

Minnesota State Register

(Published every Monday (Tuesday when Monday is a holiday.)



**Proposed, Adopted, Emergency, Expedited, Withdrawn, Vetoed Rules;
Executive Orders; Appointments; Commissioners' Orders; Revenue Notices;
Official Notices; State Grants & Loans; State Contracts;
Non-State Public Bids, Contracts & Grants**

**Monday 13 July 2015
Volume 40, Number 2
Pages 25 - 42**

Minnesota State Register

Judicial Notice Shall Be Taken of Material Published in the *Minnesota State Register*

The *Minnesota State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. It contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Vetoed Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-State Public Bids, Contracts and Grants

Printing Schedule and Submission Deadlines

Vol. 40 Issue Number	PUBLISH DATE		Deadline for: all Short Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts				Deadline for LONG, Complicated Rules (contact the editor to negotiate a deadline)			
	(BOLDFACE shows altered publish date)									
# 3	Monday	20 July	Noon Tuesday	14	July		Noon Thursday	9	July	
# 4	Monday	27 July	Noon Tuesday	21	July		Noon Thursday	16	July	
# 5	Monday	3 August	Noon Tuesday	28	July		Noon Thursday	23	July	
# 6	Monday	10 August	Noon Tuesday	4	August		Noon Thursday	30	July	

PUBLISHING NOTICES: We need to receive your submission **ELECTRONICALLY in Microsoft WORD format**. Submit ONE COPY of your notice via e-mail to: robin.panlener@state.mn.us. State agency submissions must include a "State Register Printing Order" form, and, with contracts, a "Contract Certification" form. Non-State Agencies should submit **ONE COPY in Microsoft WORD**, with a letter on your letterhead stationery requesting publication and date to be published. Costs are \$10.20 per tenth of a page (columns are seven inches wide). One typewritten, double-spaced page = 4/10s of a page in the *State Register*, or \$40.80. About 2-1/2 pages typed, double-spaced, on 8-1/2"x11" paper = one typeset page in the *State Register*. Contact editor if you have questions (651) 297-7963, or **e-mail:** robin.panlener@state.mn.us.

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USPS Publication Number: 326-630 (ISSN: 0146-7751)

THE MINNESOTA STATE REGISTER IS PUBLISHED by Plant Management Division, Department of Administration, State of Minnesota, pursuant to *Minnesota Statutes* § 14.46 and is available on-line at website: <http://www.comm.media.state.mn.us/bookstore/mnbookstore>

Minnesota Legislative Information

Senate Public Information Office (651) 296-0504
State Capitol, Room 231, St. Paul, MN 55155
Website: www.senate.mn

House Public Information Services (651) 296-2146
State Office Building, Room 175,
100 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155
Website: www.house.leg.state.mn.us/hinfo/hinfo.htm

Minnesota State Court System

Court Information Office (651) 296-6043
MN Judicial Center, Rm. 135,
25 Rev. Dr. Martin Luther King Jr Blvd.,
St. Paul, MN 55155 **Website:** www.mncourts.gov

Federal Register

Office of the Federal Register (202) 512-1530; or (888) 293-6498
U.S. Government Printing Office – Fax: (202) 512-1262
Website: http://www.access.gpo.gov/su_docs/aces/aces140.html

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For additional grants go to the Office of Grants Management (OGM) at:
<http://www.grants.state.mn.us/public/>

Revisor of Statutes - *RULES STATUS*:
https://www.revisor.mn.gov/rules/rule_search.php

Statewide Integrated Financial Tools (SWIFT) Supplier Portal:
<http://supplier.swift.state.mn.us>

Contract information is available from the Materials Management (MMD)
Helpline (651) 296-2600, or Web site: www.mmd.admin.state.mn.us

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www.minnesotasbookstore.com

Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757. TTY relay service phone number: (800) 627-3529

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Adopted Rules

A rule becomes effective after the requirements of *Minnesota Statutes* §§ 14.05-14.28 have been met and five working days after the rule is published in the *State Register*, unless a later date is required by statutes or specified in the rule. If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed. If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

KEY: Proposed Rules - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

Minnesota Racing Commission (MRC)

Adopted Permanent Rules Relating to Horse Racing; Definitions; Televised Racing Days; Races; Pari-mutuel; Facilities and Equipment; Class C Licenses; Security Officers; Harness Races

The rules proposed and published at *State Register*, Volume 39, Number 42, pages 1475-1489, April 20, 2015 (39 SR 1475), are adopted as proposed.

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Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Minnesota Department of Commerce (COMM)

REQUEST FOR COMMENTS for Possible Amendment to Rules Governing Securities Regulation of MNvest Offerings, *Minnesota Rules*, chapter 2876, Revisor's ID Number 4344

Subject of Rules. The Minnesota Department of Commerce requests comments on possible amendments to rules governing regulation of securities. The amendments are intended to add specifications for offerings of MNvest securities, plus any related changes necessary to accomplish this.

Persons Affected. The possible amendments to the rules would likely affect the following persons: broker-dealers; MNvest securities issuers; portal operators; and members of the public who invest in MNvest offerings.

Statutory Authority. *Minnesota Statutes*, sections 45.023 and 80A.82, authorize the Commissioner of Commerce to adopt and amend

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rules necessary or appropriate for the regulation of securities offered in this state.

Public Comment. Interested persons or groups may submit comments or information on these possible rules in writing until further notice is published in the *State Register* that the Department intends to adopt or to withdraw the rules. The Department will not publish a notice of intent to adopt the rules until more than 60 days have elapsed from the date of this request for comments.

Rules Drafts. The Department has not yet drafted the possible amendments.

Agency Contact Person. Written comments or questions, requests to receive a draft of the rules, and requests for more information on these possible rules should be directed to: Susan Bergh, Rules Coordinator, Minnesota Department of Commerce, 85 7th Place East, Suite 500, St. Paul, MN 55101, **phone:** (651) 539-1456, **e-mail:** susan.bergh@state.mn.us. **TTY** users may contact the Department through the Minnesota Relay Service at 711 or call 1-800-627-3529.

Alternative Format. Upon request, this information can be made available in an alternative format, such as large print, Braille, or audio. To make such a request, please contact the agency contact person at the address or telephone number listed above.

NOTE: Comments received in response to this notice will not necessarily be included in the formal rulemaking record submitted to the administrative law judge if and when a proceeding to adopt rules is started. The agency is required to submit to the judge only those written comments received in response to the rules after they are proposed. If you submitted comments during the development of the rules and you want to ensure that the Administrative Law Judge reviews the comments, you should resubmit the comments after the rules are formally proposed.

Dated: 6 July 2015

Mike Rothman, Commissioner
Minnesota Department of Commerce

Minnesota Department of Health (MDH) Request for Proposals for Exceptions to the Nursing Home Moratorium

Purpose

The commissioner of health is accepting written proposals from nursing homes and certified boarding care homes requesting funding through the moratorium exception process, according to *Minnesota Statutes* 144A.073. The commissioner of health, in coordination with the commissioner of human services, may approve such requests under conditions listed in *Minnesota Statutes*. These conditions refer to categories of exceptions which are defined as:

- (a) “Conversion” means the relocation of a nursing home bed from a nursing home to an attached hospital.
- (b) “Relocation” means the movement of licensed nursing home beds or certified boarding care beds as permitted by state statute to promote equitable access across the state or to move the beds to another site.
- (c) “Renovation” means extensive remodeling of an existing facility with a total cost exceeding ten percent of the appraised value of the facility or \$200,000, whichever is less. A renovation may include the replacement or upgrade of existing mechanical or electrical systems.
- (d) “Replacement” means the construction of a complete new facility.
- (e) “Addition” means the construction of new space to an existing facility.
- (f) “Upgrading” means a change in the level of licensure of a bed from a boarding care bed to a nursing home bed in a certified boarding care facility.
- (g) “Phased project” means a proposal that identifies construction occurring with more than one distinct completion date. To be considered a distinct completion, each phase must have construction that is ready for resident use, as determined by the commissioner, that is not dependent on similar commissioner approval for future phases of construction. The commissioner of human services shall only allow rate adjustments for construction projects in phases if the proposal from a facility identifies construction in phases and each phase can be approved for use independent of the other phases.

Appropriation Available

The amount of the legislative appropriation available for the total annual additional costs to the Medical Assistance program for this

Request for Proposals (RFP) is approximately \$734,446.

NOTE: As of 10-01-15, Minnesota Statutes 256B.434, subd. 4f, allows projects with costs less than \$1,565,253 to proceed without applying for a moratorium exception under this process.

Eligibility to Submit a Proposal

A proposal for an exception to the nursing home moratorium may be submitted by an organization or individual authorized by a facility's governing board or management to prepare and submit a proposal to the commissioner of health.

Method for Estimating Proposal Cost

The method that the commissioner will use in evaluating proposals for approval or disapproval for estimating the cost of a proposal is detailed in the application materials.

Criteria for Review

Minnesota Statutes 144A.073, subd. 4a, states the criteria the commissioner of health is to consider in reviewing moratorium exception proposals:

Subd. 4a. **Criteria for review.** In reviewing the application materials and submitted costs by an applicant to the moratorium process, the review panel shall consider the following criteria in recommending proposals:

- (1) the extent to which the proposed nursing home project is integrated with other health and long-term care services for older adults;
- (2) the extent to which the project provides for the complete replacement of an outdated physical plant;
- (3) the extent to which the project results in a reduction of nursing facility beds in an area that has a relatively high number of beds per thousand occupied by persons age 85 and over;
- (4) the extent to which the project produces improvements in health; safety, including life safety code corrections; quality of life; and privacy of residents;
- (5) the extent to which, under the current facility ownership and management, the provider has shown the ability to provide good quality of care based on health-related findings on certification surveys, quality indicator scores, and quality-of-life scores, including those from the Minnesota nursing home report card;
- (6) the extent to which the project integrates the latest technology and design features in a way that improves the resident experience and improves the working environment for employees;
- (7) the extent to which the sustainability of the nursing facility can be demonstrated based on the need for services in the area and the proposed financing of the project; and
- (8) the extent to which the project provides or maintains access to nursing facility services needed in the community.

Procedure for Receiving Application Materials

The application materials, including instructions, format and necessary forms, are available at the following website:

<http://www.health.state.mn.us/divs/fpc/moratoriumapp/>

Or upon email, written, or facsimile request to:

Mary Cahill
Minnesota Department of Health
Health Regulation Division
P.O. Box 64900
St. Paul, MN 55164-0900
Fax: (651) 215-9695
E-mail: mary.cahill@state.mn.us

Review and Approval of Proposals

Proposals will be reviewed by a committee composed of organizations that represent consumers and providers of nursing home services; persons who provide engineering, building construction, or design services; and, state agencies involved in long term care issues, housing and finance. Applicants will have the opportunity to present their proposal, in person, to the Proposal Review Committee (Committee) prior to the Committee submitting comments and recommendations to the commissioner. Details on this meeting, including date, time and location will be made available to the contact person listed in each moratorium exception proposal. The commissioner of

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health will approve or disapprove project proposals based on criteria established in law and rule. The commissioner will make the final decision no later than March 28, 2016.

Questions Concerning the RFP

Any questions relating to the RFP process must be submitted by prospective applicants in writing via email, US mail, for facsimile to:

Mary Cahill
Minnesota Department of Health
Health Regulation Division
P.O. Box 64900
St. Paul, MN 55164-0900
Fax: (651) 215-9695
E-mail: mary.cahill@state.mn.us

No answers will be provided in response to phone calls. Each question must cite the particular RFP page to which it refers. Copies of all questions and their answers will be provided to all prospective applicants who have requested application materials. Only responses in writing by staff of the Minnesota Department of Health will be considered official. The closing date for the receipt of questions will be Friday, October 16, 2015.

Technical assistance in completing the application forms is available from LeadingAge of Minnesota, at (651) 645-4545, or Care Providers of Minnesota, at (952) 854-2844.

Procedures for Submitting Proposals

No proposals submitted by facsimile machine will be accepted.

Six (6) written copies of the completed proposal must be received no later than 4:00 p.m. on Wednesday, December 9, 2015 by:

U.S. Mail Service:
Darcy Miner
Minnesota Department of Health
Health Regulation Division
P.O. Box 64900
St. Paul, MN 55164

Courier or Walk-In Service:
Darcy Miner
Minnesota Department of Health
Health Regulation Division
85 East Seventh Place, Room 220
St. Paul, MN 55101

Metropolitan Council

Notice of Public Comment Period and Public Hearing for the Draft *2016-2021 Regional Parks Capital Improvement Program*

The Metropolitan Council has released the draft *2016-2021 Regional Parks Capital Improvement Program*, the proposed spending for regional park capital improvements, for public comment.

The public is encouraged to view the *2016-2021 Regional Parks Capital Improvement Program* and provide public comment through Tuesday, September 1, 2015 as follows (comments must be received by 5:00 p.m.):

Written comments:
Metropolitan Council
390 N. Robert St.
Saint Paul, MN 55101

Official Notices

Send TTY comments to: (651) 291-0904

E-mail: public.info@metc.state.mn.us

Record comments on the Council's Public Comment Line at (651) 602-1500

Submit comments through the Council's online Your Ideas site at: <http://yourideas.metrocouncil.org>

The Metropolitan Council will hold one public hearing on the draft *2016-2021 Regional Parks Capital Improvement Program*:

Monday, August 17, 2015 at 4:00 p.m.

Metropolitan Council Chambers

390 N. Robert Street

Saint Paul, MN 55101

Served by many transit routes

All interested persons are encouraged to attend the public hearing and offer comments. Those attending may register in advance to speak by calling the Council at (651) 602-1500. Upon request, the Metropolitan Council will provide reasonable accommodations to persons with disabilities. Advance notice, indicating the specific accommodation needed is appreciated.

Staff will review public comments and evaluate changes to the draft *2016-2021 Regional Parks Capital Improvement Program* to address the comments submitted by the public. A recommendation for final adoption of the *2016-2021 Regional Parks Capital Improvement Program* will be considered by the Metropolitan Council in September 2015.

Minnesota Department of Public Safety (DPS)

Office of Justice Programs

Notice of Application for Funding from the Bureau of Justice Assistance

The Office of Justice Programs is submitting an application to the Bureau of Justice Assistance, Office of Justice Programs, U. S. Department of Justice for the Edward Byrne Memorial Justice Assistance Grant Program (JAG).

The purpose of the JAG program is to reduce or prevent crime by providing support to all components for the criminal justice system. JAG funded projects may address crime through provision of direct services and by improving the effectiveness and efficiency of the criminal and juvenile justice systems, processes and procedures.

Those wishing to comment on the application may contact Tricia Hummel at the Department of Public Safety, telephone number (651) 201-7320 or e-mail: Tricia.Hummel@state.mn.us. The application can be found on our website; please copy and paste the following: www.dps.mn.gov/divisions/ojp.

Minnesota Department of Transportation (Mn/DOT)

Notice to Bidders: Suspensions/Debarments as of January 12, 2015

NOTICE OF DEBARMENT

NOTICE IS HEREBY GIVEN that MnDOT has ordered that the following vendors be debarred for a period of three (3) years, effective May 6, 2013 until May 6, 2016:

- Gary Francis Bauerly and his affiliates, Rice, MN
- Gary Bauerly, LLC and its affiliates, Rice, MN
- Watab Hauling Co. and its affiliates, Rice, MN

Official Notices

NOTICE IS HEREBY GIVEN that MnDOT has ordered that the following vendors be debarred for a period of three (3) years, effective September 17, 2014 until September 17, 2017:

- Jeffrey Plzak and his affiliates, Loretto, MN
- Laurie Plzak and her affiliates, Loretto, MN
- Honda Electric Incorporated and its affiliates, Loretto, MN
- Jeffrey and Laurie Plzak doing business as Honda Electric Logistics, and its affiliates, Loretto, MN

NOTICE IS HEREBY GIVEN that MnDOT has ordered that the following vendors be debarred for a period of three (3) years, effective January 12, 2015 until January 12, 2018:

- Marlin Dahl, Granada, MN
- Dahl Trucking, Elmore, MN
- Elmore Truck and Trailer, Inc., Elmore, MN

Minnesota Statute section 161.315 prohibits the Commissioner, counties, towns, or home rule or statutory cities from awarding or approving the award of a contract for goods or services to a person who is suspended or debarred, including:

- 1) any contract under which a debarred or suspended person will serve as a subcontractor or material supplier,
- 2) any business or affiliate which the debarred or suspended person exercises substantial influence or control, and
- 3) any business or entity, which is sold or transferred by a debarred person to a relative or any other party over whose actions the debarred person exercises substantial influence or control, remains ineligible during the duration of the seller's or transfer's debarment.

Minnesota Department of Transportation (Mn/DOT)

Office of Transportation System Management

Notice of Solicitation for Public Review and Comment on the Draft State Transportation Improvement Program (STIP) for State Fiscal Years 2016-2017-2018-2019 (July 1, 2015 through June 30, 2019)

The Minnesota Department of Transportation is offering an opportunity for public review and comment on a draft list of projects to be included in the *State Transportation Improvement Program* (STIP) for state fiscal years 2016-2017-2018-2019 (July 1, 2015 through June 30, 2019). The program of transportation projects annually utilizes about \$570 million federal funds, \$290 million of state trunk highway funds, plus funds from trunk highway bonds, local agencies and other sources. Projects include local road and bridge projects utilizing federal funds; transit capital investments; state highway road and bridge projects; Transportation Alternative Program (TAP) projects; Congestion Mitigation and Air Quality (CMAQ) projects; and other projects intending to utilize federal highway funds, federal transit funds, or state trunk highway funds. The draft list of projects in the STIP is available for review at the Department of Transportation District Offices:

District 1 – Duluth, 1123 Mesaba Avenue, Duluth, MN 55811 (Phone 218-725-2700)
District 2 – Bemidji, 3920 Highway 2 West, Bemidji, MN 56601 (Phone 218-755-6500)
District 3 – Baxter, 7694 Industrial Park Road, Baxter, MN 56425-8096 (Phone 800-657-3971)
District 4 – Detroit Lakes, 1000 Hwy. 10 West, Detroit Lakes, MN 56501 (Phone 800-657-3984)
District 6 – Rochester, 2900 48th Street NW, Rochester, MN 55901-5848 (Phone 507-286-7500)
District 7 – Mankato, 2151 Bassett Dr, Mankato, MN 56001-6888 (Phone 800-657-3747)
District 8 – Willmar, 2505 Transportation Road, Willmar, MN 56201 (Phone 800-657-3792)
Metro District – Water's Edge Building, 1500 W. Co. Rd. B-2, Roseville, MN 55113-3174 (Phone 651-234-7500)

Or the Office of Transportation System Management, Mail Stop 440, 395 John Ireland Boulevard, Third Floor South, St. Paul, MN 55155.

You have 30 days to submit written comments. Comments must be received by 4:30 p.m. on **July 29, 2015**. Comments are encouraged and should identify the portion of the STIP addressed, reason for the comment, and any change proposed.

Please direct all correspondence to: Deb Peña
Office of Transportation System Management
Minnesota Department of Transportation
Mail Stop 440
395 John Ireland Boulevard
St. Paul, MN 55155
E-mail: Debbie.Pena@state.mn.us
Phone: (651) 366-3775
Office Phone: (651) 366-3798

State Contracts

In addition to the following listing of state contracts, readers are advised to check the Statewide Integrated Financial Tools (SWIFT) Supplier Portal at: <http://supplier.swift.state.mn.us> as well as the Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>

Informal Solicitations: Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be advertised in the Supplier Portal (see link above) or posted on the Department of Administration, Materials Management Division's (MMD) Web site at: <http://www.mmd.admin.state.mn.us/solicitations.htm>.

Formal Solicitations: Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be advertised in the SWIFT Supplier Portal or alternatively, in the *Minnesota State Register* if the procurement is not being conducted in the SWIFT system.

Minnesota Department of Agriculture (MDA) Notice of Contract Opportunity for Minnesota Grown Television Advertising

PROJECT NAME: Minnesota Grown Television Advertising

DETAILS: The Minnesota Department of Agriculture is requesting proposals for the purpose of creating awareness of Minnesota Grown agricultural products, promoting the annual Minnesota Grown Directory, and increasing traffic to the Minnesota Grown website.

Work is anticipated to start after August 17, 2015.

COPY REQUEST: To get a copy of the Request for Proposals, please send a written request, by e-mail, to:

Paul Hugunin
Marketing Section Supervisor
Ag Marketing and Development Division
625 Robert Street North
St. Paul, MN 55155
E-mail: paul.hugunin@state.mn.us

State Contracts

PROPOSAL DEADLINE: Proposals submitted in response to the Request for Proposals in this advertisement must be received by email or mail no later than 3:30 p.m., Central Daylight Time, August 3, 2015. **Late proposals will not be considered.** Fax proposals will **not** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota State Colleges and Universities (MnSCU) Metropolitan State University Request for Proposal (RFP) for Digital Marketing

Metropolitan State University is requesting proposals from qualified, cost-conscious, and proven growth-success **digital** marketing vendors with an all-inclusive and/or specialized digital expertise in higher education, to identify, recommend, and implement online marketing initiatives using, but not limited to, online banner, SEO, SEM, mobile and social media, targeting prospective students through results-driven online platforms. Vendor/s will also provide dashboards and reports with measurable results.

Objectives of this **digital** marketing proposal include:

- Increasing awareness of Metropolitan State University
- Increasing enrollment at the university
- Positioning the university as the leading provider of high quality, accessible, affordable higher education to a diverse and non-traditional student population
- Driving traffic to university website

To receive a complete copy of the proposal specifications, or for questions about the RFP, please contact Poh Lin Khoo, Director of Marketing and Communications, **e-mail:** pohlin.khoo@metrostate.edu

PROPOSAL CLOSE DATE IS FRIDAY, JULY 17, 2015 – 3:00 PM CDT. Sealed proposals received after this date and time will be returned to the responder unopened. Fax and e-mail responses will not be considered.

Minnesota Department of Human Services (DHS) Health Care Administration

Addendum to Request for Proposals to Provide Innovative Forms of Health Care Delivery under Alternative Payment Arrangements to Medical Assistance (MA) and MinnesotaCare Enrollees

NOTICE IS HEREBY GIVEN that the Minnesota Department of Human Services through its Health Care Administration has published an Addendum to its Request for Proposal Provide Innovative Forms of Health Care Delivery under Alternative Payment Arrangements to Medical Assistance (MA) and MinnesotaCare Enrollees that was published in the April 27, 2015, *State Register*. In the Addendum, the Department of Human Services is extending the deadline for submitting proposals to August 24, 2015. The Department is also extending the deadline for questions related to this RFP to August 3, 2015.

To request a full text of the RFP Addendum please contact:

Attention: Mathew Spaan
Health Care Administration
Department of Human Services
P.O. Box 64984
St. Paul, MN 55155-0984

Phone: (651) 461-2495

This is the only person designated to answer questions by potential responders regarding this RFP.

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **4:00 p.m. Central Time on August 24, 2015. Late proposals will NOT be considered.** Fax or e-mailed proposals will **NOT** be considered.

The text of the RFP Addendum can also be viewed by visiting the Minnesota Department of Human Services RFP web site:

http://www.dhs.state.mn.us/main/id_000102

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

MNsure (Minnesota's Health Insurance Marketplace) Solicitation for Partnership Proposals: SHOP Lead Agency Pilot Program

The goal for SHOP Lead Agency Pilot Program is to identify through the Solicitation for Partnership Proposals brokers who will best partner with MNsure and expand the SHOP/small group market.

MNsure will support and attempt to drive qualified employers to these key partners. MNsure's vision is to build a SHOP Lead Agency network, where Minnesota employers can find professional brokers to assist with this important healthcare market segment.

MNsure is seeking agencies that demonstrate the following: licensed insurance professionals skilled in assisting consumers enroll in coverage through MNsure; ability to maintain a year-round presence in their geographic area of service; commitment to partnering with MNsure.

Proposals are due August 11, 2015 by 12:00 noon. A fillable PDF of the Solicitation for Partnership Proposals is available online on MNsure's website at: <http://www.mnsure.org/about-us/rfp-contract/index.jsp>

Questions regarding the SPP may be e-mailed to bob.davy@state.mn.us. Please visit MNsure's website, Broker One Stop for more information.

Minnesota Department of Transportation (Mn/DOT) Engineering Services Division Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities ("Consultant Pre-Qualification Program")

This document is available in alternative formats for persons with disabilities by calling Kelly Arneson at (651) 366-4774; for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects.

Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

State Contracts

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT's Consultant Services web site, indicated below, to expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT's Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Kelly Arneson
Consultant Services
Office of Technical Support
Minnesota Department of Transportation
395 John Ireland Blvd. - Mail Stop 680
St. Paul, MN 55155

Minnesota Department of Transportation (Mn/DOT) Engineering Services Division Notice Concerning Professional/Technical Contract Opportunities and Taxpayers' Transportation Accountability Act Notices

NOTICE TO ALL: The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: www.dot.state.mn.us/consult

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers' Transportation Accountability Act on the above referenced website.

Non-State Public Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Besides the following listing, readers are advised to check: <http://www.mmd.admin.state.mn.us/solicitations.htm> as well as the Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>.

Dakota County Government Request for Proposals for Research/Planning Services

Request for Proposals for Outreach Services to Culturally Diverse Audiences

Dakota County seeks the services of professional consultants to assist the County in preparing a Parks Visitor Services Strategic Operations Plan to enhance recreation, recreation support services, outdoor education, events, rentals, marketing, volunteerism, and customer service. The County's Research and Planning RFP seeks teams or firms with expertise in recreation service research, evaluation, and strategic operations planning. The County's Diversity Outreach RFP seeks professional services to help build connections to groups in Dakota County, conduct interviews and focus group sessions that identify barriers to regional park visitation and potential solutions. The Planning and Outreach consultants will work on a team with Dakota County staff.

Both Requests for Proposals can be viewed online at <http://www.co.dakota.mn.us/Government/DoingBusiness/Pages/default.aspx> and is also available from any of the following staff:

Mary Jackson, Senior Planner, (952) 891-7039, mary.jackson@co.dakota.mn.us

Beth Landahl, Parks Visitor Services Manager, (952) 891-7964, beth.landahl@co.dakota.mn.us

Proposals on the Planning and Research RFP are due on July 14, 2015, 4:00 PM.

Proposals on the Diversity Outreach RFP are due on July 21, 2015, 4:00 PM.

Metropolitan Airports Commission (MAC) Minneapolis-St. Paul International Airport Notice of Call for Bids for Terminal 2-Humphrey TSA Office Relocation

MAC Contract No.:

106-2-759

Bids Close At:

2:00 p.m. July 21, 2015

Notice To Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. Major items of work include general, mechanical, and electrical construction.

NOTE: You can sign up on our Web site (www.metroairports.org) to receive email notifications of new business opportunities or go directly to https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?gsp-CODE_RED and choose this and other topics about which you are interested.

Targeted Group Businesses (TGB): The goal of the MAC for the utilization of TGB is 4%.

Non-State Public Bids, Contracts & Grants

Bid Security: Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability Of Bidding Documents: Bidding documents are on file for inspection at the office of Miller Dunwiddie Architecture, Inc.; at the Minnesota Builders Exchange; Dodge Data and Analytics; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from Franz Reprographics; 2781 Freeway Blvd.; Brooklyn Center, MN 55430; **phone:** (763) 503-3401; **fax:** (763) 503-3409; **e-mail:** www.franzrepro.com. Make checks payable to: Miller Dunwiddie Architecture, Inc. Deposit per set (refundable): \$100.00. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on July 6 & 13, 2015, at MAC's web address of <http://www.metroairports.org/Airport-Authority/Business-Opportunities/Solicitations.aspx> (construction bids.)

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Minnesota Food Code (reprint)

Published by the Dept of Health & Dept of Agriculture, 6" x 9", Perfect bound, 162-pages, 1998 (includes 2003 Rule Amendments), Stock No. 143, \$15.95 + tax

Minnesota Session Laws

Two volumes (3,193 pages) includes laws passed during the 2013 regular session as well as the 2012 first special session. A set (state copy) is now on display in the store. NO QUANTITY DISCOUNTS. **Stock No. 989. Cost: \$52 + tax, includes shipping.**

Motor Vehicle & Traffic Laws - NEW

Published by the Department of Public Safety, 6"x9", loose leaf, three-hole punched, 408-pages, Stock No. 116, \$32.95 + tax

2014 Motor Vehicle Tax Manual - NEW

Published by the Department of Public Safety, 8-1/2"x11", Loose leaf, three hole punched, shrinkwrapped, 214-pages, Stock No. 415, \$19.95 + tax

Notary Laws - NEW

Published by the Secretary of State, 6"x9", saddle stitched, 22-pages, Stock No. 103, \$11.00 + tax

Nursing Home & Boarding Care Laws - NEW

Published by the Minnesota Health Department, 6"x 9", perfect bound, pages-184, Stock No. 108, \$20.95 + tax.

Nursing Laws - NEW

Published by the Board of Nursing, 6"x9", Saddle Stitched, 32-pages, Stock No. 119, \$11.00 + tax

Pharmacy Laws - NEW

Published by the Pharmacy Board, 6"x9", perfect bound, 160-pages, Stock No. 114, \$18.95+ tax.

Psychology Practice Act - REPRINT

Published by the Board of Psychology, 8.5"x11", perfect bound, 197-pages, Stock No. 156, \$17.95 + tax

Real Estate Laws - NEW

Published by the Department of Commerce, 6"x9", saddle stitched, 83-pages, Stock No. 120, \$14.95 + tax

Annual Compilation & Statistical Report of Multi -Member Agencies

Published: Secretary of State, 8-1/2"x11", loose leaf, no binder, 287-pages, Stock No. 403, hard copy or PDF: \$19-95 + tax

Architects & Engineering Laws & Rules

Published by the Architects & Engineering Board, 6" x 9", Saddle stitched, 61-pages, Stock No. 179, \$14.00 + tax

Barber Laws & Rules - NEW

Published by the Barber Examiner's Board, 6"x9", saddle stitched, 38-pages, Stock No. 92, \$15.00

Boiler Laws & Rules - REPRINT

Published by the Department of Labor and Industry, 6"x9", saddle stitched, 56-pages, Stock No. 136, \$14.00 + tax

Campaign Finance Laws & Rules - NEW

Published by the Campaign Finance & Public Disclosure Board, 8.5" x 11", Spiral bound, 106-pages, Stock No. 150, \$15.95 + tax

Home Care Laws & Rules - new edition

Published by the Department of Health, 6"x 9", Perfect bound, 235-pages, Stock No. 97, \$20.95 + tax

Income & Excise Laws - NEW

Published by the Revenue Department, 6"x9", perfect bound, 292-pages, Stock No. 93, \$20.95 + tax

Lawful Gambling Manual - NEW

Gambling Control Board, 8.5" x 11", Loose leaf, shrink-wrapped, 3-hole punched, 304-pages, Stock No. 13964, \$34.95 + tax

Learning Objectives for Professional Peace Officer Education

Features techniques of criminal investigation and testifying to include traffic, law enforcement, use of firearms, interrogation tactics, and more. Produced by the P.O.S.T Board. **Stock Number:** 414. **Price:** \$18.95. **Pages:** 109. **Binding:** Looseleaf-no binder. Fits in this binder (Stock No. 398).

Liquor Laws & Rules - NEW

Published by the Department of Public Safety, 6"x9", perfect bound, 102-pages, Stock No. 126, \$18.95 + tax

Motor Vehicle & Traffic Laws - NEW

Published by the Department of Public Safety, 6"x9", loose leaf, three-hole punched, 408-pages, Stock No. 116, \$32.95 + tax

2014 Motor Vehicle Tax Manual - NEW

Published by the Department of Public Safety, 8-1/2"x11", Loose leaf, three hole punched, shrinkwrapped, 214-pages, Stock No. 415, \$19.95 + tax

Notary Laws - NEW

Published by the Secretary of State, 6"x9", saddle stitched, 22-pages, Stock No. 103, \$11.00 + tax

Pharmacy Laws - NEW

Published by the Pharmacy Board, 6"x9", perfect bound, 160-pages, Stock No. 114, \$18.95+ tax.



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- ♦ **Phone** (credit cards): 8 a.m. - 5 p.m. Monday - Friday, 651.297.3000 (Twin Cities) or 1.800.657.3757 (nationwide toll-free)
- ♦ **On-line orders:** www.minnesotasbookstore.com
- ♦ **Minnesota Relay Service:** 8 a.m. - 5 p.m. Monday - Friday, 1.800.627.3529 (nationwide toll-free)
- ♦ **Fax** (credit cards): 651.215.5733 (fax line available 24 hours/day)
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\$15.01-\$25.00	\$ 6.00
\$25.01-\$50.00	\$ 9.00
\$50.01-\$100.00	\$ 14.00
\$100.01-\$1,000	\$ 17.00*
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More than \$1,000	Call

Product Subtotal _____

Shipping _____

Subtotal _____

Sales tax _____

(6.875% sales tax
if shipped to MN
address, 7.625% if
shipped to St. Paul
address. 7.125% MN
transit tax or other local
sales tax if applicable)

TOTAL _____

Credit card number: _____

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ES# _____