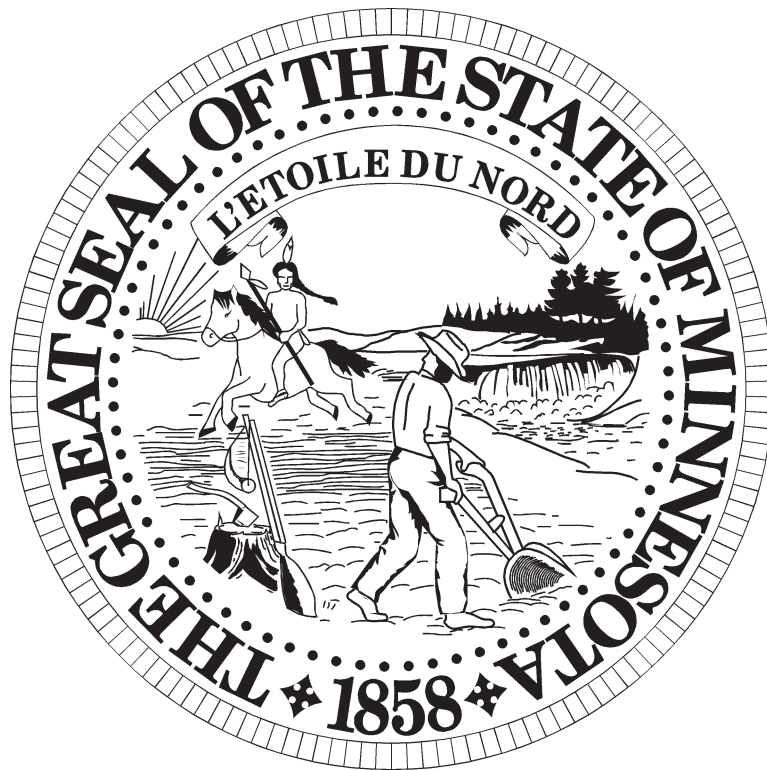


# Minnesota State Register

(Published every Monday (Tuesday when Monday is a holiday.)



**Proposed, Adopted, Emergency, Expedited, Withdrawn, Vetoed Rules;  
Executive Orders; Appointments; Commissioners' Orders; Revenue Notices;  
Official Notices; State Grants & Loans; State Contracts;  
Non-State Public Bids, Contracts & Grants**

**Monday 22 December 2014  
Volume 39, Number 25  
Pages 851 - 872**

# Minnesota State Register

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The *Minnesota State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. It contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Vetoed Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-State Public Bids, Contracts and Grants

### Printing Schedule and Submission Deadlines

Vol. 39 Issue Number	PUBLISH DATE ( <b>BOLDFACE</b> shows altered publish date)		Deadline for: all Short Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts		Deadline for LONG, Complicated Rules (contact the editor to negotiate a deadline)	
# 26	Monday	29 December	<b>NOON MONDAY 22 DECEMBER</b>		Noon Thursday 18 December	
# 27	Monday	5 January 2015	<b>NOON MONDAY 29 DECEMBER</b>		<b>NOON TUESDAY 23 DECEMBER</b>	
# 28	Monday	12 January	Noon Tuesday 6 January 2015		<b>NOON TUESDAY 30 DECEMBER</b>	
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# Minnesota Rules: Amendments and Additions

## NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757. TTY relay service phone number: (800) 627-3529

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# Proposed Rules

**Comments on Planned Rules or Rule Amendments.** An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

**Rules to be Adopted After a Hearing.** After receiving comments and deciding to hold a public hearing on the rule, an agency drafts its rule. It then publishes its rules with a notice of hearing. All persons wishing to make a statement must register at the hearing. Anyone who wishes to submit written comments may do so at the hearing, or within five working days of the close of the hearing. Administrative law judges may, during the hearing, extend the period for receiving comments up to 20 calendar days. For five business days after the submission period the agency and interested persons may respond to any new information submitted during the written submission period and the record then is closed. The administrative law judge prepares a report within 30 days, stating findings of fact, conclusions and recommendations. After receiving the report, the agency decides whether to adopt, withdraw or modify the proposed rule based on consideration of the comments made during the rule hearing procedure and the report of the administrative law judge. The agency must wait five days after receiving the report before taking any action.

**Rules to be Adopted Without a Hearing.** Pursuant to *Minnesota Statutes* § 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing. An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public. The agency then publishes a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

**KEY: Proposed Rules** - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

## Minnesota Department of Public Safety (DPS) CORRECTION to Adopted Exempt Permanent Rules Relating to Requirements Governing Graduated Drivers Licensing

The adopted rule appeared in the *State Register* on Monday 17 November 2014 (39 SR 701) mistakenly left off the rule number that precedes the last item on the page. It should read: **7410.4920 Road Test for Class D License.**



# Adopted Rules

A rule becomes effective after the requirements of *Minnesota Statutes* §§ 14.05-14.28 have been met and five working days after the rule is published in the *State Register*, unless a later date is required by statutes or specified in the rule. If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed. If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

**KEY: Proposed Rules** - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

## Minnesota Pollution Control Agency (MPCA) Adopted Permanent Rules Relating to Compost Facilities

The rules proposed and published at *State Register*, Volume 38, Number 28, pages 973-985, January 06, 2014 (38 SR 973), are adopted with the following modifications:

### 7001.3050 PERMIT REQUIREMENTS.

[For text of subp 1, see M.R.]

Subp. 2. **Exclusions.** A solid waste management facility permit is not required:

A. for backyard compost sites and small compost sites as defined in part 7035.0300;

[For text of items B to I, see M.R.]

[For text of subps 3 and 4, see M.R.]

### 7035.0300 DEFINITIONS.

Subp. 7. **Backyard compost site.** "Backyard compost site" means a site used to compost food scraps, garden wastes, weeds, lawn cuttings, leaves, and prunings from a single family or household; ~~apartment building, or a single commercial office, a member of which is the owner, occupant, or lessee of the property.~~

Subp. 20a. **Contact water.** "Contact water" means water that has come into contact with source-separated organic material in the tipping area, source-separated organic material in the mixing area, rejects, residuals, or active compost. For purposes of this subpart, compost is active until it has reached PFRP as described in part 7035.2836, subpart 11, item B, subitem (10), and the Solvita maturity index is greater than or equal to five with ammonia greater than or equal to four. An owner or operator may use an alternative test method as provided by part 7035.2836, subpart 9, item B, subitems (3) and (9).

Subp. 99a. **Small compost site.** "Small compost site" means a site that:

C. does not exceed 80 120 cubic yards on site at any one time; ~~including collected raw materials and compost being processed, but excluding finished compost; and~~

D. ~~is where the materials under item A are managed to minimize odor and the creation of nuisances and public health risks; is where the materials under item A are managed to:~~

(1) minimize odor;

(2) avoid the creation of nuisances and public health risks;

(3) prevent groundwater contamination as required by part 7035.2565, subparts 1 and 2;

(4) prevent surface water contamination as required by part 7035.2565, subparts 1 and 2;

(5) comply with air pollution rules as required by part 7035.2565, subpart 3; and

(6) minimize soil contamination as required by part 7035.2565, subpart 4; and

# Adopted Rules

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E. is not located in a floodplain, shoreland, or wetland according to part 7035.2555.

## Subp. 105a. **Source-separated organic material.**

B. Unless specifically permitted by the commissioner under part 7001.0150, source-separated organic material does not include:

(1) animal wastes such as manure or carcasses;

[For text of subps 106 to ~~121~~ 111b, see M.R.]

Subp. 111c. **Vector.** “Vector” means any organism capable of transporting infectious agents to or from a source-separated organic material compost facility. Examples of vectors are rodents, flies, mosquitoes, and birds.

Subp. 111d. **Vector intrusion.** “Vector intrusion” means a situation where vectors are present resulting in a nuisance condition at a source-separated organic material compost facility.

[For text of subps 112 to 121, see M.R.]

## **7035.0605 AVAILABILITY OF REFERENCES.**

I. American Society for Testing and Materials (ASTM) Standards D6400 “Standard Specification for Labeling of Plastics Designed to be Aerobically Composted in Municipal or Industrial Facilities” (2012 and as subsequently amended) and D6868 “Standard Specification for Labeling of End Items that ~~e Incorporate~~ Plastics and Polymers as Coatings or Additives with Paper and Other Substrates Designed to be Aerobically Composted in Municipal or Industrial Facilities” (2011 and as subsequently amended), ASTM International, are incorporated by reference. The standards are not subject to frequent change and are available through the Minitex interlibrary loan system.

J. Minnesota Department of Transportation, Road Design Manual (2012 and as subsequently amended) is incorporated by reference, is subject to frequent change, and is available at <http://www.roaddesign.dot.state.mn.us/roaddesign.aspx>.

## **7035.2525 SOLID WASTE MANAGEMENT FACILITIES GOVERNED.**

Subp. 2. **Exceptions.** Parts 7035.2525 to 7035.2915 do not apply to the following solid waste management facilities or persons, except as indicated:

A. small compost sites must only comply with parts 7035.2535, subpart 1, items A to E; 7035.2555; and 7035.2565 backyard compost sites;

[For text of items B to ~~K~~ I, see M.R.]

J. temporary community cleanup event transfer facilities in compliance with part 7001.3050, subpart 2, item H, must only comply with parts 7035.2535, subpart 1; 7035.2565, subparts 1, 3, and 4; and 7035.2870, subpart 2; ~~and~~

K. limited collection transfer facilities in compliance with part 7001.3050, subpart 2, item I, must only comply with parts 7035.2535, subpart 1; 7035.2555; 7035.2565, subparts 1, 3, and 4; and 7035.2870, subpart 2; and

L. small compost sites must only comply with parts 7035.2535, subpart 1, items A to E; 7035.2555; and 7035.2565.

## **7035.2836 COMPOST FACILITIES.**

### Subp. 9. **Design requirements for a source-separated organic material compost facility.**

B. The engineering design report must comply with the design requirements in subitems (1) to (10).

(9) Owners and operators whose sites are unable to meet the soil requirement listed under subitem (8) must install a pad system in all areas where source-separated organic materials will be managed and composted prior to curing. For the purposes of this subpart, compost has reached the curing stage after PFRP as described in subpart 11, item B, subitem (10), has been achieved and the Solvita maturity index is greater than or equal to five with an ammonia test result of greater than or equal to four. An owner or operator may use alternative test methods that are approved by the commissioner as equivalent to those listed in this subitem. Sites requiring a pad must



comply with one of the options listed in units (a) to (c).

(b) If a concrete or asphalt pad is used, the surface must at a minimum meet requirements established in the Minnesota Department of Transportation, Road Design Manual (2012 and as subsequently amended). The manual is incorporated by reference, is subject to frequent change, and is available at <http://www.roaddesign.dot.state.mn.us/roaddesign.aspx>, incorporated by reference under part 7035.0605. The owner or operator must inspect the pad routinely and immediately repair any cracks, crumbling, and failures. The owner or operator must include the results of all inspections and repairs in the annual report submitted to the commissioner.

**Subp. 11. Operation requirements for a source-separated organic material compost facility.**

B. The facility operations must at a minimum meet the requirements in subitems (1) to (16).

(4) All rejects and residuals must be stored to prevent nuisances such as odors, vector intrusion, and aesthetic degradation. All rejects and residuals must be managed to prevent the generation of contact water. All contact water from ~~residuals rejects~~ and residuals storage areas must be diverted to the contact water collection and treatment system. The commissioner shall grant an exception to contact water requirements for residuals if the owner or operator demonstrates during the permit application process or during a site inspection that residuals do not exceed three percent rejects by volume.

(10) Compost must be produced by a process to further reduce pathogens (PFRP). The owner or operator must monitor and record the temperature and retention time for the material being composted each working day until PFRP is achieved, and weekly thereafter. Each time a windrow is turned, the temperature is ~~must be measured; it must be measured no more than four hours before turning the pile~~ windrow and no more than 24 hours after turning the pile. Acceptable methods of PFRP are described in units (a) to (c).

(a) The windrow method for reducing pathogens consists of an unconfined composting process involving periodic aeration and mixing. Construction of each windrow must ~~include a minimum of 12 inches of~~ incorporate porous materials ~~at the base of the windrow that promotes promote~~ aerobic conditions within the windrow. ~~Blended source-separated organic materials may be placed on top of the porous material to a maximum height of~~ Windrow height must not exceed 12 feet. Aerobic conditions must be maintained during the compost process. A temperature of 55 degrees Celsius must be maintained in the windrow for at least 15 days; ~~during which the windrow must be turned at least once every three to five days, unless otherwise approved by the commissioner in the operation and maintenance manual due to defined weather conditions.~~

(12) The owner or operator must develop and maintain an odor management plan detailing the best management practices (BMPs) to be used during normal operations to ~~prevent~~ minimize odors. These BMPs must address how the oxygen levels and porosity will be managed to minimize odors. The plans must detail how the facility will handle odor complaints and the ~~steps that would go beyond normal operations should the facility receive persistent~~ specific odor control measures and safeguards the owner or operator will employ to resolve the complaints. At a minimum, the odor management plan must address BMPs to minimize odor generation in the mixing and tipping areas, active compost processing areas, and contact water and storm water ponding areas.

**REPEALER.** ~~Minnesota Rules, part 7035.0300, subpart 7, is repealed.~~

# Exempt Rules

Exempt rules are excluded from the normal rulemaking procedures (*Minnesota Statutes* §§ 14.386 and 14.388). They are most often of two kinds. One kind is specifically exempted by the Legislature from rulemaking procedures, but approved for form by the Revisor of Statutes, reviewed for legality by the Office of Administrative Hearings, and then published in the *State Register*. These exempt rules are effective for two years only.

The second kind of exempt rule is one adopted where an agency for good cause finds that the rulemaking provisions of *Minnesota Statutes*, Chapter 14 are unnecessary, impracticable, or contrary to the public interest. This exemption can be used only where the rules:

- (1) address a serious and immediate threat to the public health, safety, or welfare, or
- (2) comply with a court order or a requirement in federal law in a manner that does not allow for compliance with *Minnesota Statutes* Sections 14.14-14.28, or
- (3) incorporate specific changes set forth in applicable statutes when no interpretation of law is required, or
- (4) make changes that do not alter the sense, meaning, or effect of the rules.

These exempt rules are also reviewed for form by the Revisor of Statutes, for legality by the Office of Administrative Hearings and then published in the *State Register*. In addition, the Office of Administrative Hearings must determine whether the agency has provided adequate justification for the use of this exemption. Rules adopted under clauses (1) or (2) above are effective for two years only. The Legislature may also exempt an agency from the normal rulemaking procedures and establish other procedural and substantive requirements unique to that exemption.

**KEY: Proposed Rules** - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

## Minnesota Department of Natural Resources (DNR) Adopted Exempt Permanent Rules Relating to Display of Paddle Board License

### 6110.0200 DISPLAY OF LICENSE CERTIFICATE.

No person shall operate or use a watercraft, except a nonmotorized canoe, kayak, sailboat, sailboard, paddle board, paddle boat, or rowing shell required to be licensed unless the license certificate for such watercraft is on board and available for inspection by authorized enforcement officers. Owners of nonmotorized canoes, kayaks, sailboats, sailboards, paddle boards, paddle boats, or rowing shells shall produce the license certificate for such watercraft within a reasonable time upon request of authorized enforcement officers. The owner of rental watercraft may keep the license certificate available for inspection on the premises from which the watercraft is rented, provided that the owner's business is legibly printed on the rear half and on both sides of the watercraft in the same size and manner as required for the license number in part 6110.0300.

### 6110.0300 DISPLAY OF LICENSE NUMBER AND VALIDATION DECAL ON MOTORIZED WATERCRAFT.

The license number on all watercraft, except nonmotorized canoes, kayaks, sailboats, sailboards, paddle boards, paddle boats, and rowing shells shall be securely affixed on each side of the forward half of the watercraft for which it was issued in such a position as to provide clear and legible identification. The letters and numerals must be of a color that contrasts with the background and may be decals or metal or may be painted. The letters and numerals shall read from left to right and shall not be less than three inches in height, of block type, of a stroke not less than one-half inch or more than three-fourths inch in width, not including a border. The license number shall be maintained so that it is clearly visible and legible, and the letter groups must be separated from the numeral groups by a space of not less than three inches nor more than four inches. Adjacent letters and numerals within each group must be spaced not less than one-half inch nor more than three-fourths inch apart. A state validation decal for the current license period must be affixed toward the stern of the boat and not more than four inches from the first or last letter of the license number on each side of the boat.

### 6110.0400 MARKING OF NONMOTORIZED CANOES, KAYAKS, PADDLE BOARDS, PADDLE BOATS, AND ROWING SHELLS.

All nonmotorized canoes, kayaks, paddle boards, paddle boats, and rowing shells shall display decals furnished by the Department of Natural Resources for such watercraft. These decals shall be securely affixed on each side of the forward half of the watercraft for which the decal was issued, in such a position as to provide clear and legible identification. If it is impossible to display the decals on the forward half of the paddle board so as to provide clear and legible identification, both decals must then be affixed to the stern of the paddle board.

## Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

## Metropolitan Council Housing and Redevelopment Authority (Metro HRA)

### Notice of Request for Proposals for Section 8 Project-based Voucher (PBV) Assistance

The Metropolitan Council Housing and Redevelopment Authority (Metro HRA) announces the availability of up to 101 Section 8 Project-Based Vouchers (PBV) for use in existing housing where Tenant Protection Vouchers (TPV) have been awarded. Proposals involving new construction are not being solicited under this RFP. The award of PBVs is contingent upon the receipt of TPVs.

The units must be located in the Council's Section 8 program service area which includes the counties of Anoka, Carver, Hennepin (excluding the cities of Bloomington, Minneapolis, Plymouth, Richfield and St. Louis Park), Ramsey (excluding the city of St. Paul) and Washington.

The Metro HRA reserves the right to cancel this RFP in writing or postpone the date and time for submitting proposals at any time prior to the proposal due date. No owner/applicant submitting a proposal shall have a right to make a claim against the Metro HRA if the HRA accepts a proposal or does not accept any or all proposals. By issuing this RFP the Metro HRA does not promise or commit to accept any specific proposal and specifically reserves the right to reject any or all proposals, to waive any or all immaterial informalities or irregularities in the proposals received, to modify RFP contents, and to obtain new proposals.

Only proposals that are submitted by the published deadline and meet all requirements stated in the RFP will be considered. Incomplete proposals and proposals submitted after the submission deadline will not be considered or reviewed. The application form is available by visiting the Metro HRA's website at: <http://metro council.org/Housing/Publications-Resources.aspx>, and then clicking on **Section 8 Project-Based Voucher Application**.

Proposals are due at the Metro HRA offices at 390 Robert Street North, Saint Paul, Minnesota 55101, no later than 4:00 p.m. (CST) on January 15, 2105.

Dated: December 22, 2014

## Minnesota Department of Transportation (Mn/DOT) Notice to Bidders: Suspensions/Debarments as of September 17, 2014

### NOTICE OF SUSPENSION

**NOTICE IS HEREBY GIVEN** that MnDOT has ordered that the following vendors be suspended effective July 8, 2014:

- Marlin Dahl, Granada, MN
- Dahl Trucking, Elmore, MN
- Elmore Truck and Trailer, Inc., Elmore, MN

# Official Notices

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## NOTICE OF DEBARMENT

**NOTICE IS HEREBY GIVEN** that MnDOT has ordered that the following vendors be debarred for a period of three (3) years, effective May 6, 2013 until May 6, 2016:

- Gary Francis Bauerly and his affiliates, Rice, MN
- Gary Bauerly, LLC and its affiliates, Rice, MN
- Watab Hauling Co. and its affiliates, Rice, MN

**NOTICE IS HEREBY GIVEN** that MnDOT has ordered that the following vendors be debarred for a period of three (3) years, effective September 17, 2014 until September 17, 2017:

- Jeffrey Plzak and his affiliates, Loretto, MN
- Laurie Plzak and her affiliates, Loretto, MN
- Honda Electric Incorporated and its affiliates, Loretto, MN
- Jeffrey and Laurie Plzak doing business as Honda Electric Logistics, and its affiliates, Loretto, MN

*Minnesota Statute* section 161.315 prohibits the Commissioner, counties, towns, or home rule or statutory cities from awarding or approving the award of a contract for goods or services to a person who is suspended or debarred, including:

- 1) any contract under which a debarred or suspended person will serve as a subcontractor or material supplier,
- 2) any business or affiliate which the debarred or suspended person exercises substantial influence or control, and
- 3) any business or entity, which is sold or transferred by a debarred person to a relative or any other party over whose actions the debarred person exercises substantial influence or control, remains ineligible during the duration of the seller's or transfer's debarment.

## State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

SEE ALSO: Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>

## Minnesota State Colleges and Universities (MnSCU) Request for Proposals for Grant to Fund Student Housing in Thief River Falls, Minnesota

**NOTICE IS HEREBY GIVEN** that the Minnesota State Colleges and Universities is seeking proposals from eligible parties to award one (1) grant of up to \$1.1 million to develop student housing in Thief River Falls, Minnesota, on or near the Northland Community and Technical College.

The RFP can be viewed by visiting the Minnesota State Colleges and Universities Facilities web site:

<http://finance.mnscu.edu/facilities/design-construction/announcements/>

The contact for this proposal is:

Greg Ewig  
Minnesota State Colleges and Universities  
30 East 7<sup>th</sup> Street, Suite 350  
St. Paul MN 55101  
**E-mail:** [Gregory.ewig@so.mnscu.edu](mailto:Gregory.ewig@so.mnscu.edu)

This is the only person designated to answer questions by potential responders regarding this request.

All questions must be in writing. The deadline for submittals is no later than 4:00 p.m., Central Time, January 15, 2015. Late proposals will NOT be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## State Contracts

In addition to the following listing of state contracts, readers are advised to check the Statewide Integrated Financial Tools (SWIFT) Supplier Portal at: <http://supplier.swift.state.mn.us> as well as the Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be advertised in the Supplier Portal (see link above) or posted on the Department of Administration, Materials Management Division's (MMD) Web site at: <http://www.mmd.admin.state.mn.us/solicitations.htm>.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be advertised in the SWIFT Supplier Portal or alternatively, in the *Minnesota State Register* if the procurement is not being conducted in the SWIFT system.

## Minnesota State Colleges and Universities (MnSCU) Anoka-Ramsey Community College Request Proposals for Printing and Mail Preparation for the Web Site Redesign

NOTICE IS HEREBY GIVEN that Anoka-Ramsey Community College will receive proposals for redesigning the college Website.

Specifications are available on the website <http://www.anokaramsey.edu/it/proposal.cfm>. Copies of the specifications can also be obtained from Mirela Gluhic at **phone:** (763) 433-1338, or **e-mail:** [mirela.gluhic@anokaramsey.edu](mailto:mirela.gluhic@anokaramsey.edu).

Sealed proposals must be received by the Business Office of Anoka-Ramsey Community College, 11200 Mississippi Blvd., Coon Rapids, MN 55433 by 3:00 p.m. on January 19, 2015.

Bid openings will be in the Mississippi Room of Anoka-Ramsey Community College at 3 p.m. on January 19, 2015.

Anoka-Ramsey Community College reserves the right to reject any or all proposals, or portions thereof, or to waive any irregularities or informalities, in proposals received.

## Minnesota State Colleges and Universities (MnSCU) Board of Trustees Notice of Request for Qualifications (RFQ) for Job Order Contracting Construction Master List of Contractors

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities ("MnSCU"), requests qualifications of Minnesota registered contractors providing commercial general contracting, plumbing, HVAC, fire suppression, electrical work or low voltage services to assist MnSCU in construction projects as needed for up to a five-year period. Projects will vary in scope and may involve new construction or renovations, which includes, but is not limited to buildings, infrastructure, utilities and site work.

The Request for Qualifications (RFQ) and associated documents can be found on line at:  
<http://www.finance.mnscu.edu/facilities/design-construction/index.html>, click on "Announcements."

Any questions should be addressed in the manner as noted in the RFQ to:

Barry Schaub  
Minnesota State Colleges and Universities  
**Phone:** (651) 201- 1787, or  
**E-mail:** [barry.schaub@so.mnscu.edu](mailto:barry.schaub@so.mnscu.edu)

This is the only person to answer questions by potential responders regarding this RFQ.



Submittals must be received NOT later than January 20, 2015, by 12:00 Noon, Central time. Late responses will NOT be considered. Faxed or e-mailed submittals will NOT be considered.

MnSCU reserves the right to cancel this solicitation. The RFQ is not a guarantee of work and does not obligate MnSCU to award any contracts. MnSCU reserves the right to discontinue the use or cancel all or any part of this Job Order Contracting Construction Services Program if it is determined to be in its best interest. All expenses incurred in responding to this notice are solely the responsibility of the responder.

### **Minnesota State Colleges and Universities (MnSCU) Northeast Higher Education District Request for Qualifications (RFQ) for Public Art**

Northeast Higher Education District (NHED) is requesting statements of qualification from interested, qualified Artists, and intends to retain an Artist to provide art work, hereafter referred to as the "Work." This RFQ is undertaken by NHED pursuant to the authority contained in provisions of *Minnesota Statutes* §16B.35, 136F.06, 136F.581, and other applicable laws.

The estimated total value of Art contract is \$18,000. This cost includes: all professional consultants, artist stipends, artist fees and reimbursable expenses, site investigations and surveys, insurance, labor of the Artist and Artist's assistants, studio and operating costs, all materials, installation, applicable sales tax, rental equipment, travel costs, and inflation factors.

The Work will consist of the creation and installation of a primary work that will hang in the main lobby/entrance into the new engineering facility located on the Virginia campus of Mesabi Range College and be visible from the exterior and lit at night so it will be clearly seen by the public.

Deadline for RFQ proposal submission is **2:00 p.m., January 13, 2015**. A complete copy of the RFQ is available at [www.ire.mnscu.edu](http://www.ire.mnscu.edu) or by emailing Karen Kedrowski at [kkedrowski@nhed.edu](mailto:kkedrowski@nhed.edu).

### **Minnesota Department of Commerce Division of Energy Resources Notice of Contract Availability to Develop Environmental Externality Values for Sulfur Dioxide, Nitrogen Oxides and Particulate Matter from Minnesota Electric Generators**

The Minnesota Department of Commerce, Division of Energy Resources seeks proposals from organizations or individuals to develop environmental externality values for Sulfur Dioxide (SO<sub>2</sub>), Nitrogen Oxides (NO<sub>x</sub>), and Particulate Matter less than 2.5 microns (PM<sub>2.5</sub>) from Minnesota electric generators. The Department is seeking a consultant to develop these environmental externality values and serve as the Department's expert witness in a contested case proceeding before the Minnesota Office of Administrative Hearings.

A Request for Proposals (RFP) and required forms will be available for download on the Department's website:  
<http://mn.gov/commerce/>

through Monday February 2, 2015. Potential responders may also request a hard copy of the RFP by mail from this office. Requests for hard copies must be received by the Department no later than 10:00 a.m. Central Time (CST) on Friday January 30, 2015.

The RFP and forms can be obtained from:

**Preferred Method:** <http://mn.gov/commerce/>

# State Contracts

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Hover over “Topics”, then click on “Request for Proposals”

**U.S. Postal Service:** Grants & Contracts Team  
Minnesota Department of Commerce  
Division of Energy Resources  
85 - 7th Place East, Suite 500  
St. Paul, MN 55101-2198

Proposals submitted in response to this RFP must be received no later than 11:59pm, CST, February 2, 2015. Late proposals will NOT be considered. Instructions for submitting proposals are detailed in the RFP.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Minnesota Department of Commerce

### Division of Energy Resources

#### Notice of Contract Availability for Organizations or Individuals to Serve as an Expert Witness on the U.S. Federal Government Social Cost of Carbon Values

The Minnesota Department of Commerce, Division of Energy Resources seeks proposals from organizations or individuals to serve as an expert witness on the U.S. federal government Social Cost of Carbon values. The Department is seeking a consultant to serve as the Department’s expert witness in a contested case proceeding before the Minnesota Office of Administrative Hearings on whether the Federal Social Cost of Carbon is reasonable and the best available measure to determine the environmental cost of CO2 under *Minnesota Statute* §216B.2422 and, if not, what measure is better supported by the evidence.

A Request for Proposals (RFP) and required forms will be available for download on the Department’s website:  
*<http://mn.gov/commerce/>*

through Monday February 2, 2015. Potential responders may also request a hard copy of the RFP by mail from this office. Requests for hard copies must be received by the Department no later than 10:00 a.m. Central Time (CST) on Friday January 30, 2015.

The RFP and forms can be obtained from:

**Preferred Method:** *<http://mn.gov/commerce/>*

Hover over “Topics”, then click on “Request for Proposals”

**U.S. Postal Service:** Grants & Contracts Team  
Minnesota Department of Commerce  
Division of Energy Resources  
85 - 7th Place East, Suite 500  
St. Paul, MN 55101-2198

Proposals submitted in response to this RFP must be received no later than 11:59pm, CST, February 2, 2015. Late proposals will NOT be considered. Instructions for submitting proposals are detailed in the RFP.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## MNsure

### Notice of Request for Proposals for Contact/Call Center Overflow Services

MNsure, Minnesota's health insurance exchange, is requesting proposals for the purpose of contracting for overflow services to assist in providing Call Center services to include, but not restricted to: facilities; equipment; software; circuits; telephone service; staff; training; setup; testing; and reporting.

During renewal and enrollment periods, MNsure's vendor will provide additional agents for training and staffing. Preparation and training for each period will start approximately one month or more prior to the commencement of enrollment. Ramp down will take place over a period of three-four weeks post-enrollment.

In addition to the renewal and enrollment periods, the vendor will staff a year-round team of up to ten agents that will be available to assist with overflow calls and unforeseen emergencies or spikes in volume on an as-needed basis.

A copy of the Request for Proposals is available from:

Kevin Donnan - Marsh, Chief Procurement Officer

E-mail Address: ***Kevin.Marsh@state.mn.us***

E-mail Subject Line: MNsure RFP for Contact/Call Overflow Services

Proposals submitted in response to the Request for Proposals in this solicitation must be received no later than **4:00 p.m. Central Time, Friday, January 23, 2015. Late proposals will not be accepted or considered.**

This solicitation does not obligate the State of Minnesota or MNsure to complete the work contemplated in this notice; and the State and MNsure each reserve the right to cancel this solicitation.

## Minnesota Department of Transportation (Mn/DOT)

### Engineering Services Division

### Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities ("Consultant Pre-Qualification Program")

This document is available in alternative formats for persons with disabilities by calling Kelly Arneson at (651) 366-4774; for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects.

Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT's Consultant Services web site, indicated below, to expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT's Consultant Services web site at: ***<http://www.dot.state.mn.us/consult>***.

Send completed application material to:

Kelly Arneson

# State Contracts

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Consultant Services  
Office of Technical Support  
Minnesota Department of Transportation  
395 John Ireland Blvd. - Mail Stop 680  
St. Paul, MN 55155

## Minnesota Department of Transportation (Mn/DOT)

### Engineering Services Division

#### Notice Concerning Professional/Technical Contract Opportunities and Taxpayers' Transportation Accountability Act Notices

**NOTICE TO ALL:** The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult)

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers' Transportation Accountability Act on the above referenced website.

## Minnesota Department of Veterans Affairs (MDVA)

### Minnesota Veterans Homes (MVH)

#### Notice of Availability of Contract for Minnesota Department of Veterans Affairs Satisfaction Assessment for Minnesota Veterans Homes Residents, Families and Employees

The Minnesota Department of Veterans Affairs: Minnesota Veterans Homes is soliciting proposals from consulting firms and others to develop and implement a satisfaction assessment process for residents and families at the five Minnesota Veterans Homes (MVH). The process will quantify the information that is received from the residents and families into statistical representations of their opinions, which will visually display the trends and patterns of the Homes. It is very important that the chosen contractor have access to comparable data from a representative number of other State Veterans Homes as well as comparative data on other Nursing Homes nationwide.

As part of the satisfaction assessment process, the contractor will also survey all employees at the Minnesota Department of Veterans Affairs no less than yearly, including employees at the five Minnesota Veterans Homes and the Programs and Services staff.

Work is proposed to start on **February 1, 2015**.

A Request for Proposals will be available without charge, by direct mail or e-mail from this office. **A written request (by direct mail, e-mail or fax) is required to receive the Request for Proposals.**

The Request for Proposals can be obtained from:

Camille Creamer  
Minnesota Veterans Homes  
Minnesota Department of Veterans Affairs  
Building 10  
5101 Minnehaha Avenue South  
Minneapolis, Minnesota 55417-1699  
E-mail: [Camille.creamer@state.mn.us](mailto:Camille.creamer@state.mn.us)

Telephone 612 548-5959

Fax: 612 548-5964

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than **January 15, 2015, 2:30 PM Central Time.**

**Late proposals will not be considered.** Fax or e-mailed proposals will **not** be considered.

This request does not obligate the MDVA to complete the work contemplated in this notice. The MDVA reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

### Non-State Public Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Besides the following listing, readers are advised to check: <http://www.mmd.admin.state.mn.us/solicitations.htm> as well as the Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>.

### Metropolitan Airports Commission (MAC)

#### Flying Cloud Airport

#### Notice of Call for Bids for 2015 Pavement Rehabilitation-Taxiway A, Phase I

**MAC Contract No.:**

**108-1-040**

**Bids Close at:**

**2:00 pm on Tuesday, January 13, 2015**

**Notice to Contractors:** Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. Major items of work include: Pavement removal, excavation, P-208 aggregate base, P-401 bituminous pavement, pavement marking, pavement jointing, airfield lights, signs & circuitry and turf restoration.

# Non-State Public Bids, Contracts & Grants

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**Disadvantaged Business Enterprises (DBE):** The goal of the MAC for the utilization of DBE on this project is 8%.

**Bid Security:** Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

**Availability of Bidding Documents:** Bidding documents are on file for inspection at the office of Short Elliott Hendrickson, Inc.; at the Minnesota Builders Exchange; McGraw Hill Construction Dodge; and NAMC-UM Plan Room. Bidders desiring bidding may secure a complete set from and make checks payable to: Northstar Imaging Services, Inc.; 1325 Eagandale Court, Suite 130; Eagan, MN 55121; **phone:** (651) 686-0477. Deposit per set (non-refundable): \$60 includes shipping.

**MAC Internet Access of Additional Information:** A comprehensive Notice of Call for Bids for this project will be available on December 15, 2014, at MAC's web address of <http://www.metroairports.org/Airport-Authority/Business-Opportunities/Solicitations.aspx> (construction bids.)

## Metropolitan Airports Commission (MAC) Minneapolis-Saint Paul International Airport Notice of Call for Bids for Air Handling Unit Replacement 2015 (P5)

<b>MAC Contract No:</b>	<b>106-2-737</b>
<b>Bids Close At:</b>	<b>2:00 pm, January 13, 2015</b>

**Notice to Contractors:** Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. This project is to replace a make-up air unit and exhaust air unit in the Valet Parking area of Terminal 1 of the MSP Airport.

**Targeted Group Businesses (TGB):** The goal of the MAC for the utilization of TGB on this project is 4%.

**Bid Security:** Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

**Availability of Bidding Documents:** Bidding documents are on file for inspection at the office of Alliance; at the Minnesota Builders Exchange; McGraw-Hill Construction; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from: Franz Reprographics; 2781 Freeway Boulevard, Suite 100; Brooklyn Center, MN 55430; **phone:** (763) 503-3401; **fax:** (763) 503-3409. Make checks payable to: Alliance. Deposit per set (refundable): \$150. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

**MAC Internet Access of Additional Information:** A comprehensive Notice of Call for Bids for this project will be available on December 15, 2014, at MAC's web address of <http://www.metroairports.org/Airport-Authority/Business-Opportunities/Solicitations.aspx> (construction bids.)



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# **Non-State Public Bids, Contracts & Grants**

## **Metropolitan Airports Commission (MAC)**

### **Minneapolis-St. Paul International Airport**

#### **Notice of Call for Bids for 2015 Pavement Reconstruction**

**MAC Contract No.**

**106 1 270**

**Bids Close At:**

**2:00 PM on January 13, 2015**

**Notice to Contractors:** Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. This project provides for the removal and replacement of approximately 22,000 square yards of concrete apron pavement adjacent to Concourse C at Terminal 1-Lindbergh located at the Minneapolis-St. Paul International Airport.

**Disadvantaged Business Enterprises (DBE):** The goal of the MAC for the utilization of DBE on this project is 8%.

**Bid Security:** Each bid shall be accompanied by a "Bid-Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

**Availability of Bidding Documents:** Bidding documents are on file for inspection at the office of TKDA, the Minnesota Builders Exchange, McGraw Hill Construction/Dodge, and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from TKDA; 444 Cedar Street, Suite 1500; St. Paul, MN, 55101; **phone:** (651) 292-4400; **fax:** (651) 292-0083. Make checks payable to: TKDA. Deposit per set (refundable): \$100.00. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

**MAC Internet Access of Additional Information:** A comprehensive Notice of Call for Bids for this project will be available on December 15, 2014, at MAC's web address of <http://www.metroairports.org/Airport-Authority/Business-Opportunities/Solicitations.aspx> (construction bids.)

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Shipping \_\_\_\_\_

Subtotal \_\_\_\_\_

Sales tax \_\_\_\_\_

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if shipped to MN  
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