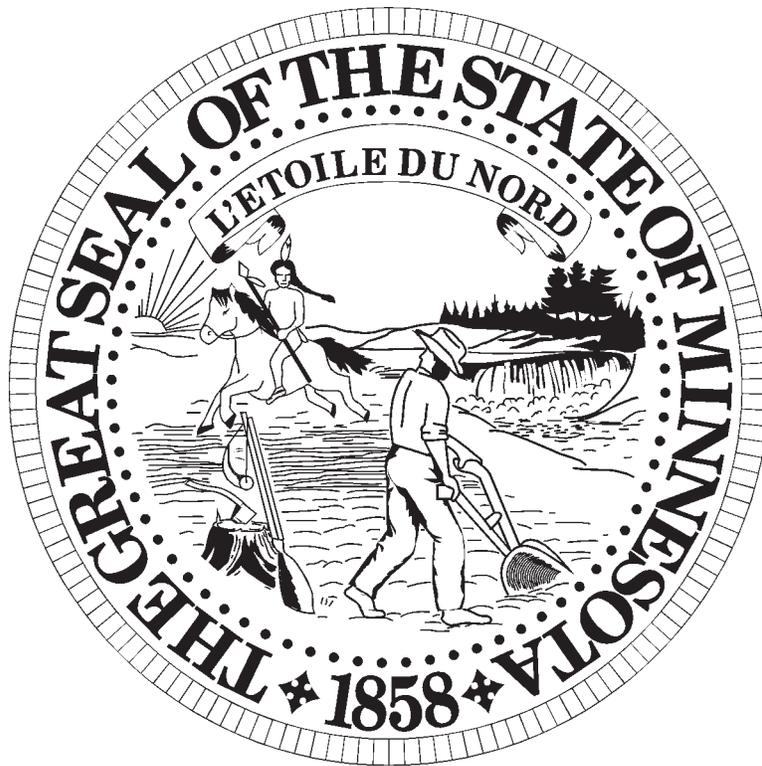


State of Minnesota

# State Register



**Rules and Official Notices Edition**

Published every Monday (Tuesday when Monday is a holiday)  
by the Department of Administration – Communications Media Division

**Monday 12 June 2006**  
**Volume 30, Number 50**  
**Pages 1343 - 1364**

# State Register

## Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- proposed, adopted, exempt, expedited emergency and withdrawn rules
- executive orders of the governor
- appointments
- proclamations and commendations
- commissioners' orders
- revenue notices
- official notices
- state grants and loans
- contracts for professional, technical and consulting services
- non-state public bids, contracts and grants
- certificates of assumed name, registration of insignia and marks

**PUBLISHING NOTICES:** Submit ONE COPY of your notice, typed double-spaced. State agency submissions must include a "State Register Printing Order" form, and a "Certification/Internal Contract Negotiation" form with contracts for professional, technical and consulting services. Non-State Agencies should submit ONE COPY, with a letter on your letterhead stationery requesting publication and date to be published. E-MAIL submissions to: [robin.panlener@state.mn.us](mailto:robin.panlener@state.mn.us), or FAX to: (651) 297-8260. Please follow FAX by sending originals and applicable forms or letters. The charge is \$14.40 per tenth of a page (columns are seven inches wide). One typewritten, double-spaced page is about 4/10s of a page in the *State Register*, or \$57.60. About 2-1/2 pages typed, double-spaced, on 8-1/2"x11" paper equal one typeset page in the *State Register*. Contact the editor if you have questions.

### SUBSCRIPTION SERVICES:

Copies are available at Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155. Order by phone: Metro area: (651) 297-3000 Toll free (800) 657-3757. TTY relay service phone number: (800) 627-3529. **NO REFUNDS.** E-mail subscriptions are available by contacting (651) 297-8774. Send address changes to Minnesota's Bookstore, 660 Olive Street, St. Paul, Minnesota 55155.

SEE THE *State Register* free at **website:** <http://www.comm.media.state.mn.us> .

- **State Register: On-line subscription** – \$180, includes Early View, LINKS, INDEX, and Sidebar Table of Contents *sent to you via E-mail.*
- **Single issues** are available for a limited time: *State Register* \$5.00.
- "Affidavit of Publication" costs \$10.00 and includes a notarized "Affidavit" and a copy of the issue.

## Printing Schedule and Submission Deadlines

Vol. 30 Issue Number	PUBLISH DATE ( <b>BOLDFACE</b> shows altered publish date)	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts	Deadline for Both Adopted and Proposed RULES
# 50	Monday 12 June	Noon Tuesday 6 June	Noon Wednesday 31 May
# 51	Monday 19 June	Noon Tuesday 13 June	Noon Wednesday 7 June
# 52	Monday 26 June	Noon Tuesday 20 June	Noon Wednesday 14 June
Vol. 31, # 1	Monday 3 July	Noon Tuesday 27 June	Noon Wednesday 21 June

Copyright © 2006 Communications Media Division, Department of Administration, State of Minnesota.

USPS Publication Number: 326-630 (ISSN: 0146-7751)

**THE STATE REGISTER IS PUBLISHED** by Communications Media Division, Department of Administration, State of Minnesota, pursuant to *Minnesota Statutes* § 14.46 and is available at main branch county libraries in Minnesota and all "State Depository Libraries:" State University and Community College libraries; University of Minnesota libraries; St. Paul, Minneapolis and Duluth Public Libraries; Legislative Reference Library; State Law Library; Minnesota Historical Society Library; and Library Development Service at the State Department of Education.

Tim Pawlenty, Governor (651) 296-3391  
Carol L. Molnau, Lt. Governor (651) 296-3391  
Mike Hatch, Attorney General (651) 297-4272  
Patricia Anderson, State Auditor (651) 297-3670  
Mary Kiffmeyer, Secretary of State (651) 296-2079

### Department of Administration:

Dana B. Badgerow, Commissioner (651) 296-1424  
Communications Media Division:  
Mary Mikes, Director (651) 297-3979

### State Register:

Robin Panlener, editor (651) 297-7963  
John Mikes, assistant editor (651) 297-4616  
Jessie Rahmeyer, subscriptions (651) 297-8774

## Minnesota Legislative Information

**Senate Public Information Office** (651) 296-0504  
State Capitol, Room 231, St. Paul, MN 55155  
**Website:** [www.senate.leg.state.mn.us/departments/secretary/seninfo.htm](http://www.senate.leg.state.mn.us/departments/secretary/seninfo.htm)

**House Public Information Services** (651) 296-2146  
State Office Building, Room 175,  
100 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155  
**Website:** [www.house.leg.state.mn.us/hinfo/hinfo.htm](http://www.house.leg.state.mn.us/hinfo/hinfo.htm)

## Minnesota State Court System

**Court Information Office** (651) 296-6043  
MN Judicial Center, Rm. 135, 25 Rev. Dr. Martin Luther King Jr Blvd.,  
St. Paul, MN 55155 **Website:** [www.courts.state.mn.us](http://www.courts.state.mn.us)

## Federal Register

Office of the Federal Register (202) 512-1530; or (888) 293-6498  
U.S. Government Printing Office – Fax: (202) 512-1262  
**Website:** [http://www.access.gpo.gov/su\\_docs/aces/aces140.html](http://www.access.gpo.gov/su_docs/aces/aces140.html)

**Minnesota Rules: Amendments & Additions**  
 Volume 30, #40-50, Monday 12 June 2006 ..... 1346

**Official Notices**

**Administration Department**

Work Smarter..... 1347

**Agriculture Department**

Minnesota Rural Finance Authority: Public Hearing on the Issuance of an Agricultural Development Revenue Bond under Minnesota Statutes, Chapter 41C for Matthew Megadanz in Eden Lake Township, Stearns County..... 1347

**Animal Health Board**

Quarterly Meeting of the Board June 28, 2006..... 1347

**Comprehensive Health Association**

Annual Meeting of Members and Annual Board Meeting June 22, 2006..... 1348  
 Meeting of the Enrollee Appeal Committee June 14, 2006..... 1348

**Metropolitan Council Environmental Services**

2006 Customer Budget Meetings - Agenda Includes Proposed SAC Credit Change..... 1348

**Transportation Department (MnDOT)**

Intent to Solicit Outside Information and Opinion on the Proposed Disadvantaged Business Enterprise (DBE) Overall Goal for Transit for Federal Fiscal Year 2007..... 1349  
 State Aid for Local Transportation Division: Appointment and Meeting of a State Aid Variance Committee..... 1349  
 Petition of Hennepin County for a Variance from State Aid Operations Rules..... 1350

**State Grants & Loans**

**Agriculture Department**

Availability of Grant Funds for Dairy Profitability Enhancement Teams..... 1350

**State Contracts**

**Administration Department**

Grow Your Business..... 1351

**Colleges and Universities, Minnesota State (MnSCU)**

Request for Proposal: Foundation Management Software..... 1352

**Century College:** Request for Proposals (RFP) for Commissioning Authority..... 1353

**Inver Hills Community College:** Availability of Request for Proposal (RFP) for Designer Selection for the Classroom Renovation and Addition..... 1353

**Moorhead Minnesota State University:** Availability of Request for Proposal (RFP) for Designer Selection for Lommen Hall Addition and Renovation..... 1354

**Southwest Minnesota State University:** Availability of Request for Proposal (RFP) for Designer Selection for Regional Event Center..... 1354

**St. Cloud Technical College:** Advertisement for Bids for Brick and Concrete Repair..... 1354

**St. Cloud Technical College:** Request for Proposal for Truck Drivers Training Program..... 1354

**Winona State University:** Request for Proposals for Contracted Services to Write, Design, Produce and Place Advertising..... 1356

**Corrections Department**

Request for Proposals for Parenting/Family Education Services... 1357

**Historical Society**

Request for Bids for Furnishing and Installing a 30-Ton Roof-Top Heating and Air-Conditioning Unit at 1500 Mississippi Street in Saint Paul, Minnesota..... 1357  
 Request for Proposals for Printing Six Issues of the Society's *History Matters* Newsletters..... 1357

**Human Services Department**

Request for Proposals — Alternative Payment for Nursing Facility Services..... 1358  
 Request for Proposal (RFP) for Vulnerability Assessment of Health Care Systems' Externally Accessible Applications... 1358

**Public Safety Department**

Office of Traffic Safety: Request for Proposals for Law Enforcement Liaisons.....1359

**Transportation Department (Mn/DOT)**

Contracting Opportunities for a Variety of Highway Related Technical Activities (the "Consultant Pre-Qualification Program")..... 1359  
 Professional/Technical Contract Opportunities..... 1360  
 Request for Proposal (RFP) for Transportation Research Assistance Program (TRAP) Certified List Program..... 1360

**Non-State Contracts & Grants**

**Minnesota Association of Community Corrections Act Counties (MACCAC)**

Request for Letters of Interest (LOI's): Seeking a Contractor to Provide Executive Administrative Services to MACCAC... 1361

**Metropolitan Council - Metro Transit**

Metro Transit Nicollet Garage Door Replacement..... 1361  
 Replacement of Two Air Compressors at Metro Transit Overhaul Base..... 1362  
 Metro Transit Light Rail Operation and Maintenance Facility Door Replacement..... 1362

**University of Minnesota**

Subscribe to Bid Information Service (BIS)..... 1362

**Minnesota's Bookstore**..... 1362

Commodity, Service and Construction Contracts information is available from the Materials Management Helpline (651) 296-2600, or Web site:  
[www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us)

Information or subscriptions to the *State Register* is available through Minnesota's Bookstore (651) 297-3000, or (800) 657-3757, Web site:  
[www.minnesotasbookstore.com](http://www.minnesotasbookstore.com)

# Minnesota Rules: Amendments and Additions

## NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1999 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

## Volume 30, Issues # 40-50

Monday 3 April 2006 - Monday 12 June 2006

### Agriculture Department

1510.2355 (adopted)..... 1271  
 1560.1800; .1900; .2000; .2100; .2200; .2300; .2400; .2500;  
 .2600; .2700; .2800; .2900; .3000; .3100; .3200  
 (repealed)..... 1215, 1246

### Barber and Cosmetologist Examiners Board

2100.0100; 2105.0010; 2110.0010; .0100; .0500; .0680  
 (adopted)..... 1246

### Employment and Economic Development Department

3300.5000; .5010; .5020; .5030; .5040; .5050; .5060  
 (adopted)..... 1129  
 3300.5010 s. 5, 7, 19, 32; .5030 s. 5 (repealed)..... 1129

### Labor and Industry Department

5205.0010 (proposed exempt)..... 1054  
 5205.0010 (adopted exempt)..... 1319  
 5221.0100; .0405; .0700; .4070 (adopted)..... 1053

### Bureau of Mediation Services

5520.0200; .0300; .0500; .0520; .0540; .0560; .0620; .0710  
 (proposed)..... 1315  
 5520.0120, s. 7 (proposed repealer)..... 1315  
 9505.0353 (proposed)..... 1318

### Natural Resources Department

6216.0350 (adopted expedited emergency)..... 1027  
 6216.0350 s. 1, 4 (expedited emergency repealer)..... 1027  
 6232.2800; .3055 (adopted expedited emergency)..... 1083  
 6232.3855 (adopted expedited emergency)..... 1130

6256.0500 (adopted expedited emergency)..... 1292  
 6262.0550; 6264.0400 (adopted expedited emergency).... 1191  
 6262.0550; 6264.0400 s. 4  
 (repealed expedited emergency)..... 1191

### Pollution Control Agency

7001.0020; 7105.0090 (adopted)..... 1130  
 7021.0050, s. 4, 6; 7027.1150, s. 2; 7039.0010; .0020; .0030;  
 .0040; .0050; .0060; .0070; .0080; .0090; .0100; .0110; .0120;  
 7075.0100; .0200; .0400; .0401; .0402; .0403; .0404; .0405;  
 .0406; .0407; .0408; .0409; .0410; .0411; .0412; .0413; .0414;  
 .0415; .0416; .0417; .0419; .0420; .0421; .0423; .0424; .0425;  
 .0426; .0427; .0428; .0429; .0430; .0431; .0432; .0433; .2000;  
 .2100; .2200; .4900; .5000; 7105.0060, s. 5a  
 (repealed)..... 1130

### Psychology Board

7200.1550 (proposed)..... 1291

### Revenue Department

8130.1700 (proposed)..... 1245  
 8130.1600; .1700, s. 1, 2, 5, 7 (proposed repealer)..... 1245

### Teaching Board

8710.4310; .8010; .8020; .8030; .8040; .8050; .8060; .8070;  
 .8080 (adopted)..... 1054

### Human Services Department

9502.0435; 9503.0090; .0125; .0140; 9555.9720  
 (proposed)..... 1215  
 9505.0185; .0491, s. 7, 8; 3400.0020, s. 27; .0100, s. 1, 3,  
 3a, 4; .0130, s. 2a (proposed repealer)..... 1318

## Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

## Department of Administration

### Work Smarter

Obtain MORE and FASTER information. You receive much more with a subscription than viewing the *State Register* on our website. Subscribe and receive many LINKS to the *State Register*. Open the *State Register* and click on Bookmarks in the upper right corner. You will also receive ALL the current rules, with an INDEX, and previous years' indices. You also receive a summarized "Contracts & Grants" section to review. Subscriptions cost \$180 a year (normal cost \$260 - an \$80 savings). Here's what you receive:

- **Index to Vol. 30**
- **LINKS, LINKS, LINKS**
- **Early delivery, on Friday**
- **"Contracts & Grants" Open for Bid**
- **Easy Access to *State Register* Archives**
- **Indexes to Vols. 29, 28 and 27**
- **E-mailed to you . . . its so easy**

And it's all E-mailed to you, on Friday, instead of waiting for Monday's issue. Contact Jessie Rahmeyer, our subscriptions manager, at (651) 297-8774, or **Fax:** (651) 297-8260, or **E-mail:** [jessie.rahmeyer@state.mn.us](mailto:jessie.rahmeyer@state.mn.us)

## Department of Agriculture

### Minnesota Rural Finance Authority

### Notice of Public Hearing on the Issuance of an Agricultural Development Revenue Bond under Minnesota Statutes, Chapter 41C for Matthew Megadanz in Eden Lake Township, Stearns County

**NOTICE IS HEREBY GIVEN** that a public hearing will be held on July 11, 2006, at 9:00 A.M., Department of Agriculture Building, Agricultural Finance Division, 625 Robert Street North, Saint Paul, Minnesota, on a proposal that the Minnesota Rural Finance Authority (the Authority) issue its revenue bond under *Minnesota Statutes*, Chapter 41C, in order to finance the purchase of approximately 140-165 springing, short bred, open heifers to be located at: from Eden Valley, take St. Hwy. 22 north to Cty. Road 43 north to 185<sup>th</sup> Street, west to 1<sup>st</sup> gravel road on right, first farm on gravel road; Section 9, Eden Lake Township, Stearns County, Minnesota on behalf of Matthew Magedanz, (the Borrower/s). The maximum aggregate face amount of the proposed bond issue is \$250,000.00.

The revenue bond will be a limited obligation of the Authority, payable solely from the revenue pledged to the payment thereof. No holder of such revenue bond will ever have the right to compel any exercise of the taxing power of the State of Minnesota to pay the bond or the interest thereon, nor to enforce payment against any property of the Authority or the State of Minnesota, except the revenues specifically pledged to the payment thereof. Before issuing the revenue bond, the Authority will enter into an agreement with the Borrower whereby the Borrower will be obligated to make payments at least sufficient at all times to pay the principal of and interest on such revenue bond when due.

All persons interested may appear and be heard at the time and place set forth above, or may file written comments with the Executive Director of the Authority prior to the date of the hearing set forth above.

Dated: June 7, 2006

Jim Boerboom  
RFA Director

## Board of Animal Health

### Quarterly Meeting of the Board June 28, 2006

The Board of Animal Health will hold its quarterly meeting on Wednesday June 28, 2006 at 9:30a.m.at the Orville L. Freeman Office Building, Room B-555, 625 Robert Street North, St. Paul, MN 55155.

## Official Notices

---

### Minnesota Comprehensive Health Association

#### Notice of Annual Meeting of Members and Annual Board Meeting June 22, 2006

NOTICE IS HEREBY GIVEN that the **Annual Meeting of Members** of the Minnesota Comprehensive Health Association (MCHA), will be held at 2:00 p.m. on Thursday, June 22, 2006 at the MCHA Executive Office, 5775 Wayzata Blvd, Suite 910., St. Louis Park, MN, to be immediately followed by the **Annual Meeting of the Board of Directors**.

For additional information, please call Lynn Gruber at (952) 593-9609.

### Minnesota Comprehensive Health Association

#### Notice of Meeting of the Enrollee Appeal Committee

NOTICE IS HEREBY GIVEN that a meeting of the Minnesota Comprehensive Health Association's (MCHA), Enrollee Appeal Committee will be held at 1:30 p.m. on Wednesday, June 14, 2006, at the MCHA executive office located at 5775 Wayzata Blvd., Suite 910, St. Louis Park, MN.

This meeting may be closed to the public, if so requested by the appellant(s), pursuant to *Minnesota Statutes* 62E.10, subd. 4.

For additional information, please call Lynn Gruber at (952) 593-9609.

### Metropolitan Council Environmental Services

#### 2006 Customer Budget Meetings - Agenda Includes Proposed SAC Credit Change

Metropolitan Council Environmental Services (MCES) will hold customer budget meetings to discuss the proposed 2007 operating budget. Included on the agenda will be a change being proposed to the SAC credit rules. This change, to be implemented January 1, 2010, limits SAC credits for redeveloped property to what is needed on the site for the new use. Additional information on the proposed change is available from Dan Schueller at Metropolitan Council Environmental Services, phone: (651) 602-1624.

The public meetings are scheduled for:

- **TUESDAY, JUNE 13: 8:30-10:30 a.m.**  
Golden Valley – Brookview Community Center: Willow Room  
200 Brookview Parkway  
(763) 512-2347
- **WEDNESDAY, June 14: 8:30-10:30 a.m.**  
Bloomington – Creekside Community Center: Room 105  
9801 Penn Ave. South (at southeast corner of 98<sup>th</sup> and Penn)  
(952) 563-4944
- **THURSDAY, JUNE 15: 8:00-10:00 a.m.**  
Industrial Customer Meeting  
St. Paul – Metro 94 Business Center  
455 Etna Street  
(651) 602-4703
- **WEDNESDAY, JUNE 21: 10:00-12:00 a.m.**  
St. Paul – League of Minnesota Cities Building (AMM)  
145 University Avenue West  
(651) 215-4004
- **WEDNESDAY, JUNE 21: 2:00-4:00**  
Woodbury – Central Park: Valley Creek Room A  
8595 Central Park Place  
(651) 714-3799

You also may submit comments, which must be **received** by MCES no later than July 7, 2006:

- Send written comments to: Dan Schueller, Metropolitan Council Environmental Services, 390 Robert St., St. Paul, MN 55101
- Fax comments to: Dan Schueller at (651) 602-1477
- Record comments on: Metropolitan Council Public Comment Line at (651) 602-1500
- E-mail comments to: [data.center@metc.state.mn.us](mailto:data.center@metc.state.mn.us)

Upon request, the Council will provide reasonable accommodations to persons with disabilities. Please submit such requests to Dan Schueller (see above).

## Department of Transportation

### Notice of Intent to Solicit Outside Information and Opinion on the Proposed Disadvantaged Business Enterprise (DBE) Overall Goal for Transit for Federal Fiscal Year 2007

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Transportation (Mn/DOT) proposes to set the 2007 overall goal for transit for DBE participation on all Federal Transit Administration-assisted contracts at **4%**.

- Mn/DOT proposes to meet 1% of this goal through race/gender neutral means.
- Mn/DOT proposes to meet 3% of this goal through race conscious means.

**The DBE overall goal and its rationale are available for public inspection for 30 days from the date of publication of this notice during normal business hours from 8 a.m. until 4:30 p.m. at the Mn/DOT Office of Civil Rights, located on the 2nd floor of the Transportation Building at 395 John Ireland Boulevard, St. Paul, Minnesota 55155.**

**The Mn/DOT Office of Transit will accept comments on the overall DBE goal for 45 days from the date of publication of this notice.**

The overall DBE goal may be adjusted in response to comments received during the public comment period.

Address written comments to:

Hope Jensen, Director  
Office of Civil Rights  
Minnesota Department of Transportation  
395 John Ireland Boulevard, Mail Stop 170  
St. Paul MN 55155  
**Fax:** (651) 215-0446  
**E-mail:** [hope.jensen@dot.state.mn.us](mailto:hope.jensen@dot.state.mn.us)

## Department of Transportation

### State Aid for Local Transportation Division

#### Notice of Appointment and Meeting of a State Aid Variance Committee

**NOTICE IS HEREBY GIVEN** that the Commissioner of Transportation has appointed a State Aid Variance Committee who will conduct a meeting on Thursday, June 15, 2006 at 9:00 a.m. at the Mn/DOT Arden Hills Training Center, located at 1900 West County Road I, in Shoreview, Minnesota, 55126.

This notice is given pursuant to *Minnesota Statute* 47k.705.

The purpose of this open meeting is to investigate and determine recommendations for variance requests from minimum State Aid roadway standards and administrative procedures as governed by *Minnesota Rules* for State Aid Operations 8820.3300 adopted pursuant to *Minnesota Statutes* Chapters 161 and 162.

The agenda will be limited to the following:

**1. Petition of Lincoln County** for a variance from *Minnesota Rules* 8820.9920 as they apply to the reconstruction of CSAH 9 between CSAH 2 and TH 75, State Aid Project number 41-609-011, near the city of Verdi, Minnesota, so as to allow to reconstruct 1:3

# Official Notices

---

side-slopes from station 236+40 to 267+00 in lieu of the required 1:4 so as to reduce the impacts to unique and sensitive natural habitat adjacent to the roadway.

• 9:15 a.m. Lincoln County

Dated: June 3, 2006

Julie A. Skallman, State Aid Engineer  
State Aid for Local Transportation

## Department of Transportation

### State Aid for Local Transportation Division

#### Petition of Hennepin County for a Variance from State Aid Operations Rules

NOTICE IS HEREBY GIVEN that the Hennepin County Board has made written request to the Commissioner of Transportation pursuant to *Minnesota Rules*, part 8820.3300, adopted pursuant to *Minnesota Statutes*, chapters 161 and 162, for a variance from rules pertaining to State Aid operations as they apply to improvement project S.A.P. 27-603-035 in the City of Minneapolis, Minnesota.

The request is for variance from *Minnesota Rules*, part 8820.9936, insofar as the rules apply to the proposed improvement project S.A.P. 27-603-035, C. P. 9754, the reconstruction of Lake Street in the City of Minneapolis between DuPont Avenue and Blaisdell Avenue, to permit 10.83' in lieu of 11' wide travel lanes, 1.5' in lieu of 2' wide curb reaction distances, and 8' in lieu of 10' parking lanes.

If a written objection is received within 7 days of published date of this notice in the *State Register*, the variance can granted only after a contested case hearing has been held on the request.

Dated: June 7, 2006

Julie A. Skallman, State Aid Engineer  
State Aid for Local Transportation

## State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

## Minnesota Department of Agriculture

### Notice of Availability of Grant Funds for Dairy Profitability Enhancement Teams

Grants to Dairy Profitability and Enhancement Teams are available from the Minnesota Department of Agriculture, as authorized by the *Laws of Minnesota 2005*, First Special Session Chapter 1, Article 1, section 2, subd. 5, for regional or statewide organizations to administer one-on-one educational delivery teams to provide appropriate new technologies, including rotational grazing and other sustainable agriculture methods, applicable to small and medium sized dairy farms to enhance the financial success and long-term sustainability of dairy farms in the state. Dairy development and profitability enhancement teams are encouraged to engage in activities including, but not limited to, improving milk quality, comprehensive financial analysis, risk management education, enhanced milk marketing tools and technologies, five-year business plans, and design and engineering costs. Activities must be spread throughout the dairy producing regions of the state. Applicants are strongly encouraged to coordinate risk management education and use of milk marketing tools and technologies.

These teams must consist of farm business management instructors, dairy extension specialists, and dairy industry partners to deliver the informational and technological services. These teams must report semiannually to the program director on the aggregate changes in producer financial stability, productivity, product quality, animal health, environmental protection, and other performance measures attributable to the program. Information reported must be sufficient to establish regional and statewide performance benchmarks for the dairy industry a format that maintains the confidentiality of business information related to any single dairy producer. Grants to individual

---

---

## State Grants & Loans

producers must not be used for capital improvements or for the start up of a new dairy enterprise.

Grants will be awarded July 19, 2006 to June 30, 2007. There is approximately \$700,000 in grant funds available.

To receive an application for grant funds contact:

David Weinand  
Minnesota Department of Agriculture  
625 North Robert St.  
St. Paul, MN 55155  
**Telephone:** (651) 201-6646  
**E-mail:** *David.Weinand@state.mn.us*

Questions concerning the grant application should be directed to Mr. Weinand. Two copies of the application must be received by Mr. Weinand 4:00 pm C. D. T. on July 5, 2006. At the Department's discretion, applicants may be asked to meet with the Department or submit clarification.

Grant funds will be withheld from grantees that fail to submit reports. Applicants must include participants from the areas of extension and farm business management on the diagnostic teams. Preference will be given to those applicants whose proposals are aimed at small and medium sized farms, show low administrative cost versus services delivered to dairy producers and also for innovative ideas for delivering information and technology to dairy producers.

### State Contracts

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at [www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us) for informal solicitation announcements.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

## Department of Administration Grow Your Business

State government offers over \$3 billion a year in contracts. By subscribing to the *State Register* you receive additional information and tools to tap into this business. A subscription works far better than by just getting the *State Register* off our website. You get an "easy-to-use format", helpful LINKS, a simple and specially designed "Contracts & Grants" section for quick and easy review, and indices for handy reference. What a subscription to the *State Register* brings you:

- **Contracts & Grants Open for Bid**
- **E-mailed to you . . . its so easy**
- **Indexes to Vols. 29, 28 and 27**
- **LINKS, LINKS, LINKS**
- **Early delivery, on Friday**
- **Index to Vol. 30**
- **Easy Access to *State Register* Archives**

Plus, it's all E-mailed to you. You don't have to do anything. And you receive it early, on Friday, instead of waiting for Monday's issue. Subscriptions cost \$180 a year (normal cost \$260), or about \$3.50 per issue. Contact Jessie Rahmeyer, our subscriptions manager, at (651) 297-8774, or **Fax:** (651) 297-8260, or **E-mail:** [jessie.rahmeyer@state.mn.us](mailto:jessie.rahmeyer@state.mn.us)

# State Contracts

---

## Minnesota State Colleges and Universities (MnSCU)

### Request for Proposal: Foundation Management Software

The Office of the Chancellor is requesting proposals from qualified vendors for software for donor managements. Specifications are available by visiting the website: [http://www.development.mnscu.edu/software\\_rfp](http://www.development.mnscu.edu/software_rfp) or by contacting Joyce Petsch, Minnesota State Colleges and Universities, Wells Fargo Place, 30 7<sup>th</sup> St. E., Suite 350, St. Paul, Minnesota 55101, **Telephone:** (651) 297-4390, or **e-mail:** [joyce.petsch@so.mnscu.edu](mailto:joyce.petsch@so.mnscu.edu). Responses must be received by Friday, July 7, 2006 by 4:00 p.m. CST.

This is a request for proposal for systems and support to address the following functions.

**Constituent Management** — Constituent management, sometimes known as membership management, is the module that tracks “person” information about donors, members, volunteers, funders and friends of the foundation. This “person” data should be available to all other modules and special care should be taken to preserve the security, integrity and privacy of this information.

**Donor Management** — This module provides tools to support annual and long-term fund-raising planning, including: goal-setting, objective-setting, major tasks and deliverables and campaign effectiveness tracking. The module provides moves management (sometimes known as sales pipeline management) tools for fundraisers including: constituent management, prospect identification and tracking, and tools to assist with qualifying prospects and closing deals. This module is where tools to perform a variety of gift processing tasks resides including: acknowledgement processes, membership benefits processing, pledge processing and fundraiser task management. This module provides tools to record and track donations including: the capability to record the type, designation and timing of the gift, process a variety of vehicles (cash, stock, annuities, etc.), and monitor financial activity, compliance and effort expended.

**Event Management** — This module provides tools to support annual and long-term event planning, including: goal-setting, objective-setting, major tasks and deliverables, and event effectiveness tracking. The module provides tools to assist with event committee logistics and support including: committee planning and creation, committee management and oversight and committee communication and support. This module provides tools to assist with individual event planning including: program and entertainment development, event scheduling and timeline planning, and individual-event financial planning. This module provides tools to help manage event donations and sponsorships including: tracking detailed solicitation targets, managing solicitation volunteers, tracking solicitation progress against goals, tracking outstanding solicitation issues and volunteer feedback. This module provides tools to identify and close deals with event donors and sponsors including: moves-management (or pipeline management) of donors and sponsors, track and process donated items and donation payments. This module provides tools to assist with event promotion, including: targeting event attendees, developing and managing event publicity campaigns, and managing personal invitations to key attendees. This part of the system provides event-registration capabilities including: collecting registration information, recording attendee assignments (for housing, meals, activities, etc.), providing registration confirmations to attendees, tracking attendee preferences and information and communicating with registrants. This module provides event logistics tools including: preparing event briefing books, tracking event schedules, tracking volunteer information, supporting attendee check-in, managing event assignments/contacts/schedules, tracking hot-lists of “special people” at the event, support for silent auctions and processing attendee check-outs.

**Financial Management** — This module provides tools to assist in Foundation financial planning and budgeting including: tracking forecasted income and expenses, allowing multi-level roll-ups (and drill-down) of Foundation financial information. This part of the system processes the receipt of payments to the foundation, as well as provides Accounts Receivable capability. This module also provides the capability to process payments by the foundation, as well as Accounts Payable capability. This module provides money management tools to track cash and investment activity. The module also provides a variety of financial reporting tools.

**Grants Management** — This module provides tools to support annual and long-term grants planning, including: goal-setting, objective-setting, major tasks and deliverables and grants activity tracking. The module provides grants moves management (sometimes known as sales pipeline management) tools for solicitors including: foundation “suspect” management, prospect identification and tracking, and tools to assist with qualifying prospects and closing deals. This module provides tools to perform a variety of grant pre-award processing tasks resides including: generating responses to letters of inquiry, assigning and managing proposal tasks, proposal-creation tools, proposal-submission tools, proposal follow-up, managing site-visits and tracking proposals that were not awarded. This module provides grant-processing capabilities such as; producing acknowledgements, tracking membership benefits awarded to funders and funder follow-up processing. This module provides tools to record and track grants post-award including: recording the nature, timing and designation of the grant as well as grant compliance, effort and financial tracking.

**Scholarship Management** — This module provides tools to assist in annual and multi-year scholarship-spending planning including:

maintaining multi-year historical information, tracking award criteria by scholarship funds, establishing and tracking scholarship award schedules and scholarship fund cash-flow projections. The module records the details of agreements with scholarship donors (aka memoranda of understanding (MOUs)). This module provides tools to support the scholarship application review process including: tools to assist in the call for applicants, tracking scholarship-applicant submissions, support for the application-review process, and tracking scholarship awards and rejections. The system provides tools for processing scholarships including: ongoing student performance tracking, tracking scholarships awarded by external entities, and reporting. This module ties to the financial management module to provide a variety of capabilities including: tracking scholarship fund balances and earnings, processing scholarships payable, determining current recipient status prior to releasing payments, recording vouchers approving the release of the payment and providing tools to transfer funds to the business office for payment. This module provides a variety of scholarship measurement and tracking tools including scholarship financial and activity reporting.

This request does not obligate Minnesota State Colleges and Universities to complete the proposed project, and the system reserves the right to cancel this solicitation if it is considered to be in its best interest.

The Minnesota State Colleges and Universities System is an Equal Opportunity employer and educator.

### **Colleges and Universities, Minnesota State (MnSCU) Century College**

#### **Notice of Request for Proposals (RFP) for Commissioning Authority**

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Century College, is soliciting proposals for experienced consulting services for Commissioning Authority. The project consists of the design and new building construction of approximately 72,000 gross square feet to be located on the East Campus southwest area. This building will consist of Science and Learning Resource classrooms, library and offices.

Proposals must be delivered to Dona K. Bettinger, Purchasing Coordinator, 3300 Century Ave. N., White Bear Lake, MN 55110, Main Entrance, West Campus Business Office, no later than June 27, 2006 at 3:00 p.m. CDT. Late responses will not be considered.

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

For RFP document, contact Mark Hovelson at <mailto:mhovelson@bossardt.com> or (952) 831-5408.

### **Minnesota State Colleges and Universities Inver Hills Community College**

#### **Notice of Availability of Request for Proposal (RFP) for Designer Selection for the Classroom Renovation and Addition in Inver Grove Heights, MN (State Project No. 06-01)**

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Inver Hills Community College, through the State Designer Selection Board, is soliciting proposals from interested, qualified consultants for architectural and engineering design services for the above referenced project.

A full Request for Proposals is available on the Minnesota State Colleges and Universities website: [www.facilities.mnscu.edu](http://www.facilities.mnscu.edu), click on "Solicitation Announcements."

An informational meeting is tentatively scheduled for 1:30 PM, June 22, 2006 in the Theater of the Fine Arts Building, at Inver Hills Community College, 2500 80<sup>th</sup> Street East, Inver Grove Heights, MN 55076. All firms interested in this meeting should contact Pat Buhl, at (651) 450-8536 or e-mail: [pbuhl@inverhills.mnscu.edu](mailto:pbuhl@inverhills.mnscu.edu) to sign up for the meeting.

Proposals must be delivered to Mary Golike, Executive Secretary, State Designer Selection Board, in the State Architect's Office, not later than 1:00 P.M., Wednesday, July 5, 2006. Late responses will not be considered.

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

# State Contracts

---

## Minnesota State Colleges and Universities

### Notice of Availability of Request for Proposal (RFP) for Designer Selection for Lommen Hall Addition and Renovation Minnesota State University Moorhead (State Project No. 06-04)

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Minnesota State University Moorhead, through the State Designer Selection Board, is soliciting proposals from interested, qualified consultants for architectural and engineering design services for the above referenced project.

A full Request for Proposals is available on the Minnesota State Colleges and Universities website: [www.facilities.mnscu.edu](http://www.facilities.mnscu.edu), click on "Solicitation Announcements."

An informational meeting is tentatively scheduled for **1:00 PM**, June 28, 2006 in **Room 98** of Lommen Hall, Minnesota State University Moorhead, 1900 28<sup>th</sup> Ave. S., Moorhead, MN 56560. All firms interested in this meeting should contact Gwen Johanson at (218) 477-2074, [johansgw@mnstate.edu](mailto:johansgw@mnstate.edu) to sign up for attending the meeting.

Proposals must be delivered to Mary Golike, Executive Secretary, State Designer Selection Board, in the State Architect's Office, not later than 1:00 P.M., Monday, July 10, 2006. Late responses will not be considered.

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

## Minnesota State Colleges and Universities

### Southwest Minnesota State University

### Notice of Availability of Request for Proposal (RFP) for Designer Selection for Regional Event Center (State Project No. 06-08)

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Southwest Minnesota State University, through the State Designer Selection Board, is soliciting proposals from interested, qualified consultants for architectural and engineering design services for the above referenced project.

A full Request for Proposals is available on the Minnesota State Colleges and Universities website: [www.facilities.mnscu.edu](http://www.facilities.mnscu.edu), click on "Solicitation Announcements."

An informational meeting is tentatively scheduled for 10:30 AM, Tuesday, June 27, 2006 in Charter Hall, Room 225 at Southwest Minnesota State University, 1501 State Street, Marshall, MN, 56258. All firms interested in this meeting should contact Cyndi Holm, [holmcm@southwestmsu.edu](mailto:holmcm@southwestmsu.edu), (507) 537-6577 to sign up to attend the meeting.

Proposals must be delivered to Mary Golike, Executive Secretary, State Designer Selection Board, in the State Architect's Office, not later than 1:00 P.M., Monday, July 3, 2006. Late responses will not be considered.

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

## Colleges and Universities, Minnesota State (MnSCU)

### St. Cloud Technical College

### Advertisement for Bids for Brick and Concrete Repair

**Sealed Bids for:** Brick and Concrete Repair  
St. Cloud Technical College  
1540 Northway Drive  
St. Cloud, MN 56303

**will be received by:** Paula Andrist  
St. Cloud Technical College  
Room 1-102  
St. Cloud, MN 56301

until **2:00, June 21, 2006** at which time the bids will be opened and publicly read aloud. St. Cloud Technical College reserves the right to reject any or all bids, or portions thereof, or to waive any irregularities or informalities, in bid received.

**Project Scope:** Repair brick and sealant joints campus wide. Replace and add new concrete sidewalk campus wide. Remove and replace existing dock and door 14 entrance area.

A pre-bid meeting will be held at **10:00 am, June 12th, 2006**, in Room **1-308**, St. Cloud Technical College. The Architect/Engineer and representative will review the bidding procedures, Bidding Documents and other conditions with interested Bidders and answer questions.

Bid Forms, Contract Documents, Drawings and Specifications as prepared by **GLT Architects** are on file at the offices of the:

- 1.) Above named Project Architect/Engineer.
- 2.) Following Builders Exchanges: **St. Cloud, Minneapolis and Fargo**
- 3.) Reed Construction Data
- 4.) Dodge Reports/McGraw Hill
- 5.) National Association of Minority Contractors of Upper Midwest

Complete sets only of bid forms and Drawings and Specifications for use by Bidders in submitting a bid may be obtained from the Architect.

A deposit of **\$25.00** required for each set.

Prospective Bidders requesting that Bidding Documents (complete sets only) be mailed to them, may send a separate non-refundable payment (check made out to the Architect) for **\$10.00** per set for shipping & handling (in addition to the **\$25.00** deposit) to the Architect. Such deposits and payments may be sent prior to **June 13, 2006**. Documents will be sent to street addresses only (P.O. Boxes not acceptable).

Each bid which totals over \$15,000.00 must be accompanied by a bid bond or other security described here as a proposal guarantee that the bidder will enter into a contract if its bid is accepted. This security may be either a certified check, payable to **Minnesota State Colleges and Universities**, in the sum of not less than five percent (5%) of the total base bid or a corporate surety bond for the same amount by a surety company authorized to do business in the State of Minnesota.

Prevailing wages will be required.

## Colleges and Universities, Minnesota State (MnSCU) St. Cloud Technical College

### Request for Proposal for Truck Drivers Training Program

**NOTICE IS HEREBY GIVEN** that St. Cloud Technical College will receive proposals for Truck Drivers Training. The RFP is being requested to expand our Truck Drivers Training Program through a partnership with a trucking industry partner. The project will provide real-world driving environments with vehicles used in industry and to acquire facility space for a classroom, driving range, equipment and instruction for the Truck Drivers Training Program at St. Cloud Technical College. Specification will be available on June 5<sup>th</sup>, 2006 on the website <http://www.sctc.edu/rfp>. Copies of the specifications can also be obtained from Diane Denne-Morgan at [dmorgan@sctc.edu](mailto:dmorgan@sctc.edu). Proposals must be received by Paula Andrist at St. Cloud Technical College, Room, 1-102, 1540 Northway Drive, St. Cloud MN 56301 by 4:00PM on June 19, 2006. St. Cloud Technical College reserves the right to reject any or all bids, or portions thereof, or to waive an irregularities or informalities, in the proposal received.

#### Background/Purpose

door15 at St. Cloud Technical College is addressing the shortage of truck drivers by offering a six-week training course for students to prepare them for their commercial drivers license.

#### Questions:

All question and inquires related to this RFP must be in writing and directed to Diane Denne-Morgan, Truck Drivers Training Project Manager, St. Cloud Technical College, 1540 Northway Driver, St. Cloud, MN 56303, **telephone:** (320) 308-6522. Other department personnel are NOT allowed to discuss the RFP with anyone, including responders, before the bid submission deadline.

#### General Requirements:

Goal: To acquire facility space for classroom, driving range, equipment and instruction for the Truck Drivers Training Program at St. Cloud Technical College. The RFP is being requested to expand our Truck Drivers Training Program through a partnership with a trucking industry partner. The project will provide real-world driving environments with vehicles used in industry. The goal of the Truck Drivers

# State Contracts

---

Training Program is to meet the needs of students with the necessary resources to be in compliance with the Department of Transportation (DOT) and Federal Motor Carrier Safety Regulations (FMCSR). Truck driving students need to have the skills necessary to pass the DMV behind-the-wheel test.

The all encompassing Truck Drivers educational partnership with a vendor would provide St. Cloud Technical College with the following:

- Classroom within ten miles of St. Cloud Technical College
- Provide equipment for instruction and testing
- Five tractors must be available at all times
  - \* Three semi tractors available with a driver, and instructor seat secured with seatbelts. Also, three seats secured with seat belts in the bunk area.
  - \* Two trucks must have driver seat and instructor seat with seatbelts. Seats in bunk area are not necessary in these two trucks.
  
- All tractors must be in good working order and be considered newer models. All equipment must be DOT compliant at all times.
- Semi trailers available for student use. A combination of flatbed and vans in different lengths
- Driving range space shall consist of roads which include obstacles which will allow the students opportunity for practicing different types of maneuvers
- Driving range shall be no less than twenty acres
  - Must be within ten miles of St. Cloud Technical College
  - Must be adjacent to the classroom
  
- SCTC approved instructors. Definition of SCTC approved instructor would be an individual with three years of industry experience and has completed an interview selection process with the Truck Driving Project Manager and Supervisor. The criteria used to determine an instructor will include but not limited to:
  - Truck Driving Industry Experience
  - Safety Record
  - DOT Physical
  - Driving Record
  - Attitude
  - Teaching Experience
  - Availability

## Colleges and Universities, Minnesota State (MnSCU)

### Winona State University

#### Request for Proposals for Contracted Services to Write, Design, Produce and Place Advertising

**NOTICE IS HEREBY GIVEN** that Winona State University is seeking proposals for contracted services to write, design, produce and place advertising.

There will be a **mandatory vendor meeting** at 1:00 PM CST Thursday, June 22, 2006 in the Student Activity Center Conference Room in Kryzsko Commons on the main campus.

Attendance may be in person or via a telephone conference call.

Proposal specifications will be available June 12, 2006 by contacting the Purchasing Department at PO Box 5838, 205 Somsen Hall, Winona, MN 55987, e-mail: [sschmitt@winona.edu](mailto:sschmitt@winona.edu) or by calling (507) 457-5067.

Sealed proposals must be received by Sandra Schmitt at PO Box 5838, or at 175 W. Mark St., Somsen 205G, Business Office, Winona State University, Winona, MN 55987 by 3:00 PM CST Monday, July 10, 2006.

Winona State University reserves the right to reject any or all proposals and to waive any irregularities or informalities in proposals received.

## **Minnesota Department of Corrections Notice of Request for Proposals for Parenting/Family Education Services**

The Minnesota Department of Corrections (DOC) requests proposals for programs to provide parenting and family skills education services to offenders in DOC correctional facilities.

The target population for parenting and family skills education programs is adult male and female offenders who are parents and/or have an interest in improving personal skills connected to being a parent and/or being a family member. Program services will take place inside nine DOC correctional facilities between August 16, 2006, and June 30, 2008. This Request for Proposals (RFP) may result in multiple contract awards. Respondents must offer services to offenders in one or more of the following DOC correctional facilities: Minnesota Correctional Facility (MCF)-Faribault, MCF-Lino Lakes, MCF-Moose Lake, MCF-Oak Park Heights, MCF-Rush City, MCF-Saint Cloud, MCF-Shakopee, MCF-Stillwater, and MCF-Willow River (CIP).

The full RFP will be sent free-of-charge in response to written, e-mailed, or faxed requests to the contact person listed below. Proposals must be submitted to the DOC contact person. Other personnel are NOT allowed to discuss the RFP with anyone, including responders, before the proposal submission deadline. Proposals must be received by the contact person listed below no later than July 5, 2006, 3:00 p.m. CT.

George Kimball  
Minnesota Department of Corrections  
1450 Energy Park Drive, Suite 200  
St. Paul, Minnesota 55108-5219  
**Phone:** (651) 603-0166  
**Fax:** (651) 603-0150  
**E-mail:** [george.kimball@state.mn.us](mailto:george.kimball@state.mn.us)

## **Minnesota Historical Society Notice of Request for Bids for Furnishing and Installing a 30-Ton Roof-Top Heating and Air-Conditioning Unit at 1500 Mississippi Street in Saint Paul, Minnesota**

The Minnesota Historical Society is seeking bids from qualified firms to provide all labor, materials, equipment, and supplies for a new furnace atop the Society's warehouse located at 1500 Mississippi Street in Saint Paul (the Site). All work must be done in accordance with the Request for Bids, including the supporting technical documents and blueprints.

The Request for Bids is available by calling Mary Green-Toussaint, Purchasing Coordinator, Minnesota Historical Society, 345 Kellogg Boulevard West, Saint Paul, Minnesota 55102. Telephone: (651) 297-7007; e-mail: [mary.green-toussaint@mnhs.org](mailto:mary.green-toussaint@mnhs.org).

A **mandatory** pre-bid meeting will be held at the Site at 10 a.m. Local Time on Thursday, June 21, 2006. Blueprints will be available for distribution to interested parties at that time.

Completed bids will be **due no later than 2:00 p.m. Local Time, on Wednesday, June 28, 2006**. Late bids will not be considered.

Dated: June 12, 2006

## **Minnesota Historical Society Notice of Request for Proposals for Printing Six Issues of the Society's *History Matters* Newsletters**

The Minnesota Historical Society is seeking proposals from qualified and experienced vendors to provide all labor, material, and equipment to print six issues of the Society's *History Matters* newsletter within a one-year period, which may be extended for a second year at the Society's option. Please also note that the Society will require the successful proposer to provide pick-up and delivery within one hour's notice, as well as in-house electronic pre-press.

The Request for Proposals is available by calling or writing Mary Green Toussaint, Purchasing Coordinator, Minnesota Historical Society, 345 Kellogg Blvd. West, St. Paul, MN 55102. Telephone: (651) 297-7007; e-mail: [mary.green-toussaint@mnhs.org](mailto:mary.green-toussaint@mnhs.org).

Bids must be received no later than 2:00 p.m. Local Time, Wednesday, July 5, 2006. No late bids will be accepted.

Dated: June 12, 2006

# State Contracts

---

## Department of Human Services

### Notice of Request for Proposals — Alternative Payment for Nursing Facility Services

1995 *Laws of Minnesota*, Chapter 207, Article 7, Section 32 (hereinafter *Minnesota Statutes* Section 256B.434) authorized the Commissioner of the Department of Human Services to establish a contractual alternative payment system as an alternative way to pay for nursing facility services under the Medical Assistance (MA) Program. In order to implement this legislation, the Department established the "Nursing Home Contract Project." The purpose of the Project was to explore a contract-based reimbursement system as an alternative to the current cost-based system for reimbursement of nursing facility services under *Minnesota Statutes* Section 256B.431. The *Laws of Minnesota 2005, First Special Session*, chapter 4, article 7, sections 40, 41 and 42, M.S. 256B.434, Subd. 3, 4 and 19 implemented several changes to APS and Rule 50 facilities. Beginning July 1, 2005, APS contracts may have a term of four years. It also changes the definition of a rate year from July 1 through June 30 to October 1 through September 30. Effective October 1, 2006, property rates will no longer be determined under Rule 50, facilities that do not have an APS contract will not be eligible for rate increases, and APS facilities will be allowed to receive property rate adjustments for building projects between the minimum and the maximum thresholds. The purpose of this RFP is to solicit proposals from all eligible nursing facilities to enter into contracts with the Department to provide nursing facility services to MA recipients. Facilities selected to participate in this project will be eligible to contract with the Department for a four-year term.

Requests for copies of the complete RFP, "Alternative Payment for Nursing Facility Services," should be directed to Bev Milotzky at (651) 431-2277. The original copy of the proposal in response to the RFP must be submitted to the Nursing Home Contract Project, Department of Human Services, 540 Cedar Street, P.O. Box 64973, St. Paul, Minnesota 55164-0973, no later than 4:00 p.m. on Monday, July 31, 2006.

The State of Minnesota reserves the right to reject any and all proposals submitted.

## Department of Human Services

### Request for Proposal (RFP) for Vulnerability Assessment of Health Care Systems' Externally Accessible Applications

The Minnesota Department of Human Services is contracting for a comprehensive security vulnerability assessment of the Health Care Systems' externally facing applications. It is expected this work will include all servers, systems, and applications related to the Health Care System.

The objective of this RFP is to contract with a qualified Responder to perform the tasks and services set forth in this RFP. The term of any resulting contract is anticipated to start between January and April 2007.

The deliverables from this contract will include reports of findings as they are discovered, a final report of all vulnerabilities uncovered and suggested mitigation and remedies in keeping with industries best practices.

Responders' *questions* regarding this RFP must be submitted in writing prior to July 10, 2006. All questions must be e-mailed to: Barry.Caplin@state.mn.us

It is anticipated that answers to questions will be provided via email no later than the end of business on July 15, 2006. Other personnel are **NOT authorized** to discuss this RFP with Responders before the proposal submission deadline. **Contact regarding this RFP with any State personnel not listed above could result in disqualification.**

**Proposal Responses** must be physically received (not postmarked) by **4:00 p.m. Central Time on July 17, 2006** to be considered. Late Proposals will not be considered. **Faxed or electronically sent proposals will not be considered. Proposals must be sent to:**

Request for Proposal Response  
Barry Caplin, CISO: Information Technology Services Division [Andersen Bldg]  
Department of Human Services  
444 Lafayette Road  
Saint Paul, MN 55155

The State reserves the right to reject any and all proposals received in response to this RFP, disqualify any responder whose conduct or proposal fails to conform to the requirements of this RFP.

This request does not obligate the State to award a contract or complete the work contemplated in this notice. The State reserves the right to cancel this notice. All expenses incurred in responding to this notice are solely the responsibility of the responder.

**Department of Public Safety****Office of Traffic Safety****Notice of Request for Proposals for Law Enforcement Liaisons**

The Minnesota Department of Public Safety, Office of Traffic Safety (OTS), is requesting proposals from experienced peace officers (may be retired) to act as liaisons between the OTS and the county, tribal, and municipal enforcement agencies on issues and programs related to impaired driving, passenger protection, and speeding. At least four liaisons to cover different areas of the state are being sought. Details are contained in a complete Request for Proposals (RFP) which may be obtained by contacting Susan J. Palmer directly by mail, fax, or e-mail, as stated below:

Susan J. Palmer  
Office of Traffic Safety  
444 Cedar Street, Suite 150, St. Paul, Minnesota 55101-5150  
Fax: (651) 297-4844  
E-mail: [susie.palmer@state.mn.us](mailto:susie.palmer@state.mn.us)

This is also the only person designated to answer questions regarding this RFP. All questions concerning this RFP should be emailed to Susie J. Palmer and should be received no later than 2:00 p.m. Central Daylight Time on, June 28, 2006. Answers to questions are anticipated to be emailed out to all entities requesting a complete RFP by the end of the workday on, June 30, 2006.

Contracts are anticipated to begin on, October 1, 2006 and end on, September 30, 2007. However, the OTS will retain an option to extend contracts for up to four additional one-year periods, with the consent of the contractor. The value of the contracts for subsequent years may be adjusted.

Final date for submitting proposals is 2:00 p.m. Central Daylight Time on Monday, July 17, 2006. Late proposals will not be considered. Faxed or e-mailed proposals will not be considered.

This RFP does not obligate the State to award a contract or complete the project, and the State reserves the right to cancel the solicitation if it is considered to be in its best interest. All expenses incurred in responding to this notice are solely the responsibility of the responder.

**Department of Transportation (Mn/DOT)****Engineering Services Division****Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (the "Consultant Pre-Qualification Program")**

This document is available in alternative formats for persons with disabilities by calling Ron Bisek at (651) 296-1361 for persons who are hearing or speech impaired by calling the Minnesota Relay Service at (800) 627-3529.

Mn/DOT, working in conjunction with the Consultant Reform Committee, the Minnesota Consulting Engineers Council, and the Department of Administration, has developed the Consultant Pre-qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT anticipates that most consultant contracts for highway-related technical activities will be awarded using this method, however, Mn/DOT also reserves the right to use RFP or other selection processes for particular projects. Nothing in this solicitation requires Mn/DOT to complete or use the Consultant Pre-qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT's Consultant Services web site, indicated below, to see which highway related professional/technical services are available at this time. Following the advertisement of particular category of services, applications will be accepted on a continual basis.

All expenses incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and application forms are available on Mn/DOT's **web site** at: <http://www.dot.state.mn.us/consult>

Send completed application material to:

Ron Bisek  
Consultant Services  
Office of Technical Support  
Minnesota Department of Transportation  
Consultant Services

# State Contracts

---

395 John Ireland Boulevard, Seventh Floor North, Mail Stop 680  
St. Paul, MN 55155

**Note: DUE DATE: APPLICATION MATERIAL WILL BE ACCEPTED ON A CONTINUAL BASIS.**

## Department of Transportation (Mn/DOT) Engineering Services Division

### Notice Concerning Professional/Technical Contract Opportunities

**NOTICE TO ALL:** The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult).

New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

## Minnesota Department of Transportation Request for Proposal (RFP) for Transportation Research Assistance Program (TRAP) Certified List Program

The Minnesota Department of Transportation is requesting proposals for transportation research assistance services. This will be a Certified List Program consisting of firms that have been pre-approved to provide transportation research assistance services for Mn/DOT in the following categories:

1. Research Technical Writing and Editing
2. Research Outreach and Education
3. Research Event Coordination
4. Research Data Information Analysis
5. Research Program/Project Coordination

Firms may apply for any, all, or a combination of the work categories. The term of this program is two years with three one-year extension options. Once the Program is established, Mn/DOT may directly select firms from the Certified List for specific projects with costs up to \$100,000. This program is limited to contracts less than \$100,000.00.

Responses to this advertisement become public information under the Minnesota Government Data Practices Act. This request does not obligate the State of Minnesota Department of Transportation to complete the work contemplated in this notice, and Mn/DOT reserves the right to cancel this request for proposal. All expenses incurred in responding to this notice shall be borne by the responder.

The full RFP document can be downloaded from Mn/DOT's Consultant Services Web Page at <http://www.dot.state.mn.us/consult/> under the Professional Technical Notices Section.

**NOTE: PROPOSALS WILL BE DUE ON JULY 26, 2006 BY 2:00 P.M. CENTRAL TIME. LATE PROPOSALS WILL NOT BE CONSIDERED.**

## Non-State Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

## Minnesota Association of Community Corrections Act Counties (MACCAC)

### Notice of Request for Letters of Interest (LOI's): Seeking a Contractor to Provide Executive Administrative Services to MACCAC

**NOTICE IS HEREBY GIVEN** that MACCAC is soliciting LOI's from qualified parties for the purpose of serving as a Contractor to provide executive administrative services. The Contractor will provide administrative, planning and representational support to MACCAC in conducting its business. The Contractor will also have liaison responsibilities with the Association of Minnesota Counties (AMC) and other professional organizations.

The applicant chosen will be expected to enter into a contractual agreement with MACCAC beginning with the contract implementation date of January 1, 2007 through December 31, 2007, pending funding availability. There is the potential of annual contract renewal beyond December 31, 2007, with agreement by both parties, pending funding availability.

The LOI's from interested applicants will be screened by the MACCAC President and the Board of Directors. Final selection is targeted for October 17, 2006. MACCAC reserves the right to reject any or all LOI's that do not satisfy the LOI requirements.

While it is MACCAC's intent to enter into a contractual agreement with a qualified applicant, the LOI does not obligate MACCAC to complete the LOI process or enter into a contract. MACCAC reserves the right to cancel the LOI at any time for any reason.

MACCAC is looking for letters of interest that speak to an applicant's professional qualifications, experience, and ability to provide executive administrative services to an organization, along with familiarity with Minnesota and Federal law, and administrative rules in the Corrections area, including the enabling legislation with the Minnesota Community Corrections Act (Minnesota Statutes, Chapter 401).

Interested applicants can access the LOI online at [www.maccac.org](http://www.maccac.org), or request a copy of the request for Letters of Interest by contacting:

Dee Skeens, Contract Manager  
Dakota County Community Services Administration  
Dakota County Northern Service Center  
1 West Mendota Road, Suite 500  
West Saint Paul MN 55118-4773  
Phone: (651) 554-5874  
E-mail: [deanne.skeens@co.dakota.mn.us](mailto:deanne.skeens@co.dakota.mn.us)

The deadline for response is no later than 4:00 P.M. Central Standard Time on August 15, 2006.

## Metropolitan Council - Metro Transit Metro Transit Nicollet Garage Door Replacement

Metro Transit a division of the Metropolitan Council is soliciting sealed bids for the procurement of Overhead Doors at Metro Transit's Nicollet Garage. Bids are due at **2:00 PM** on June, 28, 2006. Bids must be submitted in accordance with the Invitation for Bids document available from:

Metropolitan Council  
Metro Transit Purchasing Department  
515 N. Cleveland Avenue  
St. Paul, MN 55114  
**(612) 349-5070**

## Non-State Contracts & Grants

---

### Metropolitan Council - Metro Transit

#### Replacement of Two Air Compressors at Metro Transit Overhaul Base

##### Procurement No. 7099

Metro Transit, a division of the Metropolitan Council, is soliciting sealed bids for replacing two air compressors at its Overhaul Base, located at 515 N. Cleveland Ave., St. Paul MN 55450.

Sealed bids are due by 2:00 PM on July 5, 2006. Bids must be submitted in accordance with the Invitation for Bids document available from:

Metropolitan Council  
Metro Transit Purchasing Department  
515 N. Cleveland Avenue  
St. Paul, MN 55114  
(612) 349-5070

### Metropolitan Council - Metro Transit

#### Metro Transit Light Rail Operation and Maintenance Facility Door Replacement

Metro Transit a division of the Metropolitan Council is soliciting sealed bids for the procurement of Doors at Metro Transit's Light Rail Operation and Maintenance Facility. Bids are due at 2:00 PM on June 28, 2006. Bids must be submitted in accordance with the Invitation for Bids document available from:

Metropolitan Council  
Metro Transit Purchasing Department  
515 N. Cleveland Avenue  
St. Paul, MN 55114  
(612) 349-5070

## University of Minnesota

### Subscribe to Bid Information Service (BIS)

The University of Minnesota offers 24 hour/day, 7day/week access to all Request for Bids/Proposals through its web-based Bid Information Service (BIS). Subscriptions to BIS are free. Visit our website at [bidinfo.umn.edu](http://bidinfo.umn.edu) or call the BIS Coordinator at (612) 625-5534.

Request for Bids/Proposals are also available to the public each business day from 8:00 a.m. to 4:30 p.m. in the Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Minneapolis, Minnesota 55454.

# Minnesota's Bookstore

## Great Books and Gifts for Your Reading Pleasure

- **The Dakota War of 1862** - Minnesota's Other Civil War, by Kenneth Carley, \$14.95
- **Minnesota Treasures** - Stories Behind the State's Historical Places, by Richard Moe, \$39.95
- **No More Gallant a Deed** - A Civil War Memoir of the First Minnesota Volunteers, by James A. Wright, edited by Steven J. Keillor, \$34.95
- **Minnesota's Indian Mounds and Burial Sites: A Synthesis of Prehistoric and Early Historic Archaeological Data**, by Constance M. Arzigian and Katherine P. Stevenson, \$44.95
- **Mike Lynch's Minnesota Starwatch** - The Essential Guide to Our Night Sky, \$24.95
- **Minnesota's State Capitol** - The Arts and Politics of a Public Building, \$16.95
- **A Birders's Guide to Minnesota**, by Kim R. Eckert, \$20.00

# Minnesota's Bookstore

660 Olive Street (Williams Hill Business Development), St. Paul, MN 55155

(1 block east of I-35E Bridge, 1 block north of University Ave.)

## FREE PARKING

Phone: (651) 297-3000; Fax: (651) 215-5733

E-mail: <http://www.minnesotasbookstore.com>

\* The Capitol is 100! Read about its fascinating history.

\* READ books on Astronomy, Birds, Civil War, Flora and Fauna, Geology,

\* History, Landscaping, Minnesota, Photography,

\* New Guidebook to State Agency Services, Stock No. 1-1, Price: \$14.95

20% OFF! Murder in Minnesota, Year: 1962, Stock No.17-35, Price:\$10.36

20% OFF! Ghostly Tales of Minnesota, Year: 1992, Stock No.19-1, Price:\$6.36

• A Guide to Minnesota's Scientific and Natural Areas, Year: 1999, Stock No.9-8, Price:\$14.95

• Animal Tracks of Minnesota and Wisconsin, Year: 2000, Stock No.9-72, Price:\$7.95

• Waterfalls of Minnesota's North Shore, Year: 2006, Stock No.19-48, Price:\$19.95

• Ice Fishing Secrets, Year: 1991, Stock No.9-68, Price:\$12.95

• Birder's Guide to Minnesota, Year: 2002, Stock No.9-41, Price:\$20.00

• Amphibians and Reptiles Native to Minnesota, Year: 1994, Stock No.9-31, Price:\$29.95

• 2-Book Set: Landscaping for Wildlife and Woodworking for Wildlife, Stock No.9-20, Price:\$18.50

• Minnesota Highway and Recreational Atlas, Year: 2006, Stock No.12-163, Price:\$22.95

• Butterflies of the North Woods, Year: 2002, Stock No.19-69, Price:\$14.95

• Great Cross County Ski Trails, Year: 2001, Stock No.19-28, Price:\$11.95

• Poster: Great Lakes Fishes, Stock No.9-107, Price:\$5.00

• Minnesota Gardener's Guide, Year: 2004, Stock No.19-130, Price:\$19.99

• Regional Parks Map, Year: 2005, Stock No.12-11, Price:\$3.95

• Field Guide to Native Plant Communities: Eastern Broadleaf Forest Province, Year: 2005, Stock No.9-7, Price:\$10.95

• Minnesota Education Directory, Year: 2005, Stock No.1-93, Price:\$23.95

• Closeout prices available on selected county plat books

• The Capitol is 100! Read about its fascinating history.

• Minnesota Guidebook to State Agency Services - Year 2004, Stock 1-1, Price: \$14.95

• Maps ! Public Recreation Information Maps, County Plat Books, County Highway Maps

## Looking for Maps ?

WE ARE Minnesota's "MAP CENTRAL"

--- WE HAVE THOUSANDS OF MAPS ---

County Plat Books (PRIM) Public Recreation Information Maps County Highway Maps

Lake Depth Maps Hiking and Biking Maps Minnesota Atlas and Gazetteer

Minnesota Highway and Recreational Atlas Fishing/Hunting Maps Fishing Hot Spots

