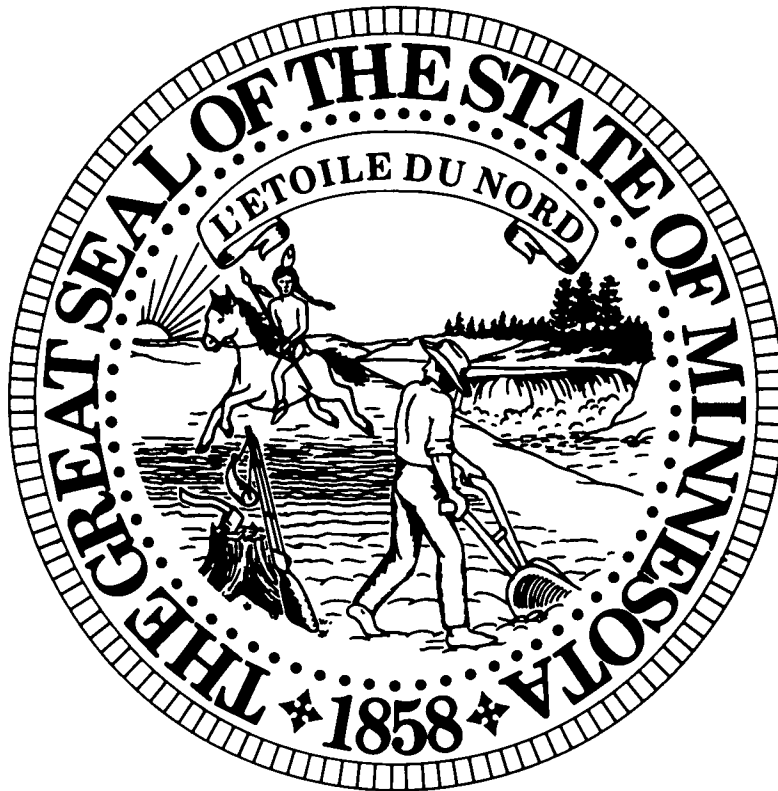


The Minnesota
**State
Register**

Department of Administration—Print Communications Division



Rules edition
Published every Monday
(Tuesday if Monday is a holiday)

Monday 22 April 1991
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State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, containing executive and commissioners' orders, proposed and adopted rules, official notices, state and non-state contracts, contract awards, grants, a monthly calendar of cases to be heard by the state supreme court, and announcements.

A *Contracts Supplement* is published every Thursday and contains additional state contracts and advertised bids, and the most complete source of state contract awards available in one source.

Printing Schedule and Submission Deadlines

Vol. 15 Issue Number	*Submission deadline for Adopted and Proposed Rules, Commissioners' Orders**	*Submission deadline for Executive Orders, Contracts, and Official Notices**	Issue Date
43	Monday 8 April	Monday 15 April	Monday 22 April
44	Monday 15 April	Monday 22 April	Monday 29 April
45	Monday 22 April	Monday 29 April	Monday 6 May
46	Monday 29 April	Monday 6 May	Monday 13 May

*Deadline extensions may be possible at the editor's discretion; however, none will be made beyond the second Wednesday (12 calendar days) preceding the issue date for rules, proposed rules and executive orders, or beyond the Wednesday (5 calendar days) preceding the issue date for official notices. Requests for deadline extensions should be made only in valid emergency situations.

**Notices of public hearings on proposed rules and notices of intent to adopt rules without a public hearing are published in the Proposed Rules section and must be submitted two weeks prior to the issue date.

Instructions for submission of documents may be obtained from the *State Register* editorial offices, 504 Rice Street, St. Paul, Minnesota 55103, (612) 296-4273.

The *State Register* is published every Monday (Tuesday when Monday is a holiday) by the State of Minnesota, Department of Administration, Print Communications Division, 117 University Avenue, St. Paul, Minnesota 55155, pursuant to *Minnesota Statutes* § 14.46. A *State Register Contracts Supplement* is published every Thursday. The Monday edition is the vehicle for conveying all information about state agency rulemaking, including official notices; hearing notices; proposed, adopted and emergency rules. It also contains executive orders of the governor; commissioners' orders; state contracts and advertised bids; professional, technical and consulting contracts; non-state public contracts; state grants; decisions of the supreme court; a monthly calendar of scheduled cases before the supreme court; and other announcements. The Thursday edition contains additional state contracts and advertised bids, and the most complete listing of contract awards available in one source.

In accordance with expressed legislative intent that the *State Register* be self-supporting, the following subscription rates have been established: the Monday edition costs \$140.00 per year and includes an index issue published in August (single issues are available at the address listed above for \$3.50 per copy); the combined Monday and Thursday editions cost \$195.00 (subscriptions are not available for just the *Contracts Supplement*); trial subscriptions are available for \$60.00, include both the Monday and Thursday edition, last for 13 weeks, and may be converted to a full subscription anytime by making up the price difference. No refunds will be made in the event of subscription cancellation.

Both editions are delivered postpaid to points in the United States, second class postage paid for the Monday edition at St. Paul, MN, first class for the Thursday edition. Publication Number 326630 (ISSN 0146-7751).

Subscribers who do not receive a copy of an issue should notify the *State Register* circulation manager immediately at (612) 296-0931. Copies of back issues may not be available more than two weeks after publication.

Arne H. Carlson, Governor

Dana B. Badgerow, Commissioner
Department of Administration

Stephen A. Ordahl, Director
Print Communications Division
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Paul Hoffman, Assistant Editor
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FOR LEGISLATIVE NEWS

Publications containing news and information from the Minnesota Senate and House of Representatives are available free to concerned citizens and the news media. To be placed on the mailing list, write or call the offices listed below:

SENATE

Briefly-Preview—Senate news and committee calendar; published weekly during legislative sessions.

Perspectives—Publication about the Senate.

Session Review—Summarizes actions of the Minnesota Senate.

Contact: Senate Public Information Office
Room 231 State Capitol, St. Paul, MN 55155
(612) 296-0504

HOUSE

Session Weekly—House committees, committee assignments of individual representatives; news on committee meetings and action. House action and bill introductions

This Week—weekly interim bulletin of the House.

Session Summary—Summarizes all bills that both the Minnesota House of Representatives and Minnesota Senate passed during their regular and special sessions.

Contact: House Information Office
Room 175 State Office Building, St. Paul, MN 55155
(612) 296-2146

Contents

Minnesota Rules: Amendments & Additions

Issues 40-43 inclusive (issues #1-39 appeared in #39) . . .2292

Proposed Rules

Abstracters' Board of Examiners

Abstracter licensing 2293

Human Services Department

Medical assistance mental health services 2295

Minnesota Racing Commission

Class D licenses 2296

Adopted Rules

Minnesota Racing Commission

Pari-mutuel horse racing 2307

Secretary of State

Presidential primary 2308

Board of Technical Colleges

Education, technical colleges; teacher license: turf and landscape/irrigation and drainage 2308

Teacher license, dental hygiene instruction 2308

Health Department

Certification of environmental laboratories 2308

Pollution Control Agency

Financial assurance for solid waste disposal facilities . . . 2308

Executive Orders

Order #91-11: Providing for the assignment of duties to state agencies under the land and water conservation fund act of 1965 2308

Official Notices

Minnesota Comprehensive Health Association

Notice of meeting 2310

Emergency Response Commission

Announcement of vacancies on local emergency planning committees 2310

Finance Department

Maximum interest rate for municipal obligations in May . 2311

Health Department

Opinion sought on rules for fines for uncorrected violations of the supervised living facility rules 2311

Natural Resources Department

Intent to hold state metallic minerals lease sale and notice of state lands to be offered for metallic minerals exploration 2311

Opinion sought on rules for the leasing of state-owned lands for the mining of non-metallic minerals except sand and gravel 2312

Secretary of State

Opinion sought on rules for statewide voter registration system, uniform commercial code financing statements, agricultural production in-put lien notification statements, and statewide uniform commercial code network 2312

Transportation Department

Petition of the City of Mounds View for a variance from state aid administration requirements for determination of maintenance monies 2312

State Contracts & Advertised Bids

Administration Department

Materials Management Division: Commodities and requisitions open for bid 2314

Print Communications Division: Typesetting, keylining, photo prep and seps, printing, binding, labeling and mailing services open for bid 2315

Professional, Technical & Consulting Contracts

Corrections Department

Faribault Correctional Facility seeks various medical services 2316

Shakopee Correctional Facility seeks various medical, food and instructional services 2317

Minnesota Historical Society

Advertisement for bids for phase II restoration of the society's Split Rock Lighthouse 2319

Human Services Department

Proposals sought for a programmer/analyst for the licensing division 2319

Various medical services sought for Moose Lake Regional Treatment Center 2320

Various chaplaincy, medical and outreach services sought for Willmar Regional Treatment Center 2320

Transportation Department

Contract available for section I-94 paving and minor grading for the Minnesota Road Research Project . . . 2321

Contract available for I-94 section sensor and data acquisition installations for the Minnesota Road Research project 2322

Announcements 2323

Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 75 state agencies have the authority to issue rules. Each agency is assigned specific *Minnesota Rule* chapter numbers. Every odd-numbered year the *Minnesota Rules* are published. This is a ten-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Proposed and adopted emergency rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

If an agency seeks outside opinion before issuing new rules or rule amendments, it must publish a NOTICE OF INTENT TO SOLICIT OUTSIDE OPINION in the *Official Notices* section of the *State Register*. When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues 1-13 inclusive; issues 14-25 inclusive; issue 26, cumulative for issues 1-26; issues 27-38 inclusive; issue 39, cumulative for 1-39; issues 40-51 inclusive; and issue 52, cumulative for 1-52. An annual subject matter index for rules appears in August. For copies of the *State Register*, a subscription, the annual index, the *Minnesota Rules* or the *Minnesota Guidebook to State Agency Services*, contact the Print Communications Division, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000 or toll-free in Minnesota 1-800-9747.

Issues 40-43 inclusive (issues #1-39 appeared in #39)

Abstracters' Board of Examiners

1005.0200; .0600; .0700; .0800 (proposed) 2293

Administration Department

1230.0100; .1400; .1500; .1600; .1700; .1800;
.1810; .1820; .1830; .1850; .1860; .1900
(emergency extended) 2226
1230.1700 s.2,3; .1900 s.3,4,6; .2000; .2200;
.2300 (repealed emergency extended) 2226
1230.0100; .0150; .0300; .0400; .0500; .0600; .0700; .0900;
.1000; .1100; .1150; .1175; .1200; .1400; .1450; .1600;
.1700; .1805; .1810; .1820; .1830; .1850; .1860; .1900;
.1910 (proposed) 2165 and 2226
1230.0200; .0400 s.1,3; .0700 s.2; .1500; .1700 s.2,3;
.1800; .1900 s.2,3,4,6; .2000; .2100; .2200; .2300
(proposed repealer) 2165 and 2226

Assessors Board

1950.1020; .1030; .1050; .1060; .1070; .1080; .1090
(proposed) 2262

Chiropractic Examiners Board

2500.0100; .0500; .1110; .1200; .2000; .2020; .2030;
.2040; .2050; .2060; .2070; .4010 (adopted) 2265
2500.2500; .2550 (proposed) 2217

Commerce Department

2890.0010; .0060; .0065; .0070; .0090; .1110 (adopted) 2266

Education Department

3530.6300; .6400 (proposed repealer) 2219

Technical Colleges Board

3700.0295 (adopted) 2308
3700.0440 (adopted) 2308

Electricity Board

3800.3590 (adopted-effective date: July 1, 1991) 2266

Health Department

4700.1900; .2000; .2100; .2300; .2410; .2420; .2500
(proposed) 2183
4700.2300 s.2; .2400; .2550 (proposed repealer) 2183
4740.2040 (adopted) 2308

Higher Education Coordinating Board

4830.1552; .1553; .1554 (proposed) 2220
4830.1554 s.1,2,3 (proposed repealer) 2220
4830.8000; .8010; .8020; .8030; .8040; .8510; .8520;
.8530; .8540; .8550; .8560; .8570; .8580 (adopted) 2266

Mediation Services Bureau

5520.0120 s.8; .0250 s.3; .0400; .0500 s.7 (repealed) 2267

Pollution Control Agency

7035.2685 (adopted) 2308

Public Service Department

7606.0040 (adopted) 2223

Minnesota Racing Commission

7870.0600-.0870 (proposed) 2296
7891.0110 (proposed) 2296
7870.0400; 7871.0010; 7872.0100; 7873.0100; 7873.0110;
7873.0185; .0186; .0190; .0192; .0195; .0198;
7875.0200; 7876.0110; 7877.0160; 7877.0170;
7879.0100; 7883.0100; .0130; .0140; 7890.0100;
7892.0120; 7895.0100; .0125; .0275; .0350; 7897.0100;
.0110; 7899.0100 (adopted) 2307
7897.0110 s.2 (adopted) 2307

Revenue Department

8100.0200; .0700 (adopted) 2190

Secretary of State

8200.6400; .9115 (adopted) 2308
8205.1000 (adopted) 2308
8250.0360; .1400; .1550 (adopted) 2308

Teaching Board

8700.0100; .0200; .0210; .0300; .0400; .0500; .0501;
.2000; .2500; .2900; .3200; .3300; .3510; .3900; .4000;
.4300; .4400; .4500; .4600; .5300; .6410; .7100; .7300;
.7400; .7800; .8010; .8020; .8040; .8110; .8120; .8140;
.9010; 8750.0060; .0082; .0240; .0500; .0520; .1000;
.1240; .1560; .1580; .1700; .1800; .1820; .1840; .1860;
.1880; .1900; .1920; .1930; .1940; .1960; .1980; .2000;
.2020; .2040; .2060; .2100; .2120; .3010; .3250; .3300;
.3350; .3450; .3500; .3800; .3810; .3820; .3830; .3840;
.4200; .6200; .8000 (adopted) 2267
8700.2900 s.5; .3510 s.7; .4000 s.6; .4100 s.2; .4200 s.2;
.4600 s.4 and 5; .7300 s.3; .7400 s.2 (repealed) 2267

Human Services Department

9505.0323 (proposed) 2295
9530.6600; .6605; .6615; .6620; .6625; .6630; .6631;
.6640; .6641; .6650; .6655; .7000; .7021;
.7031 (proposed) 2257
9530.6650 s.3 (proposed repeal) 2257

Proposed Rules

Pursuant to Minn. Stat. §§ 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing, as long as the agency determines that the rules will be noncontroversial in nature. The agency must first publish a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. The notice must advise the public:

1. that they have 30 days in which to submit comment on the proposed rules;
2. that no public hearing will be held unless 25 or more persons make a written request for a hearing within the 30-day comment period;
3. of the manner in which persons shall request a hearing on the proposed rules; and
4. that the rule may be modified if the modifications are supported by the data and views submitted.

If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

Pursuant to Minn. Stat. §§ 14.29 and 14.30, agencies may propose emergency rules under certain circumstances. Proposed emergency rules are published in the *State Register* and, for at least 25 days thereafter, interested persons may submit data and views in writing to the proposing agency.

Abstracters' Board of Examiners

Proposed Permanent Rules Relating to Abstractor Licensing

Notice of Intent to Adopt a Rule Without a Public Hearing

NOTICE IS HEREBY GIVEN that the State Board of Abstracters intends to adopt the above-entitled rule without a public hearing following the procedures set forth in the Administrative Procedure Act for adopting rules without a public hearing in *Minnesota Statutes*, sections 14.22 to 14.28. The statutory authority to adopt the rule is *Minnesota Statutes*, section 386.63, subdivision 3.

All persons have 30 days in which to submit comment in support of or in opposition to the proposed rule or any part or subpart of the rule. Comment is encouraged. Each comment should identify the portion of the proposed rule addressed, the reason for the comment, and any change proposed.

Any person may make a written request for a public hearing on the rule within the 30-day comment period. If 25 or more persons submit a written request for a public hearing within the 30-day comment period, a public hearing will be held unless a sufficient number withdraw their request in writing. Any person requesting a public hearing should state his or her name and address, and is encouraged to identify the portion of the proposed rule addressed, the reason for the request, and any change proposed. If a public hearing is required, the agency will proceed pursuant to *Minnesota Statutes*, sections 14.131 to 14.20.

Comments or written requests for a public hearing must be submitted to:

Mary Bakken, Executive Secretary
Board of Abstracters
Suite 330
3200 Main Street
Coon Rapids, Minnesota 55433
(612) 296-0209

The rule proposed for adoption relates to the following matters:

1. Changing the dates for the administration of the abstractor examination;
2. Changing the dates for the Board's annual meeting;
3. Clarifying the grounds for which the Board may discipline licensees;
4. Clarifying the Board's authority with respect to non-renewal of licensees; and
5. Removing a number of gender-specific references.

A free copy of the rule is available upon request from Ms. Bakken.

A STATEMENT OF NEED AND REASONABLENESS that describes the need for and reasonableness of each provision of the proposed rule and identifies the data and information relied upon to support the proposed rule has been prepared and is available from Ms. Bakken upon request.

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Proposed Rules

If no hearing is required, upon adoption of the rule, the rule and the required supporting documents will be submitted to the Attorney General for review as to legality and form to the extent the form relates to legality. Any person may request notification of the date of submission to the Attorney General. Persons who wish to be advised of the submission of this material to the Attorney General, or who wish to receive a copy of the adopted rule, must submit the written request to Ms. Bakken.

Dated: 26 March 1991

Mary Bakken
Executive Secretary

Rules as Proposed

1005.0200 BOARD MEETINGS.

Subpart 1. **Annual meeting.** The board shall hold its annual meeting ~~on the first Tuesday~~ in May of each year.

Subp. 1a. **Examination.** Examinations shall be conducted by the board or its authorized representatives at prior to each annual meeting in April of each year and shall be graded at the annual meeting provided for in subpart 1.

Subp. 2. **Emergency meetings.** The board may schedule an emergency meeting and conduct an examination for good cause shown for any applicant upon 30 days written notice to the applicant and board members.

Subp. 3. **Special meetings.** The board may hold special meetings at such other times as may be necessary and as it may determine.

Subp. 4. **Call of meetings.** All meetings shall be called by the ~~secretary-treasurer~~ executive secretary.

1005.0600 EMPLOYING LICENSED ABSTRACTERS.

Every person, firm, or private corporation engaged in the business of abstracting in one county only shall have in its employ a ~~person~~ persons who is a ~~are~~ licensed ~~abstracter~~ abstracters. Every person, firm, or private corporation engaged in the business of abstracting in more than one county in this state shall have at least one person who is a licensed abstracter for each county in which it maintains an abstract office, provided that no person may satisfy this requirement for more than one abstract office. No licensed abstracter may fulfill the requirements of this part for more than one company at any one time. Every person, firm, or private corporation engaged in the business of abstracting shall comply with the requirements of this part ~~by July 23, 1978.~~

1005.0700 STANDARDS OF CONDUCT.

The methods, acts, or practices ~~set forth herein shall be~~ in this part are standards of conduct governing the activities of abstracters ~~under this part.~~ The failure to comply with ~~said the~~ standards shall constitute grounds for denial, refusal to renew, suspension, or revocation of the license of such person, or censure of ~~said the~~ abstracter. An abstracter shall:

- A. refrain from using ~~his the~~ abstracter's name or certification on an abstract, the preparation of which ~~he or part of which~~ the abstracter was not directly responsible for;
- B. refrain from engaging in any discriminatory practices prohibited by law in the conduct of ~~his~~ business;
- C. employ competent abstracters and employees;
- D. provide proper training and instruction for all employees; and
- E. refrain from splitting fees, or accepting or paying referral fees for abstracting services.

1005.0800 FRAUDULENT, DECEPTIVE, OR DISHONEST PRACTICES.

The methods, acts, and practices contained ~~herein in this part~~ or similar thereto shall be presumed fraudulent, deceptive, or dishonest if engaged in by the abstracter or ~~his the~~ abstracter's agent and shall constitute grounds for denial, refusal to renew, suspension, or revocation of the license of the abstracter:

- A. making any material misstatement in the application for a license or in any information furnished to the board or to the attorney general pursuant to Minnesota Statutes, chapter 214;
- B. causing to be published advertising, whether written or printed communication or any communication by recorded telephone message, radio, television, picture, or similar means, which is misleading or inaccurate in any material manner;
- C. procuring, or attempting to procure, an abstracter's license for ~~himself the~~ abstracter or any other person by fraud, misrepresentation, or deceit;
- D. violating any law, rule, regulation, or ordinance of this state or any of its political subdivisions, including the ~~state board of Abstracters,~~ or the United States government, or ~~any a~~ United States agency ~~thereof~~ relating to the practice of abstracters;
- E. making a false statement as to the existence or amount of the bond or abstracter's liability insurance policy filed with the board;

F. representing that ~~he~~ the abstracter has a license or bond or abstracter's liability insurance policy when ~~he~~ the abstracter, in fact, does not;

G. falsifying an abstract of title, or any entry ~~therein~~, or the certification of an abstract; and

H. engaging in any other conduct which constitutes dishonest actions in ~~his~~ the abstracter's practice as a licensed abstracter which endangers the interest of the public or any person, firm, or private corporation in connection with the performance of an abstract.

Nothing ~~contained herein~~ in this part shall limit the authority of the board to take formal action against an abstracter for the use of fraudulent, deceptive, or dishonest activities of a type not specifically described ~~herein~~.

Department of Human Services

Proposed Permanent Rules Relating to Medical Assistance Mental Health Services

Notice of Intent to Adopt a Rule Without a Public Hearing

NOTICE IS HEREBY GIVEN that the State Department of Human Services intends to adopt the above entitled rule amendment without a public hearing following the procedures set forth in the Administrative Procedure Act for adopting rules without a public hearing in *Minnesota Statutes*, sections 14.22 to 14.28. The statutory authority to adopt the rule is in *Minnesota Statutes*, section 256B.04, subdivision 2 and *Laws of Minnesota 1990*, Chapter 568, Article 3, Section 97.

All persons have 30 days or until 4:30 p.m. on May 23, 1991 in which to submit comment in support of or in opposition to the proposed rule or any part or subpart of the rule. Comment is encouraged. Each comment should identify the portion of the proposed rule addressed, the reason for the comment, and any change proposed.

Any person may make a written request for a public hearing on the rule within the 30-day comment period. If 25 or more persons submit a written request for a public hearing within the 30-day comment period, a public hearing will be held unless a sufficient number withdraw their request in writing. Any person requesting a public hearing should state his or her name and address, and is encouraged to identify the portion of the proposed rule addressed, the reason for the request, and any change proposed. If a public hearing is required, the agency will proceed pursuant to *Minnesota Statutes*, sections 14.131 to 14.20.

Comments or written requests for a public hearing must be submitted to:

Eleanor Weber
Rules and Bulletins Division
Department of Human Services
444 Lafayette Road
St. Paul, MN 55155-3816

The proposed rule may be modified if the modifications are supported by data and views submitted to the agency and do not result in a substantial change in the proposed rule as noticed.

Minnesota Rules, part 9505.0323 is a component of the entire set of rules, parts 9505.0170 to 9505.0491, which establish the standards for providers of health services to receive medical assistance payment for health services to a medical assistance recipient.

Minnesota Rules, part 9505.0323, subpart 31 authorizes medical assistance for mental health services provided by mental health practitioners to children under 15 years of age, under clinical supervision, if they are employed by a private nonprofit entity specializing in mental health services to low income children. Subpart 31 also establishes the payment rate for these services of the mental health practitioners.

A free copy of the rule is available upon request from:

Nancy Bishop
Rules and Bulletins Division
Department of Human Services
444 Lafayette Road
St. Paul, MN 55155-3816
(612) 296-7454

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Proposed Rules

A copy of the rule may also be viewed at any of the 87 county welfare or human service agencies in the State of Minnesota.

A STATEMENT OF NEED AND REASONABLENESS that describes the need for and reasonableness of each provision of the proposed rule and identifies the data and information relied upon to support the proposed rule has been prepared and is available upon request from:

Nancy Bishop
Rules and Bulletins Division
Department of Human Services
444 Lafayette Road
St. Paul, MN 55155-3816
(612) 296-7454

Adoption of these rules will not result in additional spending by local public bodies in excess of \$100,000 per year for the first two years following adoption under the requirements of *Minnesota Statutes*, section 14.11.

If no hearing is required, upon adoption of the rule, the rule and the required supporting documents will be submitted to the Attorney General for review as to legality and form to the extent the form relates to legality. Any person may request notification of the date of submission to the Attorney General. Persons who wish to be advised of the submission of this material to the Attorney General, or who wish to receive a copy of the adopted rule, must submit the written request to:

Eleanor Weber
Rules and Bulletins Division
Department of Human Services
444 Lafayette Road
St. Paul, MN 55155-3816

Natalie Haas Steffen
Commissioner of Human Services

Rules as Proposed

9505.0323 MENTAL HEALTH SERVICES.

[For text of subs 1 to 30, see M.R.]

Subp. 31. Medical assistance payment for mental health services by mental health practitioner. Notwithstanding other provisions of this part, a mental health service provided by a mental health practitioner is a covered service if the mental health practitioner has the qualifications in items A to C and the service is provided under the clinical supervision of a mental health professional. Medical assistance for services performed according to this subpart shall be paid at one-half the medical assistance payment rate for the same service provided by a mental health professional.

A. The mental health practitioner holds at least a bachelor's degree in one of the behavioral sciences or related fields from an accredited college or university.

B. The mental health practitioner is employed by a private nonprofit entity specializing in mental health services to low income children under age 15.

C. The mental health practitioner has provided outpatient mental health services with a primary emphasis on family-oriented mental health services, to children under age 15, under clinical supervision for at least ten years after receiving a bachelor's degree.

For purposes of this subpart, "low income children under age 15" refers to children under age 15 in a family having a gross family income equal to or less than 185 percent of the federal poverty guidelines for the same family size.

Minnesota Racing Commission

Proposed Permanent Rules Relating to Class D Licenses

Notice of Proposed Adoption of a Rule Without a Public Hearing

NOTICE IS HEREBY GIVEN that the Minnesota Racing Commission proposes to adopt the above-entitled rule without a public hearing following the procedures set forth in *Minnesota Statutes*, sections 14.22 to 14.28. The statutory authority to adopt the rule is *Minnesota Statutes*, section 240.23 (1990).

All persons have 30 days in which to submit comment in support of or in opposition to the proposed rule or any part or subpart of the rule. Comment is encouraged. Each comment should identify the portion of the proposed rule addressed, the reason for the comment, and any change proposed.

Any person may make a written request for a public hearing on the rule within the 30-day comment period. If 25 or more persons submit a written request for a public hearing within the 30-day comment period, a public hearing will be held unless a sufficient number withdraw their request. Any person requesting a public hearing should state his or her name and address, and is encouraged to identify the portion of the proposed rule addressed, the reason for the request, and any change proposed. If a public hearing is required, the agency will proceed pursuant to *Minnesota Statutes*, sections 14.131 to 14.20.

Comments or written requests for a public hearing must be submitted to:

Richard Krueger
Minnesota Racing Commission
11000 West 78th Street, Suite 201
Eden Prairie, MN 55344
Telephone: (612) 341-7555

The proposed rule may be modified if the modifications are supported by data and views and do not result in a substantial change in the proposed rule as noticed.

A copy of the proposed rule is attached to this notice.

A STATEMENT OF NEED AND REASONABLENESS that describes the need for and reasonableness of each provision of the proposed rule and identifies the data and information relied upon to support the proposed rule has been prepared and is available from the Minnesota Racing Commission upon request.

Promulgating of the proposed rules will not result in the expenditure of public monies by local public bodies, fix or adjust any fees, or have an impact on agricultural land. The affect, if any, that the proposed rule may have on small businesses is discussed in the statement of need and reasonableness.

If no hearing is required, upon adoption of the rule, the rule and the required supporting documents will be submitted to the attorney general for review as to legality and form to the extent the form relates to legality. Any person may request notification of the date of submission to the attorney general. Persons who wish to be advised of the submission of this material to the attorney general, or who wish to receive a copy of the adopted rule, must submit the written request to the Minnesota Racing Commission at the address listed above.

Dated: 20 February 1991

Richard Krueger
Director
Minnesota Racing Commission

Rules as Proposed (all new material)

CLASS D LICENSE

7870.0600 IDENTIFICATION OF APPLICANT FOR CLASS D LICENSE.

An application for a Class D license must include, on a form prepared by the commission, an affidavit of the chief executive officer setting forth:

- A. That application is made for a Class D license to sponsor and manage horse racing on which pari-mutuel betting is conducted.
- B. That affiant is the agent of the applicant, its owners, members, directors, officers, and personnel and is duly authorized to make the representations in the application on their behalf. Documentation of the authority must be attached.
- C. That the applicant seeks a grant of privilege from the state of Minnesota, and the burden of proving the applicant's qualifications rests at all times with the applicant.
- D. That the applicant consents to inquiries by the state of Minnesota, its employees, the commission members, staff, and agents into the financial, character, and other qualifications of the applicant by contacting individuals and organizations.
- E. That the applicant, its owners, partners, members, directors, officers, and personnel accept any risk of adverse public notice, embarrassment, criticism, or other circumstance, including financial loss, which may result from action with respect to the application and expressly waive any claim which otherwise could be made against the state of Minnesota, its employees, the commission, staff, or agents.

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Proposed Rules

F. That affiant has read the applicant's identification and disclosures and knows the contents; the contents are true to affiant's own knowledge, except matters therein stated on information and belief; as to those matters, affiant believes them to be true.

G. That the applicant recognizes all representations in the application are binding on it, and false or misleading information, or substantial deviation from representations in the application may result in denial, revocation, or suspension of a license or imposition of a fine.

H. That the applicant will comply with *Minnesota Statutes*, chapter 240, and all rules of the commission.

I. Affiant's signature, name of organization, position, address, and telephone number.

J. The date.

7870.0620 DISCLOSURE OF OWNERSHIP AND CONTROL.

An applicant for a Class D license must disclose:

A. The type of organizational structure of the applicant, whether a county agricultural society or association, or a nonprofit corporation, and:

(1) The applicant's full name.

(2) Date the applicant commenced operating its fair.

(3) Copies of the applicant's bylaws, rules and regulations, or any agreements creating or governing the applicant's organization.

(4) Full names, in alphabetical order, dates of birth, and addresses of officers of applicant. As to each, the applicant must disclose the nature and extent of any voting interest in the applicant.

(5) Full names, in alphabetical order, dates of birth, and addresses of all members or shareholders, as of the date of the application, and the nature and extent of the voting interest of each.

B. Whether the applicant is directly or indirectly controlled to any extent or in any manner by another individual or entity. If so, the applicant must disclose the identity of the controlling entity and a description of the nature and extent of control.

C. Any agreements or understandings which the applicant or any individual or entity identified pursuant to this part has entered into regarding applicant's sponsorship or management of horse racing, and copies of any written agreements.

D. Any agreements or understandings which the applicant has entered into for the payment of fees, rents, salaries, or other compensation by the applicant, and copies of any written agreements.

E. Whether the applicant, any director, trustee, officer, member, shareholder, or other holder of a direct or indirect record or beneficial voting interest or control of five percent or more, if the applicant has held or holds a license or permit issued by a governmental authority to own and operate a horse racing facility or conduct any aspect of horse racing or gambling. If so, the applicant must disclose the identity of the license or permit holder, nature of the license or permit, issuing authority, and dates of issuance and termination.

7870.0630 DISCLOSURE OF CHARACTER INFORMATION.

An applicant for a Class D license must make its best effort to disclose whether the applicant or any individual or other entity identified pursuant to parts 7870.0620, item B or C, and 7870.0695, item B or C, has:

A. Been charged in a criminal proceeding with a felony or fraud, misrepresentation, theft, larceny, extortion, jury tampering, obstruction of justice, perjury, or antitrust violation, or conspiracy to commit any of the foregoing. If so, the applicant must disclose the date charged, court, whether convicted, date convicted, crime convicted of, and sentence.

B. Been a party in a civil proceeding and alleged to have engaged in an unfair or anticompetitive business practice, a securities violation, or false or misleading advertising. If so, the applicant must disclose the date of commencement, court, circumstances, date of decision, and result.

C. Had a horse racing, gambling, or other business license or permit revoked or suspended or renewal denied, or been a party in a proceeding to do so. If so, the applicant must disclose the date of commencement, circumstances, date of decision, and result.

D. Been accused in an administrative or judicial proceeding or violation of a statute or rule relating to unfair labor practices, discrimination, horse racing, or gambling. If so, the applicant must disclose the date of commencement, forum, circumstances, date of decision, and result.

E. Commenced an administrative or judicial action against a governmental regulator of horse racing or gambling. If so, the applicant must disclose the date of commencement, forum, circumstances, date of decision, and result.

F. Been the subject of voluntary or involuntary bankruptcy proceedings. If so, the applicant must disclose the date of commencement, forum, circumstances, date of decision, and result.

G. Failed to satisfy any judgment, decree, or order of an administrative or judicial tribunal. If so, the applicant must disclose the date and circumstances.

H. Been delinquent in filing a tax report required or remitting a tax imposed by any government. If so, the applicant must disclose the date and circumstances.

7870.0640 DISCLOSURE OF IMPROVEMENTS AND EQUIPMENT.

An application for a Class D license must disclose with respect to the facility at which it will sponsor and manage pari-mutuel horse racing:

A. The address of the facility at which the applicant will sponsor and manage horse racing, size, and geographical location, including reference to county and municipal boundaries.

B. A site map which reflects current and proposed highways and streets adjacent to the facility.

C. The types of racing for which the facility is designed, whether thoroughbred, harness, quarter horse, or other.

D. Racetrack dimensions by circumference, width, banking, location of chutes, length of stretch, type of surface, and description of equipment which will be used to maintain the track surface. If the facility has more than one racetrack, the applicant must provide a description of each.

E. A description of horse stalls at the facility, giving the dimensions of stalls, separation, location, and total number of stalls.

F. A description of the grandstand, giving total seating capacity, total reserved seating capacity, indoor and outdoor seating capacity, configuration of grandstand seating, and pari-mutuel and concession facilities within the grandstand; the number and location of mens' and womens' restrooms, drinking fountains, and medical facilities available to patrons; and a description of public pedestrian traffic patterns throughout the grandstand.

G. A description of the detention area, giving distance to track and paddock, number of sampling stalls, placement of viewing ports on each stall, number of wash stalls with hot and cold water and drains; and a description of the walking ring.

H. A description of the paddock, if applicable, number of stalls in the paddock, height from the floor to lowest point of the stall ceiling and entrance, and paddock public address and telephone services.

I. A description of the jockeys' and drivers' quarters, giving changing areas, a listing of equipment to be installed in each, and the location of the jockeys' and drivers' quarters in relation to the paddock.

J. A description of the pari-mutuel totalizator system, giving approximate location of bettors' windows and cash security areas; and a description of equipment, including the provider, if known.

K. A description of the parking, giving detailed attention to access to parking from surrounding streets and highways, number of parking spaces available, distinguishing between public and other; a description of the road surface on parking areas and the distance between parking and the grandstand; and a road map of the area showing the relationship of parking to surrounding streets and highways.

L. A description of improvements and equipment at the racetrack for security purposes including the provider of equipment, if known.

M. A description of starting, timing and photo finish equipment, and personnel, including the provider, if known.

N. A description of work areas for the commission members, officers, employees, and agents.

7870.0650 DISCLOSURE OF AUTHORIZATION TO USE HORSE RACING FACILITY.

An applicant for a Class D license must disclose the terms and conditions of the lease or other agreement authorizing the applicant to sponsor and manage pari-mutuel horse racing at a licensed facility and provide a copy of the agreement.

7870.0660 DISCLOSURE OF FINANCIAL RESOURCES.

An applicant for a Class D license must disclose the following with regard to financial resources:

A. The past five annual reports of the secretary of the applicant to the commissioner of agriculture.

B. A financial statement reflecting the applicant's current assets, including investments, loans and advances receivable, and fixed assets and current liabilities, including loans and advances payable, long-term debt, and equity.

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Proposed Rules

C. Equity and debt sources of funds to sponsor and manage horse racing:

(1) with respect to each source of equity contribution, identification of the source, amount, form, method of payment, nature and amount of present commitment, documentation, and actions which the applicant will take to obtain more certain commitments and commitments for additional amounts;

(2) with respect to each source of debt contribution, identification of the source, amount, form, method of payment, nature and amount of present commitment, documentation, and actions which the applicant will take to obtain more certain commitments and commitments for additional amounts.

D. Identification and description of sources of additional funds if needed due to cost overruns, nonreceipt of expected equity or debt funds, failure to achieve projected revenues, or other cause.

7870.0670 DISCLOSURE OF DEVELOPMENT PROCESS.

If an applicant for a Class D license proposes to conduct pari-mutuel horse racing at a facility to be constructed, the applicant must disclose with regard to development of its horse racing facility:

A. the total costs of construction of the facility, distinguishing between fixed costs and projections;

B. separate identification of the following costs, distinguishing between fixed costs and projections:

(1) facility design;

(2) land acquisition;

(3) site preparation;

(4) improvements and equipment, separately identifying the costs of part 7870.0640, items D to N, and other categories of improvements and equipment;

(5) interim financing;

(6) permanent financing; and

(7) organization, administrative, accounting, and legal;

C. documentation of fixed costs;

D. the schedule for construction of the facility including estimated completion date;

E. schematic drawings;

F. copies of any contracts with and performance bonds from the:

(1) architect or other design professional;

(2) project engineer;

(3) construction engineer;

(4) contractors and subcontractors; and

(5) equipment procurement personnel;

G. whether the site has been acquired or leased. If so, the applicant must provide the documentation. If not, the applicant must disclose what actions must occur in order to use the site.

7870.0680 DISCLOSURE OF FINANCIAL PLAN.

An applicant for a Class D license must disclose with regard to its financial plan, financial projections for any development period of each of the first or next three racing years, with separate schedules based upon the number of racing days and types of pari-mutuel betting the applicant requires to break even and the optimum number of racing days and types of betting applicant seeks each year. The commission will use financial projections in deciding whether to issue Class D licenses. Neither acceptance of a license application nor issuance of a license shall bind the commission as to matters within its discretion, including, but not limited to, assignment of racing days and designation of types of permissible pari-mutuel betting pools. The disclosure must include:

A. the following assumptions and support for them:

(1) average daily attendance;

(2) average daily per capita handle and average bet;

(3) retainage;

(4) admissions to track, including ticket prices and free admission;

(5) parking volume, fees, and revenues;

- (6) concessions and program sales;
- (7) cost of purses;
- (8) pari-mutuel expense;
- (9) breeders' fund;
- (10) payroll;
- (11) operating supplies and services;
- (12) utilities;
- (13) repairs and maintenance;
- (14) insurance;
- (15) membership expense;
- (16) security expense;
- (17) legal and audit expense; and
- (18) debt service;

B. the following profit and loss elements:

- (1) total revenue, including projected revenues from retainage and breakage, admissions, parking, and concessions and program operations;
- (2) total operating expenses, including anticipated expenses for:
 - (a) purses;
 - (b) pari-mutuel;
 - (c) state and local taxes;
 - (d) breakage to state;
 - (e) breeders' fund;
 - (f) cost of concession goods and programs;
 - (g) advertising and promotion;
 - (h) payroll;
 - (i) operating supplies and service;
 - (j) maintenance and repairs;
 - (k) security; and
 - (l) legal and audit;
- (3) nonoperating expenses, including anticipated expenses for debt service, facility depreciation and identification of the method used, and equipment depreciation and identification of the method used;

C. projected cash flow, including assessment of:

- (1) income, including equity contributions, debt contributions, interest income, and operating revenue; and
 - (2) disbursements, including land, improvements, equipment, debt service, operating expense, and organizational expense;
- and

D. projected balance sheets as of the end of any development period and the first or next three racing years setting forth current, fixed, and other noncurrent assets; current and long-term liabilities; and capital accounts.

7870.0690 DISCLOSURE OF GOVERNMENTAL ACTIONS.

An applicant for a Class D license must disclose with regard to actions of government agencies:

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Proposed Rules

- A. If any required government approvals for development, management, and sponsorship of horse racing have been obtained:
- (1) A description of the approval, unit of government and date, and documentation.
 - (2) Whether public hearings were held. If they were, the applicant must disclose when and where the hearings were conducted. If they were not held, the applicant must disclose why they were not held.
 - (3) Whether the unit of government attached any conditions to approval. If so, the applicant must disclose these conditions, including documentation.
- B. Whether any required governmental approvals remain to be obtained, as well as a description of the approval, unit of government, status, likelihood of approval, and estimated date.
- C. Whether the horse racing facility complies with all statutes, charter provisions, ordinances, and regulations pertaining to the development, sponsorship, and management of horse racing. If not in compliance, the applicant must disclose the reasons why not.
- D. An applicant for a Class D license must provide a certified copy of the county's authorizing resolution to conduct pari-mutuel horse racing.

7870.0695 DISCLOSURE OF MANAGEMENT.

An applicant for a Class D license must disclose with regard to its management of pari-mutuel horse racing:

- A. A description of the applicant's management plan, with budget and identification of management personnel by function; job descriptions and qualifications for each management position, and a copy of the organizational chart.
- B. Management personnel or volunteers and to extent known with respect to each:
- (1) legal name, aliases, and previous names;
 - (2) current residence and business address and telephone numbers;
 - (3) qualifications and experience in the following areas:
 - (a) general business;
 - (b) marketing, promotion, and advertising;
 - (c) finance and accounting;
 - (d) horse racing;
 - (e) pari-mutuel betting;
 - (f) security; and
 - (g) human and animal health and safety; and
 - (4) a description of the terms and conditions of employment, and a copy of the agreement if one exists.
- C. Consultants and other contractors to the extent known who have provided or will provide management-related services to applicant and with respect to each:
- (1) full name;
 - (2) current address and telephone number;
 - (3) nature of services;
 - (4) qualifications and experience; and
 - (5) description of terms and conditions of any contractor's agreement, and a copy of the agreement.
- D. Memberships of the applicant, management personnel, and consultants in horse racing organizations.
- E. A description of the applicant's security plan, including:
- (1) number and deployment of security personnel used by applicant during a race meeting;
 - (2) specific security plans for stabling area, detention area, pari-mutuel betting facilities, purses, and cash room;
 - (3) specific plans to discover persons at the horse racing facility who have been convicted of a felony, had a license suspended, revoked, or denied by the commission or by the horse racing authority of another jurisdiction, or are a threat to the integrity of racing in Minnesota; and
 - (4) coordination of security with law enforcement agencies.
- F. A description of the applicant's plans for human health and safety, including emergencies.

G. A description of the applicant's plans for animal health and safety, including provisions for maintenance of the racing surface and removal of injured horses from the track.

H. A description of the applicant's marketing, promotion, and advertising plans.

I. A description of the applicant's plan for the conduct of horse racing, including types of racing, number of days, weeks, specific dates, number of races per day, time of day, and special events.

J. A description of the applicant's plan for purses, including total purses, formula, minimum, stakes races, and purse-handling procedures.

K. A description of the applicant's plan for pari-mutuel betting, including number of line divisions, windows, selling machines, and clerks; uses and duties of each; and accounting procedures, including its proposed system of internal audit and supervisory controls.

L. A description of the applicant's plan for concessions, including whether licensee will operate concessions and, if not, who will to the extent known.

M. A description of training of the applicant's personnel.

N. A description of plans for compliance with laws pertaining to discrimination, equal employment, and affirmative action.

7870.0720 EFFECTS ON COMPETITION.

An applicant for a Class D license must disclose the effects of its sponsorship and management of horse racing on competitors within the horse racing industry.

7870.0730 DISCLOSURE OF ASSISTANCE IN PREPARATION OF APPLICATION.

An applicant for a Class D license must disclose the names, addresses, and telephone numbers of individuals who assisted the applicant in preparation of its application.

7870.0740 PERSONAL INFORMATION AND AUTHORIZATION FOR RELEASE.

In an application for a Class D license, the applicant must make its best effort to include the following with respect to each individual identified pursuant to part 7870.0620 as a director, trustee, officer, member, shareholder, or other holder of a direct or indirect record or beneficial voting interest or control of five percent or more in the applicant and each individual identified pursuant to part 7870.0695:

A. full name, business and residence addresses and telephone numbers, last five residence addresses, date of birth, place of birth, social security number, if the individual is willing to provide it, and two references; and

B. an authorization for release of personal information, on a form prepared by the commission, signed by the individual and providing that the applicant:

(1) authorizes a review by and full disclosure to an agent of the Minnesota Department of Public Safety, Division of Gambling Enforcement, of all records concerning the individual, whether the records are public, nonpublic, private, or confidential;

(2) recognizes the information reviewed or disclosed may be used by the Minnesota Racing Commission, its members and employees, and agents of the Division of Gambling Enforcement to determine the signer's qualifications for a Class D license; and

(3) releases authorized providers and users of the information from any liability under state or federal data privacy law.

7870.0750 CLASS D LICENSE CRITERIA.

The commission may issue a Class D license if it determines on the basis of all the facts before it that: racing will be operated according to applicable laws and rules, and issuance of a license will not adversely affect the public health, safety, and welfare. In making the required determinations, the commission must consider the following factors and indices:

A. the integrity of the applicant, its directors, trustees, officers, managers, and holders of voting interests or control, including:

(1) criminal records;

(2) involvement in litigation over business practices;

(3) involvement in disciplinary actions over a business license or permit or refusal to review a license or permit;

(4) involvement in proceedings in which unfair labor practices, discrimination, or government regulation of horse racing or gambling was an issue;

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Proposed Rules

- (5) involvement in bankruptcy proceedings;
 - (6) failure to satisfy judgments, orders, or decrees;
 - (7) delinquency in filing of tax reports or remitting taxes;
 - (8) any other indices related to integrity which the commission deems crucial to decision making as long as the same indices are considered with regard to all applicants;
- B. the types and variety of pari-mutuel racing which applicant will offer;
- C. the quality of physical improvements and equipment applicant will use, including:
- (1) racetrack or tracks;
 - (2) stabling;
 - (3) grandstand;
 - (4) detention area;
 - (5) paddock;
 - (6) jockeys' and drivers' quarters and equipment;
 - (7) pari-mutuel tote;
 - (8) parking;
 - (9) access by road and public transportation;
 - (10) backstretch security fence;
 - (11) other security improvements and equipment;
 - (12) starting, timing, and photo finish equipment;
 - (13) commission work areas; and
 - (14) any other indices related to quality which the commission deems crucial to decision making as long as the same indices are considered with regard to all applicants;
- D. imminence of completion of facility;
- E. financial ability to develop, sponsor, and manage pari-mutuel horse racing successfully, including:
- (1) ownership and control structure;
 - (2) amounts and reliability of development costs;
 - (3) certainty of site acquisition or lease;
 - (4) terms and conditions of the applicant's authorization to use facility;
 - (5) current financial condition;
 - (6) sources of equity and debt funds, amounts, terms and conditions, and certainty of commitment;
 - (7) provision for cost overruns, nonreceipt of expected equity or debt funds, failure to achieve projected revenues, or other financial adversity;
 - (8) feasibility of the financial plan;
 - (9) any other indices related to financial ability which the commission deems crucial to decision making as long as the same indices are considered with regard to all applicants;
- F. status of necessary government approvals and compliance with applicable statutes, charters, ordinances, and regulations;
- G. management ability of the applicant, including:
- (1) qualifications of managers, consultants, and other contractors to manage pari-mutuel horse racing;
 - (2) security plan;
 - (3) plans for human and animal health and safety;
 - (4) marketing, promotion, and advertising plans;
 - (5) plan for conducting horse racing;
 - (6) plan for purses;
 - (7) plan for pari-mutuel betting;

- (8) concessions plans;
- (9) plan for personnel training;
- (10) equal employment and affirmative action compliance; and

(11) any other indices related to management which the commission deems crucial to its decision making as long as the same indices are considered with regard to all applicants;

H. efforts to promote orderly growth of horse racing in Minnesota and educate the public with respect to horse racing and pari-mutuel betting;

I. extent of public support and opposition; and

J. effects on competition, including:

- (1) number, nature, and relative location of other Class D licenses;
- (2) minimum and optimum number of racing days sought by the applicant; and

(3) any other indices related to effects on competition which the commission deems crucial to decision making as long as the same indices are considered with regard to all applicants.

The commission also must consider any other information which the applicant discloses and is relevant and helpful to a proper determination by the commission.

7870.0760 CLASS D LICENSE APPLICATION DISCLOSURES.

An applicant for a Class D license in its disclosures must:

A. Provide disclosures in printed or typewritten form on 8-1/2 by 11-inch paper. Immediately preceding each response, an applicant must state what disclosure is sought. Any attachments or exhibits must be lettered or numbered separately. An applicant must provide photographs of any three-dimensional exhibits.

B. Make its best effort, as defined in part 7870.0620 to provide all information required to be disclosed.

C. Provide only information relevant to disclosures requested by the commission.

D. Upon request of the commission or its agents provide copies of any documents used in the preparation of its application.

7870.0770 CLASS D LICENSE APPLICATION SUBMISSION.

An applicant for a Class D license must submit to an individual designated by the commission:

A. all documents which are part of its application as a single assemblage; and

B. a letter of transmittal to the commission and, in sealed envelopes, an original and 20 copies of the application.

7870.0780 CLARIFICATION OF CLASS D LICENSE APPLICATION REQUIREMENTS.

The commission must designate an individual who will clarify Class D license application requirements upon the oral or written request of a potential applicant. The designee must respond to clarification requests in writing within five days. No interpretation of application requirements by any other person will be binding upon the commission.

7870.0790 CHANGES IN CLASS D LICENSE APPLICATIONS.

The commission must not consider a substantive amendment to a Class D license application after its submission.

7870.0800 DEADLINES FOR SUBMISSION OF CLASS D LICENSE APPLICATIONS.

Applications for Class D licenses must be submitted by at least 90 days before the date on which the applicant proposes to commence horse racing.

7870.0810 ORAL PRESENTATION BY APPLICANT FOR A CLASS D LICENSE.

The commission must provide an applicant for a Class D license an opportunity to make an oral presentation of its application to the commission before the commission decides whether to issue a license. This part does not require that the commission afford an applicant more than one opportunity to make an oral presentation before the commission makes its decision.

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Proposed Rules

7870.0820 PAYMENT OF CLASS D LICENSE FEE.

A Class D license does not become effective until the commission receives a certified check or bank draft made payable to the order of the State of Minnesota in the amount of the license fee as follows and is void if the license fee is not received within ten days, as computed pursuant to *Minnesota Statutes*, section 645.15, after issuance: A fee for a Class D license equal to \$50 times the optimum number of racing days sought in the license application. The commission must promptly refund to the licensee any amount by which the fee paid exceeds \$50 times the number of actual days of racing sponsored and managed by the licensee.

7870.0830 CLASS D LICENSE APPLICATION INFORMATION.

False or misleading information in a Class D license application, omission of required information, or substantial deviation from representations in the application is cause for denial, revocation, or suspension of a license or imposition of a fine.

7870.0840 CONSTRUCTION, EXPANSION, EXTENSION, ALTERATION, OR REMODELING OF FACILITIES.

No Class D licensee may manage and conduct pari-mutuel horse racing at a facility at which construction, expansion, extension, alteration, or remodeling has occurred. No Class D licensee may construct, expand, extend, alter, or remodel a racetrack at a cost in excess of \$10,000 unless the commission has approved the expansion, extension, alteration, or remodeling. Management or conduct of racing without approval is cause for revocation or suspension of a license or imposition of a fine.

7870.0850 SECURITY.

Class D licensees must maintain security which is adequate to ensure the health, safety, and comfort of all humans and horses at the racetrack facility and protection of all property.

7870.0855 SECURITY MODIFICATIONS.

The commission may order Class D licensees to make modifications to security facilities, equipment, systems, personnel, or their deployment which are necessary to ensure the integrity of racing or public safety, health, or welfare. Failure to make modifications mandated by the commission promptly is cause for revocation or suspension of a license or imposition of a fine.

7870.0860 MEDICAL SERVICES.

It shall be the responsibility of the Class D licensee to have a licensed paramedic, emergency medical technician, or the equivalent, and an ambulance or other suitable transportation available on the premises during the period beginning 30 minutes prior to the post time for the first race on the program, or first qualifying race, through the conclusion of the racing program. For the purposes of this part, "ambulance" or "other suitable transportation" shall be defined as one capable of transporting injured parties to an appropriate medical facility.

7870.0870 CARE OF HORSES.

A Class D licensee must provide the following facilities, equipment, and personnel for horses:

- A. an individual stall for each horse, or other stabling facilities;
- B. a fence surrounding the stabling facilities;
- C. a licensed outrider mounted and on duty whenever pari-mutuel racing is being conducted; and

D. a conveyance available for the safe and expedient removal of crippled animals. The appearance and operation of such conveyance must be approved by the commission veterinarian prior to the taking of entries for the first day of racing. Whenever pari-mutuel racing is being conducted, this conveyance must be available in a location such that it may be immediately driven to an injured horse by a driver capable of assisting in the safe and expedient removal of said horse from the racetrack surface.

Rules as Proposed

7891.0110 POSTMORTEM EXAMINATION.

Subpart 1. **Horses that must undergo postmortem examination.** Every horse which suffers a breakdown at a licensed racetrack under the jurisdiction of the commission, in training or in competition, and which is ~~destroyed~~ euthanized, and every horse which expires while stabled at a licensed racetrack under the jurisdiction of the commission, shall undergo a postmortem examination to be conducted by the commission veterinarian or ~~his or her~~ the veterinarian's designee to determine the injury or illness which resulted in euthanasia or natural death. A Class D license holder is responsible for furnishing transportation, within six hours of death, to deliver a horse to a postmortem site to be determined by the commission veterinarian.

Subp. 2. **Test samples to be taken for analysis.** Test samples must be obtained from every horse which undergoes a postmortem examination. The samples shall be sent for analysis to a laboratory approved by the commission and the commission may direct the laboratory to retain and preserve such samples for future analysis.

When practical, both blood and urine test samples shall be obtained prior to euthanasia.

Subp. 3. **Owner and trainer responsible.** The owner and attending trainer are responsible for reporting to the commission veterinarian the death of a horse within one hour of its death, and for having the postmortem examination performed in accordance with this part.

Subp. 4. **Report of exam.** A report of every postmortem examination shall be filed with the commission within 72 hours of the horse's death on a form prepared by the commission.

Adopted Rules

The adoption of a rule becomes effective after the requirements of Minn. Stat. §14.14-14.28 have been met and five working days after the rule is published in *State Register*, unless a later date is required by statutes or specified in the rule.

If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed.

If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

An emergency rule becomes effective five working days after the approval of the Attorney General as specified in Minn. Stat. §14.33 and upon the approval of the Revisor of Statutes as specified in §14.36. Notice of approval by the Attorney General will be published as soon as practicable, and the adopted emergency rule will be published in the manner provided for adopted rules under §14.18.

Minnesota Racing Commission

Adopted Permanent Rules Relating to Pari-mutuel Horse Racing

The rules proposed and published at *State Register*, Volume 15, Number 30, pages 1627-1640, January 22, 1991 (15 SR 1627) are adopted with the following modifications:

Rules as Adopted

7892.0120 TAKING OF SAMPLES.

Subp. 5. **Split samples.**

A. A portion of the sample from each horse tested, after a sufficient amount has been sent to the official laboratory, must be preserved by the commission. It must be available for testing at the request of a person accused of a violation of chapter 7890. ~~A person so accused may request that the portion of the test sample retained by~~ The commission shall approve a list of laboratories which may provide split sample testing. From this list, a person accused of a violation of chapter 7890 shall designate the laboratories in descending order of preference. The sample must be sent to the laboratory given the highest preference and that is capable of testing for the substance within 14 days. The commission veterinarian shall have overall responsibility for the storage, safeguarding, and shipment of the split sample and for the receipt of results from the drug testing laboratory to which the sample was sent.

7897.0100 PROHIBITED ACTS.

Subp. 10. **Financial responsibility.** No licensee shall willfully or deliberately refuse to pay any money when due for any service, supplies, or fees connected with his or her activities as a licensee, nor shall he or she falsely deny any such amount due or the validity of the claim therefore with the purpose of hindering or defrauding the person to whom the indebtedness is due. All financial responsibility complaints against a licensee shall be made in writing, presenting facts sufficient to enable the stewards to determine that the claim is meritorious and is directly related to the licensee's activities in their state and that the debt became due within the last two years. Upon receipt of a complaint, the stewards may conduct an investigation and attempt to resolve the matter informally. If the stewards determine that the complaint has merit, and cannot resolve the matter informally or determine that it is not appropriate to settle the matter informally, then the stewards shall commence the appropriate disciplinary procedures in chapter ~~7879~~ 7897.

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Adopted Rules

Secretary of State

Adopted Permanent Rules Relating to Presidential Primary

The rules proposed and published at *State Register*, Volume 15, Number 31, pages 1694-1697, January 28, 1991 (15 SR 1694) are adopted as proposed.

Board of Technical Colleges

Adopted Permanent Rules Relating to Education, Technical Colleges; Teacher License: Turf and Landscape/Irrigation and Drainage

The rule proposed and published at *State Register*, Volume 15, Number 24, pages 1353-1354, December 10, 1990 (15 SR 1353) and Volume 15, Number 36, page 1474, December 24, 1990 (15 SR 1474) is adopted as proposed.

Board of Technical Colleges

Adopted Permanent Rules Relating to Teacher License, Dental Hygiene Instruction

The rules proposed and published at *State Register*, Volume 15, Number 25, pages 1406-1407, December 17, 1990 (15 SR 1406) are adopted as proposed.

Department of Health

Adopted Permanent Rules Relating to Certification of Environmental Laboratories

The rule proposed and published at *State Register*, Volume 15, Number 27, pages 1505-1507, December 31, 1990 (15 SR 1507) and Volume 15, Number 30, page 1627, January 22, 1991 (15 SR 1627) is adopted as proposed.

Pollution Control Agency

Adopted Permanent Rules Relating to Financial Assurance for Solid Waste Disposal Facilities

The rule proposed and published at *State Register*, Volume 15, Number 20, pages 1120-1122, November 13, 1990 (15 SR 1120) and Volume 15, Number 24, page 1371, December 10, 1990 (15 SR 1371) is adopted as proposed.

Executive Orders

Executive Order #91-11: Providing for the Assignment of Duties to State Agencies under the Land and Water Conservation Fund Act of 1965 (P.L. 94-422); Rescinding Executive Order No. 83-11

I, ARNE H. CARLSON, GOVERNOR OF THE STATE OF MINNESOTA, by virtue of the authority vested in me by the Constitution and the applicable statutes, do hereby issue this Executive Order:

WHEREAS: proper administration of the federal Land and Water Conservation Fund Act of 1965, as amended, requires the assignment of specific duties to various state agencies; and,

WHEREAS, *Minnesota Statutes* 1990, Section 86.71 authorizes designation of a state agency or agencies to apply for, receive, and accept federal funds from this grant program;

NOW, THEREFORE, I hereby order:

1. The Department of Natural Resources be designated the state agency to administer the Land and Water Conservation Fund Grant Program in Minnesota.
2. The Assistant Commissioner for Operations in the Department of Natural Resources shall serve as the state liaison officer and shall be ultimately responsible for overall administration and compliance of the Land and Water Conservation Fund in Minnesota. In the absence of the Assistant Commissioner for Operations, the Deputy Commissioner in the Department of Natural Resources shall have authority to sign project agreements and amendments. Responsibility for administration of this program shall include:
 - a. Implementing an ongoing statewide comprehensive outdoor recreation planning process that includes an assessment of outdoor recreation in Minnesota, a plan for addressing outdoor recreation issues, and a process for allocating federal grant funds to acquire and develop projects that provide public outdoor recreation;
 - b. Ensuring compliance by all grant recipients with state laws and regulations and with federal requirements stated in the Land and Water Conservation Fund Grant Manual;
 - c. Managing projects sponsored by state agencies by: preparation and submission of applications, amendments and billings; inspection of projects to ensure proper completion, operation and maintenance; and other functions necessary for proper program administration and management; and
 - d. Reporting on activities of the Grant Program as required by federal and state regulations.
3. The Deputy Commissioner of Community Development with the Department of Trade and Economic Development shall serve as the alternate state liaison officer. In the absence of the Deputy Commissioner, the Director of the Outdoor Recreation Grant Unit in the Department of Trade and Economic Development shall have authority to sign project agreements and amendments for grants to local units of government. The alternate state liaison officer, pursuant to *Minnesota Statutes* 1990, Section 116J.401(5), shall have the following authority and responsibilities:
 - a. Cooperating in the development of an ongoing statewide comprehensive outdoor recreation planning process by reviewing and commenting on outdoor recreation issues that affect local units of government;
 - b. Ensuring compliance by all local government grant recipients with state laws and regulations, and with federal requirements stated in the Land and Water Conservation Fund Grant Manual;
 - c. Managing projects sponsored by local units of government by: preparation and submission of applications, amendments and billings; inspection of projects to ensure proper completion, operation and maintenance; and other functions necessary for proper program administration and management; and
 - d. Reporting to the state liaison officer on the activities and accomplishments of the local government grant program as requested by the state liaison officer to ensure overall compliance of the grant program.

Executive Order 83-11 is rescinded.

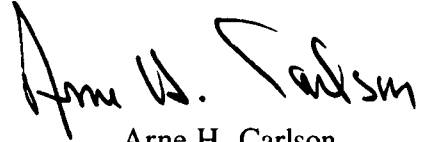
Pursuant to *Minnesota Statutes* 1990, Section 4.035, this Executive Order shall be effective fifteen (15) days after publication in the *State Register* and filing with the Secretary of State and shall remain in effect until

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Executive Orders

rescinded by proper authority or it expires in accordance with *Minnesota Statutes* 1990, Section 4.035, Subdivision 3.

IN TESTIMONY WHEREOF, I have set my hand this ninth day of April, 1991.


Arne H. Carlson
Governor

Official Notices

Pursuant to the provisions of *Minnesota Statutes* § 14.10, an agency, in preparing proposed rules, may seek information or opinion from sources outside the agency. Notices of intent to solicit outside opinion must be published in the *State Register* and all interested persons afforded the opportunity to submit data or views on the subject, either orally or in writing.

The *State Register* also publishes other official notices of state agencies, notices of meetings, and matters of public interest.

Minnesota Comprehensive Health Association

Notice of Meeting of Writing Carrier Contract Ad Hoc Committee

NOTICE IS HEREBY GIVEN that a meeting of the Minnesota Comprehensive Health Association Writing Carrier Contract Ad Hoc Committee will be held on Tuesday, April 23, 1991, at 2:30 p.m., at Group Health, Inc. located at 2829 University Avenue S.E., Minneapolis, Minnesota, in the eighth floor board room.

For additional information, please call Lynn Gruber at 683-2150.

Emergency Response Commission

Announcement of Vacancies on Local Emergency Planning Committees

NOTICE IS HEREBY GIVEN that the Commission is seeking applicants representing elected officials, emergency responders, business and industry, community groups, and broadcast and print media for appointment to Local Emergency Planning Committees.

As required by the federal "Emergency Planning and Community Right-to-Know Act (Title III)," the Commission has established seven Local Emergency Planning Committees within the State of Minnesota. These committees review emergency plans for hazardous materials prepared by counties and municipalities within each of their districts. Committees must also process requests from the public for Title III information. Application forms are available from the following:

Minnesota Emergency Response Commission
290 Bigelow Building
450 North Syndicate Street
St. Paul, MN 55104
(612) 643-3000

Applications to fill vacancies on Local Emergency Planning Committees which occur each July should be submitted to the Minnesota Emergency Response Commission by June 1. Applications received after that date will be kept to fill future vacancies on the committees.

Department of Finance

Maximum Interest Rate for Municipal Obligations in May

Pursuant to *Minnesota Statutes*, Section 475.55, Subdivision 4, Commissioner of Finance, John Gunyou, announced today that the maximum interest rate for municipal obligations in the month of May, 1991 would be nine (9) percent per annum.

Obligations which are payable wholly or in part from the proceeds of special assessments or which are not secured by General Obligations of the municipality may bear an interest rate of up to ten (10) percent per annum.

Peter Sausen
Assistant Commissioner
Cash & Debt Management
(612) 296-8372

Department of Health

Health Resources Division

Notice of Solicitation of Outside Information or Opinions Regarding Proposed Rules Governing Fines for Uncorrected Violations of the Supervised Living Facility Rules

NOTICE IS HEREBY GIVEN that the State Department of Health is seeking information or opinions from sources outside the agency in preparing to propose the amendment of the rule governing supervised living facilities, *Minnesota Rules*, Chapter 4665. The amendment of the rule is authorized by *Minnesota Statutes*, section 144.653, Subd. 6, which requires the agency to develop a schedule of fines.

The State Department of Health requests information and opinions concerning the subject matter of the rule. Interested persons or groups may submit data or views on the subject matter of concern in writing or orally. Written statements should be addressed to: Sandra Abrams, Minnesota Department of Health, 393 N. Dunlap Street, P.O. Box 64900, St. Paul, MN 55164-0900.

Oral statements will be received during regular business hours over the telephone at (612) 643-2157 and in person at the above address.

All statements of information and opinions shall be accepted until further notice is published in the *State Register* or the Notice of Hearing or Notice of Intent to Adopt Rules Without a Hearing is published in the *State Register*. Any written material received by the State Department of Health shall become part of the rulemaking record to be submitted to the attorney general or administrative law judge in the event that the rule is adopted.

Department of Natural Resources

Notice of Intent to Hold State Metallic Minerals Lease Sale and Notice of State Lands to be Offered for Metallic Minerals Exploration

The Minnesota Department of Natural Resources announces that plans are being developed to hold the state's fifteenth sale of metallic minerals exploration and mining leases. The sale is tentatively scheduled for October 1991. The lease sale plans are being announced at this time in order to give mining companies, public interest groups and all other interested parties additional time to review the areas under consideration.

The purpose of Minnesota's metallic minerals rules (*Minnesota Rules* parts 6125.0100—.0700) is to promote and regulate the prospecting for, mining and removal of metallic minerals on state-owned and state-administered lands. These rules, and the leases issued under these rules, authorize exploration and development of these minerals and impose certain requirements on the lessee. The requirements include: the payment of rentals that increase with the passage of time, the payment of royalty for all ore mined and removed, the submission of data and other reports, and the addressing of environmental considerations. In addition, the state lessee must comply with all applicable regulatory laws.

The areas under consideration for the lease sale cover portions of Beltrami, Itasca, Koochiching, Lake, Lake of the Woods, Marshall, Morrison, Roseau, St. Louis and Todd Counties. Some of the lands being considered have been offered in previous metallic minerals lease sales, but based upon the interest shown by industry, new geologic data, and exploration techniques developed during the past few years, it is felt that within these lands there is significant potential for the discovery of mineral resources. Certain new lands of interest are also being considered for the lease sale.

Official Notices

The exact time and place of the lease sale will be announced by legal notice at least thirty days prior to the sale. Mining unit books, listing the state lands to be offered at the lease sale, will be available for inspection or purchase at that time.

A map showing the general areas under consideration may be obtained from the Division of Minerals, Box 45, 500 Lafayette Road, St. Paul, MN 55155-4045, telephone (612) 296-4807.

Dated: 22 April 1991

Rodney W. Sando
Commissioner of Natural Resources

Department of Natural Resources

Notice of Intent to Solicit Outside Opinions Regarding Proposed Rules Concerning the Leasing of State-owned Lands for the Mining of Non-metallic Minerals Except Sand and Gravel

NOTICE IS HEREBY GIVEN that the Minnesota Department of Natural Resources is seeking information and opinions from sources outside the agency in preparing to propose the adoption of rules regarding the leasing of state-owned lands for non-metallic minerals except sand and gravel within the state of Minnesota. These types of minerals are also known as industrial minerals. Authority to adopt such rules is conferred upon the Commissioner of Natural Resources by *Minnesota Statutes*, Section 93.08—93.12 and 93.25, subject to the approval of the State Executive Council.

The Minnesota Department of Natural Resources requests information and comments concerning the subject matter of this area of rulemaking. Written statements should be addressed to:

Kathy A. Lewis
Mineral Leasing Supervisor
Division of Minerals
500 Lafayette Road
St. Paul, MN 55155-4045

Oral comments will be accepted between 8:00 and 4:30 p.m. by telephone at 612-296-4807 or in person at the above address.

Comments will be accepted until September 1, 1991. All written material submitted will become part of the written record.

Dated: 22 April 1991

Rodney W. Sando
Commissioner of Natural Resources

Office of the Secretary of State

Notice of Solicitation of Outside Information or Opinions Regarding Proposed Rules Governing Statewide Voter Registration System, Uniform Commercial Code Financing Statements, Agricultural Production In-put Lien Notification Statements, and Statewide Uniform Commercial Code Network

NOTICE IS HEREBY GIVEN that the Secretary of State is seeking information or opinions from sources outside of the agency in preparing to propose the adoption of rules regarding statewide voter registration system, uniform commercial code financing statements, agricultural product in-put lien notification statements, and statewide uniform commercial code network.

The Secretary of State requests information and opinions concerning the subject matter of these rules. Interested persons or groups may submit data or views on the subject matter of concern in writing or orally to the appropriate address and telephone number listed below.

All statements of information and opinions shall be accepted until May 31, 1991. Any written material received by the Secretary of State shall become part of the rulemaking record to be submitted to the attorney general or administrative law judge in the event that the rule is adopted.

The adoption of rules related to a statewide voter registration system is authorized by *Minnesota Statutes*, Section 201.022 which requires the Secretary of State to develop, implement, and maintain a statewide computerized voter registration system accessible by each county auditor and to adopt rules to administer the system.

Written statements related to the computerized statewide voter registrations system should be addressed to: Tim Hanson, Office of the Secretary of State, 180 State Office Building, St. Paul, MN 55155-1299.

The telephone number for oral statements is (612) 297-2594.

The adoption of rules related to uniform commercial code financing statements is authorized by *Minnesota Statutes*, Section 336.9-403 directing the Secretary of State to adopt rules for filing, amending, continuation, termination, removal and destruction of financing statements.

Written statements related to uniform commercial code financing statements should be addressed to: Katherine Engler, Office of the Secretary of State, 180 State Office Building, St. Paul, MN 55155-1299.

The telephone number for oral statements is (612) 297-5163.

The adoption of rules related to agricultural production in-put lien notification statements is authorized by *Minnesota Statutes*, Section 514.956 which requires the Secretary of State to adopt rules for filing, amendment, termination, and removal of lien notification statements.

Written statements related to agricultural production in-put lien notification statements should be addressed to: Katherine Engler, Office of the Secretary of State, 180 State Office Building, St. Paul, MN 55155-1299.

The telephone number for oral statements is (612) 297-5163.

The adoption of rules related to a statewide uniform commercial code network is authorized by *Minnesota Statutes*, Section 336.9-411 which requires the Secretary of State to develop, implement and maintain a central data base for uniform commercial code information accessible by each county recorder and to adopt rules for enhancing searching capabilities.

Written statements related to statewide uniform commercial code network should be addressed to: Katherine Engler, Office of the Secretary of State, 180 State Office Building, St. Paul, MN 55155-1299.

The telephone number for oral statements is (612) 297-5163.

Department of Transportation

Petition of the City of Mounds View for a Variance from State Aid Administration Requirements for Determination of Maintenance Monies

NOTICE IS HEREBY GIVEN that the City Council of the City of Mounds View has made written request to the Commissioner of Transportation pursuant to *Minnesota Rules* 8820.3300 from requirements for establishing the City of Mounds View's 1991 State Aid Maintenance Allocation.

The request is for a variance from *Minnesota Rules* for State Aid Operations 8820.1400 adopted pursuant to *Minnesota Statutes* Chapter 161 and 162, so as to permit the City to increase their 1991 Maintenance Allotment by \$52,399. The monies to be transferred from their State Aid Construction account to their State Aid Maintenance account.

Any person may file a written objection to the variance request with the Commissioner of Transportation, Transportation Building, St. Paul, Minnesota 55155.

If a written objection is received within 20 days from the date of this notice in the *State Register*, the variance can be granted only after a contested case hearing has been held on the request.

Dated: 15 April 1991

John H. Riley
Commissioner

State Contracts and Advertised Bids

Pursuant to the provisions of Minn. Stat. § 14.10, an agency must make reasonable effort to publicize the availability of any services contract or professional and technical services contract which has an estimated cost of over \$2,000.

Commodities contracts with an estimated value of \$15,000 or more are listed under the Materials Management Division, Department of Administration. All bids are open for 7-10 days before bidding deadline. For bid specifics, time lines, and other general information, contact the appropriate buyers whose initials appear in parentheses next to the commodity for bid, by calling (612) 296-6152.

Awards of contracts and advertised bids for commodities and printing, as well as awards of professional, technical and consulting contracts, appear in the midweek STATE REGISTER Contracts Supplement, published every Thursday. Call (612) 296-0931 for subscription information.

Materials Management Division—Department of Administration:

Contracts and Requisitions Open for Bid

Call 296-2600 for information on a specific bid, or to request a specific bid.

Commodity: 486/33 computer
Contact: Bernadette Vogel 296-3778
Bid due date at 4:30pm: April 24
Agency: State University
Deliver to: Mankato
Requisition #: 26071-40304

Commodity: Genuine Barber Greene repair parts
Contact: Dale Meyer 296-3773
Bid due date at 2pm: April 25
Agency: Various
Deliver to: Various
Requisition #: Price Contract

Commodity: IBM RISC/6000—No Substitute
Contact: Bernadette Vogel 296-3778
Bid due date at 2pm: April 26
Agency: State University
Deliver to: St. Cloud
Requisition #: 26073-22758

Commodity: 72" rotary mower
Contact: Mary Jo Bruski 296-3772
Bid due date at 4:30pm: April 29
Agency: Human Services Regional Headquarters
Deliver to: New Ulm
Requisition #: 29000-56113

Commodity: 83086 computers with trade-ins
Contact: Bernadette Vogel 296-3778
Bid due date at 2pm: April 29
Agency: Finance Department
Deliver to: St. Paul
Requisition #: 10000-04272

Commodity: Welding wire
Contact: Patricia Anderson 296-3770
Bid due date at 2pm: May 3
Agency: Correctional Facilities
Deliver to: Stillwater, Faribault and St. Cloud
Requisition #: Price Contract

Commodity: Medical records supplies
Contact: Ann Wefald 296-2546
Bid due date at 2pm: May 7
Agency: Human Services Regional Treatment Centers
Deliver to: Various
Requisition #: Price Contract

Commodity: Ammunition
Contact: Jack Bauer 296-2621
Bid due date at 4:30pm: April 24
Agency: Public Safety Department
Deliver to: St. Paul
Requisition #: 07300-18190

Commodity: 386/33 computer
Contact: Bernadette Vogel 296-3778
Bid due date at 4:30pm: April 25
Agency: DNR—Minerals Division
Deliver to: St. Paul
Requisition #: 29000-56121

Commodity: Hayworth furniture and install
Contact: John Bauer 296-2621
Bid due date at 4:30pm: April 25
Agency: Transportation Department
Deliver to: South St. Paul
Requisition #: 79000-14081

Commodity: Microscope with illuminator
Contact: Bernadette Vogel 296-3778
Bid due date at 4:30pm: April 29
Agency: Natural Resources Department
Deliver to: Brainerd
Requisition #: 29003-05842-01

Commodity: Parameter analyzer
Contact: Bernadette Vogel 296-3778
Bid due date at 2pm: April 29
Agency: State University
Deliver to: Mankato
Requisition #: 26071-65557

Commodity: Epoxy resin materials
Contact: Joan Breisler 296-9071
Bid due date at 2pm: April 29
Agency: Correctional Facility
Deliver to: Stillwater
Requisition #: 78620-00381

Commodity: Apple II GS—no substitute
Contact: Bernadette Vogel 296-3778
Bid due date at 2pm: April 29
Agency: Community College
Deliver to: Fergus Falls
Requisition #: 27142-49158

Commodity: Hose—rebid
Contact: John Bauer 296-2621
Bid due date at 2pm: April 30
Agency: Natural Resources Department
Deliver to: Grand Rapids
Requisition #: 29000-56020

State Contracts and Advertised Bids

Commodity: Toshiba laptop
Contact: Bernadette Vogel 296-3778
Bid due date at 2pm: April 30
Agency: Transportation Department
Deliver to: St. Paul
Requisition #: 79000-14320

Commodity: Paging system
Contact: Pamela Anderson 296-1053
Bid due date at 4:30pm: May 3
Agency: Transportation Department
Deliver to: Marshall
Requisition #: 79050-26539

Commodity: Genuine Rosco sweeper
repair parts
Contact: Dale Meyer 296-3773
Bid due date at 2pm: May 1
Agency: Various
Deliver to: Various
Requisition #: Price Contract

Commodity: Radio communication
equipment: VHF-UHF mobiles
and portables
Contact: Patricia Anderson 296-3770
Bid due date at 2pm: May 10
Agency: Transportation Department
Deliver to: Various
Requisition #: Price Contract

Department of Administration: Print Communications Division

Printing vendors for the following printing contracts must review contract specifications in printing buyers office at 117 University Avenue, Room 134-B, St. Paul, MN.

Printing vendors NOTE: Other printing contracts can be found in the Materials Management Division listing above, and in the Professional, Technical & Consulting Contracts section immediately following this section.

Commodity: Salary Deduction Report, 200M continuous 3-part forms, 9 $\frac{7}{8}$ "x11" overall includes pin feeds, negs available, 2-sided
Contact: Printing Buyer's Office
Bids are due: April 24
Agency: PERA (Public Employees Retirement Association)
Deliver to: St. Paul
Requisition #: 15801

Commodity: Printing Invoice, 5M 4-part forms 9 $\frac{1}{2}$ "x11" overall, negs available, 1-sided, carbonless
Contact: Printing Buyer's Office
Bids are due: April 24
Agency: Administration Department—Print Communications
Deliver to: St. Paul
Requisition #: 15775

Commodity: 1991 Waterfowl Hunting Regulations, 300M 18"x18" 6-folds to 3 $\frac{3}{16}$ "x6", type to set, 2-sided, half-tone and screen, keyling needed
Contact: Printing Buyer's Office
Bids are due: April 24
Agency: DNR—License Bureau
Deliver to: St. Paul
Requisition #: 15741

Commodity: More than a Cookbook, 5M books 64-pages + cover, 11"x17" folded to 8 $\frac{1}{2}$ "x11", camera ready + negs, 2-sided, saddle stitch
Contact: Printing Buyer's Office
Bids are due: April 24
Agency: Minnesota Health Department
Deliver to: Minneapolis
Requisition #: 15782

Commodity: Mycoplasma Control Program, 2M 3-part forms, 5 $\frac{3}{4}$ "x8" includes $\frac{3}{4}$ " stub at top, type to set, 1-sided, carbonless
Contact: Printing Buyer's Office
Bids are due: April 25
Agency: Animal Health Board
Deliver to: St. Paul
Requisition #: 15834

Commodity: General Invoice, 10M 2-part sets, 5 $\frac{1}{2}$ "x9 $\frac{1}{2}$ " overall, carbonless, preprinted numbering, camera ready, 1-sided, 50 sets per book
Contact: Printing Buyer's Office
Bids are due: April 25
Agency: Administration Department—Central Stores
Deliver to: St. Paul
Requisition #: 15783

State Contracts and Advertised Bids

Commodity: Continuous letterhead, 200M 1-part continuous, fanfold, 9½"x11" overall includes ½" pinfeeds left/right, camera ready, 1-sided

Contact: Printing Buyer's Office

Bids are due: April 25

Agency: Revenue Department

Deliver to: St. Paul

Requisition #: 15785

Commodity: Gypsy Moth Card & Poster, 300M cards 5¼"x2" folded to 3½"x2", camera ready, 2-sided, full-color process; and 10M posters, 30"x19", 1-sided, camera ready, full color process

Contact: Printing Buyer's Office

Bids are due at 2pm: May 2

Agency: Natural Resources Department

Deliver to: St. Paul

Requisition #: 15758 and 15759

Minnesota's future environment

The issue of environmental protection is of continuing interest to both Minnesota business and the general public. Stay abreast of changes in state government regulations with these publications.

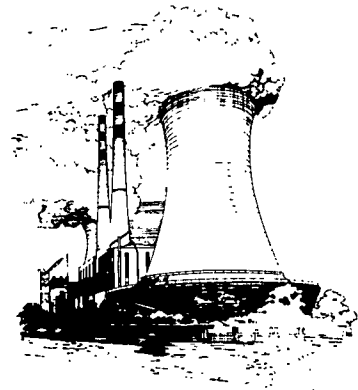
1989 Pollution Control Laws

Laws dealing with water pollution, disposal facilities, solid waste management, the MN Environmental Rights Act, recycling, and more. Code No. 2-21. \$24.95.

1991 Hazardous Waste Rules

Governs the production, storage, transportation and disposal of hazardous waste. MN Rules Chapter 7045 and 7046. Code No. 3-71. \$17.95.

TO ORDER: Send to Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155. Call (612) 297-3000, or toll-free in Minnesota: 1-800-657-3757. Minnesota residents please include 6% sales tax. On all orders, add \$2.00 per order for handling. Prepayment is required. Please include daytime phone. VISA/MasterCard and American Express orders accepted over phone and through mail. *Prices are subject to change.* FAX: (612) 296-2265.



Publication editors: As a public service, please reprint this ad in your publication as is, reduced, enlarged, or redesigned to suit your format. Thank you.

Professional, Technical & Consulting Contracts

Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over \$10,000 be printed in the *State Register*. These procedures also require that the following information be included in the notice: name of contact person, agency name and address, description of project and tasks, cost estimate, and final submission date of completed contract proposal. Certain quasi-state agencies are exempted from some of the provisions of this statute.

Department of Corrections

Minnesota Correctional Facility—Faribault

Notice of Request for Proposals for Various Medical Services

Notice of Request for Proposal for Psychiatrist

The Minnesota Department of Corrections is seeking proposals for a Psychiatrist at the Minnesota Correctional Facility—Faribault. Specific contractor duties include psychiatric evaluations of inmates referred by MCF-FRB professional staff, prescription of psychotropic medications, monitoring the effects of such medications, evaluate/certify mental illness for emergency holds and judicial commitment. Services will be provided at times mutually agreed upon between the Superintendent and Consultant, not to exceed four hours per month with a maximum limit of 48 hours per year. Proposals should cover the period of July 1, 1991 through June 30, 1993. Proposals must be received by 4:30 p.m., May 10, 1991. For additional information, contact Jan Hanlon RN, Administrative Supervisor, MCF-Faribault, P.O. Box 936, Faribault, Minnesota 55021-0936, Telephone Number 507/334-0784.

Notice of Request for Proposal for Dentist and Dental Assistant

The Minnesota Department of Corrections is seeking proposals for a Dental Assistant to provide part-time on-site dental services at the Minnesota Correctional Facility-Faribault. Specific contractor duties include provision of routine dental care such as restorations, root canal therapy, oral surgery and denture problems. Handle dental emergencies with a prescription or personal visit to the dental clinic. Refer patients which cannot be handled in the dental clinic to St. Paul Ramsey Medical Center for further treatment. Maintain charts and dental records so that accurate data is available in the future. The actual hours worked are to be mutually agreed upon between the Superintendent and Consultant not to exceed 12 hours per week or 624 hours per year. Proposals should cover the period of July 1, 1991 through June 30, 1993 and should include the provision of a dental assistant. Proposals must be received by 4:30 p.m., May 10, 1991. For additional information, contact Jan Hanlon RN, Administrative Supervisor, MCF-Faribault, P.O. Box 936, Faribault, Minnesota 55021-0936, Telephone Number 507/334-0784.

Notice of Request for Proposal for Psychologist

The Minnesota Department of Corrections is seeking proposals for a Psychologist at the Minnesota Correctional Facility-Faribault. Specific contractor duties include psychological evaluation of inmates referred by MCF-FRB professional staff, consultation and/or ongoing treatment of inmates, and referral for specialized services. Services will be provided at times mutually agreed upon between the Superintendent and Consultant, not to exceed 15 hours per week with a maximum limit of 780 hours per year. Proposals should cover the period of July 1, 1991 through June 30, 1993. Proposals must be received by 4:30 p.m., May 10, 1991. For additional information, contact Jan Hanlon RN, Administrative Supervisor, MCF-Faribault, P.O. Box 936, Faribault, Minnesota 55021-0936, Telephone Number 507/334-0784.

Notice of Request for Proposal for Optometrist

The Minnesota Department of Corrections is seeking proposals for an Optometrist at the Minnesota Correctional Facility-Faribault. Specific contractor duties include eye refractions, and glaucoma screening for the inmate population. The actual hours worked are to be mutually agreed upon between the Superintendent and Consultant. Proposals should indicate the cost per refraction and cost per glaucoma screening. Proposals should cover the period of July 1, 1991 through June 30, 1993. Proposals must be received by 4:30 p.m., Friday, May 10, 1991. For additional information, contact Jan Hanlon RN, Administrative Supervisor, MCF-Faribault, P.O. Box 936, Faribault, Minnesota 55021-0936, Telephone Number 507/334-0784.

Notice of Request for Proposal for Ophthalmologist

The Minnesota Department of Corrections is seeking proposals for an Ophthalmologist to serve the inmate population at the Minnesota Correctional Facility-Faribault. Specific contractor duties include evaluation, consultation and treatment of inmate eye disease and/or injury as referred by MCF-FRB's physician or nurse. Reimbursement to the contractor will be based upon usual and customary fee for service. Proposals should cover the period of July 1, 1991 through June 30, 1993. Proposals must be received by 4:30 p.m., May 10, 1991. For additional information, contact Jan Hanlon RN, Administrative Supervisor, MCF-Faribault, P.O. Box 936, Faribault, Minnesota 55021-0936, Telephone Number 507/334-0784.

Department of Corrections

Minnesota Correctional Facility—Shakopee

Notice of Request for Proposals for Various Medical, Food and Instructional Services

Notice of Request for Proposal for Occupational Therapy Services

NOTICE IS HEREBY GIVEN to request proposals to provide Occupational Therapy services to 10-15 female inmates incarcerated at the Minnesota Correctional Facility in Shakopee. Proposal shall cover the period of July 1, 1991 to June 30, 1993 at an approximate cost of \$26,000 (\$13,000 in FY92 and \$13,000 in FY93). Proposals must be submitted by 4:00 p.m. on May 10, 1991. To submit proposals or for additional information, contact:

Colleen Albright, Personal Development Director
P.O. Box 7
1010 6th Avenue West
Shakopee, Minnesota 55379
Phone #: 612-496-4440

Professional, Technical & Consulting Contracts

Notice of Request for Proposal for Dentist Services

NOTICE IS HEREBY GIVEN to request proposals for the provisions of dentist services for the inmates of the Minnesota Correctional Facility in Shakopee, as referred by the medical staff of that facility. Proposals shall be based on services to be provided at the Minnesota Correctional Facility for approximately eight (8) hours per day, two (2) days per week. Proposal shall cover the period of July 1, 1991 to June 30, 1993 and shall be submitted on a per hour basis. Proposals must be submitted by 4:00 p.m. on May 10, 1991. To submit proposals or for additional information, contact:

Connie Hammer, R.N.
P.O. Box 7
1010 6th Avenue West
Shakopee, Minnesota 55379
Phone #: 612-496-4440

Notice of Request for Proposal for Food Service Management

NOTICE IS HEREBY GIVEN to request proposals for the professional management of the Food Service Activity at the Minnesota Correctional Facility in Shakopee. Proposals shall include provision of all civilian personnel to operate the service. Proposal shall cover the period of July 1, 1991 to June 30, 1993 at an approximate cost of \$175,000 (\$87,500 in FY92 and \$87,500 in FY93). Proposal must be submitted by 4:00 p.m. on May 10, 1991.

To submit proposals or for additional information, contact:

Lynwood Watson, Business Manager
MCF-Shakopee
P.O. Box 7
1010 6th Avenue West
Shakopee, Minnesota 55379
Phone #: 612-496-4440

Notice of Request for Proposal for Horticulture Program Instructor

NOTICE IS HEREBY GIVEN to request proposals to provide/accommodate the training of students as identified by the Minnesota Correctional Facility in Shakopee through its offering of a horticulture program. This program is to be operated at the MCF-Shakopee facility greenhouse and classrooms. Proposals shall include provision of all civilian personnel to operate the program. Proposal shall cover the period of July 1, 1991 to June 30, 1993 at an approximate cost of \$117,000 (\$58,500 for a 52-week program in FY92 and \$58,500 for a 52-week program in FY93). Proposals must be received by 4:00 p.m. on May 10, 1991.

To submit proposals or for additional information, contact:

Lynwood Watson, Business Manager
P.O. Box 7
1010 6th Avenue West
Shakopee, Minnesota 55379
Phone #: 612-496-4440

Notice of Request for Proposal for General Psychological Treatment Program

NOTICE IS HEREBY GIVEN to request proposals to provide psychological testing, evaluation and treatment to all female inmates incarcerated at the Minnesota Correctional Facility in Shakopee. Average population is currently 125 to 135 inmates. Proposal shall cover the period of July 1, 1991 to June 30, 1993 at an approximate cost of \$53,200 (\$26,600 in FY92 and \$26,600 in FY93). Proposals must be submitted by 4:00 p.m. on May 10, 1991.

To submit proposals or for additional information, contact:

D. Jacqueline Fleming, Superintendent
P.O. Box 7
1010 6th Avenue West
Shakopee, Minnesota 55379
Phone #: 612-496-4440

Minnesota Historical Society

Advertisement for Bids on Phase II Restoration of the Minnesota Historical Society's Split Rock Lighthouse

1. Bids

Sealed bid proposals for Phase II Restoration at Split Rock Lighthouse, 2610 Highway 61E, Two Harbors, MN 55616, in accordance with bidding documents dated 19 April 1991 and prepared by MacDonald and Mack Architects, Ltd. will be received in the office of the Contracting Officer, Minnesota Historical Society, 690 Cedar Street, St. Paul, MN 55101 until 4:00 p.m., Central Daylight Time, on Thursday, 9 May 1991, at which time the bids will be publicly opened and read aloud. Bids received after the aforementioned time will not be considered. A pre-bid conference will be held on Wednesday, 1 May 1991, at 11:00 a.m. Central Daylight Time, at the project site.

2. Bid Security

Each bid must be accompanied by a cashier's check, certified check, or surety bond of a surety company authorized to do business in Minnesota, in the sum of not less than five percent (5%) of the total bid, payable without condition to the Minnesota Historical Society, which is submitted as bid security to guarantee that the bidder, if awarded the contract, will promptly execute such contract in accordance with the contractor's bid and project specifications and will furnish the required Payment and Performance bond and insurance coverages.

3. Plans and Specifications

Copies of the bidding documents will be available for inspection at the offices of MacDonald and Mack Architects, Ltd., 712 Grain Exchange Building, Minneapolis, MN 55415 and at the Minneapolis, St. Paul, St. Cloud and Duluth Builder's Exchanges and at the F.W. Dodge Corporation Plan Room, Edina, Minnesota and at the Construction Bulletin Plan Room, Brooklyn Park, Minnesota. Copies of the bidding documents for use by contractors submitting a bid may be obtained from the Architects upon deposit of \$50.00. Checks are to be made out to MacDonald and Mack Architects, Ltd. Deposits will be returned to bidders who return bidding documents in good condition within ten (10) days following the scheduled closing time for the receipt of bids.

4. Conditions of Bids

The Minnesota Historical Society reserves the right to accept any bid or reject all bids and to waive any informalities therein. No bid may be withdrawn within thirty (30) days after the scheduled closing time for the receipt of bids.

5. Acknowledgment

This restoration project has been financed in part with federal funds from the National Park Service, Department of Interior.

Department of Human Services

Licensing Division

Notice of Request for Proposal for a Programmer/Analyst

The Department of Human Services is soliciting proposals from qualified consultants to design, program, and document computer programs to collect, edit and report on data relating to the issuance of licenses by the Department. The contractor will have responsibility for the development, enhancement and maintenance of the scanner based data collection system, and its interface with the HP3000 minicomputer. This system will process approximately eighteen thousand forms per year. (1) The Licensing Division expects the edits and results of the system to conform to Minnesota rules, statutes and DHS policy concerning the issuance of family systems licenses. (2) The contractor will also be responsible for most of the reporting from the new licensing system, including the printing of licenses, label printing, and reference reports. (3) The contractor will work closely with designated members of the Department staff in all stages of the project to assure the provision of a final report that meets requirements of Minnesota laws and rules. (4) The contractor will provide a written report of the study including methods used, the results, and the contractor's analysis of data. This report must include thorough documentation of the process, method and rationale used in designing the system. (5) The consultant will provide written recommendations for implementing the data base in the form of a written report.

The formal request for proposal which contains detailed specifications may be obtained by writing or contacting:

Barbara Eggiman
Minnesota Department of Human Services
444 Lafayette Road

St. Paul, Minnesota 55155-3842
Phone: 612/296-3024

The deadline for submitting a proposal is 4:30 p.m., May 13, 1991.

Professional, Technical & Consulting Contracts

Department of Human Services

Moose Lake Regional Treatment Center

Notice of Request for Proposal for Medical Services

NOTICE IS HEREBY GIVEN that the Moose Lake Regional Treatment Center, Mental Health Bureau, Department of Human Services, is seeking the services for the period July 1, 1991 thru June 30, 1992.

These services are to be performed as requested by the Administration of the Moose Lake Regional Treatment Center.

(1) **Services of a Psychiatrist** to perform consultation services in Psychiatry for the Moose Lake Regional Treatment Center three days each week. Other consultations will occur via phone or mail as needed and as deemed appropriate. The estimated amount of contract is \$95,760.00.

(2) **The services of a Radiologist** to interpret X-ray films taken by the hospital's X-Ray Technician. The estimated amount of contract is \$13,325.00.

(3) **Physical Therapy** services performed by a Registered Physical Therapist. Services include consultation, evaluation, direct therapy inservice, and program writing as needed. The estimated amount of contract is \$11,514.00.

(4) **Services of a Psychiatrist** to perform consultation services in Psychiatry two days each month at the Moose Lake Regional Treatment Center. Other consultations will occur via phone or mail as needed and as deemed appropriate. The estimated amount of contract is \$31,200.00.

(5) **Services of a Psychiatrist** to perform services in Psychiatry two days each week at the Moose Lake Regional Treatment Center. Other consultations will occur via phone or mail as needed and as deemed appropriate. The estimated amount of contract is \$72,488.00.

(6) **Services of a specialist in Physical and Internal Medicine** to perform consultation services at the Moose Lake Regional Treatment Center. The estimated amount of the contract is \$30,328.00.

(7) **Anesthesiology Services** performed by a Registered Nurse Anesthetist for dental work performed on unmanageable Mentally Retarded clients, and for Electroconvulsive Therapy. The estimated amount of the contract is \$23,920.00.

(8) **Services of a Psychiatrist** to perform consultation services in Psychiatry four days per week and the consultant will serve in an "On Call" capacity one day per week as agreed by himself and the Medical Director of the Moose Lake Regional Treatment Center. Other consultations will occur via phone or mail as needed and as deemed appropriate. The estimated amount of contract is \$141,368.00.

Responses to the above services must be received by May 13, 1991.

Direct inquiries to:

Frank R. Milczark
Chief Executive Officer
Moose Lake Regional Treatment Center
1000 Lakeshore Drive
Moose Lake, MN 55767
(218) 485-4411, ext. 242

Department of Human Services

Willmar Regional Treatment Center

Notification of Request for Proposals for Various Chaplaincy, Medical and Outreach Services

NOTICE IS HEREBY GIVEN that the Willmar Regional Treatment Center, Mental Health Division, Department of Human Services, is seeking the following services for the period starting July 1, 1991. These services are to be performed as requested by the Administration of the Willmar Regional Treatment Center, Willmar, Minnesota.

1. **Services of 1 full-time Protestant Chaplain** to conduct services and other ministries to Mentally Ill, Developmentally Disabled and Chemically Dependent client. Estimated amount of the contract will not exceed \$22,975.00.

2. **Services of a Psychiatrist** to provide consultation for newly admitted mentally ill clients, consultive services in the clinical management of developmentally disabled clients and related educational guidance of treatment staff. Estimated amount of contract will not exceed \$37,500.00.

Professional, Technical & Consulting Contracts

3. Services of Nurse Practitioner responsibilities will include health assessment, management consultations to medical staff, and services to clients in the area of annual physical and admission exams. Estimated amount of contract will not exceed \$42,000.00 annually.

4. Services of Physicians to provide medical and surgical consultations as needed to clients of Willmar Regional Treatment Center. Estimated amount of contract will not exceed \$10,000.00/yearly for the period 7/1/91-6/30/93.

5. Services of Psychiatrist to provide consultation for newly admitted M.I. clients and consultive services in the clinical management of geriatric M.I. clients and related educational guidance of treatment staff. Estimated amount of contract will not exceed \$29,100.00.

6. Services of Physical Therapist to provide consultative services for the developmentally disabled, clients, assessments, evaluations, treatment plans, instructional services to staff and follow up reviews on physical therapy programs. Estimated amount of contract will not exceed \$10,000.00/yearly for the period 7/1/91-6/30/93.

7. Services of Psychiatrist to provide consultation for newly admitted M.I. clients and consultive services in the clinical management of M.I. clients and related educational guidance of treatment staff. Estimated amount of contract will not exceed \$29,100.00.

8. Services of Radiologists to interpret all x-ray examinations submitted to contractor: Provide radiological supervision and x-ray consultation, provide specialized x-ray procedures. Estimated amount of contract will not exceed \$15,300.00/yearly for the period 7/1/91-6/30/93.

9. Services of Psychologist to provide consultative services in the field of general psychology for C.D. patients and consultative services in the clinical management of C.D. patients: to provide related education to C.D. treatment staff at W.R.T.C. Estimated amount of contract will not exceed \$7,725.00/yearly for the period 7/1/91-6/30/93.

10. Cardiovascular Outreach to provide cardiovascular outreach services to interpret all EKG's submitted to contractor. Provide additional consultation on readings that are unique. Estimated amount of contract will not exceed \$5,500.00/yearly for the period 7/1/91-6/30/93.

Questions: 612-231-5396—Stephen Grams

Written responses/bids for the above services must be received by May 3, 1991, addressed to:

Mr. Stephen Grams, Business Manager
Willmar Regional Treatment Center
Box 1128
Willmar, MN 56201

Department of Transportation

**Technical Services Division
Materials and Research Office
Research Administration and Development Unit**

Notice of Availability of Contract for S.P. 8680-123 (I-94) for Section S.P. 8680-123 (I-94) Paving and Minor Grading for the Minnesota Road Research Project

The Minnesota Department of Transportation (Mn/DOT) is currently constructing the Minnesota Road Research Project (Mn/Road). The project is located along I-94 in Wright County approximately 40 miles northwest of the Minneapolis/St. Paul area in Minnesota.

The Department of Transportation is utilizing a two-phase Request for Proposals (RFP) to select contractors. In Phase I, the plans, special provisions and Requests For Proposals (RFP) have been divided into two separate sections. The section defined as S.P. 8680-123 is being used to solicit responses for the PRIME CONTRACTOR section of the main project for paving, minor grading and contract management. The other section defined as S.P. 8680-125 is being used to solicit responses for the SUBCONTRACTOR section of the main project for sensor and data acquisition system installations. The Requests for Proposals for each of the sections will be distributed as separate documents in Phase I. Interested responders shall prepare a response to the Request for Proposals for the section in which they are interested. Once qualifying responders have been selected in Phase I, those selected from both sections will each be required to submit a financial proposal with one of the other acceptable qualifying responders for the contract as a whole. In Phase II of the process, award of the contract will then be made to one PRIME CONTRACTOR who has been selected after comparing the financial proposals from all qualified responders.

Professional, Technical & Consulting Contracts

The Department of Transportation requires the services of a contractor for section S.P. 8680-123 for paving, minor grading and contract management for this section of the Minnesota Road Research Project. A seasoned experienced construction team with knowledge of the highway construction field, contract management, paving practices and Minnesota Specifications, is desired.

The Department of Transportation has budgeted approximately \$6,000,000 for the entire two year contract. Interested bidders should note that a Request For Proposals is also being advertised for an installation subcontractor to work with the prime contractor. The project is being jointly funded by the State and Federal government.

Those interested may obtain a Request for Proposal and complete set of plans and special provisions beginning April 8, 1991 for this project from:

Gordon Vonkrough
Minnesota Department of Transportation
395 John Ireland Blvd
St. Paul, MN 55155
612/296-6101

A pre-proposal meeting will be held on April 12, 1991 to discuss the project and the RFP. Information regarding the time and location is available by calling Nelrae Succio at 612/779-5509. The technical responses for each section are due prior to 4:30 p.m. on May 9, 1991. Responses shall be submitted to:

Nelrae Succio
Manager, Minnesota Road Research Project
Minnesota Department of Transportation
Materials and Research Laboratory
1400 Gervais Avenue
Maplewood, MN 55109

The financial proposals of the selected responders shall be submitted to Mn/DOT prior to 9:30 a.m. on June 21, 1991. Questions regarding the project shall be addressed to Nelrae Succio at 612/779-5509.

All costs for preparation of the proposal shall be born by the respondent. This Request for Proposals does not obligate the State to complete the project and the State reserves the right to cancel the solicitation if it is considered to be in its best interest. The State reserves the right to reject any or all proposals.

Requested by: Nelrae Succio
Research Administration and Development

Minnesota Department of Transportation

Technical Services Division
Materials and Research Office
Research Administration and Development Unit

Notice of Availability of Contract for S.P. 8680-123 (I-94) for Section S.P. 8680-125 (I-94) Sensor and Data Acquisition Installations for the Minnesota Road Research Project

The Minnesota Department of Transportation (Mn/DOT) is currently constructing the Minnesota Road Research Project (Mn/ROAD). The project is located along I-94 in Wright County approximately 40 miles northwest of the Minneapolis/St. Paul area in Minnesota.

The Department of Transportation is utilizing a two-phase Request for Proposals (RFP) to select contractors. In Phase I, the plans, special provisions and Requests For Proposals (RFP) have been divided into two separate sections. The section defined as S.P. 8680-123 is being used to solicit responses for the PRIME CONTRACTOR section of the main project for paving, minor grading and contract management. The other section defined as S.P. 8680-125 is being used to solicit responses for the SUBCONTRACTOR section of the main project for sensor and data acquisition system installations. The Requests for Proposals for each of the sections will be distributed as separate documents in Phase I. Interested responders shall prepare a response to the Request for Proposals for the section in which they are interested. Once qualifying responders have been selected in Phase I, those selected from both sections will each be required to submit a financial proposal with one of the other acceptable qualifying responders for the contract as a whole. In Phase II of the process, award of the contract will then be made to one PRIME CONTRACTOR who has been selected after comparing the financial proposals from all qualified responders.

The Department of Transportation requires the services of a contractor for section S.P. 8680-125 for sensor and data acquisition installations for this section of the Minnesota Road Research Project. A seasoned experienced construction team with knowledge of sensor installations, data acquisition systems, communications, electronics and highway construction field practices, is desired.

The Department of Transportation has budgeted approximately \$6,000,000 for the entire two year contract. Interested bidders should note that a Request For Proposals is also being advertised for a prime contractor to work with this section of the project. The project is being jointly funded by the State and Federal government.

Those interested may obtain a Request for Proposal and complete set of plans and special provisions beginning April 8, 1991 for this project from:

Gordon Vonkrough
Minnesota Department of Transportation
395 John Ireland Blvd
St. Paul, MN 55155
612/296-6101

A pre-proposal meeting will be held on April 12, 1991 to discuss the project and the RFP. Information regarding the time and location is available by calling Nelrae Succio at 612/779-5509. The technical responses for each section are due prior to 4:30 p.m. on May 9, 1991. Responses shall be submitted to:

Nelrae Succio
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Minnesota Department of Transportation
Materials and Research Laboratory
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All costs for preparation of the proposal shall be born by the respondent. This Request for Proposals does not obligate the State to complete the project and the State reserves the right to cancel the solicitation if it is considered to be in its best interest. The State reserves the right to reject any or all proposals.

Requested by: Nelrae Succio
Research Administration and Development

Announcements

Environmental Quality Board (EQB): Comments are due May 15 on the EAWs (environmental assessment worksheets) for the following projects at their listed regional governing unit: **Knowlton Creek Force Main Replacement**, MPCA (MN Pollution Control Agency) (612) 296-7795; **Crow Wing County Landfill**, MPCA (612) 296-7795; **Morningstar Development**, City of Sartell (612) 253-2171; **Bee Lake project**, Red Lake Watershed District, (218) 681-5800. • Genetic engineering EAWs comments are due May 15 on the following projects: **Field testing of transgenic potato plants expressing a chicken lysozyme gene (APHIS assession #91-007-06)**: MDA (MN Dept. of Agriculture) (612) 296-7686; **Field testing of transgenic potato plants expressing a blackspot bruise resistance gene (APHIS assession #90-310-01)**, MDA (612) 296-7686; **Field testing of transgenic potato plants expressing an insect antibacterial gene (APHIS assession #90-332-01)**, MDA (612) 296-7686; **Field testing of transgenic potato plants expressing an insect antibacterial gene (APHIS assession #90-345-01)**, MDA (612) 296-7686. • Petitions have been received for environmental review of the following projects: **Ramsgate Townhouse Project**, City of Hopkins; **Meadows Golf Course**, Olmstead County. • Special Local Need registration has been applied for by ISK Biotech Co., for use of Bravo fungicide in all areas of Minnesota where green peas, sugarbeets, sunflowers, field corn, oats, wheat and barley are grown. Interested parties may submit written comments to Calvin Blanchard, MDA-Agronomy Services Div., 90 W. Plato Blvd., St. Paul, MN 55107.

Arts Board: The next regular meeting of the Minnesota State Arts Board will take place at 12:00 noon on Thursday, April 25, 1991 at the Arts Board offices, 432 Summit Avenue in Saint Paul. The public is invited to attend. Open meeting law guidelines will be in effect. Agenda items will include the selection of Folk Arts Apprenticeship and Artist Assistance Poetry Fellowship grantees. For information on this meeting or other programs, contact the Arts Board, 432 Summit Avenue, Saint Paul, MN 55102, (612) 297-2603 or toll-free from greater Minnesota at (800) 652-9747. Because the Arts Board is located in an historic building, handicap access

Announcements

to the building is limited. Anyone who may have difficulty attending because of a disability should contact Gail Swaim to make arrangements to attend. • Governor Carlson recently appointed four new members to the Minnesota State Arts Board. **Lucy Rieth**, Spicer, was appointed to represent the Second Congressional District, and the following were named as members-at-large: **Elizabeth C. Whitbeck**, Minneapolis; **Joseph Duffy**, Rochester; and **Conrad Razidlo**, Edina. • Applications are now available from the Arts Board for **Career Opportunity Grants** and for the state's **Percent for Art in Public Places Registry**. Eligible artists should request guidelines as soon as possible. The deadlines are: **May 15** Career Opportunity Grants; **June 17** Percent for Art in Public Places.

Book on Environmental Issues for Physicians: The Minnesota Department of Health (MDH) has published a new book for physicians who must deal with environmental health issues. The book—titled “Environmental Issues in Primary Care”—was developed for MDH by the Freshwater Foundation of Navarre, Minnesota. The publication is designed to help physicians recognize and treat environmentally-related disease—and respond to patient concerns about health and the environment. MDH has been working with *Health & Environment Digest*, a publication of the Freshwater Foundation, to provide education programs for physicians on environmental issues. The effort is being funded by a grant from the U.S. Agency for Toxic Substances and Disease Registry (ATSDR). The new MDH publication includes chapters on potential drinking water contaminants, indoor air pollution hazards, and heavy metals like lead and mercury. Another chapter deals with heavily publicized environmental problems like dioxin, PCBs, contaminated fish, and food safety. The book includes case histories, as well as guidelines for assessing and explaining the risks a patient may face. Another section deals with the evaluation of possible environmental or occupational illness in patients. For information, contact Mary Zetterlund, (612) 627-5015.



What's your school system like?

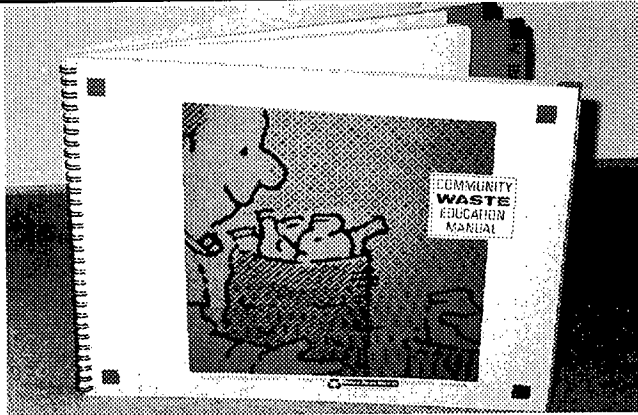
School District Profile 1988-89. Comparative enrollment, staffing and financial data on Minnesota's school districts. Includes an evaluation of the statistical content with commentary on trends and patterns. 56 pp. Stock #5-3. \$5.00.

The School Book 1990-91. Before you enroll your child in school, read this comprehensive guide to elementary schools in the Twin Cities. Lists school addresses/phone, staffing information, MTC bus connections, class size, student/teacher ratio, grading and curriculum. From the Citizens League. 554 pp. Stock #40-9. \$12.95.

Education Directory 1990-91. Complete list of schools, and school districts, their principals and superintendents. Also includes non-public schools, regional public library systems, state agencies, boards, and councils. 170 pp. Stock #1-93. \$9.95.

TO ORDER: Send to Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155. Call (612) 297-3000, or toll-free in Minnesota: 1-800-657-3757. Minnesota residents please include 6% sales tax. On all orders, add \$2.00 per order for handling. Prepayment is required. Please include daytime phone. VISA/MasterCard and American Express orders accepted over phone and through mail. **Prices are subject to change.** FAX: (612) 296-2265.

Publication editors: As a public service please reprint this ad in your publications. Thank you.



Community Waste Education Manual available at Minnesota's Bookstore

Waste Education Campaigns

The **COMMUNITY WASTE EDUCATION MANUAL** offers practical guidance to help communities develop waste education campaigns. Tremendous step-by-step guide to organizing volunteers, planning a budget, working with media and more. Includes camera-ready art and copy for media and publication needs. 82 pp. Produced by the Minnesota Office of Waste Management. Stock #5-7. \$22.95.

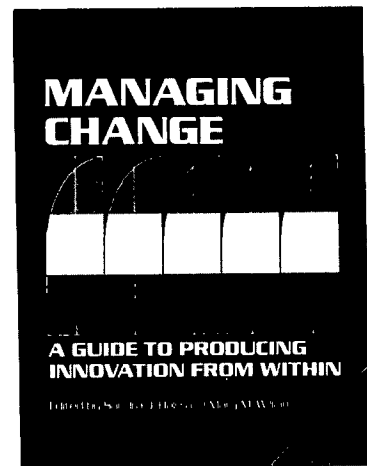
TO ORDER: Send to Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155. Call (612) 297-3000, or toll-free in Minnesota: 1-800-657-3757. Minnesota residents please include 6% sales tax. On all orders, add \$2.00 per order for handling. Prepayment is required. Please include daytime phone. VISA/MasterCard and American Express orders accepted over phone and through mail. **Prices are subject to change.** FAX: (612) 296-2265.

Publication editors: As a public service, please reprint this ad in your publication as is, reduced, enlarged, or redesigned to suit your format. Thank you.

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Managing Change. A guide to managing change from *within* an organization, it combines common sense with solid theory about organizational behavior and change. Based on the premise: for an enterprise to succeed, employees must be involved as active partners. Operating in an environment of change, government adapts to newly elected officials, new political appointees, new economic conditions, new laws and rules, new managers and employees, and new mandates and priorities. Through the STEP plan, government capitalizes on that change by emphasizing closeness to the customer, employee participation, managerial discretion, partnerships, productivity improvement and work measurement. Contains a project directory and glossary. Paperbound, 181 pages. Stock #19-64, \$19.00.

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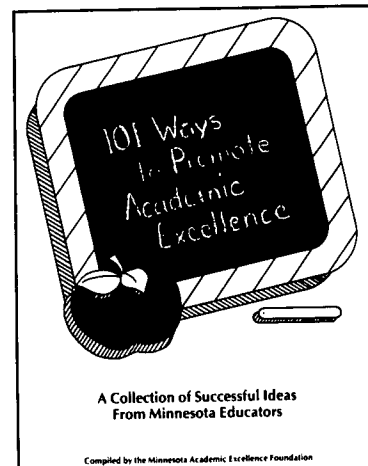
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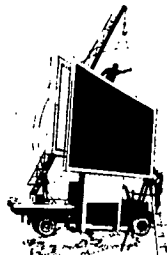
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Minnesota Manufacturer's Directory 1991



UPDATED: Name, address, phone number, staff size, sales volume, market area, year of establishment, type of firm, C.E.O., Sales or Marketing Manager, Purchasing Manager and four major manufactured products. Code #40-2. \$85.00.

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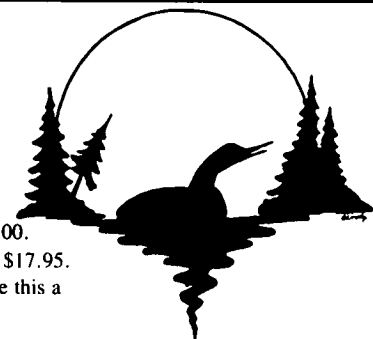
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Chemical Dependency Programs Directory 1989. Features comprehensive listings for programs ranging from Prevention/Intervention Services to a wide range of Treatment Services. Each type of program includes an alphabetical listing of facilities and brief narrative description of programming provided. Stock No. 1-12, \$15.00 plus tax.

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It's Never Okay: A Handbook for Professionals on Sexual Exploitation by Counselors and Therapists. Therapeutic and prevention issues and employer responsibilities are discussed in this task force report, as well as recommended curriculum for training institutions for counselors and therapists. Stock No. 14-16, \$19.95

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Historic Sites and Place Names of Minnesota's North Shore. John Fritzen, long time employee of the Minnesota DNR draws upon his almost 40 years as a forester, mostly spent on Minnesota's colorful and legendary North Shore, to regale readers with tales of timbermen, pioneer settlers, miners, commercial fishermen and others. Black and white photos. Stock #9-11. \$3.50 plus tax.

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