

State of Minnesota

State Register



**Rules, Executive Orders, Appointments,
Commissioners' Orders, Revenue Notices, Official Notices, Grants,
State Contracts & Loans, Non-State Bids, Contracts & Grants**
Published every Monday (Tuesday when Monday is a holiday)

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State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- rules of state agencies
- commissioners' orders
- state grants and loans
- executive orders of the governor
- revenue notices
- contracts for professional, technical and consulting services
- non-state public bids, contracts and grants
- appointments
- official notices

Printing Schedule and Submission Deadlines

Vol. 33 Issue Number	PUBLISH DATE (BOLDFACE shows altered publish date)			Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts			Deadline for Proposed, Adopted and Exempt RULES		
# 20	Monday	17	November	NOON MONDAY 10 NOVEMBER	Noon	Wednesday	5	November	
# 21	Monday	24	November	Noon	Tuesday	18	November	Noon	Wednesday 12 November
# 22	Monday	1	December	NOON MONDAY 25 NOVEMBER	Noon	Wednesday	19	November	
# 23	Monday	8	December	Noon	Tuesday	2	December	Noon	Wednesday 26 November

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NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1999 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

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State Register information is available from Minnesota's Bookstore (651)
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Proposed Rules

Comments on Planned Rules or Rule Amendments. An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

Rules to be Adopted After a Hearing. After receiving comments and deciding to hold a public hearing on the rule, an agency drafts its rule. It then publishes its rules with a notice of hearing. All persons wishing to make a statement must register at the hearing. Anyone who wishes to submit written comments may do so at the hearing, or within five working days of the close of the hearing. Administrative law judges may, during the hearing, extend the period for receiving comments up to 20 calendar days. For five business days after the submission period the agency and interested persons may respond to any new information submitted during the written submission period and the record then is closed. The administrative law judge prepares a report within 30 days, stating findings of fact, conclusions and recommendations. After receiving the report, the agency decides whether to adopt, withdraw or modify the proposed rule based on consideration of the comments made during the rule hearing procedure and the report of the administrative law judge. The agency must wait five days after receiving the report before taking any action.

Rules to be Adopted Without a Hearing. Pursuant to *Minnesota Statutes* § 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing. An agency must first solicit **Comments on Planned Rules or Comments on Planned Rule Amendments** from the public. The agency then publishes a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

KEY: Proposed Rules - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

Minnesota Department of Labor and Industry Construction Codes and Licensing Division Proposed Permanent Rules Relating to Continuing Education

NOTICE OF INTENT TO ADOPT RULES WITHOUT A PUBLIC HEARING

Proposed New Rules Governing Residential Contractor Continuing Education Instructor Approval, *Minnesota Rules*, Parts 2891.0500 through 2891.0510.

Introduction. The Department of Labor and Industry intends to adopt rules without a public hearing following the procedures in the rules of the Office of Administrative Hearings, *Minnesota Rules*, Parts 1400.2300 to 1400.2310, and the Administrative Procedure Act, *Minnesota Statutes*, Sections 14.22 to 14.28. You may submit written comments on the proposed rules and may also submit a written request that a hearing be held on the rules until Monday, January 5, 2009.

Agency Contact Person. You must submit comments or questions on the rules and written requests for a public hearing to the agency contact person. The agency contact person is: Carrie Rohling at the Department of Labor and Industry, 443 Lafayette Road North, St. Paul, MN 55155, e-mail at: dli.rules@state.mn.us, telephone (651) 284-5006, or fax: (651) 284-5725. TTY users may call (651) 297-4198.

Subject of Rules and Statutory Authority. The proposed rules are about clarifying the practical experience requirement for continuing education instructors who lecture in an educational offering that is preapproved by the Department in the regulated industries of residential contracting, residential remodeling, and residential roofing. The proposed rules also define how several terms are used within the proposed rules. The statutory authority to adopt the rules is *Minnesota Statutes*, Sections 326.87 and 326B.02. A copy of the proposed rules is published in the *State Register* and attached to this notice as mailed.

Comments. You have until 4:30 p.m. on Monday, January 5, 2009, to submit written comment in support of or in opposition to the proposed rules and any part or subpart of the rules. Your comment must be in writing and the agency contact person must receive it by the due date. The Department encourages comment. Your comment should identify the portion of the proposed rules addressed and the reason for the comment. You are encouraged to propose any change desired. You must also make any comments about the legality of the proposed rules during this comment period.

Proposed Rules

Request for a Hearing. In addition to submitting comments, you may also request that the Department hold a hearing on the rules. Your request must be in writing and the agency contact person must receive it by 4:30 p.m. on Monday, January 5, 2009. Your written request for a public hearing must include your name and address. You must identify the portion of the proposed rules that you object to or state that you oppose the entire set of rules. Any request that does not comply with these requirements is not valid and the agency cannot count it when determining whether it must hold a public hearing. You are also encouraged to state the reason for the request and any changes you want made to the proposed rules.

Withdrawal of Requests. If 25 or more persons submit a valid written request for a hearing, the Department will hold a public hearing unless a sufficient number withdraw their requests in writing. If enough requests for hearing are withdrawn to reduce the number below 25, the agency must give written notice of this to all persons who requested a hearing, explain the actions the agency took to effect the withdrawal, and ask for written comments on this action. If a public hearing is required, the agency will follow the procedures in *Minnesota Statutes*, sections 14.131 to 14.20.

Alternative Format. Upon request, the Department can make this Notice available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

Modifications. The Department may modify the proposed rules as a result of public comment. The modifications must be supported by comments and information submitted to the agency, and the adopted rules may not be substantially different than these proposed rules, unless the agency follows the procedure under *Minnesota Rules*, part 1400.2110. If the proposed rules affect you in any way, the Department encourages you to participate in the rulemaking process.

Statement of Need and Reasonableness. The statement of need and reasonableness statement contains a summary of the justification for the proposed rules, including a description of who will be affected by the proposed rules and an estimate of the probable cost of the proposed rules. It is now available from the agency contact person. You may review or obtain copies at the cost of reproduction by contacting the agency contact person.

Lobbyist Registration. *Minnesota Statutes*, chapter 10A, requires each lobbyist to register with the State Campaign Finance and Public Disclosure Board. You should direct questions about this requirement to the Campaign Finance and Public Disclosure Board at: Suite 190, Centennial Building, 658 Cedar Street, St. Paul, Minnesota 55155, **telephone:** (651) 296-5148 or 1-800-657-3889.

Adoption and Review of Rules. If no hearing is required, the agency may adopt the rules after the end of the comment period. The agency will then submit the rules and supporting documents to the Office of Administrative Hearings for review for legality. You may ask to be notified of the date the Department submits the rules to the office. If you want to be so notified, or want to receive a copy of the adopted rules, or want to register with the agency to receive notice of future rule proceedings, submit your request to the agency contact person listed above.

Dated: October 30, 2008

Steve Sviggum, Commissioner
Department of Labor and Industry

2891.0500 DEFINITIONS.

Subpart 1. **Scope.** The definitions in this part apply to parts 2891.0500 to 2891.0510.

Subp. 2. **Practical experience.** "Practical experience" means an individual's personal ability or skill that is derived from actual work in residential contracting, residential remodeling, or residential roofing, or lecturing in an approved educational offering about residential contracting, residential remodeling, or residential roofing.

Subp. 3. **Qualified instructor.** "Qualified instructor" means an individual who satisfies the education, training, or experience requirement in *Minnesota Statutes*, section 326B.821, subdivision 10.

2891.0502 EXEMPTION FROM PRACTICAL EXPERIENCE CALCULATION.

The practical experience calculation in part 2891.0510 does not apply to a qualified instructor who is teaching a course that has been approved pursuant to *Minnesota Statutes*, section 326B.821, subdivision 6, prior to the effective date of part 2891.0510.

2891.0510 PRACTICAL EXPERIENCE CALCULATION.

For purposes of *Minnesota Statutes*, section 326B.821, subdivision 10, paragraph (b), practical experience must be calculated by the accumulation of 1,200 hours of actual work or lecturing in the regulated industry within a 12-month period multiplied by the required

number of years.

EFFECTIVE DATE. These rules are effective March 30, 2009, or five working days after the notice of adoption is published in the *State Register*, whichever is later.

Adopted Rules

A rule becomes effective after the requirements of *Minnesota Statutes* §§ 14.05-14.28 have been met and five working days after the rule is published in the *State Register*, unless a later date is required by statutes or specified in the rule. If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed. If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

KEY: Proposed Rules - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

Department of Human Services

Proposed Adopted Rules Relating to Therapist Eligibility as Providers

The rules proposed and published at *State Register*, Volume 32, Number 47, pages 2052-2054, May 19, 2008 (32 SR 2052), are adopted as proposed.

Executive Orders

The governor has the authority to issue written statements or orders, called Executive Orders, as well as Emergency Executive Orders. The governor's authority is specified in the *Constitution of the State of Minnesota*, Article V, and in *Minnesota Statutes* § 4.035. Emergency Executive Orders, for protection from an imminent threat to health and safety, become effective immediately, are filed with the secretary of state, and published in the *State Register* as soon as possible after they are issued. Other Executive Orders become effective 15 days after publication in the *State Register* and filing with the secretary of state. Unless otherwise specified, an executive order expires 90 days after the date the governor who issued the order vacates office.

Office of the Governor

Executive Order # 08-16: Providing for the Governor's 21ST Century Tax Reform Commission

I, **TIM PAWLENTY**, Governor of the State of Minnesota, by virtue of the authority vested in me by the Constitution and applicable statutes, do hereby issue this executive order:

WHEREAS, on February 29, 2008, I issued Executive Order 08-06 establishing the 21st Century Tax Reform Commission ("Commission"); and

WHEREAS, since completion of the open appointments process in April 2008, the Commission has been meeting regularly and the members devoting significant personal time to complete the Commission's analysis and recommendations; and

WHEREAS, the original order called for the Commission to issue a report and recommendations by December 1, 2008; and

WHEREAS, Minnesota and the rest of the country have experienced significant changes to the economic conditions this Fall; and

WHEREAS, the Commission should consider the changes to the economy, November forecast and the Governor's proposed budget in preparing its report and recommendations.

NOW, THEREFORE, I hereby order:

1. The Commission should review and consider as part of its analysis the changes to the Minnesota and national economy, the November state forecast and the Governor's proposed state budget.
2. Executive Order 08-06 is amended to provide that the Commission issue its report and recommendations to the Governor no later than February 15, 2009.

Pursuant to *Minnesota Statutes 2006*, Section 4.035, Subdivision 2, this Executive Order will be effective fifteen (15) days after publication in the *State Register* and filing with the Secretary of State.

IN TESTIMONY WHEREOF, I have set my hand this 7th day of November, 2008.

Signed: **TIM PAWLENTY**
Governor

Filed According to Law:

MARK RITCHIE
Secretary of State

Revenue Notices

The Department of Revenue began issuing Revenue Notices in July of 1991. Revenue Notices are statements of policy made by the department that provide interpretation, detail, or supplementary information concerning a particular statute, rule, or departmental practice. The authority to issue Revenue Notices is found in *Minnesota Statutes*, Section 270C.07.

KEY: Underlining indicates additions to existing language. ~~Strikeouts~~ indicate deletions from existing language.

Department of Revenue

Revenue Notice # 08-11: MinnesotaCare – Revocation of Revenue Notice # 93-04

Revenue Notice # 93-04: “MinnesotaCare – Inpatient & Outpatient Services,” is hereby revoked.

Publication Date: November 17, 2008

John H. Mansun, Assistant Commissioner
for Tax Policy and External Relations

Commissioners' Orders

Various agency commissioners are authorized to issue "commissioner's orders" on specified activities governed by their agency's enabling laws. See the *Minnesota Statutes* governing each agency to determine the specific applicable statutes. Commissioners' orders are approved by assistant attorneys general as to form and execution and published in the *State Register*. These commissioners orders are compiled in the year-end subject matter index for each volume of the *State Register*.

Minnesota Department of Natural Resources

Designation of Forest Trails in North St. Louis County, Minnesota

NOTICE IS HEREBY GIVEN that pursuant to *Minnesota Statutes 2006*, section 89.19, subdivision 2, the forest trails described in this order are designated for specified recreational uses.

WHEREAS:

1. *Minnesota Statutes 2006*, Section 89.19, Subdivision 2 authorizes designation of forest trails by written order and requires public notice and public meetings prior to trail designation.
2. *Minnesota Laws 2003*, Chapter 128, Article 1, Section 167 (as amended in 2005 and 2007) directs the Commissioner of Natural Resources to complete a review of the classification of state forests with respect to motor vehicle use and to designate roads and trails on state forest lands.

Commissioner's Orders

3. The Department of Natural Resources published its proposed motor vehicle use classification and forest road and trail designations in a draft plan in May 2008. The agency held public meetings and solicited and received written comments and submissions regarding the public's use of forest lands, roads, and trails in North St. Louis County.
4. All public notice and public meeting requirements of *Minnesota Statutes, Section 89.19, Subdivision 2* and other applicable laws and rules have been met.

NOW THEREFORE, IT IS ORDERED that the forest trails described below are hereby designated pursuant to authority vested in me by Minnesota law:

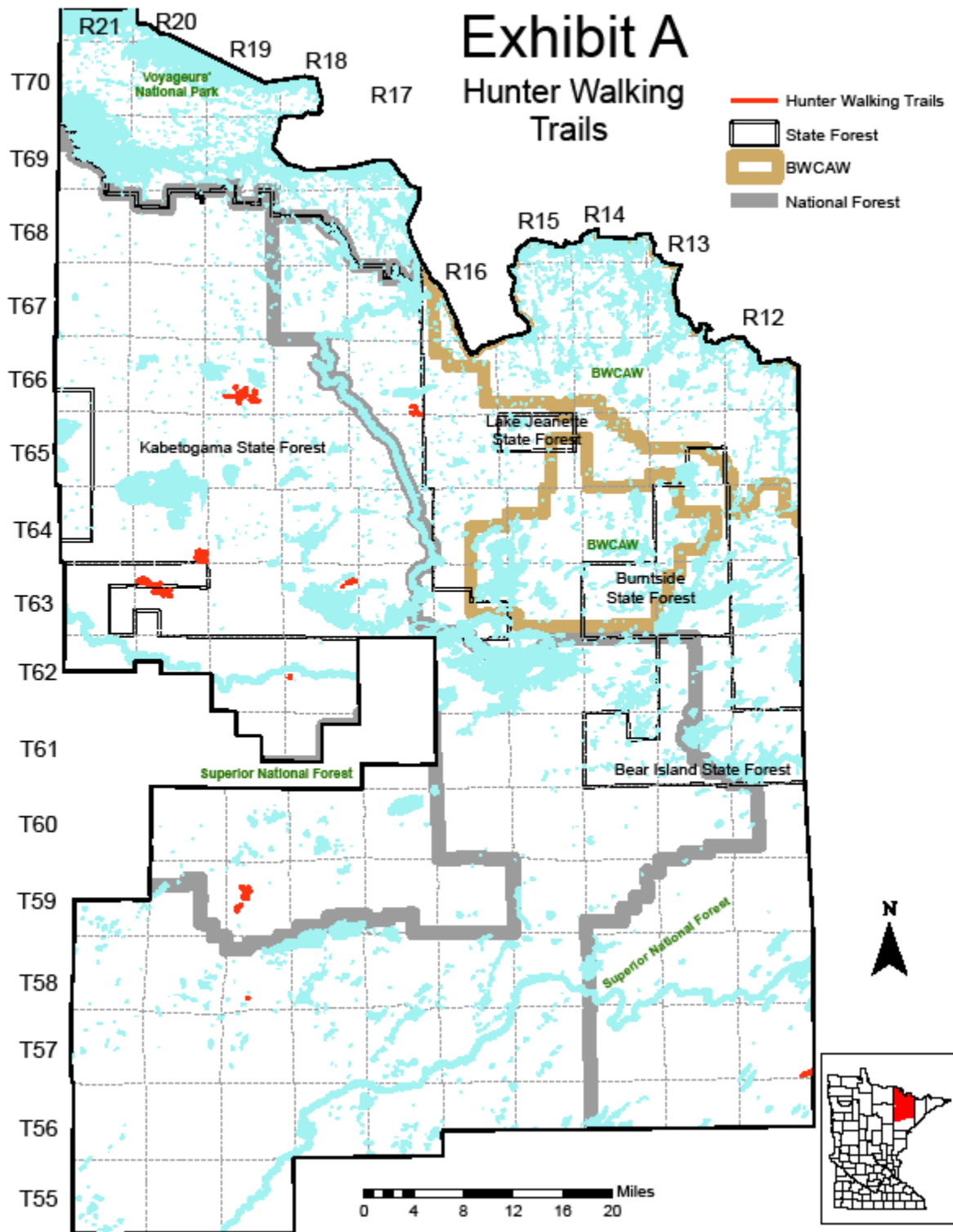
1. **Hunter Walking Trails** – The 31.6 miles of trails depicted on the maps in *Exhibit A*, attached hereto and incorporated herein, are designated primarily for use as hunter walking trails.
2. **All Terrain Vehicle (ATV) / Off-Highway Motorcycle (OHM) Trails** – The 9.2 miles of trail depicted on the maps in *Exhibit B*, attached hereto and incorporated herein, are designated primarily for use as ATV and OHM trails.
3. **Off-highway Vehicle Trail (ATV/OHM/ORV)** – The 3.5 miles of trails depicted on the maps in *Exhibit C*, attached hereto and incorporated herein, are designated primarily for use as Off-Highway Vehicle trails.

IT IS FURTHER ORDERED that these trail designations shall become effective September 1, 2009.

Dated: October 21, 2008

Mark Holsten, Commissioner
Department of Natural Resources

NoStL-Trail Order.doc
Rev. 15 Oct 2008



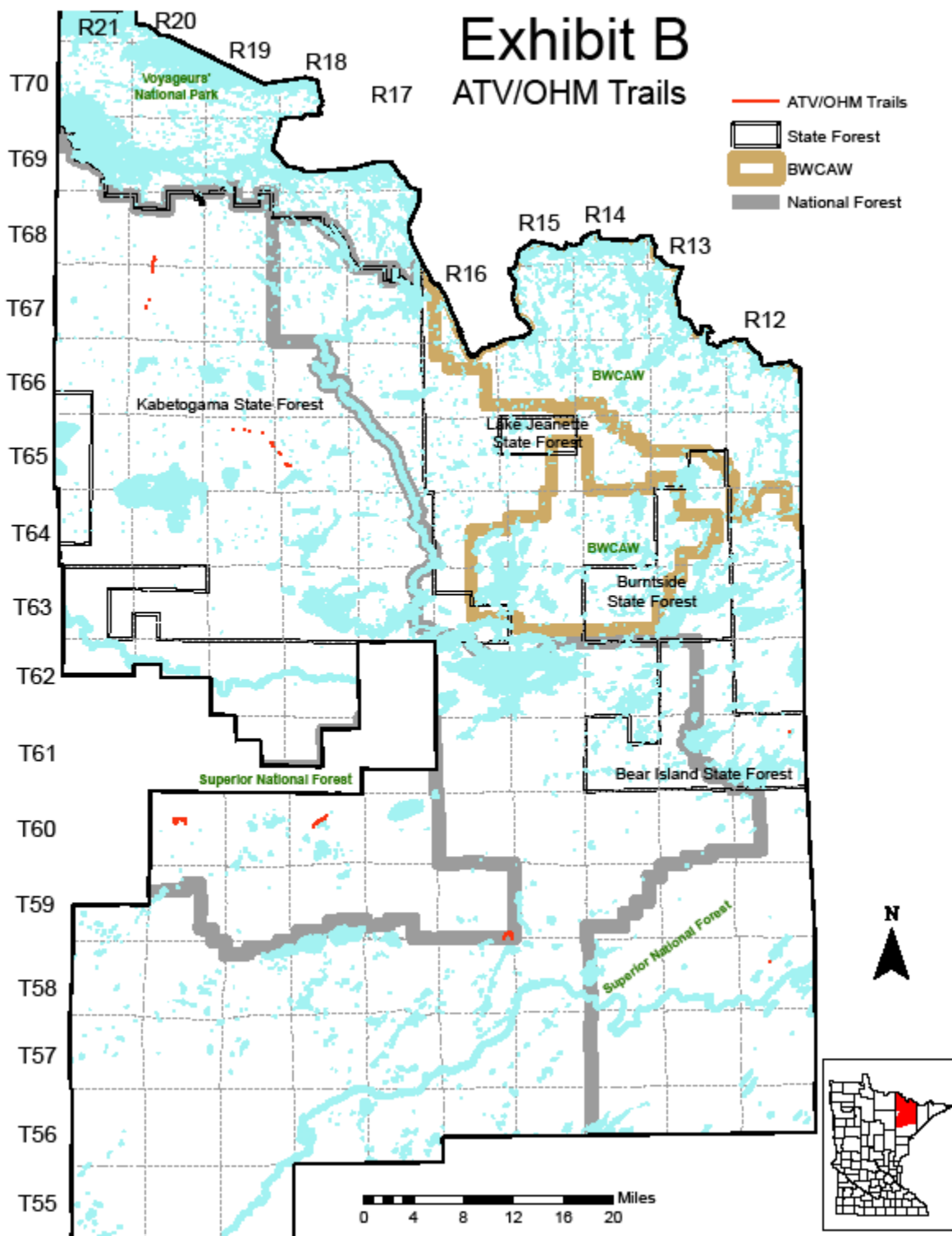
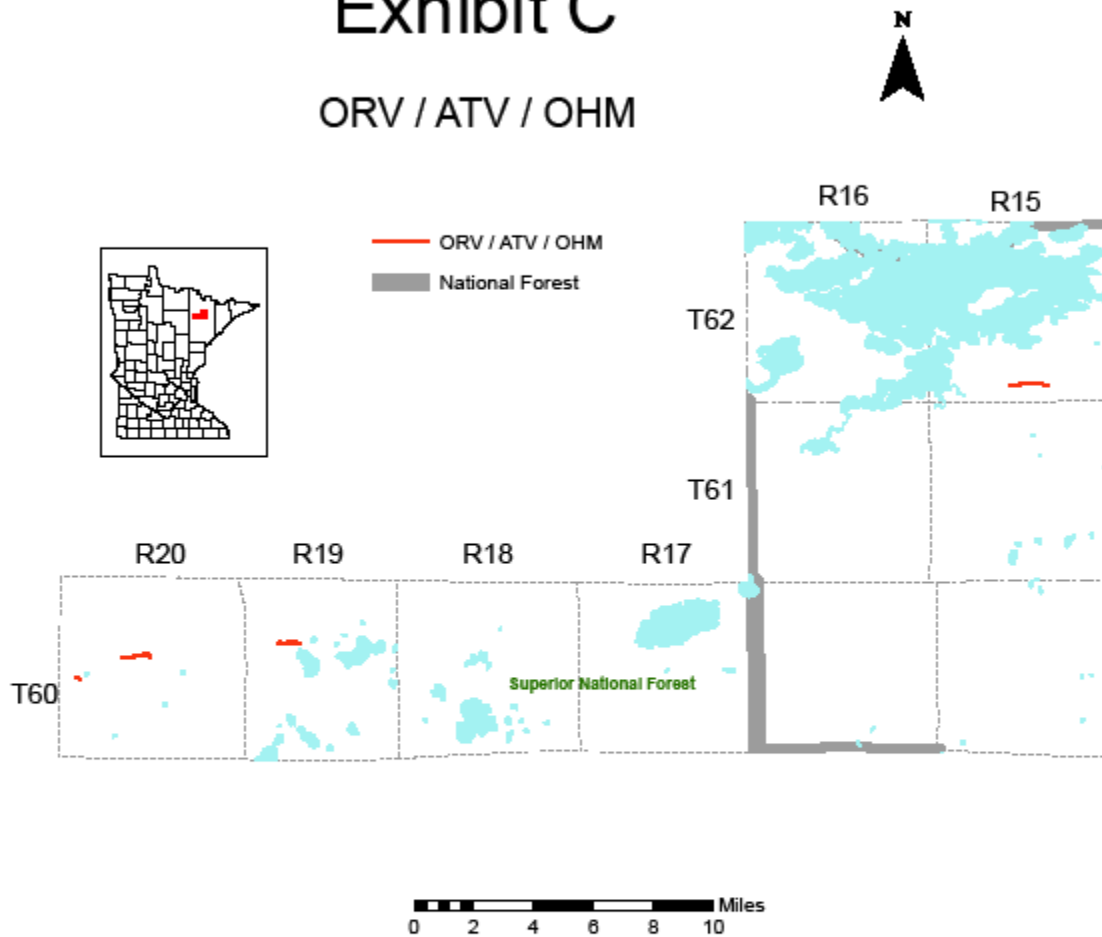


Exhibit C

ORV / ATV / OHM



Commissioner's Orders

Minnesota Department of Natural Resources

Classification of State Forest Lands in Aitkin, Anoka, Cass, Chisago, Isanti, Kanabec, Pine and Washington Counties of Minnesota with Respect to Motor Vehicle Use

NOTICE IS HEREBY GIVEN that the Commissioner of Natural Resources orders the classification of state forest lands described below with respect to motor vehicle use. These classifications of state forest lands with respect to motor vehicle use are pursuant to *Minnesota Laws 2003*, Chapter 128, Article 1, Section 167, (as amended in 2005 and 2007) and *Minnesota Rules*, Part 6100.1950.

The commissioner further orders that state forest lands described below be designated as areas with limitations on off-trail and non-designated trail use pursuant to *Minnesota Statutes*, Section 84.926, Subd. 5.

WHEREAS

1. *Minnesota Laws 2003*, Chapter 128, Article 1, Section 167, (as amended in 2005 and 2007) and *Minnesota Rules*, Part 6100.1950 require the Commissioner of Natural Resources to classify all state forest lands with respect to motor vehicle use.

2. *Minnesota Statutes 2006*, Section 84.926, Subd. 2 and 4 allow some hunting and trapping-related motor vehicle uses on state forest lands classified as 'limited' or 'managed' with respect to motor vehicle use. *Section 84.926, Subdivision 5* authorizes the commissioner to designate areas on state forest lands not subject to the exceptions provided in *Subd. 2 and 4*.

3. The agency published its proposed forest road and trail designations for state forest lands in Aitkin, Anoka, Cass, Chisago, Isanti, Kanabec, Pine and Washington Counties in July 2008. Public meetings were held and written comments and submissions were received regarding the public's use of forest lands, roads, and trails in these counties.

4. All notice and procedural requirements in *Minnesota Statutes*, and other applicable laws and rules have been met.

NOW THEREFORE, IT IS ORDERED that the following state forest lands be classified as 'closed' with respect to motor vehicle use, pursuant to authority vested in me by Minnesota law:

- State forest lands in all or parts of Sections 10, 11, 13, 14, 15, 22, 23, 24, 26, 27 of T50N R23W in the Savanna State Forest in Aitkin County.

- State forest lands in all or parts of Sections 18, 19, 30, 31 of T42N R22W; Sections 13, 14, 24, 25, 26, 36 of T42N R23W; Sections 1, 2 of T41N R23W; and Section 6 of T41N R22W in the Snake River State Forest in Kanabec County.

- State forest lands including Section 16 of T42N R23W, except for the E ½ of SE ¼ outside of state forest boundaries in Kanabec County; and

- State forest lands including Section 16 of T45N R20W, except for the E ½ of NE ¼ outside of state forest boundaries in Pine County.

These state forest lands are depicted as 'closed' on the maps in *Exhibits A-1, A-2, A-3 and A-4*, attached hereto and incorporated herein.

IT IS FURTHER ORDERED that the following state forest lands be classified as 'limited' with respect to motor vehicle use, pursuant to authority vested in me by Minnesota law:

- State forest lands in the D.A.R. State Forest;
- State forest lands in the Hill River State Forest;
- State forest lands in the Land O'Lakes State Forest.
- State forest lands in the Waukenabo State Forest.
- State Forest Lands in the Savanna State Forest, except for 'closed' lands described above.
- State forest lands in the Snake River State Forest, except for 'closed' lands described above.
- Approximately 57,989 acres of state forest lands outside of statutory state forest boundaries in Aitkin County;

Commissioner's Orders

- Approximately 649 acres of state forest lands outside of state forest boundaries in Anoka County;
- Approximately 16,043 acres of state forest lands outside of state forest boundaries in Southern Cass County;
- Approximately 157 acres of state forest lands outside of state forest boundaries in Chisago County;
- Approximately 158 acres of state forest lands outside of state forest boundaries in Isanti County;
- Approximately 3,360 acres of state forest lands outside of state forest boundaries in Kanabec County; and,
- Approximately 15,598 acres of state forest lands outside of state forest boundaries in Pine County;

These state forest lands are depicted as 'limited' on the maps in *Exhibits A-1, A-2, A-3 and A-4*, attached hereto and incorporated herein.

IT IS FURTHER ORDERED that state forest lands within the areas described below be designated as areas with limitations on off-trail and non-designated trail use pursuant to *Minnesota Statutes, Section 84.926, Subdivision 5*:

- *Pillsbury / Meadowbrook* - Approx. 658 acres of state forest lands located in Section 36 of T135N R31W in Cass County.
- *Deep Portage / Birch Lake* - Approx. 1,305 acres of state forest lands located in Sect. 36 of T140N R30W; Sec. 12, 13, 14, of T139N R30W; and Sec. 6 & 7 of T139N R29W. These lands are adjacent to Cass County lands in the Deep Portage Conservation Reserve.
- *Boy River / Child Lake* - Approx. 213 acres of state forest lands located in portions of Sect. 16 of T140N R29W in Cass County.
- *Washburn Lake / Margaret Lake* - Approx. 263 acres of state forest lands located in all or parts of Sec. 10, 15 & 16 of T139N R25W in Cass County.
- *Land O' Lakes* - Approx. 3,841 acres of state forest lands located in all or portions of Sec. 7, 8, 9, 16, 17, 18, 19, 20, 29, 30, 31 & 32 of T140N R25W inside the Land O' Lakes State Forest in Cass County.
- *McGregor Marsh* - Approx. 1,111 acres of state forest lands located in all or portions of Sec. 4 & 6 of T47N R23W in Aitkin County.
- *Sugar Bush / Two Rivers* - Approx. 2,742 acres of state forest lands located in all or portions of Sect. 19, 20, 21, 29, 30, 31 & 32 of T50N R22W; Sec. 36 of T50N R23W; Sec. 6 of T49N R22W; and Sec. 1 of T49N R23W inside the Savanna State Forest in Aitkin County.
- *Chelsey Brook* - Approx. 2,200 acres of state forest lands located in all or portions of Sec. 6 & 7 of T42N R22W; and Sec. 1 & 12 of T42N R23W inside the Snake River State Forest in Kanabec County.
- *Rum River Esker Addition* - Approx. 80 acres of state forest lands located in parts of Sec. 8 of T39N R25W in Kanabec County.
- *Trelipe Township* - Approx. 1,382 acres of state forest lands located in all or portions of Sec. 4, 16, 26 & 36 of T139N R27W inside the Land O' Lakes State Forest in Cass County.
- *Blind Lake* - Approx. 640 acres of state forest lands located in Section 16 of T139N R28W inside the Land O' Lakes State Forest in Cass County.

These areas with limitations on off-trail and non-designated trail use are depicted on the maps in *Exhibits A-1, A-2, A-3 and A-4*, attached hereto and incorporated herein.

IT IS FURTHER ORDERED that the above motor vehicle use classifications and designations of areas with limitations shall become effective September 1, 2009.

Date: November 4, 2008

Mark Holsten, Commissioner
Department of Natural Resources

E-C Class Order.doc
Rev. 31 Oct. 2008

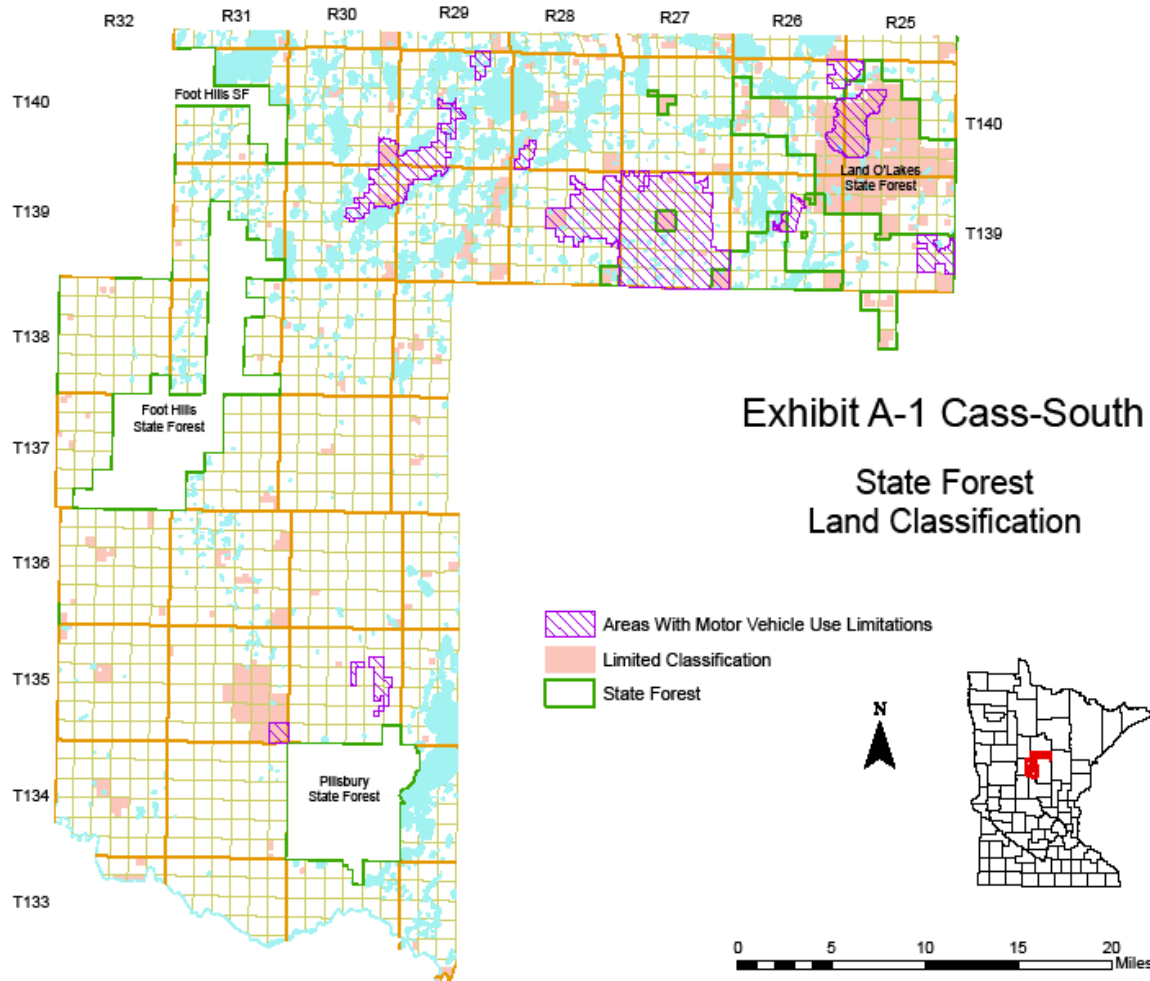


Exhibit A-2 Aitkin State Forest Land Classification

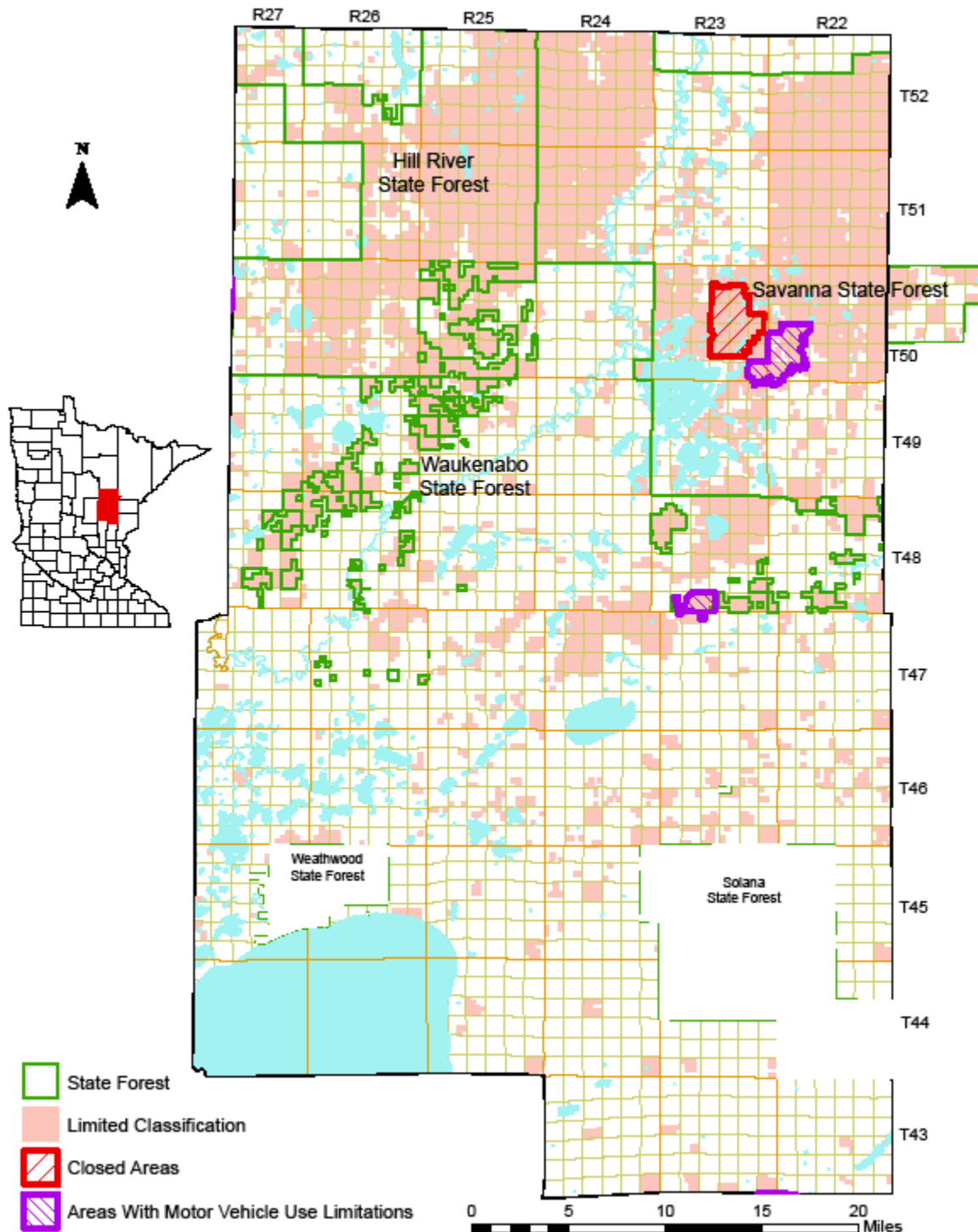
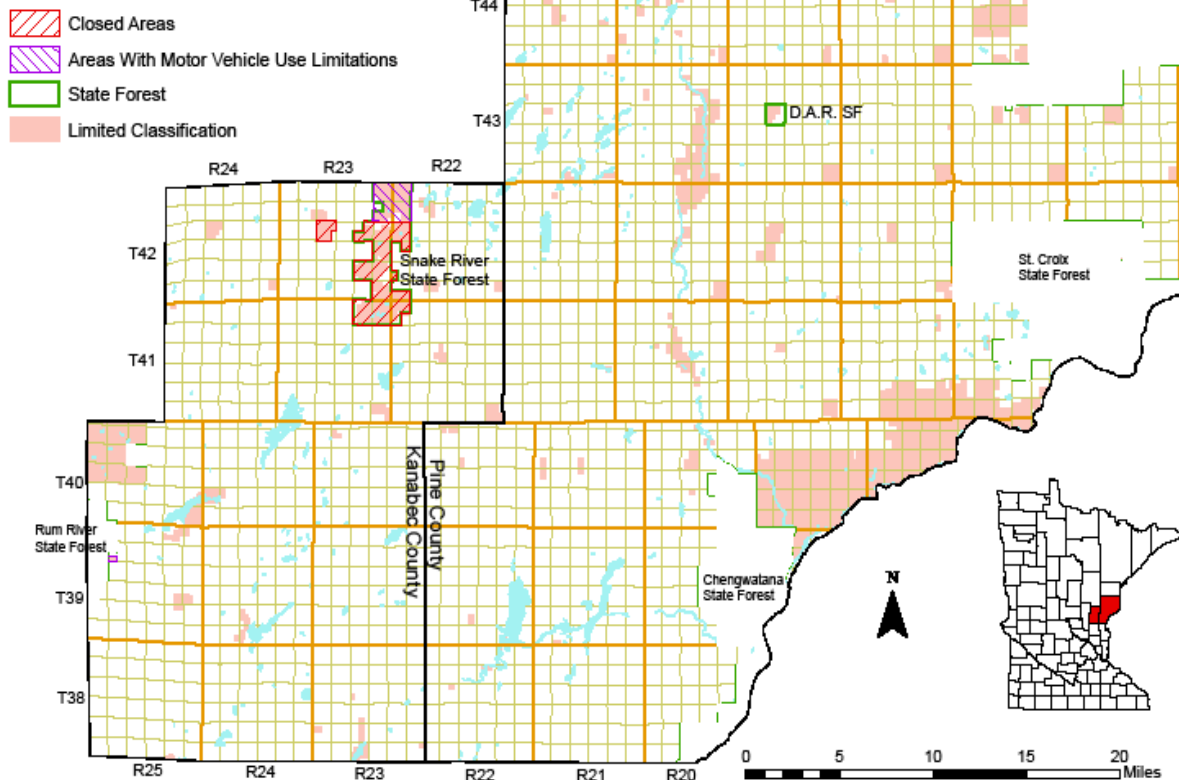
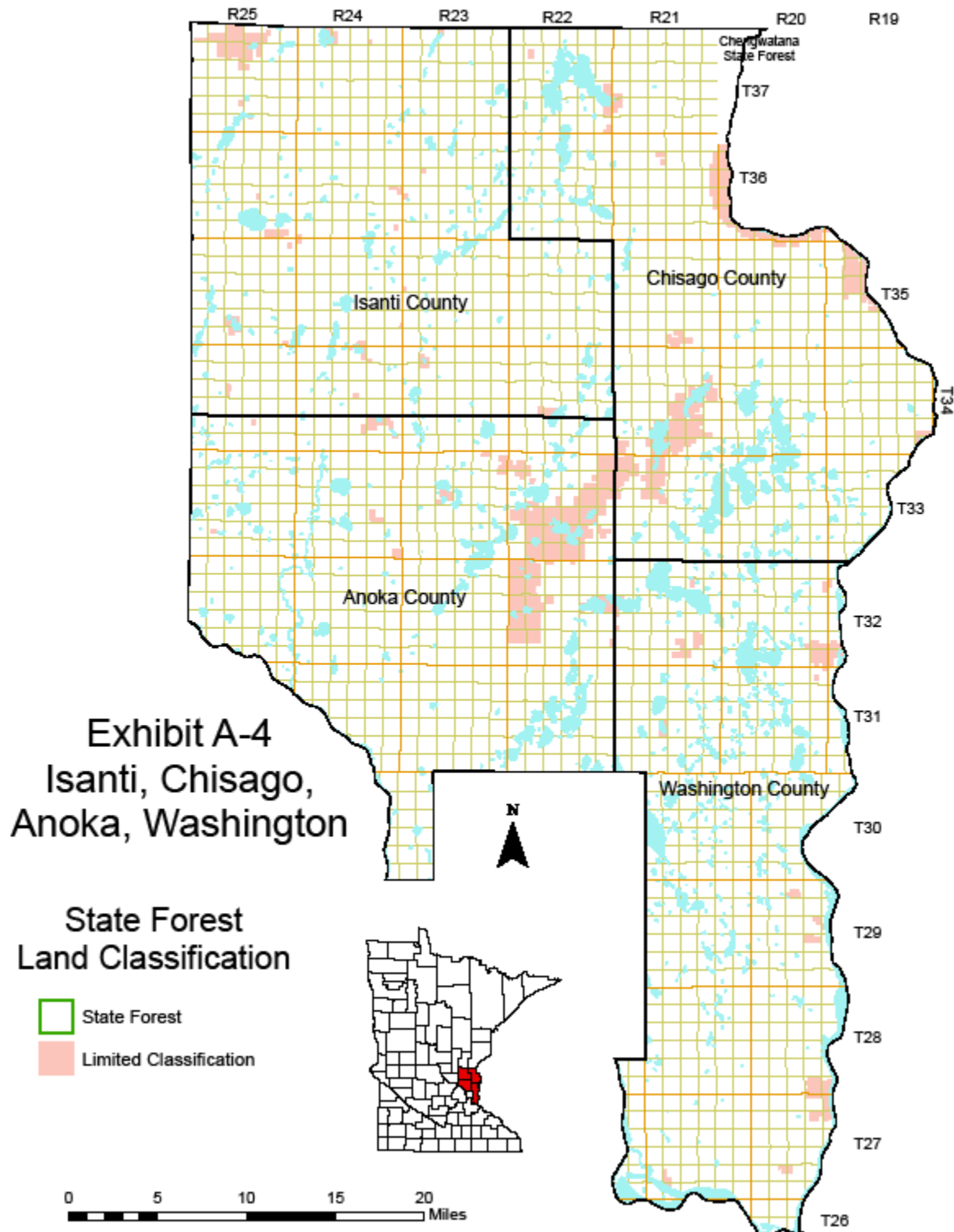


Exhibit A-3 Pine and Kanabec State Forest Land Classification





Commissioner's Orders

Minnesota Department of Natural Resources

Designation and Undesignation of Forest Roads in Aitkin, Cass, Kanabec and Pine Counties of Minnesota

NOTICE IS HEREBY GIVEN that the Commissioner of Natural Resources orders the designation of the forest roads identified in *Exhibits A-1, A-2, and A-3*.

The commissioner further orders the undesignation of the forest roads identified in *Exhibits B-1, B-2, and B-3*.

WHEREAS:

1. *Minnesota Statutes 2006*, Section 89.71, subdivision 1 grants the commissioner authority to designate and undesignate forest roads by written order published in the *State Register*.

2. The agency published its proposed forest road and trail designations for state forest lands in Aitkin, Anoka, Cass, Chisago, Isanti, Kanabec, Pine and Washington Counties in July 2008. The agency held public meetings and solicited and received written comments and submissions regarding the public's use of forest lands, roads, and trails in these counties.

3. All notice and procedural requirements in *Minnesota Statutes* and other applicable laws and rules have been met.

4. The forest road designations and undesignations are both needed and reasonable.

NOW THEREFORE, IT IS ORDERED that the forest roads identified in *Exhibits A-1, A-2, and A-3*, attached hereto and incorporated herein, are hereby designated pursuant to authority vested in me by Minnesota law.

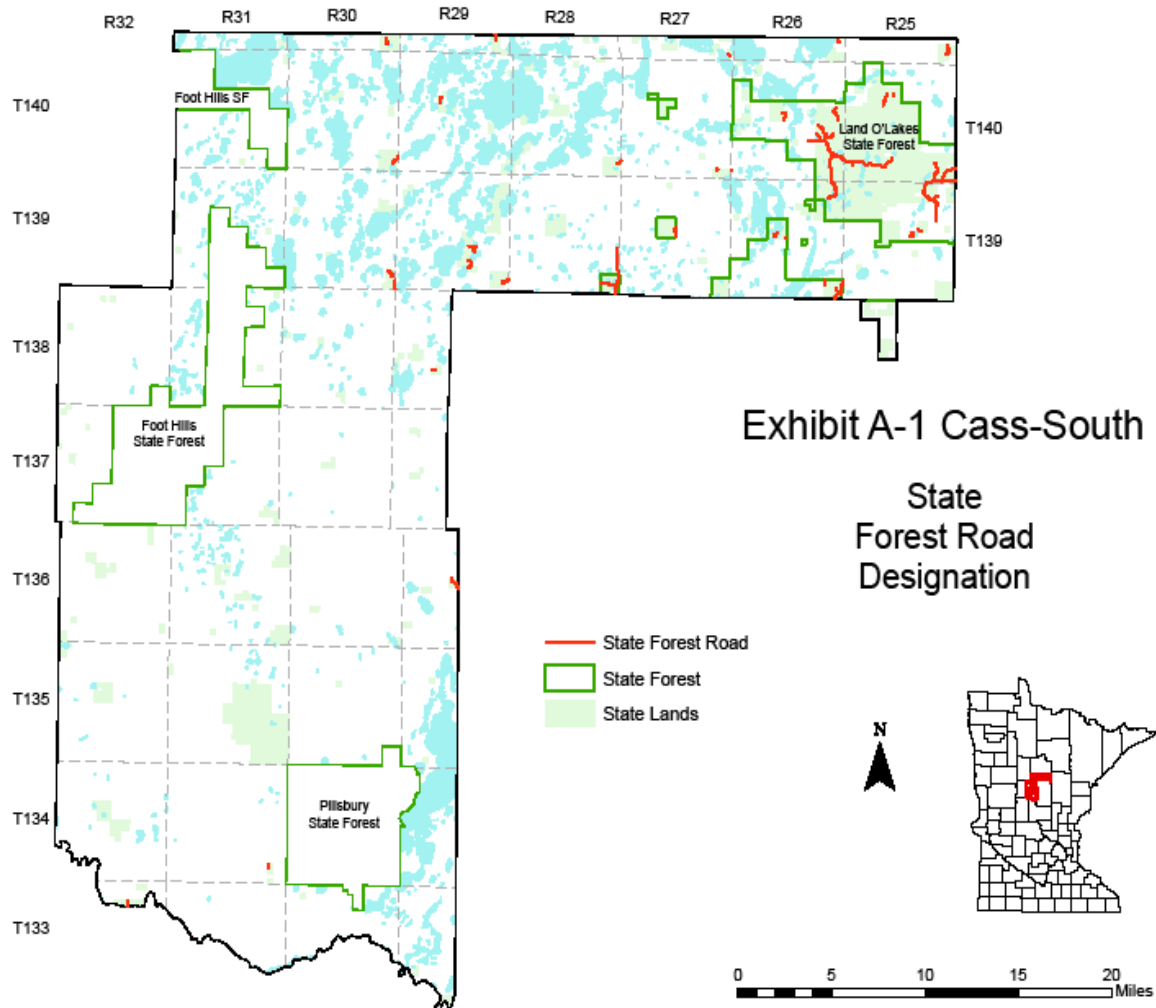
IT IS FURTHER ORDERED that the forest roads identified in *Exhibits B-1, B-2 and B-3*, attached hereto and incorporated herein, are undesignated and removed from the forest road system pursuant to authority vested in me by Minnesota law.

IT IS FURTHER ORDERED that the designation and undesignation of those forest roads identified in *Exhibits A-1, A-2, A-3, B-1, B-2 and B-3* shall become effective September 1, 2009.

Dated: November 4, 2008

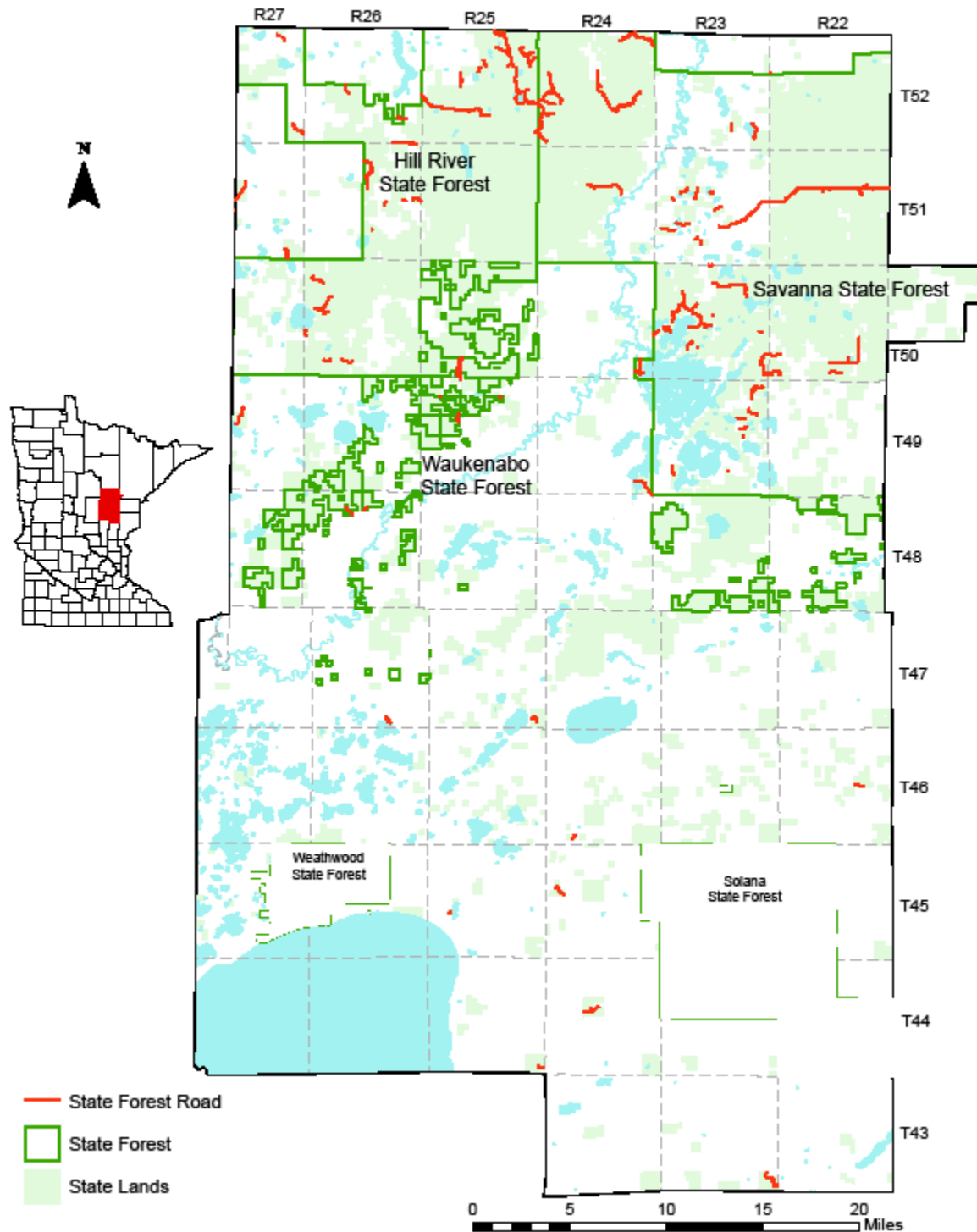
Mark Holsten, Commissioner
Department of Natural Resources

E-C Road Order.doc
Rev. 31 Oct 2008

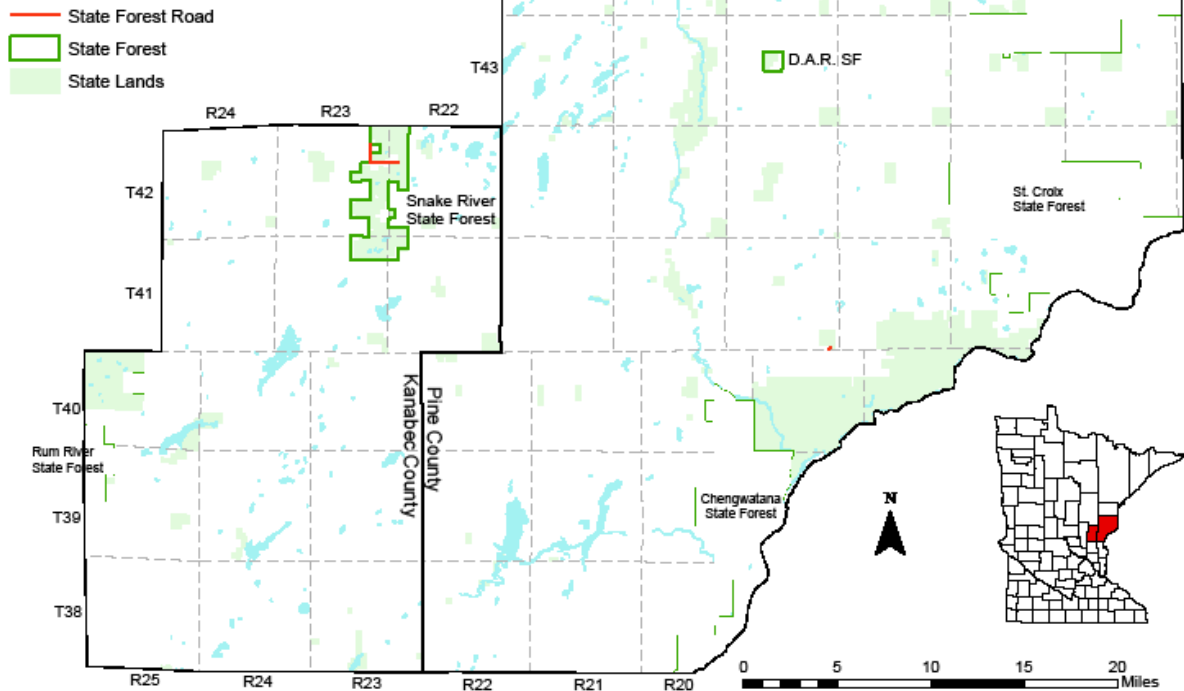


Commissioner's Orders

Exhibit A-2 Aitkin State Forest Road Designation



**Exhibit A-3
Pine and Kanabec
State
Forest Road
Designation**



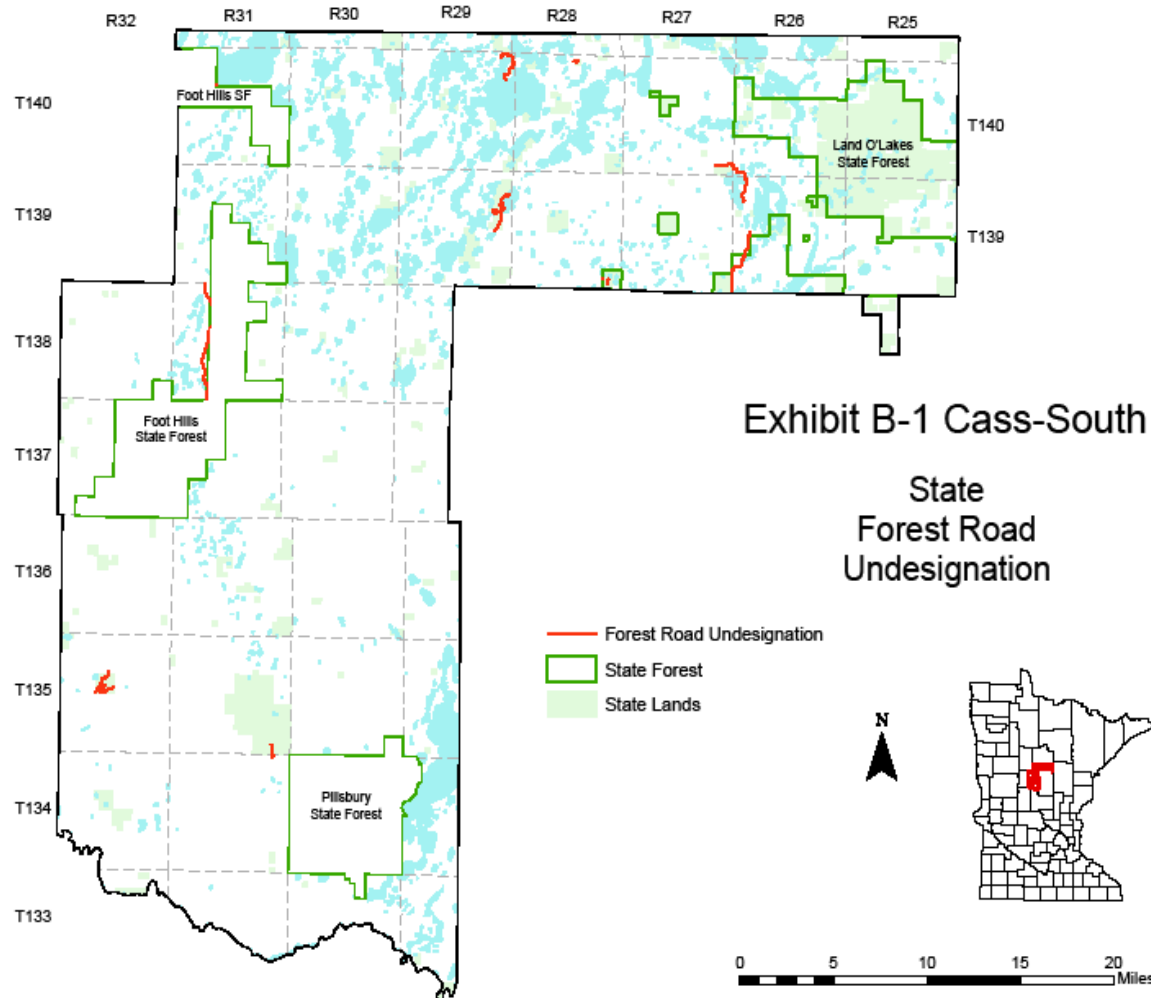


Exhibit B-2 Aitkin State Forest Road Undesignation

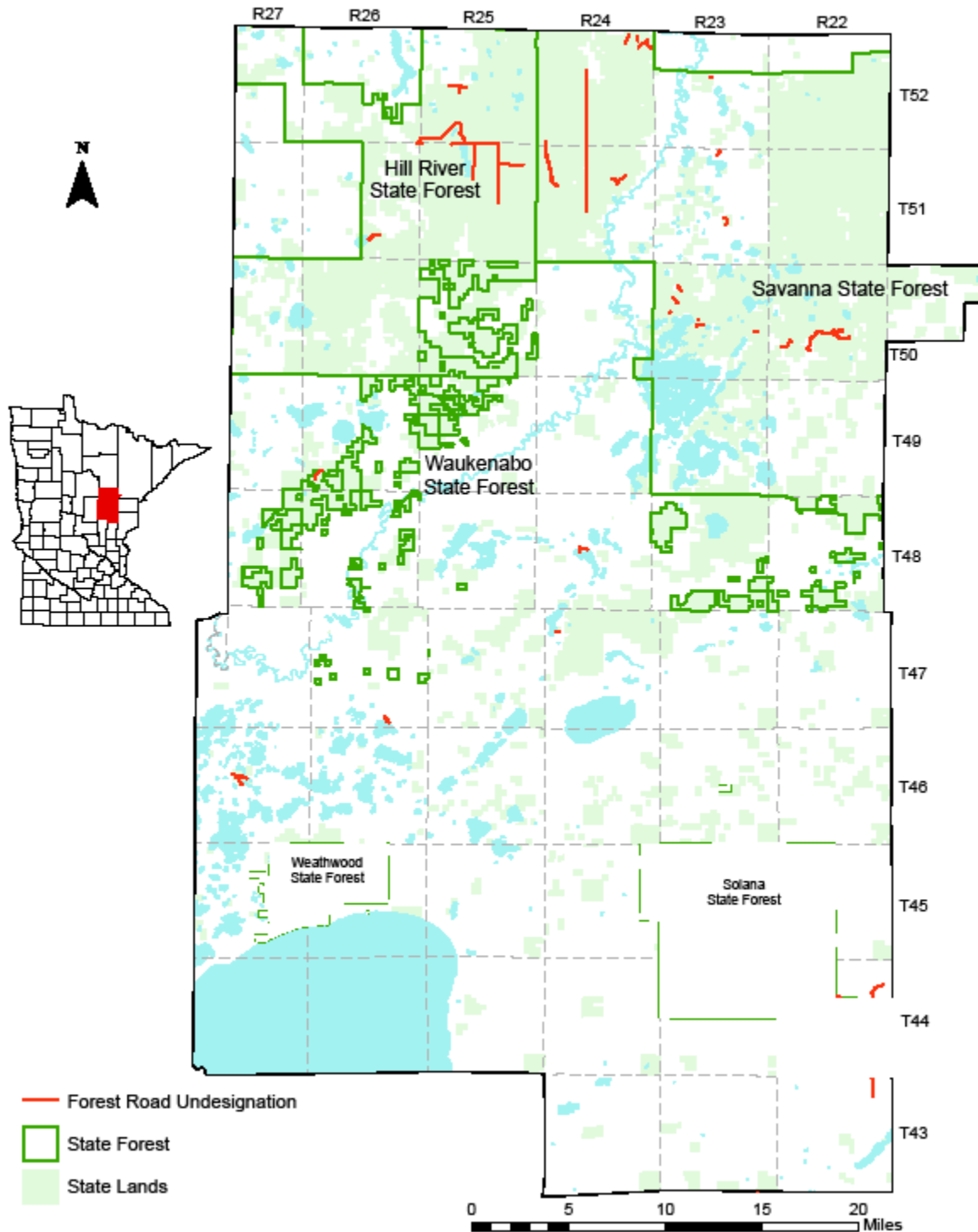
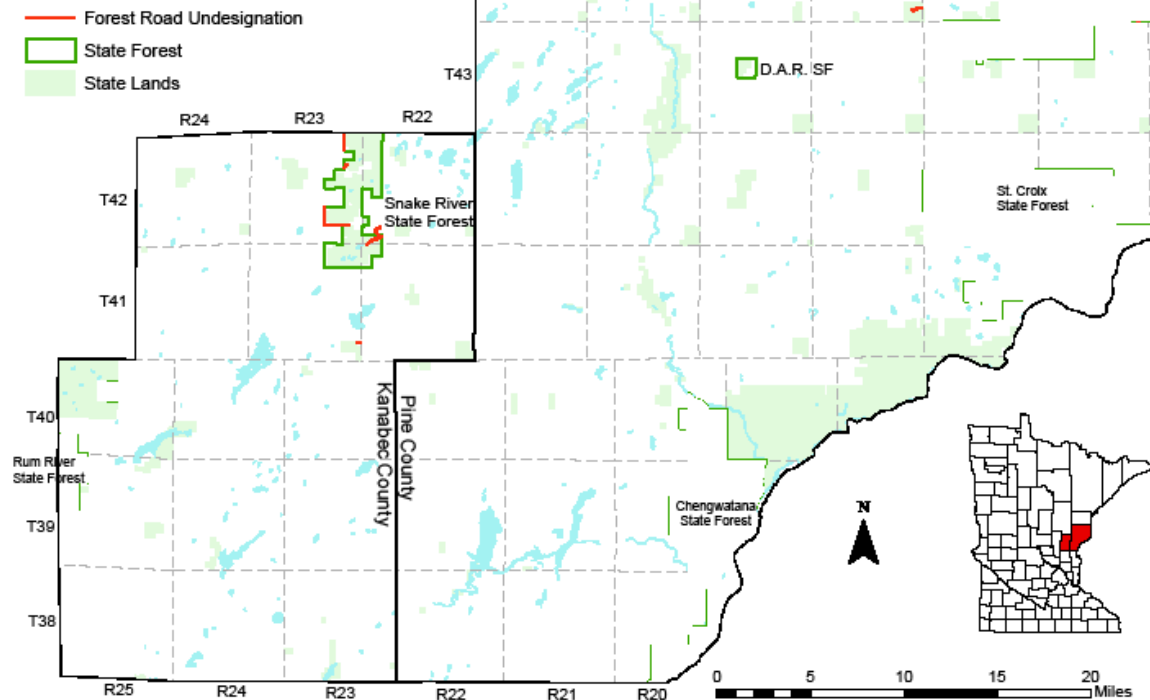


Exhibit B-3 Pine and Kanabec State Forest Road Undesignation



Minnesota Department of Natural Resources

Designation of Forest Trails in Aitkin, Cass, Kanabec and Pine Counties of Minnesota

NOTICE IS HEREBY GIVEN that pursuant to *Minnesota Statutes 2006*, Sec. 89.19, subd. 2, the forest trails described in this order are designated for specified recreational uses.

WHEREAS:

1. *Minnesota Laws 2003*, Chapter 128, article 1, Section 167 (as amended in 2005 and 2007) directs the Commissioner of Natural Resources to complete a review of the classification of state forest lands with respect to motor vehicle use.

2. *Minnesota Statutes 2006*, Section 89.19, subdivision 2 authorizes the designation of forest trails by written order, requiring public notice and public meetings prior to trail designation.

3. The agency published its proposed forest classification and road/trail designations for state forest lands in Aitkin, Anoka, Cass, Chisago, Isanti, Kanabec, Pine and Washington Counties in July 2008. The agency held public meetings and solicited and received written comments and submissions regarding the public's use of forest lands, roads, and trails in these counties.

4. All public notice and public meeting requirements in *Minnesota Statutes*, and other applicable laws and rules have been met.

NOW THEREFORE, IT IS ORDERED that the forest trails described below are hereby designated pursuant to authority vested in me by Minnesota law:

1. Hunter Walking Trails – The 51.8 miles of trails depicted on the maps in *Exhibits A-1, A-2 and A-3*, attached hereto and incorporated herein, are designated primarily for use as hunter walking trails.

2. All-Terrain Vehicle (ATV) Trails - The 27.7 miles of trail depicted on the map in *Exhibit B-1*, attached hereto and incorporated herein, are designated primarily for use as ATV Trails.

3. All Terrain Vehicle (ATV) / Off-Highway Motorcycle (OHM) Trails – The 42.6 miles of trail depicted on the maps in *Exhibits C-1, C-2 and C-3* attached hereto and incorporated herein, are designated primarily for use as shared ATV and OHM trails.

4. Non-Motor Trails – the 86.3 miles of trail depicted in *Exhibits D-1, D-2 and D-3*, attached hereto and incorporated herein, are designated primarily for non-motorized recreational uses.

IT IS FURTHER ORDERED that these trail designations shall become effective September 1, 2009.

Dated: November 4, 2008

Mark Holsten, Commissioner
Department of Natural Resources

E-C Trail Order.doc
Rev. 03 Nov 2008

Commissioner's Orders

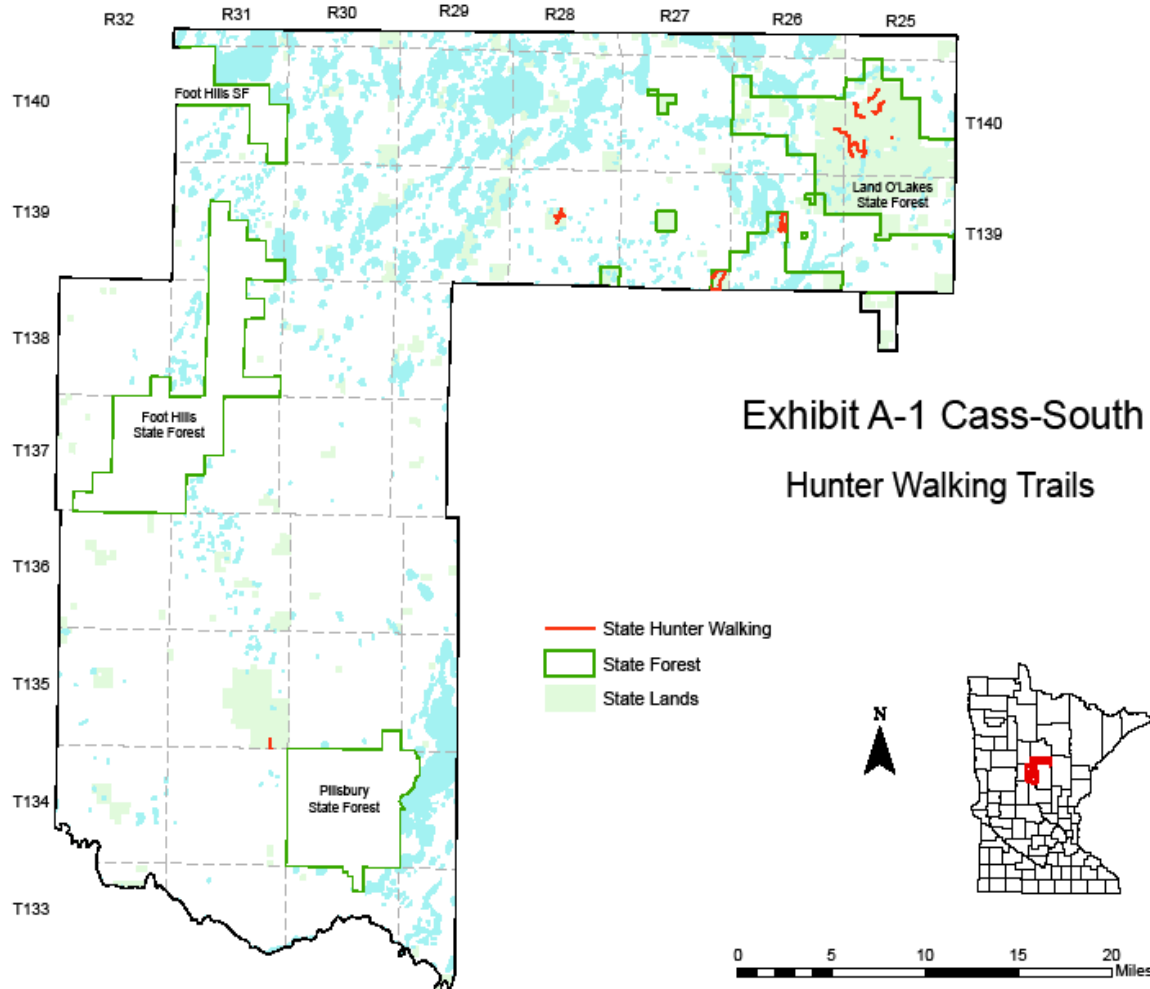


Exhibit A-2 Aitkin

Hunter Walking Trails

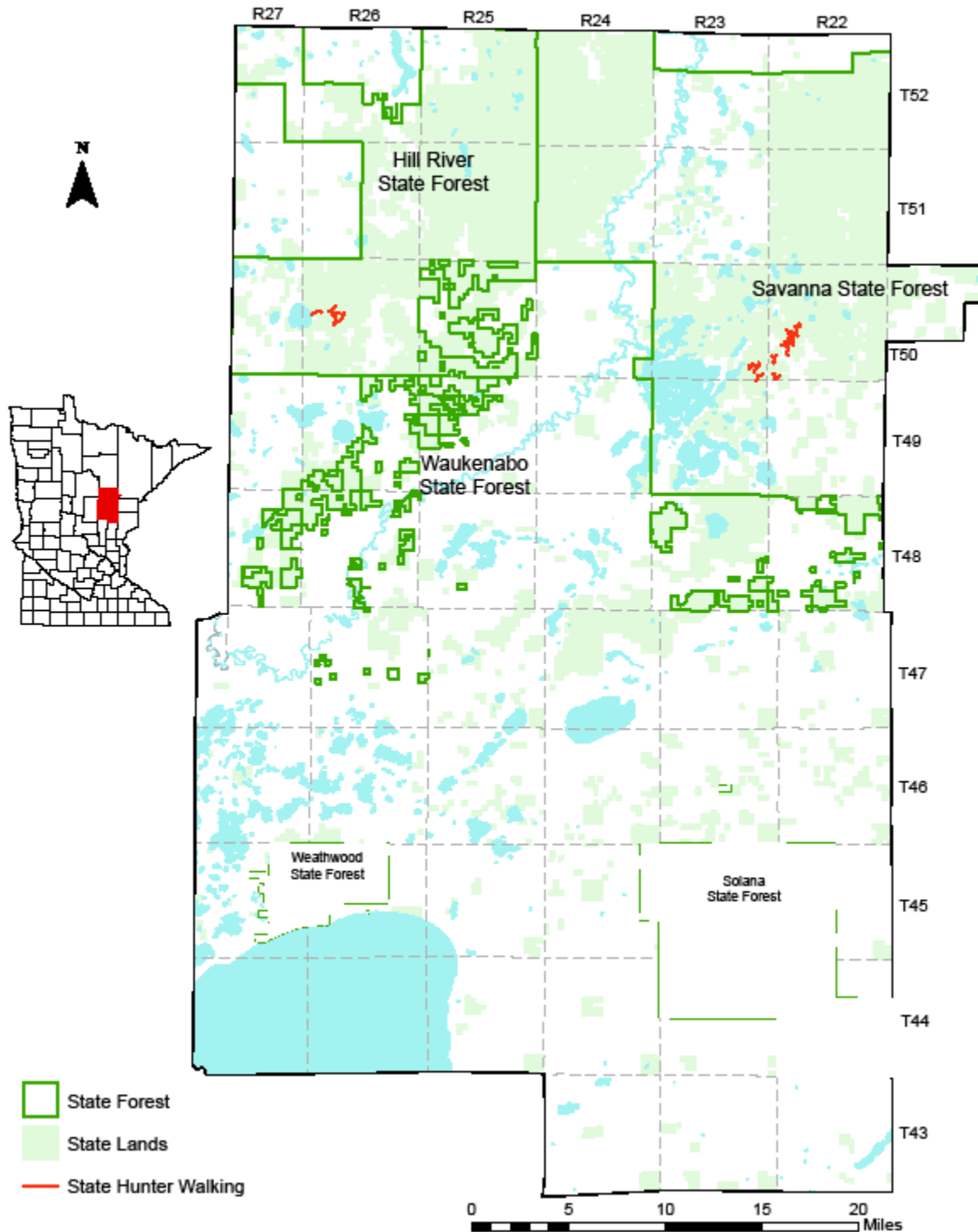
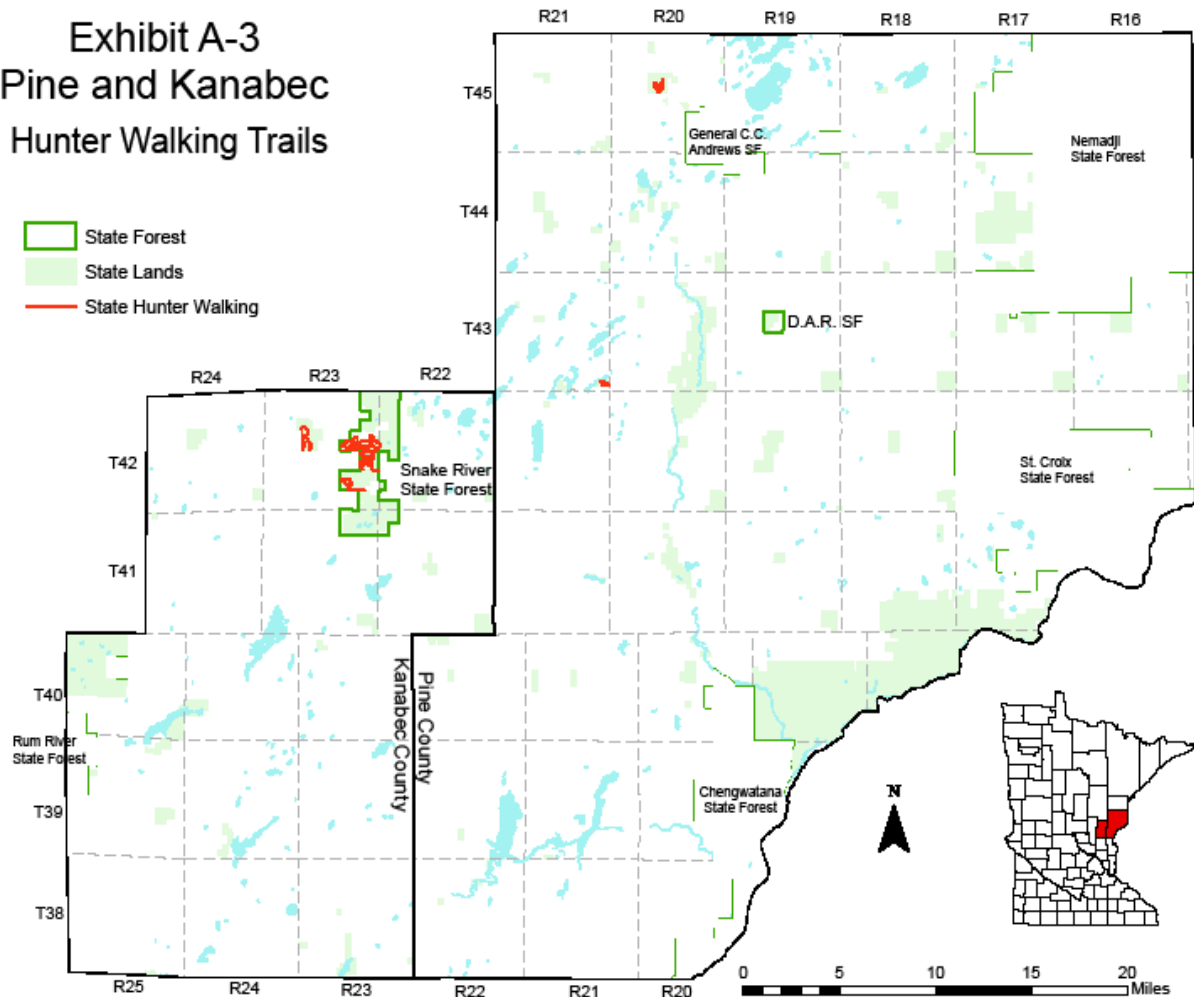
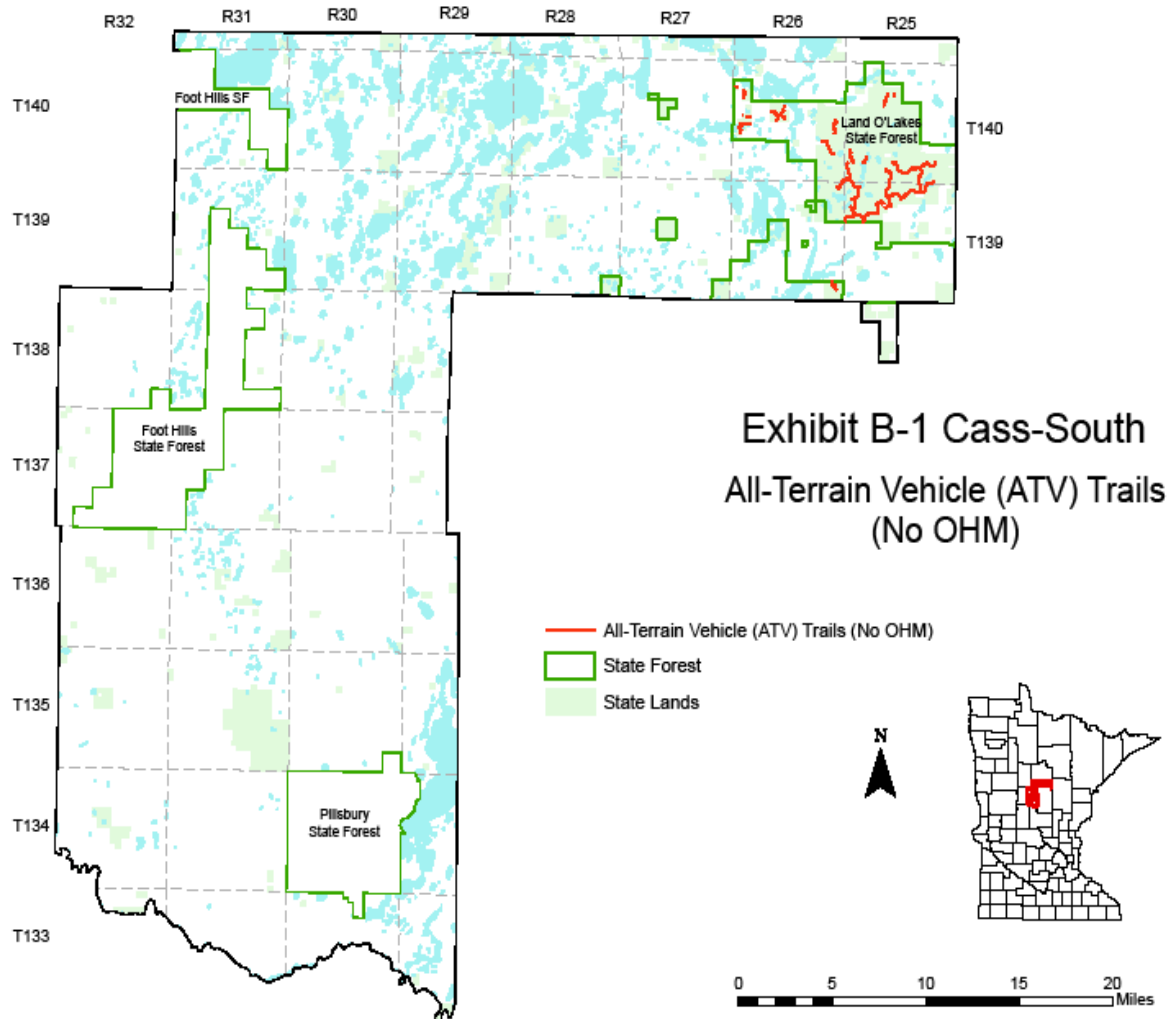


Exhibit A-3 Pine and Kanabec Hunter Walking Trails





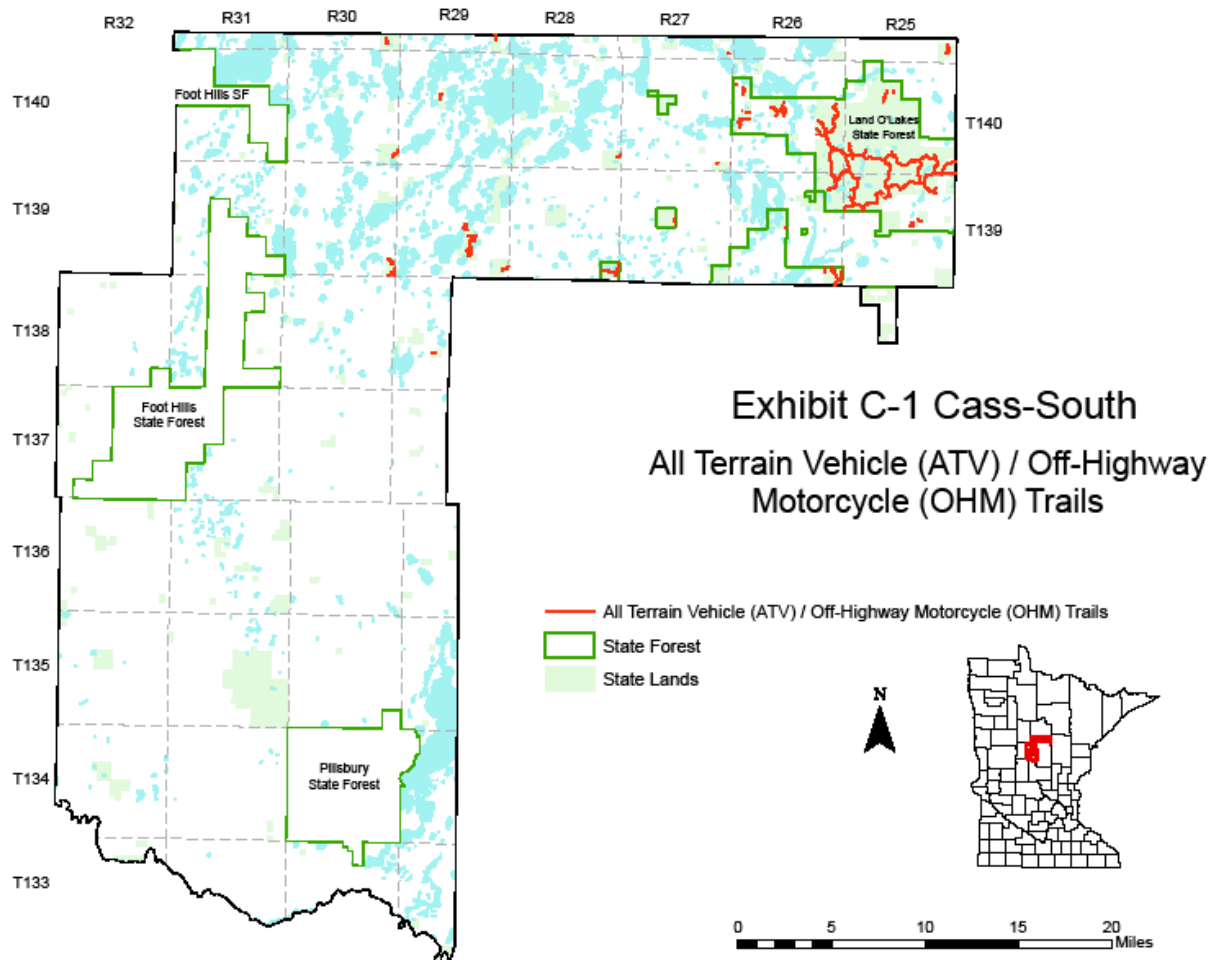


Exhibit C-2 Aitkin All Terrain Vehicle (ATV) / Off-Highway Motorcycle (OHM) Trails

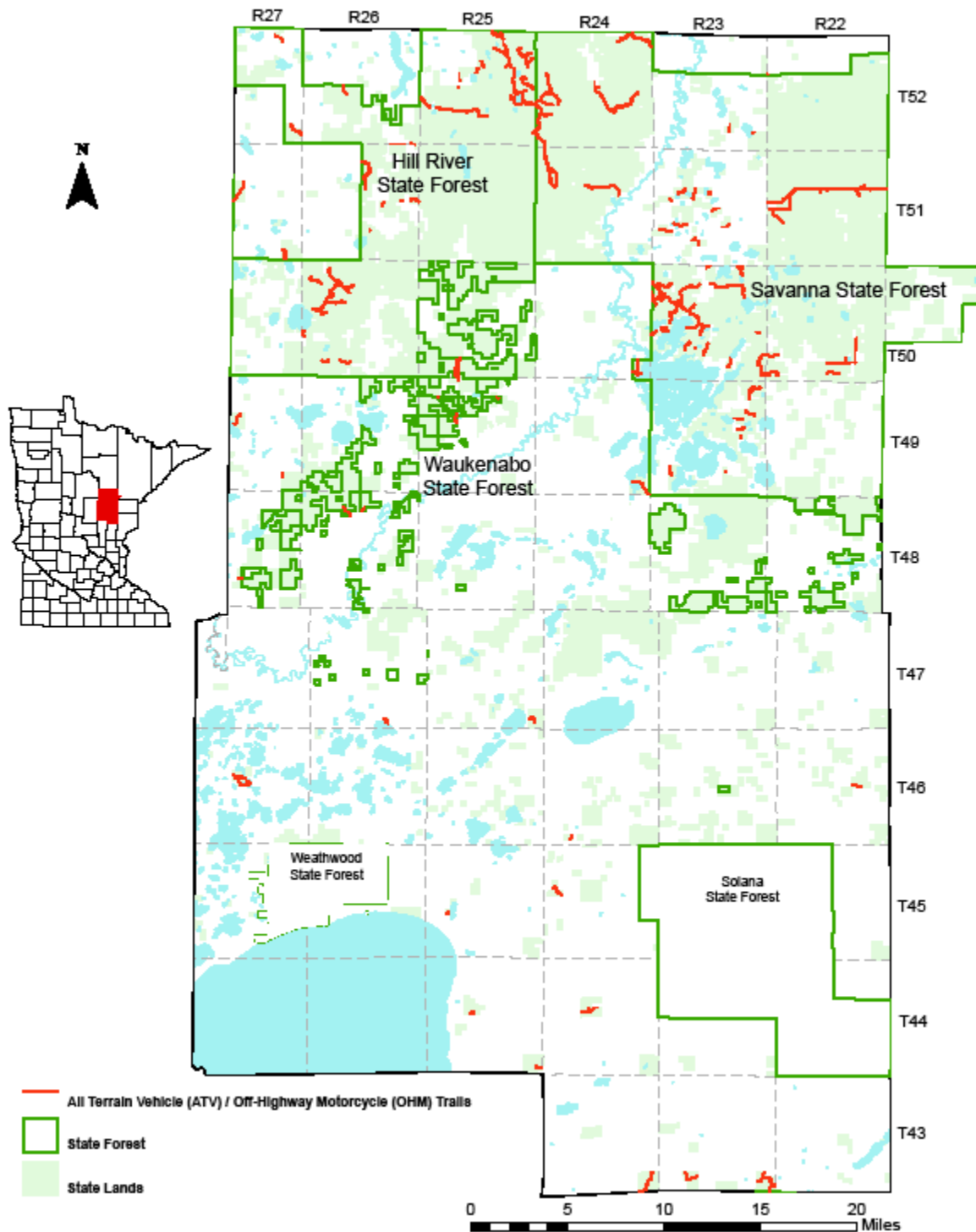
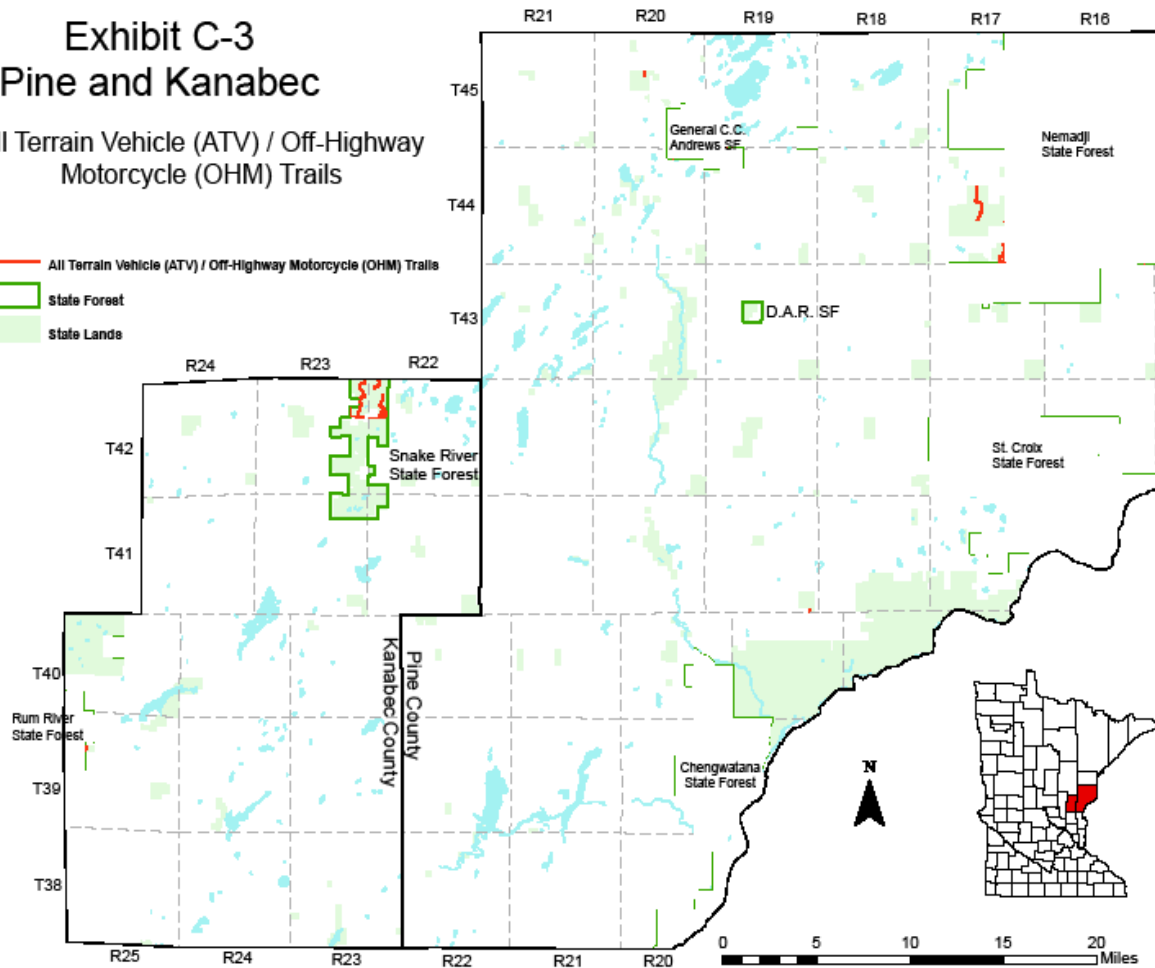
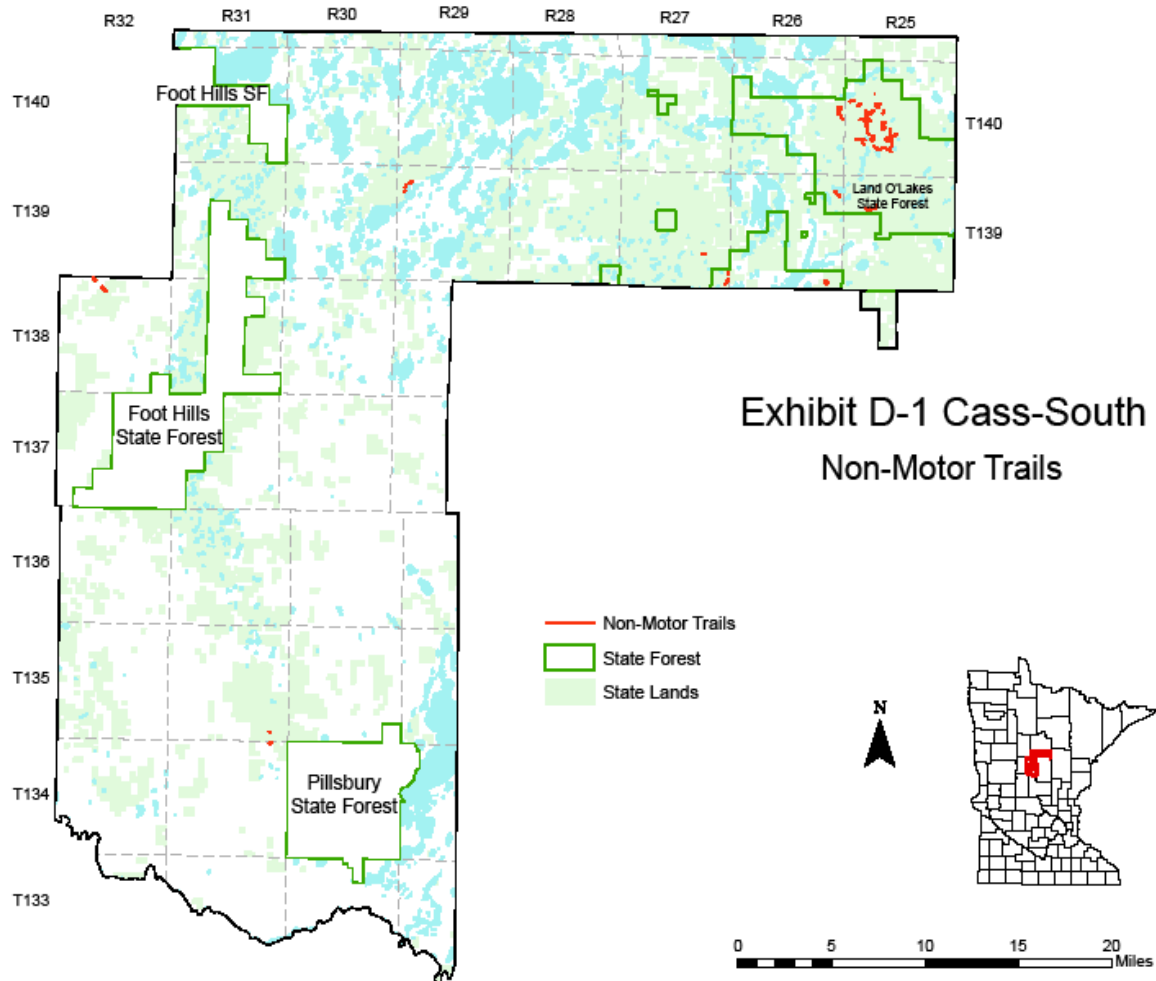


Exhibit C-3 Pine and Kanabec All Terrain Vehicle (ATV) / Off-Highway Motorcycle (OHM) Trails

- All Terrain Vehicle (ATV) / Off-Highway Motorcycle (OHM) Trails
- State Forest
- State Lands





Commissioner's Orders

Exhibit D-2 Aitkin Non-Motor Trails

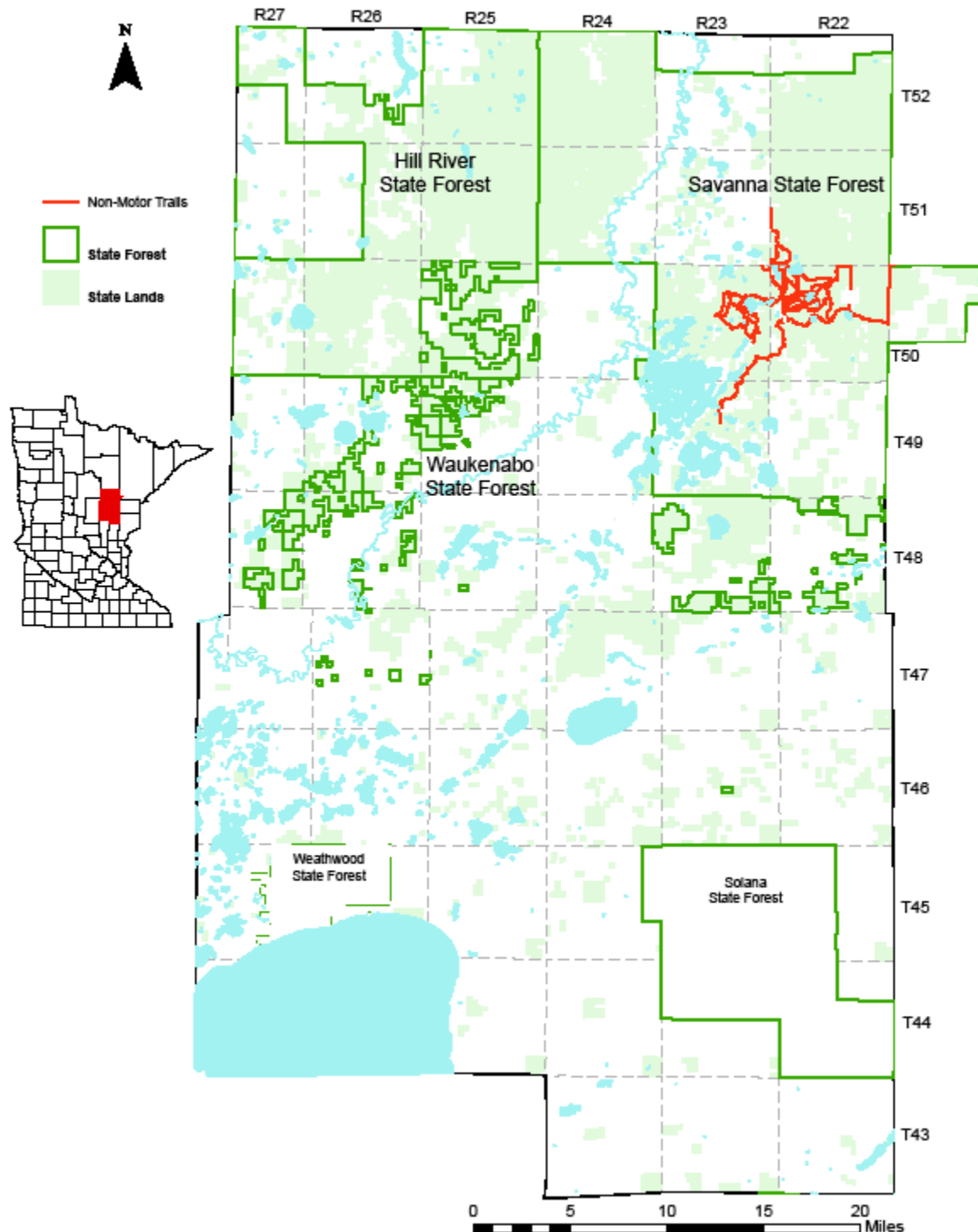
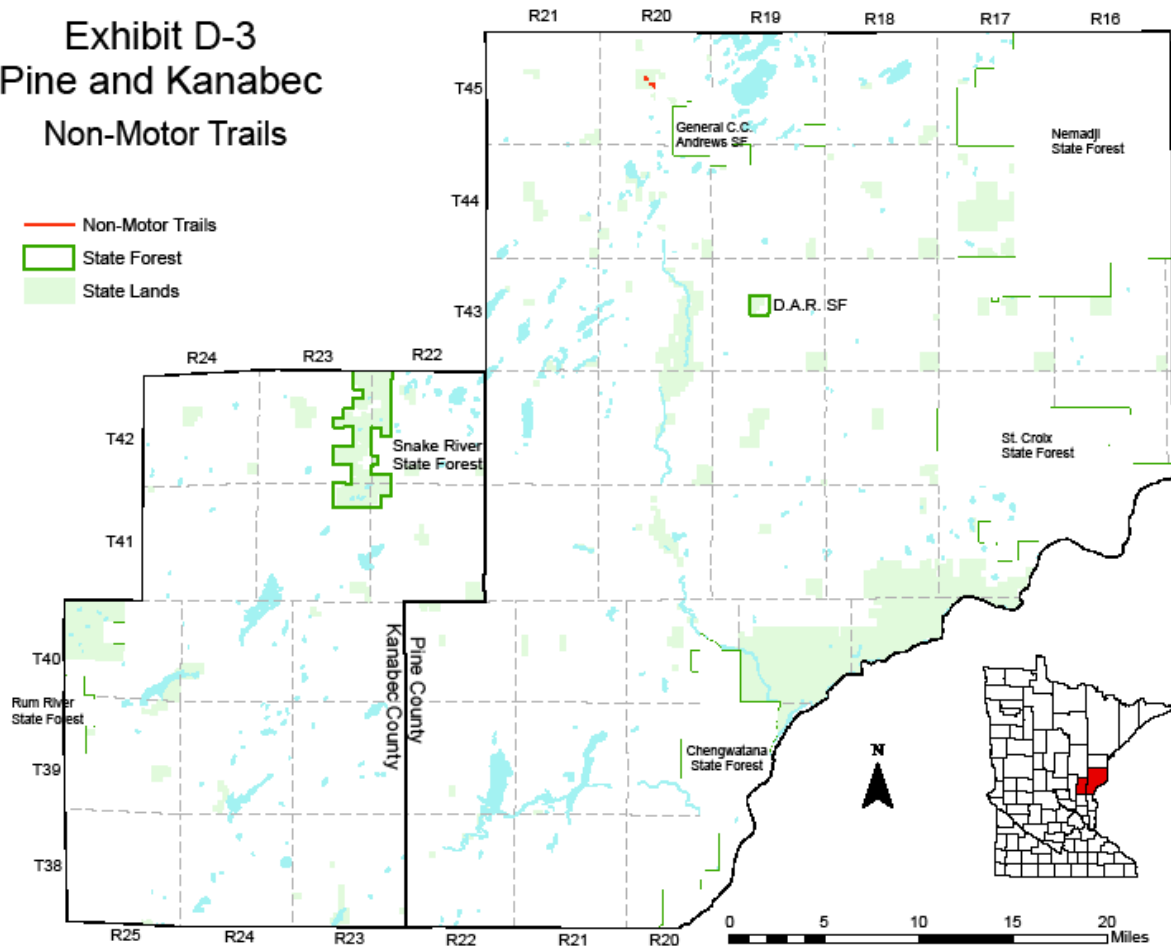


Exhibit D-3
Pine and Kanabec
Non-Motor Trails



Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

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Department of Agriculture

Agriculture Chemical Response Reimbursement Account (ACRRA) Board

Notice of ACRRA Board Meeting Schedule for 2009

Listed below is the ACRRA Board meeting schedule for the 2009 calendar year. The ACRRA Board will meet at 9:30 a.m. in Conference Room OLF-B555, Minnesota Department of Agriculture Building, 625 Robert Street North, Saint Paul, Minnesota.

Pursuant to *Minnesota Statute*, Section 18E.05 Subd. 3. "The board must receive a completed application at least 30 days before a board meeting in order for a request for reimbursement or payment to be considered at that meeting." To help ensure your application is complete, submit 30 days prior to deadline (60 days prior to the ACRRA Board meeting). Regular ACRRA Board meetings are usually held on the third Wednesday of every other month. A scheduled meeting may be canceled due to insufficient funds in the account or if there is insufficient business.

Any changes to scheduled meetings will be announced in the Minnesota State Register. Web site:

http://www.comm.media.state.mn.us/bookstore/state_register.asp.

If you would like to be placed on the ACRRA Board mailing/email lists please contact ACRRA program staff at (651) 201-6138.

ACRRA BOARD 2009 MEEING SCHEDULE:

ACRRA Board Meeting

January 21, 2009
March 18, 2009
May 20, 2009
July 15, 2009
September 16, 2009
November 18, 2009

Submittal Date for Staff Review

November 21, 2008
January 18, 2009
March 20, 2009
May 15, 2009
July 16, 2009
September 18, 2009

Department of Agriculture**Minnesota Rural Finance Authority****Notice of Public Hearing on the Issuance of an Agricultural Development Revenue Bond Under *Minnesota Statutes*, Chapter 41C on Behalf of Kelvin and Rosanna Martin in North Folk Township, Stearns County**

NOTICE IS HEREBY GIVEN that a public hearing will be held on December 1, 2008, at 9:00 A.M., Department of Agriculture Building, ADFA/Rural Finance Authority Division, 625 Robert Street North, Saint Paul, Minnesota, on a proposal that the Minnesota Rural Finance Authority (the Authority) issue its revenue bond under *Minnesota Statutes*, Chapter 41C, in order to finance the purchase of approximately 14.84 acres of land, buildings, 70 heifers and 70 cows located six miles northeast of Brooten, MN on 30743 landmark Road; Section 9, North Folk Township, Stearns County, Minnesota on behalf of Kelvin and Rosanna Martin, (the Borrower/s).

The maximum aggregate face amount of the proposed bond issue is \$438,280.00. The revenue bond will be a limited obligation of the Authority, payable solely from the revenue pledged to the payment thereof. No holder of such revenue bond will ever have the right to compel any exercise of the taxing power of the State of Minnesota to pay the bond or the interest thereon, nor to enforce payment against any property of the Authority or the State of Minnesota, except the revenues specifically pledged to the payment thereof. Before issuing the revenue bond, the Authority will enter into an agreement with the Borrower whereby the Borrower will be obligated to make payments at least sufficient at all times to pay the principal of and interest on such revenue bond when due.

All persons interested may appear and be heard at the time and place set forth above, or may file written comments with the Executive Director of the Authority prior to the date of the hearing set forth above.

Dated: November 5, 2008

Peter Scheffert, RFA Director
Agricultural Finance, Dept. of Agriculture

Department of Human Services**Health Care Purchasing and Delivery Systems Division****Health Care Administration****Public Notice of Maximum Allowable Costs of Medical Assistance Outpatient Prescribed Drugs**

NOTICE IS HEREBY GIVEN to recipients, providers of services, and to the public of additions to the state Medical Assistance maximum allowable cost (state MAC) list for certain outpatient prescribed drugs.

At least once each calendar year, the United States Department of Health and Human Services, Centers for Medicare & Medicaid Services, publishes a federal upper limit (FUL) payment schedule for many commonly prescribed multiple-source drugs. The federal upper limit is set at a rate equal to 150 percent of the published price for the least costly therapeutic equivalent that can be purchased by pharmacists. This FUL payment schedule constitutes the federal MAC list. For many multiple-source drugs that are not on the federal MAC list, the Department establishes a state MAC list. Additionally, the Department imposes a state MAC for many multiple-source drugs that are on the federal MAC list, as long as the savings are at least as much as the savings would be using the federal MAC list.

The Department requires Medical Assistance pharmacy providers to submit their usual and customary costs. Pharmacy providers are reimbursed at the lower of: 1) the federal or state MAC, plus a dispensing fee; 2) the submitted usual and customary charge to the general public; or 3) a discount off of average wholesale price, plus a dispensing fee.

No earlier than November 17, 2008 the Department may add the following outpatient prescribed drugs to the state MAC list:

Official Notices

Drug Name

- TOPIRAMATE
- LEVETIRACETAM
- SODIUM SULFACETAMIDE-SULF
- HYDROCORTISONE BUTYRATE

These additions are made to bring Medical Assistance reimbursement to pharmacists more closely in line with the actual acquisition cost of the drugs listed above. The Department estimates that there will be a state savings of \$255,000.00 for State Fiscal Year 2008 (July 1, 2008 through June 30, 2009).

This notice is published pursuant to *Code of Federal Regulations*, Title 42, section 447.205, which requires publication of a notice when there is a rate change in the methods and standards for setting payment rates for Medical Assistance services.

Written comments and requests for information may be sent to Pharmacy Program Manager, Health Care Purchasing and Delivery Systems Division, Health Care Administration, Minnesota Department of Human Services, P.O. Box 64984, St. Paul, Minnesota 55164-0984; **phone:** (651) 431-2504.

Public Utilities Commission

Notice of Filing and Public Comment In the Matter of the Application of Otter Tail Power Company, Minnesota Power and Minnkota Power Cooperative, Inc. for a Certificate of Need for a 230 kV Transmission Line from Bemidji to Grand Rapids, Minnesota

Public Utilities Commission Docket No: E-017, E-015 & ET-6/CN-07-1222

NOTICE IS HEREBY GIVEN that on March 17, 2008, Otter Tail Power Company, Minnesota Power and Minnkota Power Cooperative (the Applicants) submitted an application for a certificate of need for a 230 kV Transmission line from Bemidji to Grand Rapids. The line will be approximately 68 miles in length and is proposed to run from the Wilton Substation located just west of Bemidji, Minnesota to the Boswell Substation at Cohasset, Minnesota, northwest of Grand Rapids, Minnesota.

The proposed transmission facility project falls under the definition of "large energy facility" in Minnesota Statutes § 216B.2421, subd. 2 (2). Therefore, in accordance with Minnesota Statutes § 216B.243, subd. 2, the facilities cannot be constructed or routed in Minnesota unless the Commission issues a certificate of need to the Applicants.

The certificate of need rules pertaining to the review of this filing are in *Minnesota Rules* Chapter 7849. On June 26, 2008 the Commission noted the absence of disputed material facts and ordered an informal review process as authorized by Minn. Rules 7829.1200. This order and other documents associated with certificate of need application can be viewed at: www.edockets.com (click search then enter docket number **07-1222** for the certificate of need application). Additionally the Applicants have filed a route permit for the project and information on this application can be found using the docket number **07-1327** as described in the prior parenthesis.

Interested persons are encouraged to provide written comments on whether the proposed project is needed and is in the public interest. This comment period is open until December 15, 2008, and individuals may file reply comment up until January 16, 2009. These comments should be addressed to Burl Haar Executive Secretary, Minnesota Public Utilities Commission, 121 - 7th Place East, Suite 350, St. Paul, MN 55101-2147.

Questions about the Bemidji-Grand Rapids 230 kV transmission line certificate of need application may be directed to Bret Eknes, Minnesota Public Utilities Commission, 121 - 7th Place East, Suite 350, St. Paul, MN 55101, phone: (651) 201-2236, e-mail: bret.eknes@state.mn.us.

Office of the Secretary of State**Request for Comments for Adoption of Permanent Rules Governing the Safe at Home Program, *Minnesota Rules*, Chapter 8290**

Subject of Rules. The Office of the Secretary of State requests comments on the adoption of permanent rules governing the Safe At Home Program. *Minnesota Rules*, chapter 8290 was adopted pursuant to *Minnesota Statutes*, section 14.388, subd. 1, clause 1, and expires November 26, 2009. The Office is considering possible permanent rules to be codified in *Minnesota Rules*, chapter 8290 that would: provide for the content, manner of completion, submission, effective date of an application; provide penalties for false applications; provide for voter registration by participants in the Safe At Home Program; provide for notice to certain jurisdictions of the application of certain persons; provide for the certification of applicants and other persons as participants in the Safe At Home program; provide a term for that certification; provide for a credential showing participation and for the replacement of that credential if lost, mislaid or stolen; provide for security for communications with the program participant; providing the circumstances under which participation in the program may be confirmed or denied; provide for the renewal of the certification, including the completion, submission and evaluation of a renewal application; penalties for false statements in the renewal application; the creation of new credentials for a renewed participant; providing the consequences when a renewal application is not submitted; providing a mechanism for changes in the name, address, or identity of a program participant; providing for the addition of minor children; providing a process for the cancellation of certification under certain circumstances; providing for the consequences of cancellation; providing for an orderly withdrawal by the program participant and the consequences thereof; providing for reapplication of such withdrawn persons; providing for application assistants who will administer the application process; providing for the qualifications, training and accreditation, termination of accreditation, affiliation with a community-based program, and access to application assistants; providing that application assistants are not employees of the office of the secretary of state; providing for service of process of program participants by service by mail or in person on the secretary of state and that the secretary of state is the agent of and for program participants for that purpose and shall keep a record of services received and actions taken on those services; providing for a designated address and for the use of that address by program participants; providing for the acceptance of that address by all others and for the verification that the use of the address is appropriate; providing for access to or use of the actual address of the program participant under limited circumstances; providing for consent of the program participant to certain releases of information; provide for the transfer of school records of program participants; providing law enforcement with a method to access the actual address under limited circumstances; providing for the secretary to receive all mail for program participants and to forward certain mail to program participants, and the timeframe required for such forwarding; to provide certain summary data on motor vehicles owned by program participants to other state agencies; to provide for the continued certification of program participants who after having been minors, reach the age of majority, and providing for information changes and re-applications for those persons; providing a mechanism for voting by program participants that does not disclose the identity of program participants in the statewide voter registration system; providing that the record of a program participant shall not appear in the statewide voter registration system and for that the voter history of that person shall not appear in the statewide voter registration system; providing for the provision of ballots to eligible program participants; providing for the handling of voted ballots by the secretary of state, county auditors and local election officials; providing for a record of various transactions generated in this process; providing for a report by the secretary of state on voting activities of program participant voters each biennium; providing for a report to the legislature on the number of program participants; and defining terms used in these proposed rules.

Persons Affected. The proposed permanent rules would likely affect program participants, application assistants, various departments and offices of the state, social service programs and providers, private businesses, law enforcement, courts, banks and other financial institutions, schools, utility companies, the United States Postal Service, landlords and the community of survivors of domestic violence and those institutions providing services to that community.

Statutory Authority. *Minnesota Statutes*, section 5B.08 provides for the adoption of good cause rules in order to facilitate the administration of the Safe At Home Program. The good cause rules adopted in 2007 under this section expire on November 26, 2009. It is proposed that permanent rules be adopted to provide for the ongoing administration of the program.

Public Comment. Interested persons or groups may submit comments or information on these possible rules in writing until further notice is published in the State Register that the Office intends to adopt or to withdraw the rules.

The Office does not contemplate appointing an advisory committee to comment on the possible rules but is instead contacting stakeholder groups directly.

Official Notices

Rules Drafts. The Office has not yet prepared a draft of the possible rules and does not anticipate that a draft of the rules will be available before the publication of the proposed rules.

Agency Contact Person. Written comments, questions, requests to receive a draft of the rules when it has been prepared, and requests for more information on these possible rules should be directed to: Bert Black at Office of the Secretary of State, 180 State Office Building, 100 Rev. Dr. Martin Luther King, Jr. Boulevard, **phone:** (651) 201-1326, **fax:** (651) 215-0682, **e-mail:** Bert.Black@state.mn.us. TTY users may call the Office through the Minnesota Relay Service at 1-800-627-3529.

Alternative Format. Upon request, this Request for Comments can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

NOTE: Comments received in response to this notice will not necessarily be included in the formal rulemaking record submitted to the administrative law judge if and when a proceeding to adopt rules is started. The agency is required to submit to the judge only those written comments received in response to the rules after they are proposed. If you submitted comments during the development of the rules and you want to ensure that the Administrative Law Judge reviews the comments, you should resubmit the comments after the rules are formally proposed.

Dated: October 31, 2008

Mark Ritchie, Secretary of State
Office of the Secretary of State

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Grant Applicants

Have you checked up on all the “active” state grants? Only for *State Register* subscribers is a “Contracts & Grants” section available that lists all grants and contracts open for bid. Open the *State Register* and click on Bookmarks in the upper left corner. You will see a list of ALL the current rules, with an INDEX, and previous years’ indices, as well as a list of all contracts and grants open for bid. Subscribe and receive LINKS to the *State Register*. You also receive Subscriptions cost \$180 a year (an \$80 savings). Here’s what you receive via e-mail:

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- Indexes to Vols. 31, 30, 29, 28 and 27

It’s all E-mailed to you, at end-of-day on Friday, instead of waiting for the non-subscriber’s issue released on Monday. Contact Cathy Hoekstra, our subscriptions manager, at (651) 297-8777, or **Fax:** (651) 297-8260, or **E-mail:** cathy.hoekstra@state.mn.us

Department of Human Services

Aging and Adult Services Division

Older Adult Services Consortia

Notice of Request for Proposals to Develop and Implement Demonstration Projects for Older Adult Services Community Consortia

NOTICE IS HEREBY GIVEN that The Minnesota Department of Human Services (DHS), Aging and Adults Services Division, is seeking Proposals from qualified Responders to develop and implement up to three (3) three-year demonstration projects for older adult services community consortia. These demonstration projects are intended to accelerate the development of community-based services to fill gaps identified within communities by using a pool of funds and providing flexibility in the use and distribution of funds within a selected location. They are intended to expand and integrate home and community-based services for older adults in ways that allow local communities to rebalance their long-term care service delivery system, support people in their own homes, expand the caregiver support and respite care network and promote independence. This may be accomplished through the use of a variety of State grant programs as directed by *Laws of Minnesota 2008*, Chapter 338, section 3. The term of any resulting contract is anticipated to be for three years from July 1, 2009 until June 30, 2012, with the option of one extension.

Funds available: Approximately \$2,390,000 available for up to three grants for the three years of the demonstration.

Two optional Responders' Videoconferences will be held. The first is Thursday, November 20, 2008 from 10:00 a.m. to Noon Central Standard Time. Responders interested in attending this Responder's Videoconference must register online at:

<http://agingtraining.dhs.state.mn.us>

at least three days prior to the Videoconference. All locations will be open.

A subsequent Responders' Videoconference to answer additional questions and provide further clarifications as necessary will be held on March 24, 2009 from 9:30 AM to 11:30 AM Central Daylight Time. Responders interested in attending this Responder's Videoconference must register online at *<http://survey.dhs.state.mn.us/surveylogin.asp?k=122633058512>* at least three days prior to the Videoconference. The complete RFP and application including directions is available online on the DHS Web site at *<http://www.dhs.state.mn.us/consortium>*. Proposals must be physically received (not postmarked) by Thursday, May 14, 2009, 4:00 p.m. Central Daylight Time.

Late, faxed and emailed proposals will not be considered.

For more information contact:

Rolf Hage
Aging and Adult Services Division
Department of Human Services
P.O. Box 64976
St. Paul, MN 55164-0976
Phone: (651) 431-2594
E-mail: *Rolf.Hage@state.mn.us*

This is the only person designated to answer questions regarding the request for proposal. Other department personnel are NOT allowed to discuss the Request for Proposal with anyone, including responders, before the proposal submission deadline.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

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Department of Human Services Transition to Economic Stability Minnesota TANF State Plan Renewal

The Personal Responsibility and Work Opportunity Reconciliation Act (PRWORA) of 1996 (PL104-193) provides funding to states through the Temporary Assistance to Needy Families (TANF) block grant. The purposes of the grant are to allow states to provide assistance to eligible needy families so that children may be cared for in their own homes or of relatives; end the dependence of needy parents on government benefits by promoting job preparation, work, and marriage; prevent and reduce the incidence of out-of-wedlock pregnancies and establish annual numerical goals for preventing and reducing the incidence of these pregnancies; and encourage the formation and maintenance of two-parent families.

In order to continue to receive TANF funding, Minnesota must file for renewal of the grant with the Department of Health and Human Services by 12/31/2008. One of the requirements of the grant application is that the local governments and private sector organizations have 45 days to submit comments on the plan and the design of services. The Minnesota TANF plan is published below. Please submit any comments in writing to the Department of Human Services, 444 Lafayette Road North, St. Paul, MN 55155-0951, **Attention:** Leila Farah. Comments can also be sent via **e-mail** to Leila Farah at leila.farah@state.mn.us or by **fax**: to (651) 431-7526.

The 45 day comment period ends December 31, 2008, at 4: p.m., Central Time.

State of Minnesota TANF State Plan Renewal - December 2008

A. General Provisions

1. Outline how the state intends to conduct a program designed to serve all political subdivisions in the State that provides assistance to needy families with children and provides parents with job preparation, work and support services to enable them to leave the program and become self-sufficient.

Minnesota Family Investment Program (MFIP)

The Minnesota Family Investment Program (MFIP) is Minnesota's TANF program. The purpose of MFIP is to provide temporary cash (60 months or less) and food assistance to families with children under age 18 (up to age 19 if in secondary or vocational school full-time), or to pregnant women and their spouses, while the caregiver works toward achieving family stability.

Non-parental relative caregivers (grandparents, aunts/uncles, cousins, etc.) can receive MFIP for children in their care and can choose to be on the MFIP grant or to get a child-only grant. When the non-parental caregiver receives assistance only for the children, the income and assets of the relative caregivers are not considered and the case is not subject to the 60-month lifetime limit.

MFIP helps families work toward economic stability by providing a grant to supplement family income, help with child care costs and employment services.

The program centers on work by building on jobs in today's economy and focusing on future workforce development. Some of the family's earned income is disregarded before calculating the MFIP grant. The disregard amount is 18 percent of the gross wages for applicants and 39 percent thereafter. The remaining earnings are subtracted from the Family Wage Level grant standard, which is higher than the standard allowed for families who receive only unearned income.

Job training is short and work focused. MFIP encourages employment by providing work incentives, and promotes personal responsibility by expecting families to actively pursue employment.

Child care is a key component in Minnesota's strategy to help families leave and remain off welfare. In Minnesota, the Child Care Assistance Program provides financial assistance to families to support access to child care that is affordable so that parents can work and/or attend school and children are well cared for and ready for school.

Minnesota Family Investment Program (MFIP) and Diversionary Work Program (DWP) families who participate in work activities

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such as work, job search, education, or social services activities that are approved for their employment plans are eligible to receive childcare assistance. In addition, Transition Year child care is available to eligible families for a full year after their MFIP/DWP case closes. MFIP child care and Transition Year child care assistance are fully forecasted in the state's budget to help families move toward economic stability.

The Basic Sliding Fee program is available for non-MFIP/DWP income eligible families and is funded through a capped allocation.

Health care is a key component of welfare reform and families receiving MFIP are encouraged to apply for medical services at the same time they apply for MFIP. The same application can be used to determine eligibility for both programs. Families not receiving cash assistance can apply for the Medical Assistance program and the MinnesotaCare program, Minnesota's health care program for the uninsured.

Families who receive MFIP are required to cooperate with the Child Support agency to establish and enforce their child support orders. In 2007, the Child Support agency collected \$615 million in child support. Through the child support pass-through, \$10.1 million in child support was collected and distributed to families in MFIP. Minnesota passes through 100 percent of the child support payments made to the families receiving MFIP. The child support is counted dollar-for-dollar as unearned income against the MFIP grant.

MFIP combines cash and food portions per the provisions of a waiver from the United States Department of Agriculture, Food and Nutrition Services. Families who are not eligible for cash assistance or leave the cash assistance program can apply for the stand-alone federal Food Stamps.

Diversionsary Work Program (DWP)

The Diversionsary Work Program provides short-term, non-assistance crisis services to support eligible families to attain economic self-sufficiency through workforce engagement rather than go on long-term public assistance. DWP may be provided to families only one time in a twelve-month period.

Families with children under age 18 (up to age 19 if in secondary or vocational school full-time), or pregnant women and their spouses are eligible for DWP.

All parents, including both parents in a two-parent family, are required to develop and sign an employment plan before the family is approved for DWP. Most parents must seek full-time work immediately when approved. Employment services can help the family identify and address issues which may prevent the parents from obtaining or retaining employment. DWP employment services providers help parents find work that fits with the employment plan. The employment plan may include limited training that can be completed in four or fewer months.

DWP supports families during a crisis situation and is not intended to meet recurrent needs. The short-term supports provided may include temporary help with rent, utilities or other housings costs and a personal allowance. Other supports for which families might be eligible are Food Support, health care and child care assistance. After four months of DWP, a family may be eligible for MFIP. Families also may be eligible to continue Food Support, health care and child care assistance.

Families who receive DWP are required to cooperate with the Child Support agency to establish and enforce their child support orders. Although families on DWP are required to cooperate with the Child Support agency, child support is not assigned to the state and 100 percent of the child support is passed through the family.

The four months of DWP run consecutively and do not count against the 60-month TANF time limit.

2. Show how the State intends to require a parent or caregiver receiving assistance under the program to engage in work once the State determines the parent or caregiver is ready to engage in work, or once the parent or caregiver has received assistance under the program for 24 months (whether or not consecutive), whichever is earlier.

MFIP

The overall goal of MFIP is to put participant families on the most direct path to unsubsidized employment. Caregivers must begin participating in work activities within 30 days of being determined eligible for MFIP. Counties have the option of requiring that work activities begin sooner.

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MFIP will move families to employment and economic stability through a combination of work incentives and required work activities such as job search, short-term training or subsidized work. Work activity requirements are enforced by sanctions consisting of grant reductions, vendor payments of shelter costs from the grant, and when there are seven occurrences of noncompliance by a participant, case closure. When a case is closed, the financial worker redetermines the family's continued eligibility for food support benefits. The MFIP case must remain closed for a minimum of one full month. Before the case is closed, the county agency must review the participant's case to determine if the employment plan is still appropriate and attempt to meet with the participant face-to-face.

DWP

The goal of DWP is to provide short-term, necessary services and supports to families which will lead to unsubsidized employment, increased economic stability, and reduced risk of those families needing longer term assistance under MFIP. DWP supports families during a crisis situation and is not intended to meet recurrent needs. Short-term supports provided may include temporary help with rent, utilities or other housings costs and a personal allowance.

Eligibility for DWP begins the date a signed application form is received by the county agency. The state statute requires financial workers to hold the interview for an applicant who appears to be eligible for DWP within five working days of the receipt of the application. If it appears that child care is necessary to enable a parent to work or look for work, and the parent has not applied for child care, the application for child care assistance must be completed before the interview with the financial worker is completed.

As soon as possible, but no later than ten working days before being notified by the county agency that the applicant is financially eligible for DWP, the employment services provider must meet with the applicant and develop an employment plan. The county agency must issue DWP benefits within one working day after receiving notice that an employment plan has been signed. By requiring a child care application during the interview process and by requiring the applicant to meet with and develop an employment plan prior to issuing any cash benefits to the applicant, Minnesota lets applicants know that DWP is a work program and starting to work or increasing the number of hours a person is employed should be a high priority.

When a DWP participant fails to comply with the employment plan or with child support enforcement, without good cause, the DWP case is closed. The family is not eligible for MFIP during the DWP disqualification period and the case remains closed unless the parent comes into compliance during the four-month period. The four months of DWP are counted consecutively, whether or not the family is receiving benefits. The disqualification of the family does not affect receipt of Food Support benefits and health care benefits remain open if the closure was due to non-compliance with the employment plan.

3. Show how the State ensures that parents and care takers receiving assistance under MFIP engage in work activities.

MFIP

Services are provided to participants to motivate and enable them to obtain employment. Services available for participants include, but are not limited to: job readiness assessment, job readiness assistance, job clubs, job counseling, job coaching, job skills training, work experience, subsidized employment, on-the-job training, educational programs and post employment follow-up services. The Department of Human Services and the Department of Employment and Economic Development jointly operate MFIP employment and training services.

Minor caregivers under the age of 18 who have not received a high school diploma or its equivalent are required to engage in appropriate educational programs and are provided with child care assistance and supportive services to enable successful participation. Caregivers ages 18 and 19 can choose whether they want to complete their high school education or participate in work activities leading to employment. Whichever choice is made, child care assistance is available to enable the parents to participate in the chosen activity.

Bilingual employment and training services and work literacy language programs may be available for those lacking English proficiency, although the lack of proficiency in English is not necessarily presumed to be a barrier to employment.

Child care assistance is available to all MFIP participants who engage in activities to gain employment.

DWP

The support services available for DWP recipients are much the same as those available to MFIP recipients. Work activities available for participants include, but are not limited to: job search, job readiness assessment, job readiness assistance, job clubs, job counseling, job coaching, job skills training, work experience, subsidized employment, on-the-job training, educational programs and post employment

follow-up services. Education for DWP recipients is allowed but the education program must be completed within the four-month DWP period or an education activity cannot be approved as part of the employment plan.

4. Show how the State takes reasonable steps it deems necessary to restrict the use and disclosure of information about individuals and families receiving assistance under the program attributable to funds provided by the Federal Government.

MFIP and DWP

Data on MFIP recipients is classified as private and may not be disclosed pursuant to *Minnesota Statutes*, Chapter 13. Access to Minnesota's computer system, MAXIS, is defined by a security role that is attached to a person's ID, and access to information is defined and limited by job responsibilities. A personal logon ID cannot be issued until the individual completes a state developed orientation course. The orientation includes a review of data privacy and ethics as they pertain to client information. Printed reports distributed by the State are reviewed individually to ensure data provided to the requestor are appropriate for the recipient of the report.

5. Show how the State establishes goals and what action it takes to prevent and reduce the incidence of out-of-wedlock pregnancies, with special emphasis on teenage pregnancies, and what numerical goals are established for reducing the illegitimacy ratio of the State.

Despite continued efforts, Minnesota's out-of-wedlock birth rate continues to increase. The provisional out-of-wedlock birth rate in Minnesota in 2007 was 22.4/1000 for women ages 15 to 44. This compares to 21.7/1000 women ages 15 to 44 in 2006, 18.7/1000 in 2004 and 16.9/1000 in 2002. In recognition of these challenges Minnesota will revise our goal of reducing our out-of-wedlock rate to 15.0/1000 to maintaining our current rate of 22.4/1000. Minnesota is also seeing an increase in teen birth rates for the first time since the early 90's. To address these issues, Minnesota will continue to focus attention on reducing unintended pregnancies. These efforts include:

Approximately \$10 million in TANF funds is directed to the Family Home Visiting Program. The Family Home Visiting program provides funding to all of Minnesota's 53 local public health agencies and 11 tribal governments to provide home visiting services to families at or below 200 percent of poverty. The goal of the program is to prevent child abuse and neglect, reduce juvenile delinquency, promote positive parenting and resiliency in children and promote family health and economic self-sufficiency. There has been significant program focus on working with pregnant or parenting teens with all public health agencies indicating that they target adolescent parents for services – and has as a goal - reducing or delaying secondary births.

Beginning in 2001, \$2 million annually in TANF funds has been specifically focused on reducing the disparities in teen pregnancy rates between whites and racial and ethnic communities. Recent data indicates a decline in teen birth rates (15-19 year olds) among all populations except Hispanic. The African American teen birth rate decreased from 156.9/1000 in 1989-1993 to 72.7/1000 in 2001-2005. The American Indian teen birth rate decreased from a rate of 131.0/1000 in 1998-1993 to 97.1/1000 births in 2001-2005. During the same time the White rate decreased from 29.8/1000 to 19.7/1000 in 2001-2005. For the same time periods the Hispanic rate increased from 93.8/1000 to 111.1/1000.

Since 1979, the state has directed resources to the delivery of publicly subsidized family planning services. For the current two year grant cycle, over \$8 million was made available to 39 local family planning projects. In 2006, Minnesota's Family Planning Special Project grant program provided services to over 30,000 women at risk for unintended pregnancy. To assist individuals in accessing family planning services, the Minnesota Department of Health also funds a 1-800 family planning hotline.

Over \$2 million in federal Title X funds support family planning services in Minnesota. Clinics receiving Title X funds serve approximately 44,000 women, including a little over 18,000 teenagers.

Even with the availability of subsidized family planning services through Family Planning Special Projects, federal Title X funds, Medicaid and the state's subsidized health insurance, MinnesotaCare, all women in need of subsidized family planning services could not be served. This puts them at increased risk for an unintended pregnancy. Financial resources, difficulties accessing care or knowledge of family planning services all play a role in unintended pregnancy. Minnesota in an effort to address this gap, submitted and received federal approval of an 1115 Waiver for family planning services. This waiver will allow the state to serve significantly more individuals at risk for unintended pregnancy and should ultimately support progress in maintaining our out-of-wedlock goals.

Minnesota began the implementation of our 1115 Waiver for Family Planning on July 1, 2006. Eligibility criteria include individuals age 15 to 50 who are not eligible for Medicaid or MinnesotaCare and have an income at or below 200 percent of federal poverty guidelines. In

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March 2008, there were 15,436 individuals eligible for the program. It is projected that once the program is fully implemented over 50,000 individuals will have additional access to subsidized family planning services.

6. Show how the state conducts a program designed to reach State and local law enforcement officials, the education system, and relevant counseling services, that provides education and training on the problem of statutory rape so that teenage pregnancy prevention program may be expanded in scope to include men.

The Children's Justice Act (CJA) Task Force includes law enforcement officials, county attorneys, judges, mental health providers, medical professionals, parent group representatives, and state and county child protection staff. The statewide multi-disciplinary task force guides the work of the CJA program, which is a statewide program that deals with child abuse and works to improve child abuse investigations, including those in which statutory rape may have occurred. The Children's Justice Act program focuses particularly on improving the handling of child maltreatment cases. The Children's Justice Act grant funds strengthen the investigation and prosecution of child abuse cases, reduce trauma to child abuse victims, and promote interagency collaboration.

In Minnesota, the Children's Justice Act funds are used to

a. Support and promote basic and advanced specialized forensic interview training for law enforcement and child protection workers.

- Support and promote mandated reporter training.
- Co-sponsor the Child Protection Conference.
- Sponsor specialized training for county attorneys
- Support and promote specialized training for medical professionals.
- Support and promote system collaboration.

B. General Provisions

1. Indicate whether Minnesota will treat families moving to Minnesota from another state differently from other families on the program.

To be eligible for MFIP or DWP, an assistance unit must have established residency in Minnesota. An assistance unit is considered to have established residency in Minnesota when a child or caregiver has resided in this state for at least 30 consecutive days with the intention of making the person's home here and not for any temporary purpose. A county must waive the 30-day residency requirement when unusual hardship would result from denial of assistance. Families that have moved from other states to Minnesota and can establish state residency are treated the same as all the other MFIP participants.

2. Indicate whether the State intends to provide assistance under TANF to individuals who are not citizens of the United States, and if so, include an overview of such assistance.

The State provides MFIP and DWP benefits to individuals who are legal non-citizens who are eligible for assistance in accordance with the provisions of the Aid to Families with Dependent Children Program in effect prior to August 22, 1996. MFIP or DWP benefits provide temporary assistance to legal non-citizen families with children or pregnant women. Caregivers are expected to participate and cooperate with employment services requirements. If necessary, assistance with child care costs is provided by the State while the caregiver participates in required employment activities.

3. Outline the objective criteria for the delivery of benefits and the determination of eligibility and equitable treatment, including an explanation of how the State will provide opportunities for recipients who have been adversely affected to be heard in a State administrative appeal process.

Eligibility

An applicant for MFIP or for DWP must meet the eligibility requirements specified in *Minnesota Statutes* Sections 256J.01 through 256J.95 before receiving services. All requirements under Section 408 of the Social Security Act, as amended by the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 are included in Minnesota law. Minnesota's TANF Work Verification Plan required by the Deficit Reduction Act of 2005 has been approved by the Department of Health and Human Services.

Assistance is provided equitably to all recipients in accordance with State and Federal law. Neither MFIP nor DWP requires basis of

eligibility tests, such as the 100-hour rule requirements for two-parent families.

The asset limit for both programs is \$2000 for applicants and \$5000 for participants. The value limit on vehicles is \$15,000. Statewide payment standards are based on the number of eligible persons in the assistance unit.

Persons convicted of a drug offense committed after July 1, 1997 may receive cash assistance subject to the conditions set forth in *Minnesota Statutes* 256J.26.

MFIP

Time Limits

There is a 60-month lifetime limit for receiving MFIP assistance with exclusions in certain situations. Time limit exclusions apply to the months in which individuals are:

- living in Indian country and the not-employed rate is over 50 percent,
- claiming the family violence waiver option and complying with the employment plan,
- age 60 or over,
- minor caregivers under the age of 18 or caregivers age 18 or 19 who are complying with education requirements.

A caregiver caring for another person in the household who meets special medical criteria under Minnesota statute, or the months a person who received cash assistance as part of the MFIP field trials are exempted from the 60-month time limit.

Extensions

Extensions of the 60-month time limit are possible if any of the following conditions are met:

- The adult is ill or incapacitated for more than 30 days.
- The caregiver lives with a child or adult who meets the special medical criteria for home care services under Minnesota statutes.
- The participant's presence in the home is required as a caregiver because of a professionally certified illness or incapacity of another member in the assistance unit, a relative in the household, or a foster child in the household and the illness or incapacity is expected to continue for more than 30 days.
- The caregiver is employed a required number of hours and the household income does not exceed the program standards.
- The person is determined to be hard-to-employ because the individual belongs to any of the following groups:
- A person diagnosed by a qualified professional as a person with mental retardation or a person with a mental illness and that condition prevents the person from obtaining or retaining unsubsidized employment.
- A person assessed by a vocational specialist or the county agency to be unemployable.
- A person assessed to have an IQ below 80.
- A person who is determined by county agency assessment to be Learning Disabled. Learning disabilities do not include learning problems that are primarily the result of visual, hearing or motor handicaps, mental retardation, and emotional disturbance or due to environmental, cultural or economic disadvantage.

All caregivers who are extended must develop an employment plan which meets their situation.

A person who chooses the Family Violence Option (*Minnesota Statutes* 256J.425, Hardship Extensions) also meets the MFIP extension criteria.

Appeals

Applicants and recipients of MFIP and DWP are notified in writing of their rights and the process to follow to secure a fair hearing. When an applicant is denied services, or a participant disagrees with a county agency decision, the applicant or participant may submit a request for a hearing to the county agency or directly to the Department of Human Services Appeals Office. State Human Services judges will conduct a hearing in person at the county office or by telephone. Decisions are issued by the Commissioner within 90 days of the request for a hearing. Under certain conditions, a participant may continue to receive benefits pending an appeal decision. Reasonable expenses incurred by a recipient because of the appeal are reimbursed upon request (*Minnesota Statute* 256.045, Administrative and Judicial Review of Human Services Matters).

4. Not later than one year after the date of enactment of this Act, unless the chief executive officer of the State opts out of this provision, the State shall require a parent or caretaker receiving TANF assistance for two months, who is not exempt from the work

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requirements and is not engaged in work, to participate in community service employment.

Minnesota continues to opt out of the provision that requires parents and caregivers who have received TANF assistance for two months and who are not working to participate in community service employment.

5. Give a description of the strategies and procedures in place in Minnesota to ensure that victims of domestic violence receive appropriate alternative services. The State must describe how it:

- screens and identifies individuals receiving TANF and MOE assistance with a history of domestic violence while maintaining confidentiality of the individuals;
- refers the individuals to counseling and supportive services, and
- provides waivers, pursuant to a determination of good cause of normal program requirements for as long as necessary where compliance would make it more difficult to escape domestic violence.

Minnesota has adopted the Family Violence Option under Subpart B of part 260 and wants recognition of its good cause domestic violence waivers.

At application for cash benefits, recertification, and when referred to employment services or child support, MFIP and DWP clients are provided with a self-administered screening form which allows them to self-disclose domestic abuse. This form also includes referral information about local community shelters and services. Participants who choose the Family Violence waiver are required to develop a modified employment plan with the assistance of a domestic violence advocate and a job counselor. The modified employment plan must be approved by the county agency in order for the participant to receive a family violence waiver. The modified plan waives regular employment activities that may interfere with the safety of the family. MFIP victims of domestic violence are also exempt from the 60-month time limit as long as they are complying with the modified plan.

The modified employment plan is reviewed every six months or more often if appropriate. A participant may be granted a “good cause” exemption from cooperating with child support based on documentation of domestic violence if the pursuit of child support is likely to place the person at risk of further abuse.

State Contracts

Informal Solicitations: Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at www.mmd.admin.state.mn.us for informal solicitation announcements.

Formal Solicitations: Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

Requirements: There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements:

- \$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600
- \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days;
- \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and
- anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days

How to Work with Contracts

A summarized "Contracts & Grants" section of all contracts and grants open for bid is available only to subscribers to the *State Register*. You also receive LINKS to the *State Register*. Open the *State Register* and click on Bookmarks in the upper left corner. There you will see a list of the contents of the current issue, as well as an INDEX, and previous years' indices. Here's what you receive via e-mail:

- Word Search Capability
- LINKS, LINKS, LINKS
- Easy Access to *State Register* Archives
- Updates to Index to Vol. 31
- "Contracts & Grants" Open for Bid
- Early delivery, on Friday
- E-mailed to you . . . its so easy
- Indexes to Vols. 31, 30, 29, 28 and 27

Subscriptions cost \$180 a year (an \$80 savings). It's all E-mailed to you, at end-of-day on Friday, instead of waiting for the non-subscriber's issue released on Monday. Contact Cathy Hoekstra, our subscriptions manager, at (651) 297-8777, or **Fax:** (651) 297-8260, or **E-mail:** cathy.hoekstra@state.mn.us

Department of Administration Real Estate Management Division Notice of State Real Property for Sale in Faribault

NOTICE IS HEREBY GIVEN that the Department of Administration is offering for sale by sealed bid the real property located at 25698 Ableman Trail in Faribault. This property includes a four-bedroom, one-bath, rambler-style house with a two-car tuck-under garage. The minimum bid is \$42,000. To obtain a copy of the complete bid package, visit www.admin.state.mn.us/recs/sas/sas-psl.html, send an **e-mail** to susan.maki@state.mn.us, or **call:** (651) 201-2549. Written bids must be received no later than 2:30 p.m. on Thursday, December 11, 2008.

Department of Administration Risk Management Division **NOTICE IS HEREBY GIVEN of a Request for Proposals for a Comprehensive Property and Casualty Risk Management Information System for the Risk Management Division**

The Department of Administration, Risk Management Division, hereby gives notice of the availability of a Request for Proposals (RFP) for provision of a comprehensive property and casualty risk management information system (RMIS).

The Risk Management Division is seeking to contract with an insurance hardware and software vendor for the purposes of: (1) minimizing the total cost of risk to the State; (2) purchasing a comprehensive system that accommodates all lines of property and casualty (Cite 33 SR 891)

State Contracts

business and workers' compensation; (3) providing administration, policy processing, claims and reporting capabilities; (4) replacing three legacy systems, plus imaging processing, with a single system that is an upgrade to the current process and at a lower combined cost to provide the system solutions necessary for Risk Management to be at the technological forefront for years to come; and, (5) determining the most efficient way to process this information either through an in-house system or through a service bureau approach with the vendor. In compliance with *Minnesota Statute* § 16C.07, the availability of this work is being offered to state employees. The State will evaluate the responses of any state employee, along with other responses to this RFP.

An informational meeting for all potential proposers will be held on Tuesday, December 9, 2008, 9:00-10:30 a.m., in the Lady Slipper Conference Room, ground level, 658 Cedar Street, St. Paul, Minnesota. This meeting will provide an opportunity for proposers to ask questions regarding the RFP.

Department of Administration

State Designer Selection Board

Minnesota State Colleges and Universities

Notice of Availability of Request for Proposal (RFP) for Designer Selection for St. Cloud State University – National Hockey Center Project No. 08-21

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of St. Cloud State University, through the State Designer Selection Board, is soliciting proposals from interested, qualified consultants for architectural and engineering design services for the above referenced project.

A full Request for Proposal and a copy of the pre-design is available on the Minnesota State Colleges Universities website:

<http://www.finance.mnscu.edu/facilities/index.html>.

Click on "Announcements." An informational meeting is scheduled for 10:00 AM, November 21, 2008 in the Atwood Memorial Center building and the Voyageurs North room on the St. Cloud State University campus, 720 - 4th Ave. S., St. Cloud, MN 56301. All firms interested in this meeting should contact Jane Spaude at (320) 308-2267 to sign up to attend the meeting. Project questions shall be referred to the appropriate person(s) as listed in the Request for Proposal.

Proposals must be delivered to Bev Kroiss, Executive Secretary, State Designer Selection Board, 200 Administration Building in the Commissioner's Office, 50 Sherburne Ave., St. Paul, MN 55155, **phone:** (651) 201-2540 not later than 12:00 p.m., Monday, December 8, 2008. Late responses will not be considered.

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

Minnesota State Colleges and Universities

Notice of Availability of Request for Proposal (RFP) for Roofing Consultant for: System Wide Roof Management Program

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of the Office of the Chancellor, is soliciting proposals from interested, qualified consultants to provide annual roof surveys and predesign reports for the MnSCU Roof Management System for 2009, with option for renewal of contract for four additional years. Reports and surveys will cover both academic and revenue buildings at 53 campus locations.

A full Request for Proposals is available on the Minnesota State Colleges Universities website:

<http://www.finance.mnscu.edu/facilities/index.html>,

click on "Announcements". An informational meeting is scheduled for **1:00 PM, Monday, November 24, 2008 in Conference Room 3310** at Wells Fargo Place, 30 7th Street East, Suite 350, St. Paul, MN 55101-7804. All firms interested in this meeting should contact Jim Morgan at (651) 296-3823 or James.morgan@csu.mnscu.edu to sign up for the meeting. Project questions will also be taken by this individual.

Proposals must be delivered to James P. Morgan, Program Manager, Office of the Chancellor, Wells Fargo Place, 30 7th Street East, Suite 350, St. Paul, MN 55101-7804, not later than **2:00 PM, Monday, December 8, 2008**. Late responses will not be considered.

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its' best interest.

Minnesota State Colleges and Universities (MnSCU) Minneapolis Community & Technical College NOTICE OF INTENT to Request Proposals for Maintenance of Firearms Inventory Used for Training Purposes

Description: Maintain inventory of various firearms used at Center for Criminal Justice and Law Enforcement Training Program.

Due Date: Monday, November 24, 2008 at 2:00 p.m.

Contact: Mike Smith, Dean / Academic Affairs
1501 Hennepin Avenue
Minneapolis, MN 55403
Phone: (612) 659-6107
E-mail: mike.smith@minneapolis.edu

Minnesota State Colleges and Universities (MnSCU) St. Cloud Technical College Advertisement for Bids for G Wing Elevator Modernization

Sealed Bids for: *St. Cloud Technical College
G Wing Elevator Modernization*
St. Cloud Technical College
St. Cloud, Minnesota

will be received by: Ms. Sue Meyer
Director of Purchasing
Room 1-401H
St. Cloud Technical College
1540 Northway Drive
St. Cloud, Minnesota 56303

Until **2:00 PM, local time, Tuesday, November 25, 2008**, at which time the bids will be opened and publicly read aloud. Bid responses must be delivered in a sealed envelope or package clearly marked "G Wing Elevator Modernization" to Sue Meyer at the above address.

State Contracts

St. Cloud Technical College reserves the right to reject any or all bids, or portions thereof, or to waive any irregularities or informalities, in bids received.

Project Scope:

• *Modernization of G Wing elevator including replacement of hydraulic cylinder, controls, pump unit, door operator and signal fixtures.*

Bidding Documents as prepared by Van Deusen and Associates will be available on Monday, November 17, 2008, on the website: <http://www.sctc.edu/rfp>. Copies of the General Conditions are available upon request. Contact Jason Theisen, Director of Facilities, St. Cloud Technical College, 1540 Northway Drive, St. Cloud, MN 56303, **e-mail:** jtheisen@sctc.edu, **phone:** (320) 308-6012.

All questions and inquiries related to this Request for Bid must be in writing and directed to Jason Theisen, Director of Facilities, St. Cloud Technical College, 1540 Northway Drive, St. Cloud, MN 56303, **e-mail:** jtheisen@sctc.edu, **phone:** (320) 308-6012. Other department personnel are NOT allowed to discuss the Request for Bid with anyone, including responders, before the proposal submission deadline.

Each bid which totals over \$15,000.00 shall be accompanied by a certified check, payable to **Minnesota State Colleges and Universities**, in the sum of not less than 5% of the total base bid; or a corporate surety bond of a surety company duly authorized to do business in the state of Minnesota in the same amount; which is submitted as bid security, conditioned upon the Bidder entering into a contract with Minnesota State Colleges and Universities in accordance with the terms of the bid.

Department of Education

Notice of Availability of Contract for Training for Special Education in Charter Schools

The Minnesota Department of Education is requesting proposals for the purpose of:

Developing 2 training manuals and associated training tools (1 administrator and/or 1 direct service staff member) and delivering the training to at least one administrator and one direct service staff member in every operational charter school in Minnesota to ensure the provision of a free and appropriate education (FAPE) in charter schools in Minnesota.

Developing, compiling and analyzing evaluation assessments/surveys to assess the effectiveness of the training manual, associated training tools and the training itself. This information will be submitted in report from semiannually to MDE.

Work is proposed to start **March 2, 2009**.

The Request for Proposal can be obtained from:

Faye Lovell
Minnesota Department of Education
1500 Highway 36 West – W17
Roseville, MN 55113-4266
E-mail: faye.lovell@state.mn.us

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than 2:30 p.m. Central Standard Time, **December 18, 2008**. **Late proposals will not be considered**. Fax or emailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Department of Health

Notice of Availability of Contract for Provider Peer Groupings

The Minnesota Department of Health requests proposals from qualified respondents to develop a request for information (RFI) to solicit methods of constructing comparisons between health care providers on a composite measure of cost and quality and to invite stakeholders to put forth ideas related to these efforts; to synthesize and organize material submitted in response to the RFI for the purposes of informing and supporting a workgroup; to conduct any additional background research necessary to complement responses to the RFI; to coordinate, facilitate and staff a formal workgroup process about how to most appropriately compare providers on a composite measure of cost and quality; and to write a preliminary and final report with the workgroup's recommendations.

Work is proposed to start after January 19, 2009.

A Request for Proposals will be available by email and direct mail from this office. **A written request (by email or direct mail) is required to receive the Request for Proposal.**

The Request for Proposal can be obtained from:

Jessica Herrgott
Health Economics Program
85 E. 7th Place, Suite 220
Saint Paul, MN 55101
Phone: (651) 201-5803
Fax: (651) 201-5179
E-mail: Jessica.herrgott@state.mn.us

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than 4:00 pm, Central Time, December 19, 2008. **Late proposals will not be considered.** Fax or e-mailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota Historical Society

Notice of Request for Bids for PRINTING SERVICES – *County Fairs*

The Minnesota Historical Society, on behalf of the Minnesota Historical Society Press (Borealis Books), is seeking bids from qualified firms for the printing of a book entitled *County Fairs* [4,000 casebound books, plus additional 500s and 700 jackets].

The schedule is as follows:

- January 15, 2009 - all to printer; and
- May 15, 2009 - finished books at the Society's warehouse and Press.

The Request for Bids is available by calling or writing Mary Green-Toussaint, Purchasing Coordinator, Minnesota Historical Society, 345 Kellogg Boulevard West, Saint Paul, Minnesota 55102. **Telephone:** (651) 259-3175; **e-mail:** mary.green-toussaint@mnhs.org.

Bids must be received no later than 2:00 p.m. local time, Wednesday, December 10, 2008. A public bid opening will be conducted at that time. No late bids will be accepted.

Dated: November 17, 2008

State Contracts

Iron Range Resources

Notice of Availability for Higher Education Consultant Services

Iron Range Resources is requesting proposals for higher education consulting services in northeastern Minnesota. The purpose of the project is to develop a comprehensive plan to address higher education needs in northeast Minnesota, specifically the Taconite Assistance Area defined in M.S. 273.1341.

Work is proposed to start after December 31, 2008.

A Request for Proposal will be available by mail from this office through December 1, 2008. **A written request (by direct mail or fax) is required to receive the Request for Proposal.** After December 1, 2008, the Request for Proposal must be picked up in person.

The Request for Proposal can be obtained from:

Leah Wilhelmy
Iron Range Resources
P.O. Box 441
4261 Highway 53 S.
Eveleth, MN 55734
Fax: (218) 744-7456

Proposals submitted in response to the Request for Proposal in this advertisement must be received at the address above no later than December 8, 2008 at 3:00 p.m. Central time. **Late proposals will not be considered.** Fax or e-mailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota Judicial Branch

Request for Proposals for Provision of Court Ordered Psychological Exams for Sexually Dangerous Persons or Persons with a Sexual Psychopathic Personality (SDP/SPP)

The Minnesota Judicial Branch is seeking proposals from qualified persons or entities to contract for the provision of court-ordered mental health examination services in cases pending in the district court for the civil commitment of sexually dangerous persons (SDP) or persons with a sexual psychopathic personality (SPP) under Minn. Stat. § 253B.182. The objective of this request for proposal is to enable the court in every county within the ten Judicial Districts of the State of Minnesota to secure consistently available court-ordered examiners in an efficient and cost-effective manner to perform high quality SDP/SPP civil commitment examinations. This is not a bid but a request for a proposal that could become the basis for negotiations leading to a contract for a Court Examiner (hereinafter examiner) to serve as an independent contractor, and not as an employee of the State of Minnesota. The Request for Proposal can be found at:

<http://www.mncourts.gov/?page=NewsItemDisplay&item=43584>

The State is not obligated to respond to any proposal submitted nor is it legally bound in any manner whatsoever by the submission of a proposal. The State reserves the right to cancel or withdraw the request for proposal at any time if it is considered to be in its best interest. In the event the request for proposal is cancelled or withdrawn for any reason, the State shall have no liability to any proposer for any reason for any costs or expenses incurred in connection with this request for proposals or otherwise. The State also reserves the right to reject any or all proposals, or parts of proposals, to waive any informalities therein, and to extend proposal due dates.

Responder Inquiries

The Judicial Branch will review the information submitted and may conduct interviews or meetings with selected potential contractors. Cost of service will not be the only criterion used in the selection process.

Proposals must be submitted in writing in a sealed envelope to:

Kelly Mitchell
State Court Administrator's Office
25 Rev. Dr. Martin Luther King Jr. Blvd., Suite 105
St. Paul, MN 55155

Questions may be directed to Kelly Mitchell; e-mail: kelly.mitchell@courts.state.mn.us, or (651) 297-7484.

Proposal Submission Deadline

Deadline for application materials is no later than 4:30 p.m. Friday, December 5, 2008. Late proposals will not be accepted.

Department of Natural Resources (DNR)

Notice of Availability of Contract for conducting Fire in the Classroom Program

CERTIFICATION # 17251

Amount of proposed contract: \$30,000

The Minnesota Department of Natural Resources is requesting proposals for the purpose of promoting, training educators, and conducting our Firewise in the Classroom Program in schools throughout Minnesota.

Work is proposed to start after December 1, 2008.

A Request for Proposals will be available by mail from this office through November 21, 2008. **A written request (by direct mail or fax) is required to receive the Request for Proposal.** After November 21, 2008, the Request for Proposal must be picked up in person.

The Request for Proposal can be obtained from:

Larry Himanga, Wildfire Prevention Coordinator
Department of Natural Resources
500 Lafayette Road
St. Paul, MN 55155-4044
Phone: (651) 345-4924, ext 243
E-mail: Larry.himanga@dnr.state.mn.us

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than 4:30 p.m., Central Time, November 28, 2008. **Late proposals will not be considered.** Fax or e-mailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota Department of Natural Resources (DNR)

Division of Forestry

Request for Information on Forest Management in Northern Minnesota Counties

1. INTRODUCTION

The purpose of the Request for Information (RFI) is for the Department of Natural Resources, to obtain information from vendors who might be interested in conducting forest management on select state owned lands in St. Louis, Lake, Cook and Koochiching Counties through a lease program. The lands are outside of state forests, scattered throughout these counties (see map).

State Contracts

2. OBJECTIVE

The objective of the Department of Natural Resources is to improve the productivity of scattered lands through more intensive management by the most cost effective means. The lease would provide for exclusive rights to biomass and timber resources for a 10-year lease period in exchange for lease and royalty payments to the State. DNR's interest is in accomplishing sustainable management objectives in accordance with a sustainable forest management plan. Following forest certification management principles and activities should result in more productive forest stands for the future.

3. TECHNICAL CONSIDERATIONS

The proposed lease lands are located in scattered parcels ranging from 20 to 200 acres, with a median size of approximately 80 acres. Total acres are approximately 8000. Parcels identified include conifer stands requiring precommercial thinning (~280 acres), upland and lowland brush sites (~2400 acres) and highly damaged and declining forest stands with low timber volume (~5300 acres).

4. INFORMATION BEING REQUESTED

- Vendor Qualifications
 - Provide a general description of land you may have managed and how many acres.
 - Include certifications. (Management of state land requires individuals to have dual forest certification capabilities [SFI & FSC], and use certified contractors)
- Would you be interested in state lands within a specific county or all counties?
- Provide ideas/suggestions for forest management lease terms.

5. RFI RESPONSES:

Four (4) copies of the response should be submitted to the address shown below no later than **4:00 PM Central Time, December 31, 2008**. Questions may be addressed to Dave Schuller at:

Dave Schuller, Lands Program Coordinator
Minnesota Department of Natural Resources
Division of Forestry
500 Lafayette Road
St. Paul, MN 55155-4044
Phone: (651) 259-5255
E-mail: *dave.schuller@dnr.state.mn.us*

Department of Public Safety

Division of Emergency Communication Networks

Request for Proposals (RFP) for Very High Frequency (VHF)/Ultra High Frequency (UHF) Interoperability Infrastructure Planning

Professional/technical services are needed to provide the Minnesota Department of Public Safety, Division of Emergency Communication Network (DPS) and the Statewide Radio Board (SRB) with assistance to develop a strategy for the implementation of Very High Frequency (VHF)/Ultra High Frequency (UHF) Interoperability Infrastructure within the state of Minnesota. This planning will provide a comprehensive assessment of the technical options that are available to provide the maximum level of VHF/UHF interoperability throughout the State in connection with the implementation of the Allied Radio Matrix for Emergency Response (ARMER) backbone.

The primary output from this contract will be to develop a list of technical alternatives and approaches to provide VHF/UHF interoperability. To work with the SRB Interoperability Committee (IC) to determine which alternatives and approaches to provide VHF/UHF interoperability will be presented to the seven Regional Radio Boards (RRB) for comment and input. To work with the SRB-IC to develop a recommendation to the SRB for the technical approach and develop a Plan of Action to provide VHF/UHF interoperability within the state of Minnesota. The selected contractor will prepare various written reports and visuals presentation and present them to the RRB, the SRB-IC and to the SRB outlining the options that were identified and reviewed in order to accomplish statewide interoperability in greater Minnesota, the states surrounding Minnesota and Canada.

Anticipated contract(s) start date is February 3, 2009 with an initial ending date of August 30, 2009. If funding for this project is extended and if additional work is needed by the Division of Emergency Communication Networks after August 30, 2009, the Division of

Emergency Communication Networks will retain the option to extend the contract(s) with the contractor's consent, for up to 2 additional 1 year periods. The value of the contract(s) for subsequent extension periods may be adjusted, if justified and approved by the state.

Details are contained in the complete RFP may be obtained by e-mailing: scott.wiggins@state.mn.us. All questions concerning this RFP should be emailed to Scott Wiggins and should be received by Scott no later than 2:00 p.m. Central Standard Time on December 4, 2008. Answers to questions will be emailed to all entities requesting a complete RFP by December 9, 2008. Final date for submitting proposals is 2:00 p.m. Central Standard Time on December 16, 2008.

Minnesota State Court Administrator's Office Court Services Division Request for Vendor to Serve as Project Manager for Providing Leadership for Statewide Court Business Process Reengineering Effort

The Minnesota Judicial Branch, State Court Administrator's Office ("STATE") is using a competitive selection process to select the vendor to serve as a project manager responsible for providing leadership for a statewide court business process reengineering effort. The focus of the business reengineering effort is to re-design workflow supported by technology enhancements aimed at improving services while cutting labor costs. This is not a bid but a request for proposals that could become the basis for negotiations leading to a contract with a designated vendor to provide services as described in this document.

The State Court Administrator's Office is submitting this Request for Proposals (RFP) to consulting agencies for a Project Manager to lead a business reengineering effort leveraging technology to achieve efficiencies in operations in the areas of centralized payable citation processing, electronic filing of traffic citations and criminal complaints, real-time capture of case updates in the courtroom, standardization of collection agency referral and collections of court ordered fines and fees.. A brief description of the project, project scope, activities and deliverables is included in this RFP.

Submissions must be received no later than 4:30 p.m. local (i.e. Minneapolis) time on Wednesday, December 3rd, 2008. Proposals will be opened the following business day after the deadline and once opened become accessible to the public. Except for financial stability information submitted in accordance with this RFP, do not place any information in your submission that you do not want revealed to the public. All documentation shipped with the submission, including the submission, will become the property of the STATE. Late submissions will not be accepted.

Questions about the RFP or the selection must be directed in writing to Nancy Crandall, Deputy Director of Court Services, State Court Administration, 105 Minnesota Judicial Center, State Court Administrator's Office, Court Services Division, 25 Rev. Dr. Martin Luther King Jr. Boulevard, St. Paul, MN 55155 or by **e-mail** at: www.nancy.crandall@courts.state.mn.us. Other court personnel are not allowed to discuss the Request for Proposals with anyone, including responders, before the proposal submission deadline. Questions and answers to all questions will be accessible to other vendors and the public.

The tentative selection timeline is to select a vendor to begin contract negotiations by December 17, 2008 and have a contract completed as soon as reasonably possible thereafter. A full request for proposal is available on the Minnesota Supreme Court **website**: www.courts.state.mn.us

Department of Transportation (Mn/DOT) Office of Investment Management Request for Proposals (RFP) for Market Research Services Certified List Program

Mn/DOT requests proposals for the Market Research services Certified list Program. This program will be a Certified List Program will consist of firms that have been pre-approved to provide Market Research Services on an as-needed basis for Mn/DOT. Responders may apply for either or both of the work categories. The term of the program is two years with three one-year extension options. This (Cite 33 SR 899)

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Certified List is categorized for market research into two areas of expertise. These categories are:

Category 1 - Qualitative Market Research

Category 2 - Quantitative Market Research

Responses to this advertisement become public information under the Minnesota Government Data Practices Act. This request does not obligate Mn/DOT to complete the work contemplated in this notice, and Mn/DOT reserves the right to cancel this RFP. All expenses incurred in responding to this notice will be borne by the responder.

The full RFP can be viewed on the Consultant Services Web Page at www.dot.state.mn.us/consult/index.html under the P/T Notices Section.

If you have any questions regarding this advertisement, or are having problems viewing the RFP on the Consultant Services Web Page, you may contact:

Brad Hamilton, Contract Administrator

E-mail: brad.hamilton@dot.state.mn.us

Telephone: (651) 366-4626

Note: RESPONSES WILL BE DUE ON DECEMBER 16, 2008 AT 2:00 PM CENTRAL STANDARD TIME.

Department of Transportation (Mn/DOT)

Engineering Services Division

Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (“Consultant Pre-Qualification Program”)

This document is available in alternative formats for persons with disabilities by calling Juanita Voigt at (651) 366-4774 for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects. Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT’s Consultant Services web site, indicated below, to see which highway related professional/technical services are available for application. Applications are accepted on a continual basis. All expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT’s Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Juanita Voigt

Consultant Services

Office of Technical Support

Minnesota Department of Transportation

395 John Ireland Blvd. Mail Stop 680

Department of Transportation (Mn/DOT)**Engineering Services Division****Notice Concerning Professional/Technical Contract Opportunities and Taxpayers' Transportation Accountability Act Notices**

NOTICE TO ALL: The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: www.dot.state.mn.us/consult

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers' Transportation Accountability Act on the above referenced website.

Non-State Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Dakota County

Dakota County Transportation Department**Notice of Request for Proposal (RFP) for Design Engineering Services**

NOTICE IS HEREBY GIVEN That the Dakota County Transportation Department requests proposals for professional engineering services, to provide full management and development for Final Design Documents for the Cedar Avenue Transitway Implementation of shoulder-running Bus Rapid Transit (BRT) and highway improvements between 179th Street (Station 236+00) in the City of Lakeville and 138th Street (Station 461+00) in the City of Apple Valley, a distance of approximately 4.3 miles measured from mainline Cedar Avenue.

Final design of Cedar Avenue Transitway will include three plan sets;

CP 23-59; SP 19-623-23; the widening to 6 lanes and addition of fourteen-foot bus lane/shoulders from 1/4 miles south of CSAH 46 to 147th Street, 2 miles including CSAH 46 and CSAH 42.

CP 23-64; SP 19-623-24; the addition of fourteen-foot bus lane/shoulders from 147th Street to 138th Street, length = 1.3 mile.

Non-State Bids, Contracts & Grants

CP 23-70; SAP 19-623-25; the addition of fourteen-foot bus lane/shoulders from 1/4 mile south 179th Street to 1/4 mile south of CSAH 46, length = 2 miles.

The following is the anticipated solicitation schedule:

Issue Request for Proposal: November 17, 2008
Receive Proposals: 11:00 a.m., Monday, December 15, 2008
Award of Contract: January 20, 2009

All firms interested in receiving a RFP may contact:

John Sass
Phone: (952) 891-7130
E-mail: john.sass@co.dakota.mn.us

Metropolitan Council

Notice of Request for Proposals (RFP) for a Vehicle GPS System

Contract Number 07P124

The Metropolitan Council is soliciting proposals to provide a Fleet Vehicle GPS Tracking and Diagnostic System. The anticipated schedule for this procurement is as follows:

<i>Issue Request for Proposals</i>	November 10, 2008
<i>Questions Due</i>	December 2, 2008
<i>Proposals Due</i>	December 11, 2008
<i>Award Contract</i>	January 2009

All firms interested in submitting proposals for this contract and desiring to receive an RFP package are invited to make a request either by e-mail, fax or mail to:

Miriam Lopez-Rieth
Administrative Assistant, Contracts and Procurement Unit
Metropolitan Council
390 North Robert Street
St. Paul, MN 55101
Fax: (651) 602-1083
E-mail: miriam.lopez-rieth@metc.state.mn.us

Minnehaha Creek Watershed District

Request for Qualifications for Computer (Technology) Support and Quotes for Purchase of Computer Equipment and Software

The Minnehaha Creek Watershed District, a political subdivision established to Chapter 103D - *Minnesota Statutes*, is conducting a review of its needs for computer (technology) support and the most effective way of meeting those needs. We are also seeking quotes on the purchase of computer workstations, servers, and software.

Experienced institutions that wish to be considered as a potential computer service provider, or would like to provide a quote for computer equipment and software, may contact the Minnehaha Creek Watershed District at the address below or go to our website at www.minnehahacreek.org for instructions on how to respond to the *Request for Qualifications* and for a *Scope of Services*. Request for Qualifications must be received by the Minnehaha Creek Watershed District no later than 4:30 p.m., Monday, November 24, 2008.

Non-State Bids, Contracts & Grants

Send responses to:

Mr. Eric Evenson, District Administrator
Minnehaha Creek Watershed District
18202 Minnetonka Boulevard
Deephaven, Minnesota 55391

Telephone: (952) 471-0590

Facsimile: (952) 471-0682

University of Minnesota (U of M)

Notice of Request for Proposal (RFP), Furnishings for the TCF Bank Stadium RFP#10289.11178

University of Minnesota, Intercollegiate Athletics on the Twin Cities Campus is seeking proposals from qualified furniture vendors to furnish, deliver & install furnishings for the new TCF Bank Stadium currently under construction.

The RFP is available by contacting Carol Wefel at e-mail: wefel001@umn.edu

Use the RFP #10289.11178 in the Subject line of your email.

A pre-proposal meeting will be held at 10:30 AM, November 24, 2008 at Williams Arena located on the U of M Twin Cities Campus

RFP Due Date and Time: December 15, 2008, 3:00 PM

University of Minnesota (U of M)

Subscribe to Bid Information Service (BIS)

The University of Minnesota offers 24-hour/day, 7-day/week access to all Request for Bids/Proposals through its web-based Bid Information Service (BIS). Subscriptions to BIS are free. Visit our website at bidinfo.umn.edu or call the BIS Coordinator at (612) 625-5534.

Request for Bids/Proposals are also available to the public each business day from 8:00 a.m. to 4:30 p.m. in the Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Minneapolis, Minnesota 55454.

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