

# The Minnesota State Register

Department of Administration—Print Communications Division

RECEIVED  
AUG 29 1994  
LEGISLATIVE REFERENCE LIBRARY  
STATE OFFICE BUILDING  
ST. PAUL, MN 55155



Rules edition  
Published every Monday  
(Tuesday if Monday is a holiday)

**Monday 29 August 1994**  
**Volume 19, Number 9**  
**Pages 473-508**

# State Register

## Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, containing executive and commissioners' orders, proposed and adopted rules, official and revenue notices, professional-technical-consulting contracts, non-state bids and public contracts and grants.

A *Contracts Supplement* is published Tuesday, Wednesday and Friday and contains bids and proposals for commodities, including printing bids.

### Printing Schedule and Submission Deadlines

Vol. 19 Issue Number	PUBLISH DATE	Deadline for both Adopted and Proposed RULES	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts
9	Monday 29 August	Monday 15 August	Monday 22 August
10	Tuesday 6 September	Monday 22 August	Monday 29 August
11	Monday 12 September	Monday 29 August	Friday 2 September
12	Monday 19 September	Friday 2 September	Monday 12 September

Arne H. Carlson, Governor

Debra Rae Anderson, Commissioner  
Department of Administration

Kathi Lynch, Director  
Print Communications Division

Robin PanLener, Editor 612/297-7963  
Debbie George, Circulation Manager 612/296-0931

The *State Register* is published by the State of Minnesota, Department of Administration, Print Communications Division, 117 University Avenue, St. Paul, MN 55155, pursuant to *Minnesota Statutes* § 14.46. Order by phone: Metro area: 297-3000 Toll free 800-657-3757. Telecommunication Device for the Deaf Metro area: 282-5077 Toll free 800-657-3706

An "Affidavit of Publication" can be obtained by agencies for notices published in the *State Register*. This service includes a notarized "Affidavit of Publication" and a copy of the issue of the *State Register* in which the notice appeared.

#### SUBSCRIPTION SERVICES:

- One year subscription to the *State Register* (published every Monday, or Tuesday if Monday is a holiday) \$150.00
- One year subscription to the *Contracts Supplement* (published every Tuesday, Wednesday, Friday): \$125.00 via first class mail, \$140.00 via fax or through our On-Line Service via your computer modem. For a free sample demo of the On-Line Service call via your modem: 612/821-4096. Access item "S": *State Register* Modem parameters 8-N-1 1200/2400
- 13-week trial subscription which includes both the *State Register* and *Contracts Supplement*. \$60.00
- Single issues are available for a limited time: *State Register* \$3.50, *Contracts Supplement* 50¢. Add shipping charge of \$3.00 per order.
- "Commodity Contract Awards Reports," – lists awards of contracts and bids published in the Tuesday-Wednesday-Friday "*Contracts Supplement*" – published every two weeks, \$5.00 per individual report, plus \$3.00 shipping if applicable. Order stock # 99-42. Six-month subscriptions cost \$75.00 – a savings of about \$38.00 over the cost of purchasing them individually. Appears every two weeks. Order stock # 90-14. Available in hard copy format only.
- "Professional-Technical-Consulting Award Reports," – published each month listing the previous month's awards of contracts and RFPs that appeared in the Monday edition of the "*State Register*." Individual copies are \$7.00 per report, plus \$3.00 shipping if applicable. Order stock # 99-43. Six-month subscriptions cost \$50.00, a savings of about \$15.00 over the cost of purchasing them individually. Appears monthly. Order stock number 90-15. Available in hard copy format only.

No refunds. By purchasing the On-Line access you are agreeing to not redistribute without authorization.

Both editions are delivered postpaid to points in the United States, second class postage paid for the *State Register* at St. Paul, MN, first class for the *Contracts Supplement*. Publication Number 326630 (ISSN 0146-7751). Subscribers who do not receive a copy of an issue should notify the *State Register* circulation manager immediately at (612) 296-0931. Copies of back issues may not be available more than two weeks after publication.

## FOR LEGISLATIVE NEWS

Publications containing news and information from the Minnesota Senate and House of Representatives are available free to concerned citizens and the news media. To be placed on the mailing list, write or call the offices listed below:

### SENATE

**Briefly-Preview**—Senate news and committee calendar; published weekly during legislative sessions.

**Perspectives**—Publication about the Senate.

**Session Review**—Summarizes actions of the Minnesota Senate.

Contact: Senate Public Information Office  
Room 231 State Capitol, St. Paul, MN 55155  
(612) 296-0504

### HOUSE

**Session Weekly**—House committees, committee assignments of individual representatives; news on committee meetings and action. House action and bill introductions.

**This Week**—weekly interim bulletin of the House.

**Session Summary**—Summarizes all bills that both the Minnesota House of Representatives and Minnesota Senate passed during their regular and special sessions.

Contact: House Information Office  
Room 175 State Office Building, St. Paul, MN 55155  
(612) 296-2146

<b>Minnesota Rules: Amendments &amp; Additions</b>	
Vol. 19 - issues # 1-9 inclusive.....	476
<b>Proposed Rules</b>	
<b>Human Services Department</b>	
Eyeglass services under medical assistance.....	478
<b>Adopted Rules</b>	
<b>Labor &amp; Industry Department</b>	
Prevailing wage; job classifications.....	482
<b>Natural Resources Department</b>	
Game and Fish.....	484
<b>Revenue Notices</b>	
<b>Revenue Department</b>	
Notice # 94-19: Special Taxes - discounts and coupons in relation to bingo gross receipts.....	485
Notice # 94-20: MinnesotaCare - industrial/organizational psychologists.....	485
Notice # 94-21: Special Taxes - waste collectors; collection and remittance of solid waste assessment.....	486
<b>Official Notices</b>	
<b>Administration Department</b>	
<i>State Register</i> index available for volume 18.....	487
<b>Agriculture Department</b>	
Special local need registration for Gramoxone Extra Herbicide.....	487
<b>Animal Health Board</b>	
Meeting of the board September 23, 1994.....	487
<b>Minnesota Comprehensive Health Association</b>	
Meeting of the Ad Hoc Committee on Request for Proposal for Writing Carrier Contract.....	487
<b>Finance Department</b>	
Public hearing on proposed project and issuance of revenue bonds for Duluth aircraft maintenance facilities.....	488
<b>Health Department</b>	
Opinion sought on rules for integrated service networks.....	488
<b>Judicial Branch - State Law Library</b>	
Joint notice of county law library filing fees.....	490
<b>Labor and Industry Department</b>	
Prevailing wage certifications for commercial construction projects.....	490
<b>Public Employees Retirement Association</b>	
Various meetings of the board of trustees.....	491
<b>Pollution Control Agency</b>	
Opinion sought on rules for general conformity of federal actions to state or federal implementation plans.....	492
Opinion sought on rules for implementing a new law requiring persons who arrange for management of solid waste in an environmentally inferior manner to indemnify generators of the waste.....	492
<b>Public Utilities Commission</b>	
Public forums scheduled throughout Greater Minnesota for local calling scope investigations.....	493
<b>State Grants</b>	
<b>Minnesota Planning</b>	
Proposals sought for an evaluation of family services and community-based collaboratives.....	495
<b>Trade and Economic Development Department</b>	
Funds available and proposals sought for northeastern Minnesota tourism and exposition center.....	495
<b>Professional, Technical &amp; Consulting Contracts</b>	
<b>Administration Department</b>	
Contract available for the development of CD ROM interactive instructional.....	497
Request for information for delivery of license and permit applications through electronic kiosks.....	497
Proposals sought for real estate management services.....	498
State Designer Selection Board seeks proposals for six projects for construction and/or rehabilitation of various state buildings.....	498
<b>Commerce Department</b>	
Actuarial services sought for study and development of rules on prima facie rates for the unregulated sale of credit involuntary unemployment insurance.....	501
<b>Economic Security Department</b>	
Professional services sought to provide psychometric testing.....	502
<b>Human Services Department</b>	
Proposals sought for nursing services for Faribault Regional Treatment Center.....	502
Proposals sought to develop and deliver 120-hour training program.....	503
<b>Pollution Control Agency</b>	
Proposals sought for expert assistance in the development of a resource manual for compliance and for compliance enforcement staff.....	503
<b>Transportation Department</b>	
Contract available for epoxy coated rebar study.....	503
Proposals sought from historically Black colleges and universities to evaluate the multi-state one-stop electronic purchase of motor carrier credentials.....	504
<b>Non-State Public Bids, Contracts &amp; Grants</b>	
<b>Central Minnesota Community Corrections</b>	
Request for services of a therapist to provide outpatient sex offender treatment in Crow Wing, Morrison and Aitkin Counties in Minnesota.....	506
<b>Metropolitan Council</b>	
Funds available for "special projects" for the Twin Cities Water Quality Initiative.....	506
<b>State Contracts, RFPs &amp; Advertised Bids:</b>	
Commodities and requisitions are advertised in the <i>State Register Contracts Supplement</i> , published every Tuesday, Wednesday and Friday.	
For subscription information call 612/296-0931.	
"Commodity Contract Awards Reports" are published every two weeks, and "Professional-Technical-Consulting Contract Awards Reports" are published monthly. Both are available through Minnesota's Bookstore, (612) 297-3000 or 1-800-657-3757.	
Individual awards can be obtained from the <b>Materials Management Helpline</b> 612/296-2600.	

# Minnesota Rules: Amendments and Additions

## NOTICE: How to Follow State Agency Rulemaking in the *State Register*

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 75 state agencies have the authority to issue rules. Each agency is assigned specific *Minnesota Rule* chapter numbers. Every odd-numbered year the *Minnesota Rules* are published. This is a ten-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Proposed and adopted emergency rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

If an agency seeks outside opinion before issuing new rules or rule amendments, it must publish a NOTICE OF INTENT TO SOLICIT OUTSIDE OPINION in the *Official Notices* section of the *State Register*. When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues 1-13 inclusive; issues 14-25 inclusive; issue 26, cumulative for issues 1-26; issues 27-38 inclusive; issue 39, cumulative for 1-39; issues 40-51 inclusive; and issue 52, cumulative for 1-52. An annual subject matter index for rules appears in August. For copies of the *State Register*, a subscription, the annual index, the *Minnesota Rules* or the *Minnesota Guidebook to State Agency Services*, contact the Print Communications Division, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000 or toll-free in Minnesota 1-800-657-3757.

## Vol. 19-Issues #1-9 inclusive

### Accountancy Board

1100.9100-.9900 (adopted) ..... 74

### Administration Department

1301.0200; .0300; .0400; .0700; .0900; .1000; .1100; .1200 (adopted) ..... 75

1301.0200 s.2,4 (repealed) ..... 75

1346.0050; .0108; .0406; .0411; .0424; .0707; .0710; .0808; .0809; .0913; .1002; .1004; .1104; .1107; .1207; .1503; .1505; .1520; .1521; .1906; .2002; .2003; .2104; .2107; .2133; .2212; .2213; .2500; .2600 (proposed) ..... 133

1346.0403; .0706; .0906 (proposed repealer) ..... 133

### Agriculture Department

1512.0010-.0085 (adopted) ..... 218

1520.0200; .0300; .0400; .0500; .0600; .0700; .0800; .0900; .1000; .1100; .1200; .1300; .1400; .1500; .1600; .1700; .1800; .1900; .2000; .6500; 1550.3200 (adopted) ..... 75

1520.0100; .0200 s.2,3,5-15; .2100-.5100; .7300 (repealed) ..... 75

1655.0010-.1000 (adopted exempt rules) ..... 340

### Animal Health Board

1700.2590; .2650; .2800; .2850; .2900; .2950; .3010; 1705.2400; .2430; .2434; .2440; .2450; .2460; .2470; .2472; .2474; .2476; .2480; .2482; .2500; 1715.0105; .0550; .0705; .1450 (proposed) ..... 247

1705.2400 s.7; .2434 s.3; .2450 s.3; .2460 s.9; .2470 s.2a; .2472 s.3; .2490; .2510 (proposed repealer) ..... 249

### Chiropractic Examiners Board

2500.0550 (proposed) ..... 110

### Dentistry Board

3100.0100; .1150; .1160; .1700; .1750; .2000 (proposed) ..... 266

3100.0100; .2000; .4100; .4200; .4300; .4400; .4500 (proposed) ..... 266

3100.1300; .8500 (proposed) ..... 270

3100.4300 s.5,6; 4500 s.1; 4600 (proposed repealer) ..... 264

### Economic Security Department (formerly Jobs & Training)

3300.5010; .5040; .5060 (proposed emergency) ..... 76

### Education Department

3525.0200; .2900 (proposed) ..... 5

### Trade & Economic Development Department

4308.0010; .0020; .0030; .0040; .0050; .0060; .0070; .0080; .0090 (proposed) ..... 214

4309.1000 (proposed) ..... 115  
4355.0100-.0500 (adopted) ..... 284

### Health Department

4625.2100; 4717.0150; .0250; .0275; .0310; .0375; .0450; .0650; .0750; .0775; .0950; .1050; .1250; .1350; .1450; .1550; .1575; .1650; .1750; .1850; .1950; .2150; .2250; .2350; .2450; .2550; .2560; .2570; .2580; .2590; .2595; .2610; .2620; .2630; .2650; .2750; .2850; .3050; .3150; .3250; .3350; .3450; .3475; .3550; .3650; .3675; .3850; .3870; .3875; .3950; .3970; .3975; .7000 (proposed) ..... 386

4650.0102; .0104; .0108; .0110; .0111; .0112; .0114; .0130; .0132; .0133; .0134; .0136; .0150; .0156; .0160; .0166; .0168; .0170; .0172; .0174 (proposed) ..... 372

4650.0102 s.5,7,8,11,12,16,20,21,23,27,28,32,33,34; .0112 s.4; .0116; .0118; .0120; .0122; .0150 s.4; .0152; .0176 (proposed repealer) ..... 372

4651.0100-.0140 (proposed) ..... 310

4652.0010-.0130 (proposed) ..... 316

4717.0100; .0200; .0300; .0350; .0400; .0500; .0600; .0700; .0800; .0900; .1000; .1100; .1200; .1300; .1400; .1500; .1600; .1700; .1800; .1900; .2000; .2100; .2200; .2300; .2400; .2500; .2600; .2700; .2800; .2900; .3000; .3100; .3200; .3300; .3400; .3500; .3600; .3700; .3800; .3900 (proposed repealer) ..... 386

4717.7150; .7200; .7500; .7650; .7800 (proposed) ..... 272

4717.7150 s.5 (proposed repealer) ..... 272

### Higher Education Coordinating Board

4830.0100 (proposed) ..... 152

4830.7100; .7200; .7300; .7400; .7500; .7600; .7710; .7720; .7800; .7900 (emergency proposed) ..... 285

4830.7100 s.3,4; .7400 s.8; .7500 s.1,3; .7700; 7720 s.2 (emergency proposed repealer) ..... 285

### Housing Finance Agency

4900.2005 (adopted) ..... 157

4900.3500-.3550 (proposed) ..... 278

### Labor & Industry Department

5200.1100 (adopted) ..... 482

5205.0010 (proposed) ..... 283

5205.0010 (adopted) ..... 187

5210.0680 (proposed) ..... 185

# Minnesota Rules: Amendments and Additions

<b>Medical Practice Board</b>	
5605.0100; .0300; .0700; .0900 (proposed).....	111
5605.0400; .0500; .0600 (proposed repealer).....	112
5606.0200; .0500; .0600 (proposed).....	114
<b>Natural Resources Department</b>	
6214.0200; .0400; 6230.0200; .0400; .0500; .0600; .0700; .0800; .1000; .1100; 6232.0100; .0200; .0300; .0900; .1000; .1600; .1900; .2450; .2550; .3600; .3700; .3800; .3900; .4000; .4100; .4700; 6234.0100; .0200; .0300; .0400; .0500; .1100; .1200; .1300; .1400; .1600; .1700; .2800; .2900; .3000; .3100; .3200; .3300; .3400; 6236.0100; .0600; .0700; .0800; .0900; .0950; .1000; 6240.0200; .1200; .1500; .1600; .1700; .1800; .1850; 6242.0500; .0600; .0800; .1100; .1200; 6252.0100; .0300; .0350; .0600; .0900; .1000; 6254.0100; .0400; .0500; .0600; 6256.0100; .0200; .0300; .0400; 6260.2500; .2700; .2800; .2900; .3000; .3100; .3200; .3300; .3400; 6262.0100; .0300 (proposed).....	6
6214.0200; .0400; 6230.0200; .0400; .0500; .0600; .0700; .0800; .1000; .1100; 6232.0100; .0200; .0300; .0900; .1000; .1600; .1900; .2450; .2550; .3600; .3700; .3800; .3900; .4000; .4100; .4700; 6234.0100; .0200; .0300; .0400; .0500; .1100; .1200; .1300; .1400; .1600; .1700; .2800; .2900; .3000; .3100; .3200; .3300; .3400; 6236.0100; .0600; .0700; .0800; .0900; .0950; .1000; 6240.0200; .1200; .1500; .1600; .1700; .1800; .1850; 6242.0500; .0600; .0800; .1100; .1200; 6252.0100; .0300; .0350; .0600; .0900; .1000; 6254.0100; .0400; .0500; .0600; 6256.0100; .0200; .0300; .0400; 6260.2500; .2700; .2800; .2900; .3000; .3100; .3200; .3300; .3400; 6262.0100; .0300 (adopted).....	484
6232.3600; .3700; .3800; .3855; .4000; .4100 (adopted expedited emergency).....	158
6236.0700; .0855 (adopted expedited emergency).....	161
6290.0100-.0800 (proposed).....	410
<b>Board of Nursing</b>	
6310.3600 (proposed).....	213
<b>Pollution Control Agency</b>	
7000.0050; .0100; .0200; .0400; .0500; .0550; .0650; .0750; .0850; .0900; .1750; .1800; .1900; .2000; .2100; .2200; .5000; .7000; .9000; .9100; 7001.0110; .0125; .0130; .0140; .0500; .1000; .1400; .3000; 7007.0850; 7023.9000; 7037.1100; 7037.1300; 7047.0040; 7050.0216; .0218; .0222; 7100.0340; 7105.0110 (proposed).....	323
7000.0100 s.6; .0500 s.3-7,11-12,14-15; .1000 s.2,3,5,6,8,9; .1500; .1600 (proposed repealer).....	323
7007.0100; .0150; .0200; .0250; .0300; .0350; .0400; .0500; .0750; .1050; .1110; .1115; .1120; .1125; .1130; .1150; .1200; .1250; .1300; .1450; 7011.0060; .0061; .0065; .0070; .0075; .0080 (proposed).....	44
7080.0010; .0020; .0030; .0040; .0060; .0110; .0120; .0125; .0130; .0150; .0160; .0170; .0175; .0176; .0200; .0210 (proposed).....	413
7080.0020 s.10,22a,29,34,41,50; .0050; .0070; .0080; .0090; .0110 s.1,2,3,5; .0120 s.2; .0130 s.5; .0180; .0210 s.7,9,10-15 (proposed repealer).....	413
<b>Trade &amp; Economic Development</b>	
7380.0800; .0810; .0820; .0830; .0840 (proposed).....	153
<b>Public Safety Department</b>	
7400.0100-.6000 (adopted).....	157
7514.0100-.2000 (adopted).....	450
<b>Public Utilities Commission</b>	
7829.0100-.3200 (errata).....	80
7829.0100-.3200 (adopted).....	116
7830.0100-.4400; 7847.0010; .0020; .0100; .0110; .0120; .0130; .0140; .0150; .0200-.0320 (errata).....	80
7830.0100-.4400; 7847.0010; .0020; .0100; .0110; .0120; .0130; .0140; .0150; .0200-.0320 (adopted).....	116
<b>Gambling Control Board</b>	
7861.0010; .0040; .0050; .0060; .0139; .0140; 7865.0020 (adopted).....	156
<b>Transportation Department</b>	
8818.0100-.0300 (adopted).....	344
8820.2950 (withdrawn).....	290
<b>Human Services Department</b>	
9505.0277 (proposed).....	478
9505.0405 (proposed repealer).....	478

## Gambling in Minnesota

### *Lawful Gambling Statutes 1992*

Chapter 349. 65 pp. 2-5 SR \$ 6.95

### *Lawful Gambling Rules 1993*

Chapter 7861 thru 7865. 80pp. 3-3 SR \$ 6.95

### *Gambling Manager's Handbook 1992*

Requirements of gambling activities 10-19SR \$16.95

### *High Stakes: Gambling in Minnesota 1992*

Overview to gambling in Minnesota 10-46SR \$ 8.95

### *Gambling in Minnesota 1993*

Supplement to High Stakes Gambling 10-26s1SR \$ 5.95

### *Gaming News Subscription*

Yearly subscription. 90-8SR \$40.00

### *Gambling Organizations Directory*

Lists name and address of licensed gambling organizations in Minnesota 99-2SR \$29.95

### *Regulatory Accounting Manual*

Procedures guide includes tax forms 10-40SR \$14.95

*Accounting Manual Worksheets* 8-11SR \$ 7.95

*View-through Binder* 8 1/2 x 11 10-25 SR \$ 5.95

*Tab Dividers* 10 per package 10-19 SR \$16.95

Available through Minnesota's Bookstore. Use the handy order form on the back of the *State Register* to order.

Publication editors: As a public service, please reprint this ad in your publication as is, reduced, enlarged, or redesigned to suit your format. Thank you.

## Proposed Rules

Pursuant to Minn. Stat. §14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing, as long as the agency determines that the rules will be noncontroversial in nature. The agency must first publish a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. The notice must advise the public:

1. that they have 30 days in which to submit comment on the proposed rules;
2. that no public hearing will be held unless 25 or more persons make a written request for a hearing within the 30-day comment period;
3. of the manner in which persons shall request a hearing on the proposed rules; and
4. that the rule may be modified if the modifications are supported by the data and views submitted

If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

Pursuant to Minn. Stat. §§14.29 and 14.30, agencies may propose emergency rules under certain circumstances. Proposed emergency rules are published in the *State Register* and, for at least 25 days thereafter, interested persons may submit data and views in writing to the proposing agency.

## Department of Human Services

### Proposed Permanent Rules Governing Eyeglass Services Under Medical Assistance

#### Dual Notice:

**Notice of Intent to Adopt a Rule without a Public Hearing unless 25 or More Persons Request a Hearing,  
and**

**Notice of Hearing if 25 or More Requests for Hearing Are Received**

**Introduction.** The Minnesota Department of Human Services intends to adopt a permanent rule without a public hearing following the procedures set forth in the Administrative Procedure Act, *Minnesota Statutes*, sections 14.22 to 14.28. If, however, 25 or more persons submit a written request for a hearing on the rule within 30 days or by September 28, 1994 a public hearing will be held on Thursday, October 13, 1994. To find out whether the rule will be adopted without a hearing or if the hearing will be held, you should contact the agency contact person after September 29, 1994 and before October 13, 1994.

**Agency Contact Person.** Comments or questions on the rule and written requests for a public hearing on the rule must be submitted to:

Eleanor E. Weber  
Minnesota Department of Human Services  
Rules and Bulletins Section  
444 Lafayette Road  
St. Paul, Minnesota 55155-3816  
(612) 297-4302  
FAX (612) 297-3173

**Subject of Rule and Statutory Authority.** The rule is about the criteria to receive medical assistance payment as a provider of eyeglass services to persons eligible for medical assistance. The proposed rule will: 1. define terms used in the provision of eyeglass services; 2. specify persons eligible to provide eyeglass services; 3. establish criteria for the frequency of vision examinations and the provision and replacement of eyeglasses; 4. specify eyeglass services that are not covered by medical assistance. The statutory authority to adopt the rule is in *Minnesota Statutes*, sections 256B.04, subdivisions 4 and 12, and 256B.0625, subdivision 12.

**Copy of the Rule.** A free copy of this rule is available upon request from the agency contact person listed above. A copy of the proposed rule may also be viewed at any of the county welfare or human service agencies in the State of Minnesota.

**Comments.** You have until 4:30 p.m. on September 28, 1994 to submit written comment in support of or in opposition to the proposed rule or any part or subpart of the rule. Your comment must be in writing and received by the agency contact person by the due date. Comment is encouraged. Your comments should identify the portion of the proposed rule addressed, the reason for the comment, and any change proposed.

**Request for a Hearing.** In addition to submitting comments, you may also request that a hearing be held on the rule. Your request for a public hearing must be in writing and must be received by the agency contact person by 4:30 p.m. on September 28, 1994. Your written request for a public hearing must include your name, address and telephone number. You are encouraged to identify the portion of the proposed rule which caused your request, the reason for the request, and any changes you want made to

the proposed rule. If 25 or more persons submit a written request for a hearing, a public hearing will be held unless a sufficient number withdraw their requests in writing.

**Modifications.** The proposed rule may be modified, either as a result of public comment or as a result of the rule hearing process. Modifications must not result in a substantial change in the proposed rule as printed in the *State Register* and must be supported by data and views submitted to the agency or presented at the hearing. If the proposed rule affects you in any way, you are encouraged to participate in the rulemaking process.

**Cancellation of Hearing.** The hearing scheduled for October 13, 1994 will be canceled if the agency does not receive requests from 25 or more persons that a hearing be held on the rule. If you requested a public hearing, the agency will notify you before the scheduled hearing whether or not the hearing will be held. You may also call Eleanor E. Weber at (612) 297-4301 after September 28, 1994 to find out whether the hearing will be held.

**Notice of Hearing.** If 25 or more persons submit written requests for a public hearing on the rule, a hearing will be held following the procedures in *Minnesota Statutes*, sections 14.14 to 14.20. The hearing will be held on October 13, 1994, Room 116A, Department of Administration Building, 50 Sherburne Avenue, St. Paul, MN 55155 beginning at 9:00 a.m. and will continue until all interested persons have been heard. The hearing will continue, if necessary, at additional times and places as determined during the hearing by the administrative law judge. The administrative law judge assigned to conduct the hearing is Steve Mihalchick. Judge Mihalchick can be reached at the Office of Administrative Hearings, 100 Washington Square, #1700, 100 Washington Avenue South, Minneapolis, Minnesota 55401-2138; telephone (612) 349-2544.

**Hearing Procedure.** If a hearing is held, you and all interested or affected persons including representatives of associations or other interested groups, will have an opportunity to participate. You may present your views either orally at the hearing or in writing at any time prior to the close of the hearing record. All evidence presented should relate to the proposed rule. You may also mail written material to the administrative law judge to be recorded in the hearing record for five working days after the public hearing ends. This five-day comment period may be extended for a longer period not to exceed 20 calendar days if ordered by the administrative law judge at the hearing. Comments received during this period will be available for review at the Office of Administrative Hearings. You and the agency may respond in writing within five business days after the submission period ends to any new information submitted. All written materials and responses submitted to the administrative law judge must be received at the Office of Administrative Hearing no later than 4:30 p.m. on the due date. No additional evidence may be submitted during the five-day period. This rule hearing procedure is governed by *Minnesota Rules*, parts 1400.0200 to 1400.1200 and *Minnesota Statutes*, section 14.14 to 14.20. Questions about procedure may be directed to the administrative law judge.

**Statement of Need and Reasonableness.** A statement of need and reasonableness is now available from the agency contact person. This statement describes the need for and reasonableness of each provision of the proposed rule. It also includes a summary of all the evidence and argument which the agency anticipates presenting at the hearing, if one is held. The statement may also be reviewed and copies obtained at the cost of reproduction from the Office of Administrative Hearings.

**Small Business Considerations.** In preparing these proposed amendments, the Department considered the requirements of *Minnesota Statutes*, section 14.115, but determined that these rules, as was found in the case of previously adopted medical assistance rules, are exempt from these requirements according to the exemption given in section 14.115, subdivision 7, clauses (2) and (3).

**Expenditure of Public Money by Local Public Bodies.** A copy of the fiscal note is available from the agency contact person at the address and telephone number listed above. The Department estimates that the proposed rule will not result in additional state and local costs. The Department also estimated that there will be a savings due to a limit on the number of intermediate vision examination that a recipient may receive in a two-year period.

**Impact of Agriculture Lands.** The Department has determined in the review required under *Minnesota Statutes*, section 14.11, subdivision 2 that the proposed amendments will have no impact on agricultural lands.

**Lobbyist Registration.** *Minnesota Statutes*, chapter 10A requires each lobbyist to register with the Ethical Practices Board. Questions regarding this requirement may be directed to the Ethical Practices Board at 1st Floor, Centennial Office Building, 658 Cedar Street, Saint Paul, Minnesota 55155; telephone (612) 296-5148.

**Adoption Procedure if No Hearing.** If no hearing is required, after the end of the comment period the agency may adopt the rule. The rule and supporting documents will then be submitted to the Attorney General for review as to legality and form to the extent form relates to legality. You may request to be notified of the date the rule is submitted to the Attorney General or be noti-

**KEY: PROPOSED RULES SECTION** — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

## Proposed Rules

---

fied of the Attorney General's decision on the rule. If you want to be so notified, or wish to receive a copy of the adopted rule, submit your request to Eleanor Weber at the address listed above.

**Adoption Procedure after the Hearing.** If a hearing is held, after the close of the hearing record, the administrative law judge will issue a report on the proposed rule. You may request to be notified of the date on which the administrative law judge's report will be available, after which date the agency may not take any final action on the rule for a period of five working days. If you want to be notified about the report, you may so indicate at the hearing. After the hearing, you may request notification by sending a written request to the administrative law judge. You may also request notification of the date on which the rule is adopted and filed with the Secretary of State. The agency's notice of adoption must be mailed on the same day that the rule is filed. If you want to be notified of the adoption, you may so indicate at the hearing or send a request in writing to the agency contact person at any time prior to the filing of the rule with the Secretary of State.

Dated: 25 July 1994

Maria R. Gomez  
Commissioner

### Rules as Proposed (all new material)

#### 9505.0277 EYEGLASS SERVICES.

Subpart 1. **Definitions.** The following terms used in this part have the meanings given them.

- A. "Comprehensive vision examination" means a complete evaluation of the visual system.
- B. "Dispensing services" means the technical services necessary for the design, fitting, and maintenance of eyeglasses as prescribed by an optometrist or ophthalmologist.
- C. "Eyeglass services" means comprehensive and intermediate vision examinations provided by and within the scope of practice of a provider who is an optometrist or ophthalmologist and the eyeglasses provided by an optician, optometrist, or ophthalmologist.
- D. "Eyeglasses" means a pair of lenses mounted in a frame and other aids to vision prescribed by an optometrist or ophthalmologist.
- E. "Intermediate vision examination" means an evaluation of a specific visual problem.
- F. "Medically necessary eyeglasses" means that:
  - (1) for initial eyeglasses, there is a correction of .50 diopters or greater in either sphere or cylinder power in either eye; or
  - (2) for replacement eyeglasses, there is a change in correction of .50 diopters or greater in either sphere or cylinder power in either eye, or a shift in axis of greater than ten degrees in either eye. For purposes of this item, "diopter" means the unit of refracting power of the lens.
- G. "Ophthalmologist" means a physician who has academic training in ophthalmology beyond the requirements for licensure under *Minnesota Statutes*, chapter 147, and experience in the treatment and diagnosis of diseases of the eye.
- H. "Optician" means a supplier of eyeglasses to a recipient as prescribed by the recipient's optometrist or ophthalmologist.
- I. "Optometrist" means a person licensed under *Minnesota Statutes*, sections 148.52 to 148.62.

Subp. 2. **Covered eyeglass services.** To be eligible for medical assistance payment, eyeglass services must meet the requirements of items A to C.

- A. One comprehensive vision examination in a 24-month period.
- B. One intermediate vision examination in a 12-month period.
- C. One pair of medically necessary eyeglasses in a 24-month period except that a recipient shall receive:
  - (1) one identical replacement within the 24-month period if the eyeglasses were misplaced, stolen, or irreparably damaged; or
  - (2) a new pair of eyeglasses due to a change in the recipient's head size, a change in vision after a comprehensive or intermediate vision examination shows that a change in eyeglasses is medically necessary; or an allergic reaction to the eyeglass frame material. For purposes of this item, "change in eyeglasses" means a change in prescription.

Subp. 3. **Excluded services.** The following eyeglass services are not eligible for payment under the medical assistance program.

- A. Services provided for cosmetic reasons. Examples are:
  - (1) contact lenses prescribed for reasons other than aphakia, keratoconus, aniseikonia, marked acuity improvement over correction with eyeglasses, or therapeutic application; and

(2) replacement of lenses or frames due to the recipient's personal preference for a change of style or color.

B. Dispensing services related to noncovered services.

C. Fashion tints, photo-chromatic lenses, polarized lenses, transition lenses, and sunglasses.

D. Protective coating for plastic lenses.

E. Edge and antireflective coating of lenses.

F. Industrial or sport eyeglasses unless they are the recipient's only pair and are necessary for vision correction.

G. Eyeglasses, lenses, or frames that are not medically necessary.

H. Invisible bifocals or progressive bifocals.

I. An eyeglass service for which a required prior authorization was not obtained.

J. Replacement of lenses or frames due to the provider's error in prescribing, frame selection, or measurement. The provider making the error is responsible for bearing the cost of correcting the error.

K. Services or materials that are determined to be experimental or nonclinically proven by prevailing community standards or customary practice.

L. Repair of eyeglasses during the warranty period if the repair is covered by warranty.

M. Purchase of eyeglasses or lenses not covered by a contract obtained through the competitive bidding process under part 9505.0200.

N. Backup eyeglasses.

**REPEALER.** *Minnesota Rules*, part 9505.0405, is repealed.

### *Attention Builders, Architects, Designers, Property Owners...*

#### *Accessible and Usable Buildings and Facilities CABO/ANSI, A117.1*

Just released by the Council of American Building Officials, this 2 publication set includes UBC Chapter 31 and appendix. Specifications in this standard (ANSI - American National Standards Institute) are to make buildings and facilities accessible to individuals with disabilities -- both new buildings and existing structures. These standards are applicable to doorways, routes, seating and other elements of building design. Includes diagrams and floor plans. The two books (total of 96 pp) are bound and three-hole drilled for ease of use. **19-2 SR \$35.00**



**Available through Minnesota's Bookstore. Use the handy order form on the back of the *State Register* to order. Visit Minnesota's Bookstore to view a variety of building code publications.**

Publication editors: As a public service, please reprint this ad in your publication as is, reduced, enlarged, or redesigned to suit your format. Thank you.

**KEY: PROPOSED RULES SECTION** — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

## Adopted Rules

### Adopted Rules

The adoption of a rule becomes effective after the requirements of Minn. Stat. §§14.14-14.28 have been met and five working days after the rule is published in *State Register*, unless a later date is required by statutes or specified in the rule.

If an adopted rule is identical to its proposed form as previously published, a notice of adoption and citation to its previous *State Register* publication will be printed.

If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

An emergency rule becomes effective five working days after the approval of the Attorney General as specified in Minn. Stat. §14.33 and upon the approval of the Revisor of Statutes as specified in §14.36. Notice of approval by the Attorney General will be published as soon as practicable, and the adopted emergency rule will be published in the manner provided for adopted rules under §14.18.

## Department of Labor and Industry

### Adopted Permanent Rules Relating to Prevailing Wage; Job Classifications

The rules proposed and published at *State Register*, Volume 18, Number 30, pages 1741-1745, January 24, 1994 (18 SR 1741), are adopted with the following modifications:

#### Rules as Adopted

#### 5200.1100 MASTER JOB CLASSIFICATIONS.

##### Subp. 3. Power equipment operators.

Code No.	Position Title
201	Air compressor operator
202	Asphalt, bituminous stabilizer plant operator
203	Dragline and/or other similar equipment with shovel type controls
204	Bituminous spreader and finishing operator
205	Bituminous spreader and bituminous finishing machine operator (helper)
206	Conveyor operator
207	Concrete distributor and spreader operator, finishing machine, longitudinal float operator, joint machine or spray operator
208	Concrete saw operator (multiple blade) (power operated)
209	Crushing plant operator (gravel and stone) or gravel washing, Crushing and screening plant operators
210	Curb machine
211	Front end loader operator up to and including one cubic yard and/or attachments
212	Fine grade operator
213	Fork lift operator
214	Front end loader operator, over one cubic yard but less than five cubic yards, and/or attachments
215	Helicopter pilot
216	Fire tender or tank car heater operator
217	Grader or motor patrol, <u>finishing</u> , earthwork and bituminous
218	Grader operator (motor patrol) <del>on designated haul roads only</del>
219	Greaser (truck and tractor)
220	Hoist engineer

- 221 Self propelled chip spreader
- 222 Mechanic or welder
- 223 Oilers (power shovel, crane, dragline)
- 224 Pick up sweeper
- 225 Pugmill operator
- 226 Roller operator, self propelled roller for compaction
- 227 Roller operator, up to ~~and including~~ eight tons for bituminous finishing and/or wearing courses
- 228 Roller operator, ~~over~~ eight tons and over for bituminous finishing and/or wearing courses
- 229 Scraper, 32 cubic yards and over
- 230 Self propelled vibrating packing operator
- 231 Rubber tired tractor, back hoe attachment
- 232 Shouldering machine operator (power) (apsco or similar type)
- 233 Slip form (power-driven) (paving)
- 234 Scraper operator, up to 32 cubic yards
- 235 Tractor operator, wheel-type, 50 h.p. or less
- 236 Tractor operator, bulldozer
- 237 Power actuated augers and boring machine
- 238 Truck crane oiler
- 239 Post driving machines and post hole augers
- 240 Tower crane
- 241 ~~Articulated hauler~~
- 242 ~~Boom truck~~
- 243 Front end loader operator, five cubic yards and over
- 244 Hydraulic backhoe, crawler type, up to three cubic yards, or other attachments
- 245 Hydraulic backhoe, crawler type, three cubic yards and over, or other attachments
- 246 Milling, grinding, and planing machine operator
- 247 Paving breaker
- 248 Tractor operator, wheel type, over 50 h.p.
- 249 Trenching machine
- 250 Truck or crawler crane operator
- 251 Air track rock drill
- 252 Batch plant operator (concrete)
- 253 Concrete mobile plant operator
- 254 ~~Power operated sweeper or broom~~
- 255 ~~Straight framed off-road trucks~~
- 256 Stump and tree chipper operator
- 257 Tree farmer (forest product machines)
- 258 Concrete pumper operator, or similar
- 259 Sheepfoot compactor with blade, 200 h.p. and over

**Subp. 5. Special crafts.**

Code No.	Position Title
401	Asbestos workers
402	Boilermakers
403	Bricklayers
404	Carpenters

**KEY: PROPOSED RULES SECTION** — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

## Adopted Rules

---

405	Carpet layers (linoleum)
406	Cement masons
407	Electricians
408	Elevator constructors
409	Glaziers
410	Lathers
411	Signaler
412	Ironworkers
413	Lineman
414	Millwright
415	Painters
416	Piledriver
417	Pipefitters - steamfitters
418	Plasterers
419	Plumbers
420	Roofer
421	Sheet metal workers
422	Sprinkler fitters
423	Terrazzo workers
424	Tile setters
425	Drywall taper
430	Communications systems technician
431	Communications systems installer
435	Asbestos abatement worker
436	Sign erector

Wage determinations shall be made for other classifications not listed if such other classifications are in general use in the area being surveyed.

## Department of Natural Resources

### Adopted Permanent Rules Relating to Game and Fish

The rules proposed and published at *State Register*, Volume 19, Number 1, pages 6-43, July 5, 1994 (19 SR 6), are adopted as proposed.

## NEW Fire Code Books Now Available

### *Minnesota State Fire Marshal Amendments 1993*

Minn. Rules Chapter 7510.3100 - 7510.3280.  
State fire safety standards for buildings, smoke detectors and alarms and changes to the Uniform Fire Code. Also rules governing storage and handling of flammable materials. **3-80 SR \$6.00**

### *Uniform Fire Code 1991*

National fire standards. Includes requirements for inspections, fire extinguishers, storage and handling of combustible materials, fireworks and more. **19-37 SR \$48.75**



**Available through Minnesota's Bookstore. Use the handy order form on the back of the *State Register* to order. Visit Minnesota's Bookstore to view a variety of building code publications.**

Publication editors. As a public service, please reprint this ad in your publication as is, reduced, enlarged, or redesigned to suit your format. Thank you.

The Department of Revenue began issuing revenue notices in July of 1991. Revenue notices are statements of policy made by the department that provide interpretation, detail, or supplementary information concerning a particular statute, rule, or departmental practice. The authority to issue revenue notices is found in *Minnesota Statutes* §270.0604.

## Department of Revenue

### Revenue Notice #94-19: Special Taxes: Discounts and Coupons in Relation to Bingo Gross Receipts

The Department's policy has been to require the value of a coupon or discount to be included in gross receipts for bingo even though actual cash has not been received. On review the Department has decided to adopt a different interpretation. For purposes of taxation under Chapter 297E gross receipts from bingo will now include only the amount actually received for bingo cards and sheets and will not include amounts that are not received because of a discount or coupon. All organizations will be required to have complete and accurate records to account for coupons or discounts. Failure to maintain documentation of discounts or coupons will result in the value of these items being included in the organization's bingo gross receipts. This notice reflects a change in the position of the Department of Revenue.

Organizations which have filed and paid gambling tax based upon the department's prior position may be entitled to refunds in relation to periods for which the time to claim a refund has not expired. Organizations interested in making refund claims must have all supporting documentation and should contact the Lawful Gambling Unit of the Special Taxes Division to receive information and instructions on how to apply for such refunds at (612) 297-1772 or 1-800-657-3619.

Dated: 29 August 1994

Patricia A. Lien  
Assistant Commissioner for Tax Policy

## Department of Revenue

### Revenue Notice #94-20: MinnesotaCare: Industrial/Organizational Psychologists

Under the MinnesotaCare law, patient services provided by health care providers are subject to tax. Health care providers include persons who furnish services that qualify for reimbursement under the medical assistance program, persons whose health care professions are required to be licensed or registered, and organizations that employ such persons.

Under *Minnesota Statutes* § 295.50 subd. 9b, patient services include various health care goods and services provided to a patient or consumer. These services include diagnostic and therapeutic services.

Following is an explanation of these terms as it applies to services provided by Industrial/Organizational (I/O) Psychologists:

- All services provided by I/O Psychologists that may be performed only by licensed psychologists are subject to the MinnesotaCare tax.
- All diagnostic and therapeutic services provided by health care providers are taxable, including diagnostic and therapeutic services provided by employees who are not licensed or registered.

**Diagnostic Services.** As explained in Revenue Notice # 94-14, diagnostic services are services that enable a health care provider to identify a mental condition through critical scrutiny. Generally, these are services that use diagnostic tools such as the Minnesota Multiphasic Personality Inventory (MMPI), that provide evidence which allows a health care provider to ascertain whether an individual has a mental disorder, impairment, behavior or condition which leads to a diagnosis of conditions such as those listed in the most recent version of the Diagnostic and Statistical Manual of Mental Disorders (DSM). Services that use diagnostic tools to identify mental disorders, impairments or conditions are considered diagnostic regardless of the purpose of the services in specific cases, if used for the evaluation of an individual. These services are not taxable if used as part of training only. Psychological examinations that are considered medical examinations for purpose of the Americans with Disabilities Act (ADA), and thus may be conducted by an employer only after a conditional offer has been extended, are diagnostic and subject to the MinnesotaCare tax.

**Therapeutic Services.** As explained in Revenue Notice # 94-14, therapeutic services include services of a healing, curing, rehabilitative or remedial nature. For purpose of services of I/O Psychologists, therapeutic services are those services that are provided in response to diagnostic services provided by a health care provider.

#### Examples of taxable services

- Psychological tests used to diagnose mental or emotional disorders, that are considered medical examinations under the ADA;
- Testing used for purpose of measuring mental and emotional characteristics of applicants for jobs involving public safety (e.g. "fitness for duty" testing of law enforcement personnel);

## Revenue Notices

---

- Return to duty fitness evaluations where mental health issues are involved.

### Examples of non-taxable services

- Assessments of candidates for employment, that measure an individual's capacity to successfully perform a job and do not involve diagnostic tools that provide evidence regarding a person's mental disorders, nor are they considered medical tests for purpose of the ADA;
- Testing employees for management skills when the tests do not involve tools aiding in diagnosing mental impairments and are not tests that may be conducted by an employer only after a conditional offer has been extended;
- Assisting managers in increasing work effectiveness and improving leadership skills;
- Vocational counseling that does not involve the use of diagnostic tools that measure a person's mental health;
- Employee surveys that measure job satisfaction;
- Seminars given to groups on issues such as stress management and team building;
- Conflict resolutions in an employment setting that do not involve diagnostic tools designed to identify mental disorders, impairments or conditions;
- Outplacement services that do not involve diagnostic tools designed to identify mental disorders, impairments or conditions;
- Team building workshops;
- Research services designed to help organizations to implement certain programs and systems.

Dated: 29 August 1994

Patricia A. Lien  
Assistant Commissioner for Tax Policy

## Department of Revenue

### Revenue Notice #94-21: Special Taxes - Waste Collectors; Collection and Remittance of Solid Waste Assessment

#### General Information:

This revenue notice replaces Revenue Notice 94-15:

*Minnesota Statutes*, § 116.07, subd. 10, provides that certain waste collectors are required to collect a solid waste assessment and remit it to the Commissioner of Revenue. The Commissioner is authorized to use whatever audit, penalty, enforcement, and administrative provisions that apply to sales and use tax, chapter 297A, in the administration and enforcement of the solid waste assessment. Effective January 1, 1995, the terms "mixed municipal solid waste" or "solid waste" are replaced in the statute by the term "assessed waste." "Assessed waste" includes mixed municipal solid waste, infectious waste, pathological waste, industrial waste, and construction debris.

#### Department Position:

**Statutory Obligation to Bill, Collect, and Remit.** Waste collectors have a statutory obligation to bill and collect the solid waste assessment for every customer, and to remit the amount collected in a timely fashion. The solid waste assessment for nonresidential customers must be billed at the same time as the waste collector's fees. The waste collector is required to collect an annual \$2.00 solid waste assessment for each residential customer receiving service as of July 1st of each year. This annual solid waste assessment must be billed so that it can be collected, and remitted to the commissioner with the first sales tax remittance period following October 1st. If the customer does not pay on time for the solid waste assessment to be included with the October remittance, the waste collector must remit the \$2.00 solid waste assessment with the next sales tax remittance following receipt. The amount received by waste collectors for nonresidential customers during a sales tax period is due with the sales tax remittance for that period.

**Audit, Penalty, Enforcement, and Administration:** Waste collectors that do not bill their customers for the solid waste assessment, or that receive payments from their customers but fail to remit the solid waste assessment when due, will be subject to audit, penalty, and other enforcement and administrative actions by the Commissioner of Revenue in the same manner as a sales and use tax liability. These actions may include the following: (1) auditing and making assessments against the waste collector; (2) adding interest and penalties to the amount which should have been remitted; and (3) collection action against the waste collector beginning 60 days after the order and assessment where there is no appeal.

Dated: 29 August 1994

Patricia A. Lien  
Assistant Commissioner for Tax Policy

Pursuant to the provisions of Minnesota Statutes §14.10, an agency, in preparing proposed rules, may seek information or opinion from sources outside the agency. Notices of intent to solicit outside opinion must be published in the *State Register* and all interested persons afforded the opportunity to submit data or views on the subject, either orally or in writing.

The *State Register* also publishes other official notices of state agencies, notices of meetings, and matters of public interest.

---

## Administration Department

### Print Communications Division

#### **State Register Index Available for Volume 18**

An index to rules, and official notices soliciting outside information relating to rules, for volume 18, July 1993-June 1994, is now available. The index also includes, Executive Orders of the Governor, Commissioner's Orders and Revenue Notices.

Subscribers who wish to receive a copy of the index need to contact Minnesota's Bookstore, ask for a copy, and leave your name and address. There will be no charge to subscribers. Call (612) 297-3000, or toll-free: 1-800-657-3757, or FAX to (612) 297-8260, or write to Minnesota's Bookstore, 117 University Ave., St. Paul, MN 55155.

Copies of the index will be mailed to *State Register* subscribers who are designated as "State Depository Libraries," or who are designated in *Minnesota Statutes*, Sec. 14.46 subd. 4 as a recipient of a subscription at no charge.

Those wishing to purchase a copy will be charged the same rate applied to an issue of the *State Register*, \$3.50, with a shipping charge of \$3.00 if processed for mailing.

## Department of Agriculture

### Agronomy Services Division

#### **Notice of Special Local Need Registration for Gramoxone Extra Herbicide**

On August 17, 1994, the Minnesota Department of Agriculture issued a Special Local Need (SLN) registration for Gramoxone Extra herbicide manufactured by Zeneca Inc., Richmond, CA 94804, for use for a post directed/shielded application in sunflowers. A federal or state agency, a local unit of government, or any person or groups of persons filing with the commissioner a petition that contains the signatures and addresses of 500 or more individuals of legal voting age, shall have 30 days from publication of notice in the *State Register* to file written objections with the commissioner regarding the issuance of the special local need registration.

Objections may be submitted to: John C. Sierk, Minnesota Department of Agriculture, Agronomy Services Division, 90 West Plato Boulevard, St. Paul, MN 55107. Comment deadline is September 28, 1994.

## Board of Animal Health

#### **Meeting of Board September 23, 1994**

The Board of Animal Health meeting will be held on September 23, 1994 starting at 9:30 a.m. It will be held at the Forest Resource Center at Lanesboro.

## Minnesota Comprehensive Health Association

#### **Notice of Meeting of Ad Hoc Committee on Request for Proposal for Writing Carrier Contract**

**NOTICE IS HEREBY GIVEN** that the Ad Hoc Committee on Request for Proposals (RFP) for Writing Carrier Contract of the Minnesota Comprehensive Health Association (MCHA), will meet on Wednesday, August 31, 1994 at 3:00 p.m., at Popham Haik, 3300 Piper Jaffray Tower, 222 South Ninth Street, Minneapolis. The purpose of the meeting will be to interview representatives from the two firms that have submitted proposals to be the MCHA Writing Carrier for the contract period January 1, 1995 through December 31, 1997. The meeting will be in the Board Room on the 33rd floor.

For additional information please call Lynn Gruber at (612) 593-9609.

### Department of Finance

#### Notice of Public Hearing on a Proposed Project and Issuance of Revenue Bonds Under *Minnesota Laws 1991, Chapter 350 Aircraft Maintenance Facilities — State Financing*

**NOTICE IS HEREBY GIVEN**, that for purposes of satisfying the requirements of Section 147(f) of the *Internal Revenue Code of 1986*, as amended, on Friday, September 16, 1994 at 9:00 a.m. in the Executive Conference Room on the Fourth Floor of the Centennial Building, 658 Cedar Street, Saint Paul, Minnesota, the Department of Finance of the State of Minnesota (the "State") will conduct a public hearing on a proposal that the State issue its bonds under *Minnesota Laws 1991, Chapter 350*, to finance costs related to the planning, construction and equipping of a project, including costs of issuance and credit enhancement, if any, and the funding of reserves. The proposed project will consist of a heavy maintenance facility for aircraft of approximately 250,000 square feet and real and personal properties subordinate and related to the facility, all located at the Duluth International Airport in the City of Duluth (collectively the "Facility"). The Facility will be owned by the City of Duluth (the "City") and will be leased by the City to Northwest Airlines, Inc., its successor and assigns, as operator of the Facilities (the "Tenant"). The site of the Facility is owned by the City and the Tenant will lease or sublease the site pursuant to a long-term land lease. The total principal amount of the proposed bonds to be issued with respect to the Facility will not exceed \$65 million. Not more than \$30 million principal amount of the proposed bonds will be payable primarily from revenues pledged by the City of Duluth (including portions of tax increments, franchise and gas utility revenues). Not more than \$35 million principal amount of the proposed bonds will be payable primarily from Tenant lease payments. All proposed bonds will be secured by a mortgage (or security interest) on the Facility. In addition, up to \$56 million principal amount of the proposed bonds will be secured by the full faith and credit of the State and up to \$3,500,000 of the proposed bonds will be secured by the full faith and credit of St. Louis County. Except for bonds secured by a pledge of the full faith and credit of the State and County, no bonds shall constitute a debt of the State or County or any other political subdivision within the meaning of any statutory or constitutional limitation or pledge the full faith and credit of the State, County or other political subdivision and no holder of any bonds may compel any exercise of the taxing power of the State, County, or other political subdivision to pay principal, premiums, or interest for the bonds, nor to enforce payment of principal, premiums, or interest against any property of the State or County except for property expressly pledged, mortgaged, encumbered, or appropriated for this purpose.

All persons interested may appear or submit written comments to express their views at the time and place set forth above.

### Department of Health

#### Occupational and Systems Compliance Division

#### Notice of Solicitation of Outside Information or Opinions Regarding Development of Permanent Rules Governing Integrated Service Networks

**NOTICE IS HEREBY GIVEN** that the State Department of Health is seeking information or opinions from sources outside the agency in preparing to propose the adoption of permanent rules governing Integrated Service Networks (ISNs). The adoption of these rules is authorized by *Minnesota Statutes*, section 62N.05, which states: "The commissioner, in consultation with the commission, may adopt emergency and permanent rules to establish more detailed requirements governing integrated service networks in accordance with this chapter."

The rules will address several areas of regulatory responsibility, including the following:

- solvency standards, deposit requirements and other financial issues
- financial reporting and examinations
- unreasonable expenses
- uncovered expenditures
- incurred but not reported liabilities
- enrollee rights, required disclosures, contracts and certificates of coverage, and other information
- enrollee complaints and dispute resolution
- dispute resolution processes
- ISN office of consumer services

- expedited fact finding and dispute resolution process
- internal grievance procedure and appeals process
- notice of enrollee rights regarding access to health records
- termination of coverage
- availability and comprehensiveness of services
- universal standard benefits set (subject to recommendations of the Universal Standard Benefits Set Advisory Committee and legislative action)
- limits on copayments and deductibles
- high risk and special needs populations
- defined populations to be served
- open enrollment
- unfair competition and undesirable barriers to ISN formation
- underwriting criteria and exceptions
- risk adjustment methods
- methods to assure that all ISNs are subject to the same regulatory requirements
- definitions
- application forms, disclosure requirements
- licensure review and renewal of license
- subrogation/coordination of benefits
- selection of governing body
- service areas
- ISN participation in state programs
- liability for medical malpractice
- use of midlevel practitioners and pharmacists
- minimum requirements for contracts with practitioners and other health care providers
- essential community providers
- credentialing standards
- quality standards and report cards
- rules prescribing standard measures and methods by which ISNs shall determine and disclose their prices, copayments, deductibles, out of pocket limits, enrollee satisfaction and anticipated loss ratios
- annual reports
- quarterly reports
- complaint reports
- fees
- periodic filings
- reporting information on costs, prices, revenues, volume of services and outcomes and quality of services

The intent of the Department is to propose rules in two or three separate sets. The first set will be proposed in early 1995, the second set will be proposed in late 1995 and the third set, if necessary, will be proposed in 1996. The agency has not drafted preliminary rules.

The State Department of Health requests information and opinions concerning the subject matter of the above rules. Interested persons or groups may submit data or views on the subject matter of concern in writing or orally. Written statements should be addressed to: Irene Goldman, Health Services Analyst, Minnesota Department of Health, 121 East Seventh Place, Suite 450, P.O. Box 64975, St. Paul, MN 55164-0975. Oral statements will be received during regular business hours over the telephone at (612) 282-6327 and in person at the above address.

## Official Notices

The Department intends to consult with the Advisory Task Force on Recodification and Reform of Regulatory Requirements, to be selected in September, 1994 to advise the Department on the development of the rules. In addition, the Department intends to rely on interested parties to provide information or opinions to assist in the formation of proposed rules. The agency anticipates that the rulemaking process will be completed by July 1, 1996.

All statements of information and opinions regarding the ISN rules shall be accepted until further notice is published in the *State Register* that the Department intends to adopt or withdraw the rules.

Any written material received by the State Department of Health shall become part of the rulemaking record to be submitted to the attorney general or administrative law judge in the event that the rule is adopted.

Dated: 19 August 1994

Mary Jo O'Brien, Commissioner  
Department of Health

## Minnesota Judicial Branch

### State Law Library

#### Joint Notice of County Law Library Filing Fees

PURSUANT TO *Minnesota Statutes* 134A.10, the following law library fees are currently in effect. Civil fees include probate matters except as noted. Criminal conviction includes felonies, gross misdemeanors, and misdemeanors except as noted.

COUNTY	CIVIL	CONCILIATION	CRIMINAL CONVICTION	PETTY MISD.
Beltrami	10	10	8	8
Meeker	10	10	10	10
Redwood	7	7	7	7
Washington	10	5	5	5
Winona	10	10	5	3

Winona assesses \$3 on misdemeanors.

Chippewa, Lac Qui Parle and Yellow Medicine have added a \$5 assessment to misdemeanor and petty misdemeanor traffic violations. All other fees and assessments for these three counties remain at \$10.

## Department of Labor and Industry

### Labor Standards Division

#### Notice of Prevailing Wage Certifications for Commercial Construction Projects

Effective August 29, 1994 prevailing wage rates were determined and certified for commercial construction projects in the following counties:

**Anoka:** Coon Rapids Fire Station #1-Coon Rapids.

**Beltrami:** Deputy Hall Reroofing-Bemidji.

**Blue Earth:** Mankato Headquarters Elevator & ESS Addition-Mankato.

**Carlton:** Moose Lake Correctional Facility Industries Building Remodeling-Moose Lake.

**Cook:** Gunflint Trail Fire Hall.

**Dakota:** Mn Valley Transit Authority Transit Hub Project-Burnsville.

**Hennepin:** U of M Fulton Switch Station, Vets Home Buildings 16 & 17 Reroofing, U of M JOML Sprinkler Fire Protection, U of M Peik Hall Reroofing-Minneapolis; Four Parks & Recreational Department Building Reroofing-Edina.

**Nicollet:** St. Peter Regional Treatment Center Asbestos Removal in Sunrise & Green Acres-St. Peter.

**Olmsted:** Rochester City Hall-Rochester.

**Pennington:** Northwest Technical College Heating Retrofit Airport Aviation Shops/Hangar-Thief River Falls.

**Pine:** Administration Building/MCF Willow River Camp Reroofing-Willow River.

**Ramsey:** Transportation Building Generator Wall & Pad, Underground Vault Earle Brown Substation-St. Paul.

**Todd:** Motley Schools Classroom & Music Suite Additions-Motley.

Copies of the certified wage rates for these projects may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road, St. Paul, Minnesota 55155-4306. The charge for the cost of copying and mailing are \$1.36 per project. Make check or money order payable to the State of Minnesota.

John B. Lennes, Jr  
Commissioner

## Public Employees Retirement Association

### Board of Trustees, Notice of Meetings

A meeting of the Board of Trustees of the Public Employees Retirement Association (PERA) will be held on Thursday, September 8, 1994, at 9:30 a.m. in the offices of the association, 514 St. Peter Street - Suite 200, St. Paul, Minnesota.

A meeting of the Building and Space Committee of the Board of Trustees will be held immediately following the September 8th Board meeting in the offices of the association.

A Meeting of the Legislative Committee of the Board of Trustees will be held on Thursday, September 1, 1994, at 1:00 p.m. in the offices of the association.

## Information for Health Care Services

### *Health Care Facilities Directory*

Lists of all Minnesota licensed and certified health care facilities. Statistical data tables and listings organized alphabetically by county, town and facility. Features hospitals, nursing homes, boarding homes, outpatient care, hospice and more. 213 pp. plus index. 1-89 SR \$18.95

### *Minnesota Health Statistics -- 1990*

Minnesota Center for Health Statistics, published August 1992. Tables, diagrams outlining vital statistics for live births, induced abortions, fertility, infant and general mortality, marriage, divorce and population. 142 pp. 10-16SR \$15.00

---

Available through Minnesota's Bookstore. Use the handy order form on the back of the *State Register* to order. Visit Minnesota's Bookstore to view a variety of health care publications.

Publication editors: As a public service, please reprint this ad in your publication as is, reduced, enlarged, or redesigned to suit your format. Thank you.

## Minnesota Pollution Control Agency

### Air Quality Division

#### Notice of Solicitation of Outside Information or Opinions Regarding Proposed Rules Governing General Conformity of Federal Actions to State or Federal Implementation Plans

NOTICE IS HEREBY GIVEN that the Minnesota Pollution Control Agency (MPCA) is seeking information or opinions from sources outside the MPCA in preparing to propose the adoption of rules governing general conformity of federal actions to state or federal implementation plans. The U.S. Environmental Protection Agency (EPA) adopted regulations in the *Federal Register* on November 30, 1993, which require that all federal actions conform to an applicable implementation plan developed pursuant to section 110 and part D of the Clean Air Act. States are required through this rule to submit to EPA revisions to their implementation plans establishing conformity criteria and procedures consistent with EPA's rule.

The proposed rules are being promulgated in response to a formal request by EPA dated April 6, 1994, that Minnesota submit a State Implementation Plan (SIP) revision for general conformity by November 30, 1994.

The adoption of the proposed rule is authorized by *Minnesota Statutes* § 116.07, subd. 4, which authorizes the MPCA to adopt rules and standards for the prevention, abatement and control of air pollution.

The MPCA does not intend to form an advisory task force for this rulemaking. The MPCA requests information and opinions concerning the subject matter of the rule. For a copy of the draft rule concerning the subject matter listed above, or to submit data or views on the subject matter in writing or orally contact:

Norma Coleman  
Air Quality Division  
Minnesota Pollution Control Agency  
520 Lafayette Road North  
St. Paul, Minnesota 55155-4194

Oral statements will be received during regular business hours over the telephone at (612) 296-7712 and in person at the above address. All statements of information and opinions shall be accepted until 4:30 p.m., September 28, 1994. Any written material received by the MPCA shall become part of the rulemaking record to be submitted to the attorney general or administrative law judge in the event that the rule is adopted. The MPCA anticipates this rule to be completed by November of 1994. If the rule becomes controversial the MPCA anticipates the completion date to be February 1995.

Charles W. Williams  
Commissioner

## Minnesota Pollution Control Agency

### Ground Water and Solid Waste Division

#### Notice of Solicitation of Outside Information or Opinions Regarding Proposed Rules Implementing a New Law Requiring Persons Who Arrange for Management of Solid Waste in an Environmentally Inferior Manner to Indemnify Generators of the Waste

NOTICE IS HEREBY GIVEN that the Minnesota Pollution Control Agency (MPCA) is seeking information or opinions from outside the MPCA in preparing to propose the adoption of rules which will set up procedures to implement a new law, *Laws of Minnesota 1994*, chapter 548, section 1 (to be codified as *Minnesota Statute*, section 115A.47). The law requires a person who arranges for management of solid waste in an environmentally inferior manner to indemnify generators of the waste and, regarding a landfill, to set aside a fund to pay for contamination from the landfill. The adoption of procedural rules by the MPCA Commissioner is required by subdivision 4 of the new law.

The MPCA Commissioner will consider procedural issues regarding the best way to implement the new law. The MPCA Commissioner anticipates to propose rules by September 30, 1994, and to adopt rules by February 1, 1995. The MPCA requests information and opinions concerning the subject matter of the rules. Interested persons or groups may submit data or views on the subject matter of concern in writing or orally. Written statements should be addressed to:

Cristine Leavitt  
Minnesota Pollution Control Agency  
520 Lafayette Road North  
St. Paul, Minnesota 55155-4194

Oral statements will be received during regular business hours over the telephone at (612) 296-8439 or Telephone Devices for the Deaf at (612) 282-5332, and in person at the above address.

All statements of information and opinion shall be accepted through September 30, 1994. Any written material received by the MPCA shall become part of the rulemaking record to be submitted to the attorney general or administrative law judge in the event that the rules are adopted.

Dated: 22 August 1994

Charles W. Williams  
Commissioner

## Public Utilities Commission

### Notice of Public Forums Scheduled Throughout Greater Minnesota for Local Calling Scope Investigation - P999/CI-94-296

#### Background

The 1994 Legislature added a subdivision to *Minnesota Statutes* § 237.161 which requires that the Minnesota Public Utilities Commission no longer accept petitions for extended area telephone service through June 1, 1996, but instead institute:

*“a proceeding or series of proceedings to investigate issues related to extended area telephone service and (the commission) shall issue a final order to establish, at a minimum, an orderly and equitable process and standards for determining the configurations of and cost allocations for extended area service in the state.” Minnesota Statutes § 237.161, subd. 6 (1994).*

On April 20, 1994, the Public Utilities Commission gave notice of its intent to investigate the appropriate local calling scope of telephone subscribers in Minnesota. The Notice, which included publication in the *State Register* on May 2, 1994, solicited comments from interested parties regarding the parameters of the investigation.

In its Order of August 22, 1994, the Commission established the parameters of the case. The primary aspects of the case, titled *In the Matter of an Investigation into the Appropriate Local Calling Scope, in Accordance with Minnesota Statutes § 237.161 (1994)* are:

- Any interested party is invited to propose a specific plan for an appropriate local calling scope. Proposed plans are to include (if resources permit): technical requirements for implementation; how the proposed plan satisfies subscriber demand; how revenue requirements are to be recovered; the cost to participants; the effects of the plan on competition; and the administrative and regulatory costs. Plans are due by November 30, 1994.
- Parties will have a response period until March 1, 1995.
- The Commission will set the proposals it believes warrant further investigation for a contested case hearing before an administrative law judge.
- During the months of September and October, 1994, the Commission will hold a series of public forums at which the case will be explained and the views of the public collected.

#### Notice of Public Forums

The Public Utilities Commission will hold a series of public forums to explain the local calling scope case and to gather the views of the public regarding their telecommunications needs.

- Wednesday, September 14, 1994, 7 p.m. to 9 p.m.  
**Cook City Hall**, 127 S. River St., Cook, MN
- Thursday, September 15, 1994, 7 p.m. to 9 p.m.  
**Cloquet City Hall**, 1307 Cloquet Ave., Cloquet, MN

## Official Notices

---

Commission staff will be available from Wednesday morning, September 14, 1994 through Friday afternoon, September 16, 1994 to address interested groups or hold additional public forums in the area of International Falls, Hibbing, Virginia, and Duluth.

- Tuesday, September 20, 1994, 7 p.m. to 9 p.m.  
**Bagley City Hall**, (Municipal Bldg) 18 S. Main St., Bagley, MN
- Wednesday, September 21, 1994, 7 p.m. to 9 p.m.  
**Erskine City Hall**, Council Chambers, Ross Ave., Erskine, MN
- Thursday, September 22, 1994, 7 p.m. to 9 p.m.  
**Barnesville Ambulance Bldg.**, 102 2nd Ave NW, Barnesville, MN

Commission staff will be available from Tuesday afternoon, September 20, 1994, through Thursday afternoon, September 22, 1994, to address interested groups or hold additional public forums in the area of Bemidji, Crookston, and Moorhead.

- Wednesday, September 28, 1994, 7 p.m. to 9 p.m.  
**Blue Earth City Hall**, 121 W. 6th St., Blue Earth, MN
- Thursday, September 29, 1994, 7 p.m. to 9 p.m.  
**LaCrescent Community Bldg.**, 331 S. 1st St., LaCrescent, MN

Commission staff will be available from Wednesday afternoon, September 28, 1994, through Friday afternoon, September 30, 1994 to address interested groups or hold additional public forums in the area of Albert Lea, Rochester and Winona.

- Wednesday, October 5, 1994, 7 p.m. to 9 p.m.  
**Sauk Rapids City Hall**, Community Room 115 2nd Ave., Sauk Rapids, MN
- Thursday, October 6, 1994, 7 p.m. to 9 p.m.  
**Spicer Dethlef Center**, 317 S. Hillcrest, Spicer, MN
- Thursday October 6, 1994, 7:30 p.m. to 9:30 p.m.  
**Pine City Community Room**, 300 5th St., Pine City, MN

Commission staff will be available from Wednesday afternoon, October 5, 1994, through Friday afternoon, October 7, 1994, to address interested groups or hold additional public forums in the area of St. Cloud, Alexandria and Willmar.

- Wednesday, October 12, 1994, 7 p.m. to 9 p.m.  
**Fulda City Hall**, 102 3rd St. NE, Fulda, MN
- Thursday, October 13, 1994, 7 p.m. to 9 p.m.  
**Balaton Community Center**, 134 3rd St., Balaton, MN

Commission staff will be available from Wednesday afternoon, October 12, 1994, through Friday afternoon, October 14, 1994, to address interested groups or hold additional public forums in the area of Worthington, Marshall, and Mankato.

Please contact James Peppe (612/296-2059) of the Commission staff to make arrangements for speakers. For other questions regarding the case, please contact Joy Gullikson (612/297-7071) or Diane Wells (612/296-6068). Any of these people can be reached through 800/657-3782.

Dated: 22 August 1994

Burl W. Haar  
Executive Secretary

In addition to requests by state agencies for technical/professional services (published in the State Contracts section), the *State Register* also publishes notices about grant funds available through any agency or branch of state government. Although some grant programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself.

Agencies are encouraged to publish grant notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

---

## Minnesota Planning

### Notice of Request for Proposals for an Evaluation of Family Services and Community-Based Collaboratives

Proposals are being solicited to provide an evaluation of the Family Services and Community-Based Collaborative grants. The Children's Cabinet awarded 13 implementation grants February 1, 1994 and anticipates awarding an additional 8-10 implementation grants on February 1, 1995.

This Request for Proposals is to design and implement an evaluation system for this grant program. This system must include outcome measures and progress indicators. The evaluation includes reviewing existing state and grantee data collection and progress reporting practices and recommendations for modifications, assisting grantees in identification of performance indicators and outcome measurements, and preparation of annual reports. A midterm progress report and a final report will be required as part of the evaluation contractor's duties.

The evaluation contract will begin November 1, 1994 and run until October 31, 1996 and may be renewed. Up to \$40,000 is available for this contract.

Copies of the RFP may be obtained by contacting JoAnn Radlinger at 297-1419 or 1-800-934-7113 or writing MN Planning, 658 Cedar Street, St. Paul, MN 55155. Proposals must be received no later than 4:00 p.m. on October 7, 1994 and should be mailed to the above address.

## Department of Trade and Economic Development

### Notice of Fund Availability and Request for Proposals Northeastern Minnesota Tourism and Exposition Center Minnesota Department of Trade and Economic Development

#### Introduction

The 1994 Minnesota Legislature appropriated funds for exhibition space for a publicly owned tourism and exposition center located in northeastern Minnesota for capital improvements, which is to be selected and administered by the commissioner of the Department of Trade and Economic Development (*Minnesota Laws 1994*, Chapter 643, Section 21, Subdivision 4.).

The Department of Trade and Economic Development announces the availability of \$1,200,000 in grant funds for fiscal year 1995 for a publicly owned tourism and exposition center in northeastern Minnesota to be used for capital improvements.

The Department of Trade and Economic Development is seeking proposals from qualifying applicants to receive grant funds to provide capital improvements.

#### Eligible Applicants

An applicant is eligible for a tourism and exposition grant if it meets the following criteria:

1. It is a publicly owned tourism and exposition center.
2. It is located in Northeastern Minnesota.

#### Proposal Contents

The purpose of grant funds for a tourism and exposition center is to provide capital improvements for exhibition space for a tourism and exposition center in Northeastern Minnesota. Applicants must provide:

1. General background information on the proposed project including but not limited to:
  - a. Project description.
  - b. Project need and viability based on an assessment and marketing study.

## State Grants

---

- c. Project history.
- d. Project components including:
  - 1. Proposed individual projects with descriptions.
  - 2. Job creation statistics based on proposal.
  - 3. Leveraged funds.
  - 4. Relative needs for the project.
  - 5. Project Impact on the economy.
- e. Estimated timetable for project.
- f. Project budget.

### Selection Process

The following criteria will serve as the basis for grant recipient selection:

- 1. The degree to which applicant proposals meet eligible applicant criteria;
- 2. The degree to which the budget links specific costs to specific capital improvements;
- 3. The degree to which there is a documented need for the project;
- 4. The degree to which once constructed, the project will be a viable operating facility;
- 5. The degree to which the project will create jobs;
- 6. The degree to which the project will have a positive impact on the economy (other than through job creation);
- 7. The degree to which the project can be initiated in 1995.

This Request for Proposal (RFP) is subject to all applicable federal, state and municipal laws, rules and regulations. DTED reserves the right to modify or withdraw this RFP at any time and is not able to reimburse any applicant for costs incurred in the preparation or submittal of applications.

### Submission of Proposals

All proposals must be submitted by 4:30 p.m. on September 30, 1994. Proposals should be sent to:

Mr. Louis Jambois  
Department of Trade and Economic Development  
500 Metro Square  
121 7th Place East  
St. Paul, MN 55101

Late proposals will not be accepted.

### Questions

Questions regarding the application process should be directed to Louis Jambois at 612/297-3172.

---

---

# Professional, Technical & Consulting Contracts

Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over \$10,000 be printed in the *State Register*. These procedures also require that the following information be included in the notice: name of contact person, agency name and address, description of project and tasks, cost estimate, and final submission date of completed contract proposal. Certain quasi-state agencies are exempted from some of the provisions of this statute.

In accordance with *Minnesota Rules* Part 1230.1910, certified Targeted Group Businesses and individuals submitting proposals as prime contractors shall receive the equivalent of a 6% preference in the evaluation of their proposal. For information regarding certification, call the Materials Management Helpline (612)296-2600 or [TDD (612)297-5353 and ask for 296-2600].

---

## Department of Administration

### Governor's Planning Council on Developmental Disabilities

#### Contract Available for the Development of CD ROM Interactive Instructional

- Description:** The Minnesota Governor's Planning Council on Developmental Disabilities solicits formal applications for the development of a CD ROM interactive training module on the history of services to people with developmental disabilities. The contract is for one year.
- Funding:** The Department estimates the cost of this project not to exceed \$42,000.
- Eligible Applicants:** Any public or private agency/organization or individual may apply. The Council is particularly interested in applications from the Targeted Groups and Economically Disadvantaged lists.
- Due Date:** 4:30 p.m., September 16, 1994.
- Contact:** Proposal forms are available upon request by calling the Council Office. If you have specific questions about the RFP, or general questions related to the project, please contact:

Suzanne Dotson, Grant Administrator  
Gov's Planning Council on Developmental Disabilities  
300 Centennial Office Building, 658 Cedar Street  
St. Paul, Minnesota 55155  
Telephone: (612) 297-3207  
FAX: (612) 297-7200  
TDD: (612) 296-9962

## Department of Administration

### Notice of Request for Information for Delivery of License and Permit Applications through Electronic Kiosks

#### I. Overview

The purpose of this request for information (RFI) is to gather information on the delivery of license and permit applications through electronic kiosks.

Specifically, the Minnesota Department of Administration is requesting information on technologies available for remote site issuance of reflective stickers for a variety of permits and licenses. Applications may include motor vehicle license tabs, boat licenses, park permits, or other similar outputs. Of particular concern are issues of security, forgery prevention, ease of use, data privacy, applications flexibility, data base connection, and printer maintenance.

Data received in response to this RFI *will not* result in a contract.

#### II. Objectives

By issuing this RFI, the Department of Administration hopes to acquire data outlining technologies that are currently available and a listing of vendors able to provide such services.

#### III. Contact

Prospective responders who have questions regarding this request for information may call or write:

Jeff Rathermel  
Management Consultant

## Professional, Technical & Consulting Contracts

---

203 Administration Building  
50 Sherburne Avenue  
St. Paul, MN 55155  
(612) 297-7702

### IV. Submission of Information

All responses must be sent to and received by:

Jeff Rathermel  
Management Consultant  
203 Administration Building  
50 Sherburne Avenue  
St. Paul, MN 55155  
(612) 297-7702

No later than 4:30 p.m., September 19, 1994, as indicated by the date and time marked on each response package received by the front desk of Room 203, Administration Building.

Responders should submit five (5) copies of their information package. Responses are to be sealed in mailing envelopes or packages with the responder's name and address clearly written on the outside. Each copy must be signed by an authorized member of the business/company.

## Department of Administration

### Request for Proposals for Real Estate Management Services

The Minnesota Department of Administration is seeking proposals from qualified consultants interested in assisting the department prepare and implement a plan for acquiring space to house the Minnesota Department of Revenue.

The Minnesota Department of Revenue leases approximately 300,000 square feet at 10 River Park Plaza, St. Paul for its principal offices and operations. The department's lease will expire on November 30, 1998.

The consultant will identify and evaluate options for acquiring space to meet the long-term needs of the Department of Revenue, recommend the best option to pursue, develop an acquisition plan, and assist the Department of Administration in implementing the plan.

The deadline for proposal submission is 4:30 p.m. on September 30, 1994.

For further information, or to obtain a copy of the Request for Proposals, contact:

Sue Estes  
Department of Administration  
Real Estate Management Division  
309 Administration Building  
50 Sherburne Avenue  
St. Paul, MN 55155  
(612) 297-5496

## Department of Administration

### State Designer Selection Board

### Request for Proposal for Six Projects

#### To Minnesota Registered Design Professionals:

The State Designer Selection Board has been requested to select designers for Six projects. Design firms who wish to be considered for these projects should deliver proposals on or before 4:00 p.m., September 20, 1994, to:

George Iwan  
Executive Secretary, State Designer Selection Board  
Room G-10, Administration Building  
St. Paul, Minnesota 55155-3000

---

---

## Professional, Technical & Consulting Contracts

### The proposal must conform to the following:

- 1) Six (6) copies of the proposal will be required.
- 2) All data must be on 8 1/2" x 11" sheets, soft bound.
- 3) The cover sheet of the proposal must be clearly labeled with the project number, as listed in number 7 below, together with the designer's firm name, address, telephone number and the name of the contact person.

### 4) Mandatory Proposal contents in sequence:

a) Identity of firm and an indication of its legal status, i.e. corporation, partnership, etc. If the response is from a joint venture, this information must be provided for firms comprising the joint venture.

b) Names of the persons who would be directly responsible for the major elements of the work, including consultants, together with brief descriptions of their qualifications. Identify roles that such persons played in projects which are relevant to the project at hand. **NOTE NEW REQUIREMENT:** The proposal *must* contain a statement indicating whether or not the consultants listed have been contacted and have agreed to be a part of the design team.

c) A commitment to enter the work promptly, if selected, by engaging the consultants, and assigning the persons named 4b above along with adequate staff to meet the requirements of work.

d) A list of State and University of Minnesota current and past projects and studies awarded to the prime firms(s) submitting this proposal during the four (4) years immediately preceding the date of this request for proposal. The prime firm(s) shall list and total all fees associated with these projects and studies whether or not the fees have been received or are anticipated. In addition, the prime firm(s) shall indicate the amount of fees listed which were paid directly to engineers or other specialty consultants employed on the projects and studies listed pursuant to the above. **NOTE:** Please call for a copy of the acceptable format for providing this information.

e) A section containing graphic material (photos, plans, drawings, etc.) as evidence of the firm's qualification for the work. The graphic material must be identified. It must be work in which the personnel listed in "c" have had significant participation and their roles must be clearly described. It must be noted if the personnel were, at the time of the work, employed by other than their present firms.

The proposal shall consist of no more than twenty (20) faces. Proposals not conforming to the parameters set forth in this request will be disqualified and discarded without further examination.

### 5) Statutory Proposal Requirements:

In accordance with the provisions of *Minnesota Statutes*, 1981 Supplement, Section 363.073; for all contracts estimated to be in excess of \$50,000.00, all responders having more than 20 full-time employees at any time during the previous 12 months must have an affirmative action plan approved by the Commissioner of Human Rights before a proposal may be accepted.

### The proposal will not be accepted unless it includes one of the following:

- a) A copy of your firm's current certificate of compliance issued by the Commissioner of Human Rights; or
  - b) A statement certifying that the firm has a current certificate of compliance issued by the Commissioner of Human Rights; or
  - c) A statement certifying that the firm has not had more than 20 full-time employees in Minnesota at any time during the previous 12 months; or
  - d) A statement certifying that the firm has an application pending for a certificate of compliance.
- 6) Design firms wishing to have their proposals returned after the Board's review must follow one of the following procedures:
- a) Enclose a self-addressed stamped postal card with the proposals. Design firms will be notified when material is ready to be picked up. Design firms will have two (2) weeks to pick up their proposals, after which time the proposals will be discarded; or
  - b) Enclose a self-addressed stamped mailing envelope with the proposals. When the Board has completed its review, proposals will be returned using this envelope.

In accordance with existing statute, the Board will retain one copy of each proposal submitted.

Any questions concerning the Board's procedures, their schedule for the project herein described or the fee format form may be referred to George Iwan at (612) 296-4656.

### 7a) PROJECT- 19-94

Blegen Hall Fire & Life Safety Project  
University of Minnesota

## Professional, Technical & Consulting Contracts

---

---

- installation of a sprinkler system and upgrading of the corridor separations.
- construction cost: approximately \$600,000
- maximum fee available for programming, design development, construction documents, construction contract administration, and reimbursables is not to exceed \$66,000.
- Contact person: Mary Oestreich at 612/624-9047

### 7b) PROJECT - 20-94

Mayo Building Fire & Life Safety Project  
University of Minnesota

- installation of a sprinkler system.
- construction cost: approximately \$1,000,000
- maximum fee available for programming, design development, construction documents, construction contract administration, and reimbursables is not to exceed \$110,000.
- contact person: Terry Margo at 612/625-0731

### 7c) PROJECT - 21-94

Phillips Wangenstein Fire & Life Safety Project  
University of Minnesota

- fire alarm upgrade and exit improvements.
- construction cost: \$1,100,000
- maximum fee available for programming, design development, construction documents, construction contract administration, and reimbursables is not to exceed \$120,000.
- contact person: Terry Margo at 612/625-0731

### 7d) PROJECT - 22-94

Rarig Center Fire & Life Safety Project  
University of Minnesota

- installation of a sprinkler system, upgrading of shafts and corridors, and emergency lighting.
- Construction cost: approximately \$1,100,000
- maximum fee available for programming, design development, construction documents, construction contract administration, and reimbursables is not to exceed \$120,000.
- contact person: Marilyn Rosberg at 612/626-8791

**NOTE:** Firms interested in **PROJECTS - 19-94 through 22-94** may express interest for one or more of the projects using a single proposal. All proposals must clearly indicate on the cover the project(s) for which the proposal applies.

### 7e) PROJECT - 23-94

Educational Building  
Thistledew Camp  
Total Project Budget: \$1,200,000

#### **GENERAL DESCRIPTION OF PROJECT**

To construct a new school building for 48 students at the Thistledew Camp facility.

#### **PROJECT DETAIL**

This project at this date will involve the completion of the predesign and design development for a new education building at our Thistledew Camp. The facility should be a maintenance free building that will meet health and space codes, provide for adequate storage space, an emotional/behavioral disorders resource room, administrative offices, a library and an auditorium. It should allow for expansion and provide for special needs of students based on a self contained multi-disciplinary approach to learning.

In 1989, the Blandin Foundation provided a \$6,000 preliminary planning grant to design an educational building. This plan has been completed, however additional design development and other architectural/engineering services are required before construction documents and construction can be completed.

#### **WORK TO BE PERFORMED BY THE DESIGNER**

Work will include the completion of the initial conceptual design, design development, construction documents, and construction supervision.

---

---

## Professional, Technical & Consulting Contracts

### *DESIGNER'S QUALIFICATIONS*

The designer selected for this project shall have a demonstrated track record in the design and construction of educational buildings. Questions concerning this project may be referred to James Zellmer at 612/642-0247.

#### **7f) PROJECT - 24-94**

Renovation of East Wing  
Noyes Hall  
State Academy for the Deaf - Faribault

The Minnesota Residential Academies in Faribault Minnesota is planning the renovation of a three-story wing of Noyes Hall, a building on the National Register of Historic Places, into a middle school classroom facility which will also house the Academy's library/media center, offices, and associated meeting rooms. The goal of this renovation is threefold: (1) provide badly needed classroom, office and meeting space in a state of the art facility; (2) consolidate the library/media functions into a single state of the art center for the entire campus, and (3) preserve the historic integrity of the building. In addition to classroom and library/media space, the renovated building is expected to provide a conference/meeting area for use by Academy staff as well as organizations and agencies not directly associated with the Academy for the Deaf.

A pre-programming study has been completed defining the project's scope, projected space usage, and certain parameters to be observed in the design and renovation. The pre-program document identifies historic features of the building which must be maintained or restored through the renovation project. The pre-program document identifies approximately 14,000 gross square feet of space on three floors which are scheduled for renovation.

The initial scope of the project will include programming of the facility, schematic design, design development, the production of contract documents, and construction observation.

Construction will be initiated upon approval of the final design documents expending funds already appropriated by the Minnesota Legislature as part of the 1994 capital bonding bill.

The design team shall have demonstrated experience in the following areas:

- Renovation and preservation of historic buildings including demonstrated knowledge of historic preservation rules and regulations.
- Design of K-12 education facilities specifically including school based library/media facilities and the integration of state of the art technology into such facilities.
- Knowledge, experience and sensitivity to the special needs of the deaf population which will be served by this facility.
- Cost control, cost estimating and construction quality control are important elements of the design effort.

The construction budget is anticipated to be approximately \$700,000 plus \$200,000 for furniture, fixtures and equipment including technology equipment in the classrooms and library/media center and meeting rooms. This construction cost figure excludes approximately \$290,000 which will be expended on the installation of new windows throughout the building. The windows will be designed by the Building Construction Division of the Department of Administration and that installation must be incorporated into this design project.

The pre-programming study documents will form the basis of the programming effort.

The maximum fee available for the completion of the initial scope of this project is 8%.

Questions concerning this project may be referred to Ted L. Suss at 507/332-5402.

Maureen Steele Bellows, Chair  
State Designers Selection Board

## Department of Commerce

### **Notice of Request for Proposals for Professional Actuarial Services on Prima Facie Rates for the Unregulated Sale of Credit Involuntary Unemployment Insurance**

The Department of Commerce is seeking proposals from qualified organizations and individuals to conduct an actuarial study and assist with the subsequent development of rules to be promulgated by the Commissioner of Commerce regarding prima facie rates for the regulated sale of credit involuntary unemployment insurance.

## Professional, Technical & Consulting Contracts

---

---

The Request for Proposals is available by calling or writing James G. Miller, Department of Commerce, 133 East Seventh Street, St. Paul, Minnesota 55101. Telephone (612) 296-2715.

All proposals must be received by the Department of Commerce not later than 4:30 p.m. on Monday, September 19, 1994. Further details concerning submission requirements and deadlines are included in the Request for Proposals.

## Department of Economic Security

### Division of Rehabilitation Services

#### Notice of Proposed Contracts - Federal Fiscal Year 1995 - for Psychometric Testing

The Minnesota Department of Economic Security, Division of Rehabilitation Services is publishing notice that the contract listed below is available and will be awarded for federal fiscal year 1995 (October 1, 1994 to September 30, 1995):

##### A. Notice of Proposed Contract for Psychometric Testing Services

Rehabilitation Services Division, Office of Vocational Rehabilitation is seeking a contractor who would provide psychometric testing to about 4,500 disabled clients. The testing would be provided by the contractor in approximately 50 testing locations throughout the State of Minnesota. The contractor would be required to administer any of eight psychometric tests and provide test scores, together with an interpretation of the test results, within two weeks of the testing date. Inquiries should be directed to:

Kim Rezek  
Director, Office of Rehabilitation Services  
MN Department of Economic Security  
Division of Rehabilitation Services  
1st Floor  
390 North Robert Street  
St. Paul, Minnesota 55101

All proposals must be received by 4:30 p.m., September 16, 1994.

## Department of Human Services

### Faribault Regional Center

#### Request for Proposals for General and Medical Services

NOTICE IS HEREBY GIVEN that Faribault Regional Treatment Center is seeking Nursing services for the period October 1, 1994 through June 30, 1995. These services are to be performed as requested by the administration of the Faribault Regional Treatment Center.

1. **Services of a Registered Nurse** to provide on site nursing services coverage at our State Operated Group Home located in Rochester. The amount of the contract is estimated not to exceed \$13,416.00.

##### Direct inquiries and responses to:

Michael Hopwood, Contract Coordinator  
Faribault Regional Treatment Center  
802 Circle Drive  
Faribault, MN 55021  
(507) 332-3530

**Responses on the above services must be received by 2:00 p.m., September 19, 1994.**

For copies of the Full Request for Proposals, please contact Michael Hopwood. Award of any of these contracts is contingent upon availability of funds. This request does not obligate the State and the State reserves the right to cancel the solicitation.

## **Department of Human Services**

### **Residential Program Management Division**

#### **Notice of Request for Proposals to Develop and Deliver 120 Hour Training Program**

The Minnesota Department of Human Services, Moose Lake Regional Treatment Center, is soliciting proposals from qualified consultants to develop and deliver a 120 hour training program for staff who will be providing services to clients with serious and persistent mental illness in community based settings. Training is to be provided in October, November, and December, 1994.

The deadline for submission of proposals is Monday, September 19, 1994, 4:30 p.m.

The Request for Proposals contains detailed requirements and instructions. To receive a copy of the Request for Proposals contact: Fran Bly, Department of Human Services, Residential Program Management Division, 444 Lafayette Road, St. Paul, Minnesota 55155-3826. (612) 297-3647

## **Pollution Control Agency**

### **Request for Proposal for Expert Assistance in the Development of a Resource Manual for Compliance and Enforcement Staff**

Proposals are being solicited for expert assistance in the development of a resource manual for compliance and enforcement staff at the Minnesota Pollution Control Agency. The scope of this project includes responsibilities for the generation of a manual, meeting minutes and other documents as well as responsibility for facilitating meetings and group problem solving. Estimated amount of the contract will not exceed \$15,000.

Copies of the RFP may be obtained by contacting Roger Kam at the Minnesota Pollution Control Agency, 520 Lafayette Road North, St. Paul, MN, 55155-4194; 612/296-7287. Proposals must be received by 3:00 p.m., Sept. 19, 1994.

## **Department of Transportation**

### **Technical Services Division**

#### **Notice of Availability of Contract for "Epoxy Coated Rebar Study"**

The Department of Transportation is requesting proposals for the purpose of conducting an in-depth study of epoxy coated rebars. The objective of this project is to generate a data base on the field performance of epoxy coated rebars, determine the mode of failures (if any), and demonstrate or develop state-of-the art methods for future bridge deck evaluations.

The study will consist of testing on four different types of bridge decks, at sites to be determined by Mn/DOT. The decks to be included in this project were built 15 - 20 years ago, constructed with the upper rebar mat epoxy coated and the lower rebar mat uncoated black steel.

The entire list of tasks required for this study are included in the complete Request for Proposal.

The Department has estimated that the cost of this project should not exceed \$30,000. It is anticipated that the contract period will begin in January, 1995 and continue through October 31, 1995.

For further information, or to obtain a copy of the completed Request for Proposal, contact:

Mark Hagen  
Minnesota Department of Transportation  
Materials Research and Engineering Laboratory  
1400 Gervais Avenue  
Maplewood, MN 55109  
(612) 779-5521

Proposals must be received at the above address no later than 3:00 P.M. on September 30, 1994.

This request does not obligate the State of Minnesota Department of Transportation to complete the work contemplated in this notice, and the department reserves the right to cancel this solicitation. All expenses incurred responding to this notice shall be borne by the responder.

# Professional, Technical & Consulting Contracts

## Department of Transportation

### Notice of Request for Proposals from Historically Black Colleges and Universities to Evaluate the Multi-State One-Stop Electronic Purchase of Motor Carrier Credentials

The Guidestar Section of the Department of Transportation requests proposals from Historically Black Colleges and Universities (HBCU) to evaluate the Multi-State One-Stop Electronic Purchase of Motor Carrier Credentials.

#### Background

The Multi-State One-Stop Electronic Purchase of Motor Carrier Credentials project represents a collaborative effort between DOTs in Illinois, Iowa, Kansas, Minnesota, Missouri, Nebraska, South Dakota, and Wisconsin, Iowa Transportation Center, and a host of private companies. The primary objective of the project is to establish an electronic system whereby motor carriers may purchase multiple credentials and permits from multiple states via the computer. To evaluate this project Guidestar is targeting HBCUs in response to FHWA's request for operational test partners to 'seek participation' of HBCUs in the evaluation of operational tests.

#### Sample tasks

- preparing project evaluation plans
- performing projects evaluation data collection
- preparing project evaluation reports

Responders are encouraged to propose additional tasks or activities if they will substantially improve the results of the project.

The contractor will work closely with the evaluation team throughout the entire evaluation process.

The contract will begin the end of October 1994 and conclude the end of October 1997 or within three (3) years from the date the contract officially begins.

This request for proposal does not obligate the state to complete the project, and the state reserves the right to cancel the solicitation if it is considered to be in its best interest.

Prospective responders who have any questions regarding this request for proposal may call or write:

Samuel J. Boyd, MN Guidestar Project Manager  
Ford Bldg.  
117 University Ave  
St. Paul, MN 55155  
Telephone (612) 282-5317, Fax (612) 296-6599

Other department personnel are *NOT* allowed to discuss the request for proposal with anyone, including responders, before the proposal submission deadline.

#### All proposals must be sent to:

**Samuel J. Boyd**  
**Ford Bldg.**  
**117 University Ave.**  
**St. Paul, MN 55155**

All proposals must be received not later than 4:00 p.m. September 19, 1994 as indicated by a notation made by the Guidestar secretary on the second floor of the Ford Bldg.

#### Late Proposals will not be accepted

Submit three copies of the proposal and one set of work samples. Proposals are to be sealed in mailing envelopes or packages with responder's name and address written on the outside. Each copy of the proposal must be signed in ink by an authorized member of the University. Prices and terms of the proposal as stated must be valid for the length of any resulting contract.

The department has estimated that the cost of this contract should not exceed \$75,000.

#### The following will be considered minimum contents of the proposal:

1. A statement of the objectives, goals, and tasks to show or demonstrate the responder's view of the nature of the contract.
2. A description of the deliverables to be provided by the responder.
3. An outline of the responder's background and expertise, with particular emphasis on local, state, and federal government

---

---

## Professional, Technical & Consulting Contracts

work, and examples or similar work done by the responder and a list of personnel who will conduct the project, detailing their training, work experience, and hourly fees. No change in personnel assigned to the project will be permitted without the written approval of the state program manager.

4. A detailed cost and work plan that will identify the major tasks to be accomplished and be used as a scheduling and managing tool, as well as the basis for invoicing.

5. Identification of the level of the department's participation in the contract, as well as any other services to be provided by the department, and details of cost allowances for this participation.

All responses received by the deadline will be evaluated by representatives of the Department of Transportation. In some instances, an interview may be part of the evaluation process. Factors on which proposals will be judged are:

- Capabilities in applied research
- Accreditation of the Engineering and Business schools
- Capabilities regarding statistical and data collection
- Ability in technical writing and knowledge of Traffic Engineering.

It is anticipated that the evaluation and selection will be completed by October 7, 1994.

The successful responder will be required to submit acceptable evidence of compliance with workers' compensation insurance coverage requirements prior to execution of the contract. The state's contract language includes the following terms and conditions (summarized here) which you should be aware of in preparing your response.

(1) Compensation will be for *ALL* services performed, unless a specific payment scheduled is mutually agreed upon. The State *DOES NOT* make regular payments based on the passage of time, it only pays for services performed or work delivered *AFTER* it is accomplished.

(2) Payment is only made after the submission of an authorized invoice to the state, and the state must pay its invoices within 30 days of receipt, unless they are formally contested.

(3) Reimbursement for travel and subsistence expenses actually incurred in performance of a contract is limited to the current "Commissioner's Plan" promulgated by the commissioner of Employee Relations. Travel outside of Minnesota must have received *PRIOR* written approval of the agency contact *BEFORE* it takes place. You can contact the commissioner of employee relations to get a copy of this plan.

(4) No more than 90 percent of the full amount due under a contract may be paid until the final product(s) of the contract have been reviewed by the agency head, and agency head has determined that the contractor has satisfactorily fulfilled all the terms of the contract.

In accordance with the provisions of *Minnesota Statutes*, section 363.073, for all contracts estimated to be in excess of \$50,000, all responders having more than 20 full-time employees at any time during the previous 12 months must have a certificate of compliance, which includes an affirmative action plan approved by the commissioner of human rights before a proposal may be accepted. Your proposal will not be accepted unless it includes one of the following:

- A. A copy of your current certificate of compliance;
- B. Evidence of your compliance, such as a copy of your current listing of certified contractors issued by the Department of Human Rights, that includes your university; or
- C. A notarized letter of affidavit certifying that your university has not had more than 20 full-time employees at any time during the previous 12 months.

**All expenses incurred in responding to this notice shall be borne by the responder.**

# Non-State Public Bids, Contracts & Grants

---

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector.

It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact the editor for further details.

---

## Central Minnesota Community Corrections

### Request for Services of a Therapist to Provide Outpatient Sex Offender Treatment in Crow Wing, Morrison and Aitkin Counties in Minnesota

Central Minnesota Community Corrections is developing a comprehensive Sex Offender Treatment Program for adult sex offenders in Crow Wing, Morrison and Aitkin counties. Central Minnesota Community Corrections is seeking a therapist to co-facilitate, with probation agents, outpatient sex offender treatment. The therapist would be expected to, as part of the contract, furnish the following services: 1) Provide local outpatient treatment and education for sex offenders on probation and/or supervised release in Crow Wing, Morrison and Aitkin counties; 2) Provide support and consultation to probation agents as co-facilitators in the assessment and treatment of sex offenders; 3) Provide assessments for sex offenders in Crow Wing, Morrison and Aitkin counties at the request of Central Minnesota Community Corrections; 4) Provide consultation to the adult and adolescent sex offender core staffing group.

The program will be funded from funds made available through Central Minnesota Community Corrections and the Minnesota Department of Corrections. The contract period would involve 1994 and 1995, and such contract will begin immediately upon execution and will end one year from the date of execution.

Copies of the Request for Services may be obtained from Central Minnesota Community Corrections, Administrative Office, Building #19, 1777 Highway 18 East, Brainerd, MN 56401. Responses to the request should be submitted to the same address. For further information contact Larry Falk at 612-632-0302 or Tom Rosenthal at 218-828-3955.

## Metropolitan Council

### Notice of Availability of Grant Funds for "Special Projects" for the Twin Cities Water Quality Initiative

**Purpose:** As a result of its review of first-round grant applications for the Twin Cities Water Quality Initiative, the Metropolitan Council has decided to consider two additional types of projects for funding. These two types of projects, which are of overall significance to Metropolitan Area water quality, are: 1) water quality monitoring of alternative Nationwide Urban Runoff Program detention basins, and 2) a paired watershed project to demonstrate the effectiveness, use and acceptance of a residue management system. The estimated cost of the monitoring project and paired watershed project should not exceed \$35,000 and \$100,000, respectively.

**Eligible Project Sponsors:** Public entities including state, federal, county and city government; soil and water conservation districts; watershed management organizations; public schools; or trade and professional organizations. The project must be located in whole or in part within the seven-county metropolitan area. The sponsor of a project located only partly in the metro area must be a state agency, or a governmental entity with jurisdiction in the metro area.

**Proposal Submission Date:** Completed grant application must be received by 4 p.m. on Friday, September 15, 1994, in the offices of the Metropolitan Council.

**Grant Request Maximum:** \$100,000 with 25 percent cash or in-kind matching funds required.

**To Receive Application Instructions:** Jack Frost (612) 291-6519; TDD (612) 291-0904.

**Submittal Address:** Metropolitan Council, 230 E. Fifth St., St. Paul, MN 55101-1634.

**For More Information:** Call Jack Frost, Project Manager, (612) 291-6519; TDD (612) 291-0904.

Dated: August 1994



## ATTENTION: Minnesota Business Leaders

Avoid getting lost in your search for government services and marketing information. Reach your market and keep you on top of state government policies and programs.

### Planning

#### *Meeting the Challenge of Change... MN Planning Series-- 'The Next 30 Years'*



#### **Tomorrow's Labor Force** New!

##### *Coming in August....*

Summarizes and maps future labor force trends for the state and counties. Statewide labor force projections are provided by age, sex and race. County projections are broken down by age and sex. (1994)  
Stock No. 7-22 \$5.00

#### **A Changing Population** New!

Benefit from the research conducted by Minnesota Planning regarding the changing demographics of our state. Learn about projected growth of the state's minority population, the dramatic effect of the aging of the baby boom generation and the anticipated milestone Minnesota will pass in 2020 when the state's population should reach 5 million. 18pp. (1993)  
Stock No. 7-19 \$5.00

#### *More Future Projections ...*

#### **Transition Into the 21st Century** New!

The '92 Energy Policy and Conservation Report by the Minnesota Department of Public Service outlines a sustainable future energy policy. Identifies five specific quantifiable goals for the future and strategies by which to achieve these goals. The results of achieving these goals are also presented, as is a discussion of the current status and future outlook for all of our major energy sources. 112pp. (Public Svc., 1992)  
Stock No. 10-6 \$12.95

#### **Minnesota's Changing Counties** New!

New county population projections, based upon a 10 year study by the State Demographer's Office, are presented in this publication. This report contains a description of population trends with 15 maps and 106 tables projecting populations for Minnesota's 87 counties, its regions, metropolitan and non-metropolitan areas. Learn which counties will be most affected by aging trends, which are projected to have the largest gain, and much more. 124pp. (1993) Stock No. 7-20 \$19.95

#### **Minnesota Milestones:** New!

##### *A Report Card for the Future*

Documents long range goals for Minnesota developed following statewide community meetings. Outlines a vision for the future with 20 broad goals and 79 milestones to measure our progress toward reaching these goals. 69pp. (MN Planning, 1992)  
Stock No. 10-22 \$6.95

#### **Strategic Plan for Locating State Agencies** New!

The final report and recommendations of a Steering Committee assigned the task of developing a long-range plan for locating state agency office sites is now available. Months of planning workshops, questionnaires and research led to this plan which concentrates agency development in St. Paul, near the capitol and consolidation of regional sites throughout the state. Includes diagrams and sketches for proposed building sites, a review of transportation and infrastructure concerns, and much more. 97pp. Spiral bound.  
Stock No. 10-13 \$35.00

### Minnesota's Bookstore

117 University, St Paul, Minnesota 55155 (located 1/2 block west of the State Capitol)  
612/297-3000 (Metro area) 1-800-657-3757 (Toll Free)

TDD (Telecommunications Device for the Deaf): 612/282-5077 1-800-657-3706 (Toll Free)  
FAX 612/296-2265 Online computer access: 612/821-4096 (8-N-1, 1200/2400 bps)

