**State of Minnesota** 

# State Register



### **Rules and Official Notices Edition**

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### Judicial Notice Shall Be Taken of Material Published in the State Register

The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- proposed, adopted, exempt, expedited emergency and withdrawn rules executive orders of the governor
- appointments proclamations and commendations commissioners' orders revenue notices
- official notices
   state grants and loans
   contracts for professional, technical and consulting services
- non-state public bids, contracts and grants
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Printing Schedule and Submission Deadlines							
Vol. 30 Issue Number	(BOLDFACE shows	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts	Deadline for Both Adopted and Proposed RULES				
# 24 # 25 # 26 # 27	Monday 12 December Monday 19 December TUESDAY 27 DECEMBER TUESDAY 3 JANUARY 20	Noon Tuesday 6 December Noon Tuesday 13 December Noon Tuesday 20 December Noon Tuesday 27 December	Noon Wednesday 30 November Noon Wednesday 7 December Noon Wednesday 14 December Noon Wednesday 21 December				

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**Website:** www.senate.leg.state.mn.us/departments/secretary/seninfo.htm

**House Public Information Services** (651) 296-2146 State Office Building, Room 175, 100 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155

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NOTICE: How to Follow State Agency Rulemaking in the State Register

The State Register is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the State Register. Published every Monday, the State Register makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific Minnesota Rule chapter numbers. Every odd-numbered year the Minnesota Rules are published. The current 1999 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the State Register.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

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# **Adopted Rules**

A rule becomes effective after the requirements of *Minnesota Statutes* §§ 14.05-14.28 have been met and five working days after the rule is published in the *State Register*, unless a later date is required by statutes or specified in the rule. If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed. If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

**KEY: Proposed Rules** - <u>Underlining</u> indicates additions to existing rule language. <u>Strikeouts</u> indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - <u>Underlining</u> indicates additions to proposed rule language. <u>Strikeout</u> indicates deletions from proposed rule language.

# **Department of Natural Resources**Adopted Permanent Rules Relating to Wildlife

The rules proposed and published at *State Register*, Volume 29, Number 47, pages 1383-1436, May 23, 2005 (29 SR 1383), are adopted with the following modifications:

#### 6230.0400 SPECIAL PROVISIONS FOR STATE GAME REFUGES.

Subp. 2. Bemidji Game Refuge, Beltrami County. The Bemidji Game Refuge in Beltrami County is open to:

- C. trapping for beaver, mink, otter, and muskrat only; and
- D. deer and bear hunting by archery; and
- E. deer and bear hunting by firearms.

**EFFECTIVE PERIOD.** The amendments to *Minnesota Rules*, part 6234.1200, subpart 1, are effective October 22, 2005. parts 6230.0400, subparts 2, 4, 5, 8, 11, 21, 22, 31, 54, 55, 56, 57, and 58; 6232.0200, subparts 4a, 5, and 9; 6232.0300, subparts 1, 3, 5, 6, and 8; 6232.0400, subpart 4; 6232.0500; 6232.0600, subpart 2; 6232.0700; 6232.0900, subpart 2; 6232.1000, subparts 1 and 2; 6232.1100, subpart 1; 6232.1250; 6232.1300; 6232.1400; 6232.1950; 6232.2000, subpart 2; 6232.2050; 6232.2550; 6232.2560; 6232.4700, subparts 2, 5, 8, 9, 10, 16, 20, 21, 25, 26, 28, 29, 32, 33, 35, 39, 40, 43, 45, 46, 48, 52, 59, 65, 69, 70, 73, 75, 77a, 77b, 80, 81, 83, 84a, 85, 86, 89, and 90; 6234.0400, subpart 1; 6234.1200, subpart 1; 6234.1300, subpart 1; 6234.1400, subpart 1; 6240.0610; 6240.1000, subpart 1; 6240.1100; 6240.1150; 6240.1200, subpart 1; 6240.1500, subpart 1; 6240.1600, subpart 1 and 2; 6240.1700, subparts 1 and 3; 6240.1750; 6240.1800, subpart 1; 6240.1850; 6240.1900, subparts 1, 3, and 4; 6240.2000, subpart 4; and 6240.2100, subparts 1 and 9 are effective January 2, 2006.

# **Commissioners' Orders**

Various agency commissioners are authorized to issue "commissioner's orders" on specified activities governed by their agency's enabling laws. See the *Minnesota Statutes* governing each agency to determine the specific applicable statutes. Commissioners' orders are approved by assistant attorneys general as to form and execution and published in the *State Register*. These commissioners orders are compiled in the year-end subject matter index for each volume of the *State Register*.

### Minnesota Public Utilities Commission

# Decisions on Great River Energy's Cambridge Station Project: Environmental Assessment Adequacy; Site Designation and Site Permit

At a meeting on November 10, 2005, the Minnesota Public Utilities Commission (PUC) determined that the Environmental Assessment for the GRE Cambridge Station Project was adequate. The Commission also designated a site and issued a Site Permit for the proposed large electric power generating plant (LEPGP). The site is located in Township 36 north, Range 23 west, Sections 21 in Isanti County, Minnesota.

On November 28, 2005, the Commission issued an Order adopting the ALJ's report, as amended and granting GRE a Site Permit to construct a large electric power generating plant.

GRE proposes to construct a 170 MW, natural-gas fired, simple cycle combustion turbine generator at its existing peaking plant site near Cambridge in Isanti County, Minnesota. The proposed facility will be located on a current generating site, approximately 13 acres in size, owned by GRE. The site currently has a 25 MW, fuel-oil fired, combustion turbine generator and associated substation.

If you have any questions about this project or would like more information, please contact the Department of Commerce project manager: Bill Storm, 85 7th Place East, Suite 500, St. Paul, MN 55155. Tel: 651-296-9535; e-mail: bill.storm@state.mn.us

Dated: December 5, 2005

# **Official Notices**

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The State Register also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

# **Department of Agriculture**

# **Rural Finance Authority**

### Notice of Meeting Schedule, Meeting via Conference Call

Future monthly meetings of the Rural Finance Authority Board are scheduled for 1:00 P.M. at 625 Robert Street North on the following dates in 2006: January 4, February 1; March 1; April 5; May 3; June 7; July 5; August 2; September 6; October 4; November 1; December 6.

Some Members may participate in certain of these meetings by electronic means. In accordance with Minn. Stat. Sec. 471.705 (1997), the Agency, to the extent practicable, will allow a person to monitor those certain meetings electronically from a remote location. If such monitoring shall occur, the Agency may require the person making such a connection to pay for documented marginal costs that the Agency incurs as a result of the additional connection. For additional information, contact Jim Boerboom, MN Dept. of Agriculture, 625 Robert Street N., St. Paul, MN 55155-2538 or call 651-201-6395.

Jim Boerboom, Assistant Commissioner Minnesota Department of Agriculture

# **Minnesota Department of Commerce**

# REQUEST FOR COMMENTS for Planned Amendment to Rules Governing the Institutional Energy Loan Program, *Minnesota Rules* Chapter 7606

**Subject of Rules.** The Minnesota Department of Commerce requests comments on its planned amendment to rules governing loan participations for energy efficiency improvements in schools hospitals and public buildings. The Department is considering rule amendments to modify definitions, including that of conservation measure, loan eligibility criteria, loan application contents and requirements for reports and monitoring.

**Persons Affected.** The amendment to the rules would likely affect public and private schools and hospitals, as well as cities, counties and townships.

**Statutory Authority.** *Minnesota Statutes*, section 216C.09 (a)(13) requires the Department to adopt rules for dispense loans, grants, or other financial aid from money received from litigation or settlement of alleged violations of federal petroleum-pricing regulations made available to the department for that purpose.

**Public Comment.** Interested persons or groups may submit comments or information on these planned rules until further notice is published in the State Register that the Department intends to adopt or to withdraw the rules. The Department does not contemplate appointing an advisory committee to comment on the planned rules.

Rules Drafts. The Department has not yet prepared a draft of the planned rules amendments.

**Agency Contact Person.** Written or oral comments, questions, requests to receive a draft of the rules when it has been prepared, and requests for more information on these planned rules should be directed to: Bruce Nelson at the Minnesota Department of Commerce, 85 7th Place E, Suite 500, St. Paul MN 55101-2198, phone 651-297-2313, email bruce.nelson@state.mn.us. TTY users may call the Department at 651-297-3067.

**Alternative Format.** Upon request, this Request for Comments can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

Dated: November 28, 2005

Glenn Wilson, Commissioner Department of Commerce

# **Department of Finance**

# **Budget Services Division**

### Notice of Rate for Provider Tax Research Credit

**NOTICE IS HEREBY GIVEN** that pursuant to *Minnesota Statutes* 295.53 Subdivision 4a(e), the research tax credit for companies subject to the gross earnings tax under *Minnesota Statutes* 295.52 shall increase to 2.5 percent of revenues for patient services used to fund expenditures for qualifying research conducted by an allowable research program in calendar year 2006.

For additional information, please call Katie Burns, Executive Budget Officer, at 651.296.7289.

Peggy Ingison Commissioner

# **Minnesota Department of Health**

# Request for Comments for Biennial Review of Expedited Rulemaking Procedures and Rules Related to the Minnesota Health Care Administrative Simplification Act, *Minnesota Statutes*, Sections 62J.50 to 62J.61

**Expedited rulemaking authority.** *Minnesota Statutes*, section 62J.61, sets out an expedited rulemaking procedure for adopting rules to implement the Minnesota Health Care Administrative Simplification Act. The expedited procedure provides:

- the Commissioner of Health must publish proposed rules in the State Register;
- the Commissioner may publish a notice describing the rules and offering a free copy instead of publishing the text of the rules, if the rules would be so lengthy as to be unduly cumbersome to publish;
  - interested parties have 30 days to comment; and
  - after considering all comments, the Commissioner may adopt the rules by publishing a notice of adoption in the State Register.

## Official Notices =

Reason for expedited rulemaking authority. Health care industry billing procedures change frequently. It is important that rules keep current with these frequently changing procedures. The Legislature recognized that the normal rulemaking procedures in *Minnesota Statutes*, chapter 14, which take an average of 18 months, would not be adequate to keep pace with the changes in the health care industry. Further, some of the billing manuals and implementation guides are hundreds of pages long. It would not be practical to publish these in the *State Register*, especially when these are of interest to a very small group of interested parties. It would be more cost effective to publish a notice and to give a free copy to anyone who requests one.

**Biennial review of rulemaking procedures and rules.** Section 62J.61, subdivision 5, requires that the Commissioner of Health do a biennial review of the rulemaking procedures and rules by seeking "comments from affected parties about the effectiveness of and continued need for the [expedited] rulemaking procedures . . . and about the quality and effectiveness of rules adopted using these procedures." The Commissioner is required to invite oral or written comments by holding a meeting and by publishing a notice in the *State Register* at least 30 days before the meeting. The Commissioner is also required to write a report summarizing the comments and to submit the report to the Minnesota Health Data Institute and the Minnesota Administrative Uniformity Committee by January 15 of every evennumbered year.

**Oral and written comments invited; deadline.** Oral and written comments are invited about the effectiveness and continuing need for the expedited rulemaking procedures and about the quality and effectiveness of rules adopted using these procedures. You have until 4:30 p.m. on Thursday, January 12, 2006 to comment. You may submit comments at the meeting or by sending them to the agency contact person, as set out later in this Request. After Thursday, January 12, 2006, the Department will compile the comments and prepare the biennial report.

Meeting for receiving oral and written comments. The Department will hold a meeting to receive oral and written comments about the expedited rulemaking procedures in section 62J.61. The meeting will be in Room 361, Redwood Conference Room, Golden Rule Building, 85 East Seventh Place, St. Paul, Minnesota 55101, starting at 9:00 a.m. on Thursday, January 12, 2006.

**Agency contact person for receiving written comments.** Written comments on the expedited rulemaking procedures and questions about this biennial review may be submitted to the agency contact person. The agency contact person is: Colleen Morse at the Minnesota Department of Health, 85 East Seventh Place, PO Box 64882, St. Paul, MN 55164-0882, **e-mail:** *colleen.morse@health.state.mn.us* or **phone:** (651) 282-6320, **fax:** (651) 282-5628. TTY users may call the Minnesota Relay Service at 1-800-627-3529.

**Background.** The requirement to do a biennial review was effective on June 30, 1997. The Department does not anticipate using the expedited authority in 2006.

Dated: December 12, 2005

# **Minnesota Department of Health**

### Request for Comments on Modification of Minnesota's Newborn Screening Rules

The Minnesota Department of Health (MDH) is considering amendments to the current Newborn Screening Rules (*Minnesota Rules*, Parts 4615.0300 to 4615.0760). All interested persons are invited to comment on these possible modifications to the requirements. Information on possible changes, the types of groups and individuals likely to be affected, as well as where, when and how to comment on these possible changes is included in this document.

# Minnesota Department of Health

### **Division of Public Health Laboratories**

# REQUEST FOR COMMENTS on Possible Amendments to Rules Governing Newborn Screening *Minnesota Rules*, Chapter 4615

**Subject of Rules.** The Minnesota Department of Health requests comments on its possible amendments to rules governing newborn screening. This rulemaking process will update the Newborn Screening Rules to reflect the 2003 statutory changes and new technological advances, as wells as to clarify the roles of parents, MDH, hospitals, and health care providers. The Department is considering rule amendments that will do the following:

The following is a summary of the issues to be considered: In general, the department is considering the following changes:

- · Updating references to include all tests
- · Strengthening roles of participants, i.e., hospitals, health care providers, MDH and parents
- Deleting obsolete information
- · Describing how parents will receive information required by statute

## Official Notices

· Describing how the "opt out" provision in the new statute will be implemented

A more complete summary of the proposed changes is available at the Department's Web site at: www.health.state.mn.us/divs/phl/newborn/rulechange.html

or by contacting the agency contact person listed below.

**Persons Affected.** The new rule would likely affect physicians, nurses, hospitals, health care organizations, and professional organizations, parents, and children.

Statutory Authority. Minnesota Statutes, section 144.128 (4) authorizes the Department to adopt rules for newborn screening.

**Public Comment.** Interested persons or groups may submit comments or information on these possible rules in writing until further notice is published in the *State Register* that MDH intends to adopt or to withdraw the rules. The Department will have an advisory committee to comment on the possible rules. For information on advisory committee meetings, go to the Department's Web site at <a href="https://www.health.state.mn.us/divs/phl/newborn/rulechange.html">www.health.state.mn.us/divs/phl/newborn/rulechange.html</a> or contact the agency contact person listed below.

**Rules Drafts.** The Department has prepared a draft of the possible rule revisions. It can be found on the Web site listed above or you can get a copy from the agency contact person listed below.

**Agency Contact Person.** Written comments or questions, and requests for more information on these possible rules should be directed to: Patricia Segal Freeman, P.O. Box 64899, St. Paul, MN 55164-0899, **Phone:** (651) 201-5465, 1-800-664-7772, **Fax:** (651) 201-5471 and *NBSRule@health.state.mn.us*. TTY users may call MDH at (651) 201-5797. The department has also set up a website where you can get information on the rule and meeting schedules at *www.health.state.mn.us/divs/phl/newborn/rulechange.html*.

**Alternative Format.** Upon request, this Request for Comments can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

**NOTE:** Comments received in response to this notice will not necessarily be included in the formal rulemaking record submitted to the administrative law judge when a proceeding to adopt rules is started. The agency is required to submit to the judge only those written comments received in response to the rules after they are proposed.

Dated: November 30, 2005 Dianne M. Mandernach, Commissioner Minnesota Department of Health

# **Department of Human Services**

# Health Care Purchasing and Delivery Systems Division Health Care Administration

# Public Notice of Maximum Allowable Costs of Medical Assistance Outpatient Prescribed Drugs

**NOTICE IS HEREBY GIVEN** to recipients, providers of services, and to the public of additions to the state Medical Assistance maximum allowable cost (state MAC) list for certain outpatient prescribed drugs.

At least once each calendar year, the United States Department of Health and Human Services, Centers for Medicare & Medicaid Services, publishes a federal upper limit (FUL) payment schedule for many commonly prescribed multiple-source drugs. The federal upper limit is set at a rate equal to 150 percent of the published price for the least costly therapeutic equivalent that can be purchased by pharmacists. This FUL payment schedule constitutes the federal MAC list. For many multiple-source drugs that are not on the federal MAC list, the Department establishes a state MAC list. Additionally, the Department imposes a state MAC for many multiple-source drugs that are on the federal MAC list, as long as the savings are at least as much as the savings would be using the federal MAC list.

The Department requires Medical Assistance pharmacy providers to submit their usual and customary costs. Pharmacy providers are reimbursed at the lower of: 1) the federal or state MAC, plus a dispensing fee; 2) the submitted usual and customary charge to the general public; or 3) a discount off of average wholesale price, plus a dispensing fee.

On January 13, 2003 at 27 SR 1117-1130, the Department published the MAC list, listing the federal and state MACs. Additional changes to the state MAC list were published on February 18, 2003 (27 SR 1331-1334), March 3, 2003 (27 SR 1386-1393), April 21, 2003 (27 SR 1583-1584), August 4, 2003 (28 SR 102-103), October 13, 2003 (28 SR 505-506), October 20, 2003 (28 SR 528-529), December 15, 2003 (28 SR 784-785), January 26, 2004 (28 SR 934-935), March 8, 2004 (28 SR 1089-1090), April 5, 2004 (28 SR 1232), April 19, 2004 (28 SR 1313-1314), May 3, 2004 (28 SR 1367-1368), August 9, 2004 (29 SR 173), August 23, 2004 (29 SR 224-225), November 8, 2004 (29 SR 510), November 15, 2004 (29 SR 534-535), February 7, 2005 (29 SR 923-924), February 14, 2005 (29 SR 951-952), March 7, 2005 (29 SR 1038-1039), April 11, 2005 (29 SR 1174-1175), June 27, 2005 (29 SR 1607), July 18, 2005 (30 SR 49-50), August 15, 2005

## Official Notices =

(30 SR 147), August 29, 2005 (30 SR 226-227), October 17, 2005 (30 SR 402-403), and November 14, 2005 (30 SR 511-512). Effective December 13, 2005, the Department will add the following outpatient prescribed drugs to the state MAC list:

<u>GCN</u>	<u>Drug Name</u>	<u>Strength</u>	MAC Price
48793	Azithromycin	250MG	\$5.91
61198	Azithromycin	500MG	\$11.60

These additions are made to bring Medical Assistance reimbursement to pharmacists more closely in line with the actual acquisition cost of the drugs listed above. The Department estimates that there will be a state savings of \$105,000 for State Fiscal Year 2006 (July 1, 2005 through June 30, 2006).

This notice is published pursuant to *Code of Federal Regulations*, Title 42, section 447.205, which requires publication of a notice when there is a rate change in the methods and standards for setting payment rates for Medical Assistance services.

Written comments and requests for information may be sent to Jarvis Jackson, R.Ph., Interim Pharmacy Program Manager, Health Care Purchasing and Delivery Systems Division, Minnesota Department of Human Services, P.O. Box 64984, St. Paul, Minnesota 55164-0984; **phone:** (651) 431-2504 or **email:** *jarvis.jackson@state.mn.us*.

# **Department of Labor and Industry**

### **Labor Standards Unit**

### Notice of Correction to Highway/Heavy Prevailing Wage Rates

A correction has been made to the Highway/Heavy Prevailing Wage Rates certified 10/17/05, for Group 1 Trucks, in Region 2.

Copies with the corrected certified wage rates for these Regions may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road North, St. Paul, Minnesota 55155-4306, or by calling (651) 284-5091, or accessing our web site at www.doli.state.mn.us. Charges for the cost of copying and mailing are \$.25 per page. Make check or money order payable to the State of Minnesota.

M. Scott Brener, Commissioner

# **Teachers Retirement Association Notice of Meeting**

The Board of Trustees, Minnesota Teachers Retirement Association will hold a special meeting on Tuesday, December 13, 2005 at 11:30 a.m. in Suite 400, 60 Empire Drive, St. Paul, MN for the purpose of conducting interviews for the Executive Director position.

# **Department of Transportation**

# **State Aid for Local Transportation Division**

## Notice of Appointment and Meeting of a State Aid Variance Committee

**NOTICE IS HEREBY GIVEN** that the Commissioner of Transportation has appointed a State Aid Variance Committee who will conduct a meeting on Thursday, December 15, 2005 at 9:00 a.m. at the Mn/DOT Arden Hills Training Center, located at 1900 West County Road I, in Shoreview, Minnesota, 55126.

This notice is given pursuant to Minnesota Statute 47k.705.

The purpose of this open meeting is to investigate and determine recommendations for variance requests from minimum State Aid roadway standards and administrative procedures as governed by *Minnesota Rules* for State Aid Operations 8820.3300 adopted pursuant to *Minnesota Statutes* Chapters 161 and 162.

The agenda will be limited to the following:

- 1. Petition of Steele County for a variance from *Minnesota Rules* 8820.9946 (c), as they applied to the reconditioning project S.A.P. 074-612-031, median construction, mill and bituminous paving on CSAH 12, Medford Mall area, in Steele county Minnesota, so as to allow median width of less than four feet in lieu of minimum median width of four feet.
- 2. Petition of Olmsted County for a variance from *Minnesota Rules* 8820.9936, as they applied to the reconstruction of the CSAH 1 between Trunk Highway 52 and 16<sup>th</sup> St SE, S.A.P. 055-601-014, in Olmsted County, Minnesota, so as to allow two foot median

in lieu of minimum four feet median width required.

- **3. Petition of the City of Rochester** for a variance from *Minnesota Rules* 8820, 9936 (c), as they apply to the proposed reconstruction of 11<sup>th</sup> Avenue NW from 6<sup>th</sup> St NW to 10<sup>th</sup> St NW, S.P. 159-113-016, City project number 6311-4-05 9J7746, in the City of Rochester, Minnesota, so as to allow a one foot curb reaction distance in lieu of required two foot distance.
- **4. Petition of the City of Duluth** for a variance from *Minnesota Rules* 8820.9920, as they apply to the proposed construction of bridge number 69672 on Skyline Parkway over Amity Creek, S.A.P. 118-176-002 in Duluth, Minnesota, so as to allow the following:
  - · a 20 foot overall bridge width in lieu of required 32 foot width,
  - ten foot traffic lanes with one foot shoulders in lieu of 12 foot lanes with four foot shoulders,
  - 1:3 recovery area inslope in lieu of 1:4 recovery area inslope,
  - · and, 60 foot and 75 foot radius horizontal curves at -0.02 superelevation in lieu of 273 foot radius curves at 0.06 superelevation.
- **5. Petition of the City of Duluth** for a variance from *Minnesota Rules* 8820.9922, as they apply to the proposed construction of bridge number 69671 on Seven Bridge Road over Amity Creek, S.A.P. 118-080-031 in Duluth, Minnesota, so as to allow the following:
  - · a 20 foot overall bridge width in lieu of required 26 foot width,
  - ten foot traffic lanes with one foot shoulders in lieu of 11 foot lanes with three foot shoulders,
  - 1:3 recovery area inslope in lieu of 1:4 recovery area inslope,
  - 159 foot long vertical curve with A.D. of 9.4 in lieu of a 282 foot long vertical curve,
- and, 50 foot, 60 foot and 200 foot radius horizontal curves at -0.02 superelevation in lieu of 273 foot radius at 0.6 superelevation required.

9:20 a.m. Steele County
9:40 a.m. Olmsted County
10:00 a.m. City of Rochester
10:20 a.m. City of Duluth
10:40 a.m. City of Duluth

Dated: December 6, 2005

Julie A. Skallman, State Aid Engineer State Aid for Local Transportation

# **State Grants & Loans**

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as eell as sufficient time for interested parties to respond.

# **Minnesota Department of Human Services**

# **Continuing Care Administration**

## Notice of Request for Proposals for Home and Community Based Services (HCBS) Service Providers to Receive Scholarship Funds for Employee Education

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Human Services is requesting proposals from qualified Medicaid Home and Community-Based service (HCBS) providers eligible to receive scholarship funds for employee education and training in nursing and other health care fields.

The 2005 Minnesota legislature enacted a program to address scholarships for Home and Community-Based healthcare workers (see, *Minnesota Statutes* §256B.0918). The purpose of the HCBS Scholarship fund is to help create meaningful career paths for employees serving in the field of long-term care, specifically those serving in HCBS programs. In addition, this funding supports provider efforts to recruit, retain and train qualified employees and to expand the long-term care workforce. The State strongly desires that providers use these funds as part of their employee recruitment and retention strategy, by assisting eligible employees to achieve their educational

# State Grants & Loans =

objectives.

Home and Community-Based providers approved to participate in the HCBS scholarship program will receive a rate adjustment up to 0.2 % of their medical assistance reimbursement rate to be used for qualified employee scholarships.

The term of any resulting contract is anticipated to be from **January 16**, **2006** or upon program implementation (whichever is later), until **September 30**, **2007**.

A bidders conference will be held on December 19, from 10:00 a.m. until NOON in Room 2370 at the Elmer Andersen Building, 540 Cedar Street, St. Paul.

The Request for Proposal (RFP) can be obtained from:

Suzanne Wilson
Department of Human Services
Continuing Care Administration
P.O. Box 64973
St. Paul, MN 551640973

St. Paul, MN 551640973 **Phone:** (651) 431-2273

E-mail: suzanne.m.wilson@state.mn.us

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than **4:00 p.m.**, Central Time, January 6, 2006. Late proposals will not be considered. Fax or e-mailed proposals will NOT be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

# **Minnesota Pollution Control Agency**

# Technology, Education and Assistance Division

### **Notice of Requests for Loan Proposals**

**NOTICE IS HEREBY GIVEN** that the Minnesota Pollution Control Agency (MPCA) is issuing this Request for Proposals (RFP) to solicit loan projects for the Environmental Assistance Loan Program (Program) in the Fiscal Years 2006-2007. This notice is issued under authority provided in *Minnesota Statutes* §115A.0716, subd. 3 and *Minnesota Rules* Parts 9210.0800 to 9210.0855.

The Program allows the MPCA to award up to a maximum loan of \$100,000, at zero percent interest. Program guidelines call for loan funds to be matched by a minimum dollar-for-dollar match (1:1) by loans from a participating financial institution. An administrative fee is assessed to each loan to cover administrative and service costs.

Preference will be given to small and medium-sized businesses and institutions and to projects related to waste reduction, pollution prevention, and other prevention-based or preventative technologies and practices in Minnesota. As funds are repaid, additional loans will be awarded for projects that will improve Minnesota's environmental and economic quality.

The RFP, with downloadable application forms, is available on the Agency's website at <a href="http://www.moea.state.mn.us/grants">http://www.moea.state.mn.us/grants</a> The webpage also provides links to applicable statutes and rules. Applications should be submitted electronically, as e-mail attachments, to <a href="fast@moea.state.mn.us">fast@moea.state.mn.us</a> Faxed submittals will not be accepted.

If you experience difficulty in accessing the webpage or in submitting your application, please contact Mary James at (651) 215-0194 or 1-800-657-3843 or *mary.james@state.mn.us* 

Applications under this RFP may be submitted on a rolling-basis through June 30, 2007. Applications received after this deadline will not be considered.

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at <a href="https://www.mmd.admin.state.mn.us">www.mmd.admin.state.mn.us</a> for informal solicitation announcements.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements

# **Department of Administration**

### **Help for Your Business**

About \$3 billion a year -- that's what the *State Register* brings you in state government business and contracts. It's all e-mailed to you in an easy to use format, with helpful LINKS, a simple special contracts section to review, and indices for handy reference. Subscriptions cost about \$3.50 per issue or \$180 a year. Here's what you receive:

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It's all E-mailed to you, on Friday, instead of waiting for Monday's issue. Contact Jessie Rahmeyer, our subscriptions manager, at (651) 297-8774, or **Fax:** (651) 297-8260, or **E-mail:** *jessie.rahmeyer@state.mn.us* 

# Colleges and Universities, Minnesota State (MnSCU) Minneapolis Community & Technical College NOTICE OF INTENT to Request Proposals for Coffee Cart Remodel

**Project Scope:** Renovation of existing Coffee Cart area located on 2<sup>nd</sup> Floor of T Building at Minneapolis Community &

Technical College

Pre-bid conference: There will be a mandatory pre-bid conference on Thursday, December 15, 2005 at 10:00 AM in Room

T.2100 in the T Building at Minneapolis Community & Technical College at 1415 Hennepin Ave,

Minneapolis, MN 55403.

**Sealed Proposals** to be submitted to:

Mary Prozeller

Minneapolis Community and Technical College

Suite T.0600

1415 Hennepin Avenue Minneapolis, MN 55403 Telephone: (612) 659-6808

Due Date & Time: Public opening will take place Thursday, December 22, 2005 at 10:00 AM at Room T.2100. Proposals

must be received prior to opening. For each bid which totals over \$15,000.00 a Proposal Guarantee (Proposal Bond) in the amount of 5% of the Proposal must accompany each proposal submitted.

#### To view a copy of the RFP and specifications contact:

Bid Forms, Contract Documents, Drawings and Specifications as prepared by the Project Architect/Engineer, Cuningham Group Architecture, P.A., are on file at the following:

1. Above named Project Architect 2. Builder's Exchange of Minneapolis

1123 Glenwood Avenue Minneapolis, MN 55405 Tel: (612) 377-9600

- Builder's Exchange of St. Paul 445 Farrington Street St. Paul, MN 55103 Tel: (651) 224-7545
- F. W. Dodge Corporation Plan Room 4530 West 77<sup>th</sup> Street Bloomington, MN 55435 Tel: (952) 831-5700
- Reed Construction Data Plan Room 9443 Science Center Drive Plymouth, MN 55428 Tel: (763) 537-7117
- National Assoc. of Minority Contractors/Upper MW Plan Rm. 4801 4th Avenue South Minneapolis, MN 55409 Tel: (612) 827-2211

### To Receive Proposal Documents:

Complete sets only of bid forms, drawings and specifications for use by bidders may be obtained from:

Cuningham Group Architecture, P.A. 201 Main Street SE, Suite 325 Minneapolis, MN 55414 Tel: (612) 379-6854

A deposit of \$100 is required for each set. No documents will be mailed. Documents must be picked up at the Architect's address. Please contact Project Architect for specification questions.

# Colleges and Universities, Minnesota State (MnSCU)

**Minneapolis Community & Technical College** 

NOTICE OF INTENT to Issue Request for Proposals for Owners Representative Services for Design/Construction of the Science/Allied Health Renovation Project on the Campus of Minneapolis Community & Technical College

**Description:** The project anticipates approx. 86,000 gross square feet of remodeling and 5,500 gross square

feet of new construction at the Main Campus in downtown Minneapolis. Total project budget will be

approx. \$19,000,000.

**Pre-bid meeting:** Optional pre-bid meeting will be held Monday December 12, 2005 in Room T.0600 in T Building at 1415

Hennepin Ave.

**Deadline for proposals:** 3:00 p.m. Monday December 19, 2005

Contact for Proposal copies: Jean Alaspa

Phone: (651) 793-1700

Email: jean.alaspa@metrostate.edu

**Deliver proposals to:** Attn: Michael Noble-Olson/Purchasing Manager

Minneapolis Community & Technical College Business Office – T Building Room T2700

1415 Hennepin Avenue Minneapolis, MN 55403 Phone: (612) 659-6866

# Colleges and Universities, Minnesota State St. Cloud State University

### Advertisement for Bids for Campaign Feasibility Study

Sealed proposals for services hereinafter described will be received by St. Cloud State University at the Business Services Office, AS 122, St. Cloud, Minnesota until 3:00 p.m. on December 27, 2005 and will be publicly opened and read aloud. The right is reserved to accept or reject any or all bids or parts of bids and to waive informalities therein.

Bids are requested for Campaign Feasibility Study as per Request for Proposal available in the Business Services Office, St. Cloud State University.

For further information contact:

Lisa Sparks
Director of Purchasing
St. Cloud State University - AS 122
720 - 4th Avenue South
St. Cloud, MN 56301-4498
(320) 308-4288
or
Doris Frieler at (320) 308-4001

# **Department of Health**

# Notice of Request for Proposals for Technical Assistance in Creating Tobacco-free Parks and Recreation in Minnesota

The Minnesota Department of Health (MDH), Health Promotion and Chronic Disease Division, Tobacco Prevention and Control (TP&C) Office is issuing a Request for Proposals (RFP) and soliciting proposals from organizations qualified to provide technical assistance to MDH-funded Tobacco-free Communities grantees, local public health agencies, schools, youth recreation organizations, and local park boards on adopting tobacco-free park and recreation policies throughout Minnesota.

MDH is seeking proposals for a twelve-month period with work to start after January 1, 2006 and end on December 31, 2006. During the twelve months, the approximate budget for this project will be \$175,000.

A copy of the complete Request for Proposal and accompanying documents can be obtained on the Minnesota Department of Health's website by going to <a href="http://www.health.state.mn.us/divs/hpcd/tpc/TP-5c.html">http://www.health.state.mn.us/divs/hpcd/tpc/TP-5c.html</a> or by mail from this office through December 22, 2005. A written request (by direct mail, fax, or e-mail) is required to receive the Request for Proposal. After December 22-, the Request for Proposal must be picked up in person by going to the address listed below. The Request for Proposal can be obtained from:

Carol Ault Tobacco Prevention and Control Minnesota Department of Health 85 East 7<sup>th</sup> Place, Suite 221 St. Paul, MN 55101

**Phone:** (651) 281-9783 or (651) 215-8952

Fax: (651) 215-8958

E-mail: tpcweb@health.state.mn.us

Questions regarding the RFP should be directed to Jennifer Ellsworth at (651) 281-9787 or *jennifer.ellsworth@health.state.mn.us*. Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than 2:30 PM Central Standard Time January 5, 2006. **Late proposals will not be considered.** Fax or e-mailed proposals will **not** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

# **Minnesota Office of Higher Education**

### Notice of Availability of Contract for Student Loan Servicer

The Minnesota Office of Higher Education is requesting proposals to serve as a student loan servicer for collection of it's Student Educational Loan Fund (SELF) loans.

The Contract is expected to start after July 1, 2006 to prepare for conversion of accounts with actual servicing starting January 1, 2008. A complete Request for Proposal will be available by mail from this office through January 6, 2006. A written request (by direct mail or fax) is required to receive the Request for Proposal. After January 6, 2006, the Request for Proposal must be picked up in person.

The Request for Proposal can be obtained from:

Timothy Geraghty Chief Financial Officer Minnesota Officer of Higher Education 1450 Energy Park Drive Suite 350 St. Paul, MN 55108-5227 Fax: (651) 642-0675

Proposals submitted in response to the Request for Proposal in this advertisement must be received at the address above no later than 4:00 p.m. central time, February 9, 2006. **Late proposals will not be considered.** Faxed or e-mailed proposals will **NOT** be considered.

This request does not obligate the Minnesota Office of Higher Education to complete the work contemplated in this notice. The Minnesota Office of Higher Education reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

# **Department of Military Affairs**

# Facilities Management Office, Camp Ripley, Little Falls, MN Request for Proposals for Consultant Services for a Combined Arms Collective Training Facility (CACTF)

(Project No. 06501)

The State of Minnesota, Department of Military Affairs, is soliciting proposals from interested, qualified consultants to provide architect-engineer services to design a two-phased Combined Arms Collective Training Facility (CACTF) consisting of mock structures and utilities to simulate an urban setting for the training of soldiers for urban combat. The fully-constructed CACTF, which simulates urban warfare environments, would consist of 24 structures, complete with roads, alleyways, underground sewers and tunnels, parks, etc. Services required include architectural, mechanical, electrical, structural, civil, and audio/visual engineering for the above referenced project. A full Request for Proposal (RFP) is available on the Department of Military Affairs website:

http://www.dma.state.mn.us/STARC/fmo/fmom/RFP.htm

or telephone Anna Swoboda at (320) 616-2630 for a paper copy.

All RFP responses must be received by the Department of Military Affairs, Attn: Anna Swoboda, Facilities Management Office, Camp Ripley, 15000 Highway 115, Little Falls, Minnesota 56345-4173 not later than 2:00 p.m. on Wednesday, January 4, 2006. **Late responses will not be considered.** 

A project information meeting/site visit for the short listed firms will take place at the Facilities Management Office, Camp Ripley, 15000 Highway 115, Little Falls, Minnesota, on Monday, 16 January, 2006.

The Department of Military Affairs is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

# **Department of Natural Resources**

# Notice of Availability of Contract for: Monitoring Implementation of Timber Harvesting and Forest Management Guidelines on Public and Private Forestland in Minnesota

The Minnesota Department of Natural Resources is requesting proposals for the purpose of collecting field data to document and evaluate the application of the timber harvesting and forest management guidelines on randomly selected timber-harvesting sites on public and private forestland in Minnesota. For purposes of this project, forestland ownership categories in Minnesota are state, county, USDA Forest Service, other public agency, forest industry, non-industrial private forest, and American Indian land. The selected harvest sites will be located throughout all regions of the state.

Work is proposed to start after January 16, 2006.

A Request for Proposals will be available by mail from this office through December 22, 2005. A written request (by direct mail or fax) is required to receive the Request for Proposal. After December 22, 2005, the Request for Proposal must be picked up in person.

The Request for Proposal can be obtained from:

Rick Dahlman BMP Program Coordinator DNR/Division of Forestry 500 Lafayette Road St. Paul, MN 55155-4044 **Telephone:** (651) 259-5257

Fax: (651) 296-5954

E-mail: rick.dahlman@dnr.state.mn.us

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above **NO LATER** than 2:00 p.m. on **Monday January 9, 2006. Late proposals will not be considered.** Fax or e-mailed proposals will **NOT** be considered. This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

# **Minnesota Pollution Control Agency**

# Notice of Request for Proposal for Consultant Services for Environmental Impact Statement Preparation

The Minnesota Pollution Control Agency (MPCA) requests proposals for consulting services to assist MPCA staff in preparing an Environmental Impact Statement (EIS) on the proposal by Olmsted County Public Works to expand operations of the existing Olmsted Waste-to-Energy Facility (OWEF)

The MPCA seeks the services of a consultant with expertise in preparing environmental review documents; Waste-To-Energy Facility design, overall familiarity with design and operation and actual experience with permitting, including knowledge of federal and Minnesota specific rules and emission calculations; experience with human health risk analysis of air toxic emissions from incinerators and more specifically Waste-to-Energy facilities, experience analyzing exposures and human health hazards and cancer risks from air pollutant releases and transport to air, soils, and biota, experience with EPA's Human Health Risk Assessment Protocol (HHRAP) for Hazardous Waste Combustors, experience with Lakes Environmental's "Industrial Risk Assessment Program for Human Health" (IRAP-h) software, experience analyzing mercury and other persistent, bioaccumulative toxicant emissions and local deposition to include assessment of the air concentrations and deposition to waters of the state, planning and alternatives analysis; state and federal regulatory processes; land use issues; and socioeconomics.

The consultant must conduct necessary data collection and analysis, and prepare draft and final EISs that fulfill the requirements of *Minnesota Rules* parts 4410.0200 through 4410.6500. For a copy of the complete Request for Proposal (RFP) and Final Scoping document, please contact Joan Aarvig at (651) 296-7228.

All questions regarding this project must be directed to Denise Leezer.

### **Submission of Proposals**

All proposals must be mailed to:

Joan Aarvig Telephone: (651) 296-7227 Minnesota Pollution Control Agency Toll-free: (800) 657-3864

520 Lafayette Road North St. Paul, MN 55155-4194

All submissions must be received no later than 4:00 p.m., Central Daylight Time Tuesday, January 02, 2006, as indicated by the time and date stamp on each package. Late proposals will not be considered. Cost proposals must be submitted in a separate sealed envelope.

The MPCA staff will hold a pre-proposal information meeting on Tuesday, December 20, 2005, from 1:00 p.m., through 2:00 p.m., at the MPCA office in St. Paul, Minnesota.

Attendance of this meeting is not mandatory for submission of a proposal.

This notice and other documents relevant to the RFP can be made available in other formats, including Braille, large print, audio-tape, and other languages upon request.

# **Department of Transportation**

# Operations, Safety and Technology Division Office of Homeland Security

### Request for Proposals (RFP) District Homeland Security Exercises

Notice of availability of Contract to develop and administer Homeland Security exercises for Mn/DOT. Responses to this advertisement become public information under the Minnesota Government Data Practices Act. This request does not obligate Mn/DOT to complete the work contemplated in this notice, and Mn/DOT reserves the right to cancel this RFP. All expenses incurred in responding to this notice shall be borne by the responder.

Mn/DOT requests proposals to develop and administer eight exercises providing Mn/DOT's eight Districts with opportunities to test these exercise systems in response to a simulated Homeland Security related incident involving domestic or international terrorism attacks against transportation infrastructure targets. It is the goal of this project is to prepare Mn/DOT for a terrorist attack or natural disaster as outlined by the U.S. Department of Homeland Security. To do this Mn/DOT must develop security plans and then test those plans through exercises. This will assist Mn/DOT in safeguarding the security of Minnesota's transportation infrastructure.

The full RFP can be viewed on the Consultant Services Web Page at www.dot.state.mn.us/consult under the Professional Technical Notices Section.

If you have any questions regarding this advertisement, or are having problems viewing the RFP on the Consultant Services Web Page, you may contact:

Melissa McGinnis, Contract Administrator

**Telephone:** (651) 284-3245

E-mail: melissa.mcginnis@dot.state.mn.us

Note: RESPONSES WILL BE DUE ON JANUARY 4, 2006 AT 2:00PM CENTRAL TIME.

# **Department of Transportation (Mn/DOT)**

# **Engineering Services Division**

# Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (the "Consultant Pre-Qualification Program")

This document is available in alternative formats for persons with disabilities by calling Robin Valento at (651) 284-3622 for persons who are hearing or speech impaired by calling the Minnesota Relay Service at (800) 627-3529.

Mn/DOT, working in conjunction with the Consultant Reform Committee, the Minnesota Consulting Engineers Council, and the Department of Administration, has developed the Consultant Pre-qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT anticipates that most consultant contracts for highway-related technical activities will be awarded using this method, however, Mn/DOT also reserves the right to use RFP or other selection processes for particular projects. Nothing in this solicitation requires Mn/DOT to complete or use the Consultant Pre-qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT's Consultant Services web site, indicated below, to see which highway related professional/technical services are available at this time. Following the advertisement of particular category of services, applications will be accepted on a continual basis.

All expenses incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and application forms are available on Mn/DOT's **web** site at: http://www.dot.state.mn.us/consult

Send completed application material to:

Robin Valento

Pre-Qualification Administrator

Minnesota Department of Transportation

Consultant Services

395 John Ireland Boulevard, Seventh Floor North, Mail Stop 680

St. Paul, MN 55155

Note: DUE DATE: APPLICATION MATERIAL WILL BE ACCEPTED ON A CONTINUAL BASIS.

# **Department of Transportation (Mn/DOT)**

# **Engineering Services Division**

### **Notice Concerning Professional/Technical Contract Opportunities**

**NOTICE TO ALL:** The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: www.dot.state.mn.us/consult.

New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

# **Non-State Contracts & Grants**

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for futher details.

# **Dakota County**

## Request for Proposals for an Information Technology Needs Assessment for Public Safety Agencies in Dakota County

This Request for Proposal (RFP) is issued to solicit proposals from companies (Responders) that have a proven reputation for government business consulting services for the public safety sector. This RFP is issued by Dakota County on behalf of the following twelve governmental agencies that provide law enforcement and public safety services to residents of the County:

City of Apple Valley
City of Burnsville
City of Eagan
City of Rosemount
City of Farmington
City of Hastings
City of West St. Paul
City of Inver Grove Heights
City of Dakota

Collectively, these are referred to as the "Members."

### The services to be provided by the selected Responder include the following:

- Evaluate and identify the current Information Technology (IT) support functions and operations for the Members including but not limited to the facilities, infrastructure, hardware, software, services and other items necessary and appropriate of the establishment, operation and maintenance of a joint law enforcement, fire, EMS and other emergency communications systems for the mutual benefit of the Members and the people of Dakota County.
- Complete an analysis and make recommendations for the feasibility of a joint/collaborative public safety focused IT support function to support the public safety agencies of all twelve Members.
  - · The evaluation and analysis must take into consideration the impact of the following activities currently underway in Dakota County:
    - · Dakota County joint public safety Communications Center
    - · Dakota County Criminal Justice Information Integration Network
    - Dakota County 800 Mhz communications subsystem
    - the potential for a Public Safety Support Center

The assessment must include an inventory of current systems, application, and hardware/software, and infrastructure in the agencies of the twelve Members. The final report must include a comparison matrix of current needs, recommendations for a collaborative approach to meeting future needs with a detailed staffing and financial breakdown.

### **Contact Person:**

Kristi Peterson City of Eagan 3830 Pilot Knob Road Eagan, MN 55122

E-mail: kpeterson@cityofeagan.com

The full text of the RFP is available at: <a href="http://www.co.dakota.mn.us/e\_government/bids/bids\_rfps.htm">http://www.co.dakota.mn.us/e\_government/bids/bids\_rfps.htm</a>
Questions about this project should be directed through e-mail to: <a href="https://kpeterson@cityofeagan.com">kpeterson@cityofeagan.com</a>
Questions must be received by e-mail by December 19, 2005
Deadline for proposals is 4:30 pm (Central Time), January 2, 2006

## **Non-State Contracts & Grants**

# **Metropolitan Council**

# Notice of Request for Proposals (RFP) for Financial Advisor Contract Number 05P124

The Metropolitan Council is requesting proposals for the services of a financial advisor to prepare an analysis for complicated projects and bond sale support.

Issue Request for Proposals

Receive Proposals

Contract negotiated, executed, NTP

December 12, 2005

January 12, 2006

March 15, 2006

All firms interested in being considered for this project and desiring to receive a RFP package are invited to submit a Letter of Interest to:

Harriet Simmons, Senior Administrative Assistant,

Contracts and Procurement Unit

Metropolitan Council
230 East Fifth Street
Mears Park Centre
St. Paul, MN 55101
Phone: (651) 602-1068
Fax: (651) 602-1138

E-mail: harriet.simmons@metc.state.mn.us

# **University of Minnesota**

### Subscribe to Bid Information Service (BIS)

The University of Minnesota offers 24 hour/day, 7day/week access to all Request for Bids/Proposals through its web-based Bid Information Service (BIS). Subscriptions to BIS are free. Visit our website at *bidinfo.umn.edu* or call the BIS Coordinator at (612) 625-5534.

Request for Bids/Proposals are also available to the public each business day from 8:00 a.m. to 4:30 p.m. in the Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Minneapolis, Minnesota 55454.



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