

# Minnesota State Register

(Published every Monday (Tuesday when Monday is a holiday.)



**Proposed, Adopted, Emergency, Expedited, Withdrawn, Vetoed Rules;  
Executive Orders; Appointments; Commissioners' Orders; Revenue Notices;  
Official Notices; State Grants & Loans; State Contracts;  
Non-State Public Bids, Contracts & Grants**

**Monday 14 October 2013  
Volume 38, Number 16  
Pages 497 - 518**

# Minnesota State Register

## Judicial Notice Shall Be Taken of Material Published in the *Minnesota State Register*

The *Minnesota State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. It contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Vetoed Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-State Public Bids, Contracts and Grants

### Printing Schedule and Submission Deadlines

Vol. 38 Issue Number	PUBLISH DATE ( <b>BOLDFACE</b> shows altered publish date)			Deadline for: Emergency Rules, Executive and Commissioner’s Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts			Deadline for Proposed, Adopted and Exempt RULES				
# 17	Monday	21	October	Noon	Tuesday	15	October	Noon	Wednesday	9	October
# 18	Monday	28	October	Noon	Tuesday	22	October	Noon	Wednesday	16	October
# 19	Monday	4	November	Noon	Tuesday	29	October	Noon	Wednesday	23	October
# 20	Monday	11	November	Noon	Tuesday	5	November	Noon	Wednesday	30	October

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**Website:** [www.house.leg.state.mn.us/hinfo/hinfo.htm](http://www.house.leg.state.mn.us/hinfo/hinfo.htm)

## Minnesota State Court System

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# Minnesota Rules: Amendments and Additions

## NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757. TTY relay service phone number: (800) 627-3529.

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Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings, and matters of public interest, state grants and loans, and state contracts

### **Minnesota Department of Human Services (DHS) Health Care Purchasing and Delivery Systems Division Health Care Administration Public Notice of Maximum Allowable Costs of Medical Assistance Outpatient Prescribed Drugs**

**NOTICE IS HEREBY GIVEN** to recipients, providers of services, and to the public of additions to the state Medical Assistance maximum allowable cost (state MAC) list for certain outpatient prescribed drugs.

At least once each calendar year, the United States Department of Health and Human Services, Centers for Medicare & Medicaid Services, publishes a federal upper limit (FUL) payment schedule for many commonly prescribed multiple-source drugs. The federal upper limit is set at a rate equal to 150 percent of the published price for the least costly therapeutic equivalent that can be purchased by pharmacists. This FUL payment schedule constitutes the federal MAC list. For many multiple-source drugs that are not on the federal MAC list, the Department establishes a state MAC list. Additionally, the Department imposes a state MAC for many multiple-source drugs that are on the federal MAC list, as long as the aggregate savings are at least as much as the savings would be using the federal MAC list.

The Department requires Medical Assistance pharmacy providers to submit their usual and customary costs. Pharmacy providers are reimbursed at the lower of: 1) the state MAC or the estimated acquisition cost determined using wholesale acquisition cost, plus a dispensing fee; or 2) the submitted usual and customary charge to the general public.

No earlier than October 22, 2013 the Department may add the following outpatient prescribed drugs to the state MAC list:

**Drug Name**

DULOXETINE HCL  
RABEPRAZOLE

These additions are made to bring Medical Assistance reimbursement to pharmacists more closely in line with the actual acquisition cost of the drugs listed above. The Department estimates that there will be a state savings of \$855, 000.00 for State Fiscal Year 2014 (July 1, 2013 through June 30, 2014).

This notice is published pursuant to *Code of Federal Regulations*, Title 42, section 447.205, which requires publication of a notice when there is a rate change in the methods and standards for setting payment rates for Medical Assistance services.

Written comments and requests for information may be sent to:

Sara Drake R.Ph., Pharmacy Program Manager  
Health Services and Medical Management Division, Health Care Administration  
Minnesota Department of Human Services  
P.O. Box 64984  
St. Paul, Minnesota 55164-0984

# Official Notices

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## Minnesota Department of Human Services (DHS)

### Transition to Economic Stability

#### MFIP Transitional Standard with Supplemental Nutrition Assistance Program (SNAP) Cost of Living (COLA) Adjustment for November 1, 2013

Minnesota Statute 256J.24, Subd. 5a requires the Commissioner of Human Services to adjust the food portion of the Minnesota Family Investment Program (MFIP) transitional standards on October 1 of each year to reflect the COLA to the Supplemental Nutrition Assistance Program (SNAP). Due to the American Recovery and Reinvest Act of 2009 (ARRA) sunset, states must adjust all household allotments twice in 2013. The first adjustment took effect October 1, 2013. The second adjustment of the sunset becomes effective November 1, 2013. The statute also requires the Commissioner to publish the adjusted transitional standards for assistance unit sizes one to ten. The transitional standard consists of a cash and food portion. The MFIP transitional standards and cash and food portions effective November 1, 2013 are listed below.

Family Size	1	2	3	4	5	6	7	8	9	10	Over 10
Transitional Standard	\$417	\$745	\$978	\$1,190	\$1,367	\$1568	\$1709	\$1888	\$2065	\$2,237	\$170
Cash Portion	\$250	\$437	\$532	\$621	\$697	\$773	\$850	\$916	\$980	\$1,035	\$53
Food Portion	\$167	\$308	\$446	\$569	\$670	\$795	\$859	\$972	\$1,085	\$1,202	\$117

## Ombudsman for Mental Health and Developmental Disabilities Advisory Committee

### Notice of Advisory Committee Meeting 17 October 2013

The Ombudsman for MHDD Advisory Committee will hold a meeting from 9:00 a.m. to 12:00 p.m. on October 17, 2013. The meeting will be held in Suite 420 Metro Square Bldg., 121 - 7<sup>th</sup> Place East, St. Paul. Please RSVP to Courtney at (651) 757-1800.

## Minnesota Public Utilities Commission (PUC)

### REQUEST FOR COMMENTS on Possible Amendment to Rules Concerning White Pages Directory Publication and Distribution

**Subject of Rule.** The Minnesota Public Utilities Commission requests comments on possible amendments to its rules governing the publication and distribution of white pages directories (*Minnesota Rules* 7810.2900, 7811.0600, and 7812.0600). The Commission is considering modifying its rule requiring mandatory distribution of white pages directories to better balance the interests of those affected by the requirement.

The Commission wishes to identify and analyze, on a statewide basis, all issues implicated by the white pages distribution requirement, and, if appropriate, to modify the relevant rules.

The current rule requires delivery of a printed directory to each customer of a local service provider, except where an offer for a directory is made and explicitly refused by the customer. Recently, parties have requested that the Commission vary this rule, in part because the economic and environmental burden of requiring printed directories may outweigh the directories' usefulness.



The Commission is likely to consider modifying or eliminating the requirement that local service providers deliver printed directories, and also consider allowing or requiring electronic publication of directories. The Commission may consider these options independent of one another, but the availability of electronic directories may inform how the Commission evaluates the need for printed directory delivery.

The current working draft would allow local service providers to continue providing printed directories, and would require each local service provider who wishes to provide electronically published directories to (1) solicit a customer's format preference, (2) provide a directory in the customer's preferred format, and (3) exercise its business judgment concerning the format to provide to customers that do not indicate a preference.

Possible alternatives to the working draft approach include:

- Maintaining the status quo: requiring printed directories be provided unless customers "opt-out," with no requirement for electronically published directories.
- Requiring printed directories be provided unless customers "opt-out," with a requirement that electronically published directories be made available.
- Requiring electronic directories be made available unless customers "opt-in" to receive a printed directory.
- Requiring local service providers to presume, unless a customer specifies otherwise, that customers who receive paper bills wish to receive printed directories, and customers who receive electronic bills do not wish to receive printed directories.
- Requiring electronic directories be made available, with no printed directory requirement.
- Another requirement or combination of requirements not yet identified.

The Commission seeks comment on issues raised by its working draft. In particular, the Commission asks for comments that address the following questions:

1. Should the Commission establish by rule whether electronically published directories should be accessible to the public or to a limited class of persons such as customers? If so, what should the Commission require? The working draft leaves this determination to each local service provider.
2. Should the Commission establish by rule the "default" format of directories (that is, the format of directories provided to customers who do not notify their local service provider of their preference)? If so, what should the Commission require? The working draft leaves the format determination to each local service provider for customers that do not specify a preferred format.
3. Should the Commission's rule distinguish between Business and Residential customers, either by requiring different default directory formats or by permitting local service providers to provide Business and Residential listings in different formats? The working draft leaves the default format determinations to each local service provider, and allows local service providers to publish some listings electronically, and others in print, if a customer does not specify a preferred format.

When commenting on the draft of possible amendments and the above questions, the Commission would find it helpful for comments to address the following considerations in conjunction with any recommendation:

- the expense, materials, effort, and environmental consequences of distributing printed directories;
- the effect on customers who may prefer to receive printed directories, and on customers who may prefer to receive electronic directories;
- the privacy issues that may arise from electronic publication of directory information;
- the economic effects, including identifying any other federal or state regulations that may have a cumulative effect;
- any other issue the Commission should consider.

**Persons Affected.** Amendments to the rules would affect all Minnesota Local Service Providers governed by *Minnesota Rules* 7811.0600 and 7812.0600, customers of those providers, and any non-customers that receive white pages directories. A Local Service Provider is a telephone company or telecommunications carrier providing local service in Minnesota pursuant to a certificate of authority granted by the Commission. Local service provider includes both local exchange carriers and competitive local exchange carriers. Other entities involved in the printing and distribution of telephone directories could be indirectly affected.

**Statutory Authority.** *Minnesota Statutes*, section 237.16, subdivision 8, authorizes the Commission to adopt rules applicable to all telephone companies and telecommunications carriers that prescribe standards for quality of service, including any additional standards or requirements necessary to ensure the provision of high-quality telephone services throughout the state.

# Official Notices

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**Public Comment.** Interested persons or groups may submit comments or information on this possible rule in writing or orally until 4:30 p.m. on December 6, 2013. Please refer to PUC Docket No. P-999/R-13-459 in your comments. You may also electronically file your comments using the Commission's electronic filing system located at: <https://www.edockets.state.mn.us/EFiling>.

**Advisory Committee.** The Commission has not determined whether to appoint an advisory committee to comment on the possible amendments. The Commission welcomes comments that address whether to appoint an advisory committee. If you are willing to serve on an advisory committee, please indicate that as well.

**Agency Contact Person.** Written or oral comments, questions, requests to receive a draft of the possible amendments, and requests for more information on the possible amendments should be addressed to: Christopher Moseng, Staff Attorney, Public Utilities Commission, 121 Seventh Place East, Suite 350, Saint Paul, Minnesota, 55101-2147; telephone: (651) 201-2223, Fax: (651) 297-7073; E-mail [christopher.moseng@state.mn.us](mailto:christopher.moseng@state.mn.us).

This document can be made available in alternative formats (e.g., large print or audio) by calling (651) 296-0406 (voice). Persons with hearing loss or speech disabilities may call us through their preferred Telecommunications Relay Service.

Comments received in response to this notice will not necessarily be included in the formal rulemaking record submitted to the Administrative Law Judge if a proceeding to adopt rules is started. The agency is required to submit to the judge only those written comments received in response to the rules after they are proposed. If you submit comments during the development of the rules and you want to ensure that the Administrative Law Judge reviews the comments, you should resubmit the comments after the rules are formally proposed.

**Working Draft.** The Commission's current working draft of the possible amendments is set forth below. The draft can also be viewed on the Commission's Public Rulemaking Docket, located at: <http://www.puc.state.mn.us/PUC/consumers/consumers-rulemaking-projects> or at <http://www.puc.state.mn.us>, select "Search eDockets," enter the year (13) and the docket number (459), select "Search."

## **7810.0100 DEFINITIONS.**

### **Subp. 11a. Complete Directory.**

"Complete directory" means a directory that includes the information compiled under Rule 7810.2900, subpart 1, whether printed, electronically published, or some combination thereof. A complete directory includes, but is not limited to:

A. printed or electronically published business and residential listings; or

B. a printed subset of exchanges in a local calling area relevant to customers in a particular geographic area or community of interest, and publication of the remainder of the local calling area either electronically or in separate printed volumes.

### **Subp. 26a. Local Service Provider.**

"Local Service Provider" or "LSP" means a telephone company or telecommunications carrier providing local service in Minnesota pursuant to a certificate of authority granted by the commission. Local service provider includes both local exchange carriers and competitive local exchange carriers.

## **7810.2900 FORM AND CONTENT OF DIRECTORIES.**

### **Subpart 1. Basic Requirements.**

Telephone directories shall be regularly compiled and shall contain each customer's name, telephone number, and, if practica, address, except they shall not contain public telephone numbers or telephone numbers that are unlisted at the customer's request. Upon issuance, a local service provider shall distribute to all customers served by that directory a complete directory consistent with the customer option provisions of Rule 7810.2950. Upon commission request, a local service provider shall furnish to the commission a copy of each directory issued, whether printed or electronic.

### **Subp. 2. Printed Directories.**

Telephone directories shall be regularly published, listing the name, address when practical, and telephone number of all customers, except public telephones and numbers unlisted at customer's request. The name of the telephone utility, the area included in the directory, the year and month of issue, shall appear on the front cover. Information pertaining to emergency calls such as for the police and fire departments shall appear conspicuously in the front part of the directory pages. The directory shall contain such instructions concerning placing local and long distance calls, calls to repair and directory assistance services, and location of telephone company business offices



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## Official Notices

as may be appropriate to the area served by the directory. Upon issuance, a copy of each directory shall be distributed to all customers served by that directory and a copy of each directory shall be furnished to the commission, upon request.

Printed directories shall:

A. display on the front cover the name of the local service provider, the area included in the directory, and the year and month of issue;

B. display in the front portion of the directory information pertaining to emergency calls, including information for police and fire departments; and

C. contain instructions, appropriate to the area served by the directory, concerning placing local and long distance calls, calls to repair and directory assistance services, calls to local, state, and federal government offices, and the location of telephone company business offices;

### Subp. 3. Electronically Published Directories.

Electronically published directories shall:

A. display the name of the local service provider, the area included in the directory, and the date the directory information was last updated;

B. display information pertaining to emergency calls, including information for police and fire departments, prior to each directory search;

C. contain instructions, appropriate to the area served by the directory, concerning placing local and long distance calls, calls to repair and directory assistance services, calls to local, state, and federal government offices, and the location of telephone company business offices;

D. be prominently displayed on, and accessible to customers from, the company's website; and,

E. prohibit automated remote access, including but not limited to automated remote access made by a search engine indexer or data aggregator.

## 7810.2950 DIRECTORIES: CUSTOMER OPTION.

### Subpart 1. Customer Option.

A Local Service Provider may publish printed or electronic directories, or some combination thereof. Local service providers that do not intend to electronically publish directories shall distribute a printed directory to each customer, except where an offer is made and explicitly refused by the customer. A Local Service Provider that publishes an electronic directory must deliver a printed directory if that is the customer's format preference. Local service providers shall make available a complete directory to each customer., and shall:

A. conduct an initial survey of existing customers' directory format preference prior to any directory format change;

B. present each new customer an opportunity to establish a directory format preference;

C. permit a customer to establish or change their directory format preference at any time;

D. annually notify customers of the directory format preference on record and how to change it;

### Subp. 2. When No Customer Option is Specified.

Local service providers shall determine whether customers who do not state a directory format preference will receive a printed directory, have access to an electronically published directory, or a combination thereof. Local service providers shall notify customers how the complete directory will be provided, including how to access any electronically published portion.

## 7811.0600 BASIC LOCAL SERVICE REQUIREMENTS.

### Subpart 1. Required services.

F. one white pages complete directory per year for each local calling area, which may include more than one local calling area, consistent with the customer option provisions of part 7810.2950 and, upon a customer request and in the customer's preferred format, one copy of any other directory within the local calling area or except where an offer is made and explicitly refused by the customer;

# Official Notices

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Statutory Authority: *Minnesota Statutes*, s. 216A.05; 237.10; 237.16

## 7812.0600 BASIC SERVICE REQUIREMENTS.

### Subpart 1. Required services.

F. ~~one white pages complete directory per year for each local calling area, which may include more than one local calling area, consistent with the customer option provisions of part 7810.2950 and, upon a customer request and in the customer's preferred format, one copy of any other directory within the local calling area or except where an offer is made and explicitly refused by the customer;~~

Statutory Authority: *Minnesota Statutes*, s. 216A.05; 237.10; 237.16

## Minnesota Department of Transportation (MnDOT) Engineering Services Division, Office of Construction and Innovative Contracting Notices of Suspension and Debarment

### NOTICE OF DEBARMENT

**NOTICE IS HEREBY GIVEN** that the Department of Transportation ("MnDOT") has ordered that the following vendors be debarred for a period of thirty (30) months, effective August 22, 2011 until February 22, 2014:

- Marlon Louis Danner and his affiliates, South St. Paul, MN
- Danner, Inc. and its affiliates, South St. Paul, MN
- Bull Dog Leasing, Inc. and its affiliates, Inver Grove Heights, MN
- Danner Family Limited Partnership and its affiliates, South St. Paul, MN
- Ell-Z Trucking, Inc. and its affiliates, South St. Paul, MN
- Danner Environmental, Inc. and its affiliates, South St. Paul, MN

**NOTICE IS HEREBY GIVEN** that MnDOT has ordered that the following vendors be debarred for a period of three (3) years, effective March 25, 2011 until March 25, 2014:

- Philip Joseph Franklin, Leesburg, VA
- Franklin Drywall, Inc. and its affiliates, Little Canada, MN
- Master Drywall, Inc. and its affiliates, Little Canada, MN

**NOTICE IS HEREBY GIVEN** that MnDOT has ordered that the following vendors be debarred for a period of three (3) years, effective May 6, 2013 until May 6, 2016:

- Gary Francis Bauerly and his affiliates, Rice, MN
- Gary Bauerly, LLC and its affiliates, Rice, MN
- Watab Hauling Co. and its affiliates, Rice, MN

*Minnesota Statute* section 161.315 prohibits the Commissioner, counties, towns, or home rule or statutory cities from awarding or approving the award of a contract for goods or services to a person who is suspended or debarred, including:

- 1) any contract under which a debarred or suspended person will serve as a subcontractor or material supplier,
- 2) any business or affiliate which the debarred or suspended person exercises substantial influence or control, and
- 3) any business or entity, which is sold or transferred by a debarred person to a relative or any other party over whose actions the debarred person exercises substantial influence or control, remains ineligible during the duration of the seller's or transfer's debarment.

# State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

SEE ALSO: Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>

## Minnesota Department of Health (MDH) Office of Rural Health and Primary Care Notice of Grant Opportunity for the 2014 Summer Health Care Internship Grant

*Minnesota Statutes* Section 144.1464 authorizes the Commissioner of Health to contract with a nonprofit organization, as defined in the statute, to award grants to hospitals, clinics, nursing facilities, and home care providers to establish a secondary and postsecondary summer health care intern program. The purpose of the program is to expose interested secondary and postsecondary pupils to various careers within the health care profession.

Eligible applicants must be a statewide, nonprofit organization representing facilities at which secondary and postsecondary summer health care interns will serve, to administer the grant program established by this section. The organization awarded the grant shall provide the commissioner with any information needed by the commissioner to evaluate the program, in the form and at the times specified by the commissioner.

\$300,000 is available for the grant. The complete Request For Proposals and guidance will be available October 14, 2013, or soon thereafter, on the Office of Rural Health and Primary Care (ORHPC) **website, at:**

<http://www.health.state.mn.us/divs/cfh/orhpc/grant/home.htm>

## Minnesota Department of Human Services (DHS) Child Safety and Permanency Division Notice of Request for Proposals to Implement Family Group Decision Making in Minnesota Child Welfare Services

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Human Services is requesting proposals to implement the Family Group Decision Making process throughout the Child Welfare Services continuum.

Work is proposed to start January 14, 2014. For more information, or to obtain a copy of the Request for Proposal, contact:

Terry Besaw  
Department of Human Services  
Child Safety and Permanency Division  
P.O. Box 64943  
St. Paul, MN 55164-0943  
**Phone:** (651)431-4698  
**Fax:** (651) 431-7522  
**E-mail:** [terry.besaw@state.mn.us](mailto:terry.besaw@state.mn.us)

This is the only person designated to answer questions by potential responders regarding this request.

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **4:00 p.m., Central Time, November 25, 2013. Late proposals will NOT be considered.** Faxed or e-mailed proposals will **NOT** be considered.

# State Grants & Loans

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The RFP can be viewed by visiting the Minnesota Department of Human Services RFP web site:

[http://www.dhs.state.mn.us/main/id\\_000102](http://www.dhs.state.mn.us/main/id_000102)

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Minnesota Department of Human Services (DHS) Deaf and Hard of Hearing Division (DHHSD) Notice of Request for Proposals to Develop an Online Training Course for Mental Health Professionals to Effectively Work with Hard of Hearing Individuals

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Human Services is requesting proposals to develop a 3-hour online training to educate mental health professionals about best practices in working with hard of hearing individuals in mental health settings. This online training focuses on working with hard of hearing individuals with mental health needs who use spoken language as their primary communication method. This online training course aims to provide mental health professionals with: (a) a greater understanding of the impact of a hearing loss, (b) appropriate communication strategies, and (c) best practices in working with hard of hearing people in mental health settings. This online course will also be used to train mental health professionals throughout the state, so individuals with hearing loss can receive treatment in their home areas.

This project is anticipated to be funded with up to \$25,000 of State Fiscal Year 2014 funds. State Fiscal Year 2014 ends on June 30, 2014. Provided that any contract resulting from proposals received under this RFP is encumbered and fully signed prior to June 30, 2014, funding for this program may be extended and used for contract duties which extend into State Fiscal Year 2015 (July 1, 2014-June 30, 2015).

For more information, or to obtain a copy of the Request for Proposal, contact:

John Gournaris, Ph.D.  
Deaf and Hard of Hearing Services Division  
Minnesota Department of Human Services  
P.O. Box 64969  
St. Paul, MN 55164-0969  
Telephone/Videophone: (651) 964-1512  
Fax: (651) 431-7583  
E-mail: [john.gournaris@state.mn.us](mailto:john.gournaris@state.mn.us)

This is the only person designated to answer questions by potential responders regarding this request.

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **4:00 p.m., Central Time, on Monday, November 25, 2013. Late proposals will NOT be considered.** Faxed or e-mailed proposals will **NOT** be considered.

The RFP can be viewed by visiting the Minnesota Department of Human Services RFP web site:

[http://www.dhs.state.mn.us/main/id\\_000102](http://www.dhs.state.mn.us/main/id_000102)

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

### Minnesota Department of Human Services (DHS)

#### Transition to Economic Stability Division

#### Notice of Request for Proposals to Provide Immigration Services for Non Citizens in the State of Minnesota

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Human Services is requesting proposals to provide necessary legal immigration services to expedite eligibility of immigrants who have emergency medical conditions or complex and chronic health conditions who are not currently eligible for medical assistance or other public health programs but may meet eligibility requirements with immigration assistance.

Work is proposed to start 1/1/2014. For more information, or to obtain a copy of the Request for Proposal, contact:

Gus Avenido  
Department of Human Services  
Transition to Economic Stability Division  
P.O. Box 64951  
St. Paul, MN 55164-0951  
or by mail:  
444 Lafayette Road North  
St. Paul, MN 55155  
**Phone:** (651) 431-3837  
**Fax:** (651) 431-7526  
**E-mail:** *Gus.Avenido @state.mn.us*

This is the only person designated to answer questions by potential responders regarding this request.

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **4:00 p.m., Central Time, 11/8/2013. Late proposals will NOT be considered.** Faxed or e-mailed proposals will **NOT** be considered.

The RFP can be viewed by visiting the Minnesota Department of Human Services RFP web site:

[http://www.dhs.state.mn.us/main/id\\_000102](http://www.dhs.state.mn.us/main/id_000102)

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

### Minnesota Pollution Control Agency (MPCA)

#### Resource Management and Assistance Division

#### Notice of Request for Proposals for Environmental Assistance Loan Program

**NOTICE IS HEREBY GIVEN** that the Minnesota Pollution Control Agency (MPCA) is issuing this Request for Proposals (RFP) to solicit loan projects for the Fiscal Years 2014 -2015 (FY 2014-15) Environmental Assistance (EA) Loan Program. This notice is issued under authority provided in *Minnesota Statutes* §115A.0716, subd. 3 and *Minnesota Rules* Parts 9210.0800 to 9210.0855. Applications will be accepted from October 14, 2013, through June 30, 2015.

The FY 2014-15 EA Loan Program is offering two types of loans: 1) Participatory Loans, which provide for awards up to a maximum loan of \$100,000 at zero percent interest. Participatory Loan funds must be matched by a minimum dollar-for-dollar match by loan funds from a participating financial institution. In addition to a competitive interest rate charged by the participating financial institution on its matching funds, an administrative fee may be added to the Participatory Loan to defray costs associated with the servicing of the EA loan by the financial institution; and 2) Direct Loans, which are limited to established businesses/entities and provide for awards up to a maximum loan of \$50,000 at four percent interest or one half the prime rate, whichever is greater. Direct Loans must be matched by a

# State Grants & Loans

minimum one dollar match from the applicant for every two loan dollars requested. Start-up businesses are not eligible for direct loans. Preference will be given to Minnesota small- to medium-sized businesses and political subdivisions of Minnesota, and to projects related to green chemistry, pollution prevention, source reduction, recycling, and source-separated composting. Eligible loan costs are limited to the capital costs (equipment and machinery) associated with implementing waste or pollution prevention technologies in Minnesota. Approximately \$250,000 is currently available for EA loans. As funds are repaid, additional loans may be awarded for proposed projects that will improve the environmental and economic quality of Minnesota.

The complete RFP, inclusive of the process by which applicants may apply for a loan, is available on the MPCA's website:

(<http://www.pca.state.mn.us/grants/ealoans.html>).

This webpage also provides downloadable application forms, reference documents such as Frequently Asked Questions, and links to applicable statutes and rules. Applications should be submitted electronically to [Grants-Loans.pca@state.mn.us](mailto:Grants-Loans.pca@state.mn.us) as an e-mail attachment. Faxed applications or applications received after the June 30, 2015, deadline will not be accepted for consideration under this RFP.

If you experience difficulty in accessing the webpage or in submitting your application, please contact Mary Baker at [mary.baker@state.mn.us](mailto:mary.baker@state.mn.us) or (651) 757-2208 or 1-800-657-3864.

## State Contracts

In addition to the following listing of state contracts, readers are advised to check the Statewide Integrated Financial Tools (SWIFT) Supplier Portal at: <http://supplier.swift.state.mn.us> as well as the Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be advertised in the Supplier Portal (see link above) or posted on the Department of Administration, Materials Management Division's (MMD) Web site at: <http://www.mmd.admin.state.mn.us/solicitations.htm>.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be advertised in the SWIFT Supplier Portal or alternatively, in the *Minnesota State Register* if the procurement is not being conducted in the SWIFT system.

## Minnesota State Colleges and Universities (MnSCU)

### Bemidji State University

#### Notice of Sealed Bid Sale of Ice Rink Equipment

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Bemidji State University, is conducting a sealed bid sale of the following ice rink equipment. The bid sale is open for public purchase from October 14<sup>th</sup> until 2:30 p.m. on October 29, 2013.

**Lot #1 Chiller System Minimum Bid: \$100,000.**

R-22 indirect refrigeration system – 1986

Qty 3- Vilter 458 water cooled compressor units, size- M11K458XLD, powered by 460v 3phase Lincoln A/C electric motors 125hp (R22 still in system-buyer needs to reclaim)



Control & sequence panel for Vilter- 43,000 + hours, compressors overhauled every 10,000 hours  
Qty 2- secondary brine circulation pumps for the Vilter chillers, 10hp 3phase 460v  
Qty 2- main brine pumps for rink floor, 30hp 3phase 460v  
Evapco cooling tower, Model: AT 19-76, SN: 5-130255, purchased new 2005, 495 gpm capacity  
Qty 2- cooling tower pumps, 15hp 460v 3phase with VFD for tower fan motor and 1 sump pump tank (tank needs to be lined)

**Lot #2 Rink Minimum Bid: \$20,000.**

Boards, glass, and aluminum glass standards to complete a 200' x 85' rink, glass lengths are 4' & 6'  
Platform with lifting jack and suction cup attachment  
Penalty box benches and boards  
Carts that hold the glass

All items are for sale "as-is, where-is", and in compliance with all terms and conditions stated in the bid form. Successful bidders must provide all necessary equipment, tools, and incur all costs and liability associated with removal of purchased items.

Perspective bidders can view equipment in person on **Thursday, October 24, 2013, from 12:30-3:30 p.m. at the John Glas Fieldhouse, 19<sup>th</sup> Street NE, Bemidji, MN 56601.** In-person inspection is highly recommended.

The bid form and photos are located at the BSU inventory website:

[http://www.bemidjistate.edu/offices/procurement\\_logistics/inventory/auctions/](http://www.bemidjistate.edu/offices/procurement_logistics/inventory/auctions/)

Sealed bids must be delivered to the following address no later than **2:30 p.m., Tuesday, October 29, 2013**, at which time bids will be publicly opened. Late responses will not be considered.

**Dana Danielson, Inventory Coordinator**  
Bemidji State University, Central Receiving  
124 - 23<sup>rd</sup> Street NE,  
Bemidji, Minnesota 56601  
**Phone:** (218) 755-2776

Minnesota State Colleges and Universities reserves the right to accept or reject any or all bids or parts of bids and to waive informalities therein.

## Minnesota State Colleges and Universities (MnSCU) Rochester Community and Technical College Notice of Request for Bid for the Purchase and Installation of Handheld Portable Radios and All Components

**NOTICE IS HEREBY GIVEN** that Rochester Community and Technical College Request for Bid (RFB) for the purchase and installation of handheld portable radios and all components needed to function said radios.

To receive a copy of the RFB, send an e-mail to: [june.meitzner@rctc.edu](mailto:june.meitzner@rctc.edu) or fax your request to (507) 285-7104.

Proposals are due back by Wednesday, October 23, 2014 4:00 CT and are to be addressed to June Meitzner, Rochester Community and Technical College 851 - 30th Ave SE Rochester, MN 55904.

Faxes are not acceptable. Late responses will not be considered.

Any question should be in a form of an RFI and directed to June Meitzner: [June.meitzner@rctc.edu](mailto:June.meitzner@rctc.edu)

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel this solicitation.

# State Contracts

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## Minnesota State Colleges and Universities (MnSCU)

### Rochester Community and Technical College

#### Notice of Request for Proposal for the Snowplowing of the 2013/2014 Season

**NOTICE IS HEREBY GIVEN** that Rochester Community and Technical College Request for Proposal (RFP) for the snowplowing/sanding/salting on the Rochester Community and Technical College building parking lots located at 851 - 30<sup>th</sup> Avenue S.E. and 1926 College View Road, Rochester, MN.

To receive a copy of the RFP, send an e-mail to: [june.meitzner@rctc.edu](mailto:june.meitzner@rctc.edu) or fax your request to (507) 285-7104.

Proposals are due back by Wednesday, October 23<sup>rd</sup>, 2013; 4:00 CT and are to be addressed to June Meitzner, Rochester Community and Technical College 851 - 30th Ave SE Rochester, MN 55904.

Faxes are not acceptable. Late responses will not be considered.

Any question should be in a form of an RFI and directed to June Meitzner: [June.meitzner@rctc.edu](mailto:June.meitzner@rctc.edu)

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel this solicitation.

## Minnesota Historical Society (MHS)

### Request for Proposal for CMR Strategy and Roadmap

The Minnesota Historical Society (Society) requests proposals from highly qualified strategic information technology consultants to develop a roadmap to implement an enterprise wide Customer Relationship Management (CRM) strategy that addresses our customer service, data architecture, technology, cultural, operational environments, and presents a clear business case for investment that will enable the Society to raise more money so we can deliver more for our mission to "Use the Power of History to Transform Lives."

The Request for Proposals is available by emailing Mary Green Toussaint, Acting Contracting Officer, at [mary.green-toussaint@mnhs.org](mailto:mary.green-toussaint@mnhs.org).

Proposals must be received by the Society's Acting Contracting Officer, Mary Green Toussaint, or her agent by **Wednesday, October 30, 2013 at 2:00 p.m. Local Time**. Late proposals will not be accepted.

Authorized agents for receipt of proposals are staff located at the Information Desk on the first floor of the Minnesota History Center, 345 Kellogg Boulevard West, St. Paul, Minnesota 55102.

Dated: October 14, 2013

## Minnesota Historical Society (MHS)

### Notice of Request for Proposals for Archival Storage Project

1500 Mississippi Street, St Paul, Minnesota 55102

The Minnesota Historical Society (Society) requests proposals from highly qualified shelving consultants to design a plan to expand the storage capacity of its archival collections, and manage the installation of additional units of shelving at the Society's satellite warehouse in St. Paul, Minnesota 55102.

The Site will be available for a site visit one day only, for any interested parties, October 21, 2013 at 2:00 pm CST at 1500 Mississippi

Street warehouse.

Request for Bids are available by emailing Mary Green Toussaint, Acting Contracting Officer at: [mary.green-toussaint@mnhs.org](mailto:mary.green-toussaint@mnhs.org)

Sealed bids must be received by the Society's Acting Contracting Officer, Mary Green Toussaint, or her agent by **Wednesday December 4, 2013 at 2:00 pm CST. Late proposals will not be accepted.** Authorized agents for receipt of proposals are staff located at the **Information Desk on the first floor of the Minnesota History Center, 345 Kellogg Boulevard West, St. Paul, Minnesota 55102.**

## Minnesota Judicial Branch Fourth Judicial District Notice of Request for Proposal for Technology Infrastructure Assessment

The Fourth Judicial District is seeking a highly qualified technical consultant specializing in network resource management, data infrastructure and architecture solutions and data center management that can provide an overall assessment and provide recommendations to improve the efficiency and cost-effectiveness of the current data center model; offer a technical assessment of the shared infrastructure environment between the STATE (through the 4th Judicial District) and Hennepin County Information Technology Department; and recommend infrastructure improvements leading to a more responsive and cost-effective infrastructure support model.

A copy of the full RFP is posted on the **Fourth Judicial District's website**. RFP Submission Deadline Date is **Monday, November 25, 2013**. All proposers are encouraged to thoroughly read the entire RFP solicitation.

Questions may be directed to: John Erar, Chief Information Officer, 4th Judicial District, C-1250 Government Center, 300 South Sixth Street, Minneapolis, MN 55487-0421. E-mail: [john.erar@courts.state.mn.us](mailto:john.erar@courts.state.mn.us)

## Minnesota Sports Facilities Authority (MSFA) Advertisement for Qualifications and Proposals for Trustee Services

1. **Proposals** – Submit qualifications and proposals in response to a Request for Proposals issued by the Minnesota Sports Facilities Authority (MSFA), Minneapolis, Minnesota, for Trustee services for Stadium and Stadium Infrastructure to Mary Fox-Stroman, Director of Finance, at the MSFA and Steve D. Poppen, Chief Financial Officer, for Minnesota Vikings Football, LLC on or before 12:00 pm, on October 25, 2013.

2. **Services Include** –provide financial trustee services including establishment of trust accounts as directed by project agreements, work with disbursing agent, invest cash balances per project agreements, provide reporting services, and other services as required.

3. **Examining Documents** – Documents will be available for review at the MSFA office, MSFA, 900 South 5<sup>th</sup> Street, Minneapolis, MN 55415 and on the web site, [www.msfa.com](http://www.msfa.com), on or after October 14, 2013.

4. **Obtaining Documents** – Proposers may obtain a copy of the documents on or after October 14, 2013, at the MSFA, 900 South 5<sup>th</sup> Street, Minneapolis, MN 55415.

5. **Affirmative Action** – All proposers, applicants, prime contractors and prospective subcontractors will be subject to a pre-award compliance review to ensure the employment of minorities, women and disabled persons.

The Minnesota Sports Facilities Authority reserves the right to reject any and all proposals and to waive any informalities in any proposals received without explanation.

Ted Mondale, CEO/Executive Director  
Minnesota Sports Facilities Authority

# State Contracts

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## Minnesota Department of Transportation (Mn/DOT)

### Engineering Services Division

#### Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (“Consultant Pre-Qualification Program”)

This document is available in alternative formats for persons with disabilities by calling Kelly Arneson at (651) 366-4774; for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects.

Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT’s Consultant Services web site, indicated below, to expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT’s Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Kelly Arneson  
Consultant Services  
Office of Technical Support  
Minnesota Department of Transportation  
395 John Ireland Blvd. - Mail Stop 680  
St. Paul, MN 55155

## Minnesota Department of Transportation (Mn/DOT)

### Engineering Services Division

#### Notice Concerning Professional/Technical Contract Opportunities and Taxpayers’ Transportation Accountability Act Notices

**NOTICE TO ALL:** The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT’s Consultant Services **website** at: [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult)

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers’ Transportation Accountability Act on the above referenced website.

## **Minnesota Department of Transportation (MnDOT)**

### **Office of Transit**

### **Notice of Intercity Bus Industry Consultation**

The MnDOT Office of Transit will conduct an industry consultation for the Minnesota Intercity Bus Program on Wednesday, November 13, 2013, from 1:30 to 3:30 p.m. at the MnDOT Central Office, 395 John Ireland Boulevard, Saint Paul, Minnesota.

The Office of Transit administers State and Federal funding (including funds provided under 49 USC 5311(f)), to support intercity bus transportation services to non-urbanized communities of Minnesota. Public, private, and non-profit entities are eligible to apply for operating, capital, and marketing assistance.

The industry consultation is an opportunity for potential applicants and other interested parties to learn more about the program and provide input on issues affecting the industry. At a minimum, this consultation will include discussions on the following topics:

- Preliminary findings from the update to the Minnesota Intercity Bus Network Study (currently underway)
- Identification of unmet intercity bus needs in Minnesota
- Potential pursuit of a Governor's certification, pursuant to 49 USC 5311(f)(2), which would transfer a portion of the Intercity Bus Program funds to local, non-urbanized transit projects
- Overview of the upcoming intercity bus funding application, to be released in December 2013, for projects spanning from July 1, 2014, through December 31, 2015

An RSVP is requested at least one week prior to the consultation meeting. A teleconference option is offered for those who are unable to attend in person. To RSVP, or to submit questions / comments in writing, please contact Shaun Morrell, Program Coordinator, at [shaun.morrell@state.mn.us](mailto:shaun.morrell@state.mn.us). General information about the Intercity Bus Program can be found at:

[www.dot.state.mn.us/transit/grants/5311f.html](http://www.dot.state.mn.us/transit/grants/5311f.html).

Attendance at the industry consultation is **NOT** a requirement for program eligibility.

## **Minnesota Zoological Garden**

### **Request for Proposals for Summer Concert Series at the Minnesota Zoo**

The Minnesota Zoo is requesting proposals from qualified individuals and organizations to present a summer concert series in the Weesner Family Amphitheater at the Minnesota Zoo.

The full text of the Request for Proposals can be obtained at <http://www.mnzoo.org/concertfp/> or by contacting:

Claire J. Ross, Special Event and Concert Manager  
Minnesota Zoo  
13000 Zoo Boulevard  
Apple Valley, MN 55124  
**Phone:** (952) 431-9364 (Voice)  
**E-mail:** [claire.ross@state.mn.us](mailto:claire.ross@state.mn.us)

This is the only person designated to answer questions regarding this request for proposals. All questions and responses will be posted at <http://www.mnzoo.org/concertfp/> for review by all prospective Respondents.

Proposals must be received by Claire Ross before 1:00 p.m., CDT, on October 28, 2013. Late proposals will not be accepted. All expenses incurred in responding to this notice shall be borne by the Responder.

## Non-State Public Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Besides the following listing, readers are advised to check: <http://www.mmd.admin.state.mn.us/solicitations.htm> as well as the Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>.

### City of Newport

#### Advertisement for Proposals for Qualified Consultants to Purchase, Re-platt and Develop City Owned Land

The City of Newport is seeking proposals from qualified individuals, firms, partnerships, and corporations interested in purchasing and re-platting and developing City owned 2.2 acres of land. The property is located between 4<sup>th</sup> Avenue and 5<sup>th</sup> Avenue at 11<sup>th</sup> Street and consists of two parcels with PIDs 36.028.22.32.0061 and 36.028.22.33.0049.

This site was home to the former Public Works site (1101 - 5<sup>th</sup> Avenue). Washington County conducted a Phase 1 environmental Audit on the site in 2005. The Estimated Market Value of the land for property tax purposes is shown as \$169,000.

The property can be subdivided into as many as nine lots as a PUD. Municipal water and sewer are available along both streets. Proposals must include a narrative of your redevelopment intentions, a realistic proposed purchase price, examples structure types (photos and plans), a \$5,000 escrow, and other information that may help the City determine a qualified purchaser of this land.

Proposals must be presented by 11 a.m. on November 5, 2013, in a sealed package addressed to City Administrator, City Hall, 596 - 7<sup>th</sup> Avenue, Newport, MN 55055.

The City Council may select the proposer best suited for the needs of the City solely, and may choose to waive any irregularities.

Interested persons are encouraged to call or email Deb Hill, City Administrator, at (651) 556-4600 or [dhill@newportmn.com](mailto:dhill@newportmn.com).

The escrow from unsuccessful proposers will be returned following Council decision to begin negotiations with a selected proposer.

Dated this 9th day of October, 2013

Deb Hill, City Administrator  
City of Newport



# ***Minnesota's Bookstore***

**660 Olive Street (Williams Hill Business Development), St. Paul, MN 55155**

**(1 block east of I-35E Bridge, 1 block north of University Ave.)**

## **FREE PARKING**

**Phone: (651) 297-3000; Fax: (651) 215-5733**

**E-mail: <http://www.minnesotasbookstore.com>**

**Order Online at [www.minnesotasbookstore.com](http://www.minnesotasbookstore.com)**

### ***Minnesota Session Laws***

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### ***Health Care Facilities Directory 2013***

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