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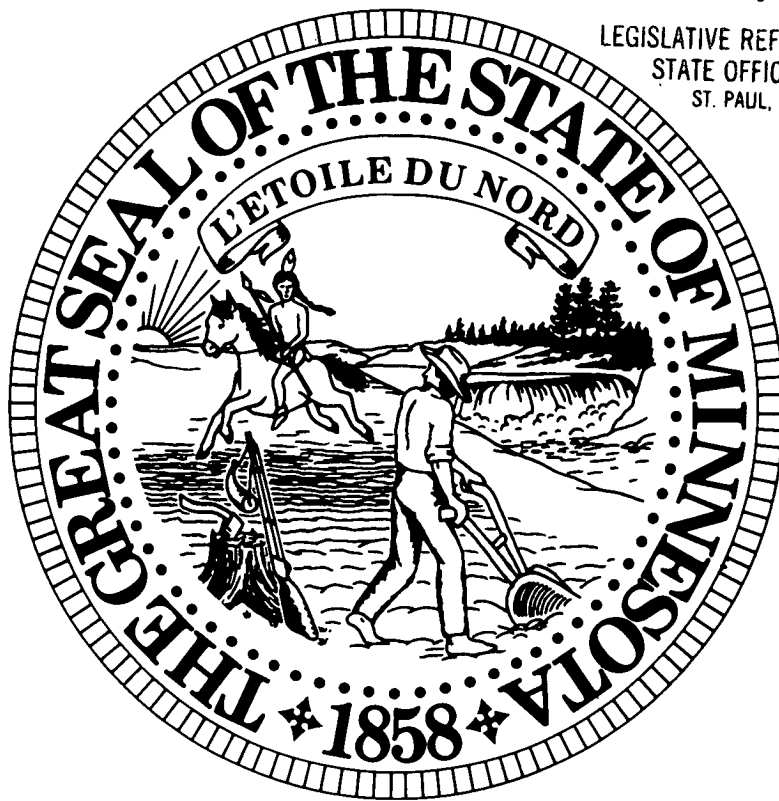
The Minnesota
**State
Register**

Department of Administration—Print Communications Division

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Rules edition
Published every Monday
(Tuesday if Monday is a holiday)

Monday 6 July 1992

Volume 17, Number 1

Pages 1-32

State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, containing executive and commissioners' orders, proposed and adopted rules, official and revenue notices, state and non-state contracts, contract awards, grants, a monthly calendar of cases to be heard by the state supreme court, and announcements.

A *Contracts Supplement* is published every Thursday and contains additional state contracts and advertised bids, and the most complete source of state contract awards available in one source.

Printing Schedule and Submission Deadlines

Vol. 17 Issue Number	*Submission deadline for Adopted and Proposed Rules, Commissioners' Orders**	*Submission deadline for Executive Orders, Contracts, and Official Notices**	Issue Date
Vol. 17 #1	Monday 22 June	Monday 29 June	Monday 6 July
2	Monday 29 June	Monday 6 July	Monday 13 July
3	Monday 6 July	Monday 13 July	Monday 20 July
4	Monday 13 July	Monday 20 July	Monday 27 July

*Deadline extensions may be possible at the editor's discretion; however, none will be made beyond the second Wednesday (12 calendar days) preceding the issue date for rules, proposed rules and executive orders, or beyond the Wednesday (5 calendar days) preceding the issue date for official notices. Requests for deadline extensions should be made only in valid emergency situations.

**Notices of public hearings on proposed rules and notices of intent to adopt rules without a public hearing are published in the Proposed Rules section and must be submitted two weeks prior to the issue date.

Instructions for submission of documents may be obtained from the *State Register* editorial offices, 504 Rice Street, St. Paul, Minnesota 55103, (612) 296-0929.

The *State Register* is published every Monday (Tuesday when Monday is a holiday) by the State of Minnesota, Department of Administration, Print Communications Division, 117 University Avenue, St. Paul, Minnesota 55155, pursuant to *Minnesota Statutes* § 14.46. A *State Register Contracts Supplement* is published every Thursday. The Monday edition is the vehicle for conveying all information about state agency rulemaking, including official notices; hearing notices; proposed, adopted and emergency rules. It also contains executive orders of the governor; commissioners' orders; state contracts and advertised bids; professional, technical and consulting contracts; non-state public contracts; state grants; decisions of the supreme court; a monthly calendar of scheduled cases before the supreme court; and other announcements. The Thursday edition contains additional state contracts and advertised bids, and the most complete listing of contract awards available in one source.

In accordance with expressed legislative intent that the *State Register* be self-supporting, the following subscription rates have been established: the Monday edition costs \$150.00 per year and includes an index issue published in August (single issues are available at the address listed above for \$3.50 per copy); the combined Monday and Thursday editions cost \$195.00 (subscriptions are not available for just the *Contracts Supplement*); trial subscriptions are available for \$60.00, include both the Monday and Thursday edition, last for 13 weeks, and may be converted to a full subscription anytime by making up the price difference. No refunds will be made in the event of subscription cancellation.

Both editions are delivered postpaid to points in the United States, second class postage paid for the Monday edition at St. Paul, MN, first class for the Thursday edition. Publication Number 326630 (ISSN 0146-7751).

Subscribers who do not receive a copy of an issue should notify the *State Register* circulation manager immediately at (612) 296-0931. Copies of back issues may not be available more than two weeks after publication.

Arne H. Carlson, Governor

Dana B. Badgerow, Commissioner
Department of Administration

Kathi Lynch, Director
Print Communications Division
Paul Hoffman, Acting Editor

Katherine J. Artishon, Assistant Editor
Debbie George, Circulation Manager
Bonita Karels, Staff Assistant

FOR LEGISLATIVE NEWS

Publications containing news and information from the Minnesota Senate and House of Representatives are available free to concerned citizens and the news media. To be placed on the mailing list, write or call the offices listed below:

SENATE

Briefly-Preview—Senate news and committee calendar; published weekly during legislative sessions.

Perspectives—Publication about the Senate.

Session Review—Summarizes actions of the Minnesota Senate.

Contact: Senate Public Information Office
Room 231 State Capitol, St. Paul, MN 55155
(612) 296-0504

HOUSE

Session Weekly—House committees, committee assignments of individual representatives; news on committee meetings and action. House action and bill introductions

This Week—weekly interim bulletin of the House.

Session Summary—Summarizes all bills that both the Minnesota House of Representatives and Minnesota Senate passed during their regular and special sessions.

Contact: House Information Office
Room 175 State Office Building, St. Paul, MN 55155
(612) 296-2146

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NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 75 state agencies have the authority to issue rules. Each agency is assigned specific *Minnesota Rule* chapter numbers. Every odd-numbered year the *Minnesota Rules* are published. This is a ten-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Proposed and adopted emergency rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

If an agency seeks outside opinion before issuing new rules or rule amendments, it must publish a NOTICE OF INTENT TO SOLICIT OUTSIDE OPINION in the *Official Notices* section of the *State Register*. When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues 1-13 inclusive; issues 14-25 inclusive; issue 26, cumulative for issues 1-26; issues 27-38 inclusive; issue 39, cumulative for 1-39; issues 40-51 inclusive; and issue 52, cumulative for 1-52. An annual subject matter index for rules appears in August. For copies of the *State Register*, a subscription, the annual index, the *Minnesota Rules* or the *Minnesota Guidebook to State Agency Services*, contact the Print Communications Division, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000 or toll-free in Minnesota 1-800-9747.

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Publication editors: As a public service, please reprint this ad in your publication as is, reduced, enlarged, or redesigned to suit your format. Thank you.

Proposed Rules

Pursuant to Minn. Stat. §§ 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing, as long as the agency determines that the rules will be noncontroversial in nature. The agency must first publish a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. The notice must advise the public:

1. that they have 30 days in which to submit comment on the proposed rules;
2. that no public hearing will be held unless 25 or more persons make a written request for a hearing within the 30-day comment period;
3. of the manner in which persons shall request a hearing on the proposed rules; and
4. that the rule may be modified if the modifications are supported by the data and views submitted.

If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

Pursuant to Minn. Stat. §§ 14.29 and 14.30, agencies may propose emergency rules under certain circumstances. Proposed emergency rules are published in the *State Register* and, for at least 25 days thereafter, interested persons may submit data and views in writing to the proposing agency.

Technical Colleges Board

Proposed Permanent Rules Relating to Certain Technical College Teacher Licenses

Notice of Intent to Adopt a Rule Without a Public Hearing

NOTICE IS HEREBY GIVEN that the State Board of Technical Colleges intends to adopt the above-entitled rule without a public hearing following the procedures set forth in the Administrative Procedure Act for adopting rules without a public hearing in *Minnesota Statutes*, Section 14.22 to 14.28. The statutory authority to adopt the rules is *Minnesota Statutes* 136C.04, Subdivision 9.

All persons have 30 days until 4:30 p.m., Friday, August 7, 1992, in which to submit comment in support of or in opposition to the proposed rule or any part or subpart of the rule. Comment is encouraged. Each comment should identify the portion of the proposed rule addressed, the reason for comment, and any change proposed.

Any person may make a written request for a public hearing on the rule within the 30-day comment period. If 25 or more persons submit a written request for a public hearing within the 30-day comment period, a public hearing will be held unless a sufficient number withdraw their request in writing. Any person requesting a public hearing should state his or her name and address, and is encouraged to identify the portion of the proposed rule addressed, the reason for the request, and any change proposed. If a public hearing is required, the agency will proceed pursuant to *Minnesota Statutes*, Sections 14.131 to 14.20.

Comments or written requests for a public hearing must be submitted to either:

M. Robert Babcock, Supervisor
State Board of Technical Colleges
314 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101
Telephone: 612-296-1867

Georgia Pomroy, License Revision Specialist
State Board of Technical Colleges
322 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101
Telephone: 612-297-2204

The proposed rule may be modified if the modifications are supported by data and views submitted to the agency and do not result in a substantial change in the proposed rule as noticed.

A copy of the proposed rule is attached to this notice.

A Statement of Need and Reasonableness that describes the need for and reasonableness of each provision of the proposed rule and identifies the data and information relied upon to support the proposed rule has been prepared and is available from M. Robert Babcock or Georgia Pomroy at the above address and phone, upon request.

If no hearing is required, upon adoption of the rule, the rule and the required supporting documents will be submitted to the Attorney General for review as to legality and form to the extent the form relates to legality. Any person may request notification of the date of submission to the Attorney General. Persons who wish to be advised of the submission of this material to the Attorney General, or who wish to receive a copy of the adopted rule must submit the written request to either M. Robert Babcock or Georgia Pomroy at

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Proposed Rules

the above-mentioned address.

Helen Henrie, Deputy Chancellor
State Board of Technical Colleges

Rules as Proposed (all new material)

3700.0470 EMERGENCY MEDICAL TECHNICIAN INSTRUCTOR.

Subpart 1. **May teach.** A teacher who has an emergency medical technician instructor license may teach in the emergency medical technician program and may also teach courses specific to emergency medical technician.

Subp. 2. **Other requirements.** The applicant must meet the requirements listed in part 3700.0100 and the requirements for a teacher in the health occupational area under part 3700.0400 unless superseded by this part.

Subp. 3. **Professional and occupational experience requirement.** The applicant must meet the experiences as described in items A, B, and C:

A. certified by the American Heart Association as an instructor in C.P.R. (cardiopulmonary resuscitation); and

B. verified registration/certification as described in subitem (1), (2), or (3):

(1) initial registration by the national Registry of Emergency Medical Technicians and current registration as an emergency medical technician by the Department of Health;

(2) current Minnesota nursing registration (R.N.); or

(3) current licensure in Minnesota as a physician; and

C. verified occupational experience providing emergency patient care with responsibility for recognition, assessment, and management of that care. This experience must be within five years of the date of application for licensure. This experience may be documented by 4,000 hours of paid experience or a minimum of 60 documented medical runs as a volunteer and verified by an appropriate administrator of that service.

REPEALER. *Minnesota Rules*, part 3515.5500, subpart 9, is repealed. References to the license described in that part in the chart in part 3515.9910, subpart 1, are of no effect. A person with a license issued under part 3515.5500, subpart 9, who is using the license may keep and renew the license under that part as long as the person remains employed by the person's employer on the effective date of this repealer.

Adopted Rules

The adoption of a rule becomes effective after the requirements of Minn. Stat. §14.14-14.28 have been met and five working days after the rule is published in *State Register*, unless a later date is required by statutes or specified in the rule.

If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed.

If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

An emergency rule becomes effective five working days after the approval of the Attorney General as specified in Minn. Stat. §14.33 and upon the approval of the Revisor of Statutes as specified in §14.36. Notice of approval by the Attorney General will be published as soon as practicable, and the adopted emergency rule will be published in the manner provided for adopted rules under §14.18.

Department of Health

Adopted Permanent Rules Relating to Fines for Uncorrected Deficiencies in Supervised Living Facilities

The rules proposed and published at *State Register*, Volume 16, Number 28, pages 1629-1635, January 6, 1992 (16 SR 1629), are adopted with the following modifications:

Rules as Adopted

4665.9010 GENERAL REQUIREMENTS.

Penalty assessments for violations of parts 4665.0200 to 4665.1300 are as follows:

L. part 4665.1300, items B and C, \$100; and

M. part 4665.1300, item D, \$50;

N. a \$50 penalty assessment will be issued for noncompliance with correction orders relating to part 4638.0200, subpart 2;
and

O. a \$250 penalty assessment will be issued for noncompliance with correction orders relating to part 4638.0200, subpart 3.
REPEALER. Minnesota Rules, part 4665.1320, is repealed.

Minnesota Racing Commission

Adopted Permanent Rules Relating to Teleracing and Simulcast

The rules proposed and published at *State Register*, Volume 16, Number 18, pages 1064-1084, October 28, 1991 (16 SR 1064), are adopted with the following modifications:

Rules as Adopted

7870.0510 AFFIRMATIVE ACTION.

Subpart 1. **Economic opportunities for disadvantaged and emerging small business.** Class A, B, and D; ~~and E~~ licensees are required, to the extent feasible, to establish the following goals to assist in providing economic opportunities for disadvantaged and emerging small businesses:

A. a minimum goal of ten percent for construction subcontract and material suppliers with disadvantaged and emerging small business enterprises during construction of the facility, and a labor and employment goal of ten percent for disadvantaged and emerging small business in on-site construction jobs; and

B. a minimum goal of 20 percent of its total vendor, supplier, and other contracts with disadvantaged and emerging small businesses for the postconstruction period within two years after completion of the initial construction; ~~and~~

~~C. a minimum goal of 20 percent of its total vendor, supplier, and other contracts with disadvantaged and emerging small businesses for the postconstruction period within two years after completion of the initial construction.~~

Subp. 2. **Economic opportunities for racial minorities Certificate of compliance.** Class A, B, and D; ~~and E~~ licensees are required, to the extent feasible, to establish the following goals to assist in providing economic opportunities for racial minorities:

A. a minimum goal of ten percent for hiring racial minorities in all categories of the licensee's workforce, including clerical, laborers, officials and managers, professionals, technicians, and salesworkers, and make a good faith effort to achieve this goal within two years of commencing racing operations; and

B. a minimum goal of making available up to ten percent of available equity ownership to racial minorities must obtain and file with the commissioner every two years a copy of a certificate of compliance from the Minnesota Department of Human Rights, according to Minnesota Statutes, chapter 363.

Subp. 3. **Economic opportunities for women.** Class A, B, D; ~~and E~~ licensees are required, to the extent feasible, to establish the following goals to assist in providing economic opportunities for women:

A. a minimum goal of 51.4 percent for hiring women in all job categories of the licensee's workforce, including clerical, laborers, officials and managers, professionals, technicians, and salesworkers, and make a good faith effort to achieve this goal within two years of commencing racing operations; and

B. a minimum goal of making available up to ten percent of the available equity ownership to women.

Subp. 4. 3. **Economic opportunities for disabled.** Class A, B, and D; ~~and E~~ licensees are required, to the extent feasible, to establish reasonable goals to assist in providing economic opportunities for disabled individuals. These affirmative action goals must be set with respect to the Class A, B, and D; ~~and E~~ licensee's construction subcontracts/material suppliers during facility construction, on-site construction jobs, postconstruction labor force, postconstruction vendor, supplier and other contracts, and available equity ownership opportunities.

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Adopted Rules

Subp. 5- 4. **Compliance reports.** Class A, B, and D, and E licensee's are required to file quarterly reports with the commission demonstrating compliance with the requirements of this part on forms provided by the commission.

Subp. 6- 5. **Definitions.** For the purpose of this part, the following words have the meanings given them.

D. "Racial minority" means:

- (1) Blacks, or persons having origins in any of the Black African racial groups not of Hispanic origin;
- (2) Hispanics, or persons of Mexican, Puerto Rican, Cuban, Central American, South American, or other Spanish culture or origin, regardless of race;
- (3) Asian and Pacific Islanders, or persons having origins in any of the original people of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands; and
- (4) American or Alaskan natives, or persons having origins in any of the original people of North America and maintaining identifiable tribal affiliations through membership and participation or community identification.

REPEALER. Minnesota Rules, part 7870.0500, subparts 6, 7, 8, 9, 10, and 22, are repealed.

Secretary of State

Adopted Permanent Rules Relating to Elections; Housekeeping Rules

The rules proposed and published at *State Register*, Volume 16, Number 33, pages 1871-1882, February 10, 1992 (16 SR 1871), are adopted as proposed.

State Retirement System

Adopted Permanent Rules Relating to Deferred Compensation Administration

Rules as Adopted

7905.1700 DEFERRED COMPENSATION ACCOUNTS AND VALUATION.

[For text of subps 1 to 3, see M.R.]

Subp. 4. **Administrative expense.** ~~One and~~ The administrative expenses of the plan will be paid under Minnesota Statutes, section 11A.17. If amounts generated by Minnesota Statutes, section 11A.17, are insufficient to pay all necessary administrative expenses, up to one-half percent shall be deducted each pay period from the first \$3,000 deferred compensation invested in the supplemental investment account each calendar year to pay administrative costs. The director shall review the charge levied annually and if the levy proves to be excessive or insufficient to pay all necessary costs of administration, the director shall adjust the charges accordingly after review of the necessity for the charge by the legislative auditor.

Administrative costs for the fixed and variable annuity account shall be established by the contract as approved by the board under *Minnesota Statutes*, section 352.96.

7905.0900 ELIGIBILITY.

All employees who are receiving compensation ~~who have not revoked earlier participation pursuant to part 7905.1400 or who have not received a distribution based on an unforeseeable emergency as provided in part 7905.2300 within the last 12 months shall be eligible to become participants in accordance with part 7905.1000.~~ If an employee received a distribution based on an unforeseeable emergency in the last 12 months and is eligible for an employer matching contribution under Minnesota Statutes, section 356.24, employee contributions can be made only up to the amount matched by employer contributions.

7905.1400 REVOCATION OF DEFERRAL.

A participant may revoke an election to have compensation deferred by notifying the employer or the director acting for the employer in writing. The participant's full compensation on a nondeferred basis will then be restored beginning with the first pay date following 30 days from the date notification was received; however, the participant's deferred compensation account shall be paid only as provided in parts 7905.1700 to 7905.2400. ~~The participant will not again be eligible to defer compensation until the next taxable year.~~

7905.1900 INVESTMENT OF FUNDS.

[For text of subpart 1, see M.R.]

Subp. 2. **Investment options.** The participant may select an investment preference from among the options provided in the deferred compensation account.

The supplemental investment account shall provide the options of the income share account, growth share account, or common stock index account, money market account, bond market account, or ~~guaranteed return~~ fixed interest account.

The fixed or variable annuity account shall provide the options of a fixed annuity or a variable annuity as provided in the contract approved by the board under *Minnesota Statutes*, section 352.96.

A participant may select a combination of these five investment account preferences by specifying on the application the amount to be deferred under each investment preference. A participant may select the account options of only one of the companies approved by the board at any one time. The amount to be deferred cannot be less than \$10 per pay period per account selected.

Subp. 3. **Investment preference requests for future compensation.** A participant shall, at the time of enrollment, make an investment preference request on an application provided for that purpose. Once made, an investment request shall continue for any deferrals unless later changed by the participant.

A participant may, ~~twice in any taxable year,~~ change an investment preference request for future amounts of deferred compensation. A change in investment request shall be effective with respect to compensation to be deferred for the first pay date following 30 days from receipt of the request.

Subp. 4. **Investment preference requests for past deferred compensation.** A participant may also, ~~twice in any taxable year, at the same time as a change is requested under subpart 3, or in lieu of a change under subpart 3,~~ change an investment preference request with respect to all or part of previously deferred compensation. Changes are limited to a change within the fixed or variable annuity account according to the terms of the annuity contracts or within the supplemental investment account but not between the annuity accounts and the supplemental investment account, nor between companies approved by the board. These changes in investment preference shall be effected as soon as practical as cash flow to an account permits, but not later than six months after the requested change.

7905.2300 UNFORESEEABLE EMERGENCY.

Subpart 1. **Conditions permitting distribution.** A distribution of all or a part of a participant's deferred compensation account or a change in method of distribution to a participant notwithstanding the fact that distribution has begun, unless the distribution is in the form of an annuity, shall be permitted if the participant is faced with an unforeseeable emergency. Deferrals under the plan shall cease as soon as possible for one year for any participant granted a distribution because of an unforeseeable emergency except for the minimum employee deferral to allow an employer match as specified under part 7905.0900.

[For text of subs 2 and 3, see M.R.]

Official Notices

Pursuant to the provisions of Minnesota Statutes § 14.10, an agency, in preparing proposed rules, may seek information or opinion from sources outside the agency. Notices of intent to solicit outside opinion must be published in the *State Register* and all interested persons afforded the opportunity to submit data or views on the subject, either orally or in writing.

The *State Register* also publishes other official notices of state agencies, notices of meetings, and matters of public interest.

Department of Agriculture

Agronomy Services Division

Notice of Reschedule for the Minnesota Agricultural Response Compensation Board

The Agricultural Chemical Response Compensation Board (ACRRA Board) will not meet on July 15, 1992. The next regularly scheduled ACRRA Board meeting will be Wednesday July 22, 1992, to be held at the Minnesota Department of Agriculture offices, 90 West Plato Boulevard, St. Paul, Minnesota, Conference Room 409.

Please call the ACRRA Program, 297-3490, should you require additional information.

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Minnesota Lawful Gambling Control Board

Notice of Intent to Solicit Outside Information Regarding Proposed Rules Relating to Licensed Distributors and Manufacturers, Including License Qualifications, Licensing Procedures, Sale of Gambling Equipment, Registration of Gambling Equipment, Standards of Gambling Equipment, and Records and Reports Required of Licensed Distributors and Manufacturers

NOTICE IS HEREBY GIVEN that the Minnesota Lawful Gambling Control Board (Board) is seeking information or opinions from outside sources in preparing to propose the adoption of rules relating to licensed distributors and manufacturers, including license qualifications, licensing procedures, sale of gambling equipment, registration of gambling equipment, standards of gambling equipment, and records and reports required of licensed distributors and manufacturers. The adoption of the rules is authorized by *Minnesota Statutes*, section 349.151, subdivision 4, clause (5), which allows the Board to make rules authorized by Chapter 349.

The Board requests information and opinions concerning the subject matter of the rules. Interested persons or groups may submit data or views in writing or orally. Written or oral statements or comments should be directed to:

Nan Connor
Minnesota Lawful Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, Minnesota 55113
Phone: (612) 639-4000

Oral statements will be received during regular business hours, 8:00 a.m. to 4:30 p.m., Monday through Friday.

All statements of information and opinion will be accepted until September 25, 1992. Any written materials received by the Board shall become part of the rulemaking record in the event that the rules are adopted.

Dated: 17 June 1992

Harry W. Baltzer
Executive Director
Minnesota Lawful Gambling Control Board

Minnesota Housing Finance Agency

Notice of Solicitation of Outside Information or Opinions Regarding Proposed Rule Governing Publicly Owned Transitional Housing

NOTICE IS HEREBY GIVEN that the Minnesota Housing Finance Agency is seeking information or opinions from sources outside the agency in preparing to propose the amendment of the rule governing Publicly Owned Transitional Housing. The adoption of the rule is authorized by *Minnesota Statutes*, section 462A.202, which permits the agency to make loans or grants to local government units to finance the acquisition, improvement and rehabilitation of existing programs or the acquisition, site improvement and development of new properties for the purpose of providing transitional housing upon terms and conditions the agency determines.

The Minnesota Housing Finance Agency requests information and opinions concerning the subject matter of the rule. Interested persons or groups may submit data or views on the subject matter of concern in writing or orally. Written statements should be addressed to: Minnesota Housing Finance Agency, 400 Sibley Street, Suite 300, St. Paul, Minnesota 55101-1998; attention: Denise Holter. Oral statements will be received during regular business hours over the telephone at (612) 296-7608, and in person at the above address.

All statements of information and opinions shall be accepted until July 23, 1992. Any written material received by the Minnesota Housing Finance Agency shall become part of the rulemaking record to be submitted to the attorney general or administrative law judge in the event that the rule is adopted.

Dated: 25 June 1992

Katherine G. Hadley
Deputy Commissioner

Minnesota Housing Finance Agency

Notice of Solicitation of Outside Information or Opinions Regarding Proposed Rule Governing Neighborhood Land Trusts

NOTICE IS HEREBY GIVEN that the Minnesota Housing Finance Agency is seeking information or opinions from sources

outside the agency in preparing to propose the adoption of the rule governing Neighborhood Land Trusts. The adoption of the rule is authorized by *Minnesota Statutes*, section 462A.202, Subd. 6, which permits the agency to make loans with or without interest to cities to finance the capital costs of a land trust project undertaken pursuant to sections 462A.30 and 462A.31, and upon terms and conditions the Agency determines.

The Minnesota Housing Finance Agency requests information and opinions concerning the subject matter of the rule. Interested persons or groups may submit data or views on the subject matter of concern in writing or orally. Written statements should be addressed to: Minnesota Housing Finance Agency, 400 Sibley Street, Suite 300, St. Paul, Minnesota 55101-1998; attention: Mr. Greg Baron. Oral statements will be received during regular business hours over the telephone at (612) 297-3123, and in person at the above address.

All statements of information and opinions shall be accepted until July 23, 1992. Any written material received by the Minnesota Housing Finance Agency shall become part of the rulemaking record to be submitted to the attorney general or administrative law judge in the event that the rule is adopted.

Dated: 25 June 1992

Katherine G. Hadley
Deputy Commissioner

Department of Human Services

Hospital Rates Section

Exemption to Permanent Rules (Rule 48) Governing Inpatient Hospital Admission Certification Under the Medical Assistance and General Assistance Medical Care Programs

The purpose of this notice is to provide information concerning a change that affects regulatory procedures and thus, coverage of inpatient hospital services under the Medical Assistance (MA) and General Assistance Medical Care (GAMC) Programs. This notice eliminates the 48-hour and 72-hour post admission and 30-day post discharge deadlines for obtaining admission certification, as follows. The limitations are currently governed by *Minnesota Rules (Rule 48)*, Parts 9505.0520.

The authority for this change is *Minnesota Session Laws*, 1992, Chapter 513, Article 5, Section 22, which states in part: "the commissioner may establish exemptions to specific requirements based on diagnosis, procedure, or service after notice in the *State Register* and a 30-day comment period." The changes are effective for admissions occurring on or after August 6, 1992.

With specific exceptions, *Minnesota Rules (Rule 48)*, Part 9505.0520 currently requires that hospitals or admitting physicians obtain an admission certification for inpatient hospital services within 48 or 72 hours of an admission, or at the latest, within 30 days of an MA/GAMC recipient's discharge from the inpatient hospital in order to be eligible for MA/GAMC payment.

This requirement has resulted in the denial of admission certification when requested after the 30-day post discharge deadline without regard to whether the services were medically necessary. The result of the deadline is to burden providers by denying payment in situations where the services were medically necessary and to burden the Department with unnecessary certification requests in certain third party payor cases, such as Medicare.

Therefore, effective for inpatient hospital admissions occurring on or after August 6, 1992, the 48-hour and 72-hour post admission and 30-day post discharge deadlines for requesting admission certification are eliminated. This means that inpatient hospitals or admitting physicians are not subject to the above deadlines, but they must obtain admission certification prior to submitting a claim for payment to the Department of Human Services.

Providers remain subject to all other provisions of *Minnesota Rules*, Part 9505.0520 and to the 12-month claim submission requirements of *Minnesota Rules*, Part 9505.0450.

Questions or comments concerning the admission certification change should be directed to:

Jane Wilcox (612) 296-7429
Minnesota Department of Human Services
Hospital Unit
444 Lafayette Road
St. Paul, Minnesota 55155-3836

Department of Human Services

Health Care Management Division

Additions to the Notice of Health Services Requiring Prior Authorization for MA/GAMC

The following are additions, changes and deletions to the list of services requiring prior authorization which was published in the April 2, 1990 *State Register*, Vol. 14, #40, pages 2365-2377. The added services will require prior authorization for services provided on or after July 1, 1992.

PRIOR AUTHORIZATION LIST

THIS LIST OF HEALTH SERVICES REQUIRING PRIOR AUTHORIZATION IS PRESENTLY IN EFFECT. THESE NEWLY ADDED CODES WILL REQUIRE PRIOR AUTHORIZATION FOR SERVICES PROVIDED ON OR AFTER AUGUST 1, 1992.

III. MEDICAL SUPPLIES AND EQUIPMENT; PROSTHETICS AND ORTHOTICS

In addition to the specific supplies and equipment listed in this section, providers must obtain prior authorization for items in the following general categories:

CHANGE:

1. All wheelchairs and specified wheelchair accessory procedure codes (see PA list). This includes wheelchair rentals that exceed three consecutive months. All wheelchair accessories for nursing facility residents require written prior authorization.
2. Prostheses and orthoses when the purchase or projected cumulative rental cost exceeds \$2,000, except custom orthopedic footwear, which requires prior authorization regardless of cost if the shoe will not be attached to a leg brace.
3. Repairs and adaptations to medical equipment, prostheses and orthoses when the cost exceeds \$300. This includes charges for parts and labor. All repairs and adaptations to equipment for nursing facility residents need written prior authorization.
4. Rental on items that require prior authorization also requires prior authorization except if otherwise specified, i.e. TENS, wheelchairs.
6. Any individual item of equipment for which a specific HCPCS code has not been assigned, e.g., E1399 or any other HCPCS equipment code ending in "99" when the charge exceeds \$100.00.
7. All hospital beds and mattresses that exceed three months rental. The three month rental exclusion from prior authorization does not include E1093, E0194, or E0277.

SERVICE CODE AND DESCRIPTION

<u>ADD:</u>	B9000*3	Enteral nutrition infusion pump without alarm
	B9002*3	Enteral nutrition infusion pump with alarm
	E0277	Alternating pressure mattress
	E0450	Volume ventilator, stationary or portable
	E0452	Intermittent assist device with continuous positive airway pressure device (CPAP)
	E0601*3	Continuous airway pressure (CPAP) device
	E0608*4	Apnea monitor
	E0700	Safety equipment (e.g., belt, harness, or vest)
	E0710	Restraints, any type (body, chest, wrist, or ankle)
	E0935	Passive motion exercise device
	E1375	Nebulizer portable with small compressor, with limited flow
	Z0430*5	Two channel pneumogram recording equipment
	Z0431*5	Four or more channel pneumogram recording equipment
<u>CHANGE:</u>	B9004*3	Parenteral nutrition infusion pump, portable
	B9006*3	Parenteral nutrition infusion pump, stationary
	E0650*3	Pneumatic compressor, nonsegmental home model, lymphedema pump

E0651*3	Pneumatic compressor, segmental home model (lymphedema pump) without calibrated gradient pressure
E0652*3	Pneumatic compressor, segmental home model (lymphedema pump) with calibrated gradient pressure
E0655*3	Pneumatic appliance for use with pneumatic compressor, half arm
E0660*3	Pneumatic appliance for use with pneumatic compressor, full leg
E0665*3	Pneumatic appliance for use with pneumatic compressor, full arm
E0666*3	Pneumatic appliance for use with pneumatic compressor, half leg
E0667*3	Pneumatic appliance for use with segmental pneumatic compressor, leg
E0668*3	Pneumatic appliance for use with segmental pneumatic compressor, arm
E0781*3	Ambulatory infusion pump, single or multiple channels, with administrative equipment, worn by patient
E0791*3	Parenteral infusion pump, stationary

CHANGE:

*1 Prior authorization is required if these services are provided for treatment of a condition other than phenylketonuria, hyperlysinemia, or maple syrup urine disease. A 30-day supply of an enteral nutritional product may be provided without prior authorization to a recipient being discharged from a hospital to a residence other than a long-term care facility.

*3 Prior authorization required for rental or purchase beyond two-month rental period.

ADD:

*4 Prior authorization required for rental beyond four months.

*5 Prior authorization required for rental beyond three rental periods.

V. DRUGS

CHANGE: Legend L-Carnitine (Carnitor and VitaCarn)

VIII. ALL OTHER SERVICES

ADD: 19328 Removal of intact mammary implant

Department of Jobs and Training

Notice of Deadline Extensions for Submission of Applications for the Labor Liaison and Employer/Industry Liaison for the Dislocated Worker Unit, Community Based Services Division

The deadline for the submission of applications for these two requests for proposal published in the *State Register* on June 22, 1992 was 4:00 p.m., July 10, 1992. This deadline is extended to 4:00 p.m., July 31, 1992 to provide applicants adequate time to obtain approval of their affirmative action plans by the Commissioner of Human Rights in accordance with the provisions of *Minnesota Statutes* 1981 Supplement, Section 363.073.

For information or if you have questions, please contact:

Kevin Wilkins, Director
Dislocated Worker Program
690 American Center Building
150 E. Kellogg Blvd.
St. Paul, MN 55101
612/297-4689

Metropolitan Waste Control Commission

Public Notice for Prequalification for Professional Services

NOTICE IS HEREBY GIVEN that the Metropolitan Waste Control Commission is soliciting prequalifications for professional services for Battle Creek Siphon (I-SP-200), MWCC Project Number 900118:

Official Notices

Battle Creek Siphon is located within or adjacent to an area included by the Minnesota Pollution Control Agency on their list of permanent priorities (State Superfund Site).

The work will consist of:

1. Inspection by closed circuit television of the siphon barrels;
2. Excavation and inspection of the siphon piling and piping systems;
3. Preparation of an inspection report;
4. Identification of alternatives for remedial action.

All firms interested in being considered for this project are invited to submit a letter asking for the project Request For Qualifications (RFQ).

All inquiries and submittals are to be addressed to Mr. Joseph H. Edwards, PE, CCS, CSI, Manager, Contracts and Documents Division, Metropolitan Waste Control Commission, Mears Park Centre, 230 East Fifth Street, St. Paul, Minnesota 55101, (612) 229-5019.

By Order of the
METROPOLITAN WASTE CONTROL COMMISSION
Gordon O. Voss
Chief Administrator

Pollution Control Agency

Air Quality Division

Notice of Intent to Solicit Outside Information Regarding Proposed Amendments to Minnesota Rules Part 7005.0080 State Ambient Air Quality Standards and Part 7005.0100 General Provisions Definitions

NOTICE IS HEREBY GIVEN that the Minnesota Pollution Control Agency (MPCA) is seeking information or comments from outside sources in preparing to propose to adopt a State Ambient Air Quality Standard for PM10 and Lead and repeal the State Ambient Air Quality Standard for Hydrocarbons and Total Suspended Particulate (TSP).

The Environmental Protection Agency (EPA) replaced its TSP National Ambient Air Quality Standard (NAAQS) with a PM10 NAAQS. Minnesota is proposing to follow EPA's course by repealing its TSP standard and replacing it with a PM10 standard. In addition, the MPCA will be adopting the federal standard for Lead and repealing the state's Hydrocarbon Standard.

In giving notice of the MPCA's intent to repeal the TSP Standard, the MPCA is also notifying facilities that in the absence of significant public comment, the MPCA no longer intends to require modeled demonstrations of attainment of the state's TSP ambient air quality standard, effective August 7, 1992.

The MPCA requests information and comments concerning the subject matter of the rules. Interested persons or groups may submit data or views in writing or orally. All statements should be submitted to:

Ms. Norma Florell
Air Quality Division
Minnesota Pollution Control Agency
520 Lafayette Road North
St. Paul, Minnesota 55155
(612) 296-7712

Oral inquiries will be received by Ms. Florell during regular business hours, 8:00 a.m. to 4:30 p.m., Monday through Friday.

All written or oral comments will be accepted until 4:30 p.m., August 7, 1992. Any written materials received by the MPCA shall become part of the rulemaking record in the event that the rule is adopted.

Charles W. Williams
Commissioner

Office of the Secretary of State

Notice of Vacancies in Multi-Member Agencies

NOTICE IS HEREBY GIVEN to the public that vacancies have occurred in multi-member state agencies, pursuant to *Minnesota Statutes* 15.0597, subdivision 4. Application forms may be obtained from the Office of the Secretary of State, Open Appointments, 180 State Office Building, St. Paul, MN 55155-1299; (612) 297-5845, or in person at Room 174 of the State Office Building. More specific information about these vacancies may be obtained from the agencies listed below. These vacancies will remain open for application through July 28, 1992. Appointing Authorities may also choose to review applications received after that date. Applications are kept on file for a one year period.

ADVISORY COMMITTEE ON GENETICALLY ENGINEERED ORGANISMS

300 Centennial Office Bldg., 658 Cedar St., St. Paul, 55155. 612-296-2871

1989 Session Laws, Chpt. 346, Sec. 4.

APPOINTING AUTHORITY: MN Environmental Quality Board. **COMPENSATION:** None.

VACANCY: Fourteen vacancies: there are no statutory qualifications to fulfill. The Environmental Quality Board has directed the fiscal year 1993 Committee to review the need to regulate the use of genetically engineered organisms in human and animal medical therapy and to review the adequacy of the present regulatory framework for the commercial sale of products containing a genetically engineered organism. Call (612) 296-2871 for a copy of the complete charge. Applicants should disclose any financial or professional interest in the commercial or research aspects of biotechnology.

The committee provides advice at the request of the MN Environmental Quality Board on general issues involving genetic engineering and on issues relating to specific proposals for the release of genetically engineered organisms into the environment including the identification of research needed for adequate regulation of field trials. The committee consists of fifteen members. Meetings held in St. Paul at the request of the Environmental Quality Board.

HOUSING TRUST FUND ADVISORY COMMITTEE

MHFA, 400 Sibley St., Suite 300, St. Paul, 55101-1998. 612-296-9846

Minnesota Statutes 462A.201

APPOINTING AUTHORITY: Minnesota Housing Finance Agency. **COMPENSATION:** None.

VACANCY: One vacancy: an individual representing low income persons.

The committee advises and assists the Minnesota Housing Finance Agency in providing loans and grants from the housing trust fund account. The Committee consists of eight members to represent the interests of realtors, lenders, nonprofit developers, apartment owners, low income persons, housing advocates, advocates for the homeless, and single or multi-family builders. Meeting schedule not yet established.

SEXUAL ASSAULT ADVISORY COUNCIL

MN Dept. of Corrections, 300 Bigelow Bldg., 450 N. Syndicate, St. Paul, MN 55104. 612-642-0200

Minnesota Statutes 611A.25, Sec. 7

APPOINTING AUTHORITY: Commissioner of Corrections. **COMPENSATION:** Reimbursement of expenses.

VACANCY: Five vacancies: non-service providers (not affiliated with the Department of Correction's funded grantees); to include three metro representatives (within the seven county metro area) and two non-metro representatives (outside the seven county metro area).

The advisory council advises the commissioner of Corrections on all planning, development, data collection, rulemaking, funding and evaluation of programs and services to sexual assault victims other than matters of a purely administrative nature. The council consists of twelve members. No more than six of the members of the council shall be representative of community or governmental organizations (persons not affiliated with grantee or potential grantee) that provide services to sexual assault victims. One-half of the members shall be from the metro area and one-half of the members from the non-metro, including all non-metro areas of the state. Special consideration to comprising the council of diverse populations. Monthly meetings, approximately three hours, at the Dept. of Corrections central office.

GENERAL CRIME ADVISORY COUNCIL

MN Dept. of Corrections, 300 Bigelow Bldg., 450 N. Syndicate, St. Paul, MN 55104. 612-642-0200

Minnesota Statutes 611A.361, Sec. 16

APPOINTING AUTHORITY: Commissioner of Corrections. **COMPENSATION:** Reimbursement of expenses.

VACANCY: Three vacancies: One service provider (MN Department of Corrections grantee) and two non-service providers (not affiliated with MN Department of Corrections funded grantees); all three to represent the non-metro area (outside the seven county metro area).

Official Notices

The advisory council advises the commissioner of Corrections on all planning, development, data collections, rulemaking, funding and evaluation of programs and services to victims of general crime other than matters of a purely administrative nature. The advisory council consists of twelve members. No more than six of the members shall be representative of community or governmental organizations (persons not affiliated with grantees or potential grantee programs) that provide services to victims of crime other than sexual assault and domestic abuse. One-half of the members shall be from the metro area and one-half of the members from non-metro, including all non-metro regions of the state. Special consideration to comprising the council of diverse populations. Monthly meetings, approximately three hours, at the Dept. of Corrections central office.

BATTERED WOMEN'S ADVISORY COUNCIL

Dept of Corrections, 300 Bigelow Bldg., 450 N. Syndicate Ave., St. Paul 55104. 612-642-0200

Minnesota Statutes 611A.34 (revised by Laws of 1991)

APPOINTING AUTHORITY: Commissioner of Corrections. **COMPENSATION:** Reimbursed for expenses, no per diem.

VACANCY: Two vacancies: to be non-service providers (not affiliated with MN Department of Corrections funded grantees); to include one representative from the seven county metro area and one non-metro representative (outside the seven county metro area).

The advisory council advises the commissioner of Corrections on all matters related to the department's funding of battered women's programs in Minnesota, other than purely administrative matters. The council advises on planning, development, data collection, rule-making, funding and evaluation of programs. The council conducts business at monthly meetings and by subcommittee processes, with staff support provided by the department, and works closely with the Battered Women's Program Director. The council consists of twelve members, knowledgeable about and with experience or interest in issues concerning battered women, including the need for effective advocacy services. Six positions are reserved for persons who are not service providers in community or governmental organizations (persons not affiliated with grantee or potential grantee programs). Six positions are to be filled by residents of the seven county metro area, and six positions by residents of greater Minnesota. The department seeks to ensure that the council includes battered women, that at least six members are from communities of color in Minnesota, and that council membership reflects diversity with respect to age, disability, and sexual orientation. Monthly meetings, three to six hours, at the Dept of Corrections.

ABUSED CHILDREN ADVISORY TASK FORCE

MN Dept. of Corrections, 300 Bigelow Bldg., 450 N. Syndicate, St. Paul 55104. 612-642-0200

Minnesota Statutes 15.014

APPOINTING AUTHORITY: Commissioner of Corrections. **COMPENSATION:** Reimbursement of expenses.

VACANCY: One vacancy: non-service provider (not affiliated with MN Department of Correction's funded grantees) to represent the metro area (within the seven county metro area).

The task force advises the commissioner of Corrections on all planning, development, data collections, rulemaking, funding and evaluation of programs and services to abused children other than matters of a purely administrative nature. The task force consists of twelve members. No more than six of the members shall be representatives of the community or governmental organizations (persons not affiliated with grantee or potential grantee) that provide services to abused children. One-half of the members shall be from the metro area and one-half of the members from non-metro, including all non-metro regions of the state. Special consideration to comprising task force of diverse populations. Monthly meetings, approximately three hours, at the Dept. of Corrections central office.

EXPORT FINANCE AUTHORITY

1000 World Trade Center, St. Paul 55101-4902. 612-297-4658

Minnesota Statutes 116J.9673, as revised by Laws of 1992, Chapter 602

APPOINTING AUTHORITY: Governor. **COMPENSATION:** \$55 per diem plus expenses.

VACANCY: One new position: to represent a company specializing in agricultural trade (international), as required by *Laws of 1992, Chapter 602 Omnibus Agricultural Bill, effective August 1, 1992.*

The authority is created to aid and facilitate the financing of exports from Minnesota; will meet credit needs of Minnesota exporters through loan guarantees and export credit insurance. The authority board consists of seven members, six of whom must be knowledgeable in international finance, exporting, or international law, and one member to represent a company specializing in agricultural international trade. The commissioner of the Department of Trade and Economic Development is the chair of the board. Members must file with the Ethical Practices Board.

METROPOLITAN COUNCIL

Mears Park Centre, 230 E. Fifth St., St. Paul 55101. 612-291-6390

Minnesota Statutes 473.123

APPOINTING AUTHORITY: Governor. Senate confirmation. **COMPENSATION:** \$50 per diem plus expenses.

VACANCY: One vacancy: applicants must be from Metropolitan Council District 6 (North Minneapolis). Applicants cannot be elected officials.

The council coordinates planning and development of the seven county metro area and establishes policies for regional transportation, sewer, airports, parks, human services and housing systems. The council consists of seventeen members including sixteen members selected from districts of equal population, and a chair representing the metro area at large. The chair serves at the pleasure of the governor. Members cannot hold elected public office and must reside in the council district he or she represents. Meetings are usually twice a week, for a commitment of approximately 20 hours a week. Members must file with the Ethical Practices Board.

AMERICAN INDIAN CHILD WELFARE ADVISORY COUNCIL

Dept. of Human Services, 444 Lafayette Rd., St. Paul 55155-3822. 612-297-2710

Laws of 1992, Chapter 515, Section 1

APPOINTING AUTHORITY: Commissioner of Human Services. **COMPENSATION:** Limited expenses.

VACANCY: Six new positions: one representative from the Duluth Urban Indian Community, three representatives from the Minneapolis Urban Indian Community, and two representatives from the St. Paul Urban Indian Community.

The council assists the commissioner in formulating policies and procedures relating to American Indian child welfare services and makes recommendations regarding approval of grants provided under *Minnesota Statutes 257.3572*, subdivisions 1 & 2. Seventeen members, including representatives from each of the eleven Minnesota Reservations authorized by Tribal Resolution, plus one representative from the Duluth Urban Indian Community, three from the Minneapolis Urban Indian Community, and two from the St. Paul Urban Indian Community. Six to eight meetings per year at various statewide locations.

MN WORKERS COMPENSATION ASSIGNED RISK PLAN REVIEW BOARD

133 E. 7th St., St. Paul 55101. 612-297-4634

Minnesota Statutes 79.251

APPOINTING AUTHORITY: Commissioner of Commerce. **COMPENSATION:** None.

VACANCY: Three vacancies: insured holding workers' compensation policies issued by the assigned risk plan.

The board will audit the reserves established for individual cases and the total book of business arising under workers' compensation policies and contracts of coverage issued pursuant to *Minnesota Statutes 79.25* and *79.252*. The board consists of six members including three insured holding workers' compensation policies issued by the assigned risk plan and two representatives of licensed workers' compensation insurance companies. The sixth member is the commissioner of Commerce. Term of office is three years. Meetings held at variable times in St. Paul.

MN INSURANCE GUARANTY ASSOCIATION

Dept. of Commerce, 133 E. 7th St., St. Paul 55101. 612-297-4634

Minnesota Statutes 60C.08, Subdivision 1

APPOINTING AUTHORITY: Commissioner of Commerce. **COMPENSATION:** Reimbursed for expenses.

VACANCY: One vacancy: public member.

The association provides for the payment of covered claims to avoid financial loss to policyholders because of the liquidation of an insurer. The association board consists of nine members and two public members. Public members are appointed by the commissioner of the Dept. of Commerce for a period of two years. Meetings as needed.

REAL ESTATE APPRAISER ADVISORY BOARD

Dept. of Commerce, 133 E. 7th St., St. Paul 55101. 612-297-4634

Minnesota Statutes 82B.05

APPOINTING AUTHORITY: Commissioner of Commerce. **COMPENSATION:** \$35 per diem plus expenses.

VACANCY: Six vacancies: including two appraisers, two public members, and two consumer members.

The advisory board makes recommendations to the commissioner as to rules regarding pre-licensing and continuing education, license examination specifications, periodic review of standards for development and communication of real estate appraisals, and other matters necessary under statute. The board consists of fifteen members, including eight licensed real estate appraisers, two of whom are to be Level Two, four consumers of appraisal services, and three members from the public. Meetings will be held at least quarterly, location not established.

Department of Transportation

Notice of Compilation of a List of Prospective Bidders

Mn/DOT in an effort to assist local transit systems in Minnesota, has compiled a list of prospective bidders. The Office of Transit distributes the list to local transit systems that use a procurement process to select contractors to operate and/or deliver transit services.

Official Notices

At present there are 18 of those local systems. Some systems have multi year service contracts and do not bid their service each year. Generally when they bid their service they bid it at the end of a Calendar Year for the next Calendar Year.

If you would like to be placed on the list, send your:

Company Name
Contact Person
Address
Telephone Number

to:

Minnesota Department of Transportation
815 Transportation Building
395 John Ireland Boulevard, Room 815
St. Paul, Minnesota 55155
ATTENTION: Donna Allan

State Grants

In addition to requests by state agencies for technical/professional services (published in the State Contracts section), the *State Register* also publishes notices about grant funds available through any agency or branch of state government. Although some grant programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself.

Agencies are encouraged to publish grant notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Department of Administration

Governor's Planning Council on Developmental Disabilities

Mini-Grants for Local Projects

The Governor's Planning Council on Developmental Disabilities announces the availability of Mini-Grants for Local Projects. The Council has allocated \$9,000 for this purpose. Eligible applicants are persons who have completed the Council's Partners in Policy-making program or the Parents as Case Managers program. A maximum of \$200 has been established for any one grant.

For additional information on this program and application forms contact:

Ron Kaliszewski, Grant Administrator
Governor's Planning Council on Developmental Disabilities
300 Centennial Office Building
658 Cedar Street
St. Paul, Minnesota 55155
Phone (voice) (612) 297-3207
Phone (TDD) (612) 296-9962

Department of Administration

Governor's Planning Council on Developmental Disabilities

Cosponsorship Grants for Conferences

The Governor's Planning Council on Developmental Disabilities announces that \$10,000 has been allocated for the purpose of cosponsoring conferences that relate to developmental disabilities and that will be held in Minnesota. This amount is available for conferences scheduled to be held from October 1, 1992 to September 30, 1993. A maximum of \$750 is available for any one conference. The Council reserves the right to grant less than the maximum, to refuse to cosponsor specific conferences, and to terminate this program at any time.

Eligible applicants include national organizations holding their conference in Minnesota, Minnesota chapters of national organizations, Minnesota associations of providers, advocates, parents, self-advocates, professionals, etc.

Organizations and associations interested in obtaining a cosponsorship grant should submit a letter of interest and a preliminary conference agenda, including speakers who have been invited and who have accepted, to:

Ron Kaliszewski, Grant Administrator
Governor's Planning Council on Developmental Disabilities
300 Centennial Office Building
658 Cedar Street
St. Paul, Minnesota 55155

For additional information call (voice) (612) 297-3207 or (TDD) (612) 296-9962.

Department of Administration

Governor's Planning Council on Developmental Disabilities

Requests for Proposals to Develop and Implement a Media Campaign That Will Result in Releases and Articles Appearing in National Print Media and Videotapes Appearing on National TV

The Governor's Planning Council on Developmental Disabilities is seeking proposals from qualified organizations to develop and implement a media campaign that will result in articles and releases on self determination of adults with disabilities and family support for children with disabilities and their families appearing in national print media and videotape clips about family support and self determination appearing on national TV. The Council has budgeted \$15,000 for this project.

Proposals are due in the office of the Council before 4:30 p.m. on August 7, 1992.

For copies of the Request for Proposals contact:

Governor's Planning Council on Developmental Disabilities
300 Centennial Office Building
658 Cedar Street
St. Paul, Minnesota 55155
Phone (voice) (612) 296-4018
Phone (TDD) (612) 296-9962

Minnesota Housing Finance Agency

Notice of Fund Availability Home Rental Rehabilitation Program

The Minnesota Housing Finance Agency (MHFA) is pleased to announce that it is accepting applications for the administration of its 1992 HOME Rental Rehabilitation Program. The HOME Investment Partnership Program (HOME) was created under the National Affordable Housing Act of 1990 (NAHA). The MHFA along with certain other units of local government have been designated participating jurisdictions and will receive HOME funds which can be used in a variety of activities to meet the affordable housing needs in the State. In general, the HOME Program is designed to increase the supply of decent, safe, sanitary and affordable housing for lower income families with an emphasis on rental housing.

The MHFA will receive \$6.9 million in 1992. Of this, \$2.9 million is being set-aside for MHFA's HOME Rental Rehabilitation Program. Under the HOME Rental Rehabilitation Program, grants will be provided to rehabilitate privately owned residential rental properties to provide affordable, decent, safe and energy efficient housing for lower income families and individuals.

Interested applicants should request an Application for Administrative Authority from MHFA.

Minnesota Housing Finance Agency
400 Sibley Street, Suite 300
St. Paul, Minnesota 55101
Attention: Brenda Nieland (612) 297-5136

The application process is on an open basis; however, to be included in a MHFA training session in August or September, applications must be submitted by August 3, 1992.

Any questions concerning the HOME Rental Rehabilitation Program or the application process should be directed to Brenda Nieland at (612) 297-5136.

State Grants

This Notice of Fund Availability (NOFA) is subject to all applicable federal, state and municipal laws, rules and regulations. MHFA reserves the right to modify or withdraw the NOFA at any time and is not able to reimburse any applicant for costs incurred in preparation or submittal of applications.

Minnesota Housing Finance Agency

Notice of Fund Availability and Request for Proposals for Publicly Owned Transitional Housing and Battered Women and Other Crime Victims Program

The Minnesota Housing Finance Agency (MHFA) announces the availability of \$1,350,000 in funds to assist local units of government in the development, construction, acquisition, improvement, or rehabilitation of existing housing properties to be used as transitional housing for low and moderate income persons. \$1,000,000 of the total is set aside for developments that provide housing for battered women or other crime victims.

Only local units of government are eligible to receive funds and to have title to the property. However, they may contract with service providers to manage the property and operate the program or they may lease the property to a non-profit organization which provides appropriate services. Local units of government may purchase the buildings of existing transitional housing programs, battered women or other housing facilities serving crime victims and lease them back to the providers at some minimal charge thereby freeing up former debt service funds for operating expenses.

Transitional Housing: The 1990 Capital Bonding Bill included \$1.5 million for transitional housing of which \$350,000 remains. The Minnesota Housing Finance Agency is to allocate this money for the acquisition, improvement, or rehabilitation of existing structures or the acquisition, site improvement and development of new properties to be used as transitional housing for low and moderate income persons. Transitional Housing means housing provided for a limited duration not exceeding 24 months and available for occupancy on a continuous 24 hour basis. Operating costs are not eligible for funding.

Battered Women's Facilities: The 1992 Capital Bonding Bill included \$1 million for the construction or rehabilitation of shelters or transitional housing for battered women or other crime victims. At least 25 percent of the \$1 million must be used in conjunction with the State Youth Employment Program or the State Training and Housing for Homeless Adults Demonstration Grant Program or other employment and training programs. Eligible employment and training programs will demonstrate the ability and experience to operate a construction training program. Maximum grants under this Program are \$200,000.

Eligible Applicants: Cities and Housing and Redevelopment Authorities are eligible applicants for either source of funds. The ability to develop and operate the proposed housing must be demonstrated by the applicant either directly or through their selected service provider.

Terms of Financing: The applicant will be required to own the property and to operate the property as transitional housing for twenty (20) years, at which time the requirements of the loan or grant will be deemed to be met and all restrictions regarding the ownership and operation of the property will cease. The property may be sold prior to the expiration of the twenty year period provided the city repays the lesser of the net proceeds of the sale or the amount of the loan balance. The city may use the property for a different purpose provided that the city repays the amount of the original loan or grant.

Funding Process: Applicants should request application packets from staff at MHFA by calling (612) 296-9844 or writing:

Minnesota Housing Finance Agency
400 Sibley Street, Suite 300
St. Paul, MN 55101
Attn: Denise Holter

Applications are due by 4:30 p.m. on August 21, 1992. A Committee will review the applications and should make recommendations for funding to the MHFA Board by September 24, 1992. Any funds that remain uncommitted at that time will be available for funding proposals received on an ongoing basis after the August 21, 1992 deadline.

This Request for Proposals (RFP) is subject to all applicable federal, state and municipal laws, rules and regulations. MHFA reserves the right to modify or withdraw this RFP at any time and is not able to reimburse any applicant for costs incurred in the preparation or submittal of applications.

The Minnesota Housing Finance Agency is an Equal Housing Opportunity and Equal Employment Agency.

Pollution Control Agency

Water Quality Division

Applications Accepted for Resource Investigation and Project Implementation Grants Through the Clean Water Partnership Program

The Minnesota Pollution Control Agency (MPCA) hereby announces that it will accept applications for Resource Investigation and Project Implementation Grants through the Clean Water Partnership Program (CWP).

In 1987, the Minnesota Legislature established the Clean Water Partnership Program (*Minnesota Statutes* Sections 103F.701 through 103F.761) to protect and improve surface and ground water in Minnesota through financial and technical assistance to local units of government.

Applications will be accepted from local units of government interested in leading a nonpoint source pollution control project. Clean Water Partnership project funding is awarded in two phases. The first phase, the Resource Investigation Grant, involves the completion of a diagnostic study and implementation plan that identifies pollution problems, their causes, and identifies the combination of management practices necessary to improve or protect water quality. The second phase, the Project Implementation Grant, involves implementing the activities identified in the first phase as necessary to improve or protect water quality.

Applications will be accepted from July 6 through October 29, 1992. All applications must be received by 4:30 p.m. on October 29, 1992.

Minnesota Rules Parts 7076.0100 through 7076.0290 provide the criteria and procedural conditions under which the MPCA may award assistance to local units of government.

An information package is available for all interested parties. This package includes: 1) the CWP grant application, 2) a copy of *Minnesota Rules* Parts 7076.0100 through 7076.0290, 3) a copy of *Minnesota Statutes* Sections 103F.701 through 103F.761, and 4) other guidance documents.

Request additional information and the CWP Application Information Package from:

Celine Lyman
Nonpoint Source Section
Water Quality Division
Minnesota Pollution Control Agency
520 Lafayette Road
St. Paul, Minnesota 55155
Phone: (612) 296-8862

Professional, Technical & Consulting Contracts

Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over \$10,000 be printed in the *State Register*. These procedures also require that the following information be included in the notice: name of contact person, agency name and address, description of project and tasks, cost estimate, and final submission date of completed contract proposal. Certain quasi-state agencies are exempted from some of the provisions of this statute.

Minnesota Department of Health

Division of Community Health Services

Request For Proposals for Conference Planning Services

The Minnesota Department of Health, Division of Community Health Services, is releasing a Request For Proposals for conference planning services for the 1993 Community Health Conference. The services will include planning, administering, and evaluating a two-day conference aimed at state and local public health officials. The Conference is scheduled for September 29-October 1, 1993 at Cragun's Lodge and Conference Center near Brainerd and is expected to attract 350 participants.

Responsibilities of the contractor will include: staffing a planning committee which develops program content; managing all correspondence with speakers; making all arrangements with the hosting facility; conducting and overseeing the registration process; insuring the conference support services run smoothly; developing and mailing all written materials and correspondence; maintaining records of all income and expenses associated with the conference; developing an evaluation process; and submitting a final report.

Professional, Technical & Consulting Contracts

The contract with the Health Department will be from January 4, 1992 to December 31, 1993. Contract costs shall not exceed \$10,000. Applicants shall be rated on: the level of experience of both the organization and staff; clarity and completeness of the proposed workplan and conference budget; clarity and appeal of sample conference brochure/programs and sample correspondence with speakers; and creativity in proposing ways to achieve the objectives of the conference.

The contract may be renewed for the 1994 Community Health Conference (September 14-16, 1994), based upon satisfactory performance of the contractor during 1993.

The application deadline for responding to the RFP is September 4, 1992. Interested bidders may obtain a complete copy of the RFP by writing or calling:

Bill Brand
Minnesota Department of Health
Division of Community Health Services
717 SE Delaware Street
P.O. Box 9441
Minneapolis, MN 55440
(612) 623-5609

Higher Education Board

Notice of Request for Proposal for Contractual Services

The Higher Education Board (HEB) requests proposals for assistance in the search for candidates for the position of Interim Chancellor.

The contract may involve all phases of the search including locating, evaluating, and screening candidates for the position identified as a result of a nation-wide search.

The contract will become effective August 15, 1992, and will remain in effect through February 28, 1993, subject to satisfactory completion.

It is anticipated that the cost will not exceed \$40,000 for professional services and expenses.

Those interested in receiving requests for proposals should contact:

Higher Education Board
Centennial Building, Third Floor
St. Paul, MN 55155
(612) 296-8012

Proposals will be accepted until 4:00 p.m., July 24, 1992.

Southwest State University

Notice of Request for Video Production Services

Southwest State University in Marshall is seeking proposals from qualified firms for production of an eight- to ten-minute admissions recruiting video. A copy of the specifications for the proposed video is available from Bill Turgeon, Director University Relations Office, Southwest State University, Marshall, MN 56258. Telephone: (507) 537-6255. The deadline for receipt of the proposals is July 24, 1992.

State Board of Investment

Notice of Request for Proposals for an Actuarial Consultant to Assist the Board in Carrying Out its Responsibilities with Respect to 403(b) Tax Shelter Annuity Vendors

The State Board of Investment (SBI) is soliciting proposals for actuarial consulting services. This request for proposal is designed to obtain a consultant to advise the SBI in the selection of insurance company vendors for investment of employee and employer match monies in 403(b) tax sheltered annuity products.

All interested vendors should contact the person named below by letter or telephone to request a copy of the Request For Proposal.

John Griebenow
Minnesota State Board of Investment
Room 105, MEA Building
55 Sherburne Avenue
St. Paul, MN 55155
Telephone: (612) 296-3328

All proposals must be submitted to the address listed above on or before 3:00 p.m., July 24, 1992. **NO PROPOSALS RECEIVED AFTER THAT DATE AND TIME WILL BE CONSIDERED.**

Non-State Public Contracts

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector.

It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact the editor for further details.

Minnesota Historical Society

Notice of Request for Bids for Touhy Brand Side Chairs

The Minnesota Historical Society is seeking bids from qualified firms and individuals to provide side chairs by Touhy Manufacturing.

The Request for Bids is available by calling or writing Gary W. Goldsmith, Contracting Officer, Minnesota Historical Society, 345 Kellogg Blvd. West, St. Paul, MN 55102. Telephone (612) 297-5863.

Bids must be received not later than 2:00 p.m. July 14, 1992.

Details concerning submission requirements are included in the Request for Bids.

Regional Transit Board

Request for Proposal for Metro Mobility Paratransit System Operations Planning

The Regional Transit Board (RTB) is requesting proposals from qualified firms to perform system operations planning for the Metro Mobility program, the metro area's door-through-door transportation service for persons who are unable to use standard transit services because of a disability. The primary objectives of the study include: investigating and analyzing key issues related to the new Metro Mobility service plan and; developing the detailed specifications that are to be contained in a request for proposals (RFP) for management and operation of the Metro Mobility system.

Proposals will be received until 5:00 p.m., C.S.T. July 20, 1992. Requests for copies of the RFP and inquiries about the project may be directed to Dave Jacobson, Senior Project Administrator, at (612) 229-2714. Completed proposals may be sent to:

Dave Jacobson
Senior Project Administrator
Regional Transit Board
Mears Park Centre
230 E. Fifth Street
St. Paul, MN 55101

Firms owned and operated by women, minorities and persons with disabilities are encouraged to apply.

State Contracts and Advertised Bids

Pursuant to the provisions of Minn. Stat. § 14.10, an agency must make reasonable effort to publicize the availability of any services contract or professional and technical services contract which has an estimated cost of over \$2,000.

Commodities contracts with an estimated value of \$15,000 or more are listed under the Materials Management Division, Department of Administration. All bids are open for 7-10 days before bidding deadline. For bid specifics, time lines, and other general information, contact the appropriate buyers whose initials appear in parentheses next to the commodity for bid, by calling (612) 296-6152.

Awards of contracts and advertised bids for commodities and printing, as well as awards of professional, technical and consulting contracts, appear in the midweek STATE REGISTER Contracts Supplement, published every Thursday. Call (612) 296-0931 for subscription information.

Materials Management Division—Department of Administration:

Contracts and Requisitions Open for Bid

Call 296-2600 for information on a specific bid, or to request a specific bid.

COMMODITY CODE KEY		
A = Sealed Bid B = Write for Price C = Request for Proposal D = Request for Information E = \$0-\$1,500 Estimated Dollar Value F = \$1,500-\$5,000 Estimated Dollar Value	G = \$5,000-\$15,000 Estimated Dollar Value H = \$15,000-\$50,000 Sealed Bid I = \$50,000 and Over Sealed Bid/Human Rights Compliance Required	J = Targeted Vendors Only K = Local Service Needed L = No Substitute M = Installation Needed N = Pre-Bid Conference O = Insurance or Bonding Required

Commodity: Lawn care
Contact: Joyce Dehn, 612-297-3830
Bid due date at 2pm: July 31
Agency: Minnesota Center for Arts Education
Deliver to: Golden Valley
Requisition #: Price contract

Commodity: Gasoline—tankwagon deliveries
Contact: Dale Meyer 612-296-3773
Bid due date at 2pm: July 13
Agency: Any requiring state agency
Deliver to: St. Peter
Requisition #: Price contract

Commodity: B F—Invacare wheelchair
Contact: Teresa Manzella 612-296-7556
Bid due date at 4:30pm: July 8
Agency: Ah Gwah Ching Nursing Home
Deliver to: Ah Gwah Ching
Requisition #: B 55510-03935

Commodity: B F—Umax scanner
Contact: Bernadette Vogel 612-296-3778
Bid due date at 4:30pm: July 8
Agency: Bemidji State University
Deliver to: Bemidji
Requisition #: B 26070-14765

Commodity: B G—Check printing system
Contact: Bernadette Vogel 612-296-3778
Bid due date at 4:30pm: July 8
Agency: Mankato State University
Deliver to: Mankato
Requisition #: B 26071-02254

Commodity: A H L—Olympus microscopes
Contact: Bernadette Vogel 612-296-3778
Bid due date at 2pm: July 13
Agency: Anoka Ramsey Community College
Deliver to: Coon Rapids
Requisition #: B 27152-46935

Commodity: A H L—H.P. data acquisition system
Contact: Bernadette Vogel 612-296-3778
Bid due date at 2pm: July 13
Agency: Minnesota Department of Transportation
Deliver to: Maplewood
Requisition #: B 79000-24026

Commodity: B F K M—Fax
Contact: Jack Bauer 612-296-2621
Bid due date at 4:30pm: July 15
Agency: Fergus Falls Regional Treatment Center
Deliver to: Fergus Falls
Requisition #: B 55101-02210

Commodity: B F—Special built work boat
Contact: Mary Jo Bruski 612-296-3772
Bid due date at 4:30pm: July 7
Agency: Department of Natural Resources—Regional Headquarters
Deliver to: Little Falls
Requisition #: B 29003-05986-1

State Contracts and Advertised Bids

Commodity: B F—Sampo monitor
Contact: Bernadette Vogel 612-296-3778

Bid due date at 4:30pm: July 8
Agency: Bemidji State University
Deliver to: Bemidji
Requisition #: B 26070-14763

Commodity: B E—Real tech monitor
Contact: Bernadette Vogel 612-296-3778

Bid due date at 4:30pm: July 8
Agency: Bemidji State University
Deliver to: Bemidji
Requisition #: B 26070-14766

Commodity: B F—Tape cartridges
Contact: Bernadette Vogel 612-296-3778

Bid due date at 4:30pm: July 8
Agency: St. Cloud State University
Deliver to: St. Cloud
Requisition #: B 26073-23866

Commodity: B F—Monitors
Contact: Bernadette Vogel 612-296-3778

Bid due date at 4:30pm: July 8
Agency: Normandale Community College
Deliver to: Bloomington
Requisition #: B 27156-10973

Commodity: B E K M—Used copier
Contact: Jack Bauer 612-296-2621
Bid due date at 4:30pm: July 15
Agency: Department of Finance
Deliver to: St. Paul
Requisition #: B 10000-04800

Commodity: B F—Special built work boat
Contact: Mary Jo Bruski 612-296-3772
Bid due date at 4:30pm: July 7
Agency: Department of Natural Resources—Regional Headquarters
Deliver to: Various places
Requisition #: B 29001-20032

Commodity: Automated road weather systems (ARWS)
Contact: Pam Anderson 612-296-1053
Bid due date at 2pm: July 30
Agency: Transportation Department
Deliver to: Virginia
Requisition #: Price Contract

Commodity: A H—Mars management software
Contact: Bernadette Vogel 612-296-3778

Bid due date at 2pm: July 10
Agency: Department of Revenue
Deliver to: St. Paul
Requisition #: B 67440-43720

Commodity: Meat for August
Contact: Linda Parkos 612-296-3725
Bid due date at 4:30pm: July 10
Agency: Minnesota Correctional Facility—Faribault
Deliver to: Faribault
Requisition #: B 78790-30500

Commodity: B F—Poultry for August
Contact: Linda Parkos 612-296-3725
Bid due date at 4:30pm: July 10
Agency: Minnesota Correctional Facility
Deliver to: St. Cloud
Requisition #: B 78830-11425

Commodity: B F—Meat for August
Contact: Linda Parkos 612-296-3725
Bid due date at 4:30pm: July 10
Agency: Minnesota Correctional Facility
Deliver to: Oak Park Heights
Requisition #: B 78630-11002

Commodity: A H—Meat for August
Contact: Linda Parkos 612-296-3725
Bid due date at 2pm: July 10
Agency: Minnesota Correctional Facility
Deliver to: St. Cloud
Requisition #: B 78830-11424

Commodity: Pagers—lease and purchase
Contact: Patricia Anderson 612-296-3770

Bid due date at 2pm: July 20
Agency: Various
Deliver to: Various
Requisition #: Price Contract

Commodity: Daytime running lights
Contact: Dale Meyer 612-296-3773
Bid due date at 2pm: July 14
Agency: Various
Deliver to: Various
Requisition #: Price Contract

Commodity: B G—486/33 computer
Contact: Bernadette Vogel 612-296-3778

Bid due date at 4:30pm: July 13
Agency: Minnesota Department of Health
Deliver to: Minneapolis
Requisition #: B 12400-88643

Commodity: B G L N—View LCD panel
Contact: Bernadette Vogel 612-296-3778
Bid due date at 4:30pm: July 13
Agency: Inver Hills Community College
Deliver to: Inver Grove Heights
Requisition #: B 27157-48869

Commodity: B F K M—Used copier rental
Contact: Jack Bauer 612-296-2621
Bid due date at 4:30pm: July 13
Agency: Attorney General
Deliver to: Various Places
Requisition #: B 06000-11617

Commodity: B G K M—Copier
Contact: Jack Bauer 612-296-2621
Bid due date at 4:30pm: July 15
Agency: Department of Public Safety/Finance
Deliver to: Various Places
Requisition #: B 07700-27271

Commodity: B F—Mail system
Contact: Jack Bauer 612-296-2621
Bid due date at 4:30pm: July 15
Agency: Department of Gaming
Deliver to: Roseville
Requisition #: B 09200-92041

Commodity: A H K M—Dryer system
Contact: Jack Bauer 612-296-2621
Bid due date at 2pm: July 15
Agency: Bemidji State University
Deliver to: Bemidji
Requisition #: B 26070-14764

Commodity: B F K M—Typewriter
Contact: Jack Bauer 612-296-2621
Bid due date at 4:30pm: July 15
Agency: Metropolitan State University
Deliver to: Minneapolis
Requisition #: B 26176-03429

State Contracts and Advertised Bids

Commodity: B G—Supermac monitors
Contact: Bernadette Vogel 612-296-3778
Bid due date at 4:30pm: July 13
Agency: Bemidji State University
Deliver to: Bemidji
Requisition #: B 26070-14767

Commodity: B G—Amiga computer
Contact: Bernadette Vogel 612-296-3778
Bid due date at 4:30pm: July 13
Agency: Minnesota Pollution Control Agency
Deliver to: St. Paul
Requisition #: B 32300-31568

Commodity: B F K M—Copiers
Contact: Jack Bauer 612-296-2621
Bid due date at 4:30pm: July 15
Agency: Department of Public Safety/Finance
Deliver to: Eagan
Requisition #: B 07700-27266

Commodity: B F—Calculator
Contact: Jack Bauer 612-296-2621
Bid due date at 4:30pm: July 15
Agency: Department of Gaming
Deliver to: Roseville
Requisition #: B 09200-92038

Commodity: A H K M—Security system
Contact: Jack Bauer 612-296-2621
Bid due date at 2pm: July 15
Agency: Minnesota Department of Jobs & Training
Deliver to: Various Places
Requisition #: B 21200-42820

Commodity: B F K M—Copier rental
Contact: Jack Bauer 612-296-2621
Bid due date at 4:30pm: July 15
Agency: State University Board
Deliver to: St. Paul
Requisition #: B 26137-02002

Commodity: B F—Calculator
Contact: Jack Bauer 612-296-2621
Bid due date at 4:30pm: July 15
Agency: North Hennepin Community College
Deliver to: Brooklyn Park
Requisition #: B 27153-21430

Commodity: B G—Tables/stools
Contact: Jack Bauer 612-296-2621
Bid due date at 4:30pm: July 15
Agency: Rainy River Community College
Deliver to: International Falls
Requisition #: B 27155-55197

Commodity: B G M—Tables
Contact: Jack Bauer 612-296-2621
Bid due date at 4:30pm: July 15
Agency: Minnesota Department of Education/Accounts Payable
Deliver to: Various Places
Requisition #: B 37090-03301

Commodity: A I K M—Warrent process system
Contact: Jack Bauer 612-296-2621
Bid due date at 2pm: July 15
Agency: Department of Revenue
Deliver to: Various Places
Requisition #: B 67430-43815

Commodity: B G K M—Used copier purchase
Contact: Jack Bauer 612-296-2621
Bid due date at 4:30pm: July 15
Agency: Minnesota Correctional Facility
Deliver to: Lino Lakes
Requisition #: B 78550-08065

Commodity: B F—Plasma arc cutting
Contact: Jack Bauer 612-296-2621
Bid due date at 4:30pm: July 15
Agency: Minnesota Department of Transportation
Deliver to: Owatonna
Requisition #: B 79000-23999

Commodity: B G M—Fencing
Contact: Jack Bauer 612-296-2621
Bid due date at 4:30pm: July 15
Agency: Minnesota Department of Transportation
Deliver to: Baxter
Requisition #: B 79300-09280

Commodity: B F—Folder
Contact: Jack Bauer 612-296-2621
Bid due date at 4:30pm: July 15
Agency: Arrowhead Community College
Deliver to: Grand Rapids
Requisition #: B 27158-58119

Commodity: B F—Stacking chairs
Contact: Jack Bauer 612-296-2621
Bid due date at 4:30pm: July 15
Agency: Ah Gwah Ching Nursing Home
Deliver to: Ah Gway Ching
Requisition #: B 55510-03933

Commodity: B G K M—Used copier
Contact: Jack Bauer 612-296-2621
Bid due date at 4:30pm: July 15
Agency: Minnesota Department of Corrections
Deliver to: Shakopee
Requisition #: B 78000-32309

Commodity: B E L M—All steel file
Contact: Jack Bauer 612-296-2621
Bid due date at 4:30pm: July 15
Agency: Minnesota Department of Transportation
Deliver to: St. Paul
Requisition #: B 79000-23986

Commodity: B F—Plasm cutting system
Contact: Jack Bauer 612-296-2621
Bid due date at 4:30pm: July 15
Agency: Minnesota Department of Transportation
Deliver to: Oakdale
Requisition #: B 79000-24063

Commodity: B F K M—Copier rental
Contact: Jack Bauer 612-296-2621
Bid due date at 4:30pm: July 15
Agency: Minnesota Department of Transportation
Deliver to: Owatonna
Requisition #: B 79650-00601

Department of Administration: Print Communications Division

Printing vendors for the following printing contracts must review contract specifications in printing buyers office at 117 University Avenue, Room 134-B, St. Paul, MN.

Printing vendors NOTE: Other printing contracts can be found in the Materials Management Division listing above, and in the Professional, Technical & Consulting Contracts section immediately following this section.

Commodity: Guide to unemployment benefits, 250M, union label, 16pps + C, 4"x8" saddlestitched, cover: 1 side 2 color, 1 side 1 color, bond Y; 1 color. Shrinkwrap
Contact: Printing Buyer's Office
Bids are due: July 13
Agency: Jobs and Training
Deliver to: St. Paul
Requisition #: 24003

Commodity: Trails & Waterways brochure quantity determined by budget. 24½"x18¼" vol folded to 4"x9½" 4 color process + 1 PMS
Contact: Printing Buyer's Office
Bids are due: July 13
Agency: Natural Resources
Deliver to: St. Paul
Requisition #: 23886

Commodity: Combined class schedules (3) 190M each quarter, 8¼"x10¾" saddlestitched, newsprint 2 colors, optional 4 color on cover, bundled
Contact: Printing Buyer's Office
Bids are due: July 13
Agency: Normandale Community College
Deliver to: Bloomington
Requisition #: 24034

Commodity: Tax return envelope, camera ready copy, two-sided, 250M, union label required
Contact: Printing Buyer's Office
Bids are due: July 9
Agency: Jobs and Training
Deliver to: St. Paul
Requisition #: 24079

Murder: Minnesota style

Murder in Minnesota: A treasury of vintage crimes in which famous and obscure characters come to life in all their cleverness or murderous madness. Minnesota cases from 1858-1917. 253 pp. photos, index. Code 17-35, \$6.95.

Robber and Hero: On September 7, 1876 six members of the James-Younger gang blasted their way out of Northfield, Minnesota. George Huntington's classic account of the Northfield Bank raid is as fascinating today as it was when first published 19 years after the attempted robbery. 125 pp., charts, maps, photos, with index. Code 17-40, \$5.95.

Secrets of the Congdon Mansion: The prosecutor called it a crime of greed. A complex, intriguing murder case, set in one of Minnesota's most spectacular mansions, and now a top Minnesota tourist attraction on Duluth's famous Lake Superior North Shore Drive. By Joe Kimball, 64 pp., drawings. Code 19-56, \$5.95.

TO ORDER: Send to Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155. Call (612) 297-3000, or toll-free in Minnesota: 1-800-657-3757. Minnesota residents please include 6½% sales tax. On all orders, add \$2.00 per order for postage and handling. Prepayment is required. Please include daytime phone. VISA/MasterCard, American Express and Discover orders accepted over phone and through mail. *Prices are subject to change.* FAX: (612) 296-2265.

Publication editors: As a public service, please reprint this ad in your publication as is, reduced, enlarged, or redesigned to suit your format. Thank you.

Catching criminals is only one part of law enforcement.

Police Report Writing Style Manual 1989—A common framework for report writing throughout the state. Discusses the general purpose of police reports, reviews field notetaking, offers instructions on completing common report forms, and introduces the Data Practices Law. Code No. 14-13. \$15.00.

Motor Vehicle Traffic Laws 1991—Includes laws governing motor carriers, motor vehicle registration and no-fault auto insurance. Code No. 2-85. \$17.95.

Criminal Code & Selected Statutes 1991—Governs the conduct of peace officers. Includes continuing education requirements, sentencing standards, and more. Code No. 2-68. \$18.95.

Blue Binder—3 ring, 2" capacity. Criminal Code and Motor Vehicle Traffic Laws require 1 binder each. Code No. 10-21. \$4.95.



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Human Services Laws and Rules

Human Services Laws 1991

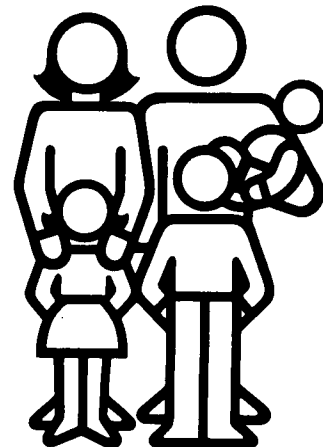
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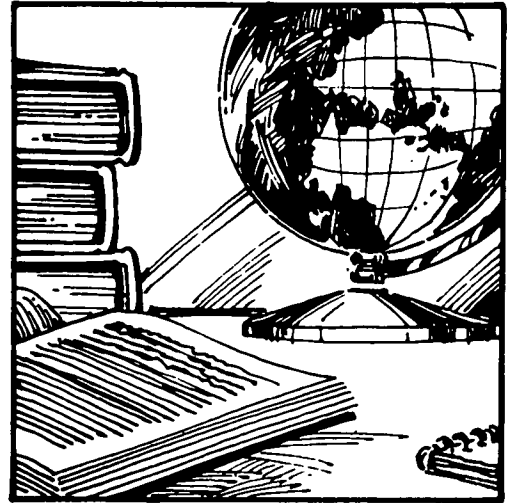
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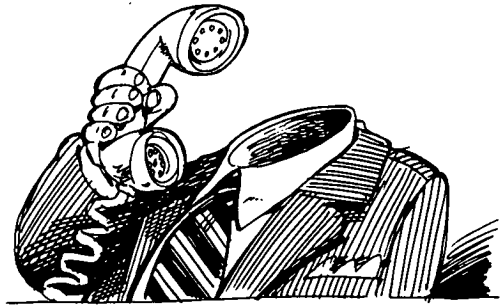
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