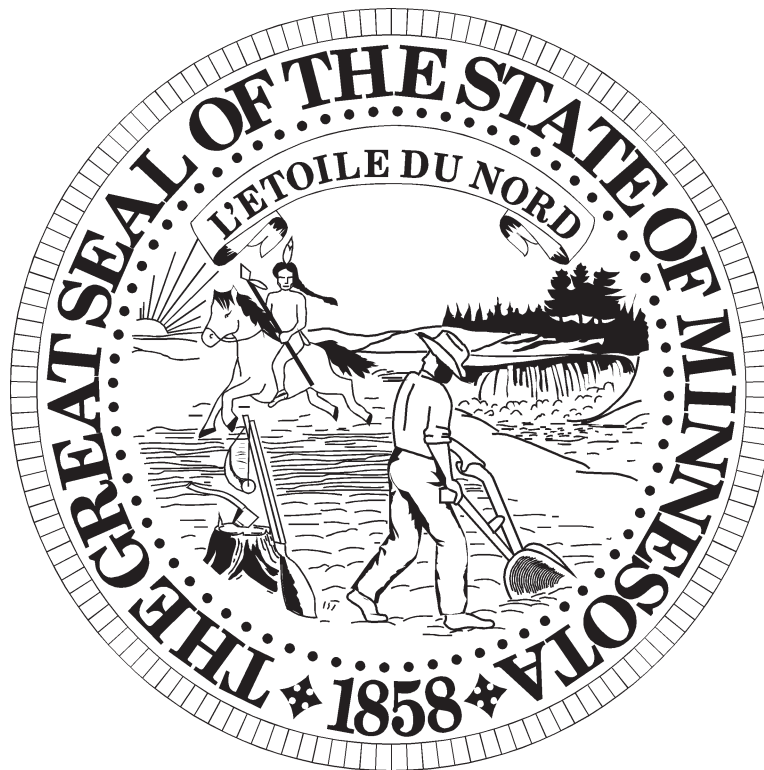


State of Minnesota

# State Register



**Proposed, Adopted, & Expedited Rules; Executive Orders; Appointments;  
Commissioners' Orders; Revenue Notices; Official Notices;  
State Grants & Loans; State Contracts; Non-State Public Bids, Contracts & Grants**  
Published every Monday (Tuesday when Monday is a holiday)

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# State Register

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The *State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. The *State Register* contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Vetoed Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-state Public Bids, Contracts and Grants

Printing Schedule and Submission Deadlines						
Vol. 35 Issue Number	PUBLISH DATE ( <b>BOLDFACE</b> shows altered publish date)	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts	Deadline for Proposed, Adopted and Exempt RULES			
# 32	Monday 7 February	Noon Tuesday 1 February	Noon Wednesday 26 January			
# 33	Monday 14 February	Noon Tuesday 8 February	Noon Wednesday 2 February			
# 34	<b>TUESDAY 22 February</b>	Noon Tuesday 15 February	Noon Wednesday 9 February			
# 35	Monday 28 February	Noon Tuesday 22 February	Noon Wednesday 16 February			

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**House Public Information Services** (651) 296-2146  
State Office Building, Room 175,  
100 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155  
**Website:** [www.house.leg.state.mn.us/hinfo/hinfo.htm](http://www.house.leg.state.mn.us/hinfo/hinfo.htm)

## Minnesota State Court System

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MN Judicial Center, Rm. 135,  
25 Rev. Dr. Martin Luther King Jr Blvd.,  
St. Paul, MN 55155 **Website:** [www.mncourts.gov](http://www.mncourts.gov)

## Federal Register

Office of the Federal Register (202) 512-1530; or (888) 293-6498  
U.S. Government Printing Office – Fax: (202) 512-1262  
**Website:** [http://www.access.gpo.gov/su\\_docs/aces/aces140.html](http://www.access.gpo.gov/su_docs/aces/aces140.html)

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## NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757.

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## Exempt Rules

Exempt rules are excluded from the normal rulemaking procedures (*Minnesota Statutes* §§ 14.386 and 14.388). They are most often of two kinds. One kind is specifically exempted by the Legislature from rulemaking procedures, but approved for form by the Revisor of Statutes, reviewed for legality by the Office of Administrative Hearings, and then published in the *State Register*. These exempt rules are effective for two years only.

The second kind of exempt rule is one adopted where an agency for good cause finds that the rulemaking provisions of *Minnesota Statutes*, Chapter 14 are unnecessary, impracticable, or contrary to the public interest. This exemption can be used only where the rules:

- (1) address a serious and immediate threat to the public health, safety, or welfare, or
- (2) comply with a court order or a requirement in federal law in a manner that does not allow for compliance with *Minnesota Statutes* Sections 14.14-14.28, or
- (3) incorporate specific changes set forth in applicable statutes when no interpretation of law is required, or
- (4) make changes that do not alter the sense, meaning, or effect of the rules.

These exempt rules are also reviewed for form by the Revisor of Statutes, for legality by the Office of Administrative Hearings and then published in the *State Register*. In addition, the Office of Administrative Hearings must determine whether the agency has provided adequate justification for the use of this exemption. Rules adopted under clauses (1) or (2) above are effective for two years only. The Legislature may also exempt an agency from the normal rulemaking procedures and establish other procedural and substantive requirements unique to that exemption.

**KEY: Proposed Rules** - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

## Department of Labor and Industry (DLI) Adopted Exempt Permanent Rules Relating to Occupational Safety and Health; Crane Standards

The rules proposed and published at *State Register*, Volume 35, Number 25, pages 911-912, December 20, 2010 (35 SR 911), are adopted as proposed.

## Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

## Announcements, Comments Sought, Meetings

The Official Notices section gives you a "heads up" on important state meetings and announcements. The *State Register* reaches a huge audience of interested "eyes" every week. Remember to publish your notices here - it only costs \$13.60 per 1/10 of a page used in the *State Register* - it's the least expensive legal advertising in the state.

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# Official Notices

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## Minnesota Comprehensive Health Association (MCHA) Notice of Meetings of the Actuarial Committee February 23, 2011

**NOTICE IS HEREBY GIVEN** that meetings of the Minnesota Comprehensive Health Association's (MCHA) Actuarial Committee will take place Tuesday, February 15, 2011, 9:00 a.m., and on Wednesday, February 23, 2011, 1:00 pm at the MCHA Executive Office, 5775 Wayzata Blvd., Suite 910, St. Louis Park.

For additional information, please call Lynn Gruber at (952) 593-9609.

## Department of Health (MDH) Division of Compliance Monitoring Managed Care Systems Section Notice of Application for Essential Community Provider Status

**NOTICE IS HEREBY GIVEN** that an application for designation as an Essential Community Provider (ECP) has been submitted to the Commissioner of Health by Health Foundations Birth Center, 968 Grand Ave., St. Paul, MN 55105.

An ECP is a health care provider that serves high-risk, special needs, and underserved individuals. In order to be designated as an ECP, a provider must demonstrate that it meets the requirements of *Minnesota Statutes* Section 62Q.19 and *Minnesota Rules* Chapter 4688. The public is allowed 30 days from the date of the publication of this notice to submit written comments on the application. The commissioner will approve or deny the application once the comment period and compliance review is complete.

For more information contact:

Mary Ann Fena  
Managed Care Systems Section  
Division of Compliance Monitoring  
Department of Health  
P.O. Box 64882  
St. Paul, MN 55164-0882  
Phone: (651) 201-5164

## Department of Labor and Industry (DLI) Labor Standards Unit Notice of Determination of Truck Rental Rates and Notice of Informal Conference Pursuant to *Minnesota Rules*, Part 5200.1105

On February 7, 2011 the commissioner determined the operating costs and the minimum truck rental rates for highway projects in the state's ten highway and heavy construction areas for trucks and drivers operating "five or more axle units, straight body trucks," "four axle

units, straight body trucks,” “three axle units,” “tractor only,” and “tractor trailers.”

The operating costs were determined by survey on a statewide basis. The operating cost for five or more axle units, straight body trucks” is determined to be \$ 42.30 per hour. The operating cost for “four axle units, straight body trucks” is determined to be \$ 38.33 per hour. The operating cost for “three axle units” is determined to be \$ 37.35 per hour. The operating cost for “tractor only” is determined to be \$ 38.79 per hour. The operating cost for “trailer only” is determined to be \$11.46 per hour. The operating cost for “tractor trailers” is determined to be \$ 50.25 per hour.

Adding the prevailing wage for drivers of these five types of trucks from each of the State’s ten highway and heavy construction areas to the operating costs, the minimum hourly truck rental rate for the five types of trucks in each area is determined to be as follows:

	TractorTrailer	Five or more axle	Four axle	Three Axle	Tractor only
Region 1	90.00	67.24	63.27	76.45	78.54
Region 2	83.67	75.21	71.24	67.41	72.21
Region 3	83.67	66.26	62.29	70.11	72.21
Region 4	73.80	65.85	61.88	70.11	62.34
Region 5	87.20	69.66	65.69	66.75	75.74
Region 6	70.25	72.43	68.46	67.15	58.79
Region 7	76.10	79.70	75.73	74.65	64.64
Region 8	77.76	69.66	65.69	70.11	66.30
Region 9	90.40	69.66	65.69	76.85	78.94
Region 10	83.67	75.21	71.24	70.11	72.21

The operating costs and truck rental rates may also be reviewed by accessing the department’s web site at [www.dli.mn.gov](http://www.dli.mn.gov) . Questions regarding the truck rental rates or the informal conference noticed below can be answered by calling (651) 284-5091.

**PLEASE TAKE NOTICE** that on Tuesday March 1, 2011 from 10:00AM to 12:00 Noon, in the Minnesota Room, at the Minnesota Department of Labor and Industry, 443 Lafayette Road North, St. Paul, Minnesota, 55155, the department will hold the informal conference pursuant to *Minnesota Rules*, part 5200.1105. The informal conference is a public meeting and its purpose is to receive further input prior to the certification and publication of the minimum truck rental rates for these five types of trucks on highway and heavy construction projects. The data, summary sheets and other documents used in making the determinations will be reviewed and available for inspection at the informal conference.

Subsequent to the informal conference the minimum truck rental rates for these five types of trucks will be certified and notice of the certification will be published in the *State Register*.

The minimum truck rental rates for these five types of trucks in the state’s ten highway and heavy construction areas will be effective for all highway and heavy construction projects financed in whole or part with state funds advertised for bid on or after the day the notice of certification is published in the *State Register*.

Dated: 7 February 2011

Ken B. Peterson, Commissioner  
Department of Labor and Industry

# Official Notices

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## Minnesota Pollution Control Agency (MPCA)

### Municipal Division

#### Notice of Availability and Request for Comments on Draft Section 401 Water Quality Certificate for the Proposed Demolition of Minnesota Trunk Highway 11 – North Dakota Trunk Highway 66 Bridge Crossing the Red River of the North

**NOTICE IS HEREBY GIVEN** that the Minnesota Pollution Control Agency (MPCA), pursuant to *Minnesota Rules* 7001.1440, requests comments on its draft Clean Water Act (CWA) Section 401 Water Quality Certification (401 Certification) for the proposed demolition of the abandoned Drayton-Robin Bridge, which crosses the Red River of the North at Minnesota Trunk Highway 11 – North Dakota Trunk Highway 66, north of the newly-constructed replacement bridge. The MPCA is proposing to issue a 401 Certification to the applicant, the North Dakota Department of Transportation (Environmental and Transportation Services Division, 608 East Boulevard Avenue, Bismarck, North Dakota, 58505-0700), for the portion of this project within the State of Minnesota.

The United States Army Corps of Engineers (USACE) North Dakota Regulatory Office has made a preliminary determination that the project, as proposed, will be processed under the Nationwide Permit (No. 23). Before the USACE can issue a Nationwide Permit 23, a 401 Certification is required from both the States of Minnesota and North Dakota to ensure the project will comply with applicable state water quality standards. The USACE North Dakota Regulatory Office has furnished the MPCA with a copy of the original application, and the applicant has since furnished additional information to clarify the way in which the existing bridge will be demolished and the potential water quality impacts the project may have.

A new replacement bridge is already constructed and operational at this location, south of the bridge that will be demolished, for which the MPCA provided a previous Section 401 Water Quality Certification on October 31, 2008.

Interested persons are invited to submit written comments upon the MPCA's Draft 401 Certification for the project. **The public comment period begins on Monday, February 7, 2011, and ends at 4:30 p.m. on February 16, 2011.**

#### **Preliminary Determination on the Draft CWA Section 401 Water Quality Certification**

The MPCA Commissioner has made a preliminary determination to issue a 401 Certification for the project, a draft of which has been prepared, to the applicant and the USACE. A copy of the draft 401 Certification is available for review and copying at the MPCA office at the St. Paul and Detroit Lakes addresses listed below and on-line at <http://www.pca.state.mn.us/news/data/index.cfm?PN=1>.

MPCA/Detroit Lakes Office, 714 Lake Avenue, Suite 220, Detroit Lakes, MN 56501

MPCA/St. Paul Office, 520 Lafayette Road North, St. Paul, MN 55155

A copy of the draft 401 Certification will be mailed to you if the MPCA receives your written or oral request (if applicable) at either of these offices. If you have questions about this draft 401 Certification or the Commissioner's preliminary determination, please contact Kevin Molloy by **phone at:** (651) 757-2577, or by **e-mail at:** [kevin.molloy@state.mn.us](mailto:kevin.molloy@state.mn.us).

#### **Written Comment**

You may submit written comments on the conditions of the draft 401 Certification or on the Commissioner's preliminary determination. Written comments must include the following:

1. A statement of your interest in the MPCA's draft 401 Certification for the construction of the proposed bridge demolition.
2. A statement of the action you wish the MPCA to take, including specific references to sections of the draft Certification that you believe should be changed.
3. The reasons supporting your position, stated with sufficient specificity as to allow the Commissioner to investigate the merits of your position.

#### **Petition for Public Informational Meeting**

You also may request that the MPCA Commissioner hold a public informational meeting. A public informational meeting is an informal meeting that the MPCA may hold to solicit public comment and statements on matters before the MPCA, and to help clarify and resolve issues.



A petition requesting a public informational meeting must include the following information:

1. A statement identifying the matter of concern.
2. The information required under items 1 through 3 of "Written Comments," identified above.
3. A statement of the reasons the MPCA should hold a public informational meeting.
4. The issues that you would like the MPCA to address at the public informational meeting.

### Petition for Contested Case Hearing

You also may submit a petition for a contested case hearing. A contested case hearing is a formal evidentiary hearing before an administrative law judge. In accordance with *Minnesota Rules* 7000.1900, the MPCA will grant a petition to hold a contested case hearing if it finds that: (1) there is a material issue of fact in dispute concerning the draft Certification; (2) the MPCA has the jurisdiction to make a determination on the disputed material issue of fact; and (3) there is a reasonable basis underlying the disputed material issue of fact or facts such that the holding of the contested case hearing would allow the introduction of information that would aid the MPCA in resolving the disputed facts in making a final decision on the draft Certification. A material issue of fact means a fact question, as distinguished from a policy question, whose resolution could have a direct bearing on a final MPCA decision.

A petition for a contested case hearing must include the following information:

1. A statement of reasons or proposed findings supporting the MPCA decision to hold a contested case hearing according to the criteria in *Minnesota Rules* 7000.1900, as discussed above.
2. A statement of the issues proposed to be addressed by a contested case hearing and the specific relief requested or resolution of the matter.

In addition and to the extent known, a petition for a contested case hearing should also include the following information:

1. A proposed list of prospective witnesses to be called, including experts, with a brief description of proposed testimony or summary of evidence to be presented at a contested case hearing.
2. A proposed list of publications, references, or studies to be introduced and relied upon at a contested case hearing.
3. An estimate of time required for you to present the matter at a contested case hearing.

### MPCA Decision

You may submit a petition to the Commissioner requesting that the MPCA Citizens' Board (Board) consider the 401 Certification. To be considered timely, the petition must be received by the MPCA by 4:30 p.m. on the date the public comment period ends. Under the Provisions of *Minnesota Statutes* 116.02, subd. 6(4), the decision whether to issue the Certification and, if so, under what terms will be presented to the Board for decision if: (1) the Commissioner grants the petition requesting the matter be presented to the Board; (2) one or more Board members request to hear the matter before the time the Commissioner makes a final decision on the Certification; or (3) a timely request for a contested case hearing is pending. You may participate in the activities of the Board as provided in *Minnesota Rules* 7000.0650.

**The written comments, requests, and petitions submitted on or before the last day of the comment period will be considered in the final decision on this Certification.** If the MPCA does not receive written comments, requests, or petitions during the public comment period, MPCA staff, as authorized by the Board, will make the final decision on the draft Certification.

Comments, requests and petitions should be submitted in writing to: Kevin Molloy, SP-3, Municipal Division, Minnesota Pollution Control Agency, 520 Lafayette Road North, St. Paul, Minnesota 55155-4194; **fax:** (651) 297-8676 and **e-mail:** [kevin.molloy@state.mn.us](mailto:kevin.molloy@state.mn.us).

If you have questions regarding this notice, please contact Kevin Molloy via telephone at (651) 757-2577 or via **e-mail at:** [kevin.molloy@state.mn.us](mailto:kevin.molloy@state.mn.us).

Dated: 25 January 2011

Paul Aasen, Commissioner  
Minnesota Pollution Control Agency

# Official Notices

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## Department of Transportation (Mn/DOT) Engineering Services Division, Office of Construction and Innovative Contracting Notices of Suspension and Debarment

### NOTICE OF SUSPENSION

**NOTICE IS HEREBY GIVEN** that the Department of Transportation (Mn/DOT) has ordered that the following vendors be suspended effective December 28, 2009, until final disposition of the hearing or hearing appeal:

Riley Bros. Companies Inc. and its affiliates, Morris MN  
Riley Bros. Construction Inc. and its affiliates, Morris MN  
Riley Bros. Properties, LLC, and its affiliates, Morris MN  
Riley Bros. Utilities, Inc. dba/Chris Riley Utilities, Inc. and its affiliates, Morris MN

### NOTICE OF DEBARMENT

**NOTICE IS HEREBY GIVEN** that the Department of Transportation (Mn/DOT) has ordered that the following vendors be debarred for a period of three (3) years effective February 24, 2010 until February 24, 2013:

Joseph Edward Riley, Morris, MN  
John Thomas Riley, Morris, MN

*Minnesota Statutes*, Section 161.315, prohibits the Commissioner, counties, towns or home rule or statutory cities from awarding or approving the award of a contract for goods or services to a person who is suspended or debarred; including

- 1) any contract under which a debarred or suspended person will serve as a subcontractor or material supplier,
- 2) any business or affiliate which the debarred or suspended person exercises substantial influence or control, and
- 3) any business or entity which is sold or transferred by a debarred person remains ineligible during the period of the seller's or transfer's debarment.

# State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

## Active Grant Opportunities

The *State Register* is one of the best ways to advertise your grants - it's a required read for public works projects. And it's cost is one of the least expensive legal advertising rates in Minnesota. At \$13.60 per 1/10 of a page you cannot go wrong.

Check up on all the "active" state grants in the "Contracts & Grants" section, available only to *State Register* subscribers. Open the *State Register* and click on Bookmarks on the left. You will also see a list of ALL the current rules, a growing INDEX, and previous years' indices. Subscribers also receive LINKS to the *State Register*. Subscriptions cost \$180 a year (an \$80 savings). Here's what you receive via e-mail:

- **Word Search Capability**
- **LINKS, LINKS, LINKS**
- **Easy Access to *State Register* Archives**
- **Updates to Index to Vol. 31**
- **"Contracts & Grants" Open for Bid**
- **Early delivery, on Friday**
- **E-mailed to you . . . its so easy**
- **Indexes to Vols. 31, 30, 29, 28 and 27**

It's all E-mailed to you, at end-of-day on Friday, instead of waiting for the non-subscriber's issue released on Monday. Contact Loretta J. Diaz, our subscriptions manager, at **phone:** (651) 297-8777, or **fax:** (651) 297-8260, or **e-mail:** [loretta.diaz@state.mn.us](mailto:loretta.diaz@state.mn.us)

## Minnesota Department of Agriculture Agriculture Marketing Services Division Notice of Availability of Fiscal Year 2011 Grant Funds for the Enhancement of Specialty Crops

Grants for the enhancement of specialty crops are now available through the Specialty Crops Competitiveness Act of 2004 (7 U.S.C. 1621 note), amended by the Food, Conservation, and Energy Act of 2008 (Farm Bill) as authorized by the Minnesota Department of Agriculture (MDA). The grants, available are to be used for projects that will enhance the competitiveness of specialty crops or that benefit a specialty crop industry.

The Minnesota Specialty Crop Block Grant Program is administered by the MDA's Agricultural Marketing Services Division. Specialty crops include: fruits, vegetables, culinary herbs and spices, medical plants, tree nuts, flowers, and nursery plants (horticulture and floriculture). A list of eligible and ineligible commodities can be found at [www.ams.usda.gov/scbgp](http://www.ams.usda.gov/scbgp).

Grant projects may include outreach to increase consumers' nutritional knowledge about specialty crops, assistance in the development of good agricultural practices, investment into specialty crop research, developing new and improved seed varieties, and pest and disease control.

Grants will be awarded late 2011. There is approximately \$660 thousand in grant funds available. A grant manual is available on the MDA website at <http://www.mda.state.mn.us/grants/grants/specialty.aspx>. MDA will accept grant applications through April 14, 2011.

Emailed and mailed applications will be accepted. At the department's discretion, applicants may be asked to meet with the department or submit clarification.

Questions regarding the grant program or the application process should be directed to

David Weinand  
625 Robert Street North  
St. Paul, MN 55155  
**Phone:** (651) 201-6646  
**E-mail:** [David.Weinand@state.mn.us](mailto:David.Weinand@state.mn.us)

# State Grants & Loans

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## Minnesota Housing Finance Authority (MHFA)

### Request for Proposals for the Family Homelessness Prevention and Assistance Program

The Minnesota Housing Finance Agency announces the anticipated availability of grant funds through the Family Homelessness Prevention and Assistance Program. The actual availability and amount of funds is contingent upon approval by the 2011 Minnesota Legislature.

**Amount of Funds Available:**

\$14.6 million in grant funds are anticipated for the biennium period of July 1, 2011 - June 30, 2013.

**Eligible Applicants**

In the Twin Cities seven-county metropolitan area, a county is an eligible applicant. In non-metropolitan areas, eligible applicants include a county, a group of contiguous counties jointly acting together, or a community based nonprofit organization with a sponsoring resolution from each of the county boards of the counties located within its operating jurisdiction.

The service area must have a significant number or significant growth in the number of people experiencing homelessness, including families with children, youth/unaccompanied youth, and single adults. The applicant must focus their emergency response system on homelessness prevention and securing transitional or permanent housing for people who are homeless.

Application packages are available on the Minnesota Housing website at:

*<http://www.mnhousing.gov/initiatives/housing-assistance/prevention/index.aspx>*

Or contact Erin Schwarzbauer at (651) 296-3656 to have application materials emailed.

## Minnesota Department of Human Services (DHS)

### Children's Mental Health Division

#### Notice of Request for Proposals to Provide Culturally and Developmentally Appropriate Mental Health Services to Young Children Ages Birth to Five who are Uninsured and Underinsured

The Minnesota Department of Human Services, through its Children's Mental Health Division (the State), is seeking Proposals from qualified Responders to partner with the State to enhance early childhood mental health capacity and to provide mental health services to young children ages birth to five (and their families) who are uninsured and underinsured.

Children's Mental Health Division is interested in developing a State-wide early childhood mental health workforce that has the capacity to provide clinical, medically necessary mental health services to children ages birth to five and their families; to develop the regional capacity across the state to engender more early childhood mental health professionals through formal practicum and internship sites; and to develop the regional capacity to eventually provide evidence-based early childhood mental health consultation to early childhood programs such as childcare and Head Start. For more information on evidenced-based early childhood mental health consultation, please see: *<http://gucchd.georgetown.edu/78358.html>*. These grant dollars will both build the statewide infrastructure needed to develop this comprehensive system of care while also ensuring that all children under the age of five with mental health conditions, regardless of their insurance status, receive evidence-based early childhood mental health services from highly trained early childhood mental health professionals.

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Human Services is requesting proposals to provide culturally and developmentally appropriate mental health services to young children ages birth to five who are uninsured and underinsured.

Work is proposed to start July 1, 2011. For more information, or to obtain a copy of the Request for Proposal, contact:

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## State Grants & Loans

Catherine Wright  
Department of Human Services  
Children's Mental Health Division  
P.O. Box-0985  
444 Lafayette Road North  
St. Paul, MN 551550985  
**Phone:** (651)431-2336  
**Fax:** (651) 431-7559  
**E-mail:** *catherine.wright@state.mn.us*

This is the only person designated to answer questions by potential responders regarding this request.

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **4:00 p.m., Central Time, April 1, 2011. Late proposals will NOT be considered.** Faxed or e-mailed proposals will **NOT** be considered.

The RFP can be viewed by visiting the Minnesota Department of Human Services RFP web site:

*[http://www.dhs.state.mn.us/main/id\\_000102](http://www.dhs.state.mn.us/main/id_000102)*

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

# State Contracts

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at [www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us) for informal solicitation announcements.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

**Requirements:** There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements:

\$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600

\$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days;

\$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and

anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days

## Business Work in Government

The state spends about \$2 billion a year on contracts. The *State Register* is one of the best ways to advertise your contracts - it's a required read for public works projects. And it's cost is one of the least expensive legal advertising rates in Minnesota. At \$13.60 each 1/10 of a page, you cannot go wrong.

Subscribers receive a list of **all current contracts and grants**, as well as LINKS to the *State Register*, Bookmarks, and a growing INDEX to each volume, including the current issue, and previous volumes. To view, open the *State Register* and click on BOOKMARKS in the left hand corner. Here's what you receive via e-mail:

- **Word Search Capability**
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## State Department of Administration (Admin)

### State Designer Selection Board Project #11-05

### Notice of Availability of Request for Proposal (RFP) for Designer Selection for: Minnesota Department of Transportation, New Truck Station Building, Plymouth, Minnesota

The State of Minnesota, Department of Administration is soliciting proposals from interested, qualified consultants for architectural and engineering design services for the above referenced project.

A full Request for Proposals is available on the Minnesota Department of Transportation website: [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult) click on "P/T Notices."

Proposals must be delivered to Sherry Van Horn, State Designer Selection Board, 309 Administration Building in Real Estate and Construction Services, 50 Sherburne Ave., St. Paul, MN 55155, phone: (651) 201-2376) not later than 12:00 noon C.T., Monday, April 4, 2011. Late responses will not be considered.

Minnesota Department of Transportation is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

**Department of Administration (Admin)  
State Designer Selection Board Project #11-06  
Notice of Availability of Request for Proposal (RFP) for Designer Selection for  
Minnesota Department of Transportation, Addition and Renovations to the  
Existing Mn/DOT District 8 Headquarters in Willmar, Minnesota**

The State of Minnesota, Department of Administration is soliciting proposals from interested, qualified consultants for architectural and engineering design services for the above referenced project.

A full Request for Proposals is available on the Minnesota Department of Transportation website: [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult) click on "P/T Notices."

Proposals must be delivered to Sherry Van Horn, State Designer Selection Board, 309 Administration Building in Real Estate and Construction Services, 50 Sherburne Ave., St. Paul, MN 55155, **phone:** (651) 201-2376, not later than 12:00 noon C.T., Tuesday, April 19, 2011. Late responses will not be considered.

Minnesota Department of Transportation is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

**Minnesota State Colleges & Universities (MnSCU)  
Office of the Chancellor - Public Affairs  
Request for Proposals for Graphic Design for the Web**

The Office of the Chancellor is requesting proposals from qualified vendors for a graphic designer to redesign its public website to be more focused on system customers, including prospective and current students and those who influence them (parents, teachers, counselors, mentors), employers seeking customized training services, and news media. We are looking for a new graphic design that incorporates current best practices in Web graphic design.

Specifications for each proposal are available by visiting the Web site: [www.pa.mnscu.edu/rfp-site-redesign](http://www.pa.mnscu.edu/rfp-site-redesign) or by contacting Christine McGing, Minnesota State Colleges and Universities, Wells Fargo Place, 30 - 7<sup>th</sup> St. E., Suite 350, St. Paul, Minnesota 55101, **phone:** (651) 201-1802, or request by e-mail: [christine.mcging@so.mnscu.edu](mailto:christine.mcging@so.mnscu.edu)

Proposals must be received by NOON CDT, FRIDAY, FEBRUARY 11, 2011.

This request does not obligate Minnesota State Colleges and Universities to complete the proposed project, and the system reserves the right to cancel this solicitation if it is considered to be in its best interest.

The Minnesota State Colleges and Universities system is an Equal Opportunity employer and educator.

# State Contracts

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## Minnesota State Colleges and Universities (MnSCU)

### Northland Community and Technical College

#### Notice of Request for Proposal for Inventory Management / Point of Sale / E-Commerce / Accounting Software System

**NOTICE IS HEREBY GIVEN** that Northland Community & Technical College Request for Proposal (RFP) for an Inventory Control System and integrated accounting and point of sale (POS) system with self programming e-commerce capabilities. The software must provide a complete bookstore retail and financial management system that will allow Northland Community & Technical College Bookstore to provide excellent service to its constituents while seamlessly integrating efficiencies into all processes of bookstore operations, including accounting, online sales, e-book sales, rentals, merchandise transfers, customer relations management, and operations. The system must be capable of expansion as Northland Community & Technical College Bookstore continues to grow. As such, the software provider must continue to provide innovative technologies for system users over time. Tokenization of all credit card transactions, and programmability rights for its software is also required.

To receive a copy of the full RFP, please contact Shannon Jesme either by telephone (218) 683-8577 or email at:  
*shannon.jesme@northlandcollege.edu.*

Proposals are due by 4:00 p.m. central time, Monday, March 7, 2011 and are to be addressed to Shannon Jesme, Northland Community and Technical College, 1011 Highway 1 East, Thief River Falls, MN 56701. Any questions should be in the form of an RFI and directed to Michelle Bakken at e-mail: *michelle.bakken@northlandcollege.edu.* Late responses will not be considered.

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation.

## Minnesota State Colleges and Universities (MnSCU)

### St. Cloud Technical & Community College

#### Notice of Request for Sealed Bids for Select Entrance Replacement

**will be received by:** Ms. Susan Meyer  
Purchasing Agent  
Room No. 1-401H  
St. Cloud Technical & Community College  
1540 Northway Drive  
St. Cloud, MN 56303

Until **2:00 PM, Thursday, February 17, 2011** at which time the bids will be opened and publicly read aloud.

**Project Scope:** Select Aluminum and hollow metal entrances to be replaced. Construction to be phased.

A **Pre-bid Meeting** will be held at 12:30 PM, Tuesday February 08, 2011, in the area for remodeling. We will gather in Rm. 1-452. The Architect and Owner Representatives will review the bidding procedures, Bidding Documents and other conditions with interested Bidders and answer questions.

**Bid Forms, Contract Documents,** Drawings and Specifications as prepared by the Project Architect/Engineer, Hagemeister and Mack Architects, Inc., are on file at the offices of the:

- 1.) Project Architect/Engineer.
- 2.) QuestCDN.com

Complete sets only of bid forms and Drawings and Specifications for use by Bidders in submitting a bid may be "viewed" at the following address:



**Hagemeister and Mack Architects, Inc.**  
501 West St. Germain Street, Suite 200  
St. Cloud, MN 56301  
Phone: (320) 251-9155

Plans and Specifications can be downloaded for a non-refundable charge of \$10.00. Plan holders are parties that have downloaded the plans and specifications. Plan holders will be notified via email as addenda are issued. Parties that download the plans and specifications and need to have them printed elsewhere are solely responsible for those printing costs. Note: Paper copies of plans and specifications will not be distributed by the owner or its agent(s). Please contact *QuestCDN.com* at (952) 233-1632 or *info@questcdn.com* for assistance in downloading and working with this digital project information.

Each bid which totals over \$15,000.00 must be accompanied by a bid bond or other security described here as a proposal guarantee that the bidder will enter into a contract if its bid is accepted. This security may be either a certified check, payable to **Minnesota State Colleges and Universities**, in the sum of not less than five percent (5%) of the total base bid or a corporate surety bond for the same amount by a surety company authorized to do business in the State of Minnesota.

## **Minnesota State Colleges and Universities (MnSCU)** **St. Cloud Technical & Community College** **Notice of Request for Sealed Bids for Select Washroom Renovations**

**will be received by:** Ms. Susan Meyer  
Purchasing Agent,  
Room No. 1-401H  
St. Cloud Technical & Community College  
1540 Northway Drive  
St. Cloud, MN 56303

Until **3:00 PM, Thursday, February 17, 2011** at which time the bids will be opened and publicly read aloud.

**Project Scope:** Select Men's and Women's washrooms will be gutted and then renovated. Construction to be phased.

**A Pre-bid Meeting** will be held at 2:30 PM, Tuesday February 08, 2011, in the area for remodeling. We will gather in Rm. 1-452. The Architect/Engineer and Owner Representatives will review the bidding procedures, Bidding Documents and other conditions with interested Bidders and answer questions.

**Bid Forms, Contract Documents, Drawings and Specifications** as prepared by the Project Architect/Engineer, Hagemeister and Mack Architects, Inc., are on file at the offices of the:

- 1.) Project Architect/Engineer.
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# State Contracts

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## **Minnesota State Colleges and Universities (MnSCU) Winona State University Request for Proposals for Contracted Services to Produce Admissions Publications and Develop and Place Recruiting Advertising**

**NOTICE IS HEREBY GIVEN** that Winona State University is seeking proposals for contracted services to produce admissions publications and to develop and place recruiting advertising.

Proposal specifications will be available Monday February 7, 2011 by contacting the Winona State University Purchasing Department at PO Box 5838 Somsen Hall 205, Winona, MN, 55987; by e-mailing: [dbenz@winona.edu](mailto:dbenz@winona.edu) or by calling (507) 457-5069.

There will be an interested vendor pre-award conference from 2:00-3:00 p.m. on Thursday February 17, 2011 in Somsen Hall #205 Winona State University 175 W Mark St Winona, MN .

Sealed proposals can be mailed or hand delivered to Deborah Benz WSU Purchasing Director PO Box 5838 Somsen Hall, 205G Winona, MN 55987 and must be received by 3:00 p.m. Thursday March 3 2011.

Winona State University reserves the right to reject any or all bids and to waive any irregularities or informalities in bids received.

## **Minnesota Department of Human Services (DHS) Health Services and Medical Management Division Notice of Request for Proposals to Provide Maximum Allowable Cost (MAC) Pricing for Prescription and Over-the-counter Drug Products, Related Analysis, and Consulting Services**

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Human Services is requesting proposals to provide Maximum Allowable Cost (MAC) pricing for prescription and over-the-counter drug products, related analysis, and consulting services.

Work is proposed to start **May 1, 2011**. For more information, or to obtain a copy of the Request for Proposal, contact:

Mary Claire Wohletz  
Health Services and Medical Management Division  
Department of Human Services  
444 Lafayette Rd. N.  
St. Paul, MN 55155  
**Phone:** (651) 431 -2510  
**E-mail:** [Mary.C.Wohletz@state.mn.us](mailto:Mary.C.Wohletz@state.mn.us)

This is the only person designated to answer questions by potential responders regarding this request.

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **2:30 p.m., Central Daylight Time, February 28, 2011**. **Late proposals will NOT be considered**. Faxed or e-mailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Minnesota State Lottery Request for Proposals for Sponsorship Agreements

### Description of Opportunity

The Minnesota State Lottery develops sponsorship agreements throughout the year with organizations, events, and sports teams to create excitement for lottery players, to interest new players and increase the visibility of lottery games. The Lottery encourages and continually seeks new sponsorship agreements to help achieve current Lottery marketing goals.

### Proposal Content

A sponsorship proposal presented to the Lottery should meet the following three criteria:

**1. Maximize Lottery Visibility** – the event, sports or tie-in proposal should draw a large number of desired participants (typically 50,000 or more) whose demographics match the Lottery player profile. The Lottery is interested in effectively delivering its message of fun and entertainment to Minnesota adults whose demographics skew primarily towards those aged 25-64, with a household income of \$35,000-\$75,000, and having an educational background of some college or higher. The Lottery does not market to those under the age of 18, and family events with high levels of children present are generally not accepted. Attendance, on-site signage visibility and paid media exposure will be critical components that will be evaluated.

**2. Enhance Lottery Image-** – the event, sports or tie-in proposal should inherently project the attitude that the Lottery is a fun and socially acceptable part of the community. The Lottery's presence should fit well within the lineup of other sponsors. The Lottery is interested in creating opportunities whereby the sponsorship can translate into sales revenue, either via on-site sales from a Lottery booth, from sales-generating promotions with Lottery retailers or from joint programs with the sponsor's media partners.

**3. Provide Promotional Extensions** – the event, sports or tie-in proposal should offer exciting, value-added ways to interact with our players and have opportunities to motivate attendees, listeners and viewers to participate in and purchase Lottery games. The proposal must include proper staffing availability or other considerations to help the Lottery implement any appropriate promotional extension ideas.

Proposals should address all pertinent elements of the sponsorship and how the Lottery criteria as stated above and on the Evaluation Form are to be met. To view or print copies of the Request for Proposal go to: <http://www.mnlottery.com/vendors.html>

This Solicitation does not obligate the state to award a contract or pursue a proposed sponsorship opportunity, and the state reserves the right to cancel the solicitation if it is considered to be in its best interest.

### Questions

Questions concerning this Solicitation should be directed to:

John Mellein, Marketing Director  
Minnesota State Lottery  
2645 Long Lake Road  
Roseville, MN 55113  
**Telephone:** (651) 635-8230  
**Toll-free:** (888) 568-8379 ext. 230  
**Fax:** (651) 297-7496  
**TTY:** (651) 635-8268  
**E-mail:** [johnm@mnlottery.com](mailto:johnm@mnlottery.com)

Other personnel are not authorized to answer questions regarding this Solicitation.

# State Contracts

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## Response Delivery

All responses must be in writing and delivered to the contact noted above. Proposals will be accepted on an ongoing basis.

## Minnesota Department of Natural Resources (DNR) Notice of Availability of Contract for Hardwood Tree Marking

CERTIFICATION #24099  
Amount of proposed contract: \$100,000

The Minnesota Department of Natural Resources is requesting proposals for the purpose of selecting and marking trees for eventual timber harvest on up to 1500 acres of state-owned timberland, annually. Selection and marking will be done according to site-specific prescriptions developed by DNR Division of Forestry staff.

Work is proposed to start after March 14, 2011.

A Request for Proposals will be available by mail from this office through February 25, 2011. **A written request (by direct mail or fax) is required to receive the Request for Proposal.** After February 25, 2011, the Request for Proposal must be picked up in person.

The Request for Proposal can be obtained from:

Bill Schnell  
DNR Forestry Region Silviculturist  
1201 E. Hwy 2  
Grand Rapids, MN 55744  
E-mail: bill.schnell@dnr.state.mn.us  
Fax: (218) 327-4391

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than 2:30 p.m., February 28, 2011. **Late proposals will NOT be considered.** Fax or e-mailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Department of Transportation (Mn/DOT) Engineering Services Division Notice of Potential Availability of Contracting Opportunities for a Variety of General Organizational Related Activities

**(This document is available in alternative formats for persons with disabilities by calling Melissa McGinnis at 651-366-4644; for persons who are hearing or speech impaired by calling the Minnesota Relay Service at 800-627-3529.)**

Mn/DOT, in conjunction with the Department of Administration, have developed a streamlined approach for fast-tracking select general organization service projects. These general organizational projects may include, but are not limited to, work in the following categories: 1) Develop, implement and summarize internal and external surveys; 2) Recommend best practices in an organizational structure; 3) Assist with organizational health structure; 4) Provide marketing support; 5) Develop, implement and provide support of ad hoc forums; 6) Establish and facilitate collaborative groups, including cross-organization and public-private teams; 7) Provide project management for non-technical initiatives; and 8) Facilitate non-technical activities and events.

This streamlined approach includes developing an email list of firms that are interested in receiving direct notification of general organizational projects. Firms will be added on an on-going basis. Fast-tracked projects will have a shorter advertising period and turn-

around time. Firms will be asked to submit responses within 5 business days and will be required to work diligently with Mn/DOT toward establishing a contract upon selection. All projects will be advertised to the public. Your firm will be directly notified that there is a project posted on the Consultant Services Website ([www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult)) that requires general organizational skills. Please note that this notice is not a solicitation or request for proposals of any kind. Being placed on the list does not guarantee work nor does it obligate Mn/DOT to provide any contracting opportunities under this program.

Interested firms should send the following information to the e-mail address below: Firm name, firm contact person, phone number, and email address.

Contact: Melissa McGinnis, Contract Administrator  
**E-mail:** [melissa.mcginnis@state.mn.us](mailto:melissa.mcginnis@state.mn.us)  
**Telephone:** (651) 366-4644

### **Department of Transportation (Mn/DOT) Engineering Services Division Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (“Consultant Pre-Qualification Program”)**

This document is available in alternative formats for persons with disabilities by calling Kelly Arneson at (651) 366-4774; for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects. Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT’s Consultant Services web site, indicated below, to see which highway related professional/technical services are available for application. Applications are accepted on a continual basis. All expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT’s Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Kelly Arneson  
Consultant Services  
Office of Technical Support  
Minnesota Department of Transportation  
395 John Ireland Blvd. Mail Stop 680  
St. Paul, MN 55155

# State Contracts

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## Department of Transportation (Mn/DOT)

### Engineering Services Division

#### Notice Concerning Professional/Technical Contract Opportunities and Taxpayers' Transportation Accountability Act Notices

**NOTICE TO ALL:** The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult)

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers' Transportation Accountability Act on the above referenced website.

## Non-State Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

## Work with Governmental Units

The *State Register* offers one of the cheapest, yet far reaching methods, of notifying the public about your agency's bids, contracts and grants. It is available to any government, non-profit, or private agency. Space is charged at the current rate of \$13.60 per each 1/10th of a page used in the *State Register*. Agencies are only billed for the space used in the *State Register*.

Agencies wishing to take advantage of this offer should submit what you want printed in the *State Register* via e-mail to: [robin.panlener@state.mn.us](mailto:robin.panlener@state.mn.us). Attach to your entry a short note indicating when you wish the notice to be published (one, or many dates), if you want a copy of the issue your notice appears in (a TEAR SHEET will be sent free with your bill), and whether you want an "Affidavit of Publication."

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## Non-State Bids, Contracts & Grants

### University of Minnesota (U of M) Subscribe to Bid Information Service (BIS)

The University of Minnesota offers 24-hour/day, 7-day/week access to all Request for Bids/Proposals through its web-based Bid Information Service (BIS). Subscriptions to BIS are free. Visit our website at [bidinfo.umn.edu](http://bidinfo.umn.edu) or call the BIS Coordinator at (612) 625-5534.

Request for Bids/Proposals are also available to the public each business day from 8:00 a.m. to 4:30 p.m. in the Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Minneapolis, Minnesota 55454.

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## Minnesota's Bookstore

660 Olive Street (Williams Hill Business Development), St. Paul, MN 55155  
(1 block east of I-35E Bridge, 1 block north of University Ave.)

Phone: (651) 297-3000; Fax: (651) 215-5733

E-mail: <http://www.minnesotasbookstore.com>

### FREE PARKING

### **Woodworking for Wildlife - updated, Stock No. 275, \$19.95**

Minnesota author Carrol Henderson's popular book, *Woodworking for Wildlife*. Along with designs for 28 different nest box projects, this newly-expanded edition includes 300 color photographs and information on deterring nest predators, placing and maintaining boxes, and setting up remote cameras in nest boxes. The 164-page book, which has a soft cover that opens flat for easy use, features new designs for great crested flycatchers, mergansers, dippers, bumblebees and toads. *Woodworking for Wildlife* was printed in Minnesota on recycled paper manufactured in Cloquet and certified by the Forest Stewardship Council.

### **Also Available:**

<i>Connected to our Roots</i>	Stock Number: 13924	\$10.95
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<i>Education Directory</i>	Stock Number: 73	\$26.95
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<i>Minnesota State Coloring Book</i>	Stock Number: 13810	\$1.95
<i>Reconnecting Rivers</i>	Stock Number: 13866	\$25.95
<i>National Electrical Code 2011</i>	Stock Number: 13928	\$85.00

**Order Online at [www.minnesotasbookstore.com](http://www.minnesotasbookstore.com)**



**Several convenient ways to order:**

- ♦ **Retail store** Open 8 a.m. - 5 p.m. Monday - Friday, 660 Olive Street, St. Paul
- ♦ **Phone** (credit cards): 8 a.m. - 5 p.m. Monday - Friday, 651.297.3000 (Twin Cities) or 1.800.657.3757 (nationwide toll-free)
- ♦ **On-line orders:** www.minnesotasbookstore.com
- ♦ **Minnesota Relay Service:** 8 a.m. - 5 p.m. Monday - Friday, 1.800.627.3529 (nationwide toll-free)
- ♦ **Fax** (credit cards): 651.215.5733 (fax line available 24 hours/day)
- ♦ **Mail orders:** Orders can be sent to Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155

**PREPAYMENT REQUIRED. Prices and availability subject to change.**

**Fax and phone orders:** Credit card purchases **ONLY** (American Express/Discover/MasterCard/VISA). Please allow 1-2 weeks for delivery. **Mail orders:** Complete order blank and send to address above. Enclose check or include credit card information. Please allow 4-6 weeks for delivery. Please make checks payable to "Minnesota's Bookstore." A \$20.00 fee will be charged for returned checks.

Stock No.	Title	Quantity	Unit Price	Total

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**Shipping Charges**

<i>If Product</i>	<i>Please</i>
<i>Subtotal is:</i>	<i>Add:</i>
Up to \$15.00	\$ 5.00
\$15.01-\$25.00	\$ 6.00
\$25.01-\$50.00	\$ 9.00
\$50.01-\$100.00	\$ 14.00
\$100.01-\$1,000	\$ 17.00*
*\$17 to an address in MN, WI, SD, ND, IA. If delivered to an address in other states, Canada or internationally, we will contact you if there are additional charges.	
More than \$1,000	Call

Product Subtotal \_\_\_\_\_

Shipping \_\_\_\_\_

Subtotal \_\_\_\_\_

Sales tax \_\_\_\_\_

*(6.875% sales tax if shipped to MN address, 7.625% if shipped to St. Paul address. 7.125% MN transit tax or other local sales tax if applicable)*

**TOTAL** \_\_\_\_\_

If tax exempt, please provide ES number or completed exemption form.  
ES# \_\_\_\_\_