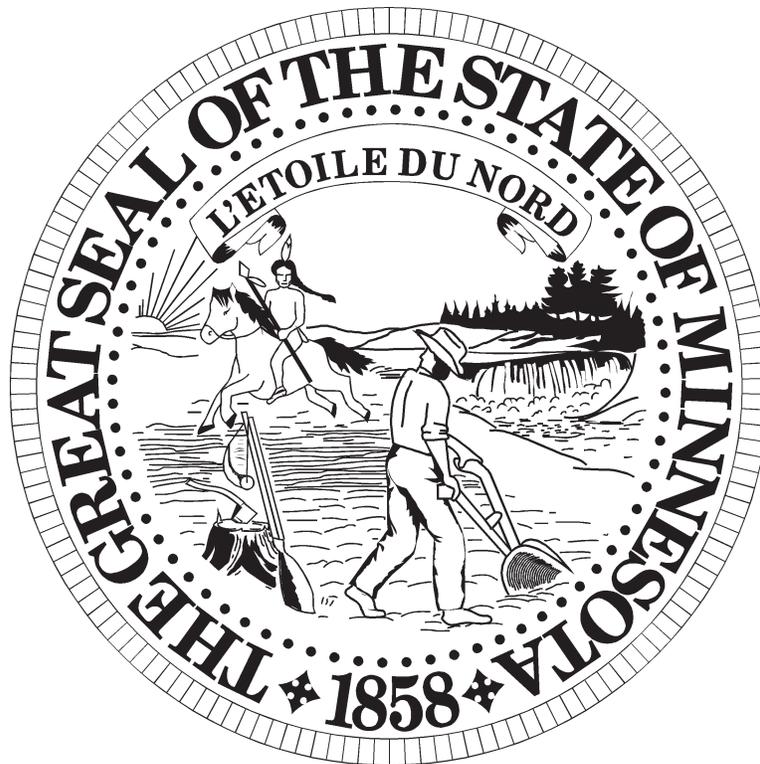


State of Minnesota

State Register



**Proposed, Adopted, & Expedited Rules; Executive Orders; Appointments;
Commissioners' Orders; Revenue Notices; Official Notices;
State Grants & Loans; State Contracts; Non-State Public Bids, Contracts & Grants**
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State Register

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The *State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. The *State Register* contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Vetoed Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-state Public Bids, Contracts and Grants

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Vol. 35 Issue Number	PUBLISH DATE (BOLDFACE shows altered publish date)	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts	Deadline for Proposed, Adopted and Exempt RULES
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# 45	Monday 9 May	Noon Tuesday 3 May	Noon Wednesday 27 April
# 46	Monday 16 May	Noon Tuesday 10 May	Noon Wednesday 4 May
# 47	Monday 23 May	Noon Tuesday 17 May	Noon Wednesday 11 May

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Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757.

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Expedited Rules

Provisions exist for the Commissioners of some state agencies to adopt expedited rules when conditions exist that do not allow the Commissioner to comply with the requirements for normal rules. The Commissioner must submit the rule to the attorney general for review and must publish a notice of adoption that includes a copy of the rule and the conditions. Expedited rules are effective upon publication in the State Register, and may be effective up to seven days before publication under certain conditions.

Expedited rules are effective for the period stated or up to 18 months. Specific *Minnesota Statute* citations accompanying these expedited rules detail the agency's rulemaking authority.

KEY: Proposed Rules - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

Minnesota Department of Public Safety (DPS)

Bureau of Criminal Apprehension (BCA), Forensic Laboratory

Proposed Expedited Permanent Rules Relating to Intoxication Testing

Notice of Intent to Adopt Expedited Rules without a Public Hearing

Proposed Amendments to Rules Governing Intoxication Testing utilizing Evidentiary Breath Tests

Minnesota Rules, Chapter 7502.

Introduction. The Department of Public Safety intends to adopt expedited permanent rules without a public hearing following the procedures in the rules of the Office of Administrative Hearing, *Minnesota Rules*, part 1400.2410 to 1400.2310, and the expedited rules process under the Administrative Procedure Act, *Minnesota Statutes* 14.389.

Agency Contact Person. Submit any comments or questions on the rules to the agency contact person. The agency contact person is: Staci Bennett at the Minnesota Department of Public Safety, Bureau of Criminal Apprehension, 1430 Maryland Avenue East, Saint Paul, Minnesota 55106, **phone:** (651) 793-2900, **fax:** (651) 793-2901 or **e-mail at:** staci.bennett@state.mn.us. **TTY** users may call the Department of Public Safety at (651) 282-6555.

Subject of Rules and Statutory Authority. The proposed expedited new rules govern evidentiary breath testing performed by law enforcement personnel throughout the state. The Department's statutory authority to adopt these rules through the expedited process is set forth in *Minnesota Statutes*, section 169A.75 which establishes the Department of Public Safety may adopt rules to carry out the provisions of this chapter 169A. Specifically, *Minnesota Statutes*, section 169.75(c) provides the Department may adopt rules indicating the commissioner's approval of instruments for chemical tests for intoxication under sections 169A.41 and 169A.51 using the procedures specified in section 14.389 (expedited process).

A copy of the proposed rules is published in the State Register and attached to this notice as mailed.

The amendments update definitions and repeal those definitions no longer necessary; repeal a reference to the Intoxilyzer which is addressed in a new rule and repeal other information as it is redundant to *Minnesota Statute*.

Comments. You have until 4:30 p.m. on June 1, 2011 to submit written comment in support of or in opposition to the proposed rules or any part or subpart of the rules. Your comment must be in writing and received by the agency contact person by the due date. Comments are encouraged. Your comments should identify the portion of the proposed expedited rule addressed and the reason for the comment. You are encouraged to propose any change that you desire. Any comments that you would like to make on the legality of the propose rule must be made during this comment period.

Alternative Format/Accommodation. Upon request, the Department can make this Notice available in an alternative format, such as large print, Braille, or cassette tape. To make such a request please contact the agency contact person at the address or telephone number listed above.

Modifications. The Department may modify the proposed expedited rule if the modifications do not make the rule substantially different as defined in *Minnesota Statutes*, section 14.05, subdivision 2, paragraphs (b) and (c), unless the procedure under part 1400.2110

Expedited Rules

has been followed. If the final rule is identical to the rule originally published in the State Register, the agency will publish a notice of adoption in the State Register. If the final rule is different from the rule originally published in the State Register, the agency must publish a copy of the changes in the State Register. If the proposed expedited rule affects you in any way, you are encouraged to participate in the rulemaking process.

Lobbyist Registration. Minnesota Statutes, chapter 10A, requires each lobbyist to register with the State Campaign Finance and Public Disclosure Board. You should direct questions about this requirement to the Campaign Finance and Public Disclosure Board at: Suite 190, Centennial Building, 658 Cedar Street, St. Paul, Minnesota 55155, telephone 651-296-5148 or 1-800-657-3889.

Adoption Procedure if No Hearing. The agency may adopt the rules after the end of the comment period. The rules and supporting documents will then be submitted to the Office of Administrative Hearings for review for legality. You may ask to be notified of the date the rules are submitted to the office. If you want to be so notified, or want to receive a copy of the adopted rules, or want to register with the agency to receive notice of future rule proceedings, submit your request to the agency contact person listed above.

Dated: 20 April 2011

Ramona Dohman, Commissioner
Department of Public Safety

7502.0100 DEFINITIONS.

[For text of subps 1 and 2, see M.R.]

Subp. 2a. **Breath test instrument.** “Breath test instrument” means infrared or other approved breath-testing instrument as defined in *Minnesota Statutes*, section 169A.03, subdivision 11.

Subp. 2b. **Certified operator.** “Certified operator” means a person who has completed a specialized training program in the administration of a breath test using an approved breath test instrument and been issued a certification number by the commissioner.

Subp. 3. **Commissioner.** “Commissioner” means the commissioner of public safety of the state of Minnesota or a designee.

Subp. 4. [See repealer.]

Subp. 5. [See repealer.]

7502.0410 METHODS OF ANALYZING BREATH SAMPLES.

Subpart 1. **Breath test procedures.** Breath samples must be tested for alcohol concentration using procedures approved ~~and certified to be valid and reliable testing procedures~~ by the director, Forensic Science Laboratory, Bureau of Criminal Apprehension, Department of Public Safety ~~of the state of Minnesota~~.

Subp. 2. **Approved software.** Breath test samples must be tested for alcohol concentration using a breath test instrument that employs software that has been approved by the director, Forensic Science Laboratory, Bureau of Criminal Apprehension, Department of Public Safety.

Subp. 3. **Operation of instrument.** Breath test instruments must be operated by a certified operator.

7502.0425 APPROVED BREATH TEST INSTRUMENTS.

Subpart 1. **Intoxilyzer 5000EN.** The Intoxilyzer 5000EN, which uses infrared technology, is approved by the commissioner for use in this state for the purpose of determining the alcohol concentration of a breath sample.

Subp. 2. **Datamaster DMT-G.** The Datamaster DMT-G, which uses infrared technology and fuel cell technology, is approved by the commissioner for use in this state for the purpose of determining the alcohol concentration of a breath sample.

REPEALER. *Minnesota Rules*, parts 7502.0100, subparts 4 and 5; 7502.0420, subparts 2 and 3; and 7502.0430, are repealed.

Adopted Rules

A rule becomes effective after the requirements of *Minnesota Statutes* §§ 14.05-14.28 have been met and five working days after the rule is published in the *State Register*, unless a later date is required by statutes or specified in the rule. If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed. If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

KEY: Proposed Rules - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

Department of Labor and Industry (DLI) Adopted Permanent Rules Relating to Prevailing Wage Category Descriptions

The rules proposed and published at *State Register*, Volume 35, Number 9, pages 301-348, August 30, 2010 (35 SR 301), are adopted with the following modifications:

5200.1010 DEFINITIONS.

Subp. 2. **Commercial construction.** "Commercial construction" means all building construction projects exclusive of residential construction. ~~Commercial construction includes all site work, paving, sidewalks, parking ramps, landscaping, and covered work incidental to the commercial building contract. Demolition or site work preparatory to building construction is considered a part of commercial construction.~~

Subp. 3. **Highway and heavy construction.** "Highway and heavy construction" means all construction projects which are similar in nature to those projects based upon bids as provided under *Minnesota Statutes*, section 161.32 for the construction or maintenance of highways or other public works and includes roads, highways, streets, airport runways, bridges, ~~rails, and railroads.~~ Highway and heavy construction also includes: ~~athletic fields, playgrounds, park shelters and trails, communication towers, power plants, filtration, water and solid waste treatment plants, dams, dikes, flood control projects, utilities, wind farms, solar collection farms, and landfills.~~ Highway and heavy construction includes all work incidental to the construction of a power, water, or waste plant when the primary scope of work is ~~the utility and the building is an enclosed shelter power plants, dams, and utilities.~~

5200.1040 CLASSES OF LABOR.

Each class of labor shall be based upon the particular nature of the work performed with consideration given to those trades, occupations, skills, or work generally considered within the construction industry as constituting distinct classes of labor. Wage determinations will be issued for those separate classes of labor which fall under the following general classes:

F. In determining particular classes of labor, the department shall consider parts 5200.1100 and 5200.1101, work classifications contained in collective bargaining agreements, apprenticeship agreements on file with the department, the United States Department of Labor "O*NET OnLine" Web site, and customs and usage applicable to the construction industry.

H. For wage survey purposes, where a worker performs work in more than one class of labor on a project, the worker shall be placed in the class in which the person worked the greatest number of hours.

I. For wage survey purposes, the contractor reporting shall have the responsibility to determine the class in which the worker has worked the greatest number of hours on each project reported.

5200.1100 MASTER JOB CLASSIFICATIONS.

Subp. 2a. **Special equipment.**

Code No.	Position Title
201	Articulated hauler
202	Boom truck

Adopted Rules

- 203 Landscaping equipment, includes hydro seeder or mulcher, sod roller, farm tractor with attachment specifically seeding sodding, or plant, and two-framed forklift (excluding front, posi-track, and skid steer loaders), no earthwork or grading for elevations
- 204 Off-road truck
- 205 Pavement marking or marking removal equipment (one or two person operators); self-propelled, truck or trailer mounted units. The nature of the work performed by the operator of this equipment is the application of and removal of pavement marking. Normally paint is applied, but tape is also used to mark these lines. The systems ~~included~~ on this equipment include skip line controllers, paint and bead monitoring, air pressure regulators, paint agitators and heaters, marking tape, water jet cutting, line marking grinders, vacuum collection, footage counters, mounted video camera, and laser alignment guiding tools.

Subp. 5. **Special crafts.**

Code No.	Position Title
701	Heating and frost insulators
702	Boilermakers
703	Bricklayers
704	Carpenters
705	Carpet layers (linoleum)
706	Cement masons
707	Electricians
708	Elevator constructors
709	Glaziers
710	Lathers
711	Ground person
712	Ironworkers
713	Lineman
714	Millwright
715	Painters (including hand brushed, hand sprayed, and the <u>hand</u> taping of pavement markings)
716	Piledriver
717	Pipefitters - steamfitters
718	Plasterers
719	Plumbers
720	Roofer/waterproofer
721	Sheet metal workers
722	Sprinkler fitters
723	Terrazzo workers
724	Tile setters
725	Tile finishers
726	Drywall taper
727	Wiring system technician; communications system technician <u>technology circuits or systems technician</u>
728	Wiring system installer; communications system installer <u>technology circuits or systems installer</u>
729	Asbestos abatement worker or environmental remediation worker
730	Sign erector

5200.1102 JOB CLASSIFICATION DESCRIPTIONS; SPECIAL CRAFTS.

Subp 7. **Code No. 707, Electricians.**

A. Nature of work: applies to workers who are responsible for installation, assembly, construction, inspection, operation, and repair

Adopted Rules

of all electrical work within the property lines of any given property (manufacturing plants, commercial buildings, schools, hospitals, power plants, parking lots), single-family housing, apartments, condominiums, townhomes, and residential buildings. This scope of work shall begin at the secondary site side of the transformer when the transformer is furnished by the local utility and the service conductors are installed underground. When service conductors are installed overhead in open air from wooden poles, this scope of work shall start immediately after the first point of attachment to the buildings or structures.

B. Typical duties:

(13) Testing continuity of circuit to ensure electrical compatibility and safety of components. This includes installation, inspecting, and testing of all grounding systems including those systems designed for ~~lighting~~ lightning protection; testing of low, medium, and high voltage cables, equipment, and apparatus. This includes electrical heat stress testing and associated wiring.

Subp. 15. **Code No. 715, Painters.**

B. Typical duties:

(9) Pavement marking including hand-brushed, hand-sprayed, and the hand taping of pavement markings, ~~striping via trucks~~, and the operation of compressors for purposes of ~~marking pavement~~ hand spraying for pavement marking.

~~(10) Handling application and removal of permanent or temporary paint or paint substitutes to roadways and curbs for the purpose of traffic or pedestrian control.~~

C. Typical tools used:

(2) Paint sprayers — airless spray equipment, power brushes, spray guns, ~~striping machines and trucks~~, electrostatic sprayers.

Subp. 20. **Code No. 720, Roofer/waterproofeer.**

B. Typical duties:

(4) Installing and applying new materials used in roofing, waterproofing, encapsulation, and containment process, including all forms of elastomeric or plastic (elastoplastic), or both, roofing systems, both sheet and liquid applied, whether single-ply or multi-ply. Installing or vacuuming of aggregates, vegetative materials, or stone, used as a ballast for inverted roofing membrane assembly, or roof of similar construction where insulation is laid over the roofing membrane. Sealing and caulking seams and joints on these elastoplastic systems to ensure watertightness. Applying liquid-type elastoplastic preparation for roofing, damp, or waterproofing when applied with a squeegee, trowel, roller, or spray equipment whether applied inside or outside of a building. Priming surfaces to be roofed, damp, or waterproofed, whether done by roller, mop, swab, three-knot brush, or spray systems. Waterproofing all types of preformed panels. All air barriers that are applied with materials that are traditionally used for roofing, waterproofing, and dampproofing systems including, but not limited to, sprays, epoxies, membranes, and bituminous products.

Subp. 27. **Code No. 727, Wiring system technician; ~~communications system technician~~ technology circuits or systems technician.**

C. Typical tools used: copper tester, fiber testers, level, pliers, wire cutters, measuring tape, wrench, wire stripper, needle nose pliers, power hand drill, soldering iron, and electric screw gun.

Subp. 28. **Code No. 728, Wiring system installer; ~~communications system installer~~ technology circuits or systems installer.**

A. Nature of work: installing communications or low-voltage wiring systems, not including ~~lead~~ head end that is covered by the wiring systems technician.

B. Typical duties:

(3) ~~Work done by installers does not require licensing.~~ Pulling, splicing, and terminating cable connecting to the dead end.

Commissioners' Orders

Various agency commissioners are authorized to issue "commissioner's orders" on specified activities governed by their agency's enabling laws. See the *Minnesota Statutes* governing each agency to determine the specific applicable statutes. Commissioners' orders are approved by assistant attorneys general as to form and execution and published in the *State Register*. These commissioners orders are compiled in the year-end subject matter index for each volume of the *State Register*.

Minnesota Department of Natural Resources (DNR) Commissioner's Order No. INF-11-001: Designation of Infested Waters

EFFECTIVE DATE: Upon publication in the *State Register* on May 2, 2011
Statutory authority: *Minnesota Statutes*, section 84D.03, subdivision 1

Supplements: Commissioner's Order INF-07-001 dated October 4, 2007,
Commissioner's Order INF-08-001 dated April 21, 2008,
Commissioner's Order INF-08-002 dated July 7, 2008,
Commissioner's Order INF-09-001 dated May 7, 2009,
Commissioner's Order INF-09-002 dated July 9, 2009,
Commissioner's Order INF-09-003 dated December 28, 2009,
Commissioner's Order INF-10-001 dated April 27, 2010,
Commissioner's Order INF-10-002 dated June 13, 2010,
Commissioner's Order INF-10-003 dated August 9, 2010, and
Commissioner's Order INF-10-004 dated December 15, 2010.

WHEREAS, pursuant to *Minnesota Statutes*, section 84D.03, subdivision 1, the commissioner shall designate a water of the state as an infested water if it is determined that the water contains a population of an aquatic invasive species that could spread to other waters if use of the water and related activities are not regulated to prevent spread, or the water is highly likely to be infested by an aquatic invasive species because it is connected to a water that contains a population of an aquatic invasive species.

WHEREAS, pursuant to *Minnesota Statutes*, section 84D.03, subdivision 1, the designation of infested waters by the commissioner shall be by written order published in the State Register.

WHEREAS, the following described waters in the state meet the criteria established in *Minnesota Statutes*, section 84D.03, subdivision 1, for designating infested waters and the following explanations apply to the list:

1. A lake in more than one county is listed under the county corresponding to its public waters inventory number, but the designation applies to the entire lake. Lake Superior and designated portions of rivers that flow through more than one county are listed under the heading Multiple Counties.
2. Ponds and wetlands that are not on the public waters inventory are listed with "none" in the number column.
3. Rivers and streams on the public waters inventory are listed without a number in the number column.
4. Changes to previous designations of infested waters are shown by underlining the new text and strikethrough of deleted text.

NOW, THEREFORE, IT IS HEREBY ORDERED, pursuant to authority vested in me by law, including but not limited to *Minnesota Statutes*, section 84D.03, subdivision 1, the following waters are designated as infested waters and previous designations are modified or removed from designation. All currently designated infested waters are listed at the Department of Natural Resources Web site at:
http://files.dnr.state.mn.us/eco/invasives/infested_waters.pdf.

Waters infested with Eurasian water milfoil.

The following water bodies are infested with Eurasian water milfoil (*Myriophyllum spicatum*) or its hybrids.

Commissioners' Orders

Name	DNR Public Waters Inventory Number
Dakota County Early <u>Earley</u> Lake	19-0033
Wright County East Lake Sylvia	86-0279 <u>86-0289</u>
West Lake Sylvia	86-0289 <u>86-0279</u>

Waters infested with faucet snail.

The following water bodies are infested with faucet snail (*Bithynia tentaculata*).

Name	DNR Public Waters Inventory Number
Cass County Leech Lake River, downstream of Mud Lake	(31-0100) <u>(11-0100)</u>

Waters infested with flowering rush.

The following water bodies are infested with flowering rush (*Butomus umbellatus*).

Name	DNR Protected Waters Inventory Number
Becker County Buck Lake	3-0377 <u>3-0473</u>
Mill Lake	3-0473 <u>3-0377</u>

Waters infested with zebra mussels.

The following water bodies are infested with zebra mussel (*Dreissena* spp.).

Name	DNR Public Waters Inventory Number
Ramsey County Charlie <u>Charley</u> Lake	62-0062

This order is effective upon publication in the State Register.

Date signed: 21 April 2011

Approved by: Tom Landwher
Title: Commissioner
Department of Natural Resources

Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Meetings, Notices, Announcements

The Official Notices section gives you a “heads up” on important state meetings and announcements. The *State Register* reaches a huge audience of interested “eyes” every week. Remember to publish your notices here - it only costs \$13.60 per 1/10 of a page used in the *State Register* - it’s the least expensive legal advertising in the state.

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Minnesota Comprehensive Health Association (MCHA) Notice of Meeting of the Nominating Committee

NOTICE IS HEREBY GIVEN that a meeting of the Minnesota Comprehensive Health Association’s (MCHA), Nominating Committee will be held at 2:00 p.m. on Thursday, May 5, 2011. The meeting will take place *via conference call* at the MCHA executive office located at 5775 Wayzata Blvd., Suite 910, St. Louis Park, MN.

For additional information, please call Mary L. McCaffrey at (952) 593-9609.

Department of Commerce Division of Energy Resources Notice of Intent to Reallocate State Energy Program Funds Appropriated under *Laws of Minnesota 2009, Chapter 138*

NOTICE IS HEREBY GIVEN that the Minnesota Department of Commerce Division of Energy Resources intends to reallocate State Energy Program funds appropriated to Commerce by *Laws of Minnesota 2009*, Chapter 138, Article 6, Section 3, Subdivision 1. Chapter 138 appropriates funds granted to the state under the American Recovery and Reinvestment Act for energy efficiency and renewable energy activities. Chapter 138, Article 6, Section 3, Subdivision 2 authorizes reallocation of funds among the activities for which State Energy Program funds were appropriated.

Information on the proposed reallocation may be obtained at: www.energy.mn.gov or by calling the Energy Information Center at (651) 296-5175 (metro), 1-800-657-3710 (toll-free), or (651) 296-2869 (tty).

Public comments on the proposed reallocation will be accepted until 4:00 p.m., May 23, 2010. Written comments may be submitted to:

State Energy Program
Division of Energy Resources
Minnesota Department of Commerce
85 - 7th Place East, Suite 500
St. Paul, Minnesota 55101-2198

Comments may also be submitted via e-mail to: Energy.info@state.mn.us

Please include "Reallocation Comment" in the subject line.

Department of Human Services (DHS) Health Care Purchasing and Delivery Systems Division Health Care Administration Public Notice of Maximum Allowable Costs of Medical Assistance Outpatient Prescribed Drugs

NOTICE IS HEREBY GIVEN to recipients, providers of services, and to the public of additions to the state Medical Assistance maximum allowable cost (state MAC) list for certain outpatient prescribed drugs.

At least once each calendar year, the United States Department of Health and Human Services, Centers for Medicare & Medicaid Services, publishes a federal upper limit (FUL) payment schedule for many commonly prescribed multiple-source drugs. The federal upper limit is set at a rate equal to 150 percent of the published price for the least costly therapeutic equivalent that can be purchased by pharmacists. This FUL payment schedule constitutes the federal MAC list. For many multiple-source drugs that are not on the federal MAC list, the Department establishes a state MAC list. Additionally, the Department imposes a state MAC for many multiple-source drugs that are on the federal MAC list, as long as the savings are at least as much as the savings would be using the federal MAC list.

The Department requires Medical Assistance pharmacy providers to submit their usual and customary costs. Pharmacy providers are reimbursed at the lower of: 1) the federal or state MAC, plus a dispensing fee; 2) the submitted usual and customary charge to the general public; or 3) a discount off of average wholesale price, plus a dispensing fee.

No earlier than May 3, 2011 the Department may add the following outpatient prescribed drugs to the state MAC list:

Drug Name

EXEMESTANE
LETROLZOLE

These additions are made to bring Medical Assistance reimbursement to pharmacists more closely in line with the actual acquisition cost of the drugs listed above. The Department estimates that there will be a state savings of \$5,000.00 for State Fiscal Year 2010 (July 1, 2010 through June 30, 2011).

This notice is published pursuant to *Code of Federal Regulations*, Title 42, section 447.205, which requires publication of a notice when there is a rate change in the methods and standards for setting payment rates for Medical Assistance services.

Written comments and requests for information may be sent to Pharmacy Program Manager

Sara Drake R.Ph., Health Services and Medical Management Division
Health Care Administration
Minnesota Department of Human Services
P.O. Box 64984, St. Paul
Minnesota 55164-0984.

Official Notices

State Board of Investment

Meeting Notice of the Administrative Committee May 13, 2011

The State Board of Investment Administrative Committee will meet on Friday, May 13, 2011 at 10:30 A.M. at the State Board of Investment, Suite 355, 60 Empire Drive, St. Paul, MN.

Teachers Retirement Association (TRA)

Meeting Notice of the Actuarial RFF Subcommittee May 10, 2011

The Teachers Retirement Association (TRA) Board of Trustees has formed a subcommittee to evaluate request for proposals (RFP) for actuarial services beginning July 1, 2011. The Actuarial Subcommittee of the Board will meet Tuesday May 10 at 1:00 p.m. The meeting will be held in Room 414 of the Retirement Systems of Minnesota Building, 60 Empire Dr., St. Paul, Minnesota 55103.

The purpose of the meeting will be to evaluate responses to the RFP submitted by firms providing actuarial services and determine whether interviewing of finalist firms should be conducted.

Questions or comments can be submitted by calling, emailing or writing:

John Wicklund, Assistant Executive Director-Administration
Minnesota Teachers Retirement Association
60 Empire Drive, Suite 400
Saint Paul, MN 55103-4000
Phone: (651) 296-8051
E-mail: john.wicklund@state.mn.us

Teachers Retirement Association (TRA)

Notice of Meeting of the Board of Trustees May 11, 2011

The Board of Trustees, Minnesota Teachers Retirement Association will hold an orientation for new board members on Wednesday, May 11, 2011 at 9:00 a.m. in Suite 400, located at 60 Empire Drive, St. Paul, MN.

Teachers Retirement Association (TRA)

Notice of Meeting of the Board of Trustees May 18, 2011

The Board of Trustees, Minnesota Teachers Retirement Association will hold a meeting on Wednesday, May 18, 2011 at 9:30 a.m. in Suite 400, 60 Empire Drive, St. Paul, MN to consider matters which may properly come before the Board. Board members may participate by telephone.

**Department of Transportation (Mn/DOT)
Engineering Services Division,
Office of Construction and Innovative Contracting
Notices of Suspension and Debarment****NOTICE OF SUSPENSION**

NOTICE IS HEREBY GIVEN that the following vendors are suspended effective December 28, 2009, until final disposition of the hearing or hearing appeal:

Riley Bros. Companies Inc. and its affiliates, Morris MN
Riley Bros. Construction Inc. and its affiliates, Morris MN
Riley Bros. Properties, LLC, and its affiliates, Morris MN
Riley Bros. Utilities, Inc. dba/Chris Riley Utilities, Inc. and its affiliates, Morris MN

NOTICE IS HEREBY GIVEN that the following vendors are suspended effective February 22, 2011, until April 22, 2011:

Philip Joseph Franklin
Franklin Drywall Inc. and its affiliates
Master Drywall Inc. and its affiliates

NOTICE OF DEBARMENT

NOTICE IS HEREBY GIVEN that the following vendors are debarred for a period of three (3) years effective February 24, 2010 until February 24, 2013:

Joseph Edward Riley, Morris, MN
John Thomas Riley, Morris, MN

Minnesota Statutes, Section 161.315, prohibits the Commissioner, counties, towns or home rule or statutory cities from awarding or approving the award of a contract for goods or services to a person who is suspended or debarred; including

- 1) any contract under which a debarred or suspended person will serve as a subcontractor or material supplier,
- 2) any business or affiliate which the debarred or suspended person exercises substantial influence or control, and
- 3) any business or entity which is sold or transferred by a debarred person remains ineligible during the period of the seller's or transfer's debarment.

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Financial Opportunities

The *State Register* is one of the best ways to advertise your grants - it's a required read for public works projects. And it's cost is one of the least expensive legal advertising rates in Minnesota. At \$13.60 per 1/10 of a page you cannot go wrong.

Check up on all the "active" state grants in the "Contracts & Grants" section, available only to *State Register* subscribers. Open the *State Register* and click on Bookmarks on the left. You will also see a list of ALL the current rules, a growing INDEX, and previous years' indices. Subscribers also receive LINKS to the *State Register*. Subscriptions cost \$180 a year (an \$80 savings). Here's what you receive via e-mail:

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Minnesota Department of Corrections (DOC)

Notice of Request for Proposals to Provide American Indian Offender Community Re-integration Services

The Minnesota Department of Corrections (DOC) is seeking proposals to provide culturally specific re-integration services for adult males, which include but are not limited to American Indian offenders. Re-integration services to be provided include mental health and chemical dependency services, employment readiness training, job search and job placement assistance, transitional housing, one-on-one group mentoring, and social/spiritual supports. These funds are specifically intended for adult offenders on supervised release status from Minnesota correctional facilities and who are residing in rural northern Minnesota counties. The funded program must demonstrate an improvement to public safety while reducing the recidivism rate in the following Minnesota counties: Becker, Beltrami, Cass, Clearwater, Hubbard, Itasca and Mahnommen.

All American Indian offenders on supervised release status from Minnesota correctional facilities that are coming from and are returning to these seven counties will be referred to this program. The county of residence must be one of these seven counties.

The total amount of grant funding available is \$200,000. The grant will be financed from funds made available through the Minnesota DOC. The grant will begin on July 1, 2011, or upon full execution of the grant agreement, whichever is later, and will be completed by June 30, 2012.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

The deadline for proposal submission is 3:00 p.m. on May 23, 2011. The full RFP will be sent free of charge in response to requests to the contact person listed below.

Diane Lunda, Grants and Subsidies Unit
Department of Corrections
1450 Energy Park Drive Suite 200, St. Paul, MN 55108-5219
Telephone: (651) 361-7389
Fax: (651) 642-0292
E-mail: Diane.Lunda@state.mn.us

Minnesota Department of Human Services (DHS) Child Safety and Permanency Division Notice of Request for Proposals for a Qualified Grantee to Implement a Permanency and Adoption Competency Certification Program

NOTICE IS HEREBY GIVEN that the Minnesota Department of Human Services is requesting proposals to implement a permanency and adoption competency certification program for mental health and child welfare practitioners that is research based and supports the state's commitment to provide post-adoption support reflective of best practices to keep adoptive families together and prevent dissolutions.

Work is proposed to start July 1, 2011. For more information, or to obtain a copy of the Request for Proposal, contact:

Amy Wescott
Department of Human Services
Child Safety and Permanency Division
P.O. Box 64944
444 Lafayette Road North
St. Paul, MN 55155-0944
Phone: (651) 431-4712
Fax: (651) 431-7491
E-mail: amy.wescott@state.mn.us

This is the only person designated to answer questions by potential responders regarding this request.

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **4:00 p.m., Central Time, June 1, 2011. Late proposals will NOT be considered.** Faxed or e-mailed proposals will **NOT** be considered.

The RFP can be viewed by visiting the Minnesota Department of Human Services RFP web site:

http://www.dhs.state.mn.us/main/id_000102

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota Department of Transportation (Mn/DOT) State Aid Division Notice of Availability of Safe Routes to School Infrastructure Grants

The Minnesota Department of Transportation is seeking infrastructure grant applications for the Safe Routes to School Program. The Safe Routes to School Program was created in Section 1404 of the *Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users* (SAFETEA-LU) passed in 2005. The Safe Routes to School infrastructure grant may be used to make improvements to the built environment that help safely enable and promote walking and bicycling to and from school for children in grades K-8. Safe Routes to School infrastructure grants are available to:

- Schools, Public and Private (K-8 grades)
- School Districts
- State Agencies
- Local governments
- Federally Recognized Tribes
- Public and non-profit entities working on behalf of a school(s) or school district

Safe Routes to School projects are funded at 100% with no local match required. The program is a reimbursable grant program meaning

State Grants & Loans

recipients of the funds will front the cost of the project. All costs submitted for reimbursement are subject to eligibility requirements.

Infrastructure improvement projects must meet all federal requirements including ADA requirements and comply with current Mn/DOT and State Aid requirements.

The application, application guide, and additional information is available online at the Minnesota Safe Routes to School Website:

(<http://www.dot.state.mn.us/saferoutes/index.html>).

The application and supplemental documentations are to be mailed to:

Mao Yang
State Aid Division
Transportation Bldg, Mail Stop 500
395 John Ireland Blvd.
St. Paul, Minnesota 55155

All infrastructure applications must be received by 4:30 pm CDT on **June 15, 2011**.

For more information contact:

Mao Yang
Phone: (651) 366-3827
E-mail: *mao.yang@state.mn.us*

State Contracts

Informal Solicitations: Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at www.mmd.admin.state.mn.us for informal solicitation announcements.

Formal Solicitations: Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

Requirements: There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements:

- \$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600
- \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days;
- \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and
- anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days

Professional and Technical Projects

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Minnesota Department of Administration (Admin) Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP) Request for Proposals for Business Consultants to Manage Customer Relationships in the Various Regions of the State of Minnesota

The Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP) is requesting proposals for Regional Business Consultants to manage customer relationships in the Southern Region, the Eastern Region, the Midwestern Region and the Western Region.

It is expected that meetings with members and prospective members will be largely face-to-face requiring the Contractor to travel extensively. The Regional Business Consultant will need to live and work within the specific geographic region. Tasks include account management, training, problem resolution, facility contract monitoring and new business development.

The Contractor must demonstrate at least three years experience in the industry. Experience in the healthcare industry including business and sales account management, an understanding of pharmacy and non-pharmacy products and major Group Purchasing Organizations is preferred.

MMCAP is a voluntary group purchasing organization composed of governmental entities which contracts for pharmaceuticals and other healthcare products and services. MMCAP members currently purchase over \$1.2 billion per year. For more information, go to www.mmcap.org. To request a copy of the RFP e-mail to: mn.multistate@state.mn.us

State Contracts

Minnesota State Colleges and Universities (MnSCU)

Anoka-Ramsey Community College

Advertisement for Bids for Restroom Renovations at Coon Rapids and Cambridge Campuses

Sealed Bids for: Anoka-Ramsey Community College
Restroom Renovations
Coon Rapids & Cambridge, Minnesota

will be received by: Information Desk
Anoka Ramsey Community College, Coon Rapids Campus
11200 Mississippi Blvd NW
Coon Rapids, MN 55433

Until 2:00 pm., local time, May 18, 2011, at which time the bids will be opened and publicly read aloud in the Riverview Room, SC200 of the Student Center Building.

Project Scope: The project consists of the Interior Renovation of restroom facilities at two different Anoka-Ramsey Community College Campuses, Cambridge and Coon Rapids. In Cambridge the renovation includes approximately 485 SF in the Campus Center Building and in Coon Rapids the renovation includes approximately 380 SF in the Performing Arts Center. The Project's general construction includes demolition, patching of CMU walls, new steel stud/GWB, new hollow metal frames, toilet partitions, porcelain tile wall and floor finishes, painting, mechanical, HVAC, electrical and plumbing modifications.

A Pre-Bid Meeting will be held on the Cambridge Campus, 300 Spirit River Dr. S., Cambridge, Minnesota, 55008 at 2:00 p.m. on Tuesday May 10, 2011, in Room E202, Campus Center Building. The Architect/Engineer and/or College/University Representatives will review the bidding procedures, Bidding Documents and other conditions with interested Bidders and answer questions. A walk through of the project space will follow pre-bid meeting.

A Walk-Thru of the project space on the Coon Rapids Campus, 11200 Mississippi Blvd, Coon Rapids, Minnesota, 55433 will take place at 2:00 p.m. on Wednesday May 11, 2011. Interested parties should meet campus representatives in the lobby of the Performing Arts Center.

Interested parties may view the Bidding Documents at no cost on the website:

<http://www.finance.mnscu.edu/facilities/design-construction/index.html>

and click on "Announcements", then click on "*Advertisement for Bids (E-Plan Room)*". Bidding Documents can be downloaded for a non-refundable charge of \$10.00. Planholders are parties that have downloaded the plans and specifications. Planholders will be notified via email as addenda are issued. Parties that download the plans and specifications and need to have them printed elsewhere are solely responsible for those printing costs. The sales of paper copies for projects listed on this site are not available. Contact QuestCDN.com at (952) 233-1632 or info@questcdn.com for assistance in viewing or downloading with this digital project information.

Colleges and Universities, Minnesota State (MnSCU)

Office of the Chancellor - Public Affairs

Request for Proposals for PRINT and FULFILLMENT of Go Places Publications

The Office of the Chancellor is requesting three separate proposals from qualified vendors for the printing and fulfillment of Go Places publications.

Specifications for each proposal are available by visiting the Web site:

<http://www.pa.mnscu.edu/rfp/goplaces-print/index.html>

or by contacting Christine McGing, Minnesota State Colleges and Universities, Wells Fargo Place, 30 - 7th St. E., Suite 350, St. Paul, Minnesota 55101, phone (651) 201-1802, or request by e-mail: christine.mcging@so.mnscu.edu

Sealed bids must be received by NOON CDT, FRIDAY, MAY 13, 2011.

This request does not obligate Minnesota State Colleges and Universities to complete the proposed project, and the system reserves the right to cancel this solicitation if it is considered to be in its best interest.

The Minnesota State Colleges and Universities system is an Equal Opportunity employer and educator.

Minnesota State Colleges and Universities (MnSCU) Normandale Community College Notice of Availability of Request for Proposal (RFP) for Architectural and Engineering Consulting Services for a Parking Ramp at Normandale Community College

The State of Minnesota, acting through the Board of Trustees of the Minnesota State Colleges on behalf of Normandale Community College, is soliciting proposals from interested, qualified consultants for Architectural and Engineering Design Consulting Services for the above referenced project.

A full Request for Proposal is available on the Minnesota State Colleges and Universities website at:
www.finance.mnscu.edu/facilities/design-construction/index.html and click on "Announcements".

An informational meeting has been scheduled at Normandale Community College for 3:30 p.m. on Wednesday, May 4, 2011, Room F-1255 (Theatre). Contact: Gail Scheid, Assistant to the Vice President at (952) 358-8159 or: Gail.Scheid@normandale.edu to sign up for the meeting.

Proposals must be delivered to Normandale Community College, Ed Wines, Vice President for Finance and Operations, Administrative Suite, C2107, 9700 France Avenue South, Bloomington, MN 55431 **NOT later than 2:00 p.m. on Wednesday, May 11, 2011. Late responses will not be considered.**

Minnesota State Colleges and Universities are not obligated to complete the proposed project and reserve the right to cancel the solicitation if it is considered to be in its best interest.

Minnesota State Colleges and Universities (MnSCU) Normandale Community College Notice of Availability of Request for Qualifications (RFQ) for a Construction Manager at Risk Firm for a Parking Ramp at Normandale Community College

The State of Minnesota, acting through the Board of Trustees of the Minnesota State Colleges on behalf of Normandale Community College, is soliciting qualifications from interested, qualified consultants for construction management at risk services for the above referenced project.

A full Request for Qualification is available on the Minnesota State Colleges and Universities website at
www.finance.mnscu.edu/facilities/design-construction/index.html

State Contracts

and click on "Announcements".

An informational meeting has been scheduled at Normandale Community College for 2:00 p.m. on Monday, May 9, 2011, Room F-1265 (Auditorium). Contact: Gail Scheid, Assistant to the Vice President at (952) 358-8159 or Gail.Scheid@normandale.edu to sign up for the meeting.

Proposals must be delivered to Normandale Community College, Ed Wines, Vice President for Finance and Operations, Administrative Suite, C2107, 9700 France Avenue South, Bloomington, MN 55431 **NOT later than 2:00 p.m. on Wednesday, May 18, 2011. Late responses will NOT be considered.**

Minnesota State Colleges and Universities are not obligated to complete the proposed project and reserve the right to cancel the solicitation if it is considered to be in its best interest.

Minnesota State Colleges and Universities (MnSCU) North Hennepin Community College Invitation to Bid on Retubing Boilers (2 each) in Central Boiler Plant

Sealed bids for Retubing both 200 hp Kewanee Boilers at North Hennepin Community College located at 7411 - 85th Avenue, as specified below, in the attached Specifications and proposal. Will be received by NHCC Representative Mr. Larry Meyers, Physical Plant Director, 7411 85th Avenue North, Brooklyn Park, Minnesota 55445, until 12:30 PM, Friday, May 20, 2011, at which time they will be publicly opened and read aloud. Proposals received after that date and time will not be accepted.

Bids shall be submitted on the attached bid form in sealed envelopes, plainly marked "Bid #5-20-11 for Retubing Boilers" and shall be addressed to Mr. Larry Meyers at the above college address.

Bidders are required to attend the job site for the purpose of familiarizing themselves with existing conditions, taking their own measurements, and asking questions regarding the work specifications.

Questions regarding the work specifications should be directed to Mr. Meyers, Physical Plant Director at (763) 424-0772 or via email at LMeyers@nhcc.edu.

Bidders shall submit with their bid a list of the equipment to be used by them for this contract. Bidders shall also submit references with names and numbers of accounts which would demonstrate the bidder's ability to handle a contract of this type.

All material offered in this bid shall be brand new and the latest type available. Bidder will state in his bid the make and model number, if any, and guarantee of the material he is offering and will include a catalog or descriptive literature with his bid clearly showing the material on which he is bidding.

It is the practice of North Hennepin Community College to pay its bills within 30 days following delivery of and receipt of bills for all items covered by the purchase order. In submitting bids under attached specifications, bidders should take into consideration all discounts, both trade and time, allowed in accordance with the above payment policy.

Larry Meyers
Physical Plant Director

Specification 5-20-1

Contractor will:

- Re-Tube (2) 200 hp Kewanee Boilers at North Hennepin Community College.
- Contractor will have appropriate State of Minnesota licensure and certification to perform boiler retubing.

Scope:

- Remove and dispose of existing tubes in both boilers. Tube sheets will not be expanded in order to ease the removal of old boiler tubes.

- The use of metal sleeves to seal tubes to the tube sheet will be allowed as a last resort and only if deemed necessary and agreed to by owner's representative.
- Install 243 new 2.5" Dia, .105 minimum wall thickness, SA.178 Grade A Boiler Tubes per boiler (486 tubes total).
- Perform Hydrostatic tests on both boilers in the presence of owner's representative and state boiler inspector.
- Prepare all state and agency required paperwork.
- Price shall include all material and labor to complete the job.
- Appointments to inspect the site may be arranged by contacting Larry Meyers. Physical Plant Director, at (763) 424-0772, or via e-mail at LMeyers@nhcc.edu.

Minnesota State Colleges and Universities (MnSCU) St Cloud Technical and Community College Notice of Request for Formal Bids for Purchase of Digital Panoramic X-ray Unit with Sensor 1 & 2 - Ethernet; Must be Compatible with EagleSoft Software

RESPONSE DUE DATE AND TIME: Monday, May 16, 2011 by 2:00 p.m. Central Time

The complete Request for Bid will be available on Monday, May 2, 2011 on the website: <http://www.sctcc.edu/rfp>

TITLE OF PROJECT: Purchase of Digital Panoramic X-ray Unit with Sensor 1 & 2 – Ethernet; must be compatible with EagleSoft software

GEOGRAPHIC LOCATION REQUIREMENTS: St. Cloud Technical and Community College, 1540 Northway Drive, St Cloud MN 56303

RESPONSES MUST BE RECEIVED AT THE LOCATION LISTED BELOW:

St. Cloud Technical and Community College
1540 Northway Drive
St. Cloud, MN 56303

Susan Meyer, Purchasing Agent Room 1-401

Phone: (320) 308-5973

Fax: (320) 308-5027

E-mail: smeyer@sctcc.edu

CONTACT FOR QUESTIONS: Mary LeBlanc, Phone: (320) 308-5051, e-mail: mleblanc@sctcc.edu

Your response to this Request for Bid (RFB) must be returned sealed. Sealed responses must be received no later than the due date and time specified above, at which time the names of the vendors responding to this RFB will be read. **Late responses** cannot be considered and the responses will be rejected.

The laws of Minnesota and MnSCU Board of Trustees policies and procedures apply to this RFB.

All attached General RFB Terms and Conditions, Specifications and Special Terms and Conditions are part of this RFB and will be incorporated into any contract(s) entered into as a result of this RFB.

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All responses to this RFB must be prepared as stated herein and properly signed. **Address all correspondence and inquiries regarding this RFB to the Contact person named above. This is a request for responses to an RFB and is not a purchase order.**

Minnesota Department of Education (MDE) Notice of Request for Proposals for Management and Quality Control Services for the Migrant Education Program (MEP) Identification and Recruitment (ID&R)

NATURE OF CONTRACT:

The contract services are necessary to provide management and quality control services for the Migrant Education Program (MEP) Identification and Recruitment (ID&R) as described in the No Child Left Behind Act of 2011, Title I, Part C.

DESCRIPTION OF PROJECT:

It is the goal of this project that Minnesota migrant students will be accurately and intentionally recruited and identified as eligible migratory students.

1. The contractor will ensure that annual trainings on identifying, recruiting and determining program eligibility are provided to MEP recruiters and school personnel and that these trainings comply with all federal eligibility requirements.

2. The contractor will design and implement quality control measures to ensure that eligibility determinations are accurate and comply with federal requirements. This process will include a formal process for resolving eligibility questions in compliance with federal guidelines and requirements and an annual process to monitor ID&R practices employed by individual recruiters.

3. The contractor will design and implement a process to evaluate the effectiveness of ID&R activities so that the program's quality and compliance with federal requirements can improve over time.

4. The contractor will develop written and on-line technical assistance materials that will be provided to MEP recruiters and school personnel. The contractor will ensure that all materials are accurate and comply with all federal requirements relating to recruitment and program eligibility.

5. The contractor will choose and ensure the selection of appropriate electronic data collection systems to comply with federal requirement and provide training and technical assistance on use of the system to appropriate state and local personnel.

6. The contractor will provide annual written reports to the Minnesota Department of Education (MDE) relating to program enrollment as required by the federal Department of Education Office of Migrant Education. This report will include information on the quality control system, actions taken to improve the system and recommendations to MDE for systemic improvements. In addition, the contractor will meet with the designated MDE staff quarterly to review project activities.

7. The contractor will attend relevant national meetings annually- including MEP ID&R Coordinator Training, MEP Annual Conference, NASDME Annual Conference to remain informed and up to date to manage proficiently.

Questions and answer due dates are outlined in the solicitation document.

ESTIMATED CONTRACT PERIOD:

The department anticipates the initial contract period to be July 1, 2011 through June 30, 2012. Extended contract periods up to an additional 4 years are anticipated but contingent upon future funding and department necessity. The responder should prepare their response based on a 5 year contract.

GEOGRAPHICAL LOCATION OF WORK: Minnesota, USA

AGENCY'S ESTIMATED COST OF SERVICES:

The agency has determined that the estimated cost per contract period is \$55,000 per year - \$65,000 per year with a total amount available up to \$325,000 based on the 5 year anticipated period.

PROPOSAL DUE DATE: May 23, 2011, 4:30 pm, Central Time.

AGENCY CONTACT PERSON:

Leigh Schleicher, Supervisor
Minnesota Department of Education
1500 Highway 36 West
Roseville, MN 55113
E-mail: *leigh.schleicher@state.mn.us*
Telephone: (651) 582-8326

Iron Range Resources and Rehabilitation Board (IRRRB) Notice of Availability of a Contract for Professional Golf Course and Food and Beverage Management Services

Iron Range Resources and Rehabilitation Board is requesting proposals to obtain the services of a professional golf course and food and beverage management firm to manage and operate The Quarry and The Legend golf courses as well as all food and beverage at Giants Ridge Golf and Ski Resort in Biwabik, Minnesota.

Work is proposed to start November 1, 2011.

A Request for Proposal will be available by mail or e-mail from this office through Monday, May 23, 2011. **A written request (by direct mail, e-mail or fax) is required to receive the Request for Proposal.**

The Request for Proposal can be obtained from:

Leah Wilhelmy
Iron Range Resources and Rehabilitation Board
P.O. Box 441
4261 Highway 53 South
Eveleth, MN 55734
Fax: (218) 735-3048
E-mail: *Leah.wilhelmy@state.mn.us*

Prospective responders who have any questions regarding this request for proposal may e-mail or fax all questions to Leah Wilhelmy at the address above by Monday, June 6, 2011; 2:00 p.m., Central Standard Time.

Proposals submitted in response to the Request for Proposal in this advertisement must be received at the address above no later than Wednesday, June 15, 2011; 2:00 p.m. Central Standard Time. **Late proposals will NOT be considered.** Fax or e-mail proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota State Lottery Request for Proposals for Sponsorship Agreements

Description of Opportunity

The Minnesota State Lottery develops sponsorship agreements throughout the year with organizations, events, and sports teams to create excitement for lottery players, to interest new players and increase the visibility of lottery games. The Lottery encourages and

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continually seeks new sponsorship agreements to help achieve current Lottery marketing goals.

Proposal Content

A sponsorship proposal presented to the Lottery should meet the following three criteria:

1. Maximize Lottery Visibility – the event, sports or tie-in proposal should draw a large number of desired participants (typically 50,000 or more) whose demographics match the Lottery player profile. The Lottery is interested in effectively delivering its message of fun and entertainment to Minnesota adults whose demographics skew primarily towards those aged 25-64, with a household income of \$35,000-\$75,000, and having an educational background of some college or higher. The Lottery does not market to those under the age of 18, and family events with high levels of children present are generally not accepted. Attendance, on-site signage visibility and paid media exposure will be critical components that will be evaluated.

2. Enhance Lottery Image- – the event, sports or tie-in proposal should inherently project the attitude that the Lottery is a fun and socially acceptable part of the community. The Lottery’s presence should fit well within the lineup of other sponsors. The Lottery is interested in creating opportunities whereby the sponsorship can translate into sales revenue, either via on-site sales from a Lottery booth, from sales-generating promotions with Lottery retailers or from joint programs with the sponsor’s media partners.

3. Provide Promotional Extensions – the event, sports or tie-in proposal should offer exciting, value-added ways to interact with our players and have opportunities to motivate attendees, listeners and viewers to participate in and purchase Lottery games. The proposal must include proper staffing availability or other considerations to help the Lottery implement any appropriate promotional extension ideas.

Proposals should address all pertinent elements of the sponsorship and how the Lottery criteria as stated above and on the Evaluation Form are to be met. To view or print copies of the Request for Proposal go to: <http://www.mnlottery.com/vendorops.html>

This Solicitation does not obligate the state to award a contract or pursue a proposed sponsorship opportunity, and the state reserves the right to cancel the solicitation if it is considered to be in its best interest.

Questions

Questions concerning this Solicitation should be directed to:

John Mellein, Marketing Director
Minnesota State Lottery
2645 Long Lake Road
Roseville, MN 55113
Telephone: (651) 635-8230
Toll-free: (888) 568-8379 ext. 230
Fax: (651) 297-7496
TTY: (651) 635-8268
E-mail: johnm@mnlottery.com

Other personnel are not authorized to answer questions regarding this Solicitation.

Response Delivery

All responses must be in writing and delivered to the contact noted above. Proposals will be accepted on an ongoing basis.

**Department of Natural Resources (DNR)
Waters and Ecological Services****Notice of Availability of Contract for Stewardship Plan Writing Services for Private Lands with Existing Native Prairies and Savannas**

CERTIFICATION: # 47815
Amount of proposed contract: \$100,000

The Minnesota Department of Natural Resources is requesting proposals for the purpose of stewardship plan writing services for private lands with existing native prairies and savannas.

Work is proposed to start after May 2011.

A Request for Proposals will be available by mail from this office through May 2, 2011. **A written request (by direct mail, fax or email) is required to receive the Request for Proposal.** After May 2, 2011, the Request for Proposal must be picked up in person.

The Request for Proposal can be obtained from:

Jason Garms, Prairie Biologist
Minnesota Department of Natural Resources
500 Lafayette Rd Box 25
Saint Paul, MN 55155
Phone: (651) 259-5130
Fax: (651) 296-1811
E-mail: jason.garms@state.mn.us

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than **May 10, 2011, 2:00 p.m. Late proposals will NOT be considered.** Fax or e-mailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

**State Court Administration
Request for Proposal for State Records Transportation Services**

The State is seeking sealed proposals from Contractors to securely load, transport and deliver State records to the State's imaging vendor, AMCAD, located at 1710 Whittemore Street, Rock Island, Illinois 61201, using a schedule determined by the State. Proposals must be submitted no later than end of business May 13, 2011 to:

Lisa Songle
Administrative Supervisor
4th Judicial District
C-1250 Government Center
300 South Sixth Street
Minneapolis, MN 55487-0421
Attn: State Records RFP Transportation Response

A full request for proposal is available on the Minnesota Supreme Court website: www.mncourts.gov

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Department of Transportation (Mn/DOT)

Engineering Services Division

Notice of Potential Availability of Contracting Opportunities for a Variety of General Organizational Related Activities

(This document is available in alternative formats for persons with disabilities by calling Melissa McGinnis at 651-366-4644; for persons who are hearing or speech impaired by calling the Minnesota Relay Service at 800-627-3529.)

Mn/DOT, in conjunction with the Department of Administration, have developed a streamlined approach for fast-tracking select general organization service projects. These general organizational projects may include, but are not limited to, work in the following categories: 1) Develop, implement and summarize internal and external surveys; 2) Recommend best practices in an organizational structure; 3) Assist with organizational health structure; 4) Provide marketing support; 5) Develop, implement and provide support of ad hoc forums; 6) Establish and facilitate collaborative groups, including cross-organization and public-private teams; 7) Provide project management for non-technical initiatives; and 8) Facilitate non-technical activities and events.

This streamlined approach includes developing an email list of firms that are interested in receiving direct notification of general organizational projects. Firms will be added on an on-going basis. Fast-tracked projects will have a shorter advertising period and turn-around time. Firms will be asked to submit responses within 5 business days and will be required to work diligently with Mn/DOT toward establishing a contract upon selection. All projects will be advertised to the public. Your firm will be directly notified that there is a project posted on the Consultant Services Website (www.dot.state.mn.us/consult) that requires general organizational skills. Please note that this notice is not a solicitation or request for proposals of any kind. Being placed on the list does not guarantee work nor does it obligate Mn/DOT to provide any contracting opportunities under this program.

Interested firms should send the following information to the e-mail address below: Firm name, firm contact person, phone number, and email address.

Contact: Melissa McGinnis, Contract Administrator
E-mail: melissa.mcginis@state.mn.us
Telephone: (651) 366-4644

Department of Transportation (Mn/DOT)

Engineering Services Division

Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (“Consultant Pre-Qualification Program”)

This document is available in alternative formats for persons with disabilities by calling Kelly Arneson at (651) 366-4774; for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects. Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT’s Consultant Services web site, indicated below, to see which highway related professional/technical services are available for application. Applications are accepted on a continual basis. All expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT’s

Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Kelly Arneson
Consultant Services
Office of Technical Support
Minnesota Department of Transportation
395 John Ireland Blvd. Mail Stop 680
St. Paul, MN 55155

Department of Transportation (Mn/DOT) Engineering Services Division Notice Concerning Professional/Technical Contract Opportunities and Taxpayers' Transportation Accountability Act Notices

NOTICE TO ALL: The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: www.dot.state.mn.us/consult

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers' Transportation Accountability Act on the above referenced website.

Minnesota Department of Veterans Affairs (MDVA) Minnesota Veterans Home - Luverne Notice of Request for Proposals for Providing Physicians Services to the Residents of the Minnesota Veterans Home - Luverne

The Minnesota Department of Veterans Affairs, Minnesota Veterans Home Luverne is soliciting proposals for the purpose of providing attending physicians services to the Residents of the Minnesota Veterans Home - Luverne (MVH-L) located at 1300 North Kniss Avenue, Luverne, Minnesota.

Work is proposed to start on **July 1, 2011**.

A Request for Proposals will be available by direct mail or e-mail from this office. **A written request (by direct mail, e-mail or fax) is required to receive the Request for Proposals.**

The Request for Proposals can be obtained from:

Anne C. Stegenga
Minnesota Department of Veterans Affairs
Minnesota Veterans Home Luverne
1300 North Kniss Avenue
Luverne, Minnesota 56156
E-mail: anne.stegenga@state.mn.us
Telephone: (507) 283-1107
Fax: (507) 283-1127

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than **Monday May 23, 2011, 2:30 PM Central Daylight Time.**

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Late proposals will NOT be considered. Fax or e-mailed proposals will NOT be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Non-State Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Additional Projects in Local Government

The *State Register* offers one of the cheapest, yet far reaching methods, of notifying the public about your agency's bids, contracts and grants. It is available to any government, non-profit, or private agency. Space is charged at the current rate of \$13.60 per each 1/10th of a page used in the *State Register*. Agencies are only billed for the space used in the *State Register*.

Agencies wishing to take advantage of this offer should submit what you want printed in the *State Register* via e-mail to: robin.panlener@state.mn.us. Attach to your entry a short note indicating when you wish the notice to be published (one, or many dates), if you want a copy of the issue your notice appears in (a TEAR SHEET will be sent free with your bill), and whether you want an "Affidavit of Publication."

Metropolitan Airports Commission (MAC) Minneapolis-Saint Paul International Airport Notice of Call for Bids for Navy Building Boiler Replacement

MAC Contract No.: 106-3-465
Bids Close At: 2:00 p.m. May 17, 2011

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota, 55450, until the date and hour indicated.

The project consists of the removal of one existing steam boiler from the basement mechanical room of the Navy Building and the installation of one new steam boiler in the same location as the one removed.

Non-State Bids, Contracts & Grants

Targeted Group Businesses (TGBs): The goal of the MAC for the utilization of TGBs on this project is 4%.

Bid Security: Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota. lities or discrepancies.

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of Michaud Cooley Erickson, at the Minneapolis and Saint Paul Builders Exchanges; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from Franz Reprographics; 2781 Freeway Boulevard, Suite 100; Brooklyn Center, Minnesota, 55430; **phone:** (763) 503-3401; **fax:** (763) 503-3409. Make checks payable to Michaud Cooley Erickson. Deposit per set (refundable): \$150.00. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids (Document 00020) for this project will be available at MAC's web address of: www.metroairports.org/business/solicitations (construction bids) on May 2, 2011.

Metropolitan Airports Commission (MAC) Minneapolis-St. Paul International Airport Notice of Call for Bids for 2011 Electrical Construction

MAC Contract No.:	106-1-245
Bids Close At:	2:00 PM on May 17, 2011

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota, 55450, until the date and hour indicated.

This project provides for removing and replacing kerf material at the Runway 12L touchdown lights and removing and replacing airfield circuit cable at Runway 12L-30R.

Targeted Group Businesses (TGBs): The goal of the MAC for the utilization of TGBs on this project is 3%.

Bid Security: Each bid shall be accompanied by a "Bid-Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of TKDA, the Minneapolis and Saint Paul Builders Exchanges; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from TKDA; 444 Cedar Street, Suite 1500; St. Paul, MN, 55101; **phone:** (651) 292-4400; **fax:** (651) 292-0083. Make checks payable to TKDA. Deposit per set (refundable) \$50.00. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids (Document 00020) for this project will be available on May 2, 2011 at MAC's web address of: www.metroairports.org/business/solicitations (construction bids).

Non-State Bids, Contracts & Grants

Metropolitan Airports Commission (MAC) Minneapolis-Saint Paul International Airport Notice of Call for Bids for 2011 FAA Building Tenant Improvements

MAC Contract No.: 106-3-464
Bids Close At: 2:00 p.m. May 17, 2011

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated.

This project includes General, Mechanical, and Electrical Construction work.

Targeted Group Businesses (TGBs): The goal of the MAC for the utilization of TGBs on this project is 4%.

Bid Security: Each Bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota..

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of Miller Dunwiddie Architecture, Inc.; at the Minneapolis and Saint Paul Builders Exchanges; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from Miller Dunwiddie Architecture, Inc.; 123 North Third Street, Suite 104; Minneapolis, Minnesota 55401; **Phone:** (612) 337-0000; **Fax:** (612) 337-0031. Make checks payable to Miller Dunwiddie Architecture, Inc. Deposit per set (refundable): \$100.00. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids (Document 00020) for this project will be available on April 25, 2011 at MAC's web address of www.metroairports.org/business/solicitations (construction bids).

Metropolitan Airports Commission (MAC) Minneapolis-Saint Paul International Airport Notice of Call for Bids for the 2011 Miscellaneous Modifications – Terminal 2 - Humphrey & Outbuildings

MAC Contract No.: 106-2-634
Bids Close At: 2:00 p.m. May 17, 2011

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated.

This project includes General, Mechanical, and Electrical Construction work.

Targeted Group Businesses (TGBs): The goal of the MAC for the utilization of TGBs on this project is 4%.

Bid Security: Each Bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of Miller Dunwiddie Architecture, Inc.; at the Minneapolis and Saint Paul Builders Exchanges; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from Miller Dunwiddie Architecture, Inc.; 123 North Third Street, Suite 104; Minneapolis, Minnesota, 55401; **Phone:** (612) 337-0000; **Fax:** (612) 337-0031. Make checks payable to Miller Dunwiddie Architecture, Inc. Deposit per set (refundable): \$100.00.

Non-State Bids, Contracts & Grants

Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of drawings, specifications, and addenda in good condition within (10) days of opening of bids.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids (Document 00020) for this project will be available on April 25, 2011 at MAC's web address of www.metroairports.org/business/solicitations (construction bids).

Metropolitan Airports Commission (MAC) Minneapolis-Saint Paul International Airport Notice of Call for Bids for the 2011 Passenger Boarding Bridge Replacement MAC Contract No.: 106-2-630 Bids Close At: 2:00 p.m. May 17, 2011

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated.

Work includes demolition and replacement of passenger boarding bridges and foundations including ground power and pc air units and misc. electrical and signage work as well as aluminum entrance door replacement and security card readers.

Targeted Group Businesses (TGBs): The goal of the MAC for the utilization of TGBs on this project is 1%.

Bid Security: Each Bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of Architectural Alliance; at the Minneapolis and Saint Paul Builders Exchanges and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from Franz Reprographics; 2781 Freeway Boulevard, Suite 100; Brooklyn Center, MN 55430; **Phone:** (763) 503-3401; **Fax:** (763) 503-3409. Make checks payable to Architectural Alliance. Deposit per set (refundable): \$150. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids (Document 00020) for this project will be available on April 25, 2011 at MAC's web address of www.metroairports.org/business/solicitations (construction bids).

Minnesota's Bookstore

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- ♦ **On-line orders:** www.minnesotasbookstore.com
- ♦ **Minnesota Relay Service:** 8 a.m. - 5 p.m. Monday - Friday, 1.800.627.3529 (nationwide toll-free)
- ♦ **Fax** (credit cards): 651.215.5733 (fax line available 24 hours/day)
- ♦ **Mail orders:** Orders can be sent to Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155

PREPAYMENT REQUIRED. Prices and availability subject to change.

Fax and phone orders: Credit card purchases ONLY (American Express/Discover/MasterCard/VISA). Please allow 1-2 weeks for delivery. **Mail orders:** Complete order blank and send to address above. Enclose check or include credit card information. Please allow 4-6 weeks for delivery. Please make checks payable to "Minnesota's Bookstore." A \$20.00 fee will be charged for returned checks.

Stock No.	Title	Quantity	Unit Price	Total

Send my order to:

Company _____

Name _____

Street Address (Not deliverable to P.O. boxes) _____

City () State Zip _____

Daytime phone (In case we have a question about your order) _____

Credit card number: _____

Expiration date: _____ Signature: _____

Shipping Charges

<i>If Product</i>	<i>Please</i>
<i>Subtotal is:</i>	<i>Add:</i>
Up to \$15.00	\$ 5.00
\$15.01-\$25.00	\$ 6.00
\$25.01-\$50.00	\$ 9.00
\$50.01-\$100.00	\$ 14.00
\$100.01-\$1,000	\$ 17.00*
<small>*\$17 to an address in MN, WI, SD, ND, IA. If delivered to an address in other states, Canada or internationally, we will contact you if there are additional charges.</small>	
More than \$1,000	Call

Product Subtotal _____

Shipping _____

Subtotal _____

Sales tax _____

(6.875% sales tax if shipped to MN address, 7.625% if shipped to St. Paul address. 7.125% MN transit tax or other local sales tax if applicable)

TOTAL _____

If tax exempt, please provide ES number or completed exemption form.
ES# _____