# Minnesota State Register

(Published every Monday (Tuesday when Monday is a holiday.)



Proposed, Adopted, Emergency, Expedited, Withdrawn, Vetoed Rules; Executive Orders; Appointments; Commissioners' Orders; Revenue Notices; Official Notices; State Grants & Loans; State Contracts; Non-State Public Bids, Contracts & Grants

> Monday 3 February 2014 Volume 38, Number 32 Pages 1057 - 1080

#### Minnesota State Register =

#### Judicial Notice Shall Be Taken of Material Published in the Minnesota State Register

The Minnesota State Register is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. It contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules

• Withdrawn Rules

- · Vetoed Rules
- Executive Orders of the Governor
- Appointments

Expedited Rules

Proclamations

- · Commissioners' Orders
- Official Notices

• Revenue Notices

· State Grants and Loans

- Non-State Public Bids, Contracts and Grants
- Contracts for Professional, Technical and Consulting Services

Printing Schedule and Submission Deadlines				
Vol. 38 Issue Number	PUBLISH DATE (BOLDFACE shows altered publish date)	Deadline for: all Short Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts	Deadline for LONG, Complicated Rules (contact the editor to negotiate a deadline)	
# 33 # 34 # 35 # 36	Monday 10 February TUESDAY 18 February Monday 24 February Monday 3 March	Noon Tuesday 4 February Noon Tuesday 11 February Noon Tuesday 18 February Noon Tuesday 25 February	Noon Thursday 30 January Noon Thursday 6 February Noon Thursday 13 February Noon Thursday 20 February	

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#### **Minnesota Legislative Information**

Senate Public Information Office (651) 296-0504 State Capitol, Room 231, St. Paul, MN 55155

Website: www.senate.mn

Minnesota State Court System

Court Information Office (651) 296-6043 MN Judicial Center, Rm. 135, 25 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155 Website: www.mncourts.gov

House Public Information Services (651) 296-2146 State Office Building, Room 175, 100 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155 Website: www.house.leg.state.mn.us/hinfo/hinfo.htm

#### **Federal Register**

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#### Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757. TTY relay service phone number: (800) 627-3529

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#### **Exempt Rules**

Exempt rules are excluded from the normal rulemaking procedures (*Minnesota Statutes* §§ 14.386 and 14.388). They are most often of two kinds. One kind is specifically exempted by the Legislature from rulemaking procedures, but approved for form by the Revisor of Statutes, reviewed for legality by the Office of Administrative Hearings, and then published in the *State Register*. These exempt rules are effective for two years only.

The second kind of exempt rule is one adopted where an agency for good cause finds that the rulemaking provisions of *Minnesota Statutes*, Chapter 14 are unnecessary, impracticable, or contrary to the public interest. This exemption can be used only where the rules:

- (1) address a serious and immediate threat to the public health, safety, or welfare, or
- (2) comply with a court order or a requirement in federal law in a manner that does not allow for compliance with *Minnesota Statutes* Sections 14.14-14.28, or
  - (3) incorporate specific changes set forth in applicable statutes when no interpretation of law is required, or
  - (4) make changes that do not alter the sense, meaning, or effect of the rules.

These exempt rules are also reviewed for form by the Revisor of Statutes, for legality by the Office of Administrative Hearings and then published in the *State Register*. In addition, the Office of Administrative Hearings must determine whether the agency has provided adequate justification for the use of this exemption. Rules adopted under clauses (1) or (2) above are effective for two years only. The Legislature may also exempt an agency from the normal rulemaking procedures and establish other procedural and substantive requirements unique to that exemption.

**KEY: Proposed Rules** - <u>Underlining</u> indicates additions to existing rule language. <u>Strikeouts</u> indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - <u>Underlining</u> indicates additions to proposed rule language. <u>Strikeout</u> indicates deletions from proposed rule language.

#### Minnesota Department of Natural Resources (DNR)

Adopted Exempt Permanent Game and Fish Rules: Designated Special Management Waters, Designated Experimental Waters, and Waters with Restrictions on Taking Fish

**NOTICE IS HEREBY GIVEN** that the above entitled rules have been adopted through the process prescribed by *Minnesota Statutes*, sections 97C.001 and 97C.005.

Dated: December 18, 2013

Tom Landwehr, Commissioner Department of Natural Resources

#### 6264.0400 DESIGNATED SPECIAL MANAGEMENT WATERS.

[For text of subps 1 to 3, see M.R.] [For text of subp 4, see 37 SR 1477] [For text of subps 5 to 50, see M.R.]

Subp. 51. **Leech Lake walleye size restrictions.** While on or fishing in the following waters, all walleye in possession must be less than 18 20 inches in length or greater than 26 inches in length. All walleye that are 18 20 to 26 inches in length, inclusive, must be immediately returned to the water. Possession and daily limit for walleye is four fish. Possession and daily limit may not include more than one walleye over 26 inches in length.

Name Location County

Leech Lake T.141-144, R.28-32, S. Various Cass and Hubbard For text of subps 52 to 58, see M.R.]

[For text of subp 59, see 37 SR 619]

[For text of subps 60 to 67, see M.R.]

Subp. 68. **Muskellunge catch and release regulation.** While a person is on or fishing in the following waters, angling for muskellunge is limited to catch and release only, whereby any muskellunge caught must be immediately returned to the water. Catch and release angling for muskellunge is legal during the open season for muskellunge in inland waters. It is unlawful for anyone to have in possession, regardless of where taken, any muskellunge while on or fishing in the following waters.

#### **Exempt Rules =**

Name	Location	County
A. Mississippi River from Blandin Dam downstream to Coon Rapids Dam	T.31-55, R.21-32, S.Various	Itasca, Aitkin, Crow Wing, Morrison, Benton, Stearns, Sherburne, Wright, Anoka, Hennepin
B. Prairie River, from the Prairie Lake Dam downstream to the Mississippi River	T.55,56, R.25, S.2,3,11, 14,23,26,34	Itasca
C. Elk Lake	T.143, R.36, S.15,22,23	Clearwater

Subp. 114. Lake Thirteen; bass restrictions. While a person is on or angling in the following waters, all largemouth bass and smallmouth bass in possession must be less than 14 inches in length or greater than 20 inches in length. All largemouth bass and smallmouth bass that are 14 to 20 inches in length, inclusive, must be immediately returned to the water. A person's possession limit may not include more than one largemouth bass or smallmouth bass, in aggregate, over 20 inches.

Name	Location	County
Lake Thirteen	T.144, R.31, S. Various	Cass

Subp. 115. **Fish Lake Reservoir; walleye restrictions.** While a person is on or angling in the following waters, all walleye in possession must be from 13 inches to 17 inches in length, inclusive. All walleye less than 13 inches or greater than 17 inches in length must be immediately returned to the water, except a person's possession limit may include one walleye over 26 inches in length. A person's daily and possession limit for walleye is three.

Name	Location	County
Fish Lake Reservoir	T 51 52 R 15 16 S Various	St Louis

#### Subp. 116. Rochester area panfish and bass lakes.

A. Daily and possession limits under item B apply to waters listed in item C and part 6262.0575, subpart 12, as a whole.

#### B. While a person is on or angling in the waters listed in item C:

(1) the daily and possession limit for sunfish, black crappie, white crappie, and yellow perch in aggregate is ten, of which not more than five may be black crappie or white crappie in aggregate; and

(2) the daily and possession limit for largemouth bass and smallmouth bass in aggregate is one.

#### C. This subpart applies to the following waters:

Name	<u>Location</u>	<b>County</b>
(1) Bear Creek Reservoir (Chesterwoods Lake)	T.106, R.12, S.17	Olmsted
(2) Foster Arend Lake	<u>T.107, R.14, S.14,23</u>	Olmsted
(3) Kalmar Reservoir	<u>T.107, R.15, S.24,25</u>	Olmsted
(4) Quarry Hill Nature Center Pond	T.107, R.13, S.31	Olmsted

#### Exempt Rules

(5) Willow Creek Reservoir (WR6A Pond) T.106, R.14, S.34

Olmsted

**REPEALER.** The expedited emergency amendment to *Minnesota Rules*, part 6262.0575, subpart 8, published in the *State Register*, volume 37, page 675, October 29, 2012, is repealed. The expedited emergency amendment to *Minnesota Rules*, part 6264.0400, subpart 114, published in the *State Register*, volume 37, page 1727, May 28, 2013, is repealed. *Minnesota Rules*, part 6264.0300, subparts 45, 67, and 68, are repealed.

EFFECTIVE PERIOD. The amendments to Minnesota Rules, part 6264.0400, and the repealer are effective March 1, 2014.

#### **Executive Orders**

The governor has the authority to issue written statements or orders, called Executive Orders. as well as Emergency Executive Orders. The governor's authority is specified in the *Constitution of the State of Minnesota*, Article V, and in *Minnesota Statutes* § 4.035. Emergency Executive Orders, for protection from an imminent threat to health and safety, become effective immediately, are filed with the secretary of state, and published in the *State Register* as soon as possible after they are issued. Other Executive Orders become effective 15 days after publication in the *State Register* and filing with the secretary of state. Unless otherwise specified, an executive order expires 90 days after the date the governor who issued the order vacates office.

#### Office of the Governor

### Emergency Executive Order 14-02: Declaring a State of Peacetime Emergency in the State of Minnesota

**I, MARK DAYTON, GOVERNOR OF THE STATE OF MINNESOTA,** by virtue of the authority vested in me by the Constitution and applicable statutes, do hereby issue this Executive Order:

WHEREAS, on January 27, 2014, persistent and repetitive extreme arctic cold weather conditions are prolonging shortages and interruptions in the availability of propane and other home heating fuels throughout the state; and

WHEREAS, the limited availability of propane and resultant increases in prices are making propane unaffordable for many Minnesotans; and

WHEREAS, an increasing number of households, farms, businesses, and other enterprises are at significant risk of running out of heating fuel, posing an immediate threat to human life and public welfare; and

WHEREAS, local government resources are inadequate to handle the emergency; and

WHEREAS, the resources of local, county, and state governments have been fully utilized to ensure an adequate response to protect the life and safety of persons in the affected areas, including all the counties of Minnesota; and

#### **Executive Orders**

WHEREAS, on January 7, 2014, Minnesota Department of Transportation Commissioner Charles Zelle extended Executive Order 13-14, granting hours of service relief to motor carriers and drivers transporting propane to affected areas of the state and providing direct assistance for emergency relief; and

WHEREAS, on January 19, 2014, the United States Department of Transportation declared an emergency, and extended State Regional Emergency Declarations to continue hours of service relief to Midwestern states, including Minnesota, to support the delivery of home propane and home heating fuels; and

**WHEREAS**, the Minnesota Department of Commerce has taken the necessary steps to increase the maximum LIHEAP crisis benefits from \$500 to \$1,000 for applicants heating their homes with propane or heating oil.

#### **NOW, THEREFORE**, I hereby order that:

- 1. A state of peacetime emergency exists pursuant to Minnesota Statutes, section 12.31.
- 2. The Department of Public Safety Division of Homeland Security and Emergency Management will activate the Minnesota Emergency Operations Plan, continue the provision of on-site support and assistance to the affected local governments, and determine the need for supplementary disaster aid.
- 3. State agencies are directed to provide necessary assistance to help local units of government respond to and recover from this emergency.
- 4. The Adjutant General of Minnesota order to state active duty on or about January 27, 2014, in the service of the State, such personnel and equipment of the military forces of the State as required and for such period of time as necessary to provide assistance and emergency relief services.
- The Adjutant General is authorized to purchase, lease, or contract for goods and services necessary to accomplish the mission.
- 6. The cost of subsistence, transportation, fuel, pay, and allowances of said individuals shall be defrayed from the general fund of the State, as provided for in *Minnesota Statutes*, sections 192.49, subdivisions 1 and 2; 192.52; and 192.54, and as otherwise permitted by law.

Pursuant to *Minnesota Statutes*, section 4.035, subdivision 2, this Emergency Executive Order is effective immediately and must be filed with the Secretary of State and published in the *State Register* as soon as possible after its issuance. This peacetime emergency shall remain in effect for five days, unless extended in accordance with *Minnesota Statutes*, section 12.31, subdivision 2.

**IN TESTIMONY WHEREOF**, I have set my hand on this 27th day of January, 2014.

Mark Dayton Governor

Filed According to Law

Mark Ritchie Secretary of State

#### Executive Orders

#### Office of the Governor

## Emergency Executive Order 14-03: Declaring an Emergency in the State of Minnesota and Providing Assistance for Search and Rescue, and Sheltering of Stranded Motorists

**I, MARK DAYTON, GOVERNOR OF THE STATE OF MINNESOTA,** by virtue of the authority vested in me by the Constitution and applicable statutes, do hereby issue this Executive Order:

WHEREAS, on January 26th, 2014, a winter storm caused white out conditions and dangerous wind chills affecting central and southern Minnesota, threatening public safety, and necessitating road closures; and

**WHEREAS**, dangerous driving conditions resulted in multiple stranded motorists creating an imminent danger to persons and property, presenting an immediate need to activate emergency resources; and

WHEREAS, the resources of the affected local and county governments were inadequate to meet the demands generated by the winter conditions; and

WHEREAS, several county sheriffs requested the assistance of the Minnesota National Guard to support recovery and sheltering of stranded motorists.

**NOW, THEREFORE,** I hereby declare an emergency and order that:

- The Adjutant General of Minnesota order to state active duty on or about January 26th, in the service of the State, such
  personnel and equipment of the military forces of the State as required and for such period of time as necessary to provide
  assistance and emergency relief services.
- 2. The Adjutant General is authorized to purchase, lease, or contract for goods and services necessary to accomplish the mission.
- 3. The cost of subsistence, transportation, fuel, pay, and allowances of said individuals shall be defrayed from the general fund of the State, as provided for in *Minnesota Statutes*, sections 192.49, subdivisions 1 and 2; 192.52; 192.54, and as otherwise permitted by law.

Pursuant to *Minnesota Statutes*, section 4.035, subdivision 2, this Emergency Executive Order is effective immediately and will remain in effect until the conclusion of the emergency.

IN TESTIMONY WHEREOF, I have set my hand on this 27th day of January, 2014.

Mark Dayton Governor

Filed According to Law

Mark Ritchie Secretary of State

#### **Official Notices**

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 says before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The State Register also publishes other official notices of state agencies and non-state agencies, including notices of meetings, and matters of public interest, state grants and loans, and state contracts

## Minnesota Department of Agriculture (MDA) Notice of NextGen Energy Board Meeting 20 February 2014

The Minnesota Department of Agriculture Agency announces a meeting of the NextGen Energy Board:

Thursday, February 20, 2014 - 1:30-3:30pm Orville L. Freeman Building, Room B144 625 N. Robert Street, Saint Paul, MN 55155

The agenda for the meeting will be posted on the NextGen Energy Board webpage:

http://www.mda.state.mn.us/renewable/nextgen.aspx

For more information, contact:

Anna Sherman, Program Coordinator Minnesota Department of Agriculture

625 Robert Street North St. Paul, MN 55155 **Phone:** (651) 201-6607

E-mail: anna.sherman@state.mn.us

## Minnesota Higher Education Facilities Authority (MHEFA) Notice of Public Hearing on Revenue Obligations on behalf of St. Catherine University, formerly known as The College of Saint Catherine

**NOTICE IS HEREBY GIVEN** that a public hearing will be held by the Minnesota Higher Education Facilities Authority (the "Authority") with respect to a proposal to issue revenue bonds or other obligations on behalf of St. Catherine University, formerly known as The College of Saint Catherine (the "University"), as owner and operator of St. Catherine University, at the Authority's office at 380 Jackson Street, Suite 450, Saint Paul, Minnesota on February 19, 2014, at 2:00 p.m.

Under the proposal, the Authority would issue its revenue bonds or other obligations in an original principal amount of up to approximately \$16,500,000 to finance a project (the "Project") consisting of (a) conversion of a portion of Fontbonne Hall to provide five new classrooms, additional study areas and related improvements, and a new elevator, totaling approximately 8,270 square feet of renovated area; (b) renovation and expansion of Butler Center, including construction of a new, approximately 8,400 square foot, one-story addition and a new, approximately 21,140 square foot, three-story addition, to provide new athletic, classroom, office and related facilities, together with reconfiguration of existing areas in Butler Center, totaling approximately 32,340 square feet of newly constructed and renovated space; and (c) refunding of the Authority's outstanding Revenue Notes, Series Six-L (The College of Saint Catherine), dated August 28, 2006, which were issued in the original principal amount of \$8,000,000 (the "Series Six-L Notes"). The Series Six-L Notes were issued to provide funds to finance the construction, equipping and furnishing of Rauenhorst and Morrison residence halls located adjacent to the Coeur de Catherine Student Center.

The facilities and improvements to be financed or refinanced by the Project are or will be owned and operated by the University and located on the University's campus, the principal street address of which is 2004 Randolph Avenue, Saint Paul, Minnesota 55105.

#### **Official Notices**

At said time and place the Authority shall give all parties who appear or have submitted written comments an opportunity to express their views with respect to the proposal to undertake and finance the Project.

Dated: February 3, 2014.

By Order of the Minnesota Higher Education Facilities Authority Marianne Remedios, Executive Director

## Minnesota Housing Finance Agency (MHFA) Notice of Public Hearing on Amended 2014 / 2015 Housing Tax Credit Allocation Plan

The Minnesota Housing Finance Agency (Minnesota Housing) will hold a public hearing pursuant to Section 42 of the Internal Revenue Code of 1986, as amended to amend the 2014/2015 Housing Tax Credit Qualified Allocation Plan . The public hearing will be held at the time and place listed below:

Thursday February 20, 2014
1:00 P.M. to 3:00 P.M. – Jelatis Conference Room, Third Floor Minnesota Housing Finance Agency
400 Sibley Street, Suite 300
St. Paul, MN

The Omnibus Budget Reconciliation Act of 1989 (OBRA) requires that Housing Tax Credit Allocating Agencies develop a plan for allocating tax credits within their jurisdiction, setting forth criteria to determine priorities for selection of developments to receive tax credits. The OBRA also requires Tax Credit Agencies to hold a public hearing to receive public comment on the Allocation Plan.

The above public hearing is for the Amended 2014 / 2015 Allocation Plan developed by Minnesota Housing, in cooperation with local government representatives, for use within the Tax Credit Allocation jurisdiction of Minnesota Housing. Other Tax Credit Suballocating Agencies in Minnesota will be holding public hearings for their areas of jurisdiction. Currently, the following cities and counties are eligible to be Suballocating Agencies in Minnesota: Duluth, St. Cloud, Rochester, Minneapolis, St. Paul, Washington County and Dakota County.

All persons interested will be given an opportunity to express their views. In order to more effectively plan for the conduct of the hearings, persons desiring to speak at the hearing must so request in writing at least 24 hours before the hearing. Oral remarks by any person will be limited to 10 minutes. Written comments may also be submitted to the undersigned, and will be considered at the hearing. Note that this public hearing is not a workshop or training session, but is intended to solicit the comments of the public.

Copies of summaries of the proposed changes to the Housing Tax Credit Procedural Manual and Qualified Allocation Plan are available at the address listed below, by written or phone request or by checking the Minnesota Housing web site.

Minnesota Housing Finance Agency Multifamily Underwriting Housing Tax Credit Program 400 Sibley Street, Suite 300 St. Paul, MN 55101-1998

**Phone:** (651) 296-4451 **E-mail:** *www.mnhousing.gov* 

#### Official Notices =

## Minnesota Department of Transportation (MnDOT) Engineering Services Division, Office of Construction and Innovative Contracting Notices of Suspension and Debarment

#### NOTICE OF DEBARMENT

**NOTICE IS HEREBY GIVEN** that the Department of Transportation ("MnDOT") has ordered that the following vendors be debarred for a period of thirty (30) months, effective August 22, 2011 until February 22, 2014:

- · Marlon Louis Danner and his affiliates, South St. Paul, MN
- · Danner, Inc. and its affiliates, South St. Paul, MN
- · Bull Dog Leasing, Inc. and its affiliates, Inver Grove Heights, MN
- · Danner Family Limited Partnership and its affiliates, South St. Paul, MN
- · Ell-Z Trucking, Inc. and its affiliates, South St. Paul, MN
- · Danner Environmental, Inc. and its affiliates, South St. Paul, MN

**NOTICE IS HEREBY GIVEN** that MnDOT has ordered that the following vendors be debarred for a period of three (3) years, effective March 25, 2011 until March 25, 2014:

- · Philip Joseph Franklin, Leesburg, VA
- · Franklin Drywall, Inc. and its affiliates, Little Canada, MN
- · Master Drywall, Inc. and its affiliates, Little Canada, MN

**NOTICE IS HEREBY GIVEN** that MnDOT has ordered that the following vendors be debarred for a period of three (3) years, effective May 6, 2013 until May 6, 2016:

- · Gary Francis Bauerly and his affiliates, Rice, MN
- Gary Bauerly, LLC and its affiliates, Rice, MN
- · Watab Hauling Co. and its affiliates, Rice, MN

*Minnesota Statute* section 161.315 prohibits the Commissioner, counties, towns, or home rule or statutory cities from awarding or approving the award of a contract for goods or services to a person who is suspended or debarred, including:

- 1) any contract under which a debarred or suspended person will serve as a subcontractor or material supplier,
- 2) any business or affiliate which the debarred or suspended person exercises substantial influence or control, and
- 3) any business or entity, which is sold or transferred by a debarred person to a relative or any other party over whose actions the debarred person exercises substantial influence or control, remains ineligible during the duration of the seller's or transfer's debarrent.

#### **State Grants & Loans**

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

SEE ALSO: Office of Grants Management (OGM) at: http://www.grants.state.mn.us/public/

## Minnesota Department of Human Services (DHS) Child Safety and Permanency Division Notice of Request for Proposals for Healthy Transitions and Homeless Prevention Program

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Human Services is requesting proposals to provide services to the Minnesota Department of Human Services to operate community-based programs designed to optimize transition outcomes for youth in out-of-home placement, and to prevent homelessness for youth who have experienced out-of-home placement.

Work is proposed to start July 1, 2014. For more information, or to obtain a copy of the Request for Proposal, contact:

Kathleen Hiniker
Department of Human Services
Child Safety and Permanency Division
P.O. Box 64943
444 Lafayette Road North
St. Paul, MN 55155

Phone: (651) 431-4707 Fax: (651) 431-7522

E-mail: Kathleen.A.Hiniker@state.mn.us

This is the only person designated to answer questions by potential responders regarding this request.

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **4:00 p.m.**, **Central Time**, **Friday**, **March 14**, **2014**. **Late proposals will NOT be considered**. Faxed or e-mailed proposals will **NOT** be considered.

The RFP can be viewed by visiting the Minnesota Department of Human Services RFP web site:

http://www.dhs.state.mn.us/main/id\_000102

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

In addition to the following listing of state contracts, readers are advised to check the Statewide Integrated Financial Tools (SWIFT) Supplier Portal at: http://supplier.swift.state.mn.us as well as the Office of Grants Management (OGM) at:

http://www.grants.state.mn.us/public/

**Informal Solicitations:** Informal soliciations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be advertised in the Supplier Portal (see link above) or posted on the Department of Administration, Materials Management Division's (MMD) Web site at: <a href="http://www.mmd.admin.state.mn.us/solicitations.htm">http://www.mmd.admin.state.mn.us/solicitations.htm</a>.

**Formal Solicitations:** Department of Administration procedures require that formal soliciations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be advertised in the SWIFT Supplier Portal or alternatively, in the *Minnesota State Register* if the procuments is not being conducted in the SWFT system.

## Minnesota State Colleges and Universities (MnSCU) Minneapolis Community and Technical College Request for Qualifications for Public Art

Minneapolis Community and Technical College is requesting statements of qualification from interested, qualified Artists, and intends to retain an Artist to provide a public art work, hereafter referred to as the "Work". This RFQ is undertaken by Minneapolis Community and Technical College pursuant to the authority contained in provisions of Minnesota Statute § 16B.35, 136F.06, 136F.581, 471.59 and other applicable laws.

The following is MnSCU's schedule for the RFQ and RFP process to obtain an Artist. MnSCU reserves the right to modify this schedule if necessary.

January 27, 2014 RFQ Release Date

February 10, 2014 RFQ Mandatory Informational Meeting 12:30 PM

February 13, 2014 RFQ Questions Due 4:00 PM

February 14, 2014 RFQ Questions Answered 12:00 PM

February 18, 2014 Deadline for RFQ Proposal Submissions 2:00 PM

March 4, 2014 Select Artists to receive RFP

May 6, 2014 Deadline for Selected RFP proposals

May 20, 2014 Interviews for RFP proposals

May 22, 2014 Letter of Award issued

June 24, 2014 Contract execution

June 30, 2014 Notice to proceed issued to Artist

A complete copy of the RFQ can be found at http://www.minneapolis.edu/About-Us/Campus-Facilities-Projects/MCTC-Bids.

For additional information contact: Roger Broz, Facilities Director at roger.broz@minneapolis.edu.

## Minnesota State Colleges and Universities (MnSCU) Notice of Availability of Request for Proposal (RFP) for Food Services Consulting

The State of Minnesota, acting by and through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of the system office, is soliciting proposals from qualified providers of food service consulting services to assist its six residential state universities in a) evaluating current food service programs, b) developing a request for proposal process and contracting documents for food services, and c) facilitating food service solicitations and implementation.

The full Request for Proposal is available on the "Announcements" page of the MnSCU Facilities website: http://finance.mnscu.edu/facilities/design-construction/announcements/index.html

Proposals are due February 28, 2014 no later than 3:00 p.m. CST and must be delivered via e-mail to: *Gregory.ewig@so.mnscu.edu*. Late responses will not be considered.

Minnesota State Colleges and Universities reserves the right to award, delay or cancel this solicitation at its sole and complete discretion.

#### Minnesota State Colleges and Universities (MnSCU)

#### Notice of Request for Information (RFI) for Architectural, Owner's Representative, Real Estate and Other Related Professional and Technical Services for a Master List of Consultants

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities ("MnSCU"), requests information of Minnesota registered consultants, as appropriate, to assist MnSCU in providing Architectural/Engineering, Owner Representative, Real Estate and other related Professional and Technical services as needed for up to a five-year period. Projects will vary in scope and may involve professional services for new construction, remodeling, commissioning, site and utility work, facilities, roads and grounds, and land development.

The Request for Information (RFI) documents can be found online at:

http://www.finance.mnscu.edu/facilities/design-construction/index.html

under Announcements. This RFI is to permit a consultant to be added to the MnSCU Master List of Consultants. The consultants currently on the Master List DO NOT need to respond to this RFI. The current Master List can be viewed at

www.finance.mnscu.edu/facilities/design-construction/pm\_emanual/index.html

and click on "#38 - Facilities P/T Consultants Master List".

If unable to access the RFI electronically, copies of the RFI may also be requested from:

Nancy Marandola - Minnesota State Colleges & Universities

**Phone:** (651) 201-1780

E-mail: Nancy.marandola@so.mnscu.edu

Proposals must be delivered to:

Minnesota State Colleges & Universities ATTN: Facilities Design and Construction

Wells Fargo Place

30 Seventh Street East, Suite 350 St. Paul, Minnesota 55101-7804

Proposals must be received NOT later than March 3, 2014 at 2:00 P.M. CST; late responses will not be considered.

MnSCU reserves the right to cancel this solicitation if it is considered to be in MnSCU's best interest. The RFI is not a guarantee of work and does not obligate MnSCU to award any contracts. MnSCU reserves the right to discontinue the use or cancel all or any part of this Master List of Consultants program if it is determined to be in its best interest. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Minnesota State Colleges & Universities (MnSCU) Rochester Community and Technical College Notice of Request for Sealed Bids for 2014 Restroom Remodel - Coffman Hall

Sealed Bids for: 2014 Restroom Remodel – Coffman Hall

Rochester Community and Technical College

will be received by: June Meitzner, Purchasing

Rochester Community and Technical College

Room # SS153 851 - 30th Avenue SE Rochester MN

Until 2:00 PM, local time, February 13, 2014 at which time the bids will be opened and publicly read aloud.

**Project Scope:** Remodel the Men's and Women's Restrooms located in Coffman Hall. Work includes; selective demolition, replacement of interior finishes, new plumbing fixtures, toilet partitions, countertops, toilet accessories and re-finish existing wood doors.

A Pre-Bid Meeting will be held at 2:00 PM on Monday, February 3, 2014 in Room CC 412 (College Center), Rochester Community and Technical College. The Architect and/or College/University Representatives will review the bidding procedures, Bidding Documents and other conditions with interested Bidders and answer questions.

Bidding Documents are as prepared by the Project Architect; Kane and Johnson Architects, Inc.

Interested parties may view the Bidding Documents at no cost on the website:

 ${\it http://www.finance.mnscu.edu/facilities/design-construction/index.html}$ 

and click on "Announcements", then click on "Advertisement for Bids (E-Plan Room)". Bidding Documents can be downloaded for a non-refundable charge of \$10.00. Planholders are parties that have downloaded the plans and specifications. Planholders will be notified via email as addenda are issued. Parties that download the plans and specifications and need to have them printed elsewhere are solely responsible for those printing costs. The sales of paper copies for projects listed on this site are not available. Contact QuestCDN.com at (952) 233-1632 or info@questcdn.com for assistance in viewing or downloading with this digital project information.

#### **Explore Minnesota Tourism**

## Notice of Availability of Contract for In-Country Chinese Tourism Marketing Representation

Explore Minnesota Tourism is requesting proposals for the purpose of developing a proactive program of trade and consumer based activities which will enhance the position of Minnesota in key trade and media distribution markets in China to promote travel to Minnesota.

Work is proposed to start after May 1, 2014.

A Request for Proposals will be available by mail or email from this Office. A written request (by direct mail, email or fax) is required to receive the Request for Proposal.

The Request for Proposal can be obtained from:

Paul Sherburne, International Marketing Manager Explore Minnesota Tourism 121 E. 7<sup>th</sup> Place, Suite 100 Saint Paul, MN 55101 USA

**Telephone:** (651) 757-1867 **Fax:** (651) 296-7095

E-mail: paul.sherburne@state.mn.us

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than 4:30 pm Central Standard Time on February 28, 2014. Late proposals will NOT be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

#### Minnesota Department of Health (MDH)

### Notice of Request for Proposals for Implementing Participant Centered Services in MN WIC

Reference Number: 36648

Nature of Work/Contract Title: The department is soliciting the services of a trainer(s) with WIC program experience and knowledge, and extensive knowledge of the "Participant - Centered Services" (PCS) model and experience working with State WIC programs to implement PCS. The contractor will assist the state WIC program in implementing the PCS model, through training, mentoring and consultation, at both the state and local WIC agency levels.

**Description of Work:** This project involves working closely with state WIC staff to assist in implementing the PCS model throughout the Minnesota WIC Program. Work includes conducting 8 or 9 on-site PCS skills trainings and 8-9 on-site mentor trainings of local WIC staff around the state, developing resources and training plans. Additionally, the contractor will assist the State WIC staff in integrating PCS into other program activities and functions.

Estimated Cost: \$175,000

Contracting Agency: MN Department of Health

Location of Work: Much of the work will take place in St. Paul, but trainings will take place at numerous state-determined locations around Minnesota.

Response to this solicitation is due no later than February 24, 2014 at 2:30 pm Central Standard Time.

To receive a copy of the complete solicitation, contact:

**Name:** Pat Faulkner **Phone:** (651) 201-4402

TTY: (651) 201-5797 (for persons with speech or hearing disabilities)

**Fax:** (651) 215-8951

**E-mail:** patricia.faulkner@state.mn.us

Dated: February 3, 2014

#### **Minnesota Historical Society (MHS)**

#### Request for Proposal to Build an Interactive Version of Northern Lights

The Minnesota Historical Society (Society) requests proposals from highly qualified information technology consultants to build a digital interactive version of the Revised Second Edition of *Northern Lights* using the Adobe Digital Publishing System.

Northern Lights is the Society's curriculum for sixth grade students studying Minnesota Studies. First published in 1989, the curriculum was revised in 2003 and again in 2013. This newest version, called the Northern Lights: The Stories of Minnesota's Past, Revised Second Edition, was updated to reflect changes in Minnesota academic standards for Social Studies, which were implemented in fall 2013. The curriculum consists of a student textbook, Annotated Teacher's Edition, and a series of worksheets for students. Currently published in paper form and being used by 30,000 students across the state, the Northern Lights curriculum is now ready to be adapted to a digital platform to meet the needs of students and districts that are increasingly accessing content and curriculum digitally.

The Request for Proposals is available by e-mail to Mary Green Toussaint, Acting Contracting Officer at: mary.green-toussaint@mnhs.org

Sealed bid estimates must be received by Mary Green Toussaint, Acting Contracting Officer, Minnesota Historical Society, 345 Kellogg Boulevard West, Saint Paul, Minnesota 55102-1906 by **Thursday, February 20, 2014 at 2 p.m. Local Time**. Late bids will **NOT** be accepted.

Dated: 3 February 3, 2014

#### Minnesota Judicial Branch

#### State Court Administrator's Office

## Request for Proposal for Outsourcing of Late Payment Advisory and Final Demand Notices

The Minnesota Judicial Branch (MJB) requests proposals from qualified vendors for designing, preparing, printing, processing, and mailing of Late Payment Advisory and Final Demand Notices using the most cost effective process or form of printing and mailing available.

This request includes working with State Court Administration staff to determine the most economical way to provide all information required to be included on the Late Payment Advisory and Final Demand Notice to the vendor and to get that information processed and imaged onto an outgoing mailing piece. It also includes the mailing of the Late Payment Advisory and Final Demand Notices and providing State Court Administration with final images of the mailed items.

The request for proposal does not obligate the MJB to award a contract or complete the project, and the MJB reserves the right to cancel the solicitation if it is considered to be in its best interest.

Interested party's submissions must be in writing and received by the MJB no later than 4:30 pm CST, February 14, 2014. The sealed proposal must include five (5) paper copies and sent to the following address, no electronic submissions will be accepted:

Rebecca Becker
Court Services Division
MN Court Payment Center
State Court Administrator's Office
MN Judicial Branch
Suite #105, Minnesota Judicial Center
25 Rev. Dr. Martin Luther King, Jr. Blvd.
St. Paul, MN 55155

A complete copy of the Request for Proposal can be found on the Minnesota Judicial Branch website (in the News & Announcements/Public Notices section) at: www.mncourts.gov

#### Minnesota Management & Budget (MMB)

## Request for Proposals (RFP) for Professional Services for Administrative Services (Sales/Marketing and Billing/Enrollment)

Minnesota Management & Budget (MMB) is requesting proposals from qualified vendors to provide sales/marketing and billing/enrollment services for the Minnesota Public Employees Insurance Program (PEIP). The vendor chosen must comply with all applicable laws and administrative rules governing the operation of these programs, and all specifications of the Request for Proposal.

MMB anticipates a two-year contract with the chosen vendor or vendors beginning July 1, 2014. Extensions to the contract may be considered by the state on a year-to-year basis to a total maximum contract period of five years.

This proposal does not obligate the agency to award a contract or complete the contract, or to spend the estimated dollar amount. The state reserves the right to cancel the solicitation if it is considered to be in its best interests.

Please e-mail your request for an RFP or any questions to the RFP Coordinator:

Scott Anderson, PEIP Manager Minnesota Management and Budget 400 Centennial Office Building 658 Cedar Street St. Paul, MN 55155

E-mail: scott.anderson@state.mn.us

All correspondence and questions must be submitted in writing via e-mail.

All proposals must be received at MMB by 4:00 p.m. CST, Monday, March 3, 2014. Late responses, or responses filed by e-mail or fax, will not be considered.

Vendors should submit one (1) original, one (1) electronic copy (on a CD), and four (4) hard copies of the proposals to the RFP Coordinator. Vendors must also submit a cost proposal separately from the rest of the proposal in a sealed envelope clearly marked as such.

Other personnel are not allowed to discuss the Request for Proposal with anyone, including responders or potential vendors, before the proposal submission deadline. Contact regarding this RFP with any personnel not listed above may result in disqualification.

#### **Minnesota State Lottery**

#### **Request for Proposals for Sponsorship Agreements**

#### **Description of Opportunity**

The Minnesota State Lottery develops sponsorship agreements throughout the year with organizations, events, and sports teams to create excitement for lottery players, to interest new players and increase the visibility of lottery games. The Lottery encourages and continually seeks new sponsorship agreements to help achieve current Lottery marketing goals.

#### **Proposal Content**

A sponsorship proposal presented to the Lottery should meet the following three criteria:

1. Maximize Lottery Visibility – the event, sports or tie-in proposal should draw a large number of desired participants (typically 50,000 or more) whose demographics match the Lottery player profile. The Lottery is interested in effectively delivering its message of fun and entertainment to Minnesota adults whose demographics skew primarily towards those aged 25-64, with a household income of \$35,000-\$75,000, and having an educational background of some college or higher. The Lottery does not market to those under the age of 18, and family events with high levels of children present are generally not accepted. Attendance, on-site signage visibility and

paid media exposure will be critical components that will be evaluated.

- 2. Enhance Lottery Image- the event, sports or tie-in proposal should inherently project the attitude that the Lottery is a fun and socially acceptable part of the community. The Lottery's presence should fit well within the lineup of other sponsors. The Lottery is interested in creating opportunities whereby the sponsorship can translate into sales revenue, either via on-site sales from a Lottery booth, from sales-generating promotions with Lottery retailers or from joint programs with the sponsor's media partners.
- **3. Provide Promotional Extensions** the event, sports or tie-in proposal should offer exciting, value-added ways to interact with our players and have opportunities to motivate attendees, listeners and viewers to participate in and purchase Lottery games. The proposal must include proper staffing availability or other considerations to help the Lottery implement any appropriate promotional extension ideas.

Proposals should address all pertinent elements of the sponsorship and how the Lottery criteria as stated above and on the Evaluation Form are to be met. To view or print copies of the Request for Proposal go to <a href="http://www.mnlottery.com/vendorops.html">http://www.mnlottery.com/vendorops.html</a>

This Solicitation does not obligate the state to award a contract or pursue a proposed sponsorship opportunity, and the state reserves the right to cancel the solicitation if it is considered to be in its best interest.

#### Questions

Questions concerning this Solicitation should be directed to:

Jason LaFrenz, Marketing Director Minnesota State Lottery 2645 Long Lake Road Roseville, MN 55113

**Telephone:** (651) 635-8230

**Toll-free:** 1-888-568-8379 ext. 230

**Fax:** (651) 297-7496 **TTY:** (651) 635-8268 **E-mail:** jasonla@mnlottery.com

Other personnel are not authorized to answer questions regarding this Solicitation.

#### Response Delivery

All responses must be in writing and delivered to the contact noted above. Proposals will be accepted on an ongoing basis.

#### Minnesota Department of Transportation (Mn/DOT)

#### **Engineering Services Division**

Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities ("Consultant Pre-Qualification Program")

This document is available in alternative formats for persons with disabilities by calling Kelly Arneson at (651) 366-4774; for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects.

Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT's Consultant Services web site, indicated below, to expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT's Consultant Services web site at: http://www.dot.state.mn.us/consult.

Send completed application material to:

Kelly Arneson Consultant Services Office of Technical Support Minnesota Department of Transportation 395 John Ireland Blvd. - Mail Stop 680 St. Paul, MN 55155

#### Minnesota Department of Transportation (Mn/DOT)

#### **Engineering Services Division**

#### Notice Concerning Professional/Technical Contract Opportunities and Taxpayers' Transportation Accountability Act Notices

**NOTICE TO ALL:** The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: www.dot.state.mn.us/consult

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers' Transportation Accountability Act on the above referenced websit

## Minnesota Board of Water and Soil Resources (BWSR) Notice of Availability of Contract for the Update of the Minnesota Public Drainage Manual

The Minnesota Board of Water and Soil Resources is requesting proposals from qualified vendors for the purpose of updating and webpublishing the *Minnesota Public Drainage Manual (MPDM)* and the associated *Understanding Minnesota Public Drainage Law* – 2002 *Overview for Decision-makers (UMPDL)* and conduct outreach with the updated documents.

Work is proposed to start after June 1, 2014.

A Request for Proposals will be available by mail from this office through March 5, 2014. Call (651) 296-3767 or write for the full RFP which will be sent free of charge to interested vendors. To download a copy of the RFP, go to <a href="http://www.bwsr.state.mn.us/">http://www.bwsr.state.mn.us/</a>. After March 7, 2014 the Request for Proposal must be picked up in person.

The Request for Proposal can be obtained from:

Minnesota Board of Water & Soil Resources Tim Gillette, Project Manager 520 Lafayette Rd. N. St. Paul, MN 55155 **Phone:** (651) 296-3767

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than March 19, 2014, 4:30 p.m., Central Standard Time. **Late proposals will NOT be considered.** Faxed or emailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

#### Minnesota's Bookstore

660 Olive Street (Williams Hill Business Development), St. Paul, MN 55155 (1 block east of I-35E Bridge, 1 block north of University Ave.) *FREE PARKING* 

Phone: (651) 297-3000; Fax: (651) 215-5733

E-mail: http://www.minnesotasbookstore.com

Order Online at: www.minnesotasbookstore.com

#### Minnesota Session Laws

Two volumes (3,193 pages) includes laws passed during the 2013 regular session as well as the 2012 first special session. A set (state copy) is now on display in the store. NO QUANTITY DISCOUNTS. Stock No. 989. Cost: \$52 + tax, includes shipping.

#### Health Care Facilities Directory 2013

*This new directory updates the 2012 edition.* Features comprehensive listing of hospitals, nursing homes, supervised living facilities, outpatient clinics, home health agencies, hospices, etc. within the state of Minnesota. Lists are organized both by county and alphabetically. **Stock Number:** 72. **Price:** \$28.95. **Binding:** Plastic Spiral Binding. 554-pages.

#### Learning Objectives for Professional Peace Officer Education

Features techniques of criminal investigation and testifying to include traffic, law enforcement, use of firearms, interrogation tactics, and more. Produced by the P.O.S.T Board. **Stock Number:** 414. **Price:** \$18.95. **Pages:** 109. **Binding:** Looseleaf-no binder. Fits in this binder (Stock No. 398).

#### <u>NEW EDITIONS:</u>

#### Annual Compilation & Statistical Report of Multi -Member Agencies

Published: Secretary of State, 8-1/2"x11", loose leaf, no binder, 287-pages, Stock No. 403, hard copy or PDF: \$19-95 + tax

#### Architects & Engineering Laws & Rules

Published by the Architects & Engineering Board, 6" x 9", Saddle stitched, 63-pages, Stock No. 179, \$13.00 + tax

#### Campaign Finance Laws & Rules - NEW

Published by the Campaign Finance & Public Disclosure Board, 8.5" x 11", Spiral bound, 106-pages, Stoick No. 150, \$15.95 + tax

#### Child Care Center Laws & Rules - NEW

Published by the Department of Human Services, 6" x 9", perfect bound, 205-pages, Stock No. 149, \$19.95 + tax

#### Cosmetology Laws - NEW

Published by the Cosmetology Board, 6" x 9", Soft binding, 17-pages, Stock No. 110, \$11.00 + tax

#### Cosmetology Rules - NEW

Published by the Minnesota Board of Cosmetology 6"x9", saddle stitched, 45-pages, Stock No. 147, \$13.00 + tax

#### Criminal Code - NEW

Published by the Dept. of Public Safety, 6"x9", Loose leaf, three-hole punch, 730-pages, Stock No. 111, \$38.95 + tax.

#### Data Practices Laws & Rules - NEW

Published by the Department of Administration, 6"x9", perfect bound, 196-pages, Stock No. 99, \$21.95 + tax

#### Dentistry Laws & Rules - NEW

Published by the Board of Dentistry, 8 1/2" x 11", Perfect bound, 146-pages, Stock No. 151, \$16.95 + tax

#### Family In-Home Day Care Laws & Rules - NEW

Published by the Department of Human Services, 6"x9", perfect bound, 193-pages, Stock No. 148, \$19.95 + tax

#### Gambling Laws - NEW

Published by the Gambling Control Board, 8.5" x 11", 3-hole punched, shrink wrapped, 63-pages, Stock No. 96, \$12.95 + tax

#### **Home & Community-Based Services Standards - NEW** (known as Developmentally Disabled Laws & Rules)

Published by the Department of Human Services, 6" x 9", Perfect bound, 261-pages, Stock No. 750, \$21.95 + tax

#### Home Care Laws & Rules - new edition

Published by the Department of Health, 6"x 9", Perfect bound, 235-pages, Stock No. 97, \$20.95 + tax

#### Lawful Gambling Manual - NEW

Gambling Control Board, 8.5" x 11", Loose leaf, shrink-wrapped, 3-hole punched, 304-pages, Stock No. 13964, \$34.95 + tax

#### Liquor Laws & Rules - NEW

Published by the Department of Public Safety, 6"x9", perfect bound, 102-pages, Stock No. 126, \$18.95 + tax

#### Motor Vehicle & Traffic Laws - NEW

Published by the Department of Public Safety, 6"x9", loose leaf, three-hole punched, 408-pages, Stock No. 116, \$32.95 + tax

#### 2014 Motor Vehicle Tax Manual - NEW

Published by the Department of Public Safety, 8-1/2"x11", Loose leaf, three hole punched, shrinkwrapped, 214-pages, Stock No. 415, \$19.95 + tax

#### Nursing Laws - NEW

Published by the Board of Nursing, 6"x9", Saddle Stitched, 32-pages, Stock No. 119, \$11.00 + tax

#### PHARMACY LAWS - NEW

Published by the Pharmacy Board, 6"x9", perfect bound, 160-pages, Stock No. 114, \$18.95+ tax.

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- Retail store Open 8 a.m. 5 p.m. Monday Friday, 660 Olive Street, St. Paul
- Phone (credit cards): 8 a.m. 5 p.m. Monday Friday, 651.297.3000 (Twin Cities) or 1.800.657.3757 (nationwide toll-free)
- On-line orders: www.minnesotasbookstore.com
- Minnesota Relay Service: 8 a.m. 5 p.m. Monday Friday, 1.800.627.3529 (nationwide toll-free)
- Fax (credit cards): 651.215.5733 (fax line available 24 hours/day)
- Mail orders: Orders can be sent to Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155

#### PREPAYMENT REQUIRED. Prices and availability subject to change.

<u>Fax and phone orders</u>: Credit card purchases ONLY (American Express/Discover/MasterCard/VISA). Please allow 1-2 weeks for delivery. <u>Mail orders</u>: Complete order blank and send to address above. Enclose check or include credit card information. Please allow 4-6 weeks for delivery. Please make checks payable to "Minnesota's Bookstore." A \$20.00 fee will be charged for returned checks.

Stock No.	Title	Quantity	Unit Price	Total

Shipping Charges If Product Please	Product Subtotal		
Subtotal is:     Add:       Up to \$15.00     \$ 5.00       \$15.01-\$25.00     \$ 6.00	Subtotal		
\$25.01-\$50.00 \$ 9.00 \$50.01-\$100.00 \$ 14.00	Sales tax		
*\$17 to an address in MN, WI, SD, ND, IA. If delivered to an address in other states,	if shipped to MN address, 7.625% if shipped to St. Paul		
you if there are additional charges.  More than \$1,000 Call	address. 7.125% MN transit tax or other local		
	sales tax if applicable)		
	TOTAL		
Expiration date: — Signature:— If tax exempt, please provide ES number or completed exemption form.  ES#			
	If Product		