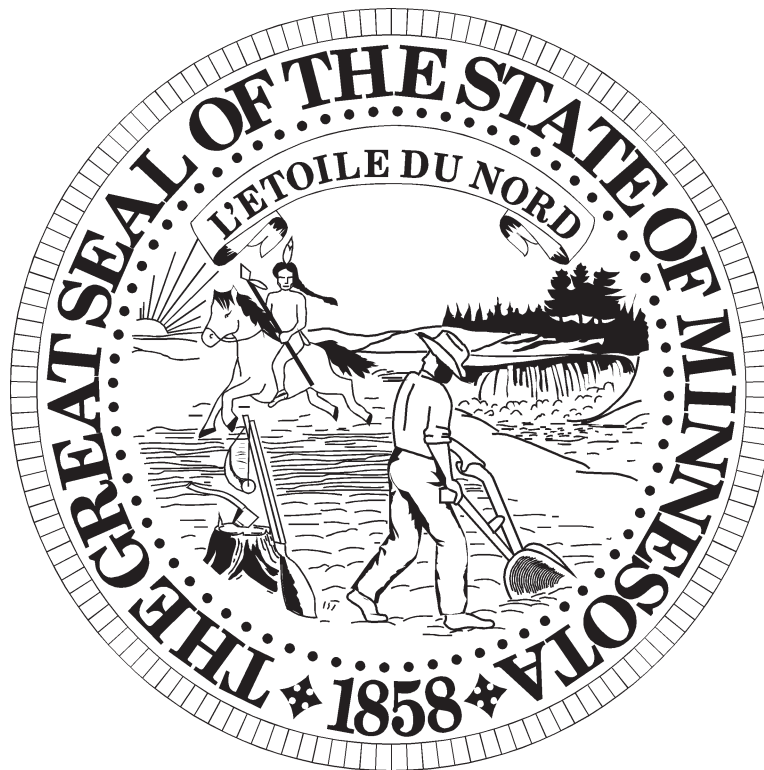


State of Minnesota

# State Register



**Proposed, Adopted, & Expedited Rules; Executive Orders; Appointments;  
Commissioners' Orders; Revenue Notices; Official Notices;  
State Grants & Loans; State Contracts; Non-State Public Bids, Contracts & Grants**  
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# State Register

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The *State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. The *State Register* contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Vetoed Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-state Public Bids, Contracts and Grants

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Vol. 36 Issue Number	PUBLISH DATE (BOLDFACE shows altered publish date)	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts	Deadline for Proposed, Adopted and Exempt RULES
# 29	Monday 6 February	Noon Tuesday 31 January	Noon Wednesday 25 January
# 30	Monday 13 February	Noon Tuesday 7 February	Noon Wednesday 1 February
# 31	<b>TUESDAY 21 FEBRUARY</b>	Noon Tuesday 14 February	Noon Wednesday 8 February
# 32	Monday 27 February	Noon Tuesday 21 February	Noon Wednesday 15 February

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State Office Building, Room 175,  
100 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155  
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## Minnesota State Court System

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# Minnesota Rules: Amendments and Additions

## NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757.

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## Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

## Announcements, Meetings and More

The Official Notices section gives you a “heads up” on important state meetings and announcements. The *State Register* reaches a large audience of “interested eyes” every week. Remember to publish your notices here - it only costs \$10.20 per 1/10 of a page used in the *State Register* - it’s the least expensive legal advertising in the state.

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## Emergency Medical Services Regulatory Board (EMSRB) Notice of Completed Application in the Matter of the License Application of Chippewa County Montevideo Hospital Ambulance Service, Montevideo, Minnesota

**PLEASE TAKE NOTICE** that the Emergency Medical Services Regulatory Board (hereinafter EMSRB) has received a completed application from **Chippewa County Montevideo Hospital Ambulance Service, Montevideo, Minnesota**, for a new license, Part-Time Advanced Ambulance.

**NOTICE IS HEREBY GIVEN** that, pursuant to *Minnesota Statutes* § 144E.11, subdivision 3, each municipality, county, community health board, governing body of a regional emergency medical services system, ambulance service and other person wishing to make recommendations concerning the disposition of the application, shall make written recommendations or comments opposing the application to the EMSRB **within 30 days or by March 8, 2012, 4:30 p.m.**

Written recommendations or comments opposing the application should be sent to: Pamela Biladeau, Executive Director, EMSRB, 2829 University Avenue S.E., Suite 310, Minneapolis, Minnesota 55414-3222. If no more than five comments opposing the application are received during the comment period, and the EMSRB approves the application, the applicant will be exempt from a contested case hearing, pursuant to *Minnesota Statutes* § 144E.11, subdivision 4(a). If more than five comments in opposition to the application are received during the comment period, or the EMSRB denies the application, the applicant may immediately request a contested case hearing, or may try to resolve the objections of the public and/or the EMSRB within 30 days, pursuant to *Minnesota Statutes* § 144E.11, subdivision 5(a), (b). If the applicant is unable to resolve the objections within 30 days, or if the applicant initially requests a contested case hearing, one will be scheduled and notice of the hearing given pursuant to *Minnesota Statutes* § 144E.11, subdivision 5(c)-(e).

Dated: 1 February 2012

Pamela Biladeau, Executive Director  
Emergency Medical Services Regulatory Board

# Official Notices

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## Minnesota Department of Human Services (DHS) Request for Statements of Interest in the Public Planning Committee on the Development of the Minnesota Olmstead Plan

The Minnesota Department of Human Services (“the Department”) will convene an Olmstead Planning Committee (“the Committee”) consistent with the Stipulated Class Action Settlement Agreement approved by the Federal Court in *Jensen, et al. v. Minnesota Department of Human Services, et al.*, Court File No. 09-CV-1775 (DWF/FLN). The Committee will issue public recommendations to the Department in November of 2012. The Department will utilize these recommendations in the development and implementation of a comprehensive Olmstead Plan that uses measurable goals to increase the number of people with disabilities receiving services that best meet their needs in the “Most Integrated Setting” and is consistent with the U. S. Supreme Court’s decision in *Olmstead v. L.C.*, 527 U.S. 582 (1999).

The Department is seeking Statements of Interest (“SOI”) from individuals interested in serving on the Committee. Interested persons should demonstrate an understanding of the spirit and intent of the *Olmstead* decision, best practice in the field of disabilities, and a long-standing commitment to the systemic change that respects the human and civil rights of people who experience disabilities such as developmental disabilities, mental illness, or other disabling conditions.

The anticipated time commitment is one meeting each month for eight months. The first Committee meeting is scheduled for **March 7, 2012, from 9:00 a.m. to 12:00 p.m. at 444 Lafayette Road, St. Paul, MN, in room 3148**. Consistent with the settlement agreement, the Department would like SOIs from parents or other family members of persons who experience disabilities, individuals who experience disabilities (including Self-Advocates), independent experts, providers, and other interested parties. Below are descriptions of the preferred qualifications to be considered when selecting individuals to serve on the Committee. Some employees of the Department as well as plaintiffs’ counsel to the settlement agreement will review the SOIs.

All persons expressing an interest in serving on this committee will be requested to write a brief statement summarizing their interest in serving on the committee, their experiences in advocacy, and knowledge and experience with the “Most Integrated Setting” as it relates to the lives of people who experience disabilities.

**Parents and other Family Members.** Parents and other family members should briefly describe their background and experience involving people who experience disabilities. They should also describe their experience advocating for and representing these individuals and anything else they believe is useful for the Department and plaintiffs’ counsel to the lawsuit to know in making their selection.

**Individuals Who Experience Disabilities (including Self Advocates).** Individuals interested in serving on the committee should briefly describe what training and experience they have had in self-advocacy or advocacy on behalf of individuals with disabilities. This should include experience in working with large groups with diverse membership.

**Independent experts.** Independent experts include professionals who practice in the areas of developmental disabilities, mental illness, or other disabilities and who have achieved advanced degrees in areas such as psychology, education, clinical social work, nursing, or physicians with an MD practicing in psychiatry. Interested persons should briefly describe their understanding of the spirit and intent of the *Olmstead* decision, training and experience in person-centered planning and other best practices in the field of disabilities, and examples of a long-standing commitment to the human and civil rights of people who experience disabilities.

**Service Providers.** Service providers should briefly describe their understanding of the spirit and intent of the *Olmstead* decision, training and experience in person-centered planning and other best practices in the field of disabilities, and examples of a long-standing commitment to the human and civil rights of people who experience disabilities. In addition, service providers should provide the number of individuals served, the types of services, licensing status, and the geographic area of the state where providing services.

**Other interested parties.** Other parties who are interested in serving on the Committee should briefly describe their background and experience involving people who experience disabilities, their understanding of the spirit and intent of the *Olmstead* decision, and examples of a long-standing commitment to the human and civil rights of people who experience disabilities, and why they would like to serve on the Committee.

If you are interested in submitting a Statement of Interest, please complete the form at

<http://survey.dhs.state.mn.us/surveylogin.asp?k=132709584787>

to submit the form online or contact the Department by phone or mail to have a paper copy sent to you. Reimbursement of some expenses may be made available for some committee members based on need. Completed SOI forms must be received by the Department by **February 13, 2012**.

To request a paper copy of the SOI form:

Call (65) 431-2137 or MN Relay: 711 or 800.627.3529

Mail your request for a paper copy AND send your completed form to:

Minnesota Department of Human Services

Disability Services Division

P.O. Box 64967

St. Paul, MN 55164-0967

ATTN: Cynthia Godin

Scanned copies of completed SOI may be sent to:

*cynthia.godin@state.mn.us*

The Department values and strives for a diverse committee composition including gender, racial, geographic, age, and socioeconomic diversity.

## Department of Labor and Industry (DLI) Labor Standards Unit Notice of Correction to Commercial Prevailing Wage Rates for Various Occupations in Various Counties

Corrections have been made to the Commercial Prevailing Wage Rates certified 12/12/11, for **Labor Code 101**, Laborer, Common in Lake and St. Louis Counties.

- **Labor Code 102**, Laborer, Skilled in Lake and St. Louis Counties.
- **Labor Code 106**, Blaster in Lake and St. Louis Counties.
- **Labor Code 107**, Pipelayer in Kanabec, Koochiching, Lake, St. Louis and Stearns Counties.
- **Labor Code 109**, Underground and Open Ditch Laborer in Kanabec, Koochiching, Lake, Olmsted, St. Louis and Stearns Counties.
- **Labor Code 110**, Survey Field Technician in Lake and St. Louis Counties.

Copies with the corrected certified wage rate for these Counties may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road North, St. Paul, Minnesota 55155-4306, or by calling (651) 284-5091, or accessing our web site at [www.dli.mn.gov](http://www.dli.mn.gov). Charges for the cost of copying and mailing are \$.25 per page for the first 100 pages, \$.65 per page after that. Make check or money order payable to the State of Minnesota.

Ken B. Peterson, Commissioner  
Department of Labor and Industry

# Official Notices

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## Minnesota Pollution Control Agency (MPCA)

### Watershed Division

#### Public Notice of Availability of the Revised Draft Elk River Watershed Association TMDL Study Report and Request for Comment

**Public Comment Period Begins:**

**February 6, 2012**

**Public Comment Period Ends:**

**March 7, 2012**

The Minnesota Pollution Control Agency (MPCA) is requesting comments on the revised draft Report for the Elk River Watershed Association Total Maximum Daily Load (TMDL). The report was recently revised because a section of the original report did not account for the total phosphorus wasteload contribution within the Big Elk Lake watershed. The overall load reduction percentage did not change as a result of this revision. The revised draft TMDL Report is available for review at:

<http://www.pca.state.mn.us/water/tmdl/tmdl-draft.html>.

Following the comments, the MPCA will revise the draft TMDL Report and submit it to the U.S. Environmental Protection Agency (EPA) for approval. Comments must be received by the MPCA contact person listed below by 4:30pm on March 7, 2012.

Required by the federal Clean Water Act, a TMDL is a scientific study that calculates the maximum amount of a pollutant that a waterbody can receive and still meet water quality standards for that pollutant. It is a process that identifies all the sources of the pollutant causing an impairment and allocates necessary reductions among them. This multi-year effort results in a pollution reduction plan and engages stakeholders and the general public. An approved TMDL is followed by implementation activities for achieving the necessary reductions.

The focus of this TMDL is on two lakes, and a stretch of river within the Elk River watershed. The lakes are Mayhew Lake (Benton County), about eight miles northeast of the City of Sauk Rapids, and Big Elk Lake (Sherburne County), just northeast of the City of Clear Lake. The river stretch is the Elk River, between Big Elk Lake and the St. Francis River (Sherburne County). Mayhew Lake and Big Elk Lake are impaired due to excess nutrients, primarily phosphorus. The Elk River is impaired due to excess turbidity and bacteria, primarily *E. coli*.

The TMDL report indicates that the nutrient levels in Mayhew and Big Elk Lakes need to be reduced by 78 percent and 57 percent, respectively, in order to meet state standards. The stretch of the Elk River addressed in the report will require a 72.5 percent reduction of *E. coli* in order to meet state standards.

**Agency Contact Person:** Written or oral comments, petitions, questions, or requests to receive a revised draft of the TMDL Reports, and requests for more information should be directed to:

Phil Votruba  
Minnesota Pollution Control Agency  
7678 College Road, Suite 105  
Baxter, MN 56425  
**Phone:** (218) 316-3901  
**Minnesota Toll Free:** 1-800-657-3864  
**Fax:** (218) 828-2594  
**E-mail:** [phil.votruba@state.mn.us](mailto:phil.votruba@state.mn.us)  
**TTY** users may call the MPCA teletypewriter at (651) 282-5332 or 1-800-657-3864.

**Preliminary determination on the draft TMDL Report:** The MPCA Commissioner has made a preliminary determination to submit this revised TMDL Report to the EPA for final approval. A revised draft TMDL Report is available for review at the MPCA office at the address listed above, and at the MPCA Web site: <http://www.pca.state.mn.us/water/tmdl/tmdl-draft.html>. Suggested changes will be considered before the final TMDL Report is sent to the EPA for approval.

**Written Comments:** You may submit written comments on the conditions of the revised draft TMDL Report or on the Commissioner's preliminary determination. Written comments must include the following:

1. A statement of your interest in the revised draft TMDL Report;
2. A statement of the action you wish the MPCA to take, including specific references to sections of the revised draft TMDL that you believe should be changed; and



3. The reasons supporting your position, stated with sufficient specificity as to allow the Commissioner to investigate the merits of your position.

**Petition for Public Informational Meeting:** You also may request that the MPCA Commissioner hold a public informational meeting. A public informational meeting is an informal meeting that the MPCA may hold to solicit public comment and statements on matters before the MPCA, and to help clarify and resolve issues.

A petition requesting a public informational meeting must include the following information:

1. A statement identifying the matter of concern;
2. The information required under items 1 through 3 of "Written Comments," identified above;
3. A statement of the reasons the MPCA should hold a public informational meeting; and
4. The issues that you would like the MPCA to address at the public informational meeting.

**Petition for Contested Case Hearing:** You also may submit a petition for a contested case hearing. A contested case hearing is a formal evidentiary hearing before an administrative law judge. In accordance with *Minnesota Rules* 7000.1900, the MPCA will grant a petition to hold a contested case hearing if it finds that:

1. There is a material issue of fact in dispute concerning the application or revised draft TMDL Report;
2. The MPCA has the jurisdiction to make a determination on the disputed material issue of fact; and
3. There is a reasonable basis underlying the disputed material issue of fact or facts such that the holding of the contested case hearing would allow the introduction of information that would aid the MPCA in resolving the disputed facts in making a final decision on the revised draft TMDL Report. A material issue of fact means a fact question, as distinguished from a policy question, whose resolution could have a direct bearing on a final MPCA decision.

A petition for a contested case hearing must include the following information:

1. A statement of reasons or proposed findings supporting the MPCA decision to hold a contested case hearing according to the criteria in *Minnesota Rules* 7000.1900, as discussed above; and
2. A statement of the issues proposed to be addressed by a contested case hearing and the specific relief requested or resolution of the matter.

In addition and to the extent known, a petition for a contested case hearing should also include the following information:

1. A proposed list of prospective witnesses to be called, including experts, with a brief description of proposed testimony or summary of evidence to be presented at a contested case hearing;
2. A proposed list of publications, references, or studies to be introduced and relied upon at a contested case hearing; and
3. An estimate of time required for you to present the matter at a contested case hearing.

**MPCA Decision:** You may submit a petition to the Commissioner requesting that the MPCA Citizens' Board (Board) consider the TMDL Report approval. To be considered timely, the petition must be received by the MPCA by 4:30 p.m. on the date the public comment period ends, identified on page 1 of this notice. Under the provisions of *Minnesota Statutes* § 116.02, subd 6(4), the decision whether to submit the TMDL Report and, if so, under what terms will be presented to the Board for decision if:

1. The Commissioner grants the petition requesting the matter be presented to the Board;
2. One or more Board members request to hear the matter before the time the Commissioner makes a final decision on the revised TMDL Report; or
3. A timely request for a contested case hearing is pending. You may participate in the activities of the MPCA Board as provided in *Minnesota Rules* 7000.0650.

The written comments, requests, and petitions submitted on or before the last day of the public comment period will be considered in the final decision on this revised TMDL Report. If the MPCA does not receive written comments, requests, or petitions during the public comment period, MPCA staff as authorized by the Board, will make the final decision on the revised draft TMDL Report.

# Official Notices

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## Department of Transportation (MnDOT) Engineering Services Division, Office of Construction and Innovative Contracting Notices of Suspension and Debarment

### NOTICE OF SUSPENSION

**NOTICE IS HEREBY GIVEN** that the Department of Transportation (“MnDOT”) has ordered that the following vendors be suspended for a period of sixty (60) days, effective December 12, 2011 until February 10, 2012:

- Marlon Louis Danner and his affiliates, South St. Paul, MN
- Danner, Inc. and its affiliates, South St. Paul, MN
- Bull Dog Leasing, Inc. and its affiliates, Inver Grove Heights, MN
- Danner Family Limited Partnership and its affiliates, South St. Paul, MN
- Ell-Z Trucking, Inc. and its affiliates, South St. Paul, MN

### NOTICE OF DEBARMENT

**NOTICE IS HEREBY GIVEN** that the Department of Transportation (“MnDOT”) has ordered that the following vendors be debarred for a period of three (3) years, effective February 24, 2010 until February 24, 2013:

- Joseph Edward Riley, Morris, MN
- John Thomas Riley, Morris, MN

**NOTICE IS HEREBY GIVEN** that the Department of Transportation (“MnDOT”) has ordered that the following vendors be debarred for a period of three (3) years, effective March 25, 2011 until March 25, 2014:

- Philip Joseph Franklin, Leesburg, VA
- Franklin Drywall, Inc. and its affiliates, Little Canada, MN
- Master Drywall, Inc. and its affiliates, Little Canada, MN

*Minnesota Statute* section 161.315 prohibits the Commissioner, counties, towns, or home rule or statutory cities from awarding or approving the award of a contract for goods or services to a person who is suspended or debarred, including:

- 1) any contract under which a debarred or suspended person will serve as a subcontractor or material supplier,
- 2) any business or affiliate which the debarred or suspended person exercises substantial influence or control, and
- 3) any business or entity, which is sold or transferred by a debarred person to a relative or any other party over whose actions the debarred person exercises substantial influence or control, remains ineligible during the duration of the seller’s or transfer’s debarment.

# State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

## Grant Funds and Loans

The *State Register* is one of the best ways to advertise your grants - it's a required read for public works projects. And it's cost is one of the least expensive legal advertising rates in Minnesota. At \$10.20 per 1/10 of a page you cannot go wrong.

Check up on all the "active" state grants in the "Contracts & Grants" section, available only to *State Register* subscribers. Open the *State Register* and click on Bookmarks on the left. You will also see a list of all the current rules, a growing index, and previous years' indices. Subscribers also receive LINKS to the *State Register*. Subscriptions cost \$180 a year (an \$80 savings). Here's what you receive via e-mail:

- **Word Search Capability**
- **LINKS, LINKS, LINKS**
- **Easy Access to *State Register* Archives**
- **Updates to Index to Vol. 31**
- **"Contracts & Grants" Open for Bid**
- **Early delivery, on Friday**
- **E-mailed to you . . . its so easy**
- **Indexes to Vols. 31, 30, 29, 28 and 27**

It's all E-mailed to you, at end-of-day on Friday, instead of waiting for the non-subscriber's issue released on Monday. Contact Loretta J. Diaz, our subscriptions manager, at **phone:** (651) 297-8777, or **fax:** (651) 297-8260, or **e-mail:** [loretta.diaz@state.mn.us](mailto:loretta.diaz@state.mn.us)

## Minnesota Department of Agriculture

### Agriculture Marketing and Development Division

#### Notice of Availability of the 2012 Grant Funds for the enhancement of Specialty Crop's

Grants for the enhancement of Specialty Crop Block are now available through the Specialty Crops Competitiveness Act of 2004 (7 U.S.C. 1621 note), amended by the Food, Conservation, and Energy Act of 2008 (Farm Bill) as authorized by the Minnesota Department of Agriculture (MDA). The grants, available are to be used for projects that will enhance the competitiveness of specialty crops or that benefit a specialty crop industry.

The Minnesota Specialty Crop Block Grant Program is administered by the MDA's Agricultural Marketing and Development Division. Specialty crops include: fruits, vegetables, culinary herbs and spices, medical plants, tree nuts, flowers, and nursery plants (horticulture and floriculture). A list of eligible and ineligible commodities can be found at [www.ams.usda.gov/scbgp](http://www.ams.usda.gov/scbgp).

Grant projects may include outreach to increase consumers' nutritional knowledge about specialty crops, assistance in the development of good agricultural practices, investment into specialty crop research, developing new and improved seed varieties, and pest and disease control.

Grants will be awarded late 2012. There is approximately \$632,000 in grant funds available. A grant manual is available on the MDA website at <http://www.mda.state.mn.us/grants/grants/specialty.aspx>. MDA will accept grant applications through April 20, 2012.

E-mailed and mailed applications will be accepted. At the department's discretion, applications may be ask to meet with the department or submit clarification.

Questions regarding the grant program or the application process should be directed to:

David Weinand  
625 Robert Street North  
St. Paul, MN 55155  
**Phone:** (651) 201-6646  
**E-mail:** [David.Weinand@state.mn.us](mailto:David.Weinand@state.mn.us)

# State Grants & Loans

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## Minnesota Pollution Control Agency (MPCA)

### Resource Management Assistance Division

#### Notice of Request for Proposals for Environmental Assistance Loan Program

**NOTICE IS HEREBY GIVEN** that the Minnesota Pollution Control Agency (MPCA) is issuing this Request for Proposals (RFP) to solicit loan projects for the Environmental Assistance (EA) Loan Program in the Fiscal Years 2012-2013 (FY2012-13). This notice is issued under authority provided in *Minnesota Statutes* §115A.0716, subd. 3 and *Minnesota Rules* Parts 9210.0800 to 9210.0855. Applications will be accepted from February 6, 2012, through June 30, 2013.

The FY 2012-13 EA Loan Program is offering two types of loans: 1) Participatory Loans, which provide for awards up to a maximum loan of \$100,000 at zero percent interest. Participatory Loan funds must be matched by a minimum dollar-for-dollar match by loan funds from a participating financial institution. In addition to a competitive interest rate charged by the participating financial institution on its matching funds, an administrative fee may be added to the Participatory Loan to defray costs associated with the servicing of the EA Loan by the financial institution; and 2) Direct Loans, which are limited to established businesses/entities and provide for awards up to a maximum loan of \$50,000 at four percent interest or one half the prime rate, whichever is greater. Direct Loans must be matched by a minimum one dollar for every two dollars received of funds from the applicant. Start-up businesses are not eligible for direct loans.

Preference will be given to Minnesota small to medium-sized businesses and political subdivisions of Minnesota, and to projects related to green chemistry, pollution prevention, source reduction, recycling, and source-separated composting. Eligible loan costs are limited to the capital costs (equipment and machinery) associated with implementing waste or pollution prevention technologies in Minnesota. Approximately \$250,000 is currently available for EA loans. As funds are repaid, additional loans may be awarded for proposed projects that will improve the environmental and economic quality of Minnesota.

The complete RFP, inclusive of the process by which applicants may apply for a loan, is available on the Agency's website:

(<http://www.pca.state.mn.us/grants/ealoans.html>).

This webpage also provides downloadable application forms, reference documents such as Frequently Asked Questions, and links to applicable statutes and rules. Applications should be submitted electronically to [Grants-Loans.pca@state.mn.us](mailto:Grants-Loans.pca@state.mn.us) as an e-mail attachment. Faxed applications or applications received after the June 30, 2013, deadline will not be accepted for consideration under this RFP.

If you experience difficulty in accessing the webpage or in submitting your application, please contact Mary Baker at [mary.baker@state.mn.us](mailto:mary.baker@state.mn.us) or (651) 757-2208 or 1-800-657-3864.

## Department of Public Safety (DPS)

### Office of Justice Programs

#### Request for Proposals for Community Crime Prevention Grants

**Purpose:** The Minnesota Office of Justice Programs (OJP), Department of Public Safety, is requesting proposals for community-based programs designed to enhance community safety and to assist communities in crime prevention efforts. Project design should be based on current research on best or promising practices. Priority is given to projects:

- Serving geographical areas that have the highest crime rate
- Serving geographical areas that have the highest concentration of economically disadvantaged youth
- Demonstrating substantial involvement in planning, implementation, and evaluation by the members of the community served
- Serving under-served populations.

**Total available funding:** \$2,000,000 is available for two-year grants ranging in size from \$50,000 - \$200,000.

**Source of Funds:** *Minnesota Statute* 299A.296

**Application Submission:** Applications will be submitted via E-grants, our on-line grants management system, accessed via the OJP

website at: [ojp.dps.mn.us](http://ojp.dps.mn.us).

**Application deadline:** Proposals must be submitted electronically via E-grants by **4:00 p.m. Thursday, February 29, 2012**.  
For a complete Request for Proposal go to: [ojp.dps.mn.us](http://ojp.dps.mn.us)

**For questions contact:** Claire Cambridge, [Claire.cambridge@state.mn.us](mailto:Claire.cambridge@state.mn.us), (651) 201-7307

### State Contracts

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at: [www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us) for informal solicitation announcements.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

**Requirements:** There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements:

- \$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600
- \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days;
- \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and
- anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days.

### Vendors and Consultants

The state spends \$2-3 billion a year on contracts. The *State Register* is one of the best ways to advertise your contracts - it's a required read for public works projects. And it's cost is one of the least expensive legal advertising rates in Minnesota. At \$10.20 each 1/10 of a page, you cannot go wrong.

Subscribers receive a list of **all current contracts and grants**, as well as LINKS to the *State Register*, Bookmarks, and a growing INDEX to each volume, including the current issue, and previous volumes. To view, open the *State Register* and click on BOOKMARKS in the left hand corner. Here's what you receive via e-mail:

- **Word Search Capability**
- **LINKS, LINKS, LINKS**
- **Easy Access to *State Register* Archives**
- **Updates to Index to Vol. 31**
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Subscriptions cost \$180 a year (an \$80 savings). It's all E-MAILED to you, at end-of-day on Friday, instead of waiting for the non-subscriber's issue released on Monday. Contact Loretta J. Diaz, our subscriptions manager, at (651) 297-8777, or **fax:** (651) 297-8260, or **e-mail:** [loretta.diaz@state.mn.us](mailto:loretta.diaz@state.mn.us)

# State Contracts

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## Minnesota State Colleges and Universities (MnSCU)

### Notice of Request for Proposal for External Auditing Services External Audits of Seven Colleges and Universities Fiscal Years 2012 - 2013

**NOTICE IS HEREBY GIVEN** that the Minnesota State Colleges and Universities is seeking to acquire individual audits of seven colleges and universities from an independent accounting firm duly licensed to practice in the State of Minnesota, pursuant to *Minnesota Statutes* Section 326.192, or a similarly qualified government agency.

Proposals are being sought from parties interested in providing financial statement audits for one or more of the following seven colleges and universities on an annual basis for the two-year period from July 1, 2011 to June 30, 2013. The seven colleges and universities are:

- Century College
- Hennepin Technical College
- Metropolitan State University
- Minneapolis Community & Technical College
- Normandale Community College
- Rochester Community & Technical College
- Southwest Minnesota State University

This request for proposal does not obligate the Minnesota State Colleges and Universities to complete the proposed project, and the Minnesota State Colleges and Universities reserves the right to cancel the solicitation if it is considered to be in its best interest.

Responders may propose additional tasks, activities or alternative suggestions if they will substantially improve the results of the project. These items shall be separated from the required items on the cost proposal.

All proposals must be sent to and received by:

Beth Buse, Executive Director  
Office of Internal Auditing  
Minnesota State Colleges and Universities  
30 East 7<sup>th</sup> Street, Suite 350  
St. Paul, Minnesota 55101-4946

Not later than **4:00 PM on Monday, March 5, 2012**, as indicated by the date and time stamp on each response package by the Minnesota State Colleges and Universities mail room, if packages are delivered by U.S. Mail, or by the 3<sup>rd</sup> floor Minnesota State Colleges and Universities receptionist, if packages are hand-delivered or delivered by courier.

Late proposals will not be considered. All costs incurred in responding to this RFP will be borne by the responder.

Submit six copies of the proposal. Proposals are to be sealed in mailing envelopes or packages with the responder's name and address clearly written on the outside. Each copy of the proposal must be signed, in ink, by an authorized member of the firm. Prices and terms of the proposal as stated must be valid for the length of any resulting contract.

#### Contacts

A full Request for Proposal is available on a public web site at [www.internalauditing.mnscu.edu/RFP/](http://www.internalauditing.mnscu.edu/RFP/) or by contacting Darla Senn ([darla.senn@so.mnscu.edu](mailto:darla.senn@so.mnscu.edu)).

Other questions should be directed to the following person:

Beth Buse, Executive Director of Internal Auditing  
**Telephone:** (651) 201-1799  
**E-mail:** [beth.buse@so.mnscu.edu](mailto:beth.buse@so.mnscu.edu)

Questions and answers that will be informative to all prospective bidders will be posted on the same web site. Other personnel are NOT allowed to discuss the request for proposal with anyone, including responders, before the proposal submission deadline.

## **Minnesota Historical Society (MHS) Request for Bids for Exterior Preservation Project at the Washburn Crosby Elevator No. 1 in Minneapolis**

The Minnesota Historical Society (the Society) is seeking competitive bids from qualified firms to provide all labor, materials, equipment, and supplies for the exterior preservation project at the Washburn Crosby Elevator No. 1 (the Site) adjacent to the Mill City Museum, which is located at 704 South Second Street in Minneapolis, Hennepin County, Minnesota.

The Scope of Work in this package includes, but is not limited to, the following tasks:

- Demolition of the existing cast-in-place concrete roof over the existing grain bins and replacement with precast planking supported on new structural steel framing;
- Removal of existing built-up roofing and application of waterproof membrane on head house roofs;
- Installation of window and door coverings over existing openings; and
- Selective concrete repairs and cement parge coating application to the exterior of the grain bin walls.

There will be a **MANDATORY** Pre-Bid meeting at the Site for all interested parties on Tuesday, February 14, 2012 at 1:30 p.m. Local Time to review project details. Interested Bidders should meet in the lobby of the Mill City Museum, 704 South Second Street, Minneapolis, MN 55401.

The Request for Bids and other Front-End Documents are available by contacting Mary Green-Toussaint, Purchasing Coordinator, via e-mail at: [mary.green-toussaint@mnhs.org](mailto:mary.green-toussaint@mnhs.org).

Other bidding documents are available for inspection at the Builders Exchange of St. Paul, the NAMC Plan Room, and the Minneapolis Builders Exchange. Bidders desiring their own complete set of plans and specifications for this project can make out a check to "CPMI" in the amount of \$50.00 per set and mail it to: CPMI, 3265 Northwood Circle, Suite 170, Eagan, MN 55121. Checks will be returned to those bidders who return sets in good condition to CPMI within fourteen (14) days of the deadline for bids.

Bids are due by 2:00 p.m. Local Time, on Thursday, February 23, 2012. Late responses will not be considered.

Dated: 30 January 2012

## **Department of Human Services (DHS) Purchasing and Service Delivery Division Request for Proposals from Qualified Contractors to Assist with the Analysis of Medicaid and Medicare Data for the Performance of Two Federally-funded Demonstration Projects**

The Minnesota Department of Human Services, Health Services and Medical Management Division, (DHS) has received funding from the U.S. Department of Health and Human Services, Centers for Medicare and Medicaid Services (CMS) for two projects:

1. State Demonstrations to Integrate Care for Dual Eligible Individuals Initiative and
2. the Multi-Payer Advanced Primary Care Practice Demonstration.

To perform these projects, DHS is seeking Proposals for solutions from qualified Responders to enable the DHS to obtain, integrate and perform various analyses on data from the Medicare program, the Medicaid program, and other payors.

The purpose of this procurement is for DHS to obtain key elements of the technology and design assistance necessary to perform these two projects. Specifically, the technology and services being sought will enable DHS to obtain reports that combine patient data from the

# State Contracts

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Medical Assistance program and the Medicare program.

The maximum term of the resulting Contracts is one year, with the option to extend if warranted. The RFP document is available at the DHS website, [www.dhs.state.mn.us](http://www.dhs.state.mn.us), or by contacting:

Minnesota Department of Human Services  
Purchasing and Service Delivery Division  
Attention: Deb Maruska  
P.O. Box 64248  
St. Paul, MN 55164-0248  
**E-mail:** [deb.maruska@state.mn.us](mailto:deb.maruska@state.mn.us)  
**Phone:** (651) 431-2516

Proposals are due at 4:00 p.m. Central Time, February 27, 2012.

## Minnesota State Lottery Request for Proposals for Sponsorship Agreements

### Description of Opportunity

The Minnesota State Lottery develops sponsorship agreements throughout the year with organizations, events, and sports teams to create excitement for lottery players, to interest new players and increase the visibility of lottery games. The Lottery encourages and continually seeks new sponsorship agreements to help achieve current Lottery marketing goals.

### Proposal Content

A sponsorship proposal presented to the Lottery should meet the following three criteria:

**1. Maximize Lottery Visibility** – the event, sports or tie-in proposal should draw a large number of desired participants (typically 50,000 or more) whose demographics match the Lottery player profile. The Lottery is interested in effectively delivering its message of fun and entertainment to Minnesota adults whose demographics skew primarily towards those aged 25-64, with a household income of \$35,000-\$75,000, and having an educational background of some college or higher. The Lottery does not market to those under the age of 18, and family events with high levels of children present are generally not accepted. Attendance, on-site signage visibility and paid media exposure will be critical components that will be evaluated.

**2. Enhance Lottery Image-** – the event, sports or tie-in proposal should inherently project the attitude that the Lottery is a fun and socially acceptable part of the community. The Lottery's presence should fit well within the lineup of other sponsors. The Lottery is interested in creating opportunities whereby the sponsorship can translate into sales revenue, either via on-site sales from a Lottery booth, from sales-generating promotions with Lottery retailers or from joint programs with the sponsor's media partners.

**3. Provide Promotional Extensions** – the event, sports or tie-in proposal should offer exciting, value-added ways to interact with our players and have opportunities to motivate attendees, listeners and viewers to participate in and purchase Lottery games. The proposal must include proper staffing availability or other considerations to help the Lottery implement any appropriate promotional extension ideas.

Proposals should address all pertinent elements of the sponsorship and how the Lottery criteria as stated above and on the Evaluation Form are to be met. To view or print copies of the Request for Proposal go to: <http://www.mnlottery.com/vendorops.html>

This Solicitation does not obligate the state to award a contract or pursue a proposed sponsorship opportunity, and the state reserves the right to cancel the solicitation if it is considered to be in its best interest.

### Questions

Questions concerning this Solicitation should be directed to:

John Mellein, Marketing Director  
Minnesota State Lottery



2645 Long Lake Road  
Roseville, MN 55113  
**Telephone:** (651) 635-8230  
**Toll-free:** (888) 568-8379 ext. 230  
**Fax:** (651) 297-7496  
**TTY:** (651) 635-8268  
**E-mail:** [johnm@mnlottery.com](mailto:johnm@mnlottery.com)

Other personnel are not authorized to answer questions regarding this Solicitation.

### Response Delivery

All responses must be in writing and delivered to the contact noted above. Proposals will be accepted on an ongoing basis.

## State Court Administration REQUEST FOR PROPOSALS for OFP Migration Analyst

The State of Minnesota, State Court Administrator's Office, Information Technology Division (State) is using a competitive selection process to select an experienced Analyst to supplement state staff in preparing for the migration of functionality from an in-house custom developed application to a vendor package currently in use in courts across the state. The functionality being migrated applies to a small number of cases, but has a high impact on public safety. This is a request for proposals that could become the basis for negotiations leading to a contract with one or more vendors to provide the supplemental analyst staff as described in this document

Other court personnel are not allowed to discuss the Request for Proposal with anyone, including responders, before the proposal submission deadline.

Questions and answers will be posted by end of day Thursday, February 9, 2012 and will be accessible to other vendors and the public.

Proposal Submission Deadline: February 10, 2012 at 5:00PM CST, with interviews and subsequent selection as soon thereafter as possible.

Richard Gutsche  
State Court Administration  
IT Division  
25 Rev Dr. Martin Luther King Jr. Blvd.  
St. Paul, MN 55155  
**E-mail:** [Rich.Gutsche@courts.state.mn.us](mailto:Rich.Gutsche@courts.state.mn.us)

A full request for proposal is available on the Minnesota Supreme Court website: [www.mncourts.gov](http://www.mncourts.gov)

## Department of Transportation (Mn/DOT) Engineering Services Division Notice of Potential Availability of Contracting Opportunities for a Variety of General Organizational Related Activities

(This document is available in alternative formats for persons with disabilities by calling Melissa McGinnis at 651-366-4644; for persons who are hearing or speech impaired by calling the Minnesota Relay Service at 800-627-3529.)

Mn/DOT, in conjunction with the Department of Administration, have developed a streamlined approach for fast-tracking select general organization service projects. These general organizational projects may include, but are not limited to, work in the following categories: 1) Develop, implement and summarize internal and external surveys; 2) Recommend best practices in an organizational  
(Cite 36 SR 915)

# State Contracts

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structure; 3) Assist with organizational health structure; 4) Provide marketing support; 5) Develop, implement and provide support of ad hoc forums; 6) Establish and facilitate collaborative groups, including cross-organization and public-private teams; 7) Provide project management for non-technical initiatives; and 8) Facilitate non-technical activities and events.

This streamlined approach includes developing an email list of firms that are interested in receiving direct notification of general organizational projects. Firms will be added on an on-going basis. Fast-tracked projects will have a shorter advertising period and turn-around time. Firms will be asked to submit responses within 5 business days and will be required to work diligently with Mn/DOT toward establishing a contract upon selection. All projects will be advertised to the public. Your firm will be directly notified that there is a project posted on the Consultant Services Website ([www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult)) that requires general organizational skills. Please note that this notice is not a solicitation or request for proposals of any kind. Being placed on the list does not guarantee work nor does it obligate Mn/DOT to provide any contracting opportunities under this program.

Interested firms should send the following information to the e-mail address below: Firm name, firm contact person, phone number, and email address.

Contact: Melissa McGinnis, Contract Administrator  
**E-mail:** [melissa.mcginnis@state.mn.us](mailto:melissa.mcginnis@state.mn.us)  
**Telephone:** (651) 366-4644

## Department of Transportation (Mn/DOT) Engineering Services Division Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (“Consultant Pre-Qualification Program”)

This document is available in alternative formats for persons with disabilities by calling Kelly Arneson at (651) 366-4774; for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects.

Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT’s Consultant Services web site, indicated below, to see which highway related professional/technical services are available for application. Applications are accepted on a continual basis. All expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT’s Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Kelly Arneson  
Consultant Services  
Office of Technical Support  
Minnesota Department of Transportation  
395 John Ireland Blvd. Mail Stop 680  
St. Paul, MN 55155

**Department of Transportation (Mn/DOT)  
Engineering Services Division  
Notice Concerning Professional/Technical Contract Opportunities and Taxpayers'  
Transportation Accountability Act Notices**

**NOTICE TO ALL:** The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult)

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers' Transportation Accountability Act on the above referenced website.

**Minnesota Department of Transportation (Mn/DOT)  
Office of Freight and Commercial Vehicle Operations  
Request for Proposals (RFP) for Southern Rail Corridor – Feasibility Study and  
Alternatives Analysis**

MnDOT requests responses for professional services from qualified firms to perform a Feasibility and Alternatives Analysis for the Southern Rail Corridor to advance the study of rail traffic impacts in and around Rochester, Minnesota and the reasonable and feasible characteristics of route alternatives, including a bypass around Rochester, Minnesota, through completion of an initial environmental analysis of the alternatives. It is the goal of this project to produce a series of technical reports and analyses that can be included in environmental documentation as part of the National Environmental Policy Act (NEPA) compliant environmental review process for any proposed bypass. These reports include a Detailed Scope of Work, a Purpose and Need Statement, a Public Involvement Plan, a feasibility report and an initial alternatives analysis report.

The full RFP can be viewed on the Consultant Services Web Page at: <http://www.dot.state.mn.us/consult/files/notices/notices.html>.

If you have any questions regarding this advertisement, or are having problems viewing the RFP on the Consultant Services Web Page, you may contact:

Ashley Duran, Contract Administrator  
**E-mail:** [ashley.duran@state.mn.us](mailto:ashley.duran@state.mn.us)  
**Telephone:** (651) 366-4627

**Note:** RESPONSES WILL BE DUE ON **WEDNESDAY, MARCH 7, 2012 AT 2:00 PM** CENTRAL STANDARD TIME

**Minnesota Zoo  
Request for Proposals from Experienced Environmental Team to Develop a Site  
Restoration and Management Plan**

Request for Proposals from qualified and experienced environmental team to develop a Site Restoration and Management plan for the Minnesota Zoo teams to provide comprehensive Site Management and Restoration plan for immediate use as well as long term use.

Details are included in the complete Request for Proposals which is available by e-mailing Kim Thomas, Minnesota Zoo Horticulture Supervisor at [kim.thomas@state.mn.us](mailto:kim.thomas@state.mn.us). The deadline for submitting a proposal is 11:00AM., CST, Feb 6, 2012.

This Request for Proposals does not obligate the State of Minnesota or the Minnesota Zoo to complete the work contemplated in this

# State Contracts

notice and the State reserves the right to cancel this solicitation. All expenses incurred in response to this notice are solely the responsibility of the responder.

## Non-State Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

## Other Funding

Check up on all the "active" state grants in the "Contracts & Grants" section, available only to *State Register* subscribers. Open the *State Register* and click on Bookmarks on the left. You will also see a list of all the current rules, a growing index, and previous years' indices. Subscribers also receive LINKS to the *State Register*. Subscriptions cost \$180 a year (an \$80 savings).

The *State Register* is one of the best ways to advertise your grants - it's a required read for public works projects. And it's cost is one of the least expensive legal advertising rates in Minnesota. At \$13.60 per 1/10 of a page you cannot go wrong.

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## Metropolitan Airports Commission (MAC) Minneapolis-Saint Paul International Airport Notice of Call for Bids for Terminal 2-Humphrey Curbside Canopy / Monument Repair - Phase 2

**MAC Contract No.:** 106-3-476  
**Bids Close At:** 2:00 p.m. February 14, 2012

**Notice to Contractors:** Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated.

This project includes general and electrical construction.

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## Non-State Public Bids, Contracts & Grants

**Targeted Group Businesses (TGBs):** The goal of the MAC for the utilization of TGBs on this project is 3%.

**Bid Security:** Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

**Availability of Bidding Documents:** Bidding documents are on file for inspection at the office of Miller Dunwiddie Architecture, Inc.; at the Minneapolis and Saint Paul Builders Exchanges; McGraw Hill Construction Dodge; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from: Miller Dunwiddie Architecture, Inc.; 123 North Third Street, Suite 104; Minneapolis, Minnesota, 55401; **phone:** (612) 337-0000; **fax:** (612) 337-0031. Make checks payable to Miller Dunwiddie Architecture, Inc. Deposit per set (refundable): \$100.00. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

**MAC Internet Access of Additional Information:** A comprehensive Notice of Call for Bids for this project will be available on January 30, 2012, at MAC's web address of <http://www.metroairports.org/business/solicitations> (construction bids).

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- ♦ **Phone** (credit cards): 8 a.m. - 5 p.m. Monday - Friday, 651.297.3000 (Twin Cities) or 1.800.657.3757 (nationwide toll-free)
- ♦ **On-line orders:** www.minnesotasbookstore.com
- ♦ **Minnesota Relay Service:** 8 a.m. - 5 p.m. Monday - Friday, 1.800.627.3529 (nationwide toll-free)
- ♦ **Fax** (credit cards): 651.215.5733 (fax line available 24 hours/day)
- ♦ **Mail orders:** Orders can be sent to Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155

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**Fax and phone orders:** Credit card purchases ONLY (American Express/Discover/MasterCard/VISA). Please allow 1-2 weeks for delivery. **Mail orders:** Complete order blank and send to address above. Enclose check or include credit card information. Please allow 4-6 weeks for delivery. Please make checks payable to "Minnesota's Bookstore." A \$20.00 fee will be charged for returned checks.

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**Shipping Charges**

<i>If Product</i>	<i>Please</i>
<i>Subtotal is:</i>	<i>Add:</i>
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\$15.01-\$25.00	\$ 6.00
\$25.01-\$50.00	\$ 9.00
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