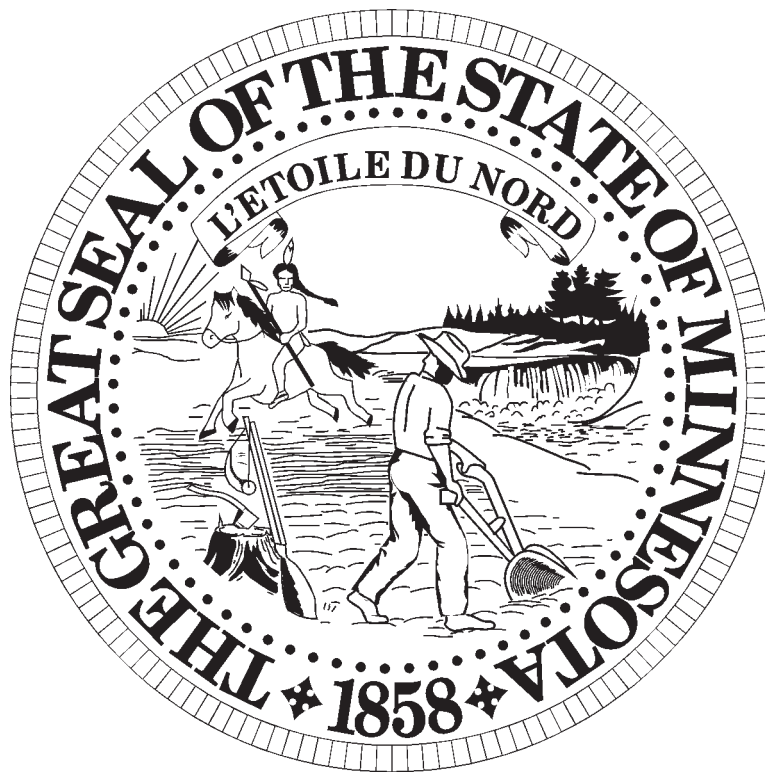


State of Minnesota

State Register



Rules and Official Notices Edition

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State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- proposed, adopted, exempt, expedited emergency and withdrawn rules
- executive orders of the governor
- appointments
- proclamations and commendations
- commissioners' orders
- revenue notices
- official notices
- state grants and loans
- contracts for professional, technical and consulting services
- non-state public bids, contracts and grants
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# 18	Monday 31 October	Noon Tuesday 25 October	Noon Wednesday 19 October
# 19	Monday 7 November	Noon Tuesday 1 November	Noon Wednesday 26 October
# 20	Monday 14 November	Noon Tuesday 8 November	Noon Wednesday 2 November
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Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1999 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

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Comments on Planned Rules or Rule Amendments. An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

Rules to be Adopted After a Hearing. After receiving comments and deciding to hold a public hearing on the rule, an agency drafts its rule. It then publishes its rules with a notice of hearing. All persons wishing to make a statement must register at the hearing. Anyone who wishes to submit written comments may do so at the hearing, or within five working days of the close of the hearing. Administrative law judges may, during the hearing, extend the period for receiving comments up to 20 calendar days. For five business days after the submission period the agency and interested persons may respond to any new information submitted during the written submission period and the record then is closed.

The administrative law judge prepares a report within 30 days, stating findings of fact, conclusions and recommendations. After receiving the report, the agency decides whether to adopt, withdraw or modify the proposed rule based on consideration of the comments made during the rule hearing procedure and the report of the administrative law judge. The agency must wait five days after receiving the report before taking any action.

Rules to be Adopted Without a Hearing. Pursuant to *Minnesota Statutes* § 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing. An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public. The agency then publishes a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

KEY: Proposed Rules - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

Board of Teaching

Proposed Permanent Rules Relating to Licensure

DUAL NOTICE: Notice of Intent to Adopt Rules Without a Public Hearing Unless 25 or More Persons Request a Hearing, And Notice of Hearing If 25 or More Requests For Hearing Are Received

In the Matter of PROPOSED RULES RELATING TO IMPLEMENTING A TEACHERS OF DANCE LICENSE 8710.4310, A TEACHERS OF THEATER LICENSE 8710.4320, AND PROPOSED AMENDMENTS TO RULES RELATING TO MINNESOTA RULES:

8710.8010 TEACHERS OF COMMUNICATIONS TECHNOLOGY CAREERS 8710.8020 TEACHERS OF CONSTRUCTION CAREERS

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8710.8070 TEACHERS OF HOSPITALITY SERVICE CAREERS

8710.8080 TEACHERS OF TRANSPORTATION CAREERS.

Introduction. The Board of Teaching intends to adopt rules without a public hearing following the procedures set forth in the rules of the Office of Administrative Hearings, *Minnesota Rules*, parts 1400.2300 to 1400.2310, and the Administrative Procedure Act, *Minnesota Statutes*, sections 14.22 to 14.28. If, however, 25 or more persons submit a written request for a hearing on the rules by 2 December 2005 a public hearing will be held on December 15th, 2005 in Conference Center B, CC15, Minnesota Department of Education, 1500 Highway 36 W, Roseville, Minnesota 55113, starting at 9:00 a.m.. To find out whether the rules will be adopted without a hearing or if the hearing will be held, you should contact the agency contact person after 2 December 2005.

Agency Contact Person: Comments or questions on the rules and written requests for a public hearing on the rules must be submitted to the agency contact person. The agency contact person is: Allen Hoffman, at the Minnesota Board of Teaching, 1500 Highway 36 West, Roseville, Minnesota 55113. His phone number is (651) 582-8888. TTY users may call the Board of teaching at (651) 582-8201.

Subject of Rule and Statutory Authority: The proposed rule would establish separate Theatre and Dance Licenses, in addition to maintaining the combined Theatre/Dance license currently in rule. The proposed rule would also modify the scope of the Career and Technical licenses from 9-12 to 7-12. The statutory authority to adopt the rule is *Minnesota Statutes*, 122A.09, and 122A.18. A copy of the proposed rules is attached to this notice as mailed and can be obtained by contacting the Agency Contact Person.

Comments. You have until 4:30 on 2 December 2005, to submit written comment in support of or in opposition to the proposed rules

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or any part or subpart of the rules. Your comment must be in writing and received by the agency contact person by the due date. Comment is encouraged. Your comments should identify the portion of the proposed rules addressed, the reason for the comment, and any change proposed. You are encouraged to propose any change desired. Any comments that you would like to make on the legality of the proposed rules must also be made during this comment period.

Request for a Hearing: In addition to submitting comments, you may also request that a hearing be held on the rules. Your request for a public hearing must be in writing and must be received by the agency contact person by 4:30 p.m. on 2 December 2005. Your written request for a public hearing must include your name and address. You must identify the portion of the proposed rules to which you object or state that you oppose the entire set of rules. Any request that does not comply with these requirements is not valid and cannot be counted by the agency when determining whether a public hearing must be held. You are also encouraged to state the reason for the request and any changes you want made to the proposed rules.

Withdrawal of Requests: If 25 or more persons submit a valid written request for a hearing, a public hearing will be held unless a sufficient number withdraw their requests in writing. If enough requests for hearing are withdrawn to reduce the number below 25, the agency must give written notice of this to all persons who requested a hearing, explain the actions the agency took to affect the withdrawal, and ask for written comments on this action. If a public hearing is required, the agency will follow the procedures in *Minnesota Statutes*, sections 14.131 to 14.20.

Alternative Format/Accommodation: Upon request, this Notice can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request or if you need an accommodation to make this hearing accessible, please contact the agency contact person at the address or telephone number listed above.

Modifications: The proposed rules may be modified, either as a result of public comment or as a result of the rule hearing process. Modifications must be supported by data and views submitted to the agency or presented at the hearing and the adopted rules may not be substantially different than these proposed rules, unless the procedure under *Minnesota Rules*, part 1400.2110, has been followed. If the proposed rules affect you in any way, you are encouraged to participate in the rulemaking process.

Cancellation of Hearing: The hearing scheduled for 15 December, 2005, will be canceled if the agency does not receive requests from 25 or more persons that a hearing be held on the rules. If you requested a public hearing, the agency will notify you before the scheduled hearing whether or not the hearing will be held. You may also call the agency contact person at (651) 582-8888 after 2 December 2005 to find out whether the hearing will be held.

Notice of Hearing: If 25 or more persons submit valid written requests for a public hearing on the rules, a hearing will be held following the procedures in *Minnesota Statutes*, sections 14.131 to 14.20. The hearing will be held on the date and at the time and place listed above. The hearing will continue until all interested persons have been heard. The Administrative Law Judge assigned to conduct the hearing can be reached at the Office of Administrative Hearings, 100 Washington Square, Suite 1700, Minneapolis, Minnesota 55401-2138, telephone (612) 341-7604 and FAX 6123492665.

Hearing Procedure. If a hearing is held, you and all interested or affected persons, including representatives of associations or other interested groups, will have an opportunity to participate. You may present your views either orally at the hearing or in writing at any time before the close of the hearing record. All evidence presented should relate to the proposed rules. You may also submit written material to the Administrative Law Judge to be recorded in the hearing record for five working days after the public hearing ends. This five-day comment period may be extended for a longer period not to exceed 20 calendar days if ordered by the Administrative Law Judge at the hearing. Following the comment period, there is a five-working-day rebuttal period during which the agency and any interested person may respond in writing to any new information submitted. No additional evidence may be submitted during the five-day rebuttal period. All comments and responses submitted to the Administrative Law Judge must be received at the Office of Administrative Hearings no later than 4:30 p.m. on the due date. All comments or responses received will be available for review at the Office of Administrative Hearings. This rule hearing procedure is governed by *Minnesota Rules*, parts 1400.2000 to 1400.2240, and *Minnesota Statutes*, sections 14.131 to 14.20. Questions about procedure may be directed to the Administrative Law Judge.

The agency requests that any person submitting written views or data to the Administrative Law Judge prior to the hearing or during the comment or rebuttal period also submit a copy of the written views or data to the agency contact person at the address stated above.

Statement of Need and Reasonableness: A statement of need and reasonableness is now available from the agency contact person. This statement contains a summary of the justification for the proposed rules, including a description of who will be affected by the proposed rules and an estimate of the probable cost of the proposed rules. The statement may also be reviewed and copies obtained at the cost of reproduction from the agency.

Lobbyist Registration. *Minnesota Statutes*, chapter 10A, requires each lobbyist to register with the State Campaign Finance and Public Disclosure Board. Questions regarding this requirement may be directed to the Campaign Finance and Public Disclosure Board at: Suite 190, Centennial Building, 658 Cedar Street, St. Paul, Minnesota 55155, telephone (651) 296-5148 or 1-800-657-3889.

Adoption Procedure if No Hearing: If no hearing is required, the agency may adopt the rules after the end of the comment period. The rules and supporting documents will then be submitted to the Office of Administrative Hearings for review for legality. You may ask to be notified of the date the rules are submitted to the office. If you want to be so notified, or want to receive a copy of the adopted rules,

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or want to register with the agency to receive notice of future rule proceedings, submit your request to the agency contact person listed above.

Adoption Procedure After a Hearing: If a hearing is held, after the close of the hearing record, the Administrative Law Judge will issue a report on the proposed rules. You may ask to be notified of the date when the Administrative Law Judge's report will become available, and can make this request at the hearing or in writing to the Administrative Law Judge. You may also ask to be notified of the date on which the agency adopts the rules and the rules are filed with the Secretary of State, and can make this request at the hearing or in writing to the agency contact person stated above.

Order. I order that the rulemaking hearing be held at the date, time, and location listed above.

Dated: 7 October 2005

Allen Hoffman, Executive Director
Minnesota Board of Teaching

8710.4310 TEACHERS OF DANCE.

Subpart 1. Scope of practice. A teacher of dance is authorized to provide to students in kindergarten through grade 12 instruction that is designed to develop an understanding of the creative works and processes of producing dance.

Subp. 2. Licensure. A candidate for licensure to teach dance to students in kindergarten through grade 12 shall:

A. hold a baccalaureate degree from a college or university that is regionally accredited by the association for the accreditation of colleges and secondary schools;

B. demonstrate the standards for effective practice for licensing of beginning teachers in part 8710.2000; and

C. show verification of completing a Board of Teaching preparation program approved under part 8700.7600 leading to the licensure of teachers of dance in subpart 3.

Subp. 3. Subject matter standard. A candidate for licensure as a teacher of dance must complete a preparation program under subpart 2, item C, that must include the candidate's demonstration of the knowledge and skills in items A and B.

A. All teachers of dance must demonstrate competency in:

(1) theories and practices of at least two dance forms in the context of performance;

(2) theories and practices of choreography in the context of performance;

(3) theories and practices of improvisation as applied to choreography and performance;

(4) analysis, interpretation, and evaluation of technique, performance, and choreographic aspects of dance;

(5) understanding theories and practices of dance in diverse cultures and historical periods;

(6) theories and practices of design and technical production in dance in the context of performance;

(7) understanding human anatomy and physiology, and health and safety practices related to dance;

(8) theories and practices of creative dance;

(9) understanding ethical issues in dance;

(10) comparing and contrasting the processes of creating, performing, and responding in dance with the processes and content in other arts areas;

(11) comparing and contrasting the processes of creating, performing, and responding in dance with the processes and content in the humanities, the sciences, and other subject areas; and

(12) analyzing the economics and career opportunities of dance creation, performance, analysis, and technology.

B. A teacher of dance must demonstrate integration of content with an understanding of pedagogy, students, learning, classroom management, and professional development. The teacher of dance shall:

(1) understand and apply educational principles relevant to the physical, social, emotional, moral, and cognitive development of children, preadolescents, and adolescents;

(2) understand and apply the research base for and the best practices of kindergarten and primary, intermediate, and middle and high school education;

(3) develop curriculum goals and purposes based on the central concepts of dance and know how to apply instructional strategies and materials for achieving student standards in dance;

(4) understand the role and alignment of district, school, and department mission and goals in program planning;

(5) understand the need for and how to connect students' academic experiences with everyday life, the workplace, and further educational opportunities;

(6) know how to involve representatives of business, industry, and community organizations as active partners in creating educational opportunities;

(7) understand the role and purpose of cocurricular and extracurricular activities in the teaching and learning process;

(8) understand the impact of reading ability on student achievement in dance studies, recognize the varying reading comprehension and fluency levels represented by students, and possess the strategies to assist students to read dance content more effectively; and

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(9) apply the standards of effective practice in teaching students through a variety of early and ongoing clinical experiences with kindergarten and primary, intermediate, and middle level and high school students within a range of educational programming models.

Subp. 4. **Continuing license.** A continuing license shall be issued and renewed according to the rules of the Board of Teaching governing continuing licensure.

Subp. 5. **Effective date.** The requirements of this part for licensure as a teacher of dance are effective September 1, 2005, and thereafter.

8710.4320 TEACHERS OF THEATRE ARTS.

Subpart 1. **Scope of practice.** A teacher of theatre arts is authorized to provide to students in kindergarten through grade 12 instruction that is designed to develop an understanding of the creative works and processes of producing theatre.

Subp. 2. **Licensure.** A candidate for licensure to teach theatre arts to students in kindergarten through grade 12 shall:

A. hold a baccalaureate degree from a college or university that is regionally accredited by the association for the accreditation of colleges and secondary schools;

B. demonstrate the standards for effective practice for licensing of beginning teachers in part 8710.2000; and

C. show verification of completing a Board of Teaching preparation program approved under part 8700.7600 leading to the licensure of teachers of theatre in subpart 3.

Subp. 3. **Subject matter standard.** A candidate for licensure as a teacher of theatre arts must complete a preparation program under subpart 2, item C, that must include the candidate's demonstration of the knowledge and skills in items A and B.

A. All teachers of theatre arts must demonstrate competency in:

(1) theories and practices of acting in the context of performance, including movement and voice;

(2) theories and practices of directing in the context of performance;

(3) theories and practices of design and technical production in theatre in the context of performance;

(4) theories and practices of creative dramatics and improvisation;

(5) processes and techniques of creating dramatic texts;

(6) analysis, interpretation, and evaluation of theatre texts and performances;

(7) understanding ethical issues in theatre;

(8) understanding theories, practices, and literature of theatre in diverse cultures and historical periods;

(9) comparing and contrasting the processes of creating, performing, and responding in theatre with the processes and content in other arts areas;

(10) comparing and contrasting the processes of creating, performing, and responding in theatre with the processes and content in the humanities, the sciences, and other subject areas; and

(11) analyzing the economics and career opportunities of theatre creation, performance, analysis, and technology.

B. A teacher of theatre arts must demonstrate integration of content with an understanding of pedagogy, students, learning, classroom management, and professional development. The teacher of theatre shall:

(1) understand and apply educational principles relevant to the physical, social, emotional, moral, and cognitive development of children, preadolescents, and adolescents;

(2) understand and apply the research base for and the best practices of kindergarten and primary, intermediate, and middle and high school education;

(3) develop curriculum goals and purposes based on the central concepts of theatre and know how to apply instructional strategies and materials for achieving student standards in theatre;

(4) understand the role and alignment of district, school, and department mission and goals in program planning;

(5) understand the need for and how to connect students' academic experiences with everyday life, the workplace, and further educational opportunities;

(6) know how to involve representatives of business, industry, and community organizations as active partners in creating educational opportunities;

(7) understand the role and purpose of cocurricular and extracurricular activities in the teaching and learning process;

(8) understand the impact of reading ability on student achievement in theatre studies, recognize the varying reading comprehension and fluency levels represented by students, and possess the strategies to assist students to read theatre content more effectively; and

(9) apply the standards of effective practice in teaching students through a variety of early and ongoing clinical experiences with kindergarten and primary, intermediate, and middle level and high school students within a range of educational programming models.

Subp. 4. **Continuing license.** A continuing license shall be issued and renewed according to the rules of the Board of Teaching governing continuing licensure.

Subp. 5. **Effective date.** The requirements of this part for licensure as a teacher of theatre arts are effective September 1, 2005, and thereafter.

8710.8010 TEACHERS OF COMMUNICATIONS TECHNOLOGY CAREERS.

Subpart 1. **Scope of practice.** A teacher of communications technology careers is authorized to provide students in grades 9 7 through 12 instruction that is designed to develop an effective understanding of current communications technology core skills standards through instruction including the following areas:

[For text of items A to F, see M.R.]

[For text of subs 2 to 4, see M.R.]

8710.8020 TEACHERS OF CONSTRUCTION CAREERS.

Subpart 1. **Scope of practice.** A teacher of construction careers is authorized to provide students in grades 9 7 through 12 instruction that is designed to develop an effective understanding of construction careers including:

[For text of items A to E, see M.R.]

[For text of subs 2 to 4, see M.R.]

8710.8030 TEACHERS OF MANUFACTURING CAREERS.

Subpart 1. **Scope of practice.** A teacher of manufacturing careers is authorized to provide students in grades 9 7 through 12 instruction that is designed to develop an effective understanding of the following areas:

[For text of items A to E, see M.R.]

[For text of subs 2 to 4, see M.R.]

8710.8040 TEACHERS OF MEDICAL CAREERS.

Subpart 1. **Scope of practice.** A teacher of medical careers is authorized to provide students in grades 9 7 through 12 instruction that is designed to develop an effective understanding of the National Health Care Skills Standards in the following areas:

[For text of items A to F, see M.R.]

[For text of subs 2 to 4, see M.R.]

8710.8050 TEACHER OF CREATIVE DESIGN CAREERS.

Subpart 1. **Scope of practice.** A teacher of creative design careers is authorized to provide students in grades 9 7 through 12 instruction that is designed to develop an indepth understanding and application of the knowledge and skills required in creative design careers including:

- A. textiles and apparel careers; and
- B. housing, interiors, and furnishings careers.

[For text of subs 2 to 5, see M.R.]

8710.8060 TEACHER OF EARLY CHILDHOOD CAREERS.

Subpart 1. **Scope of practice.** A teacher of early childhood careers is authorized to provide students in grades 9 7 through 12 instruction that is designed to develop an indepth understanding and application of the knowledge and skills in:

- (1) A. academic foundations specific to early childhood careers;
- (2) B. administration of early childhood programs;
- (3) C. operational procedures of early childhood programs; and
- (4) D. early childhood career exploration and investigation.

[For text of subs 2 to 4, see M.R.]

8710.8070 TEACHER OF HOSPITALITY SERVICE CAREERS.

Subpart 1. **Scope of practice.** A teacher of hospitality service careers is authorized to provide students in grades 9 7 through 12 instruction that is designed to develop an indepth understanding and application of the knowledge and skills required in food preparation/production and service, food science/nutrition, tourism/recreation, and facilities management/maintenance.

[For text of subs 2 to 4, see M.R.]

8710.8080 TEACHERS OF TRANSPORTATION CAREERS.

Subpart 1. **Scope of practice.** A teacher of transportation careers is authorized to provide students in grades 9 7 through 12 instruction that is designed to develop an effective understanding of the National Transportation Core Skills Standards.

[For text of subs 2 to 4, see M.R.]

Revenue Notices

The Department of Revenue began issuing Revenue Notices in July of 1991. Revenue Notices are statements of policy made by the department that provide interpretation, detail, or supplementary information concerning a particular statute, rule, or departmental practice. The authority to issue Revenue Notices is found in *Minnesota Statutes*, Section 270.0604.

Department of Revenue

Revenue Notice # 05-11: Sales and Use Tax – Local Lodging, Restaurant and Liquor Taxes

This Revenue Notice sets forth the department's position as to which lodging related services are subject to the local lodging taxes that are administered by the department and as to certain services that are subject to local restaurant and liquor taxes.

Department Position

Local Lodging Taxes

It is the department's position that a local lodging tax that is administered by the Department of Revenue must be imposed on lodging and related services in the same manner as the state sales tax imposed on lodging and related services under *Minnesota Statutes*, section 297A.61, subdivision 3(g)(2).

Local lodging taxes must be charged on lodging for a period of less than 30 days and on lodging furnished for periods of 30 days or more if there is no enforceable written agreement that requires the guest to give notice of their intent to terminate. Charges for services, provided within a guest room that are associated with the use of the lodging facility and that are billed by the lodging facility to the lodging guest, are treated as lodging related services.

The following are examples of charges subject to local lodging taxes as services related to providing taxable transient lodging:

- Charges for pay per view in-room movies and video games. The party who is responsible for reporting these transactions for state sales tax purposes is responsible for remitting the local lodging tax on these charges;
- Charges for access to telecommunications services in guest rooms;
- Charges for the use in guest rooms of property including cots, cribs, refrigerators, roll-away beds and exercise equipment;
- Charges for use of in-room safes;
- Charges for laundry and dry cleaning services when the items are picked up from and delivered to the guest room;
- Charges for purchases made from in-room minibars and refrigerators; and
- Charges associated with food and beverages for room service or room delivery including mandatory tips and gratuities.

The provisions of this Revenue Notice relating to local lodging taxes are effective from the date of publication.

Local Restaurant and Liquor Taxes

Some local restaurant and liquor taxes are also administered by the department. Local restaurant and lodging taxes are generally imposed upon food and beverages sold by restaurants, caterers and places of refreshment, and on retail sales of intoxicating liquor and fermented malt beverages at licensed on-sale liquor establishments. These local restaurant and liquor taxes can also apply to sales of food and beverages made by lodging facilities.

Local restaurant and liquor taxes apply to the sales of food and beverages by lodging facilities when the food and beverages are not provided within a guest room, such as when they are provided in meeting or banquet rooms. Local restaurant and liquor taxes are also imposed upon service charges, mandatory tips or gratuities, and delivery or similar charges that relate to the serving of food and beverages in meeting or banquet rooms. Lodging taxes are not imposed on the sales described in this paragraph since they are not services related to lodging.

In Minneapolis, any fees or charges that are subject to the local lodging tax are not subject to the local restaurant or local liquor tax since the providing of lodging or a related lodging service in Minneapolis are subject to a maximum tax rate of 13 percent. See *2001 Minnesota Laws*, First Special Session, Chapter 5, Article 12, Section 87.

The provisions of this Revenue Notice relating to local restaurant and liquor taxes are effective from the effective dates of the applicable laws.

Publication Date: October 31, 2005

John H. Mansun, Assistant Commissioner
for Tax Policy and External Relations

Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Minnesota State Agricultural Society (STATE FAIR)

Notice of Meeting of the Board of Managers

MINNESOTA STATE FAIRGROUNDS - The board of managers of the Minnesota State Agricultural Society will meet at 9 a.m. Monday, November 7 at the Libby Conference Center on the State Fairgrounds. The Society is the governing body of the Minnesota State Fair. The session opens with a meeting of the board's sales committee, followed immediately by a general business meeting of the board. Agendas are available upon request; please phone the Minnesota State Fair at (651) 288-4400.

Minnesota State Fair 2006 will run Aug. 24 through Labor Day, Sept. 4.

Minnesota Board of Barber and Cosmetologist Examiners

REQUEST FOR COMMENTS on Possible Amendment to Rules Governing Barbering and Cosmetology and Cosmetology Schools, *Minnesota Rules*, parts 2100.0100, 2642.0100, 2642.0010, 2644.0010, 2644.0100, 2644.0500, and 2644.0680

Subject of Rules. The Minnesota Board of Barber and Cosmetologist Examiners requests comments on its possible amendment to rules governing the definitions of barbering and cosmetology and the cosmetology educational curriculum. The Board is considering rule amendments that (1) modify the definitions of barbering and cosmetology to exclude hair braiding, hair braiding services, and hair braiders; (2) preempt ordinances by local units of government that prohibit hair braiding, hair braiding services, and hair braiders, as defined in the possible rule amendments, or regulate any matter relating to licensing, testing, or training of hair braiding, hair braiding services, or hair braiders; and (3) modify the educational requirements for cosmetology students to allow for a maximum of one percent of the total curriculum time to be dedicated to the teaching of unregulated services.

Persons Affected. The amendment to the rules would likely affect hair braiders and hair braiding services, cosmetology students, cosmetology schools, cosmetologists, and local units of government; however, the Board anticipates no fiscal impact on local units of government from the rule amendments.

Statutory Authority. *Minnesota Statutes*, sections 154.22(f), 154.24, and 155A.05 authorize the Board to adopt rules that the Board considers necessary or that related to *Minnesota Statutes* ch. 154 and 155A and the administration thereof.

Public Comment. Interested persons or groups may submit comments or information on these possible rules in writing until 4:30 p.m. on December 30, 2005. The Board does not contemplate appointing an advisory committee to comment on the possible rules.

Rules Drafts. The Board does not anticipate that a draft of the amendments will be available before the publication of the proposed rules.

Agency Contact Person. Written comments, questions, and requests for more information on these possible rules should be directed to: Maureen Tibbetts at the Board of Barber and Cosmetologist Examiners, 2829 University Ave. S.E., Suite 710, Minneapolis, MN 55414, **Telephone:** (612) 617-2600; **Fax:** (612) 617-2601. **TTY** users may call the Board at 1-800-627-3529.

Alternative Format. Upon request, this Request for Comments can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address of telephone number listed above.

NOTE: Comments received in response to this notice will not necessarily be included in the formal rulemaking record submitted to the administrative law judge if and when a proceeding to adopt rules is started. The agency is required to submit to the judge only those written comments received in response to the rules after they are proposed. If you submitted comments during the development of the rules and you want to ensure that the Administrative Law Judge reviews the comments, you should resubmit the comments after the rules are formally proposed.

Dated: October 31, 2005

Susan Schaefer, Chair
Board of Barber and Cosmetologist Examiners

Official Notices

Minnesota Gambling Control Board

Amendment to Request for Comments Published in the State Register on August 1, 2005. Possible Amendment to Rules Governing Lawful Gambling, *Minnesota Rules*, parts 7861, 7863, 7864, and 7865, and Repeal of Rules Governing Bingo Halls, *Minnesota Rules*, part 7862.0010.

Subject of Rules. The Minnesota Gambling Control Board requests comments on its possible amendment to rules governing lawful gambling and repeal of rules governing bingo halls. The Board is considering rule amendments to address legislative changes that occurred in *Minnesota Statutes* section 349 in 2005. Legislation gives the Board the authority to promulgate rules for the optional use of electronic bingo devices. Other statutory changes impacting rules which must be addressed include the repeal of bingo hall licenses, and language clarification pertaining to bingo, bingo rent, lawful purpose expenditures, allowable expenses, licensing qualifications and restrictions, raffles, and tipboards. Included in the rule process will be changes in all chapters to remove inconsistencies, eliminate any language that is duplicative of statute or determined to be obsolete, and to streamline rule language. Language in chapters 7861, part 0070, *Bingo*; chapter 7861, part 0100, *Paddlewheels*, and chapter 7864, part 0030, *Manufacturer Operations, Accounts, and Records*, will be struck and reenacted through a reorganization and consolidation of existing requirements and the creation of subparts to make the rules user-friendly. The rules process will be expanded to consider recommendations pertaining to the conduct of all forms of lawful gambling.

Persons Affected. The amendment to the rules would likely affect nonprofit organizations authorized to conduct lawful gambling, distributors of lawful gambling equipment, linked bingo game providers, and manufacturers of gambling equipment.

Statutory Authority. *Minnesota Statutes*, section 349.151, subdivision 4(a)(5) authorizes the Board to make rules authorized by Chapter 349; *Minnesota Statutes*, section 349.151, subdivision 4(a)(17) authorizes the Board to take all necessary steps to insure the integrity of and public confidence in lawful gambling; *Minnesota Statutes*, section 349.151, subdivision 13 authorizes the Board to adopt rules when necessary or proper in discharging the Board's powers and duties. *Minnesota Statutes* 349.151, subdivision 4c authorizes the Board to make rules for electronic bingo devices.

Public Comment. Interested persons or groups may submit comments or information on these possible rules in writing until further notice is published in the *State Register* that the Board intends to adopt or to withdraw the rules. The Board has established an advisory committee to comment on the possible rules. The Public Advisory Committee meetings will be conducted at the Board's office at 1711 West County Road, Suite 300, Roseville, Minnesota 55113. It is anticipated that the meetings will be conducted once a month.

Rules Drafts. The Board has not yet prepared a complete draft of the possible rules amendments to *Minnesota Rules*, parts 7861, 7863, 7864, and 7865, and repeal of *Minnesota Rules*, part 7862.

Agency Contact Person. Written comments, questions, requests to receive a draft of the rules when it has been prepared, and requests for more information on these possible rules should be directed to: Bernice Caruth at Gambling Control Board, 1711 West County Road B, Suite 300 South, Roseville, Minnesota 55113, **phone:** (651) 639-4030, **fax:** (651) 639-4032, or **e-mail:** Bernice.caruth@gcb.state.mn.us. TTY users may use the Minnesota Relay Service and ask to place a call to the Gambling Control Board at (651) 639-4030.

Alternative Format. Upon request, this Request for Comments can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

NOTE: Comments received in response to this notice will not necessarily be included in the formal rulemaking record submitted to the administrative law judge when a proceeding to adopt rules is started. The agency is required to submit to the judge only those written comments received in response to the rules after they are proposed. If you submitted comments during the development of the rules and you want to ensure that the Administrative Law Judge reviews the comments, you should resubmit the comments after the rules are formally proposed.

Dated: October 31, 2005

Tom Barrett, Executive Director
Minnesota Gambling Control Board

Department of Labor and Industry

Labor Standards Unit

Notice of CORRECTION to Highway/Heavy Prevailing Wage Rates

A correction has been made to the Highway/Heavy Prevailing Wage Rates certified 10/17/05, for **Labor Code 102, Laborer, Skilled-Assistant Craft Journeyman** and **Labor Code 107, Pipelayer (Water, Sewer and Gas)** in **Regions 2, 3, 4, 8, and 10**.

Copies with the corrected certified wage rates for these Regions may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road North, St. Paul, Minnesota 55155-4306, or by calling (651) 284-5091, or accessing

our web site at www.doli.state.mn.us. Charges for the cost of copying and mailing are \$.25 per page. Make check or money order payable to the State of Minnesota.

M. Scott Brener
Commissioner

Metropolitan Council Public Hearing on 2006 Unified Operating Budget and 2006-2011 Capital Improvement Program and 2006 Capital Budget

The Metropolitan Council will hold a public hearing on the Council's proposed 2006 Unified Operating Budget, the 2006-2011 Capital Improvement Program and the 2006 Capital Budget. These hearings will be as follows:

- **Metropolitan Council 2006 Unified Operating Budget Public Hearing**
5:01 p.m., Wednesday, Dec. 7, 2005
Metropolitan Council Chambers
Mears Park Centre
230 E. Fifth St.
St. Paul, MN 55101
- **Metropolitan Council 2006-2011 Capital Improvement Program and
2006 Capital Budget Hearing**
5:30 p.m., Wednesday, Dec. 7, 2005
Metropolitan Council Chambers
Mears Park Centre
230 E. Fifth St.
St. Paul, MN 55101

All interested persons are encouraged to attend the hearing and offer comments. People may register in advance to speak by calling (651) 602-1390 or (651) 291-0904 (TTY). Upon request, the Council will provide reasonable accommodations to persons with disabilities.

Comments may also be submitted as follows:

- Send written comments to: Mike Madden, Manager - Budget & Evaluation, Metropolitan Council, Mears Park Centre, 230 E. Fifth St., St. Paul, MN 55101.
- Fax comments to Mike Madden at (651) 602-1070.
- Record comments on the Council's Public Comment Line: (651) 602-1500.
- Send comments electronically to: data.center@metc.state.mn.us

Comments must be received by Dec. 14, 2005.

Free copies of the public hearing draft of the Council's proposed 2006 Unified Operating Budget, the 2006-2011 Capital Improvement Program and the 2006 Capital Budget may be obtained from the Council's Data Center by calling (651) 602-1140 or (651) 291-0904 (TTY).

Department of Transportation State Aid for Local Transportation Division Petition of the City of Ham Lake and Anoka County for a Variance from State Aid Procedural and Administrative Requirements

NOTICE IS HEREBY GIVEN that the City of Ham Lake City Council has made a written request to the Commissioner of Transportation pursuant to *Minnesota Rules*, part 8820.2800, subpart 2, Local State Aid Route Standards, Financing, for a variance from rules pertaining to State Aid operations as they apply to improvement project S.A.P. 197-114-005 in the City of Ham Lake, Minnesota. The request is for a variance from *Minnesota Rules*, part 8820.2800, subpart 2, adopted pursuant to *Minnesota Statutes*, chapters 161 and 162, and insofar as the rules apply to the proposed reconstruction project S.A.P. 197-114-005, to permit the approval of project plans after bids are opened in lieu of approval by the State Aid Engineer prior to the opening of contract bids.

NOTICE IS HEREBY GIVEN that the Anoka County Board has made written request to the Commissioner of Transportation

Official Notices

pursuant to Minnesota Rules, part 8820.2800, subpart 2, Local State Aid Route Standards, Financing, for a variance from rules pertaining to State Aid operations as they apply to the construction project S.A.P. 002-600-014 in Anoka County, Minnesota.

The request is for a variance from *Minnesota Rules*, part 8820.2800, subpart 2, adopted pursuant to *Minnesota Statutes*, chapters 161 and 162, and insofar as the rules apply to the proposed construction project S.A.P. 002-600-014, to permit the approval of project plans after bids are opened in lieu of approval by the State Aid Engineer prior to the opening of contract bids.

If a written objection is received within 7 days of published date of this notice in the *State Register*, the variance can be granted only after a contested case hearing has been held on the request.

Dated: October 19, 2005

Julie A. Skallman, State Aid Engineer
State Aid for Local Transportation

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Minnesota Department of Health (MDH)

Health Promotion and Chronic Disease Division

Center for Health Promotion

Heart Disease and Stroke Prevention Unit

Notice of Request for Proposals for a Heart Disease and Stroke Prevention Worksite Initiative

The Minnesota Department of Health is seeking proposals from businesses, business coalitions, unions, Chambers of Commerce and other similar organizations. This grant is designed to promote and encourage the development and/or implementation of environmental and policy interventions in worksites to address high blood pressure or high cholesterol, improve emergency response, eliminate health disparities, and/or provide education about the signs and symptoms of a heart attack or stroke. Interested applicants may receive a copy of the full RFP at www.health.state.mn.us/cvh or by calling (651) 281-9840.

Timeline

<i>Public notice posted on the Internet</i>	October 31, 2005
<i>Proposals due</i>	November 22, 2005, 4:00 PM
<i>Decision notice to applicants</i>	December 5, 2005
<i>Grant contracts awarded and work begins</i>	January 4, 2006
<i>Grant contracts end and work ends</i>	September 29, 2006

The total grant funds available are \$10,448. Grant funds will be awarded to one applicant in the amount of \$10,448.

Cardiovascular disease (CVD) refers to a wide variety of heart and blood vessel diseases and conditions, including coronary heart disease, stroke, high blood pressure, and rheumatic heart disease. Heart disease is the second and stroke is the third leading cause of death in Minnesota. Arteriosclerosis (hardening of the arteries) is the underlying disease process of the major forms of CVD. Arteriosclerosis is associated with several modifiable risk factors, including high blood pressure, high blood cholesterol, cigarette smoking, physical inactivity, diabetes, obesity and poor diet. The Minnesota Department of Health (MDH) is the State agency charged with protecting, maintaining and improving the health of all Minnesotans (www.health.state.mn.us). The Minnesota Heart Disease and Stroke Prevention Unit (HDSP Unit) is Minnesota's state-level public health resource for addressing heart disease and stroke prevention (www.health.state.mn.us/cvh).

Worksite Health Promotion Interventions

The Centers for Disease Control and Prevention (CDC) has designated worksites as a priority setting for implementing cardiovascular health interventions to secure improved cardiovascular public health outcomes. The CDC has outlined the following priorities:

- Control high blood pressure
- Control high cholesterol
- Know signs and symptoms, call 9-1-1
- Improve Emergency Response
- Eliminate disparities

Worksite Health Promotion Intervention Examples

Below are examples of worksite initiatives addressing CDC priorities. Applicants are encouraged to develop creative applications related to these interventions.

- 1.) Develop, implement and evaluate a policy change or environmental intervention in the worksite to facilitate improved cardiovascular disease outcomes;
- 2.) Address heart disease and stroke risk factor management through employee blood pressure and/or cholesterol monitoring;
- 3.) Educate people on the signs and symptoms of heart attack and stroke and the significance of calling 9-1-1.

Applicants are encouraged to propose interventions involving multiple CDC priorities. Interventions proposed by applicants may include, but are not limited to, the following types of activities: Planning for the development of a new worksite health promotion policy; assessment of employees' health needs; assessment of employees' desired policy changes in the worksite; and/or marketing or education about existing health plans' heart disease and stroke prevention services available to employees. Collaborative projects with health plans are encouraged. Interventions that can serve the greatest number of employees are encouraged.

These grant funds cannot be used to pay for direct medical or nursing services, or medical equipment such as blood pressure machines, cholesterol measurement devices or automated external defibrillators (AEDs).

Interested applicants may receive a copy of the **full** RFP at www.health.state.mn.us/cvh or by contacting either person listed below:

Elizabeth A. Gardner, M.A.
Community Health Planner
Heart Disease and Stroke Prevention Unit
Minnesota Department of Health
Phone: (651) 281-9840
Fax: (651) 215-8959
E-mail: Elizabeth.gardner@health.state.mn.us

Stanton Shanedling, Ph.D., M.P.H.
Supervisor
Heart Disease and Stroke Prevention Unit
Minnesota Department of Health
Phone: (651) 281-9996
Fax: (651) 215-8959
E-mail: Stanton.shanedling@health.state.mn.us

Prospective respondents with questions regarding this RFP may call, write or email Elizabeth Gardner or Dr. Stanton Shanedling at the above addresses. Ms. Gardner and Dr. Shanedling are the only people authorized at the MDH to answer questions regarding this RFP.

To meet the deadline, your application must be received at the MDH before 4:00 PM on Tuesday, November 22, 2005.

Delivery Address:

Attention: Ms. Jenny Patrin
Minnesota Department of Health
Heart Disease and Stroke Prevention Unit
Golden Rule Building, Suite 220
(Locate MDH telephone and directory at Suite 220; Ms. Patrin will meet you at this secured entrance.)
85 East Seventh Place
St. Paul, MN 55101

Mailing Address:

State Grants & Loans

Attention: Ms. Jenny Patrin
Minnesota Department of Health
Heart Disease and Stroke Prevention Unit
P.O. Box 64882
St. Paul, MN 55164-0882

Minnesota Department of Human Services

Chemical Health Division

Request for Proposals for Substance Abuse Treatment Support and Recovery Maintenance Services for Women Who Are Pregnant and/or Have Dependent Children

PROJECT OVERVIEW - Proposals Due: January 4, 2005

The Chemical Health Division (CHD) of the Minnesota Department of Human Services is requesting proposals for the delivery of gender specific treatment support and recovery maintenance services focused on substance abusing women who are pregnant or have dependent children.

The National Institute on Drug Abuse InfoFacts: "Treatment Methods for Women", states that women receive the most benefit from drug treatment programs that provide comprehensive services for meeting their basic needs, including access to the following:

- Food, clothing, and shelter
- Transportation
- Job counseling and training
- Legal assistance
- Literacy training and educational opportunities
- Parenting training
- Family therapy
- Couples counseling
- Medical care
- Child care
- Social services
- Social support
- Psychological assessment and mental health care
- Assertiveness training
- Family planning services

Traditional drug treatment programs may not be appropriate for women because those programs may not provide these services. Research also indicates that, for women in particular, a continuing relationship with a treatment provider is an important factor throughout treatment. Any individual may experience relapse in the recovery process; during these periods, women particularly need the support of the community and encouragement of those closest to them. After completing a drug treatment program, women also need services to assist them in sustaining their recovery and in rejoining the community.

Results from a survey (May 2005) sent to our current grantees, and to all licensed treatment providers in Minnesota, prioritize the following needs for pregnant and/or parenting substance abusing women:

- 1) **Improve treatment access**
- 2) **Provide supplemental services** (childcare, transportation, emergency living needs and employment)
- 3) **Provide continuing care services**

In addition:

- 80% of the women served by our current women's substance abuse grants have dependent children for which they have NOT lost parental rights
- 33% are pregnant
- 38% are involved with Child Protection at entry
- 38% are involved with Criminal Justice at entry

State Grants & Loans

The Chemical Health Division wants to effect positive change in the lives of substance abusing mothers and their children.

Most studies have found that men stay in treatment longer than women (Arfken, Klein, diMenza, & Schuster, 2001; McCaul, Svikis, & Moore, 2001; Sayre et al., 2002). The research indicates that different factors influence treatment access and retention for women and men. Matching clients to treatment based on gender-specific needs results in longer stays [Hser, Polinsky, Maglione, and Anglin (1999).] In addition, one programmatic characteristic of substance abuse treatment intended to increase access and length of stay in treatment for women is the provision of ancillary social services, such as child care, transportation, housing and finances; this is especially important for the treatment of stimulant (methamphetamine) use. Limited access to child care services is one of the most important and frequently cited barriers to treatment among women who seek help (Coletti, 1998; Wechsberg, Craddock & Hubbard, 1998).

Furthermore, there is grave concern for the children of substance abusing women – pregnant or with dependent children, in not having safe and nurturing homes provided for them by their parents. According to the report entitled *No Safe Haven: Children of Substance Abusing Parents* (National Center on Addiction and Substance Abuse at Columbia, January 1999), children whose parents abuse drugs and alcohol are three times more likely to be abused and four times more likely to be neglected, especially those of meth-addicted moms.

Results from *Minnesota's Treatment Outcomes Monitoring System Report* (October 2000), found that the single consistent predictor of abstinence across all settings is treatment completion. In addition, it was found that regular and sustained participation in recovery maintenance activities is associated with higher rates of abstinence. Adults who complete treatment, attend aftercare, and regularly attend peer recovery support groups, (i.e., Alcoholics Anonymous, Cocaine Anonymous, Narcotics Anonymous, Crystal/Meth Anonymous), have higher abstinence rates and fewer health and social impairments after treatment. A strong relationship exists between ongoing participation in recovery maintenance activities, and abstinence and improvements in other life areas.

The following data was gathered from the Chemical Health Division's women services grantees and Minnesota treatment data (2003), and was presented at the **2004 Maternal Substance Abuse Forum**.

Statewide Substance Abuse Treatment Admissions

39,701 (Total) Females: 10,957 (28%) Males: 28,744 (72%)

Primary Substance of Abuse for Females at Treatment Admission (MN):

Alcohol	47%;	Methamphetamine . . .	15%;
Marijuana . .	16%;	Crack/Cocaine	13%

Female Substance Abuse Treatment Admissions (MN):

61%	completed treatment
28%	left without completing
10%	transferred

An estimated total of \$2.2 million is available from the federal block grant. For a list of organizations that received these dollars during SFY 2005, see Appendix F.

The term of any resulting contract is anticipated to be for two (2) years, from July 1, 2006 until June 30, 2008, with the option for a 3-year extension. The funded entities may re-apply to continue beyond the initial two (2) year award period, based on satisfactory performance and the availability of funds.

This RFP does not obligate the State to award a contract or complete the project, and the State reserves the right to cancel the solicitation if it is considered to be in its best interest. All costs incurred in responding to this RFP will be borne by the Applicant.

Goal

The goal of this Request for Proposals (RFP) is to improve outcomes for *all* substance abusing pregnant women and/or women with dependent children by funding services that support treatment completion and increase involvement in post-treatment recovery and recovery maintenance activities. In addition, given the current increase in the number of women entering treatment who identify methamphetamine as their primary drug of choice, who have more severe substance use, more family and social problems, and more complex needs, we are particularly interested in how treatment support and recovery maintenance services for these clients can improve recovery outcomes.

Preference will be given to applicants who will provide women's specific substance abuse treatment support and recovery maintenance services in partnership with women's specific treatment programming.

Eligible Applicants

Non-profit organizations and local units of government, including tribal and county governments, and faith-based organizations, may apply.

State Grants & Loans

Application Workshops

To assist applicants in applying for grants, workshops will be held in seven (7) different locations throughout Minnesota. See chart below for detailed information. The workshops will give applicants an opportunity to learn how to complete CHD's grant application accurately, and to ask specific questions of State staff concerning the project and application process. Attendance at the Application Workshop is not mandatory but is recommended; registration is expected for planning purposes. All questions must be in writing. Responses to oral questions given at the workshop will be non-binding.

To register for a workshop, send an e-mail to Ruthie Dallas at:

ruthie.dallas@state.mn.us

Any questions or concerns regarding registration, please contact Ruthie Dallas at (651) 431-2465 or *ruthie.dallas@state.mn.us*.

Locations and dates are listed below. **All sessions will be held 9:00 AM to 12 NOON.**

Date	Meeting Location	Phone Number
November 16 2005	Holiday Inn Express 2422 Ridgeway Avenue NW Bemidji, MN 56601 Conference A – Headwaters Room	(218) 751-2487
November 18 2005	DHS Chemical Health Division 540 Cedar Street St. Paul, MN 55155 Conference Room 2380	(651) 431-2460
November 22 2005	Holiday Inn Express 101 E. Main Street Mankato, MN 56001 The Palmer Conference Room	(507) 345-1234

DHS-CHD's intent is to fund treatment support and/or recovery maintenance services for substance abusing pregnant and/or parenting women when other funds are exhausted or not available through MN Family Investment Program (MFIP), Group Residential Housing (GRH), or other sources.

REQUIRED DUTIES

The following must be included in all proposals:

FOR SUBSTANCE ABUSING PREGNANT AND/OR PARENTING WOMEN

A. Services are to be provided for a minimum of six (6) months to a maximum of 12 months for non-pregnant women with dependent children, **and for a minimum of six (6) months to a maximum of 12 months after the birth for women who are pregnant while in the program.**

B. A multi-disciplinary team led by a Licensed Alcohol Drug Counselor (LADC) to provide individual treatment support and/or recovery maintenance services for substance abusing pregnant and/or parenting women. If applicable, a social worker, public health nurse, parenting counselor, a child protection worker and or legal liaison may be involved in the team. The LADC will coordinate the treatment support and/or recovery maintenance services. At entry, the multidisciplinary team must develop an individual care plan for each woman to identify the barriers to the pregnant woman's recovery, the health of her fetus, and the services required to address these barriers. When appropriate, please state how the individual care plans will address methamphetamine recovery outcomes and the severe substance use, family and social problems, and more complex needs these clients often present.

C. Provide either directly or through referral, the following treatment support and/or recovery maintenance services for substance abusing pregnant and/or parenting women who are entering treatment, are currently receiving treatment or have completed primary treatment.

1. Licensed childcare during periods in which the woman is engaged in treatment services. A plan for childcare during

- recovery maintenance services should be described.
2. Transportation to/from treatment/health/rehabilitative activities (i.e. primary medical care including referral for prenatal care, trauma services, peer recovery support groups, aftercare, job search activities.)
 3. Parenting Training - a minimum of 10 two-hour (20 hr) *group* sessions of parenting education or 20 one-hour *group* sessions. Parenting curriculums may be found at <http://www.nurturingparenting.com/npp/index.htm>. Grantees may select a different curriculum of their choice, however, if AAPI-2 scores for clients do not show improvement, then Grantees would be expected to switch to an approved curriculum.
 4. Fetal Alcohol Spectrum Disorder education.
 5. Mental health assessment and referral for both women and their children.
 6. Medical (hepatitis, HIV/AIDS, STDs), dental, other physical health care services.
 7. Therapeutic interventions and trauma services for women to address issues of relationships, emotional, sexual and physical abuse.
 8. Provide funds for emergency needs, including basic living needs to support recovery maintenance on a temporary basis when funds are exhausted or not available through other sources. Must be pre-approved by CHD Grant Consultant.
 9. Housing, financial management and job training/education.
 10. Must understand and adhere to guidelines on Federal regulations on confidentiality and other State and local laws, regulations, and reporting requirements, such as the Child Welfare Act of 1980 and the 2003 reauthorization of the federal Child Abuse Prevention and Treatment Act (CAPTA).
 11. Become familiar with *Minnesota Rules*, parts 9530.6405 to 9530.6505 (Rule 31), determine the applicability of the rule to their specific programming, and pursue licensing, if appropriate. If already licensed, the program shall document the specific actions taken to qualify for funding case management services through the Consolidated Chemical Dependency Treatment Fund (CCDTF).
 12. Collect and report yearly on a standard set of outcome indicators. See Appendix C for a copy of the Year-End Report Tables which contain the outcome indicators currently required. These tables are subject to some changes to be made by the time of the next funding cycle. Each program will be required to use the AAPI-2 assessment tool for parenting education, having each woman take the pre-test within 10 days of entry and the post-test on leaving the program. Post-service follow-up surveys are very costly and apt to yield biased estimates of success; therefore, they are not an allowable budget expense.
 13. A minimum of monthly monitoring through home and office visits for provision of treatment support/recovery maintenance services to women who give birth in the program or have given birth within six (6) or less months prior to coming to the program.
 14. Provide telephone or in-person contact with each woman four (4) weeks from discharge from the program to follow-up on parenting and other recovery maintenance resources during transition into their community.
 15. Alcohol and drug testing at entry, randomly throughout, and at discharge from the program.

FOR PREGNANT SUBSTANCE ABUSING WOMEN

In addition to the above requirements, the following must be adhered to:

16. Verification of prenatal and postpartum health care, including toxicology test results for both mothers and infants born during participation in the program.
17. Healthcare assessments (pre and post natal), including nutritional needs, must be performed by a health professional at entry into the program after birth of the baby, and throughout the postpartum period.

FOR CHILDREN

18. Children's programming in coordination with childcare, and/or family/parenting services. Suggested children's programming resources: Children's Program Kit: Supportive Education for Children of Addicted Parents (2003), electronic access at www.samhsa.gov or free copies can be obtained by calling SAMHSA's National Clearinghouse for Alcohol and Drug information at 1-800-729-6686 or 1-800-487-4889 (TDD) DHHS Pub. No. (SMA 03-3825). Other children's programming resources may be found in Appendix A of this RFP and at <http://modelprograms.samhsa.gov/>.
19. Diagnostic assessments and therapeutic interventions, if appropriate, for children in custody of women in treatment which may, among other things, address developmental needs and issues of emotional, sexual and physical abuse, and neglect.
20. Primary pediatric care, including immunization, for their children.

State Grants & Loans

Questions and Application Forms

Prospective applicants who have questions regarding this RFP may contact:

Ruthie Dallas

E-mail: *ruthie.dallas@state.mn.us*

Telephone: (651) 431-2465

Cindy Swan-Henderlite

E-mail: *cindy.swan-henderlite@state.mn.us*

Telephone: (651) 431-2463

Other personnel are **NOT** authorized to discuss this request for proposal with responders, prior to the proposal submission deadline.

Applicants' questions regarding this RFP must be submitted in writing prior to 4:00 p.m. Central Time on **Dec. 6, 2005**. **Questions** will be answered in writing and distributed to all identified prospective applicants who have provided email addresses, by **Dec. 13, 2005**. To have your email address added to the list, please contact Ruthie Dallas at *ruthie.dallas@state.mn.us*.

For a copy of the **"Women's Substance Abuse Treatment Support and Recovery Maintenance Services RFP"**, application forms and instructions, contact:

Rose Haugen

Chemical Health Division

Rose.haugen@state.mn.us

Proposal Submission

Each application must be stapled in the top left corner. Do not bind applications in notebooks, plastic bindings or specialty printed covers. All pages are to be one-sided, numbered and the font size should be no less than 12 point.

No tapes, videos, brochures, pamphlets, annual reports or letters of support should be sent. Any information other than requested will be discarded and not passed on to the reviewers. No attachments are accepted.

Submit the signed original and seven (7) copies of the proposal. Clearly label the original copy "Original" and each copy "Copy". Proposals are to be sealed in mailing envelopes or packages with the applicant's name and address written on the outside. The original proposal must be signed in blue ink by an authorized member of the organization.

Funded applicants will be required to submit a work statement and budget via e-mail or on a diskette.

Send/deliver to:

By mail: Ruthie M. Dallas

DHS Chemical Health Division

P.O. Box 64977

St. Paul, MN 55164-0977

By delivery (courier/dropped-off):

Ruthie M. Dallas

Elmer L. Andersen Building

540 Cedar Ave.

Downtown St. Paul, MN 55101

Completed CHD application form and proposals must be received by 4:30 p.m., Central Time, January 4, 2005, as indicated by DHS date stamp.

Late proposals will not be reviewed. Faxed or e-mailed proposals will not be reviewed.

All costs incurred in responding to this RFP will be the responsibility of the applicant.

It is the responsibility of each applicant to ensure that their proposal is delivered at the specific place, in the specific format, and prior to the deadline for submission. **Failure to abide by these instructions result in disqualification.**

Upon request, this information will be available in an alternative format, such as Braille, large print, or audiotape.

It is anticipated that the evaluation and selection will be completed by January 31, 2006.

Date Issued: **October 31, 2005**

Department of Public Safety Office of Justice Programs

Request for Proposals for Problem-Solving Partnership Grants

Purpose: The Minnesota Office of Justice Programs (OJP), Department of Public Safety, is requesting proposals to fund problem-solving partnerships designed to improve community safety. Funded projects will demonstrate an active partnership between two or more public or private non profit entities including state, local and tribal governmental agencies, schools and community-based organizations. The partnerships must address a defined public safety issue and have a high likelihood of improving community conditions. Project design should be supported by current promising or best practices research.

Priority will be given to partnerships that focus on impartial policing and relationship building between law enforcement and diverse communities.

Total available funding: \$2,000,000 is available for two-year grants ranging in size from \$50,000 - \$300,000.

Source of Funds: Department of Justice, Office of Justice Programs, Bureau of Justice Assistance, Edward Byrne Justice Assistance Grant Program (JAG).

Application Submission: Applications will be submitted via WEGO, our on-line grants management system. WEGO is accessed via the OJP website at www.dps.state.mn.us/OJP. If you have not previously utilized WEGO you will complete a simple registration process to obtain a user ID and password. Once you receive your password (within 24 hours of registering, excluding weekends) you may complete the application by completing on-line forms and uploading documents.

Application deadline: Proposals must be submitted electronically via the Web Enabled Grants Operations (WEGO) system by **4:30 p.m., Thursday, December 15, 2005.**

For more information and a complete Request for Proposal go to: www.ojp.state.mn.us

or contact:

Tricia Hummel	Telephone: (651) 284-3323	E-mail: tricia.hummel@state.mn.us
or		
Jeri Boisvert	Telephone: (651) 284-3318	E-mail: jeri.boisvert@state.mn.us

State Contracts

Informal Solicitations: Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at www.mmd.admin.state.mn.us for informal solicitation announcements.

Formal Solicitations: Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements

Department of Administration

Notice of Intent to Obtain Bids for Flood Damage at the Centennial Office Building

The state intends to obtain bids in the near future for flood damage at the Centennial Office Building at 658 Cedar Street in St. Paul. Repairs will include drywall, wallpaper, painting, carpet and other trades common to water damage losses. The agency contact is Gordy Specht, (651) 201-2328, **Fax:** (651) 297-5158, **E-mail:** gordy.specht@state.mn.us.

Department of Administration

Win Contract Bids

The *State Register* helps you win bids for state government business and contracts -- about \$3 billion a year. A subscription brings you information about contracts, grants, rules, governor's orders, revenue notices and more.

- **Index to Vol. 30**
- **Indexes to Vols. 29, 28 and 27**
- **Early delivery, on Friday**
- **Easy Access to *State Register* Archives**
- **Contracts & Grants Open for Bid**
- **LINKS, LINKS, LINKS**
- **E-mailed to you . . . its so easy**

Receive the growing index to the Volume 30 so you keep up-to-date on everything in the volume. Receive a list of contracts and grants open for bid. Everything includes LINKS (including the index) that will get you to the information you want with the ease of the click of your mouse. It's all E-mailed to you, on Friday, instead of waiting for Monday's issue. Subscriptions cost \$180 per year. Contact Jessie Rahmeyer, our subscriptions manager, at (651) 297-8774, or **Fax:** (651) 297-8260, or **E-mail:** jessie.rahmeyer@state.mn.us

Colleges and Universities, Minnesota State (The System)

Office of the Chancellor, Information Technology Services

Request for Proposals for a Conference Center to hold the Minnesota State Colleges and Universities 8th Annual IT Conference

The purpose of this RFP is for Minnesota State Colleges and Universities to solicit proposals for a conference center to hold the 8th annual Information Technology (IT) conference. This three day conference is to be held in April 2006. This solicitation is for The System's Information Technology Services (ITS) to request proposal to host the 8th annual IT Conference on April 18-20, 2006.

Department: Minnesota State Colleges and Universities, Office of the Chancellor

Sealed Proposals for: Site to hold the 8th Annual IT Conference

Will be received by: Ross H. Berndt, Director of Production Services

Office of the Chancellor

Wells Fargo Place

30 7th Street Suite 350

St. Paul, MN 55101-7804

Minneapolis, MN 55403

Telephone: (651) 201-1412

E-mail: ross.berndt@csu.mnscu.edu

All responses to this RFP must be received no later than 3:00 p.m. on November 11, 2005.

For a complete copy of the Request for Proposal please visit our website at <http://www.its.mnscu.edu/conference/2006/rfp/> or call (651) 201-1412 and one will be mailed.

Colleges and Universities, Minnesota State (MnSCU) Notice of Request for Proposal (RFP) for Consultant Services for Design of Roof Replacement at Seven Colleges Around the State

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of the Office of the Chancellor, is soliciting proposals for experienced consulting services for the design of roof replacement systems and inspection/testing services for seven roofs at various campuses throughout the state. The consultant team will be responsible for complete roof replacement design, including any electrical/mechanical work, masonry, window replacement, and/or asbestos testing and removal, as necessary.

A full Request for Proposals is available on the Minnesota State Colleges and Universities **website:** www.facilities.mnscu.edu, click on "Solicitation Announcements."

Proposals must be delivered to James P. Morgan, Program Manager, Office of the Chancellor, Wells Fargo Place, 30 7th Street, Suite 350, St. Paul, MN 55101-4946, not later than 2:00 PM, Monday, November 21, 2005. Late responses will not be considered.

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

Colleges and Universities, Minnesota State (MnSCU) Request for Proposal for Leadership Development Program

NOTICE IS HEREBY GIVEN that proposals are being solicited to select an entity to design and facilitate a leadership development program for the Minnesota State Colleges and Universities system. The program schedule will consist of ten full-day sessions during a twelve month period. It will commence with one five-day session during the summer, followed by a yearlong practicum, and conclude with a second five-day session the following summer. Dates currently under consideration are June 11-16, 2006 and June 10-15, 2007, or June 18-23, 2006 and June 17-22, 2007. Dates are also being considered for 2008 and 2009.

The System has undertaken a professional development initiative to address succession and leadership development for its current leaders. This program will target those individuals at Minnesota State Colleges and Universities who aspire for future leadership positions or those in current leadership positions who want to improve their leadership skills (department heads, faculty, deans, human resource directors, business managers and chief financial officers).

For further information or to request a copy of the complete Request for Proposal, please contact:

Vicki Schoenbeck
Human Resources
Minnesota State Colleges and Universities
Wells Fargo Place
30 7th Street East, Suite 350
St. Paul, MN 55101-7804
Telephone: (651) 296-5709
Fax: (651) 296-1421
E-mail: vicki.schoenbeck@so.mnscu.edu

Proposals will be due by 2:00 p.m. Central Time on Monday, November 21, 2005.

This notice and the Request for Proposal does not obligate the State of Minnesota, Minnesota State Colleges and Universities or the Office of the Chancellor to award a contract, and each reserves the right to cancel this solicitation or RFP if it is considered to be in its best interest.

State Contracts

Office of Enterprise Technology

Notice of Potential IT Professional Services Contracting Opportunities through the "IT Professional Services Master Contract Program"

NOTICE IS HEREBY GIVEN that the Office of Enterprise Technology is requesting proposals from technology vendors interested in participating in the IT Professional Services Master Contract Program. This program provides a mechanism for state agencies to procure a wide variety of professional/technical IT services from master contract holders. Interested vendors must submit their proposals electronically via the following **Web address:** minnesota.enterprisesourcing.com/Public/RFQ.asp.

The Office of Enterprise Technology will now accept proposals on a continuous basis. The Office will no longer require responses to be submitted by a certain date and time. The Office will also evaluate responses on a continuous basis once they are considered complete. After this opening, new contracts will be issued to vendors meeting the requirements as soon as the response is complete within Archimedian, descriptive references provided, pricing within acceptable parameters and evidence of required insurance provided.

The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice will be borne by the responder. All questions relating to the substance of the solicitation shall be directed to Steve Gustafson at (651) 556-8021, or steve.gustafson@state.mn.us. For your information questions and answers from the RFP published on January 31, 2005 and July 11, 2005 are available at:

<http://www.state.mn.us/portal/mn/jsp/content.do?programid=536906208&id=-8486&agency=OT>.

Current IT Professional Technical Services Master Contract vendors that wish to add or delete categories and/or revise current rates may do so by accessing a template published at:

<http://www.state.mn.us/cgi-bin/portal/mn/jsp/content.do?subchannel=-9063&id=-8486&agency=OT>

under Vendor Information Topics in the center of the page.

Questions regarding the use of the software should be directed to Larry Carr (651) 215-9572, or **E-mail:** larry.carr@state.mn.us

Department of Finance

Request for Proposal for Master Equipment Lease Purchase Financing Program

Request for Proposal to provide a Master Equipment Lease Purchase Financing Program for the State of Minnesota Internal Service Funds operated by the Commissioner of Administration and the Office of Enterprise Technology. The Department of Finance expects to finance the purchase of approximately \$16,655,000 of equipment during the first year of the contract and approximately \$21,300,000 of equipment during the second year of the contract. The Department of Finance is seeking proposals from qualified firms to provide lease purchase financing pursuant to a Master Equipment Lease Purchase Agreement.

Deadline for submission of the Proposal is no later than **1:00 PM, Friday, November 18, 2005**

For further information or to obtain a copy of the complete proposal materials, contact Susan Gurrola, State Department of Finance, 658 Cedar Street-4th Floor, St. Paul, Minnesota 55155, **Telephone:** (651) 296-8373 or **E-mail:** sue.gurrola@state.mn.us.

Department of Human Services

Management Services Division

Notice of Request for Proposals for Consulting Services in Project Oversight and Contract Management Related to Remodeling of the Department's Building at 444 Lafayette Road

The Minnesota Department of Human Services, through its Management Services Division, is seeking Proposals from qualified Responders to provide consulting services to DHS in project oversight and contract management of DHS consultants and contractors related to remodeling the Department of Human Services building located at 444 Lafayette Road Building in St. Paul leased by the Department of Administration on behalf of DHS.

Requests for Proposals will be available October 31, 2005. Interested parties may request a copy of the RFP from the Department of Human Services by contacting:

Attn: Linda Nelson

Minnesota Department of Human Services
444 Lafayette Road
St. Paul, MN 55155-3807
Telephone: (651) 296-6633
Fax: (651) 297-4728
E-mail: *linda.m.nelson@state.mn.us*

Department of Natural Resources

Division of Ecological Services

Environmental Policy and Review

Notice of Availability of Request for Proposal for Preparation of an Environmental Impact Statement for the PolyMet Mining Inc., NorthMet Mine and Ore Processing Facility Project in St. Louis County, Minnesota

NOTICE IS HEREBY GIVEN that the Minnesota Department of Natural Resources, a state agency, seeks the services of a professional consultant to assist in preparing an environmental impact statement for the NorthMet Mine and Ore Processing Facility near Babbitt and Hoyt Lakes in St. Louis County, Minnesota. The EIS will analyze impacts associated with construction and operation of a new open pit mine to extract sulfide-bearing ore and development of an ore processing facility to produce copper metal and precipitates of nickel, cobalt, palladium, platinum, and gold.

The DNR seeks the services of a consultant with expertise in: preparing joint State/Federal EISs; mining operations; environmentally sound management of sulfide-bearing mine waste (including the mine itself, waste rock, lean ore, tailings, processing, and hydrometallurgical waste); ore processing; mining economics; geotechnical evaluations; hydrology/hydrogeology; geochemical water quality modeling; wastewater treatment; air quality modeling; wetland evaluation and mitigation; fish/wildlife evaluation including both state and federal threatened and endangered species; noise analysis; visibility analysis; U.S. Forest Service land use management; cultural resources; socioeconomic; and cumulative effects analysis. The consultant must conduct necessary data collection, analysis, and synthesis to prepare a draft and final EIS that fulfill the requirements of Minnesota Rules parts 4410.0200 to 4410.6500, the National Environmental Policy Act (NEPA) (42 U.S.C. §§ 4321 to 4347), the NEPA implementing regulations (40 C.F.R. parts 1500 to 1508, in particular 40 C.F.R. part 1502), and the U.S. Army Corp of Engineer's NEPA regulations (33 C.F.R. part 325 appendix B).

The Request for Proposal can be obtained from:

Randall Doneen
Minnesota Department of Natural Resources
Division of Ecological Services
500 Lafayette Rd., Box 25
St. Paul, MN 55155-4025
Telephone: (651) 297-3355

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than 4:30 PM on November 22, 2005. **Late proposals will not be considered.** Fax or e-mailed proposals will **not** be considered.

This request does not obligate the State to complete the work contemplated in this notice. That State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Department of Transportation (Mn/DOT)

Engineering Services Division

Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (the "Consultant Pre-Qualification Program")

This document is available in alternative formats for persons with disabilities by calling Robin Valento at (651) 284-3622 for persons who are hearing or speech impaired by calling the Minnesota Relay Service at (800) 627-3529.

Mn/DOT, working in conjunction with the Consultant Reform Committee, the Minnesota Consulting Engineers Council, and the Department of Administration, has developed the Consultant Pre-qualification Program as a new method of consultant selection. The

State Contracts

ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT anticipates that most consultant contracts for highway-related technical activities will be awarded using this method, however, Mn/DOT also reserves the right to use RFP or other selection processes for particular projects. Nothing in this solicitation requires Mn/DOT to complete or use the Consultant Pre-qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT's Consultant Services web site, indicated below, to see which highway related professional/technical services are available at this time. Following the advertisement of particular category of services, applications will be accepted on a continual basis.

All expenses incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and application forms are available on Mn/DOT's **web site** at: <http://www.dot.state.mn.us/consult>

Send completed application material to:

Robin Valento
Pre-Qualification Administrator
Minnesota Department of Transportation
Consultant Services
395 John Ireland Boulevard, Seventh Floor North, Mail Stop 680
St. Paul, MN 55155

Note: DUE DATE: APPLICATION MATERIAL WILL BE ACCEPTED ON A CONTINUAL BASIS.

Department of Transportation (Mn/DOT)

Engineering Services Division

Notice Concerning Professional/Technical Contract Opportunities

NOTICE TO ALL: The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: www.dot.state.mn.us/consult.

New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

Non-State Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Metropolitan Council

Sealed Bids Sought for Audio/Video Systems

Notice is given that on **Tuesday, November 22, 2005 at 2:00 P.M.** the Metropolitan Council will receive and publicly open separate sealed bids for Audio/Video Systems for 390 North Robert Street, Contract Number 05P115 at its office at 230 East 5th Street, St. Paul, MN, 55101-1634. Sealed bids should be delivered to 2nd floor receptionist.

The Work of this Project includes providing and installing informational kiosks, A/V multimedia equipment, and portable A/V equipment, including integrated A/V systems and integrated control systems. Equipment will be installed in the lobby, Council chambers and conference rooms, A/V control room, and related spaces at the Council's 390 North Robert Street office.

The estimated project cost is between \$350,000 and \$450,000.

Bidding Documents may be obtained from the Metropolitan Council, Attn: Miriam Lopez-Rieth at 230 East 5th Street, St. Paul, MN 55101-1634, **phone:** (651) 602-1095, **fax:** (651) 602-1083, **e-mail:** miriam.lopez-rieth@metc.state.mn.us.

A Pre-Bid Meeting will be held in the Council Chambers of Mears Park Centre, 230 E. 5th Street, St. Paul, MN, on Tuesday, November 8, 2005 at 9:00 a.m. Attendees should report to the 2nd floor receptionist. A tour of the 390 North Robert Street office building will immediately follow the pre-bid meeting.

Direct inquiries to the COUNCIL's Project Manager, Will Craig CTS-D, Elert & Associates, **phone:** (651) 705-1242, **e-mail:** will.craig@elert.com.

The geographical area for this notice and contract is St. Paul, Minnesota.

Dated this 24th day of October, 2005

Metropolitan Council

Notice of Request for Proposals (RFP) on Blue Lake Plant Improvements & Seneca Disinfection and Phosphorus Design and Construction Support Contract Number 05P118

The Metropolitan Council is requesting proposals for Blue Lake Plant Improvements & Seneca Disinfection and Phosphorus Design and Construction Support.

Issue Request for Proposals
Receive Proposals
Contract negotiated, executed, NTP
Period of performance

November 1, 2005
December 16, 2005
February, 2006
January, 2006 to December, 2008

All firms interested in being considered for this project and desiring to receive a RFP package are invited to submit a Letter of Interest to:

Harriet Simmons, Senior Administrative Assistant, Contracts and Procurement Unit
Metropolitan Council
230 East Fifth Street
Mears Park Centre
St. Paul, MN 55101
Telephone: (651) 602-1086
Fax: (651) 602-1083
E-mail: harriet.simmons@metc.state.mn.us

Non-State Contracts & Grants

Metropolitan Council

Notice of Request for Proposals (RFP) for Investigative Services

Reference Number 05P062

The Metropolitan Council is soliciting proposals to provide Investigative Services. The successful proposer will provide Investigative Services for internal and external discrimination, harassment and inappropriate behavior complaints.

Issue Request for Proposals

October 31, 2005

Questions Due

November 15, 2005

Proposals Due

November 29, 2005

Award Contract

January 2006

All firms interested in submitting proposals for this contract and desiring to receive an RFP package are invited to make a written request either by e-mail, fax or mail to:

Elizabeth Sund
Administrative Assistant, Contracts and Procurement Unit
Metropolitan Council
230 East Fifth Street
St. Paul, MN 55101
Phone: (651) 602-1169
Fax: (651) 602-1083
E-mail: elizabeth.sund@metc.state.mn.us

Metropolitan Council - Metro Transit

Request for Proposals for Energy Price Risk Management Advisory Service

Metro Transit, a division of the Metropolitan Council, is seeking the services of a qualified firm to provide an Energy Price Risk Management Advisory Service. As a large consumer of diesel fuel, Metro Transit has a program to manage the price volatility associated with the purchase of diesel fuel. The advisory service is required to support the price risk management program by performing ongoing analysis of the heating oil futures market to determine the proper heating oil futures market position given program objectives and given current heating oil market conditions including measures of price, risk, and expectations.

Proposals are due by 1:00 p.m. local time on November 22, 2005.

The contract term will be three years starting January 1, 2006, with options for the Council to extend the term for a fourth year and for a fifth year at the same contract terms and conditions.

Firms interested in receiving the Request for Proposals document should contact:

Christopher Gran, Director of Purchasing
Metro Transit
515 N. Cleveland Avenue
St. Paul, MN 55114
Phone: (612) 349-5060
Fax: (612) 349-5069
E-mail: christopher.gran@metc.state.mn.us

Metropolitan Council - Metro Transit

Alterations to Metro Transit's South Garage Dispatch and Mail Area

Procurement No. 6951

Metro Transit, a division of the Metropolitan Council, is soliciting sealed bids for alterations to the dispatch and mail areas at Metro Transit's South Garage, located at 2100 MTC Road, Minneapolis, MN 55450.

Sealed bids are due by 2:00 PM on November 22, 2005. Bids must be submitted in accordance with the Invitation for Bids document available from:

Metropolitan Council

Non-State Contracts & Grants

Metro Transit Purchasing Department
515 N. Cleveland Avenue
St. Paul, MN 55114
(612) 349-5070

Metropolitan Council - Metro Transit Sealed Bids Sought for Passenger Seat Inserts Procurement No. 6894

Metro Transit, a division of the Metropolitan Council, is soliciting sealed bids for supplying passenger seat inserts. Metro Transit requires 9,100 seat backs, 1,150 cushions for flip-up seats, and 7,900 cushions for standard seats. These seat inserts will replace worn-out inserts on 181 buses in Metro Transit's fleet.

Sealed bids are due by 2:00 PM on November 21, 2005.

Bids must be submitted in accordance with the Invitation for Bids document available from:

Metropolitan Council
Metro Transit Purchasing Department
515 N. Cleveland Avenue
St. Paul, MN 55114
Phone: (612) 349-5070

University of Minnesota Subscribe to Bid Information Service (BIS)

The University of Minnesota offers 24 hour/day, 7day/week access to all Request for Bids/Proposals through its web-based Bid Information Service (BIS). Subscriptions to BIS are free. Visit our website at bidinfo.umn.edu or call the BIS Coordinator at (612) 625-5534.

Request for Bids/Proposals are also available to the public each business day from 8:00 a.m. to 4:30 p.m. in the Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Minneapolis, Minnesota 55454.



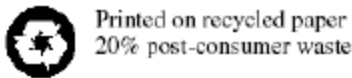
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