

State of Minnesota

# State Register



**Proposed, Adopted, & Expedited Rules; Executive Orders; Appointments;  
Commissioners' Orders; Revenue Notices; Official Notices;  
State Grants & Loans; State Contracts; Non-State Public Bids, Contracts & Grants**  
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# State Register

## Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. The *State Register* contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Vetoed Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-state Public Bids, Contracts and Grants

### Printing Schedule and Submission Deadlines

Vol. 36 Issue Number	PUBLISH DATE ( <b>BOLDFACE</b> shows altered publish date)	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts	Deadline for Proposed, Adopted and Exempt RULES
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# 19	Monday 28 November	<b>NOON MONDAY 21 November</b>	Noon Wednesday 16 November
# 20	Monday 5 December	Noon Tuesday 29 November	Noon Wednesday 23 November
# 21	Monday 12 December	Noon Tuesday 6 November	Noon Wednesday 30 November

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# Minnesota Rules: Amendments and Additions

## NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757.

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A rule becomes effective after the requirements of *Minnesota Statutes* §§ 14.05-14.28 have been met and five working days after the rule is published in the *State Register*, unless a later date is required by statutes or specified in the rule. If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed. If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

**KEY: Proposed Rules** - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

## Minnesota Department of Education (MDE) Adopted Permanent Rules Governing English Language Arts Academic Standards

The rules proposed and published at *State Register*, Volume 36, Number 5, pages 153-157, August 22, 2011 (36 SR 153), are adopted as proposed.

## Executive Orders

The governor has the authority to issue written statements or orders, called Executive Orders, as well as Emergency Executive Orders. The governor's authority is specified in the *Constitution of the State of Minnesota*, Article V, and in *Minnesota Statutes* § 4.035. Emergency Executive Orders, for protection from an imminent threat to health and safety, become effective immediately, are filed with the secretary of state, and published in the *State Register* as soon as possible after they are issued. Other Executive Orders become effective 15 days after publication in the *State Register* and filing with the secretary of state. Unless otherwise specified, an executive order expires 90 days after the date the governor who issued the order vacates office.

## Office of the Governor Executive Order 11-31: Representation of Licensed Registered Subsidized Family Child Care Providers

I, MARK DAYTON, GOVERNOR OF THE STATE OF MINNESOTA, by virtue of the authority vested in me by the Constitution and applicable statutes, do hereby issue this Executive Order:

**WHEREAS**, it has been well documented that the first five years of a child's life is a time of phenomenal growth and development, and access to high-quality early childhood education services prepares children for later learning in life, and ensures that they enter kindergarten ready and able to succeed; and

**WHEREAS**, licensed family child care providers provide invaluable services to working parents and guardians by providing high quality learning environments for their children while they are engaged in work or education opportunities, or both, and are particularly well-suited to meet families' needs, by providing care during flexible hours and schedules, including evenings, overnight, and weekends in a comforting home environment; and

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**WHEREAS**, the State is committed to improving the quality, accessibility, and affordability of early childhood education services; and

**WHEREAS**, despite their important services to Minnesota's families, there has been a troubling decline in the number of licensed family child care providers operating in the State of Minnesota; and

**WHEREAS**, under *Minnesota Statutes*, Chapters 119B and 245A, the Minnesota Department of Human Services is the lead child care agency and its Commissioner sets the rules by which child care services are administered through the State-supervised and county-administered system; and

**WHEREAS**, under *Minnesota Statutes*, Section 119A.03, subdivision 2, the Commissioner of Education must develop linkages with other state departments to ensure coordination and consistent state policies promoting healthy development of children and families; must facilitate inclusive processes when designing or implementing guidelines and strategies to achieve agency goals for children and families; and must facilitate intergovernmental and public-private partnership strategies necessary to implement *Minnesota Statutes*, Chapter 119A; and

**WHEREAS**, unions AFSCME and SEIU have claimed in writing that a majority of licensed family child care providers desire to be represented for the purposes of negotiating their relationship with the State; and

**WHEREAS**, in light of the foregoing, a labor dispute exists concerning the right of family child care providers to organize for the purpose of representation in their dealings with the State; and

**WHEREAS**, under Minnesota laws and Statutes, including but not limited to, Section 179.02, the Commissioner of the Bureau of Mediation Services has broad authority to make rules, appointments, and to provide technical support in the area of labor relations, including the conduct of elections and the resolution of labor disputes in the State, regardless of whether there is an employer or employee relationship; and

**WHEREAS**, it is essential that a fair and transparent election among licensed family child care providers proceed before the State shall certify or conduct meetings with any representatives of family child care providers.

**NOW, THEREFORE**, I hereby order that:

1. Within 60 days after the issuance of this Order, the Commissioner of the Bureau of Mediation Services shall conduct two mail-ballot elections to determine whether AFSCME Council 5 and SEIU shall represent licensed registered subsidized family child care providers in the appropriate units, requested by AFSCME Council 5 and SEIU in their letter dated November 8, 2011. For the purposes of the election, the Bureau of Mediation Services shall utilize the most recent list of licensed registered subsidized family child care providers in the appropriate units. The Commissioner of the Bureau of Mediation Services may designate the American Arbitration Association, subject to his oversight, to conduct all proceedings related to the elections in the appropriate units, in a fair and transparent manner. Any costs incurred by the Bureau of Mediation Services or the American Arbitration Association in carrying out this section shall be borne entirely by AFSCME Council 5 and SEIU.

2. "Licensed registered subsidized family child care providers" shall include those family child care and group family child care providers subject to licensure under *Minnesota Statutes*, Chapter 245A; subject to various other requirements under *Minnesota Statutes*, Chapter 119B; governed by *Minnesota Rules*, Chapter 3400 and Chapter 9502; and who are registered as of September 30, 2011 to receive subsidies for providing subsidized child care services pursuant to the Minnesota Child Care Assistance Programs ("CCAP") under Chapter 119B.

3. If a majority of licensed registered subsidized family child care providers voting in the mail ballot election provided for herein, vote affirmatively for exclusive meet and confer representation, the Commissioner of the Bureau of Mediation Services shall certify the organization so designated.

4. If the Commissioner of the Bureau of Mediation Services certifies a majority exclusive representative in an appropriate unit, the Commissioners of Human Services and Education or their designees, shall meet and confer in good faith with the exclusive representatives of the licensed registered family child care provider units regarding issues of mutual concern, including quality standards and quality rating systems; the availability of training opportunities and funding; reimbursement rates; access to benefits; changes to the state system

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## Executive Orders

of providing early childhood education services; the monitoring and evaluating of family child care providers; and any other matters that the parties agree would improve recruitment and retention of qualified licensed registered family child care providers and the quality of the programs they provide.

5. All agreements on issues of mutual concern shall be memorialized in writing. If any provision of an agreement negotiated between the Commissioner of Human Services, the Commissioner of Education, and the exclusive representatives requires new legislation, the adoption or modification of administrative rules of any department or agency of State government to be effective, or the appropriation of money for their implementation, the parties will seek enactment of the legislation, adoption of the rules or both.

6. Nothing in this Order shall be construed to confer upon licensed family child care providers the right to strike.

7. In affording licensed registered subsidized family child care providers the right to engage in collective action, select a representative, and jointly engage in negotiations with the State under the terms of this Order, the State intends that the "State Action" exemption from federal antitrust laws be fully available to the State, based on the State's active supervision of licensed family child care providers to improve the quality, accessibility, and affordability of early childhood education services in the State.

8. Nothing in this Order shall be construed to grant family child care providers status as employees for any purpose.

9. Nothing in this Order shall be construed to interfere with parental rights to select and deselect family child care providers, or the ability of family child care providers to establish the rates they charge to parents.

10. Nothing in this Order shall be construed to require participation, or the involuntary payment of dues by any family child care provider.

11. Nothing in this Order shall be construed to interfere with the right or obligation of any state agency to communicate or meet with any citizen or organization concerning family child care legislation, regulation, or policy.

12. Shall any part of this Order be declared to be invalid or unenforceable, or the enforcement or compliance with it is suspended, restrained or barred, either by the State or by the final judgment of a court of competent jurisdiction, the remainder of this Order shall remain in full force and effect.

Under *Minnesota Statutes 2011* § 4.035, subdivision 2, this Executive Order is effective 15 days after publication in the *State Register* and filing with the Secretary of State and shall remain in effect until rescinded by proper authority or it expires in accordance with *Minnesota Statutes 2011* § 4.035, subdivision 3.

In Testimony Whereof, I have set my hand this 15<sup>th</sup> day of November, 2011.

Signed: **Mark Dayton**  
**Governor**

Filed According to Law:

Signed: **Mark Ritchie**  
**Secretary of State**

## Office of the Governor

### Executive Order 11-32: Directing the Work of the Environmental Quality Board

I, MARK DAYTON, GOVERNOR OF THE STATE OF MINNESOTA, by virtue of the authority vested in me by the Constitution and applicable statutes, do hereby issue this Executive Order:

WHEREAS, the Minnesota Environmental Quality Board (EQB) is composed of nine state agency heads, five citizen members, and a governor's representative, who serves as chair;

# Executive Orders

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**WHEREAS**, the EQB is directed by law to:

1. Determine which environmental problems of interdepartmental concern to state government it shall consider and initiate interdepartmental investigations into those matters that it determines are in need of study, including but not limited to topics of future population and settlement patterns, air and water resources and quality, solid waste management, transportation and utility corridors, economically productive open space, energy policy and need, growth and development, and land use planning;

2. Review programs of state agencies that significantly affect the environment and coordinate those it determines are interdepartmental in nature, and ensure agency compliance with state environmental policy; and

**WHEREAS**, Minnesota's environmental review processes are complex, with multiple policy-setting and governing bodies, and are in need of review and revision to ensure that they respond to the public value of promoting economic growth, while also protecting Minnesota's precious natural resources; and

**WHEREAS**, the EQB by virtue of its composition is uniquely able to align state economic, energy and environmental policies to create a sustainable future for the our state, our economy, and our environment; and

**WHEREAS**, a well-functioning EQB can advance this Administration's goal to deliver the best services to the public at the best price; and

**WHEREAS**, the EQB does not have sufficient dedicated staff resources to undertake these vital planning and policy coordination functions.

**NOW, THEREFORE**, in order to ensure that the EQB fulfills its policy-making and coordination roles I hereby order that:

1. By November 15, 2012, the EQB shall evaluate and make recommendations on how to improve environmental review, given the changes made in Chapter 4, House File 1, and the recommendations contained in the Office of the Legislative Auditor Environmental Review and Permitting Report.

2. By November 15, 2012, the EQB will evaluate and make recommendations for improved environmental governance and coordination.

3. By November 15, 2012, the EQB shall prepare an environmental and energy report card that identifies metrics which the State of Minnesota can use to measure its performance and progress protecting Minnesota's valuable air, water and land resources. Once initially established, the environment and energy report card shall be an annual report with renewed priorities, initiatives, and goals and an updated report card.

4. By January 15, 2013, the EQB shall organize and host an environmental congress focused on the current state of Minnesota's environment, utilizing the elements in the report card.

5. Each member agency of the EQB shall dedicate to the EQB the staff resources requested by the EQB Chair, for purposes of carrying out the work directed by this Executive Order.

Under *Minnesota Statutes* 2011, Section 4.035, subdivision 2, this Executive Order is effective 15 days after publication in the *State Register* and filing with the Secretary of State and shall remain in effect until rescinded by proper authority or it expires in accordance with *Minnesota Statutes* 2011, Section 4.035, subdivision 3.

**IN TESTIMONY WHEREOF**, I have set my hand on November 16, 2011.

Signed: **Mark Dayton**  
Governor

Filed According to Law

Signed: **Mark Ritchie**  
Secretary of State

# Commissioners' Orders

Various agency commissioners are authorized to issue "commissioner's orders" on specified activities governed by their agency's enabling laws. See the *Minnesota Statutes* governing each agency to determine the specific applicable statutes. Commissioners' orders are approved by assistant attorneys general as to form and execution and published in the *State Register*. These commissioners orders are compiled in the year-end subject matter index for each volume of the *State Register*.

## Minnesota Department of Natural Resources (DNR) Commissioner's Order No. - SNA Order # 223: De-Designation of Black Dog Preserve Scientific and Natural Area

**EFFECTIVE DATE:** November 21, 2011  
**Statutory authority:** *Minnesota Statutes* 86A.05, Subd. 5  
**Supercedes:** SNA Order No. 40

**WHEREAS**, in accordance with MS86A.05, Subd. 5 (d), a public hearing was held on November 2, 2011 regarding the proposed de-designation of the Black Dog Preserve Scientific and Natural Area and no objections were received to the de-designation;

and

**WHEREAS**, following the hearing, the hearing officer made a recommendation that the Black Dog Scientific and Natural Area be de-designated;

and

**WHEREAS**, The Nature Conservancy owns and leases to the Department of Natural Resources those lands in Dakota County currently within the boundaries of the Black Dog Preserve Scientific and Natural Area described as:

The South Half of the Southeast Quarter (S  $\frac{1}{2}$  SE  $\frac{1}{4}$ ) of Section Twenty-seven (27), Township Twenty-seven (27), Range Twenty-four (24), except the railroad Right of Way;

That part of the Northeast Quarter of the Northeast Quarter (NE  $\frac{1}{4}$  NE  $\frac{1}{4}$ ) of Section Thirty-four (34), Township twenty-seven (27) North, Range Twenty-four (24) West lying northwesterly of the center line of County State Aid Highway No. 32 (Cliff Road) and lying East of the east line of Pleasant View Memorial Gardens;

That part of Pleasant View Memorial Gardens, according to the recorded plat thereof lying northwesterly of the center line of County State Aid Highway No. 32 (Cliff Road)

containing 94 acres, more or less;

and

**WHEREAS**, The Nature Conservancy has entered into an agreement to donate these lands to the United States Fish and Wildlife Service for inclusion in the Minnesota Valley National Wildlife Refuge to be protected as public conservation land managed for their natural resource values;

and

**WHEREAS**, The Nature Conservancy and the Department of Natural Resources have agreed to terminate the lease whereby these lands are designated as Scientific and Natural Area;

and

**WHEREAS**, the remaining lands owned by the Department of Natural Resources currently within the boundaries of the Black Dog Preserve Scientific and Natural Area are those lands in Dakota County described as:

# Commissioner's Orders

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That part of the West Half of the Northeast Quarter (W ½ NE ¼) of Section Thirty-four (34), Township Twenty-seven (27), Range Twenty-four (24), lying northwesterly of the Chicago and North Western Transportation Company Railroad.

That part of the East Half of the Northwest Quarter (E ½ NW ¼) of Section Thirty-four (34), Township Twenty-seven (27) North, Range Twenty-four (24) West, described as follows:

Beginning at the northeast corner of said East Half of the Northwest Quarter (E ½ NW ¼); thence on an assumed bearing of South 89° 49' 47" West along the north line of said East Half of the Northwest (E ½ NW ¼), a distance of 127.6 feet; thence South 24° 20' 13" West, a distance of 437.59 feet; thence South 47° 28' 32" West, a distance of 522.97 feet; thence South 1/2° 31' 28" East, a distance of 866.39 feet to the northwesterly line of the Chicago and North Western Transportation Company Railroad; thence North 44° 39' 07" East, along said northwesterly line a distance of 130.52 feet to the east line of said East Half of the Northwest Quarter (E ½ NW ¼); thence North 00° 42' 27" East, along the east line of said East Half of the Northwest Quarter (E ½ NW ¼), a distance of 1487.79 feet to the point of beginning;

containing 35 acres, more or less;

and

**WHEREAS**, these remaining lands no longer qualify as Scientific and Natural Area because of their degraded condition which does not contain any native plant community or rare species.

**THEREFORE, IT IS HEREBY ORDERED**, pursuant to authority vested in me by law, including but not limited to *Minnesota Statutes*, section 86A.05, subd. 5 that the above-described lands are de-designated as the Black Dog Preserve Scientific and Natural Area.

This order takes effect upon publication in the State Register.

**Date signed:** November 9, 2011

**Approved by:** Tom Landwehr, Commissioner  
Department of Natural Resources

## Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

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The Official Notices section gives you a “heads up” on important state meetings and announcements. The *State Register* reaches a large audience of “interested eyes” every week. Remember to publish your notices here - it only costs \$10.20 per 1/10 of a page used in the *State Register* - it’s the least expensive legal advertising in the state.

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## Minnesota Board of Animal Health Notice of Quarterly Meeting 7 December 2011

The Minnesota Board of Animal Health will hold its quarterly meeting on Wednesday, December 7, 2011. The meeting will take place at the Orville Freeman Building, 625 Robert St. N., St. Paul, MN 55155 at 9:30 a.m. in room B555.

## Department of Natural Resources (DNR) Notice of Conveyance to Establish Boundary Lines Relating to Certain State Land Holdings

**NOTICE IS HEREBY GIVEN** that pursuant to *Minnesota Statutes*, section 84.0273, the State of Minnesota proposes to convey by an agreement and conveyance document and quit claim deed such rights, titles and interests in state lands located in Sections 28 and 33 of Township 128 North, Range 40 West, Douglas County, to Richard J. Carlson and Carolyn L. Carlson, husband and wife, who in return propose to convey by the same agreement and quitclaim deed such right titles and interests in its adjacent lands as are necessary for the purpose of establishing boundaries.

The reason for this conveyance is that the historically described common boundary line between the parties’ properties contained conflicting calls.

The parties wish to make their mutual boundaries more definite and certain, and clarify their legal descriptions to coincide more accurately with the actual use on the ground.

Additional information about this conveyance or a copy of the proposed conveyance can be obtained by contacting:

Minnesota Department of Natural Resources  
Division of Lands and Minerals

# Official Notices

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500 Lafayette Road Box 45  
St. Paul, Minnesota 55155-4045

Additional information about this conveyance or a copy of the proposed conveyance can be obtained by contacting:

Robert Langner, Land Surveyor  
Minnesota Department of Natural Resources  
Division of Lands and Minerals  
1601 Minnesota Drive  
Brainerd, MN 56425  
Phone: 218-833-8681  
E-mail: robert.langner@state.mn.us

## Minnesota Racing Commission

### REQUEST FOR COMMENTS on Possible Amendment to Rules Governing Horse Racing, *Minnesota Rules*, 7876 Stabling, 7890 Horse Medication, and 7897 Prohibited Acts

**Subject of Rules.** The Minnesota Racing Commission requests comments on its possible amendment to rules governing Horse Racing. The Commission is considering rule amendments that require a record of a negative test for Equine Piroplasmiasis, extend the time a Certificate of Veterinary Inspection can be used after the initial entry to a racetrack, add or revise definitions to Horse Medication definitions, set regulatory limits on medications, and prohibit acts with regard to feed and medication.

**Persons Affected.** The amendment to the rules would likely affect Class A & B Licensees, Class C licensees, and the betting public, and horsemen.

**Statutory Authority.** *Minnesota Statutes*, sections 240.03, 240.24, and 240.25, authorize the Racing Commission to amend rules which affect the integrity of racing or the public health, welfare, or safety.

**Public Comment.** Interested persons or groups may submit comments or information on these possible rules in writing or orally until further notice is published in the *State Register* that the Commission intends to adopt or to withdraw the rules. The Commission does not contemplate appointing an advisory committee to comment on the possible rules.

**Rules Drafts.** The Commission has prepared a draft of the possible rules amendments.

**Agency Contact Person.** Written or oral comments, questions, requests to receive a draft of the rules, and requests for more information on these possible rules should be directed to:

Richard G. Krueger, Executive Director  
Minnesota Racing Commission  
P. O. Box 630  
Shakopee, MN 55379  
**Phone:** (952) 496-7950  
**Fax:** (952) 496-7954  
**E-mail:** richard.krueger@state.mn.us  
TTY users may call the Commission at 1-800-627-3529.

**Alternative Format.** Upon request, this Request for Comments can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

**NOTE:** Comments received in response to this notice will not necessarily be included in the formal rulemaking record submitted to the administrative law judge if and when a proceeding to adopt rules is started. The agency is required to submit to the judge only those written comments received in response to the rules after they are proposed. If you submitted comments during the development of the rules and

you want to ensure that the Administrative Law Judge reviews the comments, you should resubmit the comments after the rules are formally proposed.

Dated: 1 November 2011

Richard G. Krueger, Executive Director  
Minnesota Racing Commission

## Department of Transportation (Mn/DOT) Engineering Services Division, Office of Construction and Innovative Contracting Notices of Suspension and Debarment

### NOTICE OF SUSPENSION

**NOTICE IS HEREBY GIVEN** that the Department of Transportation (“MnDOT”) has ordered that the following vendors be suspended for a period of sixty (60) days, effective October 14, 2011 until December 13, 2011:

- Marlon Louis Danner and his affiliates, South St. Paul, MN
- Danner, Inc. and its affiliates, South St. Paul, MN
- Bull Dog Leasing, Inc. and its affiliates, Inver Grove Heights, MN
- Danner Family Limited Partnership and its affiliates, South St. Paul, MN
- Ell-Z Trucking, Inc. and its affiliates, South St. Paul, MN

### NOTICE OF DEBARMENT

**NOTICE IS HEREBY GIVEN** that the Department of Transportation (“MnDOT”) has ordered that the following vendors be debarred for a period of two (2) years, effective January 4, 2010 until January 3, 2012:

- Riley Bros. Companies, Inc. and its affiliates, Morris, MN
- Riley Bros. Construction, Inc. and its affiliates, Morris, MN
- Riley Bros. Properties, LLC, and its affiliates, Morris, MN
- Riley Bros. Utilities, Inc. d/b/a Chris Riley Utilities, Inc. and its affiliates, Morris, MN

**NOTICE IS HEREBY GIVEN** that the Department of Transportation (“MnDOT”) has ordered that the following vendors be debarred for a period of three (3) years, effective February 24, 2010 until February 24, 2013:

- Joseph Edward Riley, Morris, MN
- John Thomas Riley, Morris, MN

**NOTICE IS HEREBY GIVEN** that the Department of Transportation (“MnDOT”) has ordered that the following vendors be debarred for a period of three (3) years, effective March 25, 2011 until March 25, 2014:

- Philip Joseph Franklin, Leesburg, VA
- Franklin Drywall, Inc. and its affiliates, Little Canada, MN
- Master Drywall, Inc. and its affiliates, Little Canada, MN

*Minnesota Statute* section 161.315 prohibits the Commissioner, counties, towns, or home rule or statutory cities from awarding or approving the award of a contract for goods or services to a person who is suspended or debarred, including:

- 1) any contract under which a debarred or suspended person will serve as a subcontractor or material supplier,
- 2) any business or affiliate which the debarred or suspended person exercises substantial influence or control, and
- 3) any business or entity, which is sold or transferred by a debarred person to a relative or any other party over whose actions the debarred person exercises substantial influence or control, remains ineligible during the duration of the seller’s or transfer’s debarment.

# State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

## Grant Funds and Loans

The *State Register* is one of the best ways to advertise your grants - it's a required read for public works projects. And it's cost is one of the least expensive legal advertising rates in Minnesota. At \$10.20 per 1/10 of a page you cannot go wrong.

Check up on all the "active" state grants in the "Contracts & Grants" section, available only to *State Register* subscribers. Open the *State Register* and click on Bookmarks on the left. You will also see a list of all the current rules, a growing index, and previous years' indices. Subscribers also receive LINKS to the *State Register*. Subscriptions cost \$180 a year (an \$80 savings). Here's what you receive via e-mail:

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## Department of Labor and Industry (DLI) Workplace Safety Consultation Unit Notice of Safety Grants for Employers

The Department of Labor and Industry (DLI) announces continuation of its safety hazard abatement matching grant program under *Minnesota Statutes*, section 79.253, and *Minnesota Rules*, parts 5203.0010 through 5203.0070. Employers covered by workers' compensation insurance, and those approved as self-insured employers, are eligible to apply for safety/health matching grants to abate safety hazards in their workplace. The safety/health hazards must have been identified in an on-site survey conducted by one of the following:

- 1) MNOSHA safety/health investigator,
- 2) DLI Workplace Safety Consultation safety/health consultant,
- 3) in-house employee safety/health committee,
- 4) workers' compensation underwriter,
- 5) private safety/health consultant or
- 6) a person under contract with the Assigned Risk Plan.

The on-site safety/health survey must have resulted in specifically recommended safety and/or health practices or equipment, training for purchased equipment, and/or tuition reimbursement designed to reduce the risk of injury to employees. Costs eligible for program participation are all or part of the cost of purchasing and installing recommended safety/health equipment, training for purchased equipment, tuition reimbursement, the cost of operating or maintaining safety/health equipment, and/or the cost of purchasing or renting real property, if necessary, to meet criteria established by the on-site safety/health survey. Automobiles, weapons, or personnel costs, such as salary and benefits, will not be covered by these grants.

Whether we approve your grant application or not, does not diminish, delay, or absolve you of any obligation to abate hazards as required by law. No state funds will be distributed until all grant documents are signed by all parties and the safety grant project is completed, including payments for all items in the project. Costs incurred before all parties have signed the grant document must not rely on grant approval. Invoices dated prior to your fully executed grant agreement are not eligible for this program.

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# State Grants and Loans

Grants are limited to a total maximum match of up to \$10,000 per project. The employer must provide at least \$1.00 (one dollar) in project costs for every dollar awarded. No grant will be awarded for more than half the amount of the approved project. Grant applications postmarked between October 16 and December 15, 2011, will be evaluated and processed so that grant contracts or denial letters will be issued by February 15, 2012.

Projects will be judged according to the criteria established by law. Priority will also be given to projects in areas that are the current focus of Minnesota OSHA compliance:

Construction Industry; Residential fall protection equipment.

Construction Industry; Tuck pointing and other industries dealing with silica.

Service Industry; Window washing equipment.

General Industry; Grain handling equipment.

An employer that has received a grant for a particular worksite will not be eligible to receive another grant for that worksite during the two years after the date of the award. All applicable information requested on the grant application form is required for grant approval. Missing information will result in your application being returned to you. Less than the requested amount may be awarded if program resources are insufficient to provide full assistance to all approved applicants and if the reduced grant could still achieve safety objectives.

Eligible applicants for grants can submit their applications at: Workplace Safety Consultation, Attention: Safety Grant Coordinator, 443 Lafayette Road N., St. Paul, MN 55155; **e-mail:** [dli.grants@state.mn.us](mailto:dli.grants@state.mn.us); or **on-line** at: <http://www.dli.mn.gov/WSC/Grants.asp>. For further information, please contact the Safety Grants Administrator at (651) 284-5162, 1-800-731-7232 or **e-mail** at: [dli.grants@State.MN.US](mailto:dli.grants@State.MN.US).

## Minnesota Department of Transportation (Mn/DOT) Transportation Revolving Loan Fund (TRLF) Open Solicitation Announcement for Candidate Projects for Funding

Please be advised that the Minnesota Department of Transportation (MnDOT) is soliciting candidate projects for funding through the Transportation Revolving Loan Fund (TRLF). This is an ongoing open solicitation on a first come first serve basis until all TRLF available funds committed.

### Type of Eligible Projects

- **Road and Bridge Projects** – Approximately \$6.6 million is available in the Highway Non-Restricted Account
- **Transit Projects** – Approximately \$1.5 million is available in the Transit Account.

For those unfamiliar with the TRLF program, it operates much like a commercial bank, providing low-interest loans and other types of financial assistance on a competitive basis to the state, counties, cities, and other governmental entities for eligible transportation projects. Although private entities are not currently eligible for TRLF financing, they may be able to enter into agreements with eligible borrowers to finance eligible transportation projects.

Additional funding may be available subject to the scope, number of applications and financial needs of the applications received through the solicitation process.

Candidate projects must be eligible under Title 23 or Title 49 of the United States Code and Mn. Stat. 446A.085, subd. 2 (1998) to apply. However, the SAFETEA-LU Technical Corrections Bill (HR 1195) enacted on June 6, 2008 extended this eligibility to roads functionally classified as minor collectors. Selected projects will be required to follow State Aid and/or MnDOT project development requirements.

# State Grants and Loans

Each District/ATP has a TRLF Coordinator to answer specific questions and to provide application packets. Please contact your TRLF Coordinator if you are interested in the program.

For further information about TRLF loan and application, please contact Trang Chu at 651-366-3782 or visit our website at:  
<http://www.dot.state.mn.us/planning/program/trlf.html>

## TRANSPORTATION REVOLVING LOAN FUND (TRLF) Contact List

Please direct TRLF questions to your applicable District/ATP TRLF Coordinator listed below:

### District/ATP1

Walter Leu  
1123 Mesaba Avenue  
Duluth, MN 55811  
Phone: (218) 725-2705  
Fax: (218) 725-2800  
E-mail: [gus.peterson@state.mn.us](mailto:gus.peterson@state.mn.us)

### District/ATP2

Joseph McKinnon  
3920 Highway 2 West  
Bemidji, MN 56601  
Phone: (218) 755-6554  
Fax: (218) 775-6512  
E-mail: [joseph.mckinnon@state.mn.us](mailto:joseph.mckinnon@state.mn.us)

### District/ATP3

Steve Voss  
7694 Industrial Park Road  
Baxter, MN 56425  
Phone: (218) 828-5779  
Fax: (218) 828-5815  
E-mail: [steve.voss@state.mn.us](mailto:steve.voss@state.mn.us)

### District/ATP4

Shiloh Wahl, PE  
1000 Trunk Highway 10 West  
Detroit Lakes, MN 56501  
Phone: (218) 846-3630  
Fax: (218) 846-7988  
E-mail: [shiloh.wahl@state.mn.us](mailto:shiloh.wahl@state.mn.us)

### District/ATP6

Greg Paulson  
2900 48<sup>th</sup> Street N.W.  
Rochester, MN 55901  
Phone: (507) 286-7502  
Fax: (507) 285-7780  
E-mail: [greg.paulson@state.mn.us](mailto:greg.paulson@state.mn.us)

### District/ATP7

Lisa Bigham  
Planning Director  
2151 Bassett Drive  
Mankato, MN 56002-5302  
Phone: (507) 304-6195  
Fax: (507) 304-6119  
E-mail: [lisa.bigham@state.mn.us](mailto:lisa.bigham@state.mn.us)

### District/ATP8

Patrick Weidemann  
P.O. Box 768  
2505 Transportation Road  
Willmar, MN 56201  
Phone: (320) 214-6365  
Fax: (320) 214-6305  
E-mail: [patrick.weidemann@state.mn.us](mailto:patrick.weidemann@state.mn.us)



### Metro

Ryan Gaug  
Waters Edge Bldg.  
1500 W. County Road B2  
Roseville, MN 55113  
Phone: (651) 234-7878  
Fax: (651) 234-7786  
E-mail: [ryan.gaug@state.mn.us](mailto:ryan.gaug@state.mn.us)

For questions specifically related to program eligibility please contact:

Trang Chu  
MnDOT Central Office  
Office of Capital Programs and Performance Measures  
Transportation Building, 3<sup>rd</sup> Floor, MS440  
395 John Ireland Blvd.  
St. Paul, MN 55155  
Phone: (651) 366-3782  
Fax: (651) 366-3790  
E-mail: [trang.chu@state.mn.us](mailto:trang.chu@state.mn.us)

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# State Grants and Loans

For questions specifically related to financing and loan approval please contact:

Jeff Freeman  
Public Facilities Authority  
1<sup>st</sup> National Bank Bldg. Suite E200  
332 Minnesota Street  
St. Paul, MN 55101-1351  
Phone: (651) 259-7565  
Fax: (651) 296-8833  
E-mail: jeff.freeman@state.mn.us

Steve LaFontaine  
Public Facilities Authority  
1<sup>st</sup> National Bank Bldg. Suite E200  
332 Minnesota Street  
St. Paul, MN 55101-1351  
Phone: (651) 259-7471  
Fax: (651) 296-8833  
E-mail: stephen.lafontaine@state.mn.us

The TRLF web site can be found at: <http://www.dot.state.mn.us/planning/program/trlf.html>

## State Contracts

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at: [www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us) for informal solicitation announcements.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

**Requirements:** There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements:

- \$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600
- \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days;
- \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and
- anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days

## Vendors and Consultants

The state spends \$2-3 billion a year on contracts. The *State Register* is one of the best ways to advertise your contracts - it's a required read for public works projects. And it's cost is one of the least expensive legal advertising rates in Minnesota. At \$10.20 each 1/10 of a page, you cannot go wrong.

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# State Contracts

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## Department of Administration (Admin)

### State Designer Selection Board Project No. 11-14

#### Notice of Availability of Request for Proposal (RFP) for Designer Selection for Predesign and Design of Preservation, Restoration and Repairs to the Minnesota State Office Building and Parking Deck

The Department of Administration, Real Estate and Construction Services ("State"), through the State Designer Selection Board, is soliciting proposals from interested, qualified consultants for architectural and engineering design services for the above referenced project.

A full Request for Proposal is available on the Department of Administration, Real Estate and Construction Services website:

*www.admin.state.mn.us/recs*

Click on "Construction Services" and then "Solicitations and Announcements." A mandatory informational meeting is scheduled for November 29, 2011 at the State Office Building, 100 Reverend Doctor Martin Luther King Junior Boulevard, St. Paul, MN. See Request for Proposal for location details. Project questions shall be referred to the appropriate person(s) as listed in the Request for Proposal.

Proposals must be delivered to Jeanne Caturia, Executive Secretary, State Designer Selection Board, 309 Administration Building, 50 Sherburne Ave., St. Paul, MN 55155, phone: (651) 201-2551, not later than 12:00 noon C.T., Monday, December 12, 2011. Late responses will not be considered.

The Department of Administration, Real Estate Construction Services Division is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

## Minnesota State Colleges and Universities (MnSCU)

### St. Cloud State University

#### Notice of Request for Proposal to Retain a Professional Materials Testing and Inspection Firm

**Nature of Work/Contract Title:** The Minnesota State Colleges and Universities (MnSCU) Board of Trustees, on behalf of St. Cloud State University, hereafter referred to as the "Owner", is soliciting proposals from interested, qualified firms, and intends to retain a professional material testing and inspection firm to provide Material Testing and Inspections as the Owner's Independent Testing Laboratory (OITL) during the course of the Project, the Integrated Science and Engineering Facility (ISELF). ISELF consists of a 100,000 GSF Laboratory, office and classroom building. The Guaranteed Maximum Price is \$34,182,484. Rafferty, Rafferty, Tollefson & Lindeke Architects have completed the construction documents. McGough Construction is the Construction Manager at risk. Construction is slated to begin November 28, 2011. Funds will be provided by general obligation bonds.

**Description of Work:** Material testing and inspection services during construction are being requested. Services for soil testing, concrete testing, masonry testing and inspections, and various observations are required. **Work for window inspections and roofing inspections are not a part of this RFP – this work is done by others**

**Estimated Cost:** \$75-\$100,000

**Contracting Agency:** Minnesota State Colleges and Universities

**Location of Work:** St. Cloud, MN

**Response to this solicitation is due no later than** December 13 at 3:00 PM CENTRAL TIME.

**To receive a copy of the complete solicitation, go to:** [http://www.stcloudstate.edu/facilities/Projects\\_000.asp](http://www.stcloudstate.edu/facilities/Projects_000.asp)

**Minnesota State Colleges and Universities (MnSCU)****South Central College****Notice of Availability of Request for Proposal (RFP) for Roof Replacement Design Services for the South Central College**

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of the South Central College, is soliciting proposals for experienced roof design consultant for the design of roof replacement Building E Areas E1-E3. The consultant team will be responsible for complete roof replacement design, including structural, electrical/mechanical work, masonry, and window replacement, as required by the scope of work.

A full Request for Proposals (RFP) is available on the Minnesota State Colleges Universities website,  
<http://www.finance.mnscu.edu/facilities/index.html>,

click on "Announcements". A mandatory informational meeting is scheduled for Thursday December 1, 2011 at 10:00AM CDT Room E108 at South Central College, 1920 Lee Boulevard, North Mankato, MN 56003. All firms interested in this meeting should contact Tracy Mcadam, **phone:** (507) 332-5810, **e-mail:** [tracy.mcadam@southcentral.edu](mailto:tracy.mcadam@southcentral.edu) to sign up for the meeting. Project questions will also be taken by this individual.

Proposals must be delivered to Karen Snorek, 1920 Lee Boulevard, North Mankato, MN 56003, not later than December 12, 2011 at 2:00 p.m. CDT. Late responses will not be considered.

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its' best interest.

**Minnesota Department of Health (MDH)****Office of Health Information Technology****Request for Proposals for Minnesota Statewide Shared Health Information Exchange Services, Core Health Information Exchange Services, and Performance-Based Connectivity Incentives for Health Information Exchange**

The Minnesota Department of Health is requesting proposals for the following three distinct parts:

- Part A: Statewide Shared Services Collaborative for Health Information Exchange
- Part B: State-Designated Provider of Statewide Shared Health Information Exchange Services and Core Health Information Exchange Services
- Part C: Connectivity Programs and Performance-Based Connectivity Incentives for State-Certified Health Information Exchange Service Providers

Work is proposed to start after February 1, 2012.

An informational meeting for all potential bidders will be held Monday, November 28, 2011, 10:00 am – 12:00 pm, in the Red River Room at the Minnesota Department of Health, Snelling Office Park location, in St. Paul, Minnesota  
<http://www.health.state.mn.us/about/sop.html>

This meeting will provide an opportunity for potential bidders to ask questions regarding the Request for Proposals.

A Request for Proposals will be available on November 21, 2011, on: <http://www.health.state.mn.us/divs/hpsc/ohit/hiemn.html>. A copy of the Request for Proposals can also be requested by calling the Office of Health Information Technology at **phone:** (651) 201-3662 or by **e-mail:** to [Jennifer.Fritz@state.mn.us](mailto:Jennifer.Fritz@state.mn.us).

# State Contracts

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Proposals submitted in response to the Request for Proposals in this advertisement must be received no later than Thursday, January 5, 2012 at 12:00 pm Central Standard Time. **Late proposals will NOT be considered.** Fax or emailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Minnesota Department of Human Services (DHS) Compliance Office Notice of Informal Solicitation for Third-Party Experts

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Human Services is requesting proposals to identify experts to assist the staff of any successor program to the Minnesota Extended Treatment Options (METO) program in the event of an emergency involving an individual with developmental disabilities who is at imminent risk of harm to self or others.

Work is proposed to January 30, 2012. For more information, or to obtain a copy of the Informal Solicitation, contact:

Mike Tessneer  
Department of Human Services  
Compliance Office  
P.O. Box 64979  
St. Paul, MN 551640979  
**Phone:** (651) 431-3763  
**E-mail:** [mike.tessneer@state.mn.us](mailto:mike.tessneer@state.mn.us)

This is the only person designated to answer questions by potential responders regarding this request.

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **4:00 p.m., Central Time, December 31, 2011.** **Late proposals will NOT be considered.**

The RFP can be viewed by visiting the Minnesota Department of Human Services RFP web site:

[http://www.dhs.state.mn.us/main/id\\_000102](http://www.dhs.state.mn.us/main/id_000102)

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Department of Transportation (Mn/DOT) Engineering Services Division Notice of Potential Availability of Contracting Opportunities for a Variety of General Organizational Related Activities

**(This document is available in alternative formats for persons with disabilities by calling Melissa McGinnis at 651-366-4644; for persons who are hearing or speech impaired by calling the Minnesota Relay Service at 800-627-3529.)**

Mn/DOT, in conjunction with the Department of Administration, have developed a streamlined approach for fast-tracking select general organization service projects. These general organizational projects may include, but are not limited to, work in the following categories: 1) Develop, implement and summarize internal and external surveys; 2) Recommend best practices in an organizational structure; 3) Assist with organizational health structure; 4) Provide marketing support; 5) Develop, implement and provide support of ad

hoc forums; 6) Establish and facilitate collaborative groups, including cross-organization and public-private teams; 7) Provide project management for non-technical initiatives; and 8) Facilitate non-technical activities and events.

This streamlined approach includes developing an email list of firms that are interested in receiving direct notification of general organizational projects. Firms will be added on an on-going basis. Fast-tracked projects will have a shorter advertising period and turn-around time. Firms will be asked to submit responses within 5 business days and will be required to work diligently with Mn/DOT toward establishing a contract upon selection. All projects will be advertised to the public. Your firm will be directly notified that there is a project posted on the Consultant Services Website ([www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult)) that requires general organizational skills. Please note that this notice is not a solicitation or request for proposals of any kind. Being placed on the list does not guarantee work nor does it obligate Mn/DOT to provide any contracting opportunities under this program.

Interested firms should send the following information to the e-mail address below: Firm name, firm contact person, phone number, and email address.

Contact: Melissa McGinnis, Contract Administrator

**E-mail:** [melissa.mcginis@state.mn.us](mailto:melissa.mcginis@state.mn.us)

**Telephone:** (651) 366-4644

## Department of Transportation (Mn/DOT) Engineering Services Division Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (“Consultant Pre-Qualification Program”)

This document is available in alternative formats for persons with disabilities by calling Kelly Arneson at (651) 366-4774; for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects.

Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT’s Consultant Services web site, indicated below, to see which highway related professional/technical services are available for application. Applications are accepted on a continual basis. All expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT’s Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Kelly Arneson  
Consultant Services  
Office of Technical Support  
Minnesota Department of Transportation  
395 John Ireland Blvd. Mail Stop 680  
St. Paul, MN 55155

# State Contracts

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## Department of Transportation (Mn/DOT)

### Engineering Services Division

#### Notice Concerning Professional/Technical Contract Opportunities and Taxpayers' Transportation Accountability Act Notices

**NOTICE TO ALL:** The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult)

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers' Transportation Accountability Act on the above referenced website.

## Non-State Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

## Local Government Contracts

Check up on all the "active" state grants in the "Contracts & Grants" section, available only to *State Register* subscribers. Open the *State Register* and click on Bookmarks on the left. You will also see a list of all the current rules, a growing index, and previous years' indices. Subscribers also receive LINKS to the *State Register*. Subscriptions cost \$180 a year (an \$80 savings).

The *State Register* is one of the best ways to advertise your grants - it's a required read for public works projects. And it's cost is one of the least expensive legal advertising rates in Minnesota. At \$13.60 per 1/10 of a page you cannot go wrong.

Here's what you receive via e-mail:

- **Word Search Capability**
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- **Updates to Index to Vol. 31**
- **"Contracts & Grants" Open for Bid**
- **Early delivery, on Friday**
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- **Indexes to Vols. 31, 30, 29, 28 and 27**

It's all E-mailed to you, at end-of-day on Friday, instead of waiting for the non-subscriber's issue released on Monday. Contact Loretta J. Diaz, our subscriptions manager, at **phone:** (651) 297-8777, or **fax:** (651) 297-8260, or **e-mail:** [loretta.diaz@state.mn.us](mailto:loretta.diaz@state.mn.us)

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## Non-State Bids, Contracts & Grants

### Metropolitan Airports Commission (MAC)

#### Minneapolis-Saint Paul International Airport

#### Notice of Call for Bids for Concourse G Asbestos Abatement

**MAC Contract No.:**

**106-4-112**

**Bids Close At:**

**2:00 p.m. December 13, 2011**

**Notice to Contractors:** Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. The work includes Asbestos Abatement throughout main level Gates G1 through G6, and several areas above A-Street soffits of the ground level, Terminal 1-Lindbergh.

**Targeted Group Businesses (TGBs):** The goal of the MAC for the utilization of TGBs on this project is 1%.

**Bid Security:** Each Bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

**Availability of Bidding Documents:** Bidding documents are on file for inspection at the office of Architectural Alliance; at the Minneapolis and Saint Paul Builders Exchanges; McGraw-Hill Construction/Dodge and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from Franz Reprographics; 2781 Freeway Boulevard, Suite 100; Brooklyn Center, MN 55430; **phone:** (763) 503-3401; **fax:** (763) 503-3409. Make checks payable to: Architectural Alliance. Deposit per set (refundable): \$150. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

**MAC Internet Access of Additional Information:** A comprehensive Notice of Call for Bids for this project will be available on November 21, 2011, at MAC's web address of <http://www.metroairports.org/business/solicitations> (construction bids).

### Metropolitan Airports Commission (MAC)

#### Minneapolis-Saint Paul International Airport

#### Notice of Call for Bids for Concourse G Fire Protection Phase 1—Pods 1 and 2 Main Level

**MAC Contract No.:**

**106-4-109**

**Bids Close At:**

**2:00 p.m. December 13, 2011**

**Notice to Contractors:** Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. The work includes Code compliant Fire Protection Systems including Fire Alarm and Fire Sprinkler Systems, smoke detection, emergency voice evacuation and speakers, ceiling tile and ceiling grid replacement, painting of existing soffits and re-supporting of existing light fixtures within Concourse G.

**Targeted Group Businesses (TGBs):** The goal of the MAC for the utilization of TGBs on this project is 3%.

**Bid Security:** Each Bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

**Availability of Bidding Documents:** Bidding documents are on file for inspection at the office of Architectural Alliance; at the Minneapolis and Saint Paul Builders Exchanges; McGraw-Hill Construction/Dodge and NAMC-UM Plan Room. Bidders desiring drawings and specifications for personal use may secure a complete set from Franz Reprographics; 2781 Freeway Boulevard, Suite 100;

# Non-State Bids, Contracts & Grants

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Brooklyn Center, MN 55430; **phone:** (763) 503-3401; **fax:** (763) 503-3409. Make checks payable to Architectural Alliance. Deposit per set (refundable): \$150. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

**MAC Internet Access of Additional Information:** A comprehensive Notice of Call for Bids for this project will be available on November 21, 2011, at MAC's web address of <http://www.metroairports.org/business/solicitations> (construction bids).

## Metropolitan Airports Commission (MAC) Minneapolis-Saint Paul International Airport Notice of Call for Bids for 2012 Electrical Infrastructure Rehab

**MAC Contract No.:** 106-2-642  
**Bids Close At:** 2:00 p.m. December 13, 2011

**Notice to Contractors:** Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. The work includes repair, replacement, and code updates of existing electrical rooms and equipment in a portion of the Terminal 1-Lindbergh.

**Targeted Group Businesses (TGBs):** The goal of the MAC for the utilization of TGBs on this project is 5%.

**Bid Security:** Each Bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

**Availability of Bidding Documents:** Bidding documents are on file for inspection at the office of Architectural Alliance; at the Minneapolis and Saint Paul Builders Exchanges, McGraw Hill Construction/Dodge and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from Franz Reprographics; 2781 Freeway Boulevard, Suite 100; Brooklyn Center, MN 55430; **phone:** (763) 503-3401; **fax:** (763) 503-3409. Make checks payable to: Architectural Alliance. Deposit per set (refundable): \$150. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

**MAC Internet Access of Additional Information:** A comprehensive Notice of Call for Bids for this project will be available on November 21, 2011, at MAC's web address of <http://www.metroairports.org/business/solicitations> (construction bids)

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Minnesota author Carrol Henderson's popular book, *Woodworking for Wildlife*. Along with designs for 28 different nest box projects, this newly-expanded edition includes 300 color photographs and information on deterring nest predators, placing and maintaining boxes, and setting up remote cameras in nest boxes. The 164-page book, which has a soft cover that opens flat for easy use, features new designs for great crested flycatchers, mergansers, dippers, bumblebees and toads. *Woodworking for Wildlife* was printed in Minnesota on recycled paper manufactured in Cloquet and certified by the Forest Stewardship Council.

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- ♦ **Phone** (credit cards): 8 a.m. - 5 p.m. Monday - Friday, 651.297.3000 (Twin Cities) or 1.800.657.3757 (nationwide toll-free)
- ♦ **On-line orders:** www.minnesotasbookstore.com
- ♦ **Minnesota Relay Service:** 8 a.m. - 5 p.m. Monday - Friday, 1.800.627.3529 (nationwide toll-free)
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**Shipping Charges**

<i>If Product</i>	<i>Please</i>
<i>Subtotal is:</i>	<i>Add:</i>
Up to \$15.00	\$ 5.00
\$15.01-\$25.00	\$ 6.00
\$25.01-\$50.00	\$ 9.00
\$50.01-\$100.00	\$ 14.00
\$100.01-\$1,000	\$ 17.00*
<small>*\$17 to an address in MN, WI, SD, ND, IA. If delivered to an address in other states, Canada or internationally, we will contact you if there are additional charges.</small>	
More than \$1,000	Call

Product Subtotal \_\_\_\_\_

Shipping \_\_\_\_\_

Subtotal \_\_\_\_\_

Sales tax \_\_\_\_\_

*(6.875% sales tax if shipped to MN address, 7.625% if shipped to St. Paul address. 7.125% MN transit tax or other local sales tax if applicable)*

**TOTAL** \_\_\_\_\_

If tax exempt, please provide ES number or completed exemption form.  
ES# \_\_\_\_\_