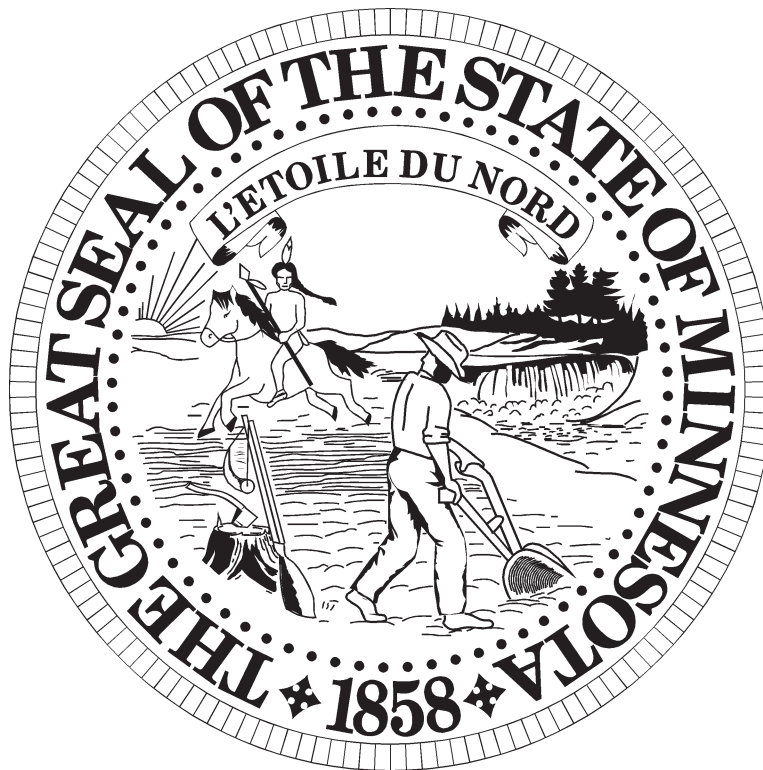


State of Minnesota

State Register



**Proposed, Adopted, & Expedited Rules; Executive Orders; Appointments;
Commissioners' Orders; Revenue Notices; Official Notices;
State Grants & Loans; State Contracts; Non-State Public Bids, Contracts & Grants**
Published every Monday (Tuesday when Monday is a holiday)

**TUESDAY 21 February 2012
Volume 36, Number 31
Pages 951 - 982**

State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. The *State Register* contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Vetoed Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-state Public Bids, Contracts and Grants

Printing Schedule and Submission Deadlines

Vol. 36 Issue Number	PUBLISH DATE (BOLDFACE shows altered publish date)	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts	Deadline for Proposed, Adopted and Exempt RULES
# 31	TUESDAY 21 FEBRUARY	Noon Tuesday 14 February	Noon Wednesday 8 February
# 32	Monday 27 February	Noon Tuesday 21 February	Noon Wednesday 15 February
# 33	Monday 5 March	Noon Tuesday 28 February	Noon Wednesday 22 February
# 34	Monday 12 March	Noon Tuesday 1 March	Noon Wednesday 29 February

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Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757.

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Revenue Notices

The Department of Revenue began issuing Revenue Notices in July of 1991. Revenue Notices are statements of policy made by the department that provide interpretation, detail, or supplementary information concerning a particular statute, rule, or departmental practice. The authority to issue Revenue Notices is found in *Minnesota Statutes*, Section 270C.07.

KEY: Underlining indicates additions to existing language. ~~Strikeouts~~ indicate deletions from existing language.

Department of Revenue

Revenue Notice # 12-01: Sales and Use Tax – Special Fur Clothing Tax – Revocation of Revenue Notice # 01-04

Revenue Notice # 01-04: Special Fur Clothing Tax, is hereby revoked. This Revenue Notice is no longer needed since *Minnesota Statutes*, section 295.60, which imposed a special tax on fur clothing, was repealed in 2008.

Fur clothing, which is defined in *Minnesota Statutes*, section 297A.61, subdivision 46, is subject to sales and use tax. It does not meet the sales and use tax definition of clothing that is exempt under *Minnesota Statutes*, section 297A.67, subdivision 8.

Publication Date: February 21, 2012

Susan Von Mosch, Assistant Commissioner
for Tax Policy

Department of Revenue

Revenue Notice # 12-02: Sales and Use Tax – Home Health Care Services – Combination Contracts

Background

Home health care service providers often provide a combination of home medical services, personal care services, and services such as laundry and residential cleaning to their clients. *Minnesota Statutes*, section 297A.61, subdivision 3, paragraph (g) (6) (i) and (iii), define “sales and purchases” to include laundry services and residential cleaning, maintenance, and disinfecting services such that these services are subject to sales and use tax. Sales and use tax, however, does not apply to charges for home medical care services or personal care services. This revenue notice explains the department’s position when these taxable and nontaxable services are provided as part of a home health care service contract.

Department Position

When a home health care service contract provides for a combination of medical care, personal care, laundry and residential cleaning services that results in the inclusion of taxable and nontaxable services for a single charge, and the laundry and residential cleaning services included in the contract are provided to clients because their illness, disability or physical condition creates a need for such services at their residences, the taxable laundry and cleaning services are considered incidental to the nontaxable home medical care services and personal care services being provided, and the entire contract price is exempt from sales and use tax.

For purposes of this revenue notice, “home medical care services” means medical care services provided to ill, disabled, or infirm persons in their residence whether the client resides in a private home, nursing home, or assisted living care center. “Medical care services” includes all services rendered because of illness or disability, which are reasonably necessary for care, comfort and proper treatment of the client. If the services are certified by Medicare/Medicaid and the charges for the services are reimbursed in full by Medicare/Medicaid, the department will presume the services are medical care services. For purposes of this revenue notice, “personal care services” includes services such as grooming, dressing, preparing meals, providing shopping assistance, accompanying the client to medical appointments, and providing companionship, but do not include massages that are taxable under *Minnesota Statutes*, section 297A.61, subd. 3.

A home health care provider sometimes contracts with a third party to perform laundry, residential cleaning, or other taxable services for the provider’s client. If the home health care provider has an agreement with that client in which multiple services, including those taxable services, are provided for a single charge, then the home health care provider, in contracting with the third party to perform those services, cannot purchase those services exempt for resale. However, the home health care provider may purchase those services exempt

Revenue Notices

for resale if the home health care provider's agreement with its client separately itemizes the taxable services, instead of having a single charge for all services.

Publication Date: February 21, 2012

Susan Von Mosch, Assistant Commissioner
for Tax Policy

Commissioners' Orders

Various agency commissioners are authorized to issue "commissioner's orders" on specified activities governed by their agency's enabling laws. See the *Minnesota Statutes* governing each agency to determine the specific applicable statutes. Commissioners' orders are approved by assistant attorneys general as to form and execution and published in the *State Register*. These commissioners orders are compiled in the year-end subject matter index for each volume of the *State Register*.

Minnesota Department of Natural Resources (DNR)

Commissioner's Order for Pictorial Stamp Fee

Date: 22 February 2012
Statutory authority: *Minnesota Statutes*, section 97A.405, subd. 2(d)

X Supersedes. The pictorial stamp fee was \$2.00. New legislation now only allows for the cost to produce and mail the stamp.

BACKGROUND

97A.405 subd. 2(d) A license issued electronically and not immediately provided to the licensee shall be mailed to the licensee within 30 days of purchase of the license. A pictorial migratory waterfowl, pheasant, trout and salmon, or walleye stamp shall be provided to the licensee after purchase of a stamp validation only if the licensee pays an additional fee that covers the costs of producing and mailing a pictorial stamp. A pictorial turkey stamp may be purchased for a fee that covers the costs of producing and mailing the pictorial stamp.

Notwithstanding section **16A.1283**, the commissioner may, by written order published in the State Register, establish fees for providing the pictorial stamps. The fees must be set in an amount that does not recover significantly more or less than the cost of producing and mailing the stamps. The fees are not subject to the rulemaking provisions of chapter 14, and section **14.386** does not apply.

Analysis shows that the fee to produce and a mail a pictorial stamp is \$0.755 based on 2011 costs and current postage rates. Suggested fee to cover costs at this time is \$0.75.

ORDER

NOW, THEREFORE, IT IS HEREBY ORDERED, pursuant to authority vested in me by law, including but not limited to *Minnesota Statutes*, section 97A.405, subdivision 2 (d), that the additional fee for a pictorial stamp is \$0.75.

Date signed: 9 February 2012

Tom Landwehr, Commissioner
Department of Natural Resources

Commissioner's Orders

Minnesota Department of Natural Resources (DNR)

Commissioner's Order PLF- 11 -2: Designation of Fish Health Service Fees

Effective Date:

March 1, 2012

Statutory authority:

Minnesota Statutes, section 17.4988, subd. 3

These fees supercede all previously established fees or designations.

BACKGROUND

Pursuant to the provisions of *Minnesota Statutes*, sections 17.4988, subdivision 3 and 97C.342, the following order describes the fees private commercial businesses will be charged when the Department of Natural Resources provides fish health inspection and fish collection services. The fish health inspection fee schedule is based on the number of fish per standard lot as listed. When sample sizes other than those listed occur, fees will be prorated. Fish collection fees include mileage and staff time.

ORDER

NOW, THEREFORE, IT IS HEREBY ORDERED, pursuant to authority vested in me by law, including but not limited to *Minnesota Statutes*, sections 17.4988, subdivision 3 and 97C.342, that the fees described below will be used to assess charges to private commercial business that obtain fish health services from the Department of Natural Resources.

Fish Health Inspection (60 fish/lot)

Activity	Cost (\$)	For each additional celline required (\$)
Tissue collection	90	—
Virology	195	110
Bacteriology	120	—
Whirling disease ID	100	—

Viral Testing Only (60 fish/lot)

Activity	Cost (\$)	For each additional celline required (\$)
Tissue collection	50	—
Virology	195	110

Fish Health Visual Assessment (20 fish/lot)

Activity	Cost (\$)
Visual Assessment	50

Baitfish Waterbody Certification (60 fish/waterbody)

Total waterbody certification cost will be shared between all harvesters at the time of billing. If additional harvesters request the certificate after the initial billing has occurred, the charge will be at the rate invoiced to the initial harvesters. Base fees are listed below:

Activity	Cost (\$)
Tissue collection	50
Virology	195

Fish Collection fees

Mileage is charged at the rate which is consistent with current DNR fleet charges.

Staff time is charged at \$20/hr for the entire collection process, including travel time and time spent observing the collection.

Date signed: 10 February 2012

Tom Landwehr, Commissioner
Department of Natural Resources

Commissioner's Orders

Minnesota Department of Natural Resources (DNR)

Commissioner's Order 12-001: Motorized Watercraft Restriction on Pelican Lake in Wright County for 2012

Date:

February 10, 2012

Statutory authority:

Minnesota Statutes, 97A.101, subd. 4

BACKGROUND

For the purposes of enhancing the use and value of Pelican Lake (DOW #86003100) in Wright County (a Wildlife Management Lake designated pursuant to *Minnesota Statutes*, section 97A.101) for migratory waterfowl, and to limit the disturbance of migratory waterfowl that are feeding and resting during the spring migration particularly Lesser and Greater Scaup, Canvasbacks, Redheads, Ring necks, and Ruddy ducks the following motorized watercraft restrictions are effective March 15, 2012 thru May 15, 2012 as authorized by *Minnesota Statutes*, section 97A.101 subdivision 4. The statutory requirements in *Minnesota Statutes*, section 97A.101 subdivision 4 have been met.

ORDER

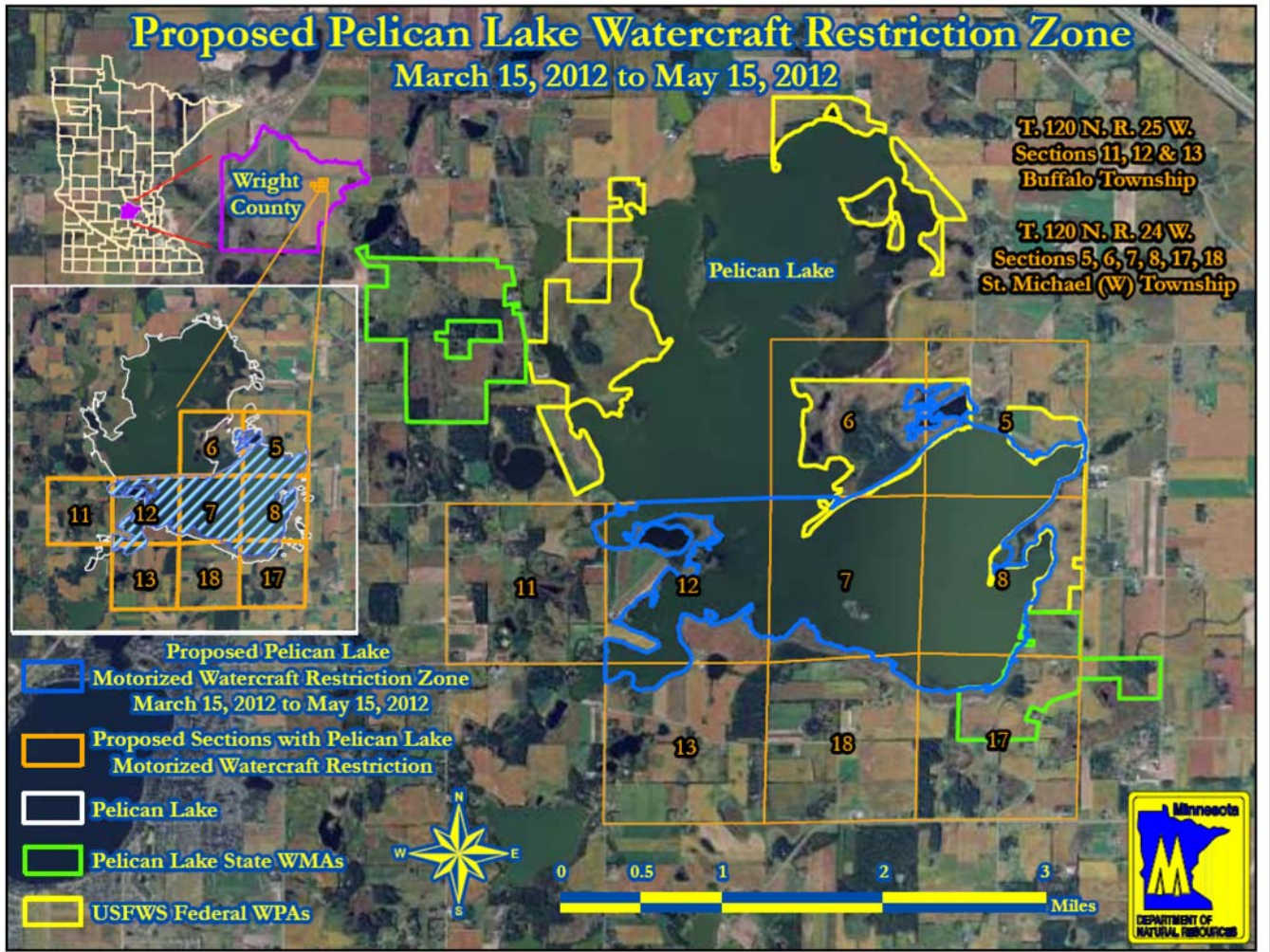
NOW, THEREFORE, IT IS HEREBY ORDERED, pursuant to authority vested in me by law, including but not limited to *Minnesota Statutes*, section 97A.101 subdivision 4, that:

1. Portions of the surface waters of Pelican Lake in Wright County (DOW# 86003100) are closed to all motorized watercraft, from March 15, 2012 to May 15, 2012 except as otherwise provided by this notice or special permit. The closed zone is described as the portion of Pelican Lake located in Sections 11, 12, and 13 of Township 120 N., Range 25 W. and Sections 5, 6, 7, 8, 17, 18 of Township 120 N., Range 24 W., Wright County, Minnesota.

2. Motorized watercraft use by agents of the Commissioner of the Department of Natural Resources (DNR), the United States Fish and Wildlife Service or local law enforcement agencies are authorized in the closed zone as described in #1 and #4 respectively except that airboats used during non emergency situations by agencies other than DNR must be authorized by a special permit from its Director of the Division of Fish and Wildlife.

3. Special permits may be issued by the DNR to riparian resident landowners and their immediate family members or tenants to operate motorized watercraft in the closed zone.

4. Within the closed zone described in #1, all motorized watercraft are only permitted to operate within a perimeter surface area that extends 100 feet lakeward from the shoreline or shoreline emergent vegetation in a manner and speed that does not create a wake.



Date signed: 10 February 2012

Tom Landwehr, Commissioner
Department of Natural Resources

Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

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Emergency Medical Services Regulatory Board (EMSRB) Notice of Completed Application of the License of Clearwater Ambulance Service, Bagley, Minnesota

PLEASE TAKE NOTICE that the Emergency Medical Services Regulatory Board (hereinafter EMSRB) has received a completed application from **Clearwater Ambulance Service, Bagley, Minnesota**, for a new license, Advanced Ambulance.

NOTICE IS HEREBY GIVEN that, pursuant to *Minnesota Statutes* § 144E.11, subdivision 3, each municipality, county, community health board, governing body of a regional emergency medical services system, ambulance service and other person wishing to make recommendations concerning the disposition of the application, shall make written recommendations or comments opposing the application to the EMSRB **within 30 days or by March 21, 2012, 4:30 p.m.**

Written recommendations or comments opposing the application should be sent to: Pamela Biladeau, Executive Director, EMSRB, 2829 University Avenue S.E., Suite 310, Minneapolis, Minnesota 55414-3222. If no more than five comments opposing the application are received during the comment period, and the EMSRB approves the application, the applicant will be exempt from a contested case hearing, pursuant to *Minnesota Statutes* § 144E.11, subdivision 4(a). If more than five comments in opposition to the application are received during the comment period, or the EMSRB denies the application, the applicant may immediately request a contested case hearing, or may try to resolve the objections of the public and/or the EMSRB within 30 days, pursuant to *Minnesota Statutes* § 144E.11, subdivision 5(a), (b). If the applicant is unable to resolve the objections within 30 days, or if the applicant initially requests a contested case hearing, one will be scheduled and notice of the hearing given pursuant to *Minnesota Statutes* § 144E.11, subdivision 5(c)-(e).

Dated: 13 February 2012

Pamela Biladeau, Executive Director
Emergency Medical Services Regulatory Board

**Minnesota Department of Natural Resources (DNR)
Notice of Hearing on Sale of State Land in Otter Tail County**

NOTICE IS HEREBY GIVEN, that pursuant to Minnesota Statutes, section 97A.135, subd. 2a, a hearing will be held by the Department of Natural Resources, at the Fergus Falls DNR Office Conference Room, 1509 First Ave N, Fergus Falls, Minnesota, on March 8, 2012 at 1:00 p. m.

The purpose of the hearing is for public input regarding the sale of state land situated in the County of Otter Tail, and described as:

That part of the Southeast Quarter of the Southwest Quarter of Section 7, Township 134 North, Range 42 West, Otter Tail County, Minnesota, lying westerly of the centerline of a Township Road (Swamp Road), 1.7 acres +/-

Minnesota Statutes, section 97A.135, subd. 2a, requires that a public hearing be held before lands within a Wildlife Management Area can be disposed of through sale or exchange. The parcel is designated as part of the Long Branch Creek Wildlife Management Area.

It is proposed that this parcel of land be offered for sale by the Department of Natural Resources in a public sale. This parcel is no longer needed for public purposes. If, after public hearing, the disposal of the land is in the public interest, the Commissioner of Natural Resources may vacate the parcel from Wildlife Management Area designation.

Questions regarding this proposal can be directed to Katherine Giel (651) 259-5377 or *Katherine.Giel@state.mn.us*.

Dated January 31, 2012

Kathy A. Lewis, Assistant Director
Division of Lands and Minerals
Department of Natural Resources

**Department of Transportation (MnDOT)
Engineering Services Division,
Office of Construction and Innovative Contracting
Notices of Suspension and Debarment****NOTICE OF SUSPENSION**

NOTICE IS HEREBY GIVEN that the Department of Transportation ("MnDOT") has ordered that the following vendors be suspended for a period of sixty (60) days, effective February 10, 2012 until April 10, 2012:

- Marlon Louis Danner and his affiliates, South St. Paul, MN
- Danner, Inc. and its affiliates, South St. Paul, MN
- Bull Dog Leasing, Inc. and its affiliates, Inver Grove Heights, MN
- Danner Family Limited Partnership and its affiliates, South St. Paul, MN
- Ell-Z Trucking, Inc. and its affiliates, South St. Paul, MN

NOTICE OF DEBARMENT

NOTICE IS HEREBY GIVEN that the Department of Transportation ("MnDOT") has ordered that the following vendors be debarred for a period of three (3) years, effective February 24, 2010 until February 24, 2013:

- Joseph Edward Riley, Morris, MN
- John Thomas Riley, Morris, MN

NOTICE IS HEREBY GIVEN that the Department of Transportation ("MnDOT") has ordered that the following vendors be

Official Notices

debarred for a period of three (3) years, effective March 25, 2011 until March 25, 2014:

- Philip Joseph Franklin, Leesburg, VA
- Franklin Drywall, Inc. and its affiliates, Little Canada, MN
- Master Drywall, Inc. and its affiliates, Little Canada, MN

Minnesota Statute section 161.315 prohibits the Commissioner, counties, towns, or home rule or statutory cities from awarding or approving the award of a contract for goods or services to a person who is suspended or debarred, including:

- 1) any contract under which a debarred or suspended person will serve as a subcontractor or material supplier,
- 2) any business or affiliate which the debarred or suspended person exercises substantial influence or control, and
- 3) any business or entity, which is sold or transferred by a debarred person to a relative or any other party over whose actions the debarred person exercises substantial influence or control, remains ineligible during the duration of the seller's or transfer's debarment.

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Grant Funds and Loans

The *State Register* is one of the best ways to advertise your grants - it's a required read for public works projects. And it's cost is one of the least expensive legal advertising rates in Minnesota. At \$10.20 per 1/10 of a page you cannot go wrong.

Check up on all the "active" state grants in the "Contracts & Grants" section, available only to *State Register* subscribers. Open the *State Register* and click on Bookmarks on the left. You will also see a list of all the current rules, a growing index, and previous years' indices. Subscribers also receive LINKS to the *State Register*. Subscriptions cost \$180 a year (an \$80 savings). Here's what you receive via e-mail:

- **Word Search Capability**
- **Updates to Index to Vol. 31**
- **Early-mailed to you on Friday**
- **LINKS, LINKS, LINKS**
- **"Contracts & Grants" Open for Bid**
- **Easy Access to State Register Archives**

It's all E-mailed to you, at end-of-day on Friday, instead of waiting for the non-subscriber's issue released on Monday. Contact Loretta J. Diaz, our subscriptions manager, at **phone:** (651) 297-8777, or **fax:** (651) 297-8260, or **e-mail:** loretta.diaz@state.mn.us

Minnesota Board on Aging

Notice of Request for Proposals to Evaluate the Impact and Effectiveness of the Administration on Aging-funded Integrated Systems Grants

NOTICE IS HEREBY GIVEN that the Minnesota Board on Aging is requesting proposals to conduct a statewide evaluation of the Integrated Systems Grant activities across three dimensions: 1) systems integration and infrastructure improvement, 2) service improvement and 3) consumer health and independence. The evaluation will include, but will not be limited to, more in-depth data collection and analysis of the Area Agency on Aging and health care home partnerships. Evaluation of the direct services provided to people with dementia and their family caregivers (Family Memory Care and memory care consultation) will also be included.

Work is proposed to start April 1, 2012. For more information, or to obtain a copy of the Request for Proposals, contact:

Kari Benson
Minnesota Board on Aging
444 Lafayette Road N.
St. Paul, MN 55155
Phone: (651) 431-2566
Fax: (651) 431-7415
E-mail: *Kari.benson@state.mn.us*

This is the only person designated to answer questions by potential responders regarding this request.

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **4:00 p.m., Central Time, March 13, 2012. Late proposals will NOT be considered.** Faxed or e-mailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota Department of Commerce

Request for Proposals for the Real Estate Education, Research and Recovery Fund Grants

The Minnesota Department of Commerce is requesting proposals for public outreach and education grants to be funded through the state Real Estate Education, Research and Recovery Fund (REERRF). Proposals will be accepted from existing non-profit entities with a minimum 3-year history of providing information and resources aimed at helping Minnesotans begin and maintain successful homeownership.

A Request for Proposals will be available by mail from this office through March 7, 2012. **A written request (by e-mail) is required to receive the Request for Proposal.** After March 7, 2012, the Request for Proposal must be picked up in person.

The Request for Proposal can be obtained from:

Anne O'Connor
Department of Commerce
85 - 7th Place East, Suite 500
St. Paul, MN 55101
E-mail: *anne.oconnor@state.mn.us*

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than 2:30 p.m., CST, Wednesday March 21, 2012.

Late proposals will NOT be considered. This request does not obligate the State to complete the work contemplated in this notice.

State Grants & Loans

The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Department of Labor and Industry (DLI) Workplace Safety Consultation Unit Notice of Safety Grants for Employers

The Department of Labor and Industry (DLI) announces continuation of its safety hazard abatement matching grant program under *Minnesota Statutes*, section 79.253, and *Minnesota Rules*, parts 5203.0010 through 5203.0070. Employers covered by workers' compensation insurance, and those approved as self-insured employers, are eligible to apply for safety/health matching grants to abate safety hazards in their workplace. The safety/health hazards must have been identified in an on-site survey conducted by one of the following:

- 1) MNOSHA safety/health investigator,
- 2) DLI Workplace Safety Consultation safety/health consultant,
- 3) in-house employee safety/health committee,
- 4) workers' compensation underwriter,
- 5) private safety/health consultant or
- 6) a person under contract with the Assigned Risk Plan.

The on-site safety/health survey must have resulted in specifically recommended safety and/or health practices or equipment, training for purchased equipment, and/or tuition reimbursement designed to reduce the risk of injury to employees. Costs eligible for program participation are all or part of the cost of purchasing and installing recommended safety/health equipment, training for purchased equipment, tuition reimbursement, the cost of operating or maintaining safety/health equipment, and/or the cost of purchasing or renting real property, if necessary, to meet criteria established by the on-site safety/health survey. Automobiles, weapons, or personnel costs, such as salary and benefits, will not be covered by these grants.

Whether we approve your grant application or not, does not diminish, delay, or absolve you of any obligation to abate hazards as required by law. No state funds will be distributed until all grant documents are signed by all parties and the safety grant project is completed, including payments for all items in the project. Costs incurred before all parties have signed the grant document must not rely on grant approval. Invoices dated prior to your fully executed grant agreement are not eligible for this program.

Grants are limited to a total maximum match of up to \$10,000 per project. The employer must provide at least \$1.00 (one dollar) in project costs for every dollar awarded. No grant will be awarded for more than half the amount of the approved project. Grant applications postmarked, by the respective application deadlines, of February 15, April 16, and June 15, 2012, will be evaluated and processed so that grant contracts or denial letters will be issued within the two months following each application deadline.

Projects will be judged according to the criteria established by law. Priority will also be given to projects in areas that are the current focus of Minnesota OSHA compliance:

- Construction Industry; Residential fall protection equipment.
- Construction Industry; Tuck pointing and other industries dealing with silica.
- Service Industry; Window washing equipment.
- General Industry; Grain handling equipment.

An employer that has received a grant for a particular worksite will not be eligible to receive another grant for that worksite during the two years after the date of the award. All applicable information requested on the grant application form is required for grant approval. Missing information will result in your application being returned to you. Less than the requested amount may be awarded if program resources are insufficient to provide full assistance to all approved applicants and if the reduced grant could still achieve safety objectives.

Eligible applicants for grants can submit their applications at: Workplace Safety Consultation, Attention: Safety Grant Coordinator, 443 Lafayette Road N., St. Paul, MN 55155; dli.grants@state.mn.us; or on-line at <http://www.dli.mn.gov/WSC/Grants.asp>. For further information, please contact the Safety Grants Administrator at (651) 284-5162, 1-800-731-7232 or e-mail at dli.grants@State.MN.US.

State Contracts

Informal Solicitations: Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at: www.mmd.admin.state.mn.us for informal solicitation announcements.

Formal Solicitations: Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

Requirements: There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements:

- \$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600
- \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days;
- \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and
- anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days.

Vendors and Consultants

The state spends \$2-3 billion a year on contracts. The *State Register* is one of the best ways to advertise your contracts - it's a required read for public works projects. And it's cost is one of the least expensive legal advertising rates in Minnesota. At \$10.20 each 1/10 of a page, you cannot go wrong.

Subscribers receive a list of **all current contracts and grants**, as well as LINKS to the *State Register*, Bookmarks, and a growing INDEX to each volume, including the current issue, and previous volumes. To view, open the *State Register* and click on BOOKMARKS in the left hand corner. Here's what you receive via e-mail:

- **Word Search Capability**
- **LINKS, LINKS, LINKS**
- **Updates to Index to Vol. 31**
- **"Contracts & Grants" Open for Bid**
- **E-mailed to you, on Friday**
- **Easy Access to *State Register* Archives**

Subscriptions cost \$180 a year (an \$80 savings). It's all E-MAILED to you, at end-of-day on Friday, instead of waiting for the non-subscriber's issue released on Monday. Contact Loretta J. Diaz, our subscriptions manager, at (651) 297-8777, or **fax:** (651) 297-8260, or **e-mail:** loretta.diaz@state.mn.us

Minnesota State Colleges and Universities (MnSCU)

Lake Superior College

Request for Bids for Propane Vaporizer Replacement for Emergency Response Training Center

NOTICE IS HEREBY GIVEN that bids are being solicited for propane vaporizer replacement.

- One (1) NEW ASDI Model Q1120V water bath propane vaporizer with a capacity to vaporize up to 1120 gph (102mmbtu/hr) of liquid propane. Unit with replace the existing Q1120V vaporizer
- One glycol-water expansion tank
- One (1) State of Minnesota burner combustion train
- 525 gallons of a 50/50 de-ionized water and rust inhibited antifreeze mixture for installation in the vaporizer
- Two (2) NEW discharge regulators (3" 300lb flanged) set at 25psig
- One (1) NEW 4" 150lb flanged electrically operated (to open and close) emergency shutoff valve for the regulated propane vapor. Valve shall be equipped with limit switches to indication in the control room
- LOT mechanical and electrical installation of the supplied items
- Documentation, start-up and training (up to 4 hours for training) are included
- One (1) Pressure Relief Valve, PSI range 10-40 max inlet 1.50 Type G3EG
- Delivery, Installation and timeline should be included in the bid.

Any questions, please contact Paula Castleman, (218) 733-1073 or Mike Boisjoli, (218) 733-1078.

Sealed bids are due at the Lake Superior College Business Office by 2:00 p.m. CST on Monday, February 27.

State Contracts

Minnesota State Colleges and Universities (MnSCU)

Normandale Community College

Notice of Availability of Request for Qualifications (RFQ) for Construction Manager at Risk for the Data Center

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Normandale Community College, is soliciting qualifications from interested consultants for construction management at risk services for the above referenced project.

A full Request for Qualification is available on the Minnesota State Colleges Universities website,
<http://www.finance.mnscu.edu/facilities/design-construction/index.html>

click on "Announcements". A copy of the pre-design is available for review at this same location. An informational meeting is scheduled for 2:00 p.m., Wednesday, February 29, 2012 in the Activities Building, Room A2564 on the Normandale Community College campus, 9700 France Avenue South, Bloomington, MN 55431. All firms interested in this meeting should e-mail Gail Scheid at Gail.Scheid@normandale.edu to sign up to attend the meeting.

Proposals must be delivered to Gail Scheid, Executive Assistant, Office of the Vice President – Finance & Operations, Room C2106, Normandale Community College, 9700 France Avenue South, Bloomington, MN 55431, not later than 2:00 P.M., Monday, March 12, 2012. **Late responses will not be considered.** Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

Minnesota State Colleges and Universities (MnSCU)

St. Cloud State University

Advertisement for Bids for Sealed Proposals for Facilitating Services for Teacher Preparation Initiative Grant

Sealed proposals for items hereinafter described will be received by St. Cloud State University at the Business Office, St. Cloud State University, St. Cloud Minnesota until **3:00 P.M. on March 13th, 2012** and will then be publicly opened and read aloud. The right is reserved to accept or reject any or all bids or parts of bids and to waive informalities therein.

Bids are requested for **Facilitating Services for Teacher Preparation Initiative Grant** as per plans and specifications available at: www.stcloudstate.edu/businessservices/ (under "News & Announcements"). All follow up materials will be found at this site prior to the bid opening.

For Further information contact:

Lisa Sparks
Director of Purchasing
St. Cloud State University
720 - 4th Avenue South
St. Cloud, MN 56301-4498
Phone: (320) 308-4788

Department of Commerce

Notice of Availability of Contract for Public Outreach and Education of a Health Insurance Exchange

The Minnesota Department of Commerce is requesting proposals for the purpose of contracting with a vendor or vendors to develop market research, branding and public relations for a Health Insurance Exchange.

Work is proposed to start April 2012.

A Request for Proposals will be available by mail from this office through February 29, 2012. **A written request (by e-mail) is required to receive the Request for Proposal.** After February 29, 2012, the Request for Proposal must be picked up in person.

The Request for Proposal can be obtained from:

Mary Sienko, Health Insurance Exchange Marketing and Communications Director
Minnesota Department of Commerce
85 East Seventh Place, Suite 500
St. Paul, MN 55101
E-mail: *mary.sienko@state.mn.us*

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than 4:00 p.m., Central Time, March 12, 2012. **Late proposals will NOT be considered.** Proposals submitted by fax or e-mail will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota Department of Education (MDE)

Request for Proposals for Minnesota Statewide Migrant Education Needs Assessment, Service Delivery Plan and Evaluation

NATURE OF CONTRACT:

The Minnesota Department of Education requests proposals to conduct a statewide Comprehensive Needs Assessment (CNA), Service Delivery Plan (SDP) and Evaluation for services provided to migrant students and families as described in the federal No Child Left Behind Act of 2001, Title 1, Part C. These are intended to improve the effectiveness of Minnesota's Migrant Education Program (MEP) in assuring that all migrant students achieve academically and graduate from high school. The results of the SDP will influence program goals, guide the use of program resources and clarify expectations for local education agencies and community partners. An initial needs assessment, service delivery plan and evaluation plan should be completed within the initial contract period with extensions to initial contract periods for possible updates. The service delivery plan and evaluation plan to be updated annually with an evaluation report submitted annually to the federal office.

DESCRIPTION OF PROJECT:

The contract will provide the state with a CNA and SDP for the MEP. The CNA and SDP is the primary tool for designing and communicating the overall direction of the MEP. Minnesota's CNA and SDP is the foundation on which program services for eligible migrant students are designed, delivered, and assessed.

Some of the work will need to be performed during onsite observations in Minnesota.

Tasks are outlined in the request for proposal along with the question and answer due dates. Evaluation factors as well as pass/fail requirements are also identified in the request for proposal.

State Contracts

ESTIMATED CONTRACT PERIOD:

The department anticipates the initial approximate two year contract period to run from July 1, 2012 through August 30, 2014 with an option to extend three additional years in increments to be determined by the state along with additional funding. The extended contract periods are contingent upon future funding and needs. Responders will base their response on a proposed 5 year anticipated contract.

AGENCY'S ESTIMATED COST OF SERVICES:

The department estimates that the project will cost an estimated **maximum** \$65,000 - \$75,000 annually with a maximum total of \$375,000 for the total proposed 5 year contract period. The initial contract period will be approximately two years and should not exceed the maximum annual amounts as indicated above. *Cost will be a factor in the evaluation.*

PROPOSAL DUE DATE: Received by March 16, 2012, 4:00 pm, Central Time.

Requests for copies of the solicitation may be submitted through email to the contact person below through March 15, 2012.

AGENCY CONTACT PERSON:

Noemi Trevino
Minnesota Department of Education
1500 Highway 36 West
Roseville, MN 55113
E-mail: Noemi.trevino@state.mn.us
Telephone (if e-mail is not working): (651) 582-8233
TTY: (651) 582-8201

Department of Employment and Economic Development (DEED) Notice of Availability of Contract for Adaptive Driving and Vehicle Modifications

The Minnesota Department of Employment and Economic Development, Vocational Rehabilitation Services requests proposals to purchase comprehensive driving evaluations, adaptive equipment recommendations for motor vehicles, and behind the wheel instruction for persons with disabilities who reside through-out Minnesota and are Vocational Rehabilitation Services' clients.

Work is proposed to start on or after May 1, 2012.

A Request for Proposals will be available by mail from this office through March 30, 2012. **A written request by direct mail or fax is required to receive the Request for Proposal.** After March 30, 2012 the Request for Proposal must be picked up in person.

The Request for Proposal can be obtained from:

Connie Giles
Vocational Rehabilitation Services
332 Minnesota Street, Suite E200
St. Paul, MN 55101

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than 2:30 p.m., Central Time, April 6, 2012. **Late proposals will NOT be considered.** Fx or emailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

State Contracts

Department of Employment and Economic Development (DEED) Notice of Availability of Contract for Medical Contractors

The Minnesota Department of Employment and Economic Development is requesting proposals for the purpose of providing medical reviews for Social Security Disability claims.

Work is proposed to start on or after 10/01/12.

A Request for Proposals will be available by mail from this office through 03/15/12 . **A written request (by direct mail or fax) is required to receive the Request for Proposal.** After 03/15/12, the Request for Proposal must be picked up in person.

The Request for Proposal can be obtained from:

Debra Olson
Disability Determination Services
121 East 7th Place
St Paul, MN 55101
Fax: (651) 259-7884
1-800-657-3744

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than 2:30 P. M. 03/30/12. **Late proposals will NOT be considered.** Fax or emailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota Historical Society (MHS) Notice of Request for Bids for Printing of the 2012 Historic Sites and Museums Poster

The Minnesota Historical Society is seeking bids from qualified vendors for printing, mail preparation and delivery of the 2012 Historic Sites and Museums Poster.

The Society will supply the winning bidder with Adobe InDesign CS5 files with high-resolution images in place on Macintosh disk or uploaded to the vendor's FTP site. Successful vendor must provide color proofs and include all charges for setup in its bid. Please refer to the Request for Bids for details.

The Request for Bids is available from Mary Green Toussaint, Purchasing Coordinator, via email: mary.green-toussaint@mnhs.org

All bids must be received by 2:00 p.m., local time, Thursday, March 15, 2012. Late bids will not be accepted.

Department of Natural Resources (DNR) Notice of Availability of Contract for Fargo-Moorhead Metropolitan Area Flood Risk Management State Environmental Impact Statement

The Minnesota Department of Natural Resources is requesting proposals for the purpose of assisting the Department in preparation of Environmental Impact Statement (EIS) for the Fargo-Moorhead Metropolitan Area Flood Risk Management project. The contract will

State Contracts

be completed in two phases. Phase one will consist of EIS scoping and Phase two will consist of EIS preparation based on the results of EIS scoping.

Work is proposed to start after March 15, 2012.

A Request for Proposals will be available by an internet website until Monday March 5, 2012. A written request by email must be provided to receive the internet link to access the Request for Proposal.

The Request for Proposal can be obtained from:

Randall Doneen
Minnesota Department of Natural Resources
Ecological and Water Resources Division
500 Lafayette Road, Box 25
St. Paul, MN 55155-4025
E-mail: randall.doneen@state.mn.us

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than **3:30 p.m., Central Time, Monday, March 5, 2012**. Late proposals will **NOT** be considered. Faxed or emailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota Pollution Control Agency (MPCA) Notice of Request for Proposal (RFP): Reducing Environmental Impact of Government Purchasing

The Minnesota Pollution Control Agency (MPCA) is requesting proposals from qualified responders to work with the MPCA and the Minnesota Department of Administration in the development of recommended language that may be used to reduce environmental impacts of agreed-upon state contracts, while maintaining a competitive, fair and open contracting process.

The MPCA has approximately \$35,000 for a contract with the responder selected as best meeting the evaluation criteria stated in the RFP. The project goal is to reduce life-cycle greenhouse gas emissions attributable to state and local government purchasing by working with stakeholders and recommending evaluation criteria and weighting for environmental attributes, and by working with specified current contract vendors to reduce packaging of products.

The complete RFP, application materials, and additional information are published on the MPCA website at
<http://www.pca.state.mn.us/epp>

Questions about this RFP should be directed to contracts.pca@state.mn.us (Subject line: "CR 5214 Government Purchasing"). Proposals are due **Monday, March 26, 2012**, at 2:00 p.m. Central Daylight Time (CDT) and must be electronically submitted to contracts.pca@state.mn.us (Subject line: "CR 5214 Government Purchasing"). It is the Responder's sole responsibility to ensure that their submittal is received at the contracts.pca@state.mn.us e-mail address by the response deadline. Responses received after the deadline will not be considered, regardless of any documentation showing when the response e-mail was sent.

Public Employees Retirement Association (PERA) Request for Proposals (RFP) for Actuarial Consultant Services

Public Employees Retirement Association of Minnesota (PERA) is soliciting proposals from qualified actuarial firms interested in serving as consulting actuary for the period beginning May 1, 2012 and ending June 30, 2015. The resulting contract may be extended beyond the initial three-year term in one-year increments at a price mutually agreed upon by both parties; however, the number of one-year extensions may not exceed two. Primary duties will include providing various consultation and advisory services to the PERA Board of Trustees and Executive Director, and preparing annual actuarial valuations, quadrennial experience studies, demographic studies, and projection valuations of the PERA-administered defined benefit retirement plans.

Qualified actuaries must be regularly engaged in the business of providing actuarial services and have at least 15 years experience with major public employee pension funds or designation as a fellow in the society of actuaries.

Details are contained in a Request for Proposal which may be obtained by calling or writing:

Dave DeJonge, Assistant Director
PERA
60 Empire Drive, Suite 200
St. Paul, MN 55103
Telephone: (651) 201-2641
Fax: (651) 296-8392
E-mail: dave.dejonge@mnpera.org

The deadline for proposal submission is 2:30 p.m. on Thursday, March 15, 2012.

Department of Transportation (Mn/DOT) Engineering Services Division Notice of Potential Availability of Contracting Opportunities for a Variety of General Organizational Related Activities

(This document is available in alternative formats for persons with disabilities by calling Melissa McGinnis at 651-366-4644; for persons who are hearing or speech impaired by calling the Minnesota Relay Service at 800-627-3529.)

Mn/DOT, in conjunction with the Department of Administration, have developed a streamlined approach for fast-tracking select general organization service projects. These general organizational projects may include, but are not limited to, work in the following categories: 1) Develop, implement and summarize internal and external surveys; 2) Recommend best practices in an organizational structure; 3) Assist with organizational health structure; 4) Provide marketing support; 5) Develop, implement and provide support of ad hoc forums; 6) Establish and facilitate collaborative groups, including cross-organization and public-private teams; 7) Provide project management for non-technical initiatives; and 8) Facilitate non-technical activities and events.

This streamlined approach includes developing an email list of firms that are interested in receiving direct notification of general organizational projects. Firms will be added on an on-going basis. Fast-tracked projects will have a shorter advertising period and turn-around time. Firms will be asked to submit responses within 5 business days and will be required to work diligently with Mn/DOT toward establishing a contract upon selection. All projects will be advertised to the public. Your firm will be directly notified that there is a project posted on the Consultant Services Website (www.dot.state.mn.us/consult) that requires general organizational skills. Please note that this notice is not a solicitation or request for proposals of any kind. Being placed on the list does not guarantee work nor does it obligate Mn/DOT to provide any contracting opportunities under this program.

Interested firms should send the following information to the e-mail address below: Firm name, firm contact person, phone number, and email address.

Contact: Melissa McGinnis, Contract Administrator

State Contracts

E-mail: *melissa.mcginis@state.mn.us*
Telephone: (651) 366-4644

Department of Transportation (Mn/DOT) Engineering Services Division Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (“Consultant Pre-Qualification Program”)

This document is available in alternative formats for persons with disabilities by calling Kelly Arneson at (651) 366-4774; for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects.

Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT’s Consultant Services web site, indicated below, to see which highway related professional/technical services are available for application. Applications are accepted on a continual basis. All expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT’s Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Kelly Arneson
Consultant Services
Office of Technical Support
Minnesota Department of Transportation
395 John Ireland Blvd. Mail Stop 680
St. Paul, MN 55155

Department of Transportation (Mn/DOT) Engineering Services Division Notice Concerning Professional/Technical Contract Opportunities and Taxpayers’ Transportation Accountability Act Notices

NOTICE TO ALL: The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT’s Consultant Services **website** at: www.dot.state.mn.us/consult

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers’ Transportation Accountability Act on the above referenced website.

Non-State Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Contracts with other Units of Government

Check up on all the “active” state grants in the “Contracts & Grants” section, available only to *State Register* subscribers. Open the *State Register* and click on Bookmarks on the left. You will also see a list of all the current rules, a growing index, and previous years’ indices. Subscribers also receive LINKS to the *State Register*. Subscriptions cost \$180 a year (an \$80 savings).

The *State Register* is one of the best ways to advertise your grants - it’s a required read for public works projects. And it’s cost is one of the least expensive legal advertising rates in Minnesota. At \$13.60 per 1/10 of a page you cannot go wrong.

Here’s what you receive via e-mail:

- **Word Search Capability**
- **Updates to Index to Vol. 31**
- **E-mailed to you on Friday**
- **LINKS, LINKS, LINKS**
- **“Contracts & Grants” Open for Bid**
- **Easy Access to *State Register* Archives**

It’s all E-mailed to you, at end-of-day on Friday, instead of waiting for the non-subscriber’s issue released on Monday. Contact Loretta J. Diaz, our subscriptions manager, at **phone:** (651) 297-8777, or **fax:** (651) 297-8260, or **e-mail:** loretta.diaz@state.mn.us

Hennepin County

Notice of Request for Proposals for Transitional Station Area Action Plans for Southwest Light Rail Transit Line

Hennepin County, in cooperation with the Cities of Eden Prairie, Hopkins, Minneapolis, Minnetonka, and St. Louis Park, is issuing a Request for Proposals (RFP) for the development of Transitional Station Area Action Plans for the 17 proposed stations along the Southwest Light Rail Transit line. This work is considered to be part of the project development process not the environmental process for the Southwest LRT line.

The RFP can be downloaded from the Southwest LRT website: www.southwesttransitway.org, or is also available by email or mail by contacting:

Katie Walker
Hennepin County Housing, Community Works & Transit
701 Fourth Avenue South Suite 400
Minneapolis, MN 55415
E-mail: Katie.Walker@co.hennepin.mn.us

Proposals must be received no later than 12:00 p.m. Central Daylight Time (CDT), Monday, March 26, 2012. Hennepin County reserves the right to reject late responses.

Complete details regarding submission requirements are included within the Request for Proposal.

Non-State Public Bids, Contracts & Grants

Metropolitan Airports Commission (MAC)

Minneapolis-St. Paul International Airport

Notice of Call for Bids for North Fuel Island Oil/Water Separator

MAC Contract No.: 106 1 244
Bids Close At: 2:00 PM on March 13, 2012

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. This project provides for the installation of an oil/water separator and controlled storm drain system at the North Fuel Island at the Minneapolis-St. Paul International Airport.

Disadvantaged Business Enterprises (DBEs): The goal of the MAC for the utilization of DBEs on this project is 6%.

Bid Security: Each bid shall be accompanied by a "Bid-Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of TKDA, the Minneapolis and Saint Paul Builders Exchanges, McGraw Hill Construction/Dodge, and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from TKDA; 444 Cedar Street, Suite 1500; St. Paul, MN, 55101; **Phone:** (651) 292-4400; **fax:** (651) 292-0083. Make checks payable to: TKDA. Deposit per set (refundable): \$100.00. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on February 13, 2012, at MAC's web address of <http://www.metroairports.org/business/solicitations> (construction bids).

Metropolitan Airports Commission (MAC)

Crystal Airport

Notice of Call for Bids for 2012 Airfield Signage/Electrical Improvements

MAC Contract No.: 109-1-035
Bids Close At: 2:00 PM Tuesday March 13, 2012

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 South 28th Avenue, Minneapolis, Minnesota 55450, until the date and hour indicated. Major items of work include Airfield signs and circuitry.

Disadvantaged Business Enterprises (DBEs): The goal of the MAC for the utilization of DBEs on this project is 3%.

Bid Security: Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of Short Elliott Hendrickson, Inc., at the Minneapolis & Saint Paul Builders Exchanges; McGraw Hill Construction Dodge; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from Docunet Corporation located at 2435 Xenium Lane North; Plymouth, Minnesota, 55441; **phone:** (763) 475-9600. Deposit per set (non-refundable): \$300.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on February 13, 2012, at MAC's web address of <http://www.metroairports.org/business/solicitations> (construction bids).

Non-State Public Bids, Contracts & Grants

Metropolitan Airports Commission (MAC)

Flying Cloud & Crystal Airports

Notice of Call for Bids for 2012 Alleyway Rehabilitation & 2012 Pavement Rehabilitation

MAC Contract Nos.: 108-1-033, 109-1-034
Bids Close at: 2:00 PM March 13, 2012

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. Major items of work include pavement removal, excavation, P-208 aggregate base, P-401 bituminous pavement, pavement marking, pavement jointing and turf restoration.

Disadvantaged Business Enterprises (DBEs): The goal of the MAC for the utilization of DBEs on this project is 6%.

Bid Security: Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of Short Elliott Hendrickson, INC., at the Minneapolis & Saint Paul Builders Exchanges; McGraw Hill Construction Dodge; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from Docunet Corporation located at 2435 Xenium Lane North; Plymouth, Minnesota, 55441; **phone:** (763) 475-9600. Deposit per set (non-refundable): \$300.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on February 13, 2012, at MAC's web address of <http://www.metroairports.org/business/solicitations> (construction bids).

Metropolitan Airports Commission (MAC)

Saint Paul Downtown Airport - Holman Field

Notice of Call for Bids for 2012 Pavement Rehabilitation - Joint & Crack Repairs - MAC Building Maintenance

MAC Contract Nos.: 107-1-061, 107-1-062, 107-3-058
Bids Close at: 2:00 PM March 13, 2012

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. Major items of work include pavement removal, excavation, P-209 aggregate base, P-401 bituminous pavement, pavement marking, pavement jointing, airfield lights & signs & circuitry, turf restoration, joint & crack repairs, building exterior improvements and fence & gate improvements.

Disadvantaged Business Enterprises (DBEs): The goal of the MAC for the utilization of DBEs on these projects is 6%.

Bid Security: Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of Short Elliott Hendrickson, INC., at the Minneapolis & Saint Paul Builders Exchanges; McGraw Hill Construction Dodge; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from Docunet Corporation located at 2435 Xenium Lane North; Plymouth, Minnesota, 55441; **phone:** (763) 475-9600. Deposit per set (non-refundable): \$300.

Non-State Public Bids, Contracts & Grants

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on February 13, 2012, at MAC's web address of <http://www.metroairports.org/business/solicitations> (construction bids).

Metropolitan Airports Commission (MAC) Lake Elmo Airport Notice of Call for Bids for 2012 Runway 14/32 Reconstruction

MAC Contract No.: 111-1-020
Bids Close at: 2:00 PM March 13, 2012

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. Major items of work include Pavement removal, excavation, P-208 aggregate base, P-401 bituminous pavement, pavement marking, joint & crack repairs and turf restoration.

Disadvantaged Business Enterprises (DBEs): The goal of the MAC for the utilization of DBEs on this project is 6%.

Bid Security: Each Bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of Short Elliott Hendrickson, INC., at the Minneapolis & Saint Paul Builders Exchanges; McGraw Hill Construction Dodge; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from Docunet Corporation located at 2435 Xenium Lane North; Plymouth, Minnesota, 55441; **phone:** (763) 475-9600. Deposit per set (non-refundable): \$300.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on February 13, 2012, at MAC's web address of <http://www.metroairports.org/business/solicitations> (construction bids).

Metropolitan Airports Commission (MAC) Minneapolis-St. Paul International Airport Notice of Call for Bids for Project Name: Runway 30R MALSF

MAC Contract No.: 106-1-225
Bids Close At: 2:00 PM on March 13, 2012

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota, 55450, until the date and hour indicated. This project provides for the installation of a medium intensity approach lighting system with flashers (MALSF) on the Runway 30R Approach.

Targeted Group Businesses (TGBs): The goal of the MAC for the utilization of TGBs on this project is 4%.

Bid Security: Each bid shall be accompanied by a "Bid-Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of TKDA, the Minneapolis and Saint Paul Builders Exchanges, McGraw-Hill Construction/Dodge, and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from TKDA; 444 Cedar Street, Suite 1500; St. Paul, MN, 55101; **phone:** (651) 292-4400; **fax:** (651) 292-0083.

Non-State Public Bids, Contracts & Grants

Make checks payable to: TKDA. Deposit per set (refundable): \$100.00. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on February 21, 2012, at MAC's web address of <http://www.metroairports.org/business/solicitations> (construction bids).

Metropolitan Airports Commission (MAC) Minneapolis-Saint Paul International Airport Notice of Call for Bids for Concourse G Asbestos Abatement—Phase 2

MAC Contract No.: 106-4-113
Bids Close At: 2:00 p.m. March 13, 2012

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota, 55450, until the date and hour indicated. The work provides for the Asbestos Abatement throughout Concourse G's ground level International Bag Room, Terminal 1-Lindbergh.

Targeted Group Businesses (TGBs): The goal of the MAC for the utilization of TGBs on this project is 1%.

Bid Security: Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of Architectural Alliance; at the Minneapolis and Saint Paul Builders Exchanges; McGraw-Hill Construction/Dodge and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from Franz Reprographics; 2781 Freeway Boulevard, Suite 100; Brooklyn Center, MN 55430; **phone:** (763) 503-3401; **fax:** (763) 503-3409. Make checks payable to: Architectural Alliance. Deposit per set (refundable): \$150. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on February 21, 2012, at MAC's web address of <http://www.metroairports.org/business/solicitations> (construction bids).

Metropolitan Airports Commission (MAC) Minneapolis-Saint Paul International Airport Notice of Call for Bids for LT Skyway Flooring and HVAC—Phase 2

MAC Contract No.: 106-2-659
Bids Close At: 2:00 PM, March 13, 2012

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. This project provides for demolition of the existing mechanical HVAC and replacement with new mech equipment, lighting and metal panel enclosures.

Targeted Group Businesses (TGBs): The goal of the MAC for the utilization of TGBs on this project is 3%.

Bid Security: Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Non-State Public Bids, Contracts & Grants

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of Architectural Alliance; at the Minneapolis and Saint Paul Builders Exchanges, McGraw-Hill Construction/Dodge and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from Franz Reprographics; 2781 Freeway Boulevard, Suite 100; Brooklyn Center, MN 55430; **phone:** (763) 503-3401; **fax:** (763) 503-3409. Make checks payable to: Architectural Alliance. Deposit per set (refundable): \$150. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on February 21, 2012, at MAC's web address of <http://www.metroairports.org/business/solicitations> (construction bids).

Metropolitan Airports Commission (MAC) Minneapolis-Saint Paul International Airport Notice of Call for Bids for Concourse G Fire Protection Phase 2—Pods 3, 4 and 5 Main Level

MAC Contract No.:	106-4-110
Bids Close At:	2:00 PM, March 13, 2012

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. The project provides for Code compliant Fire Protection Systems including Fire Alarm and Fire Sprinkler Systems, smoke detection, emergency voice evacuation and speakers, ceiling tile and ceiling grid replacement, painting of existing soffits and painting of existing ceiling grids, re-supporting of existing light fixtures within Concourse G and plaster ceiling replacement with exterior metal ceiling tile systems to Pod 1, lower level A-Street ceiling.

Targeted Group Businesses (TGBs): The goal of the MAC for the utilization of TGBs on this project is 3%.

Bid Security: Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of Architectural Alliance; at the Minneapolis and Saint Paul Builders Exchanges; McGraw-Hill Construction/Dodge and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from Franz Reprographics; 2781 Freeway Boulevard, Suite 100; Brooklyn Center, MN 55430; **phone:** (763) 503-3401; **fax:** (763) 503-3409. Make checks payable to: Architectural Alliance. Deposit per set (refundable): \$150. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on February 21, 2012, at MAC's web address of <http://www.metroairports.org/business/solicitations> (construction bids).

City of Minneapolis Request for Proposals (RFP): Nicollet-Central Urban Circulator Alternatives Analysis

The City of Minneapolis is accepting proposals from qualified consultants for professional services to conduct an alternatives analysis and potential environmental review process evaluation for urban circulator transit services, including streetcar and enhanced bus modes, in the "Nicollet-Central Corridor." The Nicollet-Central Corridor is generally located on Nicollet Avenue South and Central Avenue Northeast between the Interstate 35W 46th Street BRT station and the Columbia Heights Transit Center.

Non-State Public Bids, Contracts & Grants

The RFP document and any potential future addenda are posted on the City's website:

http://www.minneapolismn.gov/finance/procurement/procurement_professional-services

Proposals are due by March 23, 2012 at 4:00 PM. A pre-proposal conference will be held at 1:00 PM on Wednesday, March 7, 2012.

Prospective responders may direct inquiries/questions in writing only to:

Anna Flintoft, Transportation Planner
City of Minneapolis Department of Public Works
309 - 2nd Avenue South, Room 301
Minneapolis, MN 55401
E-mail: anna.flintoft@minneapolismn.gov
Fax: (612) 673-2048

University of Minnesota

Request for Proposal for University of Minnesota Duluth Campus Master Plan Update

RFP # 03-500-12-2117

I. NOTICE OF REQUEST FOR PROPOSALS

The University of Minnesota, Duluth (UMD) intends to contract with a campus master planning consultant team to update the current campus master plan and to address the strategic integration of select off-campus properties. The effort will require expertise in campus planning, transportation, utility infrastructure, and sustainability planning.

The successful team will work directly with the Physical Facilities Committee, a 16 -member group representing UMD's academic and operational units.

The desired completion date for the master plan update is the Fall of 2012.

Visit http://www.uservices.umn.edu/purchasing/ae_services.html to download a full copy of the RFP

II. CONTACT FOR RFP INQUIRIES:

Refer questions to:

Mr. Kevin Sullivan
University of Minnesota Purchasing Services
B-15 Donhowe Building
319 - 15th Avenue South East
Minneapolis, MN 55455
E-mail: sull0198@umn.edu
Phone: (612) 626-8757
Fax: (612) 624-5796

III. TENTATIVE SCHEDULE OF EVENTS

(Be advised that these dates are subject to change as University deems necessary.)

	DATE:
RFP Issue.....	February 22, 2012
Mandatory Pre-proposal Meeting.....	March 2, 2012
Last Day for Question @ Noon	March 7, 2012
RFP Responses due @ 2:00 PM	March 13, 2012

Non-State Public Bids, Contracts & Grants

IV. PRE-PROPOSAL MEETING

A pre-proposal information meeting for interested firms will be held on Friday, March, 2nd. The location of the meeting will be in the lobby of the Darland Administration Building, 1049 University Drive, Duluth, MN 55812. This meeting is mandatory for consultants wishing to respond in the lead position to this RFP.

The University reserves the right, in its sole discretion, to reject any and all proposals, accept any proposal, waive informalities in proposals submitted, and waive minor discrepancies between a proposal and these proposal instructions, as it deems to be in its best interest. Any waiver of the University with respect to the requirements of these proposal instructions shall apply only to the particular instance for which it was made or given, and no such waiver shall constitute a permanent or future waiver of such requirements.

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Minnesota State Capitol: The Art & Politics of a Public Building, Stock Number 945, \$16.95

The M-Files: True Reports About Minnesota's Unexplained Phenomena, Stock Number 1082, \$14.95

Ghost Stories of Minnesota, Stock Number 1009, \$10.95

Minnesota Memories & Images, Stock Number 1108, \$11.95

Minneapolis & St. Paul History

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St. Paul's Historic Summit Avenue, Stock Number 939, \$15.95

Lost Twin Cities, Stock Number 906, \$23.95

Celebrate St. Paul, Stock Number 937, \$49.95

Twin Cities Then and Now, Stock Number 911, \$19.95

Lake Street USA, Stock Number 1090, \$12.80

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Hot Dish Heaven: Classic Casseroles From Midwest Kitchens, Stock Number 1034, \$16.95

Potluck Paradize, Stock Number, \$16.95

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Recipes of Our Ancestors, Stock Number 13963, \$37.50

A Guide to Family History Resources at the Minnesota Historical Society, Stock Number 940, \$11.95

Six Feet Under: A Graveyard's Guide to Minnesota, Stock Number 922, \$14.95

Pocket Guide to Minnesota Place Names, Stock Number, \$11.95

Minnesota Place Names: A Geographical Encyclopedia, Stock Number 905, \$49.95

The Governor's Mouse, Stock Number 13926, \$20.00

State Capitol Mementos

Minnesota State Capitol: The Art & Politics of a Public Building, Stock Number 945, \$16.95

Minnesota's Capitol: A Centennial Story, Stock Number 908, \$24.00



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- ♦ **On-line orders:** www.minnesotasbookstore.com
- ♦ **Minnesota Relay Service:** 8 a.m. - 5 p.m. Monday - Friday, 1.800.627.3529 (nationwide toll-free)
- ♦ **Fax** (credit cards): 651.215.5733 (fax line available 24 hours/day)
- ♦ **Mail orders:** Orders can be sent to Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155

PREPAYMENT REQUIRED. Prices and availability subject to change.

Fax and phone orders: Credit card purchases **ONLY** (American Express/Discover/MasterCard/VISA). Please allow 1-2 weeks for delivery. **Mail orders:** Complete order blank and send to address above. Enclose check or include credit card information. Please allow 4-6 weeks for delivery. Please make checks payable to "Minnesota's Bookstore." A \$20.00 fee will be charged for returned checks.

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