# Minnesota State Register

Published every Monday (Tuesday when Monday is a holiday)



Proposed, Adopted, Emergency, Expedited, Withdrawn, Vetoed Rules; Executive Orders; Appointments; Commissioners' Orders; Revenue Notices; Official Notices; State Grants & Loans; State Contracts; Non-State Public Bids, Contracts and Grants

> Tuesday 31 May 2016 Volume 40, Number 48 Pages 1577 - 1594

# Minnesota State Register

### Judicial Notice Shall Be Taken of Material Published in the Minnesota State Register

The *Minnesota State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. It contains:

 Proposed Rules Executive Orders of the Commissioners' Contracts for Adopted Rules Governor Orders **Professional**. Technical • Exempt Rules Appointments • Revenue Notices and Consulting Services Proclamations • Non-State Public Bids, Expedited Rules Official Notices • State Grants • Withdrawn Rules Vetoed Rules **Contracts and Grants** and Loans

Printing Schedule and Submission Deadlines					
	PUBLISH	Deadline for: all Short Rules, Executive and			
<b>Vol. 40</b>	DATE	Commissioner's Orders, Revenue and Official			
Issue	(BOLDFACE	Notices, State Grants, Professional-Technical-	Deadline for LONG, Complicated		
Number	shows altered	Consulting Contracts, Non-State Bids and	Rules (contact the editor to		
	publish date)	Public Contracts	negotiate a deadline)		
# 49	Tuesday 6 June	Noon Tuesday 31 May	Noon Thursday 26 May		
# 50	Monday 13 June	Noon Tuesday 7 June	Noon Thursday 2 June		
# 51	Monday 20 June	Noon Tuesday 14 June	Noon Thursday 9 June		
# 52	Monday 27 June	Noon Tuesday 21 June	Noon Thursday 16 June		

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296-3391	Tina Smith (651) 296-339	Mary Mikes (651) 297-3979	Loretta J. Diaz (651) 297-8777
Administration	Plant Management Division:	Auditor: Rebecca Otto	loretta.diaz@state.mn.us
Commissioner:	Christopher A. Guevin	(651) 296-2551	Editor: Sean Plemmons
Matthew J. Massman	(651) 201-2350	Secretary of State: Steve Simon	(651) 297-7963
(651) 201-2555	Attorney General:	(651) 296-2803	sean.plemmons@state.mn.us
	Lori Swanson (651) 296-6196		

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(651) 296-0504 State Capitol, Room 231, St. Paul, MN 55155 http://www.senate.mn

#### Minnesota State Court System

Court Information Office (651) 296-6043 MN Judicial Center, Rm. 135, 25 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155 http://www.mncourts.gov

#### Minnesota Legislative Information

#### House Public Information Services

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#### **Federal Register**

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# Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The State Register is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the State Register. Published every Monday, the State Register makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific Minnesota Rule chapter numbers. Every odd-numbered year the Minnesota Rules are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the State Register.

An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (Minnesota Statutes §§ 14.101). It does this by publishing a notice in the State Register at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as Proposed Rules, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the State Register. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the State Register as Adopted Rules. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the State Register, the issue the rule appeared in as proposed, and later as adopted.

The State Register features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the State Register, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757. TTY relay service phone number: (800) 627-3529.

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# **Official Notices**

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

### **Department of Commerce**

### Office of Energy Assistance Programs – Division of Energy Resources Notice of Public Hearing and Comment Period for the FFY2017 Energy Assistance Program

THE PUBLIC IS INVITED TO COMMENT on the proposed Minnesota State Plan for the Energy Assistance Program for federal fiscal year 2017 at a public hearing or through written comment. The hearing will be held **Thursday, June 30, 2016**, **from 3:00 p.m. to 5:00 p.m.** in Room 300 North in the State Office Building, 100 Rev. Martin Luther King, Jr., Blvd., St. Paul. The public hearing will conclude after those present have had an opportunity to provide oral comment. Written comment must be received at the address below by 4:30 p.m. on June 30, 2016.

The Draft FFY2017 LIHEAP State Plan describes how federal Low Income Home Energy Assistance Program (LIHEAP) funds will be used to help low-income households reduce their energy burdens. Comments received at the public hearing and in writing during the comment period will be considered in the development of the final state plan.

The draft state plan will be available by Tuesday, May 31, 2016, and located at: *http://mn.gov/commerce-stat/pdfs/draft-ffy2017-liheap-state-plan.pdf* a webpage document for the Minnesota Department of Commerce Energy Assistance Program.

Written comments may be sent to:

John M. Harvanko, Director Office of Energy Assistance Programs Minnesota Department of Commerce 85 - 7th Place East, Suite 500 St. Paul, MN 55101-2198

Phone: (651) 539-1805 Fax: (651) 539-0109 E-mail: *john.harvanko@state.mn.us* 

### Official Notices Minnesota Judicial Branch Judicial Branch Accepting Applications for Court Technology Fund

The 2013 Legislature, per Minn. §357.021, created a technology fund intended to assist justice partners with technology needs including acquisition, development, support, maintenance, and upgrades to computer systems, equipment and devices, network systems, electronic records, filings and payment systems, interactive video teleconferencing, and online services, to be used by the state courts and their justice partners.

The justice partners that may submit applications to request the technology funds are:

- Judicial Branch
- County and City Attorney Offices
- The Board of Public Defense
- Qualified Legal Services Programs as defined under M.S. 480.24
- Correction Agencies
- Part-Time Public Defender Offices

Applications are due to Dan Ostdiek at the MN Judicial Branch, Dan. Ostdiek@courts.state.mn.us, by July 15, 2016.

## Minnesota Pollution Control Agency

#### Watershed Division

Notice of Availability and Request for Comment on the draft Sand Hill River Watershed Restoration and Protection Strategy Report and Total Maximum Daily Load Study

Public Comment Period Begins: May 31, 2016 Public Comment Period Ends: June 29, 2016

The Minnesota Pollution Control Agency (MPCA) is requesting comments on the draft Sand Hill River Watershed Restoration and Protection Strategy (WRAPS) Report and Total Maximum Daily Load (TMDL) Study. The draft WRAPS report and TMDL study are available for review at:

https://www.pca.state.mn.us/water/watersheds/red-river-north-%E2%80%94-sand-hill-river

Written comments on the draft WRAPS report and TMDL study must be sent to the MPCA contact person, listed below, by **June 29, 2016**. The comments should indicate as to whether they are about the WRAPS report or the TMDL study, and identify the specific TMDL(s). The MPCA will prepare responses to comments received and revise the document(s) as necessary. Subsequent to the revisions, the draft TMDL study will be submitted to the U.S. Environmental Protection Agency (EPA) for final approval; the WRAPS report will be forwarded to the MPCA Commissioner for final approval.

Required by the state Clean Water Legacy Act, a WRAPS report is a document summarizing scientific studies of a major watershed. The WRAPS report includes the physical, chemical, and biological assessment of the water quality in the watershed; identification of impairments and water bodies needing protection; and identification of biotic stressors and sources of point and nonpoint pollution. The science, analysis, and strategy development described in this WRAPS report began before accountability provisions were added to the Clean Water Legacy Act in 2013 (MS114D); thus, this WRAPS report does not address all of those provisions. When this watershed is revisited (according to the 10-year assessment cycle), the information will be updated according to the statutorily required elements of a WRAPS report. The TMDL study explains the watershed's impairments and includes an implementation table with strategies to achieve and maintain water quality standards and goals.

The Sand Hill River Watershed has a total of 15 impairment listings: four for *E. coli*, two for turbidity, four for excess nutrients, two for aquatic macroinvertebrate bioassessment, two for fish bioassessment, and one for dissolved oxygen. The TMDL study addresses ten of those impairments: four lakes impaired by excessive nutrients, two stream reaches impaired by TSS (formerly turbidity), and four stream reaches impaired by *E. coli*.

# **Official Notices**

The Sand Hill River Watershed, located in northwest Minnesota, comprises over 486 square miles and includes portions of Polk, Norman, Mahnomen Counties. Flow direction in the Sand Hill River Watershed is generally east-to-west. Flow enters the Red River of the North and proceeds north to the U.S. – Canada border. Land use within the watershed is predominantly agricultural.

The Sand Hill River Watershed Restoration and Protection Strategy Report and TMDL Study are being developed through a collaboration of state agencies and local watershed stakeholders.

Agency Contact Person: Written comments and requests for more information should be directed to:

Cary Hernandez MPCA – Northwest Region 714 Lake Avenue Detroit Lakes, Minnesota 56501 Telephone: 218-846-8124; 800-657-3864 Fax: 218-846-0719 Email: *cary.hernandez@state.mn.us* 

Website: *https://www.pca.state.mn.us/water/watersheds/red-river-north-%E2%80%94-sand-hill-river* TTY users may call the MPCA teletypewriter at 651-282-5332 or 800-657-3864.

**Preliminary Determination on the draft WRAPS report and TMDL study:** The MPCA Commissioner has made a preliminary determination to approve this WRAPS report and submit this TMDL study to the EPA for final approval. A draft TMDL study and factsheet are available for review at the MPCA office at the address listed above and at the MPCA Website: *https://www.pca.state.mn.us/water/watersheds/red-river-north-%E2%80%94-sand-hill-river*. Suggested changes, to the draft report and study, will be considered before the documents are finalized and the TMDL study is sent to the EPA for final approval.

Written Comments: You may submit written comments on the draft WRAPS report and TMDL study findings or on the Commissioner's preliminary determination. Written comments must include the following:

1. A statement of your interest in the draft WRAPS report and/or TMDL study;

2. A statement of the action you wish the MPCA to take, including specific references to sections of the draft documents that you believe should be changed; and

3. The reasons supporting your position, stated with sufficient specificity as to allow the Commissioner to investigate the merits of your position.

**Petition for Public Informational Meeting:** You also may request that the MPCA Commissioner hold a public informational meeting. A public informational meeting is an informal meeting that may be held to solicit public comment and statements on matters before the MPCA, and help clarify parts of the document and resolve issues. A petition requesting a public informational meeting must include the following information:

- 1. A statement identifying the matter of concern;
- 2. The information required under items 1 through 3 of "Written Comments," identified above;
- 3. A statement of the reasons for holding a public informational meeting; and
- 4. The issues that you would like addressed at the public informational meeting.

**Petition for Contested Case Hearing:** You also may submit a petition for a contested case hearing. A contested case hearing is a formal hearing before an administrative law judge that provides evidence on issues requested to be change. In accordance with Minn. R. 7000.1900, the MPCA will grant a petition to hold a contested case hearing if it finds that: (1) there is a material issue of fact in dispute concerning the application or draft WRAPS report and/or TMDL study; (2) the MPCA has the jurisdiction to make a determination on the disputed material issue of fact; and (3) there is a reasonable basis underlying the disputed material issue of fact or facts such that the holding of the contested case hearing would allow the introduction of information that would aid the MPCA in resolving the disputed facts in making a final decision on the draft WRAPS report and/or TMDL study. A material issue of fact means a fact question, as distinguished from a policy question, whose resolution could have a direct bearing on a final MPCA decision. A petition for a contested case hearing must include the following information:

# **Official Notices**

1. A statement of reasons or proposed findings supporting the MPCA decision to hold a contested case hearing according to the criteria in Minn. R. 7000.1900, as discussed above; and

2. A statement of the issues proposed to be addressed by a contested case hearing and the specific relief requested or resolution of the matter.

In addition and to the extent known, a petition for a contested case hearing should also include the following information:

1. A proposed list of prospective witnesses to be called, including experts, with a brief description of proposed testimony or summary of evidence to be presented at a contested case hearing;

- 2. A proposed list of publications, references, or studies to be introduced and relied upon at a contested case hearing; and
- 3. An estimate of time required for you to present the matter at a contested case hearing.

**MPCA Decision:** The written comments, requests, and petitions submitted on or before the last day of the public comment period will be considered in the final decision on the draft WRAPS report and/or TMDL study. If the MPCA does not receive written comments, requests, or petitions during the public comment period, MPCA staff as authorized by the Commissioner, will make the final decisions on the draft WRAPS report and TMDL study.

### **Teachers Retirement Association** Notice of Meeting

The Board of Trustees, Minnesota Teachers Retirement Association will hold a meeting on **Wednesday**, **June 15**, **2016 at 9:30 a.m.** in Suite 400, 60 Empire Drive, St. Paul, MN to consider matters which may properly come before the Board. Board members may participate by telephone.

# **State Grants & Loans**

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the State Register, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond. SEE ALSO: Office of Grants Management (OGM) at: *http://www.grants.state.mn.us/public/* 

### Minnesota State Colleges and Universities (MnSCU) Dakota County Technical College Notice of Request for Proposals for MnAMP Learn, Work, Earn Grant

Dakota County Technical College (DCTC) of Rosemount, MN is accepting proposals from the public workforce system to provide services specifically for the TAACCCT Minnesota Advanced Manufacturing Partnership (MnAMP) *Learn, Work, Earn* grant. Services are requested through December 31, 2017 in DCTC's service regions including Scott County, Dakota County and parts of Washington County to support the college's efforts to recruit and train over 200 students and place over 100 students.

To receive a complete copy of the proposal, please contact Christina Haan by email at: purchasing@dctc.edu

Proposals must be sealed with a notation on the outside of the envelope stating: TAACCCT Proposal – DELIVER IMMEDIATELY

Mail or deliver (faxes and email will not be accepted) sealed proposal must be delivered no later than 10:00am CST Friday, June 3, 2016 to:

# State Grants & Loans

Dakota County Technical College Attn: Christina Haan, Business Office 1300 East 145<sup>th</sup> St. Rosemount, MN 55068 Phone: 651.423.8405 Email: *purchasing@dctc.edu* 

PROPOSAL CLOSE DATE IS Friday, June 3, 2016 10:00am CST

### Minnesota State Colleges and Universities (MnSCU) Ridgewater College Notice of Request for Proposals for MnAMP Learn, Work, Earn Grant

Ridgewater College of Hutchinson, MN is requesting proposals from the public workforce system to provide services for the TAACCCT Minnesota Advanced Manufacturing Partnership (MnAMP) Learn, Work, Earn grant. Services are requested through the first half of year four of the grant (March 21, 2018) at both of the Ridgewater campuses (Hutchinson and Willmar) to support the college's efforts to recruit and train and place over 300 students.

Proposals are being requested from firms with qualifications and the ability to provide the following services for the Learn, Work, Earn project:

1. recruiting, identifying, assessing, and referring TAA-eligible and other adult learners to the Learn, Work, Earn pathways;

- 2. offering program and support services to TAA-eligible workers and other qualifying participants;
- 3. leveraging training funds to support tuition costs for eligible participants;
- 4. coordinating with A.B.E. and delivering programs similar to the MN Pathways to Prosperity program;

5. working with Ridgewater College on the development and implementation of integrated learning opportunities, cooperative education, dual training, and regional apprenticeship opportunities;

- 6. providing the ACT National Career Readiness Certificates and other educational assessments to eligible learners;
- 7. offering additional assistance with efforts to recruit, support, train, and place veterans;
- 8. assisting with job placement for TAA-eligible workers and other adult learners; and

9. tracking TAA-eligible and other eligible adult learners as they reenter the workforce in collaboration with Ridgewater College and the MN Department of Employment and Economic Development.

The complete Request for Proposal (RFP) can be found at http://www.ridgewater.edu/RFP/Workforce%20Centers%20RFP.pdf

or can be provided by contacting:

Name: Mahogany James Title: MnAMP Grant Project Coordinator Address: Ridgewater College, 2 Century Avenue SE, Hutchinson, MN 55350 Telephone: 320-234-8510 E-mail address: *mahogany.james@ridgewater.edu* 

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Website at *www.mmd.admin.state.mn.us* for informal solicitation announcements.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

**Requirements:** There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements: \$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600 \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days; \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days.

### Minnesota Judicial Branch Fifth Judicial District Informal Solicitation for Veterans Court Case Manager

The Fifth District, of the Minnesota Judicial Branch (MJB), is using a competitive selection process to hire a 12 month, part time case manager position for the multi-county veterans services court (VSC) located in Mankato, MN. This court serves the counties of Blue Earth, Brown, Faribault, Jackson, Martin, Nicollet and Watonwan.

This position coordinates the continuum of care for up to 25 VSC participants; makes on-going referrals to services that are consistent with the case plan; carries out the directives of the court and VSC team; monitors the participant's adjustment in the community including home visits, alcohol and drug testing, and; coordinates the VSC Mentor Program.

The request for proposal does not obligate the MJB to award a contract or complete the project, and the MJB reserves the right to cancel the solicitation if it is considered to be in its best interest.

Interested party's submissions must be in writing and received by the MJB no later than **4:30 CST**, **June 6**, **2016**. The proposal may be submitted electronically to: *brenda.pautsch@courts.state.mn.us* or sent to the following address:

Brenda Pautsch Fifth Judicial District Administration 11 Civic Center Plaza, Suite 205 Mankato, MN 56001

A complete copy of the Informal Solicitation may be found on the Minnesota Judicial Branch website (in the News and Announcements/Public Notices section) at *www.mncourts.gov* 

### **Minnesota Historical Society** Request for a Printing Bid for MNHS Press Title U.S. Bank Stadium by Steve Berg

The Minnesota Historical Society is seeking bids for PRINTING MNHS Press title U.S. Bank Stadium, by Steve Berg. Detailed specifications are in the RFB. Please read them carefully, comply with them fully, and make sure the attached bid price form is filled out accurately and signed.

PLEASE NOTE: MNHS requires complete, no-surprise bids and reserves the right to reject bids that do not address the all the information.

Specifications are available by email to Mary Green Toussaint, Acting Contracting Officer at *mary.green-toussaint@mnhs.org*.

If you have any questions, comments, or suggestions, please email Mary Green Toussaint, Acting Contracting Officer @ mary.green-toussaint@mnhs.org.

Sealed bid estimates must be received by Mary Green Toussaint, Acting Contracting Officer, Minnesota Historical Society, 345 Kellogg Boulevard West, Saint Paul, Minnesota 55102-1906 by **2:00 local time on Thursday, June 23, 2016**. Authorized agents for receipt of bids are Society staff located at the 1st Floor Information Desk of the Minnesota History Center.

Late bids will not be considered.

### **Minnesota Housing Finance Agency** Notice of Contract Opportunity for HUD REAC Certified Inspector

#### **PROJECT NAME: HUD REAC Certified Inspector**

**DETAILS**: The Minnesota Housing Finance Agency is requesting proposals for the purpose of complying with HUD's REAC Mortgagee Inspection requirements by contracting with one or more HUD-certified REAC Inspector(s) to conduct physical inspections of certain Minnesota multifamily housing developments, and report the results to HUD electronically, using HUD's REAC data capture and reporting protocols.

Work is anticipated to start after July 1, 2016.

COPY REQUEST: To get a copy of the Request for Proposals, please send a written request, by email, to:

Cameron M. Oyen Housing Program/Policy Specialist cameron.oyen@state.mn.us

**PROPOSAL DEADLINE**: Proposals submitted in response to the Request for Proposals in this advertisement must be received via US Mail or email no later than **Noon Central Time**, **Monday**, **June 6**, **2016**.

Late proposals will not be considered. Facsimile/fax proposals will not be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

#### **Office of the Revisor of Statutes** Notice of Request for Software System Architect Contractor

**NOTICE IS HEREBY GIVEN** that the Office of the Revisor of Statutes intends to enter into one or more contracts to complete a software system design, pilot project. The contract timeframe is July 5, 2016 to approximately December 2016, and a total of two weeks between January - April in 2017. The need is for one (1) Software System Architect with an estimated total of 1088 hours.

The Minnesota Administrative Rules Status System (MARSS) is a concept for a new software application. The goal is to improve public access, security, preservation, and transparency of state agencies' official rulemaking records through the creation of a single online records system. As envisioned, MARSS would serve as a single Internet location for the public to track rulemaking progress and access the official rulemaking record.

The MARSS Pilot Project is a 6 month effort to study and report on the resources necessary to create the MARSS system.

Additional details about the pilot project and the contractor's responsibilities and qualifications are available at *https://www.revisor.mn.gov/office/jobs/* 

All responses must include a cover letter and resume, together with hourly rates and references. Responses must be received no later than **4:30 p.m. on Monday, June 20, 2016**. The Revisor's office reserves the right to award all, a part, or none of the above-described contracts.

Inquiries and responses may be directed to:

Tim Orr Deputy Revisor for Information Services **Attn:** System Architect contractor Office of the Revisor of Statutes 700 State Office Building 100 Dr. Martin Luther King Blvd. St. Paul, MN 55155-1297

E-mail: *timothy.orr@revisor.mn.gov* Phone: (651) 297-7165 TTY use State Relay Services 1-800-627-3529

### **Office of the Revisor of Statutes** Notice of Request for Business Process Analyst Contractor

**NOTICE IS HEREBY GIVEN** that the Office of the Revisor of Statutes intends to enter into one or more contracts to complete a software system design, pilot project. The contract timeframe is July 5, 2016 to approximately December 2016. The need is for one (1) Business Process Analyst with an estimated total of 368 hours.

The Minnesota Administrative Rules Status System (MARSS) is a concept for a new software application. The goal is to improve public access, security, preservation, and transparency of state agencies' official rulemaking records through the creation of a single online records system. As envisioned, MARSS would serve as a single Internet location for the public to track rulemaking progress and access the official rulemaking record.

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E-mail: *timothy.orr@revisor.mn.gov* Phone: (651) 297-7165 TTY use State Relay Services 1-800-627-3529

### **Minnesota Sports Facilities Authority** Advertisement For Qualifications & Proposals For Black Out Curtain System

1. Proposals – Submit qualifications & proposals for Black Out Curtain System to Curtis Schmillen, Director of Operations, SMG, at the MSFA office on or before **5:00 p.m., on June 10, 2016.** 

2. Work Includes - Drapery for U.S. Bank Stadium.

3. Pre-Proposal Conference - Pre-proposal conferences will be held by appointment only on or before June 3, 2016. Please contact Curtis Schmillen to schedule. Contact information is located in the RFP which is available at *www.msfa.com*.

4. Obtaining & Examining Documents – Documents will be available for review, at the office of the MSFA, 511 11th Ave. South, Suite 401, Minneapolis, MN and on the website, MSFA.com after May 13, 2016.

5. Affirmative Action – All proposers, applicants, prime contractors and prospective subcontractors will be subject to a preaward compliance review to ensure the employment of minorities, women and disabled person. The Minnesota Sports Facilities Authority reserves the right to reject any and all proposals and to waive any information in any proposals received without explanation.

Ms. Michele Kelm-Helgen, Chair Minnesota Sports Facilities Authority

### Minnesota State Colleges and Universities (MnSCU) Request for Proposals for Leadership Development Program

**NOTICE IS HEREBY GIVEN** that proposals are being solicited to develop and deliver a leadership development program for mid-level leaders at Minnesota State Colleges and Universities (MnSCU).

For a copy of the full Request for Proposals, please visit http://www.hr.mnscu.edu/ or contact:

Cindy Schneider MnSCU System Office 30 7<sup>th</sup> Street East, #350 St. Paul, MN 55101 Phone: 651/201-1849 *cindy.schneider@so.mnscu.edu* 

Sealed proposals must be received according the instructions appearing in the Request for Proposal no later than **Monday**, **June 13, 4:30 p.m. CST.** Fax and e-mail responses will not be considered. Proposals received after this date and time will be returned to the responder unopened.

This RFP does not obligate the Minnesota State Colleges and Universities (MnSCU) system, its Board of Trustees or the System Office to award a contract or complete the proposed project. The Minnesota State Colleges and Universities (MnSCU) system, its Board of Trustees or the System Office and each reserves the right to cancel this RFP if it is considered to be in its best interest.

### Minnesota Department of Transportation (Mn/DOT)

#### **Engineering Services Division** Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities ("Consultant Pre-Qualification Program")

This document is available in alternative formats for persons with disabilities by calling Kelly Arneson at (651) 366-4774; for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new

method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects.

Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT's Consultant Services web site, indicated below, to expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/ DOT's Consultant Services web site at: *http://www.dot.state.mn.us/consult.* 

Send completed application material to:

Kelly Arneson Consultant Services Office of Technical Support Minnesota Department of Transportation 395 John Ireland Blvd. - Mail Stop 680 St. Paul, MN 55155

### Minnesota Department of Transportation (Mn/DOT)

**Engineering Services Division** 

Notice Concerning Professional/Technical Contract Opportunities and Taxpayers' Transportation Accountability Act Notices

**NOTICE TO ALL:** The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: *www.dot.state.mn.us/consult* 

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers' Transportation Accountability Act on the above referenced website.

# Non-State Public Bids, Contracts & Grants

The State Register also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Besides the following listing, readers are advised to check: *http://www.mmd.admin.state.mn.us/solicitations.htm* as well as the Office of Grants Management (OGM) at: *http://www.grants.state.mn.us/public/*.

### **Metropolitan Airports Commission (MAC)** Notice Of Call For Bids for 2016 Concourse A-G Connector Bridge Phase 1

Airport Location:	Minneapolis-St. Paul International Airport
Project Name:	2016 Concourse A-G Connector Bridge Phase 1
MAC Contract No:	106-2-797
<b>Bids Close At:</b>	2:00 p.m. on Tuesday June 14, 2016

**Notice to Contractors**: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. The work consists of substantial roof demolition, limited building demolition, site demolition and construction, structural steel and concrete floor and roof systems, steel Connector trusses, cast-in-place concrete piers, unit masonry and metal framed partition systems, hollow metal doors and frames, aluminum curtainwall systems, interior and exterior metal panels, door hardware, stairs, glass guardrails, temporary walls, interior finishes, security systems, CCTV systems, paging systems, plumbing, heating, ventilation, existing elevator modifications, escalators and electrical work for expansion and remodeling for the 2016 Concourse A-G Connector Bridge Phase 1 with coordination and connections required to be made with the future MSP Hotel project.

Note: You can sign up on our Web site to receive email notifications of new business opportunities or go directly to *https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?gsp-CODE\_RED* and choose this and other topics about which you are interested.

Targeted Group Businesses (TGBs): The goal of the MAC for the utilization of TGBs on this project is 9%.

**Bid Security:** Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of Alliiance; Minnesota Builders Exchange; Dodge Data and Analytics; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from: Franz Reprographics; 2781 Freeway Boulevard, Suite 100; Brooklyn Center, MN 55430; PH: 763.503.3401; FX: 763.503.3409. Make checks payable to: Alliiance. Deposit per set (refundable): \$150. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on May 23, 2016, at MAC's web address of http://www.metroairports.org/Airport-Authority/Business-Opportunities/Solicitations.aspx (construction bids).

# Non-State Public Bids, Contracts & Grants =

Metropolitan Airports Commission (MAC)

Notice Of Call For Bids for 2016 Telecom Relocation and Decommissioning (TRD) (P1)

Airport Location:Minneapolis-St. Paul International AirportProject Name:2016 Telecom Relocation and Decommissioning (TRD) (P1)MAC Contract No:106-2-786Bids Close At:2:00 p.m. on Tuesday, June 14, 2016

**Notice to Contractors**: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. The project scope includes the build out of new Telecommunications Main Equipment Room (MER) in a mechanical penthouse on Concourse C. The work includes, but is not limited to the following: structural reinforcement, metal stud construction with security mesh, clean room ceiling tiles, painting, security hardware, associated mechanical, electrical, and technology work.

Note: You can sign up on our Web site to receive email notifications of new business opportunities or go directly to *https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?gsp-CODE\_RED* and choose this and other topics about which you are interested.

Targeted Group Businesses (TGBs): The goal of the MAC for the utilization of TGBs on this project is 8%.

**Bid Security:** Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of Alliiance; Minnesota Builders Exchange; Dodge Data and Analytics; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from: Franz Reprographics; 2781 Freeway Boulevard, Suite 100; Brooklyn Center, MN 55430; PH: 763.503.3401; FX: 763.503.3409. Make checks payable to: Alliiance. Deposit per set (refundable): \$150. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on May 23, 2016, at MAC's web address of

http://www.metroairports.org/Airport-Authority/Business-Opportunities/Solicitations.aspx (construction bids).

### **Metropolitan Airports Commission (MAC)**

# Notice Of Call For Bids for Terminal 1-Lindbergh Parking Expansion PMB & Revenue Control System

<b>Airport Location:</b>	Minneapolis-St. Paul International Airport
<b>Project Name:</b>	Terminal 1-Lindbergh Parking Expansion PMB & Revenue Control System
MAC Contract No.:	106-3-524
<b>Bids Close At:</b>	2:00 p.m., Tuesday, June 21, 2016

**Notice to Contractors**: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. This project consists of Civil (Sitework), General Building, Mechanical, and Electrical Construction.

Note: You can sign up on our Web site (*www.metroairports.org*) to receive email notifications of new business opportunities or go directly to *https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?gsp-CODE\_RED* and choose this and other topics about which you are interested.

Targeted Group Businesses (TGBs): The goal of the MAC for the utilization of TGBs on this project is 7%.

**Bid Security:** Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with

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# — Non-State Public Bids, Contracts & Grants

the surety company thereon duly authorized to do business in the State of Minnesota.

**Project Labor Agreement:** This project is subject to the MAC's Project Labor Agreement requirements. A copy of the Project Labor Agreement and Contract Riders are included in the Appendix.

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of Miller Dunwiddie Architecture; at the Minnesota Builders Exchange; Dodge Data and Analytics; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete digital set at *http://www.questcdn.com*. Bidders may download the complete set of digital bidding documents for \$50.00 by entering eBidDoc<sup>TM</sup> #4481998 in the "Search Projects" page. Contact Quest Construction Data Network at 952-233-1632 or *info@questcdn.com* for assistance. Hard copy drawings and specifications will not be made available to Bidders.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on May 23, 2016, at MAC's web address of

http://www.metroairports.org/Airport-Authority/Business-Opportunities/Solicitations.aspx (construction bids).

# Metropolitan Airports Commission (MAC)

### Notice Of Call For Bids For 2016 Mother Lake Stormwater Improvements

<b>Project Location:</b>	Minneapolis-St. Paul International Airport
Project Name:	2016 Mother Lake Stormwater Improvements
MAC Contract No.	106-1-278
<b>Bids Close At:</b>	2:00 PM on June 14, 2016

**Notice to Contractors:** Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. This project provides for the construction of a sediment removal structure and associated storm sewer construction near the west end of Runway 12R-30L.

Note: You can sign up on our Web site (*www.metroairports.org*) to receive email notifications of new business opportunities or go directly to *https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?qsp=CODE\_RED* and choose this and other topics about which you are interested.

Targeted Group Businesses (TGBs): The goal of the MAC for the utilization of TGBs on this project is 10%.

**Bid Security:** Each bid shall be accompanied by a "Bid-Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of TKDA, the Minnesota Builders Exchange, Dodge Data and Analytics, and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from: TKDA; 444 Cedar Street, Suite 1500; St. Paul, MN, 55101; PH: (651) 292-4400; FX: (651) 292-0083. Make checks payable to: TKDA. Deposit per set (refundable): \$50.00. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on May 31, 2016, at MAC's web address of http://www.metroairports.org/Airport-Authority/Business-Opportunities/Solicitations.aspx (construction bids).



### Several convenient ways to order:

• Retail store Open 8 a.m. - 3 p.m. Monday - Friday, 660 Olive Street, St. Paul

• Phone (credit cards): 8 a.m. - 4 p.m. Monday - Friday, 651.297.3000 (Twin Cities) or 1.800.657.3757 (nationwide toll-

free)

- On-line orders: www.minnesotasbookstore.com
- Minnesota Relay Service: 711
- Fax (credit cards): 651.215.5733 (fax line available 24 hours)
- Mail orders: Orders can be sent to Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155

#### Minnesota's Bookstore accepts VISA, MasterCard, American Express & Discover for all purchases.

PREPAYMENT REQUIRED. Prices and availability subject to change. Fax and phone orders require credit card.

Please allow 1-2 weeks for delivery. For mail orders, complete order blank and send to address above.

Enclose payment - for security reasons, we do not recommend mailing credit card information.

Please allow 2-3 weeks for delivery.

Please make checks payable to "Minnesota's Bookstore."

A \$20.00 fee will be charged for returned checks.

Stock No.	Title	Quantity	Unit Price	Total

Send my order to:

	Shipping Charges		Product Subtotal
	If Product Subtotal is:	Please Add:	Shipping (see chart at left)
	\$15.01-\$25.00 \$25.01-\$50.00 \$50.01-\$100.00 \$100.01-\$500.00	\$ 6.00 \$ 9.00 \$ 14.00 \$ 17.00	Subtotal
State: Zip:		<ul> <li>\$22.00.01-91,0000</li> <li>\$22.00 an address in MN, WI, SD, ND, IA.</li> <li>If delivered to an address in other states, Canada or internationally, we will contact you if there are additional charges.</li> <li>More than \$1,000 Call</li> </ul>	
at you call to place a credit card ord	ler.		other local sales tax if applicable) TOTAL
or 4- digit security code: d on back of card)	If tax exempt, please provide ES number or completed exemption form.		
	se include area code) at you call to place a credit card ora or 4- digit security code:	Subtotal is:         Up to \$15.00         \$15.01-\$25.00         \$25.01-\$50.00         \$50.01-\$100.00         \$50.01-\$100.00         \$50.01-\$1,000         \$50.01-\$1,000         \$50.01-\$1,000         \$50.01-\$1,000         \$50.01-\$1,000         \$50.01-\$1,000         \$60.01-\$1,000 <td< td=""><td>Subtotal is:       Add:         Up to \$15.00       \$5.00         \$15.01-\$25.00       \$6.00         \$25.01-\$50.00       \$9.00         \$50.01-\$100.00       \$14.00         \$100.01-\$500.00       \$17.00         \$50.01-\$1,000       \$22.00*         *\$22 to an address in MN, WI, SD, ND, IA.       If delivered to an address in other states, Canada or internationally, we will contact you if there are additional charges.         More than \$1,000 Call       More than \$1,000 Call         If tax exempt, please provide ES       If tax exempt, please provide ES</td></td<>	Subtotal is:       Add:         Up to \$15.00       \$5.00         \$15.01-\$25.00       \$6.00         \$25.01-\$50.00       \$9.00         \$50.01-\$100.00       \$14.00         \$100.01-\$500.00       \$17.00         \$50.01-\$1,000       \$22.00*         *\$22 to an address in MN, WI, SD, ND, IA.       If delivered to an address in other states, Canada or internationally, we will contact you if there are additional charges.         More than \$1,000 Call       More than \$1,000 Call         If tax exempt, please provide ES       If tax exempt, please provide ES

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