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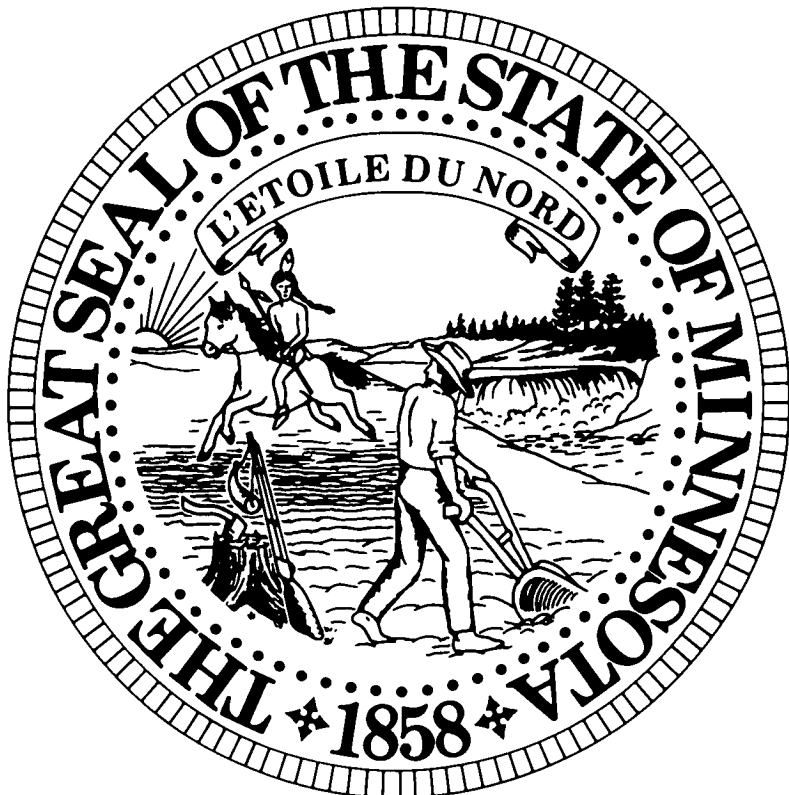
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# The Minnesota State Register

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Department of Administration—Print Communications Division



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# State Register

## Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, containing executive and commissioners' orders, proposed and adopted rules, official and revenue notices, professional-technical-consulting contracts, non-state bids and public contracts and grants.

A *Contracts Supplement* is published Tuesday, Wednesday and Friday and contains bids and proposals for commodities, including printing bids.

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Vol. 18 Issue Number	PUBLISH DATE	Deadline for both Adopted and Proposed RULES	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts
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45	Monday 9 May	Monday 25 April	Monday 2 May
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# Minnesota Rules: Amendments and Additions

## NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 75 state agencies have the authority to issue rules. Each agency is assigned specific *Minnesota Rule* chapter numbers. Every odd-numbered year the *Minnesota Rules* are published. This is a ten-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Proposed and adopted emergency rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

If an agency seeks outside opinion before issuing new rules or rule amendments, it must publish a NOTICE OF INTENT TO SOLICIT OUTSIDE OPINION in the *Official Notices* section of the *State Register*. When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues 1-13 inclusive; issues 14-25 inclusive; issue 26, cumulative for issues 1-26; issues 27-38 inclusive; issue 39, cumulative for 1-39; issues 40-51 inclusive; and issue 52, cumulative for 1-52. An annual subject matter index for rules appears in August. For copies of the *State Register*, a subscription, the annual index, the *Minnesota Rules* or the *Minnesota Guidebook to State Agency Services*, contact the Print Communications Division, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000 or toll-free in Minnesota 1-800-657-3757.

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## Adopted Rules

The adoption of a rule becomes effective after the requirements of Minn. Stat. §§14.14-14.28 have been met and five working days after the rule is published in *State Register*, unless a later date is required by statutes or specified in the rule.

If an adopted rule is identical to its proposed form as previously published, a notice of adoption and citation to its previous *State Register* publication will be printed.

If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

An emergency rule becomes effective five working days after the approval of the Attorney General as specified in Minn. Stat. §14.33 and upon the approval of the Revisor of Statutes as specified in §14.36. Notice of approval by the Attorney General will be published as soon as practicable, and the adopted emergency rule will be published in the manner provided for adopted rules under §14.18.

## Department of Agriculture

### Adopted Permanent Rules Relating to Commodity Council Promotional Orders

The rules proposed and published at *State Register*, Volume 18, Number 30, pages 1689-1690, January 24, 1994 (18 SR 1689), are adopted as proposed.

## Minnesota Housing Finance Agency

### Adopted Permanent Rules Relating to Rent Assistance for Family Stabilization Demonstration Project and Correcting Obsolete References

The rules proposed and published at *State Register*, Volume 18, Number 26, pages 1562-1564, December 27, 1993 (18 SR 1562), are adopted as proposed.

## Department of Health

### Adopted Permanent Rules Relating to Merit System

The rules proposed and published at *State Register*, Volume 18, Number 25, pages 1503-1506, December 20, 1993 (18 SR 1503), are adopted as proposed.

## Department of Human Services

### Adopted Permanent Rules Relating to Merit System

The rules proposed and published at *State Register*, Volume 18, Number 25, pages 1506-1511, December 20, 1993 (18 SR 1506), are adopted as proposed.

**KEY: PROPOSED RULES SECTION** — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

## Emergency Rules

### Department of Public Safety

#### Adopted Permanent Rules Relating to Merit System

The rules proposed and published at *State Register*, Volume 18, Number 25, pages 1512-1514, December 20, 1993 (18 SR 1512), are adopted as proposed.

## Emergency Rules

### Proposed Emergency Rules

According to Minn. Stat. of 1984, §§14.29-14.30, state agencies may propose adoption of emergency rules if: 1) expressly required; 2) authorized by statute; or 3) if the manner permitted by a directive (given by statute, federal law or court order) does not allow for compliance with sections 14.14-14.28. The agency must, however, publish a notice of intent to adopt emergency rules, along with the rules themselves, in the *State Register*. The notice must advise the public:

- 1) that a free copy of the proposed emergency rule is available upon request from the agency;
- 2) that notice of the date that the rule is submitted to the attorney general will be mailed to persons requesting notification;
- 3) that the public has at least 25 days after publication of the proposed emergency rule to submit data and views in writing; and
- 4) that the emergency rule may be modified if the data and views submitted support such modification.

### Adopted Emergency Rules

Emergency rules take effect five working days after approval by the attorney general, and after compliance with Minn. Stat. §§14.29-14.365. As soon as possible, emergency rules are published in the *State Register* in the manner provided for in section 14.18.

Emergency rules are effective for the period stated in the notice of intent to adopt emergency rules. This may not exceed 180 days.

### Continued/Extended Emergency Rules

Adopted emergency rules may be continued in effect (extended) for an additional 180 days. To do this, the agency must give notice by: 1) publishing notice in the *State Register*; and 2) mailing the same notice to all persons who requested notification on rulemaking. No emergency rule may remain in effect 361 days after its original effective date. At that point, permanent rules adopted according to Minn. Stat. §§14.14-14.28 supercede emergency rules.

## Department of Natural Resources

### Adopted Expedited Emergency Game and Fish Rules; Repeal of Closure to Taking of Walleye on Black Bay of Rainy Lake

NOTICE IS HEREBY GIVEN that the above entitled rule has been repealed through the process prescribed by *Minnesota Statutes*, section 14.29, subdivision 4(b). The statutory authority for the contents of this rule is *Minnesota Statutes*, sections 97A.045, subdivision 2(b).

Dated: 7 April 1994

Rodney W. Sando, Commissioner  
Department of Natural Resources

#### Rules as Adopted (all new material)

**REPEALER.** *Minnesota Rules*, part 6262.0500, subpart 3, is repealed effective May 14, 1994.

Pursuant to the provisions of Minnesota Statutes §14.10, an agency, in preparing proposed rules, may seek information or opinion from sources outside the agency. Notices of intent to solicit outside opinion must be published in the *State Register* and all interested persons afforded the opportunity to submit data or views on the subject, either orally or in writing.

The *State Register* also publishes other official notices of state agencies, notices of meetings, and matters of public interest.

## Department of Commerce

### Adjustment of Dollar Amounts

#### RESTRICTIONS ON DEFICIENCY JUDGMENTS AND MINNESOTA PROPERTY EXEMPTION

The amount of a deficiency judgment found in *Minnesota Statutes*, Section 325G.22, and property exempt from creditor collection action provided in *Minnesota Statutes*, Section 550.37 will increase effective July 1, 1994. These statutes require that the dollar amounts be adjusted in even numbered years based on a percentage change in the Implicit Price Deflator for the Gross National Product.

The statute requires that the percentage of change in the reference base index be 10% or more in order to adjust the dollar amounts. The portion of the percentage change in the index in excess of a multiple of ten percent is to be disregarded, and dollar amounts shall change only in multiples of ten percent. Information obtained by the Minnesota Department of Commerce from the U.S. Department of Commerce, Bureau of Economic Analysis, indicates the percentage change from the revised reference base to be 68% calculated to the nearest whole percentage point as required. The index for December 1980 is 74.4, increasing to 124.8 in December 1993, for a percent change of 67.74%. The index was revised nationally to 1987=100 with the statutory reference base index for dollar adjustments being December 1980. This means indexed dollar amounts will increase an additional 10% effective July 1, 1994, after factoring out the prior year's adjustments.

#### DOLLAR ADJUSTMENT FOR RESTRICTIONS ON DEFICIENCY JUDGMENTS

*Minnesota Statutes*, Section 325G.22 was amended effective April 24, 1990 to provide indexing of the \$3,000 amount found in subdivision 1 relating to financing a purchase money security interest in a consumer credit transaction. Subdivision 1a states the periodic adjustments are to follow the indexing provisions of section 550.37, subdivision 4a, which required a cumulative 40% adjustment in 1990.

	Original	7-1-90 40% increase	7-1-92 10% increase	7-1-94 10% increase
Credit Extended	\$ 3,000	\$ 4,200	\$ 4,500	\$ 4,800

#### DOLLAR ADJUSTMENTS FOR EXEMPT PROPERTY

*Minnesota Statutes*, Section 550.37 subdivision 4(a) established indexing only the \$4,500 personal property exemption in Subdivision 4 in 1984. Subdivision 4(a) was amended effective July 1, 1986 to include dollar amount adjustments for other exempt property within this section of statute. A cumulative 30% adjustment was required in 1988 based on this amendment. A 1989 amendment to subdivision 4(a) established \$13,000 as the maximum amount for subdivision 5 and 7 and added \$30,000 as the amount for employee benefits in subdivision 24(2). The \$30,000 was adjusted a cumulative 40% in 1990 when the percent change from the December 1980 reference base index was applied. A 1993 amendment to Section 550.37, subdivision 12a added, "one motor vehicle to the extent of a value not exceeding \$20,000 that has been modified, at a cost of not less than \$1,500, to accommodate the physical disability making a disabled person eligible for a certificate authorized by section 169.345." This required a cumulative 60% adjustment for 1994 as the percent of change is based on the December 1980 reference base index.

The historic and 1994 dollar adjustments for *Minnesota Statutes*, Section 550.37 by subdivision are as follows, with the percent increase noted under the various dates:

Exemption	Original	7-1-84 None	7-1-86 20%	7-1-88 10%/30%*	7-1-90 10%/40%**	7-1-92 10%	7-1-94 10%/60%***
Personal goods subdivision 4	\$ 4,500	\$ 4,500	\$ 5,400	\$ 5,850	\$ 6,300	\$ 6,750	\$ 7,200
Farm subdivision 5	\$10,000	NA	NA	\$13,000*	None	None	None
Business subdivision 6	\$ 5,000	NA	NA	\$ 6,500*	\$ 7,000	\$ 7,500	\$ 8,000
Combined subdivision 5 and 6 subdivision 7	\$10,000	NA	NA	\$13,000*	None	None	None

## Official Notices

<u>Exemption</u>	<u>Original</u>	<u>7-1-84</u> <u>None</u>	<u>7-1-86</u> <u>20%</u>	<u>7-1-88</u> <u>10%/30%*</u>	<u>7-1-90</u> <u>10%/40%**</u>	<u>7-1-92</u> <u>10%</u>	<u>7-1-94</u> <u>10%/</u> <u>60%***</u>
Insurance benefits	\$20,000	NA	NA	\$26,000*	\$28,000	\$30,000	\$32,000
Additional dependent insurance benefits subdivision 10	\$ 5,000	NA	NA	\$ 6,500*	\$ 7,000	\$ 7,500	\$ 8,000
Motor vehicle Modified for disability	\$ 2,000	NA	NA	\$ 2,600*	\$ 2,800	\$ 3,000	\$ 3,200
Minimum cost of modification subdivision 12a	\$20,000	NA	NA	NA	NA	NA	\$32,000 ***
Accrued interest subdivision 23	\$ 1,500	NA	NA	NA	NA	NA	\$ 2,400 ***
Employee benefits subdivision 24(2)	\$ 4,000	NA	NA	\$ 5,200*	\$ 5,600	\$ 6,000	\$ 6,400
	\$30,000	NA	NA	NA	\$42,000**	\$45,000	\$48,000

The next published adjustment is scheduled on or before April 30, 1996, for July 1, 1996, based on the December 1995 index.

## Department of Commerce

### Minnesota Regulated Loan Act - Adjustment of Dollar Amounts

The dollar amounts indexed in the Regulated Loan Act (The Act), *Minnesota Statutes*, Chapter 56 will increase 10% effective July 1, 1994. The Act provides for periodic adjustment in dollar amounts, as directed by Section 56.131, Subdivision 4, effective on July 1, to occur only in even-numbered years based on a percentage change in the Implicit Price Deflator for the Gross National Product. The Regulated Loan Act licenses primarily consumer lenders who are directly impacted by these dollar adjustments. There are currently 22 regulated loan companies licensed and examined by the Commissioner of Commerce. Also, the lending authority found in Chapter 56 is used by banks, credit unions and industrial loan companies authorized to do business in Minnesota.

The statute requires that the percentage change in the reference base index be 10% or more in order to adjust the dollar amounts. The portion of the percentage change in the index in excess of a multiple of ten percent is to be disregarded, and dollar amounts shall change only in multiples of ten percent. Information obtained by the Minnesota Department of Commerce from the U.S. Department of Commerce, Bureau of Economic Analysis indicates a percentage change from the revised reference base to be 68% calculated to the nearest whole percentage point as required. The index for December 1980 is 74.4, increasing to 124.8 in December 1993, for a percent change of 67.74%. The index was revised nationally to 1987=100, with the statutory reference base index for dollar adjustments being December 1980. This means indexed dollar limits will increase an additional 10% effective July 1, 1994 after factoring out prior year's adjustments. The law was effective August 1, 1981, and there was no change in dollar amounts in 1982.

The historic and current indexing follows, with the percentage increase noted under the indexed dates:

	<u>Original</u>	<u>7-1-84</u> <u>10%</u>	<u>7-1-86</u> <u>10%</u>	<u>7-1-88</u> <u>10%</u>	<u>7-1-90</u> <u>10%</u>	<u>7-1-92</u> <u>10%</u>	<u>7-1-94</u> <u>10%</u>
Loan maximum M.S. § 56.131, subd. 1(a)	\$35,000	\$38,500	\$42,000	\$45,500	\$49,000	\$52,500	\$56,000
Principal subject to 33% interest M.S. § 56.131, subd. 1(a)(1)*	\$ 350	\$ 385	\$ 420	\$ 455	\$ 750*	\$ 750*	\$ 750*
Maximum closing costs on real estate secured loans M.S. § 56.131, subd. 2(b)	\$ 250	\$ 275	\$ 300	\$ 325	\$ 350	\$ 375	\$ 400



	<u>Original</u>	<u>7-1-84</u> <u>10%</u>	<u>7-1-86</u> <u>10%</u>	<u>7-1-88</u> <u>10%</u>	<u>7-1-90</u> <u>10%</u>	<u>7-1-92</u> <u>10%</u>	<u>7-1-94</u> <u>10%</u>
Minimum real estate secured loan for discount points M.S. § 56.131, subd. 6 effective June 2, 1983 M.S. § 53.04, subd. 3a	\$ 7,500	\$ 8,250	\$ 9,000	\$ 9,750	\$10,500	\$11,250	\$12,000
Minimum real estate secured loan exceeding M.S. §§ 56.12 and 56.125	\$ 2,700	\$ 2,970	\$ 3,240	\$ 3,510	\$ 3,780	\$ 4,050	\$ 4,320
Assumption fee M.S. § 56.12	\$ 150	\$ 165	\$ 180	\$ 195	\$ 210	\$ 225	\$ 240
Minimum new funds advance for discount points and appraisal fees M.S. § 56.131, subd. 2(d)*	\$ 1,000	NA	NA	NA	\$ 1,000*	\$ 1,000*	\$1,000*
Default charge M.S. § 56.131, subd. 1(f)4**	\$ 2.00	\$ 2.20	\$ 4.00**	\$ 4.00**	\$ 4.40**	\$ 4.80**	\$5.20**

**NOTES TO ADJUSTMENTS**

\*Section 56.131, Subdivision 1(a)(1) was amended effective April 24, 1990, increasing the principal loan amount subject to the 33% per year interest rate to \$750. Subdivision 2(d) setting \$1,000 as the minimum advance required to charge discount points and appraisal fees was also added by a 1990 legislative amendment. A 1990 legislative amendment established the reference base index for these sections to be December 31, 1990. The rebased index for December 1990 is 114.5, increasing to 124.8 in December 1993 for a percentage change of 9%. The percent change is less than 10%; therefore, the dollar amounts are not adjusted for July 1, 1994.

\*\*The minimum default charge permitted in Section 56.131, subdivision 1(f)(4) increased to \$4.00 by amendment effective June 25, 1985. Section 56.131, subdivision 4 was also amended to use December 1984 as the reference base index date for dollar adjustments on default charges. The rebased index for December 1984 is 92.3, increasing to 124.8 in December 1993, for a percent change of 35.21%. This results in an additional 10% increase effective July 1, 1994 after factoring out prior year's adjustments.

The next published adjustment is scheduled on or before April 30, 1996, for July 1, 1996, based on the December 1995 index.

**Minnesota Comprehensive Health Association**

**Notice of Actuarial Committee Meeting**

NOTICE IS HEREBY GIVEN that a meeting of the Actuarial Committee of the Minnesota Comprehensive Health Association (MCHA), will convene at 3:00 p.m. on Tuesday, April 26, 1994 at Blue Cross Blue Shield of Minnesota, 3535 Blue Cross Road, Eagan, Minnesota, in the Law Conference Room, third floor north.

For additional information please call Lynn Gruber at (612) 593-9609.

**Minnesota Comprehensive Health Association**

**Notice of Nominating Committee Meeting**

NOTICE IS HEREBY GIVEN that a meeting of the Nominating Committee of the Minnesota Comprehensive Health Association (MCHA), will convene at 1:30 p.m. on Thursday, April 28, 1994 at HealthPartners, 8100 34th Avenue South, Bloomington. The meeting will be in the North Stars room, on the second floor.

For additional information please call Lynn Gruber at (612) 593-9609.

## Minnesota Comprehensive Health Association

### Notice of Meeting of Ad Hoc Committee on Request for Proposal for Writing Carrier Contract

NOTICE IS HEREBY GIVEN that the Ad Hoc Committee on Request for Proposals (RFP) for Writing Carrier Contract of the Minnesota Comprehensive Health Association (MCHA), will meet on Thursday, May 5, 1994 at 3:00 p.m., at Park Place Center, 5775 Wayzata Boulevard, St. Louis Park. The meeting will be in the 7th floor conference room.

For additional information please call Lynn Gruber at (612) 593-9609.

## Department of Health

### Health Care Delivery Systems Division

### Notice of Solicitation of Outside Information or Opinions Regarding Development of Rules Governing Licensure of Chemical Dependency Counselors

NOTICE IS HEREBY GIVEN that the Department of Health is seeking information or opinions from outside the Department in preparing to propose the adoption of rules governing licensure of chemical dependency counselors. The adoption of the rules is authorized by *Minnesota Statutes*, section 148C.02, subd. 2 and 148C.03, subd. 1(a) and (b) (Supp. 1993), and section 148C.035, subd. 1 (1992), which require the Commissioner of Health to adopt and enforce rules governing the licensure program for chemical dependency counselors and the administration of that program under *Minnesota Statutes* Chapter 148C.

#### Summary of Issues

The rules will implement the chemical dependency counselors licensing law set forth in chapter 148C. Accordingly, the scope of this rulemaking will include the consideration of any and all issues relating to the licensure and regulation of chemical dependency counselors and of the administration and enforcement of the chemical dependency counselors licensing program. These issues include, but are not limited to, scope of practice, general licensing requirements, examination requirements, exceptions to general licensing requirements, use of titles, license renewal, reciprocity, transition period, professional conduct and a code of professional ethics, disciplinary actions and sanctions, civil penalty enforcement, fees, and the chemical dependency counseling licensing advisory council.

#### Advisory Task Force

The Department of Health intends to consult with the Chemical Dependency Counseling Licensing Advisory Council, whose membership is governed by *Minnesota Statutes* section 148C.02, subd. 1 (Supp. 1993) for review of and comment on the draft rules. In addition, the Department intends to form an advisory task force from which it will seek advice regarding the development of the substance of the rules. The task force will consist of individuals representing the public interest, and the following organizations: the Chemical Dependency Counseling Licensing Advisory Council, the Chemical Dependency Regulation Coalition, which is comprised of fourteen member organizations concerned with chemical dependency practice issues, and the Institute for Chemical Dependency Professionals of Minnesota, a private, nonprofit professional association. Participation on the task force may change and new persons may be invited to serve as the Department considers the rulemaking issues related to the licensure of chemical dependency counselors. A current list of task force members is available from Jonathan Hall at the address listed below. It is estimated that the advisory council and the task force will complete their work by April of 1995. The department estimates that the rulemaking process will be completed by December, 1995.

The Department of Health requests information and opinions concerning the subject matter of the rule. Interested persons or groups may submit data or views in writing or orally. Written statements should be addressed to:

Jonathan R. Hall  
Minnesota Department of Health  
121 E. Seventh Place  
P.O. Box 64975  
St. Paul, Minnesota 55164-0975  
Fax: (612) 282-5628

Oral statements will be received during regular business hours over the telephone at: (612) 282-5619 and in person at the above address.

All statements of information and opinions shall be accepted until notice is published in the *State Register* pursuant to *Minnesota Statutes* sections 14.14 or 14.22 (1992) that the Department of Health intends to adopt the rules. Any written material received by

the State Department of Health shall become part of the rulemaking record to be submitted to the Attorney General or Administrative Law Judge in the event that the rule is adopted.

Dated: 15 April 1994

Nanette M. Schroeder, Director  
Department of Health  
Health Care Delivery Systems Division

## **Department of Human Services**

### **Board on Aging**

#### **Public Comment Sought on Designation of an Area Agency on Aging**

The Minnesota Board on Aging will hold an Executive Committee Meeting on May 6, 1994 from 1:00 p.m. to 5:00 p.m. for the purpose of hearing from the applicants and to consider public comment on the designation of an Area Agency on Aging for the Metropolitan Region as of June 1, 1994. The meeting will be held in Rooms 5 B&C at the Human Services Building, 444 Lafayette Road, St. Paul, MN 55155.

Two applications for Area Agency on Aging Designation have been received. One is from the Metropolitan Area Agency on Aging Joint Powers Board and the other is from Metropolitan Area Agency on Aging, Inc. Copies of the applications may be obtained from the Minnesota Board on Aging. The applicants will be given the opportunity to make a presentation at the Executive Committee Meeting. Public commentators will be allowed up to five minutes for a statement. Written comments are encouraged.

Please call 296-2770 at least two days prior to the meeting to register for oral comment.

Written comments must be received by 4:30 p.m. on May 4, 1994.

Send to:

Minnesota Board on Aging  
444 Lafayette Road  
St. Paul, MN 55155-3843  
Attn: Ted Gredvig  
Community Programs Coordinator

The Minnesota Board on Aging will take action on designation on May 20, 1994.

## **Minnesota Housing Finance Agency**

### **Multi-Family Division**

#### **Notice of Solicitation of Outside Opinions Regarding Proposed Rule Governing the Affordable Rental Investment Fund**

**NOTICE IS HEREBY GIVEN** that the Minnesota Housing Finance Agency is seeking opinions from sources outside the Agency in preparing to propose the adoption of the rule governing the Affordable Rental Investment Fund. The adoption of the rule is authorized by *Minnesota Statutes*, Section 462A.21, Subd. 8b which permits the Agency to provide loans or direct rental subsidies for housing for families with incomes of up to 60 percent of area median income.

The Minnesota Housing Finance Agency requests opinions concerning the subject matter of the rule. Interested persons or groups may submit views on the subject matter of concern in writing or orally. Written statements should be addressed to:

Brenda Nieland  
Minnesota Housing Finance Agency  
400 Sibley Street  
Suite 300  
St. Paul, MN 55101

Oral statements will be received during regular business hours over the telephone at (612) 297-5136, and in person at the above address.

All statements of opinions shall be accepted until June 1, 1994. Any written material received by the Minnesota Housing Finance

## Official Notices

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Agency shall become part of the rulemaking record to be submitted to the attorney general or administrative law judge in the event that the rule is adopted.

Dated: 13 April 1994

James J. Solem  
Commissioner

## Public Employees Retirement Association

### Board of Trustees, Notice of Meeting

A Special meeting of the Board of Trustees of the Public Employees Retirement Association (PERA) will be held on Thursday, April 28, 1994 at 9:30 a.m. in the PERA offices, 514 St. Peter Street - Suite 200, St. Paul, Minnesota. The purpose of this meeting is for a presentation by staff on Strategic Planning and discussion of Board out-of-state travel.

## Department of Public Service

### Notice of Intent to Solicit Outside Opinion Regarding Proposed Rule Amendments Governing Residential Energy Audits and Energy Standards for Rental Housing

**NOTICE IS HEREBY GIVEN** that the Department of Public Service is seeking information or opinions from sources outside the agency in preparing proposed amendments to the *Minnesota Rules Chapter 7655* governing energy audits of residential buildings and energy standards for rental housing. This rule is authorized by *Minnesota Statutes §§ 216C.09, 216C.10 and 216C.27*.

Interested persons or groups may submit data or views on the subject of concern in writing or orally. Written statements should be addressed to: Bruce Nelson, Senior Engineer, Department of Public Service, 121 East 7th Place, Suite 200, St. Paul, MN 55101, phone (612) 297-2313, fax (612) 297-1959.

Oral statements will be received during regular business hours by telephone or in person at the above address. All statements of information and opinions will be accepted until August 15, 1994. Any written material received by the Department of Public Service shall become part of the rulemaking record to be submitted to the attorney general or administrative law judge in the event the rule is adopted.

Dated: 14 April 1994

Krista L. Sanda, Commissioner  
Department of Public Service

## Rural Finance Authority

### Notice of Public Hearing on the Issuance of an Agricultural Development Revenue Bond Under *Minnesota Statutes, Chapter 41C* in Swift County

**NOTICE IS HEREBY GIVEN** that a public hearing will be held on May 11 1994, at 9 A.M. in Room 145 Department of Agriculture Building, 90 West Plato Boulevard, Saint Paul Minnesota, on a proposal that the Minnesota Rural Finance Authority (the Authority) issue its revenue bond under *Minnesota Statutes, Chapter 41C*, in order to finance the purchase of approximately 160 acres of farmland located in Section 17, Marysland Township, Swift County, Minnesota on behalf of Craig & Celeste Vorhees, a married couple (the Borrowers). The maximum aggregate face amount of the proposed bond issue is \$100,000. The revenue bond will be a limited obligation of the Authority, payable solely from the revenue pledged to the payment thereof. No holder of such revenue bond will ever have the right to compel any exercise of the taxing power of the State of Minnesota to pay the bond or the interest thereon, nor to enforce payment against any property of the Authority or the State of Minnesota, except the revenues specifically pledged to the payment thereof. Before issuing the revenue bond, the Authority will enter into an agreement with the Borrower whereby the Borrower will be obligated to make payments at least sufficient at all times to pay the principal of and interest on such revenue bond when due. All persons interested may appear and be heard at the time and place set forth above, or may file written comments with the Executive Director of the Authority prior to the date of the hearing set forth above.

Dated: 6 April 1994

LaVonne Nicolai  
RFA Executive Director

## **Rural Finance Authority**

### **Notice of Public Hearing on the Issuance of an Agricultural Development Revenue Bond Under *Minnesota Statutes*, Chapter 41C in Kandiyohi County**

NOTICE IS HEREBY GIVEN that a public hearing will be held on May 11 1994, at 9 A.M. in Room 145 Department of Agriculture Building, 90 West Plato Boulevard, Saint Paul Minnesota, on a proposal that the Minnesota Rural Finance Authority (the Authority) issue its revenue bond under *Minnesota Statutes*, Chapter 41C, in order to finance the purchase of approximately 80 acres of farmland located in Section 30, Holland Township, Kandiyohi County, Minnesota on behalf of Tom & Carol Bakker, a married couple (the Borrowers). The maximum aggregate face amount of the proposed bond issue is \$90,000. The revenue bond will be a limited obligation of the Authority, payable solely from the revenue pledged to the payment thereof. No holder of such revenue bond will ever have the right to compel any exercise of the taxing power of the State of Minnesota to pay the bond or the interest thereon, nor to enforce payment against any property of the Authority or the State of Minnesota, except the revenues specifically pledged to the payment thereof. Before issuing the revenue bond, the Authority will enter into an agreement with the Borrower whereby the Borrower will be obligated to make payments at least sufficient at all times to pay the principal of and interest on such revenue bond when due. All persons interested may appear and be heard at the time and place set forth above, or may file written comments with the Executive Director of the Authority prior to the date of the hearing set forth above.

Dated: 6 April 1994

LaVonne Nicolai  
RFA Executive Director

## **Rural Finance Authority**

### **Notice of Public Hearing on the Issuance of an Agricultural Development Revenue Bond Under *Minnesota Statutes*, Chapter 41C in Steele County**

NOTICE IS HEREBY GIVEN that a public hearing will be held on May 11 1994, at 9 A.M. in Room 145 Department of Agriculture Building, 90 West Plato Boulevard, Saint Paul Minnesota, on a proposal that the Minnesota Rural Finance Authority (the Authority) issue its revenue bond under *Minnesota Statutes*, Chapter 41C, in order to finance the purchase of approximately a 160 dairy farm located in Section 30, Deerfield Township, Steele County, Minnesota on behalf of Alan & Dawn Miller, a married couple (the Borrowers). The maximum aggregate face amount of the proposed bond issue is \$250,000. The revenue bond will be a limited obligation of the Authority, payable solely from the revenue pledged to the payment thereof. No holder of such revenue bond will ever have the right to compel any exercise of the taxing power of the State of Minnesota to pay the bond or the interest thereon, nor to enforce payment against any property of the Authority or the State of Minnesota, except the revenues specifically pledged to the payment thereof. Before issuing the revenue bond, the Authority will enter into an agreement with the Borrower whereby the Borrower will be obligated to make payments at least sufficient at all times to pay the principal of and interest on such revenue bond when due. All persons interested may appear and be heard at the time and place set forth above, or may file written comments with the Executive Director of the Authority prior to the date of the hearing set forth above.

Dated: 6 April 1994

LaVonne Nicolai  
RFA Executive Director

## **Rural Finance Authority**

### **Notice of Public Hearing on the Issuance of an Agricultural Development Revenue Bond Under *Minnesota Statutes*, Chapter 41C in Wright County**

NOTICE IS HEREBY GIVEN that a public hearing will be held on May 11 1994, at 9 A.M. in Room 145 Department of Agriculture Building, 90 West Plato Boulevard, Saint Paul Minnesota, on a proposal that the Minnesota Rural Finance Authority (the Authority) issue its revenue bond under *Minnesota Statutes*, Chapter 41C, in order to finance the purchase of dairy cattle; open heifers & calves; forage & feeding equipment w/augers located in Section 15, Victor Township, Wright County, Minnesota on behalf of Sean & Linda Groos, a married couple (the Borrowers). The maximum aggregate face amount of the proposed bond issue is \$60,000. The revenue bond will be a limited obligation of the Authority, payable solely from the revenue pledged to the payment thereof. No holder

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## State Grants

of such revenue bond will ever have the right to compel any exercise of the taxing power of the State of Minnesota to pay the bond or the interest thereon, nor to enforce payment against any property of the Authority or the State of Minnesota, except the revenues specifically pledged to the payment thereof. Before issuing the revenue bond, the Authority will enter into an agreement with the Borrower whereby the Borrower will be obligated to make payments at least sufficient at all times to pay the principal of the interest on such revenue bond when due. All persons interested may appear and be heard at the time and place set forth above, or may file written comments with the Executive Director of the Authority prior to the date of the hearing set forth above.

Dated: 6 April 1994

LaVonne Nicolai  
RFA Executive Director

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## State Grants

In addition to requests by state agencies for technical/professional services (published in the State Contracts section), the *State Register* also publishes notices about grant funds available through any agency or branch of state government. Although some grant programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself.

Agencies are encouraged to publish grant notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

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## Department of Human Services

### Minnesota Board on Aging

### Notice of Request for Grant Proposals to Provide Deliverables Related to Elder Abuse Awareness and Prevention

**Purpose:** The Minnesota Board on Aging announces the availability of federal Older American Act funds for elder abuse prevention and awareness projects. Up to a total of \$75,000 is available for all grants awarded. This notice is contingent on the availability of funds.

The request for proposals is for the design and implementation of two types of projects: GROUP ONE - several regional, multi-county, working conferences that assemble diverse agencies and groups, to engage in cooperative, mutual problem solving to develop an action plan specifying how these diverse groups will increase their mutual efforts to work together to improve elder abuse and awareness prevention services in the region; and GROUP TWO - one project involving participation by diverse groups in the development, testing, dissemination of new and innovative model curricula, and provision of statewide training using that curricula.

**Target Groups:** GROUP ONE - consists of major stakeholders in the adult protection network such as, county agency adult protection staff, Area Agencies on Aging, law enforcement, public health, senior advocacy organizations, organizations involved with domestic violence issues, county attorney's office, and other stakeholders; and

GROUP TWO - consists of, 1.) major stakeholders in elder abuse awareness and prevention such as, Area Agencies on Aging (AAAs), ombudsmen, MN Department of Human Services Adult Protection, Minnesota Department of Health - Health Resources Division, county social service adult protection, local public health agencies, consumers, trade associations, providers, and others, and 2.) the direct care staff in institutions, assisted living and home care settings.

**Project Goals:** For GROUP ONE - the project goals are develop regional, multi-county "working conferences" in elder abuse awareness and prevention in several areas of the state that will bring together major stakeholders in the adult protection network to foster mutual problem solving on how to better network, share information, identify unmet needs in the regions, and work together in solving problems of mutual concern. The end product of the working conference is to be an action plan to further identify and develop the prevention services needed in the multi-county region. For GROUP TWO, the goals are the development, testing and dissemination of new and innovative, model training curricula in abuse awareness and prevention that would be used to train direct care staff in institutions, assisted living and home care settings, and provision of statewide training using the curricula developed. The statewide training may involve whatever method is appropriate, including "train the trainer." The applicant is expected to convene an advisory work group of major stakeholders with statewide representation to help with these tasks. For both GROUP ONE AND GROUP TWO the grantee will be expected to provide information at the end of the project that would be a helpful methodology to others in replicating what the grantee did: the how to; and what worked and what didn't work.

Grant(s) will be awarded up to a total amount of \$75,000 for all grants awarded. Applications will be accepted for projects to work with one or both of the above select groups.

A 15% non-federal cash or in-kind match will be required. However, preference will be given to applications exceeding the minimum match. Grant funds are available beginning July 15, 1994, through September 30, 1995.

**Eligible Applicants:** Public or private non-profit organizations who have complied with the letter of intent requirement specified in this notice and who have demonstrated knowledge and experience in the following areas: GROUP ONE -i.) facilitating the assembly of diverse agencies and groups across a multi-county area, to engage in cooperative, mutual problem solving; GROUP TWO -i.) elder abuse and prevention, or ii.) training and education of social service and health care personnel. For GROUP ONE projects if the applicant from a region is an entity that has a role in the adult protection system in that region such as, a county social service or public health agency, Area Agency on Aging, a legal services corporation or similar entities, the applicant must use a neutral, outside facilitator to facilitate the working conference in that region. An applicant that wants to apply to do both a GROUP ONE and a GROUP TWO project must submit a separate application for each of these projects. Applying to do both of these types of projects in a single application will result in disqualification of the application.

A "**Letter of Intent**" to apply for a grant is required and must be received at the Office of the Minnesota Board on Aging by 4:30 pm on Friday, May 13, 1994. The letter of intent must indicate whether the applicant will apply for Group ONE, Group TWO or both a Group ONE and TWO. Applicants for Group ONE must name the counties composing each of the region(s) for which the working conference(s) will be done.

Applications will be accepted on forms provided by the MN Board on Aging. Applications must be delivered to the Board on Aging Office no later than 4:30 p.m. on May 27, 1994.

**For an application and request for proposal contact:**

Bernie Kuhn  
Minnesota Board on Aging  
444 Lafayette  
St. Paul, MN 55155-3843  
(612) 296-3868 or 1 (800) 882-6262

**For further information contact:** Ron Abato at (612) 296-3769 or 1 (800) 882-6262

## Department of Human Services

### Notice of Intent to Identify the Need for a Competitive Bid Process on Existing Grants

The Chemical Dependency Program Division (CDPD) of the Department of Human Services is considering the continuation of a grant award to The City, Inc. in the area of prevention/early intervention for African American Youth.

The CDPD will open this grant to competitive selection if requested to do so by a qualified potential vendor. The potential vendor must demonstrate its capability to deliver an equal or superior service at a comparable cost.

Potential vendors should submit a letter outlining their qualifications to provide the services described to: Ruthie M. Dallas, 2nd floor, 444 Lafayette Road, St. Paul, MN 55155-3823 no later than close of business (4:20 PM) Monday, June 28, 1994. Applicants should indicate their interest in this specific grant.

The grant to The City, Inc. is for approximately \$40,000. The purpose of this grant with The City, Inc. is to develop and maintain a peer counseling program in which young African American students at the City School are trained to facilitate classes and discussion groups about chemical use, and abuse, and the dangers involved in the commerce of drugs. It also entails increasing the peer pressure upon students against involvement with drug trafficking and inappropriate chemical use. Efforts are to be continued towards increasing the cultural pride of African American students at the City School as well as the display of positive cultural themes and messages. Activities include: 1) conduct peer counseling groups, 2) establish an advisory council of students to assist in the development of the peer counseling program, sponsor public presentations to the school, and develop public service messages regarding norms about drug use for use in the school program, 3) facilitate students involvement in the peer counseling program's development of a public presentation regarding drugs for the agency's celebration of Black History Month, and 4) maintaining a record keeping system on grant-related activity.

## Department of Jobs and Training

### Notice of Availability of Funds for the Emergency Shelter Grants Program

The Minnesota Department of Jobs and Training announces the availability of FFY 1994 Emergency Shelter Grants Program (ESGP) funds. The purpose of this grant is to assist programs that provide shelter or transitional housing to homeless individuals or provide homeless prevention services. Eligible activities include:

- 1) Renovation, rehabilitation or conversion of buildings to be used as shelters or transitional housing for the homeless.
- 2) Operating costs of shelter or transitional housing including rent, maintenance, insurance, utilities, furnishings, or up to ten percent for staff costs for operations.
- 3) Provision of essential services to residents of shelter or transitional housing programs including (but not limited to) services concerned with employment, physical health, mental health, substance abuse, education, or general support; and staff salary necessary to provide these services.
- 4) Homeless prevention activities or programs designed to prevent the incidence of homelessness.

#### FUNDING CATEGORIES

A total of \$878,000 is available to be awarded under four categories as follows:

**Category I** — \$550,700 will be set aside for areas of the state serving more than one percent of the sheltered population as determined by the Department of Jobs and Training Quarterly Shelter Survey. Areas qualifying for a set aside are listed below:

<u>Area</u>	<u>Amount</u>
Anoka CAP Area (Anoka)	\$ 94,445
Bi-County CAP Area (Bemidji)	\$ 41,222
Hennepin Cty CAP Area (Minneapolis)	\$206,257
Clay-Wilking CAP Area (Moorhead)	\$ 23,363
Koochiching-Itasca CAP Area (Grand Rapids)	\$ 20,106
MN Valley CAP Area (Mankato)	\$ 20,000
Olmsted CAP Area (Rochester)	\$ 42,121
Ramsey Cty CAP Area (St. Paul)	\$ 29,828
Scott-Carver-Dakota CAP Area (Shakopee)	\$ 37,639
Tri-Cty CAP Area (St. Cloud)	<u>\$ 35,719</u>
TOTAL	\$550,700

**Category II** — \$117,800 will be awarded through a statewide competition to areas of the state serving less than one percent of the sheltered population in the state.

**Category III** — \$70,240 will be awarded through a statewide competition to applicants from areas of the state which must rely on the use of motels or other commercial facilities for sheltering homeless individuals.

**Category IV** — \$95,360 will be awarded through a statewide competition to programs which address the causes of homelessness on a statewide level. Emergency mortgage, rental and utility assistance are not eligible activities under this category.

**Administrative Costs** — \$43,900 will be used to defray the administrative costs of the program. The Department of Jobs and Training will provide each grantee which has more than one subgrantee an administrative allowance of 2.5 percent of its grant amount. The remaining funds will be used by the Department to pay for state administrative costs.

#### ELIGIBLE APPLICANTS

Eligible applicants include units of general local government and non-profit organizations. A private non-profit organization applying for assistance must certify that the local unit of government in which the project is located approves the project, and that the project is consistent with the applicable Comprehensive Housing Affordability Strategy.

Application packages can be obtained by calling Vicki Castano in the Community Based Services Division at (612) 296-1459.

All applications must be received by the Community Based Services Division no later than 3:00 p.m., May 31, 1994.

Further information can be obtained by calling Patrick Leary at (612) 297-3409 or Judy Johnson at (612) 296-5759.



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## Professional, Technical & Consulting Contracts

Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over \$10,000 be printed in the *State Register*. These procedures also require that the following information be included in the notice: name of contact person, agency name and address, description of project and tasks, cost estimate, and final submission date of completed contract proposal. Certain quasi-state agencies are exempted from some of the provisions of this statute.

In accordance with *Minnesota Rules* Part 1230.1910, certified Targeted Group Businesses and individuals submitting proposals as prime contractors shall receive the equivalent of a 6% preference in the evaluation of their proposal. For information regarding certification, call the Materials Management Helpline (612)296-2600 or [TDD (612)297-5353 and ask for 296-2600].

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### Minnesota Historical Society

#### Notice of Request for Bids for Printing of Northern Lights Teacher's Guide

The Minnesota Historical Society is seeking bids from qualified firms and individuals to provide printing services for 500 copies of the Teacher's Guide to its Northern Lights textbook.

The Guide is 488 pages and will be punched for 5-ring binder and shrink-wrapped. Printing will be black plus one PMS color throughout with process color on certain pages.

The Request for Bids is available by calling or writing Gary W. Goldsmith, Contracting Officer, Minnesota Historical Society, 345 Kellogg Blvd. West, St. Paul, MN 55102. Telephone (612) 297-5863.

Complete Specifications and details concerning submission requirements and deadlines are included in the Request for Bids.

### Veterans' Home - Luverne

#### Consultant Contracts Available

The Minnesota Veterans' Home in Luverne is now soliciting bids for the following consultant contracts:

- Mental Health Services (4 hrs per week)
- Medical Records Administration (4 hrs per week)
- Chemical Dependency Counselor (2 hrs per week)
- Physician Services (6 hrs per week)
- Speech Therapy (2 hrs per week)

These contracts will be let for eighteen months beginning July 1, 1994.

For details and Request for Proposals, call Jim Dull at 507-283-9184 or write to Minnesota Veterans' Home, P.O. Box 539, Luverne, MN 56156. All bids must be received not later than 4:30 P.M., May 16, 1994.

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## Non-State Public Bids and Contracts

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector.

It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact the editor for further details.

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### Metropolitan Waste Control Commission

#### Public Notice for Letters of Interest for Professional Services

NOTICE IS HEREBY GIVEN that the Metropolitan Waste Control Commission is soliciting prequalifications for professional services for the Systemwide Evaluation of Air Emission Points and Completion of the Permit Application, MWCC Project Number 941200. Requesting proposals for services will be contingent upon 1995 annual budget authorization for the project.

## Non-State Public Bids and Contracts

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Scope of Professional Services includes the collection, sampling, evaluation, and data inventory of systemwide air emission points, which must comply with all applicable federal, state, and local requirements, and will complete the process of the permit application. The services will include assisting the MWCC staff with necessary permitting and approvals to obtain air discharge permit(s). The estimated cost for the Professional Services is in the range of \$1,500,000 to \$2,000,000.

The tentative schedule for completing the Systemwide Evaluation of Air Emission Points is:

- |                                       |             |
|---------------------------------------|-------------|
| • Receive Letters of Interest         | April 1994  |
| • Request Statement of Qualifications | May 1994    |
| • Shortlist of Firms                  | May 1994    |
| • Request Proposals                   | June 1994   |
| • Receive Proposals                   | July 1994   |
| • Select Consultant(s)                | July 1994   |
| • Notice to Proceed                   | August 1994 |

Due to the time constraint placed upon this project and the immense number of facilities that the MWCC owns and operates, it may be necessary to select more than one professional service firm to complete the requirements pertaining to the recently issued MPCA Minnesota Air Permit Rules regarding air emission points, thus resulting in more than one contract.

All firms interested in being considered for this Project are invited to submit a Letter of Interest (LOI) asking for the Request for Qualifications (RFQ) package.

All inquiries and submittals are to be addressed to:

Administrative Assistant, Contracts & Documents Division  
Metropolitan Waste Control Commission  
Mears Park Center  
230 East Fifth Street  
St. Paul, MN 55101  
(612) 229-2132

By order of the  
Metropolitan Waste Control Commission  
Helen A. Boyer  
Deputy Chief Administrator

## Minnesota Workers' Compensation Assigned Risk Plan

### Notice of Request for Proposals for Collection Services

The Minnesota Workers' Compensation Assigned Risk Plan intends to contract with one or more licensed collection agencies to provide collection services. The contract period will commence on August 1, 1994. Interested parties may obtain the complete Request for Proposals by sending a written request by mail or fax to:

MWCARP Administrative Office  
4500 Park Glen Road, Suite 410  
Minneapolis, MN 55416  
FAX: (612) 922-5423

Deadline for submission of proposals is Wednesday, May 25, 1994 at 4:00 p.m.



## ATTENTION: Minnesota Business Leaders

Avoid getting lost in your search for government services and marketing information. Reach your market and keep you on top of state government policies and programs.

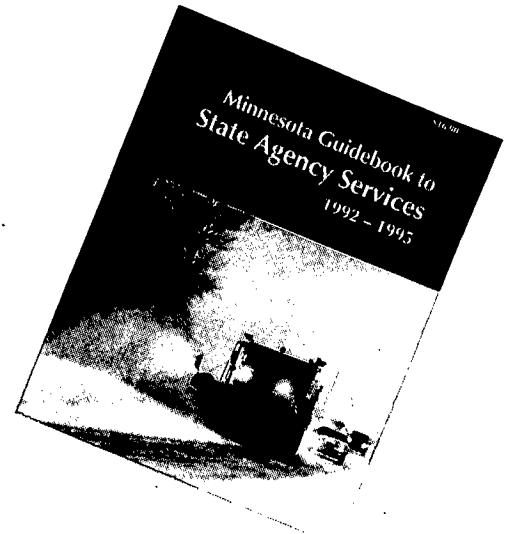
### Business & Professional Directories -----

#### **Minnesota Guidebook to State Agency Services 1992-95**

An obvious "headliner" on any list for the business reference desk. The perfect "owner's manual" to Minnesota state government is a great reference tool for:

- \* applying for grants, bidding on contracts
- \* addresses, phone numbers and key contact people for each agency
- \* license requirements and fees
- \* gaining access to government services
- \* participating in state policy making and service delivery
- \* understanding the structure of Minnesota government with detailed descriptions of state agencies, their functions and services.

A MUST for the Minnesota business person. 710 pp. **Stock No. 1-11 SR REDUCED PRICE -- ~~\$16.00~~ NOW \$9.95**



#### **Minnesota Manufacturer's Directory 1994**

Lists companies alphabetically, by community, and by type of product manufactured. Includes name, address, phone number, sales volume, market products, area sales, marketing and purchasing. Also FAX numbers, data processing managers and chief engineers, when available. 742 pp. **Stock No. 40-2 SR \$95.00**

#### **Healing Arts (Physician's) Directory 1991**

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