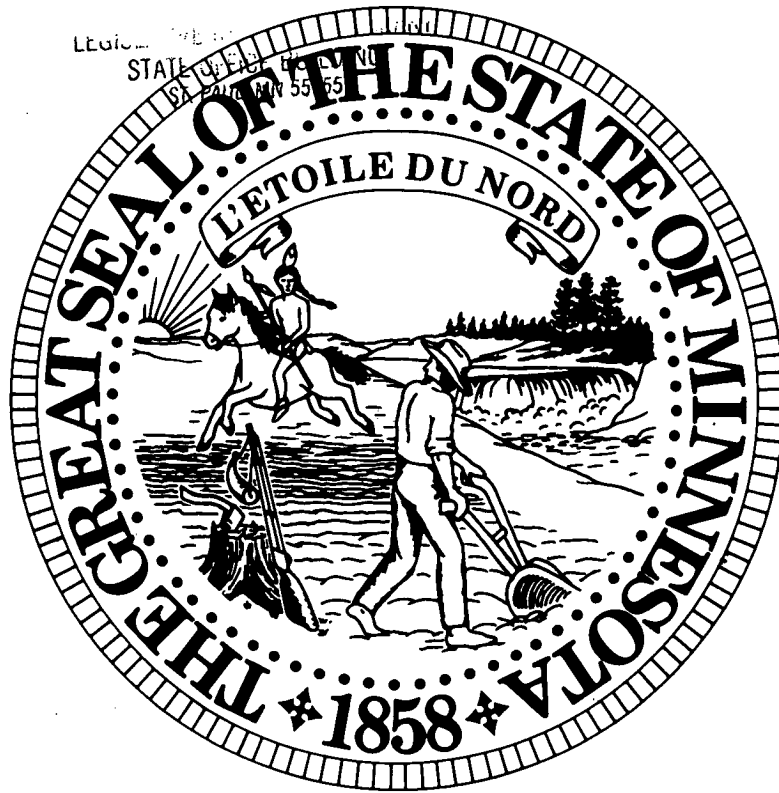


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The Minnesota State Register

Department of Administration—Print Communications Division

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Rules edition
Published every Monday
(Tuesday if Monday is a holiday)

Monday 5 August 1991
Volume 16, Number 6
Pages 189-236

State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, containing executive and commissioners' orders, proposed and adopted rules, official and revenue notices, state and non-state contracts, contract awards, grants, a monthly calendar of cases to be heard by the state supreme court, and announcements.

A *Contracts Supplement* is published every Thursday and contains additional state contracts and advertised bids, and the most complete source of state contract awards available in one source.

Printing Schedule and Submission Deadlines

Vol. 16 Issue Number	*Submission deadline for Adopted and Proposed Rules, Commissioners' Orders**	*Submission deadline for Executive Orders, Contracts, and Official Notices**	Issue Date
#6	Monday 22 July	Monday 29 July	Monday 5 August
#7	Monday 29 July	Monday 5 August	Monday 12 August
#8	Monday 5 August	Monday 12 August	Monday 19 August
#9	Monday 12 August	Monday 19 August	Monday 26 August

*Deadline extensions may be possible at the editor's discretion; however, none will be made beyond the second Wednesday (12 calendar days) preceding the issue date for rules, proposed rules and executive orders, or beyond the Wednesday (5 calendar days) preceding the issue date for official notices. Requests for deadline extensions should be made only in valid emergency situations.

**Notices of public hearings on proposed rules and notices of intent to adopt rules without a public hearing are published in the Proposed Rules section and must be submitted two weeks prior to the issue date.

Instructions for submission of documents may be obtained from the *State Register* editorial offices, 504 Rice Street, St. Paul, Minnesota 55103, (612) 296-4273.

The *State Register* is published every Monday (Tuesday when Monday is a holiday) by the State of Minnesota, Department of Administration, Print Communications Division, 117 University Avenue, St. Paul, Minnesota 55155, pursuant to *Minnesota Statutes* § 14.46. A *State Register Contracts Supplement* is published every Thursday. The Monday edition is the vehicle for conveying all information about state agency rulemaking, including official notices; hearing notices; proposed, adopted and emergency rules. It also contains executive orders of the governor; commissioners' orders; state contracts and advertised bids; professional, technical and consulting contracts; non-state public contracts; state grants; decisions of the supreme court; a monthly calendar of scheduled cases before the supreme court; and other announcements. The Thursday edition contains additional state contracts and advertised bids, and the most complete listing of contract awards available in one source.

In accordance with expressed legislative intent that the *State Register* be self-supporting, the following subscription rates have been established: the Monday edition costs \$140.00 per year and includes an index issue published in August (single issues are available at the address listed above for \$3.50 per copy); the combined Monday and Thursday editions cost \$195.00 (subscriptions are not available for just the *Contracts Supplement*); trial subscriptions are available for \$60.00, include both the Monday and Thursday edition, last for 13 weeks, and may be converted to a full subscription anytime by making up the price difference. No refunds will be made in the event of subscription cancellation.

Both editions are delivered postpaid to points in the United States, second class postage paid for the Monday edition at St. Paul, MN, first class for the Thursday edition. Publication Number 326630 (ISSN 0146-7751).

Subscribers who do not receive a copy of an issue should notify the *State Register* circulation manager immediately at (612) 296-0931. Copies of back issues may not be available more than two weeks after publication.

Arne H. Carlson, Governor

**Dana B. Badgerow, Commissioner
Department of Administration**

**Stephen A. Ordahl, Director
Print Communications Division**

**Robin PanLener, Editor
Katherine Artishon, Acting Editor**

Paul Hoffman, Assistant Editor

Debbie George, Circulation Manager

Bonita Karels, Staff Assistant

FOR LEGISLATIVE NEWS

Publications containing news and information from the Minnesota Senate and House of Representatives are available free to concerned citizens and the news media. To be placed on the mailing list, write or call the offices listed below:

SENATE

Briefly-Preview—Senate news and committee calendar; published weekly during legislative sessions.

Perspectives—Publication about the Senate.

Session Review—Summarizes actions of the Minnesota Senate.

Contact: Senate Public Information Office
Room 231 State Capitol, St. Paul, MN 55155
(612) 296-0504

HOUSE

Session Weekly—House committees, committee assignments of individual representatives; news on committee meetings and action. House action and bill introductions

This Week—weekly interim bulletin of the House.

Session Summary—Summarizes all bills that both the Minnesota House of Representatives and Minnesota Senate passed during their regular and special sessions.

Contact: House Information Office
Room 175 State Office Building, St. Paul, MN 55155
(612) 296-2146

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NOTICE: How to Follow State Agency Rulemaking in the *State Register*

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 75 state agencies have the authority to issue rules. Each agency is assigned specific *Minnesota Rule* chapter numbers. Every odd-numbered year the *Minnesota Rules* are published. This is a ten-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Proposed and adopted emergency rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

If an agency seeks outside opinion before issuing new rules or rule amendments, it must publish a NOTICE OF INTENT TO SOLICIT OUTSIDE OPINION in the *Official Notices* section of the *State Register*. When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues 1-13 inclusive; issues 14-25 inclusive; issue 26, cumulative for issues 1-26; issues 27-38 inclusive; issue 39, cumulative for 1-39; issues 40-51 inclusive; and issue 52, cumulative for 1-52. An annual subject matter index for rules appears in August. For copies of the *State Register*, a subscription, the annual index, the *Minnesota Rules* or the *Minnesota Guidebook to State Agency Services*, contact the Print Communications Division, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000 or toll-free in Minnesota 1-800-9747.

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Proposed Rules

Pursuant to Minn. Stat. §§ 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing, as long as the agency determines that the rules will be noncontroversial in nature. The agency must first publish a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. The notice must advise the public:

1. that they have 30 days in which to submit comment on the proposed rules;
2. that no public hearing will be held unless 25 or more persons make a written request for a hearing within the 30-day comment period;
3. of the manner in which persons shall request a hearing on the proposed rules; and
4. that the rule may be modified if the modifications are supported by the data and views submitted.

If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

Pursuant to Minn. Stat. §§ 14.29 and 14.30, agencies may propose emergency rules under certain circumstances. Proposed emergency rules are published in the *State Register* and, for at least 25 days thereafter, interested persons may submit data and views in writing to the proposing agency.

Department of Trade and Economic Development

Proposed Permanent Rules Relating to Energy Conservation Investment Loan Program

Notice of Intent to Amend Rules Without a Public Hearing

NOTICE IS HEREBY GIVEN that the Minnesota Public Facilities Authority intends to adopt the above-entitled rule without a public hearing following the procedures set forth in the Administrative Procedure Act for adopting rules without a public hearing in *Minnesota Statutes*, sections 14.22 to 14.28. The statutory authority to adopt the rule is *Minnesota Statute* 446A.11, Subdivision 2.

All persons have 30 days in which to submit comment in support of or in opposition to the proposed rule or any part or subpart of the rule. Comment is encouraged. Each comment should identify the portion of the proposed rule addressed, the reason for the comment, and any change proposed.

Any person may make a written request for a public hearing on the rule within the 30-day comment period. If 25 or more persons submit a written request for a public hearing within the 30-day comment period, a public hearing will be held unless a sufficient number withdraw their request in writing. Any person requesting a public hearing should state his or her name and address, and is encouraged to identify the portion of the proposed rule addressed, the reason for the request, and any change proposed. If a public hearing is required, the agency will proceed pursuant to *Minnesota Statutes*, sections 14.131 to 14.20.

Comments or written request for a public hearing must be submitted to:

Michael Roelofs
Department of Public Service
Energy Division, 9th Floor
American Center Building
150 E. Kellogg Boulevard
St. Paul, MN 55101
(612) 297-2545

The proposed rule may be modified if the modifications are supported by data and views submitted to the agency and do not result in a substantial change in the proposed rule as noticed.

A copy of the proposed rule is attached to this notice.

A Statement of Need and Reasonableness that describes the need for and reasonableness of each provision of the proposed rule and identifies the data and information relied upon to support the proposed rule has been prepared and is available from Michael Roelofs, Department of Public Service/Energy Division, American Center Building, 9th Floor, 150 E. Kellogg Boulevard, St. Paul, MN 55101, (612) 297-2545 upon request.

If no hearing is required, upon adoption of the rule, the rule and the required supporting documents will be submitted to the Attorney General for review as to legality and form to the extent the form relates to legality. Any person may request notification of the date of

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Proposed Rules

submission to the Attorney General. Persons who wish to be advised of the submission of this material to the Attorney General, or who wish to receive a copy of the adopted rule, must submit the written request to Michael Roelofs.

Dated: 12 July 1991

E. Peter Gillette, Jr.
Commissioner

Rules as Proposed

7380.0720 MAXIMUM LOAN AMOUNT.

To assure equitable statewide distribution of loan funds, given that loans will be issued on a first-come, first-served basis, the authority shall establish a maximum loan amount of \$1,500,000 for each type of municipality.

A. School districts with fewer than 900 students and four classroom buildings or less are eligible for up to \$250,000 per district. School districts with greater than 5,000 students or more than ten classroom buildings are eligible for up to \$1,000,000 per district. All other districts are eligible for up to \$500,000 per district. Cooperative vocational centers and any other eligible educational facilities that are not included in school districts are limited to \$250,000.

B. Cities of the first class, as defined in *Minnesota Statutes*, section 410.01, are eligible for up to \$1,000,000 per city. Cities of the second class, as defined in *Minnesota Statutes*, section 410.01, are eligible for up to \$500,000 per city. All other cities are eligible for up to \$250,000 per city.

C. Counties containing a city of the first class, as defined in *Minnesota Statutes*, section 410.01, are eligible for up to \$1,000,000 per county. All other counties are eligible for up to \$500,000 per county.

D. Towns are eligible for up to \$100,000 per town.

7380.0750 LOAN APPROVAL; DISBURSEMENT OF FUNDS.

Subpart 1. **Authority approval; priority.** The authority shall approve loans that comply with *Minnesota Statutes*, section 216C.37, and with parts 7380.0710 to 7380.0740, on a first-come, first-served basis based on the order in which eligible and complete loan applications are received by the authority. If eligible and complete loan applications received at the same time cannot all be funded due to a lack of available funds, the authority shall first approve loans to school districts. If funds are not available for all eligible applications from school districts, the authority shall approve loans so that each affected district receives an equal percentage of the eligible loan amount request. If the available funds are adequate to fully fund all eligible applications from school districts, but not all other eligible applications, the authority shall approve loans to school districts for the full eligible loan amount request and approve loans to other eligible municipalities so that each affected applicant receives an equal percentage of the eligible loan amount request.

Subp. 2. **Execution of loan contract and disbursement of funds.** Upon approval of a municipal energy loan, the authority shall send a loan contract to the applicant. The authority shall attach to a loan contract a loan repayment schedule based on the approved loan application according to *Minnesota Statutes*, section 216C.37, subdivision 4, paragraph (b). The applicant shall have a duly authorized official execute and return the loan contract to the authority Department of Finance for execution of the loan contract by state officials and for disbursement of the loan funds. Loan funds must be disbursed for the reimbursement of eligible project costs upon execution of and according to the terms of the loan contract.

Adopted Rules

The adoption of a rule becomes effective after the requirements of Minn. Stat. §14.14-14.28 have been met and five working days after the rule is published in *State Register*, unless a later date is required by statutes or specified in the rule.

If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed.

If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

An emergency rule becomes effective five working days after the approval of the Attorney General as specified in Minn. Stat. §14.33 and upon the approval of the Revisor of Statutes as specified in §14.36. Notice of approval by the Attorney General will be published as soon as practicable, and the adopted emergency rule will be published in the manner provided for adopted rules under §14.18.

Department of Administration

Adopted Permanent Rules Relating to Business

The rules proposed and published at *State Register*, Volume 15, Number 40, pages 2165-2183, April 1, 1991 (15 SR 2165); and Volume 15, Number 41, page 2226, April 8, 1991 (15 SR 2226) are adopted with the following modifications:

Rules as Adopted**1230.0150 DEFINITIONS.**

Subp. 10. **Franchise.** "Franchise" means an operating agreement obtained from a franchiser to conduct a business entity, as an affiliate, that does not provide the operator with the exclusive right to profit from the operator's effort, commensurate with ownership and to bear the risk of loss or failure and does not meet the test of ownership outlined in subpart 24 ~~26~~ and part 1230.1700, subparts 5, item C, and 5a, items A to F.

Subp. 24. **Terms governing socially disadvantaged persons.** The terms in items A to C have the meanings given them for purposes of administering the small business procurement program.

C. ~~"Persons who have suffered a substantial physical disability"~~ means persons with a physical impairment that is likely to cause difficulty in securing, retaining, or advancing in employment, and that substantially limits one or more of the person's major life activities. "Disabled" means any condition or characteristic that renders a person a disabled person. A disabled person is any person who:

- (1) has a physical, sensory, or mental impairment which materially limits one or more major life activities;
- (2) has a record of such an impairment; or
- (3) is regarded as having such an impairment.

1230.0500 BID SECURITY.

Subpart 1. **Payment.** Each bid invitation shall set forth the bid security required by the division, if any. Such bid security shall be made payable to "State of Minnesota" and shall be made upon the condition or guarantee that in the event the bidder's offer is accepted, the bidder shall enter into contract in accordance with the proposal.

1230.1100 FAILURE TO PERFORM.

Subp. 2. **Failure to furnish security.** After the award of a contract, if performance security is required and the vendor fails to furnish satisfactory performance security, the vendor shall be considered in default and subject to subpart 1 ~~and this subpart~~.

1230.1150 AUTHORITY TO DEBAR OR SUSPEND VENDORS.

Subpart 1. **Suspension.** After written notice to the person involved and providing for a reasonable opportunity for that person to be heard, the director shall have the authority to suspend a person from consideration for awards of contracts ~~for a minimum of one year~~ if the director determines that the person has engaged in an activity that might lead to debarment.

1230.1600 ELIGIBILITY FOR SOCIALLY DISADVANTAGED OR ECONOMICALLY DISADVANTAGED AREA SMALL BUSINESS PROGRAM.

Subp. 3. **Revenue or sales limitations; Minnesota Small Business Program.** For the purpose of identifying businesses eligible to participate in the Minnesota Small Business Program, the preference and set-aside programs for targeted group small businesses; or for small businesses located in economically disadvantaged areas, the qualifying parameter shall be expressed in terms of gross annual revenues or sales as an upper limitation; i.e. "not to exceed." In no case shall the limitation for any category of business enterprise be set at less than \$1,000,000.

(3) The average gross revenues of the number of firms it requires to equal the total lower quartile market shall be the upper limit, defined in gross annual revenues or sales, permitted for definition of a small business ~~in Minnesota~~ for the purposes of this program.

(5) After the initial establishment of limitations according to the process described for definition as a small business ~~in Minnesota~~, for the purposes of this program, the Department of Administration shall in year two of the rule begin a process of reexamining on an annual basis one-third of the groups for appropriate limitations and redefinition where justified.

1230.1700 CERTIFICATION OF ELIGIBILITY.

Subpart 1. **Required information.** To qualify for the preference programs established by *Minnesota Statutes*, section 16B.19, subdivisions 2a to 2d, each business shall file with the Materials Management Division the following information on the application forms provided:

B. which type of designation as a; small business; socially disadvantaged small business; or economically disadvantaged area small business; is being applied for:

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Adopted Rules

(1) socially disadvantaged small businesses are those businesses owned by socially disadvantaged persons as defined by the Minnesota Department of Administration rules, part ~~1230.1550~~ 1230.0150, subpart 24; or

(2) an individual business which is not a targeted group business but is owned by a socially disadvantaged person, as defined in part ~~1230.1550~~ 1230.0150, subpart 24, that is encountering the effects of discrimination as evidenced by the owner lacking adequate external support necessary to operate a competitive business enterprise through a diminished ability to secure:

F. If the business seeking certification is a contractor, the information in item E must be submitted in all categories except as modified in the following:

(2) liabilities:

(a) accounts payable - trade: open accounts and ~~not~~ note obligations due to the trade;

I. Denials of certification under these provisions are subject to appeal under subpart ~~7~~ 6.

Subp. 5a. **Criteria for determinations.** The following standards shall be used in determining whether, under subpart 5, item C, a firm is owned and operated on a day-to-day basis by one or more socially or economically disadvantaged persons:

B. The ownership and day-to-day operation of a socially disadvantaged small business or economically disadvantaged area small business must be real, substantial, and continuing, and must go beyond the pro forma ownership of the firm as reflected in its ownership documents. The socially disadvantaged or economically disadvantaged small business owners must have the customary incidents of business ownership and shall share in the risks and profits commensurate with their ownership interests as demonstrated by an examination of the substance, rather than form of the business arrangements. Recognition of the business as a separate entity for tax or corporate purposes is not necessarily sufficient. The division shall consider all relevant factors, including the date the business was established, the adequacy of its resources for the work of the contract, and the degree to which financial arrangements, equipment rental or leasing agreements, and relationships with nontargeted businesses ~~that~~ vary from accepted industry practice.

1230.1810 PROPORTIONAL UTILIZATION OF SOCIALLY DISADVANTAGED BUSINESSES.

The division shall attempt to achieve utilization of socially disadvantaged small businesses in proportion to their representation in the market. In so doing, the division may use either of the following purchasing methods for awarding requisitions to those socially disadvantaged businesses designated by the commissioner as targeted group businesses.

B. A certified targeted group small business may be awarded up to a six percent preference in the amount bid over the lowest responsible bid from another vendor.

(2) When the lowest acceptable bid from a certified targeted group small business is within ~~six~~ the specified percent of the lowest acceptable bid from another vendor, award shall be made to the lowest responsible certified targeted group small business.

(3) When there is no acceptable bid from a certified targeted group small business within ~~six~~ the specified percent of the lowest acceptable bid from another vendor, award shall be made to the lowest responsible vendor.

1230.1830 PREFERENCE PROCUREMENTS FROM ECONOMICALLY DISADVANTAGED SMALL BUSINESSES.

A certified economically disadvantaged small business may be awarded up to a four percent preference in the amount bid over the lowest responsible bid from another vendor.

B. When the lowest acceptable bid from a certified economically disadvantaged small business is within ~~four~~ the specified percent of the lowest acceptable bid from another vendor, award shall be made to the lowest responsible certified economically disadvantaged small business.

C. When there is no acceptable bid from a certified economically disadvantaged small business within ~~four~~ the specified percent of the lowest acceptable bid from another vendor, award shall be made to the lowest responsible vendor.

D. When the division awards both a preference to a certified targeted group small business and a preference to a certified economically disadvantaged small business on the same requisition, the lowest acceptable bid shall be determined by deducting the preference percent awarded from the acceptable ~~bid bids~~ by the certified small ~~business businesses~~.

1230.1850 REMOVAL FROM ELIGIBILITY LISTS OR DIRECTORY OF CERTIFIED BUSINESSES.

Subp. 2. **Reinstatement.** An otherwise eligible business that was removed from the the bid list under ~~this~~ subpart 1 may apply for reinstatement and participation in the preference program according to part 1230.1175.

Subp. 3. **Removal from certified directory when a business no longer qualifies.** A business shall be removed from the certified directory and will no longer be eligible for bidding on any set-aside or preference contract when the business no longer qualifies for ~~these preference program~~ the programs under *Minnesota Statutes*, section 16B.22, and parts 1230.1400 to 1230.1910. Notice of removal and the reasons for removal shall be given in writing to the business by the division. Removal is effective upon receipt of the notice by the business. When removal is for loss of status as an economically disadvantaged area, the business shall remain eligible for 120 days after certified small businesses in the area are notified of the termination of the status by the division.

1230.1900 GENERAL TERMS AND CONDITIONS.

Subpart 1. **Inability to perform.** An eligible business that finds it cannot produce, supply, or construct according to the bid terms and conditions of a contract for reasons beyond its control shall immediately notify the division in writing of the reasons ~~therefor~~ therefore. When the commissioner determines that the business is unable to perform for the reasons stated, the division shall notify the Department of Trade and Economic Development so that the commissioner of trade and economic development can assist the small business in attempting to remedy the causes of the inability to perform. The division shall notify the business of the referral to the Department of Trade and Economic Development and the notice shall include a statement that any records of the Department of Trade and Economic Development in assisting the small business may be discoverable in a contested case or judicial procedure. Failure to enter into a contract, to accept an offered award, or to satisfactorily complete a contract for documented reasons beyond its control will not automatically disqualify a business from further bidding.

Department of Natural Resources

Adopted Permanent Rules Relating to Parks and Recreation Areas

The rules proposed and published at *State Register*, Volume 15, Number 47, pages 2472-2474, May 20, 1991 (15 SR 2472) are adopted as proposed.

Pollution Control Agency

Adopted Permanent Rules Relating to Hazardous Waste Clarifications

The rules proposed and published at *State Register*, Volume 15, Number 38, pages 2087-2092, March 18, 1991 (15 SR 2087) are adopted with the following modifications:

Rules as Adopted

7045.0120 EXEMPT WASTES.

The following wastes may be stored, labeled, transported, treated, processed, and disposed of without complying with the requirements of this chapter:

I. waste from the extraction, beneficiation, and processing of ores and minerals, including coal, and including phosphate rock and overburden from the mining of uranium ore. For purposes of this item, beneficiation of ores and minerals is restricted to the following activities: crushing; grinding; washing; dissolution; crystallization; filtration; sorting; sizing; drying; sintering; pelletizing; briquetting; ~~calcining~~ calcining to remove water or carbon dioxide; roasting, autoclaving, or chlorination in preparation for leaching (except where the roasting, autoclaving, or chlorination/leaching sequence produces a final or intermediate product that does not undergo further beneficiation or processing); gravity concentration; magnetic separation; electrostatic separation; flotation; ion exchange; solvent extraction; electrowinning; precipitation; amalgamation; and heap, dump, vat, tank, and in situ leaching. For the purposes of this item, waste from the processing of ores and minerals includes only the following wastes:

7045.0135 LISTS OF HAZARDOUS WASTES.

Subp. 2. **Hazardous wastes from nonspecific sources.** Hazardous wastes from nonspecific sources are listed with the generic hazardous waste number and hazard code in items A to V.

S. F025, condensed light ends, spent filters and filter aids, and spent ~~desiccant~~ desiccant wastes from the production of certain chlorinated aliphatic hydrocarbons, by free radical catalyzed processes. These chlorinated aliphatic hydrocarbons are those having carbon chain lengths ranging from one to and including five, with varying amounts and positions of chlorine substitution: (T);

7045.0265 USE OF MANIFEST.

Subp. 4. **Out-of-state shipments.** When a shipment of hazardous waste is to be delivered to a hazardous waste facility located outside the state of Minnesota, the generator must ensure that:

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B. for shipments of a hazardous waste to a designated facility in ~~an~~ a United States Environmental Protection Agency authorized state which has not yet obtained authorization to regulate that particular waste as hazardous, the designated facility agrees to sign the manifest and return the manifest to the generator, and that any out-of-state transporter signs and forwards the manifest to the designated facility.

State Agricultural Society—Minnesota State Fair

The Minnesota State Agricultural Society board of managers adopted the following rules changes June 20, 1991, at a general business meeting. The following changes are made to rules published in the *State Register* in December, 1988

Rules Governing the Operation and Management of the Minnesota State Fair and the Minnesota State Fairgrounds¹

S.F. 1.02-Definitions

For purposes of these rules, the following definitions shall apply:

E. Delegate: That employee of the State Fair given authority by the secretary to act on the secretary's behalf in the instance specified. (6-20-91)

E.F. Department superintendent: That employee of the State Fair delegate of the secretary who is head of a specific State Fair department. and reports to the secretary and general manager. (6-20-91)

I.J. Secretary and general manager executive vice president: The secretary and general manager of the Minnesota State Fair is the chief operating officer of the State Fair Agricultural Society is executive vice president of the State Fair and is its chief operating officer. (6-20-91)

S.F. 1.07-Vehicle restrictions

Maximum vehicle speed limits on the State Fairgrounds, as well as appropriate allowances and restrictions dealing with vehicle parking, delivery hours, restricted areas, tow-away zones and impound arrangements, shall be established by the secretary ~~and general manager or delegate~~. The secretary ~~and general manager or delegate~~ shall provide for the placement of such traffic control signals, signs, and other traffic control devices on the State Fairgrounds as deemed necessary for the safety, protection and control of the fairgrounds and the public thereon. When any police officer or security person finds a vehicle illegally parked on the fairgrounds, ~~he~~ is they are authorized to provide for the removal and impoundment of such vehicle. Cost of removal and storage shall be borne by the vehicle's owner. (6-20-91)

S.F. 1.09-Two-wheeled and track-vehicles

Two-wheeled vehicles, such as bicycles, motorcycles, motorscooters, etc., will not be allowed on the Minnesota State Fairgrounds during the period of the annual State Fair unless such two-wheeled vehicles are on display in an exhibit contracted by the society and, in such case, said two-wheeled vehicles must be kept in exhibit location and may not, under any circumstances, be operated on the streets of the fairgrounds. Track-type vehicles, including snowmobiles, may not be operated anywhere on the fairgrounds at any time of the year without the express authorization and approval of the secretary ~~and general manager or delegate~~. (6-20-91)

S.F. 1.10-Bannering, picketing, interfering

No person or group of persons shall banner, picket or engage in any other activities on the State Fairgrounds before or during the annual State Fair which in any way interfere with a concessionaire, commercial ~~or~~ institutional or competitive exhibitor preparing or conducting ~~his~~ their concession or exhibit or which interfere with the free movement of any State Fair patron.

S.F. 1.11-Handing out materials

The sale, posting or distribution of any merchandise, products, promotional items and printed or written material except from a fixed location on the fairgrounds approved by the ~~space rental department superintendent~~ secretary or delegate shall be prohibited. Those merchandise, products, promotional items and printed or written materials which are authorized by the ~~space rental superintendent~~ secretary or delegate for sale or distribution from a fixed location shall not be handed out to any State Fair patron unless requested by that patron. (6-20-91)

¹Rules promulgated by the board of managers of the State Agricultural Society on November 3, 1988 are undated. Subsequent Most recent additions and changes list date of promulgation following paragraph of amendment.

S.F. 1.13-Conflict of interest

No manager, officer or employee of the State Fair shall:

- A. Enter into any contract between ~~himself~~ themselves and the State Fair other than ~~his~~ their contract of employment.
- B. Have or acquire any financial interest, whether direct or indirect, in any contract between the State Fair and any concessionaire, commercial or institutional exhibitor, performer, vendor or contractor.
- C. Engage or participate in personal business or financial transactions that conflict with ~~his~~ their obligations and interests as a member of the board of managers, officer or employee of the State Fair, or the interests of the State Fair.
- D. Be entitled to any special consideration involving the storage of vehicles and materials on the State Fairgrounds or the use of State Fair buildings, machinery, or equipment, except as may be specifically provided by his contract of employment as approved by the board of managers.
- E. Be allowed to purchase any material for ~~himself or herself~~ themselves through use of the name, credit or account of the State Fair. (6-20-91)

S.F. 1.18-Dogs

No dogs or other pets, ~~other than seeing eye dogs,~~ shall be permitted on the State Fairgrounds during the period of the State Fair ~~except when confined within the campgrounds area.~~ At times other than during the State Fair, dogs may be allowed on the State Fairgrounds if restrained on a leash of less than six feet in length. At no time may dogs be taken into State Fair buildings or barns except for purposes of being exhibited therein under authority of the secretary and general manager are allowed on the State Fairgrounds at any time unless restrained on a leash of less than six feet in length. Every totally or partially blind, physically handicapped or deaf person, or any person training a properly-identified dog to be a service dog, may be accompanied by a service dog on the State Fairgrounds. No other dogs or pets shall be permitted on the State Fairgrounds during the period of the State Fair except when part of an exhibit or demonstration authorized by the secretary or delegate or when confined within the State Fair campgrounds area. State Fair security and watch personnel are empowered to order the removal from the State Fairgrounds or State Fair campgrounds any dog found to be disturbing or endangering the public. (6-20-91)

S.F. 1.21-Use of metal detectors

The use of metal detectors or similar devices for the purpose of finding items of value shall be prohibited on the fairgrounds. Furthermore, any activity of discovery, whether undertaken with or without a detection device, which results in digging, probing or otherwise disturbing the ground, shall be prohibited on the fairgrounds. This rule shall neither limit nor prohibit activities or the use of detection devices as may be directed by the secretary ~~and general manager~~ or delegate in the legitimate conduct of society work. (6-20-91)

S.F. 2.04-Space rental rates

General policy determinations governing the rates charged for concession, commercial and institutional exhibit space at the State Fair shall be set by the board of managers and shall be implemented by the ~~staff of the space rental department~~ secretary or delegate. (6-20-91)

S.F. 2.06-Space rental decisions

The following kinds of decisions of the space rental department shall be in writing and shall be approved by the secretary; ~~and the general manager and the director of operations:~~

- A. A determination not to renew a concession or exhibit contract;
- B. A determination to grant a renewal with certain changes as to location, purpose, and products;
- C. A determination approving or denying a new application for a space rental contract; and
- D. A determination approving or denying the proposed sale, transfer or conveyance of any interest in a concession or exhibit at the State Fair. (6-20-91)

S.F. 2.07-Space rental review

Any member of the public adversely affected by a decision of the space rental department shall have the right to petition the space rental committee for review of such decision. The review shall be initiated by any such person submitting a request for review in writing to the secretary ~~and general manager~~ within 20 days of the date of the letter of action taken by the space rental department.

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The secretary ~~and general manager~~ shall set a meeting of the committee within 45 days thereafter, at which time the committee shall review the matter with the State Fair staff and the person requesting review. If the committee determines that the person was improperly or unfairly handled by the space rental department, it shall have the authority to direct the space rental department to take such remedial steps as the committee deems fair and appropriate. After final disposition of any matter reviewed pursuant to this regulation, the committee shall report such disposition to the board. Requests for review received by the secretary ~~and general manager~~ after August 1, will be heard after that year's State Fair. (6-20-91)

S.F. 2.09-Off-season use of improvements on grounds

State Fair owned buildings may not be used by concessionaire, commercial or institutional exhibitor for storage or any other purpose during the non-fair period without the written approval of the ~~space rental superintendent~~ secretary or delegate. Privately owned structures on the grounds may only be used by their owners during the non-fair period for storage of furniture, equipment and supplies used by that person as part of ~~his~~ their State Fair concession, commercial or institutional exhibit. Such structures may be used for other purposes only with the written approval of the ~~space rental superintendent~~ secretary or delegate. (6-20-91)

S.F. 2.12-Approval of transfers

A concessionaire, commercial or institutional exhibitor may transfer ~~his~~ their interest in a concession, commercial or institutional exhibit contract when, in the judgement of the space rental department, it is in the best interest of the State Fair and the fair-going public to continue to have that concession or exhibit participate in the State Fair. In reviewing a request for such a transfer, the space rental department shall consider, among other things, the following: 1. Quality and character of any structures, improvements and personal property involved. 2. Nature and originality of any products or services presented. 3. Geographic mix, balance and extent of product/service presentation about the State Fair.

A concessionaire, commercial or institutional exhibitor desiring to transfer their interest in a space rental contract should so notify the space rental department in writing before January 1 and August 1. The space rental department shall respond in writing to the request for transfer within 30 days after the receipt thereof. If a request for transfer is approved, the concession, commercial or institutional exhibit will be posted as such for 30 days at the State Fair space rental department to advise members of the public interested in obtaining a concession, commercial or institutional exhibit at the State Fair that the particular concession, commercial or institutional exhibit is available for transfer. The State Fair may subsequently enter into a space rental contract with a proposed purchaser or transferee upon satisfaction of the following:

A. The proposed concession, commercial or institutional exhibit purchaser or transferee has applied for rental space according to procedures defined under State Fair Rule S.F. 2.05—New application policy—and had their application reviewed and accepted by the space rental department.

B. A full and appropriate financial disclosure has been made in writing concerning the transfer of the concession, commercial or institutional exhibit and any personal property involved.

C. The transaction does not violate the State Fair's policy concerning multiple ownership of concessions and exhibits or any other rule, regulation, policy or procedure of the State Fair as promulgated in its space rental rules and regulations and information manual.

D. The proposed purchaser or transferee has adequate experience and financial stability to successfully own and operate a concession, commercial or institutional exhibit at the State Fair.

E. The proposed transaction is reasonable, in the best interest of the State Fair and is consistent with the health, safety and enjoyment of the fair-going public.

It is the policy of the board of managers to not approve concession, commercial or institutional exhibit transfers where the proposed purchase price is not reasonably related to the actual values of the personal property involved in a proposed transfer. The secretary or delegate may require appraisal of any personal property involved in a proposed transfer. Because of the large number of high quality new applications for concessions, commercial and institutional exhibits, it is the general policy of the board of managers not to allow transfer of portable concessions, commercial or institutional exhibits or space in State Fair owned buildings. Proper completion and execution of a Minnesota State Fair space rental department transfer policy acknowledgement verifying understanding and acceptance of State Fair transfer policy, procedures and terms, and delivery of a copy of same to the space rental department, along with a properly executed purchase agreement between the parties, shall constitute finalization of approved concession, commercial or institutional exhibit transfer. (6-20-91)

S.F. 2.13-Use of space

A commercial or institutional exhibitor or concessionaire must confine ~~his~~ their business, and the promotion and advertising of same on the fairgrounds to the space assigned him that person. Failure to comply with this rule will subject commercial or institutional exhibitor or concessionaire to forfeiture of space privileges without reimbursement. (6-20-91)

S.F. 2.15-Prize drawings

The following will apply to all concessionaires, commercial or institutional exhibitors who intend to hold a sign-up prize drawing at the State Fair.

A. All concessionaires, commercial and industrial exhibitors who intend to hold a prize drawing must first obtain permission from the ~~space rental superintendent~~ secretary or delegate and ~~then obtain from him~~ the necessary forms; and (6-20-91)

S.F. 2.16-Merchandise permits

Parties desiring merchandising permits for the designated period of the annual State Fair must obtain such permits from the office of the ~~space rental superintendent~~ secretary or delegate. Delivery trucks not properly identified with said merchandise permits shall be prohibited from entering the grounds at any times during the period of the State Fair. (6-20-91)

S.F. 3.01-Exhibition times

Times for the setup of entries, the dismantling and removal of entries and the hours of public viewing will be set annually by the secretary ~~and general manager~~ or delegate and will be stated in individual department premium books. (6-20-91)

S.F. 3.06-Judges

No person who is a competitive exhibitor may act as judge in a class in which ~~he or she is~~ they are competing. Judges shall be responsible for reading and understanding the general rules and all special rules applicable to the department or class in which they are to serve. (6-20-91)

S.F. 3.07-Interference with judging

Judges shall report to the department superintendent any competitive exhibitor who in any way, whether in person or by agent or employee, interferes with them or shows any disrespect to them during the judging. The department superintendent may, at ~~his~~ their discretion, exclude any such competitive exhibitor from further competition. The secretary may withhold from such competitive exhibitor any or all premiums that have been awarded and may also exclude such competitive exhibitor from further competition at the State Fair. (6-20-91)

S.F. 3.08-Award books

Judges and persons acting as clerks to the judges must use special care, after awards have been made, to record the proper names in the award books. The judge, competitive department superintendent in charge and clerk recording the awards of the department must sign the award book at the close of each class immediately after all awards in such class have been made. (6-20-91)

S.F. 3.09-Qualification of entries

If there is any question as to the regularity of an entry or the right of any animal or article to compete in any lot or category, the judge or judges shall report same to the competitive department superintendent in charge for adjustment. Judges shall place a reserve award in each lot. Should any animal or article awarded a prize be disqualified, the animal or article awarded the next lower prize shall graduate into the next higher position, if in the opinion of the judge, it is worthy of such prize. Judges must not award a prize to an unworthy exhibit. No premium or distinction of any kind shall be given to any animal or article that is not deserving. (6-20-91)

S.F. 3.10-Finality of decisions

In judging livestock, the decision of the official State Fair veterinarian and judge as to soundness shall be final. The decision of the judge shall be final in all cases, except when mistake, fraud, misrepresentation or collusion, not known at the time of the award is discovered. In such cases, the secretary ~~and general manager~~ shall take appropriate action or refer the matter to the board of managers. (6-20-91)

S.F. 3.11-Interpretation of rules

A faithful observance of all rules governing the exhibit will be required, and when in doubt as to the application or meaning of a rule, the competitive department superintendent in charge shall interpret such a rule. This opinion when required by either a competitive exhibitor or judge must be reduced to writing and returned to the secretary ~~and general manager~~ or delegate with the award books. (6-20-91)

S.F. 3.12-Protests and appeals

A protest from the decision of a judge will only be accepted from an exhibitor named in the official judge's sheet for competition in the lot or class under protest, and must be filed with the secretary ~~and general manager~~ within five (5) hours after the award has been made. An award is deemed to have been made when the notation of the decision of the judge is entered into the department award book. All protests must be made in writing and must be accompanied by a deposit of twenty (\$20.00) dollars. The protest must state plainly and specifically the facts upon which the complaint or appeal is based. The right to appeal will lie only when it is charged

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Adopted Rules

that the award has been made in violation of the rules governing the exhibit, or when it is charged that the decision of the judge has been influenced or interfered with by another person. No protest or appeal based upon the statement that the judge or judges are incompetent or have overlooked an animal or article will be considered. The twenty (\$20.00) dollar deposit will be returned only if the protest or appeal is upheld. (6-20-91)

Minnesota State Retirement System

Adopted Permanent Rules Relating to Deferred Compensation Plan

Rules as Adopted

7905.0100 DEFINITIONS.

Subpart 1. **Scope.** ~~Whenever~~ When used in the plan, the following terms shall have the meanings as set forth below given unless otherwise ~~expressly~~ provided.

Subp. 2. **Accounting date.** "Accounting date" means the date on which an investment fund is valued and earnings ~~and/or~~ or losses are allocated to participants' deferred compensation accounts. There shall be an accounting date at least once a month on the last business day of the month and, if practical ~~in the discretion of the board,~~ more frequent accounting dates to reflect, as closely as possible, the earnings ~~and/or~~ or losses with respect to a deferred compensation account from the time compensation is deferred and invested in various investment funds until it is eventually distributed according to the plan.

Subp. 3. **Beneficiary.** "Beneficiary" means the person or legal entity provided for by the plan or designated by the participant to receive any undistributed deferred compensation ~~which that~~ becomes payable in the event of the participant's death.

[For text of subs 4 and 5, see M.R.]

Subp. 6. **Deferred compensation.** "Deferred compensation" means ~~that portion the part~~ the part of the participant's compensation ~~which that~~ the participant and employer mutually agree to defer under ~~this the~~ the plan.

Subp. 7. **Deferred compensation account.** "Deferred compensation account" means the account established for the investment of deferred compensation. It ~~shall include~~ includes the supplemental investment account and the fixed and variable annuity account.

[For text of subp 8, see M.R.]

Subp. 9. **Employee.** "Employee" means:

A. ~~any an~~ individual receiving compensation for services from the state of Minnesota ~~which shall include including~~ any elected official, appointed official, ~~independent contractor,~~ or employee of the state of Minnesota, including employees of departments, agencies, and instrumentalities, wherein the state legislature has specifically held ~~such the~~ employees to be "state employees" for any one or more specific purposes such as, but not limited to, membership in the Minnesota State Retirement System, employee group insurance program, or unemployment compensation plan for state employees; or

B. ~~any an~~ individual receiving compensation for services performed for a political subdivision of the state ~~and shall include including~~ any elected official, appointed official, ~~independent contractor,~~ or employee of a political subdivision of the state, including any employee of ~~such the~~ political subdivision or other employing unit entitled to membership in a public retirement plan, ~~enumerated listed in Minnesota Statutes, section 356.20, subdivision 2.~~

[For text of subp 10, see M.R.]

Subp. 11. **Fixed or variable annuity account.** "Fixed or variable annuity account" means the investment accounts of the companies approved by the board ~~pursuant to under~~ under *Minnesota Statutes*, section 352.96, subdivision 2.

Subp. 12. **Includable compensation.** "Includable compensation" means the compensation remaining after any deferrals through ~~this the~~ the plan and any amount of compensation excluded from federal gross income as a result of contributions made for the benefit of an employee under a tax-sheltered annuity ~~pursuant to under~~ under section 403(b), ~~mutual fund shares held in a custodial account pursuant to section 403(b)(7) expense account authorized under section 125,~~ or employee contributions to a retirement plan excluded under section 414(h)(2), or employee deferrals as defined under section 401(k) or 408(k)(6) of the Internal Revenue Code of 1986 as amended through December 31, 1987.

Subp. 13. **Normal retirement age.** "Normal retirement age" means:

A. an age not earlier than that for attainment of eligibility by the participant to ~~commence begin~~ begin receiving normal, ~~re-~~ or unreduced, retirement benefits from one of the retirement systems ~~enumerated listed in Minnesota Statutes, section 356.20, subdivision 2,~~ or other Minnesota public employee pension plan of which the participant is a member, nor later than age 70-1/2; or

B. if the participant is not a member of one of the retirement systems, not later than age 70-1/2.

Subp. 14. **Participant.** "Participant" means ~~any an~~ an individual who has enrolled in ~~this the~~ the plan as provided in parts 7905.0900 to 7905.1600 and has not had a complete distribution of ~~his or her~~ the deferred compensation account.

[For text of subs 15 to 17, see M.R.]

Subp. 18. **Prior plan.** "Prior plan" means the Minnesota deferred compensation plan approved by the attorney general and filed with the secretary of state and the commissioner of administration November 24, 1975, ~~and any plans established thereunder~~ under authority of the plan by political subdivisions of the state of Minnesota.

Subp. 19. **Supplemental investment account.** "Supplemental investment account" means the Minnesota supplemental investment fund as established by *Minnesota Statutes*, section 11A.17, ~~and managed by the board.~~

Subp. 20. **Separation from service.** "Separation from service" means the permanent severance of the participant's employment relationship with the employer by means of: retirement; discharge ~~and~~ provided all appellate processes have been exhausted or tolled; resignation ~~and~~ provided seniority or continuous service is interrupted; permanent layoff; expiration or nonrenewal of appointment or term of office; nonreelection; death; or ~~such~~ other form of permanent severance as may be provided by appropriate law, contract, or rules. For purposes of this definition, a break in employment for a ~~period of~~ less than 30 days shall not be considered a separation from service.

Subp. 21. **Taxable year.** "Taxable year" means the calendar year, ~~beginning~~ beginning January 1 and ending ~~on~~ December 31.

Subp. 22. **Unforeseeable emergency.** "Unforeseeable emergency" means a severe financial hardship to the participant resulting from a sudden and unexpected illness or accident of the participant or of a dependent of the participant, loss of the participant's property due to casualty, or other similar extraordinary and unforeseeable circumstances arising as a result of events beyond the control of the participant. The circumstances that will constitute an unforeseeable emergency will depend upon the facts of each case, but in any case payment will not be made to the extent that ~~such the~~ the hardship is, or may be relieved, through reimbursement or compensation by insurance or otherwise by liquidation of the participant's assets to the extent the liquidation of ~~such the~~ the assets would not itself cause severe financial hardship or by cessation of deferrals under the plan.

7905.0200 ESTABLISHMENT OF PLAN.

~~This~~ The plan shall be known as the "Minnesota public employees' deferred compensation plan" ("plan") and is ~~hereby~~ created in accordance with according to *Minnesota Statutes*, section 352.96. ~~This~~ The plan shall constitute a continuation of the Minnesota deferred compensation plan, approved by the attorney general and filed with the secretary of state and the commissioner of administration, November 24, 1975.

7905.0300 PURPOSE OF PLAN.

The purpose of ~~this the~~ the plan is to allow employees to designate a portion of their compensation to be withheld each pay period by the employer and invested at the discretion of and in a manner approved by the director for the employer until separation from service, financial hardship, or death of the employee. Any compensation deferred by employees may be invested by the director, for the employer, but there is no requirement for the director or employer to do so. Participation in ~~this the~~ the plan shall not be construed to establish or create an employment contract between the employee and the employer.

RESPONSIBILITIES OF DIRECTOR

7905.0600 ADMINISTRATION OF PLAN.

The director has the full power and authority to administer the plan and promulgate, adopt, amend, or revoke internal management procedures which are consistent with, and necessary to implement and maintain, ~~this the~~ the plan.

7905.0700 WRITTEN AGREEMENT.

The employer or the director on behalf of the employer shall enter into a written agreement with each participant. ~~Such~~ The written agreement and other application forms shall be in a form and manner as prescribed by the director and shall set forth the obligations contained in ~~this the~~ the plan, the amounts of compensation to be deferred, and ~~such~~ other information ~~as the director deems~~ as the director considers necessary to administer the plan.

7905.0800 COPIES OF PLAN, PAMPHLETS, AND ACCOUNT STATEMENTS.

Pamphlets describing ~~this the~~ the plan and outlining the options and opportunities available shall be prepared under the direction of the director and made available to eligible employees. Copies of the plan will be made available upon request. Individual account statements shall be made available to each participant at least annually.

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Adopted Rules

PARTICIPATION IN PLAN

7905.0900 ELIGIBILITY.

All employees who are receiving compensation ~~on or after the date the plan becomes effective, and~~ who have not revoked earlier participation pursuant to part 7905.1400 ~~during the most recent taxable year, or who have not received a distribution based on an unforeseeable emergency as provided in part 7905.2300 within the last 12 months~~ shall be eligible to become participants in accordance with part 7905.1000.

7905.1000 ENROLLMENT.

Any employee eligible to participate ~~in accordance with~~ according to part 7905.0900 may become a participant by agreeing with the employer in writing, on a form approved by the director, to a deferment of ~~his or her~~ the participant's compensation ~~in accordance with according to~~ parts 7905.1100 and 7905.1200. The deferment will ~~commence~~ begin with the first pay date following 30 days from the date the application is properly completed by the employee and accepted by the employer or director acting for the employer. The application shall also specify an investment preference for the deferred compensation.

7905.1100 MINIMUM DEFERRAL.

The minimum amount which may be deferred ~~shall be~~ is \$10 per pay period. The amounts to be deferred must be stated in whole dollars. If the application indicates ~~any an~~ amount ~~which includes~~ including cents, the cents will be disregarded.

7905.1200 MAXIMUM DEFERRAL.

The total amount of deferred compensation during any taxable year shall not exceed the limits provided in items A and B.

A. 33-1/3 percent of includable compensation or \$7,500, whichever is less; or

B. for each of three taxable years preceding the year in which ~~he or she~~ the participant will attain normal retirement age, ~~a the~~ participant may defer an amount equal to the limits ~~set forth~~ in item A plus an additional amount equal to the difference between the amount of compensation ~~which that~~ could have been deferred under ~~this the~~ plan, and the amount ~~which that~~ was deferred for years after December 31, 1978. In no event, however, can the deferral exceed \$15,000 for any taxable year.

The participant may designate and ~~utilize~~ use this catch up provision only once whether or not it is ~~utilized~~ used in less than all of the three taxable years ending before attaining normal retirement age and whether or not the participant or former participant rejoins the plan. The participant may not ~~utilize~~ use this catch up provision ~~if participant joins this plan after retirement from and utilization of the catch up provision~~ in another eligible plan.

If a participant also participates in or has amounts contributed by the employer for the purchase of a tax-sheltered annuity ~~or mutual fund shares held in a custodial account, a section 401(k) plan, or a salary reduction simplified employee pension plan~~, and part or all of ~~such the~~ contributions are excludable from taxable income ~~under section 403(b), 402(a)(8), or 402(h)(1)(B) of the Internal Revenue Code~~, the contributions reduce the maximums established in items A and B.

In no event can deferrals exceed an employee's compensation less deductions for FICA, any other taxes, pension contributions, and other mandatory deductions.

7905.1300 MODIFICATIONS TO AMOUNT DEFERRED.

The employer shall adjust the participant's total annual compensation, on a pay period basis, by the deferred compensation amount indicated on the participant's application. That amount, subject to the limits of part 7905.1200, may be increased or decreased only by proper application to the employer or to the director acting for the employer. The change shall take effect the first pay date following 30 days from receipt and approval of the application. Only two modifications ~~to~~ other than a revocation of participation as provided in part 7905.1400, may be made each taxable year.

7905.1400 REVOCATION OF DEFERRAL.

~~Any a~~ participant may revoke ~~his or her an~~ election to have compensation deferred by ~~so~~ notifying the employer or the director acting for the employer in writing. The participant's full compensation on a nondeferred basis will then be restored beginning with the first pay date following 30 days from the date notification was received; however, the participant's deferred compensation account shall be paid only as provided in parts 7905.1700 to ~~7905.2500~~ 7905.2400. The participant will not again be eligible to defer compensation until the next taxable year.

7905.1500 DURATION OF ELECTION TO DEFER COMPENSATION.

Once an election to have compensation deferred has been made by the participant, the election shall continue in effect until the participant's separation from service, unless the participant modifies the amount ~~in accordance with~~ according to part 7905.1300, or revokes the deferred compensation ~~in accordance with~~ according to part 7905.1400 ~~or receives a distribution under part 7905.2300~~.

7905.1600 DEFERRAL ADJUSTMENTS.

Subpart 1. **Deduction exceeds pay period salary.** If for any reason the deferred compensation deduction for any pay period exceeds

the amount remaining after provision is made for retirement deductions, social security tax contributions, state and federal income taxes, and any other deductions required by law, then no deduction for the plan will be made for ~~such~~ the participant for ~~such~~ that pay period.

Subp. 2. **Missed deductions; overdeductions.** If a deferred compensation deduction is missed for any reason ~~whatsoever~~, no adjustment shall be made on any future pay period for ~~such~~ the missed deduction. However, if for any reason ~~whatsoever~~ an amount is deducted from a pay period greater than that indicated by the participant on ~~his~~ the application, the amount overdeducted will be refunded.

Subp. 3. **Change in pay period length.** In the employee's application for participation in the plan, ~~he~~ the employee must state the amount ~~he~~ the employee wishes withheld each pay period. If for any reason the length of the period for which the employee is paid is changed from that in effect as of the date of the application, the employer or the director acting for the employer shall compute and have withheld from ~~such~~ the employee's salary an equivalent whole dollar amount to be withheld corresponding to the new pay period length ~~which~~ that will result in approximately the same annual amount being withheld.

Subp. 4. **Maximum deduction.** The employer shall attempt to ensure compliance with the maximum deferral ~~set forth~~ in part 7905.1200. If the amount deducted exceeds the maximum deferral ~~set forth~~ in part 7905.1200, the amount of subsequent deductions for the remainder of the taxable year shall be adjusted to conform to the maximum deferral allowed for the year. If it is not possible to correct the total deduction by year end, the overage shall be refunded. A participant is responsible for any tax consequences to the participant ~~which~~ that may arise as a result of ~~his or her~~ the participant's deferrals under ~~this~~ the plan ~~which~~ that exceed the maximum amounts allowable.

PARTICIPANT'S ACCOUNTS, INVESTMENTS, AND DISTRIBUTIONS

7905.1700 DEFERRED COMPENSATION ACCOUNTS AND VALUATION.

Subpart 1. **Participants' accounts.** An investment account shall be established for each participant which shall be the basis for any distributions payable to the participants under parts 7905.2000 to ~~7905.2300~~ 7905.2400. Each participant's account shall be credited with the amount of any compensation deferred and received, less the administrative charge ~~set forth~~ in subpart 4, and shall be further credited or debited, as applicable, with any increase or decrease resulting from investments ~~pursuant to~~ under part 7905.1900, credited or debited with any investment expenses, if applicable, debited for the amount of any distribution, and credited initially with the value, on December 19, 1983, of any bookkeeping account maintained under the prior plan.

Subp. 2. **Financial responsibility of employer.** The funds and assets paid into the deferred compensation account may be invested in approved investments as provided by *Minnesota Statutes*, section 352.96, subdivision 2, until distributed ~~in accordance with~~ according to parts 7905.2000 to ~~7905.2300~~ 7905.2400.

The employer shall not be responsible for any loss due to the investment or failure of investment of funds and assets in ~~said~~ the deferred compensation account, nor shall the employer be required to replace any loss ~~whatsoever~~ which may result from ~~said~~ the investments.

Subp. 3. **Account and fund valuation.** The supplemental investment account is to be valued by the board as of each accounting date ~~in accordance with the provisions of~~ according to *Minnesota Statutes*, section 11A.17. Any withdrawals or distributions shall be ~~made in cash. The amount paid upon such withdrawal or distribution shall be~~ based upon the account's value as of the accounting date.

The fixed and variable annuity account is to be valued at current market value as of each accounting date on a reasonable and consistent basis and according to the terms of the contract as approved by the board ~~pursuant to~~ under *Minnesota Statutes*, section 352.96.

Subp. 4. **Administrative expense.** One and one-half percent shall be deducted each pay period from the first \$3000 deferred compensation invested in the supplemental investment account each calendar year to pay administrative costs. The director shall review the charge levied annually and if ~~such~~ the levy proves to be excessive or insufficient to pay all necessary costs of administration, the director shall adjust the charges accordingly after review of the necessity for the charge by the legislative auditor.

Administrative costs for the fixed and variable annuity account shall be established by the contract as approved by the board ~~pursuant to~~ under *Minnesota Statutes*, section 352.96.

7905.1800 UNSECURED GENERAL CREDITOR.

Title to and beneficial ownership of any assets, whether in cash or investment which the employer may earmark to pay or measure

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any deferred compensation ~~hereunder~~ under this chapter, shall at all times remain as a part of the general assets of the employer. The participant and ~~his~~ the participant's beneficiary shall not have any property interest ~~whatsoever~~ in any specific asset of the employer on account of ~~his~~ the participant's election to defer any compensation under ~~this~~ the plan. To the extent that any person acquires a right to receive payments from the employer under the terms of ~~this~~ the plan, ~~such~~ the right shall be no greater than the right of any unsecured general creditor of the employer.

7905.1900 INVESTMENT OF FUNDS.

Subpart 1. **Investment allowed.** Any compensation deferred by employees may be invested by the director for the employer, but there is no requirement to do so.

Subp. 2. **Investment options.** The participant may select an investment preference from among the options provided in the deferred compensation account.

The supplemental investment account shall provide the options of the income share account, ~~the~~ growth share account, or ~~the fixed,~~ common stock index account, money market account, bond market account, or guaranteed return account.

The fixed or variable annuity account shall provide the options of a fixed annuity or a variable annuity as provided in the contract approved by the board under Minnesota Statutes, section 352.96.

A participant may select a combination of these five investment account preferences by specifying on the application the amount to be deferred under each investment preference. A participant may select the account options of only one of the companies approved by the board at any one time. The amount to be deferred cannot be less than \$10 per pay period per account selected.

Subp. 3. **Investment preference requests for future compensation.** A participant shall, at the time of enrollment, make an investment preference request on an application provided for that purpose. Once made, an investment request shall continue for any deferrals unless later changed by the participant.

A participant may, twice in any taxable year, change ~~his or her~~ an investment preference request for future amounts of deferred compensation. A change in investment request shall be effective with respect to compensation to be deferred for the first pay date following 30 days from receipt of the request.

Subp. 4. **Investment preference requests for past deferred compensation.** A participant may also, twice in any taxable year, at the same time as a change is requested under subpart 3, or in lieu of a change ~~thereunder~~ under subpart 3, change ~~his or her~~ an investment preference request with respect to all or part of previously deferred compensation. ~~If a partial transfer is made, a minimum of \$1,000 must be transferred and a minimum balance of \$1,000 must remain in the prior investment preference option.~~ Changes are limited to a change within the fixed or variable annuity account according to the terms of the annuity contracts or within the supplemental investment account but not between the annuity accounts and the supplemental investment account, nor between companies approved by the board. These changes in investment preference shall be effected as soon as practical as cash flow to an account permits, but not later than six months after the requested change.

7905.2000 DISTRIBUTION EVENTS.

A participant's deferred compensation account may begin to be distributed ~~in accordance with parts 7905.1300 to 7905.1500~~ according to part 7905.2100 following the occurrence of one of the following events: separation from service; death; unforeseeable emergency; distribution date as provided in part 7905.2200; or attainment of age 70-1/2.

7905.2100 METHODS OF DISTRIBUTION.

Subpart 1. **Election in general.** Distribution of a participant's deferred compensation account shall be made in one of the following ways, with the date of distribution determined ~~in accordance with~~ according to part 7905.2200. Benefits shall be paid at least annually and in nonincreasing amounts as provided in section 457(d)(2)(C) of the Internal Revenue Code. Elections by a participant as authorized ~~herein in this chapter~~ shall be made on forms approved by the director.

Subp. 2. **Supplemental investment account.** A participant in the supplemental investment account will have deferred compensation distributed over a period of 60 months, unless at least 30 days ~~prior to the commencement of~~ before distribution the participant elects to have distribution made in one of the following methods:

A. in a lump sum;

B. in a lump sum purchase by the director of a fixed or variable annuity contract with one of the companies approved by the board ~~pursuant to~~ under Minnesota Statutes, section 352.96, subdivision 2 ~~which contract shall include,~~ including the availability of the options ~~set forth~~ in subpart 3; or

C. ~~in monthly installments distributed over a period of months specified by the participant not to exceed 240 months, but in no event exceeding the life expectancy of the participant or beneficiary if the beneficiary is the spouse. If the beneficiary is other than the spouse, distribution shall be made over a period not exceeding 180 months from the date of death of the participant for distribution beginning before the death of the participant, in monthly installments over a period of months specified by the participant;~~

provided, however, that the amounts payable to the participant will be paid at times that are not later than the time determined under section 401(a)(9)(G) of the Internal Revenue Code relating to incidental death benefits as prescribed by the federal tax regulations. Any amount not distributed to the participant during the participant's lifetime will continue to the beneficiary at least as rapidly as was made to the participant before death.

The monthly installment payment from the supplemental investment account shall be determined by dividing the number of shares held by the months to be paid ~~in accordance with~~ according to the withdrawal period selected. ~~Should such~~ If the computation result results in a quotient of less than ten, then ten shares monthly payment of less than \$100, the number of shares that equal approximately \$100 shall be determined and shall be redeemed and distributed to the employee or beneficiary each month until the deferred compensation is depleted in its entirety. If the deferred compensation has been invested in shares of more than one investment account, shares will be redeemed in whole units proportionately to the extent possible. ~~Fixed return Money market and guaranteed return account~~ investment payments shall also include payment of annual interest on the invested balance. If the value of the participant's account is \$1,000 or less, distribution shall be made in a lump sum.

Subp. 3. **Fixed or variable annuity account.** A participant in the fixed or variable annuity account will have deferred compensation distributed in the form of monthly annuity payments unless, ~~prior to commencement of~~ before distribution, the participant elects a lump sum distribution. The annuity payments shall be based on one of the following methods, as selected by the participant at least 30 days before distribution ~~commences~~ begins:

- A. the life of the participant;
- B. the joint lifetime of the participant and spouse; or

C. a period certain ~~not to exceed the life expectancy of the participant or the life expectancy of the beneficiary if the beneficiary is the participant's surviving spouse. If the beneficiary is other than the spouse, distribution shall be made over a period not exceeding 180 months from the date of death of the participant in which the amounts payable to the participant will be paid at times not later than the time determined under section 401(a)(9)(G) of the Internal Revenue Code relating to incidental death benefits as prescribed by the federal tax regulations. Any amount not distributed to the participant during the participant's lifetime will continue to the beneficiary at least as rapidly as was made to the participant before death.~~

If no election is made, the participant's deferred compensation will be paid on the basis of a five-year period certain annuity.

Notwithstanding any other rule to the contrary, if a fixed or variable annuity account is equal to or less than \$1,000, the account shall be distributed in a lump sum within 60 days following the close of the taxable year during which the distribution event occurs.

Once payments have ~~commenced~~ begun on an annuity basis, any future payments to a beneficiary will depend on the terms of the annuity payments agreed to by the participant and the employer. If a participant dies ~~prior to~~ before the end of a period certain, any remaining distributions will be paid to the beneficiary determined under part ~~7905.2400~~ 7905.2500. If annuity payments have ~~commenced~~ begun on a joint and last survivor basis, any payments due after the death of the participant will be due only to the other person on which the annuity payments have been based and not any other beneficiary.

If, in fact, an annuity contract is purchased, the owner and named beneficiary shall be the employer. Any rights of participants or beneficiaries are derived solely from ~~this~~ the plan.

7905.2200 DATE OF DISTRIBUTION.

Subpart 1. **Election in general.** A participant ~~or beneficiary~~ may irrevocably elect, on a form approved by the director at least 30 days ~~prior to~~ before the time any amounts become payable, to defer payment of some or all of the amounts to a fixed or determinable future time, subject to ~~the following rules~~ subparts 2 to 6.

Subp. 2. **Electing distribution date.** At any time prior to 30 days following the close of the taxable year in which separation from service occurs, a participant may designate a distribution date ~~which cannot be~~ not later than the latest of:

A. 60 days after the close of the taxable year in which the participant attains or would have attained normal retirement age under the plan; or if the participant does not designate a normal retirement age, not later than 60 days April 1 after the close of the taxable year in which the participant attains age 70-1/2; or

B. 60 days after the close of the taxable year in which the participant separates from service.

Election of a date of distribution may be made only once and, once made, is irrevocable.

Subp. 3. **Death of participant.** If a participant ~~should die prior to~~ dies before the distribution date or date of separation from

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service, the death will be treated as an event of distribution. If the beneficiary is the participant's surviving spouse, and the beneficiary shall have the right to elect the method and time of distribution as if the beneficiary was the participant. If a participant should die after distribution has commenced, distribution will continue under the method selected by the participant under part 7905.2100. The distribution to the surviving spouse cannot exceed the life expectancy of the surviving spouse. If the beneficiary is other than the surviving spouse, payments to the beneficiary must be distributed over a period not to exceed 180 months from the date of death.

Subp. 4. **After payment starts.** Once payment has ~~commenced~~ begun, the method of distribution may not be changed, except in the event of an unforeseeable emergency, subject to the restrictions of the payment option the participant or beneficiary has selected. If the participant dies before all benefits have been paid, payments must continue to a beneficiary under a schedule that is at least as rapid as the schedule under which the participant was being paid.

Subp. 5. **When distribution begins.** Distribution may not begin ~~prior to~~ before separation from service or death, except for unforeseeable emergency distributions as provided in part 7905.2300.

Subp. 6. **No election.** If no distribution date is elected, ~~then~~ payment shall ~~commence~~ begin 60 days after the close of the taxable year in which separation from service occurs.

7905.2300 UNFORESEEABLE EMERGENCY.

Subpart 1. **Conditions permitting distribution.** A distribution of all or a ~~portion~~ part of a participant's deferred compensation account or a change in method of distribution to a participant notwithstanding the fact that distribution has ~~commenced~~ begun, unless the distribution is in the form of an annuity, shall be permitted ~~in the event~~ if the participant is faced with an unforeseeable emergency. Deferrals under the plan shall cease as soon as possible for one year for any participant ~~seeking~~ granted a distribution because of an unforeseeable emergency.

Subp. 2. **Showing of an emergency.** Any participant desiring a distribution by reason of an unforeseeable emergency must demonstrate that the circumstances being experienced were not under the participant's control and constitute a real emergency ~~which that is likely to cause the participant great financial hardship.~~ The employer or director acting for the employer, shall have the authority to require ~~such~~ medical or other evidence as ~~he~~ may need be needed to determine the necessity for the participant's withdrawal request.

Subp. 3. **Amount and method of distribution.** The distribution shall be limited to an amount sufficient only to meet the emergency and shall ~~in no event not~~ not exceed the amount of ~~his or her~~ the deferred compensation account. ~~Any remaining benefits shall be distributed in accordance with parts 7905.2000 to 7905.2200.~~

The allowed distribution shall be payable by a method determined by the employer or the director acting for the employer and ~~commence~~ begin as soon as possible after notice to the participant of approval.

7905.2400 DESIGNATION OF BENEFICIARY.

A participant may designate a beneficiary or beneficiaries to receive payment of the participant's deferred compensation in the event of ~~his or her~~ the participant's death. With respect to deferred compensation in the supplemental investment account, only a singular beneficiary may be designated. If the designated beneficiary predeceases the employee and a new beneficiary has not been named or the designated beneficiary dies before receiving payment, a lump sum payment shall be made to the participant's estate. ~~Such~~ The beneficiary designation shall be in writing and must be filed with the director or company approved by the board ~~pursuant to~~ under *Minnesota Statutes*, section 352.96, subdivision 2, as the case may be, ~~prior to~~ before the death of the participant. If no designation of beneficiary is filed with the director, the beneficiary shall be the surviving spouse, or if none, a lump sum payment shall be made to the participant's estate.

7905.2500 LEAVE OF ABSENCE.

~~Any~~ A participant who is granted a leave of absence by the employer may continue to be a participant in ~~this~~ the plan as long as the leave of absence is approved by the employer. If an approved leave of absence is terminated by the employer or employee without the resumption of the employment relationship, the participant shall be treated as having a separation from service under ~~this~~ the plan.

INTERPRETATION OF PLAN

7905.2600 NONASSIGNABILITY OF CONTRACT.

The contract entered into between the employer and a participant through ~~this~~ the plan and the benefits, proceeds, or payments ~~thereunder~~ under the plan cannot be sold, assigned, pledged, commuted, transferred, or otherwise conveyed by ~~any~~ an employee, participant, or beneficiary. An attempt to assign or transfer shall not be recognized and shall impose no liability ~~upon~~ on the employer.

Except as otherwise required by law, ~~any~~ deferred compensation ~~moneys~~ money withheld ~~pursuant to this~~ under the plan shall not be subject to attachment, garnishment, or execution, or to transfer by operation of law in the event of bankruptcy or insolvency of the participant or otherwise.

7905.2700 HEADINGS AND SUBHEADINGS.

The headings and subheadings in ~~this~~ the plan are inserted for convenience of reference only and are to be ignored in any construction of the provisions ~~hereof~~ of this chapter.

7905.2800 CONFLICTS.

~~In the event~~ If any form or other document used in administering the plan conflicts with the terms of the plan, the terms of the plan shall prevail.

7905.2900 AMENDMENT OF PLAN.

The director acting for the employer shall have the authority to propose amendments to ~~this the~~ the plan ~~from time to time~~ consistent with ~~the provisions of Minnesota Statutes~~, section 352.96. No amendment or modification shall adversely affect the rights of participants or their beneficiaries to the receipt of compensation deferred ~~prior to such~~ before the amendment or modification unless required by state or federal law to maintain the tax status of the plan and any compensation previously deferred.

7905.3000 PRIOR PLAN.

~~This~~ The plan constitutes a continuation of the Minnesota deferred compensation plan approved by the attorney general and filed with the secretary of state and the commissioner of administration, November 24, 1975. All participants and any compensation deferred under the prior plan are, after January 1, 1981, governed by the terms of ~~this the~~ the plan subject to ~~the following provisions: items A to D.~~

A. All deferrals elected under the prior plan shall continue without further action as long as they do not exceed the limits in part 7905.1200.

B. Any investment requests made under the prior plan shall continue to apply to any deferrals made under ~~this the~~ the plan ~~in accordance with~~ according to part 7905.1900.

C. Any election of the method of distribution of benefits made under the prior plan shall be void, and a participant or beneficiary may elect the form of distribution ~~in accordance with~~ according to parts 7905.2100 and 7905.2200.

D. The revised plan is effective July 1, 1991.

REPEALER. Minnesota Rules, part 7905.2550, is repealed.

Commissioners' Orders**Department of Natural Resources****Commissioner's Order No. 2414: Early Season Regulations for Taking Canada Geese**

PURSUANT TO AUTHORITY vested in me by *Minnesota Statutes* §§ 97A.045, 97A.401, 97B.801, 97B.805 and other applicable law, I, Rodney W. Sando, Commissioner of Natural Resources, hereby prescribe the following early season regulations for taking Canada geese. Unless otherwise specified, all dates and time periods in this order are inclusive.

Section 1. TWIN CITIES METROPOLITAN CANADA GOOSE ZONE HUNT.

(a) **Season Length and Hours.** Canada geese may be taken in the Twin Cities Metropolitan Canada Goose Zone as described in Section 1(c) during the 10-day period beginning September 1 from one-half hour before sunrise to sunset each day.

(b) **Daily and Possession Limits.** From September 1 to September 10, no person shall in any one day take more than four (4) Canada geese. No person shall have in possession more than eight (8) Canada geese.

(c) **The Twin Cities Metropolitan Canada Goose Zone** is described as follows:

All of Hennepin County and Ramsey County.

In Anoka County, all of Columbus Township lying south of County State Aid Highway (CSAH) 18, Anoka County, all of the municipalities of Ramsey, Andover, Anoka, Coon Rapids, Spring Lake Park, Fridley, Hilltop, Columbia Heights, Blaine, Lexington, Circle Pines, Lino Lakes, Centerville, and all of the municipality of Ham Lake except that portion described as follows:

Beginning at the intersection of CSAH 18, Anoka County, and U.S. Highway 65, thence east along CSAH 18 to the eastern boundary of Ham Lake, thence north along said boundary to the north boundary of Ham Lake, thence west along said boundary to U.S. Highway 65, thence south along U.S. Highway 65 to the point of beginning.

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Commissioners' Orders

In Carver County, all of the municipalities of Victoria, Chaska, Chanhassen, and Carver and the Townships of Chaska and Laketown, and portions of the municipalities of Cologne, Waconia, Mayer, and Watertown, and the Townships of Dahlgren, Benton, Waconia, and Watertown lying north and east of the following described line:

Beginning on U.S. Highway 212 at the southwest corner of the municipality of Chaska, thence west to State Trunk Highway (STH) 284, thence north on STH 284 to County State Aid Highway (CSAH) 10, thence north and west on CSAH 10 to CSAH 30, thence north and west on CSAH 30 to STH 25, thence west and north on STH 25 to CSAH 10, thence north on CSAH 10 to the Carver County line, thence east to the Hennepin County line.

In Scott County, all of the municipalities of Shakopee, Savage, Prior Lake, and Jordan, and all of the Townships of Jackson, Louisville, St. Lawrence, Sand Creek, Spring Lake, and Credit River.

In Dakota County, all of the municipalities of Burnsville, Eagan, Mendota Heights, Mendota, Sunfish Lake, Inver Grove Heights, Apple Valley, Lakeville, Rosemount, Farmington, Hastings, Lilydale, West St. Paul, and South St. Paul, and all of the Township of Nininger.

In Washington County, all of the municipalities of Cottage Grove, St. Paul Park, Newport, Woodbury, White Bear Lake, Oakdale, Landfall, Lake Elmo, Pine Springs, Willernie, Birchwood, Mahtomedi, Dellwood, Forest Lake, Marine, Stillwater, Oak Park Heights, Bayport, Hugo, Lakeland, Lakeland Shores, St. Croix Beach, St. Mary's Point, Afton, and Hastings; all of the Townships of Gray Cloud Island, May, Grant, Stillwater, Baytown, Denmark, and West Lakeland, and that portion of Forest Lake Township lying south of State Trunk Highway (STH) 97 and CSAH 2, Washington County, and those portions of New Scandia Township lying south of STH 97, and of a line drawn due east from the intersection of STH 97 and STH 95 to the east boundary of the state.

Sec. 2. SOUTHWEST BORDER CANADA GOOSE ZONE HUNT.

(a) **Season Length and Hours.** Canada geese may be taken in the Southwest Border Canada Goose Zone as described in Sec. 2(c) during the 10-day period beginning September 1 from one-half hour before sunrise to sunset each day.

(b) **Daily and Possession Limits.** From September 1 to September 10, no person shall in any one day take more than two (2) Canada geese. No person shall have in possession more than four (4) Canada geese.

(c) **The Southwest Border Canada Goose Zone** is described as follows:

All of Martin and Jackson Counties except that portion of Jackson County lying north and west of U.S. Highway (Hwy.) 60 and described as follows:

Beginning at the intersection of U.S. Hwy. 60 and the north boundary of Jackson County; thence southwesterly along U.S. Hwy. 60 to the west boundary of Jackson County; thence north along the west boundary of Jackson County to the north boundary of Jackson County; thence east along the north boundary of Jackson County to the point of beginning.

(d) **Notwithstanding the provisions of Commissioner's Order No. 2356 or its successors**, the use of motorized watercraft is allowed in the waterfowl feeding and resting area on South Heron Lake established by Section 1(e) of Commissioner's Order No. 2356 or its successors for the 10-day period beginning September 1.

Sec. 3. FERGUS FALLS/ALEXANDRIA CANADA GOOSE ZONE HUNT.

(a) **Season Length and Hours.** Canada geese may be taken in the Fergus Falls/Alexandria Canada Goose Zone as described in Sec. 3(c) during the 10-day period beginning September 1 from one-half hour before sunrise to sunset each day.

(b) **Daily and Possession Limits.** From September 1 to September 10, no person shall in any one day take more than two (2) Canada geese. No person shall have in possession more than four (4) Canada geese.

(c) **The Fergus Falls/Alexandria Canada Goose Zone** is described as follows:

Beginning at the intersection of State Trunk Highway (STH) 55 and STH 28; thence east on STH 28 to County State Aid Highway (CSAH) 33, Pope County; thence north along CSAH 33 to CSAH 3, Douglas County; thence north along CSAH 3 to CSAH 69, Otter Tail County; thence north along CSAH 69 to CSAH 46, Otter Tail County; thence east along CSAH 46 to the eastern boundary of Otter Tail County; thence north along the east boundary of Otter Tail County to CSAH 40, Otter Tail County; thence west along CSAH 40 to CSAH 75, Otter Tail County; thence north along CSAH 75 to STH 210; thence west along STH 210 to STH 108; thence north along STH 108 to CSAH 1, Otter Tail County; thence west along CSAH 1 to CSAH 14, Otter Tail County; thence north along CSAH 14 to CSAH 44, Otter Tail County; thence along CSAH 44 to CSAH 35, Otter Tail County; thence along CSAH 35 to STH 108; thence along STH 108 to CSAH 19, Wilkin County; thence along CSAH 19 to STH 55; thence along STH 55 to the point of beginning.

Sec. 4. EARLY GOOSE HUNT APPLICATION AND PERMIT.

(a) **A small game license**, a permit issued by the Commissioner of Natural Resources, and state and federal waterfowl stamps are required to take Canada geese during the seasons established in Secs. 1, 2, and 3. Permits must be obtained by mailing or delivering a Special Canada Goose Hunt Application to the appropriate address provided on the application. If mailed, applications must be

postmarked no later than August 1, or if hand delivered, no later than 4:30 p.m., August 1. Applicants must supply full name, complete address including state and zip code, and sign the application, otherwise the application will be rejected.

(b) **Each applicant must submit** along with his or her application a cashier's check, money order or personal check in the amount of \$3.00 payable to the Minnesota Department of Natural Resources. Any checks that are returned to the Department of Natural Resources for nonpayment will invalidate the application and the check will be destroyed. A separate application and fee is required for each hunt. Fees are non-refundable.

(c) **Persons participating** in these seasons must possess a permit validated for the zone in which they are hunting.

Sec. 5. SPECIAL PROVISIONS ON TAKING.

(a) **Taking Canada geese** during the seasons established by Secs. 1, 2, and 3 is prohibited on or within 100 yards of all surface waters including but not limited to wetlands, lakes, rivers, and streams except on specific waters as described or shown on a map that shall be provided to the permittee by the commissioner.

(b) **Taking Canada geese** during the seasons established by Secs. 1 and 3 in the Twin Cities Metropolitan Canada Goose Zone and Fergus Falls/Alexandria Canada Goose Zone on public roads and their rights-of-way is prohibited. Taking Canada geese on public roads and their rights-of-way is permitted during the season established by Sec. 2 in the Southwest Border Canada Goose Zone.

(c) Methods of Take.

(1) **Canada geese may be taken** only with a shotgun no larger than 10 gauge.

(2) **A person may not take geese** with a shotgun capable of holding more than three shells, unless it is plugged with a one-piece filler which is incapable of removal without disassembling the gun.

(3) **A person may not take geese** by the aid of baiting or on or over any baited area. A baited area is considered to be baited for 10 days after the removal of the bait.

(4) **The use of live decoys or records or tapes** of migratory bird calls or electrically amplified imitations of bird calls is prohibited.

Sec. 6. RETRIEVAL.

A person may not kill any migratory game bird without making a reasonable effort to retrieve the bird and include it in his daily bag limit. Wounded birds reduced to possession shall be immediately killed and included in the daily bag limit.

Sec. 7. OPENING DAY POSSESSION LIMIT.

No person shall have in possession on the opening day of each of the above established seasons more than a single daily limit. Thereafter, possession limits shall apply.

Sec. 8. LOCAL ORDINANCES.

None of the provisions of this order shall be construed as modifying or superseding any ordinance or rule prohibiting discharging of firearms by any local unit of government including county, city, or township.

Sec. 9. FIELD LIMIT.

No person shall possess, have in custody or transport more than the daily bag limit of Canada geese, tagged or not tagged, at or between the place where taken and either:

- (a) **His or her automobile** or principal means of land transportation;
- (b) **His or her personal abode** or temporary or transient place of lodging;
- (c) **A migratory bird** preservation facility;
- (d) **A post office**; or
- (e) **A common carrier** facility.

Sec. 10. FEDERAL REGULATIONS.

Nothing in this order shall be construed as allowing any hunter to hunt or take any Canada geese in violation of application federal regulations.

Sec. 11. GAME REFUGES AND STATE PARKS.

None of the provisions of this order shall be construed as modifying or superseding any order establishing game refuges within the state nor as permitting the taking of any wild animals within such refuges or within state parks, except that the Fox Lake Statutory Game Refuge in Martin County, the Douglas County Statutory Goose Refuge in Douglas County, and the Otter Tail County Statutory Goose Refuge in Otter Tail County are open to Canada goose hunting for the period beginning September 1 and ending September 10, in addition to the open seasons prescribed for them by Commissioner's Order No. 2349 or superseding orders. All other statutory game refuges, posted sanctuaries, and state duck refuges are closed to hunting during the seasons established by Secs. 1, 2, and 3.

Commissioners' Orders

Sec. 12. STEEL SHOT AND SIZE REGULATIONS.

It shall be unlawful to take ducks, mergansers, geese, coot or moorhens on all lands and waters within the boundaries of the state while possessing shotshells loaded with shot made of any material other than steel or such nontoxic material as may be approved by the Director of the U.S. Fish and Wildlife Service.

Sec. 13. BLINDS AND DECOYS ON PUBLIC LANDS AND PUBLIC WATERS.

When not in use, any blind located on public land or in public waters is deemed public and not the exclusive property of the person or persons who constructed it. Such blinds are open to use by the public on a first come first served basis. Any use of threat or force against another to gain possession of any such blind shall be unlawful.

A person may not erect or blind or place decoys in public waters or on public land more than one hour before the open season. During the open season, a person may not place decoys in public waters or on public land more than one hour before lawful shooting hours.

Sec. 14. FEDERAL DUCK STAMP.

Each waterfowl hunter 16 years of age and over must carry on his person a valid Federal Migratory Bird Hunting and Conservation Stamp (duck stamp) signed in ink across its face.

Sec. 15. MINNESOTA MIGRATORY WATERFOWL STAMP.

Except for residents under the age of 18 and over the age of 65 years, no person who is otherwise required to possess a Minnesota small game license shall hunt or take migratory waterfowl within this state without first purchasing a stamp and having the stamp in possession while hunting or taking migratory waterfowl. Each stamp shall be validated by the signature of the licensee written across its face. People who are hunting on their own property shall not be required to possess a Minnesota waterfowl stamp.

Sec. 16. AT ALL TIMES UNTIL DELIVERY to the taker's residence or a commercial processing facility, migratory waterfowl must be transported in an undressed condition. An undressed migratory waterfowl is one with a fully feathered wing attached.

Dated at St. Paul, Minnesota, this 18th day of July, 1991.

Rodney W. Sando, Commissioner
Department of Natural Resources

Department of Natural Resources

Commissioner's Scientific and Natural Area Order No. 88: St. Croix Savanna Scientific and Natural Area

WHEREAS, certain lands in Washington County, Minnesota, described as:

That part of Government Lot 5 lying westerly of the right-of-way of State Trunk Highway (STH) 95 and that part of Government Lot 6 lying westerly of the right-of-way of STH 95 and northerly and easterly of the right-of-way of the Chicago and North Western Railway Company in Section Fourteen (14), Township Twenty-nine (29) North, Range Twenty (20) West.

ALSO, that part of the East Half of the Southeast Quarter (E ½ SE ¼) lying easterly of the right-of-way of the Chicago and North Western Railway Company and that part of the South 920 feet of the Southeast Quarter of the Northeast Quarter (SE ¼ NE ¼) lying easterly of the right-of-way of the Chicago and North Western Railway Company in Section Fifteen (15), Township Twenty-nine (29) North, Range Twenty (20) West.

are under the control and possession of the Department of Natural Resources; and

WHEREAS, such lands contain an excellent sample of prairie savanna and provide habitat for James' polania (*Polanisia jamesii*) and kitten-tails (*Besseyia bullii*), state endangered species, and Illinois tick-trefoil (*Desmodium illinoense*), a state threatened species; and

WHEREAS, the most effective means by which such lands can be protected and perpetuated in their natural state and used for educational and research purposes in such a manner as will leave them conserved for future generations is by designation as a Scientific and Natural Area;

NOW THEREFORE, I, Rodney W. Sando, Commissioner of Natural Resources, pursuant to authority vested in me by *Minnesota Statutes* §§ 84.033, 86A.05, subd. 5, and other applicable law, do hereby designate the above-described lands as St. Croix Savanna Scientific and Natural Area. Furthermore, the St. Croix Savanna Scientific and Natural Area is designated as a Public Use unit, open to the public for nature observation and general educational and research activities.

IT IS FURTHER ORDERED that the provisions of *Minnesota Rules* pts. 6135.4500 through 6135.5000 shall apply to the above-designated area.

Dated at St. Paul, Minnesota, this 18th day of July, 1991.

Rodney W. Sando, Commissioner
Department of Natural Resources

Department of Natural Resources

Commissioner's Order No. 2415: Regulations for Hunting in Camp Ripley During 1991

PURSUANT TO AUTHORITY vested in me by *Minnesota Statutes* § 97A.401, subd. 4, and other applicable law, I, Rodney W. Sando, Commissioner of Natural Resources, hereby prescribe the following regulations for hunting in Camp Ripley during 1991.

Section 1. WEAPONS.

All persons hunting within Camp Ripley must use a legal bow and arrow. Legal bows must have a pull of no less than 40 pounds at or before full draw and arrowheads must be sharp and have a minimum of two metal cutting edges, be of a barbless broadhead design, and must have a diameter of at least seven-eighths inch. The bow may not be drawn, held, or released by mechanical means, except for permits issued under *Minnesota Statutes* § 97B.106 or except that a person may use a mechanical device attached to the bowstring if the person's own strength draws, holds, and releases the bowstring.

Sec. 2. DEER SEASON AND HUNTER QUOTA.

Camp Ripley shall be open for the taking of any deer by bow and arrow on October 19 and 20, and November 2 and 3, 1991, from one-half hour before sunrise to sunset each day, according to the following provisions.

(a) **Each hunter must have** a valid Minnesota bow and arrow deer hunting license and a 1991 permit validated for the Camp Ripley Archery Hunt. No other persons will be permitted to enter Camp Ripley. Permits are not transferable between individuals or hunting dates.

(b) **Not more than 2,500 preference permits** and general permits combined shall be issued for each 2-day hunting period except that the number of permits may be modified to accommodate all members of a selected party if the party as a whole makes total permits exceed 2,500 and, further provided that the total number of permits issued for both hunting periods shall not exceed 4,000. If more than 2,500 preference applications are received for a hunting period, a drawing will be held to select the 2,500 hunters. Those unsuccessful in this preference drawing will be offered permits for the alternate hunting period. In the event there are permits remaining after preference permits have been issued, a random drawing will be conducted from general 1991 applicants to reach a total of not more than 4,000 hunters. No hunter will be allowed to hunt during both hunting periods.

Sec. 3. PERMIT APPLICATION.

Persons wishing to hunt must apply for a permit as follows:

(a) **No person shall apply** for both the preference and general drawings, submit more than one application per year or apply for more than one hunting period. Submission of more than one application is a misdemeanor and will disqualify the applicant. Each applicant must sign his or her own application.

(b) **Preference Permits.** Those archers with unused preference from the 1988 and 1989 drawings and those archers unsuccessful in the 1990 Camp Ripley drawing shall have preference status and shall be issued a 1991 Camp Ripley preference permit by correctly and completely filling out and submitting the preference application mailed to them by the Department of Natural Resources. All preference applications and a \$5.00 application fee per hunter must be received on or before August 16, 1991 at Archery Hunt, Route 4, Box 19A, Little Falls, MN 56345. All application fees are non-refundable. Those applicants applying incorrectly or late shall be eliminated from the 1991 preference drawing. Persons applying for a preference permit in 1991 may not enter the general drawing in 1991.

C. General Drawing.

(1) **All applicants without preference status** shall enter the general drawing. All persons entering the general drawing shall make application on official application forms that are mailed to them by the Department of Natural Resources or are available by writing: Archery Hunt, Route 4, Box 19A, Little Falls, MN 56345, or by visiting the above address between 8 a.m. to 4:30 p.m. Monday through Friday. Persons requesting the application forms by mail must include with their request a stamped, self-addressed business-size envelope for return of the application forms to them.

(2) **Persons applying in the general drawing** who wish to hunt together as a party must all submit their applications together in one envelope. Up to size persons may submit their applications together as one party. In the general drawing, either all members of a party will be selected, or none will be selected. Each party, regardless of member size, shall have one chance in the general drawing.

Commissioners' Orders

(3) **Incomplete, incorrect or late** applications will be rejected. Applications will not be returned for correction. Each applicant must submit along with his or her application a cashier's check, money order, or personal check in the amount of \$5.00 payable to DNR Archery Hunt. Any checks that are returned to the Department of Natural Resources for nonpayment shall invalidate the application and the check will be destroyed. Refunds of application fees shall not be made for any reason. Both successful and unsuccessful applicants in the general drawing will be notified by mail.

(4) **General drawing applications** must be hand delivered or received by mail at the Department of Natural Resources (DNR) Area Wildlife Office, Route 4, Box 19A, Little Falls, MN 56345 no later than 4:30 p.m. on August 16, 1991.

Sec. 4. COYOTES AND PORCUPINES.

Porcupines and coyotes may be taken in Camp Ripley without limit by the same means and at any time that deer may be taken. Only persons lawfully hunting deer within Camp Ripley may take porcupines and coyotes.

Sec. 5. SPECIAL INSTRUCTIONS.

(a) Access.

(1) **Archers with permits** shall enter and leave Camp Ripley only by way of the southeast railroad gate and only from 1 p.m. October 18, 1991 to 8 p.m. October 20, 1991, or 1 p.m. November 1, 1991 to 8 p.m. November 3, 1991, as per their permit.

(2) **Each archer receiving a permit** will be issued a 1991 map of Camp Ripley in advance of the Camp Ripley hunt. The maps issued shall show areas of Camp Ripley that are closed to hunting. No person shall enter any area that is indicated on the map as being closed, except for the road from the southeast railroad gate through the checkpoint to the open hunting area. A zoning system may be used to regulate access into various portions of the open areas of Camp Ripley. Maps issued in any year previous to 1991 are not valid for purposes of determining which areas are open or closed. Violators of this paragraph or section 5(a)(6) will have their hunting permits immediately revoked and their bows seized.

(3) **Each hunter must register** at the DNR checkpoint prior to hunting each day.

(4) **Hunters will be permitted** beyond the DNR checkpoint only from one hour before sunrise to one hour after sunset on Saturday and Sunday of each weekend, or as otherwise authorized by an agent of the commissioner.

(5) **Hunters shall not pursue** wounded deer into closed areas or closed zones. Attempts to retrieve wounded or dead deer from closed areas or closed zones require prior approval of and accompaniment by an agent of the commissioner.

(6) **No person or vehicle** shall pass beyond any road or trail barrier, gate, or warning sign anywhere in Camp Ripley.

(b) Weapons Possession and Transportation.

(1) **No firearms** may be possessed or transported on any person or in any vehicle in Camp Ripley except by special firearms permit.

(2) **When being transported**, bows must be unstrung or completely contained in a case or contained in the trunk of a car with the trunk door closed. While in the field, bows must be unstrung or cased from one-half hour after sunset to one hour before sunrise.

(c) Vehicle Restrictions.

(1) **Off-road vehicles** such as trail-bikes, motor bikes, all-terrain vehicles and snowmobiles shall not be permitted in Camp Ripley during the hunting season established by this order. All other vehicles are restricted to operating only on designated roads.

(2) **Vehicles in line** overnight at the checkpoint must be occupied. Hunters must stay with their vehicles.

(3) **Maximum speed limit** on roads in the hunting areas is 35 mph or as otherwise posted.

(d) Tree Stands.

(1) **No permanent tree stands** shall be erected. Portable stands shall not be left up overnight.

(2) **No licensed hunter** shall occupy any elevated deer stand from sunset to one hour before sunrise while in possession of a bow and arrow unless the bow is fully encased and on the ground.

(e) Other Restrictions.

(1) **No fires** are permitted anywhere in the hunting areas, except in emergencies.

(2) **No person shall destroy** or remove any Camp Ripley property.

(3) **No deer shall be removed** from Camp Ripley or be transported beyond the DNR checkpoint until registered at the checkpoint.

(4) **The commissioner may close the season** without prior notice for any reason deemed necessary.

(5) **No wild animals other than deer, porcupines, and coyotes as permitted by this order** shall be taken in Camp Ripley at any time.

(6) **Except as specifically authorized** none of the provisions of this order shall be construed as modifying or superseding any order establishing game refuges within the state nor as permitting the taking of any wild animals within such refuges or within state parks.

Dated at St. Paul, Minnesota, this 18th day of July, 1991.

Rodney W. Sando, Commissioner
Department of Natural Resources

Official Notices

Pursuant to the provisions of Minnesota Statutes § 14.10, an agency, in preparing proposed rules, may seek information or opinion from sources outside the agency. Notices of intent to solicit outside opinion must be published in the *State Register* and all interested persons afforded the opportunity to submit data or views on the subject, either orally or in writing.

The *State Register* also publishes other official notices of state agencies, notices of meetings, and matters of public interest.

Board of Animal Health

Notice of Board Meeting

A meeting of the Board of Animal Health has been scheduled for Friday, September 13, 1991 in the Wakefield Room, at the Hamilton Restaurant in Blue Earth, Minnesota. The meeting is scheduled to begin at 9:30 a.m.

Information about this meeting may be obtained by calling the Board's office at 612-296-5000.

Eugene H. Kirchoff
Accounting Supervisor

Department of Health

Notice of Completed Application and Notice of and Order for Hearing In the Matter of the Ambulance License Application from Murphy Morrison County Ambulance Service Inc., Little Falls, Minnesota for Advanced Ambulance Service

PLEASE TAKE NOTICE that the Commissioner of Health (hereinafter "Commissioner") has received a completed ambulance license application from Murphy Morrison County Ambulance Service, Inc., Little Falls, Minnesota to change the present license level from basic ambulance service to advanced ambulance service.

IT IS HEREBY ORDERED AND NOTICE IS HEREBY GIVEN that, pursuant to *Minnesota Statutes* §§ 14.57 to 14.69 and 144.802 a public hearing will be held on August 26, 1991 at St. Gabriel's Hospital, 815 SE 2nd St., Little Falls, Minnesota, commencing at 7:00 p.m. If you have an interest in this matter you are hereby urged to attend the public hearing. Failure to do so may prejudice your rights in this and any subsequent proceedings in this matter.

1. The purpose of the hearing is to determine whether the application from this ambulance service should be granted based upon the criteria set out at *Minnesota Statutes* §§ 144.802, subd. 3(g).

2. This proceeding has been initiated pursuant to and will be controlled in all aspects by *Minnesota Statutes* §§ 144.801 to 144.8093, *Minnesota Statutes* §§ 14.57 to 14.69, and Rules for Contested Cases of the Office of Administrative Hearings, *Minnesota Rules* 1400.5100-1400.8402. Copies of the rules and statutes may be obtained for a fee from the Department of Administration, Public Documents Division, 117 University Avenue, St. Paul, Minnesota 55155, telephone: (612) 297-3000.

3. Steve Mihalchick, Office of Administrative Hearings, 500 Flour Exchange, 310 Fourth Avenue South, Minneapolis, Minnesota 55415, telephone: (612) 349-2544, will preside as administrative law judge at the hearing, and will make a written recommendation on this application. After the hearing, the record and the administrative law judge's recommendation will be forwarded to the Commissioner to make the final determination in the matter.

Official Notices

4. Any person wishing to intervene as a party must submit a petition to do so under *Minnesota Rules* pt. 1400.6200 on or before August 19, 1991. This petition must be submitted to the administrative law judge and shall be served upon all existing parties and the Commissioner. The petition must show how the contested case affects the petitioner's legal rights, duties or privileges and shall state the grounds and purposes for which intervention is sought and indicate petitioner's statutory right to intervene if one exists.

5. In addition to or in place of participating at the hearing any person may also submit written recommendations for the disposition of the application. These recommendations must be mailed to the administrative law judge on or before September 4, 1991.

6. Any subpoena needed to compel the attendance of witnesses or the production of documents may be obtained pursuant to *Minnesota Rules* pt. 1400.7000.

7. At the hearing the applicant will present its evidence showing that a license should be granted and that all persons will be given an opportunity to cross-examine witnesses, to be heard orally, to present witnesses, and to submit written data or statements. All persons are encouraged to participate in the hearing and are requested to bring to the hearing all documents, records, and witnesses needed to support their position. It is not necessary to intervene as a party in order to participate in the hearing.

8. Please be advised that if non public data is admitted into evidence, it may become public data unless an objection is made and relief is requested under *Minnesota Statutes* §§ 14.60, subd. 2.

9. You are hereby informed that you may choose to be represented by an attorney in these proceedings, may represent yourself, or be represented by a person of your choice if not otherwise prohibited as the unauthorized practice of law.

10. A Notice of Appearance must be filed with the administrative law judge identified above within 20 days following receipt of this notice by any person intending to appear at the hearing as a party.

11. In accordance with the provisions of *Minnesota Statutes* §§ 14.61, the final decision of the Commissioner in this proceeding will not be made until the Report of the Administrative Law Judge has been made available to the parties in this proceeding for at least 10 days. Any party adversely affected by the Report of the Administrative Law Judge has the right to file exceptions and present arguments to the Commissioner. Any exceptions or arguments must be submitted in writing and filed with the Commissioner of Health, 717 Delaware Street Southeast, Minneapolis, Minnesota 55440, within 10 days of the receipt of the Administrative Law Judge's Report.

Dated: 23 July 1991

Marlene E. Marschall
Commissioner of Health

Department of Labor and Industry

Labor Standards Division

Notice of Prevailing Wage Determinations for Commercial Projects

On August 1, 1991 the commissioner certified prevailing wage rates for commercial construction projects in the following Minnesota counties: **Aitkin, Becker, Beltrami, Carlton, Cass, Clay, Clearwater, Cook, Crow Wing, Hubbard, Itasca, Kittson, Koochiching, Lake, Lake of Woods, Mahnommen, Marshall, Norman, Ottertail, Pennington, Polk, Redlake, Roseau, St. Louis, Wadena, Wilkin.**

Copies of the determined wage rates for Minnesota counties may be obtained by writing to:

Department of Labor and Industry
Prevailing Wage Section
443 Lafayette Road
St. Paul, MN 55155
(612) 296-6452

The charges for the cost of copying and mailing are \$1.00 for the first copy and \$.50 for any additional copies. Please note that the cost for one county varies according to the number of pages per county.

John Lennes, Commissioner
Department of Labor and Industry

Pollution Control Agency

Office of the Commissioner

Public Notice and Opportunity to Comment on the Commissioner's Plan for Implementing the Authority to Issue Administrative Penalty Orders

NOTICE IS HEREBY GIVEN that the Commissioner of the Minnesota Pollution Control Agency proposes to present to the Agency Board the following plan for implementing the use of administrative penalty orders. The requirement to publish the plan is contained in Section 14 of *Laws of Minnesota*, Chapter 347 1991. The Agency must adopt the plan by October 1, 1991. The plan is not subject to the administrative rule adoption process that is established in *Minnesota Statutes* § 14 or rules adopted under this law.

The proposed plan contains the following parts. Part I is a brief overview and introduction to this enforcement tool. Part II is a discussion of the legislative authority and description of the types of orders that the Commissioner can issue. Part III is a discussion of the types of applications where the Commissioner is expected to use the authority. Each program has included a general discussion of where the authority could be used. Part IV describes the process that the Commissioner will use to determine which enforcement tool to use and describes the steps that will be taken before and after issuance of an order. Parts V and VI discuss the process of appealing orders and referral to the Attorney General in those cases where compliance with orders does not occur. The plan also contains the forms that the Commissioner proposes to use when issuing various types of orders. Each program has provided a hypothetical example of a situation where this authority would be used.

All persons have until 4:30 p.m. on September 9, 1991, to provide written comments on the content of the plan. The Commissioner will consider changing the contents of the plan before it is presented to the Board for final adoption. The Commissioner may choose not to modify the plan. The final plan will be presented to the Board at the September 24, 1991 meeting.

All persons are encouraged to provide written comments on the plan. Written comments should be sent to:

Charles W. Williams, Commissioner
Minnesota Pollution Control Agency
520 Lafayette Road North
St. Paul, Minnesota 55155

Department of Transportation

Amended Notice of State Rail Bank Program Public Meetings

THE COMMISSIONER OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION HEREBY GIVES NOTICE that the State of Minnesota is listing a rail line for possible acquisition through the State Rail Bank Program. Public Notice in the *State Register* on Monday, July 29, 1991, gave notice of the Todd County, August 7, 1991 meeting (in Osakis) and the Stearns County, August 8, 1991 meeting (in Melrose), and these meetings have been rescheduled to the following times and locations.

- Todd County—August 27, 1991, 7:00 P.M., Osakis, Osakis Community Center.
- Stearns County—August 28, 1991, 7:00 P.M., Melrose, Melrose City Center.

This notice is published pursuant to *Minnesota Statutes* § 222.63, subd. 3, and in accordance with the rules governing the State Rail Bank Program, *Minnesota Rules* 1991, Parts 8830.5800-8830.5860.

The Minnesota Department of Transportation has scheduled the following public meetings:

- Douglas County—August 21, 1991, 7:00 P.M., Alexandria, County Court House.
- Otter Tail County—August 22, 1991, 7:00 P.M., Fergus Falls, County Court House.
- Grant County—August 26, 1991, 7:00 P.M., Ashby, American Legion.
- Todd County—August 27, 1991, 7:00 P.M., Osakis, Osakis Community Center.
- Stearns County—August 28, 1991, 7:00 P.M., Melrose, Melrose City Center.

Information about the line proposed for acquisition is as follows:

1. The rail line is owned by Otter Tail Valley Railroad Company, and is known as the Collegetown to Avon and the Avon to Fergus Falls line. The rail line is approximately 98 miles long. The Department is interested in acquiring the entire rail line. The track structure will be removed from the property.

2. The rail line is located in Stearns, Todd, Douglas, Grant, and Otter Tail counties.

Official Notices

3. The identified potential future uses for the rail line are:
 - (a) re-establishment of rail services,
 - (b) a transmission or other utility line,
 - (c) a recreational trail.

4. The Avon to Fergus Falls line, abandoned May 8, 1991, and the Avon to Collegeville line, abandoned June 3, 1991, is a section of the St. Cloud to Moorhead rail line.

The agency requests information and opinion concerning said acquisition. Written statements should be directed to:

State Rail Bank Program
Office of Railroads and Waterways
Minnesota Department of Transportation
Suite 925 Kelly Annex
Saint Paul, MN 55155

Oral statements of information will be taken at the Public Meetings. Any written or recorded material shall become the property of the State of Minnesota.

Transportation Regulation Board

Notice of Continuance of Rules Hearing Regarding Proposed Permanent Rules Relating to Practice and Procedure, *Minnesota Rules*, Parts 8920.0100-.4000

Due to Timothy S. Perry's being temporarily on medical leave, the Rules Hearing scheduled for July 25, 1991 has been continued until further notice.

When a definite date can be reset, notice will be published in the *Weekly Calendar* and in the *State Register*.

Richard Helgeson
Chairman

Professional, Technical & Consulting Contracts

Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over \$10,000 be printed in the *State Register*. These procedures also require that the following information be included in the notice: name of contact person, agency name and address, description of project and tasks, cost estimate, and final submission date of completed contract proposal. Certain quasi-state agencies are exempted from some of the provisions of this statute.

Department of Health

Notice of Availability of Contract for Mass Media and Marketing Outreach and Research for Statewide Anti-Tobacco Initiative

The Minnesota Department of Health is seeking proposals from Minnesota agencies interested in competing for a three-year contract to implement either of the following: 1) mass media and marketing outreach or 2) research involving media-related focus groups and a statewide telephone survey of young women. Both of these contracts are part of a statewide effort to promote a tobacco-free lifestyle among Minnesota teens, pre-teens, and young women.

The contractors selected will be expected to extend the market research of the Health Department so that future media messages can be effectively targeted to market segments and the impact and effect of media campaigns can be measured. Contractors will also be asked to develop and implement a plan for extending and expanding on the mass media and marketing outreach efforts completed to date.

Applicants for the media contract must demonstrate appropriate creative ability, facilities, and experience. Applicants for the market research contract (focus groups and women's survey) must demonstrate appropriate research ability, facilities, and experience as well as statewide survey capability. All applicants must demonstrate having the administrative, organizational, and fiscal capability to complete the programs to be covered by the contracts. Other desirable qualifications include experience with public service or public health projects and experience in working with teens, pre-teens, and young women.

Professional, Technical & Consulting Contracts

The total budget for both contracts is not more than \$1,665,000—one million, six hundred and sixty-five thousand—for the three-year period starting November 15, 1991 and ending November 30, 1994.

Continuation of the contracts for the full three-year period will depend on availability of funds and on the contractors' performance. Both contracts shall be subject to review at the end of each contract year, with continuation based on contractor's performance. If the contractor's three-year performance is satisfactory and funds are available, each contract may be extended for a fourth year.

Agencies interested in bidding on these projects should request a copy of the Request for Proposal from:

Kate Heidel, Secretary
Section for Nonsmoking and Health
Minnesota Department of Health
717 S.E. Delaware Street
P.O. Box 9441
Minneapolis, MN 55440-9441
(612) 623-5272

The Request for Proposal will be available on August 5, 1991. The deadline for submitting proposals is September 5, 1991.

Minnesota Historical Society

Notice of Contract Availability to Provide and Install Cellulose Acoustic Material

The Minnesota Historical Society is soliciting bids for the provision and application of cellulose acoustic material for its Minnesota History Center pursuant to specifications dated July 30, 1991.

Copies of the specifications may be obtained by calling Gary W. Goldsmith, Contracting Officer, at (612) 296-2155.

A mandatory pre-bid conference will be conducted August 14, 1991. Bids are due at 2:00 p.m. August 21, 1991.

The work will be performed under contract. All employees performing work under the contract must be paid according to Minnesota prevailing wage statutes.

Minnesota Housing Finance Agency

Notice of Request for Proposals for Administrators for the Home Equity Conversion Counseling Program

The Minnesota Housing Finance Agency announces the availability for funding for the Home Equity Conversion Counseling Program. Proposals are hereby solicited from non-profit entities as defined in *Minnesota Rules* pt. 4900.0010, subpart 21, (including housing and redevelopment authorities) that have as a primary purpose assisting elderly persons in obtaining and maintaining affordable housing. Administrators may not be a part of or affiliated with a lender or a vendor of home equity conversion loans or products.

The Home Equity Conversion Counseling Program provides a grant for an eligible administrator to provide home equity conversion counseling services to senior homeowners on a state-wide basis. "Home equity conversion" means plans where homeowners convert equity in their homes into spendable funds while retaining title to the homes. The funds do not have an obligation of immediate repayment. The applicant selected to administer the program must, at a minimum, perform the counseling services prescribed in *Minnesota Rules* pt. 4900.2040.

There is currently a \$50,000 grant available for the Home Equity Conversion Counseling Program. The grant is to provide a home equity conversion counseling budget for a two-year period, with \$25,000 available for the period between October 1, 1991 through September 30, 1992, and \$25,000 available for the period between October 1, 1992 through September 30, 1993. Only one grant recipient will be selected.

Proposals must include:

1. Documentation of applicant eligibility as an administrator as described above and under *Minnesota Rules* 4900.2050.
2. A description of the applicant's organization that demonstrates that the applicant is knowledgeable about home equity conversion, including reverse mortgage programs; has experience in counseling older persons on housing, including knowledge of alternative arrangements for older persons; and has knowledge of existing public benefit programs and other appropriate financial and legal resources for older persons.
3. A detailed description of how the proposed program would be administered, including qualifications of staff and proposed means of recordkeeping.

Professional, Technical & Consulting Contracts

4. A detailed budget for the specified period showing all sources and uses of funds, including grant funds.
5. A description of the means that the applicant plans to use to provide outreach and counseling on a state-wide basis.

The deadline for receipt of hand delivered proposals is 4:30 p.m., September 18, 1991. All other proposals must be sent by certified mail and postmarked no later than September 17, 1991.

All proposals will be evaluated by the Agency in accordance with *Minnesota Rules* pt. 4900.2060. The Agency may enlist the services of individuals not employed by the Agency who are familiar with home equity conversion programs to aid in evaluating proposals received.

Complete proposal packets which contain specific information and instructions for proposal submission may be obtained from the:

Minnesota Housing Finance Agency
400 Sibley Street
Suite 300
St. Paul, Minnesota 55101-1998
Attention: Michael Haley
Director of Home Mortgage Programs

Minnesota Housing Finance Agency

Notice of Request for Proposals for the Minnesota Rural and Urban Homestead Program

The Minnesota Housing Finance Agency (MHFA) is seeking proposals from eligible organizations interested in participating in the Minnesota Rural and Urban Homestead Program (MURL).

The Minnesota Rural and Urban Homestead Program is a homeownership program under which MHFA will award a grant of funds totaling \$375,000 to two separate eligible organizations. The eligible organizations will designate areas or neighborhoods within their general service area where they will administer the MURL program. The grant funds will be used by those eligible organizations to acquire single-family residences within those designated areas which are vacant, condemned or abandoned, rehabilitate those properties and then sell them by way of a contract for deed to first-time homebuyers who are "at risk" with regard to homeownership. The program is designed to arrest or prevent the spread of blight and preserve the existing housing stock by providing a financing mechanism through which properties may be purchased and rehabilitated and then sold to homebuyers who will stabilize the neighborhood by following a "good neighbor" policy. Further information regarding the program may be obtained by calling MHFA at the number listed below.

ELIGIBLE ORGANIZATIONS

An eligible organization is a political subdivision, nonprofit or cooperative organization, housing and redevelopment authority, or other organization which must have as a primary purpose the providing or development of affordable housing to low and moderate income homebuyers.

APPLICATION PROCESS

Application packets should be requested from MHFA. Completed applications are due at MHFA offices by 4:30 p.m. on Friday, September 13, 1991.

Applicants are encouraged to contact Minnesota Housing Finance Agency to discuss their proposal prior to submission of their application.

Upon review of the proposals, MHFA will select the two eligible organizations and cause contracts to be executed between MHFA and the selected eligible organizations by mid-October, 1991.

For further information you may contact:

Ed Niewinski
Housing Development Officer
Minnesota Housing Finance Agency
400 Sibley Street, Suite 300
St. Paul, Minnesota 55101-1998
(612) 297-3130

MHFA reserves the right to modify or withdraw this request for proposal at any time and is not able to reimburse any applicant for costs incurred in the preparation or submission of proposals.

Department of Human Services

Request for Proposals (RFP) for Initiation or Development of Service Alternatives for Chronic Chemically Dependent Persons

The Chemical Dependency Program Division of the Minnesota Department of Human Services (hereinafter CDPD) is soliciting proposals for initiation or enhancement of services for chronic chemically dependent or chemically dependent and homeless people. Projects serving special sub-groups, such as women or minorities, are encouraged to apply for funding. The due date is September 2, 1991. Proposals may be submitted for:

1. Improvements or expansions to existing services for the chronic chemically dependent or homeless and chemically dependent;
2. Development and demonstration of new service or treatment strategies, either by expansion of an existing service or development of a freestanding project;
3. Improvements to existing facilities for housing or services to chemically dependent persons (*NOTE: The 1991 legislature enacted provisions to prevent any increase in the number of beds to be funded through special negotiated rates under the General Assistance or the Minnesota Supplemental Aid programs. This means that new beds can only be considered if there is a funding plan not involving special rates above the normal individual grant from either of these public assistance programs.*);
4. Continuation of chronic services projects that are not fundable under treatment reimbursement programs such as the state Consolidated Chemical Dependency Treatment Fund; or
5. Development of chemical dependency or chemical abuse services in cooperation with community shelter and housing assistance projects.

Funds may be used for planning, facility and program development activity, and operating costs. It is anticipated that the work called for would begin between October 1, 1991 and January 1, 1992. The funds contemplated for this RFP are combined state and federal funds. State funds are available for facility improvements as well as the other purposes outlined in this RFP. State funded activity must be completed no later than June 30, 1992. Federal funds are available for use through September 30, 1992, but may not be used for acquisition, construction or major renovation of a facility.

Proposals should not exceed \$50,000.00.

This Request for Proposals is contingent on the availability of funds. The State reserves the right to reject any and all proposals and to apply the funds to another purpose. The state will not reimburse for the costs of proposal preparation or participation in proposal consideration procedures. Seven copies of the proposal must be received by CDPD no later than 4:30 p.m. on September 2, 1991, or have a legible postmark date no later than August 30, 1991. **Proposals must follow the CDPD proposal format.** Grant application forms are available on request from Dorrie Hennagir (612/296-4617). Proposals should be sent to:

Dorrie Hennagir, Grants Analyst
Chemical Dependency Program Division
Department of Human Services
444 Lafayette Road
St. Paul, Minnesota 55155

Requests for information concerning program issues should be addressed to Wayne Raske (612/296-2174) and budget/fund usage questions should be addressed to Dorrie Hennagir (612/296-4617).

Department of Human Services

Health Care Programs Division

Notice of Availability of Health Care Consultation Contracts

The Department of Human Services (DHS) intends to issue at least three (3) consultant contracts for the purpose of providing four hour (4hr) weekend and holiday coverage so the Department can give a twenty-four (24hr) response on request for selected drugs which require prior authorization by the Medical Assistance Medical Care (MA) and General Assistance Medical Care (GAMC) Programs. All candidates must be registered pharmacist.

All contracts will be awarded to candidates based on their recent experience, education achievements, and professional standing. DHS shall make the final selection of consultants and issue contracts of varying amount of time and money for the period of September 1, 1991 through June 30, 1993 with an option of up to a two year renewal to June 30, 1995.

Professional, Technical & Consulting Contracts

Interested parties should submit resumes or direct inquiries to:

Martha Beckwith, Acting Supervisor
Health Care Benefits Admin.
Health Care Operation Section
Department of Human Services
444 Lafayette Road
St. Paul, MN 55155-3853
Phone: 612-297-2022
Fax: 612-297-3230

Department of Human Services

Long Term Care Management Division

Notice of Availability of Psychiatric Nursing Consultation Contract

The Department of Human Services (DHS) intends to issue a psychiatric nursing consultant contract for the purpose of providing audits of resident records to determine whether nursing facilities (NFs) are institutions for mental diseases (IMDs), providing to NF/IMDs training in the criteria used in assessing residents for determination of IMD status, and consultation to DHS on the development of facility-specific plans for changes needed to revoke the NF's status as an IMD.

The nurse(s) must be Masters prepared in psychiatric nursing or certified for psychiatric nursing by the American Nursing Association and/or have had at least 5 years of current adult mental health/psychiatric nursing experience. Experience in NFs or with NF residents is also desirable.

The contract will be awarded to candidate(s) based on experience, education, achievements, professional standing, and the Department's need for specialized services. DHS shall make the final selection of the consultant and issue a contract of \$15,000 for the period of August 19, 1991 to June 30, 1992.

Interested parties should submit resumes or direct inquiries by August 16, 1991 to:

Sandra Bisgaard
Long Term Care Management Division
Department of Human Services
444 Lafayette Road
Saint Paul, MN 55155-3844
(612) 297-4670

Department of Human Services

Long Term Care Management Division

Medical Assistance Home Care Services

Request for Proposal for Statewide Prior Authorization of Home Care Services

NOTICE IS HEREBY GIVEN that the Minnesota Department of Human Services, Medical Assistance Home Care Services, is seeking applications for the following professional services:

- Registered Nurses
- Administrative Assistant (one position at central office)
- Agencies (Entities that employ Registered Nurses with experience in the development of home care plans and/or the authorization of home care services and are not direct providers of home care services.)

Minnesota Statutes, section 256B.0627, subdivision 5, requires the Commissioner of Human Services to prior authorize all home care services reimbursed by medical assistance that exceed a combination of 40 nurse or home health aide visits and 10 hours of personal care supervision. Prior authorization for personal care, private duty nursing and home health services in excess of these amounts begins on October 1, 1991. The Department may establish regionally based offices in or around the following sites: Metro, Bemidji, Duluth, St. Cloud, Marshall and Mankato.

Professional, Technical & Consulting Contracts

For a copy of the complete list of duties, please contact Melody Nagy at 612/297-1698. Please indicate nurse, agency or administrative assistant. When submitting intent to be considered, submit them on or before August 26, 1991 to:

Catherine Griffin
Minnesota Department of Human Services
444 Lafayette Road
St. Paul, MN 55155-3844
612/296-2917

Department of Jobs and Training

Office of Services for the Blind and Visually Handicapped

Request for Proposals to Provide Vending Services at Elm Creek Rest Area in Maple Grove, Minnesota

The Minnesota Department of Jobs and Training, Services for the Blind and Visually Handicapped, Business Enterprises Program (BEP), desires proposals for the provision of vending services at Elm Creek Rest Area. This Rest Area is located on Interstate 94 near the intersections of Interstate Highways 94/694/494. Four (4) vending machines are required: two (2) canned soda, one (1) hot drink, one (1) showcase. In addition, a dollar bill changer capable of exchanging \$1 and \$5 bills is required.

Product and services will be provided under contract, and all relevant information is outlined in detail in the Request for Proposal. The formal Request for Proposal may be requested and inquiries directed to:

Services for the Blind and Visually Handicapped
Attention: Chuck Hamilton
1745 University Avenue West
St. Paul, Minn. 55104-3690
(612) 642-0512

The deadline for completed proposals is the end of the business day (4:30 p.m.) August 30, 1991.

Department of Labor and Industry

Notice of Request for Proposals for a Comprehensive Logger Safety Training Program

The Department of Labor and Industry is soliciting proposals for a comprehensive logger safety training program for the period from October 1, 1991 through June 30, 1993.

Detailed specifications of minimum requirements for proposals may be obtained by contacting Leo M. Eide, Director of the Special Compensation Fund at (612) 297-4777.

Proposals must be received at the Special Compensation Fund, 443 Lafayette Road, St. Paul, MN 55155-4317 by 4:30 p.m., Friday, September 6, 1991.

Pollution Control Agency

Air Quality Division

Notice of Availability of Request for Proposal (RFP) for Assisting the Minnesota Pollution Control Agency (MPCA), Air Quality Division, in the Relevant Duties of Conducting Two Statewide Air Emission Inventories

NOTICE IS HEREBY GIVEN that the MPCA is seeking proposals for conducting two annual statewide air emission inventories. The authority to conduct the emission inventories is cited in *Minnesota Rules* part 7005.1870, subpart 4, and 40 CFR Chapter 1, Sections 51.321-51.323. The relevant duties listed in the RFP include the following:

- 1) Quality assurance of the 1990 air emission inventory questionnaires
- 2) Data entry of the 1990 and 1991 questionnaires
- 3) Additional quality assurance checks on the emissions data in the Emissions Inventory System (EIS)

Professional, Technical & Consulting Contracts

- 4) Selected facility audits conducted by phone and written correspondence
- 5) Recommendations for improvements to EIS

The cost of the contract shall not exceed \$70,000.00. Three copies of the proposal will be due at the MPCA, Air Quality Division, no later than 5:00 p.m. on August 15, 1991. Requests for RFP's can be made to Kimberly Sandrock at the MPCA, Air Quality Division at (612) 296-7320. Proposals must be addressed to:

Kimberly Sandrock, Pollution Control Specialist
Minnesota Pollution Control Agency
Air Quality Division
520 Lafayette Road North
St. Paul, Minnesota 55155

Dated: 26 July 1991

Charles W. Williams
Commissioner

Pollution Control Agency

Air Quality Division

Notice of Intent to Solicit Proposals for Contracting Services

NOTICE IS HEREBY GIVEN that the Minnesota Pollution Control Agency (MPCA) is intending to solicit proposals to provide outside assistance related to the implementation of the Clean Air Act (CAA) amendments passed in November 1990. The MPCA intends to contract with one or more consulting firms with expertise in areas which staff time is unavailable to meet the aggressive directives and time schedules outlined in the CAA. The MPCA anticipates the need for assistance in the areas of: technical services; data analysis and computer services; and administrative services. The MPCA estimates approximately \$1.2 million dollars will be available for contracting assistance during FY92 and FY93. The MPCA anticipates having the Request For Proposal (RFP) available by September 1, 1991.

Requests for additional information or firms interested in receiving a copy of the RFP when available should contact:

Andrew Ronchak
Minnesota Pollution Control Agency
Air Quality Division/Program Development
520 Lafayette Road
St. Paul, Minnesota 55155
Telephone: (612) 296-3107

Additional information and oral requests will be received during regular business hours, 8:00 a.m. to 4:30 p.m., Monday through Friday.

Charles W. Williams
Commissioner

Department of Public Safety

Office of Drug Policy

Notice Requesting Grant Proposals for Multi-Jurisdictional Narcotics Enforcement Task Forces

These funds are authorized by P.L. 100-690 Federal Anti-Drug Abuse Act of 1988.

The Office will award grants totaling \$2.5 million to law enforcement task forces on or about September 30, 1991. Grant funds are available January 1, 1992. Eligible applicants are local units of government working as multi-jurisdictional narcotics enforcement task forces.

Proposals must address identification, apprehension and prosecution of drug offenders by improved interagency cooperation and sharing resources in the approved format addressed in the "Request for Proposal." Priority consideration will be given to reapplying existing programs that are operating successfully.

A copy of the complete "Request for Proposal" may be obtained from:

Office of Drug Policy
Room 316 Transportation Building
395 John Ireland Boulevard
St. Paul, MN 55155
Telephone: (612) 297-7311

Proposal Deadline: 4:30 p.m., August 26, 1991.

Department of Transportation

Technical Services Division

Notice of Request for Proposals Seeking Services of Traffic Engineering Consultants to Conduct Training Courses

The Minnesota Department of Transportation is seeking the services of Traffic Engineering Consultants to conduct two separate training courses. The courses should be identified by the following titles:

A. Signal Timing and Optimization Training

B. Signal Design Training

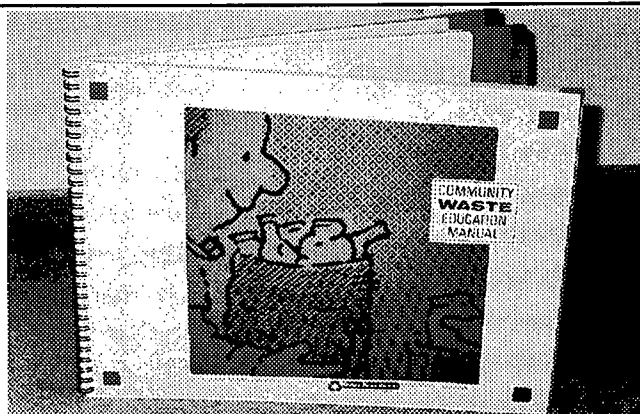
Work is proposed to start after September 1, 1991 and continue through December, 1993.

A proposed scope of services together with a description of the minimum qualifications and other required submittals can be obtained from the Mn/DOT Consultant Agreements Engineer.

Mr. Gabriel S. Bodoczy, P.E.
Consultant Agreements Engineer
395 John Ireland Boulevard
St. Paul, Minnesota 55155 (612) 296-3051
Attn: Todd Clarkowski (612) 297-1197

Request for proposal will be available through 4:00 p.m. August 20, 1991. Proposals must be received at the above address no later than 4:00 p.m. on August 26, 1991.

This request does not obligate the State of Minnesota Department of Transportation to complete the work contemplated in this notice, and the department reserves the right to cancel this solicitation. All expenses incurred in responding to this notice shall be borne by the responder.



Community Waste Education Manual available at Minnesota's Bookstore

Waste Education Campaigns

The **COMMUNITY WASTE EDUCATION MANUAL** offers practical guidance to help communities develop waste education campaigns. Tremendous step-by-step guide to organizing volunteers, planning a budget, working with media and more. Includes camera-ready art and copy for media and publication needs. 82 pp. Produced by the Minnesota Office of Waste Management. Stock #5-7. \$22.95.

TO ORDER: Send to Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155. Call (612) 297-3000, or toll-free in Minnesota: 1-800-657-3757. Minnesota residents please include 6% sales tax. On all orders, add \$2.00 per order for handling. Prepayment is required. Please include daytime phone. VISA/MasterCard and American Express orders accepted over phone and through mail. **Prices are subject to change.** FAX: (612) 296-2265.

Publication editors: As a public service, please reprint this ad in your publication as is, reduced, enlarged, or redesigned to suit your format. Thank you.

State Contracts and Advertised Bids

Pursuant to the provisions of Minn. Stat. § 14.10, an agency must make reasonable effort to publicize the availability of any services contract or professional and technical services contract which has an estimated cost of over \$2,000.

Commodities contracts with an estimated value of \$15,000 or more are listed under the Materials Management Division, Department of Administration. All bids are open for 7-10 days before bidding deadline. For bid specifics, time lines, and other general information, contact the appropriate buyers whose initials appear in parentheses next to the commodity for bid, by calling (612) 296-6152.

Awards of contracts and advertised bids for commodities and printing, as well as awards of professional, technical and consulting contracts, appear in the midweek STATE REGISTER Contracts Supplement, published every Thursday. Call (612) 296-0931 for subscription information.

Materials Management Division—Department of Administration:

Contracts and Requisitions Open for Bid

Call 296-2600 for information on a specific bid, or to request a specific bid.

Commodity: Stereo equipment—rebid
Contact: Pam Anderson 296-1053
Bid due date at 4:30pm: August 7
Agency: Intertechnologies Group
Deliver to: Various places
Requisition #: B 02410-12051-1

Commodity: Uninterruptible power supply
Contact: Joan Breisler 296-9071
Bid due date at 4:30pm: August 6
Agency: Minnesota Department of Transportation
Deliver to: Various places
Requisition #: B 79000-21548

Commodity: 18000 gallon double wall dual compartment
Contact: Brenda Thielen 296-9075
Bid due date at 2pm: August 9
Agency: Minnesota Department of Transportation
Deliver to: Various places
Requisition #: B 79050-27600

Commodity: Basketball shoes
Contact: Linda Parkos 296-3725
Bid due date at 4:30pm: August 8
Agency: St. Cloud State University
Deliver to: St. Cloud
Requisition #: B 26073-23074

Commodity: Lapidary equipment
Contact: Linda Parkos 296-3725
Bid due date at 4:30pm: August 5
Agency: Minnesota Department of Transportation
Deliver to: Maplewood
Requisition #: B 79000-15054

Commodity: Stack chairs
Contact: Jack Bauer 296-2621
Bid due date at 4:30pm: August 7
Agency: Lakewood Community College
Deliver to: White Bear Lake
Requisition #: B 27154-47230

Commodity: Stools
Contact: Jack Bauer 296-2621
Bid due date at 4:30pm: August 9
Agency: Hibbing Extension Duluth Center
Deliver to: Duluth
Requisition #: B 27163-65041

Commodity: Beacon enclosure
Contact: Joan Breisler 296-9071
Bid due date at 4:30pm: August 9
Agency: Minnesota Department of Transportation
Deliver to: Various places
Requisition #: B 79000-15049

Commodity: 2 & 3 part snap set
Contact: Brenda Thielen 296-9075
Bid due date at 4:30pm: August 7
Agency: Community College Board
Deliver to: St. Paul
Requisition #: B 27138-52942

Commodity: Arts & craft equipment
Contact: Linda Parkos 296-3725
Bid due date at 4:30pm: August 9
Agency: Minnesota Center for Arts Education
Deliver to: Golden Valley
Requisition #: B 25000-10703

Commodity: Graphic arts supplies
Contact: Linda Parkos 296-3725
Bid due date at 4:30pm: August 5
Agency: St. Cloud State University
Deliver to: St. Cloud
Requisition #: B 26073-23079

Commodity: Crane scale
Contact: Jack Bauer 296-2621
Bid due date at 4:30pm: August 9
Agency: Department of Public Safety/Finance
Deliver to: Various places
Requisition #: B 07700-27088

Commodity: Copiers
Contact: Jack Bauer 296-2621
Bid due date at 4:30pm: August 9
Agency: Hibbing Extension Duluth Center
Deliver to: Duluth
Requisition #: B 27163-65040

Commodity: Copier—rebid
Contact: Jack Bauer 296-2621
Bid due date at 4:30pm: August 7
Agency: Department of Human Services
Deliver to: Various places
Requisition #: B 55000-23653-1

Commodity: Genuine F.W.D. truck and plow repair parts
Contact: Dale Meyer 296-3773
Bid due date at 2pm: August 13
Agency: Various
Deliver to: Various
Requisition #: Price contract

State Contracts and Advertised Bids

Commodity: Genuine Oshkosh snow blower repair parts
Contact: Dale Meyer 296-3773
Bid due date at 2pm: August 12
Agency: Various
Deliver to: Various
Requisition #: Price contract

Commodity: Active filter mode
Contact: Joan Breisler 296-9071
Bid due date at 4:30pm: August 8
Agency: Mankato State University
Deliver to: Mankato
Requisition #: B 26071-64097

Commodity: Vandal resistant bollard lights
Contact: Joan Breisler 296-9071
Bid due date at 4:30pm: August 8
Agency: Normandale Community College
Deliver to: Bloomington
Requisition #: B 27000-10801

Commodity: Octagon lab table
Contact: Joan Breisler 296-9071
Bid due date at 4:30pm: August 12
Agency: Hibbing Extension Duluth Center
Deliver to: Duluth
Requisition #: B 27163-65036

Commodity: Science table
Contact: Joan Breisler 296-9071
Bid due date at 4:30pm: August 8
Agency: Hibbing Extension Duluth Center
Deliver to: Duluth
Requisition #: B 27163-65039

Commodity: Wood storage shed
Contact: Joan Breisler 296-9071
Bid due date at 4:30pm: August 8
Agency: Willow River Camp
Deliver to: Moose Lake
Requisition #: B 78890-02958

Commodity: Athletic trainers supplies
Contact: Linda Parkos 296-3725
Bid due date at 4:30pm: August 2
Agency: Normandale Community College
Deliver to: Bloomington
Requisition #: B 27156-10791

Commodity: Plumbing supplies
Contact: Linda Parkos 296-3725
Bid due date at 4:30pm: August 9
Agency: Cambridge Regional Human Service Center
Deliver to: Cambridge
Requisition #: B 55201-08200

Commodity: Cylinder light fixtures
Contact: Joan Breisler 296-9071
Bid due date at 4:30pm: August 12
Agency: North Hennepin Community College
Deliver to: Brooklyn Park
Requisition #: B 27000-10353

Commodity: Cabinet, laboratory
Contact: Joan Breisler 296-9071
Bid due date at 4:30pm: August 8
Agency: Hibbing Extension Duluth Center
Deliver to: Duluth
Requisition #: B 27163-65035

Commodity: Explosion proof refriger/ freezer
Contact: Joan Breisler 296-9071
Bid due date at 4:30pm: August 8
Agency: Hibbing Extension Duluth Center
Deliver to: Duluth
Requisition #: B 27163-65037

Commodity: Mobile serving carts
Contact: Joan Breisler 296-9071
Bid due date at 4:30pm: August 12
Agency: Minnesota Correctional Facility
Deliver to: Stillwater
Requisition #: B 78620-00400

Commodity: Kiln accessories
Contact: Linda Parkos 296-3725
Bid due date at 4:30pm: August 9
Agency: Bemidji State University
Deliver to: Bemidji
Requisition #: B 26070-14464

Commodity: Toiler risers for handicapped
Contact: Linda Parkos 296-3725
Bid due date at 4:30pm: August 9
Agency: Department of Natural Resources—Division of Trails & Roadways
Deliver to: Various Places
Requisition #: B 29000-56504

Commodity: Paint coating thickness gauge
Contact: Linda Parkos 296-3725
Bid due date at 4:30pm: August 9
Agency: Minnesota Department of Transportation
Deliver to: Maplewood
Requisition #: B 79000-15009

Commodity: Door hardware
Contact: Linda Parkos 296-3725
Bid due date at 4:30pm: August 8
Agency: Minnesota Department of Transportation
Deliver to: Golden Valley
Requisition #: B 79500-21532

Commodity: Typewriter
Contact: Jack Bauer 296-2621
Bid due date at 4:30pm: August 12
Agency: Minnesota Department of Corrections
Deliver to: Bemidji
Requisition #: B 78000-31767

Commodity: Furnish and install snowplow on truck
Contact: Mary Jo Bruski 296-3772
Bid due date at 4:30pm: August 12
Agency: Department of Natural Resources—Northern Service Center
Deliver to: Grand Rapids
Requisition #: B 29000-56852

Commodity: Pressure washer
Contact: Mary Jo Bruski 296-3772
Bid due date at 4:30pm: August 12
Agency: Minnesota Academy for the Deaf
Deliver to: Faribault
Requisition #: B 37001-20049

Commodity: Utility cart
Contact: Mary Jo Bruski 296-3772
Bid due date at 4:30pm: August 12
Agency: Minnesota Correctional Facility
Deliver to: St. Cloud
Requisition #: B 78830-10985

Commodity: Copier purchase
Contact: Jack Bauer 296-2621
Bid due date at 4:30pm: August 12
Agency: Minnesota State Retirement System
Deliver to: St. Paul
Requisition #: B 62000-01834

State Contracts and Advertised Bids

Commodity: Teledyne continental aircraft engine
Contact: Mary Jo Bruski 296-3772
Bid due date at 2pm: August 12
Agency: Department of Public Safety/Finance
Deliver to: St. Paul
Requisition #: B 07500-27084

Commodity: ½ ton 4x4 pickup truck
Contact: Mary Jo Bruski 296-3772
Bid due date at 2pm: August 12
Agency: Department of Natural Resources—Southern Service Center
Deliver to: Brainerd
Requisition #: B 29000-56975

Commodity: AVR tester
Contact: Mary Jo Bruski 296-3772
Bid due date at 4:30pm: August 12
Agency: Minnesota Correctional Facility
Deliver to: St. Cloud
Requisition #: B 78830-10980

Commodity: Furnish and install IMT crane
Contact: Mary Jo Bruski 296-3772
Bid due date at 2pm: August 12
Agency: Minnesota Department of Transportation
Deliver to: Fort Snelling
Requisition #: B 79382-02301

Commodity: Culture test kits
Contact: Teresa Ryan 296-7556
Bid due date at 4:30pm: August 9
Agency: Minnesota Department of Health
Deliver to: Minneapolis
Requisition #: B 12400-80954

Commodity: Preventive Maintenance (contract for generators)
Contact: Joan Breisler 296-9071
Bid due date at 4:30pm: August 9
Agency: Department of Administration
Deliver to: St. Paul
Requisition #: B 02307-24197

Commodity: Winter clothing
Contact: Linda Parkos 296-3725
Bid due date at 4:30pm: August 12
Agency: Willow River Camp
Deliver to: Willow River
Requisition #: B 78890-42003-1

Commodity: Pedestal table w/ correctional grade seats
Contact: Jack Bauer 296-2621
Bid due date at 4:30pm: August 13
Agency: Minnesota Correctional Facility
Deliver to: Oak Park Heights
Requisition #: B 78630-10390

Commodity: Esprit terminals
Contact: Bernadette Vogel 296-3778
Bid due date at 4:30pm: August 9
Agency: Mankato State University
Deliver to: Mankato
Requisition #: B 26071-23036

Commodity: Minolta camera
Contact: Joan Breisler 296-9071
Bid due date at 4:30pm: August 9
Agency: Department of Labor & Industry
Deliver to: St. Paul
Requisition #: B 42701-16766

Commodity: Wood storage shed
Contact: Joan Breisler 296-9071
Bid due date at 4:30pm: August 9
Agency: Willow River Camp
Deliver to: Moose Lake
Requisition #: B 78890-02958-1

Commodity: Copier purchase
Contact: Jack Bauer 296-2621
Bid due date at 4:30pm: August 13
Agency: Minnesota State Retirement System
Deliver to: St. Paul
Requisition #: B 62000-01834-1

Commodity: Delinators
Contact: Jack Bauer 296-2621
Bid due date at 4:30pm: August 13
Agency: Minnesota Department of Transportation
Deliver to: Brainerd
Requisition #: B 79300-09234

Commodity: Ambulance service
Contact: Don Hanson Jr., 297-5619
Bid due date at 2pm: August 14
Agency: Minnesota Veterans Home
Deliver to: Minneapolis
Requisition #: Price Contract

Commodity: Rubbish disposal
Contact: Joyce Dehn 297-3830
Bid due date at 2pm: August 15
Agency: Itasca Community College
Deliver to: Grand Rapids
Requisition #: Price Contract

Commodity: State of Minnesota hazardous waste management
Contact: Norma Cameron 296-2546
Bid due date at 2pm: August 27
Agency: Various
Deliver to: Various
Requisition #: Price Contract

Commodity: Drafting media: diazo and LDZ
Contact: Ann Wefald 296-2546
Bid due date at 2pm: August 19
Agency: Various
Deliver to: Various
Requisition #: Price Contract

Commodity: "Disaster recovery planning" software
Contact: Joan Breisler 296-9071
Bid due date at 2pm: August 15
Agency: Department of Revenue
Deliver to: St. Paul
Requisition #: B 67130-34583

Department of Administration: Print Communications Division

Printing vendors for the following printing contracts must review contract specifications in printing buyers office at 117 University Avenue, Room 134-B, St. Paul, MN.

Printing vendors NOTE: Other printing contracts can be found in the Materials Management Division listing above, and in the Professional, Technical & Consulting Contracts section immediately following this section.

Commodity: Dummy prebill, set type, 2-sided, head to head, 200M sets, stub, carbon interleave, shrink wrap, perf, 5½"x3¾", previous negs available

Contact: Printing Buyer's Office
Bids are due: August 7
Agency: Public Safety Department
Deliver to: St. Paul
Requisition #: 17793

Commodity: Title Application, set type, negs avail, 2-sided, head to head, 400M, multiple part, top stub, carbon interleave, 8½"x11"

Contact: Printing Buyer's Office
Bids are due: August 8
Agency: Department of Public Safety
Deliver to: St. Paul
Requisition #: 17844

Commodity: #16939: Certificates, 10M sheets, 8½"x11", camera ready copy; #17064: Lt. Gov. certificates, 5M sheets, 11"x8½", camera ready copy.

NOTE: Vendors are to price each separately, firm with low total in compliance with specifications will be awarded all

Contact: Printing Buyer's Office
Bids are due: August 7
Agency: Governor's Office
Deliver to: St. Paul
Requisition #: 16939 and 17064

Commodity: Self Loan Application Packet, camera ready copy, negs avail, 2-sided, 15M, 1 fold, 8½"x11"

Contact: Printing Buyer's Office
Bids are due: August 8
Agency: Higher Education Coordinating Board
Deliver to: St. Paul
Requisition #: 17812

Commodity: Prospectus, camera ready copy, 2-sided, 30M books, 28 + cover pps, 8½"x11", 1 fold, saddle stitch

Contact: Printing Buyer's Office
Bids are due: August 8
Agency: Moorhead State University
Deliver to: Moorhead
Requisition #: 17774

Announcements

1991 Camp Ripley Archery Hunt: Plans for the archery deer hunt in Camp Ripley Military Reservation have been completed by the Department of Natural Resources (DNR) and the Department of Military Affairs. • Archery deer hunting will be permitted on Oct. 19 and 20, and Nov. 2 and 3. A total of 4,000 permits will be issued, approximately 2,000 for each two-day hunting period. About 2,000 applicants who were not selected in last year's drawing will receive preference this year and will receive applications and instructions by mail. Archers who were selected last year will enter the general drawing and also have been sent instructions. • Other archers, who did not apply in 1989 or 1990, may obtain application forms by writing: Archery Hunt, Route 4, Box 19A, Little Falls, MN 56345. Applications may also be picked up at that address between 8 a.m. and 4 p.m. weekdays. • Mail requests for application forms must be accompanied by a business-size, stamped and self-addressed envelope that will be used to return the official forms and instructions to each applicant. Requests for application forms must also indicate the number in the party. Phone reservations will not be accepted. • Complete applications must be received at the above address before the deadline of 4:30 p.m. Friday, Aug. 16, 1991. Late applications will be discarded. • All archers must submit a non-refundable \$5 application fee with their official application to cover the special costs of this hunt, which is one of the largest and longest running archery hunts in the United States.

Canada Goose Hunters Apply Now for Special September Seasons: Individuals interested in participating in the special Sept. 1-10 Canada goose seasons in the Twin Cities Metro Zone, Fergus Falls/Alexandria Zone, or the Southwest Border Zone are reminded that they must submit an application by Aug. 1, according to the Minnesota Department of Natural Resources (DNR). A separate application must be submitted for each hunt. • Application forms are available at county auditors offices, license agents, DNR Wildlife Section offices, and the DNR License Bureau at 500 Lafayette Road in St. Paul. • There is a \$3 permit fee. An unlimited number of permits will be issued. • The hunt zones are identical to 1990, except that the Metro Zone has been expanded slightly in eastern Carver County. The Twin Cities permit will also be valid for the proposed special December hunt. • Because most hunting in these zones is on private lands, hunters are encouraged by the DNR to get permission from landowners prior to the season. • In addition to a valid special permit, hunters must have a current small game license, federal duck stamp, and Minnesota migratory waterfowl stamp, in accordance with state and federal regulations. • All applications must be postmarked or delivered by Aug. 1 to the appropriate address given on the application.

Announcements

Grants Available for Volunteer Centers: The National VOLUNTEER Center will provide an opportunity to expand and strengthen the network of 380 volunteer centers around the country. Funding from the W. K. Kellogg Foundation and The Charles Stewart Mott Foundation for the Volunteer Center Development Project has been renewed. • This means that organizations will have a chance to apply for grants to develop new volunteer centers or to help strengthen existing centers. • All information that is needed in order to submit a proposal will be outlined in a Request for Proposal (RFP) packet. • Deadline for proposals will be September 15, 1991 with grants issued by December 31, 1991. • To request a RFP packet, call The National VOLUNTEER Center at 703/276-0542.

Grants Awarded to GrowLab Workshop Participants: Program Outstanding Success: In an effort to support the implementation of GrowLab materials in area schools, Minnesota Landscape Arboretum and the Minnesota State Horticultural Society initiated a new cooperative grant program for schools at the close of 1990. Participants in the GrowLab Regional Training Workshop were invited to apply for \$300 GrowLab grants to be used to purchase or build light classroom garden fixtures for use in their schools. Funding for this project was supplied by the Minneapolis Men's Garden Club and by the Anoka Electric Cooperative. • GrowLab grants were recently awarded to four area schools. The schools selected for grants were Marcy Open School (Minneapolis), Isanti Elementary (Isanti), South Elementary (Princeton), Parkview Elementary (White Bear Lake). Congratulations to the teachers and students at these schools, and best wishes as growing gets underway in their classrooms.

Minnesota: national leader in education

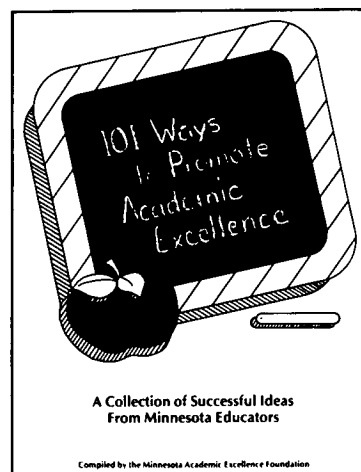
101 Ways to Promote Academic Excellence

A collection of nuts-and-bolts methods educators have successfully used to foster academic achievement. These are techniques that directly help students, can be replicated easily, are cost-effective, and that work in meeting the public educators' great challenge: helping every single child learn. Code #5-1, \$4.50.

Education Directory, 1990-91

This popular comprehensive directory contains Minnesota school districts, superintendents, principals, addresses, phone numbers and enrollment. 170 pages, paperbound. Code #1-93, \$9.95.

TO ORDER: Send to Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155. Call (612) 297-3000, or toll-free in Minnesota: 1-800-657-3757. Minnesota residents please include 6% sales tax. On all orders, add \$2.00 per order for handling. Prepayment is required. Please include daytime phone. VISA/MasterCard and American Express orders accepted over phone and through mail. **Prices are subject to change.** FAX: (612) 296-2265.



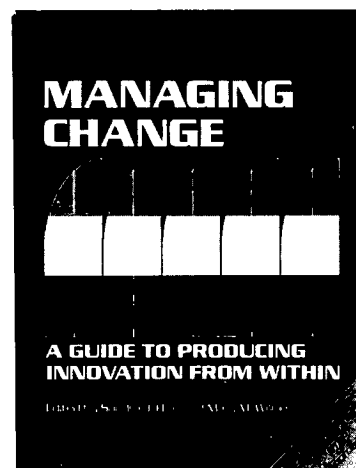
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Manage Change and Information Plans

Managing Change. A guide to managing change from *within* an organization, it combines common sense with solid theory about organizational behavior and change. Based on the premise: for an enterprise to succeed, employees must be involved as active partners. Operating in an environment of change, government adapts to newly elected officials, new political appointees, new economic conditions, new laws and rules, new managers and employees, and new mandates and priorities. Through the STEP plan, government capitalizes on that change by emphasizing closeness to the customer, employee participation, managerial discretion, partnerships, productivity improvement and work measurement. Contains a project directory and glossary. Paperbound. 181 pages. Stock #19-64, \$19.00.

Charting Your Course. Strategic information planning for the 90s, shows how to chart and navigate the changing currents of the Information Age. Bibliography, 54 pages. Stock #10-14, \$5.50.

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Successful business means successful sales

The Print Communications Division has a variety of mailing lists of licensed professionals and permit holders that will enable you to focus your marketing efforts on a targeted audience.

Types of lists available are: registered nurses, real estate agents, physicians, insurance agents, boatowners, hunters, cosmetologists, teachers, and many more! And you can get them on printouts, cheshire/pressure sensitive labels, as well as 9-track magnetic tapes.

What's more, you can choose from several selection capabilities. You will find our selections most helpful and beneficial to your business when you learn that you can acquire names and addresses of individuals in the areas you need to target most.

Find out more about our mailing lists by writing for our free mailing list catalog. In a hurry? Call (612) 297-2552 for more information. Requests can be sent to: Print Communications Division, Mailing List Service, 117 University Avenue, St. Paul, MN 55155. FAX: (612) 296-2265.

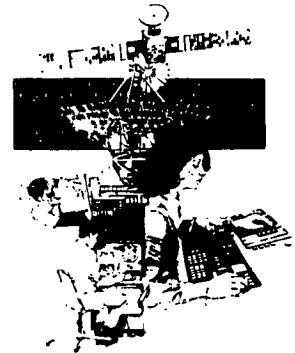
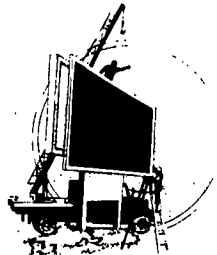
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Minnesota Manufacturer's Directory 1991



UPDATED: Name, address, phone number, staff size, sales volume, market area, year of establishment, type of firm, C.E.O., Sales or Marketing Manager, Purchasing Manager and four major manufactured products. Code #40-2. \$85.00.

NEW: In the directory this year are two titles (where applicable) Chief Engineer and Data Processing Manager.



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Voices of the Loon

Its voice severs the bonds to the world of cities, traffic, crowds, lights and noise. The lyrical magic of the loon, sometimes hauntingly eerie, makes the skin tingle, and the hair on the back of the neck stand on edge, awakening a primitive response. Its solitary wail turns the shadowy wilderness into a mysterious path into eternity.

Voices of the Loon, cassette tape, includes introduction and loon call identification, chorus from a distant lake, tremolo duet, wail duet, border confrontation, wails with morning songbird chorus, tremolos while running, wails during a thunderstorm, and coyotes calling with loons. Code #19-73, \$12.00.

The Loon: Voice of the Wilderness, hardbound with color plates and illustrations, 143 pages. Code #19-54, \$17.95.

Love of Loons. A Voyageur Wilderness Book, with color photos and lore of this delightful state bird make this a beautiful gift. Stock #9-22, \$12.95 + tax.

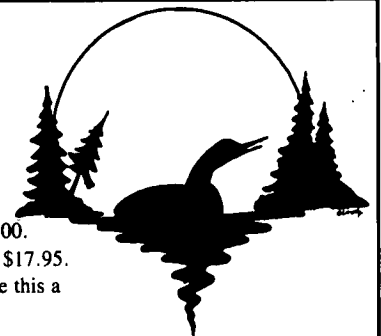
Loon Lapel Pin. Code #15-30, \$2.49.

Loon Windsock, 56 inches long in full color. Code #15-29, \$19.95.

Loon Nature Print, full-color poster 16" x 22", Code #15-18, \$3.00.

Loon with Baby-poster, 16" x 20". Code #15-48, \$3.00.

TO ORDER: Send to Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155. Call (612) 297-3000, or toll-free in Minnesota: 1-800-657-3757. Minnesota residents please include 6% sales tax. On all orders, add \$2.00 per order for handling. Prepayment is required. Please include daytime phone. VISA/MasterCard and American Express orders accepted over phone and through mail. *Prices are subject to change.* FAX: (612) 296-2265.



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Minnesota's future environment

The issue of environmental protection is of continuing interest to both Minnesota business and the general public. Stay abreast of changes in state government regulations with these publications.

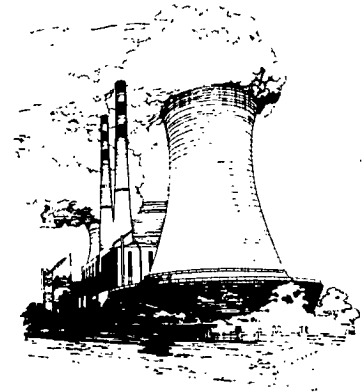
1989 Pollution Control Laws

Laws dealing with water pollution, disposal facilities, solid waste management, the MN Environmental Rights Act, recycling, and more. Code No. 2-21. \$24.95.

1991 Hazardous Waste Rules

Governs the production, storage, transportation and disposal of hazardous waste. MN Rules Chapter 7045 and 7046. Code No. 3-71. \$17.95.

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For Real Estate Professionals:

REAL ESTATE RULES 1989

Chapters 2800, 2805, and 2810 from the Minnesota Rules. *Essential* for both students and established brokers and salespersons. It contains all education and licensing requirements. Code No. 3-99. \$9.00

REAL ESTATE LAWS 1989

Includes all the changes made by the 1986 State Legislature. Complete and up-to-date. Code No. 2-92. \$8.00

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Morel: Minnesota's mushroom

The Mushroom Hunter's Field Guide. An all-color guide by Alexander Smith and Nancy Smith Weber with clear and orderly facts, explicit pictures and scientific accuracy. Stock #9-10, \$16.95.

Edible Mushrooms, a classic guide to safe mushrooms, describes 60 species in detail, with photographs (many in color) to show each in its natural habitat. Advice to amateur mushroom hunters. Paperbound, 118 pp. Code #19-11, \$9.95.

Malfred Ferndock's Morel Cookbook, brim full of morel lore, interesting and tall tales, recounts of the hunt, and many savory recipes. Spiral bound, 117 pgs., black & white photos and drawings. Code #19-83, \$8.50.

Northland Wildflowers, the perfect mushroomers companion. An excellent guide for identification and enjoyment of wildflowers, with 308 color photographs and descriptions of 300 species. Paperbound. 236 pp. Code #19-9, \$16.95.

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Murder: Minnesota style

Murder in Minnesota: A treasury of vintage crimes in which famous and obscure characters come to life in all their cleverness or murderous madness. Minnesota cases from 1858-1917. 253 pp. photos, index. Code 17-35, \$5.95.

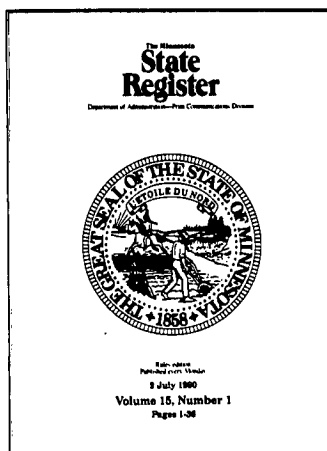
Robber and Hero: On September 7, 1876 six members of the James-Younger gang blasted their way out of Northfield, Minnesota. George Huntington's classic account of the Northfield Bank raid is as fascinating today as it was when first published 19 years after the attempted robbery. 125 pp., charts, maps, photos, with index. Code 17-40, \$5.95.

Secrets of the Congdon Mansion: The prosecutor called it a crime of greed. A complex, intriguing murder case, set in one of Minnesota's most spectacular mansions, and now a top Minnesota tourist attraction on Duluth's famous Lake Superior North Shore Drive. By Joe Kimball, 64 pp., drawings. Code 19-56, \$5.95.

TO ORDER: Send to Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155. Call (612) 297-3000, or toll-free in Minnesota: 1-800-652-9747. Minnesota residents please include 6% sales tax. On all orders, add \$2.00 per order for postage and handling. Prepayment is required. Please include daytime phone. VISA/MasterCard and American Express orders accepted over phone and through mail. **Prices are subject to change.** FAX: (612) 296-2265.

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The "inside scoop" on OVER \$1 BILLION in annual business contracts.



Each year over \$1 billion in state contracts are awarded. About \$20 million in state contracts per week are advertised in the **STATE REGISTER**, the most complete listing of state contracts available. Just a *sampling* of contracts includes: professional, technical and consulting services, commodities, printing, equipment, supplies, food items, and a wide variety of special services.

For less than \$2 a week you can have delivered to your office the most effective and economical means of tracking state contracts. The smart way to stay in the know, and land the business of state government, is with the **STATE REGISTER**, now appearing **TWICE A WEEK**.

You will also have the *most comprehensive listing* of contract awards. And you'll receive the source of state agency rulemaking governing business, the professions and regulated occupations. You'll also get official notices, executive orders of the governor, a calendar of supreme court cases, state grants, and other special announcements.

An annual subscription is \$195 for both the Monday and Thursday editions, or \$140 for just the Monday edition if you're only interested in state agency rulemaking information. A 13-week trial subscription for \$60 includes both the Monday and Thursday editions. MasterCard/VISA and American Express orders can be taken over the phone, otherwise prepayment is required. Send, or FAX (612/296-2265), your orders to Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155. Let us bring you the business of state government. Subscribe to the **STATE REGISTER** today, or call (612) 296-0931, or 1-800-657-3757 for more information.

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Minnesota's Bookstore offers several subscription services of activities, awards, decisions and special bulletins of various Minnesota state agencies.

Use the handy order form on the back of the *State Register* to order. Simply fill in the subscription code number, include your name, address and zip and your check made out to the State of Minnesota (PREPAYMENT IS REQUIRED) and send it in. We'll start your subscription as soon as we receive your order, or whenever you like.

SUBSCRIPTION	COST	CODE NO.	SUBSCRIPTION	COST	CODE NO.
Career Opportunity Bulletin, 1 year	\$ 30.00	90-3	State Register, Monday edition only, 1 year	\$140.00	90-1
Career Opportunity Bulletin, 6 mos.	\$ 24.00	90-4	State Register, Monday and Thursday editions, 1 year	\$195.00	90-1
Human Services Informational and Instructional Bulletin	\$110.00	90-6	Trial State Register, 3-months, Monday and Thursday	\$ 60.00	90-2
Human Services Bulletin List	\$115.00	90-7	Tax Court/Property Decisions	\$325.00	90-11
PERB (Public Employee Relations Board) Awards and Decisions, 1 year	\$350.00	90-9	Workers Compensation Decisions, unpublished subs run Jan-Dec; can be prorated	\$400.00	90-12
Minnesota Statutes 1990 Set + Supplement	\$165.00	18-7	Workers Compensation Decisions Vol. 41	\$130.00	90-13
Workers Compensation Decisions Vol. 44	\$140.00	90-13			

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Catching criminals is only one part of law enforcement.

Police Report Writing Style Manual 1989—A common framework for report writing throughout the state. Discusses the general purpose of police reports, reviews field notetaking, offers instructions on completing common report forms, and introduces the Data Practices Law. Code No. 14-13. \$15.00.

Motor Vehicle Traffic Laws 1990—Includes laws governing motor carriers, motor vehicle registration and no-fault auto insurance. Code No. 2-85. \$16.95.

Criminal Code & Selected Statutes 1990—Governs the conduct of peace officers. Includes continuing education requirements, sentencing standards, and more. Code No. 2-68. \$17.95.

Blue Binder—3 ring, 2" capacity. Criminal Code and Motor Vehicle Traffic Laws require 1 binder each. Code No. 10-21. \$4.95.



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Human Services Laws and Rules

Human Services Laws 1990

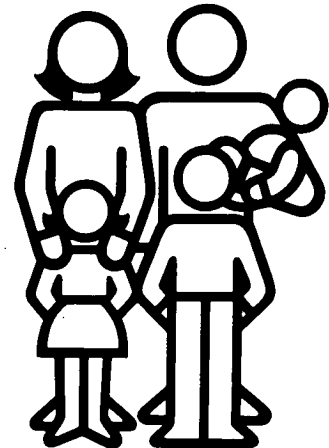
An extract from the statutes. Includes legislative amendments and additions from the most recent session. Code No. 2-56. \$31.95.

Human Services Rules 1989

Rules governing assistance programs, eligibility grant amounts, AFDC and residence requirements. MN Rules Chapter 9500-9580. Code No. 3-95. \$34.95.

3 ring binder. 2" capacity. 1 required for each of above listed publications. Code No. 10-21. \$4.95.

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Minnesota's Bookstore

Publications, Services, Subscriptions

Order Form on Back—For Information, Call 297-3000

1991 Minnesota Rules. Eleven volume set includes 1992 Supplement as a subscription service. Stock #18-100, \$200 + tax (Minnesota residents only). Individual volumes can be purchased at \$20.00 + tax.

1990 Minnesota Session Laws. Two volume set includes laws passed during the 1990 session and the 1989 Special Session. Stock #18-6, \$40.00 + tax.

Community Waste Education Manual. Practical guide helps communities develop waste education campaigns with organizing volunteers, planning a budget, working with media and more. Includes camera-ready art and copy for media and publication needs. Stock #5-7, \$22.95 + tax.

School District Profile 1988-89. Comparative enrollment, staffing and financial data on Minnesota's school districts, evaluation of the statistical content with commentary on trends and patterns. Stock #5-3, \$5.00 + tax.

The School Book 1990-91. Comprehensive guide to elementary schools in the Twin Cities: school addresses/phone, staffing information, and MTC bus connections at schools. List class size, student/teacher ratio, grading and curriculum. 554 pages. Stock #40-9, \$12.95 + tax.

Chemical Dependency Programs Directory 1989. Features comprehensive listings for programs ranging from Prevention/Intervention Services to a wide range of Treatment Services. Each type of program includes an alphabetical listing of facilities and brief narrative description of programming provided. Stock No. 1-12, \$15.00 + tax.

Process Parenting—Breaking the Addictive Cycle. A training manual that provides parent education and treatment techniques for professionals who work with recovering chemically dependent parents or dysfunctional families. Stock No. 5-4, \$15.00 + tax.

It's Never Okay: A Handbook for Professionals on Sexual Exploitation by Counselors and Therapists. Therapeutic and prevention issues and employer responsibilities are discussed in this task force report, as well as recommended curriculum for training institutions for counselors and therapists. Stock No. 14-16, \$19.95 + tax.

OTHER PUBLICATIONS

Our Minnesota. More than 100 full-color photos by Les and Craig Blacklock portray Minnesota in her seasonal beauty, with text from the personal journal of Fran Blacklock's thirty years of traveling the state. Stock #9-23. \$13.95 + tax.

Historic Sites and Place Names of Minnesota's North Shore. John Fritzen, long time employee of the Minnesota DNR draws upon his almost 40 years as a forester, mostly spent on Minnesota's colorful and legendary North Shore, to regale readers with tales of timbermen, pioneer settlers, miners, commercial fishermen and others. Black and white photos. Stock #9-11. \$3.50 + tax.

Landscaping for Wildlife. Attract songbirds, deer, butterflies, hummingbirds, pheasants, and other wildlife to your property by using the tips in this 144-page, 4-color book. Stock #9-15, \$8.95 + tax.

Woodworking for Wildlife. Variety of game bird and mammal box designs, including details on placement in proper habitat areas and maintenance. Stock #9-14, \$3.95 + tax.

Wildlife Set. Both books above, save 15%. Code #9-20, \$10.95 + tax.

Minnesota Manufacturer's Directory, 1991. More than 7,000 entries listing name, address, phone, staff size, sales volume, market area, year of establishment, type of firm, CEO, sales or marketing and purchase managers, and four manufactured products. Stock #40-2. \$85.00 + tax.

SUBSCRIPTIONS:

State Register. Minnesota's official weekly publication for agency rules and notices, executive orders of the Governor, state contracts, Supreme Court Calendar, Supreme Court and Tax Court Decisions. Annual subscription: Monday edition only \$140; Monday and Thursday's State Contract Supplement \$195; 13-week trial (includes both Monday and Thursday editions) \$60.00.

Workers Compensation Decisions. Volume 43. Selected landmark decisions of the Worker's Compensation Court of Appeals. Annual subscription. \$130.00.

SERVICES:

Mailing Lists. Lists of Minnesota licensed professionals and permit holders. Write or call (612) 297-2552 for a free mailing list catalog which contains available lists, selections, formats, pricing and ordering information.

American Flag. Perfect for home or office. 3' x 5' with embroidered stars. Heavy nylon bunting. Code No. 6-1. \$21.00 + tax.

1991 Lake Map Index. Listing over 4,000 lake maps. Free.

State Register Binder. Durable 3½ inches, forest green binders imprinted with the *State Register* logo. \$6.50 + tax.

