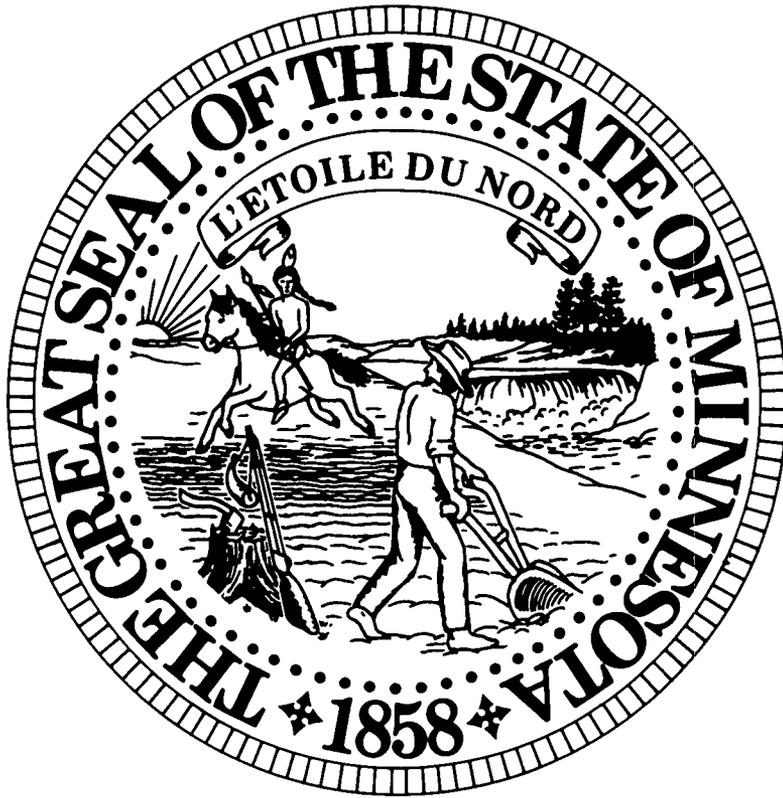


The Minnesota
**State
Register**

Department of Administration—Print Communications Division



Rules edition
Published every Monday
(Tuesday if Monday is a holiday)

Monday 8 April 1991
Volume 15, Number 41
Pages 2213-2252

State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, containing executive and commissioners' orders, proposed and adopted rules, official notices, state and non-state contracts, contract awards, grants, a monthly calendar of cases to be heard by the state supreme court, and announcements.

A *Contracts Supplement* is published every Thursday and contains additional state contracts and advertised bids, and the most complete source of state contract awards available in one source.

Printing Schedule and Submission Deadlines

Vol. 15 Issue Number	*Submission deadline for Adopted and Proposed Rules, Commissioners' Orders**	*Submission deadline for Executive Orders, Contracts, and Official Notices**	Issue Date
41	Monday 25 March	Monday 1 April	Monday 8 April
42	Monday 1 April	Monday 8 April	Monday 15 April
43	Monday 8 April	Monday 15 April	Monday 22 April
44	Monday 15 April	Monday 22 April	Monday 29 April

*Deadline extensions may be possible at the editor's discretion; however, none will be made beyond the second Wednesday (12 calendar days) preceding the issue date for rules, proposed rules and executive orders, or beyond the Wednesday (5 calendar days) preceding the issue date for official notices. Requests for deadline extensions should be made only in valid emergency situations.

**Notices of public hearings on proposed rules and notices of intent to adopt rules without a public hearing are published in the Proposed Rules section and must be submitted two weeks prior to the issue date.

Instructions for submission of documents may be obtained from the *State Register* editorial offices, 504 Rice Street, St. Paul, Minnesota 55103, (612) 296-4273.

The *State Register* is published every Monday (Tuesday when Monday is a holiday) by the State of Minnesota, Department of Administration, Print Communications Division, 117 University Avenue, St. Paul, Minnesota 55155, pursuant to *Minnesota Statutes* § 14.46. A *State Register Contracts Supplement* is published every Thursday. The Monday edition is the vehicle for conveying all information about state agency rulemaking, including official notices; hearing notices; proposed, adopted and emergency rules. It also contains executive orders of the governor; commissioners' orders; state contracts and advertised bids; professional, technical and consulting contracts; non-state public contracts; state grants; decisions of the supreme court; a monthly calendar of scheduled cases before the supreme court; and other announcements. The Thursday edition contains additional state contracts and advertised bids, and the most complete listing of contract awards available in one source.

In accordance with expressed legislative intent that the *State Register* be self-supporting, the following subscription rates have been established: the Monday edition costs \$140.00 per year and includes an index issue published in August (single issues are available at the address listed above for \$3.50 per copy); the combined Monday and Thursday editions cost \$195.00 (subscriptions are not available for just the *Contracts Supplement*); trial subscriptions are available for \$60.00, include both the Monday and Thursday edition, last for 13 weeks, and may be converted to a full subscription anytime by making up the price difference. No refunds will be made in the event of subscription cancellation.

Both editions are delivered postpaid to points in the United States, second class postage paid for the Monday edition at St. Paul, MN, first class for the Thursday edition. Publication Number 326630 (ISSN 0146-7751).

Subscribers who do not receive a copy of an issue should notify the *State Register* circulation manager immediately at (612) 296-0931. Copies of back issues may not be available more than two weeks after publication.

Arne H. Carlson, Governor

Dana B. Badgerow, Commissioner
Department of Administration

Stephen A. Ordahl, Director
Print Communications Division
Robin PanLener, Editor

Paul Hoffman, Assistant Editor
Debbie George, Circulation Manager
Bonita Karels, Staff Assistant

FOR LEGISLATIVE NEWS

Publications containing news and information from the Minnesota Senate and House of Representatives are available free to concerned citizens and the news media. To be placed on the mailing list, write or call the offices listed below:

SENATE

Briefly-Preview—Senate news and committee calendar; published weekly during legislative sessions.

Perspectives—Publication about the Senate.

Session Review—Summarizes actions of the Minnesota Senate.

Contact: Senate Public Information Office
Room 231 State Capitol, St. Paul, MN 55155
(612) 296-0504

HOUSE

Session Weekly—House committees, committee assignments of individual representatives; news on committee meetings and action. House action and bill introductions

This Week—weekly interim bulletin of the House.

Session Summary—Summarizes all bills that both the Minnesota House of Representatives and Minnesota Senate passed during their regular and special sessions.

Contact: House Information Office
Room 175 State Office Building, St. Paul, MN 55155
(612) 296-2146

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NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 75 state agencies have the authority to issue rules. Each agency is assigned specific *Minnesota Rule* chapter numbers. Every odd-numbered year the *Minnesota Rules* are published. This is a ten-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Proposed and adopted emergency rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

If an agency seeks outside opinion before issuing new rules or rule amendments, it must publish a NOTICE OF INTENT TO SOLICIT OUTSIDE OPINION in the *Official Notices* section of the *State Register*. When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues 1-13 inclusive; issues 14-25 inclusive; issue 26, cumulative for issues 1-26; issues 27-38 inclusive; issue 39, cumulative for 1-39; issues 40-51 inclusive; and issue 52, cumulative for 1-52. An annual subject matter index for rules appears in August. For copies of the *State Register*, a subscription, the annual index, the *Minnesota Rules* or the *Minnesota Guidebook to State Agency Services*, contact the Print Communications Division, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000 or toll-free in Minnesota 1-800-9747.

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TO ORDER: Complete attached order blank. Include either your American Express/VISA/MasterCard number with the expiration date, or a check/money order made out to the State of Minnesota. Orders by phone are accepted when purchasing with your credit card. Please include a phone number where you can be reached during the day in case we have questions about your order. Please include 6% sales tax and \$2.00 postage and handling. Ask for our catalogs for <i>Publications</i> , <i>Outdoors</i> , or <i>Mailing Lists</i> . PREPAYMENT REQUIRED NOTE: <i>State Register</i> and other subscriptions do not require sales tax or postage and handling fees. Prices subject to change without notice. Please allow 4-6 weeks for delivery. In a hurry? Stop by our Bookstore. Bookstore Hours 8:00-4:30 M-F.	Code No.	Quantity	Description		Item Price	Total
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Publication editors: As a public service, please reprint this ad in your publication as is, reduced, enlarged, or redesigned to suit your format. Thank you.

Proposed Rules

Pursuant to Minn. Stat. §§ 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing, as long as the agency determines that the rules will be noncontroversial in nature. The agency must first publish a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. The notice must advise the public:

1. that they have 30 days in which to submit comment on the proposed rules;
2. that no public hearing will be held unless 25 or more persons make a written request for a hearing within the 30-day comment period;
3. of the manner in which persons shall request a hearing on the proposed rules; and
4. that the rule may be modified if the modifications are supported by the data and views submitted.

If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

Pursuant to Minn. Stat. §§ 14.29 and 14.30, agencies may propose emergency rules under certain circumstances. Proposed emergency rules are published in the *State Register* and, for at least 25 days thereafter, interested persons may submit data and views in writing to the proposing agency.

Board of Chiropractic Examiners

Proposed Permanent Rules Relating to Examination Procedures

Notice of Intent to Adopt a Rule Without a Public Hearing

NOTICE IS HEREBY GIVEN the Minnesota Board of Chiropractic Examiners (hereinafter "Board") proposed to adopt the above-captioned rules without a public hearing unless 25 or more persons submit written requests for a public hearing. The Board has determined that the proposed rules will be noncontroversial in nature and has elected to follow the procedures set forth in *Minnesota Statutes* section 14.22 to 14.28 (1990).

Interested persons shall have 30 days from the date this notice is published in the *State Register* to submit comments in support of or in opposition to the proposed rules. The 30 days will expire on May 8, 1991, 4:30 p.m. Comment is encouraged. Each comment should identify the portion of the proposed rules and any change proposed to the rules by the comment. The proposed rules may be modified if the modifications are supported by the data and views submitted to the Board and do not result in a substantial change in the proposed language.

In addition to submitting comments, interested persons may request in writing during the 30-day comment period that a hearing be held on the proposed rules. Any person requesting a hearing should state his or her name, address, and telephone number and is encouraged to identify the portion of the proposed rules addressed, the reason for the request, and any changes they want made on the proposed rules or a portion thereof by May 8, 1991, 4:30 p.m. If a hearing is required, it will be held in accordance with the provisions of *Minnesota Statutes* section 14.131 to 14.20 (1990) and the hearing notice provided below.

Written comments or written requests for a public hearing should be submitted to:

Joel B. Wulff, DC
Executive Director
Minnesota Board of Chiropractic Examiners
2700 University Avenue, Suite 20
St. Paul, MN 55114
(612) 642-0591

The statutory authority to adopt the rule is contained in *Minnesota Statutes* sections 148.08.

If adopted, the proposed rules would establish examination procedures and requirements for licensure applicants and the Board. The proposed rules are published below and a free copy of the rules may be obtained from the Board by writing or telephoning the Board at the address or the telephone number listed above.

A STATEMENT OF NEED AND REASONABLENESS that describes the need for and reasonableness of the proposed rules and identifies the data and information relied upon to support the proposed rules has been prepared and may be obtained from the Board by writing or telephoning the Board at the address and telephone number listed above.

Promulgation of the proposed rules will not result in the expenditure of public monies by public bodies nor have an impact on

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Proposed Rules

agricultural land. It is the position, and the Board's evaluation of the applicability of the methods contained in *Minnesota Statutes* section 14.115, subdivision 2 (1990) for reducing the impact of the proposed rules on small businesses, should it be determined that the Board is governed by section 14.115, are addressed in the Statement of Need and Reasonableness.

Upon completion of the proposed rules without a public hearing, the rules as proposed, this notice, the Statement of Need and Reasonableness, all written comments received, the rules as adopted, and a statement explaining any difference between the rules as proposed and as adopted will be delivered to the Attorney General for review as to form and legality, including the issue of substantial change. Persons who wish to be advised of the submission of this material to the Attorney General or who wish to receive a copy of the rules as adopted should submit a written request to the Board at the address listed above.

Dated: 13 March 1991

Joel B. Wulff, DC
Executive Director

Rules as Proposed (all new material)

2500.2500 TEST ADMINISTRATION.

The board may solicit the help of Minnesota licensed chiropractors for the purpose of:

- A. examination development;
- B. examination administration; and
- C. postexamination audit.

Each chiropractor must be in good standing with the board and must have been licensed in Minnesota three years before helping with any portion of the examination.

Other than board members, no chiropractor may participate in more than one portion of the examination process for any single administration of the examination.

2500.2510 CONTINUING EDUCATION HOURS FOR EXAMINERS.

Minnesota licensed chiropractors who contribute at least two hours of time in the development of an examination, the administration of the examination, or the postexamination audit shall receive two regular continuing education hours applied toward the next license renewal. No chiropractor may receive more than four hours per calendar year.

2500.2520 APPLICATION PREREQUISITES.

In addition to the prerequisites in *Minnesota Statutes*, section 148.06, evidence of passing the National Board of Chiropractic Examiners' tests: Part I, Part II, the Written Clinical Competency Examination, and the Physiotherapy Examination, is required for the applicant to be permitted to sit for the examination.

2500.2530 EXAMINATION DEADLINE.

All applications, all other required documents, and fees must be received by the board not less than four weeks before the first day of the scheduled examination. During the fourth week before the examination, notices of approval to sit for the boards, notices of application deficiency, and notices of denial to sit for the boards shall be mailed to each applicant.

If an applicant receives a notice of application deficiency, the applicant has until two weeks before the first day of the examination to submit to the board missing documents.

If an application is still incomplete two weeks before the first day of the examination, the applicant shall not be allowed to sit for the boards, and the board shall mail a notice of denial to sit for the boards.

2500.2540 REGRADES.

Applicants who want the board to verify that the score reported to them is accurate may request a hand grading of their examinations. The board shall honor the request if the following criteria are met:

- A. requests must be received by the board no later than 30 days after the examination results have been mailed by the board;
- B. requests must be in writing, indicating which subjects the applicant wishes to have regraded; and
- C. a money order or cashier's check must be submitted in the amount of \$30 a subject.

Payment must be received before the regrade. To protect the integrity of the examination process, applicants may not review their examinations under any circumstances.

2500.2550 RETAKING EXAMINATION.

Applicants who fail portions of the licensure examination may retake the failed portions once at the next scheduled examination.

Applicants need not reapply to the board for examination; however, applicants must notify the board of their intention to sit for the boards not later than 30 days before the examination.

If, after retaking the failed portions of the examination, the applicant fails to pass that examination, the applicant must resubmit an application, pay the required examination fee, and retake the entire examination.

Department of Education

Proposed Permanent Rules Relating to Education; Repealing Certain Veterans Education Requirements

Notice of Intent to Repeal Rules Without a Public Hearing

NOTICE IS HEREBY GIVEN that the Minnesota State Board of Education (Board) intends to repeal the above-entitled rules without a public hearing following the procedures set forth in the Administrative Procedure Act for adopting rules without a public hearing in *Minnesota Statutes* §§ 14.22 to 14.28 (1990). The Board's authority to repeal the rules is set forth in *Minnesota Statutes* § 124.625 (1990).

All persons have 30 days in which to submit comments in support of or in opposition to repeal of the rules or any part or subpart of the rules. That date would end on May 7, 1991 at 4:30 p.m. Comment is encouraged. Each comment should identify the portion of the rules addressed, the reason for the comment, and any change proposed.

Any person may make a written request for a public hearing on the rules within the comment period. If 25 or more persons submit a written request for a public hearing within the 30-day comment period, a public hearing will be held unless a sufficient number withdraw their requests in writing. Any person requesting a public hearing should state his or her name and address, and is encouraged to identify the portion of the rules addressed, the reason for the request, and any change proposed. If a public hearing is required, the Board will proceed pursuant to *Minnesota Statutes* §§ 14.131 to 14.20 (1990).

Comments or written requests for a public hearing must be submitted to:

John Allen, Supervisor
Minnesota Department of Education
Capitol Square Building, Room 718
550 Cedar Street
St. Paul, Minnesota 55101
(612) 296-7998

The rules proposed for repeal may be modified if the modifications are supported by data and views submitted to the Board and do not result in a substantial change in the rule to be repealed as noticed.

A copy of the rules to be repealed are attached to this notice.

A free copy of the rules to be repealed are available upon request from John Allen at the address and telephone number stated above.

A STATEMENT OF NEED AND REASONABLENESS that describes the need for reasonableness of the rule appeal and identifies the data and information relied upon to support the rule repeal has been prepared and is available from John Allen upon request.

If no hearing is required, upon adoption of the rule, the rule and the required supporting documents will be submitted to the Attorney General for review as to legality and form to the extent form relates to legality. Any person may request notification of the date of submission to the Attorney General. Persons who wish to be advised of the submission of this material to the Attorney General, or who wish to receive a copy of the rule, must submit the written request to John Allen at the address and telephone number stated above.

Dated: 22 March 1991

Thomas Lindquist
President
Minnesota State Board of Education

Rules as Proposed

REPEALER. *Minnesota Rules*, parts 3530.6300 and 3530.6400 are repealed.

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Proposed Rules

Higher Education Coordinating Board

Proposed Permanent Rules Relating to Part-Time Grant Program

Notice of Intent to Adopt Rules Without a Public Hearing and of Intent to Adopt Rules with a Public Hearing if 25 or More Persons Request a Hearing

NOTICE IS HEREBY GIVEN that the Minnesota Higher Education Coordinating Board intends to adopt the above-entitled rule without a public hearing following the procedures set forth in the Administrative Procedure Act for adopting rules without a public hearing in *Minnesota Statutes* 14.22 to 14.28 (1990). The Board's authority to adopt the rule is set forth in *Minnesota Statutes* 136A.04, Subd. 1(9) and 136A.16.

All persons have 30 days in which to submit comments in support of or in opposition to the proposed rules or any part or subpart of the rules. That date would end on May 8, 1991 at 4:30 p.m. Comment is encouraged. Each comment should identify the portion of the proposed rules addressed, the reason for the comment, and any change proposed.

Any person may make a written request for a public hearing on the rules within the comment period. If 25 or more persons submit a written request for a public hearing within the comment period, a public hearing will be held unless a sufficient number withdraw their requests in writing. Any person requesting a public hearing should state his or her name and address, and is encouraged to identify the portion of the proposed rules addressed, the reason for the request, and any change proposed. If a public hearing is required, the Board will proceed pursuant to *Minnesota Statutes* 14.131 to 14.20 (1990).

PLEASE NOTE: That if 25 or more persons submit written requests for a public hearing within the 30-day comment period, a hearing will be held on May 22, 1991, unless a sufficient number withdraw their request, in accordance with the notice of public hearing on these same rules published in this *State Register* and mailed to persons registered with the agency. To verify whether a hearing will be held, please call Mary Lou Dresbach of the Board staff, between May 13, 1991, and May 17, 1991, at (612) 296-3974.

Comments or written requests for a public hearing must be submitted to:

Mary Lou Dresbach
Minnesota Higher Education Coordinating Board
Capitol Square Building, Suite 400
550 Cedar Street
St. Paul, MN 55101

The proposed rule may be modified if the modifications are supported by data and views submitted to the Board and do not result in a substantial change in the proposed rule as noticed.

A copy of the proposed rule is attached to this notice. A free copy of the proposed rule is available upon request from Mary Lou Dresbach at the address and telephone number stated above.

A STATEMENT OF NEED AND REASONABLENESS that describes the need for and reasonableness of each provision of the proposed rules and identifies the data and information relied upon to support the proposed rule has been prepared and is available from Mary Lou Dresbach upon request.

If no hearing is required, upon adoption of the rule, the rule and the required supporting documents will be submitted to the Attorney General for review as to legality and form to the extent form relates to legality. Any person may request notification of the date of submission to the Attorney General. Persons who wish to be advised of the submission of this material to the Attorney General, or who wish to receive a copy of the rule, must submit the written request to Mary Lou Dresbach.

Dated: 20 March 1991

David R. Powers
Executive Director

Notice of Hearing and Notice of Intent to Cancel Hearing if Fewer than 25 Persons Request a Hearing in Response to Notice of Intent to Adopt Rules Without a Public Hearing

NOTICE IS HEREBY GIVEN that the Minnesota Higher Education Coordinating Board will hold a public hearing in the above-entitled matter at the Veterans Services Building, 20 West 12th Street, 5th Floor Conference Room, St. Paul, Minnesota 55101 commencing at 9:00 a.m. on May 22, 1991, and continuing until all interested persons have had an opportunity to be heard. The rule proposed for adoption would modify the methodology to allocate program funds to participating post-secondary institutions, require a minimum level of enrollment for student eligibility, and change the methodology used to determine individual student award amounts. A copy of the proposed rule is attached hereto.

PLEASE NOTE, however, that the hearing will be canceled if fewer than 25 persons request a hearing in response to the notice of intent to adopt these same rules without a public hearing published in this *State Register* and mailed to persons registered with the agency. To verify whether a hearing will be held, please call Mary Lou Dresbach of the Agency staff, between May 13, 1991, and May 17, 1991, at (612) 296-3974.

Following the agency's presentation at the hearing, all interested or affected persons will have an opportunity to ask questions and make statements. Statements may be made orally and written material may be submitted.

The proposed rules may be modified as a result of the hearing process. Therefore, if you are affected in any manner by the proposed rules, you are urged to participate in the rule hearing process.

Whether or not an appearance is made at the hearing, written material may be submitted to the Administrative Law Judge (ALJ), Jon L. Lunde, Administrative Law Judge, Office of Administrative Hearings, 500 Flour Exchange Building, 310 Fourth Avenue South, Minneapolis, MN 55415, (612) 341-7645 either before the hearing or within five working days after the public hearing ends. Those statements will be recorded in the hearing record. The ALJ may, at the hearing, order that the comment period be kept open for a longer period not to exceed 20 calendar days. Comments received during the comment period shall be available for review at the Office of Administrative Hearings. The agency and interested persons may respond in writing within three business days after that comment period ends to any new information submitted. Any written material or responses submitted must be received at the Office of Administrative Hearings no later than 4:30 p.m. of the final day for submission. No additional evidence may be submitted during the three-day period. The rule hearing procedure is governed by *Minnesota Statutes*, sections 14.02, 14.04 to 14.36, 14.38, 14.44 to 14.45, and 14.48 to 14.56, and by *Minnesota Rules* parts 1400.0200 to 1400.1200. Questions about the rule hearing procedure may be directed to the ALJ.

NOTICE IS HEREBY GIVEN THAT A STATEMENT OF NEED AND REASONABLENESS is now available for review at the agency and at the Office of Administrative Hearings. This Statement of Need and Reasonableness includes a summary of all the evidence and argument which the agency anticipates presenting at the hearing justifying both the need for and the reasonableness of the proposed rules. Copies of the Statement of Need and Reasonableness may be reviewed at the agency or the Office of Administrative Hearings and copies may be obtained from the Office of Administrative Hearings at the cost of reproduction.

The agency intends to present a summary of the Statement of Need and Reasonableness at the hearing and will answer questions raised by interested persons. You are therefore urged to review the Statement of Need and Reasonableness before the hearing. Additional copies will be available at the hearing.

The Board's statutory authority to adopt the proposed rules is provided by *Minnesota Statutes* 136A.04, Subd. 1(9) and 136A.16.

A copy of the proposed rules is attached hereto. Additional copies will be available at the door on the date of the hearing. If you have any questions on the content of the proposed rules, contact: Mary Lou Dresbach, Minnesota Higher Education Coordinating Board.

NOTICE: Any person may request notification of the date on which the ALJ's report will be available, after which date the agency may not take any final action on the rules for a period of five working days. Any person may request notification of the date on which the hearing record has been submitted or resubmitted to the Attorney General by the agency. If you desire to be so notified, you may so indicate at the hearing. After the hearing, you may request notification by sending a written request to the ALJ (in the case of the agency's resubmission to the Attorney General). Any person may request notification of the date on which the rules were adopted and filed with the Secretary of State. The notice must be mailed on the same day that the rules are filed. If you want to be so notified, you may so indicate at the hearing or send a request in writing to the agency at any time prior to the filing of the rules with the Secretary of State.

Minnesota Statutes, ch. 10A requires lobbyists to register with the State Ethical Practices Board. Questions should be directed to the Ethical Practices Board, 625 N. Robert Street, St. Paul, Minnesota 55101-2520, telephone (612) 296-5148.

David R. Powers
Executive Director
Minnesota Higher Education Coordinating Board

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Proposed Rules

Rules as Proposed

4830.1552 APPLICATION AND DISTRIBUTION OF FUNDS FOR GRANTS.

Subpart 1. **Allocation formula.** The executive director shall allocate funds to each school according to the following formula:

A. Each school's share is the number of part-time students enrolled in the last fiscal year, multiplied by the average registration level of its part-time students in the last fiscal year, multiplied by the institutional budget used by the grant program for the current fiscal year.

B. Each school's initial allocation is the school's share divided by the sum of school shares, multiplied by the last year's percent of usage funds used by the school during the last academic year, multiplied by 90 percent. Percent of usage is defined as follows:

(1) If no final report is received by the first working day after August 9, the percent of usage is 80 percent.

(2) If the final report is received before August 10, the percent of usage is the total amount of funds used divided by the last year's allocation.

(3) A refund in excess of \$1,000 received after April 1 is multiplied by 150 percent and subtracted from the original allocation to determine the funds used. This amount is divided by the last year's allocation to determine the percent of usage.

C. Each January, the executive director shall allocate the remaining ten percent of the total part-time grant allocation according to the same formula, except that the last year's percent of usage must not be applied.

"Number of part-time students" means the sum of all enrolled resident, extension, and unclassified part-time students, who are Minnesota residents, and are reported to the board for its annual enrollment survey as lower division, upper division, and vocational students in the fall term of the school year.

"Registration level" is the number of credits (or an equivalent measure) taken by part-time students in the fall term of the school year as reported to the board for its annual enrollment survey, divided by 12 credits (or an equivalent measure).

Subp. 2. **Notification.** The executive director shall notify each school of the amount allocated to it.

Subp. 3. **Accountability.** Each participating school shall be accountable for any funds disbursed to students for grants for part-time students. Funds may be used only during the fiscal year of disbursement. If a student does not use a grant because the student does not enroll or withdraws from school, the school may use the funds for other eligible students or return them to the board.

Subp. 4. **Unused funds.** When requested by the executive director, a school shall report its use of funds and shall return unused funds. The executive director shall reallocate unused funds to schools desiring additional funds.

4830.1553 DETERMINATION OF ELIGIBILITY.

A school shall determine if a student is eligible for a part-time student grant. To be eligible a student must be an eligible student as defined in part 4830.0100, subpart 5, items A, B, C, E, F, and G. The student must be pursuing course work applicable to a degree, diploma, or certificate and be enrolled either less than half-time as defined by the board, or as a new or returning student enrolled at least half-time but less than full-time as defined by the board. The student must be registered for at least 1/12 of the full-time enrollment level as defined by the school.

4830.1554 AMOUNT AND TERM OF GRANTS AWARDS.

Subpart 1. to 3. [See repealer.]

Subp. 4. Award amount. A school shall award a grant for a single academic term to each eligible student, to the extent allocated funds are available. Awards are not renewable, but a student may apply for an award each academic term. The award amount must not exceed a grant applicant's cost of attendance, as defined in subpart 6, after deducting the following:

A. a contribution by the grant applicant of at least 50 percent of the cost of attendance;

B. for an applicant who is not an independent student, a contribution by the grant applicant's parents, as determined by the income/contribution chart provided by the board, divided by the number of terms in the school's academic year;

C. for an applicant who is an independent student, a contribution by the grant applicant, as determined by the income/contribution chart provided by the board, divided by the number of terms in the school's academic year; and

D. the amount of a federal Pell grant award for which the grant applicant is eligible during the academic term for which the student receives an award.

The minimum award amount is \$100 divided by the number of terms in the school's academic year.

Subp. 5. Registration load. "Registration load" means the quantity of course work or educational instruction (for example, credits, courses, clock hours) used by the school to define a student's level of enrollment.

Subp. 6. **Cost of attendance.** "Cost of attendance" means:

A. for students registered at least 9/12 of the full-time registration load as defined by the school for one academic term, but less than the school's full-time registration load, the cost of attendance is 75 percent of the amount defined in Minnesota Statutes, section 136A.121, subdivision 6, divided by the number of terms in the school's academic year;

B. for students registered at least 6/12, but less than 9/12 of the full-time registration load as defined by the school for one academic term, the cost of attendance is 50 percent of the amount defined in Minnesota Statutes, section 136A.121, subdivision 6, divided by the number of terms in the school's academic year; or

C. for students registered less than 6/12 of the full-time registration load as defined by the school for one academic term, the cost of attendance is the amount defined in Minnesota Statutes, section 136A.121, subdivision 6, divided by the full-time registration load for one academic year as defined by the school, multiplied by the student's registration load.

REPEALER. Minnesota Rules, part 4830.1554, subparts 1, 2, and 3, are repealed.

Adopted Rules

The adoption of a rule becomes effective after the requirements of Minn. Stat. §14.14-14.28 have been met and five working days after the rule is published in *State Register*, unless a later date is required by statutes or specified in the rule.

If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed.

If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

An emergency rule becomes effective five working days after the approval of the Attorney General as specified in Minn. Stat. §14.33 and upon the approval of the Revisor of Statutes as specified in §14.36. Notice of approval by the Attorney General will be published as soon as practicable, and the adopted emergency rule will be published in the manner provided for adopted rules under §14.18.

Department of Public Service

Adopted Permanent Rules Relating to Institutional Energy Loans

The rule proposed and published at *State Register*, Volume 15, Number 25, pages 1405-1406, December 17, 1990 (15 SR 1405) is adopted as proposed.

Commissioners' Orders

Department of Natural Resources

Commissioner's Order No. 2406: Regulations for the Operation of Shooting Preserves: Superseding Commissioner's Order No. 2310

PURSUANT TO AUTHORITY vested in me by *Minnesota Statutes* §§ 97A.115, 97A.121, 97A.475, subd. 18, and other applicable law, I, Rodney W. Sando, Commissioner of Natural Resources, hereby prescribe the following regulations for the operation of shooting preserves.

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Commissioners' Orders

Section 1. SHOOTING PRESERVE DEFINED.

A shooting preserve is a privately operated facility wherein protected wild animals are released for shooting outside regularly established seasons and regulations. Only species authorized by this order and the shooting preserve license shall be released and taken. There are two classes of shooting preserve, private and commercial, as further described in this order.

Sec. 2. LICENSE REQUIRED.

(a) **No person shall** operate a shooting preserve without first obtaining an annual license from the commissioner.

(b) **Fees.** The fee for shooting preserve licenses is established by *Minnesota Statutes* § 97A.475, subd. 18.

(c) **Application.** An applicant shall be required to submit an application on a form supplied by the commissioner and to provide additional information upon request when applying for a shooting preserve license, renewal, or change in area or species.

(d) **Revocation.** The commissioner may revoke a shooting preserve license or permit issued under the authority of this order if the licensee or persons authorized to hunt in the preserve have been convicted of a violation of any of the provisions of *Minnesota Statutes* §§ 97A.115, 97A.121, or this order.

(e) Location.

(1) **Private Shooting Preserve.** Private shooting preserves will be licensed only in Norman, Becker, Wadena, Cass, Crow Wing, Aitkin, and Carlton Counties and in counties to the north of those counties.

(2) **Commercial Shooting Preserve.** Commercial shooting preserves may be located statewide.

Sec. 3. HUNTING LICENSES.

(a) **Private Shooting Preserve.** A person hunting released birds in a private shooting preserve must have the licenses required by law for hunting pheasants, including stamps.

(b) **Commercial Shooting Preserve.** A hunting license is not required to hunt authorized game birds on a commercial shooting preserve.

Sec. 4. SIZE REQUIREMENTS.

(a) **Private Shooting Preserve.** Private shooting preserves must be at least 40 but not more than 160 contiguous acres, including any water area.

(b) **Commercial Shooting Preserve.** Commercial shooting preserves must be at least 100 but not more than 1,000 contiguous acres, including any water area.

Sec. 5. SEASONS.

(a) Shooting Season.

(1) **Private Shooting Preserve.** The open season for hunting in private shooting preserves is from September 15 to December 31, inclusive.

(2) **Commercial Shooting Preserve.** The open season for hunting in commercial shooting preserves is continuous.

(b) **Dog Field Trial Season.** Sanctioned field trials may be held only in commercial shooting preserves. Trials may be held at any time of the year after written notification to the commissioner of the dates of the trial, location and sanctioning organization.

(c) **Restricted Season.** The commissioner may restrict the open season for shooting preserves after receiving a complaint, holding a public hearing, and finding that the population of wild game birds is in danger by hunting in the preserve.

Sec. 6. OPERATING REGULATIONS.

(a) **Species Allowed.** The following species of game birds that have been lawfully raised on a licensed game farm or lawfully purchased, may be released and taken by hunting and shooting on licensed shooting preserves. The shooting preserve license may further restrict these species. No other species shall be allowed.

(1) **Private Shooting Preserve:** Pheasant, quail, and chukar partridge.

(2) **Commercial Shooting Preserve:** Pheasant, quail, chukar partridge, gray partridge, turkey, mallard and black duck.

(b) Pheasant Release Limits.

(1) **Private Shooting Preserve.** Private shooting preserves licensed to release pheasants may release no more than 300 adult pheasants on the preserve premises during the private shooting preserve hunting season. The number of pheasants harvested may not exceed 95 percent of the number of pheasants released.

(2) **Commercial Shooting Preserve.** Commercial shooting preserves must release at least 1,000 adult pheasants on the preserve premises during each license year.

(c) Marking Released Birds.

(1) **Pheasants that are released** on shooting preserves must be identifiable by one of the following means: (a) Clipped outer toe of the right foot (include $\frac{1}{8}$ inch of the flesh to prevent the nail from regrowing); (b) scarred, enlarged nostrils from wearing of blinders; (c) blunt or scarred beak from debeaking.

(2) **All ducks released** must be identifiable by having had the hind toe (Hallux) of the right foot removed before the age of four weeks.

(3) **No marking is required** on other species released for hunting on shooting preserves.

(d) **Posting Boundaries.** The boundaries of shooting preserves shall be posted with signs with letters at least 2 inches high. The sign shall include the language "Licensed Shooting Preserve" and "No Trespassing," shall be signed by the owner or manager, and shall be posted at intervals of not more than 500 feet around the entire boundary of the shooting preserve.

(e) **Each preserve operator** may determine the number of persons permitted to hunt and may establish his or her own bag limits, restrictions, fees, and shooting hours on species that may be taken, provided that such regulations shall not conflict with any provisions of state law or commissioner's order. In particular, no such regulation shall violate any provision of the Minnesota Human Rights Act, *Minnesota Statutes* ch. 363.

(f) **Tagging Harvested Game.** Harvested game, except ducks that are marked in accordance with regulations of the United States Fish and Wildlife Service, must be tagged with a self-sealing tag, identifying the private shooting preserve, obtainable from the commissioner at a cost of 15 cents each. Birds dressed and packaged in a nonreusable sealed bag identified by the shooting preserve's name or license number need not be tagged. The tag or package labeling must remain attached while the bird is transported.

(g) **To the extent they are consistent** with the provisions of this order, all laws and regulations pertaining to hunting shall apply when hunting on shooting preserves.

Sec. 7. RECORDS.

(a) **Record Keeping and Registration Book.** Each shooting preserve operator shall maintain records in books provided by the commissioner. Records shall be in the English language and shall list the names, addresses and hunting license numbers (if applicable) of all hunters, the dates on which they hunted, the number and species of game taken, and the tag or receipt numbers for all game taken. Records must also be maintained of the total number, by species and date, of game raised, purchased and released. Records shall be kept current within 48 hours.

(b) **Annual Report.** An annual report on species and number of birds raised, purchased, released, shot or otherwise disposed of shall be submitted by each preserve on a form to be provided by the commissioner. This report is due by March 15 of each year for the preceding calendar year.

(c) **Inspection.** The above required records and registration books shall be open to inspection by representatives of the Department of Natural Resources at all reasonable times.

Sec. 8. Commissioner's Order No. 2310 is hereby superseded.

Dated at St. Paul, Minnesota, this 20th day of March, 1991.

Rodney W. Sando, Commissioner
Department of Natural Resources

Emergency Rules

Proposed Emergency Rules

According to Minn. Stat. of 1984, §§14.29-14.30, state agencies may propose adoption of emergency rules if: 1) expressly required; 2) authorized by statute; or 3) if the manner permitted by a directive (given by statute, federal law or court order) does not allow for compliance with sections 14.14-14.28. The agency must, however, publish a notice of intent to adopt emergency rules, along with the rules themselves, in the *State Register*. The notice must advise the public:

- 1) that a free copy of the proposed emergency rule is available upon request from the agency;
- 2) that notice of the date that the rule is submitted to the attorney general will be mailed to persons requesting notification;
- 3) that the public has at least 25 days after publication of the proposed emergency rule to submit data and views in writing; and
- 4) that the emergency rule may be modified if the data and views submitted support such modification.

Adopted Emergency Rules

Emergency rules take effect five working days after approval by the attorney general, and after compliance with Minn. Stat. §§14.29-14.365. As soon as possible, emergency rules are published in the *State Register* in the manner provided for in section 14.18.

Emergency rules are effective for the period stated in the notice of intent to adopt emergency rules. This may not exceed 180 days.

Continued/Extended Emergency Rules

Adopted emergency rules may be continued in effect (extended) for an additional 180 days. To do this, the agency must give notice by: 1) publishing notice in the *State Register*; and 2) mailing the same notice to all persons who requested notification on rulemaking. No emergency rule may remain in effect 361 days after its original effective date. At that point, permanent rules adopted according to Minn. Stat. 14.14-14.28 supercede emergency rules.

Department of Administration

Emergency Rule Relating to the Small Business Procurement Program

Notice Extending the Termination Date of the Rule

NOTICE IS HEREBY GIVEN that the Department of Administration is extending the termination date for the emergency rule concerning the Small Business Procurement Program from April 17, 1991 to October 12, 1991.

The rule contained in *Minnesota Rules* 1230.1400 through 1230.1910 was adopted under emergency rule making authority and appeared in the *State Register* on November 5, 1990 (15 S.R. 1078). The rule became effective on October 19, 1990. The effective period for rules adopted under emergency provisions may not exceed 180 days as specified in *Minnesota Statutes* section 14.35. The rule can be continued in effect for another 180 days upon published notice.

The Department has published notice previously of intent to adopt the provisions of the emergency rule as a permanent rule. The extension will keep the existing emergency rule in effect until the permanent rule adoption process can be completed.

Dated: 1 April 1991

Dana B. Badgerow
Commissioner of Administration

Errata

Department of Administration

Proposed Permanent Rules Relating to State Contracts and the Small Business Procurement Program

The Notice of Intent to Adopt the above entitled rule published on April 1, 1991 on page 2165 of the *State Register* is hereby amended to incorporate the following:

These proposed rules will impact small businesses which make applications to participate, and which do participate, in the MN Small Business Procurement Program. This program is directed at certain categories of small businesses, and allows those eligible small businesses preferential treatment in the state purchasing process. To enjoy the benefits of this program, the small business must submit certain financial and other information in order for the Department to determine if the small business is eligible for the program. All information required is normally in the hands of the business owner, therefore the impact and regulations are reasonable. Further information regarding the impact on small business is available in the Statement of Need and Reasonableness.

The 30-day comment period is hereby extended an additional seven (7) days.

Dated: 1 April 1991

Dana B. Badgerow
Commissioner of Administration

Official Notices

Pursuant to the provisions of Minnesota Statutes § 14.10, an agency, in preparing proposed rules, may seek information or opinion from sources outside the agency. Notices of intent to solicit outside opinion must be published in the *State Register* and all interested persons afforded the opportunity to submit data or views on the subject, either orally or in writing.

The *State Register* also publishes other official notices of state agencies, notices of meetings, and matters of public interest.

Minnesota Higher Education Coordinating Board

Notice of Intent to Solicit Outside Information Regarding Proposed Rule Governing Part-time Student Grants

NOTICE IS HEREBY GIVEN that the Minnesota Higher Education Coordinating Board is seeking information or opinions from outside sources in preparing to propose the amendment of rules governing part-time student grants. The amendment of the rule is authorized by *Minnesota Statutes* 136A.04, Subd. 1(9), and 136A.16, Subd. 2 (1990), which allows the Board to prescribe policies, procedures, and rules necessary to administer the program.

The Board requests information and opinions concerning the subject matter of the rule. Interested persons or groups may submit data or views in writing or orally. Written or oral statements or comments should be directed to:

Mary Lou Dresbach
Minnesota Higher Education Coordinating Board
Capitol Square Building, Suite 400
550 Cedar Street
St. Paul, MN 55118-4356
Telephone: (612) 296-3974

Oral statements will be received during regular business hours, 8:00 a.m. to 4:30 p.m. Monday through Friday.

All statements of information and opinion will be accepted until April 24, 1991. Any written materials received by the Board shall become part of the rulemaking record in the event that any of the amendments are adopted.

David R. Powers
Executive Director

Minnesota Higher Education Facilities Authority

Notice of Public Hearing on Proposal to Issue Revenue Bonds on Behalf of the College of Saint Benedict

NOTICE IS HEREBY GIVEN that a public hearing will be held by the Minnesota Higher Education Facilities Authority (the "Authority") with respect to an amended proposal to issue revenue bonds **on behalf of the College of Saint Benedict**, a Minnesota nonprofit corporation, and institution of higher education (the "College"), at the Authority's offices at Suite 450 Galtier Plaza, 175 East Fifth Street, St. Paul, Minnesota on April 24, 1991 at 2 o'clock p.m. Under the amended proposal, the Authority would issue its revenue bonds in an aggregate principal amount of up to approximately \$5,750,000, to provide financing for a Project generally described as the acquisition, construction, furnishing and equipping of an approximately 41,000 square foot science facility, including site improvements and to be owned and operated by the College on its campus. The street address is College of Saint Benedict, 37 South College Avenue, St. Joseph, Minnesota. At said time and place the Authority shall give all parties who appear or have submitted written comments an opportunity to express their views with respect to the proposal to undertake and finance the Project.

Dated: 8 April 1991

BY ORDER OF THE MINNESOTA HIGHER
EDUCATION FACILITIES AUTHORITY
Joseph E. LaBelle
Executive Director

Minnesota Higher Education Facilities Authority

Notice of Public Hearing on Proposal to Issue Revenue Bonds on Behalf of Saint Mary's College

NOTICE IS HEREBY GIVEN that a public hearing will be held by the Minnesota Higher Education Facilities Authority (the "Authority") with respect to a proposal to issue revenue bonds **on behalf of St. Mary's College**, a Minnesota nonprofit corporation,

Official Notices

and institution of higher education (the "College"), at the Authority's offices at Suite 450 Galtier Plaza, 175 East Fifth Street, St. Paul, Minnesota on April 24, 1991 at 2 o'clock p.m. Under the proposal, the Authority would issue its revenue bonds in an aggregate principal amount of up to approximately \$3,100,000 to refund the Minnesota Higher Education Facilities Authority Variable Rate Demand Revenue Bonds, Series Two-H (St. Mary's College) dated October 2, 1984, which were issued to finance the construction and equipping of a theater and recital hall located on the Winona campus of the College and owned and operated by the College, whose street address is St. Marys College, 700 Terrace Heights, Winona, Minnesota 55987. At said time and place the Authority shall give all parties who appear or have submitted written comments an opportunity to express their views with respect to the proposal to undertake and finance the Project.

Dated: 8 April 1991

BY ORDER OF THE MINNESOTA HIGHER
EDUCATION FACILITIES AUTHORITY
Joseph E. LaBelle
Executive Director

Department of Human Services

Health Care Management Division

Public Notice Regarding Changes to the Medical Assistance (MA), General Assistance Medical Care (GAMC), and Children's Health Plan (CHP) Programs

NOTICE IS HEREBY GIVEN to recipients and providers of Minnesota Medical Assistance, General Assistance Medical Care, and Children's Health Plan, and to the public of changes affecting coverage of drugs as a result of the enactment of the federal Omnibus Budget Reconciliation Act of 1990, Public Law 101-508. This notice is published pursuant to the *Code of Federal Regulations*, Title 42, section 447.205.

These changes are not expected to result in a change in MA expenditures for state fiscal year 1991.

The effective date for these changes is April 1, 1991.

I. New Coverage of Drugs under Medical Assistance

A. The only drugs MA will cover are those manufactured by the drug manufacturers listed in section III of this notice. Section III contains a list of manufacturers which have a rebate agreement with the federal Health Care Financing Administration (HCFA). No exceptions will be made. *To determine if a drug is covered, check to see that the labeler code of the drug to be dispensed is on the list in section III.*

B. There are manufacturers that have more than one labeler code (the first 5 digits of an 11-digit NDC). *Only the labeler codes that are listed in section III are covered.* No exceptions will be made.

C. If the generic equivalent is on the list in section III, the pharmacist is still required to dispense the generic equivalent to the brand name drug for both MAC (maximum allowable cost) or non-MAC products, unless the prescriber has written "DAW-brand medically necessary".

D. Prior authorization (PA) of drugs:

1) For PAs approved prior to April 1, 1991 which are still active, the pharmacy must review the list of manufacturers in section III. If the manufacturer is not listed, the drug will not be covered effective April 1, 1991. The physician should be contacted immediately to prescribe alternative therapy.

2) PAs for drugs sought between April 1 and July 1, 1991 must be on the section III list of manufacturers or they will be denied. PAs should be obtained using the current procedure, described as follows:

Submit the following information in writing:

- a. Patient's name, date of birth, and MA identification number
- b. Physician's name, address, phone number, and provider number
- c. Pharmacist's name, address, phone number, and provider number
- d. Clinical data to support the need for the drug: medical history, drug history and lab data.
- e. Treatment plan

Submit the information to:

Marie Nguyen, Pharm. D.
Pharmacist Clinician
Department of Human Services
444 Lafayette Road
St. Paul, MN 55155-3853

The following drugs require DHS authorization prior to being dispensed:

- a. Epoetin Alfa/Erythropoietin (Epoegen and Procrit)

Epoegen—Treatment of anemia associated with chronic renal failure.

Procrit—Treatment of anemia associated with AIDS and cancer therapy. MA is participating in a cost sharing program which is offered by Ortho Biotech, the distributor of Procrit.

The Procrit Cost Sharing Program will be activated when expenditures for Procrit exceed \$8,500 for a recipient within a calendar year. This amount is equivalent to approximately 813 thousand units of Procrit, or 81 vials of the 10,000 unit/ml sized vial.

Prior authorization for Procrit is approved in increments of three months. The provider, pharmacist or physician, must call Dr. Marie Nguyen at 297-2529 in the metro area, or 1-800-652-9747 extension 6-3386 elsewhere, to initiate the request. The telephone request must be followed up with a written request containing the information specified above for a prior authorization.

At the end of an approved three month period, subsequent prior authorization must be obtained for MA coverage to continue.

When the cap of the Procrit Cost Sharing Program is met, the pharmacist must contact Ortho Biotec at 1-800-441-1366 for billing instructions.

- b. Thorazine spansule
- c. L-carnitine
- d. Declomycin
- e. Clozapine (Clorazil)

To seek prior authorization of clozapine, call 297-2947 in the metro area or 1-800-657-3616 outside the metro area. (See Chapter 5 section 4 of the provider manual for further information.)

3) The Department anticipates that a phone-in prior authorization system for covered drugs requiring PA will be established by July 1, 1991. Providers will be notified if the phone-system is established. Otherwise, PA will continue as described in paragraph 2.

E. Until further notice, coverage for the drugs in the "federally excluded categories" (over-the-counter drugs [OTCs], cough and cold products, benzodiazepines, barbituates, and vitamins) will remain essentially the same as it was prior to April 1, 1991 (See Drug Formulary in the provider manual.), *except* that now the provider must check to see that the drugs from these categories are manufactured by one of the companies which has a rebate agreement with HCFA. This means that, while the Department will continue to cover these categories of drugs, coverage will exist only to the extent that each specific drug is manufactured by a company listed in section III. No new drugs will be added to these excluded categories.

II. General Assistance Medical Care (GAMC) and Children's Health Plan (CHP)

Until further notice, drug coverage and policies effective April 1, 1991 for Medical Assistance will be identical for the General Assistance Medical Care program and the Children's Health Plan.

III. List of Approved Drug Manufacturers

LABEL	MANUFACTURER
00002	ELI LILLY AND COMPANY
00003	ER SQUIBB AND SONS INC.
00004	HOFFMANN-LA ROCHE INC.
00005	LEDERLE LABORATORIES AMERICAN CYANAMID
00006	MERCK SHARP & DOHME
00007	SMITHKLINE BEECHAM CORPORATION
00008	WYETH LABORATORIES INC.
00009	THE UPJOHN COMPANY
00013	ADRIA LABORATORIES DIV OF ERBAMONT INC.
00014	G. D. SEARLE & CO.
00015	MEAD JOHNSON AND COMPANY

Official Notices

LABEL	MANUFACTURER
00016	KABI PHARMACIA
00023	ALLERGAN INC.
00024	WINTHROP PHARMACEUTICALS
00025	G. D. SEARLE & CO.
00026	MILES INC. PHARMACEUTICAL DIVISION
00028	GEIGY PHARMACEUTICALS
00029	SMITHKLINE BEECHAM CORPORATION
00031	A. H. ROBINS COMPANY INCORPORATED
00032	REID-ROWELL INC.
00033	SYNTEX LABORATORIES, INC.
00034	THE PURDUE FREDERICK COMPANY
00038	STUART PHARMACEUTICALS ICI AMERICAS INC.
00039	HOECHST-ROUSSEL PHARMACEUTICALS INC.
00043	SANDOZ CONSUMER CORPORATION
00044	KNOLL PHARMACEUTICALS
00045	McNEIL PHARMACEUTICAL
00046	AYERST LABORATORIES INCORPORATED
00047	WARNER-LAMBERT COMPANY
00048	BOOTS PHARMACEUTICALS, INC.
00049	PFIZER INC.
00052	ORGANON INC.
00053	ARMOUR PHARMACEUTICAL COMPANY
00054	ROXANE LABORATORIES, INC.
00056	THE DU PONT MERCK PHARMACEUTICAL CO.
00058	IOLAB CORPORATION
00062	ORTHO PHARMACEUTICAL CORPORATION
00065	ALCON LABORATORIES, INC.
00066	DERMIK LABORATORIES
00067	RHONE-POULENC RORER PHARMACEUTICALS INC.
00068	MARION MERRELL DOW INC.
00069	PFIZER INC.
00071	WARNER-LAMBERT COMPANY
00072	WESTWOOD SQUIBB PHARMACEUTICALS
00074	ABBOTT LABORATORIES
00075	RHONE-POULENC RORER PHARMACEUTICALS INC.
00076	STAR PHARMACEUTICALS INC.
00078	SANDOZ PHARMACEUTICALS CORPORATION
00081	BURROUGHS WELLCOME CO.
00083	CIBA PHARMACEUTICAL COMPANY
00085	SCHERING CORPORATION
00086	CARNRICK LABORATORIES INC.
00087	BRISTOL-MYERS SQUIBB COMPANY
00088	MARION MERRELL DOW INC.
00089	3M PHARMACEUTICALS
00091	SCHWARZ PHARMA KREMERS URBAN COMPANY
00093	LEMMON COMPANY
00108	SMITH KLINE BEECHAM CORPORATION
00113	L. PERRIGO COMPANY
00118	HOLLISTER-STIER MILES INC. PHARM. DIV.
00131	CENTRAL PHARMACEUTICALS, INC.
00143	WEST-WARD PHARMACEUTICAL CORP.
00147	CAMALL COMPANY
00149	NORWICH EATON PHARMACEUTICALS, INC.
00152	THE GRAY PHARMACEUTICAL COMPANY
00161	CUTTER BIOLOGICAL MILES INC. PHARM DIV.
00168	E FOUGERA AND CO, DIV OF ALTANA INC.

LABEL	MANUFACTURER
00172	ZENITH LABORATORIES, INC.
00173	GLAXO INC.
00182	GOLDLINE LABORATORIES INC.
00185	VITARINE PHARMACEUTICALS INC.
00205	LEDERLE PARENTERALS, INC.
00206	LEDERLE PIPERACILLIN INC.
00225	B F ASHER COMPANY INC.
00228	PUREPAC PHARM. CO., DIV KALIPHARMA, INC.
00245	UPSHER-SMITH LABORATORIES INC.
00249	GERIATRIC PHARMACEUTICAL CORP.
00258	INWOOD LABORATORIES INC.
00259	MAYRAND PHARMACEUTICALS INC.
00264	McGAW, INC.
00277	LASER INC.
00281	SAVAGE LABORATORIES, DIV. OF ALTANA INC.
00299	OWEN-GALDERMA LABORATORIES, INC.
00300	TAP PHARMACEUTICALS INC.
00302	GENETCO, INC.
00303	BAUSCH & LOMB PHARMACEUTICALS, INC.
00304	J J BALAN
00310	ICI PHARMA ICI AMERICAS INC.
00314	HYREX PHARMACEUTICALS
00332	BIOCRAFT LABORATORIES, INC.
00349	PARMED PHARMACEUTICALS INC.
00364	SCHEIN PHARMACEUTICAL INC.
00369	SCHERING CORPORATION
00378	MYLAN PHARMACEUTICALS, INC.
00392	CRANDALL ASSOCIATE
00402	STERIS LABORATORIES, INC.
00405	ALIGEN INDEPENDENT LABORATORIES, INC.
00451	MURO PHARMACEUTICAL INC.
00456	FOREST PHARMACEUTICALS INC.
00462	PHARMADERM, DIV. OF ALTANA INC.
00469	LYPHOMED DIVISION FUJISAWA USA INC.
00472	BARRE-NATIONAL, INC.
00482	KENWOOD LABORATORIES DIV. BRADLEY PHARM.
00514	DOW B. HICKAM INC.
00524	BOOTS LABORATORIES
00536	RUGBY LABORATORIES INC.
00555	BARR LABORATORIES INC.
00563	BOCK PHARMACAL COMPANY
00573	WHITEHALL LABORATORIES INC.
00585	FISONS CORPORATION
00591	DANBURY PHARMACAL INC.
00597	BOEHRINGER INGELHEIM PHARMACEUTICALS
00615	VANGARD LABS, INC.
00641	ELKINS-SINN INC.
00642	EVERETT LABORATORIES
00662	PFIZER INC.
00663	PFIZER INC.
00665	INTERNATIONAL LABORATORIES
00677	UNITED RESEARCH LABORATORIES
00682	MARNEL PHARMACEUTICALS INC.
00689	DANIELS PHARMACEUTICALS, INC.
00713	G AND W LABORATORIES INC.
00719	BIOLINE LABORATORIES INC.
00777	DISTA PRODUCTS CO. DIV. OF ELI LILLY & CO.

Official Notices

LABEL	MANUFACTURER
00781	GENEVA PHARMACEUTICALS, INC.
00785	UAD LABORATORIES INC.
00832	PHARMACEUTICALS BASICS INC.
00839	MOORE MEDICAL CORP.
00879	HALSEY DRUG COMPANY, INC.
00884	PEDINOL PHARMACAL INC.
00904	MAJOR PHARMACEUTICALS
00905	SCHIAPPARELLI SEARLE
00995	PFIZER INC.
00998	ALCON-PUERTO RICO-INC.
07020	CETUS CORPORATION
07660	SMITHKLINE BEECHAM CORPORATION
08189	CAN-AM CARE CORPORATION
08237	CALGON VESTAL LABORATORIES
10770	F A MITCHELL COMPANY INC.
11370	WARNER-LAMBERT COMPANY
11414	WILLEN DRUG COMPANY
11793	CONNAUGHT LABORATORIES
11808	ION LABORATORIES, INC.
11845	MASON DISTRIBUTORS INC.
11980	ALLERGAN INC.
12333	LONGS DRUG STORES CALIFORNIA INC.
12462	CHESTER LABS INC.
12830	RA MCNEIL
12939	MARLOP PHARMACEUTICALS, INC.
14362	MASS PUBLIC HEALTH BIO LAB
17478	AKORN INC.
18393	SYNTEX LABORATORIES, INC.
19810	BRISTOL-MYERS SQUIBB COMPANY
23317	NMC LABORATORIES, INC.
24208	PHARMAFAIR, INC.
37937	MC KESSON CORPORATION MEDALIST
38130	ECONO MED PHARMACEUTICALS, INC.
38245	COPLEY PHARMACEUTICAL, INC.
39506	SOMERSET PHARMACEUTICALS INC.
42987	SYNTEX LABORATORIES, INC.
43567	MD PHARMACEUTICAL INC.
43797	W.E. HAUCK, INC.
44184	BAJAMAR CHEMICAL CO. INC.
44437	BOLAN PHARMACEUTICAL INC.
45800	SMITHKLINE BEECHAM CORPORATION
45802	CLAY-PARK LABS INC.
45809	SHIONOGI USA INC.
48532	DELMONT LABORATORIES INC.
49137	BART PHARMACAL
49158	THAMES PHARMACAL COMPANY, INC.
49281	CONNAUGHT LABORATORIES
49348	MC KESSON CORPORATION VALU-RITE
49502	DEY LABORATORIES INC.
49692	SMITHKLINE BEECHAM CORPORATION
49884	PAR PHARMACEUTICAL INC.
49938	JACOBUS PHARMACEUTICALS CO. INC.
50111	SIDMAK LABORATORIES, INC.
50242	GENENTECH INC.
50361	PASTEUR MERIEUX S AND V
50383	HI-TECH PHARMACAL CO. INC.
50419	BERLEX LABORATORIES, INC.

LABEL	MANUFACTURER
50458	JANSSEN PHARMACEUTICA INC.
50474	RUSS PHARMACEUTICALS INC.
50486	BLAIREX LABORATORIES
50732	LUCHEM PHARMACEUTICALS INC.
50962	XACTDOSE, INC.
50991	POLY PHARMACEUTICAL CO., INC.
51079	UDL LABORATORIES, INC.
51432	HARBER PHARMACEUTICALS INC.
51641	ALRA LABORATORIES, INC.
51660	OHM LABORATORIES, INC.
51672	TARO PHARMACEUTICALS INC.
51674	BLANSETT PHARMACAL CO., INC.
51728	WILLIAMS GENERICS, INC.
51875	ROYCE LABORATORIES, INC.
51991	BRECKENRIDGE INC.
52268	BRAINTREE LABORATORIES INC.
52446	QUALITEST PRODUCTS INC.
52544	WATSON LABORATORIES, INC.
52555	MARTEC PHARMACEUTICALS, INC.
52569	GENERAMED, INC.
52735	FAMILY PHARMACY
53014	ADAMS LABORATORIES, INC.
53100	SMITHKLINE BEECHAM CORPORATION
53124	PRAXIS BIOLOGICS, INC.
53159	PALISADES PHARMACEUTICALS, INC.
53445	AMERICAN PREFERRED PHARMACEUTICAL INC.
53489	MUTUAL PHARMACEUTICAL COMPANY
53706	DELTA PHARMACEUTICALS
53905	CETUS CORPORATION
54198	LIQUIPHARM INC.
54274	BEST GENERICS, INC.
54391	MAKOFF R AND D LABORATORIES, INC.
54429	CHASE LABORATORIES, INC.
54482	SIGMA-TAU PHARMACEUTICALS
54523	LYPHOMED NOVOPHARM PHARMACEUTICALS CO.
54580	HORIZON PRODUCTS COMPANY
54629	NATIONAL VITAMIN COMPANY INCORPORATED
55053	ECONOLAB
55326	CURATEK PHARMACEUTICALS
55513	AMGEN INC.
55559	CALGON VESTAL LABORATORIES
55629	ESQUIRE PHARMACEUTICALS INC.
55726	CARPENTER PHARMACEUTICAL CO. INC.
55806	EFFCON LABORATORIES INC.
55829	AURO PHARMACEUTICALS INC.
55953	NOVOPHARM, INC.
57267	SUMMIT PHARMACEUTICALS
57317	FUJISAWA PHARM. CO. DIV. FUJISAWA USA INC.
57480	MEDIREX INC.
57664	CARACO PHARMACEUTICAL LABORATORIES LTD.
57706	STORZ INSTRUMENT COMPANY
57783	BRISTOL-MYERS SQUIBB COMPANY
57801	GRUPAK LABORATORIES, INC.
57844	GATE PHARMACEUTICALS
58041	NEW LIFE HEALTH PRODUCTS CORP.
58063	MGI PHARMA, INC.

Official Notices

LABEL	MANUFACTURER
58154	INFINITY PHARMACEUTICALS INC.
58177	ETHEX CORPORATION
58345	SANDOZ PHARMACEUTICALS CORPORATION
58406	LEUKINE
58407	HUCKABY PHARMACAL INC.
58468	GENZYME CORPORATION
58729	CORAL PHARMACEUTICALS INC.
58743	R-A PHARMACEUTICALS
70074	ROSS LABORATORIES
71314	ALZA CORPORATION

Public Employees Retirement Association

Board of Trustees, Notice of Meetings

The next regular monthly meeting of the Board of Trustees of the Public Employees Retirement Association (PERA) is scheduled to be held on Thursday, April 11, 1991, at 9:30 a.m. in the Association offices, 514 St. Peter Street, Suite 200, St. Paul, Minnesota.

Meetings of the Public Safety Officers and Information Forum are scheduled to be held Tuesday, April 16, beginning at 1:00 p.m. in the Association offices.

Office of the Secretary of State

Notice of Vacancies in Multi-Member Agencies

NOTICE IS HEREBY GIVEN to the public that vacancies have occurred in multi-member state agencies, pursuant to *Minnesota Statutes* 15.0597, subdivision 4. Application forms may be obtained from the Office of the Secretary of State, Open Appointments, 180 State Office Building, St. Paul, MN 55155-1299; (612) 297-5845, or in person at Room 174 of the State Office Building. More specific information about these vacancies may be obtained from the agencies listed below. The application deadline is April 30, 1991.

Minnesota Environmental Quality Board

Centennial Bldg., 3rd Floor, St. Paul 55155. 612-296-2723

Minnesota Statutes 116C.03

APPOINTING AUTHORITY: Governor. Senate confirmation. **COMPENSATION:** \$55 per diem.

VACANCY: One public member: must have knowledge of and be conversant in water management issues in the state.

The board insures coordination and cooperation among state agencies on environmental issues and advises the governor and legislature on environmental legislation and issues. The board consists of fifteen members including five public members appointed by the governor. A representative of the governor's office serves as chair. Other members include the commissioners of the Department of Agriculture, Department of Health, Department of Natural Resources, Department of Transportation, Pollution Control Agency, Department of Public Service, and the State Planning Agency, the chair of the Board of Water and Soil Resources, and the director of the Office of Waste Management. EQB programs: environmental review, water resources management and planning, power plant siting, power transmission line routing, critical areas, radioactive waste management, pipeline routing. Monthly meetings. Members must file with the Ethical Practices Board.

Information Policy Advisory Task Force

309 Administration Bldg., 50 Sherburne Ave., St. Paul 55155. 612-296-5643

Minnesota Statutes 16B.41

APPOINTING AUTHORITY: Commissioner of Administration. **COMPENSATION:** Non-legislative members are reimbursed for expenses.

VACANCY: Three members: one local government representative, one private sector representative, and one state agency representative.

The task force advises the commissioner on the progress, needs, and recommended direction of information management for the state. The task force consists of eighteen members of which two are members of the house from different political parties, appointed by the speaker of the house, and two are members of the senate, from different political parties, appointed by the senate committee on committees. The remaining fourteen members include representatives of the supreme court, executive branch, state agencies, local government, the higher education system, librarians, and private industry. Quarterly meetings.

Special Education Advisory Council

800 Capitol Square Bldg., St. Paul 55101. 612-297-4682

Public Law 94-142

APPOINTING AUTHORITY: Board of Education. COMPENSATION: Reimbursed for expenses.

VACANCY: Five members: knowledgeable of the unique needs of children and youth with disabilities, knowledgeable of regular and special education, able to advise the State Board of Education and the Minnesota Board of Education and the Minnesota Department of Education in developing special education policies. To ensure appropriate representation, special consideration will be given to the following: regular education teachers, consumers and school board members, and to representatives from Congressional Districts 1, 2, 4, 5, 6 or 7.

The council assists the state in developing plans and practices that will help assure effective and efficient implementation of special education programs for handicapped students in local school districts. The fifteen member council represents individuals involved in or concerned with the education of handicapped children, including handicapped persons, teachers, parents of handicapped children, state and local education officials and school administrators and residents of congressional districts. Members are appointed for three year terms. The council meets five times from September through June each year. Meetings are one and one-half days in length.

Metropolitan Airports Commission

6040 28th Ave. S., Mpls. 55450. 612-726-8100

Minnesota Statutes 473.603 as amended by Laws of 1989, Chapter 279

APPOINTING AUTHORITY: Governor. COMPENSATION: \$50 per diem.

VACANCY: Three members: including one from MAC precinct 6, one from MAC precinct 7, and one from a city, town or county outside the metropolitan area containing an intermediate airport.

The commission promotes air transportation locally, nationally, and internationally by developing the Twin Cities as an aviation center. The commission consists of fifteen members including the chair and twelve members appointed by the governor, including eight residing in precincts determined by the governor, and four residing outside the metro area, two from cities, towns or counties containing a key airport, and two from cities, towns or counties containing an intermediate airport. The mayors of Minneapolis and St. Paul, or designees, are ex-officio members. The chair receives \$19,263. per year plus expenses and serves at the pleasure of the governor. Monthly meetings. Members must file with the Ethical Practices Board.

Board of Assessors

MN Dept. of Revenue, Mail Station 3340, St. Paul 55146-3340. 612-296-0209

Minnesota Statutes 270.41

APPOINTING AUTHORITY: Commissioner of Revenue. COMPENSATION: None.

VACANCY: One member: must be a Department of Revenue employee.

The board licenses assessors and provides continuing education for assessors. The board consists of nine members including two public members, one designated appraiser, two county assessors, two local assessors (one township assessor) and two employees of the Department of Revenue. Monthly meetings. Members must file with the Ethical Practices Board.

Minnesota: national leader in education

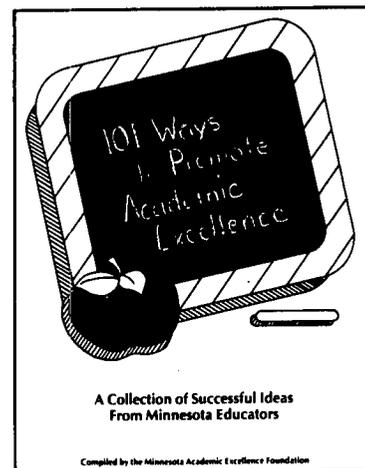
101 Ways to Promote Academic Excellence

A collection of nuts-and-bolts methods educators have successfully used to foster academic achievement. These are techniques that directly help students, can be replicated easily, are cost-effective, and that work in meeting the public education's great challenge: helping every single child learn. Code #5-1, \$4.50.

Education Directory, 1989-90

This popular comprehensive directory contains Minnesota school districts, superintendents, principals, addresses, phone numbers and enrollment. 170 pages, paperbound. Code #1-93, \$8.95.

TO ORDER: Send to Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155. Call (612) 297-3000, or toll-free in Minnesota: 1-800-652-9747. Minnesota residents please include 6% sales tax. On all orders, add \$2.00 per order for postage and handling. Prepayment is required. Please include daytime phone. VISA/MasterCard and American Express orders accepted over phone and through mail. **Prices are subject to change.** FAX: (612) 296-2265.



Publication editors: As a public service, please reprint this ad in your publication as is, reduced, enlarged, or redesigned to suit your format. Thank you.

State Contracts and Advertised Bids

Pursuant to the provisions of Minn. Stat. § 14.10, an agency must make reasonable effort to publicize the availability of any services contract or professional and technical services contract which has an estimated cost of over \$2,000.

Commodities contracts with an estimated value of \$15,000 or more are listed under the Materials Management Division, Department of Administration. All bids are open for 7-10 days before bidding deadline. For bid specifics, time lines, and other general information, contact the appropriate buyers whose initials appear in parentheses next to the commodity for bid, by calling (612) 296-6152.

Awards of contracts and advertised bids for commodities and printing, as well as awards of professional, technical and consulting contracts, appear in the midweek STATE REGISTER Contracts Supplement, published every Thursday. Call (612) 296-0931 for subscription information.

Materials Management Division—Department of Administration:

Contracts and Requisitions Open for Bid

Call 296-2600 for information on a specific bid, or to request a specific bid.

Commodity: Overhaul crane centravac
Contact: Mary Jo Bruski 296-3772
Bid due date at 2pm: April 12
Agency: Correctional Facility
Deliver to: Oak Park Heights, MN
Requisition #: 78630-09972

Commodity: All-terrain vehicles
Contact: Mary Jo Bruski 296-3772
Bid due date at 2pm: April 16
Agency: Natural Resources
Deliver to: Bemidji
Requisition #: 29001-17894

Commodity: ½ ton 4x4 utility vehicle
Contact: Brenda Thielen 296-9075
Bid due date at 2pm: April 15
Agency: Natural Resources
Deliver to: Grand Rapids
Requisition #: 29000-55929

Commodity: 80426/25 computer
Contact: Bernadette Vogel 296-3778
Bid due date at 4:30pm: April 10
Agency: Natural Resources
Deliver to: St. Paul
Requisition #: 29000-56041-01

Commodity: Used dump truck
Contact: Mary Jo Bruski 296-3772
Bid due date at 2pm: April 16
Agency: Correctional Facility
Deliver to: Faribault
Requisition #: 78790-01900

Commodity: Trailer and skid-mounted air compressor
Contact: Mary Jo Bruski 296-3772
Bid due date at 2pm: April 16
Agency: Transportation
Deliver to: Various
Requisition #: 79382-02209

Commodity: Point sale system
Contact: Bernadette Vogel 296-3778
Bid due date at 2pm: April 11
Agency: Natural Resources
Deliver to: St. Paul
Requisition #: 29000-55910

Department of Administration: Print Communications Division

Printing vendors for the following printing contracts must review contract specifications in printing buyers office at 117 University Avenue, Room 134-B, St. Paul, MN.

Printing vendors NOTE: Other printing contracts can be found in the Materials Management Division listing above, and in the Professional, Technical & Consulting Contracts section immediately following this section.

Commodity: 1991 3 yr. individual cross country ski pass. type to be set, 20.000 sheets two-sided. head to head. perforating. wrap-around cover
Contact: Printing Buyer's Office
Bids are due: April 10
Agency: Natural Resources
Deliver to: St. Paul
Requisition #: 15522

Commodity: Blood morphology form, negs available, one-sided, 6,000 sets, carbon interleave, perforating
Contact: Printing Buyer's Office
Bids are due: April 10
Agency: Human Services
Deliver to: St. Paul
Requisition #: 15582

Commodity: No fault insurance information, copy camera ready, negs available, two-sided, head to head, 25,000 sets, carbon interleave, perforating
Contact: Printing Buyer's Office
Bids are due: April 10
Agency: Public Safety
Deliver to: St. Paul
Requisition #: 15512

Commodity: 1991 3 yr. husband & wife cross country ski pass, type to be set, two-sided, head to head, 20,000 sheets, perforating, wrap-around cover
Contact: Printing Buyer's Office
Bids are due: April 10
Agency: Natural Resources
Deliver to: St. Paul
Requisition #: 15523

Commodity: 1991 annual individual cross country ski pass, type to be set, two-sided, head to head, 60,000 sheets, wrap-around cover
Contact: Printing Buyer's Office
Bids are due: April 10
Agency: Natural Resources
Deliver to: St. Paul
Requisition #: 15524

Commodity: 1991 annual husband and wife cross country ski pass, type to be set, two-sided, 60,000 sheets, perforating, shrink wrap
Contact: Printing Buyer's Office
Bids are due: April 10
Agency: Natural Resources
Deliver to: St. Paul
Requisition #: 15525

Commodity: Case information turnaround, negs available, one-sided, 150,000 sets carbon interleave, perforating
Contact: Printing Buyer's Office
Bids are due: April 10
Agency: Human Services
Deliver to: St. Paul
Requisition #: 15581

Commodity: Job Service Introduction Card, type to be set, 30,000 sets, carbon interleave, shrink wrap
Contact: Printing Buyer's Office
Bids are due: April 11
Agency: Jobs and Training
Deliver to: St. Paul
Requisition #: 15554

Commodity: JS Referral Card, negs available, 10,000 sets, carbon interleave
Contact: Printing Buyer's Office
Bids are due: April 11
Agency: Jobs and Training
Deliver to: Minneapolis
Requisition #: 15555

Commodity: Bacteriology form, negs available, one-sided, 3,000 sets, carbon interleave, shrink wrap
Contact: Printing Buyer's Office
Bids are due: April 10
Agency: Human Services
Deliver to: St. Paul
Requisition #: 15583

Commodity: Staff development record form, negs available, one-sided, 30,000 sets, carbonless, shrink wrap
Contact: Printing Buyer's Office
Bids are due: April 10
Agency: Human Services
Deliver to: St. Paul
Requisition #: 15584

Commodity: Household report envelope, type to be set, 220,000 envelopes, #10 envelopes
Contact: Printing Buyer's Office
Bids are due: April 10
Agency: Federal Surplus Property
Deliver to: New Brighton, MN
Requisition #: 15585

Commodity: Dept. field purchase order, negs available, 50,000 sets (2,000 pads), carbon interleave, wraparound, cover, shrink wrap
Contact: Printing Buyer's Office
Bids are due: April 10
Agency: Central Stores
Deliver to: St. Paul
Requisition #: 15466

Commodity: 1991 Big game hunting regs with map, type to be set, two-sided folding, black and brown ink, 675,000 pamphlets
Contact: Printing Buyer's Office
Bids are due: April 16
Agency: Natural Resources
Deliver to: St. Paul
Requisition #: 15572

Commodity: MA brochure series, camera ready copy, 150,000 brochures, shrink-wrap, saddle-stitch
Contact: Printing Buyer's Office
Bids are due: April 16
Agency: Human Services
Deliver to: St. Paul
Requisition #: 15409

Commodity: Intoxication % cards, negs available, two-sided, 50,000 sheets
Contact: Printing Buyer's Office
Bids are due: April 10
Agency: Natural Resources
Deliver to: St. Paul
Requisition #: 15563

Commodity: 1991 bear license & registration, type to be set, one-sided, 7,500 sheets
Contact: Printing Buyer's Office
Bids are due: April 10
Agency: Natural Resources
Deliver to: St. Paul
Requisition #: 15521

Commodity: MN chemical dependency program for the hearing impaired, 60#, white coated stock, keyline supplied, head to head, 10,000 sheets
Contact: Printing Buyer's Office
Bids are due: April 10
Agency: Human Services
Deliver to: St. Paul
Requisition #: 15348

Commodity: Managing your land for sharptails, negs furnished, two-sided, 13,000 books, folding, 8pp per book
Contact: Printing Buyer's Office
Bids are due: April 10
Agency: Natural Resources
Deliver to: St. Paul
Requisition #: 15474

Commodity: Minnesota's forest camp ground and state forest camp grounds, camera ready copy, two-sided, folding, 4-color process 30,000 each of two brochures
Contact: Printing Buyer's Office
Bids are due: April 16
Agency: Natural Resources
Deliver to: St. Paul
Requisition #: 15438

Commodity: 1990 MN motor vehicle crash facts, camera ready copy, two-sided, 3,200 books, 11pp plus cover
Contact: Printing Buyer's Office
Bids are due: April 11
Agency: Public Safety
Deliver to: St. Paul
Requisition #: 15529

State Contracts and Advertised Bids

Commodity: Managing your woodland for ruffed grouse, negs available, two-sided, 10,000 books, 12pp per book
Contact: Printing Buyer's Office
Bids are due: April 10
Agency: Natural Resources
Deliver to: St. Paul
Requisition #: 15475

Commodity: Managing your woodland for white-tailed deer, negs furnished, two-sided, 12pp per book, 17,000 books
Contact: Printing Buyer's Office
Bids are due: April 10
Agency: Natural Resources
Deliver to: St. Paul
Requisition #: 15476

Commodity: Managing your woodland for wild turkey, negs furnished, two-sided, 2,500 books, 12pp per book
Contact: Printing Buyer's Office
Bids are due: April 10
Agency: Natural Resources
Deliver to: St. Paul
Requisition #: 15477

Commodity: Improve your woodland for wildlife, negs furnished, two-sided, 5,000 books, 12pp per book
Contact: Printing Buyer's Office
Bids are due: April 10
Agency: Natural Resources
Deliver to: St. Paul
Requisition #: 15478

Commodity: Requisition for DHS forms, negs available, 75,000 sets, carbon interleave, perforating
Contact: Printing Buyer's Office
Bids are due: April 11
Agency: Human Services
Deliver to: St. Paul
Requisition #: 15580

Commodity: Home improvement loan program—3 ring binder, camera ready copy, 200 books, 2 exposed rivets, 3 rings, 2 double booster mechanism and closing triggers
Contact: Printing Buyer's Office
Bids are due: April 11
Agency: MN Housing Finance Agency
Deliver to: St. Paul
Requisition #: 15625

Commodity: D.L. Renewal Reminder, type to be set, two-sided, head to head, 67,000 continuous sheets, perforating
Contact: Printing Buyer's Office
Bids are due: April 11
Agency: Public Safety
Deliver to: St. Paul
Requisition #: 15547

Professional, Technical & Consulting Contracts

Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over \$10,000 be printed in the *State Register*. These procedures also require that the following information be included in the notice: name of contact person, agency name and address, description of project and tasks, cost estimate, and final submission date of completed contract proposal. Certain quasi-state agencies are exempted from some of the provisions of this statute.

Minnesota Center for Arts Education

Notice of Request for Proposal for Full Service Graphic Design Firm

Minnesota Center for Arts Education is seeking proposals from qualified full service design houses to create and produce (up to camera ready status) major design pieces. The firm must have demonstrated a commitment to the arts and arts education and have successfully created and executed complete design campaigns, working with clients' in-house design capabilities.

The specific services to be provided under this contract are outlined in detail in the Full Service Graphic Design House Request for Proposal (RFP) Statement of Project Scope and Tasks. The formal RFP may be requested from:

Stephanie K. Wright, Communications Specialist
Minnesota Center for Arts Education
6125 Olson Memorial Highway
Golden Valley, MN 55422
1-612-591-4700
1-800-657-3515

The contract will run July 1, 1991 to June 30, 1992 with an option to renew for fiscal year July 1, 1992 to June 30, 1993. The total cost of services described in the RFP will not exceed \$40,000 for the fiscal year July 1, 1991-June 30, 1992.

The submissions deadline for complete proposals is 4:00 p.m., May 6, 1991. Proposals must include: current agency rates, employee biographies, three references, design examples (newsletters, posters, brochures, letterhead, tabloid project), estimated budget, restatement of design responsibilities and relationship with the Center. Five copies of the proposal must be submitted to the Center.

Minnesota Department of Corrections

Minnesota Correctional Facility—Faribault, Faribault, Minnesota

Notice of Request for Proposals for Providing Food Services

NOTICE IS HEREBY GIVEN that the Minnesota Correctional Facility—Faribault is requesting proposals for the professional management of the institution's food service activity for the period of July 1, 1991, through June 30, 1993. The estimated cost will not exceed \$306,000 for the two-year contract period. This proposal shall include all civilian personnel to operate the service. Proposals must be submitted by 4:30 p.m. on May 3, 1991, to Robert Feneis, Associate Superintendent of Administration. Contact Mr. Feneis at 507/334-0703 if interested.

Department of Corrections

Minnesota Correctional Facility—Sauk Centre

Notice of Request for Proposals for Qualified Chemical Dependency Services

NOTICE IS HEREBY GIVEN that the Minnesota Correctional Facility—Sauk Centre is requesting proposals for qualified chemical dependency services including duties such as evaluations, counseling, training and staff consultations. Approximately 14 hours per week are required. A two-year (FY92-93) proposal is requested. The contract amount will not exceed \$20,000.00.

Notice of Request for Proposals for Protestant Chaplain

NOTICE IS HEREBY GIVEN that the Minnesota Correctional Facility—Sauk Centre is requesting proposals for (CPE) Protestant Chaplain to provide services including duties such as religious counseling and working with other religious staff to provide weekly worship services as well as a meaningful religious program for all residents. Approximately 14 hours per week are requested. A two-year (FY92-93) proposal is preferred. The contract amount will not exceed \$19,000.00.

Proposals for each of the above two contracts must be submitted by 8:00 a.m., May 8, 1991. For guidelines to proposals for additional information contact:

Richard M. Dold or Warren E. Higgins
Minn. Corr. Facility—Sauk Centre
Box C
Sauk Centre, MN 56378; Phone: 612/352-2296

Notice of Request for Proposals for Medical/Clinical Services

NOTICE IS HEREBY GIVEN that the Minnesota Correctional Facility—Sauk Centre is requesting proposals for physician services once weekly to examine 8-15 residents at the facility, to include laboratory tests, out-patient services at local clinic. Physician must have hospital privileges at St. Michael's Hospital, Sauk Centre, MN. A two-year contract (FY92-93) is requested. The contract amount will not exceed \$18,000.00.

Proposals for the above contract must be submitted by 8:00 a.m., May 8, 1991. For guidelines to proposals for additional information contact:

Dennis N. Rykken
Minn. Corr. Facility—Sauk Centre
Box C
Sauk Centre, MN 56378
Phone: 612/352-2296, ext. 111

Minnesota Department of Health

Division of Environmental Health

Contract for Consultant's Services to Provide Dose Assessment and Protective Action Guidance

The Minnesota Department of Health is requesting proposals from qualified Health Physicists for consulting services to provide assistance and training in radiation dose assessment, protective action determination, and other related emergency planning activities,

Professional, Technical & Consulting Contracts

for accidents involving radioactive materials (particularly at nuclear power reactors) and for emergency response drills, exercises, and meetings in preparation for such accidents.

Qualifications for the consultants are: Master's degree in Health Physics or equivalent field, three years of experience in a radiation safety program and familiarity with the "Criteria for Preparation and Evaluation of Radiological Emergency Response Plans and Preparedness in Support of Nuclear Power Plants" (NUREG-0654, FEMA REP-1, Rev. 1).

The consultants must be able to respond during emergencies and be available for drills, exercises, training classes, and meetings. In addition, the consultants must also be available to provide occasional on-call support to ensure that the Department's 24-hour notifications and emergency response capabilities are maintained.

It is estimated that approximately 83 hours of consulting services and seven days of on-duty call will be required from July 1, 1991 to July 30, 1992. Up to \$3,000 each for two consultants is available. The deadline for submission of proposals is May 3, 1991.

Proposals and inquiries should be directed to:

Alice T. Dolezal Hennigan, Chief
Section of Radiation Control
Minnesota Department of Health
925 Delaware Street S.E., P.O. Box 59040
Minneapolis, MN 55459-0040
(612) 627-5071

Department of Human Services

Anoka-Metro Regional Treatment Center

Notice of Request for Proposal for Medical Services

NOTICE IS HEREBY GIVEN that the Anoka-Metro Regional Treatment Center, Mental Health Bureau, Department of Human Services, is seeking the services which are to be performed as requested by the Administration of Anoka-Metro Regional Treatment Center. Contracts will be written for the period beginning July 1, 1991, and ending June 30, 1992.

1. **Psychiatric Services.** Responsibilities will include psychiatric assessments, psychiatric treatment, attendance at medical staff meetings, participation in the Utilization Review program, appearances at Special Review Board meetings, probate court hearings, and in-service education. The estimated total amount for all psychiatric contracts will not exceed \$110,760.00 annually.

2. **Neurological Services.** Responsibilities will include furnishing of Computerized Tomography (CT Scans) and interpretation of results, neurological consultation and supervisory training and assistance with neurological research and evaluation at Anoka-Metro Regional Treatment Center. The total will not exceed \$10,500.00 annually.

3. **Podiatry Services.** Responsibilities will include providing proper podiatry services in relation to Medical Assistance and Medicare guidelines, at times arranged by the Medical Director or his designee. Total estimated amount of contract will not exceed \$3,500.00 annually.

4. **Optometry Services.** Responsibilities will include eye exams and referrals, dispensing of eyewear, and consultation with medical staff. Total amount of contract will not exceed \$4,800.00 annually.

5. **Radiology Services.** Responsibilities will include the interpretation of all X-rays, conducting fluoroscopy examinations, and provide consultation to medical staff. Total amount of contract will not exceed \$17,000.00 annually.

6. **Electroencephalogram (EEG) Testing.** Responsibilities will include conducting the EEG tests with a tracing for each test. Equipment will be furnished by Anoka-Metro Regional Treatment Center. Total amount of contract will not exceed \$1,800.00 annually.

7. **Family Practice Services.** Responsibilities will include specialized medical care for mentally ill and chemically dependent patients. Total estimated amount of contract will not exceed \$8,000.00 annually.

Responses must be received by April 29, 1991. Direct inquiries to: Robert F. Rosenthal, Chief Operating Officer, Anoka-Metro Regional Treatment Center, 3300-4th Avenue N., Anoka, MN 55303. Telephone: (612) 422-4300.

State Board of Investment

Notice of Request for Professional Management Services for Pension Assets and Other Accounts

The Minnesota Board of Investment (SBI) retains private money management firms to manage a portion of the pension assets and

other accounts under its control. Firms interested in managing either equity or fixed income assets for the SBI are asked to contact the following address for additional information:

Douglas Gorence, Manager
External Investment Program
Minnesota State Board of Investment
Room 105—MEA Building
55 Sherburne Avenue
St. Paul, Minnesota 55155

Department of Natural Resources

Notice of Availability of a Contract for Technical Services

The Minnesota Department of Natural Resources, Division of Forestry, desires to retain one contractor to provide technical assistance for increasing the utilization and market value of urban tree residue resulting from tree removal and maintenance operations. The project will be focused in the seven county metro region and the contractor will be provided direction by a DNR Utilization and Marketing Forester. Also, project oversight will be provided by the Utilization Subcommittee of the Minnesota State Shade Tree Advisory Committee, which consists of County Community Foresters, Community Forestry program administrators and private tree service contractors.

The contractors duties will primarily include:

- Identifying and promoting new ways to utilize urban tree residue to reduce its disposal in landfills, with a goal of increasing utilization by a minimum of 25%.
- Promoting the use of tree by-products through an awareness program that includes news articles, presentations and direct contact with potential users.
- Developing a system to monitor, collect and disseminate information on the availability and use of urban tree residues.
- Developing and maintaining a working knowledge of industrial and commercial uses for tree by-products including wood energy systems, horticultural landscaping, mulching, animal bedding, etc.
- Coordinating and collaborating with other agencies, organizations, communities, and the private sector in implementing this project.
- Assuring that the highest value products are realized by producers of community tree residue by making them more aware of product specifications and other considerations.

The contractor will need technical as well as persuasive skills to deal with private industry and public officials. The contractor must also understand the political infrastructure of municipal and county governments, and must have demonstrated experience in market development with waste wood and biomass fuels. The contractor must also have a technical knowledge in the use of wood for industrial fuel, mulch, lumber and other potential applications, and must understand wood properties that determine its ultimate potential use. The project includes finding untried applicable uses and promoting the feasible application of those uses.

Contract terms include: 1) effective dates from approximately May 1, 1991 to May 1, 1993, 2) compensation will include an hourly rate to be negotiated between the DNR and the contractor based on the contractors experience and knowledge. There is also a mileage reimbursement rate for the use of a private vehicle. Total compensation and expenses for the contract period may not exceed \$35,000.

Please submit qualifications by 4:30 p.m., April 19th to:

Robert Tomlinson
DNR, Division of Forestry
Metro Region Headquarters
1200 Warner Road
St. Paul, MN 55106

Department of Transportation

Technical Services Division

Materials and Research Office

Research Administration and Development Unit

**Notice of Availability of Contract for S.P. 8680-123 (I-94) for Section S.P. 8680-123 (I-94)
Paving and Minor Grading for the Minnesota Road Research Project**

The Minnesota Department of Transportation (Mn/DOT) is currently constructing the Minnesota Road Research Project (Mn/ROAD). The project is located along I-94 in Wright County approximately 40 miles northwest of the Minneapolis/St. Paul area in Minnesota.

The Department of Transportation is utilizing a two-phase Request for Proposals (RFP) to select contractors. In Phase I, the plans, special provisions and Requests For Proposals (RFP) have been divided into two separate sections. The section defined as S.P. 8680-123 is being used to solicit responses for the PRIME CONTRACTOR section of the main project for paving, minor grading and contract management. The other section defined as S.P. 8680-125 is being used to solicit responses for the SUBCONTRACTOR section of the main project for sensor and data acquisition system installations. The Requests for Proposals for each of the sections will be distributed as separate documents in Phase I. Interested responders shall prepare a response to the Request for Proposals for the section in which they are interested. Once qualifying responders have been selected in Phase I, those selected from both sections will each be required to submit a financial proposal with one of the other acceptable qualifying responders for the contract as a whole. In Phase II of the process, award of the contract will then be made to one PRIME CONTRACTOR who has been selected after comparing the financial proposals from all qualified responders.

The Department of Transportation requires the services of a contractor for section S.P. 8680-123 for paving, minor grading and contract management for this section of the Minnesota Road Research Project. A seasoned experienced construction team with knowledge of the highway construction field, contract management, paving practices and Minnesota Specifications, is desired.

The Department of Transportation has budgeted approximately \$6,000,000 for the entire two year contract. Interested bidders should note that a Request For Proposals is also being advertised for an installation subcontractor to work with the prime contractor. The project is being jointly funded by the State and Federal government.

Those interested may obtain a Request for Proposal and complete set of plans and special provisions beginning April 8, 1991 for this project from:

Gordon Vonkrough
Minnesota Department of Transportation
395 John Ireland Blvd.
St. Paul, MN 55155
612/296-6101

A pre-proposal meeting will be held on April 12, 1991 to discuss the project and the RFP. Information regarding the time and location is available by calling Nelrae Succio at 612/779-5509. The technical responses for each section are due prior to 4:30 p.m. on May 9, 1991. Responses shall be submitted to:

Nelrae Succio
Manager, Minnesota Road Research Project
Minnesota Department of Transportation
Materials and Research Laboratory
1400 Gervais Avenue
Maplewood, MN 55109

The financial proposals of the selected responders shall be submitted to Mn/DOT prior to 9:30 a.m. on June 21, 1991. Questions regarding the project shall be addressed to Nelrae Succio at 612/779-5509.

All costs for preparation of the proposal shall be born by the respondent. This Request for Proposals does not obligate the State to complete the project and the State reserves the right to cancel the solicitation if it is considered to be in its best interest. The State reserves the right to reject any or all proposals.

Requested by:

Nelrae Succio
Research Administration and Development

Department of Transportation**Technical Services Division****Materials and Research Office****Research Administration and Development Unit****Notice of Availability of Contract for S.P. 8680-123 (I-94) for Section S.P. 8680-125 (I-94)
Sensor and Data Acquisition Installations for the Minnesota Road Research Project**

The Minnesota Department of Transportation (Mn/DOT) is currently constructing the Minnesota Road Research Project (Mn/ROAD). The project is located along I-94 in Wright County approximately 40 miles northwest of the Minneapolis/St. Paul area in Minnesota.

The Department of Transportation is utilizing a two-phase Request for Proposals (RFP) to select contractors. In Phase I, the plans, special provisions and Requests For Proposals (RFP) have been divided into two separate sections. The section defined as S.P. 8680-123 is being used to solicit responses for the PRIME CONTRACTOR section of the main project for paving, minor grading and contract management. The other section defined as S.P. 8680-125 is being used to solicit responses for the SUBCONTRACTOR section of the main project for sensor and data acquisition system installations. The Requests for Proposals for each of the sections will be distributed as separate documents in Phase I. Interested responders shall prepare a response to the Request for Proposals for the section in which they are interested. Once qualifying responders have been selected in Phase I, those selected from both sections will each be required to submit a financial proposal with one of the other acceptable qualifying responders for the contract as a whole. In Phase II of the process, award of the contract will then be made to one PRIME CONTRACTOR who has been selected after comparing the financial proposals from all qualified responders.

The Department of Transportation requires the services of a contractor for section S.P. 8680-125 for sensor and data acquisition installations for this section of the Minnesota Road Research Project. A seasoned experienced construction team with knowledge of sensor installations, data acquisition systems, communications, electronics and highway construction field practices, is desired.

The Department of Transportation has budgeted approximately \$6,000,000 for the entire two year contract. Interested bidders should note that a Request For Proposals is also being advertised for a prime contractor to work with this section of the project. The project is being jointly funded by the State and Federal government.

Those interested may obtain a Request for Proposal and complete set of plans and special provisions beginning April 8, 1991 for this project from:

Gordon Vonkrough
Minnesota Department of Transportation
395 John Ireland Blvd.
St. Paul, MN 55155
612/296-6101

A pre-proposal meeting will be held on April 12, 1991 to discuss the project and the RFP. Information regarding the time and location is available by calling Nelrae Succio at 612/779-5509. The technical responses for each section are due prior to 4:30 p.m. on May 9, 1991. Responses shall be submitted to:

Nelrae Succio
Manager, Minnesota Road Research Project
Minnesota Department of Transportation
Materials and Research Laboratory
1400 Gervais Avenue
Maplewood, MN 55109

The financial proposals of the selected responders shall be submitted to Mn/DOT prior to 9:30 a.m. on June 21, 1991. Questions regarding the project shall be addressed to Nelrae Succio at 612/779-5509.

All costs for preparation of the proposal shall be born by the respondent. This Request for Proposals does not obligate the State to complete the project and the State reserves the right to cancel the solicitation if it is considered to be in its best interest. The State reserves the right to reject any or all proposals.

Requested by:

Nelrae Succio
Research Administration and Development

Professional, Technical & Consulting Contracts

Department of Transportation

Technical Services Division

Notice of Availability of Contract for Underwater Investigations of Bridges

The Minnesota Department of Transportation is requesting proposals for an engineering consultant to perform inspections of the underwater portions of bridge structures for up to 125 bridges located on the Trunk Highway System. It is anticipated that the contract period will begin after August 15, 1991. To obtain a copy of the completed Request for Proposal contact:

Gabriel S. Bodoczy, P.E.
Consultant Agreements Engineer
Transportation Building, Room 720-S
395 John Ireland Boulevard
Saint Paul, Minnesota 55155
Telephone: (612) 296-3051

Proposals must be received at the above address no later than 1:00 p.m. on April 29, 1991. This request does not obligate the State of Minnesota, Department of Transportation to complete the work contemplated in this notice, and the department reserves the right to cancel this solicitation. All expenses incurred in responding to this notice shall be borne by the responder.

Non-State Public Contracts

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector.

It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact the editor for further details.

Metropolitan Transit Commission

Request for Proposals

NOTICE IS HEREBY GIVEN that the Metropolitan Transit Commission will receive proposals at the office of the Metropolitan Transit Commission, 560 Sixth Avenue North, Minneapolis, Minnesota 55411-4398, until 2:00 p.m., Wednesday, May 1, 1991, for the procurement of General Office Supplies.

All plans, specifications, and proposals are available from the Metropolitan Transit Commission at the above noted address or phone (612) 349-7662.

The Metropolitan Transit Commission reserves the right to reject all proposals.

Contractor will be required to comply with all applicable Equal Employment Opportunity laws and regulations.

All proposers will be required to certify that they are not on the Comptroller General's List of Ineligible Contractors.

The Metropolitan Transit Commission hereby notifies all proposers that in regard to any contract entered into pursuant to this request for proposals, economically disadvantaged businesses will be afforded full opportunity to submit proposals in response, and will not be subject to discrimination on the basis of race, color, sex or national origin in consideration for an award.

State Grants

In addition to requests by state agencies for technical/professional services (published in the State Contracts section), the *State Register* also publishes notices about grant funds available through any agency or branch of state government. Although some grant programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself.

Agencies are encouraged to publish grant notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Department of Education

Announcement of Intended Use of Federal Funding of \$225,212 From the State Dependent Care Development Grant and Invitation to Comment; Current Program Description Included

The Minnesota Department of Education is announcing the intended use of payments the State will receive under State Dependent Care Development Grants Act, 42 USC 9871 as amended by P.L. 101-501 and is inviting comments.

The Department of Education intends to continue to provide leadership and coordination throughout the state in the development and implementation of a wide variety of training opportunities for School Age Child Care (SACC) providers; technical assistance to communities and schools interested in starting or expanding SACC programs and identifying resources and providing opportunities to better address the changing needs of Minnesota families.

The Department of Education intends to continue to coordinate with the Department of Human Services through an interagency agreement in order to strengthen and automate the statewide Child Care Resource and Referral network. There will be particular effort on the network's ability to respond to parental and community needs regarding SACC. The intent is to continue the current division of 60% of the funds for SACC and 40% for Resource and Referral.

Your comments or oral responses are encouraged. The application is due in Washington by May. All comments are due by April 22 and should be directed to Catharine Cuddeback, Room 922 Capitol Square Building, St. Paul, Minnesota 55101. (612) 296-1436.

Required Program Description

A. Number of children who participated in school based SACC programs:

	<u>Public</u>	<u>Non-public</u>
before school	9,700	400
after school	16,000	1,000

B. Salary level and benefits paid to SACC employees:

	<u>Public</u>	<u>Non-public</u>
• Average hourly wage:		
program supervisor	\$8.47	\$6.98
program teacher	\$7.18	\$7.09
program aide	\$5.28	\$5.47
• Percentage of staff receiving health benefits:	62%	43%

C. Characteristics of the 16,000 children served in public school programs:

<u>Classification</u>	<u>Percent of total</u>
kindergarten	17%
first grade	21%
second grade	23%
third grade	18%
fourth grade	11%
fifth grade	7%
sixth grade	3%
children of "handicapping conditions"	.006%

D. Number of clients served in child care resource and referral systems:

Families	21,844
Children	29,047

• types of assistance requested:

infant care	8,618
toddler care	5,403
preschool care	6,928
school age care	4,823
special needs care	264

Department of Jobs and Training

Notice of Availability of Funds for the Emergency Shelter Grants Program

The Minnesota Department of Jobs and Training announces the availability of Emergency Shelter Grants Program (ESGP) funds. The purpose of this grant is to assist programs that provide shelter or transitional housing to homeless individuals, or provide homelessness prevention services. Eligible activities are:

1. Homelessness prevention activities (excluding rent assistance);
2. Payment for the operating costs of shelter or transitional housing programs including rent, maintenance, insurance, utilities, or furnishings, but excluding administrative staff costs;
3. Payment for the provision of essential services to individuals in shelter or transitional housing programs including (but not limited to) services concerned with employment, physical health, mental health, substance abuse, education, or food, including the staff salary necessary to provide these services;
4. Renovation or rehabilitation or conversion of buildings to be used as shelters or transitional housing for homeless persons.

Expenditures for essential services are restricted by regulation to 30% of the total State grant amount. Applicants are encouraged to request whatever level of essential service expenditure level is appropriate. The Department will be responsible for ensuring that the 30% requirement is met.

Preference will be given to projects that do not involve the major rehabilitation of a structure.

FUNDING CATEGORIES

A total of \$565,123 is available to be awarded in five categories as follows:

Category I—\$310,000 will be awarded to areas of the state which provided more than 1% of the total shelter/transitional housing beds in the past year as determined by the Department's Shelter Survey. Areas qualifying for Category I funds are listed below:

<u>AREA</u>	<u>AMOUNT</u>
Anoka	\$ 32,081
Hennepin	138,072
Moorhead	20,344
Koochiching	10,661
Mankato	27,386
Rochester	21,616
St. Paul	9,860
St. Cloud	30,810
Crookston	<u>19,170</u>
TOTAL	\$310,000

Category II—\$120,123 will be awarded through a statewide competition for local units of government and non-profit agencies meeting any of the following criteria:

1. They are in an area of the state which served less than 1% of the entire state shelter population as measured by the MN Department of Jobs and Training Quarterly Shelter Survey;
2. They are applying on behalf of a new program which began operation after January 1, 1990; or
3. They are applying on behalf of a program that has expanded its capacity since January 1, 1990.

Category III—\$75,000 will be awarded to applicants which must rely on the use of motels or other commercial facilities because of a demonstrated shortage of shelter space in their service area. Program regulations require that applicants under this category demonstrate that the rate charged by the motel or commercial facility will be substantially less than the daily room rate otherwise charged by the facility and that the use of these motels or other commercial facilities is the most cost effective means of providing emergency shelter for the homeless in the particular jurisdiction.

Category IV—\$50,000 will be awarded through a statewide competition to programs which provide homelessness prevention services. Rental assistance will not be considered an eligible activity under this grant.

Category V—\$15,000 will be awarded through a statewide competition to grantees wishing to increase the energy efficiency of their shelter or transitional facility by means of lighting or other conservation improvements.

ELIGIBLE APPLICANTS

Eligible applicants include units of general local government and private non-profit organizations. According to HUD regulation, a private non-profit organization may apply for direct assistance from the Department if the local government for the jurisdiction in which the project is located certifies that it approves of the project.

The types of programs that may be funded include overnight shelters, transitional housing programs, battered women's shelters, runaway/throwaway youth shelters, programs which provide motel or commercial facility vouchers, or programs which provide homelessness prevention services.

A final rule governing the Emergency Shelter Grants Program 24CFR Part 576 was published in the Tuesday, November 7, 1989 Federal Register Volume 54, Number 214. Applicants should refer to this notice for further information.

All applicants should use the Departments Emergency Shelter Grant Program Application Package. Application packages can be obtained by calling Barbara Krech in the Economic Opportunity Office at (612) 296-4658.

All applicants must be received by the Economic Opportunity Office no later than 5:00 p.m., May 6th, 1991. Further information can be obtained by calling Patrick Leary in the EOO Office at (612) 297-3409 or Julie Urban at (612) 296-5759.

Announcements

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Environmental Quality Board (EQB): Comments are due May 1 on the EAWs (environmental assessment worksheets) for the following projects: **Project Title: Minnesota Corn Processors 1991 Expansion, Description:** The proposed project involves the expansion of existing wet corn milling and ethanol production facilities located in Marshall, Minnesota. Daily corn input would increase from 52,000 standard bushels per day to 72,000 standard bushels. Increases in production capacity for syrup, starch, gluten, fiber, and germ products will range from 25 to 40 percent. Ethanol production would increase from 12 million gallons per year to 18 million gallons per year. Wastewater treatment facilities owned by the city of Marshall will be expanded to treat increased industrial wastewater flows. **RGU: Minnesota Pollution Control Agency Contact Person:** Craig N. Affeldt, Principal Planner, MPCA, 520 Lafayette Road, St. Paul, Minnesota 55155; Phone: (612) 296-7796; **Project Title: Willmar Manufacturing 1991 Paint Line Installation, Description:** Willmar Manufacturing is proposing to install within its existing building an additional 16-foot wide by 12-foot high and 72-foot long paint booth along with a 16-foot wide by 12-foot high and 24-foot long paint back oven. **RGU: Minnesota Pollution Control Agency Contact Person:** Keven J. Kain, Senior Planner, MPCA 520 Lafayette Road, St. Paul, Minnesota 55155; Phone: (612) 296-7432; **Project Title: Rogers Wastewater Treatment Facility Improvements, Description:** The City of Rogers is proposing to upgrade its present wastewater treatment facility and modify its current wastewater discharge system. The first phase of the upgrade will be designed to accommodate five years of anticipated growth in the area, with the second phase to accommodate an additional 15 years of growth. **RGU: Minnesota Pollution Control Agency Contact Person:** Kevin J. Kain, Senior Planner, MPCA, 520 Lafayette Road, St. Paul, Minnesota 55155; Phone: (612) 296-7432; **Project title: Androy Hotel Demolition,** The City of Hibbing will demolish the Androy Hotel building. The contractor will use proper means to demolish the Androy Hotel and protect the surrounding structures. Materials from the demolition site will be disposed correctly so no adverse effect will result to the surrounding environment. Furthermore, any asbestos in the existing structure will be removed by a licensed contractor. **RGU: City of Hibbing Contact Person:** Pat Nasi, City Administrator, City Hall, Hibbing, Minnesota 55476; Phone: (218) 262-3480. **Project title: Good Lake Project, Description:** This project involves the enhancement and expansion of an existing reservoir. This cooperative effort of the Red Lake Band of Chippewa Indians and the Red Lake Watershed District is located completely on Red Lake Tribal Lands. Primary project goals are wetland habitat enhancement and flood control. **RGU: Red Lake Watershed District Contact Person:** Lowell C. Enerson, Administrator, P.O. Box 803, 102 North Main, Thief River Falls, MN 56701; Phone: (218) 681-5800; **Project title: Sterling Woods Addition, Description:** The project consists of developing a total of 92 single family housing units on 62.45 acres of woodland with individual well and septic systems and a 3½ acre park in rapidly developing rural St. Cloud Township,

Announcements

Stearns County. In 1988, under phase 1, 27 lots were developed and 12 houses constructed. **RGU: St. Cloud Township, Contact Person: DeWayne Mareck, Township Clerk, 1422 Poppy Lane, St. Cloud, MN 56303.** A petition was received for environmental review for **Project title: Houston CR 27-Wilmington Township, Description:** This project consists of the upgrading and extension of County Road 27 in Wilmington Township in Houston County. **Alleged environmental effects:** Destruction of bobwhite quail (a threatened species) habitat. **RGU: Houston County Contact Person:** Richard Frank, Zoning Administrator, Houston County, Caledonia, MN 55921; Phone: (507) 724-5211.

Minnesota DNR Adopts New Policy for Fishing Tournaments: Tournament anglers who fish for fame and fortune are subject to new rules developed by the Minnesota Department of Natural Resources. The DNR announced this week it has updated its fishing tournament policy to keep pace with sweeping changes in the angling community. Under the new policy, permits will be specified for one of two types of tournaments: a harvest tournament or a live-release tournament. A harvest tournament is one in which all fish are kept following the weigh-in. A live-release tournament is one in which releasing healthy fish is the primary objective following weigh-in. Such tournaments involve significant planning and equipment to keep fish alive before and after weigh-in. An alternative to live-release after a weigh-in is immediate release at the boat after weighing, measuring or photographing the fish. As in the past, permits for tournaments are issued free of charge and are required only for tournaments in which the entry fee is over \$10 per contestant or total prizes are valued at more than \$2,000.

Parks Capital Improvement Program Hearing: The Metropolitan Council will hold a public hearing on Tuesday, May 7, on an amendment to the fiscal year 1990-1991 Capital Improvement Program (CIP). The amendment would add a land acquisition project for Central Mississippi Riverfront Regional Park to the CIP. Approval of the amendment would allow the Council to make a \$1.5 million grant to the Minneapolis Park and Recreation Board. The grant would enable the board to pay back a 1986 bank loan used to purchase land for the park. The Council will accept written comments on the proposed amendment until May 21. Any revisions to the CIP generated by public comment will be reviewed by the Metropolitan Parks and Open Space Commission and the Council's Systems Committee. The groups' recommendations are expected to be considered for adoption by the Council in June. The public hearing is scheduled for 10:30 a.m. in the Council Chambers at Mears Park Centre, 230 E. Fifth Street, St. Paul. To register to speak, call Ellie Porter at 291-6312, or sign up at the meeting. For more information, call Arne Stefferud of the Council staff at 291-6360.

Metropolitan Council Seeks Applicants For Transportation Advisory Board: The Metropolitan Council is seeking applicants to fill a Transportation Advisory Board seat vacated by Tom Beaver of Minneapolis. The appointee will represent Council Districts 4 and 5, which include south and central Minneapolis. The 30-member board consists of local elected officials, citizens and representatives of regional and state agencies with transportation responsibilities. The board studies the transportation needs in the Twin Cities Area and assists the Council in developing plans and programs to meet those needs. The board meets on the third Wednesday afternoon of each month. Each member also serves on one or more subcommittees, which meet as needed, but normally not more than once a month for one to two hours. The application deadline is April 26. The term expires in October 1991. For more information, call Jan Martin of the Council staff at 291-6308.

Marked down—1/3 Off—Now \$9.95 + tax

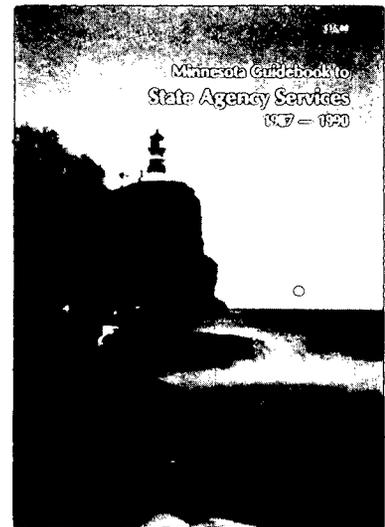
A Beacon to Guide You—Minnesota's Owners Manual

You'll enjoy smooth sailing through your business with state government with the *Minnesota Guidebook to State Agency Services 1987-1990*.

Considered one of the finest resources to Minnesota's state agencies, this valuable and useful book is a treasure awaiting your discovery.

Packed with information to help you, its 640 pages guide you through license requirements, forms, fees, reports, services, grants, hotlines, maps, history, travel highlights and more. Its listing of addresses, phones, and agency descriptions cuts red tape so you get easy and fast service.

Copies cost \$9.95 (+ 60¢ tax, MN residents only). Make checks out to the "State of Minnesota" and send to the Print Communications Division, 117 University Avenue, St. Paul, MN 55155. MasterCard and VISA orders can be taken over the phone by calling (612) 297-3000 or toll-free in Minnesota 1-800-657-3757. FAX: (612) 296-2265.



Publication editors: As a public service, please reprint this ad in your publication as is, reduced, enlarged, or redesigned to suit your format. Thank you.

Good Business Decisions are Made with Good Information

Minnesota Manufacturer's Directory. More than 7,000 entries that include name, address, phone number, staff size, sales volume, market area, year of establishment, type of firm, C.E.O., Sales or Marketing Manager, Purchasing Manager and four major manufactured products. Code #40-2, \$78.50 plus tax.

Business and NonProfit Corporation Act 1989. A handy reference that contains all the state laws governing the establishment and conduct of corporations in Minnesota. Includes *Minnesota Statutes* Chapters 80B, 302, 302A and 317. Code #2-87, \$15.00 plus tax.

Minnesota Guidebook to State Agency Services 1987-1990. Packed with information to help you cut through red tape for easy and fast dealing with state agencies, this treasure of information opens state government to you. Its 640 pages describe agencies, how they work, listing contacts, addresses, phones, and license requirements, grants, forms, reports, maps, publications and much more. Gives historical, statistical and important data useful in hundreds of ways. Code #1-4, \$15.00 plus tax. FAX: (612) 296-2265.



Publication editors: As a public service, please reprint this ad in your publication as is, reduced, enlarged, or redesigned to suit your format. Thank you.

Resolve Bargaining Disputes and Grievances

Public Employment Labor Relations Act 1989. The collective bargaining rights and responsibilities of public employers and public employees. Details employees' right to organize and the legislature's authority. Code #2-90, \$6.00 plus tax.

Public Sector Labor Relations in Minnesota. A practical resource and training guide analyzing public sector labor relations in Minnesota. A special emphasis on contract administration, grievance handling and the arbitration process. 286 pages, paperbound. Code #10-51, \$12.50.

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