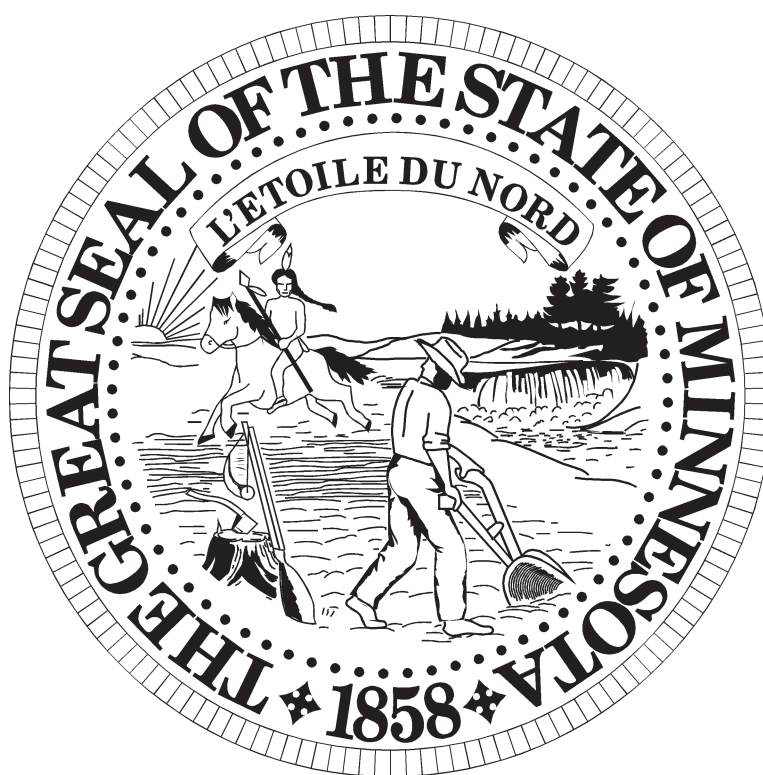


# Minnesota State Register

(Published every Monday (Tuesday when Monday is a holiday.)



**Proposed, Adopted, Emergency, Expedited, Withdrawn, Vetoed Rules;  
Executive Orders; Appointments; Commissioners' Orders; Revenue Notices;  
Official Notices; State Grants & Loans; State Contracts;  
Non-State Public Bids, Contracts & Grants**

**Monday 11 January 2016  
Volume 40, Number 28**

**Pages 777 - 796**

# Minnesota State Register

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The *Minnesota State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. It contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Vetoed Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
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### Printing Schedule and Submission Deadlines

Vol. 40 Issue Number	PUBLISH DATE ( <b>BOLDFACE</b> shows altered publish date)	Deadline for: all Short Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts	Deadline for LONG, Complicated Rules (contact the editor to negotiate a deadline)
# 29	<b>TUESDAY 19 January</b>	Noon Tuesday 12 January	Noon Thursday 7 January
# 30	Monday 25 January	Noon Tuesday 19 January	Noon Thursday 14 January
# 31	Monday 1 February	Noon Tuesday 26 January	Noon Thursday 21 January
# 32	Monday 8 February	Noon Tuesday 2 February	Noon Thursday 28 January

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## Minnesota Rules: Amendments & Additions

Vol. 40, # 28: Monday 11 January 2016..... 780

## Expedited Rules

### Health Department (MDH)

Adopted Expedited Permanent Rules Relating to Health Care Quality..... 781

## Official Notices

### Agricultural Society, Minnesota State (Minnesota State Fair)

Minnesota State Fair's Annual Meeting Scheduled for Jan. 15-17..... 782

### Health Department (MDH)

Report of Carbapenem-resistant Enterobacteriaceae (CRE) under the  
Minnesota Communicable Disease Rules, Chapter 4605.7080..... 782

### Division of Compliance Monitoring, Managed Care Systems Section:

Application for Essential Community Provider Status by  
Traditional Roots Healthcare..... 783

### Division of Health Policy:

Proposed Revised Rules: Minnesota Uniform Companion Guide  
for the Implementation of the ASC X12/005010X222A1  
Health Care Claim: Professional (837), version 11.0 and Minnesota  
Uniform Companion Guide for the Implementation of the ASC  
X12/005010X223A2 Health Care Claim: Institutional (837)  
Version, version 11.0..... 783

### Housing Finance Agency (MHFA)

Hearing on Bond Issuance for 168-unit Multifamily  
Rental Housing Development (the "Project")..... 788

### Interagency Council on Homelessness

Request for Comment on Heading Home: Minnesota's Plan  
to Prevent and End Homelessness..... 788

### Transportation Department (Mn/DOT)

Notice to Bidders: Suspensions/Debarments as of January 12, 2015..... 789

## State Contracts

### Colleges and Universities, Minnesota State (MnSCU)

**Bemidji State University & Northwest Technical College:**  
Request for Proposals for Banking Services..... 790

### Campus Service Cooperative:

REBID - Notice of Request for Proposals for Digital Signature Services..... 790

### Inver Hills Community College:

Request for Proposals for Designer Selection for Electrical Infrastructure  
Upgrades to Minnesota Registered Design Professionals..... 791

### Northland Community and Technical College:

Request for Proposals to Assist in the Purchase of a Used Fire Engine..... 791

### Minnesota Historical Society (MNHS)

Request for Proposals for Oliver H. Kelley Farm Interior Designer..... 792

## State Department of Military Affairs

Availability of Request for Proposal (RFP) for Commissioning Services  
for Construction of a Minnesota National Guard Readiness Center,  
Arden Hills, Minnesota (DMA PROJECT NO. 13101)..... 792

## Transportation Department (Mn/DOT)

### Engineering Services Division:

Contracting Opportunities for a Variety of Highway Related  
Technical Activities ("Consultant Pre-Qualification Program")..... 793

### Engineering Services Division:

Professional/Technical Contract Opportunities and  
Taxpayers' Transportation Accountability Act Notices..... 793

## Non-State Public Bids, Contracts & Grants

### Metropolitan Airports Commission (MAC)

**Minneapolis-St. Paul International Airport**  
Call for Bids for Terminal 1-Lindbergh Parking Expansion Cargo  
and Stores Building..... 794

**Minnesota's Bookstore**..... 795

**Get the Earliest Delivery  
of the State Register  
And Start with a Jump  
on Bid Preparation**..... 795

### Other Helpful Resources:

Revisor of Statutes - *RULES STATUS*:  
[https://www.revisor.mn.gov/rules/rule\\_search.php](https://www.revisor.mn.gov/rules/rule_search.php)

Contract information is available from the Materials Management (MMD)  
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For additional contracts go to:  
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For additional grants go to the Office of Grants Management (OGM) at:  
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Statewide Integrated Financial Tools (SWIFT) Supplier Portal:  
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# Minnesota Rules: Amendments and Additions

## NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757. TTY relay service phone number: (800) 627-3529

## Volume 40 - Minnesota Rules

(Rules Appearing in Issues #1-26 are in

Vol 40, #26 - Monday 28 December 2015)

Volume 40, #27 - 28

Monday 4 Jan. - Monday 11 Jan. 2016

### Health Department (MDH)

#### Division of Health Policy:

4654.0800 (proposed expedited)..... 781

### Natural Resources Department (DNR)

6264.0300 (adopted exempt)..... 750

6264.0300 s. 47, 66, 70, 71 (repealed exempt)..... 750

### Labor and Industry Department (DLI)

7511.0090; .0102; .0104; .0105; .0109; .0202; .0304; .0307; .0308;  
.0315; .0316; .0318; .0319; .0401; .0503; .0506; .0507; .0508;  
.0510; .0603; .0604; .0605; .0611; .0806; .0807; .0901; .0903;  
.0904; .0905; .0906; .0907; .0908; .0909; .0910; .1001; .1008;  
.1009; .1013; .1014; .1015; .1017; .1018; .1022; .1023; .1025;  
.1028; .1029; .1030; .1101; .1103; .1104; .1106; .1408; .2206;  
.2210; .2306; .2307; .2310; .2402; .2701; .2703; .3006; .3201;  
.3206; .3301; .3308; .3404; .3406; .4600; .5001; .5003; .5306;  
.5501; .5601; .5608; .5609; .5704; .5706; .6101; .7900; .8000;  
.8010; .8020; .8030; .8040; .8100; .8400; .8410; .8420; .8430;  
.8440 (proposed)..... 747  
7511.0090 s. 2; .0106; .0607; .0610; .0704; .0705; .0903 s. 8;  
.0907 s. 1, 12, 14, 16, 17, 18, 19, 20, 21, 22, 23, 24; .0909 s. 1;  
.1002; .1019; .1026; .1027; .2703 s. 1; .3401; .3402; .3405;  
.3800; .4500; .7900 s. 1, 3, 4 (proposed repealer)..... 747

### Occupational Safety and Health Division:

5205.0010; .0030; 5207.0100; .1000 (proposed)..... 750

# Expedited Rules

Provisions exist for the Commissioners of some state agencies to adopt expedited rules when conditions exist that do not allow the Commissioner to comply with the requirements for normal rules. The Commissioner must submit the rule to the attorney general for review and must publish a notice of adoption that includes a copy of the rule and the conditions. Expedited rules are effective upon publication in the State Register, and may be effective up to seven days before publication under certain conditions.

Expedited rules are effective for the period stated or up to 18 months. Specific *Minnesota Statute* citations accompanying these expedited rules detail the agency's rulemaking authority.

**KEY: Proposed Rules** - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

## Minnesota Department of Health (MDH) Adopted Expedited Permanent Rules Relating to Health Care Quality

The rules proposed and published at *State Register*, Volume 40, Number 17, pages 472-474, October 26, 2015 (40 SR 472), are adopted with the following modifications:

### **4654.0800 INCORPORATION BY REFERENCE.**

"Minnesota Statewide Quality Reporting and Measurement System: Appendices to *Minnesota Administrative Rules*, Chapter 4654," issued by the Minnesota Department of Health, ~~October~~ December 2015, is incorporated by reference. It is available through the Minitex interlibrary loan system and the Minnesota Department of Health Web site at:

*<http://www.health.state.mn.us/healthreform/measurement/index.html>* .

They are not subject to frequent change.

# Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

## Minnesota State Agricultural Society (Minnesota State Fair) Official Notice of Minnesota State Fair's Annual Meeting Scheduled for Jan. 15-17

**MINNESOTA STATE FAIRGROUNDS** — The 157th annual meeting of the Minnesota State Agricultural Society, governing body of the Minnesota State Fair, will be held Jan. 15-17 at the DoubleTree by Hilton Hotel Bloomington. The society's general business session is scheduled for 8 a.m. Sunday, Jan. 17, followed by a meeting of the society's board of managers. A complete schedule of meetings and events will be available at the hotel.

The 2016 Minnesota State Fair runs Aug. 25 - Labor Day, Sept. 5.

Dated: 6 January 2016

## Minnesota Department of Health (MDH) Official Notice of Reporting of Carbapenem-resistant Enterobacteriaceae (CRE) under the Minnesota Communicable Disease Rules, Chapter 4605.7080

**NOTICE IS HEREBY GIVEN** per *Minnesota Rules*, Chapter 4605.7080 Notice of New Diseases and Syndromes; Reporting and Submission, that the commissioner of health is requiring all mandated reporters to report carbapenem-resistant *Enterobacteriaceae* (CRE) beginning January 1, 2016.

MDH will be conducting this surveillance pursuant to *Minnesota Rules* 4605.7000 to 4605.7900. Specifically, *Minnesota Rules*, 4605.7080, permits the Commissioner of Health to require reporting of newly recognized or emerging diseases and syndromes suspected to be of infectious origin or previously controlled or eradicated infectious disease if certain criteria are met.

**Disease Definition.** For mandated reporters, CRE includes Enterobacteriaceae isolated from any body site that is resistant to any one of the following carbapenem antibiotics, imipenem, meropenem, doripenem, or ertapenem, based on current Clinical and Laboratory Standards Institutes Standards (M100) or that demonstrates production of a carbapenemase.

Documentation on the need for this surveillance and what laboratories and providers need to know about reporting these cases is available at <http://www.health.state.mn.us/divs/idepc/dtopics/cre/reporting.html>.

Agency Contact Person. For questions or more information, contact Catherine Lexau at P.O. Box 64975, St. Paul, MN 55164-00975, phone: (651) 201-5414, 1 (877) 676-5414; and e-mail: [commdisrule@state.mn.us](mailto:commdisrule@state.mn.us).

**Minnesota Department of Health (MDH)****Division of Compliance Monitoring****Managed Care Systems Section****Notice of Application for Essential Community Provider Status by Traditional Roots Healthcare**

**NOTICE IS HEREBY GIVEN** that an application for designation as an Essential Community Provider (ECP) has been submitted to the Commissioner of Health by Traditional Roots Healthcare, 165 Dunlap Street, Saint Paul, Minnesota 55104. Clinical services are offered at Traditional Roots Healthcare, 165 Dunlap Street, Saint Paul, Minnesota 55104; Wilder Foundation, Southeast Asian Services, 451 Lexington Parkway North, Saint Paul, Minnesota 55104; People Incorporated, Northside Community Support, 1309 Girard Avenue North, Minneapolis, MN 55411; Anchor House, 1319 Girard Avenue North #102, Minneapolis, Minnesota 55441.

An ECP is a health care provider that serves high-risk, special needs, and underserved individuals. In order to be designated as an ECP, a provider must demonstrate that it meets the requirements of *Minnesota Statutes* Section 62Q.19 and *Minnesota Rules* Chapter 4688. The public is allowed 30 days from the date of the publication of this notice to submit written comments on the application. The commissioner will approve or deny the application once the comment period and compliance review is complete.

For more information contact:

Julie Stone  
Managed Care Systems Section  
Division of Compliance Monitoring  
Department of Health  
P.O. Box 64882  
St. Paul, MN 55164-0882  
**Phone:** (651) 201-4238

**Minnesota Department of Health (MDH)****Division of Health Policy****Notice of Proposed Revised Rules: Minnesota Uniform Companion Guide for the Implementation of the ASC X12/005010X222A1 Health Care Claim: Professional (837), version 11.0 and Minnesota Uniform Companion Guide for the Implementation of the ASC X12/005010X223A2 Health Care Claim: Institutional (837) Version, version 11.0**

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Health (MDH) is seeking information or opinions from outside sources regarding proposed revised versions (version 11.0) of the Minnesota Uniform Companion Guides (MUCGs) for the implementation of the following ASC X12N transactions:

ASC X12/005010X222A1 Health Care Claim: Professional (837);  
ASC X12/005010X223A2 Health Care Claim: Institutional (837).

**Contact Person.** MDH requests that information and opinions concerning the applicability and functionality of proposed revisions be submitted to Susie Veness as described below. Interested persons or groups may submit data or views in writing, to be received no later than 4:00 p.m. February 10, 2016. Electronic submissions should be sent in Word format. Written statements should be addressed to Susie Veness, Minnesota Department of Health, P.O. Box 64882, St. Paul, MN 55164-0822, or submitted via e-mail at: [health.asaguides@state.mn.us](mailto:health.asaguides@state.mn.us) or faxed to: (651) 201-3830. E-mail is preferred.

**Public Review Process.** MDH will provide free copies of the proposed version 11.0 of the MUCGs above in paper or electronic PDF format, to persons and organizations interested in reviewing them. The proposed version will be available for viewing and downloading

# Official Notices

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beginning January 11, 2016 on: <http://www.health.state.mn.us/asa/>. Comments and suggestions for improvements of the proposed rule will be accepted at the above address until 4 p.m. February 10, 2016.

After the Commissioner of Health has considered all comments received, the Commissioner will publish a notice of adoption of any revisions to the above referenced MUCG rules in the *State Register*. The adopted versions will be known as version 12.0 and will supersede any previous versions. The version 12.0 rules will take effect 30 days subsequent to the notice of adoption.

**How to Obtain the Proposed Changes to Minnesota Uniform Companion Guides.** Free copies of the proposed version 11.0 rules as described above are available for viewing or downloading on the World Wide Web at: <http://www.health.state.mn.us/asa/>. Persons who wish to obtain paper copies should call Susie Veness at MDH, (651) 201-5508, or fax a request to (651) 201-3830, or write or e-mail to Susie Veness at the address above, and clearly identify the document(s) being requested.

**Description of the Rules.** *Minnesota Statutes*, section 62J.536, requires the Minnesota Commissioner of Health, in consultation with the Minnesota Administrative Uniformity Committee (AUC), to promulgate rules pursuant to section 62J.61 establishing and requiring group purchasers, clearinghouses, and health care providers to exchange specified health care administrative transactions electronically, using the applicable single, uniform companion guide adopted by the Commissioner of Health. Under *Minnesota Statutes*, section 62J.61, the Commissioner of Health is exempt from chapter 14, including section 14.386, in implementing sections 62J.50 to 62J.54, subdivision 3, and 62J.56 to 62J.59.

The proposed revised version 11.0 MUCGs referenced above are proposed by the Commissioner of Health and were developed in consultation with the Minnesota Administrative Uniformity Committee (AUC) and its Claims DD and Medical Code Technical Advisory Groups (TAGs).

**Technical Changes and Updates to Previously Adopted Rule.** The Commissioner of Health, in consultation with the AUC and its Technical Advisory Groups (TAGs), determined that it is necessary to make revisions to the MUCG rules previously adopted in the Minnesota State Register. The previously adopted MUCGs that are currently in force were published as “version 10.0” and are available at: <http://www.health.state.mn.us/asa/rules.html>. The proposed new versions of the rules are “version 11.0” and will be available at: <http://www.health.state.mn.us/asa/> starting January 11, 2016.

Because the Commissioner of Health has determined that it is unduly cumbersome to publish the entire text of the proposed rule revisions, the Commissioner is publishing this notice of the proposed revisions to the adopted rules.

The proposed version 11.0 rules describe the data content and other transaction specific characteristics of the transactions listed above, for use by entities subject to *Minnesota Statutes*, section 62J.536.

When the proposed rules are adopted, they:

Are to be used in conjunction with all applicable Minnesota and federal regulations, including 45 CFR Parts 160, 162, and 164 (HIPAA Administrative Simplification, including adopted federal operating rules) and related ASC X12N and retail pharmacy specifications (ASC X12N and NCPDP implementation specifications);

Will supplement, but will not otherwise modify, the ASC X12N and NCPDP implementation specifications in a manner that will make their implementation by users to be out of compliance; and

Must be appropriately incorporated by reference and/or the relevant transaction information must be displayed in any companion guides provided by entities subject to *Minnesota Statutes*, section 62J.536. In particular, the applicable information in the adopted rules must be appropriately incorporated by reference and/or displayed so as to satisfy requirements of the *Code of Federal Regulations* 45 § 162.1203 and § 162.1603 for companion guide compliance with the “CORE v5010 Master Companion Guide Template.”

**Modifications.** The revisions in the version 11.0 MUCGs are proposed to improve the clarity and readability of the rules, and to reflect changes in health care coding requirements and other updates. Revisions are also shown in underline-strikeout format on the proposed v11.0 MUCGs.

The following changes are proposed in both of the above referenced versions 11.0 MUCGs:

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## Official Notices

The cover page has been revised to update the summary information regarding the document, including the status of the document as a proposed rule for public comment. In addition:

Section 1.5 was modified with clarifying changes to a website reference;

Section 1.6.2, “Document revision history,” has been updated to add information for version 11.0;

In Section 2.2 a reference to “requirements for ICD-10” was removed as no longer necessary;

In Section 3.2.5, “Claim Attachments and Notes,” text was added regarding recent requirements for the exchange of electronic claims attachments associated with workers compensation medical claims as follows:

Note regarding claims attachments for only workers compensation medical claims: *Minnesota Statutes*, Section 176.135 subd. 7a. (e) require that starting July 1, 2016

- Health care providers must electronically submit copies of medical records or reports that substantiate the nature of the charge its relationship to the work injury using the most recently approved version of the ASC X12N 275 transaction (“Additional Information to Support Health Care claim or Encounter”); and

- Workers compensation payers and all clearinghouses receiving or transmitting workers’ compensation bills must accept attachments using the ASC X12N 275 transaction and must respond with the most recently approved ASC 12 electronic acknowledgment for the attachment process.

A copy of the above statute is available for review and reference at website of the Minnesota Office of the Revisor of Statutes at:

<https://www.revisor.mn.gov/statutes/?id=176.135> .

In Appendix A, Section A.2., “HIPAA Code Sets”, the following revisions were made:

- The first paragraph was revised to add to the first sentence “International Classification of Diseases, Tenth Revision, Clinical Modification (ICD-10-CM); International Classification of Diseases, Tenth Revision, Procedural Coding System (ICD-10-PCS)”;

- Footnote #2 was revised to add ICD-10-CM and ICD-10-PCS after ICD-9-CM in first sentence.

- In Appendix A, Table A.5.3.c.i, “Substance Abuse Services: Outpatient Services – Claim Type 837I”, a new program entry was added for “MAT Therapy and/or Counseling Services” along with a statement (“Note 2”) to clarify instructions for coding the new program.

In Table A.5.3.c.ii, “Substance Abuse Services: Outpatient Services – Claim Type 837P”, added new program “MAT Therapy and/or Counseling Services” along with a statement (“Note 2”) to clarify instructions for coding the new program.

Minor wording, formatting, and grammar-related changes have been throughout both proposed v11.0 claims MUCGs.

The following changes are proposed for the v11.0 MUCG for the ASC X12/005010X222A1 Health Care Claim: Professional (837) as described below.

In Appendix A, Table A.5.1, “Minnesota Coding Specifications: When to use codes different from Medicare,” the following entries were modified with corrections and clarifications as follows:

The *Minnesota Rule* entry for row labeled “Chapter 12, Physicians/Nonphysician Practitioners, Interpreter Services,” was modified to include a link to the front matter Section A.3.4.2 for clarification of the rounding rules.

The *Minnesota Rule* entry for the row labeled “Chapter 12, Physician/Nonphysician Services, Patient not in exam room” was slightly expanded with additional detail and clarification for reporting appropriate ICD-CM codes. The last sentence of the *Minnesota Rule* for this topic was deleted as no longer needed.

The *Minnesota Rule* entry for the row labeled “Chapter 15, Ambulance, Community Paramedic” was modified to include

# Official Notices

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“vaccines” with a list of “Non-reportable services.” In addition, the last sentence following the list of non-reportable services was deleted.

The *Minnesota Rule* entry for the row labeled “Chapter 18, Preventive and Screening Services, Diagnosis coding for screening services” was revised to clarify that diagnosis coding for screening services must follow the ICD-CM code set instructions based on date of service.

The row labeled “Chapter 18, Preventive and Screening Services, C&TC” was moved to the end of Table A.5.1 and added to the “N/A” section along with other Department of Human Services (DHS)-specific programs. The *Minnesota Rule* for C&TC was also revised, including:

- A new sentence was added to the end of first paragraph, including a link to the C&TC Provider Guides webpage
- Coding and related descriptions were modified as follows:
  - o 96111 – Developmental Screening;
  - o 96110 U1 – Autism screening with a standardized instrument, 1 unit;
  - o 96127 – Social/Emotional or Mental Health Screening.

The row immediately following the row labeled “38, Emergency Preparedness Fee for Service Guidelines” was amended to include reference to “Child and Teen Checkups (C&TC)” and “Early Intensive Developmental and Behavioral Intervention (EIDBI).”

The row labeled “N/A Doula Services” was corrected to change the number of doula sessions from six to seven.

A new entry was added after the row labeled “N/A, Licensed Traditional Midwife Services (Not Certified Nurse Midwives)” entitled “N/A, Child and Teen Checkups (C&TC).”

A new entry was added after the row labeled “N/A, Child and Teen Checkups (C&TC) for “Early Intensive Developmental and Behavioral Intervention (EIDBI).”

The following changes were made in Table A.5.2.2, “Behavioral Health Programs Listed in Table A.5.2”:

- The “Peer Services” entry was deleted;
- A new program entry, “Mental Health Certified Family Peer Specialist,” was added.

In “TABLE A.5.2 — Behavioral Health Procedure Code/Modifier Combinations: For Specific Benefit Packages Unique to Minnesota Government Programs” the entry for “Peer Services” was deleted and an entry for “Certified Family Peer Specialist – DHS” was added.

In Table A.5.4.c, “Other Services and Miscellaneous”, the following changes were made:

- A new row was added for an entry labeled “Autism Screening”;
- The row immediately following “Autism Screening” was relabeled as “Child Social/Emotional or Mental Health Screening.”

The following changes for the MUCG for the Implementation of the ASC X12/005010X223A2 Health Care Claim: Institutional (837) v11.0 are proposed as described below.

Appendix A, Table A.5.1, “Minnesota Coding Specifications: When to use codes different from Medicare,” is revised as follows:

The *Minnesota Rule* is clarified for the entry in the row for Chapter 4, “Part B Hospital (Including Inpatient Hospital Part B and OPPS), Interpreter Services” with the addition of a link to Section A.3.4.2 for “rounding rules.”

The *Minnesota Rule* is clarified for the entry in the row for Chapter 5, “Part B Outpatient Rehabilitation and CORF/OPT” to include a link to the rounding rules (Section A.3.4.2) in the front mater. The last sentence in the paragraph was also deleted.

A new row labeled Chapter 12, “Physician/Nonphysician Practitioners” and related *Minnesota Rule*, “Not applicable to

institutional claim” was added.

The *Minnesota Rule* was clarified for the entry in the row for Chapter 18, “Preventive and Screening Services Colonoscopy.”

The *Minnesota Rule* for the row labeled Chapter 20, “Durable Medical Equipment, Prosthetics, Orthotics and Supplies” that read “Not applicable to the Institutional Guide” has been deleted and is replaced with a new entry reading “Oxygen codes are used as defined. When appropriate to report contents, MN providers may report E or S oxygen content codes as definition allows.”

In Table A.5.2.1, “Mental Health-Related Modifiers Appearing in Table A.5.2”, the following modifiers were deleted:

- UA - Children’s Therapeutic Services and Supports (CTSS);
- UD - Transition to community living (Adult Rehabilitation Mental Health Services (ARMHS));
- U1 - Dialectical Behavioral Therapy;
- U5 - Advanced level specialist.

In Table A.5.2.2, “Behavioral Health Programs Listed in Table A.5.2,” the following program links were removed from the list:

- Assertive Community Treatment (ACT);
- Adult Crisis Response Services;
- Children’s Mental Health Crisis Response Services;
- Children’s Therapeutic Services and Supports (CTSS);
- Adult Rehabilitative Mental Health Services (ARMHS);
- Peer Services;
- Dialectical Behavior Therapy;
- Youth Assertive Community Treatment;
- Intensive Treatment in Foster Care;
- Mental Health Family Psychoeducation Services.

In Table A.5.2, Behavioral Health Procedure Code/Modifier Combinations: For Specific Benefit Packages Unique to Minnesota Government Programs, the following programs were deleted:

- Assertive Community Treatment (ACT)
- Adult Crisis Response Services;
- Children’s mental health Crisis Response Services;
- Children’s Therapeutic Services and Supports (CTSS);
- Adult Rehabilitative Mental Health Services (ARMHS);
- Peer Services;
- Dialectical Behavior Therapy;
- Youth Assertive Community Treatment;
- Intensive Treatment in Foster Care;
- Mental Health Family Psychoeducation Services.

Dated: January 11, 2016

Edward P. Ehlinger, MD, MSPH  
Commissioner, MN Dept. of Health  
P.O. Box 64975  
St. Paul, MN 55164-0975

## Official Notices

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### Minnesota Housing Finance Agency (MHFA)

#### Notice of Hearing on Bond Issuance for 168-unit Multifamily Rental Housing Development (the “Project”)

**NOTICE IS HEREBY GIVEN** that the Minnesota Housing Finance Agency will hold a public hearing at 10:00 a.m. on Wednesday, January 27, 2016, at its offices at 400 Sibley Street, Suite 300, St. Paul, Minnesota 55101, for the purpose of taking public comment regarding the issuance of its tax-exempt bonds in one or more series (the “Notes”) issued on one or more dates in the maximum respective principal amount set forth below, including a plan of finance therefor. The Notes are proposed to be issued to fund one or more mortgage loans to pay for all or a portion of the costs of the acquisition, construction, and equipping of the following development, including facilities related and subordinate thereto, for residential rental housing:

An approximately 168-unit multifamily rental housing development located at 5119 Gateway Street SE, Prior Lake, Minnesota 55372 (the “Project”), proposed to be acquired, constructed, and equipped by Prior Lake Leased Housing Associates I, LLLP, a Minnesota limited liability limited partnership, or an affiliate thereof or successor thereto, as its initial owner, operator, or manager; the general partner of which is Prior Lake Leased Housing Associates I, LLC, a Minnesota limited liability company, or a related entity. The maximum principal amount of the Notes for this development is \$28,000,000.

Additional information may be obtained from the Minnesota Housing Finance Agency, Attn: John Rocker (651-284-0078). Parties wishing to comment on the issuance of the Notes may appear in person at the hearing or may submit written comments to the undersigned prior to the hearing.

Dated: 11 January 2016

Mary Tingerthal, Commissioner  
Minnesota Housing Finance Agency

### Minnesota Interagency Council on Homelessness

#### Request for Comment on Heading Home: Minnesota’s Plan to Prevent and End Homelessness

The Minnesota Interagency Council on Homelessness is requesting Public Comment on Heading Home: Minnesota’s Plan to Prevent and End Homelessness.

The Minnesota Interagency Council on Homelessness, which includes the Commissioners of 11 State agencies and the Governor’s office, developed and released Heading Home in December 2013. Over the past two years, the Council led implementation of this two-year action plan. This update releases strategies and actions for 2016 and 2017.

Stable Housing is out of reach for far too many Minnesotans. More than 7,500 Minnesotans experience homelessness every night, based on the statewide Point-in Time (PIT) count conducted on January 22, 2015. While the 2015 count represents the first decrease in recent history, it also shows that many children and adults in Minnesota live without a stable foundation of housing. In addition, a much larger group of housed Minnesotans pay more than they can afford for their housing. According to U.S. Census and American Community Survey Data, over 590,000 Minnesota households paid more than 30 percent of their income for housing in 2014 and of these, over 254,000 paid more than half of their income for housing.

For many of these Minnesotans, a single health, employment or transportation crisis could result in homelessness. A lack of stable and affordable housing undermines Minnesota’s efforts to improve educational outcomes for children, build a stronger workforce, improve health, and reduce racial and ethnic disparities.

The State of Minnesota’s Heading Home plan is a direct response to this challenge. While the full solution to homelessness and housing instability, including addressing income inequality, will require the commitment of many sectors and all levels of government, this plan focuses on strategies and actions for State agencies. These strategies set us on a path not only to end homelessness for more families and individuals, but also to substantially prevent homelessness by addressing significant barriers to maintaining housing stability.

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## Official Notices

The 2016-2017 Heading Home Plan can be found on Minnesota Housing's website <http://www.mnhousing.gov> (**Home** > Multifamily Rental Partners > Ending Homelessness > Heading Home).

All public comments must be received no later than 4:30 p.m. CT on Thursday, January 14th, 2016.

Comments may be e-mailed to [amy.stetzel@state.mn.us](mailto:amy.stetzel@state.mn.us) or mailed to:

Minnesota Housing  
Attn: Amy Stetzel – MN Interagency Council on Homelessness  
400 Sibley Street, Suite 300  
Saint Paul, MN 55101

## Minnesota Department of Transportation (Mn/DOT) Notice to Bidders: Suspensions/Debarments as of January 12, 2015

### NOTICE OF DEBARMENT

**NOTICE IS HEREBY GIVEN** that MnDOT has ordered that the following vendors be debarred for a period of three (3) years, effective May 6, 2013 until May 6, 2016:

- Gary Francis Bauerly and his affiliates, Rice, MN
- Gary Bauerly, LLC and its affiliates, Rice, MN
- Watab Hauling Co. and its affiliates, Rice, MN

**NOTICE IS HEREBY GIVEN** that MnDOT has ordered that the following vendors be debarred for a period of three (3) years, effective September 17, 2014 until September 17, 2017:

- Jeffrey Plzak and his affiliates, Loretto, MN
- Laurie Plzak and her affiliates, Loretto, MN
- Honda Electric Incorporated and its affiliates, Loretto, MN
- Jeffrey and Laurie Plzak doing business as Honda Electric Logistics, and its affiliates, Loretto, MN

**NOTICE IS HEREBY GIVEN** that MnDOT has ordered that the following vendors be debarred for a period of three (3) years, effective January 12, 2015 until January 12, 2018:

- Marlin Dahl, Granada, MN
- Dahl Trucking, Elmore, MN
- Elmore Truck and Trailer, Inc., Elmore, MN

*Minnesota Statute* section 161.315 prohibits the Commissioner, counties, towns, or home rule or statutory cities from awarding or approving the award of a contract for goods or services to a person who is suspended or debarred, including:

- 1) any contract under which a debarred or suspended person will serve as a subcontractor or material supplier,
- 2) any business or affiliate which the debarred or suspended person exercises substantial influence or control, and
- 3) any business or entity, which is sold or transferred by a debarred person to a relative or any other party over whose actions the debarred person exercises substantial influence or control, remains ineligible during the duration of the seller's or transfer's debarment.

# State Contracts

In addition to the following listing of state contracts, readers are advised to check the Statewide Integrated Financial Tools (SWIFT) Supplier Portal at: <http://supplier.swift.state.mn.us> as well as the Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be advertised in the Supplier Portal (see link above) or posted on the Department of Administration, Materials Management Division's (MMD) Web site at: <http://www.mmd.admin.state.mn.us/solicitations.htm>.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be advertised in the SWIFT Supplier Portal or alternatively, in the *Minnesota State Register* if the procurement is not being conducted in the SWIFT system.

**Requirements:** There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements:

\$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600

\$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days.

\$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days.

Anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days.

## Minnesota State Colleges and Universities (MnSCU) Bemidji State University & Northwest Technical College Notice of Request for Proposals for Banking Services

**NOTICE IS HEREBY GIVEN** that Bemidji State University will receive sealed proposals for Banking Services. Specifications will be available January 11, 2016, at the following website:

[http://www.bemidjistate.edu/offices/procurement\\_logistics/rfps\\_bids/](http://www.bemidjistate.edu/offices/procurement_logistics/rfps_bids/)

Instructions for delivering proposals, as well as all other requirements and contact information, will be contained in the RFP to be posted at the above website.

Sealed proposals must be received by Rebecca Wilkinson, Procurement and Contracts Officer, Bemidji State University, Deputy 204, Box 8, 1500 Birchmont Drive NE, Bemidji, MN 56601, by 2:00 PM Central Time, Monday, February 29, 2016. Late proposals will not be considered.

Bemidji State University reserves the right to reject any or all proposals and to waive any irregularities or informalities in proposals received. This Request for Proposal does not obligate the University to complete a proposed contract, and the University reserves the right to cancel the solicitation if it is considered to be in its best interest.

## Minnesota State Colleges and Universities (MnSCU) Campus Service Cooperative REBID - Notice of Request for Proposals for Digital Signature Services

**NOTICE IS HEREBY GIVEN** that the State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of the various member institutions, is soliciting proposals from qualified vendors for assistance in implementing an enterprise-wide electronic signature system.

The full Request for Proposal (RFP) will be available Monday January 4, 2016 at the following website:

<http://www.csc.mnscu.edu/sourcing/RFP.html> .

All requirements and information, as well as proposal delivery instructions will be contained in the RFP.

Deadline for proposal response is 3:00pm Central Time Monday January 25, 2016. Submit proposals to:

Michael Noble-Olson, Chief Procurement Officer  
MnSCU Campus Service Cooperative  
30 - 7<sup>th</sup> St, East, Suite 350  
St. Paul, MN 55101

Minnesota State Colleges and Universities reserves the right to reject any or all proposals, to waive any irregularities or informalities in proposals received, and to cancel the solicitation if it is considered to be in its own best interest. This Request for Proposal does not obligate the Minnesota State Colleges and Universities to award a contract.

### **Minnesota State Colleges and Universities (MnSCU)** **Inver Hills Community College** **Notice of Request for Proposals for Designer Selection for Electrical Infrastructure** **Upgrades to Minnesota Registered Design Professionals**

**DEADLINE: 2:00, FRIDAY, January 22, 2016.**

Complete proposal information is available at: ***Paul.DeMuth@dctc.edu***

All Questions MUST be sent to Paul at ***Paul.DeMuth@dctc.edu***

Proposals MUST be sealed in an envelope addressed to:

Electrical Infrastructure Upgrade RFP – DELIVER IMMEDIATELY  
Attention: Paul DeMuth  
Heritage Hall, 1st Floor room #102  
2500 - 80th St East  
Inver Grove Heights, MN 55076

FAX or e-mail proposals will NOT be accepted.

PROPOSALS RECEIVED AFTER THE SUBMISSION DEADLINE ***WILL NOT*** BE CONSIDERED.

### **Minnesota State Colleges and Universities (MnSCU)** **Northland Community and Technical College** **Notice of Request for Proposals to Assist in the Purchase of a Used Fire Engine**

Northland Community and Technical College is requesting proposals to assist in the PURCHASE OF A USED FIRE ENGINE. This RFP is undertaken by Northland Community and Technical College pursuant to the authority contained in provisions of *Minnesota Statutes* § 136F.581 and other applicable laws.

Selection of vendors shall be based on NCTC's evaluation of responses. NCTC intends to enter into a contract with the selected vendor, and this contract will contain all the terms and conditions required by this request for proposals (RFP), as well as further terms and conditions negotiated between NCTC, the System Office's General Counsel and/or the Office of the Attorney General, and the selected vendor

Accordingly, Northland Community and Technical College shall select the vendor(s) whose proposal(s), and oral presentation(s) if requested, demonstrate in Northland Community and Technical College's sole opinion, the clear capability to best fulfill the purposes of this RFP in a cost effective manner. Northland Community and Technical College reserves the right to accept or reject proposals, in whole

## State Contracts

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or in part, and to negotiate separately as necessary in order to serve the best interests of Northland Community and Technical College. This RFP shall not obligate the Northland Community and Technical College to award a contract or complete the proposed project and it reserves the right to cancel this RFP if it is considered to be in its best interest.

RFP's are due on Friday, January 29<sup>th</sup>, at 17:00 hours. All RFP's should be sent to:

George Bass  
Business Manager  
2022 Central Ave NE,  
East Grand Forks, MN 56701  
Telephone: (218) 683-8575  
Fax: (218) 793-2794  
E-mail address: [george.bass@northlandcollege.edu](mailto:george.bass@northlandcollege.edu)

## Minnesota Historical Society (MNHS) Request for Proposals for Oliver H. Kelley Farm Interior Designer

The Minnesota Historical Society requests proposals from qualified consultants for Interior Design/Furnishings, Fixtures and Equipment Procurement Management Services for the revitalization project at Oliver H. Kelley Farm in Elk River, MN. The construction must be completed and a certificate of occupancy must be received by July 31st, 2016.

### Project Scope and Deliverables

The Society would like to have the Consultant specify and assist in procuring the FF&E list for the Kelley Farm Capital Project to ensure successful, timely, and cost effective delivery of the final facilities.

Substantive and Procedural questions should be directed to Mary Green Toussaint, Acting Contracting Officer, by e-mail at:  
[mary.green-toussaint@mnhs.org](mailto:mary.green-toussaint@mnhs.org).

The deadline for questions is noon, Wednesday, January 20th, 2016. Questions and answers will be distributed in an anonymous fashion by noon, Thursday, January 21st, 2016.

Proposals must be received by the Society's Acting Contracting Officer, Mary Green Toussaint, or her agent by Thursday, January 28, 2016, by 2:00 PM Central Time. Late proposals will not be accepted. Authorized agents for receipt of proposals are staff located at the Information Desk on the 1st floor the Minnesota History Center, 345 Kellogg Boulevard West, St. Paul, Minnesota 55102.

## State Department of Military Affairs Notice of Availability of Request for Proposal (RFP) for Commissioning Services for Construction of a Minnesota National Guard Readiness Center, Arden Hills, Minnesota (DMA PROJECT NO. 13101)

The State of Minnesota, Department of Military Affairs is soliciting proposals from interested, qualified consultants for commissioning services for the above referenced project.

A full Request for Proposals is available on the Minnesota National Guard's website: <http://www.MinnesotaNationalGuard.org/rfp>.

Any questions should be directed to Mr. Justin Skoglund at [justin.a.skoglund2.nfg@mail.mil](mailto:justin.a.skoglund2.nfg@mail.mil). Project questions will be taken by this individual only. Questions regarding this RFP must be received by **Tuesday, January 19, 2016, no later than 5:00 PM** Central Time.

A project site tour may be scheduled by contacting Mr. Justin Skoglund.

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## State Contracts

Proposals must be sent to Ms. Anna Swoboda, Department of Military Affairs, Facilities Management Office, Camp Ripley, 15000 Highway 115, Little Falls, MN 56345-4173 NOT later than **2:00 p.m., Central Time, on Tuesday, January 26, 2016**. Late responses will NOT be considered.

The Minnesota National Guard is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

### **Minnesota Department of Transportation (Mn/DOT) Engineering Services Division Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (“Consultant Pre-Qualification Program”)**

This document is available in alternative formats for persons with disabilities by calling Kelly Arneson at (651) 366-4774; for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects.

Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT’s Consultant Services web site, indicated below, to expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT’s Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Kelly Arneson  
Consultant Services  
Office of Technical Support  
Minnesota Department of Transportation  
395 John Ireland Blvd. - Mail Stop 680  
St. Paul, MN 55155

### **Minnesota Department of Transportation (Mn/DOT) Engineering Services Division Notice Concerning Professional/Technical Contract Opportunities and Taxpayers’ Transportation Accountability Act Notices**

**NOTICE TO ALL:** The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT’s Consultant Services **website** at: [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult)

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers’ Transportation Accountability Act on the above referenced website.

## Non-State Public Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Besides the following listing, readers are advised to check: <http://www.mmd.admin.state.mn.us/solicitations.htm> as well as the Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>.

### Metropolitan Airports Commission (MAC) Minneapolis-St. Paul International Airport Notice of Call for Bids for Terminal 1-Lindbergh Parking Expansion Cargo & Stores Building

**MAC Contract No.:** 106-3-525 / 106-3-548  
**Bids Close At:** 2:00 p.m., Tuesday, February 2, 2016

**Notice to Contractors:** Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. This project includes Civil (Sitework) Construction, General Building Construction, Mechanical Construction, and Electrical Construction work.

**NOTE:** You can sign up on our Web site ([www.metroairports.org](http://www.metroairports.org)) to receive email notifications of new business opportunities or go directly to [https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?gsp-CODE\\_RED](https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?gsp-CODE_RED) and choose this and other topics about which you are interested.

**Targeted Group Businesses (TGB):** The goal of the MAC for the utilization of TGB on this project is 9%.

**Bid Security:** Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

**Project Labor Agreement:** This project is subject to the MAC's Project Labor Agreement requirements. A copy of the Project Labor Agreement and Contract Riders are included in the Appendix.

**Availability of Bidding Documents:** Bidding documents are on file for inspection at the office of Miller Dunwiddie Architecture; at the Minnesota Builders Exchange; Dodge Data and Analytics; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from: Miller Dunwiddie Architecture; 123 North 3<sup>rd</sup> Street; Suite 104; Minneapolis, MN 55401. Make checks payable to: Miller Dunwiddie Architecture. Deposit per set (refundable): \$200. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

**MAC Internet Access of Additional Information:** A comprehensive Notice of Call for Bids for this project will be available on January 11, 2016, at MAC's web address of <http://www.metroairports.org/Airport-Authority/Business-Opportunities/Solicitations.aspx> (construction bids).

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# Minnesota's Bookstore



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  - ♦ **On-line orders:** www.minnesotasbookstore.com
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  - ♦ **Fax** (credit cards): 651.215.5733 (fax line available 24 hours)
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<b>City:</b>	<b>State:</b>	<b>Zip:</b>
<b>Daytime phone:</b> (   ) (In case we have a question about your order - please include area code)		

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\$25.01-\$50.00	\$ 9.00
\$50.01-\$100.00	\$ 14.00
\$100.01-\$500.00	\$ 17.00
\$500.01-\$1,000	\$ 22.00*
* \$22 to an address in MN, WI, SD, ND, IA. If delivered to an address in other states, Canada or internationally, we will contact you if there are additional charges.	
More than \$1,000	Call

**Product Subtotal** \_\_\_\_\_

**Shipping** \_\_\_\_\_

(see chart at left)

**Subtotal** \_\_\_\_\_

**Sales tax** \_\_\_\_\_

(6.875% sales tax if shipped to MN address, 7.625% if shipped to St. Paul address. 7.125% MN transit tax or other local sales tax if applicable)

**TOTAL** \_\_\_\_\_

If tax exempt, please provide ES number or completed exemption form.

ES# \_\_\_\_\_

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