

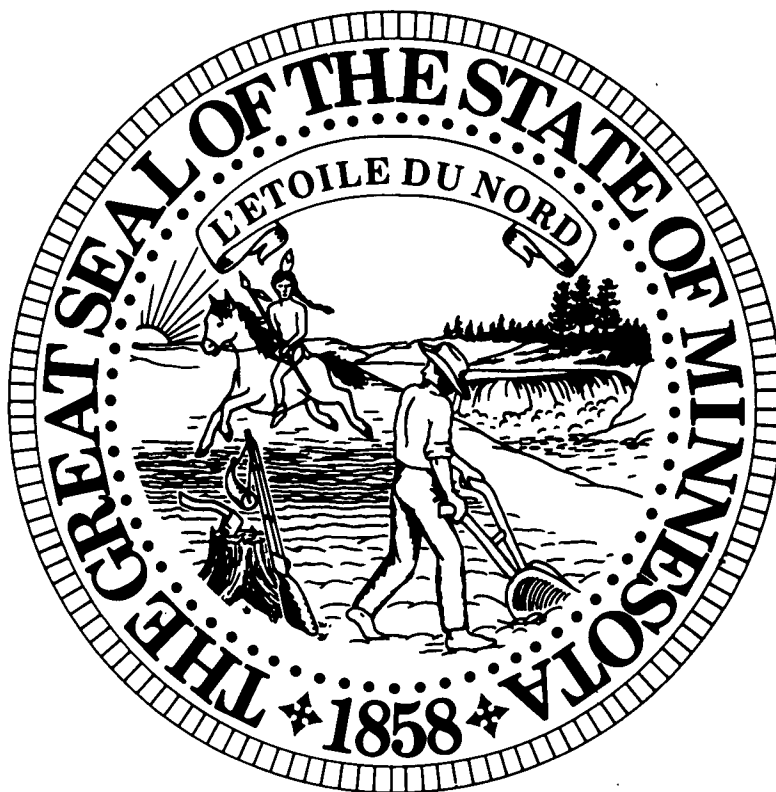
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The Minnesota
**State
Register**

Department of Administration—Print Communications Division



Rules edition
Published every Monday
(Tuesday if Monday is a holiday)

Monday 8 February 1993
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State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, containing executive and commissioners' orders, proposed and adopted rules, official and revenue notices, professional, technical and consulting contracts, non-state bids and public contracts, contract awards, grants, and a monthly calendar of cases to be heard by the state supreme court.

A *Contracts Supplement* is published Tuesday, Wednesday and Friday and contains bids and proposals, including printing bids.

Printing Schedule and Submission Deadlines

Vol. 17 Issue Number	*Submission deadline for Adopted and Proposed Rules, Commissioners' Orders**	*Submission deadline for Executive Orders, Contracts, and Official Notices**	Issue Date
32	Monday 25 January	Monday 1 February	Monday 8 February
33	Monday 1 February	Monday 8 February	Tuesday 16 February
34	Monday 8 February	Friday 12 February	Monday 22 February
35	Friday 12 February	Monday 22 February	Monday 1 March

*Deadline extensions may be possible at the editor's discretion; however, none will be made beyond the second Wednesday (12 calendar days) preceding the issue date for rules, proposed rules and executive orders, or beyond the Wednesday (5 calendar days) preceding the issue date for official notices. Requests for deadline extensions should be made only in valid emergency situations.

**Notices of public hearings on proposed rules and notices of intent to adopt rules without a public hearing are published in the Proposed Rules section and must be submitted two weeks prior to the issue date.

Instructions for submission of documents may be obtained from the *State Register* editorial offices, 117 University Ave., St. Paul, Minnesota 55155, (612) 297-7963, TDD (Minnesota Relay Service), Metro Area (612) 297-5353, Greater MN 1-800-627-3529.

The *State Register* is published every Monday (Tuesday when Monday is a holiday) by the State of Minnesota, Department of Administration, Print Communications Division, 117 University Avenue, St. Paul, Minnesota 55155, pursuant to *Minnesota Statutes* § 14.46. A *State Register Contracts Supplement* is published every Tuesday, Wednesday and Friday. The Monday edition is the vehicle for conveying all information about state agency rulemaking, including official notices; hearing notices; proposed, adopted and emergency rules. It also contains executive orders of the governor; commissioners' orders; state contracts and advertised bids; professional, technical and consulting contracts; non-state public contracts; state grants; decisions of the supreme court; a monthly calendar of scheduled cases before the supreme court; and other announcements. The *State Register Contracts Supplement* contains additional state contracts and advertised bids.

In accordance with expressed legislative intent that the *State Register* be self-supporting, the following subscription rates have been established: the Monday edition costs \$150.00 per year and includes an index issue published in August (single issues are available at the address listed above for \$3.50 per copy); the combined four editions cost \$195.00 (subscriptions are not available for just the *Contracts Supplement*); trial subscriptions are available for \$60.00, includes four editions, last for 13 weeks, and may be converted to a full subscription anytime by making up the price difference. No refunds will be made in the event of subscription cancellation.

Both editions are delivered postpaid to points in the United States, second class postage paid for the *State Register* at St. Paul, MN, first class for the *Contracts Supplement*. Publication Number 326630 (ISSN 0146-7751).

Subscribers who do not receive a copy of an issue should notify the *State Register* circulation manager immediately at (612) 296-0931. Copies of back issues may not be available more than two weeks after publication.

Arne H. Carlson, Governor
Dana B. Badgerow, Commissioner
Department of Administration

Kathi Lynch, Director
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Debbie George, Circulation Manager

Jane E. Schmidley, Acting Editor
612/297-7963

FOR LEGISLATIVE NEWS

Publications containing news and information from the Minnesota Senate and House of Representatives are available free to concerned citizens and the news media. To be placed on the mailing list, write or call the offices listed below:

SENATE

Briefly-Preview—Senate news and committee calendar; published weekly during legislative sessions.

Perspectives—Publication about the Senate.

Session Review—Summarizes actions of the Minnesota Senate.

Contact: Senate Public Information Office
Room 231 State Capitol, St. Paul, MN 55155
(612) 296-0504

HOUSE

Session Weekly—House committees, committee assignments of individual representatives; news on committee meetings and action. House action and bill introductions

This Week—weekly interim bulletin of the House.

Session Summary—Summarizes all bills that both the Minnesota House of Representatives and Minnesota Senate passed during their regular and special sessions.

Contact: House Information Office
Room 175 State Office Building, St. Paul, MN 55155
(612) 296-2146

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NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 75 state agencies have the authority to issue rules. Each agency is assigned specific *Minnesota Rule* chapter numbers. Every odd-numbered year the *Minnesota Rules* are published. This is a ten-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Proposed and adopted emergency rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

If an agency seeks outside opinion before issuing new rules or rule amendments, it must publish a NOTICE OF INTENT TO SOLICIT OUTSIDE OPINION in the *Official Notices* section of the *State Register*. When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues 1-13 inclusive; issues 14-25 inclusive; issue 26, cumulative for issues 1-26; issues 27-38 inclusive; issue 39, cumulative for 1-39; issues 40-51 inclusive; and issue 52, cumulative for 1-52. An annual subject matter index for rules appears in August. For copies of the *State Register*, a subscription, the annual index, the *Minnesota Rules* or the *Minnesota Guidebook to State Agency Services*, contact the Print Communications Division, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000 or toll-free in Minnesota 1-800-657-3757.

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Proposed Rules

Pursuant to Minn. Stat. §§ 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing, as long as the agency determines that the rules will be noncontroversial in nature. The agency must first publish a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. The notice must advise the public:

1. that they have 30 days in which to submit comment on the proposed rules;
2. that no public hearing will be held unless 25 or more persons make a written request for a hearing within the 30-day comment period;
3. of the manner in which persons shall request a hearing on the proposed rules; and
4. that the rule may be modified if the modifications are supported by the data and views submitted.

If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

Pursuant to Minn. Stat. §§ 14.29 and 14.30, agencies may propose emergency rules under certain circumstances. Proposed emergency rules are published in the *State Register* and, for at least 25 days thereafter, interested persons may submit data and views in writing to the proposing agency.

Department of Human Services

Proposed Permanent Rules Governing Compulsive Gambling Assessments for Certain Offenders

DUAL NOTICE: Notice of Intent to Adopt a Rule Without a Public Hearing Unless 25 or More Persons Request a Hearing, and Notice of Hearing if 25 or More Requests for Hearing are Received

Introduction. The Minnesota Department of Human Services intends to adopt a permanent rule without a public hearing following the procedures set forth in the Administrative Procedure Act, *Minnesota Statutes*, sections 14.22 to 14.28. If, however, 25 or more persons submit a written request for a hearing on the rule within 30 days or by March 10, 1993, a public hearing will be held on March 25, 1993. To find out whether the rule will be adopted without a hearing or if the hearing will be held, you should contact the agency contact person after March 10, 1993 and before March 25, 1993.

Agency Contact Person. Comments or questions on the rule and written requests for a public hearing on the rule must be submitted to:

Jim Schmidt
Minnesota Department of Human Services
Rules and Bulletins Division
444 Lafayette Road
St. Paul, Minnesota 55155-3816
(612) 296-7815
FAX (612) 296-6244

Subject of Rule and Statutory Authority. The proposed rule is about compulsive gambling assessments for certain offenders. The statutory authority to adopt the rule is *Minnesota Statutes*, section 245.98, subdivision 2a which directs the Commissioner to adopt by rule criteria to be used in conducting compulsive gambling assessments of offenders under *Minnesota Statutes*, section 609.115, subdivision 9. A copy of the proposed rule is published in the *State Register* and attached to this notice as mailed.

Copy of the rule. A free copy of this rule is available upon request from Nancy Bishop, Department of Human Services, Rules and Bulletins Division, 444 Lafayette Road, St. Paul, MN 55155-3816, (612) 296-7454. A copy of the proposed rule may also be viewed at any of the county welfare or human service agencies in the State of Minnesota.

Comments. You have until 4:30 p.m. on March 10, 1993 to submit written comment in support of or in opposition to the proposed rule or any part or subpart of the rule. Your comment must be in writing and received by the agency contact person by the due date. Comment is encouraged. Your comments should identify the portion of the proposed rule addressed, the reason for the comment, and any change proposed.

Request for a Hearing. In addition to submitting comments, you may also request that a hearing be held on the rule. Your request for a public hearing must be in writing and must be received by the agency contact person by 4:30 p.m. on March 10, 1993. Your written request for a public hearing must include your name, address, and telephone number. You are encouraged to identify the

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Proposed Rules

portion of the proposed rule which caused your request, the reason for the request, and any changes you want made to the proposed rule. If 25 or more persons submit a written request for a hearing, a public hearing will be held unless a sufficient number withdraw their requests in writing.

Modifications. The proposed rule may be modified, either as result of public comment or as a result of the rule hearing process. Modifications must not result in a substantial change in the proposed rule as attached and printed in the *State Register* and must be supported by data and views submitted to the agency or presented at the hearing. If the proposed rule affects you in any way, you are encouraged to participate in the rulemaking process.

Cancellation of Hearing. The hearing scheduled for March 25, 1993, will be canceled if the agency does not receive requests from 25 or more persons that a hearing be held on the rule. If you requested a public hearing, the agency will notify you before the scheduled hearing whether or not the hearing will be held. You may also call Jim Schmidt at (612) 296-7815 after March 10, 1993, to find out whether the hearing will be held.

Notice of Hearing. If 25 or more persons submit written requests for a public hearing on the rule, a hearing will be held following the procedures in *Minnesota Statutes*, sections 14.14 to 14.20. The hearing will be held on March 25, 1993 in rooms 5A/5B/5C of the Department of Human Services, 444 Lafayette Road, St. Paul, Minnesota 55155 beginning at 9 a.m. and will continue until all interested persons have been heard. The hearing will continue, if necessary, at additional times and places as determined during the hearing by the administrative law judge. The administrative law judge assigned to conduct the hearing is Judge Jon Lunde. Judge Lunde can be reached at the Office of Administrative Hearings, 100 Washington Square #1700, Minneapolis, Minnesota 55401-2138; telephone (612) 341-7645.

Hearing Procedure. If a hearing is held, you and all interested or affected persons including representatives of associations or other interested groups, will have an opportunity to participate. You may present your views either orally at the hearing or in writing at any time prior to the close of the hearing record. All evidence presented should relate to the proposed rule. You may also mail written material to the administrative law judge to be recorded in the hearing record for five working days after the public hearing ends. This five-day comment period may be extended for a longer period not to exceed 20 calendar days if ordered by the administrative law judge at the hearing. Comment received during this period will be available for review at the Office of Administrative Hearings. You and the agency may respond in writing within five business days after the submission period ends to any new information submitted. All written materials and responses submitted to the administrative law judge must be received at the Office of Administrative Hearings no later than 4:30 p.m. on the due date. No additional evidence may be submitted during the five-day period. This rule hearing procedure is governed by *Minnesota Rules*, parts 1400.0200 to 1400.1200 and *Minnesota Statutes*, sections 14.14 to 14.20. Questions about procedure may be directed to the administrative law judge.

Statement of Need and Reasonableness. A Statement of Need and Reasonableness is now available from the agency contact person. This statement describes the need for and reasonableness of each provision of the proposed rule. It also includes a summary of all the evidence and argument which the agency anticipates presenting at the hearing, if one is held. The statement may also be reviewed and copies obtained at the cost of reproduction from the Office of Administrative Hearings.

Small Business Considerations. The proposed rule has been developed to minimize impact on small businesses. The rule does not impose mandatory requirements on small businesses and does not require licensing or certification. The rule does establish minimum qualifications for individuals conducting compulsive gambling assessments for certain offenders. The proposed rule does not apply to professionals providing services or treatment to the general public. A discussion of small business considerations is included in the statement of need and reasonableness.

Expenditure of Public Money by Local Public Bodies. The proposed rule will increase costs to community correction counties by approximately \$10,000 per year. The major cost factor is the cost of training probation officers to use the South Oaks Gambling Screen. A copy of the fiscal note is available from Jim Schmidt upon request.

Impact on Agriculture Lands. The proposed rule does not impact agricultural lands.

Lobbyist Registration. *Minnesota Statutes*, chapter 10A requires each lobbyist to register with the Ethical Practices Board. Questions regarding this requirement may be directed to the Ethical Practices Board at 1st Floor, Centennial Office Building, 658 Cedar Street, St. Paul, Minnesota 55155; telephone (612) 296-5148.

Adoption Procedure if No Hearing. If no hearing is required, after the end of the comment period the agency may adopt the rule. The rule and supporting documents will then be submitted to the Attorney General for review as to legality and form to the extent form relates to legality. You may request to be notified of the date the rule is submitted to the Attorney General or be notified of the Attorney General's decision on the rule. If you want to be so notified, or wish to receive a copy of the adopted rule, submit your request to Jim Schmidt at the address listed above.

Adoption Procedure After the Hearing. If a hearing is held, after the close of the hearing record, the administrative law judge will issue a report on the proposed rule. You may request to be notified of the date on which the administrative law judge's report will be available, after which date the agency may not take any final action on the rule for a period of five working days. If you want to

be notified about the report, you may so indicate at the hearing. After the hearing, you may request notification by sending a written request to the administrative law judge. You may also request notification of the date on which the rule is adopted and filed with the Secretary of State. The agency's notice of adoption must be mailed on the same day that the rule is filed. If you want to be notified of the adoption, you may so indicate at the hearing or send a request in writing to the agency contact person listed above at any time prior to the filing of the rule with the Secretary of State.

Dated: 22 January 1993

Natalie Haas Steffen
Commissioner

Rules as Proposed (all new material)

COMPULSIVE GAMBLING ASSESSMENTS

9585.0010 DEFINITIONS.

Subpart 1. **Scope.** As used in parts 9585.0010 to 9585.0040, the following terms have the meanings given them.

Subp. 2. **Collateral contact.** "Collateral contact" means an oral or written communication initiated by a gambling assessor to an individual, other than the offender, for the purpose of gathering additional information related to the offender's gambling behavior.

Subp. 3. **Commissioner.** "Commissioner" means the commissioner of the Department of Human Services or the commissioner's designated representative.

Subp. 4. **Compulsive gambling.** "Compulsive gambling" has the meaning given "pathological gambling" in subpart 10.

Subp. 5. **Department.** "Department" means the Department of Human Services.

Subp. 6. **Gambling assessment.** "Gambling assessment" means the evaluation conducted under part 9585.0040, subpart 2, that identifies the nature and extent of an offender's gambling behavior and the consequences gambling has had on personal, family, and vocational pursuits.

Subp. 7. **Gambling assessor.** "Gambling assessor" means an individual identified on a department list and qualified under part 9585.0040, subpart 1, to perform a gambling assessment.

Subp. 8. **Independent gambling assessor.** "Independent gambling assessor" means a gambling assessor who does not have a direct or shared financial interest or referral relationship resulting in shared financial gain with a treatment provider.

Subp. 9. **Offender.** "Offender" means a person convicted of an offense listed in *Minnesota Statutes*, section 609.115, subdivision 9, paragraph (a).

Subp. 10. **Pathological gambling.** "Pathological gambling" means maladaptive gambling behavior listed in code range 312.31 in the American Psychiatric Association's Diagnostic and Statistical Manual of Mental Disorders, Third edition, Revised (DSM-III-R), incorporated by reference in part 9585.0040, subpart 4.

Subp. 11. **Presentence report.** "Presentence report" means the report required under *Minnesota Statutes*, section 609.115, subdivision 1.

Subp. 12. **Probation officer.** "Probation officer" means an individual appointed to perform a presentence investigation under *Minnesota Statutes*, section 609.115.

Subp. 13. **South Oaks Gambling Screen.** "South Oaks Gambling Screen" means the gambling screen developed by Dr. Henry Lesieur and Dr. Sheila Blume and published in the American Journal of Psychiatry September 1987, volume 144, number 9, pages 1184 to 1188, which is incorporated by reference. The standard is not subject to frequent change. The American Journal of Psychiatry is published by the American Psychiatric Association (Washington, D.C., 1987). The September 1987 issue of the American Journal of Psychiatry is available from the Department of Human Services library through the Minitex interlibrary loan system.

9585.0020 PROBATION OFFICER RESPONSIBILITIES.

Subpart 1. **Screening of certain offenders for compulsive gambling; appointment for gambling assessment based on score.** When a person is convicted of a felony listed in *Minnesota Statutes*, section 609.115, subdivision 9, paragraph (a), the probation officer shall administer the South Oaks Gambling Screen to the offender to determine whether compulsive gambling may have contributed to the commission of the offense. If the offender scores five or more on the South Oaks Gambling Screen, the probation

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officer shall make an appointment for the offender to receive a gambling assessment. Except as provided in subpart 2, if the offender scores less than five on the South Oaks Gambling Screen, no appointment shall be made for a compulsive gambling assessment.

Subp. 2. **Information indicating offender may be a compulsive gambler; appointment for gambling assessment required.** If, in the course of preparing the presentence investigation report, the probation officer obtains information that indicates the offender may be a compulsive gambler, the probation officer shall make an appointment for the offender to receive a gambling assessment regardless of the score received on the South Oaks Gambling Screen.

Subp. 3. **Report when an appointment is not made.** When no appointment is made for a gambling assessment under subpart 1 or 2, the probation officer shall indicate in the presentence report that there is no evidence that compulsive gambling contributed to the commission of the offense.

Subp. 4. **Appointment with gambling assessor from department list; preference given to independent gambling assessors.** An appointment for a gambling assessment under subpart 1 or 2 must be made with a gambling assessor from a list prepared by the department. When there are independent gambling assessors available within 50 miles of the home of an offender who is released pending sentencing, or within 50 miles of the correctional facility in which the offender is held pending sentencing, and the independent gambling assessors can complete the gambling assessment within 21 calendar days, the appointment must be made with an independent gambling assessor. If there are no independent gambling assessors available within 50 miles of the home of an offender who is released pending sentencing, or within 50 miles of the correctional facility in which the offender is held pending sentencing, or the independent gambling assessors cannot complete the gambling assessment within 21 calendar days, the probation officer may schedule an appointment with a gambling assessor who has a direct or shared financial interest or referral relationship resulting in shared financial gain with a treatment provider.

Subp. 5. **Gambling assessment report; recommended level of treatment.** When an appointment is made for a gambling assessment under subpart 1 or 2, the presentence report must contain the results of the compulsive gambling assessment and, if treatment is recommended, the recommended level of treatment.

Subp. 6. **South Oaks Gambling Screen training.** Before a probation officer may administer the South Oaks Gambling Screen to an offender, the probation officer must be trained in its use by the department or the Department of Corrections.

9585.0030 DEPARTMENT RESPONSIBILITIES; REIMBURSEMENT.

Subpart 1. **Department list of qualified gambling assessors.** On a semiannual basis, the department shall provide the Department of Corrections and community corrections counties established under *Minnesota Statutes*, chapter 401, a list of gambling assessors who meet the requirements in part 9585.0040, subpart 1. The department's list shall separately identify independent gambling assessors and gambling assessors who have a direct or shared financial interest or referral relationship resulting in shared or financial gain with a treatment provider.

Subp. 2. **Maximum reimbursement to county for assessments.** The commissioner shall reimburse the county for the cost of each gambling assessment, or \$100, whichever is less.

9585.0040 GAMBLING ASSESSORS; QUALIFICATIONS AND RESPONSIBILITIES.

Subpart 1. **Gambling assessors; identified on department list.** Before an individual's name is placed on the department's list of qualified gambling assessors, the individual must provide the department the following information:

- A. the individual's name, mailing address, telephone number, and geographic area the individual serves;
- B. a statement indicating whether the individual has a direct or shared financial interest or referral relationship resulting in shared financial gain with a treatment provider and, if so, the name of the treatment provider;
- C. documentation that the individual has successfully completed 60 hours of gambling specific training in the following areas:
 - (1) the history and social impact of gambling in Minnesota and the United States, including the effects of compulsive gambling on the individual, families, interpersonal relationships, and legal, vocational, financial ramifications of compulsive gambling;
 - (2) current research on problem and compulsive gambling conducted in Minnesota, nationally and internationally;
 - (3) theories about the psychosocial dynamics of addictions and the currently accepted treatment approaches;
 - (4) the role of self-help groups, including Gamblers Anonymous and GamAnon, in supporting the recovery process; and
 - (5) treatment skills and competency training in:
 - (a) screening, assessment, and diagnosis;
 - (b) development of written treatment plans, including referrals for psychological testing, financial counseling, family counseling, legal counseling, and medical attention;
 - (c) implementation of treatment plans that incorporate psychological, family, physical, vocational, financial, and spiritual needs;

(d) development of written plans for aftercare services; and

(e) monitoring and evaluating the effectiveness of treatment plans and aftercare services. Documentation that an individual has successfully completed a 60-hour training program provided by or under contract with the department or recognized by the National Gambling Counselor Certification Board meets the requirements under this item; and

D. documentation that the individual is qualified as a:

- (1) mental health professional under *Minnesota Statutes*, section 245.462, subdivision 18;
- (2) mental health practitioner under *Minnesota Statutes*, section 245.462, subdivision 17;
- (3) chemical dependency counselor under part 9530.4270, subpart 5;
- (4) chemical use assessor under part 9530.6615, subpart 2; or
- (5) gambling counselor certified by the National Gambling Counselor Certification Board.

Subp. 2. **Compulsive gambling assessment.** The gambling assessor shall evaluate the offender's gambling behavior and the consequences that gambling has had on personal, family, and vocational pursuits. Areas that must be addressed in the gambling assessment are:

A. the nature and history of the offender's gambling behavior;

B. the impact that gambling has had on the offender's:

- (1) family relationships;
- (2) social relationships;
- (3) employment;
- (4) educational pursuits, if appropriate;
- (5) level of indebtedness; and
- (6) ability to recognize and resolve problems;

C. the use of drugs or alcohol; and

D. the offender's emotional state relative to depression, suicide ideation, and suicide attempts.

Subp. 3. **Method of assessment.** The method of assessment must include a personal interview with the offender to evaluate the offender's gambling behavior. It must also include collateral contacts consistent with confidentiality and data privacy provisions in *Minnesota Statutes*, chapter 13. If a gambling assessor is unable to make collateral contacts, the gambling assessor must include an explanation of why collateral contacts were not made.

Subp. 4. **Compulsive gambling determination; incorporation by reference.** The determination of compulsive gambling must meet the conditions of pathological gambling under code 312.31 in the American Psychiatric Association's Diagnostic and Statistical Manual of Mental Disorders, DSM-III-R which is incorporated by reference. The standard appears in the "Diagnostic and Statistical Manual of Mental Disorders, Third Edition, Revised, (DSM-III-R)," published by the American Psychiatric Association (Washington, D.C., 1987). The standard is not subject to frequent change. The book is available from the Department of Human Services library through the Minitex interlibrary loan system.

Subp. 5. **Treatment recommendation.** If compulsive gambling contributed to the commission of the offense and the gambling assessor concludes that the offender is in need of treatment, the report required under subpart 7 must include the recommended treatment for the offender.

Subp. 6. **Additional requirements when treatment recommendation involves direct or shared financial gain.** If the gambling assessor has a direct or shared financial interest or referral relationship resulting in shared financial gain with the treatment provider or program recommended, the gambling assessor must:

A. indicate in the recommendation that the gambling assessor has a direct or shared financial interest resulting in a shared financial gain with the treatment provider or program;

B. document why the recommended treatment is the preferred treatment option; and

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Proposed Rules

C. identify a treatment provider or program that provides treatment services similar to those recommended by the gambling assessor in which the gambling assessor does not have a direct or shared financial interest.

Subp. 7. **Written report; distribution.** The gambling assessor must prepare a written report that includes the information required under subpart 2 and shall indicate whether or not the offender is a compulsive gambler. If the offender is a compulsive gambler and the gambling assessor concludes that the offender is in need of treatment, the report must also include the recommended treatment and, if appropriate, the information required under subpart 6. A copy of the written report must be sent to the probation officer who made the appointment with the gambling assessor.

EFFECTIVE DATE. *Minnesota Rules*, parts 9585.0010 to 9585.0040, are effective July 1, 1993.

Mediation Services Bureau

Proposed Permanent Rules Relating to Mediation Services; Uniform Baseline Determination Documents

Notice of Intent to Adopt a Rule Without a Public Hearing

NOTICE IS HEREBY GIVEN that the Bureau of Mediation Services intends to adopt the above-entitled rule without a public hearing following the procedures set forth in the Administrative Procedure Act for adopting rules pursuant to *Minnesota Statutes*, sections 14.22 to 14.28. The statutory authority to adopt the rule is *Minnesota Statutes*, section 179A.04, subdivision 3.

All persons have 30 calendar days in which to submit comment in support of or in opposition to the proposed rule or any part or subpart of the rule. Comment is encouraged. Each comment should identify the portion of the proposed rule addressed, the reason for the comment, and any change proposed. The comment period is open until March 10, 1993.

Any person may make a written request for a public hearing on the rule within the 30-calendar-day comment period. If 25 or more persons submit a written request for a public hearing within the 30-calendar-day comment period, a public hearing will be held unless a sufficient number withdraw their request in writing. Any person requesting a public hearing should state his or her name and address, and is encouraged to identify the portion of the proposed rule addressed, the reason for the request and any change proposed. If a public hearing is required, the agency will proceed pursuant to *Minnesota Statutes*, sections 14.131 to 14.20.

Comments or written requests for a public hearing must be submitted to:

Carol S. Clifford
Bureau of Mediation Services
1380 Energy Lane, Suite Two
St. Paul, MN 55108
(612) 649-5421

The proposed rule may be modified if the modifications are supported by data and views submitted to the agency and do not result in a substantial change in the proposed rule as noticed. A copy of the proposed rule is attached to this notice.

A Statement of Need and Reasonableness that describes the need for and reasonableness of each provision of the proposed rule and identifies the data and information relied upon to support the proposed rule has been prepared and is available from Carol S. Clifford, Bureau of Mediation Services, 1380 Energy Lane, Suite Two, St. Paul, Minnesota, 55108.

If no hearing is required, upon adoption of the rule, the rule and the required supporting documents will be submitted to the Attorney General for review as to legality and form to the extent the form relates to legality. Any person may request notification of the date of submission to the Attorney General. Persons who wish to be advised of the submission of this material to the Attorney General, or who wish to receive a copy of the adopted rule, must submit the written request to Carol S. Clifford, Bureau of Mediation Services, 1380 Energy Lane, Suite Two, St. Paul, Minnesota, 55108.

You are hereby advised pursuant to *Minnesota Statutes*, section 14.115 (1988) that the proposed rules are not considered to have any impact on small business.

Dated: 8 February 1992

Peter E. Obermeyer
Commissioner

Rules as Proposed (all new material)

5510.4510 APPLICATION.

Parts 5510.4510 to 5510.4550 govern the adoption of uniform baseline determination documents and uniform collective bargaining

agreement documents. These documents apply to all negotiations between exclusive representatives of public employees and public employers other than townships.

5510.4520 POLICY.

Parts 5510.4510 to 5510.4550 are to be liberally construed to effectuate the purposes of *Minnesota Statutes*, section 179A.04, subdivision 3, paragraph (n); and *Laws 1992*, chapter 458, section 2.

5510.4530 DEFINITIONS.

The terms in parts 5510.4510 to 5510.4550 have the meanings given them in part 5510.0310 and *Minnesota Statutes*, section 179A.03.

5510.4540 DOCUMENT.

A document reflecting baseline determination and collective bargaining agreement settlements between exclusive representatives of public employees and public employers must be completed by public employers. Document forms are available from the bureau.

5510.4550 OBLIGATION.

A completed uniform collective bargaining agreement settlement document must be presented to the governing body of the public employer at the time it ratifies a collective bargaining agreement. The document must be available within five calendar days after ratification for inspection by the public during normal business hours at the principal administrative offices of the public employer.

EFFECTIVE DATE. The uniform baseline determination documents and uniform collective bargaining agreement settlement documents required by part 5510.4540 must be used by a public employer as defined in *Minnesota Statutes*, section 124A.22, subdivision 2a, for collective bargaining agreements which become effective after June 30, 1993. All other public employers must prepare these documents for collective bargaining agreements effective after December 31, 1993.

Adopted Rules

The adoption of a rule becomes effective after the requirements of Minn. Stat. §14.14-14.28 have been met and five working days after the rule is published in *State Register*, unless a later date is required by statutes or specified in the rule.

If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed.

If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

An emergency rule becomes effective five working days after the approval of the Attorney General as specified in Minn. Stat. §14.33 and upon the approval of the Revisor of Statutes as specified in §14.36. Notice of approval by the Attorney General will be published as soon as practicable, and the adopted emergency rule will be published in the manner provided for adopted rules under §14.18.

Department of Health

Adopted Emergency Rules Relating to Nursing Home and Certified Boarding Care Home Construction Projects

The rules proposed and published at *State Register*, Volume 17, Number 19, pages 1165-1167, November 19, 1992 (17 SR 1165), are adopted with the following modifications:

Rules as Adopted**4655.1110 [Emergency] DEFINITIONS.**

Subp. 2. **Appraised value.** "Appraised value" has the meaning given it in part 9549.0020, subpart 5.

Subp. 3. **Attached fixtures.** "Attached fixtures" has the meaning given it in part 9549.0020, subpart 6.

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Adopted Rules

Subp. ~~3-~~ 4. **Attached hospital.** "Attached hospital" means a hospital that is under common ownership and operation with a nursing home or certified boarding care home and shares with that facility the cost of common service areas such as nursing, dietary, housekeeping, laundry, plant operations, or administrative services.

Subp. ~~4-~~ 5. **Buildings.** "Buildings" has the meaning given it in part 9549.0020, subpart 7.

Subp. ~~5-~~ 6. **Capital assets.** "Capital assets" has the meaning given it in *Minnesota Statutes*, section 256B.421, subdivision 16.

Subp. ~~6-~~ 7. **Certified boarding care home.** "Certified boarding care home" means a facility licensed under parts 4655.0090 to 4655.1060 and 4655.1200 to 4655.9900, and certified to participate in medical assistance under *United States Code*, title 42, sections 1396 to 1396p as amended through July 18, 1984.

Subp. ~~7-~~ 8. **Commissioner.** "Commissioner" means the commissioner of the Department of Health or the commissioner's representative.

Subp. ~~8-~~ 9. **Completion date.** "Completion date" means the date on which a certificate of occupancy is issued for a construction project, or if a certificate of occupancy is not required, the date on which the construction project is available for facility use.

Subp. ~~9-~~ 10. **Construction project.** "Construction project" means:

B. The remodeling or renovation of existing facility space ~~the use of which use is~~ modified as a result of the project described in item A. This existing space must be ~~usable~~ used for its intended function as designated on the construction plans on completion of the project described in item A.

C. Capital asset additions or replacements that ~~have occurred or will~~ occur within 12 months ~~of~~ before or after the completion date of the project described in item A.

D. Additions, replacements, renovations, or remodeling projects or portions of projects that ~~are considered a phased project with a completion date,~~ despite occurring more than 12 months before or after the completion date of ~~the a~~ a construction project described in item A, are considered phased projects.

Subp. ~~10-~~ 11. **Hospital.** "Hospital" means an acute care institution licensed under *Minnesota Statutes*, sections 144.50 to 144.58.

Subp. ~~11-~~ 12. **Land improvement.** "Land improvement" has the meaning given it in part 9549.0020, subpart 28.

Subp. ~~12-~~ 13. **Licensee.** "Licensee" has the meaning given it in part 4655.0100, subpart 7.

Subp. ~~13-~~ 14. **Nursing home.** "Nursing home" means a facility licensed according to *Minnesota Statutes*, chapter 144A.

Subp. ~~14-~~ 15. **Phased project.** "Phased project" means ~~a construction project where~~ additions, replacements, renovations, or remodeling projects, or portions of those projects that are completed more than 12 months before or after each other and:

A. that are included in a single construction contract ~~was~~ entered into by the facility unless the completion date of a project subdivision is more than 36 months after the completion date of an earlier project subdivision;

B. ~~the subdivisions of the total project have~~ which are additions to a contiguous or common foundation, unless the completion date of a project subdivision is more than 36 months after the completion date of an earlier project subdivision; or

C. ~~the intended function of project space added, replaced, renovated, or remodeled must be completed to its~~ whose intended function ~~and must not be as designated on the construction plans is~~ dependent on future capital asset ~~additions or replacements~~ expenditures of that or other facility space, unless those future capital asset additions or replacements occur more than 36 months after the completion date of that construction project.

A phased project is eligible for reimbursement if the total cost of the aggregate of all phases does not exceed the maximum threshold specified in *Minnesota Statutes*, section 144A.071, subdivision 2. If the total project construction costs of the aggregate of all phases exceeds the maximum threshold, only those project construction costs up to the maximum threshold are eligible for reimbursement.

Subp. ~~15-~~ 16. **Project construction costs.** "Project construction costs" means the cost of the facility capital asset additions, replacements, renovations, or remodeling projects; construction site preparation costs; and related soft costs. Project construction costs also include the costs of remodeling or renovation of existing facility space modified as a result of the construction project.

Subp. ~~16-~~ 17. **Soft costs.** "Soft costs" means costs capitalized as part of the project relating to implementation of the proposal, including:

4655.1150 [Emergency] FINAL APPROVAL.

Before conducting the final inspection of the construction project required by part 4660.0100 and issuing final clearances for use, the licensee shall provide to the commissioner the total project construction costs of the construction project, or that phase of the construction project. If total costs are not available, the most recent cost figures shall be provided. Final cost figures shall be submitted to the commissioner when available. The commissioner shall provide a copy of this information to the Department of Human Services.

Withdrawn Rules

Board of Teaching

Notice of Withdrawing Rule in the Matter of the Proposed Permanent Rules Relating to Education; Teacher Licensure Examinations

NOTICE IS HEREBY GIVEN that the State Board of Teaching has withdrawn Proposed Rules Relating to Education; Teacher Licensure Examinations, *Minnesota Rules* Part 8700.0210 Examinations for Teacher Licenses and Part 8750.3010 Examinations for Secondary Vocational Teacher Licenses. Those rules appeared at 17 S.R. 1403-1405, Monday, 7 December 1992.

Persons having questions about this matter may contact Judith Wain at the Minnesota Board of Teaching, 608 Capitol Square Building, 550 Cedar Street, St. Paul, MN 55101, telephone (612) 296-2415.

Dated: 8 February 1993

Executive Orders

Executive Department

Executive Order 93-1: Providing for the Establishment of the Governor's Council on Government Innovation

I, ARNE H. CARLSON, GOVERNOR OF THE STATE OF MINNESOTA, by virtue of the authority vested in me by the Constitution and the applicable statutes, do hereby issue this Executive Order:

WHEREAS, Minnesota Milestones and the Commission on Reform and Efficiency (CORE) have focused on service delivery effectiveness and efficiency at the state government level; and

WHEREAS, 1993 is the 50th anniversary of Minnesota's Joint Powers Act, which grants wide discretion for intergovernmental agreements; and

WHEREAS, Minnesota's long tradition of high quality local government services is threatened by cost increases and challenged by changing demographics, necessitating a fundamental change in local government service delivery systems for counties, cities, townships, school districts, postsecondary institutions and all other government units in Minnesota; and

WHEREAS, many units of government have undertaken significant reform leading to cost savings and improved service delivery, but more needs to be done to collect and analyze relevant data, develop models of reform and make available to all units of Minnesota government the results of these efforts;

NOW, THEREFORE, I hereby order that:

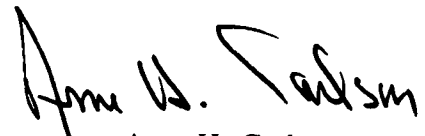
1. A Governor's Council on Government Innovation shall be established. The Council shall have 15 members, appointed by the Governor. Members shall comprise a broad cross section of Minnesotans interested in reform including representatives from higher education, school districts, counties, cities, townships and the state legislature.
2. The Council shall create an action agenda for reducing costs and improving quality service delivery to Minnesota citizens at the local government level.
3. The Council shall identify barriers, including existing political boundaries, to achieving fundamental change in local government service delivery systems. The Council shall identify means for overcoming these barriers and shall develop reform idea whose outcomes and cost-efficiency can be tested.

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Executive Orders

4. The Council shall identify and build on existing models of government innovation, collect and share information on successful and unsuccessful models, and develop models where none now exist.
 5. The Council shall create a network of change-oriented representatives from various sectors of government and recommend measures to build trust and ongoing communication among them.
 6. The Council shall present its recommendations to the Governor by December 1, 1993.
 7. The Office of Strategic and Long Range Planning shall provide staff and administrative support to the Council. Additional support shall be provided by affected state agencies. Council members shall receive no per diem but may be paid expenses in accordance with *Minnesota Statutes* 1992, Section 15.0593.
- Pursuant to *Minnesota Statutes* 1992, Section 4.035, subd. 2, this Order shall be effective fifteen (15) days after publication in the *State Register* and filing with the Secretary of State and shall remain in effect until rescinded by proper authority or it expires in accordance with *Minnesota Statutes* 1992, Section 4.035, subd. 3.

IN TESTIMONY WHEREOF, I have set my hand this twenty-sixth day of January, 1993.


Arne H. Carlson
Governor

Filed According to Law:
Joan Anderson Growe
Secretary of State

Revenue Notices

Effective July 1, 1991, the Department of Revenue has authority to issue revenue notices. A revenue notice is a policy statement made by the department that provides interpretation, details, or supplementary information concerning the application of law or rules. This authority was provided by the Legislature in 1991 Session Laws Chapter 291, article 21, section 6 and will be codified at *Minnesota Statutes* section 270.0604.

Department of Revenue

Revenue Notice #93-6: MinnesotaCare

Exemptions for Medicare, Medical Assistance, General Assistance Medical Care and MinnesotaCare Payments

All hospitals licensed under *Minnesota Statutes*, chapter 144 are subject to a 2 percent tax on the gross revenues the hospitals receive for inpatient or outpatient services.

Minnesota Statutes, section 295.53 exempts various payments from the tax. Some of the payments exempt under this section are payments received from Medicare, medical assistance, general assistance medical care and MinnesotaCare.

Following is the interpretation of the law by the Department of Revenue: In 1993, hospitals may exclude from the gross revenues subject to tax only payments directly received from Medicare, medical assistance, general assistance medical care and MinnesotaCare. All other payments received for inpatient and outpatient services are taxable to the hospitals.

The Department of Revenue will abate any interest due to underpayments of estimated installments of the tax for payments due February 10, 1993 if they are the result of reasonable reliance by the taxpayer on any previous communication by the department that is inconsistent with this revenue notice.

EXAMPLES**Exempt Payments**

- Payments the hospital receives directly from the government for a Medicare patient;
- Payments the hospital receives directly from the government for a medical assistance patient.

Nonexempt Payments

- All payments the hospital receives from a Health Maintenance Organization (HMO) for inpatient or outpatient services provided to a medical assistance patient; this includes any portion paid to the HMO by the government;
- All payments the hospital receives from a Medicare patient for inpatient or outpatient services; this includes any portion paid to the patient by the government;
- Payments the hospital receives from the Consolidated Chemical Dependency Treatment Fund (CDTF).

Regional Centers

The section titled "Regional Centers" appearing in revenue notice #93-5 which was published in the *Minnesota State Register* on January 25, 1993 is hereby revoked. Regional Centers are subject to the 2 percent tax on hospitals starting January 1, 1993. The Department of Revenue will abate any interest due to underpayments of estimated installments of the tax for payments due February 10th if they are the result of reasonable reliance by the taxpayer on any previous communication by the department which is inconsistent with this revenue notice.

Dated: 8 February 1993

Official Notices

Pursuant to the provisions of Minnesota Statutes § 14.10, an agency, in preparing proposed rules, may seek information or opinion from sources outside the agency. Notices of intent to solicit outside opinion must be published in the *State Register* and all interested persons afforded the opportunity to submit data or views on the subject, either orally or in writing.

The *State Register* also publishes other official notices of state agencies, notices of meetings, and matters of public interest.

Commerce Department**Notice of Solicitation of Outside Information or Opinions Regarding Proposed Rules Relating to Availability of Medical Malpractice Insurance**

NOTICE IS HEREBY GIVEN that the Minnesota Department of Commerce is seeking information or opinions from sources outside the agency in preparing to propose the amendment of the rules relating to the availability of Medical Malpractice Insurance. The adoption of the rules is authorized by *Minnesota Statutes*, section 62F.04 and section 45.023 which permits the commissioner of commerce to reauthorize the issuance of medical malpractice policies by the Minnesota Medical Malpractice Joint Underwriting Association for certain classes of health care providers.

Outside opinion is also being solicited as to how the rule will affect small businesses as defined under *Minnesota Statutes* Section 14.115, subdivision 1.

The Minnesota Department of Commerce requests information and opinions concerning the subject matter of the rules. Interested persons or groups may submit data or views on the subject matter of concern in writing or orally. Written statements should be addressed to:

Donna M. Watz
Staff Attorney
Minnesota Department of Commerce

133 East Seventh Street
St. Paul, Minnesota 55101

Oral statements will be received during regular business hours over the telephone at (612) 297-1118 and in person at the above address.

All statements of information and opinions shall be accepted until noon on February 19, 1993. Any written material received by the Minnesota Department of Commerce shall become part of the rulemaking record to be submitted to the attorney general or administrative law judge in the event that the rule is adopted.

Dated: 1 February 1993

Bert J. McKasy
Commissioner of Commerce

Ethical Practices Board

Requests for Advisory Opinions Re: Campaign Finance Disclosure

The Ethical Practices Board solicits comments regarding the following requests for an advisory opinion received from B. Holly Schadler, Esq., on behalf of the Democratic Congressional Campaign Committee, and from Representative Richard H. Jefferson. Written comments should arrive at the Board office, 1st Fl. S., Centennial Bldg., 658 Cedar St., St. Paul, MN 55155, prior to March 8, 1993, for consideration at the Board's meeting of March 26, 1993.

January 19, 1993, from B. Holly Schadler, Esq.—This letter constitutes an advisory opinion request regarding the reporting requirements under *Minnesota Statutes* Chapter 10A as applied to the Democratic Congressional Campaign Committee ("DCCC"). The DCCC requests confirmation that the reporting waiver for national political parties pursuant to Section 10A.22, subd. 7 (a), exempts the DCCC from reporting requirements under the statute.

Pursuant to Federal Election Commission regulations, the DCCC is a national political party committee affiliated with the Democratic National Committee. 11 C.F.R. § 110.2 (c) (2). 11 C.F.R. § 110.2 states: For purposes of this section "political committees established and maintained by a national political party" means—i) the national committee; ii), the House campaign committee; and iii) the Senate campaign committee. Like the Democratic National Committee, the DCCC may receive contributions up to \$15,000 from a multi-candidate committee and \$20,000 from any individual. In addition, under the Federal Election Campaign Act, 11 C.F.R. § 110.7, the Democratic National Committee may delegate to the DCCC its authority to make coordinated party expenditures on behalf of House candidates in a general election. Similarly, a state party committee may delegate its Section 441a(d) authority to the DCCC. The DCCC is thus a recognized agent of the Democratic National Committee and the state parties. See also *Democratic Senatorial Campaign Committee v. Federal Election Commission*, 454 U.S. 27 (1981). These are only two of the many provisions that demonstrate that, for purposes of federal law, the DCCC is treated as a national party committee.

The DCCC, as a national party committee, also supports state Democratic Party committees. In this particular case, the DCCC made "contributions" to the State DFL and related party entities. The DCCC registered with the Ethical Practices Board in August, well in advance of its first contribution in Minnesota. At that time, it had no specific plans to contribute funds in the state. Ultimately, DCCC made "contributions" only to state party groups, not to candidates. Therefore, the DCCC requests the Board's advice as to whether the exemption from reporting requirements for party transfers to state party entities applies under these circumstances. The application of this exemption to the DCCC appears to be consistent with the Committee's status as a political party under federal law and with the activity it conducted in Minnesota.

January 26, 1993, from Representative Richard H. Jefferson - I am writing this letter to seek an advisory opinion from the Ethical Practices Board. I am requesting a clarification of state law as it pertains to the prohibition of legislators fundraising during the legislative session. Specifically, does the prohibition apply to legislators who are running for local offices? In my case, I am a candidate for the office of Mayor of Minneapolis, a local municipality, and I have formed a campaign committee for that purpose. Does the fundraising prohibition as outlined in *Minnesota Statutes*, section 10A.065 prohibit me from soliciting or accepting contributions for the local office during the legislative session from a registered lobbyist, political committee or political fund?

It is my belief that Section 10A.065, subd. 1, only applies to legislators, candidates for the legislature, or as recently amended during the 1991 session, to constitutional offices of the state. As you are aware, the language of this section broadly prohibits soliciting and accepting contributions during the session. However, the law specifically restricts the soliciting or accepting of contributions to: "A candidate for the legislature or for constitutional office, a candidate's principal campaign committee, any other political committee with the candidate's name or title, or any committee authorized by the candidate."

Please note the operative language of the word "candidate." According to *Minnesota Statutes*, section 10A.01, subd. 5, a "candidate" is defined as "an individual who seeks nomination or election to any statewide or legislative office for which reporting is not required under federal law. This section further expands the definition so that it shall also include an individual who seeks nomination or election to the supreme court, court of appeals, or district court judgeships in the state. This section further provides that a candidate remains a candidate until the principal campaign committee is dissolved. Nowhere in the definition of "candidate" does it refer to candidates for local municipal election. In fact, under *Minnesota Statutes*, section 10A.01, subd. 1, it provides that "for the purposes of section 10A.01 to 10A.34, the terms defined in this section have the meaning given them unless the context clearly indicates otherwise."

It is therefore my belief that if you should read the definition of Sections 10A.01, subds. 1, 5, and 10A.065 together, by doing this it is clear that the prohibition against soliciting or accepting contributions during the legislative session should only apply to committees for candidates for statewide or legislative offices.

Recently I talked with the authors of Section 10A.065. It was indicated to me that part of the intent was to ensure that all candidates for legislative office were on the same level as an incumbent. Hence, in the interest of fairness and for ethical considerations, the ban on legislative fundraising during session was passed. In my local race, I am one of four candidates seeking our party nomination this

June. All of my opponents are either local elected officials or staff to elected officials. There is no ban on their fundraising efforts. If my campaign committee for the local office is not able to raise money from registered lobbyists, political committees, or registered political funds, then my campaign will be severely limited. I do not believe this was the intent of the law.

Department of Health

Notice of Solicitation of Outside Information in the Matter of the Proposed Amendment of Rules of the Minnesota Department of Health Relating to Wellhead Protection for Public Water Supplies, *Minnesota Rules*, Chapter 4720

NOTICE IS HEREBY GIVEN that the Minnesota Department of Health is seeking information or opinions from sources outside the Department in preparing to propose new rules relating to wellhead protection measures for public water supplies. The adoption of rules is authorized by *Minnesota Statutes*, section 103I.101, subdivision 5, clause (9).

The Minnesota Department of Health requests information and opinions concerning the subject matter of the rule. Interested or affected persons or groups may submit data or views on the subject matter of concern in writing or orally. Written statements should be addressed to:

Bruce Olsen
Minnesota Department of Health
Division of Environmental Health, P.O. Box 59040
925 Southeast Delaware Street
Minneapolis, Minnesota 55459-0040

Oral statements will be received during regular business hours over the telephone at (612) 627-5167 by Mr. Olsen and in person at the above address.

All statements of information and opinions shall be accepted until further notice is published in the *State Register* or the Notice of Hearing or Notice of Intent to Adopt Rules Without a Hearing is published in the *State Register*. Any written material received by the Minnesota Department of Health becomes part of the rulemaking record to be submitted to the attorney general or administrative law judge in the event that the rule is adopted.

Dated: 8 February 1993

Marlene E. Marschall
Commissioner of Health

Department of Jobs and Training

Office of Community Based Services

Notice of Public Hearing on the State Delivery Plan for FY 1993 Weatherization Assistance for Low-Income Persons Program Grant

The Department of Jobs and Training, Office of Community Based Services is conducting a public hearing, required by the United States Department of Energy, on the State Delivery Plan for the FY 1993 Weatherization Assistance for Low-Income Persons Program grant.

NOTICE IS HEREBY GIVEN that a public hearing will be held on February 18, 1993 in the 7th floor conference room of the American Center Building, 150 East Kellogg Boulevard, St. Paul, Minnesota 55101. The hearing will begin at 1:30 p.m. and continue until all interested and affected persons have an opportunity to participate or 3:30 p.m. at the latest. Oral and/or written testimonies may be submitted at the hearing. In addition, written testimony will be accepted by the Department until 4:30 p.m., February 25, 1993. Additional written testimony may be submitted to:

Mark Kaszynski
Minnesota Department of Jobs and Training
Community Based Services
390 North Robert Street
St. Paul, Minnesota 55101
(612) 297-2590

A copy of the plan may be obtained by contacting Barb Krech at (612) 296-4658.

Labor Standards Division

Notice of Prevailing Wage Certifications for Construction Projects

Effective February 8, 1993 prevailing wage rates are certified for commercial construction projects in: Anoka county: Window Replacement project #9307-Anoka; Blue Earth county: Elevator Modernization-Gage B-Tower-M.S.U.; Koochiching county: Falls High School Elevator addition-International Falls, Lake county; Replace refrigeration piping, Insulate ceiling and suspended ceiling, Reroofing of arena-Two Harbors; Lyon county: Asbestos Abatement project #9209-Marshall; Morrison county: Window Replacement project #9307-Little Falls Camp Ripley; Murray county: Fulda Public Schools asbestos abatement-Fulda; Ramsey county: Asbestos Abatement project #9209-East St. Paul, Window Replacement project #9307-St. Paul; Redwood county: Sanborn Public Schools asbestos abatement-Sanborn; Rice county: Restore Tate and Noyes Hall stone stairs-Faribault; St. Louis county: Renovation of Town Hall-Pike; Watonwan county: Asbestos Abatement project #9209-St. James.

Copies of the certified wage rates for these projects may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road, St. Paul, Minnesota 55155-4306. The charge for the cost of copying and mailing are \$1.36 per project. Make check or money order payable to the State of Minnesota.

John B. Lennes, Jr.
Commissioner

Minnesota Comprehensive Health Association

Notice of Legislative and Public Policy Committee Meeting

NOTICE IS HEREBY GIVEN that a meeting of the Minnesota Comprehensive Health Association (MCHA), Legislative and Public Policy Committee will meet at 2:30 p.m. on Tuesday, February 16, 1993 at Prudential Insurance Company of America, 3701 South Wayzata Boulevard, Minneapolis, Minnesota. The meeting will be in the 8th floor boardroom.

For additional information please call Lynn Gruber at (612) 593-9609.

Northern States Power

Notice of Acid Rain Program Designated Representative

Pursuant to Code of Federal Regulations Title 40, Part 72, notice is hereby given that I am the Designated Representative for the following Acid Rain Program affected sources at Northern States Power Company: Allen S. King Plant unit 1, Black Dog Plant units 1, 2, 3 and 4, High Bridge Plant units 3, 4, 5 and 6, Riverside Plant unit 8 and Sherburne County Plant units 1 and 2. Notice also is given that Louis P. Matis is the Alternate Designated Representative for these sources. If there are questions, call Nancy Glass at (612) 330-5520.

Leon R. Eliason
President, NSP Generation
Northern States Power Company

Public Employees Retirement Association

Board of Trustees, Notice of Meetings

The next regular monthly meeting of the Board of Trustees of the Public Employees Retirement Association (PERA) will be held on Thursday, February 11, 1993 at 9:30 a.m. in the PERA offices, 514 St. Peter St., Suite 200 - Skyway Level, Saint Paul, Minnesota.

An Information Forum of the Public Safety Officers will be held on Wednesday, February 17, 1993 at 1:30 p.m. in the offices of the Association.

State Grants

In addition to requests by state agencies for technical/professional services (published in the State Contracts section), the *State Register* also publishes notices about grant funds available through any agency or branch of state government. Although some grant programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself.

Agencies are encouraged to publish grant notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Department of Health

Community Health Services Division

Emergency Medical Services Section

Notice of Availability of Grants for Regional Emergency Medical Services

The Commissioner of Health announces the availability of funds for two-year grants to all eight geographic emergency medical services (EMS) regions in Minnesota: Northwest, Northeast, West Central, Central, Southwest, South Central, Southeast and Metropolitan.

The total estimated amount available for the two-year period from July 1, 1993, through June 30, 1995—including all sources of funding—is \$3,203,000, or \$400,375 per region.

Of the \$3,203,000 total amount:

- An estimated \$1,553,000 is available from a combination of state and federal sources: (1) the Minnesota Emergency Medical Services System Support Act [*Minnesota Statutes* 144.8093] and (2) Federal Preventive Block Grant. Each region would receive a total of \$194,125 from these combined sources over the two-year period.

- An estimated \$1,650,000 is expected to be available from these state's Special EMS Relief Account, which is composed of fines collected for violations of the seat-belt use requirement [*Minnesota Statutes* 169.6861]. Each region would receive \$206,250 from this source over the two-year period. The estimate is based on fines collected during calendar year 1992.

This announcement does not obligate the Commissioner to fund proposed projects, and the right is reserved to modify or cancel the solicitation if it is deemed in the right interest of the State to do so.

I. Purpose

The purpose of these grants is to continue the development, maintenance and improvement of regional EMS systems throughout the State of Minnesota.

II. Objective

The long-range objective is the reduction of death and disability due to medical emergencies by promoting the prevention of medical emergencies and improving the quality of emergency medical care. Particular emphasis is given to supporting and improving emergency trauma and cardiac care and training.

III. Process

The Commissioner will accept proposals for two-year regional projects from each of the regions: Northwest, Northeast, West Central, Central, Southwest, South Central, Southeast, and Metropolitan. Proposals will be due on May 7, 1993.

Proposals will be reviewed by Minnesota Department of Health staff members. The review will determine whether or not each proposal adequately addresses the required components (see Paragraph V. below) and the elements outlined in the ensuing Request for Proposal. Reviewers will consider the following criteria: assessed needs or problem areas; statements of current status and desired status; stated objectives to address assessed needs; and specific tasks necessary to reach stated objectives.

Following staff review, a Commissioner's Determination will be issued for each region designating the selection of a proposal and authorizing the execution of a legal agreement between the State and the regional organization. In assessing the proposals, the Department of Health will specifically identify any deficiencies and may request additional information and/or modifications in proposed objectives and tasks.

IV. Eligible Grant Applicants

Proposals will be considered from not-for-profit corporations or governmental entities. Proprietary corporations are ineligible as the primary grantee under Federal block grant legislation. The regional EMS project must provide services in all counties within its region and must have the demonstrated support of a majority of Community Health Boards and other organizations and agencies that are actively involved in regional EMS activities. Additionally, the EMS regional system shall be governed by a body consisting of appointed representatives from each of the counties in that region and shall also include representatives from EMS organizations within that region.

State Grants

V. Proposal Contents

Proposals will be expected to address the following EMS program components: trained personnel, transportation, public safety coordination, communications; public involvement, facilities access (critical care systems planning), and system management. At a minimum, proposals must contain the following information:

- A. Organization and Management
 - 1. Administrative Structure
 - 2. Listing of Personnel
- B. Regional EMS Plan (including the following components)
 - 1. EMS Systems Management
 - 2. Personnel Training
 - 3. Communications
 - 4. Equipment
 - 5. Public Safety/Involvement
- C. Budget
 - 1. Proposed Line Items
 - 2. Budget Justification
- D. Affirmative Action Requirements

VI. Letters of Intent

Parties interested in submitting proposals for regional EMS projects must first submit a *Letter of Intent to Apply for Funds*. The Letter should include: 1) Name of applicant organization, 2) brief description of organization, and 3) name, address and telephone number of a contact person. Each party submitting a Letter of Intent will receive a **Request for Proposal**, which contains detailed information on the organization, format, and content of proposals, as well as submission requirements and procedures.

Letter of Intent, due no later than **February 19, 1993**, are to be submitted to:

Donald O. Hedman, Grants Manager
Emergency Medical Services Section
Minnesota Department of Health
717 S.E. Delaware St.
P. O. Box 9441
Minneapolis, MN 55440

Metro: (612) 623-5488; Greater Minnesota: (800) 747-2011

Professional, Technical & Consulting Contracts

Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over \$10,000 be printed in the *State Register*. These procedures also require that the following information be included in the notice: name of contact person, agency name and address, description of project and tasks, cost estimate, and final submission date of completed contract proposal. Certain quasi-state agencies are exempted from some of the provisions of this statute.

Department of Administration

Building Codes and Standards Division

Request for Proposals to Contract for Inspection Services

NOTICE IS HEREBY GIVEN that proposals are being solicited to provide Contract Inspection Services for public buildings in jurisdictions that do not have inspection agreements with the Department of Administration, Building Codes and Standards Division. Inspections are to be conducted in accordance with the Minnesota State Building Code. (*Minnesota Statute* 16B.61 Subd. 1A and 16B.62 Subd. 1.) This Request for Proposals does not obligate the state to complete the contracts, and the state reserves the right to open the Request for Proposals in 6 months. Multiple contracts will be awarded.

Professional, Technical & Consulting Contracts

A. Proposals will be accepted from individuals only. Any firm or corporation submitting a proposal must stipulate a specific person to perform service(s) and his/her specific experience.

B. Public buildings for this contract means a building and its grounds the cost of which is paid for by the state or a state agency regardless of its costs, and a school district building project the cost of which is \$100,000 or more. (*Minnesota Statute 16B.60 Subd. 6*).

For complete details and application information contact this Division at the address listed below.

Margaret White
Building Codes and Standards Division
408 Metro Square Building
7th and Robert Streets
St. Paul, Minnesota 55101
(612) 296-4626

PLEASE NOTE ONLY MS. WHITE IS AUTHORIZED TO ANSWER QUESTIONS. Responses to this request are due in the Building Codes and Standards Division offices by 4:30 p.m. on March 15, 1993.

Department of Revenue

Proposals Sought for Contracted Services to Provide Employee Development in an Environment with Changes Occurring in Organization Structure and Work Processes

This request for proposal does not obligate the state to complete the activity for which services are described. The state reserves the right to cancel the solicitation if it is considered to be in its best interest to do so.

Scope of services

The contractor will provide instructional experiences and brief consultation to department supervisors and managers in two areas: managing conflict and managing change.

Goals and objectives

The goal of this activity is to provide information and experiences supervisors and managers can use to be effective in carrying out their roles and responsibilities in managing conflict and change in the Department of Revenue.

The objectives of this activity are to provide department supervisors and managers:

- structured learning experiences to help them define their roles and responsibilities in
 - 1) defining conflict, then identifying, choosing and applying strategies to manage it, and
 - 2) working with changes in a government tax agency;
- structured assistance so they can identify their skills and preferences in managing elements of conflict and change;
- workshop experiences, using state tax agency case studies, that reinforce presented information;
- brief consultation on conflict and change management situations involving their work groups.

It is anticipated that as a result of these services, supervisors and managers will be able to:

- identify the various conflicts they need to manage;
- understand the organizational and individual participant factors they need to consider in conflict situations;
- act effectively in using conflict management strategies;
- understand types of change that occur in government tax agencies;
- understand individual and organizational strategies used for change;
- act effectively as implementers of changes affecting their work groups.

Tasks

The contractor will work directly with professional staff of the Human Resource Management Division to make these services available to all department supervisors and managers.

The tasks involved in this activity, by percentage of effort, are:

- 40% conduct workshops on supervisors' and managers' roles and responsibilities in conflict management;

Professional, Technical & Consulting Contracts

40% conduct workshops on supervisors' and managers' roles and responsibilities in managing changes in state tax agencies;

10% provide tax agency-specific materials for instructional purposes, including a list of books and video tape materials that can be used for development purposes subsequent to the workshops. The materials must meet department expectations in content and format, and the contractor will be expected to provide copies of written workshop materials for all participants;

10% provide brief consultation to work groups dealing with conflict or change situations.

Responder may propose additional tasks if they are likely to substantially improve the results of the activity.

Department contact

Prospective responders who have any questions regarding this request for proposal may call or write:

Joan Seidel
Management Development Specialist
Human Resource Management Division
Minnesota Department of Revenue
10 River Park Plaza
St. Paul, MN 55146-7113
(612) 296-3414

Please note that other department personnel are not allowed to discuss this activity with responders before the deadline for submitting proposals.

Submission of proposals

All proposals must be sent to:

Mary K. Volk
Employee Development Specialist
Human Resource Management Division
Minnesota Department of Revenue
10 River Park Plaza
St. Paul, MN 55146-7113

Proposals must be received no later than 4:30 p.m., February 26, 1993. Late proposals will not be accepted. Submit two copies of proposal. Proposals are to be sealed in mailing envelopes or packages with the responder's name and address clearly written on the outside. Each copy of the proposal must be signed, in ink, by the provider or, if a firm, by an authorized member of the firm. Prices and terms of the proposal as stated must be valid for the period of time during which services will be provided.

Costs for services

The department has estimated that the cost of these services should not exceed \$40,000 (forty thousand dollars).

Activity Completion date

The services will be provided between April 1, 1993 and June 30, 1993.

Proposal contents

The proposals should include at least the following:

- Nature of the project

The responder's view of the nature of the activity and services involved.

- Deliverables

Outline of two workshops that address each of the areas of interest. Outline, description or samples of the written or visual instructional materials to be used with workshops and the list of materials for continuing development. Brief description of the methods to be used in providing consultation.

- Frameworks

It is expected that the provider of these services will address workplace issues and situations in the context of public sector organizational life. The context is to be behaviorally evident to employees through the language used in the workshops, written, audio and visual materials.

Proposals are to include specific reference to any theoretical framework the respondent will use in approaching the activity and providing the services involved.

Professional, Technical & Consulting Contracts

- Personnel

Proposals are to include vita(e) of those who will provide the services, detailing relevant educational and professional credentials and work experience. Include information on the responder's work experience with local, state or federal public sector organizations.

No change in personnel assigned to provide these services will be permitted without the approval of the state's authorized agent for the contract.

- Cost and work plan

Proposals are to include a detailed cost and work plan. Specify professional fees/rates and associated expenses. This plan will be used by the Department's Human Resource Management Division staff to schedule and manage the provision of services. It will also serve the provider as the basis for invoicing for services provided.

- Participation by department

If needed, proposals are to include the responder's need for professional and/or support services to be provided by the Department of Revenue.

- References

Three references.

Proposal style

It is anticipated that the body of the proposals need not exceed five pages in length, stapled in the upper left corner. Personnel vita(e) and any samples of written material should be included as appendices.

Tax compliance

Providers must be in compliance with and remain current in meeting all Minnesota State tax obligations. Non-compliance occurring after the awarding of the contract may result in termination of the contract.

Evaluation criteria

All proposals received by the deadline will be evaluated by representatives of the Minnesota Department of Revenue. In some instances, an interview and review of materials may be part of the evaluation process. The proposals will be judged on several factors, including, but not limited to, the following:

1. Responder's expressed understanding of the activity goals and objectives. (5%)
2. Work plan for services. (5%)
3. Cost detail for services. (5%)
4. Qualifications of those who will provide the services. If the provider is a firm, qualifications of both the firm and personnel will be considered, and experience of providing personnel will be given greater weight than that of the firm. (10%)
5. Responder's expressed contextual framework. (10%)
6. Appropriateness of expressed framework underlying the responder's approach to the instructional tasks and consultation. (10%)
7. Extent to which workshop instructional content and materials would need to be adapted in order to be directly applicable to the organizational life and work processes of the Minnesota Department of Revenue. (30%)
8. The quality of the instructional design and proposed written and any video materials for the workshop. (25%)

Evaluation and selection will be completed by March 15, 1993.

Non-State Public Bids and Contracts

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector.

It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact the editor for further details.

Regional Transit Board

Request for Proposals: Paratransit Management and Coordination

The Regional Transit Board is soliciting proposals from qualified firms to provide centralized reservation, scheduling, dispatch and management functions for Metro Mobility, the paratransit service in the Minneapolis/St. Paul metropolitan area. This new service concept is to be implemented by the end of 1993. The selected firm will function as the Metro Mobility System Coordinator and provide turnkey management services. It will control three to five operators, selected competitively, who will supply vehicles; and it may operate vehicles itself. Note: In 1992, Metro Mobility transported 1,250,000 passengers under a decentralized approach with 12 operators, and RTB expenditures totaled \$12.1 million. A pre-proposal conference will be held at 10:00 a.m. on Monday, March 1, 1993 at the RTB offices. Proposals are due on March 29, 1993. For copies of the RFP, call or write: Ed Kouneski, Manager of Special Projects, Regional Transit Board, 230 E. 5th St., St. Paul, MN 55101; (612) 292-8789.

Metropolitan Waste Control Commission

Public Notice for Letters of Interest (LOI), Request for Qualifications (RFQ), and Statement of Qualifications (SOQ) for Engineering Services

The Metropolitan Waste Control Commission is soliciting Letters of Interest for engineering services in support of in-house projects prepared by Commission staff. The Commission intends to engage 6 firms consisting of one Minority Business Enterprise (MBE), one Women's Business Enterprise (WBE), two Geotechnical Services firms, and two multi-discipline firms. The type of work envisioned for these firms includes:

Geotechnical Services firms: Provide site investigations, monitoring, testing, and preparation of remedial action plans and other report associated with underground storage tanks (UST), upgrades and replacements.

Other Professional Services: Provide technical assistance to Commission staff during those time periods when staff's experience does not include a specific area of engineering and/or when staff resources are insufficient to complete the project in a timely manner.

The other professional services will cover a variety of engineering disciplines, including: environmental, sewer design, civil, structural, mechanical, and electrical.

Firms interested in being considered for this work are to submit a LOI requesting the RFQ submittal package. LOI's are to be received no later than Friday, February 12, 1993. RFQ submittal packages will be issued promptly upon receipt of LOI's. SOQ's are due by 12 Noon on Wednesday, February 24, 1993. LOI's are to be directed to:

Metropolitan Waste Control Commission
Mears Park Centre
230 East 5th Street
St. Paul, MN 55101
Attn: Manager, Contracts & Documents Division

Dated: 1 February 1993

By Order of the
Metropolitan Waste Control Commission
Gordon O. Voss, Chief Administrator

Metropolitan Waste Control Commission

Public Notice for Statements of Interest for Architectural Services

The Metropolitan Waste Control Commission is soliciting statements of interest for architectural services for MWWTP Locker Rooms Addition, MWCC Project No. 910541. Work will include the preparation of bidding documents for an approximate 2,500 to

Awards of State Contracts and Advertised Bids

3,000 square foot building, attached to the existing Compressor Building at MWWTP, to house men's and women's locker room facilities. The disciplines comprising the required services include architectural, structural, mechanical and electrical.

Firms interested in being considered for this work must submit a letter denoting such interest and requesting the Request For Proposal (RFP) submittal package. Such letters are to be directed to Joseph H. Edwards, P.E., CCS, CSI; Manager, Contracts and Documents Division, Metropolitan Waste Control Commission, 230 East 5th Street, St. Paul, MN 55101 and **MUST** be received **NO LATER THAN FEBRUARY 16, 1993**.

Subject to approval by the Board of Commissioners, Requests for Proposals will be distributed on February 18, 1993. The selection of the consultant will be based on the proposals. Shortlisting of firms, presentations by and interviews of firms will **NOT** be required for this project.

Dated: 1 February 1993

By Order of the
Metropolitan Waste Control Commission
Gordon O. Voss, Chief Administrator

Awards of State Contracts and Advertised Bids

Pursuant to the provisions of Minn. Stat. § 14.10, an agency must make reasonable effort to publicize the availability of any services contract or professional and technical services contract which has an estimated cost of over \$2,000.

Commodities contracts with an estimated value of \$15,000 or more are listed under the Materials Management Division, Department of Administration. All bids are open for 7-10 days before bidding deadline. For bid specifics, time lines, and other general information, contact the appropriate buyers whose initials appear in parentheses next to the commodity for bid, by calling (612) 296-6152.

Department of Administration

Contracts and Requisitions Open for Bid: Call 296-2600 for information on a specific bid, or to request a specific bid.

COMMODITY CODE KEY

A = Sealed Bid B = Write for Price C = Request for Proposal D = Request for Information E = \$0-\$1,500 Estimated Dollar Value F = \$1,500-\$5,000 Estimated Dollar Value	G = \$5,000-\$15,000 Estimated Dollar Value H = \$15,000-\$50,000 Sealed Bid I = \$50,000 and Over Sealed Bid/Human Rights Compliance Required	J = Targeted Vendors Only K = Local Service Needed L = No Substitute M = Installation Needed N = Pre-Bid Conference O = Insurance or Bonding Required
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Materials Management Division: Commodities and Requisitions Awarded

Item: Chiller Installation & Service
Req.#: 02307-34317-01
Awarded to: Chiller Tech Services, Corcoran, MN
Awarded amount: \$1,348.00
Awarded date: February 2, 1993
Expir/deliv date: February 10, 1993
Shipped to: History Center

Item: Computer, Personal
Req.#: 26070-14976-01
Awarded to: Digital Equipment Corporation, Minneapolis, MN
Awarded amount: \$1,650.00
Awarded date: February 2, 1993
Expir/deliv date: February 2, 1993
Shipped to: Bemidji State University

Item: Computer, Personal
Req.#: 26071-69369-01
Awarded to: Portico Computers, Minneapolis, MN
Awarded amount: \$1,852.50
Awarded date: February 2, 1993
Expir/deliv date: February 19, 1993
Shipped to: Mankato State University

Item: Battery, Industrial
Req.#: 21200-53460-01
Awarded to: CEI, Inc., Decorah, IA
Awarded amount: \$4,485.00
Awarded date: February 2, 1993
Expir/deliv date: April 28, 1993
Shipped to: Minnesota Department of Jobs and Training

Item: Computer, Personal
Req.#: 26071-52098-01
Awarded to: PC Tailors, Roseville, MN
Awarded amount: \$2,423.00
Awarded date: February 2, 1993
Expir/deliv date: February 19, 1993
Shipped to: Mankato State University

Item: Mower, Commercial
Req.#: 26071-91039-01
Awarded to: MTI Distributing Company, Minneapolis, MN
Awarded amount: \$15,000.00
Awarded date: February 2, 1993
Expir/deliv date: February 10, 1993
Shipped to: Mankato State University

Awards of State Contracts and Advertised Bids

Item: Drive, Disk or Tape, Computer
Req.#: 26073-24424-01
Awarded to: Hard Drives International,
Tempe, AZ
Awarded amount: \$717.00
Awarded date: February 2, 1993
Expir/deliv date: February 22, 1993
Shipped to: St. Cloud State University

Item: Van, (Contract)
Req.#: 55303-93550-01
Awarded to: Coon Rapids Chrysler,
Coon Rapids, MN
Awarded amount: \$30,896.00
Awarded date: February 2, 1993
Expir/deliv date: May 15, 1993
Shipped to: Various Locations

Item: Van, (Contract)
Req.#: 55303-93549-01
Awarded to: Becker Ron, Hastings, MN
Awarded amount: \$12,262.00
Awarded date: February 2, 1993
Expir/deliv date: May 15, 1993
Shipped to: Faribault Regional Center

Item: Door and Door Frame, Metal
Req.#: 78790-30726-01
Awarded to: Sell Hardware, Inc.,
Duluth, MN
Awarded amount: \$5,715.00
Awarded date: February 2, 1993
Expir/deliv date: March 15, 1993
Shipped to: Minnesota Correctional
Facility—Faribault

Item: Striping Equipment, Paint, Self
Propelled
Req.#: 79800-04127-01
Awarded to: MB Company, Inc., of
Wisconsin, Chilton, WI
Awarded amount: \$5,890.88
Awarded date: February 2, 1993
Expir/deliv date: March 15, 1993
Shipped to: Minnesota Department of
Transportation

Item: Cabinet, File, Vertical
Req.#: 79000-33192-01
Awarded to: Buyers Choice Office, St.
Paul, MN
Awarded amount: \$659.30
Awarded date: February 2, 1993
Expir/deliv date: March 1, 1993
Shipped to: Various Locations

Item: Van, (Contract)
Req.#: 80300-93221-01
Awarded to: Thane Hawkins Polar
Chevrolet, White Bear Lake, MN
Awarded amount: \$65,065.00
Awarded date: February 2, 1993
Expir/deliv date: April 1, 1993
Shipped to: Weights and Measures
Division

Item: Compressor, Refrigeration
Req.#: 02307-34319-01
Awarded to: Appliance Parts, Inc., St.
Paul, MN
Awarded amount: \$1,484.00
Awarded date: February 1, 1993
Expir/deliv date: February 8, 1993
Shipped to: Plant Management
Operations

Item: Air Conditioning Equipment,
Commercial
Req.#: 02410-32455-01
Awarded to: Minnesota Air, Inc.,
Bloomington, MN
Awarded amount: \$1,622.00
Awarded date: Intertechnologies Group

Item: Auto, (Contract)
Req.#: 02514-30188-01
Awarded to: Thane Hawkins Polar
Chevrolet, White Bear Lake, MN
Awarded amount: \$115,420.00
Awarded date: February 1, 1993
Expir/deliv date: April 30, 1993
Shipped to: Central Motor Pool

Item: Copy Machine, Medium Speed; 15
to 50 CPM
Req.#: 21200-53393-02
Awarded to: Copy Sales, Inc.,
Minneapolis, MN
Awarded amount: \$7,609.00
Awarded date: February 1, 1993
Expir/deliv date: February 15, 1993
Shipped to: Minnesota Department of
Jobs and Training

Item: Furniture, Office, Miscellaneous
Req.#: 21200-53784-01
Awarded to: CNK, Inc., Mendota
Heights, MN
Awarded amount: \$3,856.15
Awarded date: February 1, 1993
Expir/deliv date: March 15, 1993
Shipped to: Minnesota Department of
Jobs and Training

Item: Generator, Function, Electronic
Test
Req.#: 26073-24366-01
Awarded to: Tektronix, Inc., Roseville,
MN
Awarded amount: \$6,763.90
Awarded date: February 1, 1993
Expir/deliv date: February 11, 1993
Shipped to: St. Cloud State University

Item: Analyzer, Blood
Req.#: 27148-61106-01
Awarded to: Decentech, West St. Paul,
MN
Awarded amount: \$625.00
Awarded date: February 1, 1993
Expir/deliv date: February 15, 1993
Shipped to: Rochester Community
College

Item: Health Care Equipment,
Miscellaneous
Req.#: 27147-47515-01
Awarded to: Emergency Medical
Products, Des Moines, IA
Awarded amount: \$2,694.55
Awarded date: February 1, 1993
Expir/deliv date: February 12, 1993
Shipped to: Vermilion Community
College

Item: Snowmobile
Req.#: 29003-04443-01
Awarded to: Arctco, Inc., Thief River
Falls, MN
Awarded amount: \$796.00
Awarded date: February 1, 1993
Expir/deliv date: February 2, 1993
Shipped to: Department of National
Resources—Regional Headquarters

Item: Plywood
Req.#: 37001-30736-01
Awarded to: Youngblood Lumber
Company, Minneapolis, MN
Awarded amount: \$560.00
Awarded date: February 1, 1993
Expir/deliv date: February 4, 1993
Shipped to: Minnesota Academy for the
Deaf

Item: Fixture, Lighting, Outdoor
Req.#: 79400-03352-01
Awarded to: Terra Resources, Inc.,
Burnsville, MN

Awards of State Contracts and Advertised Bids

Awarded amount: \$3,005.22
Awarded date: February 1, 1993
Expir/deliv date: February 10, 1993
Shipped to: Minnesota Department of Transportation

Item: Preservatives/Sealing Compounds
Req.#: 79800-04131-01
Awarded to: Central Contractors, Hopkins, MN
Awarded amount: \$1,797.00
Awarded date: February 1, 1993
Expir/deliv date: May 1, 1993
Shipped to: Minnesota Department of Transportation

Item: Contractor, Asbestos Removal
Req.#: 02310-36348-01
Awarded to: Valley Contracting, White Bear Lake, MN
Awarded amount: \$2,880.00
Awarded date: January 29, 1993
Expir/deliv date: February 12, 1993
Shipped to: Minnesota Correctional Facility

Item: Dictating/Transcribing Equipment
Req.#: 07500-42135-01
Awarded to: Lanier Business Products, Minneapolis, MN
Awarded amount: \$2,565.02
Awarded date: January 29, 1993
Expir/deliv date: February 1, 1993
Shipped to: Department of Public Safety

Item: Truck, Light, (Contract)
Req.#: 07300-41766-01
Awarded to: Thane Hawkins Polar Chevrolet, White Bear Lake, MN
Awarded amount: \$30,396.00
Awarded date: January 29, 1993
Expir/deliv date: May 27, 1993
Shipped to: Department of Public Safety

Item: Training Aids and Supplies, Medical
Req.#: 26073-24437-01
Awarded to: Health Edco, Waco, TX
Awarded amount: \$568.63
Awarded date: January 29, 1993
Expir/deliv date: February 28, 1993
Shipped to: St. Cloud State University

Item: Scale, Laboratory, Precision
Req.#: 26073-24345-01
Awarded to: Johnson Matthey, Wayne, PA

Awarded amount: \$3,450.00
Awarded date: January 29, 1993
Expir/deliv date: February 15, 1993
Shipped to: St. Cloud State University

Item: Bag/Sack, Plastic
Req.#: 27148-61105-01
Awarded to: Dalco, Rochester, MN
Awarded amount: \$999.60
Awarded date: January 29, 1993
Expir/deliv date: February 22, 1993
Shipped to: Rochester Community College

Item: Snowmobile
Req.#: 29001-25668-01
Awarded to: Arctco, Inc., Thief River Falls, MN
Awarded amount: \$976.00
Awarded date: January 29, 1993
Expir/deliv date: February 1, 1993
Shipped to: Department of Natural Resources—Regional Headquarters

Item: Generator and Generator Sets, Electrical
Req.#: 29005-16843-01
Awarded to: North Hydraulic, Rochester, MN
Awarded amount: \$975.00
Awarded date: January 29, 1993
Expir/deliv date: February 12, 1993
Shipped to: Department of Natural Resources

Item: Gas, Laboratory
Req.#: 32200-34776-01
Awarded to: Scott Specialty Gases, Troy, MI
Awarded amount: \$879.72
Awarded date: January 29, 1993
Expir/deliv date: February 16, 1993
Shipped to: Minnesota Pollution Control Agency

Item: Shelving, Storeroom
Req.#: 34000-07311-01
Awarded to: Egger Theodore Association, Inc., Minneapolis, MN
Awarded amount: \$7,435.00
Awarded date: January 29, 1993
Expir/deliv date: March 25, 1993
Shipped to: Minnesota Housing Finance Agency

Item: Plastic Material
Req.#: 37001-30770-01
Awarded to: Allied Plastics, Minneapolis, MN
Awarded amount: \$357.56
Awarded date: January 29, 1993
Expir/deliv date: February 20, 1993
Shipped to: Minnesota Academy for the Deaf

Item: Seating, Chair, Stackable
Req.#: 55105-09282-01
Awarded to: Virco Manufacturing Corporation, St. Paul, MN
Awarded amount: \$1,132.10
Awarded date: January 29, 1993
Expir/deliv date: March 24, 1993
Shipped to: St. Peter Regional Treatment Center

Item: Contractor, Windows (Furnish and Install)
Req.#: 55303-93541-01
Awarded to: Owatonna Glass and Paint, Owatonna, MN
Awarded amount: \$6,543.00
Awarded date: January 29, 1993
Expir/deliv date: February 22, 1993
Shipped to: Faribault Regional Center

Item: Contractor, Windows (Furnish and Install)
Req.#: 55303-93540-01
Awarded to: Custom Glass and Mirror, Inc., Faribault, MN
Awarded amount: \$7,059.00
Awarded date: January 29, 1993
Expir/deliv date: February 28, 1993
Shipped to: Faribault Regional Center

Item: Motor, Electrical
Req.#: 79750-01257-01
Awarded to: Dynamic Sales Company, Windom, MN
Awarded amount: \$640.00
Awarded date: January 29, 1993
Expir/deliv date: February 10, 1993
Shipped to: Minnesota Department of Transportation

Item: Pump, Powered and Hand
Req.#: 79800-04132-01
Awarded to: General Repair Service, Minneapolis, MN

Awards of State Contracts and Advertised Bids

Awarded amount: \$2,040.00
Awarded date: January 29, 1993
Expir/deliv date: February 11, 1993
Shipped to: Minnesota Department of Transportation

Item: Communication Equipment, Microwave
Req.#: 21200-53612-01
Awarded to: Audio Broadcast Group, Grand Rapids, MI
Awarded amount: \$7,418.75
Awarded date: January 27, 1993
Expir/deliv date: February 15, 1993
Shipped to: Minnesota Department of Jobs and Training

Item: Handicapped Device, Visual
Req.#: 21200-53464-01
Awarded to: Optelec US, Inc., Westford, MA
Awarded amount: \$2,740.00
Awarded date: January 27, 1993
Expir/deliv date: February 19, 1993
Shipped to: Minnesota Department of Jobs and Training

Item: Copy Machine, Medium Speed; 15 to 50 CPM
Req.#: 26137-02150-01
Awarded to: Konica Business Machines, Minnetonka, MN
Awarded amount: \$6,372.00
Awarded date: January 27, 1993
Expir/deliv date: February 1, 1993
Shipped to: State University Board

Item: Video Equipment, Parts and Accessories
Req.#: 26071-52101-01
Awarded to: Visual 1, Inc., St. Paul, MN
Awarded amount: \$1,310.00
Awarded date: January 27, 1993
Expir/deliv date: February 10, 1993
Shipped to: Mankato State University

Item: Copy Machine Supplies
Req.#: 26071-38504-01
Awarded to: Johnson Company, Inc., Rochester, MN
Awarded amount: \$2,527.00
Awarded date: January 27, 1993
Expir/deliv date: February 8, 1993
Shipped to: Mankato State University

Item: Board, Computer
Req.#: 26073-24350-01
Awarded to: Strawberry Tree, Inc., Eden Prairie, MN
Awarded amount: \$1,344.00
Awarded date: January 27, 1993
Expir/deliv date: January 28, 1993
Shipped to: St. Cloud State University

Item: Scale, Laboratory, Precision
Req.#: 26073-24349-01
Awarded to: Curtin Matheson Scientific, Eden Prairie, MN
Awarded amount: \$7,588.00
Awarded date: January 27, 1993
Expir/deliv date: February 5, 1993
Shipped to: St. Cloud State University

Item: Television Broadcast Equipment
Req.#: 26073-24343-01
Awarded to: Bradley Broadcast Sales, Gaithersburg, MD
Awarded amount: \$3,672.50
Awarded date: January 27, 1993
Expir/deliv date: February 10, 1993
Shipped to: St. Cloud State University

Item: Hardware, Miscellaneous
Req.#: 26175-03308-01
Awarded to: Taylors, Inc., Marshall, MN
Awarded amount: \$398.20
Awarded date: January 27, 1993
Expir/deliv date: February 4, 1993
Shipped to: Southwest State University

Item: Scale, Laboratory, Precision
Req.#: 26074-14842-01
Awarded to: Kennedy Scales, Inc., Minneapolis, MN
Awarded amount: \$2,014.00
Awarded date: January 27, 1993
Expir/deliv date: January 30, 1993
Shipped to: Winona State University

Item: Scale, Laboratory, Precision
Req.#: 27155-55288-01
Awarded to: North Balance and Scale, Minneapolis, MN
Awarded amount: \$1,615.00
Awarded date: January 27, 1993
Expir/deliv date: February 15, 1993
Shipped to: Rainy River Community College

Item: Spectrophotometer
Req.#: 27155-55227-01
Awarded to: Baxter Healthcare Corporation, Minneapolis, MN
Awarded amount: \$1,194.25
Awarded date: January 27, 1993
Expir/deliv date: February 10, 1993
Shipped to: Rainy River Community College

Item: Woodwork Machine Accessories
Req.#: 27155-55234-01
Awarded to: Sears Roebuck and Company, International Falls, MN
Awarded amount: \$439.03
Awarded date: January 27, 1993
Expir/deliv date: February 14, 1993
Shipped to: Rainy River Community College

Item: Laboratory/Science Supplies
Req.#: 27148-61132-01
Awarded to: Wards Natural Science, Rochester, NY
Awarded amount: \$421.00
Awarded date: January 27, 1993
Expir/deliv date: February 22, 1993
Shipped to: Rochester Community College

Item: Logging Equipment, Miscellaneous
Req.#: 27147-47520-01
Awarded to: Forestry Suppliers, Inc., Jackson, MS
Awarded amount: \$384.51
Awarded date: January 27, 1993
Expir/deliv date: February 12, 1993
Shipped to: Vermilion Community College

Item: Cabinet, Storage Locker
Req.#: 02310-36376-01
Awarded to: Delta Designs Limited, Topeka, KS
Awarded amount: \$616,377.00
Awarded date: January 27, 1993
Expir/deliv date: April 26, 1993
Shipped to: Minnesota Historical Society

Item: Copy Machine, Medium Speed; 15 to 50 CPM
Req.#: 75300-93060-01
Awarded to: Stringer Business Systems, St. Paul, MN

Awards of State Contracts and Advertised Bids

Awarded amount: \$6,475.60
Awarded date: January 27, 1993
Expir/deliv date: February 1, 1993
Shipped to: Minnesota Veterans Home

Item: Safety Equipment, Miscellaneous
Req.#: 07500-42125-01
Awarded to: Rigs and Squads, Maple Grove, MN
Awarded amount: \$2,946.75
Awarded date: January 28, 1993
Expir/deliv date: February 1, 1993
Shipped to: Various Locations

Item: Cabinet, File, Lateral
Req.#: 13225-07426-01
Awarded to: Johnsons P M, Inc., St. Paul, MN
Awarded amount: \$2,539.50
Awarded date: January 28, 1993
Expir/deliv date: March 29, 1993
Shipped to: Commerce Department

Item: Recorder, Data, Laboratory
Req.#: 26070-14960-01
Awarded to: Oriel Corporation, Stratford, CT
Awarded amount: \$13,034.00
Awarded date: January 28, 1993
Expir/deliv date: March 5, 1993
Shipped to: Bemidji State University

Item: Recorder, Audio Tape/Disc (Not Dictation)
Req.#: 26071-26379-01
Awarded to: Maurys, E. Grand Forks, MN
Awarded amount: \$3,480.00
Awarded date: January 28, 1993
Expir/deliv date: February 15, 1993
Shipped to: Mankato State University

Item: Audio/Video Equipment, Miscellaneous
Req.#: 26073-24416-01
Awarded to: Blumberg Communications, Minneapolis, MN
Awarded amount: \$465.00
Awarded date: January 28, 1993
Expir/deliv date: February 22, 1993
Shipped to: St. Cloud State University

Item: Microscope
Req.#: 27155-55229-01
Awarded to: Leeds Precision Instruments, Minneapolis, MN
Awarded amount: \$4,831.00
Awarded date: January 28, 1993
Expir/deliv date: February 28, 1993
Shipped to: Rainy River Community College

Item: Vehicle, All-Terrain (ATV)
Req.#: 29004-18541-01
Awarded to: Vetter Sales and Service, Kasota, MN
Awarded amount: \$3,764.00
Awarded date: January 28, 1993
Expir/deliv date: March 1, 1993
Shipped to: Department of Natural Resources Regional Headquarters

Item: Service, Duplication, Tape/Disk
Req.#: 43000-70430-01
Awarded to: Image Premastering Service, St. Paul, MN
Awarded amount: \$4,500.00
Awarded date: January 28, 1993
Expir/deliv date: February 10, 1993
Shipped to: Iron Range Research Center

Item: Plastic Material
Req.#: 55105-09285-01
Awarded to: Laird Plastics, Shoreview, MN
Awarded amount: \$2,970.24
Awarded date: January 28, 1993
Expir/deliv date: February 1, 1993
Shipped to: St. Peter Regional Treatment Center

Item: Plants and Flowers, Office
Req.#: 69000-30052-01
Awarded to: The Plant Sitters, Inc., Minneapolis, MN
Awarded amount: \$1,510.00
Awarded date: January 28, 1993
Expir/deliv date: February 1, 1993
Shipped to: Teachers Retirement Association

Item: Snowplow Attachment, Truck
Req.#: 79382-02573-01
Awarded to: LZ Manufacturing Company, Inc., St. Paul, MN
Awarded amount: \$3,062.00
Awarded date: January 28, 1993
Expir/deliv date: April 9, 1993
Shipped to: Minnesota Department of Transportation

Item: Guardrails and Wood Posts, Traffic Control
Req.#: 79900-23507-01
Awarded to: Chippewa Forest Wood, Bemidji, MN
Awarded amount: \$3,298.00
Awarded date: January 28, 1993
Expir/deliv date: February 7, 1993
Shipped to: Minnesota Department of Transportation

Print Communication Division: Printing Contracts Awarded

Item: NDSL Billing Form
Req.#: 27564
Awarded to: Uarco, Inc.
Amount: \$4,997.50
Date Awarded: January 22
Deliver to: MN Community College System
Delivery date: 35 Days

Item: Focus On Financial Aid
Req.#: 27468
Awarded to: Bolger Publications
Amount: \$5,678.00
Date Awarded: January 25
Deliver to: Higher Education Coordinating Board
Delivery date: A/R

Item: Biweekly Time Report
Req.#: 27466
Awarded to: Royal Business Forms
Amount: \$5,350.00
Date Awarded: January 22
Deliver to: Central Stores
Delivery date: 30 Days

Awards of State Contracts and Advertised Bids

Item: #10 Interoffice Envelope
Req.#: 27457
Awarded to: Tension Envelope
Amount: \$2707.25
Date Awarded: January 22
Deliver to: Central Stores
Delivery date: 28 Days

Item: 3rd Party Liability Notice
Req.#: 27445
Awarded to: Printing Resources
Amount: \$11,671.34
Date Awarded: January 25
Deliver to: Human Services Department
Delivery date: A/R

Item: Comm. Inspection Pan Tickets
Req.#: 27398
Awarded to: Financial Forms
Amount: \$633.38
Date Awarded: January 25
Deliver to: Agriculture Department—
Grain Inspection
Delivery date: 5 Days

Item: Mycoplasma Control Program
Req.#: 27383
Awarded to: Royal Business Forms
Amount: \$220.94
Date Awarded: January 22
Deliver to: Board of Animal Health
Delivery date: 15 Days

Item: Motor Vehicle License Plate
Envelope
Req.#: 27404
Awarded to: Tension Envelope
Corporation
Amount: \$11,957.82
Date Awarded: January 25
Deliver to: Public Safety Department
Delivery date: 46 Days

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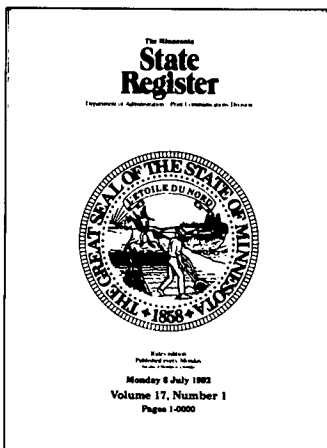
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