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The Minnesota
State Register

Department of Administration - Print Communications Division

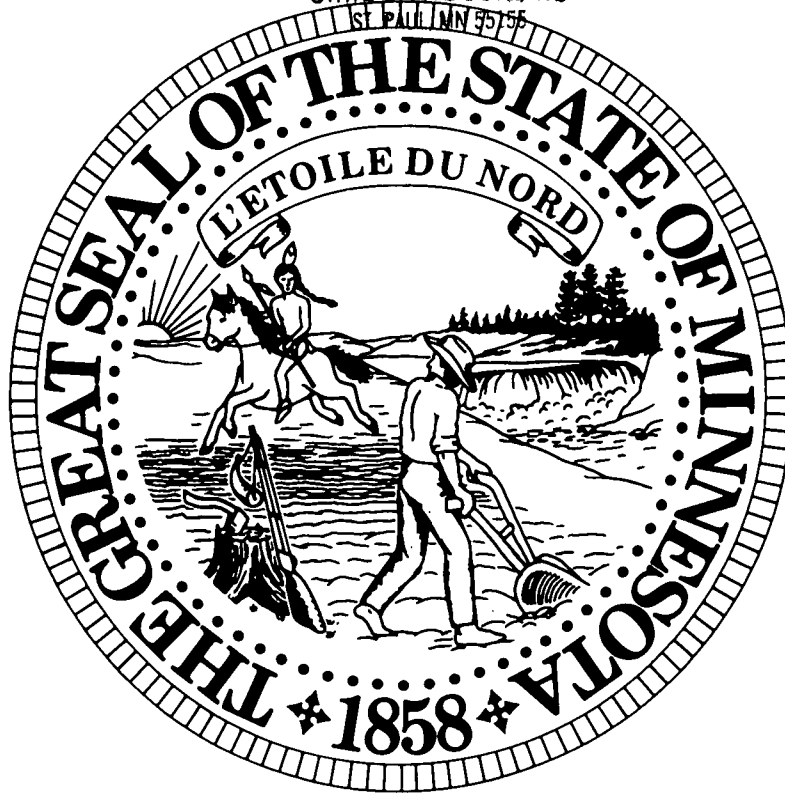
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Monday 23 May 1994

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State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, containing executive and commissioners' orders, proposed and adopted rules, official and revenue notices, professional-technical-consulting contracts, non-state bids and public contracts and grants.

A *Contracts Supplement* is published Tuesday, Wednesday and Friday and contains bids and proposals for commodities, including printing bids.

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Vol. 18 Issue Number	PUBLISH DATE	Deadline for both Adopted and Proposed RULES	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts
47	Monday 23 May	Monday 9 May	Monday 16 May
48	Tuesday 31 May	Monday 16 May	Monday 23 May
49	Monday 6 June	Monday 23 May	Friday 27 May
50	Monday 13 June	Friday 27 May	Monday 6 June

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FOR LEGISLATIVE NEWS

Publications containing news and information from the Minnesota Senate and House of Representatives are available free to concerned citizens and the news media. To be placed on the mailing list, write or call the offices listed below:

SENATE

Briefly-Preview—Senate news and committee calendar; published weekly during legislative sessions.

Perspectives—Publication about the Senate.

Session Review—Summarizes actions of the Minnesota Senate.

Contact: Senate Public Information Office
Room 231 State Capitol, St. Paul, MN 55155
(612) 296-0504

HOUSE

Session Weekly—House committees, committee assignments of individual representatives; news on committee meetings and action. House action and bill introductions

This Week—weekly interim bulletin of the House.

Session Summary—Summarizes all bills that both the Minnesota House of Representatives and Minnesota Senate passed during their regular and special sessions.

Contact: House Information Office
Room 175 State Office Building, St. Paul, MN 55155
(612) 296-2146

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Commodity awards can be obtained from the
Materials Management Helpline 612/296-2600.

Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the *State Register*

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 75 state agencies have the authority to issue rules. Each agency is assigned specific *Minnesota Rule* chapter numbers. Every odd-numbered year the *Minnesota Rules* are published. This is a ten-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Proposed and adopted emergency rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

If an agency seeks outside opinion before issuing new rules or rule amendments, it must publish a NOTICE OF INTENT TO SOLICIT OUTSIDE OPINION in the *Official Notices* section of the *State Register*. When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues 1-13 inclusive; issues 14-25 inclusive; issue 26, cumulative for issues 1-26; issues 27-38 inclusive; issue 39, cumulative for 1-39; issues 40-51 inclusive; and issue 52, cumulative for 1-52. An annual subject matter index for rules appears in August. For copies of the *State Register*, a subscription, the annual index, the *Minnesota Rules* or the *Minnesota Guidebook to State Agency Services*, contact the Print Communications Division, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000 or toll-free in Minnesota 1-800-657-3757.

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Attention Builders, Architects, Designers, Property Owners...

Accessible and Usable Buildings and Facilities CABO/ANSI, A117.1

Just released by the Council of American Building Officials, this 2 publication set includes UBC Chapter 31 and appendix. Specifications in this standard (ANSI - American National Standards Institute) are to make buildings and facilities accessible to individuals with disabilities -- both new buildings and existing structures. These standards are applicable to doorways, routes, seating and other elements of building design. Includes diagrams and floor plans. The two books (total of 96 pp) are bound and three-hole drilled for ease of use. 19-2 SR \$35.00



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Official Notices

Pursuant to the provisions of Minnesota Statutes §14.10, an agency, in preparing proposed rules, may seek information or opinion from sources outside the agency. Notices of intent to solicit outside opinion must be published in the *State Register* and all interested persons afforded the opportunity to submit data or views on the subject, either orally or in writing.

The *State Register* also publishes other official notices of state agencies, notices of meetings, and matters of public interest.

Department of Agriculture

Agronomy Services Division

Notice of Special Local Need Registration

Pursuant to *Minnesota Statutes* 18B.27 and Parts 1505.0870 - 1505.0930, the Minnesota Department of Agriculture, on May 11, 1994, issued a Special Local Need 24(c) registration for Stinger herbicide, EPA Reg. No. 62719-73, manufactured by DowElanco, Indianapolis, IN, for the aerial application to sugarbeets.

A federal or state agency, a local unit of government, or any person or groups of persons filing with the commissioner a petition that contains the signatures and addresses of 500 or more individuals of legal voting age, shall have 30 days from publication of notice in the *State Register* to file written objections with the commissioner regarding the issuance of the special local need registration.

Objections may be submitted to: John C. Sierk, Minnesota Department of Agriculture, Agronomy Services Division, 90 West Plato Boulevard, St. Paul, MN 55107. Comment deadline is June 22, 1994.

Department of Agriculture

Minnesota Rural Finance Authority

Notice of Public Hearing on the Issuance of an Agricultural Development Revenue Bond Under *Minnesota Statutes*, Chapter 41C

NOTICE IS HEREBY GIVEN that a public hearing will be held on Wednesday, June 8, 1994, at 9 A.M. in Room 145 Department of Agriculture Building, 90 West Plato Boulevard, Saint Paul Minnesota, on a proposal that the Minnesota Rural Finance Authority (the Authority) issue its revenue bond under *Minnesota Statutes*, Chapter 41C, in order to finance the purchase of a hog confinement barn located in Section 31, Sherman Township, Redwood County, Minnesota on behalf of Robert & Karen Kranz, a married couple (the Borrowers). The maximum aggregate face amount of the proposed bond issue is \$90,000. The revenue bond will be a limited obligation of the Authority, payable solely from the revenue pledged to the payment thereof. No holder of such revenue bond will ever have the right to compel any exercise of the taxing power of the State of Minnesota to pay the bond or the interest thereon, nor to enforce payment against any property of the Authority or the State of Minnesota, except the revenues specifically pledged to the payment thereof. Before issuing the revenue bond, the Authority will enter into an agreement with the Borrower whereby the Borrower will be obligated to make payments at least sufficient at all times to pay the principal of and interest on such revenue bond when due. All persons interested may appear and be heard at the time and place set forth above, or may file written comments with the Executive Director of the Authority prior to the date of the hearing set forth above.

Dated: 4 May 1994

LaVonne Nicolai
RFA Executive Director

Department of Commerce

Notice of Activation of the Minnesota Joint Underwriting Association to Insure Specified Classes of Business and Public Hearing

NOTICE IS HEREBY GIVEN that, pursuant to *Minnesota Statutes*, section 62I.21, the Minnesota Joint Underwriting Association (MJUA) and the Market Assistance Plan (MAP) are activated to provide assistance to the following classes of business unable to obtain insurance from private insurers:

- Wood Recycler
- Halfway House
- Ski Clubs
- Truth-in-Housing Inspectors
- Public Officials Directors & Officers Liability

The MJUA and MAP are activated to provide assistance to the above classes of business for a period of 180 days following publication of this notice. A public hearing will be held, for the purpose of determining whether activation should continue beyond 180 days, at the Office of Administrative Hearings, 100 Washington Square, Suite 1700, Minneapolis, Minnesota, 55401-2138, on July 11, 1994, at 1:00 p.m. and continuing until all interested persons and groups have had an opportunity to be heard. The hearing shall be governed by *Minnesota Statutes* Sections 14.57-14.69 and by *Minnesota Rules* Parts 1400.1500-1400.8400, (1985). Questions regarding the procedure may be directed to Administrative Law Judge Steve Mihalchick, 100 Washington Square, Suite 1700, Minneapolis, MN 55401-2138, telephone (612) 349-2544. The authority for this proceeding is found in Chapter 62I of *Minnesota Statutes*, specifically sections 62I.21 and 62I.22. (A copy of those sections follows this notice.)

Prior to the hearing a pre-hearing conference will be held at 3:00 p.m. on June 24, 1994, at the Office of Administrative Hearings, 100 Washington Square, Suite 1700, Minneapolis, Minnesota 55401-2138.

Minnesota Statutes, Chapter 62I, which governs the Minnesota Joint Underwriting Association provides for temporary activation for 180 days by the Commissioner of Commerce. To extend the Minnesota Joint Underwriting Association's authority beyond the 180 day period a hearing must be held. Those classes of business for which the Minnesota Joint Underwriting Association was temporarily activated, by this notice and by previously published notices, must prove, at the hearing, that they meet the statutory requirements for coverage by the Minnesota Joint Underwriting Association.

Among those requirements are:

- (1) That members of those classes are unable to obtain insurance through ordinary means;
- (2) That the insurance being sought is required by statute, ordinance, or otherwise required by law, or is necessary to earn a livelihood or conduct a business; and
- (3) That the classes of business serve a public purpose.

The classes of business specified in this notice and previously published notices must be shown to meet the statutory requirements of the Minnesota Joint Underwriting Association's authority to provide coverage to them will end after 180 days from the date the notice of activation was published in the *State Register*.

Activation of a class of business does not guarantee coverage to any class member. Coverage of individual class members is determined by the Minnesota Joint Underwriting Association on a case by case basis once the class has been activated. The MJUA's address is: Pioneer Post Office Box 1760, St. Paul, Minnesota 55101. Their phone number is (612) 222-0484.

The Department strongly suggests that any persons affected by this hearing or otherwise interested in the proceedings familiarize themselves with the requirements of Chapter 62I and the contested case procedures prior to the hearing, that they take such other steps as are appropriate to protect their interest and that any questions they may have as to how to proceed or how to participate at the hearing be directed to the Administrative Law Judge prior to the hearing.

All interested or affected persons will have an opportunity to participate at the hearing. Questioning of agency representatives or witnesses, and of interested persons making oral statements will be allowed in the manner set forth in the Rules pertaining to contested cases (*Minnesota Rules* parts 1400.1500-1400.8400).

Anyone wishing to oppose activation beyond the 180 days for any particular class, must file a petition to intervene with the administrative law judge at least 10 days before the hearing date. If no notice to intervene is filed for a class, then the class is activated beyond the 180 day period without further action.

Minnesota Statutes chapter 10A requires each lobbyist to register with the State of Ethical Practices Board within five days after he or she commences lobbying. A lobbyist is defined in *Minnesota Statutes* Section 10A.01, subdivision 11 as an individual:

- (a) Engaged for pay or other consideration, or authorized by another individual or association to spend money, who spends more than five hours in any month or more than \$250, not including travel expenses and membership dues, in any year, for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials; or
- (b) Who spends more than \$250, not including travel expenses and membership dues, in any year, for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials.

Official Notices

The statute provides certain exceptions. Questions should be directed to the Ethical Practices Board, 625 North Robert Street, St. Paul, Minnesota 55101, telephone (612) 296-5148.

Dated: 11 May 1994

62I.21 ACTIVATION OF MARKET ASSISTANCE PLAN AND JOINT UNDERWRITING ASSOCIATION.

At any time the commissioner of commerce deems it necessary to provide assistance with respect to the placement of general liability insurance coverage on Minnesota risks for a class of business, the commissioner shall by notice in the *State Register* activate the market assistance plan and the joint underwriting association. The plan and association are activated for a period of 180 days from publication of the notice. At the same time the notice is published, the commissioner shall prepare a written petition requesting that a hearing be held to determine whether activation of the market assistance plan and the joint underwriting association is necessary beyond the 180-day period. The hearing must be held in accordance with section 62I.22. The commissioner by order shall deactivate the market assistance program and the joint underwriting association at any time the commissioner finds that the market assistance program and the joint underwriting association are not necessary.

62I.22 HEARING.

Subdivision 1. ADMINISTRATIVE LAW JUDGE. The commissioner shall forward a copy of the petition to activate the market assistance plan and the joint underwriting association with respect to a class of business to the chief administrative law judge. The chief administrative law judge shall, within three business days of receipt of the copy of the petition, set a hearing date, assign an administrative law judge to hear the matter, and notify the commissioner of the hearing date and administrative law judge assigned to the matter. The hearing date must be no less than 60 days nor more than 90 days from the date of receipt of the petition by the chief administrative law judge.

Subd. 2. NOTICE. The commissioner of commerce shall publish notice of the hearing in the *State Register* at least 30 days before the hearing date. The notice should be that used for rulemaking under chapter 14. Approval by the administrative law judge of the notice prior to publication is not required. The notice must contain a statement that anyone wishing to oppose activation beyond 180 days for any particular class, must file a petition to intervene with the administrative law judge at least ten days before the hearing date. If no notice to intervene is filed for a class then the class is activated beyond the 180 day period without further action.

Subd. 3. CONTESTED CASE; REPORT. The hearing and all matters after the hearing are a contested case under chapter 14. Within 45 days from the commencement of the hearing and within 15 days of the completion of the hearing of the administrative law judge shall submit a report to the commissioner of commerce. The parties, or the administrative law judge, if the parties cannot agree, shall adjust all time requirements under the contested case procedure to conform with the 45 day requirement.

Subd. 4. DECISION. The commissioner shall make a decision within ten days of the receipt of the administrative law judge's report.

Subd. 5. WAIVER OF MODIFICATION. If all parties to the proceeding agree, any of the requirements of this section may be waived or modified.

Subd. 6. CASE PRESENTATION. The department of commerce, upon request by small businesses as defined by section 14.115, subdivision 1, shall assist small businesses in any specific class requesting continuation of coverage beyond the 180 day period, in coordinating the class and presenting the case in the contested hearing.

Minnesota Comprehensive Health Association

Notice of Meeting of Ad Hoc Committee on Request for Proposal for Writing Carrier Contract

NOTICE IS HEREBY GIVEN that the Ad Hoc Committee on Request for Proposals (RFP) for Writing Carrier Contract of the Minnesota Comprehensive Health Association (MCHA), will meet on Thursday, May 26, 1994 at 3:00 p.m., at the Minnesota Comprehensive Health Association, Suite 910, 5775 Wayzata Boulevard, St. Louis Park.

For additional information please call Lynn Gruber at (612) 593-9609.

Minnesota Early Childhood Care and Education Council

Notice of Meetings of the Executive Committee and the Regular Full Council

NOTICE IS HEREBY GIVEN that the Minnesota Early Childhood Care and Education Council (ECCE) has scheduled the fol-

lowing meetings. Direct inquiries to: Jevne Kloeber, Executive Director, Minnesota Early Childhood Care and Education Council, Third Floor, Ford Building, 117 University Avenue, St. Paul, MN 55155; Phone: 612/296-1400; TDD MRS 612/297-5353 (Metro) or TDD MRS 800/627-3529 (Greater Minnesota).

Executive Committee Meeting-June 6, 1994, 10 am-2 pm, 3rd Floor Ford Building, 117 University Avenue, St. Paul, MN. Agenda-Biennial Report and legislative recommendations for 1995-1997.

Regular Full Council Meeting-July 11, 1994, 10 a.m.-3 p.m., Room B 22, Basement State Capitol Building, St. Paul, MN. Agenda will include 1995-1997 Biennial Report and Legislative recommendations. FINANCE COMMITTEE, PROGRAM COMMITTEE, PERSONNEL COMMITTEE AND NOMINATIONS/BY-LAWS COMMITTEE if needed will meet in the same room from 12p.m.-1p.m.

Executive Committee Meeting-August 15, 1994, 10 am-12 pm, Third Floor, Ford Building, 117 University Avenue, St. Paul, MN.

Regular Full Council-September 26, 1994, 10 am-3 pm, Room B 22, Basement of State Capitol Building, St. Paul, MN. Standing Committees will meet from 12-1pm if needed.

Executive Committee Meeting-October 24, 1994, 10 am-12 pm, Third Floor Ford Building, 117 University Avenue, St. Paul, MN.

Regular Full Council Meeting-November 21, 1994, 10 am-3 pm, Room 116A, Administration Building, 50 Sherburne Avenue, St. Paul, MN. Standing Committee meetings 12-1pm if needed.

Executive Committee Meeting-December 19, 1994, 10 am-12 pm., Third Floor, Ford Building, 117 University Avenue, St. Paul, MN.

Contact the Council for specific agenda details.

Department of Health

Bureau of Health Delivery Systems

Public Meeting Regarding the Minnesota Department of Health Application to the Federal Department of Health and Human Services for Federal Fiscal Year 1995 Maternal and Child Health Services Block Grant Funding

The Minnesota Department of Health will sponsor a public meeting to obtain comment on its application for continuation of Federal Maternal and Child Health (MCH) Services Block Grant funding for the Fiscal Year starting October 1, 1994 and ending September 30, 1995. The draft application is available for inspection upon request.

Discussion of the application will be conducted as part of the regularly scheduled meeting of the state Maternal and Child Health Advisory Task Force held Friday, June 10, 1994, at the Minnesota Department of Health, 717 S.E. Delaware Street, Minneapolis, Minnesota. The application discussion will begin at 2:00 p.m. in the Chesley Room (room 105). Any person or group may submit either written or oral comments at the meeting.

Any person needing special accommodations for a disability should so indicate at the time of registration. Persons planning to attend and/or present comments are requested to register by June 8, 1994.

For further information or registration contact:

Dr. Ronald Campbell, Section Chief
MCH Technical Services
Minnesota Department of Health
717 S.E. Delaware Street
P.O. Box 9441
Minneapolis, Minnesota 55440-9441

Department of Human Services

Announcement of Vacancy on Medicaid Drug Formulary Committee

The Minnesota Department of Human Services is seeking applications from Minnesotans interested in serving on the Minnesota

Official Notices

Medicaid Drug Formulary Committee. The purpose of the committee is to advise the Department on drug coverage for the Medical Assistance Program. The current opening on the 9-member committee is for a pharmacist who is not employed by the Department of Human Services, and whose practice is primarily with persons paying privately or through health insurance. Members currently serve 3-year terms and volunteer their time and service to the committee. The Department will reimburse members for expenses for mileage to and from committee meetings and will award continuing education credits for attending committee meetings. For more information, please contact Gerald Drinane, Health Care Management Division, at (612) 296-4528, or send a letter of interest and vita to Gerald Drinane, Pharmacy Policy Unit, Health Care Management Division, Department of Human Services, 444 Lafayette Road, St. Paul, Minnesota 55155-3853. Applications will be accepted until June 1, 1994.

Department of Labor and Industry

Labor Standards Division

Notice of Prevailing Wage Certifications for Commercial Construction Projects

Effective May 23, 1994 prevailing wage rates were determined and certified for commercial construction projects in:

Blue Earth County: Lake Crystal High School Elevator Addition-Lake Crystal.

Carlton County: Renovation of Cottages 1, 2, 3, 4 & 10-Moose Lake.

Chippewa County: Montevideo Middle School-Montevideo.

Dakota County: 1993 Meter Station Improvements-Inver Grove Heights.

Dodge County: Triton Jr. High Accessibility Improvements-West Concord.

Douglas County: Lake Latoka Rest Area.

Hennepin County: Hennepin Public Works Building Automation Improvements-Minneapolis; 1994 Brooklyn Center Earle Brown Elementary ADA Improvements-Brooklyn Center; 1993 Meter Station Improvements-Golden Valley & Brooklyn Park; Minneapolis Technical College Exterior Rehabilitation, U of M Renovation of Experimental Condensed Matter Physics Research Facility-Minneapolis.

Kanabec County: 1994 Mora Intermediate School-Mora.

Koochiching County: Northome School Addition-Northome.

Lyon County: 1994 Canby Public School Reroofing-Canby.

Mille Lacs County: Ayer Trading Post Renovation-Near Vineland.

Murray County: School District #505 Storage Building-Fulda.

Ramsey County: St. Paul Public Schools Miscellaneous Projects-St. Paul; 1993 Meter Station Improvements-Shoreview.

St. Louis County: Duluth/Virginia Card Access Security Project; U of M/Duluth Humanities/A.B. Anderson Hall Water Pipe Replacement, Sand Wood Gymnasium Floor & Griggs Track Repair Holes & Repaint, U of M Coal Gasification Plant Demolition-Duluth.

Stearns County: St. Cloud State University Education Building Asbestos Removal-St. Cloud.

Stevens County: U of M/Morris Water Meter Repair-Morris.

Washington County: MN/DOT Oakdale (Metro EAST) Restrooms-Oakdale.

Copies of the certified wage rates for these projects may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road, St. Paul, Minnesota 55155-4306. The charge for the cost of copying and mailing are \$1.36 per project. Make check or money order payable to the State of Minnesota.

John B. Lennes, Jr
Commissioner

Board of Nursing

Notice of Solicitation of Outside Information or Opinions Regarding Proposed Rules Relating to Prescribing of Drugs by Advanced Practice Nurses, Including Clinical Specialists in Psychiatric and Mental Health Nursing

NOTICE IS HEREBY GIVEN that the Minnesota Board of Nursing (hereinafter "Board") is seeking information or opinions from sources outside the Board in preparing to propose the adoption of rules relating to prescribing of drugs by clinical specialists in psychiatric and mental health nursing. The adoption of the rules is authorized by the *Laws of Minnesota 1993*, Chapter 470 which require the Board to adopt rules to provide a system of identifying advanced practice nurses eligible to prescribe, a system of trans-

mitting to pharmacists the identity of advanced practice nurses eligible to prescribe drugs, and a fee to the nurse practitioners and certified clinical specialists in psychiatric and mental health nursing who seek prescribing authority.

The Board requests information and opinions concerning the subject matter of the rules. Interested persons or groups may submit data or views on the subject matter of concern in writing or orally. Written statements should be addressed to:

Sandra J. MacKenzie, RN, Assistant Director
Minnesota Board of Nursing
2700 University Avenue West, #108
St. Paul, MN 55114

Revisor of Statutes

Notice of Publication of *Minnesota Rules, 1993*

Minnesota Rules 1993 is now available. This publication is based on *Minnesota Rules 1991* and incorporates compiled rules of state agencies adopted from February 11, 1991 to October 25, 1993. The cost of the 13-volume set of *Minnesota Rules 1993* is \$225. Individual volumes may be purchased for \$20 each while supplies are available. *Minnesota Rules 1993* may be purchased from Minnesota's Bookstore, Department of Administration - Print Communications Division, 117 University Avenue, St. Paul, MN 55155. Telephone: (612) 297-3000 or toll free within Minnesota 1-800-652-9747. Orders must be prepaid.

Department of Natural Resources

Bureau of Real Estate Management

Notice of Proposed Conveyance for the Purpose of Correcting Legal Descriptions of Boundaries Affecting the Ownership Interests of the State and Adjacent Landowners

NOTICE IS HEREBY GIVEN that the Minnesota Department of Natural Resources intends to correct a boundary discrepancy which affects land presently owned by the State and land owned by John Beyer (*Minnesota Statutes* 84.0273, 1993). The State originally acquired its property by warranty deed recorded in the office of the County Recorder December 31, 1991 as Document Number 431206. The State will exchange quit claim deeds with the adjacent landowner in order to resolve the boundary discrepancy. The deed from the State to John Beyer will contain the following legal description:

That portion of the Burlington Northern Railroad Company (formerly Northern Pacific Railway Company) Brainerd to Bemidji, Minnesota Branch Line right of way, now discontinued, as originally located and constructed upon, over and across Government Lot 3, the Southwest Quarter of the Southeast Quarter, the East Half of the Southwest Quarter and the Southeast Quarter of the Northwest Quarter of Section 5, Township 133 North, Range 28 West, Crow Wing County, Minnesota, which lies westerly of the following described line:

Beginning at the intersection of the south line of said Section 5 and a line drawn parallel with and 25 feet westerly of and measured at right angles to said Railroad Company's Main Track centerline (now removed); thence northerly and parallel with said Main Track centerline to a point 465 feet north of the south line of said Section 5 as measured along said Main Track centerline; thence easterly at right angles to said Main Track centerline a distance of 5 feet; thence northerly and parallel with said Main Track centerline a distance of 1485 feet; thence westerly at right angles to said Main Track centerline a distance of 5 feet; thence northerly and parallel with said Main Track centerline a distance of 715 feet; thence easterly at right angles to said centerline a distance of 5 feet; thence northerly and parallel with said Main Track centerline a distance of 645 feet; thence westerly at right angles to said centerline a distance of 5 feet; thence northerly and parallel with said Main Track centerline to the north line of said Government Lot 3 and there terminating.

For further information contact the Bureau of Real Estate Management, DNR, 500 Lafayette Road, St. Paul, MN 55155, (612) 296-0636.

State Grants

Board of Veterinary Medicine

Notice of Solicitation of Outside Information or Opinions Regarding Proposed New Rules Regulating the Practice of Veterinary Medicine in Non-traditional Veterinary Facilities and Mercantile Establishments

NOTICE IS HEREBY GIVEN that the Board of Veterinary Medicine is seeking information or opinions from sources outside the Board of Veterinary Medicine in preparing to propose the adoption of new rules regarding the practice of veterinary medicine in non-traditional veterinary facilities and mercantile establishments for veterinarians. The adoption of the rules is authorized by *Minnesota Statutes* 156.01 (1992).

The Board of Veterinary Medicine requests information and opinions concerning the subject matter of the rules. Interested persons or groups may submit data or views on the subject in writing or orally. All statements should be submitted to:

Dr. Roland C. Olson
Minnesota Board of Veterinary Medicine
2700 University Ave. W., Room 102
St. Paul, MN 55114
(612) 642-0597

Oral comments and inquiries will be received by Dr. Olson between the hours of 8:30 a.m. and 12:30 p.m. Monday through Friday. All materials received by the Board of Veterinary Medicine through July 20, 1994, shall become part of the rulemaking record in the event that the rule is adopted.

Board of Water and Soil Resources

Notice of Regularly Scheduled Monthly Meeting

The Board of Water and Soil Resources will hold their regularly scheduled monthly meeting on Wednesday, May 25, 1994. The meeting will convene at 9:00 a.m. in Room 107 of the State Capitol, 75 Constitution Avenue, St. Paul, Minnesota.

State Grants

In addition to requests by state agencies for technical/professional services (published in the State Contracts section), the *State Register* also publishes notices about grant funds available through any agency or branch of state government. Although some grant programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself.

Agencies are encouraged to publish grant notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Department of Health

AIDS/STD Prevention Services Section

Request for Proposals for Personal Care Attendant and Medical Homemaker Services Programs

Purpose

The Minnesota Department of Health (MDH) has funds available to provide limited support for Personal Care Attendant and Medical Homemaker services, and to increase access to these services for individuals with AIDS. The purpose of this grants program is to:

- increase the ability of low income persons with AIDS to maintain health and avoid hospitalization or admission to a long term care facility by increasing access to Personal Care Attendant and Medical Homemaker services; and
- document the need for and use of these services by persons with AIDS so that this information may be shared with the broader HIV community, including persons with AIDS, and medical and social service providers.

Amount

Funding of up to **\$40,000** is available to fund home health and community health service (CHS) agencies for the development, implementation and evaluation of Personal Care Attendant and Medical Homemaker services for persons with AIDS. Providers of these services will be selected on a competitive basis.

Duration

The grant period is established for twelve months, September 1, 1994 - August 31, 1995. Continuation funding may be available, and will be dependent upon the availability of federal HIV services funds to the MDH and satisfactory performance by the grantee.

Eligibility

Home health and CHS agencies that can demonstrate administrative, organizational, programmatic and fiscal capacity to develop, implement, and evaluate Personal Care Attendant and Medical Homemaker services to persons with AIDS are eligible to apply for these funds.

Procedure for Grant Application

The request for proposals packet is available upon request, including instructions, format, necessary forms, and selected readings. A technical assistance meeting will be held on Tuesday, May 31, 1994, from 3:00 - 4:30 p.m. Call for information. For further information about this Request for Proposals, you may contact Fraser Nelson at the above address or at 612/623-5721. No other MDH personnel may be contacted concerning this Request For Proposals.

Agencies seeking MDH funding for HIV services programming are required to submit ten (10) copies of the completed proposal by 4:00 p.m., Thursday, July 7, 1994.

Proposals are to be submitted by the specified date and time to:

Fraser Nelson, HIV Services Coordinator
AIDS/STD Prevention Services Section
Minnesota Department of Health
717 Delaware Street S.E., P.O. Box 9441
Minneapolis, Minnesota 55440-9441
(612) 623-5721

Department of Human Services

Minnesota Board on Aging

Notice of Request for Grant Applications to Provide Marketing, Conference Organizing, Data Collecting, Compiling, and Reporting for the Local, Regional and State White House Conference on Aging

Purpose

The Minnesota Board on Aging is soliciting proposals from qualified parties for marketing, conference organizing, data collecting, compiling, and reporting for the local, regional, and State White House Conference on Aging.

The White House Conference on Aging is intended to produce policy recommendations to guide national aging policy over the next decade. In Public Law 102-375, the Older Americans Act Amendments of 1992, Congress specifically identified six primary purposes for the White House Conference on Aging. They are:

- 1) to increase public awareness of the interdependence of generations and the essential contributions of older individuals to society for the well-being of all generations;
- 2) to identify the problems facing older individuals and the commonalities of the problems with problems of younger generations;

Professional, Technical & Consulting Contracts

- 3) to examine the well-being older individuals, including the impact the wellness of older individuals has on our aging society;
- 4) to develop such specific and comprehensive recommendations for executive and legislative action as may be appropriate for maintaining and improving the well-being of the aging;
- 5) to develop recommendations for the coordination of Federal policy with State and local needs and the implementation of such recommendations; and
- 6) to review the status and multigenerational value of recommendations adopted at previous White House Conferences on Aging.

The State reserves the right to cancel the solicitation if it is considered to be in its best interest.

Application Process

For a copy of the request for proposal (RFP), please contact Bernie Kuhn at (612) 296-3868 or (800) 882-6262. If you have questions about this notice, or the proposal, please call Angie McCollum at (612) 296-3839 or (800) 882-6262.

All proposals must be received by 4:30 pm on June 13, 1994, at the Minnesota Board on Aging's office on the fourth floor at 444 Lafayette Road North, St. Paul, MN 55155-3843; Attention: Angie McCollum.

Send completed proposals to:

Minnesota Board on Aging
Attention: Angie McCollum
444 Lafayette Road North
St. Paul, MN 55155-3843

Grants will be made to applicants which, in the judgment of the Minnesota Board on Aging, will most effectively meet the conference requirements and criteria as stated in the application materials.

For further information, contact Angie McCollum at (612) 296-3839 or 1-800-882-6262. For TDD, contact Minnesota Relay Service at (612) 297-5353 or 1-800-627-3529.

Professional, Technical & Consulting Contracts

Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over \$10,000 be printed in the *State Register*. These procedures also require that the following information be included in the notice: name of contact person, agency name and address, description of project and tasks, cost estimate, and final submission date of completed contract proposal. Certain quasi-state agencies are exempted from some of the provisions of this statute.

In accordance with *Minnesota Rules* Part 1230.1910, certified Targeted Group Businesses and individuals submitting proposals as prime contractors shall receive the equivalent of a 6% preference in the evaluation of their proposal. For information regarding certification, call the Materials Management Helpline (612)296-2600 or [TDD (612)297-5353 and ask for 296-2600].

Department of Administration

State Designer Selection Board

Request for Proposal for Four Community College Projects

To Minnesota Registered Design Professionals:

The State Designer Selection Board has been requested to select for four Community College Projects. Design firms who wish to be considered for these projects should deliver proposals on or before 4:00 p.m., June 14, 1994, to:

George Iwan
Executive Secretary, State Designer Selection Board
Room G-10, Administration Building
St. Paul, Minnesota 55155-3000

Professional, Technical & Consulting Contracts

The proposal must conform to the following:

- 1) Six (6) copies of the proposal will be required.
- 2) All data must be on 8 1/2" x 11" sheets, soft bound.
- 3) The cover sheet of the proposal must be clearly labeled with the project number, as listed in number 7 below, together with the designer's firm name, address, telephone number and the name of the contact person.

4) Mandatory Proposal contents in sequence:

- a) Identity of firm and an indication of its legal status, i.e. corporation, partnership, etc. If the response is from a joint venture, this information must be provided for firms comprising the joint venture.
- b) Names of the persons who would be directly responsible for the major elements of the work, including consultants, together with brief descriptions of their qualifications. Identify roles that such persons played in projects which are relevant to the project at hand. **NOTE NEW REQUIREMENT:** The proposal *must* contain a statement indicating whether or not the consultants listed have been contacted and have agreed to be a part of the design team.
- c) A commitment to enter the work promptly, if selected, by engaging the consultants, and assigning the persons named 4b above along with adequate staff to meet the requirements of work.
- d) A list of State and University of Minnesota current and past projects and studies awarded to the prime firms(s) submitting this proposal during the four (4) years immediately preceding the date of this request for proposal. The prime firm(s) shall list and total all fees associated with these projects and studies whether or not the fees have been received or are anticipated. In addition, the prime firm(s) shall indicate the amount of fees listed which were paid directly to engineers or other specialty consultants employed on the projects and studies listed pursuant to the above. **NOTE:** Please call for a copy of the acceptable format for providing this information.
- e) A section containing graphic material (photos, plans, drawings, etc.) as evidence of the firm's qualification for the work. The graphic material must be identified. It must be work in which the personnel listed in "c" have had significant participation and their roles must be clearly described. It must be noted if the personnel were, at the time of the work, employed by other than their present firms.

The proposal shall consist of no more than twenty (20) pages. Proposals not conforming to the parameters set forth in this request will be disqualified and discarded without further examination.

5) Statutory Proposal Requirements:

In accordance with the provisions of *Minnesota Statutes*, 1981 Supplement, Section 363.073; for all contracts estimated to be in excess of \$50,000.00, all responders having more than 20 full-time employees at any time during the previous 12 months must have an affirmative action plan approved by the Commissioner of Human Rights before a proposal may be accepted.

The proposal will not be accepted unless it includes one of the following:

- a) A copy of your firm's current certificate of compliance issued by the Commissioner of Human Rights; or
- b) A statement certifying that the firm has a current certificate of compliance issued by the Commissioner of Human Rights; or
- c) A statement certifying that the firm has not had more than 20 full-time employees in Minnesota at any time during the previous 12 months; or
- d) A statement certifying that the firm has an application pending for a certificate of compliance.
- 6) Design firms wishing to have their proposals returned after the Board's review must follow one of the following procedures:
 - a) Enclose a self-addressed stamped postal card with the proposals. Design firms will be notified when material is ready to be picked up. Design firms will have two (2) weeks to pick up their proposals, after which time the proposals will be discarded; or
 - b) Enclose a self-addressed stamped mailing envelope with the proposals. When the Board has completed its review, proposals will be returned using this envelope.

In accordance with existing statute, the Board will retain one copy of each proposal submitted.

Any questions concerning the Board's procedures, their schedule for the project herein described or the fee format form may be referred to George Iwan at (612) 296-4656.

7a) PROJECT - 02-94

North Hennepin Community College
Total Project Appropriation: \$6,000,000.00

This project will provide a new 42,000 gsf building. This building will house 15,900 nsf of student service and administration

Professional, Technical & Consulting Contracts

space; 9,400 nsf of contemporary classrooms equipped for audio/visual and distance learning; and a bookstore of 2,000 nsf relocated from the campus center building. By virtue of its location, this building will provide a new main entrance to the campus and function as a user friendly, one stop shop for the first time visitor or registering student. It will allow all student services to be provided as an integrated, efficient team effort. Relocation of student services and the bookstore from the campus center will correct the shortfall in this function without major remodeling.

Architecturally, the master plan shows the building shall echo the variance from the quadrangle motif imposed by the CCE building and effect an aesthetic integration. The building will be linked to the existing library, general education and science buildings. Upon completion of this construction the existing library will be completely renovated to house 18,000 nsf of traditional library functions and 5,000 nsf individual learning labs, developmental learning and small group learning spaces. All known code and CAPRA deficiencies in the remodeled space will be corrected. Design of both phases is included in this project; remodeling will take place contingent upon future funding.

Project fee:

Once the designer is selected for this project, the State intends to select a construction manager.

7b) PROJECT - 03-94

Inver Hills Community College
Campus Reorganization

This project amounts to a comprehensive campus reorganization and quality upgrade dealing with acoustics, air quality, life safety and access combined with minor expansion to meet pressing needs created by consistent enrollment growth over the last several years. The campus is short of classroom space, especially classrooms equipped for today's instructional technology. Its obsolete learning resource center facilities lack individual and small group learning stations as well as non print media technology. Developmental learning needs have become critical. Appropriately satisfying these needs creates the opportunity to satisfy the other programmatic functions outlined.

The project will provide a new two story building at 27,000 gsf linking the existing classroom and activities building. An elevator in this building will solve access problems in both existing buildings. The building will contain 6 classrooms totaling 5,400 nsf; 960 nsf of faculty offices; a writing lab and journalism lab totaling 1,900 nsf; bookstore, health services and student office lounge space totaling 4,800 nsf; and a fitness center of 5,500 nsf.

The new classrooms will allow conversion of substandard classrooms to science expansion. Relocating the bookstore and health services will allow conversion of their existing location in the campus center to offices and other necessary student services functions.

The 35,274 gsf library building will be completely overhauled to house a contemporary LRC as described in section A of this document. The building will be sprinkled, provided with an American with Disabilities Act (ADA) compliant elevator and otherwise made compliant with all applicable codes.

Design of both phases is included in this project; the classroom remodeling will take place contingent on future funding.

7c) PROJECT - 04-94

Northland Community College
Regional Multievent Cultural Center
and Integration with the Technical College

Northland Community College and Thief River Falls Technical College abut and are connected through a common food service facility. Campus leadership on both campuses are currently planning consolidation of functions to achieve the efficiencies enabled by merger. Two major functional areas will require major remodeling and expansion to make this possible: student services and the learning resource center. Both these areas are crowded now serving just Northland Community College; student services can be expanded by relocating art studios and remodeling. The learning resource center can expand into under utilized space vacated by the last project. This project will entail the preparation of working drawings for this integrated campus.

This project is to provide a regional cultural center facility in Thief River Falls designed to be supportive to the residents and community at large in the role of educational enhancement. The participants in the project will include the Community College System, the Technical College System, the city, the county and the school district.

The current Thief River Falls Technical College campus has no student activity enterprises of any kind. The Community College System has minimal student activity support facilities. These two institutions provide regional educational opportunities to a significant number of full and part-time students in the region. The location of these two institutions in the northwest section of Minnesota places them in an environment of inclement weather for much of the year. Collaboration with and among the various

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stakeholders in this project would provide with minimal investment from each of them a feasible and efficient facility to meet their customers' multiple demands.

The specific configuration of spaces will be determined through a strategic planning process to be undertaken by an architectural consultant. It is assumed that in depth interviews, focus groups and agency level needs analyses will be conducted to provide the greatest multiple use facility for the divergent clientele. The project shall consist of a multipurpose field house, football stadium, outdoor track and playing fields.

This project is supported by this agency on the greater basis of achieving a general benefit for the clientele served by the Community College System. Our support is conditioned by the understanding that debt service on this project will not be assigned to the Community College System. With this understanding, the impact on this agency's operating budget should be minimal.

Total Budget for the Regional Multievent Cultural Center is \$3,000,000.00.

Once the designer is selected for this project, the State may select a construction manager.

7d) PROJECT - 05-94

Fergus Falls Community College
Science Building Remodeling
Total Project Budget: \$1,900,000.00

Project Description: The work includes a complete HVAC overhaul, laboratory and classroom remodeling, window replacement and roof replacement. A full life safety and accessibility remodeling will be included, perhaps including a sprinkler system.

SPECIAL NOTE:

For all projects listed above, firms must indicate the following:

- 1) a demonstrated ability to respond to program and budget imperatives;
- 2) a demonstrated ability to manage the efforts of consultants, particularly engineers;
- 3) a demonstrated understanding of how to work with higher education facility, students and administrator's;
- 4) demonstrated ability to provide necessary services within project budget and timeframe; and
- 5) knowledge of instructional and/or library technology.

In addition, the State will require in its contract with the designer that the State be provided copies of the designer's contracts with its sub-consultants.

Questions concerning these projects may be referred to Dan Brennan at (612) 296-8952.

Maureen Steele Bellows, Chair
State Designers Selection Board

Community College System and the Department of Administration

Request for Proposals for Construction Managers

The Minnesota Community College System and the Department of Administration intend to select construction managers for a project at Normandale Community College. Interested parties are to respond to Dan Brennan, Director of Facilities, Minnesota Community College System, 203 Capitol Square Building, 550 Cedar Street, St. Paul, Minnesota 55202 second floor reception desk no later than 4:00 PM on June 14, 1994. Questions may be referred to Mr. Brennan at (612) 296-8952. Eight copies of the submittal are required for each project. Firms are to indicate which project or projects they are applying for.

Project Description: The construction budget is \$8,500,000 to \$9,000,000. The project includes 14,000 square feet for library and associated learning lab expansion, the upgrade of 8,100 square feet to adequately support electronic technology, 8,200 square feet of additional student services space, remodel 14,700 square feet of existing student service space, a new 6,700 square foot loading dock, remodeling of 15,600 square feet of labs and adjacent classrooms, and 4,900 square feet of new general classrooms.

Working drawings have been prepared by the Alliance but require revision due to a revised budget and program.

The Construction Manager will provide services as outlined in AGC form 500 with special emphasis on cost management; mechanical engineering; value engineering; scheduling; bid packaging, including the direct procurement of major building components. While we anticipate a pure agency relationship with the Construction Manager, a Guaranteed Maximum Price form of agreement could become necessary.

Submittal must include: general corporate qualifications brochure; identification and qualification of proposed key project personnel including the Project Manager and Project Superintendent; a statement of how your firm will perform the Construction

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Manager role and, specifically, your method of mechanical/electrical cost estimating and value engineering; your basis of compensation; and your firm's ability to offer a guaranteed maximum price.

Several firms will be selected for interviews based on these materials. Those "short listed" firms will be asked for a fee proposal to be submitted at the interview.

Department of Health

Community Health Services Division

Emergency Medical Services Section

Notice of Request for Proposal for EMS Medical Consultant

The Minnesota Department of Health is requesting proposals from eligible physicians to serve as medical consultant for its Emergency Medical Services (EMS) Section for the period from July 1, 1994, through June 30, 1996. The Department has determined that total costs, including professional services (up to 600 hours) and expenses, may not exceed \$38,000 (\$19,000 per fiscal year).

Qualifications for the position include: current active practice of emergency medicine or a related specialty; recognized standing in the professional community (e.g., current or recent chairmanships and memberships in American College of Emergency Physicians, Minnesota Medical Association, Minnesota Association of EMS Physicians, and other relevant professional associations); experience with governmental agencies; familiarity with state emergency medical systems; ability to assist the Department in defining and achieving goals specific to planning, developing and regulating EMS, and setting appropriate guidelines and standards.

Minimum tasks include:

- Assist the Department in administering EMS rules and regulations;
- Review requests for licensure, waivers and variances;
- Represent the Department in its contacts with other agencies, associations and the general public;
- Provide EMS technical assistance to the Department;
- Attend state and national conferences appropriate to medical consultant involvement levels;
- Provide consultation to Department EMS field staff and to local EMS providers and medical consultants;

Physicians interested in the position of medical consultant in the Department of Health's EMS Section must submit a *letter of intent* indicating that interest not later than **Friday, June 3, 1994**, to:

Rod Pieper, EMS Section
Minnesota Department of Health
717 S.E. Delaware St., P.O. Box 9441
Minneapolis, MN 55440 (612) 623-5779

All individuals who submit a *letter of intent* will receive a copy of the Request for Proposal (RFP), which contains additional information about medical consultant duties and complete instructions for submitting proposals. Proposals will be accepted only from those who have submitted a letter of intent and are due at the Department of Health not later than **4:30 p.m., Friday, June 10, 1994**.

Department of Health

Health Care Delivery Systems Division

Request for Proposals for Actuarial Services to Assist with the Implementation of the MinnesotaCare Law Regarding Small and Individual Premium Rate Filings and Related Annual Reporting Requirements

The State of Minnesota is seeking proposals from qualified firms 1) to provide technical consultation and support regarding the

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review of premium rates submitted by health maintenance organizations (HMOs) for small employer, individual and Medicare supplement policies; and 2) to provide technical assistance in the development of a mechanism for evaluating and reporting to the legislature regarding the effect and impact of the rating restrictions implemented by the MinnesotaCare legislation.

Details are contained in a request for proposals which may be obtained by contacting:

Norm Hanson
Department of Health
Health Care Delivery Systems
P.O. Box 64975
St. Paul, Minnesota 55164-0975
(612) 282-5606

Proposals are due by 4:30 p.m. on June 13, 1994.

Department of Human Services

Residential Facility: Ah-Gwah-Ching Center

Notice of Request for Proposal for Pharmacy Consulting Services

Contractor's Duties:

1. Provide the facility with a written record of each resident's medication review, particularly those on neuroleptic medication, on a regular basis.
2. Report any irregularities in a client's medication regimen to the prescribing physician and the interdisciplinary team.
3. Ensure adverse reactions are reported to the vendor pharmacist.
4. Review medication administration of standing orders.
5. Ensure a proper system of security is in place including storage, handling and destruction of medications.
6. Provide in-service training to staff.
7. Provide support and assistance to the facility staff pharmacist.
8. Provide direction for Pharm.D. clerkship program.

To be qualified to render services under this contract the contractor shall at all times during the course of the contract possess a valid license to practice pharmacy in the State of Minnesota.

The contractor shall purchase and maintain professional liability insurance covering actual services rendered under this contract in the amount of at least \$1,000,000 for each occurrence with per annum aggregate limitation of at least \$3,000,000 and shall obtain so-called "tail insurance" in the above amounts if the insurance being provided is on a claims made as opposed to an occurrence basis. The contractor shall cause its insurer or insurers to issue to the State a certificate reflecting such coverage and shall instruct and obtain the consent of such insurer or insurers to provide a minimum of 15 days prior written notice to the state (equal to notice given to the contractor) of the cancellation or proposed cancellation thereof for any cause. The STATE shall not be required to provide such insurance nor shall the state be liable for the payment of any premiums on such insurance. The contractor shall indemnify and hold the state harmless from any acts or omissions of contractor under this contract and shall reimburse the state for any costs, including reasonable attorney's fees, incurred in defending against any such claims.

The contractor shall prepare and sign written reports with respect to all patient services rendered under this contract on a form prescribed by Ah-Gwah-Ching Center.

The contractor's records relevant to this contract must be retained by the contractor for a period of five years following expiration of this contract and shall be accessible at reasonable hours to the Ah-Gwah-Ching Center.

A standard state consultant contract will be utilized in the writing of this request and is available upon request.

Term of Contract: July 1, 1994, until June 30, 1996

Cost Estimate: \$36,000.00 per year

Responses must be received by 4:30 p.m. on June 13, 1994.

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Direct inquiries to:

Jeff Smith, Chief Executive Officer
Ah-Gwah-Ching Center
Ah-Gwah-Ching, MN 56430
218/547-8300

Iron Range Resources and Rehabilitation Board

Request for Proposal for a Reservation System for the Wild North Discovery Program

The State of Minnesota Office of the Commissioner of the Iron Range Resources and Rehabilitation Board is requesting proposals to provide a reservation system for the Wild North Discovery Program, a regional alliance of attractions offering education programs in northeast Minnesota. The State of Minnesota welcomes all interested parties to submit proposals. This Request for Proposal does not obligate the State to complete the project, and the State reserves the right to cancel the solicitation if it is considered to be in its best interest. The State also reserves the right to negotiate details of the project tasks outlined in this request.

All operating costs of the vendor providing this service will be covered by charging users a fee per reservation or by other methods mutually agreed to by the State and the vendor to be identified in the proposal submitted by the vendor.

A. Department Contacts

Prospective responders who have any questions or would like a complete Request for Proposal may call or write:

Iron Range Resources and Rehabilitation Board
ATTN: Jodi Phelps
PO Box 441, Highway 53
Eveleth, MN 55734
218-749-7721

PLEASE NOTE: Other IRRRB personnel are not allowed to discuss the project with responders before the submittal of proposal deadline.

A formal question and answer period will be conducted by representatives from the participating attractions and other IRRRB representatives during the week of June 6-10, 1994.

B. Affirmative Action

In accordance with the provisions of *Minnesota Statutes*, 1992 supplement, section 363.073; for all contracts estimated to be in excess of \$50,000, all responders having more than 20 full-time employees on a single day during the previous 12 months must have an affirmative action plan approved by the commissioner of Human Rights before a proposal may be accepted. Your proposal will not be accepted unless it includes one of the following:

1. A copy of your firm's current certificate issued by the Commissioner of Human Rights; or
2. A notarized statement certifying that your firm has not had more than 20 full-time employees at any time during the previous 12 months.

The State is an equal opportunity employer. No person shall be denied employment because of race, color, creed, religion, age, sex, sexual orientation, national origin, status with regard to public assistance, membership or activity in a local commission or disability. These provisions apply to all contractors, licensees, and sub-concessionaires.

Department of Labor and Industry

Request for Proposal for Medical Consultant

The Minnesota Department of Labor and Industry pursuant to *Minnesota Statutes* §176.103, subd. 1, is requesting proposals from eligible physicians who would be able to serve as the medical consultant to the Department, including consulting with the Research and Education Unit, the Medical Services Review Board, and the Rehabilitation Review Panel of the Minnesota Department of Labor and Industry for a period of time from July 1, 1994 through June 30, 1995.

Qualifications for the position include: current active practice of medicine, preferably with active practice in the area of workers' compensation, recognized standing in the professional community and with relevant professional associations, and experience in

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working with governmental agencies. The candidate must have a familiarity with the state workers' compensation rehabilitation and medical programs.

The candidate will assist the Department of Labor and Industry in developing and implementing a program to oversee the effective delivery of workers' compensation rehabilitation and medical services, the regulation of services currently provided, and the development of treatment guidelines and standards. Minimum tasks include: assisting the Department and its boards in the development and administration of rules and regulations pertaining to workers' compensation medical and rehabilitation services, representing the Department to various professional, governmental, and public entities and providing general technical assistance to the Department.

Candidates must respond in the form of a proposal to enter into a contract as required by the Department of Labor and Industry. The State at its option, may elect to extend this contract for periods of one year not to exceed four consecutive years. In the proposal, the candidate must supply a resume or curriculum vitae outlining his or her qualifications for the position. This must include relevant academic training, licenses and certificates, and standing in the medical community. The candidate must also outline his or her experience relevant to local, state, or federal work. The candidate must demonstrate an understanding of the objectives, goals, and tasks of the Department as it relates to overseeing the delivery of rehabilitation and medical services and the candidate's view of his or her role in this process. No change in personnel assigned to the project will be permitted without the approval of the state Project Director/Manager. Submit two copies of the proposal. Each copy of the proposal must be signed, in ink, by an authorized member of the firm.

Maximum reimbursement for a total of 700-800 hours assistance in an amount not to exceed \$56,000 which includes travel and expenses. In accordance with the provisions of *Minnesota Statutes, 1990 supplement*, section 363.073; for all contracts estimated to be in excess of \$50,000, all responders having more than 20 full-time employees at any time during the previous 12 months must have an affirmative action plan approved by the commissioner of Human Rights before a proposal may be accepted. A successful responder will be required to submit acceptable evidence of compliance with workers' compensation insurance coverage requirements prior to execution of the contract.

The deadline for proposals which must include current resume or curriculum vitae is 4:30 PM on June 3, 1994. All proposals received by the deadline will be evaluated by representatives of the Department of Labor and Industry. In some instances, an interview may be part of the evaluation process. Factors upon which proposals will be judged include, but are not limited to, the following: expressed understanding of project objectives, qualifications of the applicant, and previous work experience with governmental agencies overseeing medical programs.

Any questions regarding this Request for Proposal should be directed to Kate Kimpan, Director of Research and Education at (612) 297-4594. Kate Kimpan is the only authorized employee to answer questions on this Request for Proposal.

Proposals should be sent to:

Kate Kimpan, Director
Research and Education Unit
Minnesota Department of Labor and Industry
443 Lafayette Road North
St. Paul, Minnesota 55155-4309

Minnesota State Lottery

Request for Bids for Portable Promotion Stations

The Minnesota State Lottery is requesting proposals for the design, manufacture, and delivery of approximately 30 portable promotion stations. These stations will measure approximately 24" wide x 24" long x 40" high and be used for in-store retail/mall promotions. This proposal does not obligate the state to complete this project, and the state reserves the right to cancel the solicitations if it is considered to be in its best interest.

Organizations interested in receiving a copy of the Request for Bid should contact:

Susie Kivi
Buyer
Minnesota State Lottery
2645 Long Lake Road
Roseville, MN 55113-2533
(612) 635-8105

Bids are due by 11:00 a.m. on June 3, 1994.

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Department of Transportation

Engineering Services Division

Notice of Availability of Contract for Pavement Thickness Analysis by Ground Penetrating Radar

The Minnesota Department of Transportation is requesting proposals for performing an evaluation of Pavement and base layer thickness using Ground Penetrating Radar at the Minnesota Road Research Project (MN/ROAD).

It is anticipated that the contract period will begin June 1994 and continue through September 1994.

For further information, or to obtain a copy of the completed Request for Proposal, contact:

Curt Eastlund
1400 Gervais Avenue
Maplewood, MN 55109
(612) 779-5514

Proposals must be received at the above address no later than 4:30 p.m. on June 17, 1994.

This request does not obligate the State of Minnesota Department of Transportation to complete the work contemplated in this notice, and the department reserves the right to cancel this solicitation. All expenses incurred in responding to this notice shall be borne by the responder.

NEW Fire Code Books Now Available

Minnesota State Fire Marshal Amendments 1993

Minn. Rules Chapter 7510.3100 - 7510.3280.
State fire safety standards for buildings, smoke detectors and alarms and changes to the Uniform Fire Code. Also rules governing storage and handling of flammable materials. **3-80 SR \$6.00**

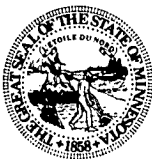
Uniform Fire Code 1991

National fire standards. Includes requirements for inspections, fire extinguishers, storage and handling of combustible materials, fireworks and more. **19-37 SR \$48.75**



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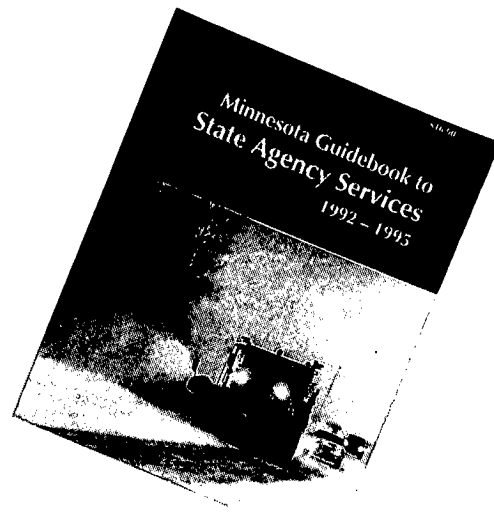
Business & Professional Directories -----

Minnesota Guidebook to State Agency Services 1992-95

An obvious "headliner" on any list for the business reference desk. The perfect "owner's manual" to Minnesota state government is a great reference tool for:

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- * license requirements and fees
- * gaining access to government services
- * participating in state policy making and service delivery
- * understanding the structure of Minnesota government with detailed descriptions of state agencies, their functions and services.

A MUST for the Minnesota business person. 710 pp. **Stock No. 1-11 SR** ~~REDUCED PRICE -- \$16.90~~ **NOW \$9.95**



Minnesota Manufacturer's Directory 1994

Lists companies alphabetically, by community, and by type of product manufactured. Includes name, address, phone number, sales volume, market products, area sales, marketing and purchasing. Also FAX numbers, data processing managers and chief engineers, when available. 742 pp. **Stock No. 40-2 SR \$95.00**

Airport Directory 1993

List of airports throughout the state. Approaches, rivers, all detailed markings, and much more. 178 pp. (pocket-size) **Stock No. 1-8 SR \$5.95**

Law Enforcement Directory 1993

Directory of state law enforcement agencies, sheriffs and police departments 51pp. **Stock No. 1-6 SR \$ 7.00**

Healing Arts (Physician's) Directory 1991

Names and addresses in alphabetical order for licensed physicians, chiropractors, osteopaths, optometrists, podiatrists and registered physical therapists. 426 pp.

Stock No. 1-1 SR \$19.95

Directory of Chemical Dependency Programs '92-93

Comprehensive listing of chemical dependency treatment programs in Minnesota. Information on services provided, funding and staff, and a map are also included. 282 pp.

Stock No. 1-12 SR \$17.00

State Agency Telephone Directory

Orders are now being taken for the 1994 Directory.

This directory lists all State of Minnesota government agencies. Features a greatly expanded FAX section with over 250 numbers, alphabetical employee listings, a classified section, organized by department, and "yellow pages" listing state offices in Greater Minnesota. 264pp. **Stock No. 1-87 SR \$12.95**

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