



Rules edition Published every Monday (Tuesday if Monday is a holiday)

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# State Register =

### Judicial Notice Shall Be Taken of Material Published in the State Register

The State Register is the official publication of the State of Minnesota, containing executive and commissioners' orders, proposed and adopted rules, official and revenue notices, professional, technical and consulting contracts, non-state bids and public contracts, contract awards, grants, and a monthly calendar of cases to be heard by the state supreme court.

A Contracts Supplement is published Tuesday, Wednesday and Friday and contains bids and proposals, including printing bids.

### **Printing Schedule and Submission Deadlines**

Vol. 17 Issue Number	*Submission deadline for Adopted and Proposed Rules, Commissioners' Orders**	*Submission deadline for Executive Orders, Contracts, and Official Notices**	Issue Date
46	Monday 3 May	Monday 10 May	Monday 17 May
47	Monday 10 May	Monday 17 May	Monday 24 May
48	Monday 17 May	Monday 24 May	Tuesday 1 June
49	Monday 24 May	Tuesday 1 June	Monday 7 June

<sup>\*</sup>Deadline extensions may be possible at the editor's discretion; however, none will be made beyond the second Wednesday (12 calendar days) preceding the issue date for rules, proposed rules and executive orders, or beyond the Wednesday (5 calendar days) preceding the issue date for official notices. Requests for deadline extensions should be made only in valid emergency situations.

Instructions for submission of documents may be obtained from the *State Register* editorial offices, 117 University Ave., St. Paul, Minnesota 55155, (612) 297-7963, TDD (Minnesota Relay Service), Metro Area (612) 297-5353, Greater MN 1-800-627-3529.

The State Register is published every Monday (Tuesday when Monday is a holiday) by the State of Minnesota. Department of Administration. Print Communications Division. 117 University Avenue, St. Paul, Minnesota 55155, pursuant to Minnesota Statutes § 14.46. A State Register Contracts Supplement is published every Tuesday, Wednesday and Friday. The Monday edition is the vehicle for conveying all information about state agency rulemaking, including official notices; bearing notices; proposed, adopted and emergency rules. It also contains executive orders of the governor; commissioners' orders; state contracts and advertised bids; professional, technical and consulting contracts; non-state public contracts state grants; decisions of the supreme court; a monthly calendar of scheduled cases before the supreme court; and other announcements. The State Register Contracts Supplement contains additional state contracts and advertised bids.

In accordance with expressed legislative intent that the State Register be self-supporting, the following subscription rates have been established: the Monday edition costs \$150.00 per year and includes an index issue published in August (single issues are available at the address listed above for \$3.50 per copy); the combined four editions cost \$195.00 (subscriptions are not available for just the Contracts Supplement); trial subscriptions are available for \$60.00, includes four editions, last for 13 weeks, and may be converted to a full subscription anytime by making up the price difference. No refunds will be made in the event of subscription cancellation.

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Subscribers who do not receive a copy of an issue should notify the State Register circulation manager immediately at (612) 296-0931. Copies of back issues may not be available more than two weeks after publication.

Arne H. Carlson, Governor

Dana B. Badgerow, Commissioner

**Department of Administration** 

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### FOR LEGISLATIVE NEWS

Publications containing news and information from the Minnesota Senate and House of Representatives are available free to concerned citizens and the news media. To be placed on the mailing list, write or call the offices listed below:

#### **SENATE**

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This Week—weekly interim bulletin of the House.

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Contact: House Information Office

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(612) 296-2146

<sup>\*\*</sup>Notices of public hearings on proposed rules and notices of intent to adopt rules without a public hearing are published in the Proposed Rules section and must be submitted two weeks prior to the issue date.

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## Minnesota Rules: Amendments and Additions =

#### NOTICE: How to Follow State Agency Rulemaking in the State Register

The State Register is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the State Register. Published every Monday, the State Register makes it easy to follow and participate in the important rulemaking process. Approximately 75 state agencies have the authority to issue rules. Each agency is assigned specific Minnesota Rule chapter numbers. Every odd-numbered year the Minnesota Rules are published. This is a ten-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Proposed and adopted emergency rules do not appear in this set because of their short-term nature, but are published in the State Register.

If an agency seeks outside opinion before issuing new rules or rule amendments, it must publish a NOTICE OF INTENT TO SOLICIT OUT-SIDE OPINION in the *Official Notices* section of the *State Register*. When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues 1-13 inclusive; issues 14-25 inclusive; issue 26, cumulative for issues 1-26; issues 27-38 inclusive; issue 39, cumulative for 1-39; issues 40-51 inclusive; and issue 52, cumulative for 1-52. An annual subject matter index for rules appears in August. For copies of the *State Register*, a subscription, the annual index, the *Minnesota Rules* or the *Minnesota Guidebook to State Agency Services*, contact the Print Communications Division, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000 or toll-free in Minnesota 1-800-657-3757.

Issue 46 inclusive (issues #1-39 appeared in #39)

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1100.3600, s.16 (adopted)	2507	6218.0100; .0200; 6230.0100; .0200; .0300; .1200;
Administration Department		.1300; 6232.0100; .0200; .0300; .0400; .0500; .0600;
1315.0200 (proposed)	2826	.0700; .0800; .1200; .1300; .1400; .1500; .1600; .1700; .1800;
Agriculture Department		.2000; .2100; .2200; .2400; .2500; .2600; .2700; .2800;
1509.0010; .0015; .0020; .0025; .0030; .0035; .0040		.2900; .3000; .3100; .3200; .3300; .3400; .3500; .3600;
(proposed)	2742	.3700; .3800; .3900; .4000; .4100; .4200; .4300; .4400;
Animal Health Board		.4500; .4600; .4700; 6234.0100; .0200; .0300; .0400;
1720.0860; .0870; .0880; .0930; .0940; .0950; .0960;		.0600; .0700; .0800; .0900; .1000; .1100; .1200; .1300;
.0970; .1000; .1010 (proposed)	2689	.1400; .1500; .1600; .1700; .1800; .1900; .2000; .2100; .2200; .2300; .2400; .2500; .2600; .2700; .3500;
1720.0980; .0990; .1020 (proposed repealer)		6236.0100; .0200; .0300; .0400; .0500; .0600; .0700;
Health Department	2071	.0800; .0900; .1100; .1300; 6238.0100; .0200; .0300;
-		.0400; .0500; .0600; .0700; .0800; .0900; .1000; .1100;
4668.0003; .0012; .0020; .0060; .0065; .0100; .0110; .0140; .0160; .0180; .0230; 4669.0030; .0040; .0050 (adopted)	2454	6240.0100; .0200; .0300; .0400; .0500; .0700; .0800;
4717.7100; .7150; .7200; .7300; .7400; .7500; .7600;	2434	.0900; .1000; .1200; .1500; .1600; .1700; .1800; .1900;
.7650; .7700; .7750; .7800 (proposed)	2489	.2000; .2100; .2300; .2400; .2500; .2600; 6242.0100;
4725.0100; .0475; .0650; .1830; .1837; .1851; .2020;	2407	.0200; .0300; .0400; .0900; 6250.0100; .0200; .0300;
.2050; .2150; .2175; .2185; .2250; .2550; .2650; .3050;		.0400; .0500; .0600; .0700; .0800; .0900; .1000; .1100;
.3250; .3350; .3450; .3850; .4350; .4450; .4650; .5460;		.1200; 6252.0100; .0200; .0300; .0350; .0400; .0500;
.6650; .7250 (adopted)	2773	6254.0300; .0700; .0800; 6256.0500; 6258.0100;
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4740.2040 (adopted)		.0800; .0900; .1000; .1100; .1200; .1300; .1400; .1500;
4720.5000 (repealed)		.1600; .1700; .1800; .1900; .2000; .2100; .2200; .2300;
Minnesota Housing Finance Agency		.2400; 6262.0100; .0200; .0300; .0400; .0500;
4900.3430; .3431; .3432; .3433; .3434 (proposed)	2405	6264.0100; .0200; .0300; 6266.0100; .0200; .0300; .0400; .0500; .0600; .0700; 6280.0100; .0200; .0300;
4900.0900 (adopted)		.0400; .0500; .0600; .0700; .0800; .0900; .1000; .1100;
• •	2113	6282.0100; .0200; .0300; .0400; .0500; 6284.0100;
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5205.1500 (adopted)		Board of Nursing
5226.0100; .0200; .0300 (proposed)		•
5230.0100 (proposed)	4/40	6305.0500; 6310.2600; .2700; .2800; .2900; .3000; .3100; .3200; .0350 (proposed)
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6200.0100; .0200; 6210.0100; .0200; .0300; .0400;		.1000; .1100; .1200; .1300; .1400 (proposed repealer)
.0500; 6212.0100; .0200; .0300; .0400; .0500; .0600;		Board of Optometry
.0700; .0800; .0900; .1000; .1100; .1200; .1300; .1400;		• ,
.1500; .1600; .1700; .1800; .1900; .2000; .2100; .2200;		6500.1800; .2300; .2400 (proposed)

### Minnesota Rules: Amendments & Additions

#### **Pollution Control Agency** 7001.0620; .0712; 7045.0020; .0102; .0120; .0125; .0133; .0206; .0208; .0214; .0215; .0230; .0240; .0243; .0248; .0250; .0292; .0294; .0365; .0464; .0468; .0470; .0488; .0526; .0534; .0568; .0574; .0576; .0596; .0610; .0626; 7005.0100; .0110; 7017.2000; .2005; .2010; .2015; .2018; .2020; .2025; .2030; .2035; .2040; .2045; .2050; 7005.0116 as 7011.0120; 7005.0370 as 7011.0535; 7005.0500 as 7011.0725; 7005.1130 as 7011.0115; 7005.1400 as 7011.1625; 7005.1410 as 7011.1630; 7005.1500 as 7011.1725; 7005.1850 as 7017.1000; 7005.1876 as 7019.3010; 7005.1950 as 7011.0825; 7005.2040 as 7011.0920; 7005.2160 as 7011.1430; 7005.2230 as 7011.1815; 7005.2280 as 7011.1915; 7005.2330 as 7011.2015; 7005.2400 as 7011.1325; 7005.2590 as 7011.9945; 7005.2680 as 7011.9954; 7005.2790 as 7011.0620; 7005.2920 as 7011.1135 7045.0100 as 7045.0102 in the following parts: 7001.0530, s.3; .0550 item E; .0710, s.1; 7045.0075, s.1; .0121, s.1,3; .0127, s.1; .0261, s.7; .0300; .0450, s.1; .0458, s.1; .0532, s.7; .0564, s.1; .0655, s.6,7; .1300, s.1; 7047.0020, s.7; 9205.0110, s.10 (proposed renumbering) ... 2453 7105.0010; .0050; .0060; .0080; .0090; .0100; .0110;

Trade and Economic Development Department	
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30,30a,33a,39,40,41,42,43,43a,44,46,47,47a,48,49,52;	
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# Minnesota Manufacturer's Directory 1993



UPDATED: Name, address, phone number, staff size, sales volume, market area, year of establishment, type of firm, C.E.O., Sales or Marketing Manager, Purchasing Manager and four major manufactured products. Code #40-2-SR. \$95.00.

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# **Adopted Rules**

The adoption of a rule becomes effective after the requirements of Minn. Stat. \$14.14-14.28 have been met and five working days after the rule is published in *State Register*, unless a later date is required by statutes or specified in the rule.

If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed.

If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

An emergency rule becomes effective five working days after the approval of the Attorney General as specified in Minn. Stat. §14.33 and upon the approval of the Revisor of Statutes as specified in §14.36. Notice of approval by the Attorney General will be published as soon as practicable, and the adopted emergency rule will be published in the manner provided for adopted rules under §14.18.

### **Department of Health**

### **Adopted Permanent Rules Relating to Health Maintenance Organizations**

The rules proposed and published at *State Register*, Volume 17, Number 17, pages 888-897, October 26, 1992 (17 SR 888), are adopted with the following modifications:

#### **Rules as Adopted**

#### **DEFINITIONS**

#### **4685.0100 DEFINITIONS.**

- Subp. 9b. **Medically necessary care.** "Medically necessary care" means health care services appropriate, in terms of type, frequency, level, setting, and duration, to the enrollee's diagnosis or condition, and diagnostic testing and preventive services. Medically necessary care must:
- A. be consistent with generally accepted principles of practice parameters as determined by health care providers in the same or similar general specialty as typically manages the condition, procedure, or treatment at issue; and
  - B. help restore or maintain the enrollee's health; or
  - D. prevent the possible reasonably likely onset of a health problem or detect an incipient problem.
- Subp. 12a. **Primary care physician.** "Primary care physician" means a licensed physician, either employed by or under contract with the health maintenance organization, who is in general practice, or who has special education, training, or experience, or who is board-certified or board-eligible and working toward certification in a board approved by the American Board of Medical Specialists or the American Board of Osteopathy in family practice, pediatrics, internal medicine, or obstetrics and gynecology.
- Subp. 12b. Primary care provider. "Primary care provider" means a primary care physician as defined in subpart 12a or a licensed practitioner such as a licensed nurse, optometrist, or chiropractor who, within that practitioner's scope of practice as defined under the relevant state licensing law, provides primary care services.
- Subp. 13a. **Referral.** "Referral" means a prior written authorization from the health maintenance organization or an authorized provider that <u>directs</u> allows an enrollee to have one or more appointments with a health care provider, for consultation, diagnosis, or treatment of a medical condition, to be covered as a benefit under the enrollee's health maintenance organization contract.
- Subp. 13b. **Specialty physician.** "Specialty physician" means a licensed physician, other than a primary eare physician, either employed by or under contract with the health maintenance organization, who has specialized education, training, or experience, or who is board-certified or board-eligible and working toward certification in a specialty board approved by the American Board of Medical Specialists or the American Board of Osteopathy from the major areas of clinical services.

#### **ACCESSIBILITY OF SERVICES**

#### 4685.1010 AVAILABILITY AND ACCESSIBILITY.

- Subpart 1. **Definitions.** For the purpose of this part, the terms in items A and B have the meanings given them.
- A. "<u>Referral</u> centers of excellence" means medical facilities that provide specialized medical care such as organ transplants and coronary artery bypass surgery. Examples of criteria the health maintenance organization may use in designating a facility as a <u>referral</u> center of excellence are volume of services provided annually and the <u>case mix and severity adjusted</u> mortality and morbidity rates. Referral centers of excellence may be located within or outside the health maintenance organization's service area.
- Subp. 2. Basic services. The health maintenance organization shall have available, either directly or through arrangements, appropriate and sufficient personnel, physical resources, and equipment to meet the projected needs of its enrollees for covered health care

services. The health maintenance organization shall develop and implement written standards or guidelines which address the assessment of provider capacity to provide timely access to health care services in accordance with subpart 6.

- A. Primary care physician services.
- (3) The health maintenance organization shall ensure that there are a number of primary care physicians with hospital admitting privileges at one or more participating general hospitals within the health maintenance organization's service area so that necessary admissions are made on a timely basis consistent with generally accepted principles of practice parameters.
- (4) To the extent that primary care services are provided through primary care providers other than physicians, and to the extent permitted under applicable scope of practice in state licensing laws for a given provider, these services shall be available and accessible as required by subitems (1) to (3).
  - B. Specialty physician services.
- (1) The health maintenance organization shall <u>provide directly</u>, contract for, <u>or otherwise arrange for specialty physician</u> services which are covered benefits and to which enrollees have continued access in the health maintenance organization's service area. These services shall be available and accessible 24 hours per day, seven days per week. The health maintenance organization shall fulfill this requirement through written standards for:
- (3) The health maintenance organization shall ensure that there are a number of specialty physicians with hospital admitting privileges so that necessary admissions are made on a timely basis consistent with generally accepted principles of practice parameters.
- C. Services of facilities licensed as general hospitals under chapter 4640 (general hospital services) shall be provided through contracts between the health maintenance organization and hospitals. These services shall be available and accessible, on a timely basis consistent with generally accepted principles of practice parameters, 24 hours per day, seven days per week within the health maintenance organization's service area. Services of facilities licensed as specialized hospitals under chapter 4640 (specialized hospital services), including chemical dependency and mental health services, shall be provided through contracts between the health maintenance organization or its contracted providers and hospitals, either within or outside the health maintenance organization's service area. These services shall be available during normal business hours consistent with generally accepted principles of practice parameters.
- D. The health maintenance organization shall contract with or employ sufficient numbers of providers of ancillary services to meet the projected needs of its enrollees. The services shall be available during normal daytime business hours consistent with generally accepted principles of practice parameters.
- E. The health maintenance organization shall contract with or employ sufficient numbers of qualified providers of outpatient mental health and chemical dependency services to meet the projected needs of its enrollees consistent with generally accepted principles of practice parameters.
- (4) The health maintenance organization, either directly or through its contracted mental health or chemical dependency provider, shall have available services that are culturally specific or appropriate to a specific age, gender, or sexual preference, to the extent reasonably possible. If any of these services cannot be provided by licensed providers and programs, the health maintenance organization shall file a request for an exception to the requirements of subitems (1) to (4). A request for an exception shall be considered a filing under part 4685.3300. The health maintenance organization shall submit specific data in support of its request.
- F. The health maintenance organization shall provide directly, contract for, or otherwise arrange for residential treatment programs licensed by the Department of Human Services under parts 9530.4100 to 9530.4450 to provide services to people with alcohol and other chemical dependency problems.
- <u>G.</u> The health maintenance organization shall <u>provide directly</u>, contract for, <u>or otherwise arrange for emergency care and urgently needed care to be available and accessible within the health maintenance organization's service area 24 hours per day, seven days per week. Contracts may be with hospitals, urgent care centers, and after hours clinics. Emergency care and urgently needed care provided by noncontracted providers shall be covered in accordance with subpart 7.</u>
- G. H. If a specific health maintenance organization provider refuses to continue to provide care to a specific health maintenance organization enrollee, the health maintenance organization shall furnish the enrollee with the name, address, and telephone number of other participating providers in the same area of medical specialty. Examples of reasons for refusal to continue to provide care to an enrollee are: unpaid bills incurred by that individual before enrollment in the health maintenance organization; unpaid copayments

**KEY: PROPOSED RULES SECTION** — <u>Underlining</u> indicates additions to existing rule language. <u>Strike outs</u> indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — <u>Underlining</u> indicates additions to proposed rule language. <u>Strike outs</u> indicate deletions from proposed rule language.

### Adopted Rules **=**

or coinsurance incurred by the enrollee after enrollment in the health maintenance organization; an enrollee who is uncooperative or abusive toward the provider; and the inability of the enrollee and the provider to agree on a course of treatment.

H. 1. The health maintenance organization is responsible for implementing a system that, to the greatest possible extent, assures that routine referrals, either by the health maintenance organization or by a participating provider, are made to participating providers. An enrollee cannot be held liable if the health maintenance organization provider, in error, gives a referral to a nonparticipating provider. This issue may be addressed in contracts between the health maintenance organization and its providers.

#### Subp. 3. Geographic accessibility.

C. The provisions of items A and B do not apply when enrollees are referred to <u>referral</u> centers of excellence for health care services, or when enrollees have chosen a health plan with full knowledge that the health plan has no participating providers within 30 miles or 30 minutes of the enrollee's place of residence, or to service areas approved prior to the effective date of parts 4685.0100 to 4685.3300.

#### Subp. 5. Coordination of care.

- A. The health maintenance organization shall provide the services of primary care physicians providers, either directly or through contracts or other arrangements, to provide initial and basic care to enrollees. In plans in which referrals to specialty physicians and ancillary services are required, the primary care physicians providers or the health maintenance organization shall initiate the referrals. The health maintenance organization shall inform its primary care physicians providers of their responsibility to provide written referrals and any specific procedures that must be followed in providing referrals. If requested by an enrollee, or if determined necessary because of a pattern of inappropriate utilization of services, an enrollee's health care may be supervised and coordinated by the primary care physician provider. An enrollee who is dissatisfied with the assigned or selected primary care physician provider shall be allowed to change primary care physicians providers in accordance with the health maintenance organization's procedures and policies.
- B. The health maintenance organization shall provide for the coordination and continuity of care for enrollees given a referral to specialty physicians and, where possible, provide this coordination through the enrollee's primary care physician provider.

#### Subp. 6. Timely access to health care services.

A. The health maintenance organization, either directly or through its provider contracts, shall arrange for covered health care services, including referrals to participating and nonparticipating specialty physicians, to be accessible to enrollees on a timely basis in accordance with medically appropriate guidelines consistent with generally accepted principles of practice parameters.

### **Department of Human Services**

### Adopted Permanent Rules Relating to Medical Care Surcharge on Health Care Providers

The rules proposed and published at *State Register*, Volume 17, Number 9, pages 431-434, August 31, 1992 (17 SR 431) and Volume 17, Number 21, pages 1266-1269, November 23, 1992 (17 SR 1266), are adopted with the following modifications:

#### Rules as Adopted

#### 9510.2020 MEDICAL CARE SURCHARGE.

Subpart 1. Nursing homes. Effective October 1, 1992, and each July 1 after, non-state operated nursing homes must pay an annual medical care surcharge of \$535 for is levied upon each nursing home bed licensed by the Minnesota Department of Health on July 1 in nonstate operated nursing homes. Each nonstate operated nursing home must pay the surcharge for those beds licensed in its nursing home as of July 1 of each year, except that if the number of licensed beds is reduced after July 1, but prior to August 1, the surcharge shall be based on the number of remaining licensed beds. A nursing home entitled to a reduction in the number of beds subject to the surcharge under this provision must demonstrate to the satisfaction of the commissioner by August 5 that the number of beds has been reduced. Payments are due in equal monthly installments on the 15th day of each month beginning November 15, 1992. The monthly payment must be equal to the annual surcharge divided by 12. The November 15, 1992, payment shall be based on the number of licensed nursing home beds in the nursing home on July 1, 1992. Beginning July 1, 1993, the surcharge will be based on the number of licensed beds in the nursing home on July 1, 1993, and will change yearly on July 1 based on the then existing number of licensed nursing home beds in that nursing home.

Subp. 2. **Minnesota hospitals.** Effective October 1, 1992, <u>each</u> Minnesota <u>hospitals</u> <u>hospital</u> must pay <u>a an annual</u> medical care surcharge equal to 1.4 percent of <u>the that hospital's</u> net patient revenue, excluding <u>that hospital's</u> net Medicare revenues, as reported to the health care cost information system for the fiscal year two years before the fiscal year ending June 30. This surcharge shall be paid in monthly installments due the 15th of the month, beginning October 15, 1992. The <u>monthly payment must be equal to the annual surcharge divided by 12.</u>

For the purpose of this subpart, the definitions in items A to D apply.

Subp. 3. Health maintenance organizations. Health maintenance organizations must pay an annual medical care surcharge equal to six-tenths of one percent of the total premium revenues, excluding premiums attributable to prepaid dental contracts, of that health maintenance organization as reported to the commissioner of the Department of Health for the fiscal year two years before the fiscal year ending June 30. This surcharge shall be paid in monthly installments due the 15th day of the month, beginning October 15, 1992. The monthly payment must be equal to the annual surcharge divided by 12.

For the purposes of this subpart, "total premium revenues" has the meaning given "premium" in part 4685.1930, subpart 3- mean:

A. premium revenue recognized on a prepaid basis from individuals and groups for provision of a specified range of health services over a defined period of time, normally one month; and

B. premiums from Medicare wrap-around subscribers for health benefits which supplement Medicare coverage.

If advance payments are made under item A or B to the HMO for more than one reporting period, the portion of the payment that has not yet been earned must be treated as a liability.

- Subp. 4. Installment due date, acceptable postmark. An installment payment postmarked on or before the 12th of a month satisfies the due date requirement for the 15th day of the month.
- Subp. 4. 5. Closed or closing nursing homes and hospitals. The medical care surcharge as amended in 1992 does not apply to Minnesota hospitals or nursing homes closed before October 1, 1992.

Nursing homes that close or are in the process of closing after October 1, 1992, are subject to the medical care surcharge for each month after October 1, 1992, in which the home operates and maintains licensed beds.

Minnesota hospitals that close or are in the process of closing after October 1, 1992, are subject to the medical care surcharge until the first month after the hospital is completely closed.

- Subp. 5. 6. Nursing homes and hospitals that change ownership or enter into receivership. The medical care surcharge continues for nursing homes and Minnesota hospitals that change ownership or enter into receivership.
- Subp. 7. HMOs that cease operation. HMOs that cease operation after October 1, 1992, are subject to the medical care surcharge until the first month after the HMO completely ceases operation. The medical care surcharge continues for HMOs that merge as long as any of the certificates of authority of the merging HMOs remain in force. If the certificate of authority for a merging HMO no longer remains in force, the medical care surcharge for that HMO will be discontinued.
- Subp. 6-8. Nursing homes, Minnesota hospitals, and HMOs that begin operations after October 1, 1992. Nursing homes. Minnesota hospitals, and HMOs that begin operations after October 1, 1992, are subject to the medical care surcharge under items item A and, B, or C.
- B. The surcharge for Minnesota hospitals and health maintenance organizations begins the month immediately after the date when data has been reported to the health care cost information system for the fiscal year two years before the year of surcharge.
- C. The surcharge for health maintenance organizations begins the month immediately after the date when data have been reported to the commissioner of health for the fiscal year two years before the year of surcharge.

#### 9510.2030 NOTIFICATION OF SURCHARGE AMOUNT.

The commissioner must give written notice to a nursing home, Minnesota hospital, or HMO of the medical care surcharge amount owed at least 30 days before the date each payment is due. Notwithstanding the requirement that the monthly installments under part 9510.2020, subparts 1, 2, and 3, are due on the 15th day of the month, if written notice from the commissioner under this part is not received at least 30 days prior to the 15th, the due date of the monthly installment will be extended to 30 days from the day the notice is actually received by the nursing home, hospital, or HMO.

KEY: PROPOSED RULES SECTION — <u>Underlining</u> indicates additions to existing rule language. <u>Strike outs</u> indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — <u>Underlining</u> indicates additions to proposed rule language. <u>Strike outs</u> indicate deletions from proposed rule language.

Adopted Rules =

### **Secretary of State**

### **Adopted Permanent Rules Relating to Uniform Commercial Code Forms**

The rules proposed and published at *State Register*, Volume 17, Number 31, pages 1866-1877, February 1, 1993 (17 SR 1866), are adopted with the following modifications:

### **Rules as Adopted**

#### 8260.0600 FINANCING STATEMENT: FORM UCC-1.

Subpart 1. **Permitted use.** This form must be used when a financing statement is filed pursuant to *Minnesota Statutes*, section 336.9-401, subsection (1), paragraphs (a) and (b). The use of any other form <u>not described in this part</u> results in a nonstandard fee charge.

Subp. 3. Report format for multipart form. A standard financing statement must be in substantially the following form:

		STATE OF MII C-1 FINANCING		•	T		For Filing Officer	
This statement is presente Statutes Chapter 336.9-402			orm Com	mercial Co	io Minno	ecte		
1. Individual Debtor - Last	Name		First No	ì mà		Middle I.		
Social Security #		Mailing Address	l		····	l		
Chey				State	Zp C	ode		
2. Individual Debtor - Last	Name	. '		First Nam	•	Middle I.		
Social Security #		Maling Address						
City	L	<del></del>		State	ZpC	ode		
3. Business Debtor - Name				1	٠			
Fed. ID #		Mailing Address						
City						State	20, €	<b>d</b>
I. Secured Party Name				5. Assign	ee of Sec	cured Party		
Mailing Address				Maling Ad	idro se			
Caby	State	Zìo Code		City			State	Zio Code

	Debtor is a transmitting utility as defined by Minnesota Statutes Chapter \$34.9 -
NOWLEDGEMENT COPY TO: (name and address)	
-	Debtor's Signature
	(Required in Most Cases see instructions)
-	Debtor's Signature
-	Secured Party's Signature
me do not type outside the bracketed area.	Secu

- Subp. 4. Carbon pages. The remaining four pages will be identical to the first, except as described in items A to D.
- B. The third page must be pink and the signature on the first page must not be reproduced by carbon on the third page. This area on the third page requires an original signature when it is resubmitted as a termination statement. It must appear <u>substantially</u> as follows:
- Subp. 7. Report format for form generated by word processor. A standard financing statement must be in substantially the following format:
- I. showing a box in the bottom left of the page 3-1/2 inches wide and one inch long so that a name and address can be inserted in this area and used to return the acknowledgment copy of the financing statement to the submitting party. The box is placed three-fourths inch from the bottom of the page and five-eighths inch from the left side of the page; and

#### 8260.0700 FIXTURE/REAL ESTATE FORM: FORM UCC-2.

- Subp. 2. Report format for UCC-2 form. A standard fixture filing statement must be in substantially the following format:
  - D. showing the date the fixture filing was prepared;
  - E. showing the name and address of the debtor;
  - $\mathbf{F} \mathbf{E}$ . showing the name and address of the secured party;
  - G F. showing a description of the fixture which is the subject of the filing;
  - H G. showing a description of the real property to which the fixture is attached including the name of the county:
- 4 H. showing the name and address of the record owner of the real property to which the fixture is attached if the record owner is not the debtor;
- 41. showing the name of the person who drafted the UCC-2 filing and the name of the person's firm or company and address including city, state, and zip code; and
  - $\mathbf{K} \mathbf{J}$ . showing the signatures of the debtor; and
  - L. showing a place for a notarial jurat and signature.
- Subp. 3. **Report format for UCC-2 satisfaction form.** A standard satisfaction of a fixture filing statement must be in substantially the following format:
- H. showing the name of the person who drafted the UCC-2 filing along with the name of the person's firm or company and address, including city, state, and zip code; and
  - I. showing the signature of the secured party; and
  - J. showing a place for a notarial jurat and signature.

# 8260.0800 STATEMENT OF CONTINUATION, ASSIGNMENT, AMENDMENT, RELEASE, AND TERMINATION: FORM UCC-3.

Subpart 1. **Permitted use.** This form may be used to continue, assign, amend, release, or terminate a financing statement. The use of any other form <u>not described in this part</u> results in a nonstandard fee charge. Only one transaction may be accomplished per form.

#### 8260.0900 FINANCING STATEMENT REQUEST FOR INFORMATION OR COPIES FORMAT: FORM UCC-11.

Subpart 1. **Permitted use.** This format is used for obtaining financing statement information or copies. The use of any other format not described in this part will result in a nonstandard fee charge.

#### 8260.1000 TAX LIEN REQUEST FOR INFORMATION OR COPIES FORMAT: FORM UCC-12.

Subpart 1. **Permitted use.** This format is used for obtaining tax lien information or copies. The use of any other format <u>not described in this part</u> results in a nonstandard fee charge.

REVISOR NOTE. Minnesota Rules, part 8260.0600, subpart 3, has been modified by replacing the form UCC-1 financing statement which was revised November 11, 1992, with a similar form revised as of March 1993.

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Adopted Rules =

### **Department of Revenue**

### Adopted Permanent Rules Relating to Sales and Use Tax; Constitutional Exemptions

The rules proposed and published at *State Register*, Volume 17, Number 31, pages 1863-1865, February 1, 1993 (17 SR 1863), are adopted with the following modifications:

#### **Rules as Adopted**

#### 8130.4900 CONSTITUTIONAL EXEMPTIONS.

- Subp. 2. Intergovernmental immunity. The doctrine of intergovernmental immunity developed by the federal courts in their construction of the federal constitution precludes the state of Minnesota from imposing a tax upon the federal government, its agencies, and instrumentalities. For purposes of this part, the federal government, its agencies, and instrumentalities are referred to as the "federal government."
- A. The following corporations are examples of entities whose purchases are exempt from Minnesota sales and use tax: Agricultural Credit Association, American Red Cross, Central Bank for Cooperatives and Banks for Cooperatives, Commodity Credit Corporation, Export-Import Bank, Farm Credit Bank, Farm Security Administration, Farmers Home Administration, Farmers Home Corporation, Federal Crop Insurance Corporation, Federal Deposit Insurance Corporation, Federal Farm Mortgage Corporation, Federal Home Loan Bank, Federal Intermediate Credit Land Bank Association, Federal Land Bank Credit Association, Federal National Mortgage Association, Federal Reserve Bank, Federal Savings and Loan Insurance Corporation, Government National Mortgage Association, National Bank for Cooperatives, Production Credit Association, Reconstruction Finance Corporation, Tennessee Valley Authority, United States Housing Authority, and United States Maritime Commission.

# **Emergency Rules**

#### **Proposed Emergency Rules**

According to Minn. Stat. of 1984, §§14.29-14.30, state agencies may propose adoption of emergency rules if: 1) expressly required; 2) authorized by statute; or 3) if the manner permitted by a directive (given by statute, federal law or court order) does not allow for compliance with sections 14.14-14.28. The agency must, however, publish a notice of intent to adopt emergency rules, along with the rules themselves, in the *State Register*. The notice must advise the public:

- 1) that a free copy of the proposed emergency rule is available upon request from the agency;
- 2) that notice of the date that the rule is submitted to the attorney general will be mailed to persons requesting notification;
- 3) that the public has at least 25 days after publication of the proposed emergency rule to submit data and views in writing; and
- 4) that the emergency rule may be modified if the data and views submitted support such modification.

#### **Adopted Emergency Rules**

Emergency rules take effect five working days after approval by the attorney general, and after compliance with Minn. Stat. §§14.29-14.365. As soon as possible, emergency rules are published in the *State Register* in the manner provided for in section 14.18.

Emergency rules are effective for the period stated in the notice of intent to adopt emergency rules. This may not exceed 180 days.

#### Continued/Extended Emergency Rules

Adopted emergency rules may be continued in effect (extended) for an additional 180 days. To do this, the agency must give notice by: 1) publishing notice in the *State Register*: and 2) mailing the same notice to all persons who requested notification on rulemaking. No emergency rule may remain in effect 361 days after its original effective date. At that point, permanent rules adopted according to Minn. Stat. 14.14-14.28 supercede emergency rules

### **Department of Natural Resources**

### Adopted Emergency Game and Fish Rules; 1993 Bear Season Quotas

**NOTICE IS HEREBY GIVEN** that the above entitled rule has been adopted through the process prescribed by *Minnesota Statutes*, section 14.29, subd. 4(b). The rule pertains to the 1993 bear season quotas. The statutory authority for this rule is *Minnesota Statutes*, sections 97B.405 and 97B.411.

Dated: 10 May 1993

Rodney W. Sando, Commissioner Department of Natural Resources

### **Rules as Adopted**

#### **6232.3050 BEAR QUOTAS**

The number of available licenses for quota areas for the 1993 bear hunting season is 8,630 and is divided as follows:

- A. Bear Quota Area 12: 370;
- B. Bear Quota Area 13: 350;
- C. Bear Ouota Area 22: 260:
- D. Bear Quota Area 24: 750;
- E. Bear Quota Area 25: 870;
- F. Bear Quota Area 26: 970;
- G. Bear Quota Area 31: 1,140;
- H. Bear Quota Area 41: 330;
- I. Bear Quota Area 43: 1,660; and
- J. Bear Quota Area 51: 1,930.

REPEALER. Commissioner's Order Number 2450, part 6232.3500, is repealed.

# **Official Notices:**

Pursuant to the provisions of Minnesota Statutes § 14.10, an agency, in preparing proposed rules, may seek information or opinion from sources outside the agency. Notices of intent to solicit outside opinion must be published in the State Register and all interested persons afforded the opportunity to submit data or views on the subject, either orally or in writing.

The State Register also publishes other official notices of state agencies, notices of meetings, and matters of public interest.

### **Department of Commerce**

# Maximum Lawful Rate of Interest for Mortgages and Contracts for Deed for the Month of lune 1993

**NOTICE IS HEREBY GIVEN** that pursuant to *Minnesota Statutes*, Section 47.20, Subdivision 4a, the maximum lawful rate of interest for conventional home mortgages and contracts for deed for the month of June 1993 is eleven and thirty-five hundredths (11.35) percentage points.

Dated: May 1993

Bert J. McKasy Commissioner of Commerce

### **Department of Human Services**

**Long-Term Care Management Division** 

# Notice of Solicitation of Outside Information or Opinions Regarding Proposed Payment Rates for Intermediate Care Facilities for Persons With Mental Retardation or Related Conditions

NOTICE IS HEREBY GIVEN that the State Department of Human Services is seeking information or opinions from sources outside the agency in preparing to propose amendments to the rule governing Payment Rates for Intermediate Care Facilities for Persons With Mental Retardation or Related Conditions. The adoption of the rule is authorized by *Minnesota Statutes*, section 256B.501,

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### Official Notices

which permits the agency to establish procedures and rules for determining rates for care of residents of intermediate care facilities for persons with mental retardation or related conditions.

The proposed rule will amend *Minnesota Rules*, chapter 9553. Topics which may be the focus of rule revision and the primary rule parts in which revision may occur are identified below. Rule parts that may be revised are: 9553.0010, to include State Operated Community Services in the scope of the rule; 9553.0020, Definitions; 9553.0030, Cost Classification and Allocation Procedures, to modify central office allocation procedures; 9553.0035, Determination of Allowable Costs, to establish line item limits and documentation requirements for individual compensation, vehicle mileage, travel, and membership fees, to clarify equipment reimbursable under the rate, and to eliminate the requirement for time distribution records; 9553.0036, Nonallowable Costs, to clarify the special needs rate exception language and to establish travel outside the continental USA or Canada as a nonallowable cost; 9553.0040, Reporting by Cost Category, to combine program, administrative, and maintenance categories into a single cost category; 9553.0041, General Reporting Requirements, to evaluate record retention periods and use of single cost reports for provider groups; 9553.0050, Determination of Total Operating Cost Payment Rate, to revise existing limits, calculation of the efficiency incentive, and determination of one time rate adjustments, and to establish an overall operating cost rate limit; 9553.0060, Determination of Property Related Payment Rate, to address capital asset issues and the 80% debt limitation as it related to vehicle trade-ins, and to establish requirements for maintaining funded depreciation reserves required by mortgagors other than MHFA.

The scope of the revision may also establish the use of client assessment data collected by the Minnesota Department of Health, Quality Assurance and Review teams and will revise any rule parts which have been superseded by changes in statute.

The revisor of statutes shall change the term "resident" to "client" and shall change the term "respite care" to "temporary care" wherever it occurs. Technical revisions may be made to rule parts that are affected by any of the foregoing changes.

The State Department of Human Services requests information and opinions concerning the subject matter of the rule. Interested persons or groups may submit data or views on the subject matter of concern in writing or orally. Written statements should be addressed to: Barbara Ditmanson, Rules and Bulletins Division, Department of Human Services, 444 Lafayette Road, St. Paul, Minnesota 55155-3816. Oral statements will be received during regular business hours over the telephone at (612) 296-0626 and in person at the above address.

All statements of information and opinions shall be accepted until further notice is published in the *State Register*. Any written material received by the State Department of Human Services shall become part of the rulemaking record to be submitted to the attorney general or administrative law judge in the event that the rule is adopted.

Dated: 30 April 1993

Barbara Ditmanson, Rulemaker Department of Human Services

### **Department of Human Services**

### **Long Term Care Division**

#### **Announcement of Committee Vacancies**

Caregiver Support Project Advisory Committee Contact Person: Gina Grannes, Project Director, (612) 297-4182 Application Deadline: June 7, 1993

There are several vacancies on the Caregiver Support Project (CGSP) Advisory Committee. The committee advises the staff of the Home and Community Based Services Division of the Department of Human Services on the development and implementation of caregiver support and respite care projects.

Meetings are from 10:00 a.m. to 12:00 noon the third Thursday of each month at the Human Services Building, 444 Lafayette Road, St. Paul. Travel expenses must be borne by each committee member.

These vacancies are for a three year period beginning July 1, 1993. Applicants must be caregivers or have a personal or job related interest in caregiver issues.

Caregivers, consumer representatives, and individuals from Greater Minnesota are encouraged to apply. Applications and further information may be acquired by calling the contact person.

## **Labor & Industry**

#### **Labor Standards Division**

### **Notice of Prevailing Wage Certifications for Commercial Construction Projects**

Effective May 17, 1993 prevailing wage rates are certified for commercial construction projects in: Anoka county: Columbia Heights School Pavement Rehabilitation-Fridley, IMC Remodel-302-524-13 Coon Rapids. Cass county: Walker School Fire Protection Early Detection-Walker. Freeborn county: ECM's for the School of ISD #241-Albert Lea. Hennepin county: Edina Public Schools Pavement Rehabilitation-Edina. Itasca county: L & M Office Addition-Grand Rapids. Nobles county: Tennis courts Bituminous Overlay and Fencing-Worthington. Ramsey county: MWWTP Decant Tank Repair-St. Paul, Como Elementary School Ventilation-St. Paul, Smarte Carte Inc-City of White Bear Lake. St. Louis county: Chisholm Jr. High Fire Protection and Early Detection-Chisholm, Nett Lake Community Center-Nett Lake, MN Revenue Department Remodeling-City of Ely. Stearns county: Holes Sprinkler System-St. Cloud State University.

Copies of the certified wage rates for these projects may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road, St. Paul, Minnesota 55155-4306. The charge for the cost of copying and mailing are \$1.36 per project. Make check or money order payable to the State of Minnesota.

John B. Lennes, Jr. Commissioner

### **Labor & Industry Department**

#### **Labor Standards Division**

### **Notice of Correction to Prevailing Wage Rates**

Prevailing wage rate certified March 15, 1993 for labor class code 407 ELECTRICIAN in Sherburne county: Big Lake High School project for Commercial construction has been corrected.

Copies of the corrected certification may be obtained by contacting the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road, St. Paul, Minnesota 55155-4306, or calling (612) 296-6452.

John B. Lennes, Jr. Commissioner

### **Minnesota Comprehensive Health Association**

### Notice of Meeting of Ad Hoc Work Group on Major Organ Transplant Contract Language

NOTICE IS HEREBY GIVEN that a meeting of the Ad Hoc Work Group on Major Organ Transplant Contract Language will be on Monday, May 17, 1993 at 10:00 a.m. The meeting will be at Blue Cross Blue Shield of Minnesota, 3500 Yankee Drive, Suite 400, Eagan, Minnesota.

For additional information please call Lynn Gruber at (612) 593-9609.

### **Minnesota State Retirement System**

### **Board of Directors, Regular Meeting**

The regular meeting of the Board of Directors, Minnesota State Retirement System, will be held on Friday, May 21, 1993 at 9:00 a.m. in the office of the System, 175 W. Lafayette Frontage Rd., St. Paul, Minnesota.

### **Worthington Community College**

### **State Surplus Property for Sale**

The Commissioner of Administration and the Worthington Community College offer for sale by sealed bid two (2) parcels of land located on West Lake Avenue in the City of Worthington, Minnesota.

The legal description of the properties and minimum-bid required on each parcel are as follows:

### Official Notices =

Minimum Bid

Lot 5, Block 1, Golden Shores Addition, City of Worthington	\$18,105
	\$17,605

All lots for sale are subject to easement of record. In addition, Lot 6 will be sold subject to a 20 foot sewer easement which will be retained by the state. The state will not be reserving a private road easement over any of the above lots for sale.

These two parcels will be sold on the basis of highest bid for not less than each individual parcel's minimum bid to those bidders who meet all bid document requirements. All bids must be submitted by 2 p.m., June 8, 1993 to the Department of Administration, Real Estate Management Division, 50 Sherburne Avenue, Room 309, St. Paul, Minnesota 55155. For bid information and bid forms contact Don Viessman, Worthington Community College, telephone (507) 372-2107 or Real Estate Management Division, telephone (612) 296-6674.

# Professional, Technical & Consulting Contracts =

Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over \$10,000 be printed in the State Register. These procedures also require that the following information be included in the notice: name of contact person, agency name and address, description of project and tasks, cost estimate, and final submission date of completed contract proposal. Certain quasi-state agencies are exempted from some of the provisions of this statute.

### **Department of Health**

**Community Health Services Division** 

**Emergency Medical Services Section** 

### Notice of Request for Proposal for EMS Medical Director

The Minnesota Department of Health is requesting proposals from eligible physicians to serve as medical director of its Emergency Medical Services (EMS) Section for the period from July 1, 1993, through June 30, 1994. The Department has determined that total costs, including professional services (up to 300 hours) and expenses, may not exceed \$19,000.

Qualifications for the position include: current active practice of emergency medicine or a related specialty; recognized standing in the professional community (e.g., current or recent chairmanships and memberships in American College of Emergency Physicians, Minnesota Medical Association, Minnesota Association of EMS Physicians, or other relevant professional associations); experience with governmental agencies; familiarity with state emergency medical systems; ability to assist the Department in defining and achieving goals specific to planning, developing and regulating EMS, and setting appropriate guidelines and standards.

Minimum tasks include:

- Assist the Department in administering EMS rules and regulations;
- Review requests for licensure, waivers and variances;
- Represent the Department in its contacts with other agencies, associations and the general public;
- Provide EMS technical assistance to the Department;
- Attend state and national conferences appropriate to medical director involvement levels;
- Provide consultation to Department EMS field staff and to local EMS providers and medical directors;

Physicians interested in the position of medical director in the Department of Health's EMS Section must submit a letter of intent indicating that interest not later than Friday, May 28, 1993, to:

Wayne Arrowood, EMS Section Minnesota Department of Health 717 S.E. Delaware St., P.O. Box 9441 Minneapolis, MN 55440 (612) 623-5483

All persons who submit letters of intent will receive a copy of the Request for Proposal (RFP), which contains additional information about medical director duties and complete instructions for submitting proposals. Proposals, which will be accepted only from those who have submitted a letter of intent, will be due at the Department of Health not later than 4:30 p.m., Friday June 18, 1993.

### Professional, Technical & Consulting Contracts

### **Higher Education Coordinating Board**

### Notice of Availability of Request for Proposals for Graphic Arts and Design Services

The Higher Education Coordinating Board is requesting proposals from qualified graphic designers for consulting services to provide assistance for FY 1994. Proposals must be submitted no later than June 7, 1993.

Copies of the RFP are available from:

Communications MHECB 400 Capitol Square Building 550 Cedar Street St. Paul, MN 55101 (612) 296-9665, ext. 3377

### **Housing Finance Agency**

### Notice of Extension of Request for Proposals for the Publicly Owned Neighborhood Land Trust Program

In the edition of the *State Register* of Monday, 12 April 1993 (17 S.R. 2476), the Minnesota Housing Finance Agency (MHFA) announced the availability of \$2 million in no interest deferred loan funds to assist Eligible Applicants in financing the capital costs of the development, construction, acquisition, improvement, or rehabilitation of affordable housing which is part of a neighborhood land trust.

There has been a significant amount of interest in the program. There have also been requests for more time to develop proposals for this program. Therefore, THE MHFA HAS EXTENDED THE DEADLINE FOR SUBMITTING AN APPLICATION FOR FUNDING FOR THIS PROGRAM TO JULY 30, 1993.

ELIGIBLE APPLICANTS: Eligible Applicants in the program are cities and housing and redevelopment authorities (as defined in *Minnesota Statute*, section 462C.02, subdivision 6), which, by resolution, have determined to perform land trust activities in accord with *Minnesota Statute*, section 462A.31, subdivisions 1 to 5.

**APPLICATION PROCESS:** Those interested parties which have not yet requested an application for funding may do so by calling 612-297-3123, or (toll-free) at 1-800-657-3960, or in writing at:

Minnesota Housing Finance Agency 400 Sibley Street, Suite 300 St. Paul, MN 55101 Attn: Greg Baron

THE ORIGINAL AND TWO (2) COPIES OF THE APPLICATION ARE DUE BY 4:30 P.M. ON FRIDAY, July 30, 1993. MHFA staff will review the applications, and make funding recommendations to the MHFA Board. Selections will be announced at the MHFA Board meeting on August 26, 1993. MHFA reserves all rights in the selection of eligible applications.

### **Iron Range Resources and Rehabilitation Board**

### The Iron Range Resources and Rehabilitation Board (IRRRB) Requests Proposals from Multi-Disciplined Accounting Firms for Analysis of IRRRB Accounting Systems, Computer Systems and Reporting Systems

The contractor must have broad experience in both private enterprise accounting and auditing, as well as knowledge of and experience with the State of Minnesota's accounting systems and procedures.

The contract shall consist of three phases, with IRRRB approval required prior to proceeding with each succeeding phase. The IRRRB reserves the right to re-evaluate the assignment and cancel the contract following the completion of either Phase I or II, or through negotiations with the contractor to amend the contract as required, should the need to do so become apparent in the course of the study.

#### **Affirmative Action**

In accordance with the provisions of Minnesota Statutes, 1992, Section 363.073; for all contracts estimated to be in excess of

### Professional, Technical & Consulting Contracts

\$50,000, all responders having more than 20 full-time employees at any time during the previous 12 months must have an affirmative action plan approved by the Commissioner of Human Rights before a proposal may be accepted. Your proposal will be rejected unless it includes one of the following:

- 1. A copy of your firm's current certificate of compliance issued by the Commissioner of Human Rights; or
- 2. A letter from Human Rights certifying that your firm has a current certificate of compliance.
- 3. A notarized letter certifying that your firm has not had more than 20 full-time employees in Minnesota at any time during the previous 12 months.

The three phases are as follows:

#### **Phase I: Needs Analysis**

The Contractor shall conduct a comprehensive review of the IRRRB, its various programs and activities and all of the systems, procedures and operations which support these programs and activities.

During the course of this phase of the project, the contractor shall periodically meet with IRRRB management to discuss the progress of the project and to adjust the focus and priorities of the project as required.

#### Phase II: Systems Design

Based on the results of the Needs Analysis completed in Phase I, the contractor shall then design the systems or procedures required to satisfy these needs or develop additional requests for proposals from other contractors to design specific systems or procedures related to this overall task.

If other firms are ultimately utilized, then the contractor shall be responsible for the coordination and oversight of these subcontractors and the successful completion of the overall design of systems and procedures.

#### Phase III: Implementation

Based on the results of the Systems Design completed in Phase II, the contractor shall then complete an implementation plan to procure and install these systems and procedures and coordinate and oversee the successful implementation of all recommendations approved by IRRRB management.

#### Type/Costs of the Contract

Respondents should detail the price and the time required for the completion of each phase of the contract. The costs of this contract, for all services and all expenses, shall not exceed \$125,000 and shall be completed by January 31, 1994.

#### Staffing/References

Respondents should include information pertaining to the credentials and experience of all personnel that they propose to utilize in completion of the project.

Respondents should include client references for projects that they've completed of a similar nature.

#### **Consultant Selection**

An IRRRB committee shall select a consultant based on the review of the proposals received. This review may also include interviews of firms selected as finalists among initial respondents.

#### **Proposal Information**

Publication in the State Register: Monday, May 17, 1993

Response Deadline: Tuesday, June 1, 1993, 4:30 p.m. Estimated Start of Contract: On or before July 1, 1993

Contract Completion Date: January 31, 1994

Direct All Questions to: Gary Ellefson, IRRRB Deputy Commissioner

Phone: 218-749-7721 FAX: 218-749-9665

### Submission of Proposals

Respondents should mail or deliver seven (7) copies of their proposal, each signed in ink by a principal of the submitting firm, labeled IRRRB Systems Study by 4:30 p.m., Tuesday, June 1, 1993 to:

Iron Range Resources and Rehabilitation Board (IRRRB)
Highway #53 South Eveleth, Minnesota 55734-0441

P.O. Box 441 Attention: Gary Ellefson, Deputy Commissioner

The IRRRB reserves the right to cancel this solicitation without responsibility for costs or expenses incurred by respondents.

### Non-State Public Bids and Contracts —

The State Register also serves as a central marketplace for contracts let out on bid by the public sector. The Register meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector.

It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact the editor for further details.

### **Metropolitan Waste Control Commission**

### Request for Proposals for Insurance Brokerage Services

The Metropolitan Waste Control Commission (MWCC) is requesting proposals for insurance brokerage services for a four-year period. This request provides background information on the MWCC and describes elements which should be specifically addressed in proposals responding to this RFP.

Copies of the Request for Proposal can be obtained by contacting George Kaczor, Mears Park Centre Building, 230 East 5th Street, St. Paul, Minnesota 55101, 229-2035.

Proposals will be accepted by the Metropolitan Waste Control Commission until 4:00 p.m. on June 4, 1993.

Six (6) copies of your proposal shall be addressed to:

Metropolitan Waste Control Commission Attention: George Kaczor Mears Park Centre Building 230 East 5th Street St. Paul, MN 55101

The Metropolitan Waste Control Commission reserves the right to reject all or any proposals and to waive any minor irregularities and deviations from the requirements outlined in the RFP.

By Order of the Metropolitan Waste Control Commission Gordon O. Voss, Chief Administrator

### **Minnesota Historical Society**

# Notice of Request for Bids for Provisions and Installation of New Clerestory Skylights—Fort Snelling History Center

The Minnesota Historical Society is seeking bids from qualified firms to provide all labor and materials to remove approximately 48 pieces of insulated glass and replace it with new low E insulated glass in the clerestory skylights at the Fort Snelling History Center. A ten-year warranty against leakage must be provided and a five-year warranty on the glass must be provided.

The Request for Bids is available by calling or writing Gary W. Goldsmith, Contracting Officer, Minnesota Historical Society, 345 Kellogg Blvd. W., St. Paul, MN 55102. Telephone (612) 297-5863.

Bids must be received not later than May 27, 1993.

Details concerning submission requirements are included in the Request for Bids.

Pursuant to the provisions of Minn. Stat. § 14.10, an agency must make reasonable effort to publicize the availability of any services contract or professional and technical services contract which has an estimated cost of over \$2,000.

Commodities contracts with an estimated value of \$15,000 or more are listed under the Materials Management Division, Department of Administration. All bids are open for 7-10 days before bidding deadline. For bid specifics, time lines, and other general information, contact the appropriate buyers whose initials appear in parentheses next to the commodity for bid, by calling (612) 296-6152.

### **Department of Administration**

Contracts and Requisitions Open for Bid: Call 296-2600 for information on a specific bid, or to request a specific bid.

#### COMMODITY CODE KEY

A = Sealed Bid B = Write for Price

**C** = Request for Proposal D = Request for Information

E = \$0-\$1,500 Estimated **Dollar Value** 

= \$1,500-\$5,000 Estimated

**Dollar Value** 

G = \$5.000-\$15.000

**Estimated Dollar Value** 

H = \$15,000-\$50,000 SealedBid

I = \$50,000 and Over Sealed **Bid/Human Rights** 

**Compliance Required** 

= Targeted Vendors Only

K = Local Service Needed

L = No Substitute M = Installation Needed

N = Pre-Bid Conference

O = Insurance or **Bonding Required** 

### Materials Management Division: Commodities and Requisitions Awarded

Item: Truck, Forklift Req.#: 79382-02615-01 Awarded to: Minnesota Supply Company, Eden Prairie, MN **Awarded amount: \$14,955.00** Awarded date: May 5, 1993 Expir/deliv date: June 1, 1993 Shipped to: Minnesota Department of

**Transportation** 

Item: Radio, 2-Way, Stationary Equipment (Over \$500) Req.#: 79000-33533-01 Awarded to: Telesciences, Bloomingdale, IL

Awarded amount: \$68,987.40 Awarded date: May 5, 1993 Expir/deliv date: September 1, 1993 Shipped to: Minnesota Department of

**Transportation** 

Item: Radio, 2-Way, Mobile Equipment (Over \$500)

Req.#: 79000-33683-01 Awarded to: Specialized Products

Company, Irving, TX Awarded amount: \$9,012.00 Awarded date: May 5, 1993 Expir/deliv date: May 30, 1993 Shipped to: Minnesota Department of

**Transportation** 

Item: Auto Repair/Maintenance Equipment, Specialized Req.#: 79350-01263-01

Awarded to: Snap On Tools, St. Cloud,

MN

Awarded amount: \$5,388.20 Awarded date: May 5, 1993 Expir/deliv date: May 15, 1993

Shipped to: Minnesota Department of

Transportation

Item: Recorder, Audio Tape/Disc (Not

Dictation)

Req.#: 27157-49054-01

Awarded to: Qaulitone Industries, Inc.,

Mount Vernon, NY Awarded amount: \$850.00 Awarded date: May 5, 1993 Expir/deliv date: May 10, 1993 **Shipped to:** Inver Hills Community

College

Item: Computer, Personal Req.#: 27151-93181-01

Awarded to: PC Tailors, Roseville, MN Awarded amount: \$7,745.00 Awarded date: May 5, 1993 Expir/deliv date: May 17, 1993 Shipped to: Minneapolis Community

College

Item: Cleaner, Vacuum, Commercial

Req.#: 27145-07827-01

Awarded to: Hillyard Floor Care,

Hutchinson, MN

**Awarded amount: \$2,040.00** Awarded date: May 5, 1993 Expir/deliv date: May 7, 1993 Shipped to: Willmar Community

College

Item: Safe

Req.#: 29002-23172-01 Awarded to: Parker Associates,

Wayzata, MN

Awarded amount: \$1,096.00 Awarded date: May 5, 1993 Expir/deliv date: May 15, 1993 Shipped to: Department of Natural

Resources

Item: Fabric, Drapery Req.#: 55510-03036-01

Awarded to: Eike Interiors, Edina, MN Awarded amount: \$1,580.00

Awarded date: May 5, 1993 Expir/deliv date: May 28, 1993 Shipped to: Ah Gwah Ching Nursing

Home

**Item:** Laundry and Dry Cleaning Equipment, Miscellaneous Req.#: 55303-93621-01 Awarded to: Tex Chem, Inc., Montgomery, MN

Awarded amount: \$2,472.00 Awarded date: May 5, 1993 Expir/deliv date: May 26, 1993 Shipped to: Faribault Regional Center

Item: Tool, Hand, Mechanics, Pneumatic Powered Req.#: 79000-33591-01

Awarded to: Clayhill, Inc., Minneapolis,

MN

Awarded amount: \$476.48 Awarded date: May 5, 1993 Expir/deliv date: June 18, 1993 Shipped to: Minnesota Department of

**Tansportation** 

Item: Compressor, Air
Req.#: 79382-02611-01
Awarded to: Truck Utilities &
Manufacturing, St. Paul, MN
Awarded amount: \$23,242.00
Awarded date: May 5, 1993
Expir/deliv date: June 20, 1993
Shipped to: Minnesota Department of
Transportation

Item: Linen; Bedding and Household

Req.#: 02305-37033-01

Awarded to: Lintex Corporation, St.

Paul, MN

Awarded amount: \$2,118.75 Awarded date: May 5, 1993 Expir/deliv date: May 28, 1993 Shipped to: Minnesota Veterans Home

Item: Table, Reception/Lobby Req.#: 02305-37063-01

Awarded to: Design Service & Interiors,

Minneapolis, MN

Awarded amount: \$3,561.20 Awarded date: May 5, 1993 Expir/deliv date: June 15, 1993 Shipped to: Minnesota Veterans Home

Item: Software, Personal Computer Req.#: 1000-05118-01

Awarded to: Parker Associates,

Wayzata, MN

Awarded amount: \$7,451.70 Awarded date: May 5, 1993 Expir/deliv date: May 15, 1993 Shipped to: Department of Finance

Item: Printer, Computer Req.#: 26072-04172-01 Awarded to: Parker Associates, Wayzata, MN

Awarded amount: \$1,299.00 Awarded date: May 5, 1993 Expir/deliv date: June 1, 1993

Shipped to: Moorhead State University

Item: Printer, Computer Req.#: 26072-04171-01

Awarded to: Cedar Computer Center,

Edina, MN

Awarded amount: \$1,811.00 Awarded date: May 5, 1993 Expir/deliv date: June 1, 1993 Shipped to: Moorhead State University

Item: Laboratory/Science Equipment,

Miscellaneous

Req.#: 26072-04145-01

Awarded to: Vacuum Atmospheres
Company, Hawthorne, CA
Awarded amount: \$19,058.00
Awarded date: May 5, 1993
Expir/deliv date: May 15, 1993
Shipped to: Moorhead State University

Item: Drive, Disk or Tape, Computer

Req.#: 26073-24643-01

Awarded to: Aspen Micro, Savage, MN Awarded amount: \$1,599.00

Awarded date: May 5, 1993 Expir/deliv date: May 19, 1993 Shipped to: St. Cloud State University

Item: Audio/Visual/Video Supplies,

Miscellaneous

Req.#: 26073-24676-01 Awarded to: EPA Audio Visual,

Rockford, MN

Awarded amount: \$777.75 Awarded date: May 5, 1993 Expir/deliv date: May 26, 1993 Shipped to: St. Cloud State University

**Item:** Astronomical Supplies **Req.#:** 26073-24648-01

Awarded to: Orion Telescope Center,

Santa Cruz, CA

Awarded amount: \$874.02 Awarded date: May 5, 1993 Expir/deliv date: May 10, 1993 Shipped to: St. Cloud State University

Item: Reader and Printer, Micrographic

Req.#: 26073-24632-01

Awarded to: Mid America Business Systems, Minneapolis, MN Awarded amount: \$15,834.60 Awarded date: May 5, 1993 Expir/deliv date: May 19, 1993

Shipped to: St. Cloud State University

Item: Computer Equipment, Miscellaneous

Reg.#: 26175-03333-01

Awarded to: Telesensory Systems, Inc.,

Mountain View, CA

Awarded amount: \$4,640.00

Awarded date: May 5, 1993

Expir/deliv date: May 18, 1993

Shipped to: Southwest State University

Item: Scale/Balance, Laboratory,

Precision

Req.#: 26175-03344-01

Awarded to: Sargent Welch Scientific,

Skokie, IL

Awarded amount: \$1,875.00 Awarded date: May 5, 1993 Expir/deliv date: May 10, 1993 Shipped to: Southwest State University

Item: Musical Instruments, Brass

Req.#: 26175-03349-01

Awarded to: Clayhill, Inc., Minneapolis,

MN

Awarded amount: \$3,675.00 Awarded date: May 5, 1993 Expir/deliv date: June 17, 1993 Shipped to: Southwest State University

Item: Computer, Personal Req.#: 27152-47073-01 Awarded to: PC Express, Inc.,

Richfield, MN

Awarded amount: \$1,749.00 Awarded date: May 5, 1993 Expir/deliv date: May 18, 1993

Shipped to: Anoka Ramsey Community

College

Item: Computer, Personal Req.#: 27152-47074-01 Awarded to: PC Express, Inc.,

Richfield, MN

Awarded amount: \$1,749.00 Awarded date: May 5, 1993 Expir/deliv date: May 18, 1993

Shipped to: Anoka Ramsey Community

College

Item: Service, Metal Plating/Finishing

Req.#: 27000-40001-01

Awarded to: B & R Erectors, Inc.,

Crystal Lake, IL

Awarded amount: \$13,443.75 Awarded date: May 5, 1993 Expir/deliv date: August 1, 1993 Shipped to: Brainerd Community

College

Item: Table, Cafeteria Req.#: 02305-37101-01

Awarded to: 99 MCF Lino Lakes, Lino

Lakes, MN

Awarded amount: \$3,950.00 Awarded date: May 7, 1993 Expir/deliv date: May 15, 1993 Shipped to: Minnesota Veterans Home

Item: Heat Exchanger Req.#: 02307-34372-01 Awarded to: Mulcahy, Bernard J. Company, Inc., Bloomington, MN **Awarded amount: \$5,300.00** Awarded date: May 7, 1993 Expir/deliv date: July 10, 1993 Shipped to: Plant Management **Operations** 

**Item:** Water Testing/Sampling

Equipment

Req.#: 04111-32320-01

Awarded to: Fluid Metering, Oyster

Bay, NY

Awarded amount: \$2,340.50 Awarded date: May 7, 1993 Expir/deliv date: May 30, 1993 Shipped to: Minnesota Department of Agriculture

Item: Office Machine, Paper Shredder

Req.#: 10000-05104-01

Awarded to: Twin City Office Supply,

Minneapolis, MN Awarded amount: \$938.15 Awarded date: May 7, 1993 Expir/deliv date: May 10, 1993 **Shipped to:** Department of Finance

Item: Award/Promotional. Miscellaneous

Req.#: 22200-01550-01

Awarded to: Permanent Impressions, White Bear Lake, MN Awarded amount: \$620.00 Awarded date: May 7, 1993 Expir/deliv date: June 18, 1993 **Shipped to:** Trade & Economic

Development

Item: Drive, Disk or Tape, Computer

Req.#: 26071-64606-01

Awarded to: PC Tailors, Roseville, MN

**Awarded amount: \$3,526.30** Awarded date: May 7, 1993 Expir/deliv date: May 20, 1993 **Shipped to:** Mankato State University **Item:** Projection Viewer, Computer

Req.#: 26175-03341-01

Awarded to: Audio Visual Wholesalers,

Plymouth, MN

Awarded amount: \$3,125.00 Awarded date: May 7, 1993 Expir/deliv date: May 24, 1993 **Shipped to:** Southwest State University

Item: Musical Instruments, Brass

Req.#: 26175-03349-01

Awarded to: Schmitt Music Company,

Brooklyn Center, MN Awarded amount: \$3,675.00 Awarded date: May 7, 1993 Expir/deliv date: June 17, 1993

Shipped to: Southwest State University

Item: Service, Metal Plating/Finishing

Req.#: 27000-40001-01

Awarded to: B & R Erectors, Inc.,

Crystal Lake, IL

**Awarded amount: \$10,755.00** Awarded date: May 7, 1993 Expir/deliv date: August 1, 1993 Shipped to: Brainerd Community

College

Item: Furniture, Office, Miscellaneous

Req.#: 27153-21516-01

Awarded to: Daytons Commercial,

Minneapolis, MN

Awarded amount: \$1,920.29 Awarded date: May 7, 1993 Expir/deliv date: May 10, 1993

Shipped to: North Hennepin Community

College

Item: Sports Supplies, Miscellaneous

Req.#: 27148-61199-01 Awarded to: Theratech, Inc., Minneapolis, MN Awarded amount: \$1,710.00

Awarded date: May 7, 1993 Expir/deliv date: May 30, 1993 **Shipped to:** Rochester Community

College

Item: Copy Machine, Medium Speed; 15

to 50 CPM

Req.#: 27146-93526-01

Awarded to: CNJ Office Equipment,

Madelia, MN

Awarded amount: \$2,372.00 Awarded date: May 7, 1993 Expir/deliv date: May 21, 1993 Shipped to: Worthington Community

College

Item: Truck, Light to 11,000 GVW

Req.#: 29000-60620-01

Awarded to: C & M Ford Sales, Inc.,

Hallock, MN

**Awarded amount: \$18,221.00** Awarded date: May 7, 1993 Expir/deliv date: July 1, 1993 **Shipped to:** Department of Natural Resources—Regional Headquarters

Item: Truck, Light to 11,000 GVW

Req.#: 29000-60619-01

Awarded to: Thane Hawkins Polar Chevrolet, White Bear Lake, MN **Awarded amount: \$15,689.00** Awarded date: May 7, 1993 Expir/deliv date: August 1, 1993 Shipped to: Department of Natural Resources—Regional Headquarters

Item: Truck, Light to 11,000 GVW

Req.#: 29000-60622-01

Awarded to: Eggebrecht Chevrolet

GEO, Duluth, MN

**Awarded amount: \$23,157.00** Awarded date: May 7, 1993

Expir/deliv date: September 1, 1993 Shipped to: Department of Natural Resources -- Regional Headquarters

Item: Tool, Measuring, Precision

Req.#: 32500-35116-01

Awarded to: Sokkia Measuring Systems,

Bloomington, MN Awarded amount: \$495.00 Awarded date: May 7, 1993 Expir/deliv date: May 20, 1993

**Shipped to:** Minnesota Pollution Control

Agency

Item: Projection Viewer, Computer

**Reg.#:** 55000-32634-01

Awarded to: Audio Visual Wholesalers.

Plymouth, MN

**Awarded amount: \$6,250.00** Awarded date: May 7, 1993 Expir/deliv date: May 17, 1993 Shipped to: Department of Human

Services

Item: Door and Door Frame, Metal

Req.#: 55106-03180-01

Awarded to: Hall W.L. Company, Eden

Prairie, MN

Awarded amount: \$3.019.00 Awarded date: May 7, 1993 Expir/deliv date: June 11, 1993 Shipped to: Willmar Regional Treatment

Center

Item: Analyzer, Breath Alcohol Req.#: 78000-42404-01 Awarded to: Intoximeters, Inc., St.

Louis, MO

Awarded amount: \$668.00 Awarded date: May 7, 1993 Expir/deliv date: May 15, 1993 Shipped to: Minnesota Department of

Corrections

Item: Cabinet, File, Fireproof Req.#: 78890-43028-01

Awarded to: Twin City Office Supply,

Minneapolis, MN Awarded amount: \$816.80 Awarded date: May 7, 1993 Expir/deliv date: June 1, 1993 Shipped to: Minnesota Correctional Facility - Willow River/Moose Lake

Item: Office Machine, Miscellaneous Req.#: 79000-33798-01 Awarded to: General Binding Corporation, Mendota Heights, MN **Awarded amount: \$2,583.75** Awarded date: May 7, 1993 Expir/deliv date: May 10, 1993 Shipped to: Minnesota Department of

**Transportation** 

Item: Tractor, Parts and Accessories, Mower

Req.#: 79382-02642-01 Awarded to: Matejcek Implement Company, Faribault, MN Awarded amount: \$38,710,00 Awarded date: May 7, 1993 Expir/deliv date: July 1, 1993 **Shipped to:** Various Locations

**Item:** Sawing Machine, Woodwork

Req.#: 79000-33584-01

Awarded to: Ace Hardware, Sandstone,

MN

Awarded amount: \$1,337.02 Awarded date: May 7, 1993 Expir/deliv date: June 1, 1993

Shipped to: Minnesota Department of

Transportation

Item: Sawing Machine, Woodwork

Req.#: 79000-33587-01

Awarded to: Ace Hardware, Sandstone,

Awarded amount: \$584.04 Awarded date: May 7, 1993 Expir/deliv date: June 15, 1993 Shipped to: Minnesota Department of

Transportation

Item: Projection Viewer, Computer

Req.#: 55510-03031-01

Awarded to: Audio Visual Wholesalers.

Plymouth, MN

Awarded amount: \$2,018.18 Awarded date: May 10, 1993 Expir/deliv date: May 25, 1993 Shipped to: Ah Gwah Ching Nursing

Home

Item: Copy Machine, Medium Speed; 15

to 50 CPM

Req.#: 55106-03178-01

Awarded to: Bennett Office Supplies.

Willmar, MN

**Awarded amount: \$13,808.00** Awarded date: May 10, 1993 Expir/deliv date: May 21, 1993

Shipped to: Willmar Regional Treatment

Center

Item: Analyzer, Blood Req.#: 55303-93612-01

Awarded to: Scientific Instrument,

Minneapolis, MN

Awarded amount: \$6,892.00 Awarded date: May 10, 1993 Expir/deliv date: May 15, 1993 Shipped to: Faribault Regional Center

Item: Meat

Req.#: 78830-11823-01

Awarded to: Professional Food Systems.

South St. Paul, MN Awarded amount: \$20,372.15 Awarded date: May 10, 1993

Expir/deliv date: June 1, 1993 Shipped to: Minnesota Correctional

Item: Milling Machine, Vertical, Metal

Work

Req.#: 79000-33580-01

Awarded to: ACME Electric Motor,

Inc., Grand Forks, ND

Awarded amount: \$5,195.00 Awarded date: May 10, 1993 Expir/deliv date: June 5, 1993 Shipped to: Minnesota Department of

Transportation

Item: Radio, 2-Way, Stationary Equipment (Under \$500) Req.#: 79000-33689-01

Awarded to: Andrew Corporation.

Orland Park, IL.

Awarded amount: \$2,379.00 Awarded date: May 10, 1993 Expir/deliv date: May 30, 1993 Shipped to: Minnesota Department of

Transportation

Item: Radio, 2-Way, Stationary Equipment (Under \$500) Req.#: 79000-33690-01

Awarded to: Andrew Corporation.

Orland Park, IL

Awarded amount: \$702.00 Awarded date: May 10, 1993 Expir/deliv date: May 30, 1993 Shipped to: Minnesota Department of

Transportation

Item: Radio, 2-Way, Mobile Equipment

(Over \$500)

Req.#: 79000-33684-01

Awarded to: Henry Radio, Los Angeles,

CA

Awarded amount: \$1,463.00 Awarded date: May 10, 1993 Expir/deliv date: June 1, 1993 Shipped to: Minnesota Department of **Transportation Communications** 

Item: Furniture, Domestic/Dormatory, Miscellaneous

Req.#: 02305-37076-01

Awarded to: Southland Furniture, Inc.,

Fort Smith, AR

**Awarded amount: \$6,546.00** Awarded date: Minnesota Veterans

Home

Item: Furniture, Domestic/Dormatory, Miscellaneous

Req.#: 02310-37093-01

Awarded to: American Desk, Temple,

**Awarded amount: \$14.438.30** Awarded date: May 10, 1993 Expir/deliv date: June 18, 1993 Shipped to: St. Peter Regional

Treatment Center

Item: Furniture, Domestic/Dormatory,

Miscellaneous

Req.#: 02310-37094-01

Awarded to: American Desk, Temple,

Awarded amount: \$3.323.04 Awarded date: May 10, 1993 Expir/deliv date: June 18, 1993 Shipped to: St. Peter Regional

Treatment Center

Item: Lamps, Reception/Lobby Req.#: 02305-37030-01

Awarded to: Mar Kel Lighting, Inc.,

Madison, WI

Awarded amount: \$1,313.70 Awarded date: May 10, 1993 Expir/deliv date: June 15, 1993 **Shipped to:** Minnesota Veterans Home

**Item:** Laboratory/Science Supplies

Req.#: 04121-32467-01 Awarded to: Bio Service, Inc.,

Frenchtown, NJ

Awarded amount: \$807.20 Awarded date: May 10, 1993 Expir/deliv date: May 25, 1993 **Shipped to:** Minnesota Department of

Agriculture

Item: Auto, New Req.#: 07010-42239-01

Awarded to: Thane Hawkins Polar Chevrolet, White Bear Lake, MN **Awarded amount: \$23,014.00** Awarded date: May 10, 1993 Expir/deliv date: July 12, 1993 **Shipped to:** Department of Public Safety

Item: Copy Machine, Low Speed; Less

Than 15 CPM

Req.#: 26070-15286-01

Awarded to: Xerox Corporation, Grand

Rapids, MN

**Awarded amount: \$15,895.80** Awarded date: May 10, 1993 Expir/deliv date: May 15, 1993 Shipped to: Bemidji State University

Item: Drive, Disk or Tape, Computer

Req.#: 55000-32610-01

Awarded to: Hewlett Packard Company.

St. Paul, MN

**Awarded amount: \$12,407.00** Awarded date: May 10, 1993 Expir/deliv date: May 24, 1993 **Shipped to:** Department of Human

Services

**Item:** Health Care Equipment,

Miscellaneous

Reg.#: 02305-37103-01

Awarded to: Red Line Medical Supply,

Golden Valley, MN

Awarded amount: \$2,564.00 Awarded date: May 11, 1993 Expir/deliv date: June 1, 1993 Shipped to: Minnesota Veterans Home

Item: Lawn and Garden Devices and

Supplies

Req.#: 02303-31298-01

Awarded to: Albrecht Landscape,

Roseville, MN

Awarded amount: \$3,359.00 Awarded date: May 11, 1993 Expir/deliv date: June 10, 1993 Shipped to: Governor's Residence

Item: Table, Folding Req.#: 02305-30729-01

Awarded to: CDI Office Products,

Willmar, MN

Awarded amount: \$370.00 Awarded date: May 11, 1993 Expir/deliv date: June 15, 1993 Shipped to: Minnesota Veterans Home

Item: Table, Folding Req.#: 02305-37036-01

Awarded to: CDI Office Products,

Willmar, MN

Awarded amount: \$873.00 Awarded date: May 11, 1993 Expir/deliv date: June 15, 1993 Shipped to: Minnesota Veterans Home

Item: Lighting Supplies, Miscellaneous

Req.#: 04131-32483-01

Awarded to: General Electric Supply,

Eagan, MN

Awarded amount: \$1,051.20 Awarded date: May 11, 1993 Expir/deliv date: May 20, 1993 Shipped to: Minnesota Department of

Agriculture

Item: Computer, Mini Req.#: 07300-42254-01 Awarded to: CPU Options, Inc.,

Plymouth, MN

**Awarded amount: \$11,034.00** Awarded date: May 11, 1993 Expir/deliv date: May 21, 1993

Shipped to: Department of Public Safety

**Item:** Surveillance System Req.#: 07010-42243-01 Awarded to: General Security, Minneapolis, MN **Awarded amount: \$7,166.00** 

Awarded date: May 11, 1993 Expir/deliv date: May 31, 1993

Shipped to: Department of Public Safety

Item: Safety Equipment, Miscellaneous

Req.#: 07500-42249-01

Awarded to: Streicher Don Guns.

Minneapolis, MN

**Awarded amount: \$4,674.60** Awarded date: May 11, 1993 Expir/deliv date: July 15, 1993 **Shipped to:** Various Locations

Item: Wheelchair Req.#: 21603-37028-01

Awarded to: Stat Medical, Inc., Eden

Prairie, MN

Awarded amount: \$1,077.00 Awarded date: May 11, 1993 Expir/deliv date: June 30, 1993 **Shipped to:** Various Locations

Item: Handicapped Device, Visual

Req.#: 21701-54024-01

Awarded to: Telesensory Systems, Inc.,

Mountain View. CA Awarded amount: \$6,740.00 Awarded date: May 11, 1993 Expir/deliv date: May 30, 1993 Shipped to: Minnesota Department of

Jobs & Training

Item: Seating, Miscellaneous Req.#: 21200-53995-01

Awarded to: Facilities Group, Edina,

Awarded amount: \$3,437.00 Awarded date: May 11, 1993 Expir/deliv date: July 12, 1993 **Shipped to:** Minnesota Department of

Jobs & Training

Item: Handicapped Device, Visual

Req.#: 21701-54010-01

Awarded to: Telesensory Systems, Inc.,

Mountain View, CA

Awarded amount: \$2,440.00

Awarded date: May 11, 1993

Expir/deliv date: May 30, 1993

Shipped to: Minnesota Department of

Jobs & Training

Item: Handicapped Device, Visual

Req.#: 21701-54018-01 Awarded to: Telesensory Systems, Inc.,

Mountain View, CA

Awarded amount: \$2,940.00

Awarded date: May 11, 1993

Expir/deliv date: June 30, 1993

Shipped to: Minnesota Department of Jobs & Training

Item: Printing, Envelope (Standard)

Req.#: 21200-54432-01

Awarded to: Quality Park Products, St.

Paul, MN

Awarded amount: \$134.70
Awarded date: May 11, 1993
Expir/deliv date: June 4, 1993
Shipped to: Minnesota Department of Jobs & Training

Item: Facsimile Machine, Plain Paper

Req.#: 26072-04170-01
Awarded to: Advanced Business
Methods, West Fargo, ND
Awarded amount: \$1,841.00
Awarded date: May 11, 1993
Expir/deliv date: June 1, 1993
Shipped to: Moorhead State University

**Item:** Computer, Personal **Req.#:** 26073-24685-01

Awarded to: Gateway 2000, North Sioux

City, SD

Awarded amount: \$3,034.00 Awarded date: May 11, 1993 Expir/deliv date: May 28, 1993 Shipped to: St. Cloud State University

Item: Computer Network Equipment

Req.#: 26073-24672-01

Awarded to: X Use 034818014, X
Awarded amount: \$6,653.50
Awarded date: May 11, 1993
Expir/deliv date: May 26, 1993
Shipped to: St. Cloud State University

Item: Laboratory/Science Equipment,

Miscellaneous **Reg.#:** 26073-24647-01

Awarded to: Pasco Scientific, Company,

Roseville, CA

Awarded amount: \$3,491.00 Awarded date: May 11, 1993 Expir/deliv date: May 19, 1993 Shipped to: St. Cloud State University

Item: Laboratory/Science Equipment,

Cabinet/Table

Req.#: 26073-24627-01 Awarded to: Toll Company, Minneapolis, MN

Awarded amount: \$2,116.00 Awarded date: May 11, 1993

Expir/deliv date: May 15, 1993 Shipped to: St. Cloud State University

Item: Printing Machine, Plate Maker

Req.#: 26073-24670-01 Awarded to: Visual Graphics

Corporation, Mendota Heights, MN Awarded amount: \$3,325.00

Awarded date: May 11, 1993 Expir/deliv date: May 25, 1993 Shipped to: St Cloud State University

Item: Facsimile Machine, Plain Paper

Req.#: 26073-24658-01

Awarded to: Marco Business Products,

St. Cloud, MN

Awarded amount: \$2,545.75 Awarded date: May 11, 1993 Expir/deliv date: May 23, 1993 Shipped to: St. Cloud State University

Item: Cone, Highway Traffic Req.#: 26073-24668-01

Awarded to: Radiator Specialty Company, Inc., Champlin, MN Awarded amount: \$925.80

Awarded date: May 11, 1993 Expir/deliv date: May 23, 1993 Shipped to: St. Cloud State University

Item: Cable and Cord, Electronic

Req.#: 26074-14888-01

Awarded to: Best Communications, St.

Paul, MN

Awarded amount: \$806.99 Awarded date: May 11, 1993 Expir/deliv date: May 21, 1993 Shipped to: Winona State University Item: Audio/Visual/Video Equipment,

Miscellaneous

Req.#: 26176-03690-01

Awarded to: Audio Visual Wholesalers,

Plymouth, MN

Awarded amount: \$35,361.70 Awarded date: May 11, 1993 Expir/deliv date: May 17, 1993 Shipped to: Various Locations

Item: Drive, Disk or Tape, Computer

Req.#: 27150-50370-01 Awarded to: A I Systems, Inc., Minneapolis, MN

Awarded amount: \$1,123.30 Awarded date: May 11, 1993 Expir/deliv date: May 28, 1993

Shipped to: Mesabi Community College

Item: Recorder, Video Tape (VCR)

Req.#: 27156-11163-01

Awarded to: Audio Visual Wholesalers,

Plymouth, MN

Awarded amount: \$2,014.46 Awarded date: May 11, 1993 Expir/deliv date: May 28, 1993 Shipped to: Normandale Community

College

Item: Monitor, Video (Not Computer)

Req.#: 26156-11162-01 Awarded to: EPA Audio Visual,

Awarded to: EPA Audio Visua Rockford, MN Awarded amount: \$1,341.78

Awarded date: May 11, 1993
Expir/deliv date: May 28, 1993
Shipped to: Normandale Community

College

Item: Biological Equipment Req.#: 27156-11155-01

Awarded to: Intelitool, Inc., Batavia, IL

Awarded amount: \$2,175.00 Awarded date: May 11, 1993 Expir/deliv date: May 27, 1993 Shipped to: Normandale Community

College

Item: Trailer, Miscellaneous Req.#: 29002-23164-01

Awarded to: Long Lake Ford Tractor,

Long Lake, MN

Awarded amount: \$3,637.00

Awarded date: May 11, 1993

Expir/deliv date: June 15, 1993

Shipped to: Department of Natural

Resources—Regional Headquarters

Item: Clothing, Rainwear Req.#: 29006-31027-01

Awarded to: Machovecs The Boat Store,

St. Paul, MN

Awarded amount: \$827.70

Awarded date: May 11, 1993

Expir/deliv date: May 30, 1993

Shipped to: Department of Natural

Resources—Southern Service Center

Item: Laboratory/Science Equipment,

Miscellaneous

Req.#: 32300-35008-01

Awarded to: Northwest Lasers, Inc., St.

Paul, MN

Awarded amount: \$2,195.00 Awarded date: May 11, 1993 Expir/deliv date: June 1, 1993

Shipped to: Minnesota Pollution Control

Agency

Item: Microscope
Req.#: 32600-35094-01
Awarded to: Leeds Precision
Instruments, Minneapolis, MN
Awarded amount: \$2,603.20
Awarded date: May 11, 1993
Expir/deliv date: May 19, 1993
Shipped to: Minnesota Pollution Control

Agency

Item: Navigation Instruments
Req.#: 32300-35098-01
Awarded to: Trimble Navigation
Limited, Elgin, IL
Awarded amount: \$6,780.00
Awarded date: May 11, 1993

Expir/deliv date: May 20, 1993 Shipped to: Minnesota Pollution Control

Agency

Item: Cabinet, File, Fireproof Req.#: 34000-07343-01

Awarded to: SPS Office Products, Inc.,

Vadnais Heights, MN Awarded amount: \$835.00 Awarded date: May 11, 1993 Expir/deliv date: May 20, 1993

Shipped to: Minnesota Housing Finance

Agency

Item: Plastic Material Req.#: 02310-37113-01 Awarded to: Foam Fabricators of Minnesota, Maple Lake, MN Awarded amount: \$4,622.38 Awarded date: May 11, 1993 Expir/deliv date: May 22, 1993 Shipped to: Minnesota Historical

Society

Item: Software, Personal Computer

**Req.#:** 43200-19007-01

Awarded to: Intercomputer, Cincinnati,

OH

Awarded amount: \$495.00 Awarded date: May 11, 1993 Expir/deliv date: July 10, 1993 Shipped to: Department of Labor &

Industry

Item: Software, Personal Computer

Req.#: 42600-18988-01

Awarded to: Intercomputer, Cincinnati,

OH

Awarded amount: \$1,980.00 Awarded date: May 11, 1993 Expir/deliv date: July 10, 1993 Shipped to: Department of Labor &

Industry

Item: Software, Personal Computer

Req.#: 42703-18977-01

Awarded to: Intercomputer, Cincinnati,

OH

Awarded amount: \$495.00 Awarded date: May 11, 1993 Expir/deliv date: July 5, 1993 Shipped to: Department of Labor &

Industry

Item: Audio/Visual/Video Equipment,

Miscellaneous

Req.#: 43000-70532-01

Awarded to: Jayen, Inc., Duluth, MN Awarded amount: \$29,263.00 Awarded date: May 11, 1993 Expir/deliv date: June 1, 1993 Shipped to: IRRRB Mineland

Reclamation

Item: Computer Equipment, Used

**Req.#:** 55000-32609-01 **Awarded to:** A I Systems, Inc.,

Minneapolis, MN

Awarded amount: \$4,740.00 Awarded date: May 11, 1993 Expir/deliv date: May 17, 1993 Shipped to: Department of Human

Services

Item: Radio, 2-Way, Mobile Equipment

(Over \$500)

**Req.#:** 55510-03028-01

Awarded to: Rogers Two Way Radio,

Bemidji, MN

Awarded amount: \$6,998.00 Awarded date: May 11, 1993 Expir/deliv date: June 1, 1993 Shipped to: Ah Gwah Ching Nursing

Home

Item: Tank, Storage, Water, Fixed

**Req.#:** 55201-30324-01

Awarded to: Midwest Tank Company,

Blaine, MN

Awarded amount: \$3,020.00 Awarded date: May 11, 1993 Expir/deliv date: July 1, 1993 Shipped to: Cambridge Regional

Human Service Center

Item: Computer Network Equipment

Req.#: 67110-53664-01 Awarded to: Parker Associates,

Wayzata, MN

Awarded amount: \$2,489.80 Awarded date: May 11, 1993 Expir/deliv date: May 17, 1993 Shipped to: Department of Revenue, Support

Item: Software, Personal Computer

Req.#: 67120-53653-01

Awarded to: Sybase, Inc., Burlington,

MA

Awarded amount: \$16,141.13 Awarded date: May 11, 1993 Expir/deliv date: May 20, 1993 Shipped to: Department of Revenue, Support

Item: Dictating/Transcribing Equipment

Req.#: 78550-93400-01

Awarded to: Precision Business,

Bloomington, MN

Awarded amount: \$3,504.00 Awarded date: May 11, 1993 Expir/deliv date: May 20, 1993 Shipped to: Minnesota Correctional

Facility

Item: Contractor, Doors (Furnish/install)

Req.#: 78630-11463-01

Awarded to: Trussbilt, Inc., St. Paul,

MN

Awarded amount: \$3,640.00 Awarded date: May 11, 1993 Expir/deliv date: July 30, 1993 Shipped to: Minnesota Correctional Facility

Item: Meat

Req.#: 78630-11462-01

Awarded to: Professional Food Systems,

South St. Paul, MN

Awarded amount: \$3,784.35

Awarded date: May 11, 1993

Expir/deliv date: June 2, 1993

Shipped to: Minnesota Correctional

Facility

Item: Office Machine, Mailroom, Miscellaneous

Req.#: 78640-02583-01

Awarded to: Specialty Sales Service,

Minneapolis, MN
Awarded amount: \$628.40
Awarded date: May 11, 1993
Expir/deliv date: July 1, 1993
Shipped to: Minnesota Correctional

Facility

Item: Meat

Req.#: 78790-30958-01

Awarded to: Professional Food Systems,

South St. Paul, MN

Awarded amount: \$4,263.45

Awarded date: May 11, 1993

Expir/deliv date: June 1, 1993

Shipped to: Minnesota Correctional

Facility—Faribault

Item: Lumber, Softwood Req.#: 78830-11829-01

Awarded to: Simonsons Cashway, Company, St. Cloud, MN Awarded amount: \$690.83 Awarded date: May 11, 1993 Expir/deliv date: May 30, 1993 Shipped to: Minnesota Correctional

**Facility** 

Item: Counter Equipment, Traffic

Req.#: 79000-33712-01

Awarded to: Golden River Instruments,

McLean, VA

Awarded amount: \$52,110.00 Awarded date: May 11, 1993 Expir/deliv date: July 15, 1993

Shipped to: Minnesota Department of

Transportation

Item: Counter, Electronic Frequency

Req.#: 79000-33704-01

Awarded to: Electric Design, Company,

St. Paul, MN

Awarded amount: \$1,450.00 Awarded date: May 11, 1993 Expir/deliv date: May 18, 1993

Shipped to: Minnesota Department of

Transportation

Item: Multimeter, Electronic Test

**Req.#:** 79000-33710-01

Awarded to: Brownell Electro Inc.,

Edina, MN

Awarded amount: \$2,698.75 Awarded date: May 11, 1993 Expir/deliv date: May 17, 1993 Shipped to: Minnesota Department of

Transportation

Item: Calculator Req.#: 79000-33846-01

Awarded to: Buyers Choice Office, St.

Paul, MN

Awarded amount: \$1,158.64 Awarded date: May 11, 1993 Expir/deliv date: May 20, 1993 Shipped to: Minnesota Department of

Transportation

Item: Radio, 2-Way, Stationary Equipment (Under \$500) Req.#: 79000-33532-01 Awarded to: Telesciences, Bloomingdale, IL

Awarded amount: \$11,705.00 Awarded date: May 11, 1993 Expir/deliv date: June 15, 1993 Shipped to: Minnesota Department of

**Transportation** 

Item: Contractor, Roadway Work

Req.#: 79150-00342-01
Awarded to: Kraemer Construction.

Inc., Duluth, MN

Awarded amount: \$10,290.00 Awarded date: May 11, 1993 Expir/deliv date: May 21, 1993 Shipped to: Minnesota Department of

**Transportation** 

Item: Board, Computer Req.#: 79000-33860-01

Awarded to: Datasource, Connecting,

Edina, MN

Awarded amount: \$520.00 Awarded date: May 11, 1993 Expir/deliv date: June 15, 1993 Shipped to: Minnesota Department of

Transportation

Item: Scale, Vehicle Req.#: 79000-33827-01

Awarded to: General Electrodynamics,

Arlington, TX

Awarded amount: \$20,235.00 Awarded date: May 11, 1993 Expir/deliv date: June 15, 1993 Shipped to: Minnesota Department of

Transportation

Item: Shipping System Req.#: 79700-03935-01

Awarded to: Mantronics Mailing,

Mankato, MN

Awarded amount: \$4,806.25 Awarded date: May 11, 1993 Expir/deliv date: July 1, 1993 Shipped to: Minnesota Department of

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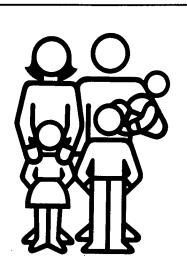
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