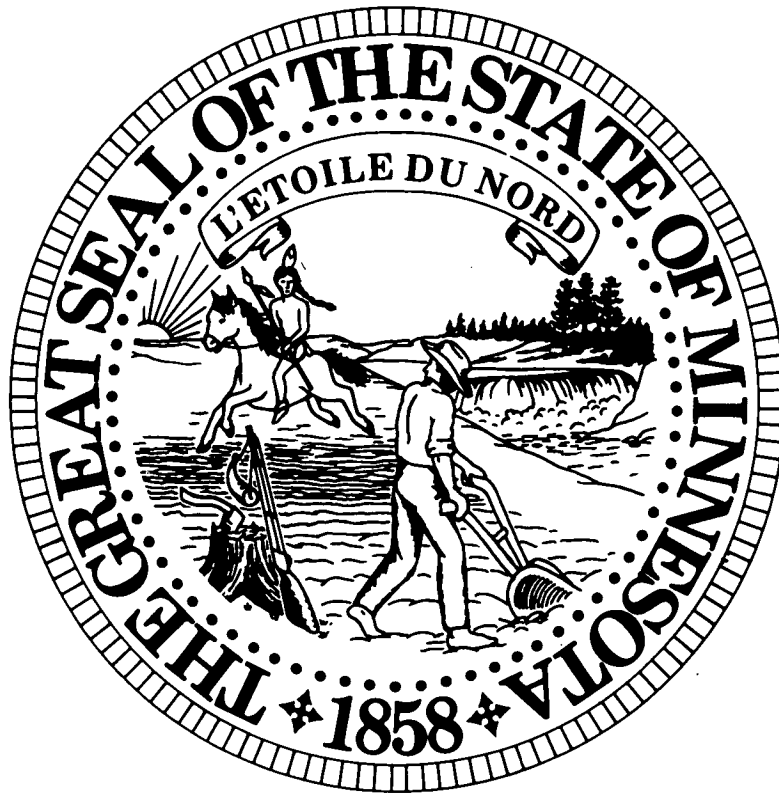


p182

The Minnesota  
**State  
Register**

Department of Administration—Print Communications Division



Rules edition  
Published every Monday  
(Tuesday if Monday is a holiday)

**Monday 15 July 1991**  
**Volume 16, Number 3**  
**Pages 89-124**

# State Register

## Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, containing executive and commissioners' orders, proposed and adopted rules, official and revenue notices, state and non-state contracts, contract awards, grants, a monthly calendar of cases to be heard by the state supreme court, and announcements.

A *Contracts Supplement* is published every Thursday and contains additional state contracts and advertised bids, and the most complete source of state contract awards available in one source.

### Printing Schedule and Submission Deadlines

Vol. 16 Issue Number	*Submission deadline for Adopted and Proposed Rules, Commissioners' Orders**	*Submission deadline for Executive Orders, Contracts, and Official Notices**	Issue Date
#3	Monday 1 July	Monday 8 July	Monday 15 July
#4	Monday 8 July	Monday 15 July	Monday 22 July
#5	Monday 15 July	Monday 22 July	Monday 29 July
#6	Monday 22 July	Monday 29 July	Monday 5 August

\*Deadline extensions may be possible at the editor's discretion; however, none will be made beyond the second Wednesday (12 calendar days) preceding the issue date for rules, proposed rules and executive orders, or beyond the Wednesday (5 calendar days) preceding the issue date for official notices. Requests for deadline extensions should be made only in valid emergency situations.

\*\*Notices of public hearings on proposed rules and notices of intent to adopt rules without a public hearing are published in the Proposed Rules section and must be submitted two weeks prior to the issue date.

Instructions for submission of documents may be obtained from the *State Register* editorial offices, 504 Rice Street, St. Paul, Minnesota 55103, (612) 296-4273.

The *State Register* is published every Monday (Tuesday when Monday is a holiday) by the State of Minnesota, Department of Administration, Print Communications Division, 117 University Avenue, St. Paul, Minnesota 55155, pursuant to *Minnesota Statutes* § 14.46. A *State Register Contracts Supplement* is published every Thursday. The Monday edition is the vehicle for conveying all information about state agency rulemaking, including official notices; hearing notices; proposed, adopted and emergency rules. It also contains executive orders of the governor; commissioners' orders; state contracts and advertised bids; professional, technical and consulting contracts; non-state public contracts; state grants; decisions of the supreme court; a monthly calendar of scheduled cases before the supreme court; and other announcements. The Thursday edition contains additional state contracts and advertised bids, and the most complete listing of contract awards available in one source.

In accordance with expressed legislative intent that the *State Register* be self-supporting, the following subscription rates have been established: the Monday edition costs \$140.00 per year and includes an index issue published in August (single issues are available at the address listed above for \$3.50 per copy); the combined Monday and Thursday editions cost \$195.00 (subscriptions are not available for just the *Contracts Supplement*); trial subscriptions are available for \$60.00, include both the Monday and Thursday edition, last for 13 weeks, and may be converted to a full subscription anytime by making up the price difference. No refunds will be made in the event of subscription cancellation.

Both editions are delivered postpaid to points in the United States, second class postage paid for the Monday edition at St. Paul, MN, first class for the Thursday edition. Publication Number 326630 (ISSN 0146-7751).

Subscribers who do not receive a copy of an issue should notify the *State Register* circulation manager immediately at (612) 296-0931. Copies of back issues may not be available more than two weeks after publication.

**Arne H. Carlson, Governor**

**Dana B. Badgerow, Commissioner  
Department of Administration**

**Stephen A. Ordahl, Director  
Print Communications Division**

**Robin PanLener, Editor  
Katherine Artishon, Acting Editor**

**Paul Hoffman, Assistant Editor**

**Debbie George, Circulation Manager  
Bonita Karels, Staff Assistant**

## FOR LEGISLATIVE NEWS

Publications containing news and information from the Minnesota Senate and House of Representatives are available free to concerned citizens and the news media. To be placed on the mailing list, write or call the offices listed below:

### SENATE

**Briefly-Preview**—Senate news and committee calendar; published weekly during legislative sessions.

**Perspectives**—Publication about the Senate.

**Session Review**—Summarizes actions of the Minnesota Senate.

Contact: Senate Public Information Office  
Room 231 State Capitol, St. Paul, MN 55155  
(612) 296-0504

### HOUSE

**Session Weekly**—House committees, committee assignments of individual representatives; news on committee meetings and action. House action and bill introductions

**This Week**—weekly interim bulletin of the House.

**Session Summary**—Summarizes all bills that both the Minnesota House of Representatives and Minnesota Senate passed during their regular and special sessions.

Contact: House Information Office  
Room 175 State Office Building, St. Paul, MN 55155  
(612) 296-2146

# Contents

---

## **Minnesota Rules: Amendments & Additions**

Issues 1-3 inclusive (issues #1-52, Vol. 16 appeared in #52) . . . . . 92

## **Adopted Rules**

### **Human Services Department**

Assessment of nursing home residents . . . . . 93

### **Natural Resources Department**

Restitution value for fish and wildlife . . . . . 93

## **Emergency Rules**

### **Health Department**

Procedures for exceptions to nursing home bed moratorium . . . . . 93

## **Commissioners' Orders**

### **Natural Resources Department**

Order #69: Kings and Queens Bluffs Scientific and Natural Area . . . . . 101

## **Official Notices**

### **Health Department**

Opinion sought on rules for fines for uncorrected violations by supervised living facilities of certain statutory requirements . . . . . 103

### **Housing Finance Agency**

Opinion sought on rule for applications to the Minnesota Housing Finance Agency for the rent assistance for family stabilization program . . . . . 103

### **Human Services Department**

Opinion sought on rules for the alternative care program which serves 180-day eligible clients . . . . . 104

Opinion sought on rules for grants for the community-based mental health program for children with severe emotional disturbances . . . . . 104

Disproportionate population adjustment . . . . . 105

### **Pollution Control Agency**

Opinion sought on rules for underground storage tank contractor training and certification . . . . . 105

### **State Retirement System**

Regular meeting of the board of directors . . . . . 106

### **Revenue Department**

Opinion sought on rules for motor fuels taxation . . . . . 106

### **Water and Soil Resources Board**

Regular monthly meeting . . . . . 107

## **Professional, Technical & Consulting Contracts**

### **Administration Department**

Two assistive technology program proposals sought . . . . . 107

### **Health Department**

Proposals sought for exception to the nursing home moratorium . . . . . 107

### **Transportation Department**

Contract available for photogrammetric services . . . . . 108

## **State Grants**

### **Housing Finance Agency**

Funds available for special needs housing program . . . . . 109

## **State Contracts and Advertised Bids**

### **Administration Department**

**Materials Management Division:** Commodities and requisitions open for bid . . . . . 110

**Print Communications Division:** Typesetting, keylining, photo prep and seps, printing, binding, labeling and mailing services open for bid . . . . . 116

## **Non-State Public Contracts**

### **Sherburne County**

Landfill expert sought . . . . . 117

**Announcements** . . . . . 118

# Minnesota Rules: Amendments and Additions

## NOTICE: How to Follow State Agency Rulemaking in the *State Register*

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 75 state agencies have the authority to issue rules. Each agency is assigned specific *Minnesota Rule* chapter numbers. Every odd-numbered year the *Minnesota Rules* are published. This is a ten-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Proposed and adopted emergency rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

If an agency seeks outside opinion before issuing new rules or rule amendments, it must publish a NOTICE OF INTENT TO SOLICIT OUTSIDE OPINION in the *Official Notices* section of the *State Register*. When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues 1-13 inclusive; issues 14-25 inclusive; issue 26, cumulative for issues 1-26; issues 27-38 inclusive; issue 39, cumulative for 1-39; issues 40-51 inclusive; and issue 52, cumulative for 1-52. An annual subject matter index for rules appears in August. For copies of the *State Register*, a subscription, the annual index, the *Minnesota Rules* or the *Minnesota Guidebook to State Agency Services*, contact the Print Communications Division, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000 or toll-free in Minnesota 1-800-9747.

## Issue #3 (Vol. 15, issues #1-52 appeared in #52)

### Commerce Department

2741.0010-.0240 (proposed) .....	35
2745.0010-.0050 (proposed) .....	33

### Dentistry Board

3100.2000 (proposed) .....	56
----------------------------	----

### Health Department

4655.1070-.1098 (emergency proposed) .....	93
--	----

### Marriage and Family Therapy Board

5300.0320; .0360 (proposed) .....	57
-----------------------------------	----

### Natural Resources Department

6133.0010-.0090 (adopted) .....	93
---------------------------------	----

### Pollution Control Agency

7002.0400-.0450 (emergency proposed) .....	64
7150.0010-.0500 (adopted) .....	59

### Human Services Department

9505.0323 (adopted) .....	59
9505.2165 (proposed) .....	5
9549.0059 (adopted) .....	93

## Subscription Services

Minnesota's Bookstore offers several subscription services of activities, awards, decisions and special bulletins of various Minnesota state agencies.

Use the handy order form on the back of the *State Register* to order. Simply fill in the subscription code number, include your name, address and zip and your check made out to the State of Minnesota (PREPAYMENT IS REQUIRED) and send it in. We'll start your subscription as soon as we receive your order, or whenever you like.

SUBSCRIPTION	COST	CODE NO.	SUBSCRIPTION	COST	CODE NO.
Career Opportunity Bulletin, 1 year	\$ 30.00	90-3	State Register, Monday edition only, 1 year	\$140.00	90-1
Career Opportunity Bulletin, 6 mos.	\$ 24.00	90-4	State Register, Monday and Thursday editions, 1 year	\$195.00	90-1
Human Services Informational and Instructional Bulletin	\$110.00	90-6	Trial State Register, 3-months, Monday and Thursday	\$ 60.00	90-2
Human Services Bulletin List	\$115.00	90-7	Tax Court/Property Decisions	\$325.00	90-11
PERB (Public Employee Relations Board) Awards and Decisions, 1 year	\$350.00	90-9	Workers Compensation Decisions, unpublished subs run Jan-Dec; can be prorated	\$400.00	90-12
Minnesota Statutes 1990 Set + Supplement	\$165.00	18-7	Workers Compensation Decisions Vol. 41	\$130.00	90-13
Workers Compensation Decisions Vol. 44	\$140.00	90-13			

**TO ORDER:** Send to Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155. Call (612) 296-0931, or toll-free in Minnesota: 1-800-657-3757. Prepayment is required. Please include daytime phone. **Prices are subject to change.** FAX: (612) 296-2265.

Publication editors: As a public service, please reprint this ad in your publication as is, reduced, enlarged, or redesigned to suit your format. Thank you.



## Adopted Rules

The adoption of a rule becomes effective after the requirements of Minn. Stat. §14.14-14.28 have been met and five working days after the rule is published in *State Register*, unless a later date is required by statutes or specified in the rule.

If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed.

If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

An emergency rule becomes effective five working days after the approval of the Attorney General as specified in Minn. Stat. §14.33 and upon the approval of the Revisor of Statutes as specified in §14.36. Notice of approval by the Attorney General will be published as soon as practicable, and the adopted emergency rule will be published in the manner provided for adopted rules under §14.18.

## Department of Human Services

### Adopted Permanent Rules Relating to Assessment of Nursing Home Residents

The rules proposed and published at *State Register*, Volume 15, Number 37, pages 2034-2035, March 11, 1991 (15 SR 2034) are adopted as proposed.

## Department of Natural Resources

### Adopted Permanent Rules Relating to Restitution Value for Fish and Wildlife

The rules proposed and published at *State Register*, Volume 15, Number 36, pages 1920-1923, March 4, 1991 (15 SR 1920) are adopted as proposed.

## Emergency Rules

### Proposed Emergency Rules

According to Minn. Stat. of 1984, §§14.29-14.30, state agencies may propose adoption of emergency rules if: 1) expressly required; 2) authorized by statute; or 3) if the manner permitted by a directive (given by statute, federal law or court order) does not allow for compliance with sections 14.14-14.28. The agency must, however, publish a notice of intent to adopt emergency rules, along with the rules themselves, in the *State Register*. The notice must advise the public:

- 1) that a free copy of the proposed emergency rule is available upon request from the agency;
- 2) that notice of the date that the rule is submitted to the attorney general will be mailed to persons requesting notification;
- 3) that the public has at least 25 days after publication of the proposed emergency rule to submit data and views in writing; and
- 4) that the emergency rule may be modified if the data and views submitted support such modification.

### Adopted Emergency Rules

Emergency rules take effect five working days after approval by the attorney general, and after compliance with Minn. Stat. §§14.29-14.365. As soon as possible, emergency rules are published in the *State Register* in the manner provided for in section 14.18.

Emergency rules are effective for the period stated in the notice of intent to adopt emergency rules. This may not exceed 180 days.

### Continued/Extended Emergency Rules

Adopted emergency rules may be continued in effect (extended) for an additional 180 days. To do this, the agency must give notice by: 1) publishing notice in the *State Register*; and 2) mailing the same notice to all persons who requested notification on rulemaking. No emergency rule may remain in effect 361 days after its original effective date. At that point, permanent rules adopted according to Minn. Stat. 14.14-14.28 supercede emergency rules.

## Department of Health

### Proposed Emergency Rules Relating to Procedures for Exceptions to Nursing Home Bed Moratorium

**KEY: PROPOSED RULES SECTION** — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

# Emergency Rules

---

---

## Notice of Proposed Adoption of Emergency Rule Governing the Procedures for Exceptions to the Nursing Home Moratorium

**NOTICE IS HEREBY GIVEN** that the Department of Health adopts the above-entitled rule, parts 4655.1070 to 4655.1098, as an emergency rule. The statutory authority and procedure to adopt the rule is contained in *Laws of Minnesota 1991*, chapter 292, article 1, section 9, subdivision 3, which exempts the rule from *Minnesota Statutes*, sections 14.32 to 14.35.

The rule was originally adopted at *State Register*, Volume 13, number 22, pages 1270-1275, November 28, 1988 (13 S.R. 1271). The rule was extended by notice published at *State Register*, Volume 13, number 44, page 2687, May 1, 1989 (13 S.R. 2687).

Under the procedure provided by law, the rule takes effect five working days after publication of this notice and is effective during this biennium.

Requests for a copy of the rule or questions should be addressed to:

Anne Kane  
Inter-Agency Board for Quality Assurance  
Central Medical Building  
393 N. Dunlap Street  
P.O. Box 64900  
St. Paul, MN 55164-0900  
(612) 643-2154 or 296-6972

### Rules as Proposed (all new material)

#### PROCEDURES FOR EXCEPTIONS TO NURSING HOME BED MORATORIUM

##### 4655.1070 [EMERGENCY] DEFINITIONS.

Subpart 1. **Scope.** For the purposes of parts 4655.1070 to 4655.1098 [Emergency], the following terms have the meanings given them in this part.

Subp. 2. **Advisory review panel.** "Advisory review panel" means the group of individuals that must form recommendations according to part 4655.1086 [Emergency] and that is appointed by the Interagency Board for Quality Assurance under *Minnesota Statutes*, section 144A.073, subdivision 3, and part 4655.1074 [Emergency].

Subp. 3. **Allowable costs.** "Allowable costs" means costs allowable according to part 9549.0035, subpart 1.

Subp. 4. **Alternative care grant.** "Alternative care grant" has the meaning given in part 9505.2395, subpart 4.

Subp. 5. **Annual statistical report.** "Annual statistical report" means the report incorporated by reference under part 4655.1072 [Emergency].

Subp. 6. **Appraised value.** "Appraised value" means the value of the nursing home buildings, attached fixtures, and land improvements used for resident care as determined under part 9549.0060.

Subp. 7. **Attached fixture.** "Attached fixture" has the meaning given in part 9549.0020, subpart 6.

Subp. 8. **Attached hospital.** "Attached hospital" means a hospital that is under common ownership and operation with a nursing home and shares with that nursing home the cost of common service areas such as nursing, dietary, housekeeping, laundry, plant operations, or administrative services.

Subp. 9. **Buildings.** "Buildings" has the meaning given in part 9549.0020, subpart 7.

Subp. 10. **Certified boarding care home.** "Certified boarding care home" means a facility licensed under parts 4655.0090 to 4655.1060 and 4655.1200 to 4655.9900, and certified to participate in medical assistance under United States Code, title 42, sections 1396 to 1396p as amended through July 18, 1984.

Subp. 11. **Commenced construction.** "Commenced construction" has the meaning given it under *Minnesota Statutes*, section 144A.071, subdivision 3, paragraph (b).

Subp. 12. **Commissioner.** "Commissioner" means the commissioner of the Department of Health or the commissioner's representative.

Subp. 13. **Conversion.** "Conversion" has the meaning given in *Minnesota Statutes*, section 144A.073, subdivision 1, paragraph (a).

Subp. 14. **Cost report.** "Cost report" means the document and supporting material specified by the commissioner of the Department of Human Services and prepared by the nursing home. The cost report includes the statistical, financial, and other relevant information required in part 9549.0041 for rate determination.

Subp. 15. **Department.** "Department" means the Minnesota Department of Human Services.

Subp. 16. **Estimated operating costs.** "Estimated operating costs" means a facility's estimated operating costs during the first two years after completion of the project.

Subp. 17. **Facility.** "Facility" means the attached hospital, nursing home, or certified boarding care home named on a proposal.

Subp. 18. **Hospital.** "Hospital" means an acute care institution licensed under *Minnesota Statutes*, sections 144.50 to 144.58.

Subp. 19. **Interagency board for quality assurance or IBQA.** "Interagency Board for Quality Assurance" or "IBQA" means the board established under *Minnesota Statutes*, section 144A.31, subdivision 1.

Subp. 20. **Land improvement.** "Land improvement" has the meaning given in part 9549.0020, subpart 28.

Subp. 21. **Medical assistance.** "Medical assistance" means the program established under title XIX of the Social Security Act and *Minnesota Statutes*, chapter 256B.

Subp. 22. **Medical assistance cost.** "Medical assistance cost" means the biennial amount by which medical assistance payments will change if a proposal is implemented. Medical assistance costs are determined according to part 4655.1084 [Emergency], subpart 2.

Subp. 23. **Nursing home.** "Nursing home" means a facility licensed according to *Minnesota Statutes*, chapter 144A.

Subp. 24. **Operating costs.** "Operating costs" has the meaning given in part 9549.0020, subpart 32.

Subp. 25. **Proposal.** "Proposal" means a detailed written plan for a conversion, renovation, replacement, or upgrading.

Subp. 26. **Proposer.** "Proposer" means the organization or individual authorized by a facility's governing board or management to prepare and submit a proposal to the IBQA.

Subp. 27. **Renovation.** "Renovation" has the meaning given in *Minnesota Statutes*, section 144A.073, subdivision 1, paragraph (b).

Subp. 28. **Replacement.** "Replacement" has the meaning given in *Minnesota Statutes*, section 144A.073, subdivision 1, paragraph (c).

Subp. 29. **Soft costs.** "Soft costs" means costs capitalized as part of the project relating to implementation of the proposal, including:

- A. sales taxes on materials;
- B. contractor's overhead and profit;
- C. architect and engineering fees;
- D. construction period interest;
- E. permits, zoning, and construction financing;
- F. feasibility, economic, and demographic studies;
- G. legal, accounting, and consulting fees relating to creation of the development; and
- H. cost of designing the improvements.

Subp. 30. **Statutory restriction.** "Statutory restriction" means a replacement restriction, conversion restriction, or upgrading restriction as described under *Minnesota Statutes*, section 144A.073, subdivisions 5 to 7.

Subp. 31. **Submission deadline.** "Submission deadline" means the date by which a proposal must be received by the IBQA, which, according to part 4655.1080 [Emergency], subpart 3, is no later than 90 days after the date a request for proposals is published in the *State Register*.

Subp. 32. **Upgrading.** "Upgrading" has the meaning given in *Minnesota Statutes*, section 144A.073, subdivision 1, paragraph (d).

Subp. 33. **Working day.** "Working day" means Monday to Friday, excluding legal holidays recognized by the state of Minnesota.

#### **4655.1072 [EMERGENCY] INCORPORATION BY REFERENCE OF ANNUAL STATISTICAL REPORT.**

The "Annual Statistical Report to the Commissioner of Health, 1988; Nursing Home, Boarding Care Home, Supervised Living Report" is incorporated by reference and is available through the Minitex interlibrary loan system. The report is subject to frequent change.

#### **4655.1074 [EMERGENCY] APPOINTMENT OF ADVISORY REVIEW PANEL.**

Subpart 1. **Procedures.** The IBQA shall appoint an advisory review panel according to subparts 2 to 5.

Subp. 2. **Membership.** The advisory review panel must consist of five members: two representatives from organizations that represent consumers of nursing home services, two representatives from organizations representing providers of nursing home services, and one who has a background in long-term care and either accounting, engineering, or building construction.

## Emergency Rules

---

Subp. 3. **Advisory review panel chairperson.** The executive director of the IBQA shall chair and convene the advisory review panel.

Subp. 4. **Nominations.** A member of the advisory review panel must be nominated. Anyone can nominate an advisory review panel member.

The IBQA shall publish in the *State Register* a request for nominations to the advisory review panel no later than 30 days after the effective date of parts 4655.1070 to 4655.1098 [Emergency] and at least 30 days before the expiration date of the term of an advisory review panel member. A nomination must be written, must state the name and address of the nominee, must include a description of the nominee's professional experience and training, and must state the positions indicated under subpart 2 for which the person is being nominated.

Subp. 5. **Appointments.** A nominee shall be appointed by a majority vote of the IBQA.

Subp. 6. **Length of term.** A term on the advisory review panel begins the first working day after the vote of the IBQA appointing a person to the panel. An advisory review panel member representing consumers and one representing providers shall serve two years on the panel. The remaining consumer and provider members shall serve three-year terms. The member with the background in long-term care and either accounting, engineering, or building construction shall serve a three-year term. An advisory review panel member may serve an unlimited number of consecutive terms.

### 4655.1076 [EMERGENCY] IBQA PUBLICATION OF REQUEST FOR PROPOSALS.

Subpart 1. **Date of publication of request for proposals.** The IBQA shall publish in the *State Register* a request for proposals within 30 days after the effective date of parts 4655.1070 to 4655.1100 [Emergency] and within 30 days of the first day of each state fiscal biennium.

Subp. 2. **Contents of a request for proposals.** The request for proposals must state:

- A. a proposal submission deadline date consistent with part 4655.1080 [Emergency], subpart 3;
- B. the amount of the legislative appropriation available for medical assistance costs or state that proposals will not be requested because no appropriations were made;
- C. other relevant information regarding current state long-term care policy goals; and
- D. that the information under part 4655.1078 [Emergency] must be included in a proposal.

### 4655.1078 [EMERGENCY] FORMAT AND CONTENTS OF A PROPOSAL.

A proposal must be on a form approved by the commissioner and must:

- A. include the name, telephone number, and address of the proposer or other authorized person who can be contacted by the commissioner or the IBQA with questions regarding the proposal;
- B. include the name and address of the nursing home or boarding care home for which the project is being proposed;
- C. be signed by a qualified representative of the entity submitting the proposal;
- D. state whether the proposal is for renovation, replacement, conversion, or upgrading;
- E. describe the problem the proposal will address;
- F. include schematic drawings and an outline of specifications, prepared by a registered architect, for all construction projects including replacement and renovation;
- G. include a cost estimate, prepared by a contractor or architect and other participants in the development of the proposal, for the project described by the drawings and outline of specifications required by item F, including costs of buildings, attached fixtures, land improvements, construction site preparation, and related soft costs;
- H. provide current estimated long-term financing costs of the proposal, including amount and sources of money, annual payments scheduled, interest rates, length of term, closing costs and fees, and insurance costs that are directly related to the building, attached fixtures, land, land improvements, and building site preparation;
- I. state the current cost of real estate taxes and special assessments for the facility and also an estimate of those that would be assessed if the proposal were implemented;
- J. state the current annual care-related and other operating costs and also an estimation of these costs if the proposal were implemented;
- K. describe the environmental conditions in the facility that are reviewed under part 4655.1084 [Emergency], subpart 10, and any proposed changes in those conditions;

L. for proposals involving replacement of all or part of a facility, provide the property identification number and a general description of the proposed location of a replacement facility;

M. provide an estimate of the costs of renovation as an alternative to replacement or of replacement as an alternative to renovation;

N. include the estimated beginning date of construction for renovation and replacements and the proposed timetable for completion of construction; and

O. briefly explain why the proposer chose replacement rather than renovation or renovation rather than replacement.

#### **4655.1080 [EMERGENCY] SUBMISSION OF PROPOSAL.**

Subpart 1. **Who may submit a proposal.** A proposal must be submitted by a proposer.

Subp. 2. **Where to submit a proposal.** A proposal must be submitted to the IBQA.

Subp. 3. **Submission deadline.** A proposal must be received by the IBQA no later than 90 days after the date a request for proposals is published in the *State Register*.

#### **4655.1082 [EMERGENCY] INITIAL SCREENING OF PROPOSALS BY IBQA.**

The IBQA shall process a proposal according to items A to L.

A. The IBQA shall determine whether a proposal was submitted according to the submission deadline under part 4655.1080 [Emergency], subpart 3.

B. If a proposal was not submitted according to the deadline indicated under part 4655.1080 [Emergency], subpart 3, the IBQA shall return the proposal to the proposer with a written notice that the proposal will not receive further consideration because the proposal was received after the submission deadline.

C. If a proposal is received according to the deadline, the IBQA shall determine whether the proposal meets the definition of conversion, renovation, replacement, or upgrading as those terms are defined under part 4655.1070 [Emergency]. If a proposal does not meet any of those definitions, the IBQA shall return that proposal to the proposer with a written notice that the proposal will not receive further consideration because it does not meet the definition of conversion, renovation, replacement, or upgrading.

D. If the proposal is for an exception that meets the definition of upgrading, renovation, replacement, or conversion as those terms are defined under part 4655.1070 [Emergency], the IBQA shall determine whether the proposal is substantially complete and consistent with part 4655.1078 [Emergency]. A proposal is substantially complete and consistent if it contains the information specified in part 4655.1078 [Emergency], items B, D to K, and M.

E. If an item required for a substantially complete proposal under item D is missing from a proposal that is submitted to the IBQA, the proposal shall be returned to the proposer with a written notice that the proposal will not receive further consideration because of the missing item.

F. If a proposal is substantially complete and consistent according to item D, staff shall, if needed, ask for additional information in writing within ten days after the submission deadline. Additional information shall be requested only if, in the judgment of the IBQA, the additional information is needed to clarify or support previously submitted information.

G. If requested additional information is not received within 17 days after the submission deadline, the proposal shall be returned to the proposer with a notice that the proposal is not approved because the additional information was not received within 17 days following the submission deadline.

H. A proposal that is not completed by the submission of additional information requested under item F shall be returned to the proposer with a notice that the proposal will not receive further consideration because the requested additional information submitted was insufficient.

I. If the format and contents of a proposal submitted to the commissioner are substantially complete and consistent with part 4655.1078 [Emergency], the IBQA shall determine whether the proposal satisfies the statutory restrictions.

J. If a proposal fails to satisfy a statutory restriction, the IBQA shall return the proposal to the proposer with a written notice stating that the proposal will not receive further consideration because it does not satisfy a statutory restriction.

K. If a proposal satisfies all statutory restrictions, data regarding the proposal shall be collected according to part 4655.1084 [Emergency]. The IBQA shall submit the findings and other information from the review conducted under part 4655.1084 [Emergency] to the advisory review panel to review and form recommendations on the proposal according to part 4655.1086 [Emergency].

#### **4655.1084 [EMERGENCY] DATA COLLECTION.**

Subpart 1. **Staff.** The IBQA and the commissioners of agencies represented on the IBQA shall assign staff to collect the data under subparts 2 to 14. The IBQA shall use the data collected under this part to develop recommendations to the commissioner under part

## Emergency Rules

---

4655.1094 [Emergency] on a proposal screened under part 4655.1082 [Emergency].

Subp. 2. **Medical assistance cost of a proposal.** The medical assistance costs of a proposal shall be estimated by:

- A. reviewing the accuracy of operating costs provided according to part 4655.1078 [Emergency], item J;
- B. determining the accuracy of the real estate taxes and special assessments provided under part 4655.1078 [Emergency], item I;
- C. determining the increase in allowable appraised value according to part 9549.0060, subpart 4; staff shall assume that the costs provided under part 4655.1078 [Emergency], item G, are equal to the total increase in appraised value;
- D. determining the increase in the allowable annual costs of the elements identified in part 4655.1078 [Emergency], item H, according to part 9549.0060, subparts 5, 6, and 7;
- E. determining an estimate of the total allowable annual costs for the cost categories reviewed in items B to D;
- F. determining an estimate of the number of medical assistance resident days and of the proportion of medical assistance resident days to total resident days using information from the most recent cost report of the facility;
- G. multiplying the proportion of resident days developed in item F by the estimated annual costs developed in item E;
- H. determining the annual medical assistance costs of the proposal by multiplying the amount found in item G by the most recent proportion of medical assistance paid by the state of Minnesota; and
- I. multiplying the amount found in item H by two to yield the biennial medical assistance cost of the proposal.

Subp. 3. **Cost information.** The current and projected costs of the proposal shall be calculated according to cost per licensed bed, percent change in cost per licensed bed, and total biennial state and medical assistance costs.

Subp. 4. **Age-related data.** The percentage of individuals in the county of the facility and of counties contiguous to that county who are 65 to 74 years of age, 75 to 84 years of age, and who are 85 or more years of age shall be calculated using either census data or projections of the state demographer based on census data, whichever provides the more recent estimate.

Subp. 5. **Facility occupancy.** The average occupancy rate of the facility's existing beds shall be obtained from the most recent Annual Statistical Report.

Subp. 6. **County-region occupancy.** The average percentage occupancy of the existing licensed beds of all the facilities in the county of the facility and of all facilities in counties contiguous to that county according to the most recent Annual Statistical Report, shall be calculated.

Subp. 7. **Number of licensed beds.** The number of nursing home and licensed boarding care home beds per 1,000 individuals aged 65 or more, aged 75 or more, and aged 85 or more, for the county of each facility, for the region composed of the counties contiguous to the county of the facility, and for the state shall be calculated.

Subp. 8. **Number of occupied licensed beds.** The number of occupied nursing home and licensed boarding care home beds per 1,000 individuals aged 65 or more, aged 75 or more, and aged 85 or more, for the county of each facility, for the region composed of the counties contiguous to the county of the facility, and for the state shall be calculated.

Subp. 9. **Alternative care grant use.** Alternative care grant use means the dollar amount and percentage of alternative care grant allocations used by the county in which the facility is located in the most recent year for which data is available, and shall be obtained for each proposal that is acceptable according to part 4655.1082 [Emergency]. The amount of alternative care grant per person 65 years of age or older spent in the county in which the facility is located, in counties contiguous to the county of the facility, and in the state shall be calculated.

Subp. 10. **Environmental conditions for evaluation.** Information shall be developed that describes the differences between selected existing environmental conditions described under this subpart and the corresponding state licensing standards for new construction and between the proposed correction changes in these environmental conditions and the state licensing standards for new construction. This subpart refers only to those parts of the facility affected by the proposal.

The development of selected information for the purpose of evaluation, comparison, and ranking does not supersede or limit licensing and certification requirements established in chapters 4660 and 9505. The environmental conditions and standards for physical plant evaluation are listed in items A to L.

- A. The width of corridors shall be compared with the standards in part 4660.1500, subpart 2.
- B. The width of door frames shall be compared with the standards in part 4660.1460, subpart 2.
- C. Fire exit enclosures shall be compared with the standards in part 4660.0300.
- D. The method and materials of construction of the building shall be compared with the standards for Group D occupancy in the State Building Code. "State Building Code" means those codes and regulations adopted by the commissioner of the Department

of Administration according to Minnesota Statutes, section 16B.59, and contained in chapter 1300.

E. The number of beds per resident room and the floor area per bed shall be compared to standards in parts 4660.1400 and 4660.1430, subpart 3.

F. The amount of artificial light in resident rooms and major activity areas shall be compared to standards in parts 4660.9900 and 4660.9910.

G. The amount of natural light in resident rooms shall be compared with the standard in part 4660.1450.

H. The number and type of bathing facilities or toilet facilities adjacent to bedrooms shall be compared to the standards in parts 4660.2400, subpart 2, and 4660.2500.

I. Ventilation arrangements shall be compared to the standards in part 4660.8300.

J. Dining room space shall be compared to the standards in parts 4660.4830 to 4660.8380.

K. Day room space shall be compared to the standard in part 4660.4820.

L. Heating and cooling arrangements shall be compared to the standards in part 4660.8200.

Subp. 11. **History of state licensing correction orders and federal certification deficiencies.** For each proposal that is acceptable according to part 4655.1082 [Emergency], the accumulated number and content of licensing correction orders and federal certification deficiencies incurred during the two years before the submission deadline for the proposal shall be collected.

Subp. 12. **History of licensing and certification waivers.** The number and purpose of licensing and federal certification waivers incurred during the two years before the submission deadline for a proposal shall be collected.

Subp. 13. **History of complaints.** The number and content of licensing and federal certification complaints about a facility received during the two years before the deadline for submission of a proposal shall be collected. Substantiated and indeterminable complaints must be included in the data collected under this subpart. If ownership of a facility has changed in the two years before the submission deadline, a history of complaints shall be collected only for the tenure of the current owner.

Subp. 14. **History of sanctions.** The number and content of sanctions relating to licensure and certification that have been levied against a facility and incurred during the two years before the submission deadline for the proposal shall be collected.

#### **4655.1086 [EMERGENCY] FORMATION OF ADVISORY REVIEW PANEL RECOMMENDATIONS TO IBQA.**

Subpart 1. **Review of proposals.** A proposal that satisfies the requirements of part 4655.1082 [Emergency] shall be reviewed, evaluated, and ranked by the advisory review panel.

Subp. 2. **Method of evaluation.** The advisory review panel shall evaluate proposals using the information submitted according to parts 4655.1078 [Emergency] and 4655.1080 [Emergency] and the data collected by staff under part 4655.1084 [Emergency].

Subp. 3. **Ranking of proposals.** The advisory review panel shall rank proposals to indicate which proposals should be approved in order of priority based on the criteria in parts 4655.1084 [Emergency] and 4655.1090 [Emergency], items A to H.

Subp. 4. **Formation of recommendations to the IBQA.** Based on the ranking of proposals, the advisory review panel shall recommend that the IBQA recommend approval or disapproval of a proposal. The advisory review panel shall provide written justifications for its recommendations to the IBQA.

Subp. 5. **Deadline for submission of recommendations.** The advisory review panel must submit its recommendations to the IBQA no later than ten days after receipt of the staff review information.

#### **4655.1088 [EMERGENCY] PUBLIC HEARING.**

The IBQA shall hold one public hearing on all proposals submitted in response to a request for proposals. The public hearing shall be held after the submission deadline under part 4655.1080 [Emergency], subpart 3, but before the IBQA submits recommendations to the commissioner. The IBQA shall publish a notice of the public hearing in the *State Register* that states the time, date, place, and subject of the hearing.

#### **4655.1090 [EMERGENCY] EVALUATION, COMPARISON, AND RANKING OF PROPOSALS.**

The IBQA shall use the findings of the staff data collection process, the advisory review panel, and the public hearing to evaluate, compare, and rank the proposals according to the long-term care needs they address. An evaluation, comparison, or ranking must be based on the criteria under the following items:

A. Occupancy that is determined according to:

(1) the extent to which the average occupancy rate of the facility supports the need for the proposed project in comparison with the average occupancy rate of all facilities in the county of the facility, of the contiguous counties, and with the statewide occupancy rate;

## Emergency Rules

---

---

(2) the extent to which the number and proportion of individuals in the county of the facility and of contiguous counties in the age groups 65 to 74, 75 to 84, and 85 and over support the need for the proposal as determined through comparison with other counties and the state;

(3) the extent to which the current supply of nursing home and licensed boarding care home beds per 1,000 individuals aged 65 or more, aged 75 or more, and aged 85 or more in the county of the facility supports the need for the proposal in comparison with other counties, regions, and the state; and

(4) the extent to which the number of occupied nursing home and licensed boarding care home beds per 1,000 individuals aged 65 or more, aged 75 or more, and aged 85 or more in the county of the facility supports the need for the proposal in comparison with other counties and the state.

B. The extent to which the proposal enhances the availability and use of alternative care services.

C. The extent to which the proposal reduces the number of nursing home and licensed boarding care home resident rooms with more than two beds.

D. The extent to which a proposal is cost effective in terms of its use of state money, medical assistance cost, cost per licensed bed, change in cost per licensed bed, and, for renovation and replacement proposals, in terms of the costs of renovation in lieu of a proposed replacement or of replacement in lieu of a proposed renovation.

E. The extent to which the proposal complies with licensing regulations as specified in parts 4660.0300 and 4655.1000.

F. The extent to which a proposal improves the conditions that affect health, safety, or comfort of the residents of a facility, including environmental conditions described in part 4655.1084 [Emergency], subpart 10.

G. The extent to which the physical design identified in a proposal will improve the quality of life, comfort, and convenience of the residents through improvements such as increased privacy, increased opportunities for social interaction, improved temperature control, or improved efficiency of care.

H. The extent to which the proposed changes are necessary to meet medical assistance certification and licensing requirements for that facility.

### **4655.1092 [EMERGENCY] REIMBURSEMENT LIMITS.**

Subpart 1. **Cost reimbursement.** The acceptance or determination of costs under parts 4655.1070 to 4655.1100 [Emergency] is not binding for reimbursement. Actual reimbursement of costs is determined according to parts 9549.0010 to 9549.0080.

Subp. 2. **Medical assistance costs.** The sum of the estimated medical assistance costs of all recommended proposals during the first two years of operation must not exceed the amount provided by the legislature as noted in the request for proposals according to part 4655.1076 [Emergency], subpart 2, item B.

### **4655.1094 [EMERGENCY] IBQA RECOMMENDATIONS TO COMMISSIONER.**

The IBQA shall recommend that the commissioner approve or disapprove a proposal. A recommendation under this part must be based on the evaluation, comparison, and ranking completed under part 4655.1090 [Emergency]. A written report of the evaluation, comparison, and ranking completed under part 4655.1090 [Emergency], and the recommendations formed under this part must be submitted to the commissioner not more than 21 days after receipt of the recommendations of the advisory review panel.

### **4655.1096 [EMERGENCY] COMMISSIONER'S APPROVAL OR DISAPPROVAL OF A PROPOSAL.**

Subpart 1. **Approval or disapproval of a proposal.** The commissioner shall approve or disapprove a proposal within 30 days after receiving the IBQA recommendations.

Subp. 2. **Notice of approval or disapproval.** No later than ten days after the commissioner's approval or disapproval of a proposal the commissioner shall send a written notice of approval or disapproval to the proposer. The notice must state the reasons for the approval or disapproval.

Subp. 3. **Expiration of commissioner's approval.** The commissioner's approval of a proposal expires 12 months after the date of the commissioner's signature on the notice of approval unless the facility has commenced construction.

### **4655.1098 [EMERGENCY] DOCUMENTATION.**

Subpart 1. **Preliminary plans.** The proposer of a renovation, replacement, or upgrading that is approved by the commissioner shall submit preliminary plans as defined in part 4660.0600 before drawing final plans.

Subp. 2. **Final working drawings.** The proposer of a renovation or replacement that is approved by the commissioner shall submit final architectural, mechanical, and electrical drawings as defined in parts 4660.0700 and 4660.0800 to the Minnesota Department of Health for review and approval before implementation of the project.

Subp. 3. **Changes in approved projects.** Changes in approved projects for renovation, replacement, or upgrading which alter the



methods or materials described in the final working drawings must be submitted to the commissioner for review and approval before the changes are made, according to part 4660.0900.

Subp. 4. **Change orders.** If the commissioner approves the reported changes in a project, a change order permitting the changes shall be issued. The issuance of a change order does not alter the allowable costs as estimated in part 4655.1084 [Emergency], subpart 2.

Subp. 5. **Cost overruns.** The proposer shall immediately report to the commissioner any cost overruns including a description of the reasons for the overrun.

Subp. 6. **Final statement of costs.** On completion of the proposed project, the proposer shall submit to the Department of Human Services, a final statement of costs that includes a sworn statement of actual costs of items for which costs were estimated according to part 4655.1078 [Emergency], item G, and that compares the actual costs to the estimates.

---

---

## Commissioners' Orders

### Department of Natural Resources

#### Commissioner's Scientific and Natural Area Order No. 69 Kings and Queens Bluffs Scientific and Natural Area

**WHEREAS**, certain lands in Winona County, Minnesota, described as:

Government Lot 1 and the Northwest Quarter of the Southwest Quarter (NW  $\frac{1}{4}$  SW  $\frac{1}{4}$ ) of Section Twenty-six (26) and the West Half of the Northwest Quarter of the Northeast Quarter (W  $\frac{1}{2}$  NW  $\frac{1}{4}$  NE  $\frac{1}{4}$ ), the East Half of the Northeast Quarter of the Northeast Quarter (E  $\frac{1}{2}$  NE  $\frac{1}{4}$  NE  $\frac{1}{4}$ ) and those lands in public ownership in Government Lots 1 and 2 and the South Half (S  $\frac{1}{2}$ ) of Section Twenty-seven (27) as shown on the attached Exhibit A and as posted, ALL IN Township One Hundred Six (106) North, Range Five (5) West.

are under the control and possession of the Department of Natural Resources; and

**WHEREAS**, such lands contain bluff (goat) prairie communities as well as the following rare, endangered or threatened plant species: reniform sullivantia (*Sullivantia renifolia*), valerian (*Valeriana edulis*), Illinois tick-trefoil (*Desmodium illinoense*), small white lady's-slipper (*Cypripedium candidum*), witch-hazel (*Hamamelis virginiana*), black snakeroot (*Sanicula trifoliata*), squirrel-corn (*Dicentra canadensis*), goldie's fern (*Dryopteris goldiana*), cliff goldenrod (*Solidago sciaphila*), baneberry (*Actaea pachypoda*), jewelled shooting star (*Dodecatheon radicans*), silverleaf grape (*Vitis aestivalis*), and silvery spleenwort (*Athyrium thelypteroides*). In addition, such lands constitute habitat for the state and federally endangered peregrine falcon (*Falco peregrinus*); and

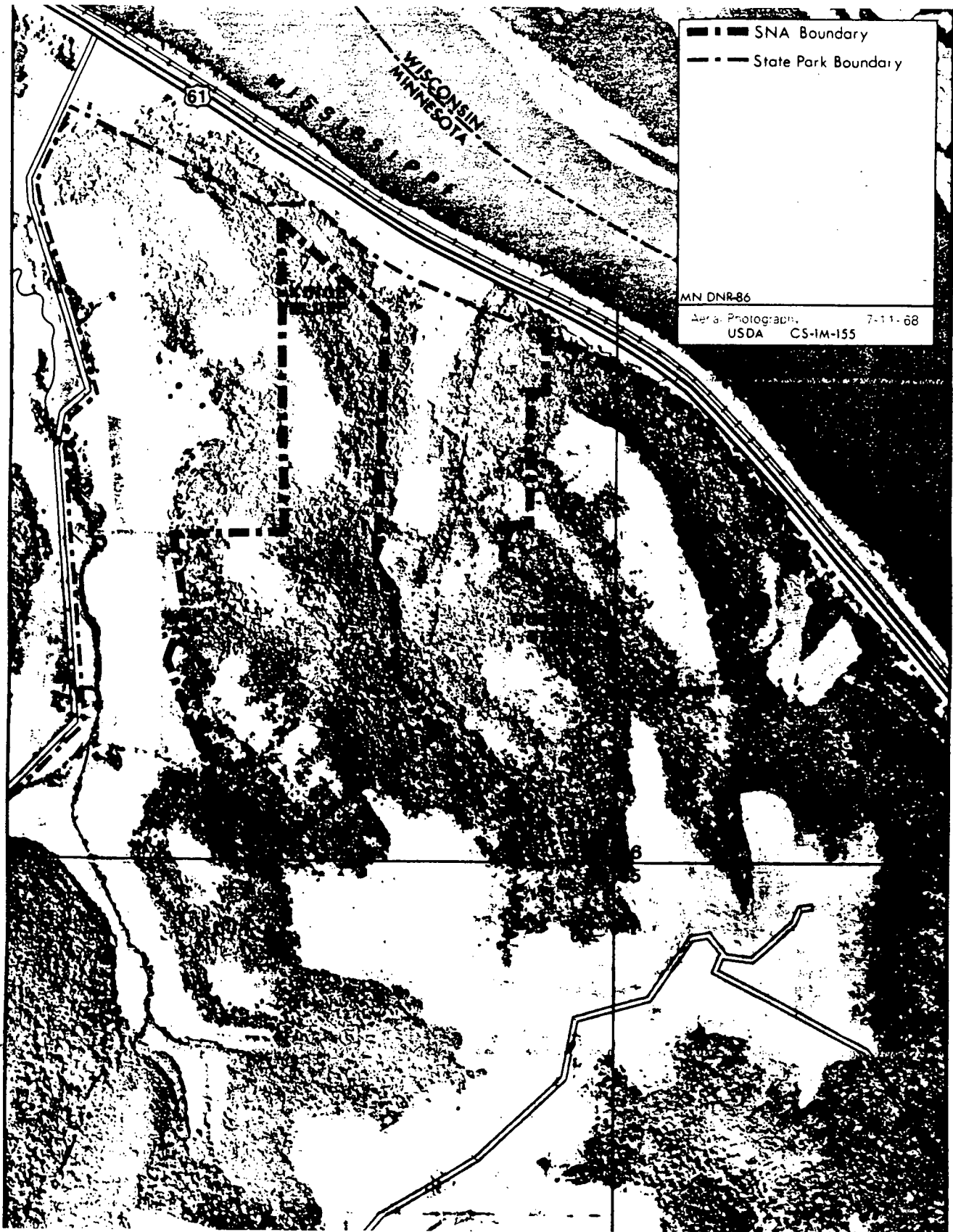
**WHEREAS**, the most effective means by which such lands can be protected and perpetuated in their natural state and used for educational and research purposes in such a manner as will leave them conserved for future generations is by designation as a Scientific and Natural Area;

**NOW THEREFORE**, I, Rodney W. Sando, Commissioner of Natural Resources, pursuant to authority vested in me by *Minnesota Statutes* §§ 84.033, 86A.05, subd. 5, and other applicable law, do hereby designate the above-described lands as Kings and Queens Bluffs Scientific and Natural Area. Furthermore, the Kings Bluff portion as indicated on Exhibit A and as posted is designated as a Public Use unit, open to the public for nature observation and general educational and research activities, while the Queens Bluff portion as indicated on Exhibit A and as posted is an education unit limited to persons or groups with written permission from the Commissioner of Natural Resources or his designee.

**IT IS FURTHER ORDERED** that the provisions of *Minnesota Rules* pts. 6135.4500 through 6135.5000 shall apply to the above-designated area.

Dated at St. Paul, Minnesota, this 26th day of June, 1991.

Rodney W. Sando, Commissioner  
Department of Natural Resources



MILES

KILOMETERS

# KINGS AND QUEENS BLUFFS SNA

# Official Notices

---

Pursuant to the provisions of Minnesota Statutes § 14.10, an agency, in preparing proposed rules, may seek information or opinion from sources outside the agency. Notices of intent to solicit outside opinion must be published in the *State Register* and all interested persons afforded the opportunity to submit data or views on the subject, either orally or in writing.

The *State Register* also publishes other official notices of state agencies, notices of meetings, and matters of public interest.

---

## Department of Health

### Health Resources Division

#### Notice of Solicitation of Outside Information or Opinions Regarding Proposed Rules Governing Fines for Uncorrected Violations by Supervised Living Facilities of Certain Statutory Requirements

**NOTICE IS HEREBY GIVEN** that the State Department of Health is seeking information or opinions from sources outside the agency in preparing to propose the amendment of the rules governing supervised living facilities, *Minnesota Rules*, Chapter 4665. The amendment of the rule is authorized by the *Laws of Minnesota 1991*, chapter 286, section 4, which requires the agency to adopt rules for failure to comply with the following *Minnesota Statutes*: sections 144.411 to 144.417, Minnesota Clean Indoor Air Act; section 144.651, Patients and Residents of Health Care Facilities; Bill of Rights; and section 626.557, Reporting of Maltreatment of Vulnerable Adults.

The State Department of Health requests information and opinions concerning the subject matter of the rule. Interested persons or groups may submit data or views on the subject matter of concern in writing or orally. Written statements should be addressed to: Sandra Abrams, Minnesota Department of Health, 393 N. Dunlap Street, P.O. Box 64900, St. Paul, MN 55164-0900.

Oral statements will be received during regular business hours over the telephone at (612) 643-2157 and in person at the above address.

All statements of information and opinions shall be accepted until further notice is published in the *State Register* or the Notice of Hearing or Notice of Intent to Adopt Rules Without a Hearing is published in the *State Register*. Any written material received by the State Department of Health shall become part of the rulemaking record to be submitted to the attorney general or administrative law judge in the event that the rule is adopted.

## Minnesota Housing Finance Agency

#### Notice of Solicitation of Outside Information or Opinions Regarding Proposed Rule Governing Applications to the Minnesota Housing Finance Agency for the Rent Assistance for Family Stabilization Program

**NOTICE IS HEREBY GIVEN** that the Minnesota Housing Finance Agency is seeking information or opinions from sources outside the agency in preparing to propose the adoption of rules governing applications to it for the Rent Assistance for Family Stabilization (RAFS) Program. The RAFS is a rent assistance program for certain families receiving public assistance who are participating in a self-sufficiency program. The adoption of a rule relating to such subject matter is authorized by *Minnesota Statutes*, sections 14.06, and 462A.06 subd. 4 and 11, which permits the agency to make rules which (i) relate to the administration of its official duties, (ii) are not inconsistent with any provision contained in Chapter 462A of the *Minnesota Statutes*, and (iii) effectuate its corporate purpose.

The Minnesota Housing Finance Agency requests information and opinions concerning such subject matter. Interested persons or groups may submit data or views on such subject matter in writing or orally. Written statements should be addressed to Robert L. Odman, Director of Property Management, 400 Sibley Street, Suite 300, St. Paul, MN 55101-1998. Oral statements will be received during regular business hours over the telephone at (612) 296-7618, and in person at the above address.

All statements of information and opinions will be accepted until August 5, 1991. Any written material received by the Minnesota Housing Finance Agency will become part of the rulemaking record to be submitted to the attorney general or administrative law judge in the event that any rule regarding subject matter is adopted.

Dated: 25 June 1991

James J. Solem  
Commissioner

## Department of Human Services

### Long Term Care Management Division

#### Notice of Solicitation of Outside Information or Opinions Regarding Proposed Rules Governing the Alternative Care Program Which Serves 180-Day Eligible Clients

NOTICE IS HEREBY GIVEN that the State Department of Human Services is seeking information or opinions from sources outside the agency in preparing to propose amendments to the rules governing the Alternative Care Program pursuant to *Minnesota Statutes*, § 256B.0913, subdivisions 12 and 13. The proposed amendments will specify criteria for determining when services to a client must be terminated for failure to pay client premiums. The amendments will also establish procedures for submittal and approval of a biennial county plan for the administration of the alternative care plan and coordination with other planning processes for the older adult.

The State Department of Human Services requests information and opinions concerning the subject matter of the rule. Interested persons or groups may submit data or views on the subject matter of concern in writing or orally. Written statements should be addressed to:

Kathy McDonough  
Rules and Bulletins Division  
Minnesota Department of Human Services  
444 Lafayette Road  
St. Paul, MN 55155-3816

Oral statements will be received during regular business hours over the telephone at (612) 297-4997 by Kathy McDonough and in person at the above address.

All statements of information and opinions shall be accepted until further notice is published in the *State Register* or the Notice of Hearing or Notice of Intent to Adopt Rules Without a Hearing is published in the *State Register*. Any written material received by the State Department of Human Services shall become part of the rulemaking record to be submitted to the attorney general or administrative law judge in the event that the rule is adopted.

Kathy McDonough  
Rules and Bulletins Division

## Department of Human Services

### Mental Health Division

#### Notice of Solicitation of Outside Information or Opinions Regarding Proposed Emergency Rules Governing Grants for the Community-Based Mental Health Program for Children with Severe Emotional Disturbance

NOTICE IS HEREBY GIVEN that the State Department of Human Services is seeking information or opinions from sources outside the agency in preparing to propose the adoption of the emergency rule governing grants for the community-based mental health program for children with severe emotional disturbance. The adoption of the emergency rule is authorized by *Minnesota Statutes*, section 245.4886 (*Laws of Minnesota 1991*, Chapter 292, Article 6, Section 26), which requires the commissioner to establish a statewide program to assist counties in providing services to children with severe emotional disturbance, and their families. The statute also gives the commissioner authority to adopt emergency rules to govern program grants. *Minnesota Statutes*, section 245.4886 is one part of the Minnesota Comprehensive Children's Mental Health Act, *Minnesota Statutes*, sections 245.487 to 245.4888.

The State Department of Human Services requests information and opinions concerning the subject matter of the rule. Interested persons or groups may submit data or views on the subject matter of concern in writing or orally. Written statements should be addressed to: Stephanie L. Schwartz, Rules and Bulletins Division, Minnesota Department of Human Services, 444 Lafayette Road, St. Paul, Minnesota 55155-3816. Oral statements will be received during regular business hours over the telephone at 297-4302 and in person at the above address.

All statements of information and opinions shall be accepted until further notice is published in the *State Register*. Any written material received by the State Department of Human Services shall become part of the rulemaking record to be submitted to the attorney general in the event that the rule is adopted.

Dated: 3 July 1991

Stephanie L. Schwartz  
Rules and Bulletins Division

## Department of Human Services

### Notice of Disproportionate Population Adjustment

The purpose of this notice is to provide information concerning the disproportionate population adjustment (DPA) under the Medical Assistance (MA) program. The following DPA factors are effective July 1, 1991 and have not changed from the previous year. However, the federal government has published proposed DPA regulations that could result in a change to the hospitals that are eligible for the DPA and the DPA percentage. In that event, hospitals will be notified of the necessary revisions. The inpatient operating rate of each hospital is increased by the indicated percentage. The listed percentage is also applicable to payments made under the General Assistance Medical Care program.

PID	HOSPITAL	DAP %
0101778	Monticello/Big Lake	.34
0101100	Parkers Prairie District	.44
0101916	United, Grand Forks	.91
0100049	St. Mary's Detroit Lakes	.97
0100027	Mercy, Coon Rapids	1.80
0100912	Trimont	2.09
010005X	Bemidji	2.44
0100504	Fairview & Deaconess, Mpls.	2.76
0100730	International Falls	3.99
0101869	St. Francis, LaCrosse	4.15
0101224	Midway, Mounds Park, St. Paul	4.16
0101439	Miller Dwan, Duluth	5.34
0100570	University of Minnesota, Mpls.	5.55
0101428	Central Mesabi, Hibbing	5.62
0101552	St. Cloud	5.70
0101290	St. Paul Ramsey	6.82
0101825	Children's Health Center, Mpls.	7.47
0102443	River Hills, Prescott	8.09
0101213	St. Paul Children's	11.48
0100490	Hennepin Co. Medical Center, Mpls.	12.66
0102002	Gillette Children's, St. Paul	14.84

Questions or comments may be directed to

Paul Olson	444 Lafayette Road
Hospital Unit	St. Paul, Minnesota 55155-3836
Department of Human Services	(612) 296-5620

## Pollution Control Agency

### Division of Hazardous Waste

### Notice of Intent to Solicit Outside Information Regarding Proposed Amendments to *Minnesota Rules Chapter 7105 Relating to Underground Storage Tank Contractor Training and Certification*

**NOTICE IS HEREBY GIVEN** that the Minnesota Pollution Control Agency (MPCA) is seeking information or opinions from outside sources in preparing to propose the amendment of rules relating to training and certification of underground storage tank contractors. Specifically, the MPCA is considering proposing an amendment to the length of the certification period for supervisors of underground storage tank projects. The length of the certification period for supervisors before recertification is required would be increased from two years to four years.

The specific parts of *Minnesota Rules* ch. 7105 open for comment include the following:

1. Part 7105.0060, subp. 6. Length of supervisor certification. Supervisor certificates would expire four years after the applicant successfully completes the final training course examination.
2. Part 7105.0060, subp. 7. Reciprocity. Supervisor certificates issued pursuant to a reciprocal agreement with another state or organization other than an approved training provider would expire four years after the final day of the approved training course.

## Official Notices

---

---

3. Part 7105.0090, subp. 5, item E. Diplomas. Diplomas would include an expiration date for accreditation that is four years after the date on which the student passed the examination.

The MPCA is also providing notice that it may solicit opinions concerning additional amendments to *Minnesota Rules* ch. 7105 at a later date. The amendment of MPCA rules is authorized by *Minnesota Statutes* § 116.07, subd. 4 (1990).

The MPCA requests information and opinions concerning the subject matter of these rules. Interested persons or groups may submit data or views in writing or orally. Written or oral statements or comments should be directed to:

Minnesota Pollution Control Agency  
Hazardous Waste Division  
Thomas P. Clark  
520 Lafayette Road North  
St. Paul, Minnesota 55155  
Telephone: (612) 297-8617

Oral statements will be received from 8:00 a.m. to 4:00 p.m., Monday through Friday. All statements of information and opinion will be accepted until August 15, 1991. Any written materials received by the MPCA shall become part of the rulemaking record in the event that the rule is amended.

Dated: 8 July 1991

Charles W. Williams  
Commissioner

## Minnesota State Retirement System

### Board of Directors, Regular Meeting

A regular meeting of the Board of Directors, Minnesota State Retirement System, will be held on Friday, July 19, 1991 at 8:30 a.m. in the office of the System, 529 Jackson Street, St. Paul, Minnesota.

## Department of Revenue

### Petroleum Division

### Notice of Solicitation of Outside Information or Opinions Regarding Proposed Rules Governing Motor Fuels Taxation, Including the Amendment of *Minnesota Rules*, Parts 8125.0200 Through 8125.1400

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Revenue is seeking information or opinions from sources outside the agency in preparing to propose rules governing motor fuels taxation, including the amendment of *Minnesota Rules*, parts 8125.0200 through 8125.1400. The adoption of this rule is authorized by *Minnesota Statutes*, section 270.06(13) which requires the commissioner of revenue to promulgate rules for the administration and enforcement of state tax laws, and section 296.27 which enables the commissioner of revenue to make rules relating specifically to the administration and enforcement of laws regulating the sale, distribution and use of petroleum products and special fuel, so long as the rules are reasonable and not inconsistent with the law.

The Minnesota Department of Revenue requests information and opinions concerning subject matter of the rule. Interested persons or groups may submit data or views on the subject matter of concern in writing or orally. Written statements should be addressed to:

Fran Gerten	10 River Park Plaza
Department of Revenue	Mail Station 3333
Petroleum Division	St. Paul, MN 55146-3333

Oral statements will be received during regular business hours over the telephone at (612) 297-3360 and in person at the above address.

All statements of information and opinions shall be accepted until July 30, 1991. Any written material received by the Minnesota Department of Revenue shall become part of the rulemaking record to be submitted to the Attorney General or Administrative Law Judge in the event that the rule is adopted.

Dated: 2 July 1991

Fran Gerten  
Attorney

## **Board of Water and Soil Resources**

### **Notice of Regular Monthly Meeting**

The Board of Water and Soil Resources will hold their monthly meeting on July 24, 1991, at the Holiday Inn, New Ulm. The meeting will convene at 9:00 a.m.

---

---

## **Professional, Technical & Consulting Contracts**

---

---

Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over \$10,000 be printed in the *State Register*. These procedures also require that the following information be included in the notice: name of contact person, agency name and address, description of project and tasks, cost estimate, and final submission date of completed contract proposal. Certain quasi-state agencies are exempted from some of the provisions of this statute.

---

## **Department of Administration**

### **Administrative Services—STAR Program**

#### **Notice of Request for Proposals for Two Assistive Technology Programs**

The STAR Program, a project of the Governor's Advisory Council on Technology for People with Disabilities, is seeking Request for Proposals for two grant programs.

The first grant program is for community-based assistive technology resources, which will encourage the expansion of existing community-based technology-related assistance programs and the creation of new programs that will provide technology-related assistance to underserved people with disabilities throughout the state. The anticipated level of funding for this program is \$100,000 with the average grant award being \$5,000-\$25,000.

The second grant program is for an assistive technology mobile van delivery program to improve the delivery of assistive technology devices and services to underserved populations in all geographic areas of the state. The anticipated level of funding for this program is \$100,000.

Applications must be received by 4:30 p.m. on October 11, 1991. For applications and further information, please contact Rachel Wobschall, Executive Director, STAR Program, Department of Administration, 300 Centennial Office Building, 658 Cedar Street, St. Paul, Minnesota 55155, (612) 297-1552, (612) 296-9962 TDD.

## **Department of Health**

### **Health Resources Division**

#### **Request for Proposals for Exception to the Nursing Home Moratorium**

##### **Purposes**

The Interagency Long-Term Care Planning Committee is accepting proposals from nursing homes and boarding care homes requesting an exception to the nursing home moratorium. The Commissioner of Health, in coordination with the Commissioner of Human Services, may approve such requests under conditions listed in *Minnesota Statutes* 144A.073. These conditions refer to four categories of exceptions which are defined as:

- (a) "Conversion" means the relocation of a nursing home bed from a nursing home to an attached hospital.
- (b) "Renovation" means extensive remodeling of, or construction of an addition to, a facility on an existing site with a total cost exceeding ten percent of the appraised value of the facility or \$200,000, whichever is less.
- (c) "Replacement" means the demolition or reconstruction of all or part of an existing facility.
- (d) "Upgrading" means a change in the level of licensure of a bed from a boarding care bed to a nursing home bed in a certified boarding care facility.

## Professional, Technical & Consulting Contracts

---

### Emergency Rules

Rules governing procedures for exceptions to the nursing home bed moratorium were effective November 7, 1988 and notice of their adoption was published in the *State Register* on November 28, 1988. These emergency rules were reinstated by notice of adoption published in the *State Register* on July 15, 1991.

### Appropriation Available

The commissioner of health may license or certify beds through the exception review process, provided the projected total annual increased state medical assistance costs of all licenses or certifications granted during the biennium under these exceptions to the moratorium do not exceed \$300,000.

### Eligibility

A proposal for an exception to the moratorium may be submitted by an organization or individual authorized by a facility's governing board or management to prepare and submit a proposal to the Interagency Long-Term Care Planning Committee.

### Procedure for Submitting Proposals

The complete request for proposals, including instructions, format and necessary forms, is available upon request from Brenda Boike at (612) 643-2100. Please submit 5 copies of the completed proposal by **4:30, October 15, 1991**:

Anne P. Kane, Executive Director  
Interagency Long-Term Care Planning Committee  
Minnesota Department of Health—Health Resources Division  
P.O. Box 64900  
393 North Dunlap Street  
St. Paul, MN 55164-0900  
(612) 643-3666

## Department of Transportation

### Surveying and Mapping

### Notice of Availability of Contract for Photogrammetric Services for Fiscal Year(s) 1992 & 1993 (July 1, 1991 to June 30, 1993)

The Minnesota Department of Transportation desires a photogrammetric mapping firm or firms to provide the following photogrammetric services conforming to Mn/DOT specifications:

#### 1) Analytical Triangulation

Provide, from coordinates of the photo control image points, coordinate positions for at least three analytical pass points on each photo required for the mapping project.

#### 2) Planimetric Maps

Provide, from aerial photography, all planimetric features which are visible or identifiable on, or are interpretable from the aerial photography. All data to conform to State specifications and be transferable onto Mn/DOT's IGDS computer system.

#### 3) Topographic Maps

Provide, from aerial photography, all planimetric features, contours, and spot elevations necessary to accurately represent the terrain and features within a specified area. All data to conform to State specifications and be transferable onto Mn/DOT's IGDS computer system.

#### 4) Profiles and Cross Sections

Provide, from aerial photography, profiles and/or cross sections of highway corridors that accurately represent the groundline within the specified areas.

#### 5) Digital Terrain Model

Provide, from aerial photography, elevation points and discontinuity profiles (breaklines) necessary to generate a digital terrain model of sufficient accuracy for the State to produce contours, profiles, and cross-section data sufficient for the State's needs.

The State anticipates that the total value of work ordered will not exceed \$600,000.00. The State reserves the option to enter into agreements with more than one firm.



Firms desiring consideration shall express their interest and submit their Federal Forms 254 and 255 to:

Minnesota Department of Transportation  
Surveying and Mapping Section  
Room 711 Transportation Building  
St. Paul, Minnesota 55155

This is not a request for proposal. Expression of interest and forms *must be received* by the Surveying and Mapping Section at the above address on or before July 29, 1991 in order to be considered for this work.

---

---

## State Grants

In addition to requests by state agencies for technical/professional services (published in the State Contracts section), the *State Register* also publishes notices about grant funds available through any agency or branch of state government. Although some grant programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself.

Agencies are encouraged to publish grant notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

---

## Housing Finance Agency

### Notice of Fund Availability and Request for Proposals for Special Needs Housing Program

The Minnesota Housing Finance Agency (MHFA) announces the availability of \$800,000 in grant funds to assist eligible organizations in the acquisition, construction, or rehabilitation of housing for homeless persons and low income individuals at risk of becoming homeless.

#### Eligible Projects:

Three types of housing are eligible for funding:

- Transitional housing for homeless individuals and families.
- Permanent housing for homeless individuals and families.
- Permanent housing for low income persons living alone.

Grant funds can only be used for acquisition, construction, or rehabilitation costs. Operating costs are *not* eligible for funding.

**Eligible Applicants:** Eligible applicants are public agencies, for-profit entities, limited dividend entities, and nonprofit entities that can demonstrate their ability to develop housing for homeless and near homeless persons.

**Funding Process:** Applicants should request application packets from staff at MHFA.

Minnesota Housing Finance Agency  
400 Sibley Street Suite 300  
St. Paul, MN 55101  
Attention: Special Needs Housing  
(612) 296-9844

**Applications are due by 4:30 p.m. on Friday, August 30, 1991.** An interagency committee will review the applications and should make recommendations for funding to the MHFA Board by September 26, 1991.

**Applicants must have matching sources of funds. Grants may not exceed 50% of development costs.**

If after receiving the application packet there are any questions concerning the program or the packet, they should be directed to Rachel Fang (612) 296-9822. Applicants are encouraged to discuss the feasibility of their project proposal with MHFA staff prior to submitting their application for funds.

For those requiring technical assistance in the preparation of a grant proposal or who would like more information on the Special Needs Housing Program or other MHFA programs, please contact Rachel Fang at (612) 296-9822. If enough interest is generated, one or more training sessions may be scheduled. Please contact Rachel Fang at (612) 296-9822 as soon as possible if you are interested in attending a training session.

This Request for Proposals (RFP) is subject to all applicable federal, state and municipal laws, rules and regulations. MHFA reserves the right to modify or withdraw this RFP at any time and is not able to reimburse any applicant for costs incurred in the preparation or submittal of applications.

# State Contracts and Advertised Bids

Pursuant to the provisions of Minn. Stat. § 14.10, an agency must make reasonable effort to publicize the availability of any services contract or professional and technical services contract which has an estimated cost of over \$2,000.

Commodities contracts with an estimated value of \$15,000 or more are listed under the Materials Management Division, Department of Administration. All bids are open for 7-10 days before bidding deadline. For bid specifics, time lines, and other general information, contact the appropriate buyers whose initials appear in parentheses next to the commodity for bid, by calling (612) 296-6152.

Awards of contracts and advertised bids for commodities and printing, as well as awards of professional, technical and consulting contracts, appear in the midweek **STATE REGISTER Contracts Supplement**, published every Thursday. Call (612) 296-0931 for subscription information.

## Materials Management Division—Department of Administration:

### Contracts and Requisitions Open for Bid

Call 296-2600 for information on a specific bid, or to request a specific bid.

**Commodity:** Single channel integrator  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 4:30pm:** July 17  
**Agency:** Department of Public Safety  
**Deliver to:** St. Paul  
**Requisition #:** B 07300-18407

**Commodity:** Scanner  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 4:30pm:** July 17  
**Agency:** Minnesota Department of Health  
**Deliver to:** Minneapolis  
**Requisition #:** B 12200-72954

**Commodity:** Ergofeed paperfeed system  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 4:30pm:** July 17  
**Agency:** Minnesota Department of Health  
**Deliver to:** Minneapolis  
**Requisition #:** B 12200-72964

**Commodity:** 386 motherboard upgrade  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 4:30pm:** July 17  
**Agency:** Minnesota Department of Health  
**Deliver to:** Minneapolis  
**Requisition #:** B 12200-73034

**Commodity:** Printronix printer  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 4:30pm:** July 17  
**Agency:** Minnesota Department of Health  
**Deliver to:** Minneapolis  
**Requisition #:** B 12400-72951

**Commodity:** Upgrade pony computers  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 4:30pm:** July 17  
**Agency:** Minnesota Department of Health  
**Deliver to:** Minneapolis  
**Requisition #:** B 12500-72959

**Commodity:** 386/20 computer  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 4:30pm:** July 17  
**Agency:** Minnesota Department of Health  
**Deliver to:** Minneapolis  
**Requisition #:** B 12800-72957

**Commodity:** Intoxilizer 5000—no substitute  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 2pm:** July 19  
**Agency:** Department of Public Safety  
**Deliver to:** St. Paul  
**Requisition #:** B 07300-18409

**Commodity:** 386 & 486 computers  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 4:30pm:** July 17  
**Agency:** Minnesota Department of Health  
**Deliver to:** Minneapolis  
**Requisition #:** B 12200-72962

**Commodity:** 486/33 EISA computer  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 2pm:** July 19  
**Agency:** Minnesota Department of Health  
**Deliver to:** Minneapolis  
**Requisition #:** B 12200-72965

**Commodity:** 386/25 computers  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 4:30pm:** July 17  
**Agency:** Minnesota Department of Health  
**Deliver to:** Minneapolis  
**Requisition #:** B 12200-73035

**Commodity:** Digital disk storage device  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 4:30pm:** July 17  
**Agency:** Minnesota Department of Health  
**Deliver to:** Minneapolis  
**Requisition #:** B 12400-72958

**Commodity:** 386/20 computer  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 4:30pm:** July 17  
**Agency:** Minnesota Department of Health  
**Deliver to:** Minneapolis  
**Requisition #:** B 12600-72956

**Commodity:** Paradyne modems—no substitute  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 2pm:** July 19  
**Agency:** Minnesota Department of Jobs & Training  
**Deliver to:** Various places  
**Requisition #:** B 21200-35686

**Commodity:** Paradyne modems—no substitute  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 2pm:** July 19  
**Agency:** Minnesota Department of Jobs & Training  
**Deliver to:** Various places  
**Requisition #:** B 21200-35687

---

---

## State Contracts and Advertised Bids

**Commodity:** IBM PS/2 mod. 70  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 4:30pm:** July 17  
**Agency:** Mankato State University  
**Deliver to:** Mankato  
**Requisition #:** B 26071-02071

**Commodity:** 386/25 computer  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 4:30pm:** July 17  
**Agency:** Northland Community College  
**Deliver to:** Thief River Falls  
**Requisition #:** B 27149-48255

**Commodity:** Modem  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 2pm:** July 19  
**Agency:** Department of Natural Resources—Division of Forestry  
**Deliver to:** St. Paul  
**Requisition #:** B 29000-56494

**Commodity:** 386/25 computer  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 4:30pm:** July 17  
**Agency:** Department of Natural Resources—Southern Service Center  
**Deliver to:** St. Paul  
**Requisition #:** B 29000-56609

**Commodity:** Microscope  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 4:30pm:** July 17  
**Agency:** Department of Natural Resources—Regional Headquarters  
**Deliver to:** Hinckley  
**Requisition #:** B 29003-05855

**Commodity:** Data line monitor  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 4:30pm:** July 17  
**Agency:** Secretary of State  
**Deliver to:** St. Paul  
**Requisition #:** B 53000-02993

**Commodity:** NEC printer  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 4:30pm:** July 17  
**Agency:** Minnesota Department of Jobs & Training  
**Deliver to:** Various places  
**Requisition #:** B 21605-85950

**Commodity:** H.P. laserjet IIP printer  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 4:30pm:** July 17  
**Agency:** Rochester Community College  
**Deliver to:** Rochester  
**Requisition #:** B 27148-60725

**Commodity:** HP printer  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 4:30pm:** July 17  
**Agency:** Mesabi Community College  
**Deliver to:** Virginia  
**Requisition #:** B 27150-50276

**Commodity:** Blood analyzer  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 2pm:** July 19  
**Agency:** Department of Natural Resources—Ecological Service  
**Deliver to:** St. Paul  
**Requisition #:** B 29000-56552

**Commodity:** Cable  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 4:30pm:** July 17  
**Agency:** Department of Natural Resources—Southern Service Center  
**Deliver to:** St. Paul  
**Requisition #:** B 29000-56676

**Commodity:** 286/12 computers  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 4:30pm:** July 17  
**Agency:** Minnesota Academy for the Deaf  
**Deliver to:** Faribault  
**Requisition #:** B 37001-11355

**Commodity:** Diskettes for Panasonic worm drive  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 4:30pm:** July 17  
**Agency:** Secretary of State  
**Deliver to:** St. Paul  
**Requisition #:** B 53000-02995

**Commodity:** 486/33 computer  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 4:30pm:** July 17  
**Agency:** Secretary of State  
**Deliver to:** St. Paul  
**Requisition #:** B 53000-02997

**Commodity:** Share spool  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 4:30pm:** July 17  
**Agency:** Department of Human Services  
**Deliver to:** St. Paul  
**Requisition #:** B 55000-14056

**Commodity:** Cable and connectors  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 4:30pm:** July 17  
**Agency:** Department of Revenue  
**Deliver to:** St. Paul  
**Requisition #:** B 67120-34586

**Commodity:** Disk drive for interpro  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 4:30pm:** July 17  
**Agency:** Minnesota Department of Transportation  
**Deliver to:** Maplewood  
**Requisition #:** B 79000-15001

**Commodity:** Varian lamps  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 4:30pm:** July 17  
**Agency:** Minnesota Department of Transportation  
**Deliver to:** Maplewood  
**Requisition #:** B 79000-15024

**Commodity:** Despatch lab oven  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 2pm:** July 19  
**Agency:** Minnesota Department of Transportation  
**Deliver to:** Maplewood  
**Requisition #:** B 79000-15038

**Commodity:** Texas Microsystems Ind. computer  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 4:30pm:** July 17  
**Agency:** Minnesota Department of Transportation  
**Deliver to:** Maplewood  
**Requisition #:** B 79000-15111

**Commodity:** Modem rack  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 4:30pm:** July 17  
**Agency:** Secretary of State  
**Deliver to:** St. Paul  
**Requisition #:** B 53000-03003

## State Contracts and Advertised Bids

**Commodity:** H.P. printer  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 4:30pm:** July 17  
**Agency:** Moose Lake R.T.C.  
**Deliver to:** Moose Lake  
**Requisition #:** B 55103-05624

**Commodity:** Worm drive  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 4:30pm:** July 17  
**Agency:** Department of Revenue  
**Deliver to:** St. Paul  
**Requisition #:** B 67120-34587

**Commodity:** Upgrade varian sample changer  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 4:30pm:** July 17  
**Agency:** Minnesota Department of Transportation  
**Deliver to:** Maplewood  
**Requisition #:** B 79000-15005

**Commodity:** Toledo scale  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 4:30pm:** July 17  
**Agency:** Minnesota Department of Transportation  
**Deliver to:** Maplewood  
**Requisition #:** B 79000-15037

**Commodity:** Stereo microscope system  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 4:30pm:** July 17  
**Agency:** Minnesota Department of Transportation  
**Deliver to:** Maplewood  
**Requisition #:** B 79000-15039

**Commodity:** Analog input module—no substitutes  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 2pm:** July 19  
**Agency:** Minnesota Department of Transportation  
**Deliver to:** Maplewood  
**Requisition #:** B 79000-15153

**Commodity:** Intergraph monitor  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 2pm:** July 19  
**Agency:** Minnesota Department of Transportation  
**Deliver to:** Various places  
**Requisition #:** B 79000-15201

**Commodity:** Microtek scanner  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 4:30pm:** July 17  
**Agency:** Trade & Economic Development/Fiscal Services  
**Deliver to:** Blaine  
**Requisition #:** B 99270-00065

**Commodity:** Corrugated boxes  
**Contact:** Joan Breisler 296-9071  
**Bid due date at 4:30pm:** July 17  
**Agency:** Department of Natural Resources—Minerals  
**Deliver to:** Hibbing  
**Requisition #:** B 29000-56507

**Commodity:** Live traps  
**Contact:** Joan Breisler 296-9071  
**Bid due date at 4:30pm:** July 19  
**Agency:** Department of Natural Resources—Fish & Wildlife  
**Deliver to:** St. Paul  
**Requisition #:** B 29000-56553

**Commodity:** Rock  
**Contact:** Joan Breisler 296-9071  
**Bid due date at 4:30pm:** July 19  
**Agency:** Department of Natural Resources—Peterson Hatchery  
**Deliver to:** Peterson  
**Requisition #:** B 29005-15167

**Commodity:** Whiteboards & install  
**Contact:** Linda Parkos 296-3725  
**Bid due date at 4:30pm:** July 17  
**Agency:** St. Cloud State University  
**Deliver to:** St. Cloud  
**Requisition #:** B 26073-22811

**Commodity:** Bleacher boards  
**Contact:** Jack Bauer 296-2621  
**Bid due date at 4:30pm:** July 19  
**Agency:** Rochester Community College  
**Deliver to:** Rochester  
**Requisition #:** B 27000-60733

**Commodity:** 386SX/16 computers  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 4:30pm:** July 17  
**Agency:** Minnesota Department of Transportation  
**Deliver to:** Oakdale  
**Requisition #:** B 79000-61608

**Commodity:** Software  
**Contact:** Joan Breisler 296-9071  
**Bid due date at 4:30pm:** July 17  
**Agency:** Management Analysis Division  
**Deliver to:** St. Paul  
**Requisition #:** B 02220-14110

**Commodity:** Arc info for DG-AV410  
**Contact:** Joan Breisler 296-9071  
**Bid due date at 2pm:** July 19  
**Agency:** Department of Natural Resources—Division of Minerals  
**Deliver to:** Hibbing  
**Requisition #:** B 29000-56521

**Commodity:** Limestone rock—rebid  
**Contact:** Joan Breisler 296-9071  
**Bid due date at 4:30pm:** July 16  
**Agency:** Department of Natural Resources—Crystal Springs Fish Hatchery  
**Deliver to:** Altura  
**Requisition #:** B 29005-15114-1

**Commodity:** Kitchen containers  
**Contact:** Joan Breisler 296-9071  
**Bid due date at 4:30pm:** July 17  
**Agency:** Brainerd Regional Human Service Center  
**Deliver to:** Brainerd  
**Requisition #:** B 55304-09118

**Commodity:** Meat and poultry for August  
**Contact:** Linda Parkos 296-3725  
**Bid due date at 4:30pm:** July 15  
**Agency:** Minnesota Correctional Facility—Faribault  
**Deliver to:** Faribault  
**Requisition #:** B 78790-20191

**Commodity:** Copier  
**Contact:** Jack Bauer 296-2621  
**Bid due date at 4:30pm:** July 19  
**Agency:** Northland Community College  
**Deliver to:** Thief River Falls  
**Requisition #:** B 27149-48250

**Commodity:** Xerox 7085 rent/maintenance  
**Contact:** Jack Bauer 296-2621  
**Bid due date at 2pm:** July 17  
**Agency:** Minnesota Department of Transportation  
**Deliver to:** St. Paul  
**Requisition #:** B 79000-20045

**Commodity:** 286 & 386 computers  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 4:30pm:** July 18  
**Agency:** Indian Affairs Council  
**Requisition #:** B 19000-00806-1

**Commodity:** Olympus microscope  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 4:30pm:** July 18  
**Agency:** Fergus Falls Community College  
**Deliver to:** Fergus Falls  
**Requisition #:** B 27142-49162

**Commodity:** 286/12 computer  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 4:30pm:** July 18  
**Agency:** Northland Community College  
**Deliver to:** Thief River Falls  
**Requisition #:** B 27149-48254

**Commodity:** Maintenance agreement—  
CMC XL-40 terminals  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 2pm:** July 18  
**Agency:** Minnesota Correctional Facility  
**Deliver to:** Shakopee  
**Requisition #:** B 78640-02234

**Commodity:** Exercise equipment  
**Contact:** Linda Parkos 296-3725  
**Bid due date at 4:30pm:** July 15  
**Agency:** Fergus Falls Community College  
**Deliver to:** Fergus Falls  
**Requisition #:** B 27142-49163

**Commodity:** Drapery fabric  
**Contact:** Linda Parkos 296-3725  
**Bid due date at 4:30pm:** July 15  
**Agency:** Minnesota Academy for the Blind  
**Deliver to:** Faribault  
**Requisition #:** B 37001-11339

**Commodity:** Wet/dry vac  
**Contact:** Linda Parkos 296-3725  
**Bid due date at 4:30pm:** July 15  
**Agency:** Minnesota Department of Transportation  
**Deliver to:** Maplewood  
**Requisition #:** B 79000-15112

**Commodity:** Lauda water bath  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 4:30pm:** July 18  
**Agency:** Mankato State University  
**Deliver to:** Mankato  
**Requisition #:** B 26071-68066

**Commodity:** Okidata printer  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 4:30pm:** July 18  
**Agency:** Vermilion Community College  
**Deliver to:** Ely  
**Requisition #:** B 27147-47393

**Commodity:** Label writer  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 4:30pm:** July 22  
**Agency:** Minnesota Veterans Home  
**Deliver to:** Silver Bay  
**Requisition #:** B 75300-30169

**Commodity:** Mailing of schedules  
**Contact:** Pam Anderson 296-1053  
**Bid due date at 4:30pm:** July 18  
**Agency:** Inver Hills Community College  
**Deliver to:** Inver Grove Heights  
**Requisition #:** B 27157-48612

**Commodity:** Printed t-shirts  
**Contact:** Linda Parkos 296-3725  
**Bid due date at 4:30pm:** July 15  
**Agency:** Board of Vo-Tech Education  
**Deliver to:** Various places  
**Requisition #:** B 36000-02452

**Commodity:** Meat for September delivery  
**Contact:** Linda Parkos 296-3725  
**Bid due date at 4:30pm:** August 9  
**Agency:** Minnesota Correctional Facility  
**Deliver to:** Oak Park Heights  
**Requisition #:** B 78630-10377

**Commodity:** Miscellaneous calculator  
**Contact:** Jack Bauer 296-2621  
**Bid due date at 4:30pm:** July 22  
**Agency:** Southwest State University  
**Deliver to:** Marshall  
**Requisition #:** B 26175-01359

**Commodity:** Postage machine, meter & maintenance  
**Contact:** Jack Bauer 296-2621  
**Bid due date at 2pm:** July 22  
**Agency:** Mesabi Community College  
**Deliver to:** Virginia  
**Requisition #:** B 27150-50274

**Commodity:** Map files  
**Contact:** Jack Bauer 296-2621  
**Bid due date at 4:30pm:** July 22  
**Agency:** Board of Water & Soil Resources  
**Deliver to:** Brainerd  
**Requisition #:** B 99780-10915

**Commodity:** Miscellaneous aqua gear  
**Contact:** Jack Bauer 296-2621  
**Bid due date at 4:30pm:** July 22  
**Agency:** Mesabi Community College  
**Deliver to:** Virginia  
**Requisition #:** B 27150-50277

**Commodity:** Chairs  
**Contact:** Jack Bauer 296-2621  
**Bid due date at 4:30pm:** July 22  
**Agency:** Minnesota State Lottery  
**Deliver to:** Roseville  
**Requisition #:** B 99997-00160

**Commodity:** Rubbish disposal  
**Contact:** Joyce Dehn 297-3830  
**Bid due date at 2pm:** July 23  
**Agency:** Minnesota Correctional Facility  
**Deliver to:** Oak Park Heights  
**Requisition #:** Price contract

**Commodity:** Telecommunications:  
comdial key system—supply/install  
zones 2, 3, 4, 5, 6 & 7 only  
**Contact:** Patricia Anderson 296-9071  
**Bid due date at 2pm:** July 24  
**Agency:** Various  
**Deliver to:** Various  
**Requisition #:** Price contract

**Commodity:** 386/25 computer  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 4:30pm:** July 19  
**Agency:** Minnesota Department of Administration  
**Deliver to:** St. Paul  
**Requisition #:** B 02520-20189

**Commodity:** Mettler mass comparator—  
no substitute  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 4:30pm:** July 19  
**Agency:** Department of Public Service  
**Deliver to:** Various places  
**Requisition #:** B 80300-92120

## State Contracts and Advertised Bids

**Commodity:** Whole grain analyzer  
**Contact:** Pam Anderson 296-1053  
**Bid due date at 2pm:** July 19  
**Agency:** Minnesota Department of Agriculture  
**Deliver to:** Minneapolis  
**Requisition #:** B 04131-12392

**Commodity:** Cleaning service  
**Contact:** Pam Anderson 296-1053  
**Bid due date at 4:30pm:** July 19  
**Agency:** Mankato State University  
**Deliver to:** Mankato  
**Requisition #:** B 26071-54012

**Commodity:** Explosimeter  
**Contact:** Pam Anderson 296-1053  
**Bid due date at 4:30pm:** July 19  
**Agency:** Minnesota Pollution Control Agency  
**Deliver to:** Detroit Lakes  
**Requisition #:** B 32400-27502

**Commodity:** Plaster  
**Contact:** Pam Anderson 296-1053  
**Bid due date at 4:30pm:** July 19  
**Agency:** Ah Gwah Ching Nursing Home  
**Deliver to:** Ah Gwah Ching  
**Requisition #:** B 55510-03777

**Commodity:** TV, VCR  
**Contact:** Pam Anderson 296-1053  
**Bid due date at 4:30pm:** July 19  
**Agency:** Minnesota Correctional Facility  
**Deliver to:** St. Cloud  
**Requisition #:** B 78830-10907

**Commodity:** MEGADAC5533A computer—no substitute  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 2pm:** July 23  
**Agency:** Minnesota Department of Transportation  
**Deliver to:** Maplewood  
**Requisition #:** B 79000-15113

**Commodity:** Mettler balances  
**Contact:** Bernadette Vogel 296-3778  
**Bid due date at 4:30pm:** July 19  
**Agency:** Department of Public Service  
**Deliver to:** Various places  
**Requisition #:** B 80300-92121

**Commodity:** Video camera  
**Contact:** Pam Anderson 296-1053  
**Bid due date at 4:30pm:** July 19  
**Agency:** Minnesota Department of Health  
**Deliver to:** Minneapolis  
**Requisition #:** B 12200-72996

**Commodity:** AV equipment  
**Contact:** Pam Anderson 296-1053  
**Bid due date at 4:30pm:** July 19  
**Agency:** Minnesota Department of Jobs & Training  
**Deliver to:** Brainerd  
**Requisition #:** B 27140-10054

**Commodity:** Camcorder  
**Contact:** Pam Anderson 296-1053  
**Bid due date at 4:30pm:** July 19  
**Agency:** Minnesota Pollution Control Agency  
**Deliver to:** St. Paul  
**Requisition #:** B 32400-27517

**Commodity:** Ceiling tile  
**Contact:** Pam Anderson 296-1053  
**Bid due date at 4:30pm:** July 19  
**Agency:** Ah Gwah Ching Nursing Home  
**Deliver to:** Ah Gwah Ching  
**Requisition #:** B 55510-03778

**Commodity:** Internal triaxial load cell  
**Contact:** Pam Anderson 296-1053  
**Bid due date at 4:30pm:** July 19  
**Agency:** Minnesota Department of Transportation  
**Deliver to:** Maplewood  
**Requisition #:** B 79000-14970

**Commodity:** Cable tester  
**Contact:** Pam Anderson 296-1053  
**Bid due date at 4:30pm:** July 23  
**Agency:** Minnesota Department of Transportation  
**Deliver to:** Maplewood  
**Requisition #:** B 79000-14975

**Commodity:** Anemometer  
**Contact:** Pam Anderson 296-1053  
**Bid due date at 4:30pm:** July 19  
**Agency:** Minnesota Department of Transportation  
**Deliver to:** St. Paul  
**Requisition #:** B 79000-14988

**Commodity:** Volumetric pump  
**Contact:** Pam Anderson 296-1053  
**Bid due date at 4:30pm:** July 19  
**Agency:** Minnesota Department of Transportation  
**Deliver to:** St. Paul  
**Requisition #:** B 79000-14991

**Commodity:** Sand level meter  
**Contact:** Pam Anderson 296-1053  
**Bid due date at 4:30pm:** July 19  
**Agency:** Minnesota Department of Transportation  
**Deliver to:** St. Paul  
**Requisition #:** B 79000-14993

**Commodity:** Axle sensors  
**Contact:** Pam Anderson 296-1053  
**Bid due date at 4:30pm:** July 23  
**Agency:** Minnesota Department of Transportation  
**Deliver to:** Maplewood  
**Requisition #:** B 79000-15035

**Commodity:** Lumber  
**Contact:** Pam Anderson 296-1053  
**Bid due date at 4:30pm:** July 19  
**Agency:** Minnesota Department of Transportation  
**Deliver to:** Various places  
**Requisition #:** B 79050-26544

**Commodity:** License plate steel—rebid  
**Contact:** Jack Bauer 296-2621  
**Bid due date at 2pm:** July 18  
**Agency:** Department of Public Safety/Finance  
**Deliver to:** Various places  
**Requisition #:** B 07700-27001-1

**Commodity:** Gas meter  
**Contact:** Pam Anderson 296-1053  
**Bid due date at 4:30pm:** July 19  
**Agency:** Minnesota Department of Transportation  
**Deliver to:** St. Paul  
**Requisition #:** B 79000-14987

**Commodity:** TSI portacount plus respirator fit tester  
**Contact:** Pam Anderson 296-1053  
**Bid due date at 4:30pm:** July 19  
**Agency:** Minnesota Department of Transportation  
**Deliver to:** St. Paul  
**Requisition #:** B 79000-14989

---

---

## State Contracts and Advertised Bids

**Commodity:** Gas monitor  
**Contact:** Pam Anderson 296-1053  
**Bid due date at 4:30pm:** July 19  
**Agency:** Minnesota Department of Transportation  
**Deliver to:** St. Paul  
**Requisition #:** B 79000-14992

**Commodity:** Depth moisture gauge  
**Contact:** Pam Anderson 296-1053  
**Bid due date at 4:30pm:** July 23  
**Agency:** Minnesota Department of Transportation  
**Deliver to:** Maplewood  
**Requisition #:** B 79000-15020

**Commodity:** Sound wire meter  
**Contact:** Pam Anderson 296-1053  
**Bid due date at 4:30pm:** July 23  
**Agency:** Minnesota Department of Transportation  
**Deliver to:** Fort Snelling  
**Requisition #:** B 79000-15146

**Commodity:** 1500-2000 gallon slide-in-tank  
**Contact:** Brenda Thielen 296-9075  
**Bid due date at 4:30pm:** July 19  
**Agency:** Minnesota Department of Transportation  
**Deliver to:** Rochester  
**Requisition #:** B 79382-02269

**Commodity:** Postage system  
**Contact:** Jack Bauer 296-2621  
**Bid due date at 4:30pm:** July 23  
**Agency:** Itasca Community College  
**Deliver to:** Grand Rapids  
**Requisition #:** B 27144-44346

**Commodity:** Data processing furniture  
**Contact:** Jack Bauer 296-2621  
**Bid due date at 4:30pm:** July 23  
**Agency:** Fond du Lac Community  
**Deliver to:** Cloquet  
**Requisition #:** B 27163-63144

**Commodity:** Posts  
**Contact:** Jack Bauer 296-2621  
**Bid due date at 4:30pm:** July 19  
**Agency:** Department of Natural Resources—Northern Service Center  
**Deliver to:** Grand Rapids  
**Requisition #:** B 29007-10341

**Commodity:** Copier purchase—rebid  
**Contact:** Jack Bauer 296-2621  
**Bid due date at 4:30pm:** July 19  
**Agency:** Minnesota Academy for the Deaf  
**Deliver to:** Faribault  
**Requisition #:** B 37001-11256-1

**Commodity:** Toner  
**Contact:** Jack Bauer 296-2621  
**Bid due date at 4:30pm:** July 19  
**Agency:** Minnesota Department of Corrections  
**Deliver to:** St. Paul  
**Requisition #:** B 78000-31683

**Commodity:** Drafting supplies  
**Contact:** Jack Bauer 296-2621  
**Bid due date at 4:30pm:** July 23  
**Agency:** Minnesota Department of Transportation  
**Deliver to:** St. Paul  
**Requisition #:** B 79000-20728

**Commodity:** Misc parts  
**Contact:** Jack Bauer 296-2621  
**Bid due date at 4:30pm:** July 19  
**Agency:** Minnesota Department of Transportation  
**Deliver to:** Golden Valley  
**Requisition #:** B 79500-22501

**Commodity:** Flow switch uniprobe  
**Contact:** Mary Jo Bruski 296-3772  
**Bid due date at 4:30pm:** July 23  
**Agency:** Minnesota Department of Health  
**Deliver to:** Minneapolis  
**Requisition #:** B 12800-72972

**Commodity:** Copier—rebid  
**Contact:** Jack Bauer 296-2621  
**Bid due date at 2pm:** July 19  
**Agency:** Department of Natural Resources—Cambridge Area Forestry  
**Deliver to:** Cambridge  
**Requisition #:** B 29003-04811-1

**Commodity:** Meter—rebid  
**Contact:** Jack Bauer 296-2621  
**Bid due date at 4:30pm:** July 19  
**Agency:** Minnesota Pollution Control Agency  
**Deliver to:** St. Paul  
**Requisition #:** B 32100-27493-1

**Commodity:** Bar code zip + 4  
**Contact:** Jack Bauer 296-2621  
**Bid due date at 4:30pm:** July 19  
**Agency:** Department of Human Services  
**Deliver to:** St. Paul  
**Requisition #:** B 55000-14051

**Commodity:** Geodimeter 422  
**Contact:** Jack Bauer 296-2621  
**Bid due date at 4:30pm:** July 23  
**Agency:** Minnesota Department of Transportation  
**Deliver to:** Brainerd  
**Requisition #:** B 79000-15209

**Commodity:** Sign insert  
**Contact:** Jack Bauer 296-2621  
**Bid due date at 4:30pm:** July 23  
**Agency:** Minnesota Department of Transportation  
**Deliver to:** Morris  
**Requisition #:** B 79450-00715

**Commodity:** Maintenance Contract  
Honeywell level 6 computer  
**Contact:** Mary Jo Bruski 296-3772  
**Bid due date at 4:30pm:** July 23  
**Agency:** Department of Administration  
**Deliver to:** St. Paul  
**Requisition #:** B 02307-24001

**Commodity:** John Deere ATV  
**Contact:** Mary Jo Bruski 296-3772  
**Bid due date at 4:30pm:** July 23  
**Agency:** Department of Natural Resources—Regional Headquarters  
**Deliver to:** New Ulm  
**Requisition #:** B 29004-14874

**Commodity:** John Deere ATV  
**Contact:** Mary Jo Bruski 296-3772  
**Bid due date at 4:30pm:** July 23  
**Agency:** Department of Natural Resources—Regional Headquarters  
**Deliver to:** Rochester  
**Requisition #:** B 29005-15166

**Commodity:** Trailer 3500 GVW  
**Contact:** Mary Jo Bruski 296-3772  
**Bid due date at 4:30pm:** July 23  
**Agency:** Department of Natural Resources—Regional Headquarters  
**Deliver to:** Rochester  
**Requisition #:** B 29005-15251

## State Contracts and Advertised Bids

**Commodity:** Skidmore vacuum pumps  
**Contact:** Mary Jo Bruski 296-3772  
**Bid due date at 2pm:** July 16  
**Agency:** Ah Gwah Ching Nursing Home  
**Deliver to:** Ag Gwah Ching  
**Requisition #:** B 55510-03758-2

**Commodity:** Van/buss handicapped  
**Contact:** Mary Jo Bruski 296-3772  
**Bid due date at 2pm:** July 23  
**Agency:** Minnesota Veterans Home  
**Deliver to:** Silver Bay  
**Requisition #:** B 75300-30165

**Commodity:** Maintenance agreement—  
McQuay chiller  
**Contact:** Mary Jo Bruski 296-3772  
**Bid due date at 4:30pm:** July 19  
**Agency:** Minnesota Correctional Facility  
**Deliver to:** Shakopee  
**Requisition #:** B 78640-02323

**Commodity:** ATV & mower  
**Contact:** Mary Jo Bruski 296-3772  
**Bid due date at 4:30pm:** July 23  
**Agency:** Department of Natural  
Resources—Regional Headquarters  
**Deliver to:** Rochester  
**Requisition #:** B 29005-15250

**Commodity:** Used snow grooming  
vehicle  
**Contact:** Mary Jo Bruski 296-3772  
**Bid due date at 2pm:** July 23  
**Agency:** IRR & RB  
**Deliver to:** Biwabik  
**Requisition #:** B 43000-14445

**Commodity:** Waco scaffolding  
equipment  
**Contact:** Mary Jo Bruski 296-3772  
**Bid due date at 4:30pm:** July 19  
**Agency:** Ah Gwah Ching Nursing Home  
**Deliver to:** Ah Gwah Ching  
**Requisition #:** B 55510-03787

**Commodity:** Steam radiant heat panels  
**Contact:** Mary Jo Bruski 296-3772  
**Bid due date at 4:30pm:** July 23  
**Agency:** Minnesota Veterans Home  
**Deliver to:** Silver Bay  
**Requisition #:** B 75300-30168

## Department of Administration: Print Communications Division

Printing vendors for the following printing contracts must review contract specifications in printing buyers office at 117 University Avenue, Room 134-B, St. Paul, MN.

Printing vendors **NOTE:** Other printing contracts can be found in the Materials Management Division listing above, and in the Professional, Technical & Consulting Contracts section immediately following this section.

**Commodity:** "We Accept MN WIC  
Vouchers" poster, negs available, 1-  
sided, 1M, 8½"x11", screen, colorfast  
ink  
**Contact:** Printing Buyer's Office  
**Bids are due:** July 17  
**Agency:** Department of Health  
**Deliver to:** Minneapolis  
**Requisition #:** 17296

**Commodity:** #10 envelope, 10M, type  
to set, 1-sided, 4¼"x9½"  
**Contact:** Printing Buyer's Office  
**Bids are due:** July 17  
**Agency:** Public Employee's Retirement  
Association  
**Deliver to:** St. Paul  
**Requisition #:** 17451

**Commodity:** "WIC and You and  
Recipes, Too" books, 5M, 200 pages  
+ cover, camera ready copy, negs  
available, 2-sided, 5½"x8½", wire  
spiral bind, bulk package  
**Contact:** Printing Buyer's Office  
**Bids are due:** July 17  
**Agency:** Department of Health  
**Deliver to:** Minneapolis  
**Requisition #:** 17001

**Commodity:** Tax Branch Window  
Envelope, camera ready copy, 2-sided,  
220M envelopes, 4⅝"x9¾" + flap,  
union label  
**Contact:** Printing Buyer's Office  
**Bids are due:** July 19  
**Agency:** Jobs & Training Department  
**Deliver to:** St. Paul  
**Requisition #:** 17483

**Commodity:** QA review form—blue  
(continuous feed), negs available, 2-  
sided, 50M sheets, 9½"x11" folded to  
8½"x11", perforated left/right &  
between forms  
**Contact:** Printing Buyer's Office  
**Bids are due:** July 17  
**Agency:** Department of Health  
**Deliver to:** Minneapolis  
**Requisition #:** 17297

**Commodity:** Student Recruitment  
Mailing Envelope Reprint with one  
addition, 10,000 pp, open-end, 10"x  
13", self-adhesive flap, 2-color, 28#  
white kraft, bulk pkg.  
**Contact:** Printing Buyer's Office  
**Bids are due:** July 19  
**Agency:** Southwest State University  
**Deliver to:** Marshall  
**Requisition #:** 17452



# Non-State Public Contracts

---

---

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector.

It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact the editor for further details.

---

## Sherburne County

### Request for Proposal—Landfill Expert

Sherburne County is seeking an individual or entity to assist with a review of remediation activities including remedial investigation and subsequent report, feasibility study and remedial action for a sanitary (mixed municipal solid waste) landfill within the jurisdiction of the County. The County has authority under *Minnesota Statute* Chapter 400 for the licensing of a mixed municipal solid waste facility.

A copy of the Sherburne County Zoning Ordinance as well as the Sherburne County Solid Waste Ordinance is available for your review at the Zoning Office.

Proposals must be submitted to the following address: Ann Oster, Administrative Assistant, Sherburne County Administration Building, P.O. Box 320, Elk River, Minnesota 55330 (612) 441-1441.

Five copies of the proposal must be submitted no later than 5:00 p.m. on the 1st day of August, 1991. Responses will be reviewed by the Sherburne County Zoning Office, Sherburne County Board of Commissioners, and Sherburne County Attorney's Office.

No financial obligation shall be incurred by Sherburne County for the costs incurred by individuals and companies in the preparation of their proposal. Sherburne County reserves the right to reject any and all proposals or parts thereof and is not required to choose the lowest cost proposal.

Responses will be evaluated according to the following criteria:

1. Qualifications;
2. References;
3. Conflict of interest; and
4. Total cost

The proposal should be structured in the following parts:

1. Statement of qualifications of the individual or entity;
2. Identification and qualifications of project leaders;
3. Scope of work and cost of same; and
4. Identification of any conflicts.

#### Part One: Qualifications

- a. Organizational and staff qualification. This section of the proposal must contain the following information:
  - i. Name and telephone of the person designated as the contact person for the proposal;
  - ii. A brief description of the firm's capabilities, history and organizational structure;
  - iii. Resumes of individuals who would carry out the proposed program;
  - iv. Documentation which would show the proposer's experience in the area of solid waste facilities, including remediation development or review of remediation plans and/or actions;
  - v. References from previously related work experience.

#### Part Two: Identification and Qualification of Project Leader

- a. Proposed work activities explaining the type and scope of information necessary to analyze the remediation activities.
- b. Proposed time line for providing assistance to the County and review and propose changes to the remediation.
- c. Time to meet with staff and Sherburne County Board of Commissioners regarding the recommendations on the remediation activities as well as other municipalities.
- d. Ability to analyze the financial cost involved in remediation activities.

## Non-State Public Contracts

---

---

### Part Three: Total Cost

The total cost estimate of:

- a. Review and staff meetings for the remediation activities;
- b. Recommendations regarding the time lines proposed by the remediation activities; and
- c. A review of the time requested by licensee for implementation of the proposed remediation activities and whether such time lines are appropriate given the current economic and practical considerations.

### Part Four: Conflicts of Interest

- a. Identify any work previously done for Sherburne County
- b. Identify any work done for landfill operators in the State of Minnesota in the last five (5) years
- c. List of references and contact people

The County would like to provide any in-kind services wherever possible to reduce the cost to the County.

Scope and duration of the work to be done is dependent upon funding. If funding is not available or is limited, the proposal format may be either withdrawn by the company or the entity submitting the same or the proposal may be renegotiated between the individual or entity and County.

The individual entity providing the proposal shall be deemed an independent contractor and shall not be an agent subject to any benefits or entitlement of Sherburne County employees. A contract will have to be drawn between the individual or entity as the contracting party and the County of Sherburne subject to reviewal and approval by the Sherburne County Board of Commissioners.

A copy of the affirmative action plan, if applicable, should be provided with the proposal.

The individual or entity submitting the proposal shall establish to the satisfaction of the Zoning Administrator in conjunction with the Sherburne County Solid Waste Officer, the reliability and responsibility with the persons or entities proposed to perform the work as described in the call for proposals.

The individual or entity submitting a proposal shall have to file evidence that all individuals shall be covered by workers compensation and unemployment compensation coverage as well as abiding by the insurance requirements set by the County.

To the fullest extent permitted by law, the individual or entity agrees upon submission of the proposal to indemnify, hold harmless and defend the County of Sherburne and its agents and employees from any and all claims, losses, damages, costs and expenses, including professional fees arising from any act of omission of the individual or entity. This indemnification does not constitute a waiver of any statutory immunity that the County of Sherburne may have by law.

## Announcements

---

---

**Environmental Quality Board (EQB):** Comments are due August 7 on the EAWs (environmental assessment worksheets) for the following projects at their listed regional governing units: **Old Adrian Bank Demolition**, City of Adrian (507) 483-2680; **Inver Grove Heights Marina/Twin City Marina**, City of Inver Grove Heights, (612) 457-2111.

**Applications for September Canada Goose Seasons:** Early September Canada goose seasons will again be held in three areas of Minnesota this year, according to the Department of Natural Resources (DNR). The zones will be identical to 1990 for the Fergus Falls/Alexandria Zone and Southwest Border Zone. The Twin Cities Metro Zone boundary has been expanded slightly to include that part of Carver County north of U.S. Highway 212 and east of MN Highway 284 and County Road 10. Individuals interested in participating in the September Canada goose seasons will need to apply for permits by August 1. Application forms will be available after July 10 at county auditors offices, DNR wildlife offices, license agents, and the DNR License Bureau at 500 Lafayette Road, St. Paul. The special seasons are held prior to the arrival of migrant Canada geese from the Hudson's Bay area of Canada to direct hunting pressure toward the rapidly growing Minnesota resident goose flocks, and allow the DNR to evaluate hunting as an effective means of reducing the growth of rapidly increasing resident Canada goose flocks. Post-season hunter surveys for 1990 estimated harvests of 3,900 geese in the Fergus Falls/Alexandria Zone, and 460 geese in the Southwest Border Zone. To participate in these September seasons, all hunters must have the special goose hunt permit in their possession. An unlimited number of permits are available, but they must be applied for by the August 1 deadline. Applicants must mail a separate application along with a \$3 fee (do not send cash) for each hunt to an address provided on the application. Applications must be postmarked or delivered to the appropriate address given on the application by August 1. Persons who want to hunt in the proposed late December goose season in the metropolitan area need this same permit. They should apply for the early metro season.

The same permit will be valid for both the early and the late metro hunts. In addition to a valid special permit, hunters must have a current small game license, federal duck stamp, and a Minnesota migratory waterfowl stamp, in accordance with state and federal regulations. All three seasons will run from September 1 through September 10, with shooting hours from one-half hour before sunrise to sunset daily. Bag limits will be four daily and eight in possession in the Twin Cities Metro Zone, and two daily and four in possession in the Fergus Falls/Alexandria and Southwest Border zones. Steel shot is required for all waterfowl hunting in Minnesota. In order to protect resident duck populations, no hunting will be allowed within 100 yards of surface water. In addition, no hunting will be allowed from or upon public roads or road rights-of-way in the Fergus Falls/Alexandria Zone and the Twin Cities Metro Zone. Hunters should check regulations for closed refuges and hunt area boundaries. A summary of the regulations and a map depicting the hunt zone boundaries will be provided to each permittee. The DNR advises hunters that the majority of hunting opportunities exists on private land and hunters must be willing to secure permission to hunt prior to the season. The restriction on hunting 100 yards from surface water, combined with the fact that many crops are not yet harvested in September, will severely limit hunting opportunities. Potential goose hunters should locate hunting sites prior to the season in order to be successful.

**A Wise Investment—the rules of the game**

**Securities Laws, 1989.** Governs the activities of broker/dealers, agents and investment advisors. *Minnesota Statutes* Chapter 80A. Code #2-12, \$7.00 plus tax.

**Securities Rules, 1988.** Rules implementing the legislative mandate. Subjects include equity securities and investment companies. *Minnesota Rules* Chapter 2875. Code #3-5, \$14.00 plus tax.

**Minnesota Guidebook to State Agency Services, 1987-1990.** Packed with information to help you, this 640-page resource guides you through license requirements, forms, fees, reports, services, grants, and more. Its listing of addresses, phones, and agency descriptions cut red tape for easy and fast service from state agencies. Code #1-4, \$15.00 plus tax.



**TO ORDER:** Send to Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155. Call (612) 297-3000, or toll-free in Minnesota: 1-800-657-3757. Minnesota residents please include 6% sales tax. On all orders, add \$2.00 per order for handling. Prepayment is required. Please include daytime phone. VISA/MasterCard and American Express orders accepted over phone and through mail. **Prices are subject to change.** FAX: (612) 296-2265.

Publication editors: As a public service, please reprint this ad in your publication as is, reduced, enlarged, or redesigned to suit your format. Thank you.

**Catching criminals is only one part of law enforcement.**

**Police Report Writing Style Manual 1989**—A common framework for report writing throughout the state. Discusses the general purpose of police reports, reviews field notetaking, offers instructions on completing common report forms, and introduces the Data Practices Law. Code No. 14-13. \$15.00.

**Motor Vehicle Traffic Laws 1990**—Includes laws governing motor carriers, motor vehicle registration and no-fault auto insurance. Code No. 2-85. \$16.95.

**Criminal Code & Selected Statutes 1990**—Governs the conduct of peace officers. Includes continuing education requirements, sentencing standards, and more. Code No. 2-68. \$17.95.

**Blue Binder**—3 ring, 2" capacity. Criminal Code and Motor Vehicle Traffic Laws require 1 binder each. Code No. 10-21. \$4.95.



**TO ORDER:** Send to Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155. Call (612) 297-3000, or toll-free in Minnesota: 1-800-657-3757. Minnesota residents please include 6% sales tax. On all orders, add \$2.00 per order for handling. Prepayment is required. Please include daytime phone. VISA/MasterCard and American Express orders accepted over phone and through mail. **Prices are subject to change.** FAX: (612) 296-2265.

Publication editors: As a public service, please reprint this ad in your publication as is, reduced, enlarged, or redesigned to suit your format. Thank you.

# Human Services Laws and Rules

## Human Services Laws 1990

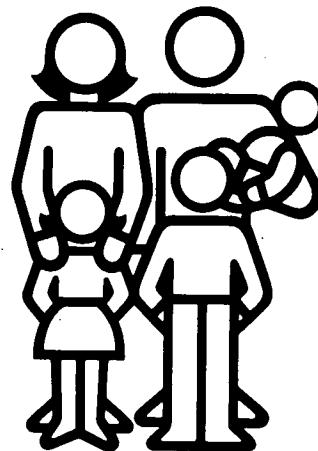
An extract from the statutes. Includes legislative amendments and additions from the most recent session. Code No. 2-56. \$31.95.

## Human Services Rules 1989

Rules governing assistance programs, eligibility grant amounts, AFDC and residence requirements. MN Rules Chapter 9500-9580. Code No. 3-95. \$34.95.

**3 ring binder.** 2" capacity. 1 required for each of above listed publications. Code No. 10-21. \$4.95.

**TO ORDER:** Send to Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155. Call (612) 297-3000, or toll-free in Minnesota: 1-800-657-3757. Minnesota residents please include 6% sales tax. On all orders, add \$2.00 per order for handling. Prepayment is required. Please include daytime phone. VISA/MasterCard and American Express orders accepted over phone and through mail. **Prices are subject to change.** FAX: (612) 296-2265.



Publication editors: As a public service, please reprint this ad in your publication as is, reduced, enlarged, or redesigned to suit your format. Thank you.



## Woodworking for Wildlife

**Woodworking for Wildlife.** Includes a variety of game bird and mammal box designs, with information on the placement of nests in proper habitat areas and maintenance requirements. Diagrams, 48 pp. Stock #9-14, \$3.95.

**Landscaping for Wildlife.** Gardening tips and landscaping techniques that add natural beauty to your property and habitat for wildlife. Over 70 color photos and 144 pages. Stock #9-15, \$8.95.

**Wildlife Set.** Order both books above as a set and save 15%. Stock #9-20, \$10.95.

**Minnesota's Favorite Birds Posters.** 22" x 17", full color. **Winter:** Code #9-2, \$5.00. **Summer:** Stock #9-50, \$5.00.

**Mammals of Minnesota,** discusses wild mammals that inhabit Minnesota today, or in the recent past. Tells how to identify them, their distribution in the state, and their natural history. U of M Press, 1977, illustrated, index, bibliography, paperbound, 290 pp. Stock #19-35, \$16.95.

**Bird Portraits in Color,** a total of 295 species of birds are depicted through magnificent illustrations, reproduced in seven-color lithography, accompanied by authoritative information about birds' activities, habitats, songs, and other characteristics, U of M Press, 1980, index, 92 color plates, hardbound. Stock #19-41, \$12.95.

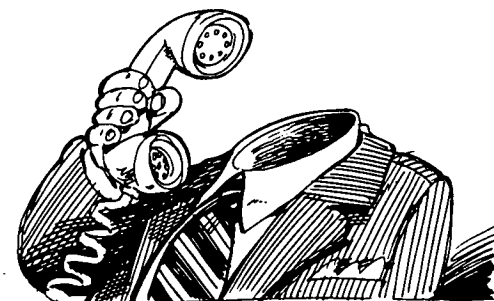
**TO ORDER:** Send to Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155. Call (612) 297-3000, or toll-free in Minnesota: 1-800-657-3757. Minnesota residents please include 6% sales tax. On all orders, add \$2.00 per order for handling. Prepayment is required. Please include daytime phone. VISA/MasterCard and American Express orders accepted over phone and through mail. **Prices are subject to change.** FAX: (612) 296-2265.

Publication editors: As a public service, please reprint this ad in your publication as is, reduced, enlarged, or redesigned to suit your format. Thank you.

## Ever called this guy?

**1990 State of Minnesota Telephone Directory.** Get a direct line to the persons you want to speak to. Contains names, numbers, and agencies in the executive, legislative and judicial branches of state government. Four sections give listings alphabetically by name, agency, Minnesota region, plus an index for cross referencing. Over 288 pages, paperback, 8½"x11". Code #1-87, #12.95.

**Minnesota Guidebook to State Agency Services.** A treasure of information that cuts red tape and gets you **RESULTS** from Minnesota state government. This important resource helps you through applications, fees, licenses, reports, history, recreation and travel. It describes agencies in detail and how they can assist you, giving addresses, phones and contact people. Stock #1-4, \$15.00 plus tax.



**TO ORDER:** Send to Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155. Call (612) 297-3000, or toll-free in Minnesota: 1-800-657-3757. Minnesota residents please include 6% sales tax. On all orders, add \$2.00 per order for handling. Prepayment is required. Please include daytime phone. VISA/MasterCard and American Express orders accepted over phone and through mail. **Prices are subject to change.** FAX: (612) 296-2265.

Publication editors: As a public service, please reprint this ad in your publication as is, reduced, enlarged, or redesigned to suit your format. Thank you.

## Department of Commerce Regulated Profession Publications

**Banking Laws 1989.** Complete text of state law governing banks, trust companies and other financial institutions. Code #2-76. \$31.95

**Business and Nonprofit Corporation Act of 1990.** Laws governing establishment and conduct of for-profit and non-profit corporations in Minnesota. Chapters 302A, 308A, 317A. Code #2-87 \$19.95

**Fair Labor Standards Act 1987.** Minimum wage and overtime compensation standards for employers. Chapter 177. Code #2-75 \$5.00

**Insurance Laws 1988.** A compendium of laws applicable to the insurance business. Includes chapters on company and individual agents licensing requirements. Code #2-1. \$18.00

**Insurance Rules 1989.** Essential licensing information for businesses and agents. Includes standards on policies, practices, marketing and continuing education. Code #3-1 \$22.95

**Banking Rules 1987.** Code #3-81.

**Notary Public Laws 1989.** Statutory requirements regarding the oath of office, necessary bond, and taking of depositions. Includes an explanation of the term of the office and procedures for removal from office. Code #2-13 \$5.00

**Real Estate Laws 1989.** Complete and up-to-date extract from the 1986 Minnesota Statutes. Code #2-92 \$8.00

**Real Estate Rules 1989.** Contains all education and licensing requirements for agents. Chapters 2800, 2805, and 2810. Code #3-99 \$9.00

**Securities Laws 1989.** Governs the activities of broker/dealers, agents or investment advisors. Chapter 80A. Code #2-12 \$7.00

**Securities Rules 1988.** Subjects include standards of conduct, equity securities, investment companies and more. Chapter 2875. Code #3-5 \$14.00

**Mailing Lists.** All kinds available. Call to receive a copy of mailing list service packet. (612) 297-2552.

**TO ORDER:** Send to Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155. Call (612) 297-3000, or toll-free in Minnesota: 1-800-657-3757. Minnesota residents please include 6% sales tax. On all orders, add \$2.00 per order for handling. Prepayment is required. Please include daytime phone. VISA/MasterCard and American Express orders accepted over phone and through mail. **Prices are subject to change.** FAX: (612) 296-2265.

Publication editors: As a public service, please reprint this ad in your publication as is, reduced, enlarged, or redesigned to suit your format. Thank you.

## Pheasants in Minnesota

**Pheasants in Minnesota.** Through many full-color photos the book shows the ringneck pheasant in various settings, tells how to maintain wildlife habitat and explains the wise management of the hunt. Quantity discounts available. Stock #9-13, \$5.95.

**Woodworking for Wildlife.** Variety of game bird and mammal box designs with information on the placement of nests in proper habitat areas and maintenance requirements. Diagrams, 48 pp. Stock #9-14, \$3.95.

**Landscaping for Wildlife.** Gardening tips and landscaping techniques that add natural beauty to your property and habitat for wildlife. Over 70 color photos and 144 pages. Stock #9-15, \$8.95.

**Wildlife Set.** Order both books above as a set and save 15%. Stock #9-20, \$10.95.

**TO ORDER:** Send to Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155. Call (612) 297-3000, or toll-free in Minnesota: 1-800-657-3757. Minnesota residents please include 6% sales tax. On all orders, add \$2.00 per order for handling. Prepayment is required. Please include daytime phone. VISA/MasterCard and American Express orders accepted over phone and through mail. **Prices are subject to change.** FAX: (612) 296-2265.



Publication editors: As a public service, please reprint this ad in your publication as is, reduced, enlarged, or redesigned to suit your format. Thank you.

<p><b>TO ORDER:</b> Complete attached order blank. Include either your American Express/VISA/MasterCard number with the expiration date, or a check/money order made out to the State of Minnesota. Orders by phone are accepted when purchasing with your credit card. Please include a phone number where you can be reached during the day in case we have questions about your order. Please include 6% sales tax and \$2.00 postage and handling. Ask for our catalogs for <i>Publications</i>, <i>Outdoors</i>, or <i>Mailing Lists</i>.</p> <p><b>PREPAYMENT REQUIRED</b></p> <p>NOTE: <i>State Register</i> and other subscriptions do not require sales tax or postage and handling fees. Prices subject to change without notice. Please allow 4-6 weeks for delivery. In a hurry? Stop by our Bookstore. Bookstore Hours 8:00-4:30 M-F.</p> <p>Send your order to: <b>Minnesota's Bookstore</b> 117 University Ave., St. Paul, MN 55155 Metro area 612-297-3000 (FAX: 296-2265) In Minnesota, toll free 1-800-657-3757</p>	<b>Code No.</b>	<b>Quantity</b>	<b>Description</b>			<b>Item Price</b>	<b>Total</b>	
	<b>Name or Company</b>					<b>Subtotal</b>		
	<b>Attention</b>					<b>Plus 6% tax MN Residents Only</b>		
	<b>Address</b>							
	<b>City</b>			<b>State</b>	<b>Zip</b>	<b>Handling (per order)</b>	<b>\$2.00</b>	
<b>American Express/VISA/MasterCard No.</b>					<b>TOTAL</b>			
<b>Signature</b>				<b>Expiration Date</b>	<b>Telephone (During Day)</b>			

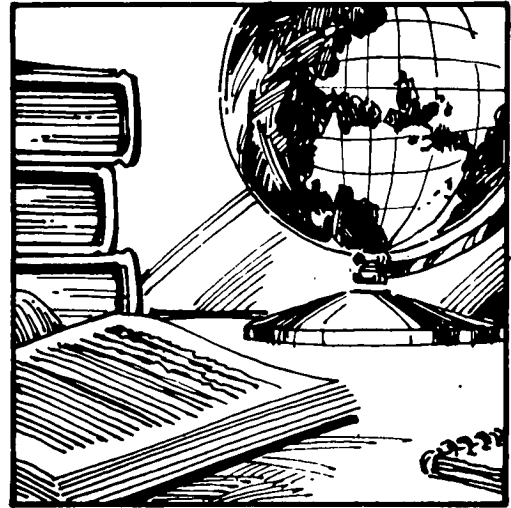
Publication editors: As a public service, please reprint this ad in your publication as is, reduced, enlarged, or redesigned to suit your format. Thank you.

## Get Smart with these Education Resources

**Board of Teaching-Licensure Rules 1990. Minnesota Rules Chapter 8700.** Requirements for the issuance and renewal of all licenses, from vo-tech and hearing impaired to librarians and media generalists. Includes the Code of Ethics for Minnesota Teachers, and standards for teachers prepared in other states. Code #3-74. \$14.95 plus tax.

**Education Directory 1990-91.** All the elementary and secondary schools in the state. Includes Minnesota school districts, superintendents, boards, principals, district addresses, phone numbers and enrollment figures. Code #1-93. \$9.95 plus tax.

**TO ORDER:** Send to Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155. Call (612) 297-3000, or toll-free in Minnesota: 1-800-657-3757. Minnesota residents please include 6% sales tax. On all orders, add \$2.00 per order for handling. Prepayment is required. Please include daytime phone. VISA/MasterCard and American Express orders accepted over phone and through mail. **Prices are subject to change.** FAX: (612) 296-2265.



Publication editors: As a public service, please reprint this ad in your publication as is, reduced, enlarged, or redesigned to suit your format. Thank you.

## Good Business Decisions are Made with Good Information

**Minnesota Manufacturer's Directory.** More than 7,000 entries that include name, address, phone number, staff size, sales volume, market area, year of establishment, type of firm, C.E.O., Sales or Marketing Manager, Purchasing Manager and four major manufactured products. Code #40-2, \$85.00 plus tax.

**Business and NonProfit Corporation Act 1989.** A handy reference that contains all the state laws governing the establishment and conduct of corporations in Minnesota. Includes *Minnesota Statutes* Chapters 308A, 302A and 317A. Code #2-87. \$19.95 plus tax.

**Minnesota Guidebook to State Agency Services 1987-1990.** Packed with information to help you cut through red tape for easy and fast dealing with state agencies, this treasure of information opens state government to you. Its 640 pages describe agencies, how they work, listing contacts, addresses, phones, and license requirements, grants, forms, reports, maps, publications and much more. Gives historical, statistical and important data useful in hundreds of ways. Code #1-4. \$15.00 plus tax. FAX: (612) 296-2265.



Publication editors: As a public service, please reprint this ad in your publication as is, reduced, enlarged, or redesigned to suit your format. Thank you.

## Resolve Bargaining Disputes and Grievances

**Public Employment Labor Relations Act 1989.** The collective bargaining rights and responsibilities of public employers and public employees. Details employees' right to organize and the legislature's authority. Code #2-90, \$6.00 plus tax.

**Public Sector Labor Relations in Minnesota.** A practical resource and training guide analyzing public sector labor relations in Minnesota. A special emphasis on contract administration, grievance handling and the arbitration process. 286 pages, paperbound. Code #10-51, \$12.50.

**Minnesota Guidebook to State Agency Services 1987-1990.** A treasure of helpful, useful, and interesting information about Minnesota state government. This important resource guides you through applications, fees, licenses, reports, history and travel highlights. Describes agencies in detail, giving addresses, phones and contact people. Code #1-4, \$15.00 plus tax. FAX: (612) 296-2265.



Publication editors: As a public service, please reprint this ad in your publication as is, reduced, enlarged, or redesigned to suit your format. Thank you.

# Minnesota's Bookstore

---

---

## Publications, Services, Subscriptions

**Order Form on Back—For Information, Call 297-3000**

### NEW PUBLICATIONS:

**1991 Minnesota Rules.** Eleven volume set includes 1992 Supplement as a subscription service. Stock #18-100, \$200 + \$12.00 sales tax (Minnesota residents only). Individual volumes can be purchased at \$20.00 + \$1.20 sales tax.

**1990 Minnesota Session Laws.** Two volume set includes laws passed during the 1990 session and the 1989 Special Session. Stock #18-6, \$40.00 + \$2.40 tax.

**Community Waste Education Manual.** Practical guide helps communities develop waste education campaigns with organizing volunteers, planning a budget, working with media and more. Includes camera-ready art and copy for media and publication needs. Stock #5-7, \$22.95 + \$1.38 tax.

**School District Profile 1988-89.** Comparative enrollment, staffing and financial data on Minnesota's school districts, evaluation of the statistical content with commentary on trends and patterns. Stock #5-3, \$5.00 + 30¢ tax.

**The School Book 1990-91.** Comprehensive guide to elementary schools in the Twin Cities: school addresses/phone, staffing information, and MTC bus connections at schools. Lists class size, student/teacher ratio, grading and curriculum. 554 pages. Stock #40-9, \$12.95 + 78¢ tax.

**Chemical Dependency Programs Directory 1989.** Features comprehensive listings for programs ranging from Prevention/Intervention Services to a wide range of Treatment Services. Each type of program includes an alphabetical listing of facilities and brief narrative description of programming provided. Stock No. 1-12, \$15.00 plus tax.

**Process Parenting—Breaking the Addictive Cycle.** A training manual that provides parent education and treatment techniques for professionals who work with recovering chemically dependent parents or dysfunctional families. Stock No. 5-4, \$15.00 plus tax.

**It's Never Okay: A Handbook for Professionals on Sexual Exploitation by Counselors and Therapists.** Therapeutic and prevention issues and employer responsibilities are discussed in this task force report, as well as recommended curriculum for training institutions for counselors and therapists. Stock No. 14-16, \$19.95

### OTHER PUBLICATIONS

**Our Minnesota.** More than 100 full-color photos by Les and Craig Blacklock portray Minnesota in her seasonal beauty, with text from the personal journal of Fran Blacklock's thirty years of traveling the state. Stock #9-23. \$13.95 plus tax.

**Historic Sites and Place Names of Minnesota's North Shore.** John Fritzen, long time employee of the Minnesota DNR draws upon his almost 40 years as a forester, mostly spent on Minnesota's colorful and legendary North Shore, to regale readers with tales of timbermen, pioneer settlers, miners, commercial fishermen and others. Black and white photos. Stock #9-11. \$3.50 plus tax.

**Landscaping for Wildlife.** Attract songbirds, deer, butterflies, hummingbirds, pheasants, and other wildlife to your property by using the tips in this 144-page, 4-color book. Stock #9-15, \$8.95 plus tax.

**Woodworking for Wildlife.** Variety of game bird and mammal box designs, including details on placement in proper habitat areas and maintenance. Stock #9-14, \$3.95 + tax.

**Wildlife Set.** Both books above, save 15%. Code #9-20, \$10.95 + tax.

**Minnesota Manufacturer's Directory, 1991.** More than 7,000 entries listing name, address, phone, staff size, sales volume, market area, year of establishment, type of firm, CEO, sales or marketing and purchase managers, and four manufactured products. Stock #40-2. \$85.00.

### SUBSCRIPTIONS:

**State Register.** Minnesota's official weekly publication for agency rules and notices, executive orders of the Governor, state contracts, Supreme Court Calendar, Supreme Court and Tax Court Decisions. Annual subscription: Monday edition only \$140; Monday and Thursday's State Contract Supplement \$195; 13-week trial (includes both Monday and Thursday editions) \$60.00.

**Workers Compensation Decisions.** Volume 43. Selected landmark decisions of the Worker's Compensation Court of Appeals. Annual subscription. \$130.00.

### SERVICES:

**Mailing Lists.** Lists of Minnesota licensed professionals and permit holders. Write or call (612) 297-2552 for a free mailing list catalog which contains available lists, selections, formats, pricing and ordering information.

**American Flag.** Perfect for home or office. 3' x 5' with embroidered stars. Heavy nylon bunting. Code No. 6-1. \$21.00, plus tax.

**1991 Lake Map Index.** Listing over 4,000 lake maps. Free.

**State Register Binder.** Durable 3½ inches, forest green binders imprinted with the *State Register* logo. \$6.50 plus 39¢ tax.

