

State of Minnesota

# State Register



**Proposed, Adopted, & Expedited Rules; Executive Orders; Appointments;  
Commissioners' Orders; Revenue Notices; Official Notices;  
State Grants & Loans; State Contracts; Non-State Public Bids, Contracts & Grants**  
Published every Monday (Tuesday when Monday is a holiday)

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# State Register

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The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Vetoed Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
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# 38	Monday 22 March	Noon Tuesday 16 March	Noon Wednesday 10 March
# 39	Monday 29 March	Noon Tuesday 23 March	Noon Wednesday 17 March
# 40	Monday 5 April	Noon Tuesday 30 March	Noon Wednesday 24 March

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State Capitol, Room 231, St. Paul, MN 55155  
**Website:** [www.senate.mn](http://www.senate.mn)

**House Public Information Services** (651) 296-2146  
State Office Building, Room 175,  
100 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155  
**Website:** [www.house.leg.state.mn.us/hinfo/hinfo.htm](http://www.house.leg.state.mn.us/hinfo/hinfo.htm)

### Minnesota State Court System

**Court Information Office** (651) 296-6043  
MN Judicial Center, Rm. 135, 25 Rev. Dr. Martin Luther King Jr Blvd.,  
St. Paul, MN 55155 **Website:** [www.mncourts.gov](http://www.mncourts.gov)

### Federal Register

Office of the Federal Register (202) 512-1530; or (888) 293-6498  
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# Minnesota Rules: Amendments and Additions

## NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757.

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# Executive Orders

The governor has the authority to issue written statements or orders, called Executive Orders, as well as Emergency Executive Orders. The governor's authority is specified in the *Constitution of the State of Minnesota*, Article V, and in *Minnesota Statutes* § 4.035. Emergency Executive Orders, for protection from an imminent threat to health and safety, become effective immediately, are filed with the secretary of state, and published in the *State Register* as soon as possible after they are issued. Other Executive Orders become effective 15 days after publication in the *State Register* and filing with the secretary of state. Unless otherwise specified, an executive order expires 90 days after the date the governor who issued the order vacates office.

## Office of the Governor

### Emergency Executive Order # 10-03: Providing for Relief from Regulations to Certain Motor Carriers and Drivers Operating in Minnesota

I, **TIM PAWLENTY, GOVERNOR OF THE STATE OF MINNESOTA**, by virtue of the authority vested in me by the Constitution and applicable laws do hereby issue this emergency executive order:

**WHEREAS**, the seasonal load restrictions as described in *Minnesota Statutes 2009*, Section 169.87, Subdivision 2 are in effect in the South, Southeast, and Metro frost zones of the state, and upcoming in the Central, North Central and North frost zones; and

**WHEREAS**, many vehicles used to transport heating fuel exceed the weight permitted under the seasonal load restrictions even when empty; and

**WHEREAS**, the winter and spring season have been colder than in recent years; and

**WHEREAS**, temperatures continue to require heating and, without the ability to receive timely and efficient delivery of heating fuels, businesses and homeowners are in danger of running out of necessary heating fuels; and

**WHEREAS**, current statute recognizes permanent exemptions from the seasonal load restrictions for school buses, milk carriers, utility vehicles, garbage and recycling vehicles.

**NOW, THEREFORE**, I hereby order that an emergency condition exists and order that:

1. Two and three permanent axle vehicles used to transport fuels commonly used for heating are exempted from the seasonal load restrictions on local and state highways and streets imposed under *Minnesota Statutes 2009*, Section 169.87, provided they are loaded at no more than 50 percent (50%) capacity of the cargo tank when they are on seasonally-load restricted highways and streets.

2. Motor carriers must abide by all other posted road restrictions or laws governing gross weight including, but not limited to, the gross weight limits set forth in *Minnesota Statutes 2009*, Sections 169.823 and 169.824.

Pursuant to *Minnesota Statutes 2009*, Section 4.035, Subdivision 2, this Order is effective immediately and shall remain in effect until June 1, 2010, or the Commissioner of Transportation's removal of spring load restrictions, whichever is earlier.

**IN TESTIMONY WHEREOF**, I have set my hand this 8th day of March, 2010.

Signed: **TIM PAWLENTY**  
**Governor**

Filed According to Law:

Signed: **MARK RITCHIE**  
**Secretary of State**

## Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meeting and matters of public interest.

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The Official Notices section gives you a “heads up” on important state meetings and announcements. The *State Register* reaches a huge audience of interested “eyes” every week. Remember to publish your notices here - it only costs \$13.60 per 1/10 of a page used in the *State Register* - it’s the least expensive legal advertising in the state.

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## Minnesota Board of Animal Health Quarterly Meeting April 14, 2010

The Minnesota Board of Animal Health will hold its quarterly meeting on Wednesday, April 14, 2010. The meeting will take place at the Orville Freeman Building, 625 Robert St. N., St. Paul, MN 55155 at 9:30 a.m. in room B145.

March 2010

## Minnesota Comprehensive Health Association (MCHA) Notice of Meeting of the Enrollee Appeal Committee March 24, 2010

**NOTICE IS HEREBY GIVEN** that a meeting of the Minnesota Comprehensive Health Association’s (MCHA), Enrollee Appeal Committee will be held at 1:30 p.m. on Wednesday, March 24, 2010, at the MCHA executive office located at 5775 Wayzata Blvd., Suite 910, St. Louis Park, MN.

This meeting may be closed to the public, if so requested by the appellant(s), pursuant to *Minnesota Statutes* 62E.10, subd. 4.

For additional information, please call Lynn Gruber at (952) 593-9609.

**Minnesota Pollution Control Agency (MPCA)****Regional Division****Public Notice of Availability of Draft Silver Lake Nutrient TMDL Report and Request for Comment****Public Notice Period Begins: March 15, 2010****Public Notice Period Ends: April 14, 2010**

The Minnesota Pollution Control Agency (MPCA) is requesting comments on the draft report for the Silver Lake Nutrient Total Maximum Daily Load (TMDL). The draft TMDL report for Silver Lake is available for review at:

<http://www.pca.state.mn.us/water/tmdl/tmdl-draft.html>

Following the comments, the MPCA will revise the draft TMDL report and submit it to the U.S. Environmental Protection Agency (EPA) for approval. Comments must be sent to the MPCA contact person listed below by 2010.

Required by the federal Clean Water Act, a TMDL is a scientific study that calculates the maximum amount of a pollutant that a waterbody can receive and still meet water quality standards for that pollutant. It is a process that identifies all the sources of the pollutant causing an impairment and allocates necessary reductions among them. This multi-year effort results in a pollution reduction plan and engages stakeholders and the general public. An approved TMDL is followed by implementation activities for achieving the necessary reductions.

The Silver Lake Watershed is located in the western portion of the Rice Creek Watershed District within four municipalities (Columbia Heights, St. Anthony Village, New Brighton and Minneapolis) and three counties (Anoka, Hennepin and Ramsey) and is a sub-watershed of the Upper Mississippi Watershed. This area lies entirely within the North Central Hardwood Forest Ecoregion. Silver Lake itself is located partially in the City of Columbia Heights and partially in the City of St. Anthony Village. Silver Lake is 72.5 acres in size and has a maximum depth of 47 feet and a littoral area of 88 percent, constituting it as a shallow lake. The main land uses in the Silver Lake watershed are single family residential (40 percent), institutional (13 percent), multi-family (12 percent), and commercial (11 percent). The state placed Silver Lake on the 2002 impaired waters list for aquatic recreation because it exceeds the water quality standard for nutrients. Excess nutrients such as phosphorus from stormwater runoff create poor water quality conditions causing frequent summer algal blooms, which limit recreational activities. A reduction of 15 percent in phosphorus loading to Silver Lake would be required to consistently meet water quality standards under average precipitation conditions. In-lake phosphorus load management and the reduction of phosphorus from urban runoff in the watershed by retrofitting Best Management Practices would have the most impact on reducing phosphorus loads and improving water quality in Silver Lake.

**Agency Contact Person:** Written or oral comments, petitions, questions, or requests to receive a draft of the TMDL reports, and requests for more information should be directed to:

Brooke Asleson  
Minnesota Pollution Control Agency  
520 Lafayette Road North  
St. Paul, MN 55155-4194  
Phone: (651) 757-2205  
TTY users may call the MPCA teletypewriter at (651) 282-5332 or 1-800-657-3864.

**Preliminary determination on the draft TMDL report:** The MPCA Commissioner has made a preliminary determination to submit this TMDL report to the EPA for final approval. A draft TMDL report and fact sheet are available for review at the MPCA office at the address listed above, and at the MPCA Web site: <http://www.pca.state.mn.us/water/tmdl/project-silverlake-nutrients.html>.

Suggested changes will be considered before the final TMDL report is sent to the EPA for approval.

**Written Comments:** You may submit written comments on the conditions of the draft TMDL report or on the Commissioner's preliminary determination. Written comments must include the following:

1. A statement of your interest in the draft TMDL report;
2. A statement of the action you wish the MPCA to take, including specific references to sections of the draft TMDL that you

# Official Notices

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believe should be changed; and

3. The reasons supporting your position, stated with sufficient specificity as to allow the Commissioner to investigate the merits of your position.

**Petition for Public Informational Meeting:** You also may request that the MPCA Commissioner hold a public informational meeting. A public informational meeting is an informal meeting that the MPCA may hold to solicit public comment and statements on matters before the MPCA, and to help clarify and resolve issues.

A petition requesting a public informational meeting must include the following information:

1. A statement identifying the matter of concern;
2. The information required under items 1 through 3 of “Written Comments,” identified above;
3. A statement of the reasons the MPCA should hold a public informational meeting; and
4. The issues that you would like the MPCA to address at the public informational meeting.

**Petition for Contested Case Hearing:** You also may submit a petition for a contested case hearing. A contested case hearing is a formal evidentiary hearing before an administrative law judge. In accordance with *Minnesota Rules 7000.1900*, the MPCA will grant a petition to hold a contested case hearing if it finds that: (1) there is a material issue of fact in dispute concerning the application or draft TMDL report; (2) the MPCA has the jurisdiction to make a determination on the disputed material issue of fact; and (3) there is a reasonable basis underlying the disputed material issue of fact or facts such that the holding of the contested case hearing would allow the introduction of information that would aid the MPCA in resolving the disputed facts in making a final decision on the draft TMDL report. A material issue of fact means a fact question, as distinguished from a policy question, whose resolution could have a direct bearing on a final MPCA decision.

A petition for a contested case hearing must include the following information:

1. A statement of reasons or proposed findings supporting the MPCA decision to hold a contested case hearing according to the criteria in *Minnesota Rules 7000.1900*, as discussed above; and
2. A statement of the issues proposed to be addressed by a contested case hearing and the specific relief requested or resolution of the matter.

In addition and to the extent known, a petition for a contested case hearing should also include the following information:

1. A proposed list of prospective witnesses to be called, including experts, with a brief description of proposed testimony or summary of evidence to be presented at a contested case hearing;
2. A proposed list of publications, references, or studies to be introduced and relied upon at a contested case hearing; and
3. An estimate of time required for you to present the matter at a contested case hearing.

**MPCA Decision:** You may submit a petition to the Commissioner requesting that the MPCA Citizens’ Board (Board) consider the TMDL report approval. To be considered timely, the petition must be received by the MPCA by 4:30 p.m. on the date the public comment period ends, identified on page 1 of this notice. Under the provisions of *Minnesota Statutes § 116.02, subd 6(4)*, the decision whether to submit the TMDL report and, if so, under what terms will be presented to the Board for decision if:

1. The Commissioner grants the petition requesting the matter be presented to the Board;
2. One or more Board members request to hear the matter before the time the Commissioner makes a final decision on the TMDL report; or
3. A timely request for a contested case hearing is pending. You may participate in the activities of the MPCA Board as provided in *Minnesota Rules 7000.0650*.

The written comments, requests, and petitions submitted on or before the last day of the public comment period will be considered in the final decision on this TMDL report. If the MPCA does not receive written comments, requests, or petitions during the public comment period, MPCA staff, as authorized by the Board, will make the final decision on the draft TMDL report.

**Department of Transportation (Mn/DOT)  
Engineering Services Division  
Office of Construction  
Notice of Suspension**

**NOTICE IS HEREBY GIVEN** that the Department of Transportation (Mn/DOT) has ordered that the following vendors be suspended effective December 28, 2009, until final disposition of the Hearing scheduled for March 15, 2010:

- Riley Bros. Companies Inc. and its affiliates, Morris MN
- Riley Bros. Construction Inc. and its affiliates, Morris MN

**Notice of Debarment**

**NOTICE IS HEREBY GIVEN** that the Department of Transportation (Mn/DOT) has ordered that the following vendors be debarred effective February 24, 2010, for a period of three (3) years:

- Joseph Edward Riley, Morris MN
- John Thomas Riley, Morris MN

**Department of Transportation  
State Aid for Local Transportation Division  
Notice of Appointment and Meeting of a State Aid Variance Committee**

**NOTICE IS HEREBY GIVEN** that the Commissioner of Transportation has appointed a State Aid Variance Advisory Committee who will meet on Thursday, March 18, 2010 at 9:00 a.m. at the Mn/DOT Arden Hills Training Center, located at 1900 West County Road I, in Shoreview, Minnesota, 55126. This notice is given pursuant to *Minnesota Statute* 14.46. The purpose of this open meeting is to investigate and determine recommendations for variance requests from minimum State Aid roadway standards and administrative procedures as governed by *Minnesota Rules* for State Aid Operations 8820 adopted pursuant to *Minnesota Statutes* Chapters 161 and 162.

The agenda will include the following:

- 1. Petition of City of Albert Lea** for a variance from *Minnesota Rules* 8820.9936, *Design Standards, Urban; New or Reconstruction Projects* as they apply to the Myers Road project, so as to allow a 20 mph horizontal curve in lieu of the required 30 mph horizontal curve as required by law.
- 2. Petition of City of St. Louis Park** for a variance from *Minnesota Rules* 8820.9946, *Minimum Design Standards, Urban; Reconditioning Projects* as they apply to Wooddale Avenue so as to allow a 30 foot total width with parking on one side in lieu of the required 32 foot total width with parking on one side as required by law.
- 3. Petition of City of Monticello** for a variance from *Minnesota Rules* 8820.9946 *Minimum Design Standards, Urban; Reconditioning Projects* as they apply to West River Street so as to allow for a 36 foot total width with parking on both sides in lieu of the required 38 foot total width with parking on both sides as required by law.

Any person may file a written objection to the variance request with the Commissioner of Transportation, Transportation Building, 395 John Ireland Boulevard, Mailstop 500, St. Paul, MN 55155. If a written objection is received within 7 days from the date of this notice in the *State Register*, the variance can be granted only after a contested case hearing has been held on the request.

Dated: March 5, 2010

Julie A. Skallman, State Aid Engineer  
State Aid for Local Transportation  
Minnesota Department of Transportation

# State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

## Great Business Opportunities

The *State Register* is one of the best ways to advertise your grants - it's a required read for public works projects. And it's cost is one of the least expensive legal advertising rates in Minnesota. At \$13.60 per 1/10 of a page you cannot go wrong.

Check up on all the "active" state grants in the "Contracts & Grants" section, available only to *State Register* subscribers. Open the *State Register* and click on Bookmarks on the left. You will also see a list of ALL the current rules, a growing INDEX, and previous years' indices. Subscribers also receive LINKS to the *State Register*. Subscriptions cost \$180 a year (an \$80 savings). Here's what you receive via e-mail:

- **Word Search Capability**
- **LINKS, LINKS, LINKS**
- **Easy Access to *State Register* Archives**
- **Updates to Index to Vol. 31**
- **"Contracts & Grants" Open for Bid**
- **Early delivery, on Friday**
- **E-mailed to you . . . its so easy**
- **Indexes to Vols. 31, 30, 29, 28 and 27**

It's all E-mailed to you, at end-of-day on Friday, instead of waiting for the non-subscriber's issue released on Monday. Contact Cathy Hoekstra, our subscriptions manager, at (651) 297-8777, or **Fax:** (651) 297-8260, or **E-mail:** [cathy.hoekstra@state.mn.us](mailto:cathy.hoekstra@state.mn.us)

## Department of Labor and Industry (DLI)

### Workplace Safety Consultation Unit

### Notice of Safety Grants for Employers

The Department of Labor and Industry (DLI) announces continuation of its safety hazard abatement matching grant program under *Minnesota Statutes*, section 79.253, and *Minnesota Rules*, parts 5203.0010 through 5203.0070. Employers covered by workers' compensation insurance, and those approved as self-insured employers, are eligible to apply for safety/health matching grants to abate safety hazards in their workplace. The safety/health hazards must have been identified in an on-site survey conducted by one of the following:

- 1) MNOSHA safety/health investigator,
- 2) DLI Workplace Safety Consultation safety/health consultant,
- 3) in-house employee safety/health committee,
- 4) workers' compensation underwriter,
- 5) private safety/health consultant or
- 6) a person under contract with the Assigned Risk Plan.

The on-site safety/health survey must have resulted in specifically recommended safety and/or health practices or equipment, training for purchased equipment, and/or tuition reimbursement designed to reduce the risk of injury to employees. Costs eligible for program participation are all or part of the cost of purchasing and installing recommended safety/health equipment, training for purchased equipment, tuition reimbursement, the cost of operating or maintaining safety/health equipment, and/or the cost of purchasing or renting real property, if necessary, to meet criteria established by the on-site safety/health survey. Automobiles, weapons, or personnel costs, such as salary and benefits, will not be covered by these grants.

Whether we approve your grant application or not, in no way diminishes delays or absolves you of any obligation to abate hazards as required by law. No state funds will be distributed until all grant documents are signed by all parties; funds expended before that must not rely on grant approval. Invoices dated prior to your fully executed grant agreement are not eligible for this program.

Grants are limited to a total maximum match of \$10,000 per project. The employer must provide at least \$1.00 (one dollar) in project costs for every dollar awarded. No grant will be awarded for more than half the amount of the approved project. Grant applications received by April 15, June 15, October 15, and December 15 respectively, will be reviewed and processed in the two months that follow each.

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## State Grants & Loans

Projects will be judged according to the criteria established by law. Qualified projects having the greatest impact and feasibility will be given priority. Priority will also be given to projects meeting the other requirements for grants: creating production jobs in an area, preventing loss of jobs due to safety problems, and in areas that are the current focus of Minnesota OSHA compliance and consultation strategic plan, including:

General Industry Primary Group; utilities except nuclear, food manufacturing, construction, beverage and tobacco product manufacturing, wood product manufacturing, nonmetallic mineral product manufacturing, primary metal manufacturing except foundries, transportation equipment manufacturing, furniture and related product manufacturing, building material and garden equipment and supplies dealers, warehouse and storage, combustible dust, foundries, refineries, grain facilities, meatpacking, public sector, tree trimming/logging, and industries with high risk of amputations. Health Primary Group: asthma, lead, Methylene chloride, popcorn, silica, Process Safety Management, ergonomics and safe patient handling, including hospitals, surgical centers and nursing homes.

Grant applications will be accepted continuously and awarded every two months. An employer that has received a grant for a particular worksite will not be eligible to receive another grant for that worksite during the two years after the date of the award. All applicable information requested on the grant application form is required for grant approval. Missing information will result in your application being returned to you. Less than the requested amount may be awarded if program resources are insufficient to provide full assistance to all approved applicants and if the reduced grant could still achieve safety objectives

Eligible applicants for grants must submit their proposals to: Patricia Todd, Acting Project Manger, Workplace Safety Consultation, 443 Lafayette Road N., St. Paul, MN 55155. For further information or to request a grant application, please contact Ann Kuzj, Grants Administrator, MNOSHA Workplace Safety Consultation, at (651) 284-5162, 1-800-731-7232 or e-mail at [ann.kuzj@State.MN.US](mailto:ann.kuzj@State.MN.US).

## State Contracts

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at [www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us) for informal solicitation announcements.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

**Requirements:** There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements:

\$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600

\$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days;

\$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and

anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar day.

## Business Needing Your Bid

The state spends about \$2 billion a year on contracts. The *State Register* is one of the best ways to advertise your contracts - it's a required read for public works projects. And it's cost is one of the least expensive legal advertising rates in Minnesota. At \$13.60 per 1/10 of a page you cannot go wrong.

Subscribers receive a list of **all current contracts and grants**, as well as LINKS to the *State Register*, Bookmarks, and a growing INDEX to each volume, including the current issue, and previous volumes. To view, open the *State Register* and click on BOOKMARKS in the left hand corner. Here's what you receive via e-mail:

# State Contracts

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## Minnesota State Colleges and Universities (MnSCU) Bemidji State University Notice of Request for Proposal for Professional Sustainability Consulting Services

**NOTICE IS HEREBY GIVEN** that Bemidji State University, Bemidji, MN is seeking proposals to assist in developing a Climate Action Plan and to work with the City of Bemidji in creating a Sustainability Committee.

The complete RFP is available on-line by going to [http://www.bemidjistate.edu/offices/procurement\\_logistics/rfps\\_bids/](http://www.bemidjistate.edu/offices/procurement_logistics/rfps_bids/)

Any questions should be directed to Erika Bailey-Johnson at e-mail: [ebaileyjohnson@bemidjistate.edu](mailto:ebaileyjohnson@bemidjistate.edu)

Sealed proposals must be received by **2:00 p.m. CST, Wednesday, March 24, 2010**. Proposals shall be sent to:

Attn: Erika Bailey-Johnson  
Bemidji State University #31  
1500 Birchmont Drive NE  
Bemidji, MN 56601-2699

Faxed or e-mailed proposals will **NOT** be considered. Late responses will **NOT** be considered. Bemidji State University reserves the right to reject any or all proposals and to waive any irregularities in proposals received.

## Minnesota State Colleges and Universities (MnSCU) Board of Trustees Notice of Availability of Request for Proposal (RFP) for Roofing Consultant for: System Wide Roof Management Program

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of the Office of the Chancellor, is soliciting proposals from interested, qualified consultants to provide annual roof surveys and predesign reports for the MnSCU Roof Management System. Reports and surveys will cover both academic and revenue buildings at 54 campus locations.

A full Request for Proposals is available on the Minnesota State Colleges Universities website:

<http://www.finance.mnscu.edu/facilities/index.html>, click on “Announcements”.

An informational meeting is scheduled for **9:00 AM, Friday, March 19, 2010 in Conference Room 3309** at Wells Fargo Place, 30 - 7th Street East, Suite 350, St. Paul, MN 55101-7804. All firms interested in this meeting should contact Jim Morgan at (651) 296-3823 or [James.morgan@csu.mnscu.edu](mailto:James.morgan@csu.mnscu.edu) to sign up for the meeting. Project questions will also be taken by this individual.

Proposals must be delivered to James P. Morgan, Program Manager, Office of the Chancellor, Wells Fargo Place, 30 - 7th Street East, Suite 350, St. Paul, MN 55101-7804, not later than **2:00 PM CDT, Tuesday, March 30, 2010**. Late responses will not be considered.

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its' best interest.

## **Minnesota State Colleges and Universities (MnSCU) Office of the Chancellor Request for Proposals for Defined Contribution Retirement (DCR) Program Consulting Services**

**NOTICE IS HEREBY GIVEN** that proposals are being solicited to select a consultant to assist with the drafting and solicitation of bids for the MnSCU Defined Contribution Retirement (DCR) program under Section 401(a) and the MnSCU Tax-Sheltered Annuity Program (TSA) under Section 403(b) of the Internal Revenue Code. Additionally, the selected consultant will provide quarterly investment fund analysis and policy guidance for the Plan's investment committee.

The Plans cover approximately 15,000 participants and currently have approximately \$1.1 billion in assets.

Proposals are due by April 23, 2010 no later than 5:00 p.m. CDT.

For further information or to request a copy of the full Request for Proposal, please contact:

Gary Janikowski  
Minnesota State Colleges & Universities  
30 E. 7<sup>th</sup> Street, Suite 600  
St. Paul, MN 55101  
**Telephone:** (651) 297-5540  
**Fax:** (651) 297-3145  
**E-mail:** [gary.janikowski@so.mnscu.edu](mailto:gary.janikowski@so.mnscu.edu)

This request for proposals does not obligate the state to complete the proposed project, and the state reserves the right to cancel the solicitation if it is considered to be in its best interest.

## **Minnesota State Colleges and Universities (MnSCU) Lake Superior College Sealed Bids Sought for Emergency Generator Project**

**Sealed Bids for:**           **Emergency Generator Project  
Lake Superior College  
Duluth, Minnesota**

**will be received by:**   **Gary Adams, Physical Plant Director  
Room W2580  
Lake Superior College  
2101 Trinity Road  
Duluth, MN 55811**

Until **12:01 PM, local time, Thursday, March 25, 2010**, at which time the sealed bids will be opened and publicly read aloud.

**Project Scope: Provide, install and test a generator and all necessary components in compliance with the specifications.**

# State Contracts

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Bidding Documents as prepared by the Project Engineer, **Barr Engineering**, are on file at the offices of **Barr Engineering**. Complete sets only of Bidding Documents for use by Bidders in submitting a bid may be obtained at the following address:

**Barr Engineering**  
Attention: Nate Kukowski  
332 West Superior Street, Suite 600  
Duluth, MN 55810  
**Phone:** (218) 529-8235

A non-refundable payment of **\$15.00** is required for each set.

Prospective Bidders requesting that Bidding Documents (complete sets only) be mailed to them, may send a separate non-refundable payment (check made out to the Engineer) for **\$15.00** per set for shipping & handling (in addition to the **\$15.00** deposit) to the Engineer. Such deposits and payments must be sent prior to March 18<sup>th</sup>, 2010. Documents will be sent to street addresses only (P.O. Boxes not acceptable).

Each bid which totals over \$15,000.00 shall be accompanied by a certified check, payable to **Minnesota State Colleges and Universities**, in the sum of not less than 5% of the total base bid; or a corporate surety bond of a surety company duly authorized to do business in the state of Minnesota in the same amount; which is submitted as bid security, conditioned upon the Bidder entering into a contract with Minnesota State Colleges and Universities in accordance with the terms of the bid.

## Minnesota State Colleges and Universities (MnSCU) Metropolitan State University Request for Proposals for University Dining Services

**NOTICE IS HEREBY GIVEN** that proposals will be received by the Director of Purchasing, Metropolitan State University, until 3:00 pm, Central Time on April 14th, for the purpose of providing dining services for the Minnesota State Colleges and Universities, Metropolitan State University located at the Saint Paul Campus at 700 East Seventh Street, Saint Paul, MN according to the specifications on file at Metropolitan State University 700 East 7<sup>th</sup> Street, Saint Paul, MN 55106.

A complete copy of the Request for Proposal can be found on the Metropolitan State University web site,  
[http://www.metrostate.edu/msweb/resources/depts\\_services/bldg\\_services/RFP.html](http://www.metrostate.edu/msweb/resources/depts_services/bldg_services/RFP.html)

Institution: Metropolitan State University  
Name: Dave Peasley  
Title: Purchasing Coordinator/Buyer  
Mailing Address: 700 East 7<sup>th</sup> Street  
Founders Hall, Room 329  
Saint Paul, MN 55106

Sealed proposals can be hand delivered to the cashiers' window at Founders Hall, Room 327 on the Saint Paul Campus or mailed at the above address. Proposals received after this date and time will be rejected and returned unopened.

Faxed or electronic proposals are not accepted. This request for proposal does not obligate the State to complete the proposal project and the state reserves the right to cancel the solicitation process if it is considered to be in its best interest.

There will be a pre-award vendors conference scheduled for Tuesday, March 23, 2010 from 1:00 – 3:00 pm CT in Room Founders Hall 301 on the Saint Paul campus.

## **Minnesota State Colleges and Universities (MnSCU) Normandale Community College Request for Proposals for Microsoft Communications System and Services**

A full copy of this RFP Solicitation can be found on the Normandale Website: <http://www.normandale.edu/rfp/its1>. Vendors should check the website frequently and are expected to review information posted carefully before submitting a final proposal.

Normandale Community College's Agent for the purpose of responding to this proposal is

Name: Matthew Netland  
Room: L1706  
Title: Communications Specialist  
Address: 9700 France Ave S.  
Bloomington, MN 55431  
**Telephone:** (952) 487-8167  
**Fax:** (952) 487-8167  
**E-mail Address:** [matthew.netland@normandale.edu](mailto:matthew.netland@normandale.edu)

RFP RESPONSES: Signed Sealed Proposals must be received at the above address not later than 2:00 P.M. CST, March 26<sup>th</sup>, 2010  
Attn: Matthew Netland and clearly marked MICROSOFT COMMUNICATIONS SYSTEM AND SERVICES RFP ENCLOSED.

## **Minnesota State Colleges and Universities (MnSCU) Rochester Community and Technical College Notice of Request for Proposal (RFP) for Concessions Stand Needs**

**NOTICE IS HEREBY GIVEN**, that the Rochester Community and Technical College is accepting Requests for Proposals for our food service operations.

The contract will be awarded for three (3) years beginning July 1, 2010 running through June 30, 2013 with a two (2) year renewal option.

To receive a copy of the RFP, send an e-mail to: [June.meitzner@roch.edu](mailto:June.meitzner@roch.edu) or fax your requests to (507) 285-7104.

A mandatory informational meeting and walk through for all interested bidders is on **Tuesday, April 6th** from 10:00 – 11:00 A.M. in the All American Room located on the 2<sup>nd</sup> floor of the UCR Regional Sports Center.

Bids are due by **Thursday, April 15 4:00 P.M. CDT** and are to be addressed to June Meitzner, Rochester Community and Technical College 851 - 30th Ave SE Rochester, MN 55904; Room SS153. Late Responses will not be considered.

A concession presentation by invitation will be scheduled for **Wednesday, April 27<sup>th</sup>** if needed.

Any questions, should be in the form of an RFI and directed to June Meitzner: [June.meitzner@roch.edu](mailto:June.meitzner@roch.edu)

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation.

# State Contracts

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## Minnesota State Colleges and Universities (MnSCU) Rochester Community and Technical College Notice of Request for Proposal (RFP) for Food Service Needs

**NOTICE IS HEREBY GIVEN**, that the Rochester Community and Technical College is accepting Requests for Proposals for our food service operations.

The contract will be awarded for three (3) years beginning July 1, 2010 running through June 30, 2013 with a two (2) year renewal option.

To receive a copy of the RFP, send an e-mail to: *June.meitzner@roch.edu* or fax your requests to (507) 285-7104.

A mandatory informational meeting and walk through for all interested bidders is on **Tuesday, April 6th** from 1:00-2:00 P.M. in room CC412.

Bids are due by **Thursday, April 15 4:00 P.M. CDT** and are to be addressed to June Meitzner, Rochester Community and Technical College 851 - 30th Ave SE Rochester, MN 55904; Room SS153. Late Responses will not be considered.

A food service presentation by invitation will be scheduled for **Wednesday April 28th**.

Any questions, should be in the form of an RFI and directed to June Meitzner: *June.meitzner@roch.edu*

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation.

## Minnesota State Colleges and Universities (MnSCU) St. Cloud Community and Technical College Formal Request for Bid (RFB) for Exhaust Hood in Chef's Corner

**RESPONSE DUE DATE AND TIME:** Monday March 29, 2010 by 2:00pm Central Time

The complete Request for Bid will be available on Monday March 15, 2010 on the website <http://www.sctc.edu/rfp> Please note that there is a mandatory meeting being held on Friday March 19, 2010.

**TITLE OF PROJECT:** Exhaust Hood in Chef's Corner

**GEOGRAPHIC LOCATION REQUIREMENTS:** St. Cloud Technical & Community College, 1540 Northway Drive, St Cloud MN 56303

**RESPONSES MUST BE RECEIVED AT THE LOCATION LISTED BELOW:**

Susan Meyer, Purchasing Agent Room 1-401  
St. Cloud Technical & Community College  
1540 Northway Drive  
St. Cloud, MN 56303  
**Telephone:** (320) 308-5973  
**Fax:** (320) 308-5027  
**E-mail:** *smeyer@sctc.edu*

**CONTACT FOR QUESTIONS:** Jason Theisen, Phone: (320) 308-6012, E-mail: *JTheisen@sctc.edu*

Your response to this Request for Bid (RFB) must be returned sealed. Sealed responses must be received no later than the due date and time specified above, at which time the names of the vendors responding to this RFB will be read. **Late responses** cannot be considered and the responses will be rejected.

The laws of Minnesota and MnSCU Board of Trustees policies and procedures apply to this RFB.

All attached General RFB Terms and Conditions, Specifications and Special Terms and Conditions are part of this RFB and will be incorporated into any contract(s) entered into as a result of this RFB.

All responses to this RFB must be prepared as stated herein and properly signed. **Address all correspondence and inquiries regarding this RFB to the Contact person named above. This is a request for responses to an RFB and is not a purchase order.**

### **Minnesota State Colleges and Universities (MnSCU) Winona State University Request for bids for Printing of the Undergraduate Catalog**

**NOTICE IS HEREBY GIVEN** that Winona State University is seeking bids for the printing of 25,000 copies of the Undergraduate Catalog.

Bid specifications will be available March 15, 2010 by contacting the Purchasing Department at PO Box 5838, 205 Somsen Hall, Winona, MN 55987, e-mail: [sschmitt@winona.edu](mailto:sschmitt@winona.edu) or by calling (507) 457-5067.

Sealed bids must be received by Sandra Schmitt at PO Box 5838, or at 205G Somsen Hall, Business Office, Winona State University, Winona, MN 55987 by 3:00 PM Monday March 29, 2010.

Winona State University reserves the right to reject any or all bids and to waive any irregularities or informalities in bids received.

### **Minnesota Department of Human Services (DHS) Child Safety and Permanency Division Notice of Request for Proposals for a Qualified Contractor(s) to Provide Services to the Department of Human Services to Assist in the Implementation of the National Youth in Transition Database (NYTD) Requirements**

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Human Services is requesting proposals from contractors to search, locate, survey, incentivize and maintain positive relationships with youth in the NYTD survey sample. These will be young people age eighteen to twenty-one who are either currently placed in foster care or have recently transitioned out of foster care in Minnesota.

Work is proposed to start October 1, 2010. For more information, or to obtain a copy of the Request for Proposal, contact:

Claire Hill  
Department of Human Services  
Child Safety and Permanency Division  
P.O. Box 0943  
444 Lafayette Road North  
St. Paul, MN 55155 0943  
**Phone:** (651) 431-4686  
**Fax:** (651) 431-7522

# State Contracts

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**E-mail:** *Claire.D.Hill@state.mn.us*

This is the only person designated to answer questions by potential responders regarding this request.

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **4:00 p.m., Central Time, June 7, 2010. Late proposals will NOT be considered.** Faxed or e-mailed proposals will **NOT** be considered.

The RFP can be viewed by visiting the Minnesota Department of Human Services RFP web site:

*[http://www.dhs.state.mn.us/main/id\\_000102](http://www.dhs.state.mn.us/main/id_000102)*

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Minnesota Department of Human Services (DHS) Performance Measurement & Quality Improvement Division Notice of Request for Proposals to Evaluate and Report the Effectiveness of the Assuring Better Child Health and Development (ABCD) III Initiative

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Human Services (State) is requesting proposals to assist in designing an evaluation plan for the ABCD III initiative; collect data from the primary care providers, patients, and Early Intervention Services and/or Minnesota Department of Education; develop and conduct health care provider and family surveys; edit, code and clean completed surveys; analyze the data and determine results; and develop and submit to State a technical report for each survey along with a cleaned data set.

Work is proposed to start May 03, 2010. For more information, or to obtain a copy of the Request for Proposal, contact:

Judy Ekern  
Minnesota Department of Human Services  
Performance Measurement & Quality Improvement Division  
P.O. Box 64986  
444 Lafayette Road North  
St. Paul, MN 551550986  
**Phone:** (651) 431-2629  
**Fax:** (651) 431-7422  
**E-mail:** *judy.ekern@state.mn.us*

This is the only person designated to answer questions by potential responders regarding this request.

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **4:00 p.m., Central Daylight Time, April 05, 2010. Late proposals will not be considered.** Faxed or e-mailed proposals will **not** be considered.

The RFP can be viewed by visiting the Minnesota Department of Human Services RFP web site:

*[http://www.dhs.state.mn.us/main/id\\_000102](http://www.dhs.state.mn.us/main/id_000102)*

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

**Minnesota State Retirement System (MSRS)****Notice of Availability of Contract for “Solutions Evaluation, Acquisition and Implementation for a Secure Network”**

The Minnesota State Retirement System is requesting proposals for the purpose of continuing the process of creating our next generation network and security infrastructure. This is a long term investment with broad reaching implications for security, service delivery, and support capability within the MSRS IT enterprise. MSRS recognizes the challenge and will create a unique “evaluate, procure, and build forward” process in order to take an in-depth look at each technology domain and the products and services in that domain. MSRS intends to implement “best of breed” solutions that are easy to configure, support and monitor. During the RFP process, a vendor/demo product(s) will be selected and tested in a lab environment. A solution set will be determined and procured expeditiously to be installed as a test bed for interoperability testing prior to full implementation with subsequent support and annual maintenance. Products (in this order) include: Switch, Switch Router, Taps, Switch Matrix, Wireless, Firewalls, Load Balancers, VPN, IPS and associated services.

Within this single RFP there is the opportunity for a single vendor solution or bundled solutions and services. The project start date depends on the domain. The targeted start date for vendor demonstrations is April 26, 2010 with the last domain demonstration beginning on July 12, 2010. The RFP contains a Master Time Line link with all applicable dates.

<b>Product</b>	<b>Response Due</b>	<b>Demo Date</b>	<b>Selection Date</b>
Switch	3/29/10	4/26/10	5/21/10
Switch Router	3/29/10	4/26/10	5/21/10
Taps	3/29/10	4/26/10	5/21/10
Switch Matrix	3/29/10	4/26/10	5/21/10
Wireless	4/26/10	5/17/10	6/04/10
Firewalls	5/10/10	6/01/10	6/18/10
Load Balancers	5/24/10	6/14/10	7/02/10
VPN	6/07/10	6/28/10	7/16/10
IPS	6/21/10	7/12/10	7/30/10
Bundled Response	Due by date of earliest domain	Various	Various

A Request for Proposal will be available by mail from this office beginning March 15, 2010. **A written request by e-mail is required to receive the Request for Proposal.** The Request for Proposal can be obtained from:

Sue Willinger, Contract Administration  
60 Empire Drive, Suite 300  
St. Paul, MN 55103  
**E-mail:** [Sue.willinger@state.mn.us](mailto:Sue.willinger@state.mn.us)

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than 12:00 PM CDT on the **Response Due** date for each domain listed on the table above. **Late proposals will not be considered.** Fax or emailed proposals will **not** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

# State Contracts

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## Department of Natural Resources (DNR)

### Division of Parks and Trails

#### Notice of Availability of Contract for Development and Installation of Multi-lingual Touch-screen Kiosks

The Minnesota Department of Natural Resources is requesting proposals for the purpose of reaching new and underserved audiences with information about outdoor recreation opportunities at Minnesota state parks and trails by placing multi-lingual, touch-screen kiosks in areas frequented by young families.

Work is proposed to start after April 1, 2010.

A Request for Proposals will be available by mail from this office through Monday, March 22, 2010. **A written request (by direct mail or fax) is required to receive the Request for Proposal.** After Monday, March 22, 2010, the Request for Proposal must be picked up in person. The Request for Proposal can be obtained from:

Amy Barrett  
Minnesota Department of Natural Resources  
Division of Parks and Trails  
500 Lafayette Rd.  
St. Paul, MN 55155-4039  
Phone: (651) 297-1157

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than **2:30 pm, Monday, March 29, 2010. Late proposals will NOT be considered.** Fax or emailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

**Department of Natural Resources (DNR)****Division of Parks and Trails****Notice of Availability of Contract for the Creation and Implementation of an Informative Interactive Web Page Geared toward Children Aged Five to Eleven**

The Minnesota Department of Natural Resources is requesting proposals for the purpose of creating and assisting in implementing an interactive web page that will draw users to the Minnesota State Parks and Trails web site. Ideally create a desire to get away from the computer and experience the outdoors first hand.

Work is proposed to start after April 1, 2010.

A Request for Proposals will be available by mail from this office through Monday, March 22, 2010. **A written request (by direct mail or fax) is required to receive the Request for Proposal.** After Monday, March 22, 2010, the Request for Proposal must be picked up in person.

The Request for Proposal can be obtained from:

Stefanie Otterson  
Minnesota Department of Natural Resources  
Division of Parks and Trails  
500 Lafayette Rd.  
St. Paul, MN 55155-4039  
**Fax:** (651) 297-1157

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than *2:30 pm, Tuesday, March 30, 2010*. **Late proposals will NOT be considered.** Fax or emailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

**Department of Natural Resources (DNR)****Management Resources Bureau****Notice of Availability of Contract for the Cuyuna Country State Recreation Area – Native Soil Mountain Bike Trail****Amount of proposed contract: \$90,000.00****CERTIFICATION # 21358**

The Department of Natural Resources, Management Resources Bureau requires construction administrative consulting services by a landscape architect for a native soil mountain bike trail project at the Cuyuna Country State Recreation Area; located immediately North of Crosby, MN. The construction project includes up to 22 miles of various types of native-soil surfaced mountain bike trails and related facilities.

Work is proposed to start after April 26, 2010.

The Request for Proposal can be obtained from:

Julie Johansen  
Department of Natural Resources  
Management Resources  
500 Lafayette Road, Box 29  
St. Paul, MN 55155-4029

# State Contracts

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**Fax:** (651) 297-5818  
**E-mail:** *Julie.johansen@state.mn.us*

Proposals submitted in response to the Request for Proposals in this advertisement must be submitted to Jason Peterson, MN/DNR Management Resources, 500 Lafayette Road, Box 16, St. Paul, MN 55155 no later than **2:30 p.m., Central Time, Monday, April 5, 2010.**

**Late proposals will NOT be considered.** Fax or e-mailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## **Department of Natural Resources (DNR) Management Resources Bureau Notice of Availability of Contract for Willard Munger State Trail Mile Post 138 Culvert Replacement**

**Amount of proposed contract: \$100,000.00  
CERTIFICATION # 21359**

The Minnesota Department of Natural Resources Engineering Section of Management Resources and the Division of Parks and Trails, request proposals from qualified consulting engineering firms to provide engineering services for design and construction management to replace a 50 plus ft. deep culvert on the Willard Munger State Trail near Carlton, MN.

Work is proposed to start after May 1, 2010.

The Request for Proposal can be obtained from:

Julie Johansen  
Management Resources  
Department of Natural Resources  
500 Lafayette Road, Box 29  
St. Paul, MN 55155-4029  
**Fax:** (651) 297-5818  
**E-mail:** *Julie.johansen@state.mn.us*

Proposals submitted in response to the Request for Proposals in this advertisement must be submitted to MN/DNR Management Resources-Engineering, 1601 Minnesota Drive, Brainerd, MN 56401, Attn: Dave Sobania, Principal Engineer no later than **2:30 p.m., Central Time, Tuesday, April 6, 2010.**

**Late proposals will NOT be considered.** Fax or e-mailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## **Minnesota Racing Commission Notice of Contractual Positions for Associate Judges**

**NOTICE IS HEREBY GIVEN** that the Minnesota Racing Commission is accepting applications for the contractual position of Associate Judge in conjunction with live racing at Running Aces Harness Park in Columbus, Minnesota. The contract will be for 2010, with the option of extending for up to four additional years.

North Metro Harness Initiative dba Running Aces Harness Park will be running a 51 day harness race meet, Tuesday, Wednesday, Saturday and Sunday, and holidays, from June 1 to August 28, 2010. The contractor will need to be available to work full-time from early May through the first week of September.

Consideration will be given to qualified providers who have served as a regulatory Associate Judge in previous years. All candidates must have received a license and accreditation as a Judge from the United States Trotting Association (USTA). All candidates must not have had any violations as a Judge and be in good standing with all jurisdictions previous employed. In addition, candidates must provide documentation of an optical exam evidencing 20/20 vision.

For further information or to obtain a copy of the complete Notice of Contractual Position, free of charge, please contact:

Mary Manney, Deputy Director  
Minnesota Racing Commission  
15201 Zurich Street  
Columbus MN 55379  
Phone: (651) 925-3954

The deadline for submitting applications is 3:30 PM central time, Monday, March 22, 2010.

## **Department of Transportation (Mn/DOT) Engineering Services Division Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (“Consultant Pre-Qualification Program”)**

This document is available in alternative formats for persons with disabilities by calling Juanita Voigt at (651) 366-4774; for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects.

Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT’s Consultant Services web site, indicated below, to see which highway related professional/technical services are available for application. Applications are accepted on a continual basis. All expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT’s Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

# State Contracts

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Send completed application material to:

Juanita Voigt  
Consultant Services  
Office of Technical Support  
Minnesota Department of Transportation  
395 John Ireland Blvd. Mail Stop 680  
St. Paul, MN 55155

## Department of Transportation (Mn/DOT) Engineering Services Division Notice Concerning Professional/Technical Contract Opportunities and Taxpayers' Transportation Accountability Act Notices

**NOTICE TO ALL:** The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult)

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers' Transportation Accountability Act on the above referenced website.

## Minnesota Department of Veterans Affairs Minnesota Veterans Homes Notice of Availability of Contract for Medicare/Medicaid Certification Process and Implementation Project

The Minnesota Department of Veterans Affairs (MDVA) requests proposals from healthcare consulting firms willing to conduct planning, preparation, implementation and training of Minnesota Veterans Homes (MVH), and their staff, with the goal of successful enrollment in the Medicare and Medicaid programs.

Upon the completion of this contract the Minnesota Veterans Homes shall be eligible to receive Medicare and Medicaid reimbursement for covered services. These services would be for residents admitted to or residing in the Homes who are Medicare beneficiaries (Medicare Part A, B) or Medicaid eligible. The Minnesota Veterans Homes' goal is to become a qualified provider, submit claims and receive reimbursement for services. Further, the project will include all five Minnesota Veterans Homes (Minneapolis, Hastings, Luverne, Fergus Falls and Silver Bay).

Work is proposed to start on **April 26, 2010**.

A Request for Proposals will be available without charge, by direct mail or e-mail from this office. **A written request (by direct mail, e-mail or fax) is required to receive the Request for Proposals.**

The Request for Proposals can be obtained from:

Patty Ryan  
Minnesota Department of Veterans Affairs  
Minnesota Veterans Home, Building 10  
5101 Minnehaha Avenue South  
Minneapolis, Minnesota 55417-1699  
**E-mail:** [patty.ryan@state.mn.us](mailto:patty.ryan@state.mn.us)

Phone: (612) 728-7353

Fax: (612) 728 7315

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than **Tuesday, April 6, 2010, 2:30 PM Central Daylight Time.**

**Late proposals will NOT be considered.** Fax or e-mailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

### Non-State Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

### Bring More Business to Your Clients

The *State Register* offers one of the cheapest, yet far reaching methods, of notifying the public about your agency's bids, contracts and grants. It is available to any government, non-profit, or private agency. Space is charged at the current rate of \$13.60 per each 1/10th of a page used in the *State Register*. Agencies are only billed for the space used in the *State Register*.

Agencies wishing to take advantage of this offer should submit what you want printed in the *State Register* via e-mail to: [robin.panlener@state.mn.us](mailto:robin.panlener@state.mn.us). Attach to your entry a short note indicating when you wish the notice to be published (one, or many dates), if you want a copy of the issue your notice appears in (a TEAR SHEET will be sent free with your bill), and whether you want an "Affidavit of Publication."

### University of Minnesota (U of M) Subscribe to Bid Information Service (BIS)

The University of Minnesota offers 24-hour/day, 7-day/week access to all Request for Bids/Proposals through its web-based Bid Information Service (BIS). Subscriptions to BIS are free. Visit our website at [bidinfo.umn.edu](http://bidinfo.umn.edu) or call the BIS Coordinator at (612) 625-5534.

Request for Bids/Proposals are also available to the public each business day from 8:00 a.m. to 4:30 p.m. in the Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Minneapolis, Minnesota 55454.



**Several convenient ways to order:**

- ♦ **Retail store** Open 8 a.m. - 5 p.m. Monday - Friday, 660 Olive Street, St. Paul
- ♦ **Phone** (credit cards): 8 a.m. - 5 p.m. Monday - Friday, 651.297.3000 (Twin Cities) or 1.800.657.3757 (nationwide toll-free)
- ♦ **On-line orders:** www.minnesotasbookstore.com
- ♦ **Minnesota Relay Service:** 8 a.m. - 5 p.m. Monday - Friday, 1.800.627.3529 (nationwide toll-free)
- ♦ **Fax** (credit cards): 651.215.5733 (fax line available 24 hours/day)
- ♦ **Mail orders:** Orders can be sent to Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155

**PREPAYMENT REQUIRED. Prices and availability subject to change.**

**Fax and phone orders:** Credit card purchases ONLY (American Express/Discover/MasterCard/VISA). Please allow 1-2 weeks for delivery. **Mail orders:** Complete order blank and send to address above. Enclose check or include credit card information. Please allow 4-6 weeks for delivery. Please make checks payable to "Minnesota's Bookstore." A \$20.00 fee will be charged for returned checks.

Stock No.	Title	Quantity	Unit Price	Total

Send my order to:

Company \_\_\_\_\_

Name \_\_\_\_\_

Street Address (Not deliverable to P.O. boxes) \_\_\_\_\_

City ( ) State Zip

Daytime phone (In case we have a question about your order) \_\_\_\_\_

Credit card number: \_\_\_\_\_

Expiration date: \_\_\_\_\_ Signature: \_\_\_\_\_

**Shipping Charges**

<i>If Product</i>	<i>Please Add:</i>
Up to \$15.00	\$ 5.00
\$15.01-\$25.00	\$ 6.00
\$25.01-\$50.00	\$ 9.00
\$50.01-\$100.00	\$ 14.00
\$100.01-\$1,000	\$ 17.00*
<small>*\$17 to an address in MN, WI, SD, ND, IA. If delivered to an address in other states, Canada or internationally, we will contact you if there are additional charges.</small>	
More than \$1,000	Call

Product Subtotal \_\_\_\_\_

Shipping \_\_\_\_\_

Subtotal \_\_\_\_\_

Sales tax \_\_\_\_\_

*(6.875% sales tax if shipped to MN address, 7.625% if shipped to St. Paul address. 7.125% MN transit tax or other local sales tax if applicable)*

**TOTAL** \_\_\_\_\_

If tax exempt, please provide ES number or completed exemption form.  
ES# \_\_\_\_\_