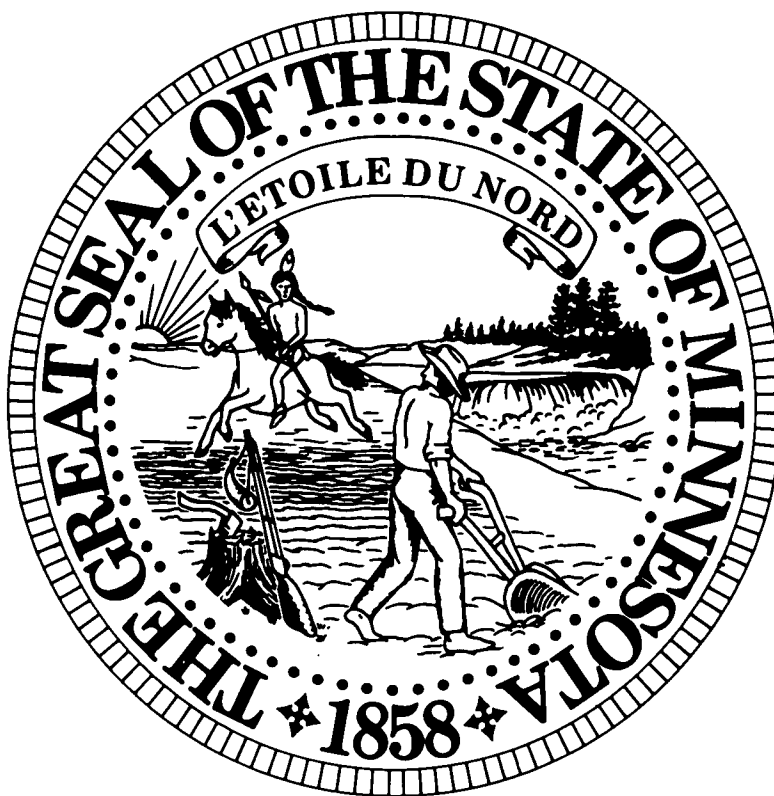


State of Minnesota

STATE REGISTER

Department of Administration—Print Communications Division



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STATE REGISTER

Judicial Notice Shall Be Taken of Material Published in the State Register

The *State Register* is the official publication of the State of Minnesota, containing executive and commissioners' orders, proposed and adopted rules, official notices, state and non-state contracts, contract awards, grants, supreme court and tax court decisions, and a monthly calendar of cases to be heard by the state supreme court.

A *Contracts Supplement* is published every Thursday and contains additional state contracts and advertised bids, and the most complete source of state contract awards available in one source.

Printing Schedule and Submission Deadlines

Vol. 14 Issue Number	*Submission deadline for Adopted and Proposed Rules, Commissioners' Orders**	*Submission deadline for Executive Orders, Contracts, and Official Notices**	Issue Date
44	Monday 16 April	Monday 23 April	Monday 30 April
45	Monday 23 April	Monday 30 April	Monday 7 May
46	Monday 30 April	Monday 7 May	Monday 14 May
47	Monday 7 May	Monday 14 May	Monday 21 May

*Deadline extensions may be possible at the editor's discretion; however, none will be made beyond the second Wednesday (12 calendar days) preceding the issue date for rules, proposed rules and executive orders, or beyond the Wednesday (5 calendar days) preceding the issue date for official notices. Requests for deadline extensions should be made only in valid emergency situations.

**Notices of public hearings on proposed rules and notices of intent to adopt rules without a public hearing are published in the Proposed Rules section and must be submitted two weeks prior to the issue date.

Instructions for submission of documents may be obtained from the *State Register* editorial offices, 504 Rice Street, St. Paul, Minnesota 55103, (612) 296-4273.

The *STATE REGISTER* is published every Monday (Tuesday when Monday is a holiday) by the State of Minnesota, Department of Administration, Print Communications Division, 117 University Avenue, St. Paul, Minnesota 55155, pursuant to *Minnesota Statutes* § 14.46. A *STATE REGISTER Contracts Supplement* is published every Thursday. The Monday edition is the vehicle for conveying all information about state agency rulemaking, including official notices; hearing notices; proposed, adopted and emergency rules. It also contains executive orders of the governor; commissioners' orders; state contracts and advertised bids; professional, technical and consulting contracts; non-state public contracts; state grants; decisions of the supreme and tax courts; a monthly calendar of scheduled cases before the supreme court; and other announcements. The Thursday edition contains additional state contracts and advertised bids, and the most complete listing of contract awards available in one source.

In accordance with expressed legislative intent that the *STATE REGISTER* be self-supporting, the following subscription rates have been established: the Monday edition costs \$130.00 per year and includes an index issue published in August (single issues are available at the address listed above for \$3.50 per copy); the combined Monday and Thursday editions cost \$195.00 (subscriptions are not available for just the *Contracts Supplement*); trial subscriptions are available for \$60.00, include both the Monday and Thursday edition, last for 13 weeks, and may be converted to a full subscription anytime by making up the price difference. No refunds will be made in the event of subscription cancellation.

Both editions are delivered postpaid to points in the United States, second class postage paid for the Monday edition at St. Paul, MN, first class for the Thursday edition. Publication Number 326630 (ISSN 0146-7751).

Subscribers who do not receive a copy of an issue should notify the *STATE REGISTER* circulation manager immediately at (612) 296-0931. Copies of back issues may not be available more than two weeks after publication.

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FOR LEGISLATIVE NEWS

Publications containing news and information from the Minnesota Senate and House of Representatives are available free to concerned citizens and the news media. To be placed on the mailing list, write or call the offices listed below:

SENATE

Briefly-Preview—Senate news and committee calendar; published weekly during legislative sessions.

Perspectives—Publication about the Senate.

Session Review—Summarizes actions of the Minnesota Senate.

Contact: Senate Public Information Office
Room 231 State Capitol, St. Paul, MN 55155
(612) 296-0504

HOUSE

Session Weekly—House committees, committee assignments of individual representatives; news on committee meetings and action. House action and bill introductions

This Week—weekly interim bulletin of the House.

Session Summary—Summarizes all bills that both the Minnesota House of Representatives and Minnesota Senate passed during their regular and special sessions.

Contact: House Information Office
Room 175 State Office Building, St. Paul, MN 55155
(612) 296-2146

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NOTICE: How to Follow State Agency Rulemaking in the *State Register*

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 75 state agencies have the authority to issue rules. Each agency is assigned specific *Minnesota Rule* chapter numbers. Every odd-numbered year the *Minnesota Rules* are published. This is a ten-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Proposed and adopted emergency rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

If an agency seeks outside opinion before issuing new rules or rule amendments, it must publish a NOTICE OF INTENT TO SOLICIT OUTSIDE OPINION in the *Official Notices* section of the *State Register*. When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues 1-13 inclusive; issues 14-25 inclusive; issue 26, cumulative for issues 1-26; issues 27-38 inclusive; issue 39, cumulative for 1-39; issues 40-51 inclusive; and issue 52, cumulative for 1-52. An annual subject matter index for rules appears in August. For copies of the *State Register*, a subscription, the annual index, the *Minnesota Rules* or the *Minnesota Guidebook to State Agency Services*, contact the Print Communications Division, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000 or toll-free in Minnesota 1-800-9747.

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Proposed Rules

Pursuant to Minn. Stat. §§ 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing, as long as the agency determines that the rules will be noncontroversial in nature. The agency must first publish a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. The notice must advise the public:

1. that they have 30 days in which to submit comment on the proposed rules;
2. that no public hearing will be held unless 25 or more persons make a written request for a hearing within the 30-day comment period;
3. of the manner in which persons shall request a hearing on the proposed rules; and
4. that the rule may be modified if the modifications are supported by the data and views submitted.

If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

Pursuant to Minn. Stat. §§ 14.29 and 14.30, agencies may propose emergency rules under certain circumstances. Proposed emergency rules are published in the *State Register* and, for at least 25 days thereafter, interested persons may submit data and views in writing to the proposing agency.

State Board of Chiropractic Examiners

Proposed Permanent Rules Relating to the Practice of Chiropractic

Notice of Intent to Adopt Rules without a Public Hearing

NOTICE IS HEREBY GIVEN that the Minnesota Board of Chiropractic Examiners, hereinafter "Board", intends to adopt the above entitled rule without a public hearing following the procedures set forth in the Administrative Procedure Act for adopting rules without a public hearing in *Minnesota Statutes* 14.22 to 14.28 (1988). The statutory authority to adopt the rules is *Minnesota Statutes* 148.08, Subdivision 3.

All persons have 30 days in which to submit comment in support of or in opposition to the proposed rule or any part or subpart of the rule. Comment is encouraged. Each comment should identify the portion of the proposed rule addressed, the reason for the comment, and any change proposed.

Any person may make a written request for a public hearing on the rule within the 30-day comment period. If 25 or more persons submit a written request for a public hearing within the 30-day comment period, a public hearing will be held unless a sufficient number withdraw their request in writing.

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Proposed Rules

Any person requesting a public hearing should state his or her name and address and is encouraged to identify the portion of the proposed rule addressed, the reason for the request, and any change proposed. If a public hearing is required, the Board will proceed pursuant to *Minnesota Statutes* 14.131 to 14.20 (1988).

Comments or written requests for a public hearing must be submitted to:

Executive Director
Minnesota Board of Chiropractic Examiners
2700 University Avenue W. Suite 20
St. Paul, MN 55114-1089

The proposed rule may be modified if the modifications are supported by data and views submitted to the Board and do not result in a substantial change in the proposed rule as noticed.

The rule proposed for adoption relates to the following matter: Inactive License. A free copy of the rule is available upon request from the Executive Director at the above address.

A STATEMENT OF NEED AND REASONABLENESS that describes the need for and reasonableness of each provision of the proposed rules and identifies the data and information relied upon to support the proposed rules has been prepared and is available from the Executive Director at the above address upon request.

Promulgation of the proposed rule will not result in the expenditure of public monies by local public bodies nor have an impact on agricultural land; therefore, no further information need be provided under *Minnesota Statutes* Sec. 14.11 (1988).

It is the position of the Board that it is not subject to *Minnesota Statutes* Sec. 14.115 (1988) regarding small business considerations in rulemaking. The basis for this position, and the Board's evaluation of the applicability of the methods contained in *Minnesota Statutes*, Sec. 14.115, Subd. 2 (1988), for reducing the impact of the proposed rules, should it be determined that the Board is governed by Section 14.115 are addressed in the Statement of Need and Reasonableness.

If no hearing is required upon adoption of the rule, the rule and the required supporting documents will be submitted to the Attorney General for review as to legality and form to the extent the form relates to legality. Any person may request notification of the date of submission to the Attorney General. Persons who wish to be advised of the submission of this material to the Attorney General or who wish to receive a copy of the adopted rule must submit the written request to the Executive Director at the above address.

Dated: 16 April 1990

Dr. Joel B. Wulff
Executive Director

Notice of Intent to Amend a Rule without a Public Hearing

NOTICE IS HEREBY GIVEN that the Minnesota Board of Chiropractic Examiners, hereinafter "Board," intends to amend the above entitled rule without a public hearing following the procedures set forth in the Administrative Procedure Act for adopting rules without a public hearing in *Minnesota Statutes* 14.22 to 14.28 (1988). The statutory authority to adopt the rules is *Minnesota Statutes* 148.08, Subdivision 3.

All persons have 30 days in which to submit comment in support of or in opposition to the proposed rule or any part or subpart of the rule. Comment is encouraged. Each comment should identify the portion of the proposed rule addressed, the reason for the comment, and any change proposed.

Any person may make a written request for a public hearing on the rule within the 30-day comment period. If 25 or more persons submit a written request for a public hearing within the 30-day comment period, a public hearing will be held unless a sufficient number withdraw their request in writing.

Any person requesting a public hearing should state his or her name and address and is encouraged to identify the portion of the proposed rule addressed, the reason for the request, and any change proposed. If a public hearing is required, the Board will proceed pursuant to *Minnesota Statutes* 14.131 to 14.20 (1988).

Comments or written requests for a public hearing must be submitted to:

Executive Director
Minnesota Board of Chiropractic Examiners
2700 University Avenue W. Suite 20
St. Paul, MN 55114-1089

The proposed rule may be modified if the modifications are supported by data and views submitted to the Board and do not result in a substantial change in the proposed rule as noticed.

The rule proposed for adoption relates to the following matter: continuing education program approval timeline from 90 to 45 days. A free copy of the rule is available upon request from the Executive Director at the above address.

A STATEMENT OF NEED AND REASONABLENESS that describes the need for the reasonableness of each provision of the proposed rules and identifies the data and information relied upon to support the proposed rules has been prepared and is available from the Executive Director at the above address upon request.

Promulgation of the proposed rule will not result in the expenditure of public monies by local public bodies nor have an impact on agricultural land; therefore, no further information need be provided under *Minnesota Statutes* Sec. 14.11 (1988).

It is the position of the Board that it is not subject to *Minnesota Statutes* Sec. 14.115 (1988) regarding small business considerations in rulemaking. The basis for this position, and the Board's evaluation of the applicability of the methods contained in *Minnesota Statutes* Sec. 14.115, Subd. 2 (1988), for reducing the impact of the proposed rules, should it be determined that the Board is governed by Section 14.115 are addressed in the statement of need and reasonableness.

Under the provisions of *Minnesota Statutes* 16A.128, Subd. 2a (1988), a copy of the Notice and Intent to Amend a Rule Without a Public Hearing and the proposed rule are sent to the chairs of the House Appropriation Committee and Senate Finance Committee prior to submission to the *State Register*.

If no hearing is required upon adoption of the rule, the rule and the required supporting documents will be submitted to the Attorney General for review as to legality and form to the extent the form relates to legality. Any person may request notification of the date of submission to the Attorney General. Persons who wish to be advised of the submission of this material to the Attorney General or who wish to receive a copy of the adopted rule must submit the written request to the Executive Director at the above address.

Dated: 16 April 1990

Dr. Joel B. Wulff
Executive Director

Rules as Proposed

2500.0100 DEFINITIONS.

Subpart 1. Scope. For the purpose of this chapter, the terms defined in this part have the meanings given them.

Subp. 2. Board. "Board" means the Minnesota Board of Chiropractic Examiners.

Subp. 3. Certification of good standing. "Certification of good standing" means the issuance of an official notice from another state certifying the licensee has no pending or final disciplinary action.

Subp. 4. Inactive license. "Inactive license" means a restricted license which allows the licensee to maintain a license but does not allow the licensee to actively practice in the state of Minnesota.

2500.1400 OTHER PROGRAMS SUBJECT TO APPROVAL.

Other continuing education programs may be approved by the board upon a written request therefor submitted by the program sponsor to the board executive secretary. All such requests shall be received not less than ~~90~~ 45 days prior to the program presentation date and shall contain the following information:

[For text of items A to H, see M.R.]

2500.2020 APPLICATION PROCESS.

A Minnesota licensed chiropractor may apply to the board for an inactive license according to items A to C.

A. Applicants shall complete a board approved application which shall include a signed affidavit stating that the applicant will no longer be actively practicing chiropractic in the state of Minnesota.

B. Upon approval of an application, the board shall modify the annual license certificate to indicate inactive licensure.

C. The board may refuse to approve an application if:

(1) a pending or final disciplinary action exists against an applicant's Minnesota license; or

(2) a pending or final disciplinary action exists against an applicant's license in another state where the applicant has been licensed to practice chiropractic.

2500.2030 ANNUAL RENEWAL.

The annual renewal fee for an inactive license is 75 percent of the current fee imposed by the board for license renewal. Annual continuing education is not required.

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. **Strike outs** indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. **Strike outs** indicate deletions from proposed rule language.

Proposed Rules

2500.2040 REINSTATEMENT PROCESS.

An inactive license may be reinstated to a nonrestricted license according to items A to E:

A. completion of a board approved application of reinstatement;

B. payment of a reinstatement fee in the amount of \$100;

C. submission of a certification of good standing from each state the doctor was granted a license;

D. submission of a notarized statement from the doctor stating:

(1) that the doctor has been in active practice in another state or country within the preceding three years; and

(2) the specific location of the preceding active practice; and

E. completion of the total number of required continuing education under part 2500.1200, computed by multiplying 20 by the number of years of inactive license.

If any of the requirements of items A to E are not met by the doctor, the board shall deny approval of the application for reinstatement.

State Board of Chiropractic Examiners

Proposed Permanent Rules Relating to the Practice of Chiropractic

Notice of Intent to Amend a Rule without a Public Hearing

NOTICE IS HEREBY GIVEN that the Minnesota Board of Chiropractic Examiners, hereinafter "Board," intends to amend the above entitled rule without a public hearing following the procedures set forth in the Administrative Procedure Act for adopting rules without a public hearing in *Minnesota Statutes* 14.22 to 14.28 (1988). The statutory authority to adopt the rules is *Minnesota Statutes* 148.08, Subdivision 3.

All persons have 30 days in which to submit comment in support of or in opposition to the proposed rule or any part or subpart of the rule. Comment is encouraged. Each comment should identify the portion of the proposed rule addressed, the reason for the comment, and any change proposed.

Any person may make a written request for a public hearing on the rule within the 30-day comment period. If 25 or more persons submit a written request for a public hearing within the 30-day comment period, a public hearing will be held unless a sufficient number withdraw their request in writing.

Any person requesting a public hearing should state his or her name and address and is encouraged to identify the portion of the proposed rule addressed, the reason for the request, and any change proposed. If a public hearing is required, the Board will proceed pursuant to *Minnesota Statutes* 14.131 to 14.20 (1988).

Comments or written requests for a public hearing must be submitted to:

Executive Director
Minnesota Board of Chiropractic Examiners
2700 University Avenue W. Suite 20
St. Paul, MN 55114-1089

The proposed rule may be modified if the modifications are supported by data and views submitted to the Board and do not result in a substantial change in the proposed rule as noticed.

The rule proposed for adoption relates to the following matter: increasing the license renewal fee for licensee from \$100 to \$150. A free copy of the rule is available upon request from the Executive Director at the above address.

A STATEMENT OF NEED AND REASONABLENESS that describes the need for the reasonableness of each provision of the proposed rules and identifies the data and information relied upon to support the proposed rules has been prepared and is available from the Executive Director at the above address upon request.

Promulgation of the proposed rule will not result in the expenditure of public monies by local public bodies nor have an impact on agricultural land; therefore, no further information need be provided under *Minnesota Statutes* Sec. 14.11 (1988).

It is the position of the Board that it is not subject to *Minnesota Statutes* Sec. 14.115 (1988) regarding small business considerations in rulemaking. The basis for this position, and the Board's evaluation of the applicability of the methods contained in *Minnesota Statutes* Sec. 14.115, Subd. 2 (1988), for reducing the impact of the proposed rules, should it be determined that the Board is governed by Section 14.115 are addressed in the statement of need and reasonableness.

If no hearing is required upon adoption of the rule, the rule and the required supporting documents will be submitted to the Attorney General for review as to legality and form to the extent the form relates to legality. Any person may request notification of the date of submission to the Attorney General. Persons who wish to be advised of the submission of this material to the Attorney General or who wish to receive a copy of the adopted rule must submit the written request to the Executive Director at the above address.

Dated: 16 April 1990

Dr. Joel B. Wulff
Executive Director

Rules as Proposed

2500.1100 INDIVIDUAL ANNUAL LICENSE RENEWAL.

[For text of subpart 1, see M.R.]

Subp. 2. **Renewal fees.** The license of each licensee shall expire at midnight on December 31 each year. Subject to the terms of part 2500.1200, the board shall renew the license upon receipt from the licensee of a license renewal fee of ~~\$400~~ \$150, plus any applicable penalty fee as set forth in part 2500.1300. Each licensee shall submit the license renewal fee to the board no later than January 1 of the year for which the license renewal is requested.

[For text of subp 3, see M.R.]

Department of Labor and Industry

Proposed Permanent Rules Relating to Permanent Total Disability Conferences

Notice of Intent to Adopt a Rule and Repeal Rules without a Public Hearing

NOTICE IS HEREBY GIVEN that the State Department of Labor and Industry intends to adopt the above-entitled rule without a public hearing following the procedures set forth in the Administrative Procedure Act for adopting rules without a public hearing in *Minnesota Statutes*, sections 14.22 to 14.28. The statutory authority to adopt the rule is *Minnesota Statutes*, sections 175.17 (1988), 176.132 (1988), and 176.83 (1988).

All persons have 30 days in which to submit comment in support of or in opposition to the proposed rule or any part or subpart of the rule. Comment is encouraged. Each comment should identify the portion of the proposed rule addressed, the reason for the comment, and any change proposed.

Any person may make a written request for a public hearing on the rule within the 30-day comment period. If 25 or more persons submit a written request for a public hearing within the 30-day comment period, a public hearing will be held unless a sufficient number withdraw their request in writing. Any person requesting a public hearing should state his or her name and address, and is encouraged to identify the portion of the proposed rule addressed, the reason for the request, and any change proposed. If a public hearing is required, the agency will proceed pursuant to *Minnesota Statutes*, sections 14.131 to 14.20.

Comments or written requests for a public hearing must be submitted to:

Gary Hall, Compensation Attorney
Department of Labor and Industry
Workers' Compensation Division
Second Floor, 443 Lafayette Road
St. Paul, Minnesota 55155-4301

The proposed rule may be modified if the modifications are supported by data and views submitted to the agency and do not result in a substantial change in the proposed rule as noticed.

The rule proposed for adoption provides new additional procedures for obtaining a finding of permanent total disability in cases where ongoing temporary total or temporary partial benefits are being paid. The new rule replaces the old procedure for obtaining an administrative finding of permanent total disability and those rules will be repealed.

A free copy of the rule is available upon request from Gary Hall at the above address.

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Proposed Rules

A **STATEMENT OF NEED AND REASONABLENESS** that describes the need for and reasonableness of each provision of the proposed rule and identifies the data and information relied upon to support the proposed rule has been prepared and is available from Gary Hall at the above address.

The adoption of the proposed rule and the repeal of the existing rule have no impact on small business. The rules affect only insurers and self-insurers, none of which impact on small business as defined by *Minnesota Statutes*, section 14.115, subd. 1 (1988).

Additionally, the rules do not require expenditure of public monies by local public bodies and thus have no fiscal impact.

If no hearing is required, upon adoption of the rule, the rule and the required supporting documents will be submitted to the Attorney General for review as to legality and form to the extent the form relates to legality. Any person may request notification of the date of submission to the Attorney General. Persons who wish to be advised of the submission of this material to the Attorney General, or who wish to receive a copy of the adopted rule, must submit the written request to Gary Hall at the above address.

Dated: 16 April 1990

Ken Peterson, Commissioner
Department of Labor and Industry

Rules as Proposed (all new material)

5220.2645 PERMANENT TOTAL DISABILITY CONFERENCES.

Subpart 1. **Employer or insurer allegation of permanent total disability.** If an employer or insurer proposes by notice under *Minnesota Statutes*, section 176.238, subdivision 1, to discontinue temporary total or temporary partial disability benefits because the employee is permanently totally disabled, the employer or insurer must serve on the employee and the special compensation fund, and file with the division, a notice of intention to discontinue benefits alleging permanent total disability. The notice of intention to discontinue must have attached a notice of permanent total disability, on a form prescribed by the commissioner, as well as supporting medical and other relevant documentation.

Subp. 2. **Request for conference.** If the employee or the special compensation fund objects to the notice of intention to discontinue benefits filed pursuant to subpart 1, the employee or the special compensation fund may request a conference within the time period provided in *Minnesota Statutes*, section 176.239, subdivision 2.

Subp. 3. **Administrative finding.** If neither the employee nor the special compensation fund requests a conference under subpart 2, and the documentation submitted under subpart 1 supports a finding of permanent total disability, the commissioner shall issue an administrative finding of permanent total disability.

Subp. 4. **Summary decision.** If either the employee or the special compensation fund requests a conference under subpart 2, the notice of intention to discontinue benefits shall be referred to a presiding officer at the Department of Labor and Industry for a summary decision under *Minnesota Statutes*, section 176.305, subdivision 1a. The presiding officer may issue a summary decision regarding:

- A. the appropriateness of the proposed discontinuance;
- B. whether the employee is permanently and totally disabled;
- C. the date on which the permanent total disability commenced; and
- D. any other issues necessary to the resolution of the dispute.

A summary decision of the presiding officer is final unless a de novo hearing is requested as provided in *Minnesota Statutes*, section 176.305, subdivision 1a.

Subp. 5. **Employee allegation of permanent total disability.** If an employee objects to a proposed discontinuance of temporary total or temporary partial disability benefits because the employee alleges permanent total disability, the employee may request a finding of permanent total disability by serving on the division, the insurer, the special compensation fund, and the employer, a request for an administrative conference together with supporting medical or other relevant documentation of permanent total disability within the time limits provided by *Minnesota Statutes*, section 176.239, subdivision 2. Upon a timely request with supporting documentation by the employee under this subpart, the matter shall be referred to a presiding officer and heard as provided in subpart 4.

Subp. 6. **Retroactive finding.** Findings of permanent total disability under subpart 3 or 4 shall specify the date permanent total disability commenced, which may be a date before the filing of the notice under subpart 1.

REPEALER. *Minnesota Rules*, parts 5222.0100; 5222.0200; 5222.0300; 5222.0400; 5222.0500; 5222.0600; 5222.0700; 5222.0800; 5222.0900; and 5222.1000 are repealed.

Adopted Rules

The adoption of a rule becomes effective after the requirements of Minn. Stat. §14.14-14.28 have been met and five working days after the rule is published in *State Register*, unless a later date is required by statutes or specified in the rule.

If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed.

If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

An emergency rule becomes effective five working days after the approval of the Attorney General as specified in Minn. Stat. §14.33 and upon the approval of the Revisor of Statutes as specified in §14.36. Notice of approval by the Attorney General will be published as soon as practicable, and the adopted emergency rule will be published in the manner provided for adopted rules under §14.18.

Department of Human Services

Adopted Permanent Rules Relating to Drop-In Child Care

The rules proposed and published at *State Register*, Volume 14, Number 33, pages 1991-1994, February 12, 1990 (14 S.R. 1991) are adopted as proposed.

Errata

Department of Veterans Affairs

Minnesota Veterans Homes Board

Adopted Permanent Rules Relating to Veterans Homes Admissions, Discharges, Cost of Care Calculations, and Maintenance Charges

On April 2, 1990, a Notice of Adoption was published in the *State Register*, Volume 14, Number 40, pages 2355 to 2360. The notice inadvertently omitted an additional modification adopted by the Board. This modification is set forth below:

Rules as adopted

9050.0400 UTILIZATION REVIEW COMMITTEE.

Subp. 2. **Composition.** The utilization review committee consists of two physicians and at least one of each of the following professionals: a registered nurse, the administrator or the administrator's designee, a social worker, and a medical records technician, who shall not participate in a voting capacity. Additional committee members may include any of the following staff members as indicated by the diagnosis or diagnoses of the resident to be reviewed: a chemical dependency counselor, a mental health practitioner or mental health professional, or a dietician. The administrator or the administrator's designee, one other committee member, and at least two physicians must be in attendance to hold a meeting and to take action.

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. **Strike outs** indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. **Strike outs** indicate deletions from proposed rule language.

Official Notices

Pursuant to the provisions of Minnesota Statutes §14.10, an agency, in preparing proposed rules, may seek information or opinion from sources outside the agency. Notices of intent to solicit outside opinion must be published in the *State Register* and all interested persons afforded the opportunity to submit data or views on the subject, either orally or in writing.

The *State Register* also publishes other official notices of state agencies, notices of meetings, and matters of public interest.

Minnesota Board on Aging

Public Comments Sought on Proposed State Plan for Federal Fiscal Years 1990-1992

NOTICE IS HEREBY GIVEN that the Minnesota Board on Aging seeks public comment on its proposed State Plan for federal fiscal years 10/1/90 through 9/30/92.

The proposed plan reflects the Board's priorities during that two year period. When approved, the plan qualifies Minnesota for federal funds under the Older Americans Act.

Copies of the proposed State Plan may be obtained by writing to the Minnesota Board on Aging, 4th Floor, Human Services Building, 444 Lafayette Road, St. Paul, Minnesota 55155-3843, or by telephoning its offices at (612) 296-2770 (Metropolitan area), or toll-free at Aging Information Line 1-800-652-9747 (outstate area). Copies of the plan will also be available for review at the offices of the Area Agencies on Aging.

All interested persons or groups are requested to participate. Comments may be made in writing through Tuesday, May 29, 1990 at 4:30 p.m., and should be addressed to:

Minnesota Board on Aging
4th Floor, Human Services Building
444 Lafayette Road
St. Paul, MN 55155-3843
Attn: Gerald A. Bloedow, Executive Secretary

Office of the Attorney General

Notice of Public Meeting to Receive Comments on Statement which Summarizes the Significant Legal Rights and Obligations of Owners and Tenants of Rental Dwelling Units

The Minnesota Attorney General's Office, Consumer Division, will hold a public meeting on May 8, 1990, at 2:00 p.m., on the Fifth Floor of the Veterans Administration Building, 20 West 12th Street, St. Paul, Minnesota.

The purpose of the public meeting is to receive comments on the content of the statement it has prepared in compliance with *Minnesota Statutes* § 504.22. Section 504.22, subd. 2a, requires the Attorney General to "prepare and make available to the public a statement which summarizes the significant legal rights and obligations of owners and tenants of rental dwelling units." This statement is in the form of a pamphlet entitled, "Landlord and Tenants: Rights and Responsibilities." A free copy of the pamphlet may be obtained by calling or writing the:

Minnesota Attorney General's Office
St. Paul: 117 University Avenue
St. Paul, MN 55155
(612) 296-3353

Duluth: 7th Floor, Government Service Center
30 West 2nd Street
Duluth, MN 55802
(218) 723-4891

Department of Commerce

Notice of Adjustment of Dollar Amounts in the Minnesota Property Exemption

Commissioner of Commerce Thomas H. Borman announced that increases will occur in the property exemption from creditor collection action under *Minnesota Statutes*, Section 550.37. The statute provides for periodic adjustment in dollar amounts that would be effective on July 1 in even numbered years based on a percentage change in the Implicit Price Deflator for the Gross National Product.

Information obtained from the U.S. Department of Commerce, Bureau of Economic Analysis, in their monthly publication "Survey of Current Business" for February 1990, indicates a percentage change from the revised reference base to be 44% calculated to the nearest whole percentage point as required. The reference index was revised nationally from 1972 = 100 to 1982 = 100, with the statutory reference base index for dollar adjustments being December 1980. The index for December 1980 was 89, increasing to 127.9 in December 1989, for an increase of 38.9 or a percent change of 43.71%. The statute requires that the percentage of change in the reference base index be 10% or more in order to adjust the dollar amounts. The portion of the percentage change in the index in excess of a multiple of ten percent shall be disregarded. Dollar amounts change only in multiples of ten percent of amounts appearing in law.

Personal property exempted under subdivision 4 includes all wearing apparel, one watch, utensils, and foodstuffs of the debtor and the debtor's family, and household furniture, household appliances, phonographs, radio and television receivers of the debtor and the debtor's family. The exemption may not be waived except for purchase money security interest. Personal property, with an amended exemption of \$4,500 in 1983, is indexed as follows:

	8-1-83	7-1-84	7-1-86	7-1-88	7-1-90
		No change	20% increase	10% increase	10% increase
Personal Property	\$4,500	\$4,500	\$5,400	\$5,850	\$6,300

Minnesota Statutes, Section 550.37, subdivision 4(a) was amended in 1985, effective July 1, 1986, to include dollar amount adjustments for other property exemptions within this section of statute. The dollar adjustments use December 1980 as the reference base index, with indexing as follows:

<u>Description</u>	<u>Original</u>	<u>7-1-88 30% increase</u>	<u>7-1-90 10% increase</u>
Farm exemptions described under subdivision 5	\$10,000	\$13,000	\$14,000
Business exemptions described under subdivision 6	\$ 5,000	\$ 6,500	\$ 7,000
Total exemptions under subdivisions 5 and 6 described by subdivision 7	\$10,000	\$13,000	\$14,000
Exempted insurance benefits described under subdivision 10	\$20,000	\$26,000	\$28,000
Additional exemptions under subdivision 10 for each dependent	\$ 5,000	\$ 6,500	\$ 7,000
Motor vehicle exemption described under subdivision 12a	\$ 2,000	\$ 2,600	\$ 2,800
Accrued interest exemption described under subdivision 23	\$ 4,000	\$ 5,200	\$ 5,600

The next published adjustment is scheduled on or before April 30, 1992, for July 1, 1992, based on the December 1991 index.
Dated: 30 April 1990

Thomas H. Borman
Commissioner of Commerce

Department of Commerce

Notice of Adjustment in Dollar Amounts in the Minnesota Regulated Loan Act

Commissioner of Commerce Thomas H. Borman announced today that an additional ten (10%) change will occur in certain dollar amounts indexed in the Regulated Loan Act (The Act), *Minnesota Statutes*, Chapter 56. The Act provides for periodic adjustment in dollar amounts that would be effective on July 1, in even-numbered years based on a percentage change in the Implicit Price Deflator for the Gross National Product.

Information obtained from the U.S. Department of Commerce, Bureau of Economic Analysis, in their monthly publication "Survey of Current Business" for February 1990 indicates the percentage change from the revised reference base to be 44% calculated to the nearest whole percentage point as required. The reference index was revised nationally from 1972 = 100 to 1982 = 100, with the statutory reference base index for dollar adjustments being December 1980. The index for December 1980 was 89 and for December 1989 is 127.9, for an increase of 38.9 or a percentage change of 43.71%. The statute requires that the percentage change in the reference base index be 10% or more in order to adjust the dollar amounts. The portion of the percentage change in the index in excess of a multiple of ten percent shall be disregarded. Dollar amounts change only in multiples of ten percent of amounts appearing in law effective August 1, 1981. There was no change in dollar amounts in 1982.

Official Notices

According to Commissioner Borman, this means indexed dollar limits will increase an additional 10% effective July 1, 1990. The results of indexing are as follows:

<u>Description</u>	<u>Original</u>	<u>7-1-84</u> <u>(10% increase)</u>	<u>7-1-86</u> <u>(10% increase)</u>	<u>7-1-88</u> <u>(10% increase)</u>	<u>7-1-90</u> <u>(10% increase)</u>
Loan maximum <i>Minnesota Statutes</i> § 56.131, subd. 1(a)	\$35,000	\$38,500	\$42,000	\$45,500	\$49,000
Principal subject to 33% interest <i>Minnesota Statutes</i> § 56.131, subd. 1(a)(1)	\$ 350	\$ 385	\$ 420	\$ 455	\$ 490
Maximum closing costs on real estate secured loan <i>Minnesota Statutes</i> § 56.131, subd. 2(b)	\$ 250	\$ 275	\$ 300	\$ 325	\$ 350
Minimum real estate secured loan for discount points <i>Minnesota Statutes</i> § 565.131, subd. 6 effective June 2, 1983	\$ 7,500	\$ 8,250	\$ 9,000	\$ 9,750	\$10,500
Minimum real estate secured loan exceeding <i>Minnesota Statutes</i> § 56.12	\$ 2,700	\$ 2,970	\$ 3,240	\$ 3,510	\$ 3,780
Assumption fee <i>Minnesota Statutes</i> § 56.12	\$ 150	\$ 165	\$ 180	\$ 195	\$ 210

The minimum default charge permitted in *Minnesota Statutes*, Section 56.131, subdivision 1(f)(4) increased to \$4.00 effective June 25, 1985. December 1984 is the reference base index for the minimum default charge adjustment in dollar amounts. This December 1984 index was 109.6, and for December 1989 is 127.9, for an increase of 18.3 or a percentage change of 16.70%. The portion of the percentage change in the index in excess of a multiple of ten percent shall be disregarded. This results in a 10% increase for the minimum default charge from \$4.00 to \$4.40 beginning July 1, 1990.

The next published adjustment is scheduled on or before April 30, 1992 to be effective July 1, 1992, based on the December 1991 index.

Dated: 30 April 1990

Thomas H. Borman
Commissioner of Commerce

Department of Education

Learning and Instructional Services Division

Notice of Public Hearings on the Public Law 94-142 State Plan for Fiscal Years 1991-93

NOTICE IS HEREBY GIVEN that the Minnesota Department of Education, Special Education Units, seeks public comment through two public hearings on its Public Law 94-142 State Plan, and Early Childhood: Special Education State Plan for fiscal years 1991-93. By June 5, 1990, the State must develop, seek public participation, and submit complete three-year State Plans for fiscal years 1991-93.

NOTICE IS HEREBY GIVEN that a full, intact Public Law 94-142 State Plan for fiscal years 1991-93 and the Early Childhood: Special Education State Plan are available from the Special Education Units, Room 831, Capitol Square Building, 550 Cedar Street, St. Paul, Minnesota 55101, on April 23, 1990. Full intact State Plans will also be available for public inspection, and written and oral comments will be received at the two public hearings noted below:

Sheraton Midway
I-94 and Hamline
St. Paul, MN 55104

Room 401
Brainerd Community College
College Drive & S.W. 4th St.
Brainerd, MN 56401

DATE: May 30, 1990
TIME: 1:00 P.M.-4:00 P.M.

DATE: May 30, 1990
TIME: 1:00 P.M.-4:00 P.M.

For further information, contact Norena A. Hale at 612-297-4674 or Barbara Burke at 612-296-9298.

Department of Human Services

Assistance Payments Division

Notice of Solicitation of Outside Information or Opinions Regarding Proposed Rules Governing General Assistance and Work Readiness

NOTICE IS HEREBY GIVEN that the State Department of Human Services is seeking information or opinions from sources outside the agency in preparing to propose amendments to the rule governing general assistance and work readiness. The adoption of the rule is authorized by *Minnesota Statutes*, sections 256D.01, subdivision 1b; 256D.04, paragraph (2); 256D.051, subdivision 14; 256D.08, subdivision 2; and 256D.111, subdivision 5 which permit the agency to promulgate rules so general assistance is administered uniformly throughout the state; to set standards of general assistance and methods of calculating payments; and to adopt rules governing work readiness.

The proposed amendments will establish procedures governing the administration of emergency general assistance; will implement statutory changes governing general assistance and work readiness to include provisions governing state residency, persons without a verified address, and persons exempt from work readiness participation; will clarify resource exclusions, income exclusions, deductions, and disregards; will establish reporting responsibilities for applicants and recipients; will establish additional budgeting procedures for calculating and determining general assistance grants; and will clarify payment provisions. The proposed amendments will also delete obsolete rule parts and will reorganize portions of the rule to facilitate readability.

The State Department of Human Services requests information and opinions concerning the subject matter of the rule. Interested persons or groups may submit data or views on the subject matter of concern in writing or orally. Written statements should be addressed to: Jim Schmidt, Department of Human Services, Rules and Bulletins Division, St. Paul, Minnesota 55155-3816. Oral statements will be received during regular business hours over the telephone at (612) 296-7815 and in person at the above address.

All statements of information and opinions shall be accepted until further notice is published in the *State Register* or the Notice of Hearing or Notice of Intent to Adopt Rules Without a Hearing is published in the *State Register*. Any written material received by the State Department of Human Services shall become part of the rulemaking record to be submitted to the attorney general or administrative law judge in the event that the rule is adopted.

Dated: 17 April 1990

Jim Schmidt
Rulemaker

Department of Human Services

Divisions of Licensing and Children's Services

Notice of Solicitation of Outside Information or Opinions Regarding Proposed Rules Governing Licensure and Operation of Private Agencies That Place Children for Foster Care or Adoption

NOTICE IS HEREBY GIVEN that the State Department of Human Services is seeking information or opinions from sources outside the agency in preparing to propose the adoption of new rules to replace parts 9545.0750 to 9545.0850 as the rules governing licensure and operation of private child-placing agencies.

Requirements of the proposed rule parts will focus on such areas as agency governance, finances, service standards, and personnel. The department has chosen to repeal and replace (rather than amend) parts 9545.0750 to 9545.0850 because organizational revisions as well as changes in content are needed to bring the rule up to date.

The adoption of the rule is authorized by *Minnesota Statutes*, section 245A.09 which permits the agency to adopt rules to govern the operation, maintenance, and licensure of programs subject to licensure under sections 245A.01 to 245A.16.

The State Department of Human Services requests information and opinions concerning the subject matter of the rule. Interested persons or groups may submit data or views on the subject matter of concern in writing or orally. Written statements should be addressed to: Alice Weck, Department of Human Services, 444 Lafayette Road, St. Paul, MN 55155-3816. Oral statements will be received during regular business hours over the telephone at (612) 296-0626 and in person at the above address.

All statements of information and opinions shall be accepted until further notice is published in the *State Register* or the Notice of Hearing or Notice of Intent to Adopt Rules Without a Hearing is published in the *State Register*. Any written material received by the

Official Notices

State Department of Human Services shall become part of the rulemaking record to be submitted to the attorney general or administrative law judge in the event that the rule is adopted.

Dated: 24 April 1990

Alice S. Weck, Rules Division

Department of Trade & Economic Development

Minnesota Job Skills Partnership

Notice of Postponement of Meeting and Change in Deadline Date for Grant Proposal Applications

The Minnesota Job Skills Partnership Board is postponing its next board meeting from Monday, May 21, 1990 to MONDAY, JUNE 18, 1990, 1:00 P.M., Room 300 South of the State Office Building. The deadline date for grant proposal applications for this meeting will also be changed to FRIDAY, MAY 18, 1990.

The Minnesota Job Skills Partnership Board solicits grant proposals from educational and other non-profit organizations for training programs designed for specific businesses. Please contact the Partnership office at 612/296-0388 for details regarding grant applications.

Following are the deadline dates and Board meeting dates for the remainder of 1990.

Deadline Dates for New Grant Applications

May 18, 1990
July 20, 1990
October 19, 1990

MJSP Board Meeting Dates

June 18, 1990
August 21, 1990
November 20, 1990 (annual meeting)

Metropolitan Council

Notice of Public Meeting for the Environmental Review Program for Dual-Track Major Airport Strategy

The Metropolitan Council will hold a public meeting on the Environmental Review Program for the dual-track major airport strategy. The program defines the process to be followed by the Metropolitan Council and the Metropolitan Airports Commission to meet the requirements of the Environmental Quality Board and the Federal Aviation Administration environmental review regulations.

The public meeting will be held on Tues., June 5, 1990, 11 a.m., at the Metropolitan Council offices, Mears Park Centre, 230 E. Fifth St., St. Paul. All interested persons are encouraged to attend the meeting and offer comments. Persons may register in advance to speak by calling the Council's Community Outreach Division at 291-6500. Written comments will also be accepted, but must be received by 5 p.m., June 5, 1990.

Copies of the Environmental Review Program are available for public inspection at designated libraries throughout the region. For information on the location of these libraries or a free copy of the document, call 291-8140. Other questions should be directed to transportation staff at 291-6308.

State Contracts and Advertised Bids

Pursuant to the provisions of Minn. Stat. §14.10, an agency must make reasonable effort to publicize the availability of any services contract or professional and technical services contract which has an estimated cost of over \$2,000.

Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over \$10,000 be printed in the *State Register*. These procedures also require that the following information be included in the notice: name of contact person, agency name and address, description of project and tasks, cost estimate, and final submission date of completed contract proposal. Certain quasi-state agencies are exempted from some of the provisions of this statute.

Commodities contracts with an estimated value of \$15,000 or more are listed under the Procurement Division, Department of Administration. All bids are open for 7-10 days before bidding deadline. For bid specifics, time lines, and other general information, contact the appropriate buyers whose initials appear in parentheses next to the commodity for bid, by calling (612) 296-6152.

Awards of contracts and advertised bids for commodities and printing, as well as awards of professional, technical and consulting contracts, appear in the midweek STATE REGISTER Contracts Supplement, published every Thursday. Call (612) 296-0931 for subscription information.

Department of Administration: Materials Management Division

Contracts and Requisitions Open for Bid

Call 296-2600 for information on a specific bid, or to request a specific bid.

Commodity: Trailer & skid mounted air compressor

Contact: Mary Jo Bruski 296-3772

Bid due date at 2pm: May 5

Agency: Transportation Department

Deliver to: Various

Requisition #: 79382-01960

Commodity: Lumber

Contact: Pam Anderson 296-1053

Bid due date at 4:30pm: May 2

Agency: Military Affairs

Deliver to: Little Falls

Requisition #: 01000-06159

Commodity: Hedge & verge mower

Contact: Mary Jo Bruski 296-3772

Bid due date at 4:30pm: May 4

Agency: Transportation Department

Deliver to: Golden Valley

Requisition #: 79382-01943

Commodity: Sweepster model LH

Contact: Mary Jo Bruski 296-3772

Bid due date at 4:30pm: May 4

Agency: Transportation Department

Deliver to: Mankato

Requisition #: 79382-01970

Commodity: Skid mounted water tank

Contact: Mary Jo Bruski 296-3772

Bid due date at 2pm: May 7

Agency: Transportation Department

Deliver to: Various

Requisition #: 79382-01968

Commodity: Light duty truck

Contact: Mary Jo Bruski 296-3772

Bid due date at 2pm: May 7

Agency: Transportation Department

Deliver to: St. Paul

Requisition #: 79382-01948

Commodity: Hamilton steel lab equipment

Contact: Joseph Gibbs 296-3750

Bid due date at 2pm: May 7

Agency: Public Safety Department

Deliver to: St. Paul

Requisition #: 07300-68744

Commodity: Truck

Contact: Mary Jo Bruski 296-3772

Bid due date at 2pm: May 7

Agency: Transportation Department

Deliver to: St. Paul

Requisition #: 79382-01848

Commodity: Fish food—salmon & trout feed

Contact: Patricia Anderson 296-1053

Bid due date at 2pm: May 11

Agency: Natural Resources Department

Deliver to: Various

Requisition #: Price Contract

Commodity: Meat for June delivery

Contact: Linda Parkos 296-3725

Bid due date at 2pm: May 20

Agency: Correctional Facility

Deliver to: Stillwater

Requisition #: 78620-00326

Commodity: U-3L-89 2 door med sedan

Contact: Brenda Thielen 296-9075

Bid due date at 2pm: May 3

Agency: Central Motor Pool

Deliver to: St. Paul

Requisition #: 02514-00404

Commodity: Copier—rental

Contact: Teresa Ryan 296-7556

Bid due date at 4:30pm: May 4

Agency: Transportation Department

Deliver to: Morris

Requisition #: 79450-00648

Commodity: Auto sampler for mass spectrometer

Contact: Joe Gibbs 296-3750

Bid due date at 4:30pm: May 7

Agency: Agriculture Department

Deliver to: St. Paul

Requisition #: 04661-03635

Commodity: Sand and salt spreader

Contact: Mary Jo Bruski 296-3772

Bid due date at 2pm: May 7

Agency: Transportation Department

Deliver to: St. Paul

Requisition #: 79382-01942

Commodity: Purple loosestrife control: aerial spray treatment—rebid

Contact: Patricia Anderson 296-3770

Bid due date at 2pm: May 14

Agency: Natural Resources Department

Deliver to: Various

Requisition #: Price Contract

Department of Administration: Print Communications Division

Printing vendors for the following printing contracts must review contract specifications in printing buyers office at 117 University Avenue, Room 134-B, St. Paul, MN.

Printing vendors NOTE: Other printing contracts can be found in the Materials Management Division listing above, and in the Professional, Technical & Consulting Contracts section immediately following this section.

Commodity: Request for Refund, 30M 4-part sets, 3¼" x 8¼" with tear strip, carbon interleave, type to set, 1-sided
Contact: Printing Buyer's Office
Bids are due: May 2
Agency: Community College System
Deliver to: St. Paul
Requisition #: 6732

Commodity: Tickler (25M), Viewbook (10M), Poster (1,850), & envelopes (10M and 12M), various sizes, 4-colors, halftones, camera ready
Contact: Printing Buyer's Office
Bids are due: May 9
Agency: State University
Deliver to: Mankato
Requisition #: 6671

Commodity: Various manual covers, 700 total, 8½" x 11", 10" x 11½" x 1¼", 4 face corners rounded, type to set
Contact: Printing Buyer's Office
Bids are due: May 3
Agency: Transportation Department
Deliver to: St. Paul
Requisition #: 6745

Commodity: Cross Country Ski Pass, Individual (20M) and Husband & Wife (20M), 11½" x 3½", and 9¼" x 3½", preprinted numbering, type to set, 2-sided, post card tag white stock
Contact: Printing Buyer's Office
Bids are due: May 2
Agency: DNR—License Bureau
Deliver to: St. Paul
Requisition #: 6709 and 6710

Commodity: Rehabilitation Loan Program Binders, 250 1" 3-ring binders, 9½" x 11¾" flat back, 2 exposed rivets, two double booster mechanism and opening and closing triggers, silk screen on spin and front cover, negs.
Contact: Printing Buyer's Office
Bids are due: May 3
Agency: Housing Finance Agency
Deliver to: St. Paul
Requisition #: 6728



**It's
Never
O.K.**

Social workers', counselors' and therapists' guides and directories

It's Never OK. A handbook for professionals on sexual exploitation by counselors and therapists. It covers the therapeutic and prevention issues and employer responsibilities, plus recommended curriculum for training institutions for counselors and therapists. Stock No. 14-16. \$19.95 + tax.

Chemical Dependency Programs Directory 1989. Features comprehensive listings for programs ranging from prevention/intervention services to a wide range of treatment services. Each type of program includes a listing of facilities and description of programs. Stock No. 1-12, \$15.00 + tax.

Process parenting—Breaking the Addictive Cycle. This training manual provides parent education and treatment techniques for professionals working with recovering chemically dependent parents or dysfunctional families. Stock No. 5-4, \$15.00 + tax.

TO ORDER: Send to Minnesota Documents Division, 117 University Avenue, St. Paul, MN 55155. Call (612) 297-3000, or toll-free in Minnesota: 1-800-652-9747 and ask for "DOCUMENTS." Please include 6% sales tax and \$2.00 postage and handling. Prepayment required. Please include daytime phone. VISA/MasterCard and American Express orders accepted over phone. FAX: (612) 296-2265.

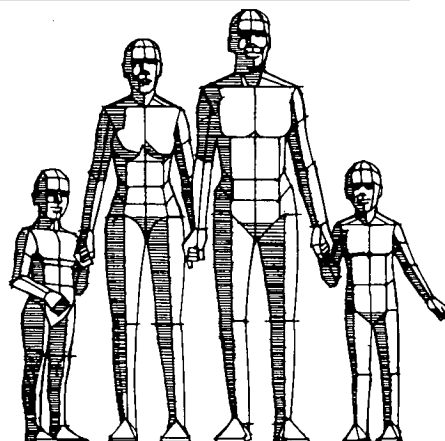
Publication editors: As a public service please reprint this ad in your publications. Thank you.

Adoption and Process Parenting

Adoption Resource Directory. This comprehensive resource directory to adoption services and laws will be your best friend if you are looking into adoption. Over 300-pages of research by the Minnesota Dept. of Human Services Adoption Unit make this a valuable tool that includes federal and state adoption laws and policies, information on Minnesota's adoption program and child placement resources. It goes into detail listing support groups, advocacy groups; health, education, social service and vocational resources; and a whole range of assorted community and state resources, and legal services including IRS information. Stock #1-16, \$12.45 + 75¢ tax.

Process Parenting: Breaking the Addictive Cycle. This is a curriculum and training manual designed to help chemical dependency treatment counselors to incorporate parent education into their on-going programs. It focuses on positive parent-child interactions and parenting strengths to assist chemically dependent persons develop a more positive view of self, feelings of greater control or influence over situations, understanding of self-defeating behaviors, and increased responsibility within one's social/community situation. 163 pages plus appendices. Stock #5-4, \$15.00 + 90¢ tax.

TO ORDER: Send to Minnesota Documents Division, 117 University Avenue, St. Paul, MN 55155. Call (612) 297-3000, or toll-free in Minnesota: 1-800-652-9747. Minnesota residents please include 6% sales tax. On all orders, add \$2.00 per order for postage and handling. Prepayment is required. Please include daytime phone. VISA/MasterCard and American Express orders accepted over phone and through mail. **Prices are subject to change.** FAX: (612) 296-2265.



Publication editors: As a public service, please reprint this ad in your publication as is, reduced, enlarged, or redesigned to suit your format. Thank you.

Professional, Technical & Consulting Contracts**Department of Administration****InterTechnologies Group****Notice of Availability of Contract for Backup Computer System Analysis**

The InterTechnologies Group (InterTech), Department of Administration, for the State of Minnesota, is requesting a proposal from qualified firms to provide backup computer system analysis services to be used by InterTech on an as needed basis. This will involve basic computer analysis activities such as conceptual design, project organization, planning, documentation, quality control, testing and implementation. This may involve backup assistance to a staff analyst of InterTech on a specific phase of a project, or it may involve special investigation or assistance for a specific study or research activity assigned at the discretion of InterTech. This work may be on projects InterTech does for any of the state agencies. The total amount expended for this activity will not exceed \$1,200,000 for FY91 (i.e., July 1, 1990, through June 30, 1991).

The full text of the Request For Proposal is available on request for Bryan Eastep at (612) 296-5108. Responses must be directed to:

Norm McCarthy
Applied Computing Technologies
InterTechnologies Group
500 Centennial Office Building
St. Paul, MN 55155
(612) 296-7546

Responses must be received no later than 4 p.m. on May 21, 1990.

Professional, Technical & Consulting Contracts

Department of Administration

InterTechnologies Group

Notice of Availability of Contract for Microcomputer Programming and Analysis Services

The InterTechnologies Group (InterTech), Department of Administration, for the State of Minnesota, is requesting a proposal from qualified firms to provide backup microcomputer programming and analysis services to be used by InterTech on an as-needed basis. This will involve basic micro and minicomputer programming and analysis activities such as program design, documentation, systems design, conceptual design, project organization, testing and implementation. This may involve backup assistance to a staff analyst of InterTech on a specific phase of a project, or it may involve special investigation or assistance for a specific study or research activity assigned at the discretion of InterTech. This work may be on projects InterTech does for any of the state agencies. The total amount expended for this activity will not exceed \$300,000 for FY91 (i.e., July 1, 1990, through June 30, 1991).

The full text of the Request For Proposal is available on request for Bryan Eastep at (612) 296-5108. Responses must be directed to:

Norm McCarthy
Applied Computing Technologies
InterTechnologies Group
500 Centennial Office Building
St. Paul, MN 55155
(612) 296-7546

Responses must be received no later than 4 p.m. on May 21, 1990.

Department of Administration

Print Communications Division

Request for Proposal for Professional Creative, Graphic, Photographic, Typesetting and Technical Services

The Department of Administration, Print Communications Division, is required to print a variety of public and state information products.

Lack of state capability in this area, a large workload and the need to meet deadlines require the Print Communications Division to contract with outside entities for professional, technical and creative services, as needed.

This request for proposal does not obligate the state to complete the project and the state reserves the right to cancel the solicitation if it is considered to be in its best interest.

I. Scope of Contract

The contract covers consultation, creation, production and delivery of various creative services, as assigned. Vendor provides staff, materials, production facilities and equipment, pick-up and delivery, as requested.

II. Contract Tasks

Vendor must have the capability to provide the following creative services:

- Creative consultation and concept development.
- Graphic design and layout.
- Photography (black and white and color, and studio and location).
- Photograph retouching (air brush).
- Illustration.
- Graph, chart and table design and artwork.
- Typesetting (fonts not available at the state printer).
- Keylining (of a complexity not available at the state printer).
- Display art.
- Calligraphy.

Professional, Technical & Consulting Contracts

Respondent may propose additional tasks or activities that substantially improve the capabilities of the vendor.

III. Contract Costs

The cost of each individual contract will not exceed a total of \$40,000. There will be three contracts awarded.

IV. Project Completion Date

Assignments within the scope of the project will be made on an as-needed basis. The Department is not obligated to spend the entire amount of the contract. The contract will run from July 2, 1990, to June 30, 1991.

V. Proposal Contents

The proposal must, at a minimum:

- A. Identify and describe the services to be provided by the respondent.
- B. Outline the respondent's background and experience including local, state and federal government work, if any, and identify the personnel who will conduct the project, their training and their work experience. (No change in personnel assigned to the project will be permitted without the approval of the Division's Creative Services Supervisor.)
- C. Include a detailed list of costs and turnaround times for each of the services listed under "II. Contract Tasks." This information will be a scheduling and management tool as well as the basis for invoicing.
- D. A brief portfolio must accompany all proposals.

VI. Submission of Proposals

All proposals must be sent to and received by:

Jane Rosso, Printing Manager
Print Communications Division
Department of Administration
117 University Avenue, Room 128A
St. Paul, Minnesota 55155

All proposals must be time-stamped by the Division not later than 4:30 p.m. May 18, 1990. Late proposals will not be accepted.

Two copies of the proposals are to be sealed in the mailing envelopes or packages with the respondent's name and address clearly written on the outside. Each copy of the proposal must be signed in ink by an authorized member of the firm. Prices and terms of the proposal as stated must be valid for the length of the project.

VII. All proposals received by the deadline will be evaluated by the representatives of the Department of Administration, Print Communications Division. After evaluation, several will be selected, a complete portfolio will be reviewed and an interview conducted. Factors upon which proposals will be judged include, but are not limited to, the following:

- A. Cost detail and turnaround time.
- B. Qualifications of both the company and the personnel. The experience of project personnel will be given greater weight than that of the firm.

Evaluation and selection will be completed by June 8, 1990.

VIII. Department Contracts

Prospective respondents who have questions regarding this request for proposal may call or write:

Jane Rosso, Printing Services Manager
Print Communications Division
Department of Administration
117 University Ave., Room 128A
St. Paul, Minnesota 55155

Department of Administration

Division of Risk Management

Request for Proposal for Automobile Loss Adjusting Services

The Department of Administration, Division of Risk Management, wishes to retain a contractor to investigate and administer automobile liability claims on behalf of the State of Minnesota. The work will be funded by the Risk Management Act, *Minnesota*

Professional, Technical & Consulting Contracts

Statutes 16B.85. The purpose of the program is to provide a professional and efficient claims administration service under the direction of the Risk Management Division of the Department of Administration.

Scope of Project

Investigation, administration, negotiation, and settlement of all self insured automobile liability claims for the State of Minnesota.

Project Start and Completion Dates

The contract will become effective July 1, 1990 and end June 30, 1991 with an option to be extended for an additional two years.

Project Costs

It is estimated that the one year cost of this project will not exceed \$125,000 for professional services and expenses.

Copies of the Request for Proposal for contract services including the detailed project tasks are available from:

Frederick B. Johnson Jr.
Director of Risk Management
Risk Management Division
Department of Administration
309 Administration Building
50 Sherburne Avenue
St. Paul, MN 55155
Telephone: (612) 296-1001

All proposals must be submitted to the Risk Management Division no later than 2:00 p.m. May 17, 1990.

Departments of Administration, Agriculture, Trade and Economic Development, Finance, Human Services, Natural Resources, Transportation and the Metropolitan Council

Notice of Request for Resumes from Fee Appraisers

The State of Minnesota and the Metropolitan Council, through a panel comprised of representatives from each of those agencies named above, is establishing a list of qualified appraisers to do contract appraisals for the period beginning July 1, 1990. In developing the list of qualified appraisers, the State invites appraisers to submit requests to be on that list, together with their qualifications resume, reflecting one or more of the qualifications listed below.

NOTE: The request and qualifications-resume must be received no later than May 25, 1990.

I. INDIVIDUALS WITH APPRAISAL DESIGNATIONS:

Individuals holding a designation from one or more of the following organizations and furnishing evidence of good standing in that organization shall be qualified to be on the State's List of Qualified Appraisers. Designated appraisers must also comply with continuing education requirements in Paragraph III.

A. American Institute of Real Estate Appraisers

1. Member of American Institute (M.A.I.)
2. Residential Member (R.M.)

B. Society of Real Estate Appraisers

1. Senior Residential Appraiser (S.R.A.)
2. Senior Real Property Appraiser (S.R.P.A.)
3. Senior Real Estate Analyst (S.R.E.A.)

C. American Society of Farm Managers and Rural Appraisers

1. Accredited Rural Appraiser (A.R.A.)

D. American Society of Appraisers

1. Senior Member (A.S.A.)
2. Fellow (F.A.S.A.)

Professional, Technical & Consulting Contracts

E. National Association of Independent Fee Appraisers

1. Member (I.F.A.)
2. Senior Member (I.F.A.S.)
3. Appraiser-Counselor (I.F.A.C.)

F. Accredited Minnesota Assessor (A.M.A.)

Candidates, Associate members, undesignated appraisers, and members of other appraisal organizations must show further evidence of training, experience and proficiency, as noted in paragraph II below.

II. INDIVIDUALS WITHOUT APPRAISAL DESIGNATIONS:

Individuals not having one of the designations set forth above, shall be qualified to be on the State's List of Qualified Appraisers provided they meet all the requirements below:

A. Experience:

Appraisers shall have had at least two years full time experience in real estate appraising. A resume should convey the type of appraisal experience along with a listing of clientele.

B. Training:

1. Appraisers holding a Bachelor's Degree with a core curriculum in Real Estate of Valuation Sciences from a nationally accredited university or college shall have met the training requirements, or

2. An appraiser having successfully completed at least 80 hours of an appraisal course work sequence offered by those approved training organizations listed below. It is to be noted that only course work completed is applicable, not seminars attended. The applicant is responsible for securing any evidence of successful completion or evidence of "equivalency" from an organization if so requested.

Approved Training Organization	Recommended Course Work to be Completed
AIREA	#1A-1, #1A-2, #1B-B, #8-2
SREA	101, 102, 201, 202
AFMRA	Principles of Rural Appraisals Advanced Rural Appraisals Appraisal Report Writing
IFA	1.1, 2.1A, 2.1B, 3.1, 4.1, 4.2, 4.3

C. Sample Appraisal:

The State reserves the right to request a sample appraisal(s) done for a client. The report is to be examined for compliance with generally recognized appraisal procedures.

III. CONTINUING EDUCATION:

All appraisers having completed the above courses or receiving a designation prior to July 1, 1989, shall submit evidence of having completed no less than 15 hours of approved continuing education since that date, or shall submit evidence of being "currently certified" by an approved appraisal organization through June 30, 1991. Approved continuing education shall consist of attending such courses, or seminars or meetings which would result in an appraiser being adjudged "currently certified" by an approved designating organization, or; which has been approved for continuing education credit for Real Estate Licensure by the State of Minnesota, Department of Commerce. Approved designating organizations are noted in Paragraph 1.

Once appraisers are approved to be on the State's List of Qualified Appraisers, up to 45 hours of continuing education can be accumulated, satisfying this requirement for up to 3 years.

IV. STANDARDS OF PROFESSIONAL PRACTICE:

All appraisers must comply with "Uniform Standards of Professional Appraisal Practice" published by the Appraisal Foundation, 1029 Vermont Avenue N.W., Suite 900, Washington, D.C. 20005.

Written complaints regarding an appraiser should be mailed to the address below. Any complaint received will be investigated by at least 2 members of the selection panel or their nominees, who will determine whether an appraiser should be removed from the State's List of Qualified Appraisers or not. Appraisers will be advised of the complaint and the determination made.

V. ASSIGNMENTS:

Appointment to the State's List of Qualified Real Estate Appraisers is not a guarantee of subsequent assignments. The State of Minnesota reserves the right to assign appraisers at the discretion of the assigning agency, depending on the qualifications of the appraisers, geographic location, and fee requirements.

Professional, Technical & Consulting Contracts

NOTE: Appraisers may reject any assignments offered.

Mail qualifications-resumes, requests
and other material to:

Department of Natural Resources
Bureau of Real Estate Management, Box 30
Appraisal Review Unit
500 Lafayette Road
St. Paul, MN 55155-4030

Phone Calls may be directed to

Denis Dailey 612-297-1657
Russ Gustafson 612-296-1135

Minnesota State Arts Board

Request for Proposals for Graphic Design Services

The Minnesota State Arts Board is interested in receiving Requests for Proposals for graphic design and production services beginning July 1, 1990.

The Arts Board seeks a graphic design firm to work under contract to provide concept development, graphic design and layout, special typesetting, and illustration for brochures, newsletters, certificates, an annual report, and program application guidelines.

Respondents will be asked to provide a portfolio, staff qualifications, and a fee schedule that will be effective during the life of the contract. The successful respondent will be assigned tasks within the scope of the contract as needed by the agency. The Proposal cover sheet should provide firm name, address, telephone number, names of principals, and contact name.

The Arts Board reserves the right, at its option, to extend the graphic design contract for two years, contingent upon successful completion of contract requirements for the first year.

It is anticipated that the total design fees and expenses for one year will not exceed \$12,000.

The Proposals and other required materials and documentation must be submitted to Marjorie A. Casey, Public Information Officer, Minnesota State Arts Board, 432 Summit Avenue, Saint Paul, MN 55102, by the close of business, 4:30 p.m., on Friday, June 1, 1990. For further information, call the Arts Board at (612) 297-2603.

Minnesota Department of Corrections

Minnesota Correctional Facility—Lino Lakes

Notice of Request for Proposals for Professional/Technical Services Contracts

In order to comply with state law, the Minnesota Correctional Facility—Lino Lakes hereby publishes its intention to contract for certain services beginning on July 1, 1989. Where current contractors have at least equal qualifications, they will be given preference in order to maintain program consistency and stability.

Clinical Psychologist—To provide psychological evaluations on adult male inmates as requested by program teams and administrative personnel. Also advise staff concerning treatment needs of residents. Required qualifications include a doctorate in clinical psychology and a minimum of five years experience working with adult, male correctional institution clients. Consulting sessions to consist of not more than ten, 5 hour visits per month, with a limit of 115 visits per year. The contract will not exceed \$28,750 for the year.

Dental Services—The services of a licensed dentist and dental assistant for a period of up to twelve hours per week are required to provide basic dental care to adult male inmates in a medium security correctional facility. Such services to be provided on grounds in a modern, well equipped dental office. All supplies and equipment provided by the institution. Contract to extend for one year, from 7/1/90 to 6/30/91 at a cost not to exceed \$31,200.

Proposals for the above contracts to be submitted by May 25, 1990 to William J. McGrath, Assistant Superintendent for Administration, Minnesota Correctional Facility—Lino Lakes, 7525 4th Ave. Lino Lakes, MN 55014.

Department of Health

Division of Maternal and Child Health: Services for Children with Handicaps

Consultant Contracts Available for Medical and Related Services for Children with Special Health Care Needs

Openings exist at field clinics for:

1. **Board certified or approved physicians** to provide medical examinations;
2. **Licensed psychologists** to provide psychological assessments;
3. **Certified audiologists** to provide audiological examinations;
4. **Certified speech pathologists** to provide speech assessments at field clinics in northwestern Minnesota.
5. **Licensed educational consultants** to provide educational assessments at field clinics in northwestern Minnesota.

Qualified, interested persons should contact Donna J. Peterson, Sc.D., Services for Children with Handicaps, 717 Delaware Street S.E., Minneapolis, Minnesota 55440. Phone (612) 623-5165 by May 14, 1990.

This posting covers the fiscal years 1991-93. A total of approximately \$121,000 per fiscal year has been budgeted to fund these positions. Funding for individual positions varies by category and position.

Department of Human Services

Faribault Regional Center

Request for Proposals for Services to be Performed on a Contractual Basis

NOTICE IS HEREBY GIVEN that Faribault Regional Center; Residential Facilities Division; Department of Human Services, is seeking the following services for the period of July 1, 1990-June 30, 1991; these services as requested by the Chief Executive Office of the Faribault Regional Center.

1. **A radiological consultant group** to provide services at the Faribault Regional Center upon the request of the Medical Director, at times mutually agreed upon by both parties. The duties shall involve radiological consultants for residents and patients of Faribault Regional Center, which consist of interpretation and diagnosis of x-ray films of chest, skull, skeleton, abdomen, gall bladder, kidneys, etc., as requested by staff physicians. In addition, supervision of the X-Ray Department in regard to equipment, methodology, safety, etc., will be included in this consultation service. The estimated amount of this contract will not exceed \$14,000.00.

2. **The services of a physician or physician group** to provide weekend coverage at Faribault Regional Center upon request of the Medical Director. Coverage services include making rounds in the Medical Hospital and Units, responding promptly to all emergency calls, admitting and transferring sick persons, performing physical examinations, writing therapeutic programs, and other services. The estimated amount of this contract will not exceed \$19,500.00.

3. **The services of a physical therapist** to provide written individual client physical therapy assessments for referred clients. Such assessments shall identify the current status of deformities, range of motion, functional motor skills, wheelchair mobility, adaptive equipment need, and a plan for staff intervention based upon assessment findings. Total assessments in a one-year period shall not exceed one hundred eighty-five (185) without a written amendment to this contract.

Physical Therapist will consult with treating physicians to coordinate therapeutic program, provide inservice training sessions for staff, provide clinical supervision of physical therapist assistants and provide treatments to physically handicapped clients.

The estimated amount of the contract will not exceed \$41,750.00.

4. **The services of a respiratory therapist** to provide specialized services in respiratory therapy, evaluation, and assessments. This includes writing respiratory therapy programs, instructing staff in proper techniques and personally treating specific residents of Faribault Regional Center. Legal authority *Minnesota Statutes* 246, Section 01 (1988).

Responses must be received by May 18, 1990.

Direct inquiries to:

Mary Zabel, Director of Health Services
Faribault Regional Center
802 Circle Drive
Faribault, MN 55021
(507) 332-3248

Professional, Technical & Consulting Contracts

Department of Human Services

Fergus Falls Regional Treatment Center

Notice of Request for Proposals for Services to be Delivered on a Contractual Basis

NOTICE IS HEREBY GIVEN that the Fergus Falls Regional Treatment Center, Department of Human Services, is seeking the following services which are to be performed as requested by the Administration of the Fergus Falls Regional Treatment Center. Contracts will be written for the period July 1, 1990 through June 30, 1991.

Services of one or more locum tenens board eligible psychiatrists for a total of one Full Time Equivalent at the Fergus Falls Regional Treatment Center for diagnosis and treatment of emotional disorders of mentally ill, chemically dependent and mentally retarded clients. The total estimated amount of the contracts will not exceed \$200,000.

Services of a registered occupational therapist to the patients of Fergus Falls Regional Treatment Center for approximately 1040 hours during the contract year. The estimated amount of the contract will not exceed \$40,100.

Further information on position responsibilities may be obtained by contacting Leonard Woytaszek, M.D., Acting Medical Director, Fergus Falls Regional Treatment Center, Box 157, Fergus Falls, MN 56537-0157. (218) 739-7200.

Department of Human Services

Extension of Deadline for Submission of Proposal for Prepaid Health Plans

In the February 5, 1990 issue of *The State Register*, the Department of Human Services requested proposals for becoming a Medicaid Health Plan. The effective date of the contract will be July 1, 1990.

The deadline for submission of proposals has been extended until Friday, May 4, 1990 at 4:30 p.m.

Please direct all inquiries and proposal responses to:

Ann Rogers
Department of Human Services
Managed Health Care Division
St. Paul, Minnesota 55155-3854
Phone: (612) 296-1724

Department of Human Services

Oak Terrace Nursing Home

Notice of Request for Proposal for Medical Services

NOTICE IS HEREBY GIVEN that the Oak Terrace Nursing Home, Residential Program Management Division, Department of Human Services, is seeking the following services, which are to be performed as requested by the administration of Oak Terrace Nursing Home.

The contract is written for the period July 1, 1990 through June 30, 1991.

Services of a psychiatrist to provide psychiatric assessments, psychiatric consultation, review of medication regimen, participation in the utilization review program, appearances at court hearings when applicable and inservice education. The estimated amount of the contract will not exceed a total of \$15,600.00 annually.

Responses must be received by May 21, 1990. Direct inquiries to:

Faye Christensen
Assistant Administrator
Oak Terrace Nursing Home
14500 County Road 62
Minnetonka, MN 55345

Department of Natural Resources

Division of Forestry

Notice of Request for Proposals for Consultant to Assist Minnesota DNR Division of Forestry in Developing a Data Architecture

The Minnesota DNR Division of Forestry is requesting proposals from any qualified individual or firm interested in assisting to develop the Division's data architecture, upon which future information systems development will be based. This study will define the Division's major information entities and their relationships, organize entities into modules for systems development, and produce a detailed entity-attribute-relationship description for one of these modules.

Proposals must be received by 4:30 p.m. CDT, June 1, 1990. Interviews of finalists will be held June 22, 1990, with final selection by June 29, 1990. This study will extend over a seven-month period beginning July 2, 1990.

For a copy of the Request for Proposals, contact:

Bruce W. Abbott, Division of Forestry
Minnesota Department of Natural Resources
500 Lafayette Road
St. Paul, Minnesota 55155-4044
(612) 296-0757

Normandale Community College

Request for Proposals for Drop-In Child Care Service

Normandale Community College, Student Services Division, is soliciting bids for the management of a new drop-in child care service center opening September, 1990. The management of the center will be for a contract term of two (2) years with the option to extend up to an additional thirty-six (36) months.

Bid proposals must be submitted to the Department of Administration, Materials Management Division, 112 Administration Building, 50 Sherburne Ave., St. Paul, MN 55155, no later than **4:00 p.m. on Wednesday, May 30, 1990**. On Thursday, May 10, 1990, interested bidders will have an opportunity to tour the campus and the drop-in child care facility and to ask questions. The tour will begin at 9:00 a.m. in the LeVander Room of the College Center, Normandale Community College, 9700 France Ave. So., Bloomington, MN. Copies of the Request for Proposal will be distributed.

Contact persons at Normandale Community College are Ralph Anderson or Dennis Peterson at (612) 830-9300.

Copies of the Request for Proposal are also available by calling the Materials Management Division, Contracts Unit at (612) 296-3779.

State Board of Vocational-Technical Education

Notice of Request for Proposals for Projects Serving Criminal Offenders

The State Board of Vocational-Technical Education is seeking proposals for projects to facilitate transition of criminal offender adults and youth back into society via vocational education supportive services.

Application for these monies must be made through a Technical College, which acts as a fiscal agent for the correctional institution. Correctional institution is defined as:

(1) prison, (2) jail (3) reformatory (4) work farm (5) detention center or (6) halfway house, community-based rehabilitation center, or any other similar institution designed for the confinement or rehabilitation of criminal offenders.

The RFP application and additional information should be requested from:

Janet Hyllested or Steve Frantz
State Board of Vocational-Technical Education
550 Cedar Street, Capitol Square Building, Suite 100

St. Paul, Mn 55101
(612) 296-9443

Approximately \$75,000 will be available statewide for these projects to operate from July 1, 1990 to June 30, 1991.

Proposals must be received by Steve Frantz, Director, at the above address by 4:30 p.m. on Friday, June 15, 1990. Postmarks will not be considered.

Professional, Technical & Consulting Contracts

State Board of Vocational-Technical Education

Notice of Request for Proposals for Community Based Organization Projects

The State Board of Vocational-Technical Education is seeking proposals to address educationally and economically disadvantaged youth, ages 16 through 21, for entrance into a vocational training program which will lead to employment. Individuals who are educationally or economically disadvantaged may participate in projects under this program.

Any community-based organization that has served educationally or economically disadvantaged clients for at least two years out of the last seven may apply jointly with an eligible recipient. An eligible recipient is a public local educational agency (LEA) or a public technical college.

The RFP application and additional information should be requested from:

Janet Hyllested or Steve Frantz
State Board of Vocational Technical Education
550 Cedar Street, Capitol Square Building, Suite 100
St. Paul, Mn 55101
(612) 296-9443

Approximately \$175,000 will be available statewide for these projects to operate from July 1, 1990 to June 30, 1991.

Proposals must be received by Steve Frantz, Director, at the above address by 4:30 p.m. on Friday, June 15, 1990. Postmarks will not be considered.

Non-State Public Contracts

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector.

It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact the editor for further details.

Metropolitan Waste Control Commission

Public Notice for Prequalification for Engineering Services

NOTICE IS HEREBY GIVEN that the Metropolitan Waste Control Commission is soliciting prequalifications for engineering services for the following:

<u>Project Number</u>	<u>Project Name</u>
1. 900300	Bloomington River Siphon
2. 900400	Elm Creek Interceptor
3. 875390	System-Wide Space Needs Analysis

All firms interested in being considered for these projects are invited to submit a letter asking for the project request for qualification.

All inquiries and submittals are to be addressed to Mr. Ray Payne, Program Development Manager, Metropolitan Waste Control Commission, Mears Park Centre, 230 East Fifth Street, St. Paul, Minnesota 55101, (612) 229-2186.

By Order of the
METROPOLITAN WASTE CONTROL COMMISSION
Mr. Gordon O. Voss
Chief Administrator

State Grants

In addition to requests by state agencies for technical/professional services (published in the State Contracts section), the *State Register* also publishes notices about grant funds available through any agency or branch of state government. Although some grant programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself.

Agencies are encouraged to publish grant notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Minnesota Department of Health

AIDS/STD Prevention Services Section

Request for Proposals for HIV Prevention Programs

Purpose

The Minnesota Department of Health (MDH) has funds available for a twelve-month period (January 1, 1991-December 31, 1991) for HIV prevention programming within the following program categories: 1) Targeted Outreach and Intervention for Adults At Risk, 2) Targeted Outreach and Intervention for Youth At Risk, and 3) Community Organization and Capacity Building. Proposals addressing at least one of these program categories will be funded on a competitive basis.

Proposals addressing youth and adults at risk of HIV infection including youth and adults of color will receive priority funding. These individuals include the following which are not mutually exclusive: gay and bisexual men, IV drug-using men, IV drug-using women, women whose sexual partners are IV drug users, women whose sexual partners are gay or bisexual men, HIV-infected persons, and sexual partners of HIV-infected persons.

Amount

Up to \$1,200,000.

Duration

The grant period is established for twelve months, January 1, 1991-December 31, 1991. Funded programs will be eligible to apply for continuation funding through December 31, 1992. Continuation funding will be dependent upon the availability of state and federal HIV prevention funds to the MDH and satisfactory program performance during the first year.

Eligibility

1. Any public or private agency (not-for-profit) that can demonstrate administrative, organizational, programmatic, and fiscal capability to develop, implement, and evaluate the proposed program.
2. Demonstrated support from local health departments, community and neighborhood agencies, health care providers, members of the target population, representatives from the communities of color (if applicable), and other appropriate organizations, groups, and/or individuals within the community.
3. Demonstrated current and/or future potential for additional complimentary funding and other resources for development, implementation, and evaluation of the program; as well as continuation of the program beyond 1992.

Procedure For Grant Application

Letters of Intent:

Agencies intending to submit a proposal for HIV prevention programming are required to submit a *Letter of Intent* by **4:30 p.m., Friday, June 1, 1990**. A *Letter of Intent Outline* which describes the required format is available upon request.

Full Proposals:

All agencies which meet the eligibility criteria outlined above and which submit a Letter of Intent are eligible to submit a full proposal. The complete request for proposals packet is available upon request, including instructions, format, necessary forms, and selected readings. Agencies seeking MDH funding for HIV prevention programming are required to submit 15 copies of the completed proposal by **4:30 p.m., Monday, July 2, 1990**.

Letters of Intent and Full Proposals are to be submitted by the specified date and time to:

Jill D. Isensee, M.P.H., Program Manager
Prevention Programs Unit
AIDS/STD Prevention Services Section
Minnesota Department of Health
717 S.E. Delaware Street
P.O. Box 9441
Minneapolis, Minnesota 55440
(612) 623-5698

State Grants

Minnesota Housing Finance Agency

Notice of Availability of Federal Funds for Permanent Housing for Handicapped Homeless Persons Program

The Minnesota Housing Finance Agency (MHFA) announces the availability of federal funds and MHFA matching funds to assist in the development of community-based long term housing which will be combined with supportive services, for handicapped persons who are homeless. Funding is available for the acquisition, or moderate or substantial rehabilitation of existing structures as well as a portion of the operating costs for the first two years.

Federal funds are limited to \$200,000 per project and State matching funds cannot exceed the amount of the Federal grant. Assistance will be in the form of federal matching grants to private, non-profit sponsors of housing projects for not more than eight homeless handicapped persons and their families. An exception to this size limit may be obtained from the Secretary of the Department of Housing and Urban Development providing it is necessary to make the project economically feasible and that neighborhood integration objectives are met.

Federal Grant funds for advances for acquisition/substantial rehabilitation and new construction and for grants for moderate rehabilitation must be matched with an equal amount of non-Federal funds. CDBG and CSBG funds are not considered Federal funds for matching purposes. Applicants may apply for state matching funds for acquisition or rehabilitation of property, which is made in the form of a no-interest 30 year deferred loan. No State funds are available to match operating costs.

A total of \$15 million was made available on April 2, 1990 as authorized under the Stewart B. McKinney Homeless Assistance Amendments Act (Pub. L. 100-828, approved November 7, 1988). The deadline for application for permanent housing was set as July 2, 1990. A final rule was published November 8, 1989 in the *Federal Register* and will govern this round of funding. Minnesota applications will compete with applications nationwide for funding.

Since the application to HUD must be submitted by the State, all sponsors must submit their applications to MHFA to be forwarded to HUD. All applications must be submitted to MHFA by **June 2, 1990**. The applications will be reviewed by an interagency review committee which will forward approved applications to HUD by July 2, 1990. The award of state matching funds will be determined on a case-by-case basis by the committee. State funds are limited.

Those private, non-profit sponsors who may be interested in this program should contact Rhonda Lundquist at (612) 296-0746, Minnesota Housing Finance Agency, 400 Sibley Street, Suite #300, St. Paul, MN 55101, **immediately** to obtain an application and discuss the feasibility of their proposal.

Minnesota Housing Finance Agency

Notice of Availability of Federal Funds for the Transitional Housing Program

The Minnesota Housing Finance Agency (MHFA) announces the availability of federal funds and MHFA matching funds to assist in the development of projects providing housing and supportive services for homeless persons in the form of transitional housing to facilitate the movement of homeless persons to independent living. Funding is available for the acquisition, or moderate or substantial rehabilitation of existing structures as well as up to 75% of the total operating and supportive services costs for two years and up to 50% of the total costs for three years.

Federal funds are limited to \$200,000 per project and State matching funds cannot exceed the Federal grant. Assistance will be in the form of federal matching grants to private, non-profit sponsors of housing projects. Application for operating funds alone may be made.

Federal grant funds for advances for acquisition/substantial rehabilitation and new construction and grants for moderate rehabilitation must be matched with an equal amount of non-federal funds. CDBG and CSBG funds are not considered Federal funds for matching purposes. Applicants may apply for state matching funds for acquisition or rehabilitation of property, which is made in the form of a no-interest 30 year deferred loan. No State funds are available to match operating costs.

A total of \$115 million was made available on March 15, 1990 as authorized under the Stewart B. McKinney Homeless Assistance Amendments Act (Pub. L. 100-828, approved November 7, 1988). The deadline for application for transitional housing was set as May 21, 1990. A final rule was published November 8, 1989 in the *Federal Register* and will govern this round of funding. Minnesota applications will compete with applications nationwide for funding.

All applications must be submitted to MHFA by May 10, 1990. The application will be reviewed by an interagency review committee which will forward approved applications to HUD by May 21, 1990. The award of state matching funds will be determined on a case-by-case basis by the committee. State funds are limited. Those private, non-profit sponsors who may be interested in this program should contact Pat Leary at (612) 297-3409 (Department of Jobs and Training) or Rhonda Lundquist at (612) 296-0746, Minnesota

Housing Finance Agency, 400 Sibley Street, Suite #300, St. Paul, MN 55101, *immediately* to obtain an application and discuss the feasibility of their proposal.

Application forms and technical assistance for sponsors who are not seeking state matching funds may be obtained by contacting Charlotte Scott at (612) 370-3035, U.S. Department of Housing and Urban Development, Minneapolis-St. Paul Office, Region V, 220 Second Street South, Minneapolis, MN 55401-2195.

State Planning Agency

Interagency Adult Learning Advisory Council

Request for Proposals from Interagency Teams to Build Capacity and Effectiveness in Adult Basic Skills Programs: Stage Two

The Minnesota State Planning Agency is seeking to make one-time investments in local multi-agency projects that permanently increase the capacity and effectiveness of adult basic skills [literacy] and diploma/GED delivery systems, including related support services. Projects must focus on reduction of dropout rates, improved learner competency gains, or increased service levels for one or more of the following target populations: (1) public assistance recipients, (2) the unemployed, (3) the underemployed, (4) the incarcerated, or (5) non- or limited-English speaking persons.

All proposals must be directed towards implementation of program characteristics stated in the authorizing statute (*Minnesota Statutes* 1989, 129.13, Subd. 8). These goals for programs include: design around target group needs; integration of support services with learning; coordinated transition to further training, education or employment; differentiation and coordination of services among agencies; pooling of resources; context-based learning (culture, occupation, family); intensive and appropriate class hours; year-round access; individualized learning plans within outcome-based approaches; and performance measurement.

Approximately \$245,000 in grant funds will be available for the period from October 1, 1990 to June 30, 1991. Two types of proposals will be considered for funding:

1. Capacity-Building Mini-Grants. A minimum of \$100,000 will be available to qualifying multi-agency teams for projects of \$2,000 to \$15,000. An estimated 10 to 20 communities will be funded. Funds may be used for one-time investments, not for ongoing direct services that cannot be sustained from other funding sources. Examples of qualifying expenditures might include startup costs of pilot or innovative programs, multi-agency systems costs, curriculum, staff development, one-stop shopping facilities, or technology and equipment to intensify capacity.

2. Innovation Grants. Up to two or three larger grants of \$20,000 to \$50,000 may be awarded to model projects that would clearly have statewide significance for replication or dissemination. They also must be one-time investments that demonstrate sustainability from existing or other sources.

Proposals will be accepted only from ongoing multi-disciplinary teams from a defined geographic area that have undertaken a joint planning process similar to that of stage one grantees. (See stage one RFP, *State Register*, October 23, 1989.) Teams should include major education, job training, human services, and minority agencies or programs. Any governmental or non-profit private agency may be the lead agency and fiscal agent for the team. Grantee teams may be required to participate in state workshops.

A substantial portion of funds will be reserved for qualified stage one grantees who submit proposals. The Planning Agency will seek to fund a mix of grantees that has a degree of geographic balance, has significant minority representation, reaches areas of high concentration of the unemployed and public assistance recipients, and includes programs at varying stages of development.

Proposals must be received at the Planning Agency by 4:30 PM Friday, July 20, 1990. No faxed proposals will be accepted.

A letter of intent must be received, faxed or postmarked by Wednesday, June 6, 1990.

The Planning Agency will notify grantees of their selection no later than September 5, 1990, and reserves the right to negotiate final funding levels and conditions.

Informational workshops for potential grantees will be held as follows:

Friday, May 18, Best Western Americanna Inn
520 South Highway 10, St. Cloud
10:00 AM-Noon

Wednesday, May 23, State Planning Agency, 301 Centennial Bldg.
658 Cedar St., St. Paul (meter parking in ramp, orange level)

Morning Session 10:00 AM-Noon

Afternoon Session 1:30 PM-3:30 PM (repeat)

State Grants

This request is authorized by *Minnesota Statutes* 1989, section 129B.13. It was developed under the guidance of the Interagency Adult Learning Advisory Council. For a copy of the full Request for Proposal (RFP) or other information contact:

Mark Larson, Director or (612) 297-4026
Jo Griffith, Secretary (612) 296-7819
Interagency Adult Learning Advisory Council
Minnesota State Planning Agency
300 Centennial Bldg.
658 Cedar St.
St. Paul, MN 55155 FAX: (612) 296-3698

Supreme Court Calendar

Listed below are the cases scheduled to be heard by the Minnesota Supreme Court in the next few weeks. This listing has been compiled by the Minnesota State Law Library for informational purposes only. Cases may be rescheduled by the Court subsequent to publication in the *State Register*. Questions concerning dates, locations, cases, etc., should be directed to: Clerk of the Appellate Courts, Room 230 State Capitol, St. Paul, MN 55155 612-296-2581.

MAY, 1990

Compiled by Dale A. Hansen, (612) 297-4050

Listed below are the cases scheduled to be heard by the Minnesota Supreme Court in the next few weeks. This listing has been compiled by the Minnesota State Law Library for informational purposes only. Cases may be rescheduled by the Court subsequent to publication in the *State Register*. Questions concerning the time and location of hearings should be directed to: Clerk of the Appellate Courts, Room 230 State Capitol, St. Paul, MN. 55155, (612) 296-2581.

Tuesday, May 1, 1990

C9-89-1188 RICHARD C. WHETSTONE, petitioner, Appellant (Attorney: John R. Dorgan of Frommelt & Eide, Ltd.) **vs. HOSSFELD MANUFACTURING COMPANY, Respondent** (Attorney: Richard R. Darby, of Darby, Delano & Price). Opinion Court of Appeals.

C4-89-1566 STATE OF MINNESOTA, Respondent (Attorney: Lisa A. Berg, Assistant County Attorney, Hennepin County) **vs. DAREN DAMONT GRAY, Appellant** (Attorney: Mark D. Nyvold, Assistant State Public Defender). Judgment Hennepin County.

Did the police reasonably enter a motel room not registered to Appellant without a warrant to arrest Appellant?

Did the trial court properly refuse to instruct the jury on self-defense and properly instruct first-degree "heat of passion" manslaughter?

Wednesday, May 2, 1990

C3-89-828 STATE FARM FIRE & CASUALTY COMPANY, petitioner, Appellant (Attorney: Robert R. Murnane of Murnane, Conlin, White, Brandt & Hoffman) **vs. STEVEN SHORT, Respondent** (Attorney: Ralph S. Palmer of Palmer Law Firm), **GEORGE KELLER, Respondent** (Attorney: Daniel T. Cody of Cody Law Office). Opinion Court of Appeals.

Is Appellant entitled to a jury instruction which informs the jury that it should take into account evidence that neither Respondent nor his parents took into account their relationship when contracting for insurance where Respondent claims to be a resident of his parents' household and thus insured under his parents' homeowners' policy.

Did the jury instruction omit one of the factors material to a determination that an adult was a member of his parents' residence for insurance purposes thus adversely influencing the verdict and requiring a new trial?

Did the attorney for the injured victim violate M.R.C.P. 49.01 by arguing in his opening statement that a finding in favor of the insurance company will prevent his client from obtaining compensation?

C6-89-225 STATE OF MINNESOTA, petitioner, Appellant (Attorney: Beverly J. Wolfe, Assistant County Attorney, Hennepin County) **vs. PHILLIP FRANCIS CARPENTER, Respondent** (Attorney: Joseph S. Friedberg). Opinion Court of Appeals.

Did the trial court err in refusing to admit evidence of alleged prior conduct by the victim of sexual assault?

Did the trial court err in determining that substantial and compelling circumstances existed which justified a dispositional and durational departure from the sentencing guidelines?

Thursday, May 3, 1990

C7-89-1268 ST. PAUL FIRE & MARINE INSURANCE COMPANY, petitioner, Appellant (Attorneys: Kay Nord Hunt and Phillip A. Cole of Lommen, Nelson, Cole & Stageberg) **vs. RONALD W. LOVE, Defendant, MARY ANDERSON, et al., Respondents** (Attorney: John T. Warchol of Warchol, Berndt & Hajek). Opinion Court of Appeals.

Is a claim for damages arising out of a sexual relationship between a patient and a psychologist a claim for damages resulting from "professional services provided or should have been provided" under a professional liability insurance policy issued by Appellant?

Supreme Court Decisions, Opinions & Rules

Decisions Filed 27 April 1990

C0-89-1127 In the Matter of Amendment No. 4 to Air Emission Facility Permit No. 202I-85-OT-1 for the Northern States Power Company Wilmarth Generating Plant in Mankato, Blue Earth County, Minnesota. Court of Appeals.

Where the request for a contested case hearing does not demonstrate a reasonable basis by which the hearing would aid the agency in making a final determination on an application for a permit amendment, the agency correctly denied that request.

Reversed. Coyne, J.

C3-89-1784 Dean W. Stillson, deceased, by Mary Stillson, v. Peterson & Hede Company and Employers Insurance of Wausau, Relators, and Asbestos Products, Inc. and General Insurance Company of America, William Poppenberger & Son, Inc. and Employers Insurance of Wausau, Conroy Brothers and Bituminous Insurance Company, Sander & Company, Inc. and Agricultural Insurance Company, Aircraft Company and Federated Mutual Insurance Company, Johnson Brothers, Compensation Insurer Unknown, FMC Corporation and Liberty Mutual Insurance Company, and St. Paul Life Insurance Company, intervenor, Group Health Plan, Inc., intervenor, and Special Compensation Fund. Workers' Compensation Court of Appeals.

Where the medical evidence compels the conclusion that the employee's lung cancer was causally related to his exposure to asbestos in the workplace, the three-year limitation for silicosis and asbestosis in the 1967 statute of repose does not bar workers' compensation claims related to disability resulting from lung cancer.

Affirmed. Coyne, J.

Took no part, Kelley, J.

Announcements

Governor Perpich appointments: Governor Rudy Perpich announced the following appointments to a number of state task forces and boards. • *Minnesota Pollution Control Agency* is **Loni Kemp**, Canton, to a term to January 1994. The Agency develops and implements programs to preserve and enhance the air, water and land resources of the state, adopts and enforces rules and regulations, and issues permits to pollution sources. • *Zoo Board* is **Hazel O'Leary**, Minneapolis, to a term to January 1994. The Zoo Board operates the Minnesota Zoological Garden. • *Open Appointments Commission* is **John Clausen**, Minneapolis, to a term to January 1991. The Commission assists the Governor in considering applicants for multi-member agencies. • *Council on Black Minnesotans* is **Ian Bethel**, Burnsville, to a term to January 1992. The Council makes recommendations to the Governor and Legislature to improve the economic and social conditions of Black Minnesotans. • *Rural Development Board* is **Nancy Barsness**, Cyrus, to a term to January 1992. The Board explores possible rural development plans. • *Board of Accountancy* is **Cecilia Harrington**, St. Paul, to a term to January 1991. The Board examines, licenses and regulates certified public accountants and licensed public accountants. • *Board of Architecture* is **Curtis Wiehle**, Edina, to a term to January 1991. The Board licenses and regulates architects, engineers, land surveyors, and landscape architects. • *Council on Disability* is **Carol Peterson**, Britt, to a term to January 1991. The Council advises the Governor, Legislature, agencies and the public on the needs and potential of people with physical, mental or emotional disabilities. • *Board of Dentistry* is **Shirley Hild**, Minneapolis, to a term to January 1994. The Board examines, licenses and registers dentists, dental hygienists and dental assistants. • *Minnesota Center for Arts Education Board* is **Jonelle Moore**, Winona, to a term to January 1994. The Board manages the Minnesota Center for Arts Education. • *State Buildings Task Force* are **Ruby Hunt**, St. Paul, and **James Rollin Miller**, St. Paul, to terms to January 1991. **Finance Commissioner Peter Hutchinson** is appointed as an ex officio member of the board. The Task Force reviews the need for state government buildings and recommends guidelines for purchasing, leasing or building and for location. • *State Advisory Council on Mental Health* are **Cynthia Nugent Hart**, Chanhassen, to a term to January 1992; **Susan Moore**, Cottage Grove, to a term to January 1992; and **Larry Olson**, Willmar, to a term to January 1991. The Council advises the Governor, Legislature and state agency heads about policy, programs and services affecting people with mental illness.

Minnesota's North Shore

Historic Sites and Place Names of Minnesota North Shore. Stories recounted by a retired DNR Forester about the North Shore's timbermen, pioneer settlers, commercial fishermen, and others who knew the area first hand. Stock #9-11. 35pp. \$3.50 + tax.

Up North. A memorable collection of essays and stories that capture the mystic moods, seasonal subtleties and colorful characters that fill the landscape up north. Stock #19-16. \$14.95 + tax.

A Family Guide to Minnesota's North Shore. The 150 miles from Duluth to the Canadian border offer travelers wilderness experiences, places of historic significance, and visions of astonishing beauty. Stock #19-84. \$3.95 + tax.

Boundary Waters. Almost 100 pages of beautiful color photographs of Minnesota's canoe country, by Jerry Stebbins with rich text by Greg Breining. Stock #19-69. \$24.99 + tax.

Minnesota II. Colorful photographs showing the lyrical balance between country and city, land and water, inhabited by 4.2 million people across 84,000 square miles. A delight for the eyes, with photos by Richard Hamilton Smith and text by Richard A. Coffey. Stock #19-30. \$32.50 + tax.

TO ORDER: Send to Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155. Call (612) 297-3000, or toll-free in Minnesota: 1-800-652-9747. Minnesota residents please include 6% sales tax. On all orders, add \$2.00 per order for postage and handling. Prepayment is required. Please include daytime phone. VISA/MasterCard and American Express orders accepted over phone and through mail. **Prices are subject to change.** FAX: (612) 296-2265.



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River Stories That Warm Your Heart

A Stretch on the River. 1950 novel about the son of a wealthy family who goes to work on a Mississippi River towboat to avoid being drafted. With power, gusto and humor, author Richard Bissel creates an energetic, rowdy, and delightful account of a typical trip up the river, accurately re-creating a colorful era of towboating on America's major waterway. Stock #17-6. \$8.95 plus tax.

High Water. During the worst flood on the Mississippi River anyone can remember, the mate of a towboat has his hands full on a perilous trip, working with an unhappy crew, an angry captain, and too many barges to push against too much river. A 1954 Richard Bissel novel reveals the drama, humor and charm of working on the river. Stock #17-8. \$8.95 plus tax.

Old Times on the Mississippi River. George Merrick's lively, loving, and humorous reminiscences of his steamboat life from the bottom up, as a pantry boy, apprentice engineer, second clerk, and "cub" pilot. First published in 1909, he describes steamboat operations—from machinery and personnel to the economics of the business—with vivid examples and rich detail. 323 pp. includes appendices and index. Stock #17-45. \$8.95 plus tax.

Canoeing with the Cree. Minnesota's distinguished newsman, Eric Sevareid, wrote his first book in 1935 about a canoe journey he and a classmate made to Hudson Bay. The classic recounts their trip on the Mississippi, Minnesota and Red River of the North Rivers into Lake Winnipeg, and then God's River to Hudson Bay. 209 pp. includes index, maps and photos. Stock #17-14. \$6.95 plus tax.

TO ORDER: Send to Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155. Call (612) 297-3000, or toll-free in Minnesota: 1-800-652-9747. Minnesota residents please include 6% sales tax. On all orders, add \$2.00 per order for postage and handling. Prepayment is required. Please include daytime phone. VISA/MasterCard and American Express orders accepted over phone and through mail. **Prices are subject to change.** FAX: (612) 296-2265.



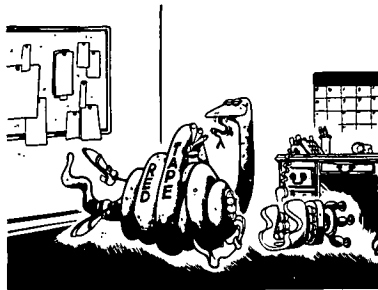
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Packed with information that cuts red tape and gets results fast, the *Guidebook* tells you how to put your tax dollars TO WORK FOR YOU! It tells how to obtain grants, scholarships, assistance, information services, tax help and forms, maps, reports, guides, newsletters and publications.

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speedily getting you through the fears of license requirements, forms, fees, application and complaint filing, and even tells the length of waiting time for obtaining services.

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It's "MINNESOTA'S OWNER'S MANUAL"—the handiest, fact-filled resource that answers thousands of your questions about Minnesota and how it works. Order today before they're gone. Stop struggling with bureaucratic red tape! Stock #1-4, 640 pages. \$15.00 + 90¢ tax. FAX: (612) 296-2265.

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