

State of Minnesota

State Register



**Proposed, Adopted, & Expedited Rules; Executive Orders; Appointments;
Commissioners' Orders; Revenue Notices; Official Notices;
State Grants & Loans; State Contracts; Non-State Public Bids, Contracts & Grants**
Published every Monday (Tuesday when Monday is a holiday)

**Monday 19 December 2011
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State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. The *State Register* contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Vetoed Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-state Public Bids, Contracts and Grants

Printing Schedule and Submission Deadlines

Vol. 36 Issue Number	PUBLISH DATE		Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts		Deadline for Proposed, Adopted and Exempt RULES	
	(BOLDFACE shows altered publish date)					
# 22	Monday	19 December	Noon Tuesday	13 December	Noon Wednesday	7 December
# 23	TUESDAY	27 DECEMBER	Noon Tuesday	20 December	Noon Wednesday	14 December
# 24	TUESDAY	3 JANUARY	Noon Tuesday	27 December	Noon Wednesday	21 December
# 25	Monday	9 January	Noon Tuesday	3 January	Noon Wednesday	28 December

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Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757.

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Commissioners' Orders

Various agency commissioners are authorized to issue "commissioner's orders" on specified activities governed by their agency's enabling laws. See the *Minnesota Statutes* governing each agency to determine the specific applicable statutes. Commissioners' orders are approved by assistant attorneys general as to form and execution and published in the *State Register*. These commissioners orders are compiled in the year-end subject matter index for each volume of the *State Register*.

Minnesota Department of Natural Resources (DNR) Commissioner's Order 11-002: Designation of Wildlife Management Lake-Teal Lake

Effective Date:

December 19, 2011

Statutory authority:

Minnesota Statutes, section 97A.101

BACKGROUND

The statutory requirements have been satisfied to designate Teal Lake a Wildlife Management Lake under authority in Minnesota Statutes 97A.101. A public hearing was held in Jackson County and a legal notice announcing the hearing was published in a local legal newspaper.

ORDER

NOW, THEREFORE, IT IS HEREBY ORDERED, pursuant to authority vested in me by law, including but not limited to *Minnesota Statutes*, section 97A.101 that Teal Lake (DOW #32005300-P), Township 104N, Range 36W, Section 30 in Jackson County is designated for the purposes of wildlife management.

Date signed: 21 November 2011

Thomas Landwehr, Commissioner
Department of Natural Resources

Minnesota Department of Natural Resources (DNR) Commissioner's Order 11-003: Designation of Wildlife Management Lake-Bolstad Slough

Effective Date:

December 19, 2011

Statutory authority:

Minnesota Statutes, section 97A.101

BACKGROUND

The statutory requirements have been satisfied to designate Bolstad Slough a Wildlife Management Lake under authority in *Minnesota Statutes* 97A.101. A public hearing was held in Cottonwood County and a legal notice announcing the hearing was published in a local legal newspaper.

ORDER

NOW, THEREFORE, IT IS HEREBY ORDERED, pursuant to authority vested in me by law, including but not limited to *Minnesota Statutes*, section 97A.101 that Bolstad Slough (DOW #17001100-P), Township 105 N, Range 35 W, Section 27 in Cottonwood County is designated for the purposes of wildlife management.

Date signed: 21 November 2011

Thomas Landwehr, Commissioner
Department of Natural Resources

Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

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The Official Notices section gives you a “heads up” on important state meetings and announcements. The *State Register* reaches a large audience of “interested eyes” every week. Remember to publish your notices here - it only costs \$10.20 per 1/10 of a page used in the *State Register* - it's the least expensive legal advertising in the state.

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Minnesota Pollution Control Agency (MPCA) Environmental Analysis and Outcomes Division Public Notice on Draft Supplemental Regional Haze State Implementation Plan Revision

NOTICE IS HEREBY GIVEN that the Commissioner has determined that a supplemental State Implementation Plan (SIP) revision must be submitted to meet Minnesota's requirements under the federal Regional Haze Rule (40 *Code of Federal Regulations* §§ 51.300 - 51.309).

Background. Under the authority of Section 169(a) of the Clean Air Act (the Act), the United States Environmental Protection Agency (EPA) on July 1, 1999 promulgated visibility goals for mandatory Class I Federal areas in the federal Regional Haze Rule. Section 169(a) of the Act and the Regional Haze Rule requires each state to adopt and submit a plan to EPA that addresses the state's contribution to visibility impairment at the mandatory Class I Federal areas. Class I areas within Minnesota are the Boundary Waters Canoe Area Wilderness and Voyageurs National Park.

Purpose of the SIP Revision. The MPCA submitted a Regional Haze SIP for Minnesota to the EPA in December 2009. That submittal laid out how Minnesota intends to implement the Regional Haze Rule. The previously submitted SIP includes information on the following core requirements of the Regional Haze Rule: reasonable progress goals, baseline and natural visibility conditions, long-term strategy for regional haze, monitoring strategy, and Best Available Retrofit Technology (BART). The BART requirement targets certain older emission sources that have not been regulated under other provisions of the Act for additional emission controls.

The supplemental SIP includes additional BART emission limits for the taconite facilities, set after the review of additional emission information. It also includes enforceable documents, in the form of Administrative Orders, to implement the BART emission limits for the taconite facilities. The supplemental SIP also includes a change to BART determinations for power plants. Rather than making enforceable individual BART emission limits on the subject-to-BART power plants, the supplemental SIP accepts the EPA's proposed determination that the Cross State Air Pollution Rule (CSAPR) can substitute for BART.

The supplemental SIP also proposes a change to the long-term strategy. As part of the long-term strategy, the MPCA developed a plan to target emission reductions in Northeast Minnesota. The strategy included a plan for pilot testing of emission controls at the taconite facilities. Implementation of new ambient air quality standards should provide appropriate evolution of emission controls at these facilities, so the supplemental SIP replaces the pilot testing requirement with requirements for expeditious attainment of new ambient standards.

The MPCA will consider changing the contents of the proposed SIP revision based on comments received during the comment period. **MPCA Contact Person.** The MPCA contact person is Catherine Neuschler. Written comments, requests and petitions should be mailed to: Catherine Neuschler, Minnesota Pollution Control Agency, Environmental Analysis and Outcomes Division, 520 Lafayette Road North, St. Paul, MN 55155-4194, **telephone number:** (651) 757-2607 Voice or **toll free:** 1-800-657-3864; **facsimile number:** 651-297-8324; and **e-mail:** catherine.neuschler@state.mn.us. **TTY** users may call the MPCA at TTY (651) 292-5332 or 1-800-657-3864.

Availability of SIP. A copy of the proposed SIP revision is available on the MPCA's Web site at <http://www.pca.state.mn.us/mvri4c0>. A copy of the proposed SIP is also available upon request by contacting Catherine Neuschler at 651-757-2607, or will be mailed to any interested person upon the MPCA's receipt of a written request. Materials relating to the SIP revision are available for inspection by appointment at the MPCA St. Paul Office, 520 Lafayette Road North, St. Paul, Minnesota 55155, between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday. To examine these materials, or for more information, please contact Catherine Neuschler.

Public Comment Period. Your comments must be in writing and received by the MPCA contact person by 4:30 p.m. on February 3, 2012. Written comments may be submitted to the MPCA contact person at the address, facsimile number, or e-mail address listed above.

Citizens' Board Meeting. As provided by *Minnesota Statutes* § 116.02, the MPCA Citizens' Board will make the decision on submitting the proposed SIP revision to the EPA. The Citizens' Board meeting will fulfill the requirement for public hearing under 40 *Code of Federal Regulations* § 51.102. The proposed Regional Haze SIP revision will be heard at the MPCA Citizens' Board Meeting on March 27, 2012. The Board meeting begins at 9 am. The Citizens' Board meeting dates and agenda can be found at

<http://www.pca.state.mn.us/enzq405>

Minnesota Pollution Control Agency (MPCA)

Municipal Division

Request for Comments on Possible Amendments to Rules Governing Animal Feedlots, *Minnesota Rules* 7020

Subject of Rules. The Minnesota Pollution Control Agency (Agency) requests comments on its planned amendments to rules governing animal feedlots.

The Agency is considering rule amendments that will administer the statutory changes that occurred in the special legislative session and remove some outdated language. Redundancies were removed and the language streamlined to be clearer and more concise.

Persons Affected. The amendment to the rules would likely affect animal feedlot owners.

Statutory Authority. *Minnesota Statutes*, section 115.03(1)(e) authorizes the Agency to adopt, issue, reissue, modify, deny, or revoke, enter into or enforce reasonable orders, permits, variances, standards, rules, schedules of compliance, and stipulation agreements, under such conditions as it may prescribe, in order to prevent, control or abate water pollution.

In addition, during the special session, the Legislature revised statute language in *Minnesota Statutes* 2010, section 116.07, subdivision 7c to streamline and clarify the statute. The rule needs to be updated to reflect these changes.

Public Comment. Interested persons or groups may submit comments or information on these draft rule amendments, in writing, until 4:30 p.m. on January 20, 2012.

Official Notices

The Agency will place information about the rule amendments on this website:

<http://www.pca.state.mn.us/index.php/about-mpca/mpca-news/public-notices/public-notices.html>

With this request, the Agency is initiating the rulemaking process by seeking general comments and by identifying those parties who wish to receive future notification regarding this rule. When the initial comments are received, proposed rules will be drafted and published in the *State Register* for public comment. If you are interested in being notified when the proposed animal feedlot rule amendments are published for public comment, please advise the Agency contact person.

Rules Drafts. The Agency has not yet prepared a draft of the planned rule amendments. Interested parties may request to be notified when a draft rule is made available from the Agency contact person listed below or on the related rule webpage.

Agency Contact Person.

Jim Brist
Minnesota Pollution Control Agency
520 Lafayette Road North, St. Paul, MN 55055-4194
Telephone: (651) 757-2245, or
TTY: (651) 282-5332
E-mail: jim.brist@state.mn.us

Alternative Format. Upon request, this Request for Comments can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the MPCA contact person at the address or telephone number listed above.

NOTE: The Administrative Procedures Act requires the Agency to include in the formal rulemaking record only those comments received after the rules are published for public comment. If you submitted comments in response to the Request for Comments or during the development of these rules and you want to ensure that those comments become part of the official records that is considered by the Administrative Law Judge in promulgating these rules, you must resubmit the comments after the rules are formally proposed.

Dated: 6 December 2011

Michelle Beeman, Assistant Commissioner
Minnesota Pollution Control Agency

Department of Transportation (MnDOT) Engineering Services Division, Office of Construction and Innovative Contracting Notices of Suspension and Debarment

NOTICE OF SUSPENSION

NOTICE IS HEREBY GIVEN that the Department of Transportation ("MnDOT") has ordered that the following vendors be suspended for a period of sixty (60) days, effective December 12, 2011 until February 10, 2012:

- Marlon Louis Danner and his affiliates, South St. Paul, MN
- Danner, Inc. and its affiliates, South St. Paul, MN
- Bull Dog Leasing, Inc. and its affiliates, Inver Grove Heights, MN
- Danner Family Limited Partnership and its affiliates, South St. Paul, MN
- Ell-Z Trucking, Inc. and its affiliates, South St. Paul, MN

NOTICE OF DEBARMENT

NOTICE IS HEREBY GIVEN that the Department of Transportation ("MnDOT") has ordered that the following vendors be debarred for a period of two (2) years, effective January 4, 2010 until January 3, 2012:

- Riley Bros. Companies, Inc. and its affiliates, Morris, MN
- Riley Bros. Construction, Inc. and its affiliates, Morris, MN
- Riley Bros. Properties, LLC, and its affiliates, Morris, MN

- Riley Bros. Utilities, Inc. d/b/a Chris Riley Utilities, Inc. and its affiliates, Morris, MN

NOTICE IS HEREBY GIVEN that the Department of Transportation ("MnDOT") has ordered that the following vendors be debarred for a period of three (3) years, effective February 24, 2010 until February 24, 2013:

- Joseph Edward Riley, Morris, MN
- John Thomas Riley, Morris, MN

NOTICE IS HEREBY GIVEN that the Department of Transportation ("MnDOT") has ordered that the following vendors be debarred for a period of three (3) years, effective March 25, 2011 until March 25, 2014:

- Philip Joseph Franklin, Leesburg, VA
- Franklin Drywall, Inc. and its affiliates, Little Canada, MN
- Master Drywall, Inc. and its affiliates, Little Canada, MN

Minnesota Statute section 161.315 prohibits the Commissioner, counties, towns, or home rule or statutory cities from awarding or approving the award of a contract for goods or services to a person who is suspended or debarred, including:

- 1) any contract under which a debarred or suspended person will serve as a subcontractor or material supplier,
- 2) any business or affiliate which the debarred or suspended person exercises substantial influence or control, and
- 3) any business or entity, which is sold or transferred by a debarred person to a relative or any other party over whose actions the debarred person exercises substantial influence or control, remains ineligible during the duration of the seller's or transfer's debarment.

Department of Transportation (Mn/DOT)

State Aid for Local Transportation Division

Notice of Appointment and Meeting of a State Aid Variance Committee

NOTICE IS HEREBY GIVEN that the Commissioner of Transportation has appointed a State Aid Variance Advisory Committee who will meet on Thursday, December 22, 2011 at 9:00 a.m. at the Mn/DOT Arden Hills Training Center, located at 1900 West County Road I, in Shoreview, Minnesota, 55126. This notice is given pursuant to *Minnesota Statute* 14.46. The purpose of this open meeting is to investigate and determine recommendations for variance requests from minimum State Aid roadway standards and administrative procedures as governed by *Minnesota Rules* for State Aid Operations 8820 adopted pursuant to *Minnesota Statutes* Chapters 161 and 162.

The agenda will include the following:

1. Petition of City of Brooklyn Center for a variance from *Minnesota Rules* 8820.2800, *Construction Requirements; Subpart 2.A.* as they apply to Shingle Creek Parkway Street Improvements from Shingle Creek to Freeway Boulevard so as to allow the approval of the final plans after the opening of bids in lieu of before the opening of bids as required by law.

2. Petition of City of Cambridge for a variance from *Minnesota Rules* 8820.9936, *Design Standards, Urban; New or Reconstruction Projects* as they apply to the reconstruction of the Old South Main Street / 16th Avenue Southeast intersection so as to allow a 24 mph horizontal curve in lieu of the 30 mph horizontal curve as required by law.

3. Petition of City of Duluth for a variance from *Minnesota Rules* 8820.9936, *Design Standards, Urban; New or Reconstruction Projects* as they apply to reconstruction of Oxford Street, Livingston Avenue and Glenwood Street so as to allow the following:

- 17 mph horizontal curve at the intersection of Livingston Avenue and Glenwood Street in lieu of the 30 mph horizontal curve as required by law.
- 26 mph horizontal curve at the intersection of Oxford Street and Roslyn Avenue in lieu of the 30 mph horizontal curve as required by law.

4. Petition of City of Northfield for a variance from *Minnesota Rules* 8820.9946, *Minimum Design Standards, Urban;*
(Cite 36 SR 687)

Official Notices

Reconditioning Projects as they apply to reconditioning of Linden Street North from Lincoln Parkway to Lockwood Drive and Lockwood Drive from Linden Street North to Meldahl Lane so as to allow parking on both sides of street at a total width of 36 feet in lieu of the 38 feet as required by law.

Any person may file a written objection to the variance request with the Commissioner of Transportation, Transportation Building, 395 John Ireland Boulevard, Mailstop 500, St. Paul, MN 55155. If a written objection is received within 7 days from the date of this notice in the *State Register*, the variance can be granted only after a contested case hearing has been held on the request.

Dated: 12 December 2011

Julie A. Skallman, State Aid Engineer
State Aid for Local Transportation
Minnesota Department of Transportation

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Active Grant Opportunities

The *State Register* is one of the best ways to advertise your grants - it's a required read for public works projects. And it's cost is one of the least expensive legal advertising rates in Minnesota. At \$13.60 per 1/10 of a page you cannot go wrong.

Check up on all the "active" state grants in the "Contracts & Grants" section, available only to *State Register* subscribers. Open the *State Register* and click on Bookmarks on the left. You will also see a list of ALL the current rules, a growing INDEX, and previous years' indices. Subscribers also receive LINKS to the *State Register*. Subscriptions cost \$180 a year (an \$80 savings). Here's what you receive via e-mail:

- Word Search Capability
- Updates to Index to Vol. 31
- Early delivery, on Friday
- LINKS, LINKS, LINKS
- "Contracts & Grants" Open for Bid
- E-mailed to you . . . its so easy
- Easy Access to *State Register* Archives
- Indexes to Vols. 31, 30, 29, 28 and 27

It's all E-mailed to you, at end-of-day on Friday, instead of waiting for the non-subscriber's issue released on Monday. Contact Loretta J. Diaz, our subscriptions manager, at **phone:** (651) 297-8777, or **fax:** (651) 297-8260, or **e-mail:** loretta.diaz@state.mn.us

Department of Administration (Admin) Governor's Council on Developmental Disabilities Notice of Cosponsorship Funds for Leadership Training Conferences

The Governor's Council on Developmental Disabilities (GCDD) is pleased to announce the availability of a total of \$20,000 in cosponsorship funds for training conferences held in Minnesota and supporting the participation of Minnesota residents. Conferences should focus on providing best practices information in the field of developmental disabilities and leadership skills training.

The primary audience for these conferences must be people with developmental disabilities and their families.

Conferences must be held no later than September 1, 2012. **Eligible applicants are** Minnesota associations/organizations that provide services to individuals with developmental disabilities and their families, advocates, providers, or professionals; Minnesota chapters of national organizations; or national organizations that are holding a conference in Minnesota. **Application deadline is Thursday, January 12, 2012 at 3:00 p.m.** Please note: The GCDD reserves the right to award less than the maximum of \$2,000 to an applicant, refuse to cosponsor a conference, or withdraw the availability of funds with or without notice.

For additional information or to request an application form, please contact:

Mary Jo Nichols
Governor's Council on Developmental Disabilities
370 Centennial Office Building
658 Cedar Street
St. Paul, Minnesota 55155
Phone: (651) 282-2899
Toll free: (877) 348-0505
Minnesota Relay Service: (800) 627-3529 OR 711
E-mail: admin.dd@state.mn.us

The application is also available at www.mnddc.org OR www.mncdd.org. Go to "The Council" and then "RFPs and Grants."

Department of Administration (Admin) Governor's Council on Developmental Disabilities Notice of Request for Proposals for Partners in Policymaking®

The Governor's Council on Developmental Disabilities (GCDD) is pleased to announce the availability of a total of \$210,000 in federal funds under provisions of the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (DD Act)(P.L. 106-402) for Replication of the Minnesota Partners in Policymaking® Program, Partners Graduate Workshops, and Follow Along Activities.

Proposals are being sought from any public organization or any private non-profit organization that has 501 (c)(3) tax-exempt status. The GCDD will make a single award of \$210,000 to replicate the eight-month Partners leadership training program; prepare packets of supplemental resource materials for program participants for the weekend sessions; maintain and update the Partners database; plan and conduct at least one Partners graduate workshop; and assure that program evaluation is completed by an external evaluator and the Partners listserv is continued.

Funding is available for a one-year period. Continuation funding is dependent upon the availability of federal funds and satisfactory performance of the contractor.

Application deadline is Thursday, January 12, 2012 at 3:00 p.m. Please note: The GCDD reserves the right to reject all proposals.

For additional information or to receive a Request for Proposal packet, please contact:

Mary Jo Nichols

State Grants & Loans

Governor's Council on Developmental Disabilities
370 Centennial Office Building
658 Cedar Street
St. Paul, Minnesota 55155
Phone: (651) 282-2899
Toll free: (877) 348-0505
Minnesota Relay Service: (800) 627-3529 OR 711
E-mail: admin.dd@state.mn.us

The Request for Proposal packet is also available at www.mnddc.org OR www.mncdd.org. Go to "The Council" and then "RFPs and Grants."

State Contracts

Informal Solicitations: Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at: www.mmd.admin.state.mn.us for informal solicitation announcements.

Formal Solicitations: Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

Requirements: There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements:

\$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600
\$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days;
\$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and
anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days.

Vendors and Consultants

The state spends \$2-3 billion a year on contracts. The *State Register* is one of the best ways to advertise your contracts - it's a required read for public works projects. And it's cost is one of the least expensive legal advertising rates in Minnesota. At \$10.20 each 1/10 of a page, you cannot go wrong.

Subscribers receive a list of **all current contracts and grants**, as well as LINKS to the *State Register*; Bookmarks, and a growing INDEX to each volume, including the current issue, and previous volumes. To view, open the *State Register* and click on BOOKMARKS in the left hand corner. Here's what you receive via e-mail:

- **Word Search Capability**
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Subscriptions cost \$180 a year (an \$80 savings). It's all E-MAILED to you, at end-of-day on Friday, instead of waiting for the non-subscriber's issue released on Monday. Contact Loretta J. Diaz, our subscriptions manager, at (651) 297-8777, or **fax:** (651) 297-8260, or **e-mail:** loretta.diaz@state.mn.us

Minnesota State Colleges and Universities (MnSCU)

South Central College

Request for Proposal for Laser Engraving and Cutting System

South Central College (hereafter "SCC") is soliciting proposals for a laser engraving and cutting system (hereafter "ENGRAVER") for use in the SCC's engineering fabrication laboratory. The successful supplier (hereafter "SUPPLIER") will become a key training partner within the SCC Engineering Program.

REQUIREMENTS:

Electrical Power: The ENGRAVER shall have an auto-switching power supply to accommodate 110 to 240 volt, 50 or 60 Hz, single phase, 15 amp DC.

Laser Features: The ENGRAVER shall have a 60 watt laser tube with auto focus and a red dot pointer. It shall have brushless DC Servo motors, NeverWear stainless steel bearings, B-style doublewide Kevlar drive belts, and a 1200 DPI engraving resolution.

Rotary Attachment: The ENGRAVER shall include a rotary attachment for engraving cylinders.

Software: The ENGRAVER shall be compatible with Windows XP/Vista/7 and have CorelDraw Graphics Suite X5 and Photo LaserPlus software packages. It shall have 10 T Ethernet or USB connection, on-board LCD display and 64 MB of memory.

Ventilation System: The ENGRAVER shall have two 4" diameter exhaust ports.

Size: The ENGRAVER shall have a minimum engraving surface of 36" x 24" on an integrated vector grid & vacuum table and have a minimum Z-axis depth of 12"-14". The engraver should not be larger than 50.5" W x 43.25" H x 33.5" D and weight no more than 450 lbs.

Compressed Air: The SUPPLIER shall include an air assist system to provide 30 to 60 psi of filtered and dried air.

Installation and Testing: When the ENGRAVER is delivered to SCC, the SUPPLIER will be responsible for set-up, installation, and testing of the engraver. A user reference manual will be provided.

Training: The SUPPLIER will provide training to SCC faculty regarding the proper and safe use of the ENGRAVER.

Quotation: Proposals should include line item descriptions and a total package price.

DEADLINE: Bid opening will be on January 5, 2012 at 1:00 pm in room C113 at South Central College, Mankato Campus.

Explore Minnesota Tourism

Notice of Availability of Contract for Research Vendor for Marketing ROI Study

Explore Minnesota Tourism (EMT), the state's tourism agency, is requesting proposals for the purpose of evaluating the return on investment of its marketing efforts, and providing measurements of other outcomes related to EMT marketing.

The successful bidder will assist in the development and implementation of methodology to gauge the influence of EMT's marketing campaigns. At a minimum EMT will be provided with measures that specifically represent: traveler spending; sales taxes resulting from that spending (e.g., state sales taxes; or combined state and local sales taxes); and jobs resulting from that spending.

Reported economic impact results must include measures that are comprehensive for EMT marketing efforts (i.e., accounting for impacts from travel influenced by all types of EMT marketing efforts) for EMT's primary market areas.

State Contracts

The proposed contract start is approximately February 15, 2012.

The complete Request for Proposal will be available by e-mail from Explore Minnesota Tourism through January 6, 2012 by sending an e-mail request to:

Tammi Wilhelmy
E-mail: tammi.wilhelmy@state.mn.us

Proposals submitted in response to the Request for Proposals in this advertisement must be received no later than 4:00 pm CST, January 6, 2012, addressed to:

Tammi Wilhelmy
Explore Minnesota Tourism
121 7th Place East, Suite 100
St. Paul, MN 55101

Late proposals will NOT be considered. Fax or emailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota Management and Budget (MMB) Request for Proposal for Master Equipment Lease Purchase Financing Program

Request for Proposal to provide a Master Equipment Lease Purchase Financing Program for the State of Minnesota Internal Service Funds operated by the Commissioner of Administration and the Office of Enterprise Technology. The Department of Management and Budget expects to finance the purchase of approximately \$16,235,000 of equipment during the first year of the contract and approximately \$24,210,000 of equipment during the second year of the contract. The Department of Management and Budget is seeking proposals from qualified firms to provide lease purchase financing pursuant to a Master Equipment Lease Purchase Agreement.

Deadline for submission of the Proposal is no later than **2:00 PM, Wednesday, January 4, 2012.**

For further information or to obtain a copy of the complete proposal materials, contact Susan Gurrola, Minnesota Management and Budget, 658 Cedar Street - 4th Floor, St. Paul, Minnesota 55155, **phone:** (651) 201-8046 or **e-mail:** sue.gurrola@state.mn.us.

Minnesota State Retirement System (MSRS) Notice of Availability of Contract for Risk Assessment

The Minnesota State Retirement system is requesting proposals for the purpose of providing our agency with a comprehensive risk assessment pertaining to strategic, operational, regulatory, financial, reputational, information technology (IT), and other business risk categories. Within each risk category, the assessment will identify significant inherent, residual, and emerging risks that may adversely impact our agency, will assess the impact and likelihood of occurrence, prioritize risks, determine appropriate controls to manage/mitigate risk effectively, and determine operational activities to be performed periodically to monitor control effectiveness at containing risks to an acceptable level. In determining appropriate controls, the contractor should recommend appropriate controls to mitigate the risks and avoid redundancies.

Please contact: sue.willinger@msrs.us to request a copy of the Request for Proposal.

Proposals submitted in response to the Request for Proposals in this advertisement must be received no later than 3:00 PM, CT, January 17, 2012.

Send Proposals to:

Sue Willinger
MSRS
60 Empire Drive, Suite 300
St. Paul, MN 55103

Late proposals will NOT be considered. Fax or e-mailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Work is proposed to start on or after March 1, 2012.

Department of Transportation (Mn/DOT) Engineering Services Division Notice of Potential Availability of Contracting Opportunities for a Variety of General Organizational Related Activities

(This document is available in alternative formats for persons with disabilities by calling Melissa McGinnis at 651-366-4644; for persons who are hearing or speech impaired by calling the Minnesota Relay Service at 800-627-3529.)

Mn/DOT, in conjunction with the Department of Administration, have developed a streamlined approach for fast-tracking select general organization service projects. These general organizational projects may include, but are not limited to, work in the following categories: 1) Develop, implement and summarize internal and external surveys; 2) Recommend best practices in an organizational structure; 3) Assist with organizational health structure; 4) Provide marketing support; 5) Develop, implement and provide support of ad hoc forums; 6) Establish and facilitate collaborative groups, including cross-organization and public-private teams; 7) Provide project management for non-technical initiatives; and 8) Facilitate non-technical activities and events.

This streamlined approach includes developing an email list of firms that are interested in receiving direct notification of general organizational projects. Firms will be added on an on-going basis. Fast-tracked projects will have a shorter advertising period and turn-around time. Firms will be asked to submit responses within 5 business days and will be required to work diligently with Mn/DOT toward establishing a contract upon selection. All projects will be advertised to the public. Your firm will be directly notified that there is a project posted on the Consultant Services Website (www.dot.state.mn.us/consult) that requires general organizational skills. Please note that this notice is not a solicitation or request for proposals of any kind. Being placed on the list does not guarantee work nor does it obligate Mn/DOT to provide any contracting opportunities under this program.

Interested firms should send the following information to the e-mail address below: Firm name, firm contact person, phone number, and email address.

Contact: Melissa McGinnis, Contract Administrator
E-mail: melissa.mcginis@state.mn.us
Telephone: (651) 366-4644

Department of Transportation (Mn/DOT) Engineering Services Division Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (“Consultant Pre-Qualification Program”)

This document is available in alternative formats for persons with disabilities by calling Kelly Arneson at (651) 366-4774; for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

State Contracts

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects.

Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT's Consultant Services web site, indicated below, to see which highway related professional/technical services are available for application. Applications are accepted on a continual basis. All expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT's Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Kelly Arneson
Consultant Services
Office of Technical Support
Minnesota Department of Transportation
395 John Ireland Blvd. Mail Stop 680
St. Paul, MN 55155

Department of Transportation (Mn/DOT)

Engineering Services Division

Notice Concerning Professional/Technical Contract Opportunities and Taxpayers' Transportation Accountability Act Notices

NOTICE TO ALL: The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: www.dot.state.mn.us/consult

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers' Transportation Accountability Act on the above referenced website.

Minnesota Department of Transportation (Mn/DOT)

Research Services Section

Request for Proposals (RFP) for Technology Transfer Material Development

MnDOT's Research Services Section (RSS) is one of the larger state Department of Transportation (DOT) research programs in the United States, with a history of national leadership in transportation research by example and participation at local, state and national levels. The purpose of market planning efforts is to ensure that MnDOT is aligning our services with the needs of our customer groups. Ultimately, this content will be used to inform the following goals: 1) increasing the awareness of MnDOT's RSS and the value of services provided; and 2) get the research and implementation results into the hands of our target audiences for their use. MnDOT's RSS has been operating without a strategic marketing plan. To inform this future marketing plan, RSS customer and stakeholder needs and perceptions must be captured, beginning with customer segmentation. Using this content a marketing plan will be developed. MnDOT's RSS will

State Contracts

follow this plan to create collateral, marketing materials reflecting the value of RSS services and needs of our customers. The plan developed under this Contract will be used to help shape marketing/communications and to a broader extent the program's customer service and RSS program over the fiscal years 2012 through 2014.

The full RFP can be viewed on the Consultant Services Web Page at: <http://www.dot.state.mn.us/consult/files/notices/notices.html>.

If you have any questions regarding this advertisement, or are having problems viewing the RFP on the Consultant Services Web Page, you may contact:

Ashley Duran, Contract Administrator
E-mail: ashley.duran@state.mn.us
Telephone: (651) 366-4627

Note: RESPONSES WILL BE DUE ON **TUESDAY JANUARY 10, 2012 AT 2:00 PM** CENTRAL STANDARD TIME

Non-State Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Local Contracts

Check up on all the "active" state grants in the "Contracts & Grants" section, available only to *State Register* subscribers. Open the *State Register* and click on Bookmarks on the left. You will also see a list of all the current rules, a growing index, and previous years' indices. Subscribers also receive LINKS to the *State Register*. Subscriptions cost \$180 a year (an \$80 savings).

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Non-State Bids, Contracts & Grants

HMSHOST

Opportunities for Minority and Women-Owned Businesses to Participate in Construction Build-out of Concessions Operations at Minneapolis-St. Paul International Airport



HMSHOST, a world leader in creating dining and shopping for travel venues and operating in more than 100 airports around the globe, is actively seeking the participation of certified and qualified minority and women construction related firms in the build out of our food and beverage concessions operations at Minneapolis St. Paul International Airport.

HMSHost is seeking the following types of firms:

- General Contractors
- Electrical
- Flooring
- Painting
- Mechanical
- Signage Installation
- Furniture/Fixtures/Equipment
- Carpentry
- Plumbing
- Millwork

If you are interested, please contact Yasmin Sheriff at (240) 694-4580 or email at Yasmin.Sheriff@HMSHost.com.

Metropolitan Airports Commission (MAC) Minneapolis-Saint Paul International Airport Notice of Call for Bids for Energy Conservation Project 2012 (P17/18/19)

MAC Contract No.: 106-2-631
Bids Close At: 2:00 p.m. January 17, 2012

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. The work of this project includes generator emissions upgrades at the T2 Parking Ramp, EMC boiler stack heat recovery system, high efficiency transformer replacement, motor efficiency controllers at escalators and moving walks, automatic lighting controls integrated with OABA, solar thermal panel heating system at the Trades Center, along with solar tubular skylights.

Targeted Group Businesses (TGBs): The goal of the MAC for the utilization of TGBs on this project is 4%.

Bid Security: Each Bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of Architectural Alliance; at the Minneapolis and Saint Paul Builders Exchanges; McGraw Hill Construction/Dodge; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from Franz Reprographics; 2781 Freeway Boulevard, Suite 100; Brooklyn Center, MN 55430; phone: (763) 503-3401; fax: (763) 503-3409. Make checks payable to Architectural Alliance. Deposit per set (refundable) \$150. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on December 19, 2011, at MAC's web address of <http://www.metroairports.org/business/solicitations> (construction bids).

Non-State Bids, Contracts & Grants

Metropolitan Airports Commission (MAC)

Minneapolis-Saint Paul International Airport

Notice of Call for Bids for MAC Air Handling Unit Replacement 2012 (P2)

MAC Contract No.:

106-2-648

Bids Close At:

2:00 p.m. January 17, 2012

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. The work of this project includes the replacement of the old dual duct air handling system in the main terminal with associated asbestos abatement, structural, and electrical work. Insulating existing ductwork, and exhaust fan replacement with penthouse roof addition.

Targeted Group Businesses (TGBs): The goal of the MAC for the utilization of TGBs on this project is 3%.

Bid Security: Each Bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of Architectural Alliance; at the Minneapolis and Saint Paul Builders Exchanges; McGraw Hill Construction Dodge; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from Franz Reprographics; 2781 Freeway Boulevard, Suite 100; Brooklyn Center, MN 55430; phone: (763) 503-3401; fax: (763) 503-3409. Make checks payable to Architectural Alliance. Deposit per set (refundable) \$150. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on December 19, 2011, at MAC's web address of <http://www.metroairports.org/business/solicitations> (construction bids).

Metropolitan Airports Commission (MAC)

Minneapolis-Saint Paul International Airport

Notice of Call for Bids for 2012 Restroom Upgrade

MAC Contract No.:

106-2-570

Bids Close At:

2:00 p.m. January 17, 2012

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. The work consists of General, Mechanical, and Electrical interior remodeling work bid as a single lump sum contract.

Targeted Group Businesses (TGBs): The goal of the MAC for the utilization of TGBs on this project is 4%.

Bid Security: Each Bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of Architectural Alliance; at the Minneapolis and Saint Paul Builders Exchanges, McGraw Hill Construction/Dodge and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from Franz Reprographics; 2781 Freeway Boulevard, Suite 100; Brooklyn Center, MN 55430; phone: (763) 503-3401; fax: (763) 503-3409. Make checks payable to Architectural Alliance. Deposit per set (refundable): \$150.00. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

Non-State Bids, Contracts & Grants

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on December 19, 2011, at MAC's web address of <http://www.metroairports.org/business/solicitations> (construction bids).

Minnesota's Bookstore

660 Olive Street (Williams Hill Business Development), St. Paul, MN 55155
(1 block east of I-35E Bridge, 1 block north of University Ave.)
Phone: (651) 297-3000; Fax: (651) 215-5733
E-mail: <http://www.minnesotasbookstore.com>

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