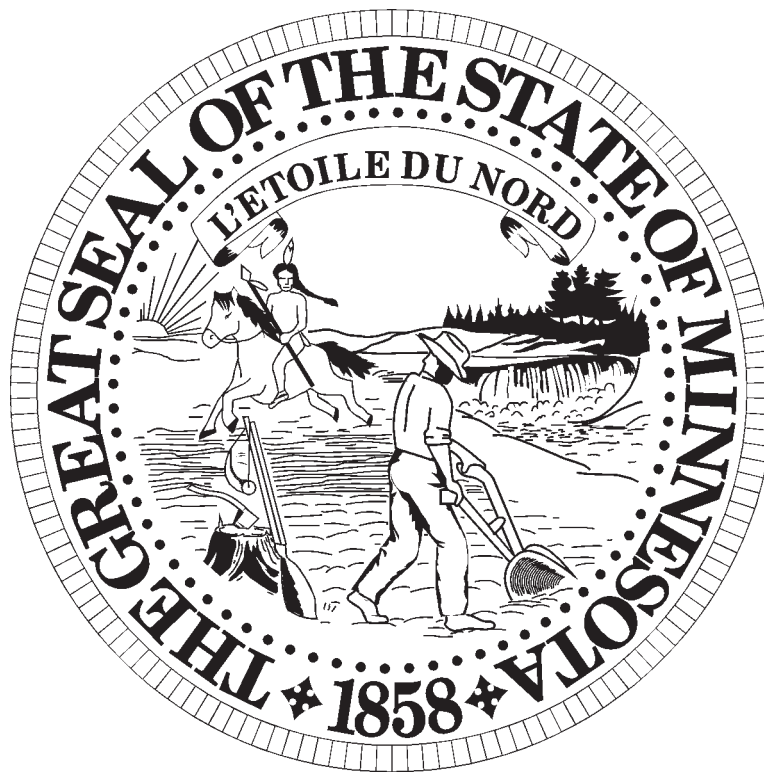


State of Minnesota

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State Register

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The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

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- appointments
- proclamations and commendations
- commissioners' orders
- revenue notices
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# 40	Monday 3 April	Noon Tuesday 28 March	Noon Wednesday 22 March
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Minnesota Rules: Amendments and Additions

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The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1999 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

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Comments on Planned Rules or Rule Amendments. An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

Rules to be Adopted After a Hearing. After receiving comments and deciding to hold a public hearing on the rule, an agency drafts its rule. It then publishes its rules with a notice of hearing. All persons wishing to make a statement must register at the hearing. Anyone who wishes to submit written comments may do so at the hearing, or within five working days of the close of the hearing. Administrative law judges may, during the hearing, extend the period for receiving comments up to 20 calendar days. For five business days after the submission period the agency and interested persons may respond to any new information submitted during the written submission period and the record then is closed. The administrative law judge prepares a report within 30 days, stating findings of fact, conclusions and recommendations. After receiving the report, the agency decides whether to adopt, withdraw or modify the proposed rule based on consideration of the comments made during the rule hearing procedure and the report of the administrative law judge. The agency must wait five days after receiving the report before taking any action.

Rules to be Adopted Without a Hearing. Pursuant to *Minnesota Statutes* § 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing. An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public. The agency then publishes a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

KEY: Proposed Rules - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

Minnesota Board of Water and Soil Resources

Proposed Permanent Rules Relating to Watershed District Appeals

NOTICE OF INTENT TO ADOPT RULES WITHOUT A PUBLIC HEARING

Proposed Conversion of Exempt Rules to Permanent Rules Governing Watershed District Appeals, *Minnesota Rules*, parts 8415.0100 through 8415.0120

Introduction. The Board of Water and Soil Resources intends to adopt rules without a public hearing following the procedures set forth in the rules of the Office of Administrative Hearings, *Minnesota Rules*, parts 1400.2300 to 1400.2310, and the Administrative Procedure Act, *Minnesota Statutes*, sections 14.22 to 14.28. You may submit written comments on the proposed rules and may also submit a written request that a hearing be held on the rules until 4:30 PM on Wednesday, April 26, 2006.

Agency Contact Person. Comments or questions on the rules and written requests for a public hearing on the rules must be submitted to the agency contact person. The agency contact person is: Jim Haertel at the Minnesota Board of Water and Soil Resources, 520 Lafayette Road North, Saint Paul, MN 55155; **Telephone:** (651) 297-2906; **Fax:** (651) 297-5615. TTY users may call the Board at (651) 282-5332.

Subject of Rules and Statutory Authority. The proposed rules would convert *Minnesota Rules*, parts 8415.0100 through 8415.0120, from exempt rules to permanent rules. No modification to the exempt rules are proposed, other than to make the exempt rules permanent rules. The rules of procedure in *Minnesota Rules*, parts 8415.0100 through 8415.0120, govern appeals to the Board of watershed district rules, and watershed district permit decisions for public transportation authorities. The statutory authority to adopt the rules is *Minnesota Statutes*, section 103D.537. A copy of the proposed rules is published in the *State Register* and attached to this notice as mailed. The proposed rules are available at no cost from the agency's contact person and also on the agency's website at www.bwsr.state.mn.us.

Comments. You have until 4:30 p.m. on Wednesday, April 26, 2006 to submit written comment in support of or in opposition to the proposed rules and any part or subpart of the rules. Your comment must be in writing and received by the agency contact person by the due date. Comment is encouraged. Your comment should identify the portion of the proposed rules addressed and the reason for the comment. You are encouraged to propose any change desired. Any comments that you would like to make on the legality of the proposed rules must also be made during this comment period.

Request for a Hearing. In addition to submitting comments, you may also request that a hearing be held on the rules. Your request for a public hearing must be in writing and must be received by the agency contact person by 4:30 p.m. on Wednesday, April 26, 2006. Your written request for a public hearing must include your name and address. You must identify the portion of the proposed rules to which you object or state that you oppose the entire set of rules. Any request that does not comply with these requirements is not valid and cannot be counted by the agency when determining whether a public hearing must be held. You are also encouraged to state the reason for the request and any changes you want made to the proposed rules.

Proposed Rules

Withdrawal of Requests. If 25 or more persons submit a valid written request for a hearing, a public hearing will be held unless a sufficient number withdraw their requests in writing. If enough requests for hearing are withdrawn to reduce the number below 25, the agency must give written notice of this to all persons who requested a hearing, explain the actions the agency took to effect the withdrawal, and ask for written comments on this action. If a public hearing is required, the agency will follow the procedures in *Minnesota Statutes*, sections 14.131 to 14.20.

Alternative Format. Upon request, this Notice can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

Modifications. The proposed rules may be modified as a result of public comment. The modifications must be supported by comments and information submitted to the agency, and the adopted rules may not be substantially different than these proposed rules, unless the procedure under *Minnesota Rules*, part 1400.2110, has been followed. If the proposed rules affect you in any way, you are encouraged to participate in the rulemaking process.

Statement of Need and Reasonableness. A statement of need and reasonableness is available from the agency contact person and is also available on the agency's website at *www.bwsr.state.mn.us*. This statement contains a summary of the justification for the proposed rules, including a description of who will be affected by the proposed rules and an estimate of the probable cost of the proposed rules. Copies of the statement may be obtained at the cost of reproduction from the agency.

Lobbyist Registration. *Minnesota Statutes*, chapter 10A, requires each lobbyist to register with the State Campaign Finance and Public Disclosure Board. Questions regarding this requirement may be directed to the Campaign Finance and Public Disclosure Board at: Suite 190, Centennial Building, 658 Cedar Street, Saint Paul, MN 55155, telephone (651) 296-5148 or 1-800-657-3889.

Adoption and Review of Rules. If no hearing is required, the agency may adopt the rules after the end of the comment period. The rules and supporting documents will then be submitted to the Office of Administrative Hearings for review for legality. You may ask to be notified of the date the rules are submitted to the office. If you want to be so notified, or want to receive a copy of the adopted rules, or want to register with the agency to receive notice of future rule proceedings, submit your request to the agency contact person listed above.

Dated: March 10, 2006

Ronald D. Harnack, Executive Director

Rules as Proposed:

8415.0100 PURPOSE.

The rules of procedure in parts 8415.0100 to 8415.0120 govern appeals to the board pursuant to *Minnesota Statutes*, section 103D.537.

8415.0110 DEFINITIONS.

Subpart 1. Scope. The terms used in this chapter have the meanings given them in this part.

Subp. 2. Board. "Board" means the Minnesota Board of Water and Soil Resources.

Subp. 3. Day. "Day" means a calendar day unless specified otherwise. The day of the event must not be used in counting any time period.

Subp. 4. Dispute resolution committee. "Dispute resolution committee" means the committee of the board established pursuant to *Minnesota Statutes*, section 103B.101, subdivision 10.

Subp. 5. Executive director. "Executive director" means the executive director of the Minnesota Board of Water and Soil Resources.

Subp. 6. Person. "Person" means an individual, partnership, joint venture, private or public corporation, association, firm, public service company, cooperative, political subdivision, municipal corporation, government agency, public utility district, or any other entity, public or private, however organized.

Subp. 7. Public transportation authority. "Public transportation authority" means a state, county, city, or township road authority.

8415.0120 APPEALS.

Subpart 1. Appeal of rules.

A. An interested person may appeal a rule made by the managers of a watershed district by filing a petition with the board.

B. An appeal is effective upon submittal of the petition to the executive director with evidence that a copy of the petition has been served upon the watershed district.

C. An appeal filed under this subpart must follow the procedures in subpart 3.

Subp. 2. Appeal of permit decisions.

A. The watershed district must notify the public transportation authority promptly of its permit decision, but no later than ten days following the decision. A public transportation authority may appeal a final permit decision of a watershed district issued to it by filing

Proposed Rules

a petition with the board. The appeal must be filed within 30 days of the decision by the watershed district managers pursuant to *Minnesota Statutes*, section 103D.537.

B. An appeal is effective upon submittal of the petition to the executive director with evidence that a copy of the petition has been served upon the watershed district.

C. An appeal filed under this subpart must follow the procedures in subpart 3 unless the public transportation authority makes a request in the petition for an expedited appeal hearing. The procedures in subpart 4 must be followed if an expedited appeal hearing is requested in the petition.

Subp. 3. Board appeal procedures.

A. Within 30 days after receiving the petition with evidence that the watershed district has been served with a copy of the petition, the board or its dispute resolution committee or executive director shall decide whether to grant the petition and hear the appeal. The board or its executive director shall grant the petition unless the appeal is deemed meritless, trivial, untimely, or brought solely for the purposes of delay or it is determined that the petitioner has not exhausted all local administrative remedies.

B. The board or its executive director may remand the appealed decision back to the watershed district if the petitioner has not exhausted all local administrative remedies, such as a public hearing, or if the watershed district's record is not adequate. If an appeal is remanded, the watershed district must make a decision within 60 days unless the remand order, or a subsequent order, specifies a longer period.

C. After granting the petition, the appeal must be heard by the dispute resolution committee and decided by the board within 60 days after the filing of the watershed district's record, submittal of the written briefs for the appeal, and the hearing by the dispute resolution committee. Parties to the appeal are the appellant and the watershed district. For appeals of rules, interveners are allowed. For appeals of permit decisions, interveners are not allowed unless they have been granted intervener status by the watershed district prior to the final permit decision.

D. Upon appeal, the watershed district shall forward to the board the record on which it based its decision within 30 days of the granting of the petition. The board shall make its decision on the appeal after hearing. Thirty days' notice of the hearing must be given by the board to the parties. The parties may present written and oral argument. When the watershed district has made formal findings contemporaneously with its decision or there is an accurate verbatim transcript of the proceedings and the proceedings were fairly conducted, the board shall base its review on the record. Otherwise it may remand the matter.

E. In the case of appeals of watershed district rules filed under subpart 1, the board shall affirm the watershed district's decision to adopt the rule if there was a rational basis to adopt the rule and if no procedural errors prejudicial to a party were made.

F. In the case of appeals of watershed district permit decisions filed under subpart 2, the board shall affirm the watershed district's decision if substantial evidence supports the findings of fact, if the watershed district correctly applied the law, watershed district rule and the watershed district's board-approved watershed management plan to the facts, and if the watershed district made no procedural errors prejudicial to a party. Otherwise, the board shall reverse the decision, amend it, or remand it with instructions for further proceedings.

Subp. 4. Expedited board appeal procedures.

A. A public transportation authority that requests an expedited appeal hearing via a petition filed with the executive director must include a written brief with the petition setting forth the items in dispute and the reasons for seeking expedited review, including the consequences of proceeding under subpart 3. A copy of the written brief must be provided to the watershed district at the same time as the petition as specified in subpart 2, item B.

B. Intervenors are not allowed unless they have been granted intervener status by the watershed district prior to the final permit decision.

C. The watershed district must submit a copy of the record as soon as possible and in no case later than in conjunction with a written brief to the executive director and the public transportation authority at least ten days before the hearing. No further written submittals by the parties are allowed unless specifically authorized by the board.

D. The board or its dispute resolution committee shall hold a hearing within 30 days of receiving the petition. The board shall make a decision within 30 days of the hearing and apply the standard of review in subpart 3, item F, unless it decides there is not sufficient basis to grant the request to expedite the appeal in which case subpart 3 would apply.

Adopted Rules

A rule becomes effective after the requirements of *Minnesota Statutes* §§ 14.05-14.28 have been met and five working days after the rule is published in the *State Register*, unless a later date is required by statutes or specified in the rule. If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed. If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

KEY: Proposed Rules - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

Pollution Control Agency

Adopted Permanent Rules Relating to Individual Sewage Treatment

The rules proposed and published at *State Register*, Volume 30, Number 20, pages 499-503, November 14, 2005 (30 SR 499), are adopted as proposed.

Expedited Emergency Rules

Provisions exist for the Commissioners of some state agencies to adopt expedited emergency rules when conditions exist that do not allow the Commissioner to comply with the requirements for emergency rules. The Commissioner must submit the rule to the attorney general for review and must publish a notice of adoption that includes a copy of the rule and the emergency conditions. Expedited emergency rules are effective upon publication in the *State Register*, and may be effective up to seven days before publication under certain emergency conditions.

Expedited emergency rules are effective for the period stated or up to 18 months. Specific *Minnesota Statute* citations accompanying these expedited emergency rules detail the agency's rulemaking authority.

KEY: Proposed Rules - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

Department of Natural Resources

Adopted Expedited Emergency Game and Fish Rules: Turkey Hunt Quotas and Youth Turkey Special Hunts

NOTICE IS HEREBY GIVEN that the above entitled rules have been adopted through the process prescribed by *Minnesota Statutes*, section 84.027, subdivision 13 (b). The statutory authority for the contents of the rule is *Minnesota Statutes*, sections 97A.435, 97B.111, 97B.112, 97B.711, and 97B.723.

The emergency conditions that do not allow compliance with *Minnesota Statutes*, sections 97A.0451 to 97A.0459, are that hunts are as follows: annual turkey population and harvest data needed for setting quotas and areas are not available until August; the special youth and disabled turkey hunts are operated in cooperation with private sector partners who are not able to set their hunt schedules until January or later; and changes and additions to the rules effective on December 5, 2005 regarding spring wild turkey seasons were requested by special hunt cooperators after rule promulgation.

Dated: March 2, 2006

Gene Merriam
Commissioner of Natural Resources

6236.1060 TURKEY HUNT QUOTAS.

For text of subpart 1, see 30 SR 596

Subp. 2. **Permits for disability hunts.**

For text of items A and B, see 30 SR 596

C. For Camp Ripley Military Reservation, within wild turkey permit area 248, up to an additional 40 permits shall be issued for individuals with disabilities for ~~May 3 and 4~~ April 25 and 26 for taking bearded turkey using legal shotguns, muzzle loading shotguns, or

Expedited Emergency Rules

archery equipment. One nonhunting mentor shall accompany each disabled hunter. The St. Cloud Veterans Administration is the sponsoring organization.

For text of item D, see 30 SR 596

E. For wild turkey permit area 339, up to an additional eight permits are available each time period during time periods B, C, and E specified in subpart 1 for individuals with disabilities participating in a special hunt on the Phillippo Scout Reservation. The Northern Star Council of the Boy Scouts of America is the sponsoring nonprofit organization.

Subp. 3. Permits for youth hunts.

A. For wild turkey permit area 227, two additional permits per time period are available for youth participating in a special hunt on land owned by the Wildlife Science Center and adjoining land in Anoka County for the following time periods:

- (1) April 15 and 16;
- (2) April 22 and 23;
- (3) April 29 and 30;
- (4) May 6 and 7; and
- (5) May 13 and 14.

B. For wild turkey permit area 236, 27 additional permits are authorized cumulatively for youth participating in a special hunt conducted by the John Glenn Archery Club in the Wilder Forest in Washington County for the following time periods:

- (1) April 29 and 30;
- (2) May 13 and 14; and
- (3) May 20 and 21.

C. For wild turkey permit areas 337, 338, 427, and 442, 20 permits are authorized cumulatively for the time period of April 8 and 9 for youth participating in a special youth hunt in Scott, Carver, Sibley, and Le Sueur Counties.

D. For wild turkey permit area 343, 12 additional permits per period are authorized for youth participating in a hunt conducted by the National Wild Turkey Federation and Olmsted County Parks in Chester Woods Park for the following time periods:

- (1) April 8 and 9; and
- (2) April 15 and 16.

6236.1070 YOUTH WILD TURKEY SPECIAL HUNTS.

Subpart 1. **Requirements.** Persons participating in youth wild turkey hunts must be at least 12 years of age and under 18 years of age by the beginning hunt date. A valid wild turkey license and firearms safety certificate must be obtained prior to being issued a permit. All participants must be accompanied by a parent or legal guardian who is at least 18 years of age. The accompanying parent or guardian may not be armed, but may assist during the hunt. All participants and their accompanying parent or guardian must attend a prehunt orientation offered by the hunt sponsors. Participating youth hunters must be sponsored and selected by a sponsoring nonprofit or selected by lottery.

Subp. 2. **Open areas.** Youth hunt permittees may hunt in open areas and special seasons as designated by the commissioner. In 2006, the following areas are open for youth wild turkey hunters by permit:

A. the Wildlife Science Center property and adjoining private property in Anoka County in turkey permit area 227 is open for taking wild turkeys by legal firearms April 15 and 16, April 22 and 23, April 29 and 30, May 6 and 7, and May 13 and 14. No more than ten permits shall be issued to firsttime turkey hunters ages 12 to 17 selected by the Wildlife Science Center. No more than two permits shall be issued per open time period. The Wildlife Science Center is the sponsoring nonprofit organization;

B. the Wilder Forest in Washington County in turkey permit area 236 is open for taking wild turkeys by archery April 29 and 30, May 13 and 14, and May 20 and 21. No more than 27 permits shall be issued to hunters ages 12 to 17 selected by the John Glenn Archery Club and the Safari Club International North Country Cadets. No more than ten permits shall be offered during the April 29 and 30 and May 13 and 14 time periods and no more than seven permits shall be issued during the May 20 and 21 time period. The John Glenn Archery Club and the Safari Club International North Country Cadets are the sponsoring nonprofit organizations;

C. Minnesota Valley State Recreation Area in Scott and Carver Counties, the Minnesota Valley National Wildlife Refuge in Scott and Carver Counties, and private property identified by the hunt sponsor in turkey permit areas 337, 338, 427, and 442 within Scott, Carver, Le Sueur, and Sibley Counties are open April 8 and 9 for taking wild turkeys by legal firearms from onehalf hour before sunrise until noon each day. No more than 20 permits shall be issued to firsttime turkey hunters ages 12 to 17 selected by lottery. The National Wild Turkey Federation is the sponsoring nonprofit organization; and

D. the Chester Woods Park in Olmsted County is open for taking wild turkeys on April 8 and 9 and April 15 and 16. No more than 24 permits shall be offered to hunters ages 12 to 17 selected by lottery. No more than 12 permits shall be offered per open time period. The National Wild Turkey Federation is the sponsoring nonprofit.

EFFECTIVE DATE. *Minnesota Rules*, parts 6236.1060, subparts 2 and 3; and 6236.1070, expire July 1, 2006.

Appointments

Minnesota Statutes, Section 15.06, Subd. 5. requires notice of the designation of a commissioner or acting commissioner, or the assumption of office by a temporary commissioner, shall be filed with the president of the senate and the speaker of the house with a copy delivered to the secretary of state and published in the next available edition of the *State Register*.

Department of Employment and Economic Development Notice of Appointment of Acting Commissioner Ward Einess

NOTICE IS HEREBY GIVEN, pursuant to *Minnesota Statutes*, Section 15.06, Subd. 5, that Governor Tim Pawlenty appointed Ward Einess to the office of Acting Commissioner of the Minnesota Department of Employment and Economic Development effective April 3, 2006. Acting Commissioner Einess succeeds Commissioner Matt Kramer, who was appointed July 1, 2003.

This appointment carries with it all rights, powers, duties, and emoluments granted by law and pertaining to this position until this appointment is superseded or annulled. The laws and rules governing the Department of Employment and Economic Development are:

- *Minnesota Statutes*, Chapters 116J, 129A, 248, 268
- *Minnesota Rules* 3300-3499 and 4100-4399

Acting Commissioner Einess resides at 525 North Third Street, Apartment 513, Minneapolis, Minnesota 55402, Hennepin County, Congressional District Five.

He can be reached at the Department of Employment and Economic Development, 332 Minnesota Street, E-200, St. Paul, MN 55101. Telephone (651) 297-4336. Website: <http://www.deed.state.mn.us>

Revenue Notices

The Department of Revenue began issuing Revenue Notices in July of 1991. Revenue Notices are statements of policy made by the department that provide interpretation, detail, or supplementary information concerning a particular statute, rule, or departmental practice. The authority to issue Revenue Notices is found in *Minnesota Statutes*, Section 270C.07.

Department of Revenue Revenue Notice # 06-01: Special Taxes – Insurance Premiums Retaliatory Tax

Background

In the insurance industry, premiums are paid to insurance agents and these agents are allowed to retain a portion of the premiums and remit the balance to the insurance company. Insurance companies also receive premium payments directly and remit a portion as a commission to the agent.

Department Position

Under Minnesota law the total premiums received by agents and insurance companies are subject to taxation. Pursuant to *Minnesota Statutes*, section 297I.05, subdivision 1, premiums for title insurance are subject to a rate of tax equal to 2 percent of all gross premiums less return premiums on all direct business received by the insurer or agents of the insurer in Minnesota.

The definition of gross premiums is set forth in *Minnesota Statutes*, section 297I.01, subdivision 9, which provides in part that “for title insurance companies, ‘gross premiums’ means the charge for title insurance made by a title insurance company or its agents according to the company’s rate filing approved by the commissioner of commerce without a deduction for commissions paid to or retained by the agent.”

Retaliatory Tax

Pursuant to *Minnesota Statutes*, section 297I.05, subdivision 11, a tax is imposed on foreign insurers which are companies incorporated

Revenue Notices

or organized in any other state or country that writes business in Minnesota. Minnesota compares the total of the taxes, fines, deposits, penalties, licenses, and fees of a foreign state or country on Minnesota insurance companies doing business in that state or country to determine whether the foreign state or country's total exceeds the total taxes, fines, deposits, penalties, licenses, and fees imposed by Minnesota. If it does, then an insurance company domiciled in that state or country and doing business in this state must pay Minnesota a total amount in taxes, fines, deposits, penalties, licenses, and fees equal to the amount that would have been due in its state or country of domicile by a Minnesota company conducting the same business there as conducted by the foreign insurer in Minnesota.

Example

A. Minnesota's Tax Treatment

\$100 premium for title insurance
70 percent or \$70 retained by agent
30 percent or \$30 remitted to insurance company

The insurance company is liable for 2 percent tax on the total \$100 premium. The insurance company is liable for the 2 percent tax on all gross premiums collected whether retained by the insurance agent or remitted to the insurance company for a total tax liability of \$2.00.

B. Foreign State's Tax Treatment of Minnesota Companies

\$100 premium for title insurance
70 percent or \$70 retained by agent
30 percent or \$30 remitted to insurance company

The state imposes a 2 percent tax on the total \$100 premium (\$2.00) and in addition imposes a 2 percent retaliatory tax on the insurance company for the \$70 retained by the agent (\$1.40) for a total liability of \$3.40.

Since the foreign state's tax treatment results in a greater effective tax rate (3.4 percent), this is the tax rate that the foreign company would have to pay in Minnesota.

Publication Date: March 27, 2006

John H. Mansun, Assistant Commissioner
for Tax Policy and External Relations

Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Minnesota Board of Animal Health Notice of Quarterly Meeting on April 12, 2006

The Board of Animal Health will hold its quarterly meeting on Wednesday April 12, 2006 at 9:30 a.m. at the Orville L. Freeman Office Building, Room B-144, 625 Robert Street North, St. Paul, MN 55155.

Minnesota Department of Labor and Industry Construction Codes and Licensing Division SECOND REQUEST FOR COMMENTS on Possible Amendments to Rules Governing the Minnesota State Building Code

Subject of Rules. The Minnesota Department of Labor and Industry, Construction Codes and Licensing Division, requests additional comments on its possible amendments to rules governing various chapters of the Minnesota State Building Code. The rule chapters being considered for amendment include *Minnesota Rules*, chapters 1300 – Administration of the State Building Code, 1305 – Adoption of the 2006 International Building Code, 1307 – Elevators and Related Devices, 1309 – Adoption of the 2006 International Residential Code, and 1341 – Minnesota Accessibility Code. After reviewing timelines needed to adopt the 2003 editions of the national model codes, the Department explored the possibility of an expedited review of the 2006 editions of the Codes. The Department has decided to forego the 2003 editions and move directly to the 2006 editions. This change affects select rule chapters in the Minnesota State Building Code. To update to the 2006 editions, the Department intends to use the 2003 proposed amendments to the Codes, compare those amendments with the language in the 2006 editions and make necessary changes to complete the rules. The Department plans to proceed with the adoption of proposed amendments for *Minnesota Rule* Chapters 1303 – Minnesota Provisions of the State Building Code, 1306 – Special Fire Protection Systems (optional), 1311 – Adoption of Guidelines for the Rehabilitation of Existing Buildings, 1322 (proposed) – Residential Energy Code, and 1323 (proposed) – Commercial Energy Code, as described in the initial Request For Comments published in the *State Register* on Monday, August 9, 2004 (29 SR 170). The Department’s intent for rule changes are being modified for specifically affected chapters and are individually described below:

1300 – Administration of the State Building Code. The Department intends to revise this chapter to clarify or update provisions for administering the State Building Code, including adding any new provisions needed relative to the adoption of the 2006 International Building Code and 2006 International Residential Code, as well as other chapters of the State Building Code.

1305 – Adoption of the 2006 International Building Code. The Department intends to revise this chapter to incorporate by reference the 2006 International Building Code (2006 IBC) published by the International Codes Council. The 2006 IBC is an updated version of the 2000 International Building Code, which is the model building code currently adopted by reference in this rule chapter. To that end, the Department intends to incorporate the amendments proposed by the 2003 IBC Advisory Committee and include only editorial amendments to update or revise the amendments to the 2006 edition of the International Building Code.

1307 – Elevators and Related Devices. The Department intends to incorporate updates to the rules that incorporate by reference with amendments the ASME A17.1 – 2004 with 2005 A17.1A Addenda, the Supplement to ASME A17.1S – 2005 Safety Code for Elevators, ASME A17.3 – 2002 Safety Code for Existing Elevators and Escalators, ASME A18.1 – 2003 Safety Standard for Platform Lifts and Stairway Chairlifts; ASME A90.1 – 2003 Safety Standard for Belt Manlifts, ASME B20.1 – 2003 Safety Standard for Conveyors and Related Equipment and Chapter 30 of the 2006 International Building Code.

1309 – Adoption of the 2006 International Residential Code. The Department intends to revise this chapter to incorporate by reference the 2006 International Residential Code (2006 IRC) published by the International Codes Council. The 2006 IRC is an updated version of the 2000 International Residential Code, which is the model residential code currently adopted by reference in this rule chapter. To that end, the Department intends to incorporate the amendments proposed by the 2003 IRC Advisory Committee and include only editorial amendments to update or revise the amendments to the 2006 edition of the International Residential Code.

1341 – Minnesota Accessibility Code. The Department intends to revise this chapter by a “delete all and replace” (repeal) approach to incorporate by reference with amendments Chapter 11 of the 2006 International Building Code. This chapter also incorpo-

rates the ICC/ANSI A117.1 (ICC A117.1) with amendments. The ICC A117.1 is incorporate by reference in Chapter 11 of the 2006 IBC. To that end, the Department intends to incorporate the amendments proposed by the 2003 Accessibility Advisory Committee and include only editorial amendments to update or revise the amendments to the 2006 edition of the International Building Code.

The Agency initially utilized advisory committees for the 2003 rule adoption cycle associated with chapters 1300, 1305, 1307, 1309, and 1341 and will have the advisory committees review the final updates from the 2003 edition to the 2006 edition.

Persons Affected. Persons affected by amendments to chapter 1300, 1305, 1307, 1309 and 1341 may include municipal building inspection department personnel, building contractors, architects, engineers, fire inspection personnel, pre-engineered building and material manufacturers and/or suppliers, and ultimately the general public.

Persons affected by all of the above chapters of the Minnesota State Building Code may include building owners and managers and users of the facilities or structures.

Statutory Authority. *Minnesota Statutes*, sections 16B.59, 16B.61, and 16B.64, authorize the Department of Administration to adopt or amend rules governing code administration, the adoption of the International Building Code, the adoption of the International Residential Code, the Elevator Code and the Accessibility Code. Pursuant to Governor's Order No. 193, dated May April 4, 2005, that authority transferred to the Department of Labor and Industry.

Public Comment. Interested persons or groups may submit comments or information on these possible rules in writing until further notice as published in the *State Register* that the Department intends to adopt or to withdraw the rules.

Rules Drafts. The Department does not anticipate that drafts of the rules amendments will be available before the publication of the proposed rules.

Agency Contact Person. Written comments, questions, requests to receive a draft of the rules when it has been prepared, and requests for more information on these possible rules should be directed to: Colleen Chirhart at the Construction Codes and Licensing Division, Department of Labor and Industry, 443 Lafayette Road North, St. Paul, Minnesota 55155-4341, **Telephone:** (651) 284-5844, **Fax:** (651) 284-5749, and **E-mail** to colleen.d.chirhart@state.mn.us. **TTY** users may call (651) 297-4198.

Alternative Format. Upon request, this Request for Comments can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

NOTE: Comments received in response to this notice will not necessarily be included in the formal rulemaking record submitted to the administrative law judge when a proceeding to adopt rules is started. The agency is required to submit to the judge only those written comments received in response to the rules after they are proposed. If you submitted comments during the development of the rules and you want to ensure that the Administrative Law Judge reviews the comments, you should resubmit the comments after the rules are formally proposed.

Dated: March 15, 2006

M. Scott Brener, Commissioner
Department of Labor and Industry

Minnesota Department of Labor and Industry

Construction Codes and Licensing Division

In conjunction with Minnesota Department of Public Safety, State Fire Marshal Division

Request for Comments on Possible Amendment to Rules Governing the Minnesota State Fire Code, *Minnesota Rules*, chapter 7510

Subject of Rules. The Minnesota Department of Labor and Industry, Construction Codes and Licensing Division, in conjunction with the Department of Public Safety, State Fire Marshal Division, requests comments on its possible amendment to rules governing the Minnesota State Fire Code and Furniture Fire Safety Rules. The Department is considering rule amendments to update or revise current rule language in chapter 7510. Minnesota Rules, Chapter 7510.3510 would be revised to incorporate by reference the 2006 International Fire Code (2006 IFC), published by the International Code Council. The 2006 IFC is an updated version of the 2000 International Fire Code, which is the model fire code currently adopted by reference in this rule chapter.

Persons Affected. Persons affected by amendments to chapter 7510 may include fire inspection personnel, building inspection personnel, building contractors, fire protection contractors, architects, engineers, building owners or managers, and ultimately the general public.

Statutory Authority. *Minnesota Statutes*, section 299F.011, subdivisions 1 and 3, and section 299F.844 authorize the Department of Public Safety to adopt rules for fire safety. Pursuant to Governor's Order No. 193, dated May April 4, 2005, that authority is transferred

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to the Department of Labor and Industry.

Public Comment. Interested persons or groups may submit comments or information on these possible rules in writing until further notice is published in the State Register that the Department intends to adopt or to withdraw the rules.

Rules Drafts. The Department does not anticipate that drafts of the rules amendments will be available before the publication of the proposed rules.

Agency Contact Person. Written comments, questions, requests to receive a draft of the rules when it has been prepared, and requests for more information on these possible rules should be directed to: Jon Nisja at the State Fire Marshal Division, 444 Cedar Street; Suite 145, St. Paul, Minnesota 55101-5145, **Telephone:** (651) 215-0507, **Fax:** (651) 215-0525, or **E-mail** to jon.nisja@state.mn.us. **TTY** users may call the Department at (651) 282-6555.

Alternative Format. Upon request, this Request for Comments can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

NOTE: Comments received in response to this notice will not necessarily be included in the formal rulemaking record submitted to the administrative law judge when a proceeding to adopt rules is started. The agency is required to submit to the judge only those written comments received in response to the rules after they are proposed. If you submitted comments during the development of the rules and you want to ensure that the Administrative Law Judge reviews the comments, you should resubmit the comments after the rules are formally proposed.

Dated: March 15, 2006

M. Scott Brener, Commissioner
Department of Labor and Industry

Department of Labor and Industry Labor Standards Unit

Notice of Additional Rate to Commercial Prevailing Wage Rates for Asbestos Abatement Worker in Beltrami County

An additional rate has been added to the Commercial Prevailing Wage Rates certified 12/27/05, for **Labor Code 435** Asbestos Abatement Worker in Beltrami County.

Copies with the additional certified wage rate for this County may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road North, St. Paul, Minnesota 55155-4306, or by calling (651) 284-5091, or accessing our web site at www.doli.state.mn.us. Charges for the cost of copying and mailing are \$.25 per page. Make check or money order payable to the State of Minnesota.

M. Scott Brener
Commissioner

Department of Natural Resources

Notice of Intent to Add Areas to State Metallic Minerals Preference Rights Lease Availability List

NOTICE IS HEREBY GIVEN of the intent to add areas to the preference rights lease availability list on May 1, 2006. Leases to explore for, mine and remove metallic minerals may be obtained by application for all lands included on the preference rights lease availability list. Included in the areas to be added to the list may be trust fund lands, lands and minerals forfeited for non-payment of taxes, lands and minerals otherwise acquired, and other state-owned land under the jurisdiction of the Commissioner of Natural Resources, and located in portions of Itasca, Koochiching, Lake, Lake of the Woods and Saint Louis Counties. No land or water areas within the Boundary Waters Canoe Area Wilderness or Voyageurs National Park are included in the areas to be added to the preference rights lease availability list.

The preference rights leasing system is in addition to the public lease sale process. All lands to be added to the preference rights availability list have been offered at a public lease sale within the last two years.

The preference rights availability list will be maintained in the office of the Division of Lands and Minerals, Department of Natural Resources, 500 Lafayette Road, Saint Paul, Minnesota 55155-4045. The list will be available for inspection by the public and interested parties during regular business hours. Those interested in obtaining a copy of the preference rights availability list may obtain one by

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submitting a request to the Commissioner. The Commissioner shall charge a fee for each copy of the list based on copying and mailing costs. The list will also be available on the internet through the DNR website at www.dnr.state.mn.us/lands_minerals.

Information on procedures and applications for a preference rights lease may be obtained from the Commissioner of Natural Resources, c/o Division of Lands and Minerals, 500 Lafayette Road, Saint Paul, Minnesota 55155-4045; **telephone:** (651) 259-5959. **E-mail** inquiries may be sent to kathy.lewis@dnr.state.mn.us. Each application must be accompanied by a certified check, cashier's check, or bank money order, payable to the Department of Natural Resources in the sum of the following amounts: a) an application fee of \$100.00 for each mining unit for which a preference rights lease is requested; and b) rental for one full calendar year for each mining unit for which a preference rights lease is requested.

Applications may be submitted in person or by mail to the office of the Division of Lands and Minerals, Fourth Floor, DNR Building, 500 Lafayette Road, Saint Paul, Minnesota 55155-4045. Applications will only be accepted during the hours of 8:30 a.m. to 4:00 p.m. on regularly scheduled business days. Applications received at any other time will not be officially accepted until the next regularly scheduled business day, and the Commissioner assumes no responsibility for applications submitted in person at any time other than the time specified.

Evidence of qualification to hold a state mineral lease, as specified in *Minnesota Rules*, part 6125.0410, must be submitted with the application. The rules state that a lease will only be issued to an applicant qualified to do business in Minnesota and qualified to conduct exploratory borings in Minnesota. Within ten days after receipt of an application, the Commissioner will send written acknowledgment that the application was received. The Commissioner may request evidence that the lease applicant is technically and financially capable of performing under the terms of a state mineral lease. The requested evidence must be provided within 45 days of the request from the Commissioner or the application will be rejected.

A lease shall be awarded by the Commissioner, with the approval of the State Executive Council, to the first qualified applicant who files an application that is not rejected. The right is reserved to the State, through the Executive Council, to reject any and all applications for preference rights leases. Preference rights leases shall be in the form set out in *Minnesota Rules*, part 6125.0700. The rental and royalty rates shall not be less than prescribed in *Minnesota Rules*, part 6125.0700. Upon the award of a lease, the application fee submitted with the application will be deposited with the State Treasurer as a fee for the lease. If the application for a preference rights lease is rejected, the rental payment accompanying the application will be returned to the applicant. The application fee will not be refunded under any circumstances.

The purpose of Minnesota's metallic minerals rules is to promote and regulate the prospecting for, mining and removal of metallic minerals on state-owned and state-administered lands. These rules, and the leases issued under the rules, authorize exploration and development of these minerals and impose certain requirements on the lessee. The requirements include: the payment of minimum rentals which increase with the passage of time, the payment of royalty for all ore mined and removed, the submission of data and other reports, and the submission of exploration plans. In addition, the state lessee must comply with all applicable regulatory laws.

Dated: March 10, 2006

Gene Merriam, Commissioner
Department of Natural Resources
Saint Paul, Minnesota

By:

James E. Lawler, Assistant Director
Division of Lands and Minerals

State Contracts

Informal Solicitations: Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at www.mmd.admin.state.mn.us for informal solicitation announcements.

Formal Solicitations: Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

Department of Administration Great Business for You

Almost \$3 billion a year in state government business and contracts can be yours by subscribing to the *State Register*. There you will find more information and easier access than by getting the *State Register* off our website. You get so much more with a subscription to the *State Register*. It brings you an "easy-to-use format", helpful LINKS, a simple and special contracts section for quick and easy review, and indices for handy reference. Subscriptions cost \$180 a year (normal cost \$260), or about \$3.50 per issue. Here's what you receive:

- **Contracts & Grants Open for Bid**
- **Indexes to Vols. 29, 28 and 27**
- **Early delivery, on Friday**
- **E-mailed to you . . . its so easy**
- **LINKS, LINKS, LINKS**
- **Index to Vol. 30**
- **Easy Access to *State Register* Archives**

Plus, it's all E-mailed to you. You don't have to do anything. And you receive it on Friday, instead of waiting for Monday's issue. Contact Jessie Rahmeyer, our subscriptions manager, at (651) 297-8774, or **Fax:** (651) 297-8260, or **E-mail:** jessie.rahmeyer@state.mn.us

Colleges and Universities, Minnesota State (MnSCU) Anoka-Ramsey Community College, Coon Rapids Campus Notice of Intent to Request Bids for Project A – Technology Building HVAC Upgrade at the Coon Rapids Campus

Project Description: Replace and upgrade pneumatic, constant volume, multi-zone, air handling units located in the penthouse of the Technology Building at Anoka Ramsey Community College, Coon Rapids Campus. Install DDC modular VAV air handling units, duct, chilled and heating water piping, pneumatic and DDC controls and associated electrical work. Install VAV terminal units with hot water reheat and DDC controls in the spaces. This work will be completed while the buildings are partially occupied.

Pre-Bid Meeting: 10:00 AM, Wednesday March 29, 2006
Mississippi Room, College Services Building

Sealed Bids to: Laura Anderson, Business Office
Anoka Ramsey Community College
Room C140, College Services Building
11200 Mississippi Boulevard NW
Coon Rapids, Minnesota 55433

Bid Date & Time: 2:00 PM, Tuesday, April 4, 2006
Riverview Room, Student Center Building
All bids will be opened and publicly read aloud.

Bid Documents: Bid Forms, Contract Documents, Drawings and Specifications as prepared by the Project Engineer, **Sebesta Blomberg and Associates** are on file at the following locations:

- 1.) Sebesta Blomberg and Associates.
- 2.) Builders Exchanges: Minneapolis and St. Paul
- 3.) Dodge Plan Room
- 4.) National Association of Minority Contractors of Upper Midwest

Complete sets only of bid forms and Drawings and Specifications for use by Bidders in submitting a bid may be obtained at the following address:

Sebesta Blomberg and Associates
3535 40th Avenue Northwest
Suite 102
Rochester, Minnesota 55901
Attn: Lori Nierman
(507) 424-3918

Sebesta Blomberg and Associates
2381 Rosegate
Roseville, Minnesota 55113
Attn: Barb Bickle
(651) 634-7305

A deposit of **\$75.00** is required for each set.

Prospective Bidders requesting that Bidding documents (complete sets only) be mailed to them may send a separate non refundable payment (check made out to the Engineer) for **\$50.00** per set for shipping & handling (in addition to the **\$75.00** deposit) to the Engineer. Documents will be sent to street addresses only (P.O. Boxes not acceptable).

Each bid which totals over \$15,000.00 must be accompanied by a bid bond or other security described here as a proposal guarantee that the bidder will enter into a contract if its bid is accepted. This security may be either a certified check, payable to **Minnesota State Colleges and Universities**, in the sum of not less than five percent (5%) of the total base bid or a corporate surety bond for the same amount by a surety company authorized to do business in the State of Minnesota.

Colleges and Universities, Minnesota State (MnSCU) Anoka-Ramsey Community College, Coon Rapids Campus Notice of Intent to Request Bids for Project B – Humanities Building HVAC Upgrade at the Coon Rapids Campus

Project Description: Replace and upgrade pneumatic, constant volume, multi-zone, air handling units located in the penthouse of the Humanities Building at Anoka Ramsey Community College, Coon Rapids Campus. Install DDC modular VAV air handling units, duct, chilled and heating water piping, pneumatic and DDC controls and associated electrical work. Install VAV terminal units with hot water reheat and DDC controls in the spaces. This work will be completed while the buildings are partially occupied.

Pre-Bid Meeting: 10:00 AM, Wednesday March 29, 2006
Mississippi Room, College Services Building

Sealed Bids to: Laura Anderson, Business Office
Anoka Ramsey Community College
Room C140, College Services Building
11200 Mississippi Boulevard Northwest
Coon Rapids, Minnesota 55433

Bid Date & Time: 2:00 PM, Tuesday, April 4, 2006
Riverview Room, Student Center Building
All bids will be opened and publicly read aloud.

Bid Documents: Bid Forms, Contract Documents, Drawings and Specifications as prepared by the Project Engineer, **Sebesta Blomberg and Associates** are on file at the following locations:

- 1.) Sebesta Blomberg and Associates.
- 2.) Builders Exchanges: Minneapolis and St. Paul
- 3.) Dodge Plan Room
- 4.) National Association of Minority Contractors of Upper Midwest

Complete sets only of bid forms and Drawings and Specifications for use by Bidders in submitting a bid may be obtained at the following address:

Sebesta Blomberg and Associates
3535 40th Avenue Northwest
(Cite 30 SR 1037)

Sebesta Blomberg and Associates
2381 Rosegate

State Contracts

Suite 102
Rochester, Minnesota 55901
Attn: Lori Nierman
(507) 424-3918

Roseville, Minnesota 55113
Attn: Barb Bickle
(651) 634-7305

A deposit of **\$75.00** is required for each set.

Prospective Bidders requesting that Bidding documents (complete sets only) be mailed to them may send a separate non refundable payment (check made out to the Engineer) for **\$50.00** per set for shipping & handling (in addition to the **\$75.00** deposit) to the Engineer. Documents will be sent to street addresses only (P.O. Boxes not acceptable).

Each bid which totals over \$15,000.00 must be accompanied by a bid bond or other security described here as a proposal guarantee that the bidder will enter into a contract if its bid is accepted. This security may be either a certified check, payable to **Minnesota State Colleges and Universities**, in the sum of not less than five percent (5%) of the total base bid or a corporate surety bond for the same amount by a surety company authorized to do business in the State of Minnesota.

Colleges and Universities, Minnesota State (MnSCU) Anoka-Ramsey Community College, Coon Rapids Campus Notice of Intent to Request Bids for Project C – Summer Reheat System Upgrade at the Coon Rapids Campus

Project Description: Modify the existing summer domestic water heating system with a heat exchanger, pump, piping, valves and controls to provide 120°F summer reheat water to the campus using the existing 1,000 MBH gas fired, hot water generators. Install DDC control valves to isolate nine buildings, throughout the campus, currently not requiring summer reheat. Install a VFD on an existing heating water distribution pump and differential pressure sensor for system flow control. Install piping, valves and controls to allow 110°F domestic hot water distribution to the campus.

Pre-Bid Meeting: 10:00 AM, Wednesday March 29, 2006
Mississippi Room, College Services Building

Sealed Bids to: Laura Anderson, Business Office
Anoka Ramsey Community College
Room C140, College Services Building
11200 Mississippi Boulevard Northwest
Coon Rapids, Minnesota 55433

Bid Date & Time: 2:00 PM, Tuesday, April 4, 2006
Riverview Room, Student Center Building
All bids will be opened and publicly read aloud.

Bid Documents: Bid Forms, Contract Documents, Drawings and Specifications as prepared by the Project Engineer, **Sebesta Blomberg and Associates** are on file at the following locations:

- 1.) Sebesta Blomberg and Associates.
- 2.) Builders Exchanges: Minneapolis and St. Paul
- 3.) Dodge Plan Room.
- 4.) National Association of Minority Contractors of Upper Midwest

Complete sets only of bid forms and Drawings and Specifications for use by Bidders in submitting a bid may be obtained at the following address:

Sebesta Blomberg and Associates
3535 40th Avenue Northwest
Suite 102
Rochester, Minnesota 55901

Sebesta Blomberg and Associates
2381 Rosegate
Roseville, Minnesota 55113
Attn: Barb Bickle

Attn: Lori Nierman
(507) 424-3918

(651) 634-7305

A deposit of **\$75.00** is required for each set.

Prospective Bidders requesting that Bidding documents (complete sets only) be mailed to them may send a separate non refundable payment (check made out to the Engineer) for **\$50.00** per set for shipping & handling (in addition to the **\$75.00** deposit) to the Engineer. Documents will be sent to street addresses only (P.O. Boxes not acceptable).

Each bid which totals over \$15,000.00 must be accompanied by a bid bond or other security described here as a proposal guarantee that the bidder will enter into a contract if its bid is accepted. This security may be either a certified check, payable to **Minnesota State Colleges and Universities**, in the sum of not less than five percent (5%) of the total base bid or a corporate surety bond for the same amount by a surety company authorized to do business in the State of Minnesota.

Colleges and Universities, Minnesota State (MnSCU) Anoka-Ramsey Community College, Coon Rapids Campus Notice of Intent to Request Bids for Project D – Underground Piping Relocation at the Coon Rapids Campus

Project Description: Re-route domestic cold water, hot water, recirculated hot water, heating water, chilled water piping and isolation valves from the classroom building to the business/nursing building at Anoka Ramsey's Coon Rapids Campus. Existing underground piping will be capped, drained and abandoned in place.

Pre-Bid Meeting: 10:00 AM, Wednesday March 29, 2006
Mississippi Room, College Services Building

Sealed Bids to: Laura Anderson, Business Office
Anoka Ramsey Community College
Room C140, College Services Building
11200 Mississippi Boulevard NW
Coon Rapids, Minnesota 55433

Bid Date & Time: 2:00 PM, Tuesday, April 4, 2006
Riverview Room, Student Center Building
All bids will be opened and publicly read aloud.

Bid Documents: Bid Forms, Contract Documents, Drawings and Specifications as prepared by the Project Engineer, **Sebesta Blomberg and Associates** are on file at the following locations:

- 1.) Sebesta Blomberg and Associates.
- 2.) Builders Exchanges: Minneapolis and St. Paul
- 3.) Dodge Plan Room.
- 4.) National Association of Minority Contractors of Upper Midwest

Complete sets only of bid forms and Drawings and Specifications for use by Bidders in submitting a bid may be obtained at the following address:

Sebesta Blomberg and Associates
3535 40th Avenue Northwest
Suite 102
Rochester, Minnesota 55901
Attn: Lori Nierman
507-424-3918

Sebesta Blomberg and Associates
2381 Rosegate
Roseville, Minnesota 55113
Attn: Barb Bickle
651-634-7305

A deposit of **\$75.00** is required for each set.

State Contracts

Prospective Bidders requesting that Bidding documents (complete sets only) be mailed to them may send a separate non refundable payment (check made out to the Engineer) for **\$50.00** per set for shipping & handling (in addition to the **\$75.00** deposit) to the Engineer. Documents will be sent to street addresses only (P.O. Boxes not acceptable).

Each bid which totals over \$15,000.00 must be accompanied by a bid bond or other security described here as a proposal guarantee that the bidder will enter into a contract if its bid is accepted. This security may be either a certified check, payable to **Minnesota State Colleges and Universities**, in the sum of not less than five percent (5%) of the total base bid or a corporate surety bond for the same amount by a surety company authorized to do business in the State of Minnesota.

Minnesota State Colleges and Universities (MnSCU) Minneapolis Community & Technical College

Request for Proposals for Multi-Year Lawn and Landscape Maintenance Services

NOTICE OF INTENT to request proposals to establish a multi-year contract for Lawn and Landscape Maintenance Services on the Minneapolis Community & Technical College campus located at 1501 Hennepin Avenue, Minneapolis, MN 55403 for the period April – November. Actual dates each year may vary depending on weather and College requirements

Description: Proposal will include maintenance of lawns, trees, shrubs, gardens and grounds and Spring & Fall cleanup per schedule established by the College. Also included is irrigation system maintenance, start-up and shutdown.

Proposal Questions: Dave MacLeod at (612) 659-6800 or
E-mail: *Dave.Macleod@minneapolis.edu*

Mandatory Pre-bid Conference: 10:00am Monday April 3, 2006 in room T 0600 at Minneapolis Community & Technical College.

Deadline for Bids: 10:00am Friday April 7, 2006

Contact for bid copies Michael Noble-Olson – Purchasing Manager
Minneapolis Community & Technical College
1501 Hennepin Avenue – Business Office
Minneapolis, MN 55403
Telephone: (612) 659-6866
E-mail: *Michael.Noble-Olson@minneapolis.edu*

Submit Bids to: Mary Prozeller / MCTC Facilities
Room T 0600
1501 Hennepin Ave.
Mpls., MN 55403
Telephone: (612) 659-6800

Colleges and Universities, Minnesota State (MnSCU) North Hennepin Community College

Request for Proposal (RFP) for Food Service at North Hennepin Community College

Introduction: North Hennepin Community College, Brooklyn Park, is soliciting bids for the management of its Food Service, beginning July 1, 2006.

Proposal Due Date: Vendor proposals are due no later than 2:00pm, on Monday, April 17, 2006. Proposals must be submitted to Kitty Hennemann, Director of Student Life, North Hennepin Community College, 7411 85th Avenue

North, Brooklyn Park, MN 55445. Specifications can be obtained by calling (763) 424-0803 or (763) 424-0802.

Site Inspection and Briefing: To schedule a briefing session and site inspection, please call the phone numbers listed above.

Dated: March 21, 2006

Minnesota Historical Society Notice of Request for Bids for Ramsey House Masonry and Carpentry Repairs at the Alexander Ramsey Historic Site

The Minnesota Historical Society is seeking bids from qualified firms to provide all labor, materials, equipment, and supplies to complete masonry and carpentry repairs to the Ramsey House, at the Alexander Ramsey Historic Site, located at 265 South Exchange Street, Saint Paul, Minnesota (the Site). The Work consists of:

- Repointing and select rebuilding of the basement window wells at the house.
- Removal of cement parging on the foundation walls.
- Select repointing.
- Removal of paint, repointing, and repainting of three chimneys.
- Installation of wood bulkhead doors, masonry repairs, and carpentry repairs at the basement scuttle on the west side of the house.
- Select stone epoxy repairs.
- Handrail installation at the rear porch.

The Request for Bids is available by contacting Mary Green Toussaint, Purchasing Coordinator, Minnesota Historical Society, 345 Kellogg Boulevard West, Saint Paul, Minnesota 55102. **Telephone:** (651) 297-7007; **e-mail:** mary.green-toussaint@mhhs.org.

There will be a MANDATORY pre-bid meeting for all interested parties at **2:00 p.m. Central Time on Thursday, April 13, 2006** at the Site. The meeting will commence in the Carriage Barn and proceed to the House.

All bids are due no later than **2:00 p.m. Central Time, on Tuesday, April 25, 2006**. A public bid opening will be conducted at that time. Late bids will not be considered.

Dated: March 27, 2006

Department of Human Services Disabilities Services Division Pathways to Employment Unit Notice of Request for Proposals for a Qualified Grantee(s) to Provide Employment Supports as Part of a Network of Coordinated Supports to Enrollees in *Stay Well, Stay Working*: Minnesota's Demonstration to Maintain Independence and Employment

NOTICE IS HEREBY GIVEN that the Minnesota Department of Human Services (DHS), Disabilities Service Division (DSD), is seeking proposals for seeking Proposals from qualified Responders to participate in an innovative effort to support workers with serious mental illness through a network of coordinated supports. Specifically, the State seeks Responders to provide employment supports to enrollees in *Stay Well, Stay Working*, Minnesota's Demonstration to Maintain Independence and Employment ("Demonstration"). The Demonstration is a research initiative designed to test the following hypothesis:

A coordinated network of health care and employment supports will forestall or prevent the loss of employment and independence for workers with potentially disabling and medically determinable impairments.

The selected vendor(s), if any, will be responsible for delivering health care services to employed individuals with serious mental illnesses in one or more targeted regions of the state. The Demonstration is targeting an estimated number of individuals in each of the regions listed below:

1. Region 1: Hennepin County—approximately 600 individuals

State Contracts

2. Region 2: Ramsey County—approximately 500 individuals
3. Region 3: Northeast Minnesota (St. Louis, Lake, Carlton, and Pine counties)—approximately 400 individuals

The selected vendor(s) will be responsible for providing a range of services and supports to Demonstration enrollees, including:

- Providing each enrollee with an initial interview to identify what employment assistance services the enrollee may require.
- Offering brief work-related support visits to enrollees, either in person or via telephone, throughout the span of the demonstration. The purpose of these brief visits, usually no more than forty-five minutes in length, is to monitor the health and employment status of enrollees and to quickly address any issues that may arise. Assisting Demonstration enrollees with understanding the health care services available to them through the participating MCO(s) and making appropriate referrals to those services
- Offering Demonstration enrollees counseling on how to discuss with their employers matters such as reasonable accommodations, employee rights, potential absences, and other issues related to the individual's mental illness.
- Offering Demonstration enrollees the opportunity for their employers and co-workers to receive educational sessions on the nature of the enrollee's mental health condition and/or best ways to support the enrollee in the workplace.
- Offering Demonstration enrollees the opportunity for their families to receive information and education on how mental illness affects their loved ones and how they can help family members develop coping strategies for managing their mental illness in the workplace.
- Maintaining accurate and complete records of the services delivered to Demonstration enrollees

Selected vendor(s) will be part of a coordinated network of services that also includes managed care organizations and certified WRAP (Wellness Recovery Action Plan) peer facilitators. Participating managed care organizations will be responsible for delivering health care services to Demonstration enrollees. WRAP utilizes peer instructors to help consumers develop an on-going plan for managing their recovery. The plan addresses facets of recovery such as building a support system, understanding wellness tools (diet, exercise, sleep, etc.), and managing potential illness triggers. Selected vendor(s) will be responsible for coordinating services with other network entities. Details on required coordination activities are contained in the RFP.

Proposals must be physically received by 4:00 p.m. on **May 8, 2006**. Late proposals will not be considered.

A copy of the complete RFP can be obtained by contacting:

Minnesota Department of Human Services
Attn: Mark Siegel
Disabilities Services Division
PO Box 64967
St. Paul, MN 55164- 0967
Phone: (651) 431- 2374
E-mail: *Mark.Siegel@state.mn.us*

A copy of this RFP can be found on the on the MN Department of Human Services website at the Partners & Providers Grants & RFP page:

http://www.dhs.state.mn.us/main/groups/business_partners/documents/pub/dhs_id_000102.hcsp

Department of Human Services

Disabilities Services Division and Health Care Purchasing Division Notice of Request for Proposals for a Qualified Grantee(s) to Provide Health Care Services as Part of a Network of Coordinated Supports to Enrollees in *Stay Well, Stay Working: Minnesota's Demonstration to Maintain Independence and Employment*

NOTICE IS HEREBY GIVEN that the Minnesota Department of Human Services (DHS), Disabilities Service Division and Health Care Purchasing Division, is seeking proposals for seeking Proposals from qualified Responders to participate in an innovative effort to support workers with serious mental illness through a network of coordinated supports. Specifically, the State seeks Responders to provide health care services to enrollees in *Stay Well, Stay Working*, Minnesota's Demonstration to Maintain Independence and Employment ("Demonstration"). **This Request for Proposals is only open to managed care organizations (MCOs) that are currently contracted to participate in Minnesota's Prepaid Medical Assistance Program (PMAP) in the regions of the state targeted for the**

Demonstration.

The Demonstration is a research initiative designed to test the following hypothesis:

A coordinated network of health care and employment supports will forestall or prevent the loss of employment and independence for workers with potentially disabling and medically determinable impairments.

The selected vendor(s), if any, will be responsible for delivering health care services to employed individuals with serious mental illnesses in one or more targeted regions of the state. The Demonstration is targeting an estimated number of individuals in each of the regions listed below:

1. Region 1: Hennepin County—approximately 600 individuals
2. Region 2: Ramsey County—approximately 500 individuals
3. Region 3: Northeast Minnesota (St. Louis, Lake, Carlton, and Pine counties)—approximately 400 individuals

The selected vendor(s) will be responsible for a range of tasks, including:

- Providing acute and chronic health care services to Demonstration enrollees. These health care services will be modeled on the State Medicaid Plan services included in the MCO's existing PMAP Families and Children contract.
- Collaborating with the State on outreach and marketing efforts
- Developing a training curriculum for selected primary care and behavioral health providers within the MCO's network
- Offering optional educational workshops to Demonstration enrollees that address recognizing symptoms of mental illness in oneself and others, understanding how mental illness affects various facets of life, including work and family, understanding the treatment options that are available for various mental health conditions, and using coping techniques to manage one's mental health condition
- Sharing encounter data regarding individual Demonstration enrollees with the State and the independent evaluator

Selected vendor(s) will function as part of a coordinated network of services that also includes Employment Assistance and Support Entities (EASEs) and certified WRAP (Wellness Recovery Action Plan) peer facilitators. Participating EASEs will be responsible for delivering a range of employment assistance and supports to Demonstration enrollees. WRAP utilizes peer instructors to help consumers develop an on-going plan for managing their recovery. The plan addresses facets of recovery such as building a support system, understanding wellness tools (diet, exercise, sleep, etc.), and managing potential illness triggers. Selected vendor(s) will be responsible for coordinating services with other network entities. Details on required coordination activities are contained in the RFP.

Proposals must be physically received by 4:00 p.m. on **May 8, 2006**. Late proposals will not be considered.

A copy of the complete RFP can be obtained by contacting:

Minnesota Department of Human Services
Attn: Mark Siegel
Disabilities Services Division
PO Box 64967
St. Paul, MN 55164- 0967
Phone: (651) 431- 2374
E-mail: *Mark.Siegel@state.mn.us*

A copy of this RFP can be found on the on the MN Department of Human Services website at the Partners & Providers Grants & RFP page:

http://www.dhs.state.mn.us/main/groups/business_partners/documents/pub/dhs_id_000102.hcsp

Minnesota Department of Human Services Continuing Care Administration Notice of Request for Proposals for Employee Engagement Assessment, Leadership Training, and Support

NOTICE IS HEREBY GIVEN that the Minnesota Department of Human Services is requesting proposals to conduct an employee assessment and provide training to managers.

A responder must have substantial experience in employee assessment and leadership training. The selected responder, if any, will be required to:

- (1) develop and deliver an employee survey to assess key indicators of employee engagement (up to 700 employees);
- (2) provide analysis and interpretation of the survey results;

State Contracts

- (3) conduct training for managers on interpreting the results and developing plans to improve the work environment (up to 140 managers); and
- (4) provide technical assistance with implementation of the project.

Work is proposed to start on approximately May 1, 2006. The Request for Proposal can be obtained with a written e-mail request to Amy Dellwo at Amy.Dellwo@state.mn.us or downloaded from the Minnesota Department of Human Services web site:
http://www.dhs.state.mn.us/main/groups/business_partners/documents/pub/DHS_id_000102.hcsp

Proposals submitted in response to this Request for Proposals must be received at the following address no later than **4:00 p.m., Central Time, April 19, 2006. Late proposals will not be considered.** Fax or e-mailed proposals will **not** be considered.

Amy Dellwo
Department of Human Services
Continuing Care Administration
444 Lafayette Road North
St. Paul, MN 551553846

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

State Board of Investment

Notice of Intent to Retain Private Money Management Firms to Manage a Portion of Pension Assets

The Minnesota State Board of Investment (MSBI) retains private money management firms to manage a portion of the pension assets and other accounts under its control. Firms interested in managing domestic stock, international stock, domestic bond or global bond portfolios for the MSBI are asked to write to the following address for additional information:

External Manager Program
Minnesota State Board of Investment
60 Empire Drive, Suite 355
St. Paul, MN 55103-3555
Telephone: (651) 296-3328
Fax: (651) 296-9572
E-mail: minn.sbi@state.mn.us

Please refer to this notice in your written request.

Supreme Court

Trial Court - District Courts

Request for Proposals for Digital Imaging of Court Records for the Sixth Judicial District of Minnesota

The Sixth Judicial District of Minnesota will accept proposals for digital imaging of court records so that they may be stored and accessed from the Web. The project will include transportation of records for processing off-site, preparatory file purging and destruction of paper files following imaging. The completed project will be performed according to the specifications described in the detailed Request for Proposal document.

The Sixth Judicial District reserves the right to accept or reject any and all proposals, waive defects in any bid proposal and to accept the proposal or any part thereof that appears in the opinion of the District, most advantageous to the objectives of the project.

Responder Inquiries

An initial inquiry period is set for all interested Responders to perform a detailed review of the court records scheduled for imaging and

purging. Court records can be reviewed in four counties/six courthouses in the Sixth Judicial District. Responders should discuss with on-site Court Administrators the nature and volume of records to be imaged at each site. Responders may submit any written questions relative thereto.

The Sixth Judicial District will only consider written and timely communications from Responders. An authorized representative of the Responder shall submit inquiries in writing. Only those inquiries received by the established deadline shall be considered by the Sixth Judicial District. Answers to questions that change or substantially clarify the solicitation shall be issued by addendum and provided to all perspective Responders.

Inquiries concerning this solicitation may be delivered by mail, express courier, e-mail, hand, or fax to:

Larry Saur
Court Administrator
Sixth Judicial District
Lake County Court House
Two Harbors, MN 55616
Telephone: (218) 834-8331
E-mail: *Larry.Saur@courts.state.mn.us*

Proposal Submission Deadline

Final Written Proposals must be submitted to Larry Saur at the address indicated above no later than 4:30 p.m. CST on Friday, Friday, April 14, 2006

Supreme Court

Trial Court - District Courts

Request for Proposals for Digital Imaging and Microfilming of Court Records for the Seventh Judicial District of Minnesota

The Seventh Judicial District of Minnesota will accept proposals for digital imaging and microfilming of court records. The project will include transportation of records for processing off-site, preparatory file purging and destruction of paper files following imaging. The completed project will be performed according to the specifications described in the detailed Request for Proposal document.

The Seventh Judicial District reserves the right to accept or reject any and all proposals, waive defects in any bid proposal and to accept the proposal or any part thereof that appears in the opinion of the District, most advantageous to the objectives of the project.

Responder Inquiries

An initial inquiry period is set for all interested Responders to perform a detailed review of the court records scheduled for imaging, microfilming and purging. Court records can be reviewed in ten courthouses in the Seventh Judicial District. Responders should discuss with on-site Court Administrators the nature and volume of records to be imaged at each site. Responders may submit any written questions relative thereto.

The Seventh Judicial District will only consider written and timely communications from Responders. An authorized representative of the Responder shall submit inquiries in writing. Only those inquiries received by the established deadline shall be considered by the Seventh Judicial District. Answers to questions that change or substantially clarify the solicitation shall be issued by addendum and provided to all perspective Responders.

Inquiries concerning this solicitation may be delivered by mail, express courier, e-mail, hand, or fax to:

Marcia Setrum
Assistant District Administrator
Stearns County Courthouse
St. Cloud, MN 56303
Telephone: (320) 656-3650
E-mail: *Marica.Setrum@courts.state.mn.us*

Initial inquiries shall not be entertained after the Inquiry Deadline.

Proposal Submission Deadline

Final Written Proposals must be submitted to Marcia Setrum at the address indicated above no later than 4:30 p.m. CST on Friday, April 14, 2006.

State Contracts

Department of Transportation (Mn/DOT)

Engineering Services Division

Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (the "Consultant Pre-Qualification Program")

This document is available in alternative formats for persons with disabilities by calling Ron Bisek at (651) 296-1361 for persons who are hearing or speech impaired by calling the Minnesota Relay Service at (800) 627-3529.

Mn/DOT, working in conjunction with the Consultant Reform Committee, the Minnesota Consulting Engineers Council, and the Department of Administration, has developed the Consultant Pre-qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT anticipates that most consultant contracts for highway-related technical activities will be awarded using this method, however, Mn/DOT also reserves the right to use RFP or other selection processes for particular projects. Nothing in this solicitation requires Mn/DOT to complete or use the Consultant Pre-qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT's Consultant Services web site, indicated below, to see which highway related professional/technical services are available at this time. Following the advertisement of particular category of services, applications will be accepted on a continual basis.

All expenses incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and application forms are available on Mn/DOT's **web site** at: <http://www.dot.state.mn.us/consult>

Send completed application material to:

Ron Bisek
Consultant Services
Office of Technical Support
Minnesota Department of Transportation
Consultant Services
395 John Ireland Boulevard, Seventh Floor North, Mail Stop 680
St. Paul, MN 55155

Note: DUE DATE: APPLICATION MATERIAL WILL BE ACCEPTED ON A CONTINUAL BASIS.

Department of Transportation (Mn/DOT)

Engineering Services Division

Notice Concerning Professional/Technical Contract Opportunities

NOTICE TO ALL: The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: www.dot.state.mn.us/consult.

New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

Minnesota Department of Transportation (Mn/DOT)

Office of Information Technology

Request for Proposals (RFP) for Information Technology Asset Management System – Phase I Hardware Assets

NOTICE OF AVAILABILITY OF CONTRACT to provide computer services. Responses to this advertisement become public information under the Minnesota Government Data Practices Act. This request does not obligate Mn/DOT to complete the work contemplated in this notice, and Mn/DOT reserves the right to cancel this RFP. All expenses incurred in responding to this notice shall be borne by the responder.

Mn/DOT requests responses for Magic Asset Management deployment/integration services to assist with development of the Information Technology Asset Management System (ITAMS). The current Magic Application is heavily used within Mn/DOT for

assigning/monitoring customer requests/problems and tracking Information Technology (IT) staff performance in responding to customers. The primary goal of this project is to leverage an existing application by deploying another module of the application in order to provide Mn/DOT with IT asset management capability.

The full RFP can be viewed on the Consultant Services Web Page at www.dot.state.mn.us/consult under the P/T Notices Section.

If you have any questions regarding this advertisement, or are having problems viewing the RFP on the Consultant Services Web Page, you may contact:

Melissa McGinnis, Contract Administrator

Telephone: (651) 284-3245

E-mail: melissa.mcginnis@dot.state.mn.us

Note: RESPONSES WILL BE DUE ON APRIL 14, 2006 AT 2:00PM CENTRAL TIME.

Non-State Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

University of Minnesota Subscribe to Bid Information Service (BIS)

The University of Minnesota offers 24 hour/day, 7day/week access to all Request for Bids/Proposals through its web-based Bid Information Service (BIS). Subscriptions to BIS are free. Visit our website at bidinfo.umn.edu or call the BIS Coordinator at (612) 625-5534.

Request for Bids/Proposals are also available to the public each business day from 8:00 a.m. to 4:30 p.m. in the Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Minneapolis, Minnesota 55454.

