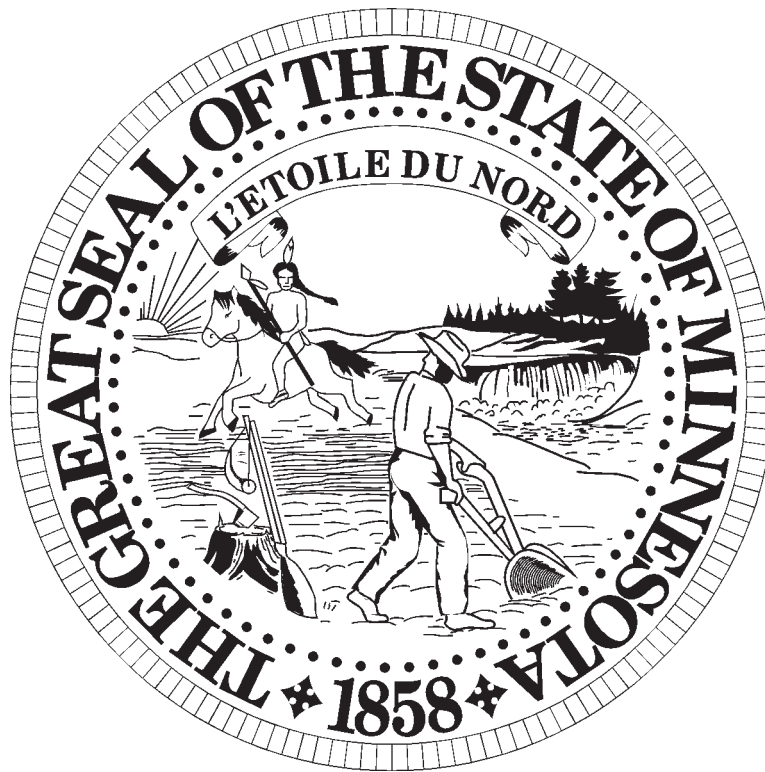


State of Minnesota

# State Register



**Rules and Official Notices Edition**

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# State Register

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The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- proposed, adopted, exempt, expedited emergency and withdrawn rules
- executive orders of the governor
- appointments
- proclamations and commendations
- commissioners' orders
- revenue notices
- official notices
- state grants and loans
- contracts for professional, technical and consulting services
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# 47	Monday 22 May	Noon Tuesday 16 May	Noon Wednesday 10 May
# 48	<b>TUESDAY 30 May</b>	Noon Tuesday 23 May	Noon Wednesday 17 May
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# Minnesota Rules: Amendments and Additions

## NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1999 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

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# Proposed Rules

**Comments on Planned Rules or Rule Amendments.** An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

**Rules to be Adopted After a Hearing.** After receiving comments and deciding to hold a public hearing on the rule, an agency drafts its rule. It then publishes its rules with a notice of hearing. All persons wishing to make a statement must register at the hearing. Anyone who wishes to submit written comments may do so at the hearing, or within five working days of the close of the hearing. Administrative law judges may, during the hearing, extend the period for receiving comments up to 20 calendar days. For five business days after the submission period the agency and interested persons may respond to any new information submitted during the written submission period and the record then is closed. The administrative law judge prepares a report within 30 days, stating findings of fact, conclusions and recommendations. After receiving the report, the agency decides whether to adopt, withdraw or modify the proposed rule based on consideration of the comments made during the rule hearing procedure and the report of the administrative law judge. The agency must wait five days after receiving the report before taking any action.

**Rules to be Adopted Without a Hearing.** Pursuant to *Minnesota Statutes* § 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing. An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public. The agency then publishes a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

**KEY: Proposed Rules** - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

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## Minnesota Department of Revenue

### Proposed Permanent Rules Governing Sales and Use Tax; Deductions in Computing Sales Price

**DUAL NOTICE: Notice of Intent to Adopt Rules Without a Public Hearing Unless 25 or More Persons Request a Hearing, and Notice of Hearing If 25 or More Requests For Hearing Are Received**

**Proposed Amendment to Rules Governing Minnesota Sales and Use Tax—Deductions From Sales Price, *Minnesota Rules* part 8130.1700, subpart 6; Proposed Repeal of Rules Governing Minnesota Sales and Use Tax—Deductions From Sales Price, *Minnesota Rules*, part 8130.1600 and part 8130.1700, subparts 1, 2, 5, and 7**

**Introduction.** The Department of Revenue intends to adopt rules without a public hearing following the procedures set forth in the rules of the Office of Administrative Hearings, *Minnesota Rules*, parts 1400.2300 to 1400.2310, and the Administrative Procedure Act, *Minnesota Statutes*, sections 14.22 to 14.28. If, however, 25 or more persons submit a written request for a hearing on the rules by 4:30 p.m. on June 14, 2006, a public hearing will be held at the Minnesota Department of Revenue, Room 2010, 2nd Floor, Stassen Building, 600 North Robert Street, St. Paul, Minnesota 55146, starting at 9:30 a.m., Thursday, June 29, 2006. To find out whether the rules will be adopted without a hearing or if the hearing will be held, you should contact the agency contact person after June 14,

# Proposed Rules

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2006, and before Thursday, June 29, 2006.

**Agency Contact Person.** Comments or questions on the rules and written requests for a public hearing on the rules must be submitted to the agency contact person. The agency contact person is:

Wayne Sather, Attorney  
Minnesota Department of Revenue  
600 North Robert Street  
Mail Station 2220  
St. Paul, Minnesota 55146-2220  
**Telephone:** (651) 556-4082  
**Fax:** (651) 296-8229  
**E-mail:** [wayne.sather@state.mn.us](mailto:wayne.sather@state.mn.us)  
Minnesota Relay (TTY) users may call #711

**Subject of Rules and Statutory Authority.** The proposed rules relate to the administration of Sales and Use Tax as it applies to deductions from sales price which are or are not allowable in computing the sales price for sales subject to sales and use tax. The proposal is to amend *Minnesota Rules*, part 8130.1700, subpart 6, and to repeal *Minnesota Rules*, part 8130.1600 and part 8130.1700, subparts 1, 2, 5, and 7. The statutory authority to adopt the rules is *Minnesota Statutes*, section 270C.06. A copy of the proposed rules is published in the *State Register* and attached to this notice as mailed.

**Comments.** You have until 4:30 p.m. on Wednesday, June 14, 2006, to submit written comment in support of or in opposition to the proposed rules or any part or subpart of the rules. Your comment must be in writing and received by the agency contact person by the due date. Comment is encouraged. Your comments should identify the portion of the proposed rules addressed, the reason for the comment, and any change proposed. You are encouraged to propose any change desired. Any comments that you would like to make on the legality of the proposed rules must also be made during this comment period.

**Request for a Hearing.** In addition to submitting comments, you may also request that a hearing be held on the rules. Your request for a public hearing must be in writing and must be received by the agency contact person by 4:30 p.m. on Wednesday, June 14, 2006. Your written request for a public hearing must include your name and address. You must identify the portion of the proposed rules to which you object or state that you oppose the entire set of rules. Any request that does not comply with these requirements is not valid and cannot be counted by the agency when determining whether a public hearing must be held. You are also encouraged to state the reason for the request and any changes you want made to the proposed rules.

**Withdrawal of Requests.** If 25 or more persons submit a valid written request for a hearing, a public hearing will be held unless a sufficient number withdraw their requests in writing. If enough requests for hearing are withdrawn to reduce the number below 25, the agency must give written notice of this to all persons who requested a hearing, explain the actions the agency took to effect the withdrawal, and ask for written comments on this action. If a public hearing is required, the agency will follow the procedures in *Minnesota Statutes*, sections 14.131 to 14.20.

**Alternative Format/Accommodation.** Upon request, this Notice can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request or if you need an accommodation to make this hearing accessible, please contact the agency contact person at the address or telephone number listed above.

**Modifications.** The proposed rules may be modified, either as a result of public comment or as a result of the rule hearing process. Modifications must be supported by data and views submitted to the agency or presented at the hearing and the adopted rules may not be substantially different than these proposed rules, unless the procedure under *Minnesota Rules*, part 1400.2110, has been followed. If the proposed rules affect you in any way, you are encouraged to participate in the rulemaking process.

**Cancellation of Hearing.** The hearing scheduled for Jun 29, 2006, will be canceled if the agency does not receive requests from 25 or more persons that a hearing be held on the rules. If you requested a public hearing, the agency will notify you before the scheduled hearing whether or not the hearing will be held. You may also call the agency contact person at (651) 556-4082 after June 14, 2006, to find out whether the hearing will be held.

**Notice of Hearing.** If 25 or more persons submit valid written requests for a public hearing on the rules, a hearing will be held following the procedures in *Minnesota Statutes*, sections 14.131 to 14.20. The hearing will be held on the date and at the time and place listed above. The hearing will continue until all interested persons have been heard. Administrative Law Judge Kathleen Sheehy is assigned to conduct the hearing. Judge Sheehy can be reached at the Office of Administrative Hearings, 100 Washington Square, Suite 1700, Minneapolis, Minnesota 55401-2138, **telephone:** (612) 341-7602, and **Fax:** (612) 349-2665.

**Hearing Procedure.** If a hearing is held, you and all interested or affected persons, including representatives of associations or other interested groups, will have an opportunity to participate. You may present your views either orally at the hearing or in writing at any time before the close of the hearing record. All evidence presented should relate to the proposed rules. You may also submit written material to the Administrative Law Judge to be recorded in the hearing record for five working days after the public hearing ends. This five-day

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# Proposed Rules

comment period may be extended for a longer period not to exceed 20 calendar days if ordered by the Administrative Law Judge at the hearing. Following the comment period, there is a five-working-day rebuttal period during which the agency and any interested person may respond in writing to any new information submitted. No additional evidence may be submitted during the five-day rebuttal period. All comments and responses submitted to the Administrative Law Judge must be received at the Office of Administrative Hearings no later than 4:30 p.m. on the due date. All comments or responses received will be available for review at the Office of Administrative Hearings. This rule hearing procedure is governed by *Minnesota Rules*, parts 1400.2000 to 1400.2240, and *Minnesota Statutes*, sections 14.131 to 14.20. Questions about procedure may be directed to the Administrative Law Judge.

The agency requests that any person submitting written views or data to the Administrative Law Judge prior to the hearing or during the comment or rebuttal period also submit a copy of the written views or data to the agency contact person at the address stated above.

**Statement of Need and Reasonableness.** A statement of need and reasonableness is now available from the agency contact person. This statement contains a summary of the justification for the proposed rules, including a description of who will be affected by the proposed rules and an estimate of the probable cost of the proposed rules. The statement may also be reviewed and copies obtained at the cost of reproduction from the agency.

**Lobbyist Registration.** *Minnesota Statutes*, chapter 10A, requires each lobbyist to register with the State Campaign Finance and Public Disclosure Board. Questions regarding this requirement may be directed to the Campaign Finance and Public Disclosure Board at: Suite 190, Centennial Building, 658 Cedar Street, St. Paul, Minnesota 55155, **telephone:** (651) 296-5148 or 1-(800)-657-3889.

**Adoption Procedure if No Hearing.** If no hearing is required, the agency may adopt the rules after the end of the comment period. The rules and supporting documents will then be submitted to the Office of Administrative Hearings for review for legality. You may ask to be notified of the date the rules are submitted to the office. If you want to be so notified, or want to receive a copy of the adopted rules, or want to register with the agency to receive notice of future rule proceedings, submit your request to the agency contact person listed above.

**Adoption Procedure After a Hearing.** If a hearing is held, after the close of the hearing record, the Administrative Law Judge will issue a report on the proposed rules. You may ask to be notified of the date when the Administrative Law Judge's report will become available, and can make this request at the hearing or in writing to the Administrative Law Judge. You may also ask to be notified of the date on which the agency adopts the rules and the rules are filed with the Secretary of State, and can make this request at the hearing or in writing to the agency contact person stated above.

**Order.** I order that the rulemaking hearing be held at the date, time, and location listed above.

Dated: April 28, 2006

Daniel A. Salomone  
Commissioner of Revenue

## 8130.1700 DEDUCTIONS ALLOWABLE IN COMPUTING SALES PRICE.

Subpart 1. **See repealer.**

Subp. 2. **See repealer.**

Subp. 5. **See repealer.**

Subp. 6. **Refunds for property adjustments.** Where taxable property is returned, the retailer's reported gross receipts may be reduced in the month the property is returned by the amount of the sales price refunded, provided that the applicable sales tax has also been refunded. If the credit given or the cash refunded for the returned merchandise is reduced by a handling charge, the entire amount of sales tax collected should be refunded and a reduction of gross sales for the full sales price should be taken on the sales and use tax return. Where a purchaser of taxable property makes a gift of such property, and subsequently the recipient of the gift returns the property to the vendor and requests a refund of the amount paid for the property, the recipient is entitled to a refund of the sales tax applicable to the amount of the sales price that is refunded. Repossession of tangible personal property does not constitute a return of property. Merchandise that was sold on approval and later returned may be deducted from gross receipts.

Adjustments to the sales price because of unknown damage at the time of sale, i.e. scratches, dents, etc., but not detected until a later time, may be deducted from gross receipts.

~~For property returned prior to March 22, 1973, a reduction in gross receipts is allowable only if the property was returned within three months of the date of purchase.~~

Example 1. A hardware dealer sells a customer a lawnmower for \$100 ~~on May 1, 1972.~~ The customer pays \$100 plus \$4 sales tax. As the lawnmower was defective, it was returned to the hardware dealer ~~on May 10, 1972,~~ and ~~\$104~~ the total price including sales tax paid was refunded to the customer. Gross receipts will be reduced by \$100.

Example 2. Retail Tires sells four new tires to a customer at \$40 each under guarantee ~~on in June 1, 1972.~~ In August 15, 1972, the customer returns one tire and is given a cash refund of \$30 plus ~~\$1.20~~ tax. Retail Tires may reduce gross sales by the \$30 refunded on the August sales and use tax return.

Example 3. A purchases taxable personal property from a retailer at a price of \$100. ~~A pays the retailer \$104 or (\$100 sales price, plus~~

# Proposed Rules

\$4 sales tax). A then makes a gift of the property to B. B returns the property to the retailer and requests a refund of the amount paid for the property. B (the donee of the gift) is entitled to a refund of \$104 (the \$100 sales price, plus \$4 sales tax). The retailer may reduce gross sales by \$100 on the sales tax return for merchandise returned and thereby receive credit for the amount of refundment.

Example 4. A lumber company sells 20 redwood posts to a customer for \$100. A \$4 plus sales tax is charged and collected. The customer decides not to use the posts and returns them to the lumber company. The lumber company has a policy of refunding all but \$10 on all returned merchandise. This \$10 represents a handling fee for placing the merchandise back into stock. The lumber company is required to refund the customer the entire \$4 sales tax and claim a reduction of \$100 in gross sales on its sales and use tax return.

Subp. 7. See repealer.

**REPEALER.** *Minnesota Rules*, parts 8130.1600; and 8130.1700, subparts 1, 2, 5, and 7, are repealed.

## Adopted Rules

A rule becomes effective after the requirements of *Minnesota Statutes* §§ 14.05-14.28 have been met and five working days after the rule is published in the *State Register*, unless a later date is required by statutes or specified in the rule. If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed. If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

**KEY: Proposed Rules** - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

## Department of Agriculture

### Adopted Permanent Rules Relating to Repeal of Obsolete Rules

The rules proposed and published at *State Register*, Volume 30, Number 32, pages 847-848, February 6, 2006 (30 SR 847), are adopted as proposed.

## Board of Barber and Cosmetologist Examiners

### Adopted Permanent Rules Governing Hair Braiding

The rules proposed and published at *State Register*, Volume 30, Number 29, pages 785-789, January 17, 2006 (30 SR 785), are adopted as proposed.



# Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

## Minnesota Comprehensive Health Association Notice of Meeting of the Finance Committee

**NOTICE IS HEREBY GIVEN** that a meeting of the Minnesota Comprehensive Health Association's (MCHA), Finance Committee will be held at 9:00 a.m. on Wednesday, May 24, 2006. The meeting will take place at the MCHA executive office located at 5775 Wayzata Blvd., Suite 910, St. Louis Park, MN.

For additional information, please call Lynn Gruber at (952) 593-9609.

## Department of Human Services Health Care Purchasing and Delivery Systems Division Health Care Administration Public Notice of Maximum Allowable Costs of Medical Assistance Outpatient Prescribed Drugs

**NOTICE IS HEREBY GIVEN** to recipients, providers of services, and to the public of additions to the state Medical Assistance maximum allowable cost (state MAC) list for certain outpatient prescribed drugs.

At least once each calendar year, the United States Department of Health and Human Services, Centers for Medicare & Medicaid Services, publishes a federal upper limit (FUL) payment schedule for many commonly prescribed multiple-source drugs. The federal upper limit is set at a rate equal to 150 percent of the published price for the least costly therapeutic equivalent that can be purchased by pharmacists. This FUL payment schedule constitutes the federal MAC list. For many multiple-source drugs that are not on the federal MAC list, the Department establishes a state MAC list. Additionally, the Department imposes a state MAC for many multiple-source drugs that are on the federal MAC list, as long as the savings are at least as much as the savings would be using the federal MAC list.

The Department requires Medical Assistance pharmacy providers to submit their usual and customary costs. Pharmacy providers are reimbursed at the lower of: 1) the federal or state MAC, plus a dispensing fee; 2) the submitted usual and customary charge to the general public; or 3) a discount off of average wholesale price, plus a dispensing fee.

On January 13, 2003 at 27 SR 1117-1130, the Department published the MAC list, listing the federal and state MACs. Additional changes to the state MAC list were published on February 18, 2003 (27 SR 1331-1334), March 3, 2003 (27 SR 1386-1393), April 21, 2003 (27 SR 1583-1584), August 4, 2003 (28 SR 102-103), October 13, 2003 (28 SR 505-506), October 20, 2003 (28 SR 528-529), December 15, 2003 (28 SR 784-785), January 26, 2004 (28 SR 934-935), March 8, 2004 (28 SR 1089-1090), April 5, 2004 (28 SR 1232), April 19, 2004 (28 SR 1313-1314), May 3, 2004 (28 SR 1367-1368), August 9, 2004 (29 SR 173), August 23, 2004 (29 SR 224-225), November 8, 2004 (29 SR 510), November 15, 2004 (29 SR 534-535), February 7, 2005 (29 SR 923-924), February 14, 2005 (29 SR 951-952), March 7, 2005 (29 SR 1038-1039), April 11, 2005 (29 SR 1174-1175), June 27, 2005 (29 SR 1607), July 18, 2005 (30 SR 49-50), August 15, 2005 (30 SR 147), August 29, 2005 (30 SR 226-227), October 17, 2005 (30 SR 402-403), November 14, 2005 (30 SR 511-512), December 12, 2005 (30 SR 617-618), January 9, 2006 (30 SR 770-771), January 30, 2006 (30 SR 833), February 13, 2006 (30 SR 884), February 27, 2006 (30 SR 926-927) March 20, 2006 (30 SR 1006-1007) and April 10, 2006 (30 SR 1109).

Effective May 16, 2006 the Department will add the following outpatient prescribed drugs to the state MAC list:

<u>GCN</u>	<u>Drug Name</u>	<u>Strength</u>	<u>MAC Price</u>
10843	GLIPIZIDE ER	10MG	.68
18444	GLIPIZIDE ER	5MG	.37
29271	CEFPROZIL	250MG	3.67
29272	CEFPROZIL	500MG	7.25
29291	CEFPROZIL	125MG/5ML	.37
29292	CEFPROZIL	250MG/5ML	.65
62263	FLUTICASONE PROPIONATE	50MCG	3.00

# Official Notices

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11480	NORETHINDRONE A-E ESTRADIOL	1.5-0.03MG	.99
13521	HOXYCYCLINE HYCLATE	20MG	.92
17700	PHENYTOIN SODIUM	100MG	.23

These additions are made to bring Medical Assistance reimbursement to pharmacists more closely in line with the actual acquisition cost of the drugs listed above. The Department estimates that there will be a state savings of \$65,000.00 for State Fiscal Year 2006 (July 1, 2005 through June 30, 2006).

This notice is published pursuant to *Code of Federal Regulations*, Title 42, section 447.205, which requires publication of a notice when there is a rate change in the methods and standards for setting payment rates for Medical Assistance services.

Written comments and requests for information may be sent to Kristin Young, Pharmacy and Program Manager, Health Care Purchasing and Delivery Systems Division, Health Care Administration, Minnesota Department of Human Services, P.O. Box 64984, St. Paul, Minnesota 55164-0984; **phone:** (651) 431-2504 or **email:** [kristen.c.young@state.mn.us](mailto:kristen.c.young@state.mn.us)

## State Board of Investment

### Meeting Notice of the State Board of Investment Administrative Committee

The State Board of Investment Administrative Committee will meet on Wednesday, May 17, 2006 at 2:30 P.M. at the State Board of Investment, Board Room (Main Floor), 60 Empire Drive, St. Paul, MN.

## Metropolitan Council

### Public Hearing on the Proposed 2007-2010 Transportation Improvement Program (TIP) for the Twin Cities Metropolitan Area

The Transportation Advisory Board (TAB) of the Metropolitan Council will hold a public hearing on June 21, 2006 to receive public reaction to the proposed 2007-2010 Transportation Improvement Program (TIP) for the Twin Cities Metropolitan Area. The program will include highway, transit, bikeway and pedestrian enhancements and air quality projects that are proposed for federal funding in the seven-county metropolitan area in the next four years. The TIP includes the recommended projects selected through the 2005 Regional Solicitation process for federal transportation funds. The program is prepared annually in accordance with federal requirements and must contain all projects that are to be implemented with federal transportation funding assistance. This TIP also contains Metro Transit's program of projects (POP) and this hearing fulfills FTA's public participation requirements for the POP.

- **Public Hearing for comments on TIP**

Wednesday, June 21, 2006 – 3:30 p.m.

Metropolitan Council Chambers

390 North Robert Street

St. Paul, Minnesota

The TIP is prepared jointly by the Metropolitan Council and the Minnesota Department of Transportation. Projects contained in the TIP reflect the region's priorities and help implement the region's transportation plan. All specific projects are assumed to have independent utility and are fully funded unless noted otherwise in the project description. Projects have been analyzed in aggregate to determine impact on regional air quality. Progress made on implementing the region's transportation plan will be reported in the TIP and at the public hearing. The program will be adopted by the Transportation Advisory Board and approved by the Metropolitan Council. Upon request, the Council will provide reasonable accommodations to persons with disabilities. In addition to providing oral or written comments at the public hearing, comments may be made several ways:

- Written comments to: Kevin Roggenbuck, Metropolitan Council  
390 North Robert St., St. Paul, MN 55101
- Fax comments to Kevin Roggenbuck, (651) 602-1739
- Record comments on the Council's Public Information Line: (651) 602-1500
- Send comments electronically to : [data.center@metc.state.mn.us](mailto:data.center@metc.state.mn.us)

**Comments** must be received by **4:00 p.m., Monday, July 3, 2006**. Free copies of the draft 2007-2010 Transportation Improvement

Program will be available on May 18, 2006, at the Council's Regional Data Center. Call (651) 602-1140 or TTY (651) 291-0904 to request a copy. The main body of the TIP will be available for review on May 18, 2006 at the Metropolitan Council's website at [www.metrocouncil.org](http://www.metrocouncil.org). Schematic maps are included on the website of the regionally recommended projects to be programmed in 2009 and 2010 with federal funds. Other background materials describing the Council's transportation planning and programming efforts also are available.

**Questions** about the hearings or transportation assumptions and technical materials may be directed to Kevin Roggenbuck, (651) 602-1728, or Carl Ohrn (651) 602-1719, Metropolitan Council, 390 North Robert St., St. Paul, MN 55101.

## **Minnesota Department of Natural Resources**

### **Notice of Proposed Reclassification of State Forest Lands in Mille Lacs & Kanabec Counties with Respect to Motor Vehicle Use**

**NOTICE IS HEREBY GIVEN** that the Commissioner of the Minnesota Department of Natural Resources (hereinafter DNR) proposes to reclassify the Rum River State Forest, and other forest lands under the authority of the Commissioner in Mille Lacs and Western Kanabec Counties, Minnesota with respect to the operation of motor vehicles.

The Rum River State Forest is located in East-Central Mille Lacs and Western Kanabec Counties, along U.S. Highway 169 between Onamia and Milaca. Its statutory boundary encompasses 33,000 acres; about 17,089 acres of which are administered by DNR Forestry. There are 5,806 acres of forest land under the authority of the Commissioner outside of State Forest boundaries in Mille Lacs County which are also included in this proposal. The reclassification of DNR-administered lands outside the Rum River Forest in Kanabec County is not included in this proposal. These lands will be addressed in a subsequent planning exercise.

The DNR proposal is to retain the current classification of said State Forest lands as 'Limited' (in which forest trails are 'closed' to motor vehicle use unless posted 'open') pursuant to the process and criteria described in *Minnesota Rules*, Chapter 6100.1950. In addition, the Commissioner proposes to invoke authority granted under *Minnesota Statutes*, Chapter 84.926, Subdiv. 5 to preclude vehicular use (otherwise granted under Subdivisions 2 & 4 of this same statute) in an approximately 500-acre portion of the Rum River State Forest in West-Central Kanabec County.

In conjunction with the proposed reclassification, the DNR has developed a plan for motor vehicle access to and use of the Rum River State Forest, and other DNR-administered forest lands in Mille Lacs County. Of the approximately 70-miles of inventoried routes in the forest, only 17.6 miles of designated State Forest Roads are proposed to remain open to motor vehicle use (including both Highway-Licensed Vehicles (HLV) and Off-Highway Vehicles (OHV)). No designated OHV trails are proposed. In addition, the DNR proposes to preclude seasonal ATV and HLV use of undesignated trails by hunters and trappers in an approximately 500-acre portion of the forest in West-Central Kanabec County. Cross-country ATV use, pursuant to these same activities, would also be prohibited within this designated area.

Public meetings on the proposed reclassification and road and trail use designations will take place on Tuesday, July 18, 2006 at the Lions Community Center, 806 Kathio Street West, Onamia, MN, and on Thursday, July 20, 2006 at the Kanabec History Center, 805 West Forest Avenue, Mora, MN. Both meetings are scheduled from 6:00 PM to 8:30 PM. At the meetings, the DNR will explain its' proposal, respond to questions, and solicit public comments on the proposal. Interested or affected persons are encouraged to attend one or both of the meetings.

The reclassification proposal, road and trail designation plan, and related maps are posted on the internet at [www.dnr.state.mn.us](http://www.dnr.state.mn.us) or at [www.findthetrails.com](http://www.findthetrails.com).

Copies of the plan and maps are also available by contacting:

Brian McCann, Planner  
MN Dept. of Natural Resources  
500 Lafayette Road  
St. Paul, MN 55155-4052  
**Phone:** (651) 259-5627 or  
**Toll Free:** 1-888-MINNDNR (646-6367)  
**E-mail:** [www.brian.mccann@dnr.state.mn.us](mailto:www.brian.mccann@dnr.state.mn.us)

Written comments will be accepted at the above address until 4:30 PM on July 28, 2006.

Dated: 03 May 06

Mark Holsten, Deputy Commissioner  
Minnesota Department of Natural Resources

RumNote.Doc

# State Contracts

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at [www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us) for informal solicitation announcements.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

## Department of Administration Business Expansion

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## Colleges and Universities, Minnesota State (MnSCU) Request for Proposal for Building Dashboards and Scorecards

**NOTICE IS HEREBY GIVEN** that proposals are being solicited to select an entity to develop dashboards and scorecards and provide related services for the Minnesota State Colleges and Universities APPS (Accountability, Performance, and Planning System) project.

The purpose of the APPS project is to build an information system such that its component parts and capabilities streamline the production and maintenance of accountability, performance and planning information for (1) Board of Trustee accountability indicators, (2) system fact book, (3) online education indicators, (4) federal Carl D. Perkins Act performance indicators and (5) College and University Program Planning System. System users will be able to interactively view data through web-delivered dashboards and scorecards at controlled levels of detail.

During 2005, a database was designed. As of May 2006, a contractor has been retained to develop and populate the database. This development phase is expected to be completed on or about December 2006.

The successful vendor will be responsible for designing, developing and deploying dashboards and scorecards for the five areas mentioned above. This development is to be accomplished using Hyperion Intelligence Dashboard Builder. Along with evaluation criteria, additional requirements, conditions and services are also requested and listed in the Request for Proposal. This fiscal agent for this contract will be the Minnesota State Colleges and Universities, Office of the Chancellor.

For additional information or to request a copy of the Request for Proposal, please contact:

Craig Schoenecker, System Director for Research and Planning  
Minnesota State Colleges and Universities  
30 7<sup>th</sup> Street East, Suite 350  
St. Paul, MN 55101-7804  
**Telephone:** (651) 296-9600  
**Fax:** (651) 296-3214  
**E-mail:** [craig.schoenecker@so.mnscu.edu](mailto:craig.schoenecker@so.mnscu.edu)

Proposals are due at the Office of the Chancellor by 5:00 p.m. CT on Friday, June 9, 2006.

This notice and the Request for Proposal do not obligate the State of Minnesota, Minnesota State Colleges and Universities or the Office of the Chancellor to award a contract.

**Colleges and Universities, Minnesota State (MnSCU)  
Bemidji State University****Notice of Request for Sealed Bids for 300 Mattresses**

**NOTICE IS HEREBY GIVEN** that Bemidji State University will receive sealed bids for 300 mattresses. Bid specifications will be available May 15, 2006. Sealed bids must be received by 2:00 PM, Wednesday, May 31, 2006.

Bid specifications are available from and sealed bids must be submitted to:

Belinda Lindell, Director of Logistical Services  
Bemidji State University, 1500 Birchmont Drive NE, #8  
Bemidji, MN 56601  
**Telephone:** (218) 755-2043  
**E-mail:** *blindell@bemidjistate.edu*

This request does not obligate Bemidji State University to complete the proposed project, and the university reserves the right to cancel this solicitation if it is considered to be in its best interest, as well as the right to reject any or all proposals and to waive any irregularities or informalities in proposals received. The Minnesota State Colleges and Universities system is an Equal Opportunity employer and educator.

**Colleges and Universities, Minnesota State (MnSCU)  
Advertisement for Bids for Remodel of Allied Health Science Laboratory**

**Sealed Bids for:** Allied Health Science Laboratory Remodel  
Pipestone Campus  
Minnesota West Community & Technical College  
Pipestone, MN 56241

**will be received by:** Jeff Harms, Director of Facilities  
Minnesota West Community & Technical College  
Canby Campus  
Administrative Conference Room  
1011 First Street West  
Canby, MN 56220

until 2:45 pm, Thursday, 18 May 2006, at which time the bids will be opened and publicly read aloud.

**Project Scope:** Remodel of approximately 1,842 square feet of classroom space to accommodate a lab classroom, lab prep, and new lobby entrance to the suite. Work involves demolition, new construction of walls, ceilings, doors, opening frames, finishes, mechanical, electrical, life safety and lighting.

**Start of Work:** Approximately 1 June 2006.

**Substantial Completion:** Approximately 15 August 2006.

**Pre-Bid Meeting:** Meeting will be held at 10:30 am, Wednesday, 10 May 2006, in the Administrative Conference Room, 1314 North Hiawatha, Pipestone, MN 56164. Architect and Owner Representatives will review Bidding procedures, Bidding Documents, and other conditions with interested Bidders and answer questions.

**Bid Forms, Contract Documents,** Drawings and Specifications as prepared by the Architect, Hay Dobbs, PA, will be available on or about 02 May 2006 and are on file at the offices of:

- 1.) Hay Dobbs, PA, Minneapolis, Minnesota
- 2.) Following Builders Exchanges: Construction Market Data; Fargo-Moorhead Builders Exchange; Mankato Builders Exchange; Minneapolis Builders Exchange; St. Paul Builders Exchange; Southwest Builders Exchange; Sioux Falls Builders Exchange;

# State Contracts

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Willmar Builders Exchange; Plains Builders Exchange.

- 3.) Reed Construction Data
- 4.) Dodge Plan Room.
- 5.) National Association of Minority Contractors of Upper Midwest

Complete sets only of bid forms and Drawings and Specifications for use by Bidders in submitting a bid may be obtained at the following address:

Hay Dobbs, PA  
220 South 6th Street – Suite 165  
Minneapolis, MN 55402  
**Telephone:** (612) 338-4590

Complete sets only of Bid Forms, Drawings, and Specifications to prospective Bidders and subcontractors for use by Bidders in submitting a bid may be obtained at the following address:

ERS Minneapolis  
2001 East 24th Street  
Minneapolis, Minnesota 55404  
**Telephone:** (612) 772-2303  
**Fax:** (612) 722-2958

For each complete set of Bidding Documents submit both a deposit check in the amount of \$200.00 and a non-refundable postage and handling check in the amount of \$25.00, made out to ERS Digital. Bidding Documents may be ordered via the Internet at [www.ersdigital.com](http://www.ersdigital.com). Click on the PlanWell icon, then the Public Plan Room icon.

Along with the deposit, furnish the company name, mailing address, street address, telephone and facsimile numbers, and type of Bidder. For example, General, Mechanical, Electrical Subcontractor to General, etc. Deposit checks will be returned to prime contractors who submit Bids to Owner and subcontractors for each set (including addenda) returned to ERS Digital in good condition within ten (10) calendar days of Award Date, subject to conditions of AIA Document A701. Returns will not be given if Bidding Documents are returned to Architect's office.

Each bid which totals over \$15,000.00 must be accompanied by either a certified check, payable to Minnesota State Colleges and Universities, in the sum of not less than five percent (5%) of the total base bid or a corporate surety bond for the same amount by a surety company authorized to do business in the State of Minnesota.

## Colleges and Universities, Minnesota State (MnSCU) Advertisement for Bids: Remodel of Wind Power Energy Laboratory

**Sealed Bids for:** Wind Power Energy Laboratory Remodel  
Canby Campus  
Minnesota West Community & Technical College  
Canby, MN 56220

**will be received by:** Jeff Harms, Director of Facilities  
Minnesota West Community & Technical College  
Canby Campus  
Administrative Conference Room  
1011 First Street West  
Canby, MN 56220

until 3:00 pm, Thursday, 18 May 2006, at which time the bids will be opened and publicly read aloud.

**Project Scope:** Remodel of approximately 1,957 square feet of classroom space to accommodate a wind energy lab instruction suite. Work involves minimal demolition and construction, new finishes, mechanical, electrical, life safety, and lighting.

**Start of Work:** Approximately 1 June 2006.

**Substantial Completion:** Approximately 1 August 2006.

**Pre-Bid Meeting:** Meeting will be held at 2:00 pm, Tuesday, 09 May 2006, in the Administrative Conference Room, 1011 First Street West, Canby, MN 56220. Architect and Owner Representatives will review Bidding procedures, Bidding Documents, and other conditions with interested Bidders and answer questions.

**Bid Forms, Contract Documents, Drawings, and Specifications** as prepared by the Architect, Hay Dobbs, PA, will be available on or about 02 May 2006 and are on file at the offices of:

- 1.) Hay Dobbs, PA, Minneapolis, Minnesota
- 2.) Following Builders Exchanges: Construction Market Data; Fargo-Moorhead Builders Exchange; Mankato Builders Exchange; Minneapolis Builders Exchange; St. Paul Builders Exchange; Southwest Builders Exchange; Sioux Falls Builders Exchange; Willmar Builders Exchange; Plains Builders Exchange.
- 3.) Reed Construction Data
- 4.) Dodge Plan Room.
- 5.) National Association of Minority Contractors of Upper Midwest

Complete sets only of bid forms and Drawings and Specifications for use by Bidders in submitting a bid may be obtained at the following address:

Hay Dobbs, PA  
220 South 6th Street – Suite 165  
Minneapolis, MN 55402  
**Telephone:** (612) 338-4590

Complete sets only of Bid Forms, Drawings, and Specifications to prospective Bidders and subcontractors for use by Bidders in submitting a bid may be obtained at the following address:

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2001 East 24th Street  
Minneapolis, Minnesota 55404  
**Telephone:** (612) 772-2303  
**Fax:** (612) 722-2958

For each complete set of Bidding Documents submit both a deposit check in the amount of \$200.00 and a non-refundable postage and handling check in the amount of \$25.00, made out to ERS Digital. Bidding Documents may be ordered via the Internet at [www.ersdigital.com](http://www.ersdigital.com). Click on the PlanWell icon, then the Public Plan Room icon.

Along with the deposit, furnish the company name, mailing address, street address, telephone and facsimile numbers, and type of Bidder. For example, General, Mechanical, Electrical Subcontractor to General, etc. Deposit checks will be returned to prime contractors who submit Bids to Owner and subcontractors for each set (including addenda) returned to ERS Digital in good condition within ten (10) calendar days of Award Date, subject to conditions of AIA Document A701. Returns will not be given if Bidding Documents are returned to Architect's office.

Each bid which totals over \$15,000.00 must be accompanied by either a certified check, payable to Minnesota State Colleges and Universities, in the sum of not less than five percent (5%) of the total base bid or a corporate surety bond for the same amount by a surety company authorized to do business in the State of Minnesota.

## Colleges and Universities, Minnesota State (MnSCU) Advertisement for Bids: Remodel of Multi-Purpose Science Laboratory

**Sealed Bids for:** Multi-Purpose Science Laboratory Remodel  
Granite Falls Campus  
Minnesota West Community & Technical College  
Granite Falls, MN 56241

**will be received by:** Jeff Harms, Director of Facilities

(Cite 30 SR 1255)

*State Register*, Monday 15 May 2006

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# State Contracts

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Minnesota West Community & Technical College  
Canby Campus  
Administrative Conference Room  
1011 First Street West  
Canby, MN 56220

until 2:15 pm, Thursday, 18 May 2006, at which time the bids will be opened and publicly read aloud.

**Project Scope:** Remodel of approximately 2,314 square feet of classroom space to accommodate a multi-purpose lab classroom, lab prep, storage and new lobby entrance to the suite. Work includes demolition, new construction of walls, ceilings, finishes, mechanical, electrical, life safety and lighting.

**Start of Work:** Approximately 1 June 2006.

**Substantial Completion:** Approximately 15 August 2006.

**Pre-Bid Meeting:** Meeting will be held at 11:00 am, Tuesday, 09 May 2006, in the Administrative Conference Room, 1593 - 11th Avenue, Granite Falls, MN 56241. Architect and Owner Representatives will review Bidding procedures, Bidding Documents, and other conditions with interested Bidders and answer questions.

**Bid Forms, Contract Documents,** Drawings and Specifications as prepared by the Architect, Hay Dobbs, PA, will be available on or about 02 May 2006 and are on file at the offices of:

- 1.) Hay Dobbs, PA, Minneapolis, Minnesota
- 2.) Following Builders Exchanges: Construction Market Data; Fargo-Moorhead Builders Exchange; Mankato Builders Exchange; Minneapolis Builders Exchange; St. Paul Builders Exchange; Southwest Builders Exchange; Sioux Falls Builders Exchange; Willmar Builders Exchange; Plains Builders Exchange.
- 3.) Reed Construction Data
- 4.) Dodge Plan Room.
- 5.) National Association of Minority Contractors of Upper Midwest

Complete sets only of bid forms and Drawings and Specifications for use by Bidders in submitting a bid may be obtained at the following address:

Hay Dobbs, PA  
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**Telephone:** (612) 338-4590

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Minneapolis, Minnesota 55404  
**Telephone:** (612) 772-2303  
**Fax:** (612) 722-2958

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Along with the deposit, furnish the company name, mailing address, street address, telephone and facsimile numbers, and type of Bidder. For example, General, Mechanical, Electrical Subcontractor to General, etc. Deposit checks will be returned to prime contractors who submit Bids to Owner and subcontractors for each set (including addenda) returned to ERS Digital in good condition within ten (10) calendar days of Award Date, subject to conditions of AIA Document A701. Returns will not be given if Bidding Documents are returned to Architect's office.

Each bid which totals over \$15,000.00 must be accompanied by either a certified check, payable to Minnesota State Colleges and Universities, in the sum of not less than five percent (5%) of the total base bid or a corporate surety bond for the same amount by a surety company authorized to do business in the State of Minnesota.



**Colleges and Universities, Minnesota State (MnSCU)  
Advertisement for Bids: Remodel of Robotics and Fluid Power Laboratory**

**Sealed Bids for:** Robotics and Fluid Power Laboratory Remodel  
Granite Falls Campus  
Minnesota West Community & Technical College  
Granite Falls, MN 56241

**will be received by:** Jeff Harms, Director of Facilities  
Minnesota West Community & Technical College  
Canby Campus  
Administrative Conference Room  
1011 First Street West  
Canby, MN 56220

until 2:30 pm, Thursday, 18 May 2006, at which time the bids will be opened and publicly read aloud.

**Project Scope:** Remodel of approximately 3,478 square feet of classroom space to accommodate a robotics and fluid lab instruction suite. Work involves minimal demolition and construction, new finishes, mechanical, electrical, life safety and lighting.

**Start of Work:** Approximately 1 June 2006.

**Substantial Completion:** Approximately 15 August 2006.

**Pre-Bid Meeting:** Meeting will be held at 9:00 am, Tuesday, 09 May 2006, in the Administrative Conference Room, 1593 - 11th Avenue, Granite Falls, MN 56241. Architect and Owner Representatives will review Bidding procedures, Bidding Documents, and other conditions with interested Bidders and answer questions.

**Bid Forms, Contract Documents,** Drawings and Specifications as prepared by the Architect, Hay Dobbs, PA, will be available on or about 02 May 2006 and are on file at the offices of:

- 1.) Hay Dobbs, PA, Minneapolis, Minnesota
- 2.) Following Builders Exchanges: Construction Market Data; Fargo-Moorhead Builders Exchange; Mankato Builders Exchange; Minneapolis Builders Exchange; St. Paul Builders Exchange; Southwest Builders Exchange; Sioux Falls Builders Exchange; Willmar Builders Exchange; Plains Builders Exchange.
- 3.) Reed Construction Data
- 4.) Dodge Plan Room.
- 5.) National Association of Minority Contractors of Upper Midwest

Complete sets only of bid forms and Drawings and Specifications for use by Bidders in submitting a bid may be obtained at the following address:

Hay Dobbs, PA  
220 South 6th Street – Suite 165  
Minneapolis, MN 55402  
**Telephone:** (612) 338-4590

Complete sets only of Bid Forms, Drawings, and Specifications to prospective Bidders and subcontractors for use by Bidders in submitting a bid may be obtained at the following address:

ERS Minneapolis  
2001 East 24th Street  
Minneapolis, Minnesota 55404  
**Telephone:** (612) 772-2303  
**Fax:** (612) 722-2958

# State Contracts

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For each complete set of Bidding Documents submit both a deposit check in the amount of \$200.00 and a non-refundable postage and handling check in the amount of \$25.00, made out to ERS Digital. Bidding Documents may be ordered via the Internet at [www.ersdigital.com](http://www.ersdigital.com). Click on the PlanWell icon, then the Public Plan Room icon.

Along with the deposit, furnish the company name, mailing address, street address, telephone and facsimile numbers, and type of Bidder. For example, General, Mechanical, Electrical Subcontractor to General, etc. Deposit checks will be returned to prime contractors who submit Bids to Owner and subcontractors for each set (including addenda) returned to ERS Digital in good condition within ten (10) calendar days of Award Date, subject to conditions of AIA Document A701. Returns will not be given if Bidding Documents are returned to Architect's office.

Each bid which totals over \$15,000.00 must be accompanied by either a certified check, payable to Minnesota State Colleges and Universities, in the sum of not less than five percent (5%) of the total base bid or a corporate surety bond for the same amount by a surety company authorized to do business in the State of Minnesota.

## Colleges and Universities, Minnesota State (MnSCU)

### St. Cloud Technical College

#### Request for Proposals for Owner's Representative Services for Science Lab Expansion and Remodeling

**NOTICE IS HEREBY GIVEN** that St. Cloud Technical College will receive proposals for Owner's Representative Services for St. Cloud Technical College's Science Lab Expansion and Remodeling. Specifications will be available on Monday, May 1<sup>st</sup>, 2006, on the website <http://www.sctc.edu/rfp>. Copies of the specifications can also be obtained from Lori Kloos at 320-308-5026 or [lkloos@sctc.edu](mailto:lkloos@sctc.edu). Sealed proposals must be received by Paula Andrist at St. Cloud Technical College, 1540 Northway Drive, St. Cloud, MN 56303 by 2:00 p.m. on May 22, 2006. St. Cloud Technical College reserves the right to reject any or all proposals, or portions thereof, or to waive any irregularities or informalities, in proposals received.

#### Background/Purpose:

The purpose of this Request for Proposal (RFP) is to evaluate and select an Owner's Representative (OR) to assist the Owner in the performance of its obligations and enforcement of its rights during the design and/or construction of the St. Cloud Technical College Science Lab Expansion and Remodeling located at St. Cloud Technical College, 1540 Northway Drive, St. Cloud, Minnesota.

#### Questions:

All questions and inquiries related to this RFP must be in writing and directed to Lori Kloos, Vice President of Finance and Facilities, St. Cloud Technical College, 1540 Northway Drive, St. Cloud, MN 56303, **phone** (320) 308-5026. Other department personnel are NOT allowed to discuss the Request for Proposal with anyone, including responders, before the proposal submission deadline.

## Colleges and Universities, Minnesota State (MnSCU)

### St. Cloud Technical College

#### Request for Bid for Projectors and Document Cameras

**NOTICE IS HEREBY GIVEN** that St. Cloud Technical College will receive bids for projectors and document cameras. Specifications will be available on May 8th, 2006 on the website <http://www.sctc.edu/rfp>. Copies of the specifications can also be obtained from Vi Bergquist at (320) 308-5177 or [vbergquist@sctc.edu](mailto:vbergquist@sctc.edu). Sealed bids must be received by Paula Andrist at St. Cloud Technical College, Room 1-102, 1540 Northway Drive, St. Cloud, MN 56301 by 2:00 p.m. on May 23rd, 2006. St. Cloud Technical College reserves the right to reject any or all bids, or portions thereof, or to waive any irregularities or informalities, in bid received.

#### Background/Purpose

St. Cloud Technical College has done its due diligence with respect to adding new technology equipment in classrooms. St. Cloud Technical College has completed a thorough classroom analysis and has selected the appropriate equipment for their environment.

#### Questions:

All questions and inquiries related to this RFB must be in writing and directed to Vi Bergquist, Director of Library and Information Services, St. Cloud Technical College, 1540 Northway Drive, St. Cloud, MN 56303 (320)308-5177. Other department personnel are NOT allowed to discuss the Request for Bid with anyone, including responders, before the bid submission deadline.

## General requirements and instructions to bidders:

- No substitutions will be allowed, only requested equipment will be accepted unless the requested equipment is no longer available.
- All equipment must be certified new and in original packaging
- Vendors must provide a reference list of three Minnesota education customers with whom they have a long standing relationship

Bids containing any alteration or erasure will be rejected unless initialed as required by law. Bids made in pencil will be rejected. Bids must be signed and dated.

St. Cloud Technical College will use the following three factors to determine a bid award if prices are equal.

- Total amount of bid
- Minnesota education references
- Additional components provided

St. Cloud Technical College – Classroom Technology Bid Items

Qty.	Description
27	Projector: Sharp XG-MB55X
27	Document Camera: Canon RE-455X

## Colleges and Universities, Minnesota State (MnSCU) Winona State University

### Request for bids for 3 Position Wood Upholstered Chairs

**NOTICE IS HEREBY GIVEN** that Winona State University is seeking bids for 3 Position Wood Upholstered Chairs

Bid specifications will be available May 8, 2006 by contacting the Purchasing Department at PO Box 5838, 205 Somsen Hall, Winona, MN 55987, e-mail [sschmitt@winona.edu](mailto:sschmitt@winona.edu) or by calling (507) 457-5067.

Sealed bids must be received by Sandra Schmitt at PO Box 5838, or at 175 W. Mark St., Somsen 205G, Business Office, Winona State University, Winona, MN 55987 by 3:00 PM Wednesday, June 1, 2006.

Winona State University reserves the right to reject any or all bids and to waive any irregularities or informalities in bids received.

## Department of Finance

### Notice of Availability of Request for Proposals for Business Requirements for the Statewide Minnesota Accounting and Procurement System (MAPS)

The State of Minnesota Department of Finance is requesting proposals to analyze the business and technical requirements for replacing or upgrading the statewide accounting and procurement systems – the Minnesota Accounting and Procurement Systems (MAPS). The deliverables will include 1) a report on current vendors and products in the industry, business process reengineering opportunities and related savings, 2) a business case, and 3) an RFP for a new or upgraded system.

Work is proposed to start after July 4<sup>th</sup>, 2006.

The Request for Proposal can be downloaded from the Minnesota Department of Administration Materials Management website at <http://www.mmd.admin.state.mn.us/process/admin/ptList.asp>

The anticipated release date of this RFP is Tuesday, May 16<sup>th</sup>, 2006.

Proposals submitted in response to the Request for Proposals in this advertisement must be received at:

Minnesota Department of Administration  
Attn. Business Requirements for the Statewide Minnesota  
Accounting and Procurement System (MAPS)  
112 Administration Building  
50 Sherburne Avenue  
St. Paul, Minnesota 55155

Proposals are due no later than 2:30 PM Central Time on **Friday, June 9, 2006**, as indicated by the time stamp made by the Materials Management Division front desk. **Late proposals will NOT be considered.** Fax or e-mailed proposals will NOT be considered.

# State Contracts

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This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Department of Health

### Infectious Disease Epidemiology, Prevention and Control Division STD and HIV Section

#### Notice of Availability of Contract for Sexually Transmitted Disease (STD) Prevention Campaign for Sexually Active Teens and Young Adults in Minnesota

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Health (MDH) is requesting proposals from media firms with experience in social marketing or public health education/health promotion campaigns to motivate sexually active and high risk teens and young adults, 15 to 24 years of age, in Minnesota to reduce their risk of acquiring and/or spreading STDs by adhering to safer sex practices. Specifically, the selected agency will: (1) design and produce campaign materials for multimedia delivery; (2) design and produce a promotional campaign that may include print, broadcast, bus shelter, restroom, and Internet banner ads to inform sexually active, high risk teens, and young adults in Minnesota about how to prevent the transmission of STDs; and, (3) develop a campaign kit containing the promotional materials cited above that other agencies serving these target populations can use to help spread the word about STD prevention through their own information networks.

MDH has estimated that the total cost of this project should not exceed \$125,000. Work is proposed to start after September 15, 2006 for a campaign that would start on December 1, 2006.

Questions concerning this Request for Proposals should be directed to:

Roy Nelson, M.S.  
Information and Media Specialist  
Minnesota Department of Health  
Infectious Disease Epidemiology, Prevention and Control Division  
STD and HIV Section  
Freeman Office Building  
625 Robert Street North  
P.O. Box 64975  
St. Paul, Minnesota 55164-0975  
**Telephone:** (651) 201-4027  
**Fax:** (651) 201-4000  
**E-mail:** [roy.nelson@health.state.mn.us](mailto:roy.nelson@health.state.mn.us)

Other personnel are **NOT** authorized to discuss this Request for Proposals with responders, before the proposal submission deadline. Contact regarding this RFP with any personnel not listed above could result in disqualification.

A Request for Proposals will be available by mail from this office through June 15, 2006. **A written request (by direct mail or fax) is required to receive the Request for Proposal.** After June 15, 2006, the Request for Proposal must be picked up in person.

The Request for Proposal packet can be obtained from:

Jessica Barry  
Minnesota Department of Health  
STD and HIV Section  
Freeman Office Building  
PO Box 64975  
625 Robert Street North  
St. Paul, Minnesota 55164-0975  
**Fax:** (651) 201-4000

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than 2:30 p.m., Thursday, June 29, 2006. **Late proposals will not be considered.** Faxed or e-mailed proposals will **not** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## **Minnesota Office of Higher Education Request for Proposals for DVD Series Production**

The Office of Higher Education is requesting proposals from qualified professionals to write, script and produce a series of five DVDs for use by the federally-supported Get Ready program that serves youth in fourth grade through middle school. The contract would begin immediately. Proposals must be submitted no later than 4:00 p.m. Central Time, Wednesday, May 31, 2006.

The Request for Proposals (RFP) does not obligate the Office of Higher Education to complete this project, and the Office of Higher Education reserves the right to cancel the solicitation if it is considered to be in its best interest.

The State estimates the costs of these services for the biennium will not exceed \$124,000.

Copies of the RFP are available from:

Karen Buehre  
Minnesota Office of Higher Education  
1450 Energy Park Drive, Suite 350  
St. Paul, MN 55108-5227 or at:  
**Telephone:** (651) 642-0552  
**E-mail:** [karen.buehre@state.mn.us](mailto:karen.buehre@state.mn.us)  
[www.ohe.state.mn.us](http://www.ohe.state.mn.us)

## **Supreme Court Request for Proposals for Imaging of District Court Records for the First Judicial District**

The First Judicial District of Minnesota will accept proposals for digital imaging of court records so that they may be stored and accessed from the Web. The project will include transportation of records for processing off-site, preparatory file purging and destruction of paper files following imaging. The completed project will be performed according to the specifications described in the detailed Request for Proposal document.

The First Judicial District reserves the right to accept or reject any and all proposals, waive defects in any bid proposal and to accept the proposal or any part thereof that appears in the opinion of the District, most advantageous to the objectives of the project.

### **Responder Inquiries**

An initial inquiry period is set for all interested Responders to perform a detailed review of the court records scheduled for imaging and purging. Court records can be reviewed in seven county courthouses in the First Judicial District. Responders should discuss with on-site Court Administrators the nature and volume of records to be imaged at each site. Responders may submit any written questions relative thereto.

The First Judicial District will only consider written and timely communications from Responders. An authorized representative of the Responder shall submit inquiries in writing. Only those inquiries received by the established deadline shall be considered by the First Judicial District. Answers to questions that change or substantially clarify the solicitation shall be issued by addendum and provided to all perspective Responders.

Inquiries concerning this solicitation may be delivered by mail, express courier, e-mail, hand, or fax to:

Van Brostrom  
Dakota County Court Administrator  
Dakota County Judicial Center  
1560 Highway 55  
Hastings, MN 55033  
**Telephone:** (651) 438-8182  
**E-mail:** [Van.Brostrom@courts.state.mn.us](mailto:Van.Brostrom@courts.state.mn.us)

Inquiry deadline no later than 4:30p.m. CST on Friday, May 19, 2006.

### **Proposal Submission Deadline**

Final Written Proposals must be submitted to Van Brostrom at the address indicated above no later than 4:30p.m. CST on Friday, May 26, 2006

# State Contracts

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## Supreme Court

### Request for Proposals for Imaging of District Court Records for the Third Judicial District

The Third Judicial District of Minnesota will accept proposals for digital imaging of court records so that they may be stored and accessed from the Web. The project will include transportation of records for processing off-site, preparatory file purging and destruction of paper, micro fiche, and micro film roll files following imaging. The completed project will be performed according to the specifications described in the detailed Request for Proposal document.

The Third Judicial District reserves the right to accept or reject any and all proposals, waive defects in any bid proposal and to accept the proposal or any part thereof that appears in the opinion of the District, most advantageous to the objectives of the project.

#### Responder Inquiries

An initial inquiry period is set for all interested Responders to perform a detailed review of the court records scheduled for imaging and purging. Court records can be reviewed in ten counties/ten courthouses participating in the Third Judicial District project. Responders should discuss with on-site Court Administrators the nature and volume of records to be imaged at each site. Responders may submit any written questions relative thereto.

The Third Judicial District will only consider written and timely communications from Responders. An authorized representative of the Responder shall submit inquiries in writing. Only those inquiries received by the established deadline shall be considered by the Third Judicial District. Answers to questions that change or substantially clarify the solicitation shall be issued by addendum and provided to all perspective Responders.

Inquiries concerning this solicitation may be delivered by mail, express courier, e-mail, hand, or fax to:

Darlene Kuhlbers  
Court Administrator  
Houston County Courthouse  
304 S. Marshall St.  
Caledonia, MN 55921  
**Telephone:** (507) 725-5806  
**E-mail:** [Darlene.Kuhlbers@courts.state.mn.us](mailto:Darlene.Kuhlbers@courts.state.mn.us)

Inquiry deadline no later than 4:30 p.m. CST on Friday, June 2, 2006.

#### Proposal Submission Deadline:

Final Written Proposals must be submitted to Darlene Kuhlbers at the address indicated above no later than 4:30 p.m. CST on Friday, June 9, 2006.

## Department of Transportation (Mn/DOT)

### Engineering Services Division

#### Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (the "Consultant Pre-Qualification Program")

This document is available in alternative formats for persons with disabilities by calling Ron Bisek at (651) 296-1361 for persons who are hearing or speech impaired by calling the Minnesota Relay Service at (800) 627-3529.

Mn/DOT, working in conjunction with the Consultant Reform Committee, the Minnesota Consulting Engineers Council, and the Department of Administration, has developed the Consultant Pre-qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT anticipates that most consultant contracts for highway-related technical activities will be awarded using this method, however, Mn/DOT also reserves the right to use RFP or other selection processes for particular projects. Nothing in this solicitation requires Mn/DOT to complete or use the Consultant Pre-qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT's Consultant Services web site, indicated below, to see which highway related professional/technical services are available at this time. Following the advertisement of particular category of services, applications will be accepted on a continual basis.

All expenses incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information

under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and application forms are available on Mn/DOT's **web site** at: <http://www.dot.state.mn.us/consult>

Send completed application material to:

Ron Bisek  
Consultant Services  
Office of Technical Support  
Minnesota Department of Transportation  
Consultant Services  
395 John Ireland Boulevard, Seventh Floor North, Mail Stop 680  
St. Paul, MN 55155

**Note: DUE DATE: APPLICATION MATERIAL WILL BE ACCEPTED ON A CONTINUAL BASIS.**

## Department of Transportation (Mn/DOT) Engineering Services Division Notice Concerning Professional/Technical Contract Opportunities

**NOTICE TO ALL:** The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult).

New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

## Minnesota Board of Water and Soil Resources Notice of Availability of Contract for Study of Stormwater Permitting and Watershed Management Planning

The Minnesota Board of Water and Soil Resources is requesting proposals for the purpose of conducting a project to evaluate the potential and options for integrating and streamlining federal and state NPDES stormwater permitting and watershed management planning and implementation using a watershed-based approach.

Work is proposed to start after July 1, 2006.

A Request for Proposals will be available by mail from this office through [fill in last date Department will mail out RFP's]. **A written request (by direct mail or fax) is required to receive the Request for Proposal.** After [last date department will send out RFP's - same as previous date], the Request for Proposal must be picked up in person.

The Request for Proposal can be obtained from:

Doug Thomas, Assistant Director (651) 297-5617  
Minnesota Board of Water and Soil Resources  
520 Lafayette Road, St. Paul MN 55105  
**Fax:** (651) 297-5616

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than [date and time proposals are due]. **Late proposals will not be considered.** Fax or e-mailed proposals will **not** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Non-State Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

## Hennepin County

### Request for Qualifications for Professional Consultants in Architecture, Engineering, Planning, Environmental Health and Safety, Environmental Management, Housing, Community Works and Transit, Transportation, and Certain Specialty Areas

Hennepin County requests qualifications and fee schedules for professional consulting services in the areas of: architecture, engineering, planning, environmental health & safety, environmental management, housing, community works & transit, transportation, and certain specialty areas. The purpose of this Request for Qualifications (RFQ) is to establish two-year consulting service agreements to provide professional services on an as-needed basis during 2007-2008. Please note that selection of a firm and execution of an agreement does not guarantee any current or future work. Responses are due by June 2, 2006.

The Request for Qualifications (RFQ) and related documents are posted on a designated page of the County's web site beginning May 3, 2006, or shortly thereafter, and is being advertised in numerous publications and professional associations. You may navigate to the County web page for this RFQ by starting at [www.hennepin.us](http://www.hennepin.us), then click on links in this order: Your County Government (upper left corner); Doing Business with Hennepin; Contract Opportunities; RFQ for 2007-2008 Professional Consulting Services (under the "Current RFP's, RFQ's..." heading). Or, try typing RFQ in the search box.

If you are unable to download the RFQ and would like to receive a copy in the mail, please **contact** Jay Sorlien at (612) 596-8633 or [jay.sorlien@co.hennepin.mn.us](mailto:jay.sorlien@co.hennepin.mn.us).

## Metropolitan Council

### Notice of Request for Proposals (RFP) for Building Engineer Services

#### Reference Number 06P004

The Metropolitan Council is soliciting proposals to provide Building Engineer Services.

<i>Issue Request for Proposals</i>	<b>May 15, 2006</b>
<i>Proposals Due</i>	<b>June 6, 2006</b>
<i>Award Contract</i>	<b>June 2006</b>

All firms interested in submitting proposals for this contract and desiring to receive an RFP package are invited to make a request either by e-mail, fax or mail to:

Sunny Jo Emerson  
Administrative Assistant, Contracts and Procurement Unit  
Metropolitan Council  
230 East Fifth Street  
St. Paul, MN 55101  
**Fax:** (651) 602-1083  
**E-mail:** [sunnyjo.emerson@metc.state.mn.us](mailto:sunnyjo.emerson@metc.state.mn.us)

## Solid Waste Management Coordinating Board

### Notice of Request for Qualifications for Policy and Management Services

The Solid Waste Management Coordinating Board is seeking proposals from qualified firms or individuals for policy and management services. The Solid Waste Management Coordinating Board is comprised of the Minnesota counties of Anoka, Carver, Dakota, Hennepin, Ramsey, and Washington.



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## Non-State Contracts & Grants

The Request for Qualifications is available by calling or writing Barry Schade, Dakota County, 14955 Galaxie Avenue, Apple Valley, MN 55124. **Phone:** (952) 891-7004. **E-mail:** [Barry.Schade@co.dakota.mn.us](mailto:Barry.Schade@co.dakota.mn.us). The Requests for Qualifications can also be downloaded at [www.swmcb.org/rfp-rfq/index.html](http://www.swmcb.org/rfp-rfq/index.html)

Proposals must be received no later than noon, Central Standard Time, Friday, June 9, 2006. The SWMCB reserves the right to reject late bids. Specifications concerning submission requirements are included in the Request for Qualifications.

### Solid Waste Management Coordinating Board Notice of Request for Qualifications for Legal Services

The Solid Waste Management Coordinating Board is seeking proposals from qualified firms for legal services. The Solid Waste Management Coordinating Board is comprised of the Minnesota counties of Anoka, Carver, Dakota, Hennepin, Ramsey, and Washington.

The Request for Qualifications is available by calling or writing Linda Gondringer, Solid Waste Management Coordinating Board, 477 Selby Avenue, St. Paul, Minnesota, 55102. **Phone:** (651) 222-7227. **E-mail:** [lgondringer@richardsonrichter.com](mailto:lgondringer@richardsonrichter.com). The Requests for Qualifications can also be downloaded at [www.swmcb.org/rfp-rfq/index.html](http://www.swmcb.org/rfp-rfq/index.html)

Proposals must be received no later than noon, Central Standard Time, Friday, June 9, 2006. The SWMCB reserves the right to reject late proposals. Specifications concerning submission requirements are included in the Request for Qualifications.

### Solid Waste Management Coordinating Board Notice of Request for Qualifications for Lobbying Services

The Solid Waste Management Coordinating Board is seeking proposals from qualified firms for lobbying services. The Solid Waste Management Coordinating Board is comprised of the Minnesota counties of Anoka, Carver, Dakota, Hennepin, Ramsey, and Washington.

The Request for Qualifications is available by calling or writing Linda Gondringer, Solid Waste Management Coordinating Board, 477 Selby Avenue, St. Paul, Minnesota, 55102. **Phone:** (651) 222-7227. **E-mail:** [lgondringer@richardsonrichter.com](mailto:lgondringer@richardsonrichter.com). The Requests for Qualifications can also be downloaded at [www.swmcb.org/rfp-rfq/index.html](http://www.swmcb.org/rfp-rfq/index.html)

Proposals must be received no later than noon, Central Standard Time, Friday, June 9, 2006. The SWMCB reserves the right to reject late proposals. Specifications concerning submission requirements are included in the Request for Qualifications.

### University of Minnesota Subscribe to Bid Information Service (BIS)

The University of Minnesota offers 24 hour/day, 7day/week access to all Request for Bids/Proposals through its web-based Bid Information Service (BIS). Subscriptions to BIS are free. Visit our website at [bidinfo.umn.edu](http://bidinfo.umn.edu) or call the BIS Coordinator at (612) 625-5534.

Request for Bids/Proposals are also available to the public each business day from 8:00 a.m. to 4:30 p.m. in the Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Minneapolis, Minnesota 55454.

## Minnesota's Bookstore

660 Olive Street (Williams Hill Business Development), St. Paul, MN 55155

(1 block east of I-35E Bridge, 1 block north of University Ave.) **FREE PARKING**

Phone: (651) 297-3000; Fax: (651) 215-5733

E-mail: <http://www.minnesotasbookstore.com>

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- \* History, Landscaping, Minnesota, Photography,

