

State of Minnesota

# State Register



**Proposed, Adopted, & Expedited Rules; Executive Orders; Appointments;  
Commissioners' Orders; Revenue Notices; Official Notices;  
State Grants & Loans; State Contracts; Non-State Public Bids, Contracts & Grants**  
Published every Monday (Tuesday when Monday is a holiday)

**TUESDAY 16 February 2010  
Volume 34, Number 33  
Pages 1099 - 1126**

# State Register

## Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Vetoed Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
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# 33	<b>TUESDAY 16 February</b>	Noon Tuesday	9 February	Noon Wednesday	3 February
# 34	Monday 22 February	Noon Tuesday	16 February	Noon Wednesday	10 February
# 35	Monday 1 March	Noon Tuesday	23 February	Noon Wednesday	17 February
#36	Monday 8 March	Noon Tuesday	2 March	Noon Wednesday	24 February

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State Capitol, Room 231, St. Paul, MN 55155  
**Website:** [www.senate.mn](http://www.senate.mn)

**House Public Information Services** (651) 296-2146  
State Office Building, Room 175,  
100 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155  
**Website:** [www.house.leg.state.mn.us/hinfo/hinfo.htm](http://www.house.leg.state.mn.us/hinfo/hinfo.htm)

### Minnesota State Court System

**Court Information Office** (651) 296-6043  
MN Judicial Center, Rm. 135, 25 Rev. Dr. Martin Luther King Jr Blvd.,  
St. Paul, MN 55155 **Website:** [www.mncourts.gov](http://www.mncourts.gov)

### Federal Register

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U.S. Government Printing Office – Fax: (202) 512-1262  
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# Minnesota Rules: Amendments and Additions

## NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757.

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Monday 4 January - TUESDAY 16 February 2010

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# Commissioners' Orders

Various agency commissioners are authorized to issue "commissioner's orders" on specified activities governed by their agency's enabling laws. See the *Minnesota Statutes* governing each agency to determine the specific applicable statutes. Commissioners' orders are approved by assistant attorneys general as to form and execution and published in the *State Register*. These commissioners orders are compiled in the year-end subject matter index for each volume of the *State Register*.

## Minnesota Department of Natural Resources (DNR)

### DECISION RECORD

### OFFICIAL NOTICE AND ORDER

### Undesignation of Forest Roads in Cook County Pursuant to *Minnesota Statutes*, Section 89.71, Subdivision 1

### Undesignation of State Forest Roads in Cook County, Minnesota: Road Number 0464

NOTICE PUBLISHED: February 16, 2010

EFFECTIVE DATE: March 15, 2010

**NOTICE IS HEREBY GIVEN** that the Commissioner of the Minnesota Department of Natural Resources orders the undesignation of forest roads identified in *Exhibit A*, attached hereto and incorporated herein, in Cook County.

#### WHEREAS:

1. *Minnesota Statutes*, Section 89.002, subdivision 3, directs the Commissioner of Natural Resources to provide a system of state forest roads for access to state forest land and other forest land under the Commissioner's authority, which is adequate to permit the Commissioner to manage, protect, and develop those lands and their resources consistent with the forest resource management policy, and to meet demands for forest resources;

2. *Minnesota Statutes*, Section 89.71, subdivision 1, provides that the commissioner may designate and undesignate forest roads by written order published in the *State Register*.

3. All notice and procedural requirements in *Minnesota Statutes*, and other applicable rules and law have been complied with.

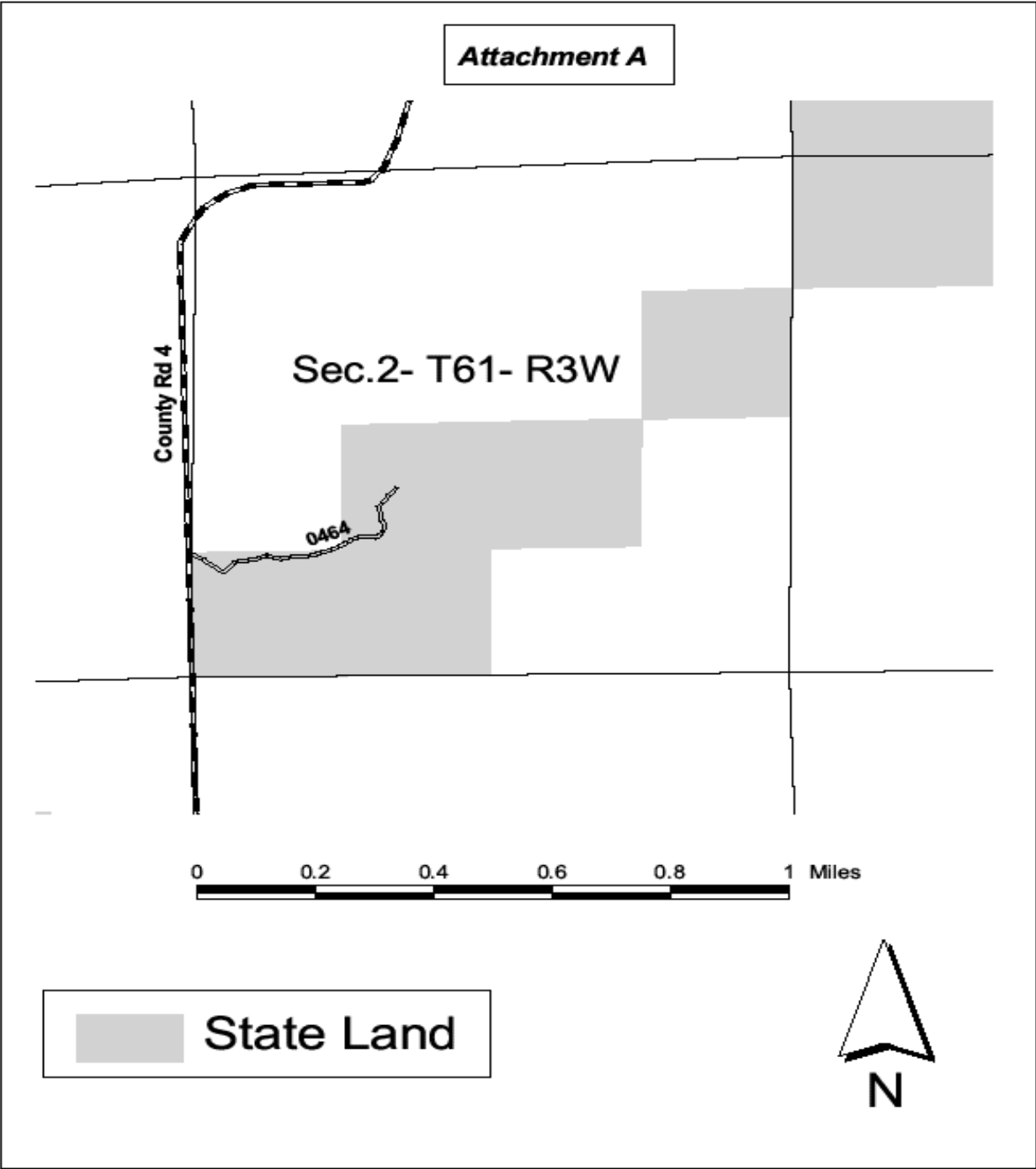
4. The forest road undesignation is both needed and reasonable.

**NOW THEREFORE, IT IS ORDERED** that the state forest roads shown on the attached map attached as *Exhibit A* are hereby undesignated and removed from the state forest road system pursuant to authority vested in me by Minnesota law.

**IT IS FURTHER ORDERED** that the designation of those forest roads identified in attached *Exhibit A* shall become effective on March 15, 2010.

Dated: 16 February 2010

Mark Holsten, Commissioner  
Department of Natural Resources



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# Commissioner's Orders

## Minnesota Department of Natural Resources (DNR)

### DECISION RECORD

### OFFICIAL NOTICE AND ORDER

#### Designation of a Forest Road in the Pillsbury State Forest Pursuant to *Minnesota Statutes*, Section 89.71, Subdivision 1.

#### Designation of Forest Roads in the Rum River State Forest in Mille Lacs County, Minnesota - Road Number 1135

**NOTICE PUBLISHED:** February 15, 2010  
**EFFECTIVE DATE:** March 15, 2010

**NOTICE IS HEREBY GIVEN** that the Commissioner of the Minnesota Department of Natural Resources orders the designation of a forest road identified in *Exhibit A* attached hereto and incorporated herein, in the Rum River State Forest.

#### **WHEREAS:**

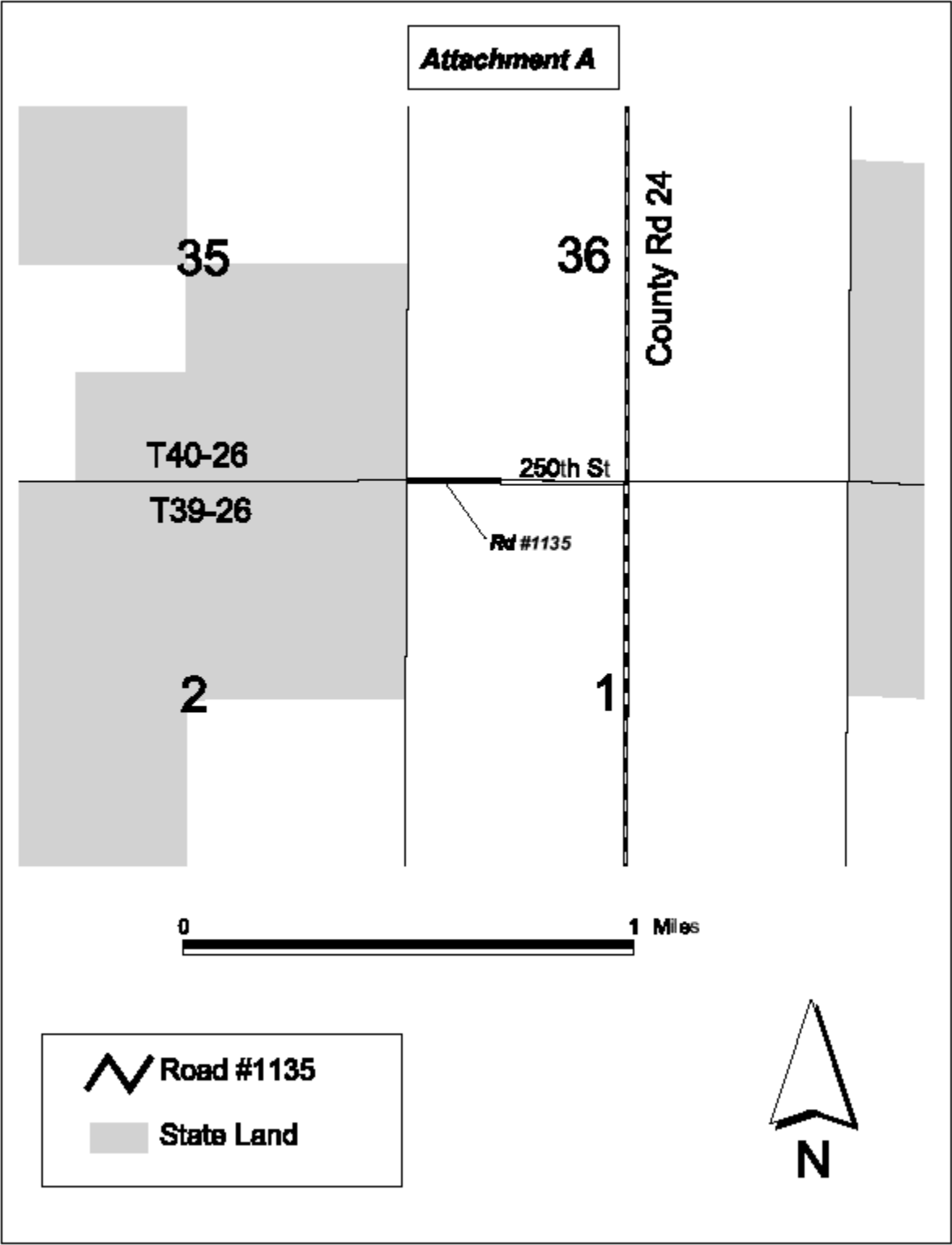
1. *Minnesota Statutes*, Section 89.002, subdivision 3, directs the Commissioner of Natural Resources to provide a system of state forest roads for access to state forest land and other forest land under the Commissioner's authority, which is adequate to permit the Commissioner to manage, protect, and develop those lands and their resources consistent with the forest resource management policy, and to meet demands for forest resources;
2. *Minnesota Statutes*, Section 89.71, subdivision 1, provides that the commissioner must designate and undesignate forest roads by written order published in the *State Register*.
3. All notice and procedural requirements in *Minnesota Statutes*, and other applicable rules and law have been complied with.
4. The forest road designations are both needed and reasonable.

**NOW THEREFORE, IT IS ORDERED** that the forest road identified in *Exhibit A*, attached hereto and incorporated herein, is hereby designated pursuant to authority vested in me by Minnesota law.

**IT IS FURTHER ORDERED** that the designation of those forest roads identified in attached *Exhibit A* shall become effective on March 15, 2010.

Mark Holsten, Commissioner  
Department of Natural Resources

Commissioner's Orders





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# Commissioner's Orders

## Minnesota Department of Natural Resource (DNR) DECISION RECORD OFFICIAL NOTICE AND ORDER

Designation of Forest Roads in Wadena County Pursuant to *Minnesota Statutes*,  
Section 89.71, Subdivision 1.

### DESIGNATION OF FOREST ROADS IN WADENA COUNTY, MINNESOTA -

Road Number 0234

Road Number 0276

Road Number 0358

Road Number 0377

Road Number 1040

Road Number 1041

Road Number 1042

Road Number 1043

NOTICE PUBLISHED: February 15, 2010

EFFECTIVE DATE: March 15, 2010

NOTICE IS HEREBY GIVEN that the Commissioner of the Minnesota Department of Natural Resources orders the designation of forest roads identified in *Exhibit A* attached hereto and incorporated herein, in Wadena County.

#### WHEREAS:

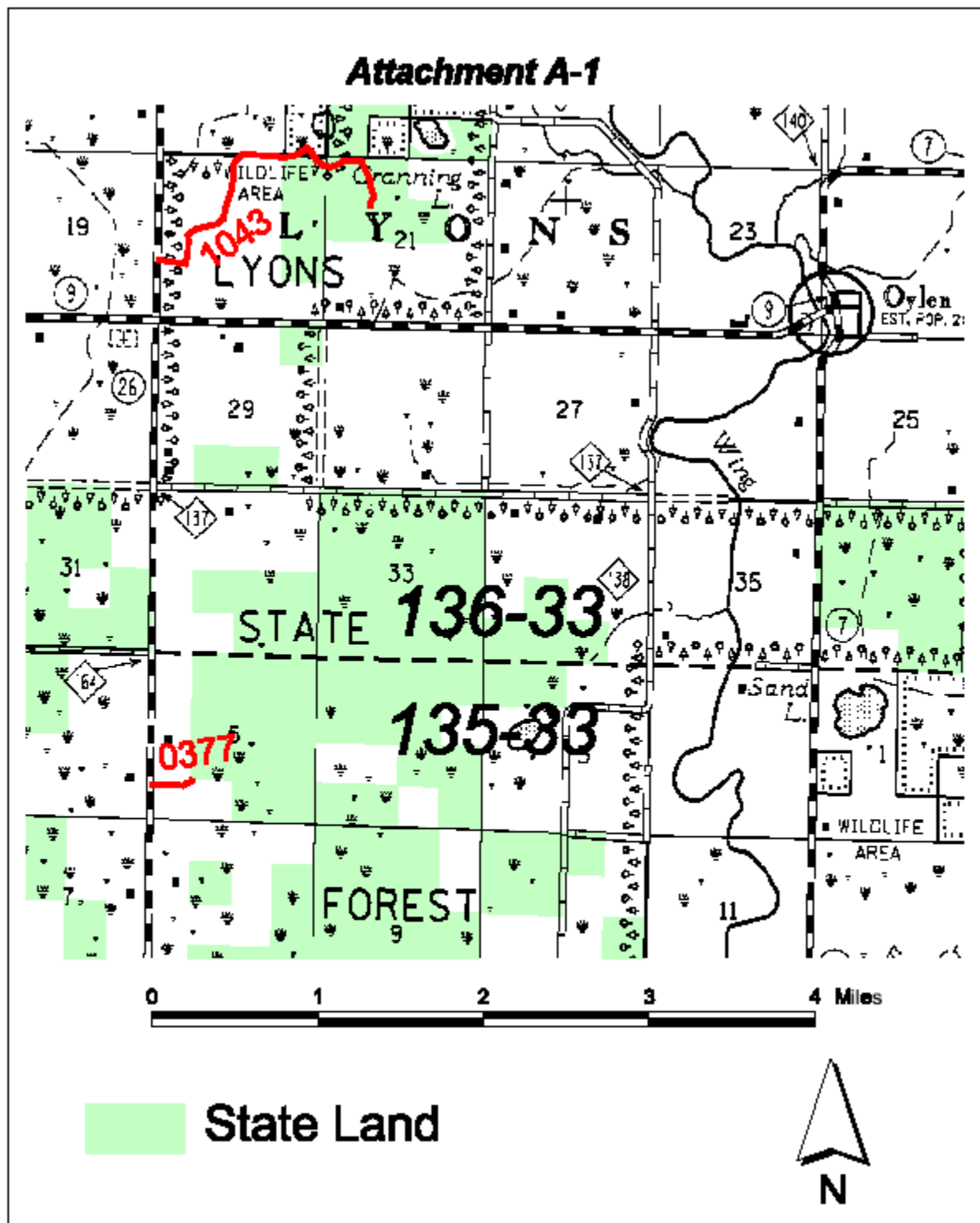
1. *Minnesota Statutes*, Section 89.002, subdivision 3, directs the Commissioner of Natural Resources to provide a system of state forest roads for access to state forest land and other forest land under the Commissioner's authority, which is adequate to permit the Commissioner to manage, protect, and develop those lands and their resources consistent with the forest resource management policy, and to meet demands for forest resources;
2. *Minnesota Statutes*, Section 89.71, subdivision 1, provides that the commissioner must designate and undesignate forest roads by written order published in the State Register.
3. All notice and procedural requirements in *Minnesota Statutes*, and other applicable rules and law have been complied with.
4. The forest road designations are both needed and reasonable.

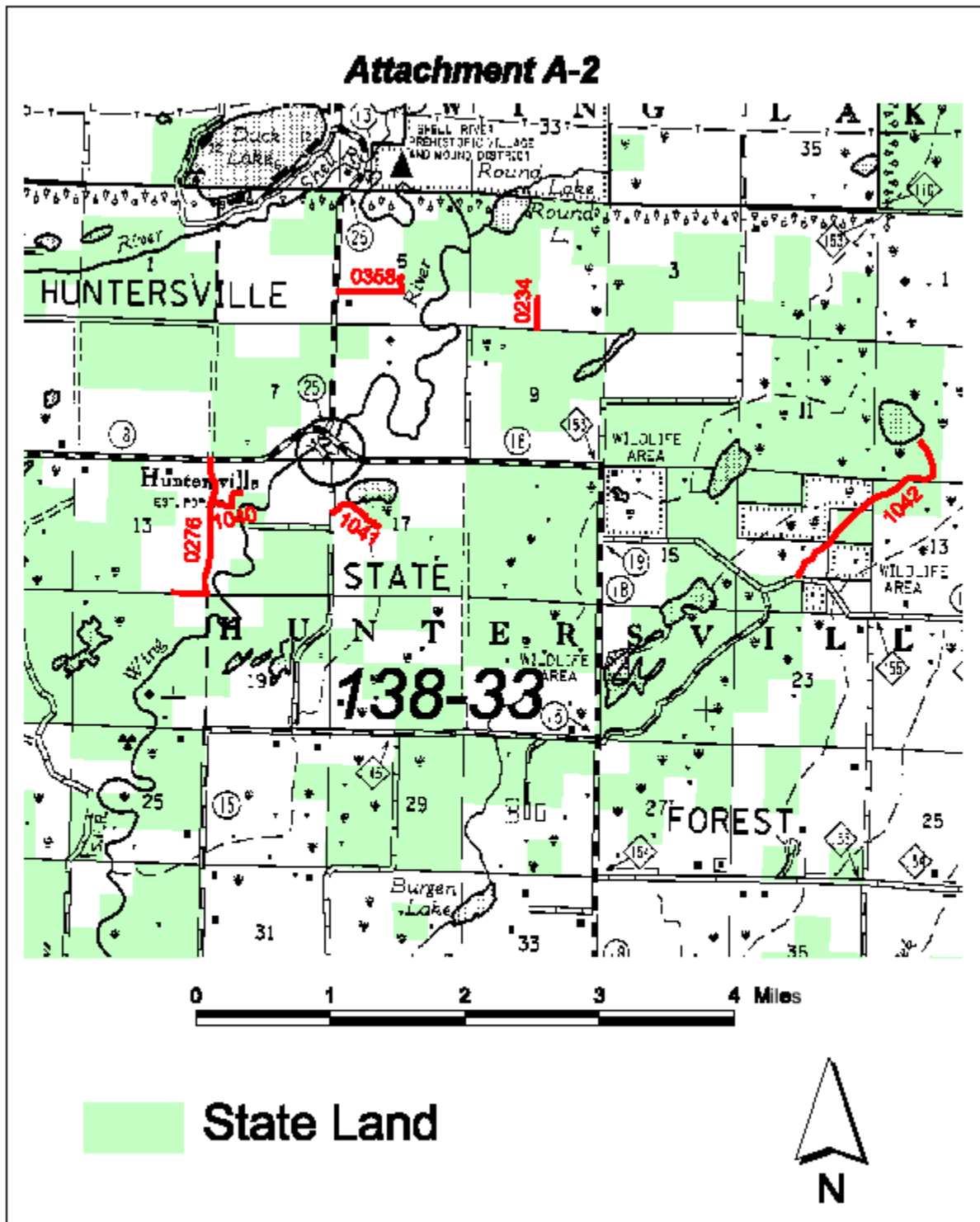
NOW THEREFORE, IT IS ORDERED that the forest roads identified in *Exhibit A*, attached hereto and incorporated herein, are hereby designated pursuant to authority vested in me by Minnesota law.

IT IS FURTHER ORDERED that the designation of those forest roads identified in attached *Exhibit A* shall become effective on March 15, 2010.

Mark Holsten, Commissioner  
Department of Natural Resources

## Commissioner's Orders





## Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meeting and matters of public interest.

## Important Notices of Meetings and Announcements

The Official Notices section gives you a “heads up” on important state meetings and announcements. The *State Register* reaches a huge audience of interested “eyes” every week. Remember to publish your notices here - it only costs \$13.60 per 1/10 of a page used in the *State Register* - it's the least expensive legal advertising in the state.

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## Department of Agriculture

### Minnesota Rural Finance Authority

### Notice of Public Hearing on the Issuance of an Agricultural Development Revenue Bond under *Minnesota Statutes*, Chapter 41C, on Behalf of Wade and Kayla Beyer in Winona County

**NOTICE IS HEREBY GIVEN** that a public hearing will be held on March 2, 2010, at 9:00 A.M., at the Department of Agriculture Building, Rural Finance Authority, 625 Robert Street North, Saint Paul, Minnesota, on a proposal that the Minnesota Rural Finance Authority (the Authority) issue its revenue bond under *Minnesota Statutes*, Chapter 41C, in order to finance the purchase of 75 acres of bare land located 1 mile east of Utica, MN on Highway 14 and 1 mile north on County Road 33, then 0.5 miles east on gravel township (Utica) road; Section 8, Township 106, Range 9, Winona County; Minnesota on behalf of Wade and Kayla Beyer, (the Borrower/s). The maximum aggregate face amount of the proposed bond issue is \$225,000.00.

The revenue bond will be a limited obligation of the Authority, payable solely from the revenue pledged to the payment thereof. No holder of such revenue bond will ever have the right to compel any exercise of the taxing power of the State of Minnesota to pay the bond or the interest thereon, nor to enforce payment against any property of the Authority or the State of Minnesota, except the revenues specifically pledged to the payment thereof. Before issuing the revenue bond, the Authority will enter into an agreement with the Borrower whereby the Borrower will be obligated to make payments at least sufficient at all times to pay the principal of and interest on such revenue bond when due.

All persons interested may appear and be heard at the time and place set forth above, or may file written comments with the Executive Director of the Authority prior to the date of the hearing set forth above.

Dated: February 3, 2010  
RFA use only: AB001-10

Peter Scheffert, RFA Director

**Department of Transportation (Mn/DOT)**  
**Engineering Services Division**  
**Office of Construction**  
**Notice of Suspension**

**NOTICE IS HEREBY GIVEN** that the Department of Transportation (Mn/DOT) has ordered that the following vendors be suspended effective December 23, 2009, for a period of sixty (60) days:

- Joseph Edward Riley, Morris MN
- John Thomas Riley, Morris MN
- Riley Bros. Companies Inc. and its affiliates, Morris MN
- Riley Bros. Construction Inc. and its affiliates, Morris MN

**Department of Transportation (Mn/DOT)**  
**Notice of and Order for Hearing in the Matter of the Denial of Innovative Power Systems' Request to Install a Wind Turbine Pursuant to *Minnesota Rules*, Part 8800.1200 (2007)**

**OAH DOCKET # 7-3001-21117-2**  
**Mn/DOT # TRP/265/Aeronautics/2010**

**IT IS HEREBY ORDERED** and notice is hereby given that a contested case hearing concerning the above entitled matter will be held on Thursday, March 25, 2010 at 9.30 a.m., in the Office of Administrative Hearings, 600 North Robert Street St. Paul, MN 55101.

The hearing will be held before Judge Richard C. Luis, (651-361-7843), an Administrative Law Judge (ALJ) appointed by the Chief Administrative Law Judge of the State of Minnesota. All parties have the right to be represented by an attorney, by themselves, or by a person of their choice if not otherwise prohibited as the unauthorized practice of law. The hearing will be conducted pursuant to the contested case procedures set forth in Minnesota Statutes §§ 14.48 through 14.69 (2009), and Minnesota Rules, Parts 1400.5010 through 1400.8400 (2009), Office of Administrative Hearings, Contested Case Procedures.

The Commissioner of the Minnesota Department of Transportation (hereinafter "Commissioner") is scheduling this hearing pursuant to Minnesota Statutes Chapter 14 on the following issue:

**Was the Minnesota Department of Transportation's denial of a permit to Innovative Power Systems to build a wind turbine at Latitude 44°57'27.63" and Longitude 093°04'33.69" a lawful exercise of the Department's authority?**

The purpose of the hearing is to ensure that all parties of interest and potential parties of interest are given an opportunity to be heard on the contested case hearing request of Ralph Jacobson, Owner, Innovative Power Systems, Inc. dated January 6, 2010.

The known parties to this proceeding are as follows:

Ralph Jacobson, Owner  
Innovative Power Systems Limited  
1413 Hunting Valley Road  
St. Paul, MN 55108

Capital Planning and Campus Services  
Attn: Dan Hambrock, Associate V.P. for  
Metropolitan State University  
700 East Seventh Street  
St. Paul, MN 55106-5000

Mn/DOT Office of Aeronautics  
Attn: Richard Braunig  
222 East Plato Blvd.  
St. Paul, MN 55107-1618

Metropolitan Airports Commission  
Attn: Pat Mosites  
6301 34<sup>th</sup> Ave S  
Minneapolis, MN 55450-2906

# Official Notices

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Patrick Whiting, Assistant Attorney General  
(Attorney for Mn/DOT Aeronautics Office)  
1800 Bremer Tower  
445 Minnesota Street  
St. Paul, MN 55101

Pursuant to *Minnesota Rules*, Part 1400.7100, Subp. 5 (2007), if a party is represented by an attorney, all correspondence will only be mailed to the attorney. This Notice will also be published in the *State Register*.

Any person NOT named in this Notice and Order for Hearing who desires to become a party to this matter must submit a PETITION TO INTERVENE to the Administrative Law Judge pursuant to *Minnesota Rule* 1400.6200 (2009), showing how the person's legal rights, duties, and privileges may be directly affected by the outcome. The petition must also set forth the grounds and purposes for which intervention is sought. The notice of intervention must be served upon Minnesota Department of Transportation and all parties to the proceeding.

Parties have a right to be represented by an attorney, by themselves, or by a person of their choice if not otherwise prohibited as the unauthorized practice of law in the State of Minnesota.

ALL PARTIES ARE ADVISED that a party intending to appear at the hearing, must complete the attached NOTICE OF INTENTION TO APPEAR and return it to the Administrative Law Judge within 20 days of the issuance of this Notice and Order for Hearing. SHOULD A PARTY FAIL TO APPEAR AT THE HEARING, THE ALLEGATIONS MADE BY THE OTHER PARTIES MAY BE TAKEN AS TRUE, AND THE POSITIONS OF OTHER PARTIES MAY BE ADOPTED WITHOUT CONTEST BY THE COMMISSIONER.

The Minnesota Statutes and Rules cited above can be viewed or printed from Internet by visiting <https://www.revisor.mn.gov/pubs/> or could be purchased from Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155, **phone:** (651) 297-3000. They provide generally for the procedural rights of the parties, including: rights to advance notice of witnesses and evidence, rights to a pre-hearing conference, right to present evidence and cross-examine witnesses, and right to purchase a transcript of the hearing. Subpoenas may be available to compel the attendance of witnesses or the production of documents and other evidence. See *Minnesota Rules* Part 1400.7000 (2007). At the hearing, parties will present evidence and arguments in support of their position on this matter. Witnesses will testify under oath, and be subject to cross-examination by the other parties.

Persons attending the hearing should bring all documents bearing on the case including any records and witnesses necessary to support their position. If "not public data" are admitted into evidence, it may become public unless a party objects pursuant to *Minnesota Statutes* § 14.60, subd. 2 (2009).

This contested case, or any issue herein, may be resolved by agreement of the parties. Parties may enter into agreement on their own or may utilize either the mediation procedures set forth in *Minnesota Rules* 1400.5950 (2007) or the settlement conference procedures set forth in *Minnesota Rules* 1400.6550 (2007). Any party may request a pre-hearing conference pursuant to *Minnesota Rules* 1400.6500 (2007). Any application to the ALJ for an order of any kind, including, but not limited to, issues in the nature of temporary or emergency relief, must be made pursuant to *Minnesota Rules* 1400.6600 (2007).

Anyone having questions or comments about this notice may contact Nandana Perera, Staff Attorney, Office of Chief Counsel, Minnesota Department of Transportation, MS 290, 395 John Ireland Boulevard, St. Paul, MN 55155-1899, **phone:** (651) 366-3144.

Khani Sahebjam, Deputy Commissioner  
Department of Transportation

# State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

## Great Business Opportunities

The *State Register* is one of the best ways to advertise your grants - it's a required read for public works projects. And its cost is one of the least expensive legal advertising rates in Minnesota. At \$13.60 per 1/10 of a page you cannot go wrong.

Check up on all the "active" state grants in the "Contracts & Grants" section, available only to *State Register* subscribers. Open the *State Register* and click on Bookmarks on the left. You will also see a list of ALL the current rules, a growing INDEX, and previous years' indices. Subscribers also receive LINKS to the *State Register*. Subscriptions cost \$180 a year (an \$80 savings). Here's what you receive via e-mail:

- **Word Search Capability**
- **LINKS, LINKS, LINKS**
- **Easy Access to *State Register* Archives**
- **Updates to Index to Vol. 31**
- **"Contracts & Grants" Open for Bid**
- **Early delivery, on Friday**
- **E-mailed to you . . . its so easy**
- **Indexes to Vols. 31, 30, 29, 28 and 27**

It's all E-mailed to you, at end-of-day on Friday, instead of waiting for the non-subscriber's issue released on Monday. Contact Cathy Hoekstra, our subscriptions manager, at (651) 297-8777, or **Fax:** (651) 297-8260, or **E-mail:** [cathy.hoekstra@state.mn.us](mailto:cathy.hoekstra@state.mn.us)

## Minnesota Department of Human Services (DHS)

### Alcohol and Drug Abuse Division

### CORRECTION TO Request for Proposals - Eligible Applicants Non-profits and Local Units of Government

Notice of Request for Proposals to Maintain and Continue the Development of a System for Regional Alcohol, Tobacco and Other Drug Abuse Prevention Coordinators to Operate in Each of the Seven (7) Regions of the State funded by the Minnesota Department of Human Services, Alcohol and Drug Abuse Division (ADAD).

This RFP makes available \$742,000 from the State's Federal Substance Abuse Prevention and Treatment Block Grant for each of the states next 5 fiscal years to fund 7 Regional Prevention Coordinator grants. It is anticipated that each grant award will be for \$106,000 per grantee per fiscal year. Eligible applicants are non-profit organizations and local units of government.

The objective of this RFP is to reduce substance abuse and related problems within each of 7 ADAD regions of the state by increasing local control of prevention services, promoting local collaboration and coordination in the provision of prevention services, identifying current prevention efforts and needs, and providing training and technical assistance to agencies and professionals (including DHS ADAD funded prevention programs). It is the intent of the ADAD to fund an ATOD prevention coordinator within each region of MN.

In order to enhance and promote its prevention mission the Alcohol and Drug Abuse Division uses the block grant funding to develop and maintain a regional prevention coordinator in each of the states 7 ADAD regions. This Regional Prevention System was first created in 2005 by the funding of two Regional Prevention Coordinators (RPC) with the issuance of an RFP in December 2004. A second RFP was issued which funded an additional three RPCs. A third RFP was issued in August 2006 to fund the remaining two RPCs.

Bidders conferences will be held on the following dates and at the following locations:

Date	Location	Time
March 9, 2010	Hampton Inn Bemidji	9am-noon
March 10, 2010	Hampton Inn St Cloud	9am-noon
March 11, 2010	Hilton Garden Inn Mankato	9am-noon

# State Grants and Loans

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The full Request for Proposals with required application forms can be obtained from the DHS/ADAD website at:

*<http://ADAD.dhs.state.mn.us>*

or by contacting Al Fredrickson at (651) 431-2462, **e-mail:** *[al.fredrickson@state.mn.us](mailto:al.fredrickson@state.mn.us)*.

Proposals are due no later 4:00 p.m., Central Daylight Time, April 23, 2009. Late proposals will not be considered. Fax or e-mailed proposals will not be considered.

Proposals submitted in response to this Request for Proposals must be mailed to DHS/ADAD, P.O. Box 64977, St. Paul, MN 55164-0977 or if delivered, 540 Cedar Street, Saint Paul, MN 55101. Attention Linda McLaughlin.

Work is anticipated to begin on or about July 1, 2010 or when contracts are fully executed.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Minnesota Pollution Control Agency (MPCA) Request for Proposals for Electronic Waste and Recycling for Areas Outside the 11-county Metro Area

### Project Overview:

The Minnesota Pollution Control Agency (MPCA) is publishing the Request for Proposals (RFP) to provide grants to collect and recycle household generated electronic waste (eWaste), such as, but not limited to: cathode-ray tubes for CRTs, computers, computer monitors, or covered electronic devices, from areas outside of the 11-county metro area as described in the Minnesota Electronic Waste Recycling Act, *Minnesota Statutes* Sections §§ 115A.1310 to 115A.1330. The goal of this RFP is to increase eWaste collection and recycling opportunities in areas where collection and recycling is not easily accessible. Approximately \$150,000 is available.

### Questions:

The opportunity for pre-proposal/application assistance is available on an equal basis to all potential applicants through Thursday, February 25, 2010. Prospective applicants who have questions regarding the application or submittal of the application/proposal, should contact Lynette Podritz, Management Analyst, via e-mail at *[contracts.mpca@state.mn.us](mailto:contracts.mpca@state.mn.us)* - subject line: State eWaste RFP.

For a copy of the Request for Proposal contact:

Lynette Podritz, Management Analyst  
Minnesota Pollution Control Agency  
520 Lafayette Road North  
St. Paul, MN 55155-4194  
E-mail: *[contracts.mpca@state.mn.us](mailto:contracts.mpca@state.mn.us)* - subject line: State eWaste  
RFP Telephone: (651) 757-2653

Responders are encouraged to supply an e-mail address and to receive the RFP electronically. The subject line of the e-mail request should state eWaste RFP.

### Proposal Due Date and Time:

All proposals must be received electronically via e-mail no later than 2:00 pm CDT, on Thursday, March 11, 2010. Late proposals will not be considered.



# State Contracts

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at [www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us) for informal solicitation announcements.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

**Requirements:** There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements:

\$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600

\$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days;

\$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and

anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar day.

## State Contracts Open for Your Bids

The state spends about \$2 billion a year on contracts. The *State Register* is one of the best ways to advertise your contracts - it's a required read for public works projects. And it's cost is one of the least expensive legal advertising rates in Minnesota. At \$13.60 per 1/10 of a page you cannot go wrong.

Subscribers receive a list of **all current contracts and grants**, as well as LINKS to the *State Register*; Bookmarks, and a growing INDEX to each volume, including the current issue, and previous volumes. To view, open the *State Register* and click on BOOKMARKS in the left hand corner. Here's what you receive via e-mail:

- Word Search Capability
- LINKS, LINKS, LINKS
- Easy Access to *State Register* Archives
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Subscriptions cost \$180 a year (an \$80 savings). It's all E-MAILED to you, at end-of-day on Friday, instead of waiting for the non-subscriber's issue released on Monday. Contact Cathy Hoekstra, our subscriptions manager, at (651) 297-8777, or **Fax:** (651) 297-8260, or **E-mail:** [cathy.hoekstra@state.mn.us](mailto:cathy.hoekstra@state.mn.us)

## Minnesota State Colleges and Universities (MnSCU)

### Anoka Technical College

### Opportunity for Proposal on Purchase of New or Used Shear & Acceptance of Trade

#### GENERAL STATEMENT/SCOPE:

Request for Proposal is for the purchase cost of either a new or used shear, for the Anoka Technical College Welding Program. Proposal must include the amount the vendor will honor for trade-in of the Anoka Technical College used shear.

Provide estimate on all incoming freight/delivery/rigging charges for purchase of new or used shear as well as the outgoing freight/delivery/rigging charges for removal of the trade in equipment (including loading and unloading of new or used and trade in equipment off of and onto the truck.)

Provide delivery timeline for new or used equipment as well as timeline for removal of trade-in.

TO RECEIVE A COMPLETE COPY OF THE PROPOSAL REQUEST/SPECS, PLEASE CONTACT PAMELA MOGENSEN at (763) 576-4785.

Proposals must be sealed with a notation on the outside of the envelope stating: "SHEAR PROPOSAL – DELIVER IMMEDIATELY".

# State Contracts

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Mail or deliver (faxes will not be accepted) sealed proposal by TUESDAY, MARCH 2, 2010, NO LATER THAN 10 AM CST to:

Anoka Technical College  
Purchasing Office, Attn. Pam Mogensen  
1355 West Highway 10  
Anoka, Minnesota 55303  
**Phone:** (763) 576-4785

PROPOSAL CLOSE DATE IS MARCH 2, 2010 – 10 A.M. CST

## Minnesota State Colleges and Universities (MnSCU) Minneapolis Community and Technical College Sealed Bids Sought for Childhood Development Remodeling - Helland Center

**Sealed Bids for:** Childhood Development Remodeling  
Helland Center  
Minneapolis Community and Technical College  
Minneapolis, Minnesota

**will be received by:** Valerie Frolov  
Room T0600, T-Building  
Minneapolis Community and Technical College  
Minneapolis, Minnesota 55403

Until 2:00 pm, local time, March 9, 2010, at which time the bids will be opened and publicly read aloud.

**Project Scope:** Selective remodeling of approximately 3,000 SF of existing space into a Demonstration Lab, Creative Lab and General Classroom for Childhood Development education on the lower level of the Helland Center at the Minneapolis campus of Minneapolis Community and Technical College. Scope of work to include: demolition, HVAC and electrical modifications including lighting; partitions consisting of gypsum board and metal framing; miscellaneous carpentry and architectural casework; acoustical ceiling panels and grid; hollow metal frames and wood doors; resilient flooring/carpet and paint.

A **MANDATORY** Pre-Bid Meeting will be held at 1:00 PM, Thursday, February 25, 2010, in Room S-1400; Health Science Building; Minneapolis Community and Technical College. The Architect/Engineer and/or College/University Representatives will review the bidding procedures, Bidding Documents and other conditions with interested Bidders and answer questions.

Bidding Documents as prepared by the Project Architect/Engineer; LHB, Inc., are on file at the offices of the Minneapolis Office, (612) 338-2029:

- 1) above named Project Architect/Engineer.
- 2) following Builders' Exchanges: St. Paul and Minneapolis
- 3) McGraw Hill Construction Plan Room
- 4) Reed Construction Data Plan Room
- 5) MEDA Minority Contractors Plan Room
- 6) National Association of Minority Contractors of Upper Midwest

Complete sets only of Bidding Documents for use by Bidders in submitting a bid may be obtained at the following address:

**LHB, Inc.**  
250 Third Avenue North, Suite 450  
Minneapolis, Minnesota 55401  
**Phone:** (612) 338-2029  
**Fax:** (612) 338-2088

A deposit of **\$50.00** is required for each set.

Prospective Bidders requesting that Bidding Documents (complete sets only) be mailed to them may send a separate non-refundable payment (check made out to the Architect) for **\$10.00** per set for shipping & handling (in addition to the **\$50.00** deposit) to the Architect. Such deposits and payments may be received prior to March 2, 2010. Documents will be sent to street addresses only (P.O. Boxes not acceptable).

Each bid which totals over \$15,000 shall be accompanied by a certified check, payable to **Minnesota State Colleges and Universities**, in the sum of not less than 5% of the total base bid; or a corporate surety bond of a surety company duly authorized to do business in the state of Minnesota in the same amount; which is submitted as bid security, conditioned upon the Bidder entering into a contract with Minnesota State Colleges and Universities in accordance with the terms of the bid.

### **Minnesota State Colleges and Universities (MnSCU) Normandale Community College Request for Bids for Printing Normandale Magazine Spring 2010 Edition**

Response due date and time: Signed Sealed Bids Due, Thursday, February 25th, 2010, 11 A.M. CST

Response location: Normandale Community College, Attn: Terry Pelzel, Purchasing Coordinator Room C1092, 9700 France Ave S., Bloomington MN 55431

Solicitations for this RFB

Contact Name: Mary Solverson, Marketing

**Phone:** (952) 487 8192

**Fax:** (952) 487 8101

**E-mail:** [mary.solverson@normandale.edu](mailto:mary.solverson@normandale.edu)

### **Minnesota State Colleges and Universities (MnSCU) St. Cloud Technical and Community College Formal Request for Proposal (RFP) for Production of Video Presentations on Educational Program Offerings**

**RESPONSE DUE DATE AND TIME:** Wednesday February 24, 2010 by 2:00pm Central Time

The complete Request for Proposal will be available on Monday February 8, 2010 on the website <http://www.sctc.edu/rfp>

**TITLE OF PROJECT:** Production of Video Presentations on Educational Program Offerings

**GEOGRAPHIC LOCATION REQUIREMENTS:** St. Cloud Technical & Community College, 1540 Northway Drive, St Cloud MN 56303

**RESPONSES MUST BE RECEIVED AT THE LOCATION LISTED BELOW:**

Susan Meyer, Purchasing Agent Room 1-401

St. Cloud Technical & Community College

1540 Northway Drive

St. Cloud, MN 56303

**Phone:** (320) 308-5973

# State Contracts

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**Fax:** (320) 308-5027  
**E-mail:** *smeyer@sctc.edu*

**CONTACT FOR QUESTIONS:** Lori Kloos, Phone: (320) 308-5026, E-mail: *LKloos@sctc.edu*

Your response to this Request for Proposal (RFP) must be returned sealed. Sealed responses must be received no later than the due date and time specified above, at which time the names of the vendors responding to this RFP will be read. **Late responses** cannot be considered and the responses will be rejected.

The laws of Minnesota and MnSCU Board of Trustees policies and procedures apply to this RFP.

All attached General RFP Terms and Conditions, Specifications and Special Terms and Conditions are part of this RFP and will be incorporated into any contract(s) entered into as a result of this RFP.

All responses to this RFP must be prepared as stated herein and properly signed. **Address all correspondence and inquiries regarding this RFP to the Contact person named above. This is a request for responses to an RFP and is not a purchase order.**

## Department of Natural Resources (DNR) Notice of Availability of Contract for Big Bog State Recreation Area Visitor Center Interpretive Exhibits

The Minnesota Department of Natural Resources is requesting proposals for the purpose of hiring a firm to plan, design, build and install the displays and exhibits for this visitor center.

This project will provide orientation, natural history, and cultural history exhibits for Big Bog State Recreation Area (SRA) Visitor Center.

The work will involve exhibit concept design, research, writing, design, fabrications, delivery and installation for an 800+ square foot exhibit hall and meeting room, a 450 square foot lobby, a 200 square foot outdoor plaza, and interpretive exhibits for the fire tower. The design and fabrication work will include touch screen computer interactive, web cams atop the fire tower that feed into the visitor center, and a video production. Depending on the concept design, the design and fabrication work may involve any or all of the following: diorama, model building, historic life forms, children's interactive displays, artist conceptions, artifact reproductions, and graphic panels.

Work is proposed to start after March 11, 2010.

A Request for Proposals will be available by mail from this office through February 16, 2010. **A written request (by direct mail, e-mail, or fax) is required to receive the Request for Proposal.** After February 16, 2010, the Request for Proposal must be picked up in person.

The Request for Proposal can be obtained from:

Margaret Booge, OAS Principle  
Division of Parks and Trails  
MN Department of Natural Resources  
2115 Birchmont Beach Rd  
Bemidji, MN 56601  
**E-mail:** *margaret.booge@state.mn.us*  
**Fax:** (218) 755-4072

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than 3:30 p.m. Tuesday, March 2, 2010. **Late proposals will NOT be considered.** Faxed or emailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

### Department of Natural Resources (DNR) Notice of Availability of Contract for LiDAR Data Collection and Processing Services

**Amount of Proposed Contract: \$7,000,000.00**  
**CERTIFICATION # 21050**

The Minnesota Department of Natural Resources is requesting proposals for the development of high accuracy elevation data using Light Detection And Ranging (LiDAR) systems. This technology uses advanced laser ranging devices combined with high accuracy Global Position System (GPS) and aircraft Inertial Measurement Units (IMU) to achieve a high degree of accuracy and precision for measurements of the elevation of the earth's surface.

Work is proposed to start after April 1, 2010.

The Request for Proposal can be obtained from:

Julie Johansen  
Department of Natural Resources, Management Resources  
500 Lafayette Road, Box 29  
St. Paul, MN 55155-4029  
**Fax:** (651) 297-5818  
**E-mail:** [Julie.johansen@state.mn.us](mailto:Julie.johansen@state.mn.us)

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than 2:30 PM, Central Time, Monday, March 1, 2010, as indicated by a notation made by the Receptionist, 4th Floor, 500 Lafayette Road, St. Paul, MN.

**Late proposals will NOT be considered.** Fax or e-mailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

### Department of Natural Resources (DNR) Division of Parks and Trails Notice of Availability of Contract for Oak Savanna Educational Exhibits

The Minnesota Department of Natural Resources, Division of Parks and Trails is requesting proposals for the purpose of design, build, deliver, and install indoor low-tech interactive exhibits based on one connecting theme with five theme elements at Sibley State Park, New London, MN.

Work is proposed to start after April 20, 2010.

A Request for Proposals will be available by mail from this office through March 15, 2010. **A written request by direct mail or email is required to receive the Request for Proposal.**

The Request for Proposal can be obtained from:

# State Contracts

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Robert Beck, Regional Naturalist  
Division of Parks and Trails  
Minnesota Department of Natural Resources  
261 Hwy 15 South  
New Ulm, MN 56073  
**Phone:** (507) 359-6062  
**Cell:** (507) 766-5004  
**E-mail:** *bob.beck@state.mn.us*

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than 2:00 p.m., Central Time, March 23, 2010 **Late proposals will NOT be considered.** Fax or emailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Department of Natural Resources (DNR)

### Notice of Availability of Contract to Acquire Contract Services of an Amphibious AT-802F "Fire Boss" Aircraft Operated by a Qualified Pilot, and Equipped to Meet Specifications for Use in Protection of Minnesota's Lands from Wildfire

**Amount of proposed contract: \$350,000.00**  
**CERTIFICATION #21091**

The Minnesota Department of Natural Resources is requesting proposals to the purpose of protecting lands from wildfire.

Work is proposed to start after April 1, 2010.

A Request for Proposals will be available by mail from this office through February 22, 2010. **A written request (by direct mail or fax) is required to receive the Request for Proposal.** After February 22, 2010, the Request for Proposal must be picked up in person.

The Request for Proposal can be obtained from:

Sheldon Mack, MN DNR Wildfire Aviation Supervisor  
MN-DNR - MIFC  
402 S.E. 11<sup>th</sup> Street  
Grand Rapids, MN 55744  
**E-mail:** *Sheldon.Mack@state.mn.us*  
**Telephone:** (218) 327-4574  
**Fax:** (218) 327-4527

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than **2:00 p.m., Central Time, February 26, 2010. Late proposals will NOT be considered.** Fax or e-mailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

**Department of Transportation (Mn/DOT)**  
**Engineering Services Division**  
**Notice of Potential Availability of Contracting Opportunities for a Variety of**  
**Highway Related Technical Activities (“Consultant Pre-Qualification Program”)**

This document is available in alternative formats for persons with disabilities by calling Juanita Voigt at (651) 366-4774; for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects.

Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT's Consultant Services web site, indicated below, to see which highway related professional/technical services are available for application. Applications are accepted on a continual basis. All expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT's Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Juanita Voigt  
Consultant Services  
Office of Technical Support  
Minnesota Department of Transportation  
395 John Ireland Blvd. Mail Stop 680  
St. Paul, MN 55155

**Department of Transportation (Mn/DOT)**  
**Engineering Services Division**  
**Notice Concerning Professional/Technical Contract Opportunities and Taxpayers'**  
**Transportation Accountability Act Notices**

**NOTICE TO ALL:** The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult)

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers' Transportation Accountability Act on the above referenced website.

# State Contracts

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## Minnesota Department of Transportation (Mn/DOT)

### Mn/DOT LIBRARY

#### Request for Proposals (RFP) for Library Development

Mn/DOT requests responses for consulting on several projects to help the Mn/DOT Library better serve its customers. The Mn/DOT Library has completed a business plan and several user focus groups. The goals for this Contract are to have the successful responder support the library in: 1) better responding to the emerging needs of library customers; 2) better informing customers of new and current library services; 3) adopting new technology to make library services more effective and efficient; and 4) making appropriate changes in library staff assignments. The goal of this project is to produce deliverables for the Mn/DOT Library including development of a Library marketing/communications plan, development of a Library Advisory Group, development of a Library Technology Plan and an evaluation of staff assignments in regards to fulfilling additional responsibilities.

The full RFP can be viewed on the Consultant Services Web Page at: <http://www.dot.state.mn.us/consult/files/notices/notices.html>.

If you have any questions regarding this advertisement, or are having problems viewing the RFP on the Consultant Services Web Page, you may contact:

Ashley Duran, Contract Administrator

**E-mail:** [ashley.duran@state.mn.us](mailto:ashley.duran@state.mn.us)

**Telephone:** (651) 366-4627

Note: RESPONSES WILL BE DUE ON **TUESDAY, MARCH 2, 2010 AT 2:00 PM** CENTRAL STANDARD TIME



## Non-State Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

## Bring More Business to Your Clients

The *State Register* offers one of the cheapest, yet far reaching methods, of notifying the public about your agency's bids, contracts and grants. It is available to any government, non-profit, or private agency. Space is charged at the current rate of \$13.60 per each 1/10th of a page used in the *State Register*. Agencies are only billed for the space used in the *State Register*.

Agencies wishing to take advantage of this offer should submit what you want printed in the *State Register* via e-mail to: [robin.panlener@state.mn.us](mailto:robin.panlener@state.mn.us). Attach to your entry a short note indicating when you wish the notice to be published (one, or many dates), if you want a copy of the issue your notice appears in (a TEAR SHEET will be sent free with your bill), and whether you want an "Affidavit of Publication."

## Hennepin County Regional Railroad Authority Request for Proposals for the Development of Strategic Plans for Five Proposed Minneapolis LRT Stations

The Hennepin County Regional Railroad Authority (HCRRRA), in cooperation with the City of Minneapolis, is issuing a Request for Proposals (RFP) for the development of Strategic Plans for the five proposed Minneapolis stations along the proposed locally preferred alternative for the Southwest Light Rail Transit line: Royalston, Van White, Penn, 21<sup>st</sup> Street, and West Lake. This work is considered to be part of the project development process not the environmental process for the Southwest LRT line.

The RFP can be downloaded from the Southwest LRT website: [www.southwesttransitway.org](http://www.southwesttransitway.org), or is also available by email or mail by contacting:

Adele Hall  
Hennepin County Transit  
417 N. Fifth Street  
Minneapolis, MN 55401  
**E-mail:** [adele.hall@co.hennepin.mn.us](mailto:adele.hall@co.hennepin.mn.us)

Proposals must be received no later than 4:30 p.m. Central Daylight Time (CDT), Friday, March 12, 2010. The HCRRRA reserves the right to reject late responses.

Complete details regarding submission requirements are included within the Request for Proposal.

## Lower Minnesota River Watershed District Request for Interest Proposals for Engineering Consultant Services

Pursuant to MSA 103B.227, Subd.5, the Lower Minnesota River Watershed District hereby solicits interest proposals for engineering consultant services for two years or less commencing in mid-2010.

Individuals interested in performing engineering consultant services for the Lower Minnesota River Watershed District should send a written request to Mr. Terry Schwalbe, 112 E. Fifth Street, Suite 102, Chaska, MN 55318 or e-mail: to [terrys@lowermn.com](mailto:terrys@lowermn.com) to receive

# Non-State Bids, Contracts & Grants

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a Request for Proposal.

The District will review said proposals and reserves to itself the right to take such action as it deems in the best interest of the Watershed District. All proposals shall be submitted on or before March 10, 2010.

## Lower Minnesota River Watershed District Request for Interest Proposals for Legal Consultant Services

Pursuant to MSA 103B.227, Subd.5, the Lower Minnesota River Watershed District hereby solicits interest proposals for legal consultant services for two years or less commencing in mid-2010.

Individuals interested in performing legal consultant services for the Lower Minnesota River Watershed District should send a written request or email request to Mr. Terry Schwalbe, 112 E. Fifth Street, Suite 102, Chaska, MN 55318 ([terrys@lowermn.com](mailto:terrys@lowermn.com)) to receive a request for proposal.

The District will review said proposals and reserves to itself the right to take such action as it deems in the best interest of the Watershed District. All proposals shall be submitted on or before March 10, 2010.

## Transit for Livable Communities (TLC) Announcement of Request for Bids for Program Management Independent Contractor

Transit for Livable Communities (TLC) seeks bids for a program management contract. This work relates to a pilot program of the Federal Highway Administration, routed locally through Minnesota Department of Transportation. Transit for Livable Communities is administering the local pilot, known as Bike Walk Twin Cities (BWTC). TLC, a 501(c)(3) organization, uses the City of Minneapolis as its fiscal agent in this program.

Information about Transit for Livable Communities: [www.tlcminnesota.org](http://www.tlcminnesota.org).

Information about Bike/Walk Twin Cities: [www.bikewalktwincities.org](http://www.bikewalktwincities.org).

The independent contractor fulfilling this contract will work on ongoing, as-needed basis to fulfill a number of program management support functions including procurement and project tracking.

To submit a bid please send documentation by noon on **Tuesday, March 16, 2010**. For full announcement see:  
[www.bikewalktwincities.org/projects/announcement-request-bids-program-management-independent-contractor](http://www.bikewalktwincities.org/projects/announcement-request-bids-program-management-independent-contractor)

Contact: Joan Pasiuk [joanp@tlcminnesota.org](mailto:joanp@tlcminnesota.org) 651-767-0298 Full announcement will be mailed upon request.

February 8, 2010

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## Non-State Bids, Contracts & Grants

### University of Minnesota (U of M) Subscribe to Bid Information Service (BIS)

The University of Minnesota offers 24-hour/day, 7-day/week access to all Request for Bids/Proposals through its web-based Bid Information Service (BIS). Subscriptions to BIS are free. Visit our website at [bidinfo.umn.edu](http://bidinfo.umn.edu) or call the BIS Coordinator at (612) 625-5534.

### Washington County Public Works Department Request for Proposals for Strategic Communication Plan

**NOTICE IS HEREBY GIVEN** that Washington County Public Works, as the lead agency on behalf of the I-94 Corridor Commission, is seeking qualified firms for the completion of a Strategic Communications Plan for the I-94 Corridor. Qualified firms will have experience in the development of branding, media communications, communications materials, identification of primary and secondary messages and audiences and websites.

The project work will commence immediately upon selection of the consultant. The consultant will prepare a project schedule based on a start date of April 19, 2010 and a target date of December 18, 2010 for completion of the Strategic Communication Plan.

The full Request for Proposal can be obtained at the Office of the Washington County Engineer:

Washington County Public Works Department  
11660 Myeron Road North  
Stillwater, MN 55082  
**Phone:** (651) 430-4330

The full Request for Proposal can also be obtained from the Washington County website:

[http://www.co.washington.mn.us/info\\_for\\_business/bidsrequests\\_for\\_proposals/](http://www.co.washington.mn.us/info_for_business/bidsrequests_for_proposals/)

Proposals Due: March 10, 2010 at 2:00 p.m. at Washington County Public Works

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