020.0100 - 7020.1900

**NOTICE IS HEREBY GIVEN** that the Minnesota Pollution Control Agency (MPCA) is seeking opinion, information and comment from sources outside the MPCA to assist in the preparation of proposed amendments to *Minnesota Rules* parts 7020.0100 - 7020.1900 governing the storage, transportation, disposal and utilization of animal manure, and the application for and issuance of permits and certificates of compliance for construction and operation of animal manure management and disposal or utilization systems for the protection of the environment, and the county processing and MPCA's approval/supervisory authority of county-delegated permit application programs. The MPCA requests information and opinions from the public concerning the subject matter of this rule. The amendment of this rule is authorized by *Minnesota Statutes* § 115.03, subd. 1, permitting the MPCA to adopt rules governing water pollution control.

The MPCA previously published two Notices of Intent to Solicit Outside Information or Opinions in the *State Register* on May 1, 1995 (19 S.R. 2168), and July 3, 1995 (20 S.R. 16). These rule citations in those notices were inadvertently too narrow. The previously published notices, while intending to be inclusive of the entire feedlot rule (chapter 7020), referred only to parts 7020.0100-7020.0900. This notice is intended to clarify that the MPCA plans to consider revisions to all parts of chapter 7020. This means that subparts 7020.1500 - 7020.1900, addressing county responsibilities for processing applications for feedlot permits in Minnesota, and MPCA's approval/supervisory authority will also be subject to revision.

The MPCA will define the scope of the rule amendments over the next several months and will then begin to work on developing draft rule amendments. For a detailed list of issues currently considered MPCA priorities for the rule revision and issues previously raised by the public for consideration in this rule revision process, please refer to the previous Notice published in the *State Register* dated July 3, 1995, or contact Lynne Kolze at the telephone number listed below.

The types of groups or individuals likely to be affected by rule amendments are owners and operators of feedlots; persons involved in the storage, transportation, disposal and utilization of manure; those interested in management of domesticated animals or related facilities; counties who process applications for feedlot permits in the state, counties interested in applying for a delegated permit application program, and those interested in Minnesota water quality. Any interested persons or groups may submit data or views written or orally. Oral statements will be received by telephone at the number listed below, or in person at the address listed below during regular business hours, from 8:00 a.m. - 4:30 p.m.. All statements of information and opinion will be accepted until 4:30 p.m. (CST) on September 8, 1995. Any written materials received by the MPCA shall become part of the rulemaking record to be submitted to the Administrative Law Judge in the event that the rule amendment is adopted. Written or oral statements should be directed to:

Lynne M. Kolze  
Minnesota Pollution Control Agency  
Water Quality Division  
Nonpoint Source Compliance Section  
520 Lafayette Road  
St. Paul, Minnesota 55155-4194  
Telephone: (612) 296-8481  
MN Toll free: 1-800-657-3864  
TTY: (612) 282-5332

The MPCA will be working closely with the Feedlot and Manure Management Advisory Committee (FMMAC) during the rule-making process. The formation of this committee was required by the 1994 Legislature to "identify needs, goals, and suggested policies for research, monitoring and regulatory activities regarding feedlots and manure management." The FMMAC has created several Task Forces including: 1) Land Application of Manure, 2) Alternative Methods for Treatment of Feedlot Runoff, and 3) Earthen Basins. FMMAC members will provide ongoing advice to the MPCA as it proceeds through the rulemaking process. The FMMAC includes representatives from a diverse organizations concerned with agriculture and feedlot and manure management in Minnesota. The MPCA does not intend to form a separate advisory task force for this rulemaking. Questions regarding FMMAC meetings or related matters should be directed to Steve Olson, Minnesota Department of Agriculture at (612) 297-3217 or 1-800-967-2474.

The MPCA currently anticipates publishing the revised rule for adoption in the *State Register* in June 1996. At that time, draft rules may be obtained by contacting Lynne M. Kolze at the address or phone numbers listed above. The public will have additional opportunities to provide comments to the MPCA during the rulemaking process. Final rules are expected to be effective in summer 1997.

Charles W. Williams  
Commissioner

## **Pollution Control Agency**

### **Ground Water and Solid Waste Division**

#### **Supplemental Notice of Solicitation of Outside Information or Opinions Regarding Proposed Rule Governing Compost Facilities, *Minnesota Rules* 7035.2835**

Notice was previously published in the April 10, 1995, *State Register* (19 S.R. 2095) that the Minnesota Pollution Control Agency (Agency) is seeking information or opinions from sources outside the Agency in preparing to propose amendments to the rule governing compost facilities. Adoption of the rule amendments is authorized by *Minnesota Statutes*, sections 115.03, subd. 1, and 116.07, subds. 2, 4, and 4g, which requires the Agency to adopt rules for the control of the collection, transportation, storage, processing and disposal of solid waste. Since publication of the original notice, the legislature enacted 1995 *Minnesota Laws* ch. 233, art. 2, section 11, which requires publication of certain information prior to publishing notice of intent to adopt the rules or a notice of hearing. This supplemental notice provides that information as well as other information that may be of interest.

The subject matter of the rule amendments is the classification of compost in order to ease marketing, distribution and end use of the compost product. The Agency met with an advisory committee beginning in May, 1995, to assist it in developing the rule amendments. The advisory committee's work is expected to be completed in July, 1995. The main rule change recommended by the advisory committee was for the Agency to include in the rules the requirements found in Title 40, *Code of Federal Regulations*, Part 503, (Standards for the Use and Disposal of Sewage Sludge).

Groups affected by this rule include compost owners and operators, citizens living adjacent to compost facilities, farmers and other end users of the compost product.

Draft rule amendments may be obtained by contacting:

Roberta Wirth  
Ground Water and Solid Waste Division  
Minnesota Pollution Control Agency  
520 Lafayette Road North  
St. Paul, MN 55155-4194

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The Agency continues to solicit comments on the subject matter of the rule amendments. Written statements should be addressed to Roberta Wirth at the above address. Oral statements will be received during regular business hours over the telephone at (612) 296-7384 and in person at the above address.

All additional statements of information and opinions shall be accepted until December 1, 1995. Any written material received by the Agency shall become part of the rulemaking record to be submitted to the attorney general or administrative law judge in the event that the rule amendments are adopted.

Charles W. Williams  
Commissioner

## Pollution Control Agency

### Water Quality Division

#### Notice of Intent to Solicit Outside Information or Opinions Regarding Proposed Amendment to Minnesota Rules 7077.0100-.0660, Governing Wastewater Treatment Assistance

**NOTICE IS HEREBY GIVEN** that the Minnesota Pollution Control Agency (MPCA), is seeking information or opinion from sources outside the MPCA in preparing to propose amendment of *Minnesota Rules 7077.0100-.0660*, governing wastewater treatment assistance. The adoption of the rule is authorized by *Minnesota Statutes* § 115.03, subd. 1, which permits the MPCA to adopt rules governing water pollution control.

*Minnesota Rules 7077.0111-.0445* governs the State Revolving Fund Loan Program (SRF). The SRF program offers competitive interest loans to municipalities to build new or upgrade existing publicly owned wastewater treatment facilities; thereby reducing environmental risk to Minnesota waters. The MPCA is considering amendments to the rule clarifying and amending criteria for eligible projects and broadening the scope of the program to include funding assistance for storm water treatment system projects.

*Minnesota Rules 7077.0500-.0560* governs the Corrective Action Grants Program, and *Minnesota Rules 7077.0600-.0660* governs the Capital Cost Component Grant Program. Both programs are being considered for repeal due to a lack of funding to operate these programs and due to the development of other programs offering needed assistance to wastewater treatment facilities.

Groups or individuals likely to be affected by rule amendments are local government units seeking financial assistance for storm water treatment systems and those interested in Minnesota water quality.

The MPCA requests information and opinions concerning the subject matter of the rule. Any interested persons or groups may submit data or views on the subject matter of concern in writing or orally. Oral statements will be received during regular business hours over the telephone and in person at the number and address listed below. All statements of information and opinions shall be accepted until 4:30 P.M. (CST) on August 30, 1995. Any written materials received by the MPCA shall become part of the rule-making record to be submitted to the attorney general or administrative law judge in the event the rule amendment(s) is adopted. A copy of draft rules is anticipated to be available in September 1995, and may be obtained from the MPCA by contacting Pete Skwira at the address or telephone number listed below. Written or oral statements should be directed to:

Pete Skwira  
Minnesota Pollution Control Agency  
Water Quality Division, Watershed Section  
520 Lafayette Road  
Saint Paul, Minnesota 55155  
(612) 296-8617  
MN toll free @ 1-800-657-3864  
TTY: (612) 282-5332

The MPCA does not intend to form an advisory task force for this rulemaking. The MPCA intends to solicit information or opinion from interested parties potentially affected or benefited by financial assistance available through the SRF program, so that the MPCA may detail accurate review requirements for eligible projects.

The MPCA anticipates that amendments to *Minnesota Rules 7077.0100-.0660* will be effective in January 1995.

Charles W. Williams, Commissioner



## Office of the Secretary of State

### Election Division

#### Notice of Solicitation of Comments and Request for Advice on Possible Rule Changes

#### **Governing County Administration of Voter Registration, Voter Registration Cards, Public Access to Registration Lists, Maintaining Registration Records, Instructions to Absentee Voters, Form of Absentee Ballot Envelopes, Mail Ballot Procedures, Standards for Voting Systems, Administration of Ballot Counting Centers, Election Judge Training, Form of Ballots, and Printing of Optical Scan Ballots**

**NOTICE IS HEREBY GIVEN** that the Secretary of State is seeking information or opinions from sources outside the agency in preparing to propose the adoption, amendment and repeal of rules governing the county administration of voter registration, form of voter registration cards, public access to registration lists, maintenance of voter registration records, instructions to absentee voters, form of absentee ballot envelopes, mail ballot procedures, standards for voting systems, administration of ballot counting centers, election judge training, form of ballots, and printing of optical scan ballots. The adoption, amendment and repeal of the rules is authorized by *Minnesota Statutes*, sections 201.022, 201.221, 203B.08, 203B.09, 203B.125, 204B.25, 204B.45, 204D.11, and 206.57. These statutes require the Secretary of State to adopt and keep current rules regulating the topic areas listed above.

The Secretary of State does not contemplate appointing an advisory committee or task force to comment on the proposed rules.

The Secretary of State requests information and opinions concerning the subject matter of the possible rules. Individuals and groups affected by the rule changes include county, municipal and school district election administrators, and political groups or candidates. Interested persons or groups may submit data or views in writing or orally. Written statements should be addressed to:

Joe Mansky  
Director of Elections  
Office of the Secretary of State  
180 State Office Building  
St. Paul, MN 55155

Oral statements will be received during regular business hours over the telephone at (612) 296-2805, and in person at the above address. All statements of information and opinions will be accepted until further notice is published in the *State Register* that the Secretary of State intends to adopt or withdraw the rules. However, commenters are encouraged to submit comments before September 4, 1995. Any written material received by the Secretary of State will become part of the rulemaking record to be submitted to the attorney general or administrative law judge in the event that the rules are adopted.

The Secretary of State does not currently have a draft of the rules prepared. A draft of the changes will be available if the Secretary of State moves to propose changes in the rules. If you wish to be placed on the Secretary of State rulemaking mailing list to receive a draft when they are available please write or call Jeff Sigurdson, 180 State Office Building, St. Paul, MN 55155, (612) 296-6011.

Dated: 24 July 1995

Joan Anderson Growe  
Secretary of State

# State Grants

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In addition to requests by state agencies for technical/professional services (published in the State Contracts section), the *State Register* also publishes notices about grant funds available through any agency or branch of state government. Although some grant programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself.

Agencies are encouraged to publish grant notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

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## Department of Corrections

### Victim Services Unit

#### Funds Available for Battered Women's Shelter Services

The Minnesota Department of Corrections, Victim Services Unit, announces the availability of funds for planning the development of battered women shelter services for women of color and their children in the Twin Cities metropolitan area. The following two grants are available:

1) One grant of \$50,000 is available in state and/or federal funds for start-up activities related to the establishment of emergency shelter services for Asian battered women. Applicant organizations must have: completed initial planning activities related to establishing a shelter; a history of and commitment to serving Asian women; additional secured funding available for emergency shelter services for Asian battered women; and a board of directors with a membership of at least 50 percent people of color.

2) One grant of \$25,000 in state funds is available for a planning grant to assess the need for services for African American battered women. The purpose of the project is to assist the department in determining future funding needs and priorities. Applicant organizations must have a history of and commitment to serving African American women and a board of directors with a membership of at least 50 percent people of color.

Nonprofit organizations are eligible to apply. Each grant is available for a nine-month period from October 1, 1995, through June 30, 1996. Program activities may begin October 1; however, funds may not be awarded until November.

The deadline for proposal submission is 4:30 p.m. on Friday, October 6, 1995. To receive a request for proposals that describes how to apply for funding, contact:

Minnesota Department of Corrections  
Victim Services Unit  
1450 Energy Park Drive, Suite 200  
St. Paul, MN 55108-5219  
Phone: 612/642-0251, 800/657-3679 outside the Twin Cities metropolitan area, or  
TDD 612/643-3589

## **Department of Corrections**

### **Victim Services Unit**

#### **Funds Available to Establish A Coalition of Abused Children Programs**

The Minnesota Department of Corrections, Victim Services Unit, announces the availability of grant funds to establish a statewide membership coalition of abused children programs that has as its mission to respond to the needs and concerns of Minnesota's abused children.

One grant for up to \$49,000 is available for the 18-month period January 1, 1996, through June 30, 1997. Private, non-profit organizations are eligible to apply. Eligibility to apply for funding after the initial grant period is dependent on the successful completion of project activities.

Deadline for submission of grant proposals is 4:30 p.m. on Friday, October 6, 1995. To receive a request for proposals which describes how to apply, contact:

Minnesota Department of Corrections  
Victim Services Unit  
1450 Energy Park Drive, Suite 200  
St. Paul, MN 55108-5219  
Phone: 612/642-0251, 800/657-3679 outside the Twin Cities metropolitan area, or  
TDD 612/643-3589

## **Department of Corrections**

### **Notice of Availability of Funds**

The Minnesota Department of Corrections, Community Services Division, announces the availability of funds for comprehensive continuum of care for juveniles.

Funds are available for counties and or nongovernmental community-based services and programs to provide a comprehensive continuum of care for juveniles at high risk to become Extended Jurisdiction Juveniles and for Extended Jurisdiction Juveniles. The funds will be available for approximately 20 months, November, 1995 - June 30, 1997.

There is no assurance of continued funding for following fiscal years.

The deadline for proposal submission is September 29, 1995, 4:30 p.m. To receive a request for proposal which describes in detail how to apply for this funding, contact Nancy Montemurro, Minnesota Department of Corrections, Community Services Division, 1450 Energy Park Drive, Suite 200, St. Paul, Minnesota 55108-5219. Telephone (612) 642-0235.

## **Department of Corrections**

### **Notice of Availability of Funds**

The Minnesota Department of Corrections, Community Services Division, announces the availability of funds for offenders who have been ordered to participate in a remote electronic alcohol monitoring system.

Funds are available to at least two judicial districts for three year pilot programs to evaluate the effectiveness of using breath analyzer units to monitor DWI offenders who are ordered to abstain from alcohol use as a condition of pretrial release, supervised release, or probation. The funds will be available for approximately 20 months, November, 1995 - June 30, 1997.

There is no assurance of continued funding for following fiscal years.

The deadline for proposal submission is September 29, 1995, 4:30 p.m. To receive a request for proposal which describes in detail how to apply for this funding, contact Nancy Montemurro, Minnesota Department of Corrections, Community Services Division, 1450 Energy Park Drive, Suite 200, St. Paul, Minnesota 55108-5219. Telephone (612) 642-0235.

**Department of Public Safety  
and  
Department of Education****Joint Notice of Availability of Prevention and Intervention Funding**

Minnesota's Prevention and Intervention Funding is a grant application process to assist community programs by coordinating funds from a variety of federal and state grant programs. Through a consolidated grant application, funds are available from a variety of sources for cooperative efforts to promote comprehensive, community-wide activities. While some funds are targeted to the needs of young people, others are intended to support community and neighborhood efforts for all citizens.

The following fund categories are available for application:

<b>FUND CATEGORY</b>	<b>ESTIMATED SIZE OF AWARD</b>	<b>DOLLARS AVAILABLE</b>	<b>LENGTH OF GRANT PERIOD</b>	<b>SOURCE OF FUNDS</b>
Community-Focused Crime Prevention Projects	Up to \$100,000	\$1.7 million	2 years	1995 MN Omnibus Crime Act; Minn. Stat. 299A.34-35; U.S. Bureau of Justice Assistance
Community Violence Prevention Councils	\$3,000	\$75,000	1 year	1995 MN Omnibus Crime Act
Law Enforcement Education Partnerships	\$5,000 to \$40,000	\$128,000	1 year	Improving America's Schools Act of 1994
Local Law Enforcement Officers Assigned to Schools	Up to \$200,000	\$500,000	1 year	1995 MN Omnibus Crime Act
Male Responsibility and Fathering Projects	Up to \$35,000	\$375,000	1 year	1995 MN Omnibus Education Act
Youth-Focused Crime Prevention Projects	Up to \$100,000	\$1.7 million	2 years	1995 MN Omnibus Crime Act; Minn. Stat. 299A.34-35; U.S. Bureau of Justice Assistance

The application packet, including forms and requirements, is available from the Prevention and Intervention Hotline at 612/297-1419. Please leave your name and complete address.

For further information contact:

Denise Garcia, Prevention Grants Coordinator  
Minnesota Department of Education  
981 Capitol Square Building  
550 Cedar Street  
St. Paul, MN 55101

## Department of Health

### Minnesota Diabetes Control Program

#### Notice of Grant Opportunity: Diabetes Care Community Collaboration Project

##### Purpose

The Minnesota Diabetes Control Program (MDCP) at the Minnesota Department of Health is seeking applications from Community Health Boards who, in partnership with local managed care or other private primary health care provider organizations, are interested in competing for funds to develop a public/private collaborative process for improving community diabetes care.

##### Eligibility Criteria

Eligible applicants for these funds are Community Health Boards and their member county/city public health agencies that have secured a letter of intent from a managed care or other private primary health care provider organization to participate in a public/private health collaborative effort to improve diabetes care in their community.

The primary health care provider partner in this collaboration project will preferably be a managed care organization, such as a Health Maintenance Organization (HMO), Community Integrated Service Network (CISN) or an Integrated Service Network (ISN). The primary health care provider can also be a Provider Cooperative or a multi-site affiliation of primary care clinics. The primary health care provider must serve Minnesota residents with diabetes.

##### Scope of the Project

The focus of this two-year initiative is to:

1. **Promote community-based diabetes programs** that improve health care for persons with diabetes, especially for high-risk/special needs populations (i.e., programs that focus on achieving Minnesota Public Health Goals related to diabetes: prevention of blindness, lower extremity amputation, perinatal mortality and congenital malformations among infants born to women with diabetes, cardiovascular disease, end stage renal disease and diabetes-related deaths).
2. **Develop a model for collaboration** between Community Health Boards, primary health care providers, and community members that addresses diabetes as a population health issue at the community level. The collaboration will identify individual roles and responsibilities and establish common goals for the private and public health care systems.
3. **Integrate the recommendations of the *Minnesota Plan to Prevent Disability from Diabetes*** by addressing one or more of the following within a community-based program:
  - Improving patterns of diabetes health care related to preventing, delaying, and treating complications;
  - Increasing consumer education to empower individuals to advocate for their own diabetes care; and
  - Improving professional education for primary care providers who care for persons with diabetes so that they receive up-to-date information on preventing and treating the complications of diabetes.

The Minnesota Department of Health will contract with each selected Community Health Board. In turn, the Community Health Board will subcontract with a managed care organization, or other private primary health care provider, to support the development of a collaborative partnership targeting diabetes.

##### Budget/Time Frame

Approximately \$70,000 will be available to fund up to two Community Health Boards and their collaborating private primary health care providers. Individual awards are expected to average \$35,000 per one-year project period.

The initial grant period will start approximately October 15, 1995 and end June 30, 1996. The grant will be renewable for a second year (July 1, 1996 - June 30, 1997) based on the availability of funds and progress in meeting contract objectives.

In addition to financial support, the Minnesota Diabetes Control Program will provide technical assistance to the grantees and their collaborating private health care provider in:

1. Community resource assessment
2. Diabetes data collection, analysis, and survey research
3. County or region-specific prevalence data collected by the MDCP
4. Defining diabetes goals and objectives and planning and implementing diabetes programs

## Professional, Technical & Consulting Contracts

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5. Quality improvement (QI) process for clinics
6. Community health promotion methods and coalition building
7. Program evaluation

Prospective applicants who have questions regarding the application for this Diabetes Care Community Collaboration Project may call or write:

Martha Roberts  
Minnesota Diabetes Control Program  
Minnesota Department of Health  
717 S.E. Delaware Street  
P.O. Box 9441  
Minneapolis, Minnesota 55440  
Telephone: 612/623-5275  
Fax: 612/623-5775

Applications are due by **Friday, September 22, 1995, at 4:30 p.m.** to the address above.

## Professional, Technical & Consulting Contracts

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Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over \$10,000 be printed in the *State Register*. These procedures also require that the following information be included in the notice: name of contact person, agency name and address, description of project and tasks, cost estimate, and final submission date of completed contract proposal. Certain quasi-state agencies are exempted from some of the provisions of this statute.

In accordance with *Minnesota Rules* Part 1230.1910, certified Targeted Group Businesses and individuals submitting proposals as prime contractors shall receive the equivalent of a 6% preference in the evaluation of their proposal. For information regarding certification, call the Materials Management Helpline (612)296-2600 or [TDD (612)297-5353 and ask for 296-2600].

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## Department of Administration

### Notice of Request for Proposals for Rental of a Four Bedroom Home

The Department of Administration on behalf of the Department of Human Services desires proposals for providing an existing or newly constructed four (4) bedroom handicapped accessible home in or near Cambridge, Minnesota, for lease by the State to provide residential quarters for developmentally disabled persons.

Contact: Department of Administration  
Real Estate Management Division  
309 Administration Building  
50 Sherburne Avenue  
St. Paul, Minnesota 55155  
Telephone: (612) 296-6674

## Department of Administration

### State Designer Selection Board

#### The State Designer Selection Board has been Requested to Select Designers for Three Projects

Design firms who wish to be considered for these projects should deliver proposals on or before 4:00 p.m., Tuesday, August 15, 1995, to:

George Iwan  
Executive Secretary, State Designer Selection Board  
Room G-10, Administration Building  
St. Paul, Minnesota 55155-3000

**The proposal must conform to the following:** Proposals not conforming to these requirements will be disqualified and discarded without further examination. **NOTE: This request for proposal utilizes a changed format.**

1) Six (6) copies of the proposal will be required for **PROJECT 05-95**; Nine (9) copies of the proposal will be required for **PROJECT 06-95**.

2) All data must be on 8 1/2" x 11" sheets, soft bound. No more than 20 printed faces will be allowed.

3) The cover of the proposal must be clearly labeled with the project number, as listed in number 7 below, together with the designer's firm name, address, telephone number and the name of the contact person.

4) Proposal Summary

All proposals shall begin with a summary which includes only the following items:

a) Name of firm and its legal status;

b) Names of persons responsible for both the management and production of the work including consultants and Minnesota registration numbers.

c) The proposal shall contain a statement indicating that the consultants listed have been contacted and have agreed to be part of the design team.

d) A commitment to enter the work promptly, if selected, by engaging the consultants and assigning the persons named 4(b) above along with adequate staff to meet the requirements of work.

e) A list of State and University of Minnesota current and past projects and studies awarded to the prime firm(s) submitting this proposal during the four (4) years immediately preceding the date of this request for proposal. The prime firm(s) shall list and total all fees associated with these projects and studies whether or not the fees have been received or are anticipated. In addition, the prime firm(s) shall indicate the amount of fees listed which were paid directly to engineers or other specialty consultants employed on the projects and studies listed pursuant to the above. **NOTE:** Please call for a copy of the acceptable format for providing this information.

f) In accordance with the provisions of *Minnesota Statutes*, 1981 Supplement, Section 363.073; for all contracts estimated to be in excess of \$50,000.00, all responders having more than 20 full-time employees at any time during the previous 12 months must have an affirmative action plan approved by the Commissioner of Human Rights before a proposal may be accepted; therefore, the proposal shall include one of the following:

1. A copy of your firm's current certificate of compliance issued by the Commissioner of Human Rights; or

2. A statement certifying that the firm has a current certificate of compliance issued by the Commissioner of Human Rights; or

3. A statement certifying that the firm has not had more than 20 full-time employees in Minnesota at any time during the previous 12 months.

5) Additional Proposal Contents

a) A section containing graphic material (photos, plans, drawings, etc.) as evidence of the firm's qualifications for the work. The graphic material must be identified. It must be work in which the personnel listed in 4(b) have had significant participation and their roles must be clearly described. It must be noted if the personnel were, at the time of the work, employed by other than their present firms.

b) Expanded resumes showing qualification of individuals listed in 4(b) above administering or producing the major elements of the work, including consultants. Identify roles that such persons played in projects which are relevant to the project at hand.

## Professional, Technical & Consulting Contracts

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c) A discussion of the firms understanding of and approach to the project.

d) A listing of relevant past projects.

6) Other design firms wishing to have their proposals returned after the Board's review, must follow one of the following procedures:

a) Enclose a self-addressed stamped postal card with the proposals. Design firms will be notified when material is ready to be picked up. Design firms will have two (2) weeks to pick up their proposals, after which time the proposals will be discarded; or

b) Enclose a self-addressed stamped mailing envelope with the proposals. When the Board has completed its review, proposals will be returned using this envelope.

In accordance with existing statutes, the Board will retain one copy of each proposal submitted.

Any questions concerning the Board's procedures, their schedule for the project herein described or the fee format form may be referred to George Iwan at (612) 296-4656.

7a) **PROJECT - 5.95**

Remodeling of Various Buildings  
Minerals Research Laboratory-Coleraine  
University of Minnesota

"As previously noted in Project No. 5-95, the University of Minnesota is planning to correct numerous building deficiencies, safety concerns, and building code requirements at the University of Minnesota, Mineral Research Laboratory, Coleraine. The scope of the project includes full architectural/engineering services for the project including civil, mechanical, electrical, architectural, scheduling, and cost estimating services. The essential upgrades are initially planned to include the following facilities: central office, analytical lab, batch lab complex, pilot plant buildings, storage buildings, and the general site. Nine buildings in the complex will be demolished as a part of this contract and the site restored. Numerous remaining buildings will be cleaned, repaired, and protected as required to preserve their integrity."

"The facility consists of a variety of buildings constructed between 1906 and 1962. There is a mixture of wood frame, steel frame, metal sheaved, and masonry structures. The current construction budget is anticipated to be approximately \$850,000. The project cost, including all fees and permits, has been fixed at \$1,000,000. The maximum consultant fee available for all phases of the project, including all travel and reimbursables, is approximately \$86,000. The consultant team should have applicable prior experience in building renovation, building preservation, code compliance corrections, fire and life safety, structural evaluation and repairs, and cost estimating. It is necessary for the design team to thoroughly evaluate the numerous deficiencies and provide the most cost effective solution to carefully evaluate the critical elements for correction in order to optimize the available dollars. A study had been prepared in 1991 defining numerous deficiencies but is out of date with current codes and accessibility guidelines. The selected team will be required to reevaluate and reprioritize all work as it related to the available funding package. Experience with northern Minnesota mining industry structures is an asset but not essential. Good design practices with careful planning and prioritization within the available funds will be considered as an asset. Overall project scheduling for planning and phasing of the construction while this facility remains in operation will be necessary by the consultant team. The final contract document package would be designed so as to preserve the ongoing operations, the physical asset, and provide the opportunity for the facility to remain economically viable. Final scheduling remains uncertain pending receipt of funding. A site tour will be scheduled for those firms being shortlisted for interview."

Questions concerning this project may be referred to Charles K. Koncker at (612) 624-0828.

7b) **PROJECT - 6.95**

Student Housing  
Fond du Lac Tribal and Community College  
Total Appropriation - \$300,000.00

The Project proposes student housing to accommodate approximately 150 students to be located on the campus of Fond du Lac Tribal and Community College, Cloquet, MN. The facility shall reflect American Indian culture and shall retain the theme of the existing building. The housing facility shall connect with the existing and/or future academic buildings, further expressing the "Union of Cultures" symbolism and retaining the natural environmental site characteristics.

**SITE LOCATION:**

Cloquet, MN, South Fourteenth Street, adjacent to Highway 35. Approximately 40 acre site.



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## Professional, Technical & Consulting Contracts

### WORK TO BE PERFORMED BY CONSULTANT:

The selected designer, in consultation with the Fond du Lac Tribal and Community College and the Higher Education Board, shall provide a comprehensive scope of services including design for architectural, general interiors, food services, civil, landscaping, structural, mechanical, electrical, telecommunications, furniture, fixtures and equipment through the Predesign Planning, Schematic Design, Design Development and Construction Document Phases.

The selected designer and associated firms shall each demonstrate experience in successfully completing a similar project in size, type and complexity. The wide range of activities required by the project will require discussions with, obtaining input from and synthesizing all data from several sources.

All designs shall be consistent with: 1)ADA requirements and 2) all applicable building and energy codes. New buildings shall provide a cohesive identity. Building interior spaces shall be designed for maximum space organization and flexibility, good ventilation control and energy efficiency where applicable and complete fire suppression throughout. The project has been funded through working drawings for the entire project including design development, all costs for administration, project support, site investigations, testing services, predesign fees, eligible reimbursements, contingencies and all related project expenses. The designer fee for all services for the Schematic Design through Design Development Phases shall be fixed at 6% of the amount budgeted by the State for construction. A designers additional service fee will be negotiated for all Predesign Planning Phase work and for applicable reimbursable expenses. The State will require the designer to provide copies of their contracts with all their sub-consultants.

Additional project information is available on request. Questions concerning this project may be referred to:

Jack Briggs, President  
Fond du Lac Community College  
2101 Fourteenth Street  
Cloquet, MN 55720  
(218) 879-0800

7c) **PROJECT - 7.95**

Fire & Life Safety Project  
Biological Sciences  
University of Minnesota - St. Paul

The University of Minnesota is planning to undertake the Biological Sciences Fire and Life Safety project, located at the University of Minnesota, St. Paul campus. The scope of the project includes the installation of an automatic fire sprinkler system, fire rating existing corridors, and creating new exit corridors. The nine story building was constructed in 1973 and contains approximately 187,000 gsf.

Two issues of importance are;

1. The project needs to be planned so that administrative offices and research laboratories located in the building can remain operational through the duration of the project.
2. The building contains asbestos, such as sprayed on fireproofing, floor tile and pipe insulation.

The architect's team must be prepared to develop a strategic plan to effectively manage these two concerns.

The construction budget needs to be evaluated as a part of the project's programming phase. Total funding in place for this project is \$1 million, which shall include programming, design fees, construction costs, and normal soft costs for a University project of this size. The maximum fee available for programming, design, construction documents, and construction contract administration services, including all travel and reimbursables, is 12% of the estimated construction cost. A site tour will be scheduled to occur one week prior to proposal due date.

Contact Ken Almer, Project Manager at (612) 626-7295 for exact date and time.

Maureen Steele Bellows, Chair  
State Designer Selection Board

## **Professional, Technical & Consulting Contracts**

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### **Department of Health**

#### **Cancer Control Section**

#### **Proposals Sought Telephone Survey to Determine Barriers and Facilitators of Breast Cancer Rescreening**

##### **Purpose**

The Minnesota Breast and Cervical Cancer Control Program (MBCCCP), of the Cancer Control Section, Minnesota Department of Health (MDH), is seeking proposals from agencies and organizations interested in competing for funds to conduct a statewide telephone survey of approximately 1200 women previously screened through the MBCCCP for breast cancer. The purpose of this survey is to gain information on which factors facilitate returning to MBCCCP for regular breast cancer screening and which factors act as barriers to regular screening through the program.

##### **Survey Requirements**

The proposed survey will involve completing phone interviews with approximately 1200 women who have received screening mammograms through MBCCCP. The study sample (name and phone number) will be provided by MBCCCP staff. The contractor will contact women from the study sample by phone and ask if they would be willing to participate in a phone survey (approximately 20 minutes) on their screening history and experience with MBCCCP. It is estimated that 80% of the women reside outside the Twin Cities metropolitan area. The bulk of the interview will be dedicated to questions on barriers and facilitators to regular breast cancer screening and will not contain any unusually sensitive items. Contractor's duties will include development of the interview protocol, training of survey staff, pilot testing survey instrument, conducting telephone surveys, and providing coded surveys to MDH.

##### **Duration**

The proposed survey will be scheduled for implementation in mid to late September 1995, with completion by December 15, 1995.

##### **Eligibility**

Applicants must be public or nonprofit private entities. Applicants must demonstrate appropriate survey research ability, facilities and experience. All applicants must demonstrate the technical, administrative, organizational and fiscal capability to complete the project. Previous experience conducting telephone surveys on health related topics and working with universities and local government agencies is highly desirable.

##### **Procedure for Grant Application**

All applications which meet the eligibility criteria outlined above are eligible to submit a proposal. The complete request for proposals packet is available upon request. Organizations submitting proposals are required to submit 6 copies of the completed proposal by 4:00 p.m., Monday, August 21, 1995 to:

Mr. Russ Varnado  
Grants Manager  
Cancer Control Section  
Division of Disease Prevention and Control  
Minnesota Department of Health  
717 Delaware Street Southeast  
P.O. Box 9441  
Minneapolis, MN 55440-9441  
(612) 623-5551

## **Department of Human Services**

### **Child Support Enforcement Division**

#### **Request for Information on Data Entry Services & Equipment**

The Minnesota Department of Human Services (DHS) is soliciting information from vendors of data entry services or equipment. DHS will be establishing a central work reporting system to receive and maintain information from Minnesota employers on newly hired or rehired employees.

Employers may report by delivering, mailing, or telefaxing a copy of the employee's federal W-4 form or W-9 form or any other document that contains the required information, or submitting electronic media in a compatible format, or toll-free telecommunication, or other means authorized by the commissioner of human services that will result in timely reporting.

Data required from the employer is due within 15 days of the date of the hiring of the employee. Information required includes:

- employee's name
- employee's address
- employee's Social Security number
- employee's date of birth
- employer's name
- employer's address
- employer federal identification number

DHS is seeking information from organizations that provide data entry services, or specialized data capture equipment. An organization may respond in writing to providing data entry services, data capture equipment or both. Interested organizations are invited to submit information about their capabilities and equipment to:

Kay Dunkelberger, Program Manager  
Child Support Enforcement Division  
Minnesota Department of Human Services  
444 Lafayette Road  
St. Paul, MN 55155-3846

Information will be accepted until August 31, 1995. This request for information does not obligate DHS to use this service or technology in any manner, and reserves the right to cancel the request if it is considered to be in its best interest.

## **Legislative Coordinating Commission**

### **Board of Trustees Candidate Advisory Council**

#### **Vacancy on Council**

The Board of Trustees Candidate Advisory Council is currently seeking candidates for the Board of Trustees of the Minnesota State Colleges and Universities to fill the vacancy of Rachel Scherer who resigned. The Council is accepting applications for the 7th Congressional district which is currently not represented on the Board.

The Council is responsible for recruiting and recommending candidates to the governor for appointment to the Board of Trustees, the governing board for the newly merged technical colleges, community colleges and state universities. The 24 members of the Advisory Council are appointed by either the Speaker of the House of Representatives or by the Senate Subcommittee on Committees. Members of the Board of Trustees receive per diem and expenses. The appointed member for the Board would complete the term of Ms. Scherer, which expires July 1, 1998.

For further information and/or application forms, please contact Karen M. Voracek, (612) 297-3697, 85 State Office Building, St. Paul, MN 55155. Applications must be received by 5:00 p.m. September 1, 1995.

# Non-State Public Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector.

It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact the editor for further details.

## City of St. Paul

### Request for Proposals for Ramsey County Financial Information System (RFP-8426-3)

The Ramsey County Budgeting and Accounting Office is currently soliciting proposals for an information system to manage financial data throughout the County organization. The new system must include the following components:

- General Ledger and Financial Reporting
- Accounts Payable and Disbursement
- Purchasing and Contract Accounting
- Budget Preparation and Publication
- Grant and Project Accounting
- Community Human Services Client Accounting
- Fixed Assets

#### Timeline Will be as Follows:

Request for Proposals Issued:	August 1, 1995
Preproposal Conference:	September 13, 1995 at 10:00 am; Room 41, City Hall/Court House, 15 W. Kellogg Blvd., Saint Paul, MN 55102
Deadline for Questions:	September 15, 1995
Written Responses:	September 27, 1995
Proposals Due:	November 1, 1995
Implementation Date:	January 1, 1997

**Project Specifications:** Joint Purchasing Office, Room 280 City Hall/Court House, 15 W. Kellogg Blvd., Saint Paul, MN 55102; 612-266-8908. (Request for Proposal RFP-8426-3)

**Approximate Budget:** \$950,000.

**Submission Questions:** Susan E. Feuerherm, Value Analyst II, 612-266-8908.

## Washington County

### Proposals Sought for a Turnkey Automated Law Enforcement Citation System (ACS)

The completed System will consist of: vehicular printers, application software for loading onto Owner's Motorola 9100-386 Mobile Computer Terminals, vehicular equipment installation, programming and software support, testing, debugging, hardware and software guarantee, and short term project management until the end of the System acceptance process.

Copies of the project specification are available from:

Joni Morris  
Washington County Court Administration  
14900 61st Street North  
Stillwater, MN 55082  
(612) 430-6315

Kathie LaCrosse  
Washington County Court Administration  
14900 61st Street North  
Stillwater, MN 55082  
(612) 430-6285

## Activity and Coloring Books---

### Puzzles & Mazes and Games, Oh My!

Fun-packed coloring and activity book about Minnesota wildlife. Perfect for young grade-schoolers. 48pp. (DNR, 1993) Stock No. 9-4 \$3.25

New!

### Nature Explorer Activity Book

A fun way for parents to introduce children (age 8-12) to the wonders of nature. Over 30 fun activities (both outdoor and indoor) designed for children to do with adults. 72pp. (DNR, 1989) Stock No. 9-49 \$3.95

### 'Forestry for You & Me'

Eight page coloring book about forests, conservation, safety, forest jobs and products, animals and recreation.. 8pp. (DNR, 1989) Stock No. 9-39 \$ .80

### 'Minnesota A to Z'

A fun 'alphabet soup' coloring book teaches elements of Minnesota history. 34pp. (MHS Press, 1992) Stock No. 17-10 \$3.50

New!



### Charles Lindbergh

Color as you learn about the great Minnesota-born aviator. 32pp. (MHS Press, 1987) Stock No. 17-17 \$2.50

New!

### Dakota Indian

Travel back in time while you color the costumes, games and foods of the Sioux and Eastern Dakota Indian during the early 19th century. 32pp. (MHS Press, 1979) Stock No. 17-2 \$3.95

### Fur Trade

Coloring book features the story of the fur traders--their life, environment, animals. 28pp. (MHS Press, 1981) Stock No. 17-4 \$2.50

### Kelley Farm Activity Book

History of Kelley Farm includes pictures for coloring, games, songs, craft projects and other fun activities for children. 32pp. (MHS Press, 1985) Stock No. 17-47 \$3.50

### Lumberjack

Have fun coloring pictures of the early logging industry and the colorful characters of frontier times. 28pp. (MHS Press, 1982) Stock No. 17-31 \$2.50

### Ojibway Indian

Coloring book depicts the Ojibway/Chippewa Indians of the Western Great Lakes region during the mid-1800's. 30pp. (MHS Press, 1978) Stock No. 17-1 \$2.50



## Print Communications Division

117 University Avenue • St. Paul, Minnesota 55155  
 Metro Area 612-297-3000  
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 FAX 612-297-8260  
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## Legislative Reference Library

Kim Hanson  
645 State Office Bldg  
INTEROFFICE

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Complete attached order blank. Include either your VISA/MasterCard, American Express or Discover credit card number with the expiration date, or a check/money order made out to the State of Minnesota. Orders by phone are accepted when purchasing with your credit card. Please include a phone number where you can be reached during the day in case we have questions about your order.

Please include sales tax and \$3.00 postage and handling.

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Signature		Expiration Date	Telephone (During Day)	

**If tax exempt, please provide ES number or send completed exemption form.**

SR-20