State of Minnesota

State Register



Proposed, Adopted, & Expedited Rules; Executive Orders; Appointments;
Commissioners' Orders; Revenue Notices; Official Notices;
State Grants & Loans; State Contracts; Non-State Public Bids, Contracts & Grants
Published every Monday (Tuesday when Monday is a holiday)

Monday 13 February 2012 Volume 36, Number 30 Pages 921 - 950

State Register =

Judicial Notice Shall Be Taken of Material Published in the State Register

The State Register is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in Minnesota Statutes, Chapter 14, and Minnesota Rules, Chapter 1400. The State Register contains:

- Proposed Rules Adopted Rules Exempt Rules • Executive Orders of the Governor Vetoed Rules
- Expedited Rules
- · Withdrawn Rules

- Appointments
- Proclamations

- · Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-state Public Bids, Contracts and Grants

Printing Schedule and Submission Deadlines							
Vol. 36 Issue Number	PUBLISH DATE (BOLDFACE shows altered publish date)	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts Adopted and Exempt RULES					
# 30 # 31 # 32 # 33	Monday 13 February TUESDAY 21 FEBRUAR Monday 27 February Monday 5 March	Noon Tuesday 7 February Noon Wednesday 1 February Noon Tuesday 14 February Noon Wednesday 8 February Noon Tuesday 21 February Noon Wednesday 15 February Noon Tuesday 28 February Noon Wednesday 22 February					

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Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757.

Public Safety Dent/Labor and Industry Dent.

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Expedited Rules

Provisions exist for the Commissioners of some state agencies to adopt expedited rules when conditions exist that do not allow the Commissioner to comply with the requirements for normal rules. The Commissioner must submit the rule to the attorney general for review and must publish a notice of adoption that includes a copy of the rule and the conditions. Expedited rules are effective upon publication in the State Register, and may be effective up to seven days before publication under certain conditions.

Expedited rules are effective for the period stated or up to 18 months. Specific *Minnesota Statute* citations accompanying these expedited rules detail the agency's rulemaking authority.

KEY: Proposed Rules - <u>Underlining</u> indicates additions to existing rule language. <u>Strikeouts</u> indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - <u>Underlining</u> indicates additions to proposed rule language. <u>Strikeout</u> indicates deletions from proposed rule language.

Minnesota Department of Transportation (Mn/DOT) Adopted Expedited Permanent Rules Relating to Local State-Aid Route Standards

The rules proposed and published at *State Register*, Volume 36, Number 6, pages 180-191, August 29, 2011 (36 SR 180), and *State Register*, Volume 36, Number 30, page 927, February 13, 2012 (36 SR 927), are adopted with the following modifications:

8820.9936 MINIMUM DESIGN STANDARDS, URBAN; NEW OR RECONSTRUCTION PROJECTS.

New or reconstruction projects for urban roadways must meet or exceed the minimum dimensions indicated in the following design chart.

Functional Classification and Projected Traffic Volume	Design Speed mph	Lane Width (a)	Curb Reaction Distance (e) feet	Parking Lane Width feet
Collectors or Locals with ADT < 10000	30-40	(b) 11	2	8
	over 40	12	2	10
Collectors or Locals with ADT ≥ 10000 and Arterials	30-40	(b) 11	(c) 4	10
	over 40	12	(c) 4	(d) 10

Engineering judgment may be used to choose a lane-width or shoulder-width dimension other than the widths indicated in the chart for roadways. Factors to consider may be safety, speed, population/land use, benefit/cost analysis, traffic mix, peak hourly traffic, farm equipment, environmental impacts, terrain limitations, bicycle traffic, pedestrian traffic, other nonmotorized uses, functional classification, or other factors. Widths less than those indicated in the chart require a variance in accordance with parts 8820.3300 and 8820.3400.

- (a) One-way turn lanes must be at least ten feet wide, except 11 feet is required if the design speed is over 40 mph.
- (b) Wherever possible, lane widths of 12 feet, rather than 11 feet, should be used.
- (c) May be reduced to two feet if there are four or more traffic lanes and on one-way streets.
- (d) No parking is allowed for six or more traffic lanes or when the posted speed limit exceeds 45 mph.
- (e) Curb reaction must be provided only where parking is not provided.

Expedited Rules -

One-way streets must have at least two through-traffic lanes.

When a median is included in the design of the two-way roadway, a one-foot reaction distance to the median is required on either side of the median. Minimum median width is four feet.

Urban design roadways must be a minimum nine tons structural axle load design.

Roadways not on the state-aid system are not subject to the minimum structural design strength requirements.

The minimum curb-to-curb width of a new bridge must be the required street width, but in no case less than required per Minnesota Statutes, section 165.04. HS 25 loading with AASHTO Standard Specifications or HL-93 loading with load and resistance factor design (LRFD) is required for new or reconstructed bridges and a minimum of HS 18 loading is required for all rehabilitated bridges. Where the new bridge approach roadway includes elements for the accommodation of pedestrians or bicycles, the new bridge width must also provide for pedestrians or bicycles unless pedestrians or bicycles are otherwise accommodated.

For ADT less than 150, the widths of bridges to remain must be at least the sum of the lanes. For ADT greater than or equal to 150, the widths of bridges to remain must be at least the sum of the lanes plus half the sum of the shoulders, parking lane, and curb reaction distance.

Clearance of 1.5 feet from the face of the curb to fixed objects must be provided when the posted speed is 40 to 45 mph. A ten-foot clear zone measured from the driving lane must be provided when the posted speed exceeds 45 mph.

For volumes greater than 15,000 projected ADT, at least four through-traffic lanes are required, unless a capacity analysis demonstrates that a different lane configuration achieves level of service D or better.

"Level of service" has the meaning given it in the Highway Capacity Manual, Special Report 209, as revised and published by the Transportation Research Board of the National Research Council, Washington, D.C. The definition is incorporated by reference, is not subject to frequent change, and is located at the Minnesota State Law Library, 25 Rev. Dr. Martin Luther King Jr. Blvd., St. Paul, Minnesota 55155.

For roundabout design, the design criteria of the current edition of the Minnesota State Aid Roundabout Guide are recommended.

Errata

Corrections to agency or *State Register* errors in rules, or in following the rulemaking process, as well as incomplete notices, mislabeled rules, incorrect notice and citations will appear in this section. Whenever an error is corrected in this section, its corresponding rules number(s) will also appear in the *State Register's* index to rulemaking activity: *Minnesota Rules: Amendments and Additions*.

KEY: Proposed Rules - <u>Underlining</u> indicates additions to existing rule language <u>Strikeouts</u> indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "All New Material." **Adopted Rules -** <u>Underlining</u> indicates additions to proposed rule language. <u>Strikeouts</u> indicate deletions from proposed rule language.

Minnesota Department of Transportation (Mn/DOT) Correction to Proposed Expedited Permanent Rule Relating to Local State-Aid Route Standards

The rules proposed and published at *State Register*, Volume 36, Number 6, pages 180-191, August 29, 2011 (36 SR 180), contained the following chart with certain parts missing strikeouts. Below is the corrected version.

8820.9920 MINIMUM DESIGN STANDARDS; RURAL AND SUBURBAN UNDIVIDED; NEW OR RECONSTRUCTION PROJECTS.

New or reconstruction projects for rural and suburban undivided roadways must meet or exceed the minimum dimensions indicated in the following design chart.

Projected ADT (b) (a)	Lane Width	Shoulder Width (g)	In- slope (e) (<u>b)</u>	Recovery Area (d) Clear Zone (c)	Design Speed (e) (d)	D	ructural esign rength (h)	Bridges to Remain (f) (e) Width Curb to Curb
	feet	feet	rise: run	feet	mph	to	ns	feet
0-49	11	1	1:3	7	30-60	Agg.		22
50-149	11	3	1:4	9	40-60	Agg.		22
150-299	<u>12</u>	<u>4</u>	<u>1:4</u>	<u>15</u>	<u>40-60</u>	Agg./Paved	7-ton/10-ton Staged (g)	<u>28</u>
150 <u>300</u> - 749	12	4	1:4	15	40-60	Paved	9 <u>10-ton</u> Staged (g)	28
750-1499	12	4	1:4	25	40-60	Paved	9 <u>10-ton</u> Staged (g)	28
1500 and over	12	6(g) <u>6(f)</u>	1:4	30	40-60	Paved	10	30

Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The State Register also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

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The Official Notices section gives you a "heads up" on important state meetings and announcements. The *State Register* reaches a large audience of "interested eyes" every week. Remember to publish your notices here - it only costs \$10.20 per 1/10 of a page used in the *State Register* - it's the least expensive legal advertising in the state.

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Department of Agriculture

Minnesota Rural Finance Authority

Notice of Public Hearing on the Issuance of an Agricultural Development Revenue Bond under *Minnesota Statutes*, Chapter 41C, on behalf of Nathan Nordstrom

NOTICE IS HEREBY GIVEN that a public hearing will be held on February 29, 2012, at 10:00 A.M., Department of Agriculture Building, Rural Finance Authority Division, 625 Robert Street North, Saint Paul, Minnesota, on a proposal that the Minnesota Rural Finance Authority (the Authority) issue its revenue bond under *Minnesota Statutes*, Chapter 41C, in order to finance the purchase of approximately 69.5 acres of bare land located four miles southwest of Trimont, MN; .5 miles south of 185th St on 50th Ave.; Section 11, Elm Creek Township, Martin County, Minnesota on behalf of Nathan Nordstrom, (the Borrower/s).

The maximum aggregate face amount of the proposed bond issue is \$151,250.00. The revenue bond will be a limited obligation of the Authority, payable solely from the revenue pledged to the payment thereof. No holder of such revenue bond will ever have the right to compel any exercise of the taxing power of the State of Minnesota to pay the bond or the interest thereon, nor to enforce payment against any property of the Authority or the State of Minnesota, except the revenues specifically pledged to the payment thereof. Before issuing the revenue bond, the Authority will enter into an agreement with the Borrower whereby the Borrower will be obligated to make payments at least sufficient at all times to pay the principal of and interest on such revenue bond when due.

All persons interested may appear and be heard at the time and place set forth above, or may file written comments with the Executive Director of the Authority prior to the date of the hearing set forth above.

Dated: February 1, 2012

James A. Boerboom, Deputy Commissioner Minnesota Rural Finance Authority

Official Notices

Department of Commerce

Energy Facility Permitting

Notice of Permit Decision in the Matter of the Route Permit Application for the St. Cloud Loop 115 kV Transmission Line Project in Sauk Rapids, Minnesota (Docket Number: E002/TL-10-1026)

NOTICE IS HEREBY GIVEN that at a meeting on November 29, 2011, and in an order issued December 8, 2011, the Minnesota Public Utilities Commission determined that the environmental assessment and record created at the public hearing had adequately addressed the issues identified in the environmental assessment scoping decision; approved the Proposed Route for the construction of the St. Cloud Loop 115 kilovolt (kV) transmission line project; and issued a high voltage transmission line route permit, with appropriate conditions, to Northern States Power, a Minnesota Corporation (d/b/a Xcel Energy).

The route permit authorizes Xcel Energy to construct a new, approximately 4.7-mile long 115 kV overhead transmission line between the Mayhew Lake substation and the Granite City substation including a connection between Line 5509 and Transmission Structure 39 in the city of Sauk Rapids and the townships of Minden and Sauk Rapids in Benton County, Minnesota.

If you have any questions about this project or would like more information, please contact the state permit manager: Scott Ek, Department of Commerce, 85 - 7th Place East, Suite 500, St. Paul, MN 55101, **phone:** (651) 296-8813, **e-mail:** *scott.ek@state.mn.us*.

Documents relative to this project may be viewed on the Public Utilities Commission's website: http://energyfacilities.puc.state.mn.us/Docket.html?Id=31941

State Board of Investment Land Exchange Board Investment Advisory Council

Official Notice of Meeting on February 21, 2012 of the Investment Advisory Council; and Meetings March 8, 2012 of the Executive Council. State Board of Investment and the Land Exchange Board

The Executive Council, State Board of Investment and the Land Exchange Board will meet on Thursday, March 8, 2012 at 10:00 A.M. in Room 318, State Capitol, St. Paul, MN.

The Investment Advisory Council will meet on Tuesday, February 21, 2012 at 12:00 Noon at the State Board of Investment, Board Room (Main Floor), 60 Empire Drive, St. Paul, MN.

Minnesota Housing Finance Agency (MHFA) Notice of Hearing on Bond Issuance on behalf of the Yorkdale Townhomes

NOTICE IS HEREBY GIVEN that the Minnesota Housing Finance Agency will hold a public hearing at 1:00 p.m. on Wednesday, February 29, 2012, at its offices at 400 Sibley Street, Suite 300, St. Paul, Minnesota 55101, for the purpose of taking public comment regarding the issuance of its tax-exempt Bonds in the maximum respective principal amount set forth below, including a plan of finance therefor. The Bonds are proposed to be issued to fund one or more mortgage loans to pay for all or a portion of the costs of acquisition and rehabilitation of the following development, including facilities related and subordinate thereto, for residential rental housing:

Official Notices =

A 90-unit multi-building townhome development known as Yorkdale Townhomes having a primary address of 7429 York Avenue South, Edina, MN 55435, proposed to be acquired and rehabilitated by Yorkdale Townhomes, Limited Partnership, a Minnesota limited partnership, or an affiliate thereof or successor thereto, as its initial owner, operator or manager; one of the managing partners of which will be Yorkdale Townhomes LLC, a Minnesota limited liability company, or another entity owned by CommonBond Communities, St. Paul, Minnesota. The maximum principal amount of the Bonds for this development is \$8,500,000.

Additional information may be obtained from the Minnesota Housing Finance Agency, Attn: Julie LaSota, (651) 296-9827. Parties wishing to comment on the issuance of the Bonds may appear in person at the hearing or may submit written comments to the undersigned prior to the hearing.

Dated: February 13, 2012. Mary Tingerthal, Commissioner
Minnesota Housing Finance Agency

Minnesota Department of Natural Resources (DNR) Notice of Hearing on Sale of State Land in Aitkin County

NOTICE IS HEREBY GIVEN, that pursuant to *Minnesota Statutes*, section 97A.135, subd. 2a, a hearing will be held by the Department of Natural Resources, at the Aitkin DNR Office Conference Room, 1200 Minnesota Avenue S, Aitkin, Minnesota, on February 28, 2012 at 1:00 p. m.

The purpose of the hearing is for public input regarding the sale of state land situated in the County of Aitkin, and described as:

That part of the Southeast Quarter of the Northwest Quarter and that part of the Southwest Quarter of the Northeast Quarter, lying north of the northerly right-of-way of the Burlington Northern Santa Fe Railway Company of Section 34, Township 48 North, Range 24 West, Aitkin County, Minnesota, 28.8 acres +/-

Minnesota Statutes, section 97A.135, subd. 2a, requires that a public hearing be held before lands within a Wildlife Management Area can be disposed of through sale or exchange. The parcel is designated as part of the Kimberly Marsh Wildlife Management Area.

It is proposed that this parcel of land be offered for sale by the Department of Natural Resources in a public sale. This parcel is no longer needed for public purposes. If, after public hearing, the disposal of the land is in the public interest, the Commissioner of Natural Resources may vacate the parcel from Wildlife Management Area designation.

Questions regarding this proposal can be directed to Katherine Giel, phone: (651) 259-5377 or e-mail: Katherine. Giel@state.mn.us.

Dated January 30, 2012

Kathy A. Lewis, Assistant Director Division of Lands and Minerals Department of Natural Resources

- Official Notices

Department of Transportation (MnDOT)

Engineering Services Division, Office of Construction and Innovative Contracting Notices of Suspension and Debarment

NOTICE OF SUSPENSION

NOTICE IS HEREBY GIVEN that the Department of Transportation ("MnDOT") has ordered that the following vendors be suspended for a period of sixty (60) days, effective December 12, 2011 until February 10, 2012:

- · Marlon Louis Danner and his affiliates, South St. Paul, MN
- · Danner, Inc. and its affiliates, South St. Paul, MN
- · Bull Dog Leasing, Inc. and its affiliates, Inver Grove Heights, MN
- · Danner Family Limited Partnership and its affiliates, South St. Paul, MN
- · Ell-Z Trucking, Inc. and its affiliates, South St. Paul, MN

NOTICE OF DEBARMENT

NOTICE IS HEREBY GIVEN that the Department of Transportation ("MnDOT") has ordered that the following vendors be debarred for a period of three (3) years, effective February 24, 2010 until February 24, 2013:

- · Joseph Edward Riley, Morris, MN
- · John Thomas Riley, Morris, MN

NOTICE IS HEREBY GIVEN that the Department of Transportation ("MnDOT") has ordered that the following vendors be debarred for a period of three (3) years, effective March 25, 2011 until March 25, 2014:

- · Philip Joseph Franklin, Leesburg, VA
- · Franklin Drywall, Inc. and its affiliates, Little Canada, MN
- · Master Drywall, Inc. and its affiliates, Little Canada, MN

Minnesota Statute section 161.315 prohibits the Commissioner, counties, towns, or home rule or statutory cities from awarding or approving the award of a contract for goods or services to a person who is suspended or debarred, including:

- 1) any contract under which a debarred or suspended person will serve as a subcontractor or material supplier,
- 2) any business or affiliate which the debarred or suspended person exercises substantial influence or control, and
- 3) any business or entity, which is sold or transferred by a debarred person to a relative or any other party over whose actions the debarred person exercises substantial influence or control, remains ineligible during the duration of the seller's or transfer's debarment.

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Grant Funds and Loans

The *State Register* is one of the best ways to advertise your grants - it's a required read for public works projects. And it's cost is one of the least expensive legal advertising rates in Minnesota. At \$10.20 per 1/10 of a page you cannot go wrong.

Check up on all the "active" state grants in the "Contracts & Grants" section, available only to *State Register* subscribers. Open the *State Register* and click on Bookmarks on the left. You will also see a list of all the current rules, a growing index, and previous years' indices. Subscribers also receive LINKS to the *State Register*. Subscriptions cost \$180 a year (an \$80 savings). Here's what you receive via e-mail:

- Word Search Capability
- Updates to Index to Vol. 31
- LINKS, LINKS, LINKS
- "Contracts & Grants" Open for Bid
- · Easy Access to State Register Archives

- · Early delivery, on Friday
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It's all E-mailed to you, at end-of-day on Friday, instead of waiting for the non-subscriber's issue released on Monday. Contact Loretta J. Diaz, our subscriptions manager, at **phone:** (651) 297-8777, or **fax:** (651) 297-8260, or **e-mail:** *loretta.diaz@state.mn.us*

Department of Adminsitration (Admin) Governor's Council on Developmental Disabilities Notice of Request for Proposals for Cultural Outreach Programs

The Governor's Council on Developmental Disabilities (GCDD) is pleased to announce the availability of a total of \$85,000 in federal funds under provisions of the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (DD Act)(P.L. 106-402) to carry out cultural outreach programs in racial/ethnic minority communities.

Proposals are being sought from any public organization or any private non-profit organization that has 501 (c)(3) tax-exempt status. Proposals must include three components - outreach services; personal support; and a training program that offers best practices information and resources for adults with disabilities and parents of children with developmental disabilities, and introduces participants to the concepts of the Partners in Policymaking® leadership training program.

Two awards will be made to two separate organizations that can demonstrate cultural competency related to a single racial/ethnic minority community.

Funding is available for a one-year period. Continuation funding is dependent upon the availability of federal funds and satisfactory performance of the contractor.

Proposal deadline is March 15, 2012 at 3:00 p.m. Please note: The GCDD reserves the right to reject all proposals.

For additional information or to receive a Request for Proposal packet, please contact:

Mary Jo Nichols Governor's Council on Developmental Disabilities 370 Centennial Office Building 658 Cedar Street

St. Paul, Minnesota 55155 **Phone:** (651) 282-2899 **Toll free:** (877) 348-0505

Minnesota Relay Service: (800) 627-3529 **OR** 711

E-mail: admin.dd@state.mn.us

The Request for Proposal packet is also available at www.mnddc.org OR www.mncdd.org. Go to "The Council" and then "RFPs and Grants."

Minnesota Department of Employment and Economic Development (DEED)

Business Development Competitive Grant Pilot Program Notice of Competitive Grant Program to Provide Business Development Assistance and Services

Background

The Minnesota Legislature authorized the Business Development Competitive Grant Pilot program in 2011 Session Laws, Chapter 4, Article 1, Section 3, Subdivision 2(i). The Commissioner of Employment and Economic Development was required to develop and implement a competitive grant program to provide business development assistance and services. These types of business development included, but were not limited to, biosciences, minorities, women, rural, entrepreneurs, and inventors.

Funding totaling \$1,096,000 was appropriated for the second year of the biennium, FY13, from two sources: \$757,000 from the general fund, and \$339,000 from the workforce development fund. The legislation also permits DEED to retain five percent of these funds for administering and monitoring the grant program, making the amount available for grants equal to \$1,041,200.

Eligible Applicants

All funding decisions, including final amounts awarded, will be made by the Commissioner of Employment and Economic Development. A review committee comprised of internal DEED staff and managers in the Business and Community Development Division, will score and rank all proposals and provide recommendations to the Commissioner.

Application Review Timeline

Release of Request for Proposals

Proposals due to DEED

Internal DEED review:

Award notifications sent:

Complete execution of grant agreements to awarded projects:

Contract Start Date:

Monday, February 13, 2012

Friday, March 9, 2012

March 12 – March 30, 2012

Monday, April 2, 2012

Monday, June 11, 2012

July 1, 2012

The RFP, outlined below, will direct potential applicants to submit any questions following its release in writing via e-mail to a specified DEED staff contact person.

Application Narrative and Methods for Selecting the Grant Recipients

The submitted narrative must address all sections and cover the following information:

Proposal Components

40 Points - Project Description: Describe the proposed project and how it relates to the grant's goals (above).

Need Statement: Describe why the proposed project is needed to assist business development facilitation. Address any or all of the following areas of business development: minority business development, women's business development, rural business development, bioscience business development, entrepreneur development and services to the inventor.

- Target Population: Which businesses are the project's target population? How many businesses do you plan to serve?
- Cost Per Participant: What is the estimated cost per job and business assisted?

- Service delivery: How will you identify businesses to assist? How will services be delivered? How will you assess level of
 effectiveness?
 - · Retention Strategy: What strategies will you use to retain existing business?
 - · Innovation: How does the project demonstrate innovative approaches, techniques or strategies?
- **30 Points Project Goals, Activities and Timetables:** The proposal should show clear and measurable outcomes, activities and a reasonable timeframe for performing and reporting on project activities.
- Work Plan: What are the key activities to be funded through this project? What are the goals and measurable outcomes for this project? What is the timetable for completion of the project?
 - 5 Points Partnerships: The proposal should identify the partnerships in place to support this project.
 - Partnerships: Who are the key partners? What are the roles, responsibilities and commitments of each partner?
 - · List any additional funders (public or private) who are supporting this project or to whom you have applied for support.

5 Points - Assessment and Evaluation: The proposal should clearly explain how the project will be evaluated.

- How will you measure the outcomes required by the Legislature for projects funded by these grants, including: total number of businesses served; investment leveraged: number of jobs created; average wage of jobs; number of individuals provided with job search, training or placement services, education or other employment-related services
 - · Who is responsible for data collection and reporting?
- 10 Points Organizational Capacity and Relevant Experience: The proposal must provide a brief profile of the applicant organization.
- What experience does your organization have in providing quality business development services, experience in operating business development or entrepreneur development programs, capacity to serve the proposed number of businesses, and specific outcomes from business development programs over the last five years?
- What is the staffing plan for this project? Include a synopsis of each staff position, the responsibilities associated with that position, and explain how this project fits within the overarching structure of the organization.
 - · Credentials, Identify any pertinent professional credentials of staff and/or consultants.
 - 5 Points Budget: Applicants must complete a detailed project budgetwhich lists sources and uses of all program related funds.
- In addition, attach a concise budget backup narrative that describes additional leveraged funds and/or resources from other public or private sources.
 - Budget forms are available from DEED upon request.
- **5 Points Letters of Commitment:** Letters of Commitment and Professional Reference from partners are required. Each Letter of Commitment must clearly state what they are committing to the project and to the overall partnership.

Methods and Procedures for Monitoring the Use of Grant Awards

Grant recipients will be required to adhere to standard DEED policies regarding the use of funds and reporting of expenditures on the grant. are reviewed and approved by the DEED staff will monitor all fiscal expenditures, planned vs. actual, including administrative expenditures each month.

Each grant will be monitored on site by DEED during the grant period to ensure that the use of funds is consistent with the approved plan and contract and the intent of the Business Development Competitive Grant pilot program.

Grant Application Submittal and Contact Information

To **request a DEED budget form**, or for any other program related questions please contact Gerry Wenner of DEED at (651) 259-7421 or by **e-mail at:** *gerald.wenner@state.mn.us*.

The deadline for DEED to receive DEED's Business Development Competitive Grant Pilot Program grant proposals is 4:30pm Friday March 9, 2012.

Please send all Grant Proposals via regular mail or e-mail to:

Gerry Wenner
Business and Community Development Division
Minnesota Department of Employment and Economic Development
First National Bank Building
332 Minnesota St. – Suite E200
St. Paul, MN 55101

E-mail: gerald.wenner@state.mn.us

Department of Transportation (Mn/DOT)

Notice of Availability of Grant Contract for Metro Commercial Driver's License (CDL) Training Program

Mn/DOT requests responses from public and private institutions of higher learning, other state agencies and non-profit community-based organizations. Successful responders will be awarded a grant for the purpose of establishing a Class A Commercial vehicle Driver's License (CDL) and related skills training program within the Twin Cities Metropolitan area. This Metro CDL Training Program will provide high quality, hands-on highway heavy construction and roadway maintenance training and roadway maintenance positions with highway heavy construction contractors who have on-the-job (OJT) contract goals.

The purpose of the Metro CDL Training Program is to assist highway heavy contractors acquire and maintain a diverse and qualified workforce. In addition, the Metro CDL Training Program will help and improve Mn/DOT's Equal Employment Opportunity (EEO) employment goals.

Work is proposed to start after March 15, 2012.

A copy of the Request for Proposal is available by mail through February 13, 2012. A written request (by direct mail, electronic mail or fax) is required to receive the Request for Proposals. After February 13, 2012, the Request for Proposals must be picked up in person or electronically via e-mail.

The Request for Proposals can be obtained from:

Kathryn Bique, Business and Program Development Supervisor Office of Civil Rights 395 John Ireland Blvd., M.S. 170 St. Paul, MN 55155-1899

E-mail: kathryn.bique@state.mn.us

Mn/DOT's Office of Civil Rights Web Page at: http://www.dot.state.mn.us/civilrights/index.html under the "Business Development and Grants" section.

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than 2:30 P.M. Central Daylight Time, **Tuesday**, **February 28**, **2012** Late proposals will not be considered. No time extensions will be granted.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the proposer.

Informal Solicitations: Informal soliciations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at: www.mmd.admin.state.mn.us for informal solicitation announcements.

Formal Solicitations: Department of Administration procedures require that formal soliciations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

Requirements: There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements:

\$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600 \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days; \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days.

Vendors and Consultants

The state spends \$2-3 billion a year on contracts. The *State Register* is one of the best ways to advertise your contracts - it's a required read for public works projects. And it's cost is one of the least expensive legal advertising rates in Minnesota. At \$10.20 each 1/10 of a page, you cannot go wrong.

Subscribers receive a list of **all current contracts and grants**, as well as LINKS to the *State Register*, Bookmarks, and a growing INDEX to each volume, including the current issue, and previous volumes. To view, open the *State Register* and click on BOOKMARKS in the left hand corner. Here's what you receive via e-mail:

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Minnesota State Colleges and Universities (MnSCU) Office of the Chancellor, Academic and Student Affairs Request for Proposals for Identifying a Vendor Who Specializes in Quiz Generation Software for Higher Education

The purpose of the Request for Proposal (RFP) is to solicit proposals from experienced higher education quiz generation software vendors. The result should produce a solution for use by MnSCU faculty beginning August 1, 2012. The System Office on behalf of the Minnesota State system intends to enter into a master contract with the successful vendor(s).

This RFP is soliciting proposals for Learning Management System-independent (i.e., stand-alone) solutions which can be procured as licensed software or software as a service (SaaS). Respondents should be prepared to submit a proposal which addresses the needs of MnSCU as a consortium of higher education institutions.

Department: Minnesota State Colleges and Universities, Office of the Chancellor

Sealed Proposals for: Quiz Generation RFP

Will be received by: Nathan Sorensen, ITS Contract and Purchasing

Office of the Chancellor

Wells Fargo Place

30 - 7th Street East, Suite 350 St. Paul, MN 55101-7804

Inquiries about this RFP, and receiving proposals, must be directed to:

Lesley Blicker, Director of IMS Learning and Next Generation Technology

Telephone: (651) 201-1413

E-mail: lesley.blicker@csu.mnscu.edu

All responses to this RFP must be received no later than 12:30 P.M. Central Standard Time on February 28, 2012.

For a complete copy of the RFP and required submission materials, please visit the RFP website at: http://quizgenrfp.project.mnscu.edu.

Minnesota State Colleges and Universities (MnSCU)

Lake Superior College

Request for Bids for Propane Vaporizer Replacement for Emergency Response Training Center

NOTICE IS HEREBY GIVEN that bids are being solicited for propane vaporizer replacement.

- One (1) NEW ASDI Model Q1120V water bath propane vaporizer with a capacity to vaporize up to 1120 gph (102mmbtu/hr) of liquid propane. Unit with replace the existing Q1120V vaporizer
- · One glycol-water expansion tank
- · One (1) State of Minnesota burner combustion train
- 525 gallons of a 50/50 de-ionized water and rust inhibited antifreeze mixture for installation in the vaporizer
- Two (2) NEW discharge regulators (3" 300lb flanged) set at 25psig
- One (1) NEW 4" 150lb flanged electrically operated (to open and close) emergency shutoff valve for the regulated propane vapor. Valve shall be equipped with limit switches to indication in the control room
- · LOT mechanical and electrical installation of the supplied items
- · Documentation, start-up and training (up to 4 hours for training) are included
- · One (1) Pressure Relief Valve, PSI range 10-40 max inlet 1.50 Type G3EG
- · Delivery, Installation and timeline should be included in the bid.

Any questions, please contact Paula Castleman, (218) 733-1073 or Mike Boisjoli, (218) 733-1078.

Sealed bids are due at the Lake Superior College Business Office by 2:00 p.m. CST on Monday, February 27.

Minnesota State Colleges and Universities (MnSCU)

Metropolitan State University

Request for Proposals for Independent Commissioning Authority Services for Science Education Center

NOTICE IS HEREBY GIVEN that proposals will be received by Metropolitan State University, until 2:00 pm, February 28, 2012, for the purpose of the obtaining independent commissioning authority services.

Purpose of this Request for Proposal

Metropolitan State University is requesting proposals for an independent commissioning authority for it new science education center that is in the earliest stage of design for its St Paul campus.

The Science Education Center is currently a three floor structure with a roof top penthouse, totaling approximately 65,324 GSF. The new building will be linked to the other campus buildings by a skyway for safety and efficient use of inter-departmental space sharing. The project will provide the science facilities necessary to support the universities rapidly growing Nursing and Health Science programs.

Additionally, about 3600 GSF of existing science labs in New Main will be remodeled.

Minnesota State Colleges and Universities, MSU is seeking proposals from prospective firms to act as the Owner's Independent Commissioning Authority (CA) to provide commissioning services for the Project. The CA shall work with the Owner's appointed Project Manager, the Owner's Office of the Chancellor Facilities Unit, the Architect/Engineer (A/E) design team, the Owner's Representative (OR), related consultants and the construction contractor(s) throughout the Project as applicable.

A full Request for Proposals is available on line at http://www.metrostate.edu/msweb/resources/depts_services/bldg_services/RFP.html

Proposals shall be delivered to:

Location: Metropolitan State University

Name: Dave Peasley

Address: Founders Hall, Room 329

Metropolitan State University St. Paul, MN 55106-5000

Sealed proposals can be hand delivered to the cashiers' window at Founders Hall, Room 329 on the Saint Paul Campus or mailed at the above address. Late responses will not be considered.

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

Minnesota State Colleges and Universities (MnSCU)

Northland Community and Technical College

Notice of Request for Aviation Maintenance Technologies Curriculum Development Consulting Services for Northland Community & Technical College

NOTICE IS HEREBY GIVEN that Northland Community & Technical College Request for Proposal (RFP) for Aviation Maintenance Technologies Curriculum Development Consulting Services. The vendor selected will provide professional consultative services to Northland Community and Technical College to develop and provide direction for future activities of the Aviation Maintenance Technologies training program. To receive a copy of the full RFP, please contact Birgir Haraldsson either by **telephone:** (218) 683-8805 or **e-mail:** at biggi.haraldsson@northlandcollege.edu.

Proposals are due by 5:00 p.m. CST, Monday, March 12th, 2012 and are to be addressed to Shannon Jesme, Northland Community and Technical College, 1011 Highway 1 East, Thief River Falls, MN 56701. Any questions should be in the form of an RFI and directed to Birgir Haraldsson at **e-mail**: biggi.haraldsson@northlandcollege.edu. Late responses will not be considered.

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation.

Minnesota State Colleges and Universities (MnSCU) Northland Community and Technical College Notice of Request for Proposal for Long-Term Beverage Partnership

NOTICE IS HEREBY GIVEN that Northland Community and Technical College Request for Proposal (RFP) for a Long-Term Beverage Partnership for a long-term, exclusive beverage partner to sell and promote the sale of beverages at the College for food service, vending, and college-sponsored events. To receive a copy of the full RFP, please contact Becky Lindseth either by **telephone:** (218) 793-

2476 or e-mail at: Becky.Lindseth@northlandcollege.edu.

Proposals are due by 2:00 p.m. central time, Monday, March 19, 2012, and are to be addressed to Becky Lindseth, Northland Community and Technical College, 2022 Central Avenue NE, East Grand Forks, MN 56721. Any questions should be in the form of an RFI and directed to Becky Lindseth at **e-mail**: Becky.Lindseth@northlandcollege.edu. Late responses will not be considered.

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation.

Minnesota State Colleges and Universities (MnSCU) Northwest Technical College Notice of Request for Proposals for Food Service

NOTICE IS HEREBY GIVEN that Northwest Technical College will receive sealed proposals for the provision of food services on campus. Specifications will be available February 13, 2012, at the following website:

http://www.bemidjistate.edu/offices/procurement_logistics/rfps_bids/

A **mandatory** vendor meeting will be held at 2:00 PM on March 12, 2012 at the Northwest Technical Campus in Bemidji, Minnesota. Instructions for delivering proposals, as well as all other requirements and contact information, are contained in the RFP at the above website.

Sealed proposals must be received by Belinda Lindell, Director of Procurement & Logistics, Bemidji State University & Northwest Technical College, Deputy 204, Box 8, 1500 Birchmont Drive NE, Bemidji, MN 56601, by 2:00 PM, March 23, 2012. Late proposals will not be considered.

Northwest Technical College reserves the right to reject any or all proposals and to waive any irregularities or informalities in proposals received. This Request for Proposal does not obligate the College to complete a proposed contract, and the College reserves the right to cancel the solicitation if it is considered to be in its best interest.

Minnesota Historical Society (MHS)

Request for Bids for Exterior Preservation Project at the Washburn Crosby Elevator No. 1 in Minneapolis

The Minnesota Historical Society (the Society) is seeking competitive bids from qualified firms to provide all labor, materials, equipment, and supplies for the exterior preservation project at the Washburn Crosby Elevator No. 1 (the Site) adjacent to the Mill City Museum, which is located at 704 South Second Street in Minneapolis, Hennepin County, Minnesota.

The Scope of Work in this package includes, but is not limited to, the following tasks:

- Demolition of the existing cast-in-place concrete roof over the existing grain bins and replacement with precast planking supported on new structural steel framing;
- · Removal of existing built-up roofing and application of waterproof membrane on head house roofs;
- · Installation of window and door coverings over existing openings; and
- · Selective concrete repairs and cement parge coating application to the exterior of the grain bin walls.

There will be a **MANDATORY** Pre-Bid meeting at the Site for all interested parties on Tuesday, February 14, 2012 at 1:30 p.m. Local Time to review project details. Interested Bidders should meet in the lobby of the Mill City Museum, 704 South Second Street, Minneapolis, MN 55401.

The Request for Bids and other Front-End Documents are available by contacting Mary Green-Toussaint, Purchasing Coordinator, via e-mail at: mary.green-toussaint@mnhs.org.

Other bidding documents are available for inspection at the Builders Exchange of St. Paul, the NAMC Plan Room, and the Minneapolis Builders Exchange. Bidders desiring their own complete set of plans and specifications for this project can make out a check to "CPMI" in the amount of \$50.00 per set and mail it to: CPMI, 3265 Northwood Circle, Suite 170, Eagan, MN 55121. Checks will be returned to those bidders who return sets in good condition to CPMI within fourteen (14) days of the deadline for bids.

Bids are due by 2:00 p.m. Local Time, on Thursday, February 23, 2012. Late responses will not be considered.

Dated: 30 January 2012

Minnesota Historical Society (MHS)

Request for Proposals for Recommissioning of Mill City Museum's and Mille Lacs Indian Museum's HVAC Systems

RECOMMMRE

Part 1: Introduction

The Minnesota Historical Society (Society) requests proposals from highly-qualified building commissioning agents, engineers, or other experienced consultants who can act as a Recommissioning Agent (rCx Agent) to help the Society recommission the HVAC systems of the Mill City Museum in Minneapolis and Mille Lacs Indian Museum in Onamia.

The recommissioning study will include tests of system performance, documentation of systems operations, and a final report that includes recommendations for improved performance at each of the Sites. Additional documentation on the HVAC equipment, zoning, and performance characteristics have been collected, and will be provided to the rCx Agent. All work for recommissioning must be completed by May 28, 2012.

Proposals are due by 2:00 p.m. Local Time, on Thursday, March 1, 2012. Late responses will not be considered.

Dated: 13 February 2012

Minnesota Department of Human Services (DHS)

Alcohol and Drug Abuse Division

Notice of Request for Proposals to Provide Assessment and Strategic Prevention Enhancement (SPE) Program Deliverables and Services under the Strategic Prevention Enhancement Project (Funded by the Substance Abuse and Mental Health Services Administration, Center for Substance Abuse Prevention (SAMHSA/CSAP)

NOTICE IS HEREBY GIVEN that the Minnesota Department of Human Services is requesting proposals from qualified vendors to provide professional and technical services specifically focused on the Minnesota Strategic Prevention Enhancement project. There are key SPE grant requirements that Responders will have to provide under this contract including the deliverables and services pertaining to the development and submission to SAMHSA/CSAP of two Minnesota Plans:

1) A Capacity Building/Infrastructure Enhancement Plan at the end of the 3rd month of the grant (completed prior to this RFP, but expected to be utilized for deliverables and services throughout the contracted timeframe) and

2) A comprehensive, 5-year Strategic Prevention Plan at the end of the 11th month of the federal Strategic Prevention Framework (SPE) grant. The Comprehensive Strategic Prevention Plan must provide a description of progress and accomplishments made to date, outline the work that remains to be done, and provide an action plan for the future, with action steps, estimated timelines, available resources and responsible parties.

Addressing SAMHSA's Goals for Prevention

As a contractor for the State of Minnesota, Responders must ensure that the Minnesota SPE project addresses and is closely aligned with the four goals listed in SAMHSA's Initiative #1: Prevention of Substance Abuse and Mental Illness; and with two other SPE-specific goals (i.e., workforce development and policy development) as in the RFP. Additionally, Responders must ensure that all components of the MN Capacity Building/Infrastructure Enhancement Plan and the 5-year, comprehensive Strategic Plan align closely with these goals in addition to meeting Strategic Prevention Enhancement (SPE) requirements.

The qualifications for the SPE Consultant will include the following:

- 1. Knowledge of mental health promotion, alcohol, tobacco and other drug prevention (ATOD), and mental illness prevention
- 2. Expertise and knowledge surrounding data base infrastructures for mental health promotion and ATOD mental illness prevention
- Skills and knowledge of existing work groups/councils/consortiums that address ATOD Prevention, Mental Health promotion and mental illness prevention
- Ability to assess current infrastructures and build capacity of members of infrastructures, plan prevention efforts in ATOD and Mental illness
- 5. Ability to provide ongoing technical writing and reporting encompassing the players and efforts listed above
- Experience working with data warehouse infrastructures—updating, enhancing and assessing
- 7. Expertise working with State level partners and collaborating to plan in prevention efforts.

Work is proposed to start about April 3, 2012. For more information, or to obtain a copy of the Request for Proposal, contact:

Michele Hoium Department of Human Services Alcohol and Drug Abuse Division P.O. Box 64977 444 Lafayette Road North St. Paul, MN 551550977

Phone: (651) 431-2178 Fax: (651) 431-7449

E-mail: Michele.hoium@state.mn.us

This is the only person designated to answer questions by potential responders regarding this request.

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **4:00 p.m.**, **Central Standard Time**, **March 5**, **2012**. **Late proposals will NOT be considered**. Faxed or e-mailed proposals will **NOT** be considered.

The RFP can be viewed by visiting the Minnesota Department of Human Services RFP web site:

http://www.dhs.state.mn.us/main/id_000102

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Iron Range Resources and Rehabilitation Board (IRRRB)

Notice of availability of a Contract for Rental Equipment, Ski School and Gift Shop Operations

Iron Range Resources and Rehabilitation Board is requesting proposals to obtain the services of a professional operator for equipment rental, ski school and gift shop at Giants Ridge Golf and Ski Resort in Biwabik, Minnesota.

Work is proposed to start April 1, 2012.

A Request for Proposal will be available by mail or e-mail from this office through Thursday, March 8, 2012. A written request (by direct mail, e-mail or fax) is required to receive the Request for Proposal.

The Request for Proposal can be obtained from:

Leah Wilhelmy Iron Range Resources and Rehabilitation Board P.O. Box 441 4261 Highway 53 South Eveleth, MN 55734

Fax: (218) 735-3048

E-mail: Leah.wilhelmy@state.mn.us

Prospective responders who have any questions regarding this request for proposal may e-mail or fax all questions to Leah Wilhelmy at the address above by Wednesday, February 29, 2012; 2:00 p.m., Central Standard Time.

Proposals submitted in response to the Request for Proposal in this advertisement must be received at the address above no later than Thursday, March 8, 2012; 2:00 p.m. Central Standard Time. **Late proposals will NOT be considered.** Fax or e-mail proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Department of Natural Resources (DNR)

Notice of Availability of Contract for Fargo-Moorhead Metropolitan Area Flood Risk Management State Environmental Impact Statement

The Minnesota Department of Natural Resources is requesting proposals for the purpose of assisting the Department in preparation of Environmental Impact Statement (EIS) for the Fargo-Moorhead Metropolitan Area Flood Risk Management project. The contract will be completed in two phases. Phase one will consist of EIS scoping and Phase two will consist of EIS preparation based on the results of EIS scoping.

Work is proposed to start after March 15, 2012.

A Request for Proposals will be available by an internet website until Monday March 5, 2012. A written request by email must be provided to receive the internet link to access the Request for Proposal.

The Request for Proposal can be obtained from:

Randall Doneen
Minnesota Department of Natural Resources
Ecological and Water Resources Division

500 Lafayette Road, Box 25

St. Paul, MN 55155-4025

E-mail: randall.doneen@state.mn.us

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than 3:30 p.m., Central Time, Monday, March 5, 2012. Late proposals will NOT be considered. Faxed or emailed proposals will NOT be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota Racing Commission

Notice of Contractual Position for Assistant Commission Veterinarian

NOTICE IS HEREBY GIVEN that the Minnesota Racing Commission is accepting application for the contractual position as Assistant Commission Veterinarian on the race track during the 2012 live meet at Running Aces Harness Park in Columbus, Minnesota. The Running Aces Harness Park race meet will occur within the dates of May 1, 2012 and September 15, 2012, racing 4 days per week. Candidates will be expected to work 5 to 6 days per week during the race meet. Compensation for the contracted service will be based on experience and qualifications..

Preference will be given to qualified providers who have served in a regulatory veterinary capacity for at least 3 years and have experience with Standardbred racehorses. All candidates must be licensed to practice veterinary medicine in the State of Minnesota and have or can obtain a current USDA APHIS certification prior to the beginning of the racing season.

For further information or to obtain a copy of the complete Notice of Contractual Position, free of charge, please contact:

Mary Manney, Deputy Executive Director Minnesota Racing Commission 15201 Zurich Street NE, Suite 201 Columbus, MN 55025

Phone: (651) 925-3954

E-mail: mary.manney@state.mn.us

The deadline for submitting applications is 4:00 PM central standard time, Monday, February 27, 2012.

Department of Transportation (Mn/DOT)

Engineering Services Division

Notice of Potential Availability of Contracting Opportunities for a Variety of General Organizational Related Activities

(This document is available in alternative formats for persons with disabilities by calling Melissa McGinnis at 651-366-4644; for persons who are hearing or speech impaired by calling the Minnesota Relay Service at 800-627-3529.)

Mn/DOT, in conjunction with the Department of Administration, have developed a streamlined approach for fast-tracking select general organization service projects. These general organizational projects may include, but are not limited to, work in the following categories: 1) Develop, implement and summarize internal and external surveys; 2) Recommend best practices in an organizational structure; 3) Assist with organizational health structure; 4) Provide marketing support; 5) Develop, implement and provide support of ad hoc forums; 6) Establish and facilitate collaborative groups, including cross-organization and public-private teams; 7) Provide project management for non-technical initiatives; and 8) Facilitate non-technical activities and events.

This streamlined approach includes developing an email list of firms that are interested in receiving direct notification of general organizational projects. Firms will be added on an on-going basis. Fast-tracked projects will have a shorter advertising period and turn-around time. Firms will be asked to submit responses within 5 business days and will be required to work diligently with Mn/DOT toward establishing a contract upon selection. All projects will be advertised to the public. Your firm will be directly notified that there is a project posted on the Consultant Services Website (www.dot.state.mn.us/consult) that requires general organizational skills. Please note that this notice is not a solicitation or request for proposals of any kind. Being placed on the list does not guarantee work nor does it obligate Mn/DOT to provide any contracting opportunities under this program.

Interested firms should send the following information to the e-mail address below: Firm name, firm contact person, phone number, and email address.

Contact: Melissa McGinnis, Contract Administrator **E-mail:** *melissa.mcginnis@state.mn.us*

Telephone: (651) 366-4644

Department of Transportation (Mn/DOT)

Engineering Services Division

Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities ("Consultant Pre-Qualification Program")

This document is available in alternative formats for persons with disabilities by calling Kelly Arneson at (651) 366-4774; for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects.

Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT's Consultant Services web site, indicated below, to see which highway related professional/technical services are available for application. Applications are accepted on a continual basis. All expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT's Consultant Services web site at: http://www.dot.state.mn.us/consult.

Send completed application material to:

Kelly Arneson Consultant Services Office of Technical Support Minnesota Department of Transportation 395 John Ireland Blvd. Mail Stop 680 St. Paul, MN 55155

Department of Transportation (Mn/DOT)

Engineering Services Division

Notice Concerning Professional/Technical Contract Opportunities and Taxpayers' Transportation Accountability Act Notices

NOTICE TO ALL: The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: www.dot.state.mn.us/consult

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers' Transportation Accountability Act on the above referenced website.

Non-State Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for futher details.

Other Funding

Check up on all the "active" state grants in the "Contracts & Grants" section, available only to *State Register* subscribers. Open the *State Register* and click on Bookmarks on the left. You will also see a list of all the current rules, a growing index, and previous years' indices. Subscribers also receive LINKS to the *State Register*. Subscriptions cost \$180 a year (an \$80 savings).

The *State Register* is one of the best ways to advertise your grants - it's a required read for public works projects. And it's cost is one of the least expensive legal advertising rates in Minnesota. At \$13.60 per 1/10 of a page you cannot go wrong.

Here's what you receive via e-mail:

- Word Search Capability
- Updates to Index to Vol. 31
- LINKS, LINKS, LINKS
- "Contracts & Grants" Open for Bid
- Easy Access to State Register Archives

- Early delivery, on Friday
- E-mailed to you . . . its so easy
- Indexes to Vols. 31, 30, 29, 28 and 27

It's all E-mailed to you, at end-of-day on Friday, instead of waiting for the non-subscriber's issue released on Monday. Contact Loretta J. Diaz, our subscriptions manager, at **phone:** (651) 297-8777, or **fax:** (651) 297-8260, or **e-mail:** *loretta.diaz@state.mn.us*

Non-State Public Bids, Contracts & Grants

Metropolitan Airports Commission (MAC)

Minneapolis-St. Paul International Airport

Notice of Call for Bids for North Fuel Island Oil/Water Separator

MAC Contract No.: 106 1 244

Bids Close At: 2:00 PM on March 13, 2012

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. This project provides for the installation of an oil/water separator and controlled storm drain system at the North Fuel Island at the Minneapolis-St. Paul International Airport.

Disadvantaged Business Enterprises (DBEs): The goal of the MAC for the utilization of DBEs on this project is 6%.

Bid Security: Each bid shall be accompanied by a "Bid-Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of TKDA, the Minneapolis and Saint Paul Builders Exchanges, McGraw Hill Construction/Dodge, and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from TKDA; 444 Cedar Street, Suite 1500; St. Paul, MN, 55101; Phone: (651) 292-4400; fax: (651) 292-0083. Make checks payable to: TKDA. Deposit per set (refundable): \$100.00. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on February 13, 2012, at MAC's web address of http://www.metroairports.org/business/solicitations (construction bids).

Metropolitan Airports Commission (MAC) Crystal Airport

Notice of Call for Bids for 2012 Airfield Signage/Electrical Improvements

MAC Contract No.: 109-1-035

Bids Close At: 2:00 PM Tuesday March 13, 2012

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 South 28th Avenue, Minneapolis, Minnesota 55450, until the date and hour indicated. Major items of work include Airfield signs and circuitry.

Disadvantaged Business Enterprises (DBEs): The goal of the MAC for the utilization of DBEs on this project is 3%.

Bid Security: Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of Short Elliott Hendrickson, Inc., at the Minneapolis & Saint Paul Builders Exchanges; McGraw Hill Construction Dodge; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from Docunet Corporation located at 2435 Xenium Lane North; Plymouth, Minnesota, 55441; **phone:** (763) 475-9600. Deposit per set (non-refundable): \$300.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on February 13, 2012, at MAC's web address of http://www.metroairports.org/business/solicitations (construction bids).

Non-State Public Bids, Contracts & Grants

Metropolitan Airports Commission (MAC)

Flying Cloud & Crystal Airports

Notice of Call for Bids for 2012 Alleyway Rehabilitation & 2012 Pavement Rehabilitation

MAC Contract Nos.: 108-1-033, 109-1-034 Bids Close at: 2:00 PM March 13, 2012

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. Major items of work include pavement removal, excavation, P-208 aggregate base, P-401 bituminous pavement, pavement marking, pavement jointing and turf restoration.

Disadvantaged Business Enterprises (DBEs): The goal of the MAC for the utilization of DBEs on this project is 6%.

Bid Security: Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of Short Elliott Hendrickson, INC., at the Minneapolis & Saint Paul Builders Exchanges; McGraw Hill Construction Dodge; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from Docunet Corporation located at 2435 Xenium Lane North; Plymouth, Minnesota, 55441; **phone:** (763) 475-9600. Deposit per set (non-refundable): \$300.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on February 13, 2012, at MAC's web address of http://www.metroairports.org/business/solicitations (construction bids).

Metropolitan Airports Commission (MAC)

Saint Paul Downtown Airport - Holman Field

Notice of Call for Bids for 2012 Pavement Rehabilitation - Joint & Crack Repairs - MAC Building Maintenance

MAC Contract Nos.: 107-1-061, 107-1-062, 107-3-058 Bids Close at: 2:00 PM March 13, 2012

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. Major items of work include pavement removal, excavation, P-209 aggregate base, P-401 bituminous pavement, pavement marking, pavement jointing, airfield lights & signs & circuitry, turf restoration, joint & crack repairs, building exterior improvements and fence & gate improvements.

Disadvantaged Business Enterprises (DBEs): The goal of the MAC for the utilization of DBEs on these projects is 6%.

Bid Security: Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of Short Elliott Hendrickson, INC., at the Minneapolis & Saint Paul Builders Exchanges; McGraw Hill Construction Dodge; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from Docunet Corporation located at 2435 Xenium Lane North; Plymouth, Minnesota, 55441; **phone:** (763) 475-9600. Deposit per set (non-refundable): \$300.

Non-State Public Bids, Contracts & Grants=

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on February 13, 2012, at MAC's web address of http://www.metroairports.org/business/solicitations (construction bids).

Metropolitan Airports Commission (MAC) Lake Elmo Airport

Notice of Call for Bids for 2012 Runway 14/32 Reconstruction

MAC Contract No.: 111-1-020

Bids Close at: 2:00 PM March 13, 2012

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. Major items of work include Pavement removal, excavation, P-208 aggregate base, P-401 bituminous pavement, pavement marking, joint & crack repairs and turf restoration.

Disadvantaged Business Enterprises (DBEs): The goal of the MAC for the utilization of DBEs on this project is 6%.

Bid Security: Each Bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of Short Elliott Hendrickson, INC., at the Minneapolis & Saint Paul Builders Exchanges; McGraw Hill Construction Dodge; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from Docunet Corporation located at 2435 Xenium Lane North; Plymouth, Minnesota, 55441; phone: (763) 475-9600. Deposit per set (non-refundable): \$300.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on February 13, 2012, at MAC's web address of http://www.metroairports.org/business/solicitations (construction bids).

Minnesota's Bookstore

660 Olive Street (Williams Hill Business Development), St. Paul, MN 55155 (1 block east of I-35E Bridge, 1 block north of University Ave.)

FREE PARKING

Phone: (651) 297-3000; Fax: (651) 215-5733 E-mail: http://www.minnesotasbookstore.com

WE ARE 'MAP CENTRAL''

--- WE HAVE <u>THOUSANDS</u> OF MAPS ---

NEW: Mn/DOT has reissued their County Maps - in <u>FULL COLOR</u> - We have them at \$1.00 per map

Woodworking for Wildlife - updated, Stock No. 275, \$19.95

Minnesota author Carrol Henderson's popular book, *Woodworking for Wildlife*. Along with designs for 28 different nest box projects, this newly-expanded edition includes 300 color photographs and information on deterring nest predators, placing and maintaining boxes, and setting up remote cameras in nest boxes. The 164-page book, which has a soft cover that opens flat for easy use, features new designs for great crested flycatchers, mergansers, dippers, bumblebees and toads. Woodworking for Wildlife was printed in Minnesota on recycled paper manufactured in Cloquet and certified by the Forest Stewardship Council.

Great Books and Gifts for Your Reading Pleasure

- The Dakota War of 1862 Minnesota's Other Civil War, by Kenneth Carley, \$14.95
- Minnesota Treasures Stories Behind the State's Historical Places, by Richard Moe, \$39.95
- **No More Gallant a Deed -** A Civil War Memoir of the First Minnesota Volunteers, by James A. Wright, edited by Steven J. Keillor, \$34.95
- Minnesota's Indian Mounds and Burial Sites: A Synthesis of Prehistoric and Early Historic Archaeological Data, by Constance M. Arzigian and Katherine P. Stevenson, \$44.95
- Mike Lynch's Minnesota Starwatch The Essential Guide to Our Night Sky, \$24.95
- Minnesota's State Capitol The Arts and Politics of a Public Building, \$16.95
- A Birders's Guide to Minnesota, by Kim R. Eckert, \$20.00
- Celebrate Saint Paul 150 Years of History, \$49.95





Several convenient ways to order:

- Retail store Open 8 a.m. 5 p.m. Monday Friday, 660 Olive Street, St. Paul
- Phone (credit cards): 8 a.m. 5 p.m. Monday Friday, 651.297.3000 (Twin Cities) or 1.800.657.3757 (nationwide toll-free)
- On-line orders: www.minnesotasbookstore.com
- Minnesota Relay Service: 8 a.m. 5 p.m. Monday Friday, 1.800.627.3529 (nationwide toll-free)
- Fax (credit cards): 651.215.5733 (fax line available 24 hours/day)
- Mail orders: Orders can be sent to Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155

PREPAYMENT REQUIRED. Prices and availability subject to change.

<u>Fax and phone orders</u>: Credit card purchases ONLY (American Express/Discover/MasterCard/VISA). Please allow 1-2 weeks for delivery. <u>Mail orders</u>: Complete order blank and send to address above. Enclose check or include credit card information. Please allow 4-6 weeks for delivery. Please make checks payable to "Minnesota's Bookstore." A \$20.00 fee will be charged for returned checks.

Stock No.	Title	Quantity	Unit Price	Total

Send my order to:	Shipping Charges If Product Please	Product Subtotal
Company	Subtotal is: Add: Up to \$15.00	Shipping
Name	\$25.01-\$50.00 \$ 9.00 \$50.01-\$100.00 \$ 14.00	Sales tax
Street Address (Not deliverable to P.O. boxes)	\$100.01-\$1,000 \$17.00* *\$17 to an address in MN, WI, SD, ND, IA. If delivered to an address in other states, Canada or internationally, we will contact	if shipped to MN address, 7.625% if shipped to St. Paul
City () State Zip	you if there are additional charges. More than \$1,000 Call	address. 7.125% MN transit tax or other local
Daytime phone (In case we have a question about your order)		sales tax if applicable)
Credit card number:		TOTAL
Expiration date: ———— Signature:————————————————————————————————————		empt, please provide ES number leted exemption form.