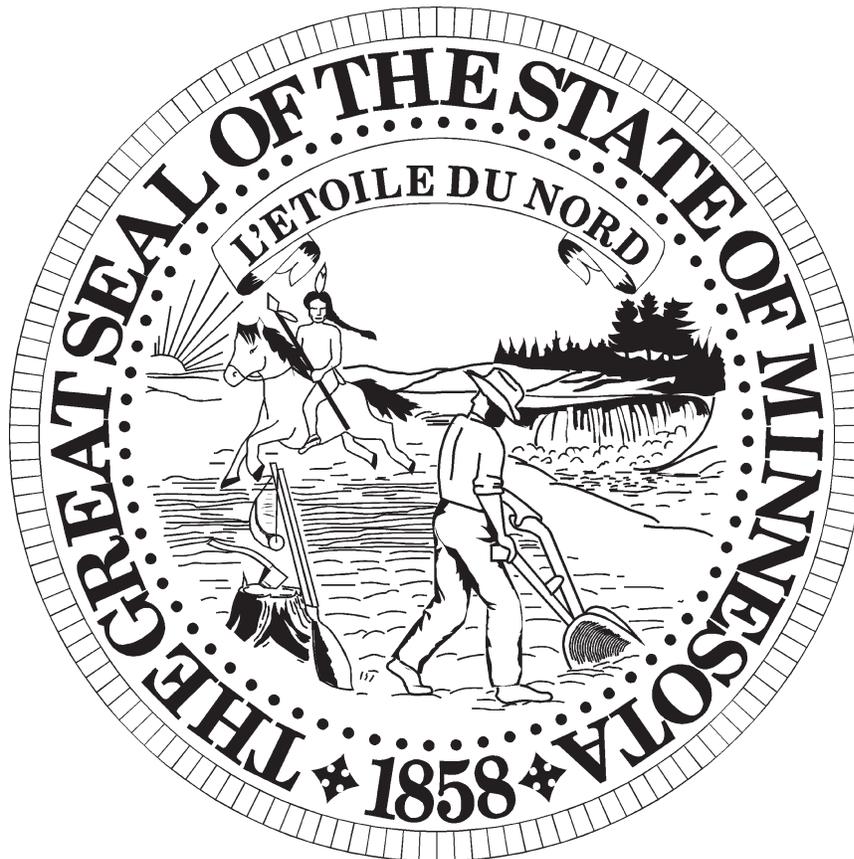


# Minnesota State Register

Published every Monday (Tuesday when Monday is a holiday)



**Proposed, Adopted, Emergency, Expedited, Withdrawn, Vetoed Rules;  
Executive Orders; Appointments; Commissioners' Orders; Revenue Notices;  
Official Notices; State Grants & Loans; State Contracts;  
Non-State Public Bids, Contracts and Grants**

**Monday 13 June 2016  
Volume 40, Number 50  
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# Minnesota State Register

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The *Minnesota State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. It contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Vetoed Rules
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-State Public Bids, Contracts and Grants

### Printing Schedule and Submission Deadlines

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# 52	Monday 27 June	Noon Tuesday 21 June	Noon Thursday 16 June
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# Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The State Register is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the State Register. Published every Monday, the State Register makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific Minnesota Rule chapter numbers. Every odd-numbered year the Minnesota Rules are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the State Register.

An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (Minnesota Statutes §§ 14.101). It does this by publishing a notice in the State Register at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as Proposed Rules, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the State Register. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the State Register as Adopted Rules. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the State Register, the issue the rule appeared in as proposed, and later as adopted.

The State Register features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the State Register, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757. TTY relay service phone number: (800) 627-3529.

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## Adopted Rules

A rule becomes effective after the requirements of *Minnesota Statutes* §§ 14.05-14.28 have been met and five working days after the rule is published in the *State Register*, unless a later date is required by statutes or specified in the rule. If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed. If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

**KEY: Proposed Rules** - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

## Board of Chiropractic Examiners

### Adopted Permanent Rules Governing Waiver of Continuing Education Requirements for Chiropractic License Renewal

The rules proposed and published at State Register, Volume 40, Number 21, pages 597-598, November 23, 2015 (40 SR 597), are adopted as proposed.

## Department of Commerce

### Adopted Permanent Rules Governing Securities; Regulating MNvest Offerings

The rules proposed and published at State Register, Volume 40, Number 22, pages 619-625, November 30, 2015 (40 SR 619), are adopted with the following modifications:

#### 2876.1000 DEFINITIONS.

Subp. 2. **Control person.** For purposes of this chapter, "control person" means a partner, officer, director, or manager, majority holder of securities, or anyone else having the power to direct the management of the entity, but does not include a person whose primary duties are ministerial or clerical.

#### 2876.3050 MNVEST NOTICE FILING.

Subpart 1. **Form and submission.** A notice filing made pursuant to Minnesota Statutes, section 80A.461, subdivision 3, clause (11), must be filed on the MNvest notice form, available on the Department of Commerce Web site or upon request from the administrator, not less than ten days before the beginning of the MNvest offering. The MNvest notice form must be mailed or delivered electronically to the administrator, along with the appropriate fee, at the address listed on the MNvest notice form. Information provided on or with the MNvest notice form must include the following:

- E. a written affirmation that the MNvest issuer has ~~exercised reasonable care to confirm that it is not disqualified from~~

# Adopted Rules

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making the MNvest offering under Minnesota Statutes, section 80A.461, subdivision 9:

(1) reviewed the disqualification provisions of Minnesota Statutes, section 80A.461, subdivision 9, paragraph (a); and

(2) undertaken the inquiries needed to establish, under Minnesota Statutes, section 80A.461, subdivision 9, paragraph (b), clause (4), that the issuer has no reason to know that a disqualification exists.

Subp. 4. **Effective period.** Except while a stop order is in effect under Minnesota Statutes, section 80A.48, paragraph (a), a complete notice filing made for purposes of Minnesota Statutes, section 80A.461, subdivision 3, clause (11), automatically becomes effective ten days after receipt by the administrator and remains effective for one year following the date of effectiveness. The effective period of the offering begins ten days after the notice filing is received by the administrator. The effective period ends on the earlier of the following occurrences:

A. on the expiration date of the offering as stipulated in the MNvest disclosure documents; or

B. at the point when the offering fails to meet any of the MNvest exemption requirements.

Subp. 5. **Post effective amendments.**

A. After a MNvest notice filing has become effective, and while the MNvest offering is still in progress, and throughout the effective period of the offering, the MNvest issuer must amend or supplement the information required by subpart 1 as necessary so that the documents provided by the MNvest issuer does do not make any untrue statement of a material fact, or omit to state a material fact necessary in order to make the statement made, in light of the circumstances under which it is made, not misleading.

## **2876.3052 RECORDS RETENTION REQUIREMENTS FOR MNVEST ISSUERS.**

MNvest issuers must retain records related to MNvest offerings made pursuant to Minnesota Statutes, section 80A.461, for five years after the close of the MNvest offering. Retained records must include a copy of the following:

D. records of all agreements and compensation arrangements made between the MNvest issuer and the portal operator through which the MNvest issuer's securities are offered, including copies of written contracts and all amendments thereto;

E. records of all escrow agreements between the escrow agent, the MNvest issuer, and, if applicable, the portal operator through which the MNvest issuer's securities are offered, including copies of written contracts and all amendments thereto; and

## **2876.3053 PORTAL OPERATOR REGISTRATION.**

Subp. 7. **Sales report.** The portal operator must provide to the administrator upon request a final sales report of an offering or offerings completed through the portal. A sales report must contain, at a minimum, the total amount raised through the offerings; the number of investors that purchased securities through the offerings; and whether, if funds were held in escrow, the funds were released to the MNvest issuer.

## **2876.3055 PROTECTION OF PURCHASER INFORMATION.**

Subpart 1. **Cybersecurity policy.**

A. Portal operators and MNvest issuers must take reasonable steps to ensure that purchasers' financial and personal information is properly secured. Reasonable steps include, at a minimum, the development and implementation of a written cybersecurity policy that outlines the MNvest issuer's or portal operator's policies and procedures for preventing and responding to cybersecurity attacks and data breaches resulting in the disclosure or potential disclosure of purchasers' confidential or personally identifiable information.:

(1) preventing cybersecurity attacks that result in the disclosure, or potential disclosure, of purchasers' confidential or personally identifiable information;

(2) preventing data breaches that result in the disclosure, or potential disclosure, of purchasers' confidential or personal-

ly identifiable information;

- (3) responding to a cybersecurity attack or data breach that occurs; and
- (4) demonstrating the issuer's implementation of the written cybersecurity policy.

## 2876.3059 ANTIFRAUD PROVISION.

Minnesota Statutes, section 80A.461, and parts 2876.3050 to 2876.3060 do not exempt any person, including control persons and employees of MNvest issuers and portal operators, from the antifraud provisions of Minnesota Statutes, section 80A.68, and do not provide relief from any other provisions of the Minnesota Securities Act or Minnesota Statutes, chapter 45, other than as expressly stated. Nothing in this chapter exempts any person from any antifraud provisions of Minnesota Statutes, chapter 80A.

## Department of Natural Resources

### Adopted Exempt Permanent Rules: Personal Flotation Devices and Water Surface Use Restrictions

#### 6110.1200 NAVIGATION OF WATERCRAFT ON THE WATERS OF THE STATE; SAFETY EQUIPMENT.

*[For text of subps 1 and 2, see M.R.]*

Subp. 3. **Personal flotation (lifesaving) devices.** Flotation devices:

A. ~~Every person on board a watercraft or waterfowl boat shall wear or have readily accessible a U.S. Coast Guard approved Type I, H, or III wearable personal flotation device. In addition to these devices, watercraft and waterfowl boats 16 feet or more in length, except canoes and kayaks, must also carry at least one U.S. Coast Guard approved Type IV throwable personal flotation device. A U.S. Coast Guard approved Type IV throwable personal flotation device may be carried in lieu of any personal flotation device required by this part, on nonmotorized watercraft operated by lifeguards within a marked swimming area, as defined in part 6110.1600.~~

~~B. A U.S. Coast Guard approved Type V personal flotation device may be carried in lieu of any personal flotation device required in this rule, if the Type V personal flotation device is approved:~~

- ~~(1) for the activity in which the watercraft is being used; and~~
- ~~(2) as a substitute for the type of personal flotation devices required to be on board the watercraft.~~

~~C. B. Persons being towed by a watercraft on water skis or other devices shall be considered to be on board the towing watercraft for the purpose of personal flotation device requirements. A U.S. Coast Guard approved Type I, H, or III wearable personal flotation device must be either carried in the towing watercraft or worn by the person being towed.~~

~~D. All personal flotation devices required by this subpart shall be:~~

- ~~(1) approved by the United States Coast Guard;~~
- ~~(2) legibly marked with the approval number issued by the United States Coast Guard;~~
- ~~(3) in serviceable condition free of tears, rot, punctures, or waterlogging, and with all straps and fasteners present and in good condition;~~
- ~~(4) either readily accessible or worn with the following exceptions:~~
  - ~~(a) those Type V devices which are required to be worn to be accepted as United States Coast Guard approved;~~
  - ~~(b) those cases designated by statute where wearing a Coast Guard approved Type I, H, III or V personal flotation device is mandatory; and~~
  - ~~(c) Type IV personal flotation devices must be immediately available.~~

# Adopted Rules

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“Readily accessible” means easily retrievable within a reasonable amount of time in an emergency. “Immediately available” means easily reached in time of emergency. Personal flotation devices located in locked containers, under heavy objects or left in shipping bags are not considered readily accessible or immediately available; and

(5) of the appropriate size for the intended wearer, if the device is designed to be worn, and in compliance with any use restrictions listed on the U.S. Coast Guard approval label.

C. All personal flotation devices required by this subpart must be:

(1) approved by the U.S. Coast Guard;

(2) legibly marked with any requirements and the approval number issued by the U.S. Coast Guard;

(3) in serviceable condition free of tears, rot, punctures, or waterlogging, and with all straps and fasteners present and in good condition;

(4) of the appropriate size for the intended wearer, if the device is designed to be worn, and in compliance with any requirements listed on the U.S. Coast Guard approval label;

(5) for wearable devices, either readily accessible or worn, except when:

(a) devices are required to be worn to be accepted as U.S. Coast Guard-approved; or

(b) wearing a U.S. Coast Guard-approved wearable personal flotation device is mandatory; and

(6) for throwable devices, immediately available.

“Readily accessible” means easily retrievable within a reasonable amount of time in an emergency. “Immediately available” means easily reached in time of emergency. Personal flotation devices located in locked containers, under heavy objects, or left in shipping bags are not considered readily accessible or immediately available.

*[For text of subps 4 to 7, see M.R.]*

## **6110.3700 WATER SURFACE MANAGEMENT STANDARDS.**

*[For text of subps 1 to 8, see M.R.]*

Subp. 9. **Emergencies.** In situations of local emergency, temporary special controls may be enacted by a county, city, or town for a period not more than ~~five~~ 30 days without the commissioner’s approval. The commissioner shall be notified, however, as soon as practicable during this ~~five-day~~ 30-day period.

*[For text of subp 10, see M.R.]*

# Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

## Capitol Area Architectural and Planning Board Notice of Vacancy for Advisory Committee

The Capitol Area Architectural and Planning Board (CAAPB), the state body responsible for the preservation and enhancement of Minnesota's Capitol Area, is requesting letters of interest and resumes from licensed architects with at least 10 years of professional experience who would like to provide public service to the State of Minnesota by serving on its Advisory Committee. There currently is one vacancy on this Advisory Committee, which advises the CAAPB on architectural and planning matters.

The CAAPB is composed of appointees of the Governor, the Mayor of St. Paul, and the Minnesota Legislature. The Lieutenant Governor serves as the chairperson. The CAAPB is responsible for the architecture, historic preservation, land use planning, zoning, and design review within the Capitol Area of St. Paul, a sixty-block area surrounding the State Capitol.

The Advisory Committee is composed of three architects or planners. The primary duties of the Committee are to attend regular Board meetings and to provide consultation and professional advice to the Board and its staff on architectural and planning matters on an as needed basis, often as at least once monthly. By law, members of the Advisory Committee are ineligible for all commissions and professional consulting work for projects within the Capitol Area during the term of their service.

The appointee will serve a term of four years, with the possibility of reappointment.

Advisory Committee members are compensated with per diems for their service for authorized time spent on CAAPB matters. Direct expenses are reimbursed according to state regulations. Committee members are expected to be informed on all issues relating to the role and function of the Board.

Please send five copies of a letter of interest and a resume to Paul Mandell, Executive Secretary, CAAPB, Administration Building, 50 Sherburne Avenue, Suite 204, St. Paul MN 55155. Letters must be postmarked no later than **Friday, September 30<sup>th</sup>**.

The CAAPB will notify by mid-October 2016, those candidates it wishes to interview, followed by final selection by the end of the year.

## Minnesota Department of Employment and Economic Development (DEED) Notice of Public Hearing by the Minnesota Department of Employment and Economic Development with Respect to a Proposed Project and the Provision of Funds from the Minnesota Job Creation Fund Program under Minnesota Statutes 116J.8748

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Employment and Economic Development ("DEED") will conduct a public hearing on **Friday, June 24, at 1:00 p.m.**, or as soon thereafter as reasonably possible at 332 Minnesota Street, Suite E200, in Saint Paul, Minnesota, on a proposal to provide funding through the Minnesota Job Creation Fund Program pursuant to authority granted under *Minnesota Statutes* 116J.8748 and *Minnesota Rules* Chapter 4301. This hearing is conducted in accordance with *Minnesota Statutes* 116J.994, Subd. 5.

### Description of Project and Proposed JCF Funding:

Life Fitness is considering to expand its facility in Owatonna (Steele County), Minnesota. The company is a manufacturer of fitness/exercise equipment. The company is planning on expanding their facility by adding 150,000 square feet. The company expects to create 110 jobs at an average cash wage of \$18.37 per hour and have a total project cost of \$22,850,000. The project is eligible for a job creation award of up to \$350,000 and capital investment rebate of up to \$500,000. The proposed contract would be for a five (5) year term.

All interested persons may appear and be heard at the time and place set forth above. Persons interested in participating via teleconference should contact Tom Washa, Minnesota Job Creation Fund Program Manager at (651) 259-7483 or [Tom.Washa@state.mn.us](mailto:Tom.Washa@state.mn.us) prior to the date of the hearing for instructions on how to participate in the conference call.

# Official Notices

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Interested persons may mail written comments to Tom Washa at the street or e-mail address set forth above prior to the date of the hearing set forth above. All persons who appear at the meeting or participate via teleconference will be given an opportunity to express their views with respect to the proposal to award funds from the Minnesota Job Creation Fund.

## Department of Natural Resources Division of Fish and Wildlife Notice of Fish and Wildlife Habitat Stamp Art Contests

Background about the Fish and Wildlife Habitat Stamp Art Contests.

*Minnesota Statutes 97A.045 and Minnesota Rules 6290* permit the Commissioner of the Department of Natural Resources (DNR) to conduct contests for selection of designs for Fish and Wildlife Habitat Stamps.

**NOTICE IS HEREBY GIVEN** that **entry dates for five habitat stamp contests** conducted by the DNR are as follows:

1. Year **2017 Trout and Salmon Stamp Contest**. Entries will be accepted beginning Monday, August 1, 2016 and continuing until **4:00 P.M. Friday, August 12, 2016** at the Minnesota Department of Natural Resources, Division of Fish and Wildlife, 500 Lafayette Road, Box 20, St. Paul Minnesota, 55155-4020. The judging will take place Thursday, August 18, 2016, at the Minnesota Department of Natural Resources, 500 Lafayette Road, St. Paul, Minnesota. Brown Trout designs are not eligible this year.
2. Year **2017 Migratory Waterfowl Stamp Contest**. Entries will be accepted beginning Monday, August 22, 2016, and continuing until **4:00 P.M. Friday, September 2, 2016**, at the Minnesota Department of Natural Resources, Division of Fish and Wildlife, 500 Lafayette Road, Box 20, St. Paul, Minnesota, 55155-4020. The judging will take place Thursday, September 8, 2016, at the Minnesota Department of Natural Resources, 500 Lafayette Road, St. Paul, Minnesota, 55155-4020. The Redhead is the only eligible species for depiction on the 2016 Minnesota Waterfowl Stamp.
3. Year **2017 Pheasant Habitat Stamp Contest**. Entries will be accepted beginning Monday, September 5, 2016, and continuing until **4:00 P.M. Friday, September 16, 2016** at the Minnesota Department of Natural Resources, Division of Fish and Wildlife, 500 Lafayette Road, Box 20, St. Paul, Minnesota, 55155-4020. The judging will take place Thursday, September 22, 2016, at the Minnesota Department of Natural Resources, 500 Lafayette Road, St. Paul, Minnesota, 55155-4020.
4. Year **2017 Walleye Habitat Stamp Contest**. Entries will be accepted beginning Monday, October 10, 2016, and continuing until **4:00 P.M. Friday, October 21, 2016**, at the DNR Division of Fish and Wildlife, 500 Lafayette Road, Box 20, St. Paul, Minnesota, 55155-4020. The judging will take place Thursday, October 27, 2016 at the Minnesota DNR Office, 500 Lafayette Road, St. Paul, Minnesota, 55155-4020.
5. Year **2018 Turkey Habitat Stamp Contest**. Entries will be accepted beginning Monday, December 05, 2016, and continuing until **4:00 P.M. Friday, December 16, 2016**, at the Minnesota DNR, Division of Fish and Wildlife, 500 Lafayette Road, Box 20, St. Paul, Minnesota, 55155-4020. The judging will take place Thursday, December 23, 2016 at the Minnesota DNR Office, 500 Lafayette Road, St. Paul, Minnesota, 55155-4020. All entries for the contest must be accompanied by the appropriate application materials. Contest application packages, which include all entry forms and specifications, are available by writing: Minnesota DNR Information Center, 500 Lafayette Road, St. Paul, Minnesota, 55155-4020; or by calling the DNR at (651) 296-6157. The contest application and information are also available on the DNR website at <http://www.dnr.state.mn.us/contests/stamps.html>.

Dated: June 2, 2016

Steve Merchant  
Division of Fish and Wildlife  
Department of Natural Resources

## Department of Health

### Division of Health Regulation – Managed Care Systems Section

#### Notice of Application for Essential Community Provider Status

**NOTICE IS HEREBY GIVEN** that an application for designation as an Essential Community Provider (ECP) has been submitted to the Commissioner of Health by Family Service Rochester, Inc., at 1110 6<sup>th</sup> St. N.W., Rochester, Minnesota 55901. Clinical services are offered at Family Service Rochester, Inc., at 1110 6<sup>th</sup> St. N.W., Rochester, Minnesota 55901.

An ECP is a health care provider that serves high-risk, special needs, and underserved individuals. In order to be designated as an ECP, a provider must demonstrate that it meets the requirements of *Minnesota Statutes* Section 62Q.19 and *Minnesota Rules* Chapter 4688. The public is allowed 30 days from the date of the publication of this notice to submit written comments on the application. The commissioner will approve or deny the application once the comment period and compliance review is complete.

For more information contact:

Julie Stone  
Managed Care Systems Section  
Division of Health Regulation  
Minnesota Department of Health  
P.O. Box 64882  
St. Paul, MN 55164-0882  
651-201-4238

## Minnesota Department of Human Services

### Direct Care and Treatment

#### Public Notices of the Disproportionate Population Adjustment and Proposed/Final Payment Rates for State Operated Treatment Centers

**NOTICE IS HEREBY GIVEN** to recipients, providers of services under the Medical Assistance (MA) Program, and to the public, of proposed/final changes concerning the disproportionate population adjustment (DPA) and the payment rates for State Operated Treatment Centers under the MA Program. This notice is published pursuant to 42 *United States Code* §1396a(a)(13) (A) (§1902(a)(13)(A) of the Social Security Act), which requires the Department to publish proposed/final payment rates for institutional providers, the methodologies underlying the establishment of such rates, and the justification of such rates.

In conjunction with the current state fiscal year's budget for State Operated Services, as appropriated by the legislature, payment rates are determined in accordance with *Minnesota Statutes*, §246.50, subdivision 5.

Effective for admissions occurring during State Fiscal Year 2017 (July 1, 2016 through June 30, 2017), the inpatient payment rate for the Anoka Metro Regional Treatment Center and the Child and Adolescent Behavioral Health Services program will be adjusted by 37.22 and 59.93 percent respectively.

The following MA payment rates are based on existing state law and current utilization rates and shall be effective July 1, 2016.

#### Mental Health Services

Anoka-Metro Regional Treatment Center	\$1,375
Child and Adolescent Behavioral Health Services	\$3,562
Community Behavioral Health Hospitals	\$1,866

Please refer to the Department of Human Services Bulletin (#16-77-00) for information on rates for Forensic Services and the Minnesota Sex Offender Program.

Questions and comments may be directed to Lynn Glancey, Minnesota Department of Human Services, Direct Care and Treatment Services, 444 Lafayette Road North, St. Paul, MN 55155-0979, **Phone** (651) 431-3690 or **Email: [Lynn.Glancey@state.mn.us](mailto:Lynn.Glancey@state.mn.us)**.

# Official Notices

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## Department of Human Services

### Health Care Purchasing and Delivery Systems Division

#### Public Notice of Maximum Allowable Costs of Medical Assistance Outpatient Prescribed Drugs

NOTICE IS HEREBY GIVEN to recipients, providers of services, and to the public of additions to the state Medical Assistance maximum allowable cost (state MAC) list for certain outpatient prescribed drugs.

At least once each calendar year, the United States Department of Health and Human Services, Centers for Medicare & Medicaid Services, publishes a federal upper limit (FUL) payment schedule for many commonly prescribed multiple-source drugs. The federal upper limit is set at a rate equal to 150 percent of the published price for the least costly therapeutic equivalent that can be purchased by pharmacists. This FUL payment schedule constitutes the federal MAC list. For many multiple-source drugs that are not on the federal MAC list, the Department establishes a state MAC list. Additionally, the Department imposes a state MAC for many multiple-source drugs that are on the federal MAC list, as long as the aggregate savings are at least as much as the savings would be using the federal MAC list.

The Department requires Medical Assistance pharmacy providers to submit their usual and customary costs. Pharmacy providers are reimbursed at the lower of: 1) the state MAC or the estimated acquisition cost determined using wholesale acquisition cost, plus a dispensing fee; or 2) the submitted usual and customary charge to the general public.

No earlier than June 14, 2016 the Department may add the following outpatient prescribed drugs to the state MAC list:

Drug Name

**Armodafinil**

**Daptomycin**

**Rosuvastatin Calcium**

These additions are made to bring Medical Assistance reimbursement to pharmacists more closely in line with the actual acquisition cost of the drugs listed above. The Department estimates that there will be a state savings of \$20,000 for State Fiscal Year 2016 (July 1, 2015 through June 30, 2016).

This notice is published pursuant to *Code of Federal Regulations*, Title 42, section 447.205, which requires publication of a notice when there is a rate change in the methods and standards for setting payment rates for Medical Assistance services.

Written comments and requests for information may be sent to Pharmacy Program Manager

Sara Drake R.Ph., Health Services and Medical Management Division, Health Care Administration, Minnesota Department of Human Services, P.O. Box 64984, St. Paul, Minnesota 55164-0984.

## Minnesota Comprehensive Health Association

### MCHA Fortieth Annual Meeting of the Members and MCHA Annual Meeting of the Board of Directors

Notice is hereby given that the Minnesota Comprehensive Health Association's (MCHA) will hold its fortieth Annual Meeting of the Members and the Annual Meeting of the Board of Directors on **Monday, June 27th, 2016 at 9:00 AM**. For meeting information and location please call 952-593-9609.

## State Board of Investment

### Notice to Institutional Investment Management Firms for consideration to potentially Manage a Portion of the Pension Assets and Other Accounts

The Minnesota State Board of Investment (MSBI) retains institutional investment management firms to manage a portion of the pension assets and other accounts under its control. Periodically, the MSBI will conduct a search for institutional investment management firms on an as needed basis. For additional information on the domestic stock, international stock, or domestic bond portfolio programs for the MSBI, firms are asked to write to the following address for additional information:

External Manager Program  
Minnesota State Board of Investment  
60 Empire Drive, Suite 355  
St. Paul, MN 55103-3555

Tel.: (651) 296-3328  
Fax: (651) 296-9572  
E-mail: [minn.sbi@state.mn.us](mailto:minn.sbi@state.mn.us)

Please refer to this notice in your written request.

## Office of MN.IT Services Request for Information for the Electronic Document Management System

The Office of MN.IT Services (“MN.IT”) @ Department of Employment and Economic Development (“DEED”) is issuing this Request for Information (RFI) for the Electronic Document Management System (“EDMS”).

This RFI requests that vendors provide brief descriptions and cost estimates for any existing vendor products or systems, or any customized products they have developed with other state(s) or non-profit organization(s), that meet the criteria of one or more of the components described in the RFI. This RFI is being issued to obtain information only and is not intended to result in contracts or vendor agreements with any respondent. Respondents to this RFI will not be excluded from eligibility to participate in any future requests for proposals (RFPs) based on their decision to respond to this RFI or the content of their responses to this RFI.

To obtain a copy of the entire RFI, please contact Jim Faust and Colleen Phillips, via email at [jim.faust@state.mn.us](mailto:jim.faust@state.mn.us) and [colleen.phillips@state.mn.us](mailto:colleen.phillips@state.mn.us). Or if your company is a registered SWIFT vendor, it may be located under SWIFT event number 2000005768.

## Bureau of Mediation Services Notice of Acceptance of Applications for Placement on the Bureau Arbitration Roster

**NOTICE IS HEREBY GIVEN** that the Bureau of Mediation Services is now accepting applications for placement on the Bureau Arbitrator Roster pursuant to Minnesota Statutes § 179.02, subd. 4; Minnesota Statutes § 179A.04, subd. 3 (a) (13), and Minnesota Rules parts 5530.0100 to 5530.1300.

This Roster is used to provide names of arbitrators to employers and labor organizations to hear and decide grievance and interest disputes. Referrals from the roster will be made to employers and unions in both the public and private sectors in Minnesota. Members of the Roster must be willing and able to arbitrate both grievance and interest cases.

Roster members must maintain a principal place of residence in Minnesota or one of its contiguous states. The maintenance of a mailbox or mail delivery point is not sufficient to satisfy this requirement.

Minnesota Statutes § 179.02, subd. 4; Minnesota Statutes § 179A.04, subd. 3 (a) (13), states in pertinent part that:

Each person on the list must be knowledgeable about collective bargaining and labor relations in the public sector, well versed in state and federal labor law, and experienced in and knowledgeable about labor arbitration. To the extent practicable, the commissioner shall appoint members to the list so that the list is gender and racially diverse.

The following standards for appointment to the Arbitration Roster are required:

- A. knowledge and understanding of labor relations and collective bargaining processes and dynamics;
  - B. knowledge and understanding of applicable contract, employment, and labor relations law and rules;
  - C. ability to hear and decide complex labor relations issues in a fair and objective manner;
  - D. ability to communicate, both orally and in writing, in a clear and concise manner;
  - E. ability to conduct orderly and effective arbitration hearings in a variety of settings and locations throughout Minnesota;
- and
- F. reputation in the labor-management community for high professional standards of competence, ethics, and integrity.

# Official Notices

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Evidence of an applicant's qualifications may be advanced in one or a combination of the following ways:

- A. submission of six or more arbitration awards or contested case decisions that were authored and signed by the applicant in the 24-month period preceding application;
- B. a minimum of six years' experience as a full-time labor relations advocate (with direct contract negotiations experience) and submission of six arbitration awards in which the applicant acted as the principal representative for either labor or management;
- C. a minimum of six years' experience as a full-time labor mediator, including substantial grievance mediation experience;
- D. a minimum of six years' experience as a practitioner or full-time instructor of labor law or industrial relations, including substantial content in the area of collective bargaining, labor agreements, and contract administration;
- E. membership in the National Academy of Arbitrators; and
- F. completion of an internship program that has been approved by the commissioner.

No applicant or roster member may currently, or within the preceding 12 month, have functioned as an advocate for any public or private sector employer, employee, or employee organization in any phase of labor-management relations. This prohibition applies to employee discharge or disciplinary appeal proceedings, whether or not the employee is represented by an exclusive representative.

Persons meeting these standards may secure an application form and applicable rules from:

Carol S. Clifford  
Bureau of Mediation Services  
1380 Energy Lane, Suite Two  
St. Paul, Minnesota 55108  
(651) 649-5423  
*carol.clifford@state.mn.us*

Applications must be received by **August 31, 2016**.

## Department of Public Safety Bureau of Criminal Apprehension Notice of Criminal Justice Information Users Conference

The Bureau of Criminal Apprehension's Minnesota Justice Information Services will hold a Criminal Justice Information Users Conference on Tues. & Weds., September 27-28, 2016 at the River's Edge Convention Center in St. Cloud. The conference is open to Minnesota criminal justice agency personnel and provides information on criminal justice applications, policies and proper procedure. The \$115 registration fee for attendees includes all conference materials plus 10 POST credits and 8 CLE credits. The registration fee goes up to \$130 on July 16.

Exhibitor booth opportunities exist for vendors and other interested parties. The fee is \$450 through July 15. It goes up to \$500 on July 16. Exhibitor registrations close on August 15.

To learn more about the conference, about becoming an exhibitor or to register for the conference, go to <https://cjte.x.state.mn.us/>. For questions about the conference contact Kim Lacek, *kim.lacek@state.mn.us* or 651-793-2478.

# State Contracts

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Website at [www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us) for informal solicitation announcements.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

**Requirements:** There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements: \$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600 \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days; \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days.

## Department of Minnesota State Academies Notice of Availability of Contract for Psychological Services

The Minnesota Department of The Minnesota State Academies is requesting proposals for the purpose of **Psychological services**.

Work is proposed to start after **August 29<sup>th</sup>, 2016**

A Request for Proposal will be available by mail or email from this office through **July 11<sup>th</sup>, 2016**. **A written request (by direct mail, email or fax) is required to receive the Request for Proposal.**

The Request for Proposal can be obtained from:

**Mike Hopwood**  
**Fiscal Services Director**  
**615 Olof Hanson Drive**  
**Faribault, MN 55021**  
**Phone: 507-384-6605**  
**Fax: 507-332-5404**

**Email: [mike.hopwood@msa.state.mn.us](mailto:mike.hopwood@msa.state.mn.us)**

Proposals submitted in response to the Request for Proposals in this advertisement must be received by **July 15<sup>th</sup>, 2016** at the address above no later than **1:00 PM Central Daylight Time**. **Late proposals will not be considered.** Fax or emailed proposals will be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Department of Minnesota State Academies Notice of Availability of Contract for Speech Therapy

The Minnesota Department of The Minnesota State Academies is requesting proposals for the purpose of **Speech Therapy services**.

Work is proposed to start after **August 29<sup>th</sup>, 2016**

A Request for Proposal will be available by mail or email from this office through **July 11<sup>th</sup>, 2016**. **A written request (by direct mail, email or fax) is required to receive the Request for Proposal.**

# State Contracts

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The Request for Proposal can be obtained from:

**Mike Hopwood**  
**Fiscal Services Director**  
**615 Olof Hanson Drive**  
**Faribault, MN 55021**  
**Phone: 507-384-6605**  
**Fax: 507-332-5404**  
**Email: [mike.hopwood@msa.state.mn.us](mailto:mike.hopwood@msa.state.mn.us)**

Proposals submitted in response to the Request for Proposals in this advertisement must be received by **July 15<sup>th</sup>, 2016** at the address above no later than **1:00 PM Central Daylight Time**. **Late proposals will not be considered.** Fax or emailed proposals will be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## **Department of Minnesota State Academies**

### **Notice of Availability of Contract for Autism Therapy Services**

The Minnesota Department of The Minnesota State Academies is requesting proposals for the purpose of **Autism Therapy services**.

Work is proposed to start after **August 29<sup>th</sup>, 2016**

A Request for Proposal will be available by mail or email from this office through **July 11<sup>th</sup>, 2016**. **A written request (by direct mail, email or fax) is required to receive the Request for Proposal.**

The Request for Proposal can be obtained from:

**Mike Hopwood**  
**Fiscal Services Director**  
**615 Olof Hanson Drive**  
**Faribault, MN 55021**  
**Phone: 507-384-6605**  
**Fax: 507-332-5404**  
**Email: [mike.hopwood@msa.state.mn.us](mailto:mike.hopwood@msa.state.mn.us)**

Proposals submitted in response to the Request for Proposals in this advertisement must be received by **July 15<sup>th</sup>, 2016** at the address above no later than **1:00 PM Central Daylight Time**. **Late proposals will not be considered.** Fax or emailed proposals will be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## **Department of Commerce**

### **Division of Energy Resources**

### **Notice of Contract Availability**

The Minnesota Department of Commerce seeks qualified consulting engineers through a Request for Proposals (“RFP”) to conduct an independent engineering evaluation and prepare a written report of costs incurred and projected by Xcel Energy for the Prairie Island nuclear generation plant.

The RFP and forms can be obtained as follows:

Preferred Method: Download documents at <http://mn.gov/commerce/> (Hover over “Topics”, then click on “Request for Proposals”)

Alternate Method: Request a copy of the RFP by email at: [energy.contracts@state.mn.us](mailto:energy.contracts@state.mn.us)

Proposals submitted in response to this RFP must be received by **Thursday July 14, 2016, no later than 3:00 PM, CDT**. Late proposals will not be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## **Minnesota State Colleges and Universities (MnSCU)** **Anoka-Ramsey Community College** **Request proposals for media purchasing agent**

NOTICE IS HEREBY GIVEN that Anoka-Ramsey Community College and Anoka Technical College will receive proposals. Anoka-Ramsey Community College (ARCC) and Anoka Technical College (ATC) is requesting proposals for a media purchasing agent who will provide advertising/media planning, negotiating, placement, resizing of advertisements, auditing and record keeping with multiple media outlets.

Specifications are available on the website <http://www.anokaramsey.edu/IT/proposal.cfm>. Copies of the specifications can also be obtained from Mirela Gluhic at 763-433-1338 or [mirela.gluhic@anokaramsey.edu](mailto:mirela.gluhic@anokaramsey.edu). **Sealed proposals must be received by the Business Office of Anoka-Ramsey Community College, 11200 Mississippi Blvd., Coon Rapids, MN 55433 by 10 a.m. on June 27, 2016. Bid openings will be in the Mississippi Room of Anoka-Ramsey Community College at 10 a.m. on June 27, 2016.** Anoka-Ramsey Community College and Anoka Technical College reserves the right to reject any or all proposals, or portions thereof, or to waive any irregularities or informalities, in proposals received.

## **Minnesota Sports Facilities Authority** **Advertisement for Qualifications & Proposals for Procurement of Materials and Handling for U.S. Bank Stadium**

1. Proposals – Submit qualifications & proposals for the procurement of Materials and Handling for U.S. Bank Stadium to Jamie Hodgson, General Manager, Aramark, at the MSFA office on or before **2:00 p.m., on June 15, 2016**.
2. Work Includes – The procurement of Materials and Handling and other incidentals necessary for the provision of certain equipment for use at U.S. Bank Stadium.
3. Obtaining & Examining Documents – Documents will be available for review, at the office of the MSFA, 511 11th Ave. South, Suite 401, Minneapolis, MN and on the website, **MSFA.com** after June 6, 2016.
4. Affirmative Action – All proposers, applicants, prime contractors and prospective subcontractors will be subject to a pre-award compliance review to ensure the employment of minorities, women and disabled person. The Minnesota Sports Facilities Authority reserves the right to reject any and all proposals and to waive any information in any proposals received without explanation.

Ms. Michele Kelm-Helgen, Chair  
Minnesota Sports Facilities Authority

## **Minnesota Department of Transportation (Mn/DOT)** **Engineering Services Division** **Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (“Consultant Pre-Qualification Program”)**

This document is available in alternative formats for persons with disabilities by calling Kelly Arneson at (651) 366-4774; for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new

# State Contracts

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method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects.

Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT's Consultant Services web site, indicated below, to expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT's Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Kelly Arneson  
Consultant Services  
Office of Technical Support  
Minnesota Department of Transportation  
395 John Ireland Blvd. - Mail Stop 680  
St. Paul, MN 55155

## Minnesota Department of Transportation (Mn/DOT)

### Engineering Services Division

#### Notice Concerning Professional/Technical Contract Opportunities and Taxpayers' Transportation Accountability Act Notices

**NOTICE TO ALL:** The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult)

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers' Transportation Accountability Act on the above referenced website.

# Non-State Public Bids, Contracts & Grants

The State Register also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Besides the following listing, readers are advised to check: <http://www.mmd.admin.state.mn.us/solicitations.htm> as well as the Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>.

## Metropolitan Airports Commission (MAC) Notice of Call for Bids for 2016 Runway Planing and Regrooving

**Project Location:** Minneapolis-St. Paul International Airport  
**Project Name:** 2016 Runway Planing and Regrooving  
**MAC Contract No.** 106-1-277  
**Bids Close At:** 2:00 PM on June 21, 2016

**Notice to Contractors:** Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. This project provides for the planing of concrete runway pavements to improve surface texture and correct drainage problems, following by re-grooving of the planed areas. The project also includes rubber removal by water blasting, joint sealing, pavement marking, bituminous pavement milling, turf restoration, and electrical work.

**Note:** You can sign up on our Web site ([www.metroairports.org](http://www.metroairports.org)) to receive email notifications of new business opportunities or go directly to [https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?qsp=CODE\\_RED](https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?qsp=CODE_RED) and choose this and other topics about which you are interested.

**Targeted Group Businesses (TGBs):** The goal of the MAC for the utilization of TGBs on this project is 9%.

**Bid Security:** Each bid shall be accompanied by a "Bid-Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

**Availability of Bidding Documents:** Bidding documents are on file for inspection at the office of TKDA, the Minnesota Builders Exchange, Dodge Data and Analytics, and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from: TKDA; 444 Cedar Street, Suite 1500; St. Paul, MN 55101; PH: (651) 292-4400; FX: (651) 292-0083. Make checks payable to: TKDA. Deposit per set (refundable): \$100.00. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

**MAC Internet Access of Additional Information:** A comprehensive Notice of Call for Bids for this project will be available on June 6, 2016, at MAC's web address of <http://www.metroairports.org/Airport-Authority/Business-Opportunities/Solicitations.aspx> (construction bids).

## Metropolitan Airports Commission (MAC) Notice of Call for Bids for General Office Building Improvements

**Airport Location:** Proximate to the Minneapolis-St. Paul International Airport  
**Project Name:** General Office Building Improvements  
**MAC Contract No.:** 106-3-520  
**Bids Close At:** 2:00 p.m. June 21, 2016

**Notice to Contractors:** Sealed Bid Proposals for the project listed above will be received by the Metropolitan Airports Commission (MAC), a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450,

# Non-State Public Bids, Contracts & Grants

until the date and hour indicated. This project includes general, mechanical, and electrical construction

**Note:** You can sign up on our Web site ([www.metroairports.org](http://www.metroairports.org)) to receive email notifications of new business opportunities or go directly to [https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?gsp-CODE\\_RED](https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?gsp-CODE_RED) and choose this and other topics about which you are interested.

**Targeted Group Businesses (TGBs):** The goal of the MAC for the utilization of TGBs on this project is 6%.

**Bid Security:** Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

**Availability of Bidding Documents:** Bidding documents are on file for inspection at the office of Miller Dunwiddie Architecture, Inc.; at the Minnesota Builders Exchange; Dodge Data and Analytics; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from: Franz Reprographics; 2781 Freeway Blvd.; Brooklyn Center, MN, 55430; PH: 763-503-3401; FX: 763-503-3409; [www.franzrepro.com](http://www.franzrepro.com). Make checks payable to: Miller Dunwiddie Architecture, Inc. Deposit per set (refundable): \$100.00. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

**MAC Internet Access of Additional Information:** A comprehensive Notice of Call for Bids for this project will be available on June 6, 2016, at MAC's web address of <http://www.metroairports.org/Airport-Authority/Business-Opportunities/Solicitations.aspx> (construction bids).

## Metropolitan Airports Commission (MAC)

### Notice of Call For Bids For Terminal 2-Humphrey First Floor Restroom and Lobby

**Airport Location:** Minneapolis-St. Paul International Airport  
**Project Name:** Terminal 2-Humphrey First Floor Restroom and Lobby  
**MAC Contract No.:** 106-3-544  
**Bids Close At:** 2:00 p.m. July 12, 2016

**Notice to Contractors:** Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. This project includes general, mechanical, and electrical and technology construction.

**Note:** You can sign up on our Web site ([www.metroairports.org](http://www.metroairports.org)) to receive email notifications of new business opportunities or go directly to [https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?gsp-CODE\\_RED](https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?gsp-CODE_RED) and choose this and other topics about which you are interested.

**Targeted Group Businesses (TGBs):** The goal of the MAC for the utilization of TGBs on this project is 4%.

**Bid Security:** Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

**Availability of Bidding Documents:** Bidding documents are on file for inspection at the office of Miller Dunwiddie Architecture, Inc.; at the Minnesota Builders Exchange; Dodge Data and Analytics; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from: Franz Reprographics; 2781 Freeway Blvd.; Brooklyn Center, MN, 55430; PH: 763-503-3401; FX: 763-503-3409; [www.franzrepro.com](http://www.franzrepro.com). Make checks payable to: Miller Dunwiddie Architecture, Inc. Deposit per set (refundable): \$100.00. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

**MAC Internet Access of Additional Information:** A comprehensive Notice of Call for Bids for this project will be available on June 13, 2016, at MAC's web address of <http://www.metroairports.org/Airport-Authority/Business-Opportunities/Solicitations.aspx> (construction bids).