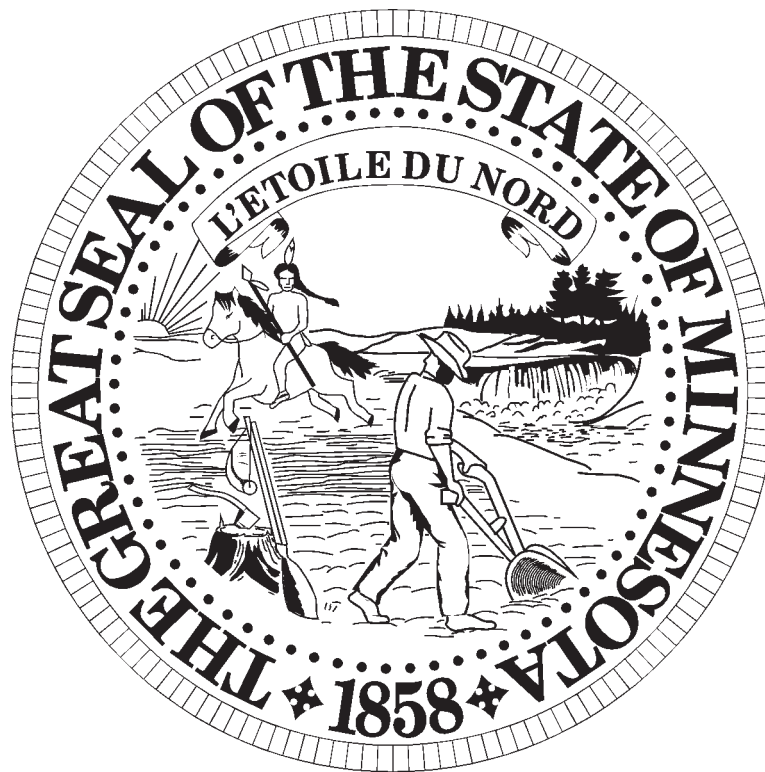


State of Minnesota

State Register



Rules and Official Notices Edition

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State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- proposed, adopted, exempt, expedited emergency and withdrawn rules
- executive orders of the governor
- appointments
- proclamations and commendations
- commissioners' orders
- revenue notices
- official notices
- state grants and loans
- contracts for professional, technical and consulting services
- non-state public bids, contracts and grants
- certificates of assumed name, registration of insignia and marks

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Printing Schedule and Submission Deadlines

Vol. 29 Issue Number	PUBLISH DATE (BOLDFACE shows altered publish date)	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts	Deadline for Both Adopted and Proposed RULES
#44	Monday 2 May	Noon Tuesday 26 April	Noon Wednesday 20 April
#45	Monday 9 May	Noon Tuesday 3 May	Noon Wednesday 27 April
#46	Monday 16 May	Noon Tuesday 10 May	Noon Wednesday 4 May
#47	Monday 23 May	Noon Tuesday 17 May	Noon Wednesday 11 May

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Federal Register

Office of the Federal Register (202) 512-1530; or (888) 293-6498
U.S. Government Printing Office – Fax: (202) 512-1262
Website: http://www.access.gpo.gov/su_docs/aces/aces140.html

Minnesota Rules: Amendments & Additions

Monday 2 May 2005, Volume 29, # 40-44 1234

Adopted Rules

Revenue Department

Adopted Permanent Rules Governing the Sales and Use Tax
on Food, Drinks, and Meals.....1273

Commissioner's Orders

Natural Resources Department

Commissioner's Order No. 05-001: Designation of Wildlife
Management Lakes..... 1273

Official Notices

Employment and Economic Development Department

Job Opportunity Building Zones (JOBZ) Modifications #13..... 1273

Higher Education Facilities Authority

Public Hearing on Revenue Obligations on Behalf of the
Trustees of the Hamline University of Minnesota..... 1274
Public Hearing on Revenue Obligations on Behalf of
William Mitchell College of Law..... 1274

Historical Society

State Review Board Regular Meeting..... 1275

Natural Resources Department

Public Notice on Opening the Kellogg Weaver Dunes
Scientific and Natural Area (SNA) to Deer Hunting..... 1275

State Grants & Loans

Housing Finance Agency

Consolidated Request for Proposals: Multifamily Request for
Proposals, and Housing Tax Credit Program Request for
Proposals..... 1276

Human Services Department

Request for Proposals for Alternative Payment for Nursing
Facility Services..... 1282
Children and Family Services, Community Partnerships –
Child Development Services, Child Care and Development
Fund Plan: Public Hearing Notice on Child Care and
Development Fund Plan..... 1283
Child Safety and Permanency Division, Adoption and
Guardianship Section: Request for Proposal for the
Public-Private Adoption Initiative to Facilitate Adoptions
of Children Under Minnesota State Guardianship..... 1283
Deaf and Hard of Hearing Services Division: Request for
Proposal to Provide Accessible Mental Health Services
for Deaf, Deafblind and Hard of Hearing Consumers
Statewide..... 1284

State Contracts

Colleges and Universities, Minnesota State

Request for Bid: PRINT and FULFILLMENT of Go Places
Publications..... 1285

Central Lakes College, Brainerd and Staples, MN:
CANCELLATION of Request for Proposals for Designer
Selection for Heavy Equipment Addition and Music
Renovation..... 1285
Colleges and Universities, Minnesota State (MnSCU)
Hennepin Technical College: Request for Proposals Sought
for On-site Food Services..... 1285
Minneapolis Community & Technical College:
CANCELLATION OF Request for Proposals for
Designer Selection for Health Sciences Renovation..... 1286
Minneapolis Community & Technical College: Request
for Proposals for Vertical Transportation/Elevator
Maintenance Services..... 1286

Human Services Department

Availability of Contract for Medicaid outcomes-based
Retrospective Drug Utilization Review (DUR)..... 1286

Natural Resources Department

Division of Trails & Waterways: Request for Proposal for
Lake Superior Harbor of Refuge Consultant..... 1287

Supreme Court

Request for Proposals for Court Interpreter Program
Application and Psych Services Application..... 1287
Fourth Judicial District: Notice of Request for Proposal
for Enterprise Content Management..... 1288

Transportation Department

Engineering Services Division: Potential Availability
of Contracting Opportunities for a Variety of Highway
Related Technical Activities (the "Consultant
Pre-Qualification Program")..... 1288
Engineering Services Division:
Professional/Technical Contract Opportunities..... 1289

Non-State Contracts & Grants

Elderberry Institute

Request for Proposals to Fund Living at Home/Block
Nurse Programs..... 1290

Metropolitan Council

Request for Proposals (RFP) for Medical
Vendor Selection..... 1290
Request for Proposals (RFP) for Workers
Compensation Legal Services..... 1290

Metropolitan Council - Metro Transit

Sealed Bids Sought for Armored Vehicle Service..... 1291
Sealed Bids Sought for Heating Glycol Supply and Return
System Interconnect at East Metro Transit Facility..... 1291

University of Minnesota

Bid Information Services (BIS) Available for All Potential
Vendors..... 1227

Commodity, Service and Construction Contracts information is
available from the Materials Management Helpline (651) 296-
2600, or Web site: www.mmd.admin.state.mn.us
Information or subscriptions to the *State Register* is available
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Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1999 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

Volume 29, Issues #40-44

(Cumulative Indices of rules appear
in issues #13, 26 and 39 of this volume.)

Administration Department

1315.0200 (proposed)..... 1235

Health Department

4617.0020; .0065; .0066; .0067; .0068; .0084; .0088; .0090;
.0100 (adopted)..... 1202
4617.0002 s. 2c, 3, 4, 5, 7, 12, 14, 16, 18, 19, 22, 24,
25, 26, 27, 28, 28b, 29, 32, 34, 35, 36, 37c, 37d, 38, 41;
.0020 s. 4, 5, 6, 7, 8, 9, 11; .0030 s. 2, 3; .0037; .0040;
.0042; .0043; .0065 s. 4; .0084 s. 14; .0088 s.3; .0090 s. 3;
.0121 s. 1 (repealed)..... 1202

Natural Resources Department

6232.2800; .2900; .3055 (adopted expedited emergency)...1137
6232.2800; .2900 (repealed expedited emergency)..... 1137

Revenue Department

8130.4700 (adopted)..... 1273
8130.0800; .4700 s. 1, 3, 4 (repealed)..... 1273

Teaching Board

8710.1410 (proposed)..... 1199

Adopted Rules

A rule becomes effective after the requirements of *Minnesota Statutes* §§ 14.05-14.28 have been met and five working days after the rule is published in the *State Register*, unless a later date is required by statutes or specified in the rule. If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed. If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

KEY: Proposed Rules - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

Department of Revenue

Adopted Permanent Rules Governing the Sales and Use Tax on Food, Drinks, and Meals

The rules proposed and published at *State Register*, Volume 29, Number 25, pages 701-705, December 20, 2004 (29 SR 701), are adopted as proposed.

Commissioners' Orders

Various agency commissioners are authorized to issue "commissioner's orders" on specified activities governed by their agency's enabling laws. See the *Minnesota Statutes* governing each agency to determine the specific applicable statutes. Commissioners' orders are approved by assistant attorneys general as to form and execution and published in the *State Register*. These commissioners orders are compiled in the year-end subject matter index for each volume of the *State Register*.

Department of Natural Resources

Commissioner's Order No. 05-001: Designation of Wildlife Management Lakes

Pursuant to the provisions of *Minnesota Statutes*, section 97A.101, subdivision 2, the following described lake under the jurisdiction of the Minnesota Department of Natural Resources meets the criteria as being suited for wildlife management:

Fish Lake (2-65P), Township 34, Range 23, Sections 25, 26, 35, and 36, Anoka County

NOW THEREFORE, IT IS HEREBY ORDERED that the lake described above is designated for wildlife management.

Dated: March 21, 2005

Gene Merriam, Commissioner
Department of Natural Resources

Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Department of Employment and Economic Development

Job Opportunity Building Zones (JOBZ) Modifications #13

Pursuant to *Minnesota Statutes* § 469.320, Subd. 3, the following modifications were made to the Job Opportunity Building Zones:

Southern Minnesota JOBZone Alliance:

Red Wing Subzone 32 was decreased by 1.0 acre.

Red Wing Subzone 33.2 was created using 1.0 acre.

Official Notices

Region Five JOBZone:

Baxter Subzone 47 was decreased by 1.9 acres.
Baxter Subzone 47.1 was created using 1.9 acres.

Land of the Dancing Sky JOBZone:

Fosston Subzone 27 was decreased by 4.0 acres.
Fosston Subzone 24 was increased by 4.0 acres.

Minnesota Higher Education Facilities Authority Notice of Public Hearing on Revenue Obligations on Behalf of the Trustees of the Hamline University of Minnesota

NOTICE IS HEREBY GIVEN that a public hearing will be held by the Minnesota Higher Education Facilities Authority (the "Authority") with respect to the proposal to issue revenue bonds or other obligations on behalf of the Trustees of the Hamline University of Minnesota, a Minnesota nonprofit corporation (the "University"), as owner and operator of the Hamline University, an institution of higher education, at the Authority's offices at 380 Jackson Street, Suite 450, St. Paul, Minnesota on Wednesday, May 18, 2005 at 2:00 p.m. A public hearing was held at the Authority's offices on April 20, 2005 with respect to this same matter, but the Project has been amended to include an additional component, as further described below.

Under the new proposal, the Authority would issue its revenue bonds or other obligations in an aggregate original principal amount of up to \$21,000,000 to finance a project generally described as (a) the renovations, improvements and equipping of the Bush Memorial Library (including plaza repairs and a chiller replacement), the Robbins Science Center, the Drew Fine Arts Center, the Ceramics Studio Building, Sorin Hall and other facilities (the "Improvements") at a total cost of approximately \$4,500,000; (b) the refunding of the Authority's Revenue Bonds, Series Four-I (Trustees of the Hamline University of Minnesota) (the "Series Four-I Bonds"); (c) the refinancing of the University's Term Loan dated July 14, 2003 (the "Term Loan"); and (d) the acquisition of, and renovation, improvement and equipping to, the University President's residence and event center (the "Acquisition"), to be owned and operated by the University and located at 1027 Summit Avenue, Saint Paul. The description of the projects financed by and through the Series Four-I Bonds and the Term Loan were described in the Notice of Public Hearing for the hearing held on April 20, 2005 and remain unchanged. The Improvements are all owned and operated by the University and located on its main campus, the principal street address of which is 1536 Hewitt Avenue, St. Paul, Minnesota.

At said time and place the Authority shall give all parties who appear or have submitted written comments, an opportunity to express their views with respect to the proposal to undertake and finance the Improvements, the refunding of the Series Four-I Bonds, the refinancing of the Term Loan and the Acquisition.

Dated: May 2, 2005.

By Order of the
Minnesota Higher Education Facilities Authority
Marianne Remedios, Executive Director

Minnesota Higher Education Facilities Authority Notice of Public Hearing on Revenue Obligations on Behalf of William Mitchell College of Law

NOTICE IS HEREBY GIVEN that a public hearing will be held by the Minnesota Higher Education Facilities Authority (the "Authority") with respect to a proposal to issue revenue obligations on behalf of the William Mitchell College of Law (the "College"), as owner and operator of the William Mitchell College of Law, at the Authority's office at Suite 450, 380 Jackson Street, Saint Paul, Minnesota on May 18, 2005 at 2:00 p.m.

Under the proposal, the Authority would issue its revenue obligations in an aggregate principal amount of up to approximately \$15,000,000 to refinance the Authority's Variable Rate Demand Revenue Bonds, Series Five-S (William Mitchell College of Law) (the "Series Five-S Bonds"), the proceeds of which were used to finance the construction, renovation and expansion of a student center, classroom space with enhanced technology, and upgrade of facility infrastructure (and, with related furnishings, equipment and site improvements, collectively the "Series Five-S Project"), all owned and operated by the College and located at 875 Summit Avenue, St. Paul, Minnesota.

At said time and place the Authority shall give all parties who appear or who have submitted written comments an opportunity to

express their views with respect to the proposal to undertake and refinance the Series Five-S Bonds.

Dated: May 2, 2005

By Order of the
Minnesota Higher Education Facilities Authority
Marianne Remedios, Executive Director

Minnesota Historical Society State Review Board Regular Meeting

A meeting of the State Review Board of the Minnesota Historical Society to consider nominations to the National Register of Historic Places will be held on Tuesday, May 24, 2005, in the Cargill Commons, MacMillan Education Wing, Minnesota Historical Society History Center, St. Paul, Minnesota. The State Review Board will meet at 7:00 p.m. for an informational presentation on program activities made by the Preservation Office staff. The meeting will be called to order and consideration of the meeting's agenda will begin at 7:30 p.m. A sign language interpreter is available with one weeks notice, and auxiliary aids are available with two weeks notice. Call (651) 296-5434, or TTY 800-627-3529. For further information contact the State Historic Preservation Office, Minnesota Historical Society, 345 Kellogg Boulevard West, St. Paul, MN 55102, 651/296-5434.

Department of Natural Resources Public Notice on Opening the Kellogg Weaver Dunes Scientific and Natural Area (SNA) to Deer Hunting

The Department of Natural Resources (DNR) will conduct a public hearing to consider opening the following Scientific and Natural Areas to deer hunting by the public: Kellogg Weaver Dunes Scientific and Natural Area (SNA), located in portions of Sections 5, 6, 7 and 8 in Minneiska Township (109N, Range 9W), in Wabasha County and the King and Queens Bluff Scientific and Natural Area, located in portions of Sections 26 and 27 in Richmond Township (106N, Range 5W) in Winona County.

The hearing will be held May 19, 2005, from 3:00 pm to 4:00 pm, or until all testimony is taken, in the conference room, at the Department of Natural Resources office, 2300 Silver Creek Road NE, Rochester, Minnesota. The purpose of the hearing is to take public testimony regarding opening these scientific and natural areas to deer hunting by the public. All other existing regulations will remain in effect should this proposal be approved. Whitetail deer populations in the vicinity of these SNAs are causing damage to crops on private lands and to the resources of the SNAs.

To assist in managing the whitetail deer population so as to limit crop damage on adjacent or nearby private lands and the resources of the SNAs, it is proposed to open Kellogg Weaver Dunes to deer hunting during the gun season. Kellogg Weaver Dunes would only be opened for a limited number of antlerless deer permits in those years when high deer populations warranted it based on the advice of the Department of Natural Resources area wildlife manager. This SNA is located adjacent to the McCarthy Lake Wildlife Management Area.

To assist in managing the whitetail deer population so as to limit depredation damage to the native plant resources of the King and Queens Bluff SNA, it is proposed to open these units to deer hunting during the gun season in conjunction with the regular season to be held in Great River Bluffs State Park. King and Queens Bluff SNA would only be opened for a limited number of permits in those years when high deer populations warranted it, based on the advice of the Department of Natural Resources area wildlife and Park managers. These SNA units are within the boundaries of Great River Bluffs State Park.

A hearing examiner will record all testimony **on whether or not the SNAs cited above should be opened to public hunting as is proposed above**. An official of the Department of Natural Resources will be present to discuss these measures. Written statements will also be accepted by the Department of Natural Resources concerning the above mentioned matter. Testimony may be forwarded to the following address and will be accepted until May 19, 2005.

Regional Director
c/o Scientific and Natural Areas
Minnesota Department of Natural Resources
261 Highway 15 South
New Ulm, MN, 56073

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Minnesota Housing Finance Agency Consolidated Request for Proposals

- **Multifamily Request for Proposals**
- **Housing Tax Credit Program Request for Proposals**

The Minnesota Housing Finance Agency (MHFA), the Greater Minnesota Housing Fund, the Family Housing Fund, the Metropolitan Council, and the Metropolitan Housing and Redevelopment Authority announce the availability of funds through a Consolidated Request for Proposals (RFP) using the newly developed Common Application for Multifamily Rental Housing. Funds are available to assist in the development, construction, acquisition, demolition, or rehabilitation of affordable rental housing for low and moderate-income residents of Minnesota. Limited amounts of funding are available for operating subsidies for new or existing MHFA-financed housing developments as well as funding for tenant-based and sponsor-based rental assistance programs. The Consolidated RFP represents an effort to coordinate the resources available within the MHFA and state, and to address communities' comprehensive housing efforts.

Eligible applicants are invited to submit proposal(s) for the Multifamily RFP and the Housing Tax Credit Program. Separate Single Family proposals are required; refer to www.mhfa.state.mn.us for application deadlines. Comprehensive housing proposals that consist of both single family and multifamily units within the same geographical area are required to complete both a single family and multifamily application. A separate request for proposals for Single Family will be published in early June 2005 with applications due mid July 2005.

Multifamily RFP

The Multifamily Division publishes an RFP once per year for its deferred loan funding. A limited amount of funding is available on an open pipeline basis with funds available through the Low and Moderate Income Rental Housing program, the Preservation Affordable Rental Investment Fund, the Housing Trust Fund, the Ending Long-Term Homeless Fund and the Publicly Owned Permanent Supportive Housing Program if the application meets certain criteria. Eligibility criteria for an open pipeline application are published in the Multifamily Consolidated Request for Proposal Guide that is available on the MHFA website under Apply for Multifamily Housing Resources/Common Application/MHFA Supplemental Application Materials.

The next Multifamily RFP for deferred loans will be issued in Spring 2006 with selections being made in Fall 2006. The Housing Tax Credit program and Single Family Division will continue to have two funding rounds per year. Application dates for the 2006 RFPs have not been determined.

Eligible Locations:

MHFA funds are generally available statewide; while respective RFP partners' funds are available only in the Twin Cities Metropolitan area or Greater Minnesota depending upon the specific funding partner.

Eligible Applicants:

In general, eligible applicants for the majority of resources include Minnesota Cities, limited dividend entities, for profit organizations, nonprofit organizations, private developers, corporations, partnerships, natural persons, Indian tribes or tribal housing corporations, public housing agencies, joint powers board established by two or more cities, and cooperative housing corporations

Multifamily Strategic Goals

The following summarizes the strategic plan and strategic goals of the MHFA for program years 2004-2007 (October 1, 2003 through September 30, 2007). This period coincides with the 2003-2005 and 2005-2007 affordable housing plans. The plan is the result of input from MHFA stakeholders throughout the state, Governor Tim Pawlenty and Pawlenty Administration staff, the MHFA Board, senior leadership and staff.

The MHFA vision, mission and values are related; mutually reinforcing and based on the principle that decent, safe, affordable housing is required for individuals to be healthy, for families to be strong, and for communities to be vibrant.

The strategic goals are to:

1. End long-term homelessness in Minnesota by 2010
2. Increase minority homeownership
3. Preserve strategically the existing affordable housing stock
4. Provide housing choices for low and moderate-income workers

5. Establish the MHFA as a housing partner of choice

End Long-Term Homelessness:

Long-term homelessness is a breakdown in Minnesota's social compact - our vulnerable should not be left to the streets. The MHFA will continue to provide leadership to implement the Administration's business plan to end long-term homelessness by 2010. In 2003, the Minnesota Legislature, at the request of Governor Tim Pawlenty, directed the state Commissioners of Human Services, Corrections, and the Housing Finance Agency to convene a broadly representative working group to address the issue of long-term homelessness in Minnesota. The Working Group's report and recommendations were submitted to the 2004 Legislature on March 2004. The complete report and business plan, titled "*Ending Long-Term Homelessness in Minnesota; Report and Business Plan of the Working Group on Long-Term Homelessness*" can be found on the MHFA website on the Long-Term Homelessness web page. The Multifamily Division has designed programs and funding sources that will help achieve this goal. These programs are outlined in this RFP.

Increase Minority Homeownership:

The "homeownership gap" for households of color stymies the American dream and prevents wealth creation. The MHFA will work to increase minority homeownership through implementation of the business plan of the Emerging Markets Homeownership Initiative. The Single Family Division has designed programs and funding sources that will help achieve this goal.

Preserve Strategically the Existing Affordable Housing Stock:

Much of our existing single family and multi-family affordable housing stock is at risk of deteriorating and replacement is cost prohibitive. The MHFA aims to preserve the existing affordable housing stock to the extent economically feasible. Both Multifamily and Single Family Divisions have designed programs and funding sources that will help achieve this goal. The Multifamily programs are outlined in this RFP.

Provide Housing Choices for Low and Moderate Income Workers:

The lack of housing choices for Minnesota workers affects the state's economic vitality. The MHFA will work to increase housing choices for low- and moderate-income workers to support the State's economic vitality. Both the Multifamily and Single Family Divisions have designed programs and funding sources that will help achieve this goal. The Multifamily programs are outlined in this RFP.

Establish the MHFA as a Housing Partner of Choice:

Scarce resources require redoubled efforts at customer service, collaboration, greater creativity in identifying resources, and review of regulatory requirements. The Agency aims to establish the MHFA as a housing partner of choice.

A complete copy of the strategic plan can be found at: http://www.mhfa.state.mn.us/about/strategic_plan.pdf

Rule Changes

ECONOMIC DEVELOPMENT AND HOUSING CHALLENGE PROGRAM

Rule Waiver – Economic Vitality and Housing Initiatives:

The MHFA obtained a waiver at its November 20, 2003 Board meeting to eliminate the requirement to utilize Economic Vitality and Housing Initiative (EVHI) guidelines as thresholds when reviewing proposals and making funding recommendations. The revised rule for the Economic Development and Housing Challenge Program becomes effective Spring 2005.

Temporary Priority – JOBZ Zones:

The 2003 Minnesota Legislature established JOBZ zones under the Department of Employment and Economic Development (DEED) to stimulate economic development activity in distressed areas of the state with emphasis on Greater Minnesota. At its November 20, 2003 Board meeting, the MHFA established a temporary funding priority under the Economic Development and Housing Challenge Program located within JOBZ zones with an increase in housing demand associated with the JOBZ program.

HOUSING TRUST FUND

Funding Priorities:

In April 2004, the MHFA board approved the addition of new funding priorities until such time the revised Housing Trust Fund (HTF) rule became effective. In Spring 2005 revised Housing Trust Fund rule becomes effective and includes the following additional funding priorities for proposals requesting capital funding:

- 1) The extent to which the proposal would develop housing for households experiencing long-term homelessness;
- 2) The extent to which the proposal that would develop housing for households experiencing long-term homelessness has a

State Grants and Loans

- commitment of project-based rental assistance or operating subsidy from other sources; and
- 3) The extent to which an application would develop permanent supportive housing.

For applications proposing rental assistance, a new funding priority was added for proposals that assist households experiencing long term homelessness, and coordinate or provide linkages or a plan for resident support. HTF rental assistance programs are now allowed to use the funds for damage claims, application fees, vacancy payments, utility connection fees, and other fees necessary to obtain owner participation or to prevent repeat episodes of homelessness.

New Multifamily Housing Programs

Publicly Owned Permanent Supportive Housing Program is being made available to assist in achieving the MHFA's goal to End Long Term Homelessness and is funded using General Obligation Bonds approved by the 2005 Minnesota Legislature. Eligible proposals must be for permanent supportive rental housing for persons experiencing long-term homelessness who have been without a permanent residence for at least 12 months or on at least four occasions in the last three years. Funding is available for qualified capital expenditures including; land acquisition, predesign, design, construction, major remodeling and other improvements. Reserves and operating expenses and costs cannot be financed with state bonds.

Multifamily RFP Funding Availability

Funding Availability

Estimated total deferred loan funding through the MHFA and funding partners is \$26,200,625, subject to available funding. Specific deferred loan programs and estimated dollar amounts are listed below. The MHFA also has up to \$25 million available for first mortgage financing under the Low and Moderate Income Rental Program (LMIR) through tax-exempt and taxable bonds.

MHFA Deferred Loan Programs and Estimated Funding Available:

- Economic Development and Housing Challenge Program (EDHC): \$2.2 million
- Housing Opportunities for Persons with HIV/AIDS (HOPWA): \$902,000 (\$105,000 - greater MN; \$797,000 – 13 county metro area including Pierce and St. Croix counties, Wisconsin.)
- Housing Trust Fund: 70% of funds targeted to proposals serving households experiencing long-term homelessness.
 - Capital (HTF): approximately \$2,025,000
 - Operating Subsidy (HTF/OS): up to \$675,000 for MHFA-financed developments
 - Rental Assistance (HTF/RA): up to \$398,625 for tenant-based and sponsor-based rental assistance proposals.
- Preservation ARIF (PARIF): \$7.5 million
- Publicly Owned Permanent Supportive Housing Program (POPSHP): up to \$2 million for proposals targeting long-term homelessness
- Ending Long-term Homelessness Initiative Fund (ELHIF): at least \$3 million available for capital, operating subsidy and rental assistance for proposals targeting long-term homelessness
- Flexible Financing for Capital Costs (FFCC): up to \$3 million for proposals with a LMIR first mortgage financing.

Funding Partner Programs and Estimated Funding Available:

- Family Housing Fund (FHF): estimated \$1 million
- Metropolitan Council – Local Housing Incentive Account (LHIA): \$1.5 million
- Metropolitan Housing and Redevelopment Authority (MHRA) – Up to 30 Project -Based Housing Vouchers
- Greater Minnesota Housing Fund (GMHF): \$1 million for supportive housing proposals and \$1 million for affordable housing meeting GMHF criteria.

Types of Multifamily Funding Available

The Multifamily RFP funding sources listed above may be provided in several forms. More detailed program information, including financing terms and specific program requirements, is provided in the Multifamily Consolidated Request for Proposal Guide.

Deferred loan funds are generally in the form of a zero percent (0%), 30 year deferred or subordinate loan or grant. Actual interest rate, term and type of loan or grant will vary depending upon recommended funding source(s) and will be discussed in detail with sponsors/applicants upon selection for funding. For the POPSHP program, the terms are 0% interest rate, 20 year loans that are forgivable.

For developments using the Federal Housing Tax Credit Program, loans may be structured with an interest rate to be eligible for inclusion in qualified basis. More information on the Housing Tax Credit Program follows this section.

State Grants and Loans

Long term fixed rate mortgages for acquisition, refinance, or new construction of multifamily housing for developments that generate adequate income to service debt are also available. These mortgages are offered through the LMIR program. Separate application materials are not required for the first mortgage program. Source of funding available is Agency reserves, taxable, or tax-exempt bonds. First mortgages may be used in conjunction with housing tax credits for new construction or acquisition/rehabilitation.

Operating subsidies are available for new or existing MHFA financed developments and are available in two forms, revenue shortfall and unique costs. Operating subsidies are awarded in the form of a grant and may be provided for up to 10 years.

Rental Assistance funding for tenant or sponsor-based programs are available through the HTF and ELHIF programs. The rent subsidy is awarded in the form of a grant and can be provided to a tenant for the term of the grant and/or generally no more than five consecutive years. The Metropolitan Housing and Redevelopment Authority offers project based rental assistance for a minimum of one year and maximum of ten years.

Eligible Projects and Activities:

In general, the funding sources available for capital funding can be used for a variety of activities and housing types. Eligible activities include new construction, acquisition of land or existing structures, rehabilitation of housing, refinancing of existing loans, preservation of federally assisted housing, conversion to housing from another use, demolition, construction financing, permanent financing. Rental assistance and operating subsidies are eligible activities, however funding is limited. Eligible housing types include emergency shelters, transitional housing, permanent supportive housing, service-enriched housing, and permanent affordable housing. MHFA has preferences for developments which promote economic integration; new construction of workforce housing in areas of job and population growth; and acquisition/rehabilitation of housing in which all or a portion of units will be targeted to households experiencing long-term homelessness. Eligible projects must contain a minimum of four units. Scattered site developments, must be located in the same city or county and also contain a minimum of four units.

Developments with age restrictions of 55 and older are ineligible under most funding sources. In addition, nursing homes, board and care facilities, and supervised living facilities licensed by the Minnesota or a delegated local Department of Health are not eligible for funding, nor are properties where residents require a 24-hour plan for supervision and/or medical/health care.

Income and Rent Limits:

The overall goal of the RFP process is to serve lower income households. Priority will generally be given to those developments serving the lowest income households. The relationship between proposed rent levels and Fair Market Rents/Payment Standards is an important factor because it is crucial that Section 8 voucher holders are able to rent units in MHFA-financed developments. The following are income and rent limits for the various multifamily resources available this RFP round:

Economic Development and Housing Challenge Program (EDHC): Income limit - 80% of the greater of state or area median income. Affordability based on wage levels. Rents and incomes may be further restricted based on other sources of funding.

Housing Opportunities for Persons with HIV/AIDS (HOPWA): Income limit - 80% of area median income adjusted for family size. Rents affordable at 30% of family monthly adjusted income.

Preservation Affordable Rental Investment Fund (PARIF): Income limits are subject to federal guidelines per the program being preserved. Rents are based on restrictions per the federal subsidy being preserved.

Housing Trust Fund (HTF): This fund can be used for capital funding, operating subsidies or rental assistance programs. Income limit - 60% of Twin Cities area median income adjusted for families of five or more with a priority for proposals targeting 30% of Twin Cities area median income adjusted for families of five or more. Rents affordable at 60% of Twin Cities area median income with a priority for proposals affordable at 30% of Twin Cities area median income.

Ending Long-term Homelessness Initiative Fund (ELHIF): This fund can be used for capital funding, operating subsidies or rental assistance programs. Income Limit - 60% of Twin Cities area median income adjusted for families of five or more with a priority for proposals targeting 30% of Twin Cities area median income adjusted for families of five or more. Rents affordable at 60% of Twin Cities area median income with a priority for proposals affordable at 30% of Twin Cities area median income.

Publicly Owned Permanent Supportive Housing Program (POPSHP): This funding can be used for capital funding. Income Limit - 50 percent of the greater of the statewide or area median household income, as determined by HUD, adjusted for families of five or more.

State Grants and Loans

Rents affordable at 50% of the greater of the statewide or area median household income, as determined by HUD.

Flexible Financing for Capital Costs (FFCC): This deferred loan funding is to be used in conjunction with a LMIR first mortgage only and has the same rent and income limits.

Low and Moderate Income Rental Program (LMIR): Income limits - 40% of units must be occupied by individuals/families whose income is 60% or less of area median income; or 20% of the units must be occupied by individuals/families whose income is 50% or less than area median income. 25% of the units may have unrestricted incomes. The balance of units must be occupied by tenants with incomes equal to or less than 100% area median income. Rent limits - 40% of the units affordable to persons at 60% of income; or 20% of units affordable to persons at 50% of income; and the balance of units with rents at MHFA determined "market".

Housing Tax Credit Program (HTC): Income limit at 50% area median income or 60% area median income. Maximum rent limit at 60% area median. There is a priority for units affordable at 50% and 30% area median income.

Family Housing Fund (FHF): Income limit - 60% of area median income. Rents affordable up to 60% of area median income.

Greater Minnesota Housing Fund (GMHF): Gross household income, 80% of statewide median income, adjusted by family size. For supportive housing, priority is given to projects serving households at 60% or less of statewide median income. For preservation or rehabilitation projects, priority is given to projects serving households at or below 50% of statewide median income. Rents shall be affordable to the targeted population.

Local Housing Incentives Account, Metropolitan Council (LHIA): 50% of funds dedicated to creating/preserving units with incomes and rents at 30% of median income. Remaining funds targeted towards incomes and rents at or below 50% of median income. Funds may be reallocated to projects at 50% of median income, if there is insufficient supply of projects at 30% of median income.

Metropolitan Housing and Redevelopment Authority (MHRA): Up to 30 Project Based Housing Vouchers for Very Low Income households.

Housing Tax Credit Program

The Minnesota Housing Finance Agency (MHFA) is pleased to announce that it is accepting 2006 Round 1 competition applications for reservation and allocation of Housing Tax Credits, authorized by the Federal Tax Reform Act of 1986, as revised.

Housing Tax Credits offer a ten-year reduction in tax liability to owners and investors in eligible low-income rental housing developments involving new construction, rehabilitation or existing rental housing with rehabilitation. General information on tax credit availability is posted on MHFA's internet web site [/www.mhfa.state.mn.us/multifamily/multifamily_tax.htm](http://www.mhfa.state.mn.us/multifamily/multifamily_tax.htm).

Total estimated 2006 tax credits available for the State of Minnesota is approximately \$9.4 million. MHFA has estimated the housing credit ceiling for Minnesota for calendar year 2006 based upon the amounts of the housing credit ceiling for calendar year 2005. The actual housing credit ceiling for the year 2006 will not be known by MHFA until some time in February or March of 2006. In early 2006 the IRS will make a final determination of Minnesota's population component used in determining Minnesota's final year 2006 housing credit ceiling. The IRS will publish this population component some time in February or March of 2006.

As in past competition years, 2006 Round 1 will be the primary tax credit selection / allocation round. It is anticipated that most of the 2006 tax credits will be forward selected during this round for the 2006 tax credit year. Any credits remaining following the conclusion of the 2006 Round 1 will be made available for 2006 Round 2.

The MHFA's 2006 Housing Tax Credit Program, Qualified Allocation Plan and related manual contents have been revised in several key respects as listed below. Additional detail regarding these changes can be found on MHFA's internet web site.

2006 PROGRAM CHANGES:

Conform the definition of Households Experiencing Long-Term Homelessness to the current definition contained in the Housing Trust Fund Rule Chapter 4900.3705; Clarify the petition process available to an owner should hardship conditions develop affecting the owners ability to continue providing the Long-Term Homeless housing units; Clarify the Long-Term Homelessness reporting requirements; Revise Extended Duration Requirements; Provide Qualified Contract Guide; General administrative revisions and clarifications; General grammatical corrections.

2006 SCORING CRITERIA CHANGES:

Establish a minimum points requirement for Competitive Round Tax Credit eligibility; Shift Rental Assistance to the Preference

State Grants and Loans

Priority Section of the Self-Scoring Worksheet for Tie Breaking Purposes.

Credit Formula

The Minnesota Legislature designated the MHFA as the primary apportionment agency for housing tax credits for the state and also authorized eligible cities and counties to administer the tax credits in their respective jurisdictions based on the *Minnesota Statutes* Section 462A.222, Subd. 1(a)(2).

Local Administration of Tax Credit

The following eligible cities and counties have the authority to administer the tax credits locally:

(S) Suballocator		(JPS) Joint Powers Suballocator	
(S) St. Paul	651-266-6581	(JPS) Duluth	218-723-3357
(S) Dakota County	651-675-4478	(JPS) St. Cloud	320-252-0880
(S) Minneapolis	612-673-5263	(JPS) Washington Cty.	651-458-6556
		Rochester	507-285-8224
		(Elected to not participate in 2006 HTC program year)	

Applicants with eligible buildings located within the jurisdiction of the above Suballocators (S) must apply to the local administrators (suballocators) for allocation of the housing tax credit. Applicants with eligible buildings located within the jurisdiction of the above Joint Powers Suballocators (JPS) must apply to both the local administrators (joint powers suballocators) and to the MHFA. Nonprofit applicants may apply both to the MHFA and the suballocator for an allocation. Typically, the MHFA will not make an allocation for projects located within the jurisdiction of the cities or counties that have elected to administer the credits until the amounts reserved have been allocated or returned to the MHFA for allocation.

For 2006, a suballocator was again able to elect to enter into a one year joint powers program with the MHFA (via Joint Powers Agreement) in which the participating suballocator (referenced as Joint Powers Suballocator above) could prioritize the developments within their jurisdiction and then turn the application over to the MHFA to perform certain allocation and compliance functions. If applicable to your proposal, contact the suballocator for your location to determine if they have elected to participate in this joint powers program.

MHFA Administration Tax Credits

In all tax credit rounds, applicants with eligible buildings in the balance of the state, not within the jurisdiction of a suballocator, may apply to the MHFA for an allocation of housing tax credits.

Each year, 10 percent of the state ceiling is set aside by MHFA for qualified 501(c)(3) and 501(c)(4) nonprofits as required by Section 42 of the Internal Revenue Code of 1986. Qualified nonprofits can apply to MHFA for these credits, regardless of the geographic location of the proposed low income housing development, as specified in the allocation plan.

Application Process

Access application materials as follows:

- Multifamily RFP and Housing Tax Credits (2006 Round 1): The Multifamily RFP and Housing Tax Credit application materials are available on the MHFA website at www.mhfa.state.mn.us/multifamily/multifamily_forms.htm. Please refer to the website for more detailed application instructions. If you are unable to access the web or need assistance locating or identifying the appropriate materials, contact the Multifamily Division at (651) 297-3294 or Toll Free: 1-800-657-3701.

RFP Training Raining and Technical Assistance Sessions:

- Multifamily and Housing Tax Credit: Multifamily Division staff is available for technical assistance on an on-going basis. Additionally, a Multifamily RFP and Housing Tax Credit workshop has been scheduled for May 17, 2005 in Brainerd and May 19, 2005 in St. Paul. Please check the MHFA website at <http://www.mhfa.state.mn.us/rfp.htm> for registration and additional information.

IMPORTANT DATES:

Proposal(s) Due: (Faxed, emailed, incomplete, or late applications will not be accepted.)

- Multifamily and Housing Tax Credit (2006 Round 1): Must be received by the MHFA by 5:00 p.m. on or before Tuesday, June 28, 2005.
- Housing Tax Credit (2006 Round 2): Must be received by the MHFA by 5:00 p.m. on or before Thursday, February 2, 2006.

Multifamily RFP and Housing Tax Credit applications must include the following materials:

State Grants & Loans

- 1). The Multifamily Application Form electronically submitted,
- 2). The Multifamily Application Form with original signature plus 3 copies, and
- 3). All required attachments (narratives, forms and submittals) plus three (3) copies of all attachments.

NOTE: *Applications determined to be incomplete will be returned to the applicant.*

MHFA Board Approval:

- Multifamily RFP and Housing Tax Credit (2006 Round 1) funding recommendations will be made at the October 27, 2005 MHFA Board meeting.
- Housing Tax Credit (2006 Round 2) funding recommendations will be made at the April 28, 2006 MHFA Board Meeting.

Fund Notification:

- Notification of Multifamily Programs and Housing Tax Credit funding awards will be posted on the MHFA website after the Board meeting noted above (www.mhfa.state.mn.us/multifamily/multifamily_home.htm). Selection letters will be mailed within 20 days of the approval.

This request for proposals is subject to all applicable federal, state, and municipal laws, rules, and regulations. MHFA reserves the right to modify or withdraw this RFP at any time and is not able to reimburse any applicant for costs incurred in the preparation or submittal of proposals.

It is the policy of the MHFA to further fair housing opportunity in all Agency programs and to administer its housing programs affirmatively, so that all Minnesotans of similar income levels have equal access to Agency programs regardless of race, color, creed, religion, national origin, sex, sexual orientation, marital status, status with regard to receipt of public assistance, disability, or family status.

Department of Human Services

Notice of Request for Proposals for Alternative Payment for Nursing Facility Services

1995 *Laws of Minnesota*, Chapter 207, Article 7, Section 32 (hereinafter *Minnesota Statutes* Section 256B.434) authorized the Commissioner of the Department of Human Services to establish a contractual alternative payment system as an alternative way to pay for nursing facility services under the Medical Assistance (MA) Program. In order to implement this legislation, the Department established the "Nursing Home Contract Project." The purpose of the Project was to explore a contract-based reimbursement system as an alternative to the current cost-based system for reimbursement of nursing facility services under *Minnesota Statutes* Section 256B.431.

The 2000 *Laws of Minnesota*, Chapter 245, Article 3, Section 25 established the authority for the Commissioner to implement a performance-based contracting system to replace the current method of setting operating cost payment rates under sections 256B.431 and 256B.434 and Minnesota Rules, parts 9549.0010 to 9549.0080 to be effective July 1, 2001. 2001 First Special Session, Article 5, Section 35(d) states, Notwithstanding *Minnesota Statutes*, section 256B.435, the commissioner must not implement a performance-based contracting system for nursing facilities prior to July 1, 2003. The commissioner shall continue to reimburse nursing facilities under *Minnesota Statutes*, section 256B.431 or 256B.434, until otherwise directed by law. The commissioner will consider proposals from all nursing facilities that have payment rates established under section 256B.431. The commissioner may develop reasonable requirements which, in the judgment of the commissioner, are necessary to protect residents or ensure that the performance-based contracting system furthers the interests of the state of Minnesota. The nursing facility may be required to negotiate with the State any modifications to the proposal as required by the State to make the terms of the proposal more favorable to the State.

The purpose of this RFP is to solicit proposals from eligible nursing facilities to enter into contracts with the Department to provide nursing facility services to MA recipients. Facilities selected to participate in this project will be eligible to contract with the Department for one-year terms.

Requests for copies of the complete RFP, "Alternative Payment for Nursing Facility Services," should be directed to Bev Milotzky at 651/296-2673. The original and one (1) copy of the proposal in response to the RFP must be submitted to the Nursing Home Contract Project, Department of Human Services, 444 Lafayette Road, St. Paul, Minnesota 55155-3836, no later than 4:00 p.m. on Tuesday, May 31, 2005.

The State of Minnesota reserves the right to reject any and all proposals submitted.

State Grants and Loans

Minnesota Department of Human Services Children and Family Services Community Partnerships – Child Development Services Child Care and Development Fund Plan Public Hearing Notice on Child Care and Development Fund Plan

PLEASE NOTE NEW FERGUS FALLS MEETING LOCATION

The Minnesota Department of Human Services will conduct a public hearing as an opportunity for community input to Minnesota's federal Child Care and Development Fund plan. Meeting date, times and locations are:

DATE: Wednesday, May 25, 2005 from 9:30 – 11:30 a.m.

PLACE: MN Department of Human Services, 444 Lafayette Road North, Room 5F, St. Paul, MN

DATE: Wednesday, May 25, 2005 6:30 to 8:30 p.m.

PLACE: MN Department of Human Services, 444 Lafayette Road North, Room 1A/B, St. Paul, MN

DOWN LINK MEETING SITES FOR MAY 25, 9:30 – 11:30 a.m.:

Blue Earth County Human Services, 410 South 5th Street, Basement Level – Voyageur Room, Mankato, MN

Please note NEW LOCATION for Fergus Falls Meeting:

Lakes Country Service Coop, 1001 East Mount Faith, Fergus Falls, MN

St. Louis County Govt. Center, 320 West 2nd Street, Room 709, Duluth, MN

Beltrami County Social Services, 616 America Ave. N.W., Suite 250, Bemidji, MN

Public Comment. The Minnesota Department of Human Services will continue to solicit input on the federal plan after the May 25, 2005 Public Hearing. The federal plan will be submitted to the federal Department of Health and Human Services on July 1, 2005.

Agency Contact. For further information or questions, please contact Karen Pitts at (651) 297-2710 or *Karen.pitts@state.mn.us*.

Department of Human Services Child Safety and Permanency Division Adoption and Guardianship Section Notice of Request for Proposal for the Public-Private Adoption Initiative to Facilitate Adoptions of Children Under Minnesota State Guardianship

NOTICE IS HEREBY GIVEN requesting proposals to obtain qualified adoption agencies licensed by the state of Minnesota to partner with the state and county social services to increase the number of adoptive families who are interested in adopting older youth, sibling groups, children of color, and children with special needs. Agencies will also provide an array of services to support families.

Minnesota Statutes 256.01, subdivision 7(h) and 393.07, subdivision 2 authorize the Department of Human Services to contract with Minnesota licensed adoption agencies to provide services for children under state guardianship. The anticipated allocation is \$2,650,000 for each of state fiscal years 2006, 2007, 2008, and 2009. Agencies that are awarded grants for those years will enter into performance-based contracts that are anticipated to commence on or after July 1, 2005. The funds are intended to enhance, not supplant, adoption services provided by county social services.

A Request for Proposal will be available by mail from this office through May 6, 2005. **A written request (by direct mail or fax) is required to receive the Request for Proposal.** After May 6, 2005, the Request for Proposal must be picked up in person. **Request can be submitted by contacting:**

Alexis Oberdorfer
Program Consultant
Child Safety and Permanency Division
Department of Human Services
444 Lafayette Road,

State Grants & Loans

St. Paul, Minnesota 55155-3831

Fax: (651) 297-1949

Proposals submitted in response to this advertisement must be post marked or received in person, at the address above, no later than 4:00 pm on May 23, 2005. **Late, faxed or e-mailed proposals will not be considered.**

This request does not obligate the state to complete the work contemplated in this notice. The state reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota Department of Human Services

Deaf and Hard of Hearing Services Division

Notice of Request For Proposal To Provide Accessible Mental Health Services for Deaf, Deafblind and Hard of Hearing Consumers Statewide

The Minnesota Department of Human Services Deaf and Hard of Hearing Services Division is soliciting a Request For Proposal (RFP) from qualified applicants for the following projects:

Project #1: Provide accessible, out-patient mental health services for Deaf, Deafblind and hard of hearing children, adolescents and adults residing in Minnesota who have no other means of paying for these services. Services will either be provided directly to consumers or through the use of telemedicine connectivity and must be offered by professionals who are fluent in American Sign Language. Funding for this project will pay for mental health services and transportation costs of the mental health provider. The project may fund a coalition of therapists or individual therapists qualified to work with Deaf, Deafblind or hard of hearing consumers.

Project #2: Develop and implement a pilot project to arrange for deaf individuals to have access to mental health providers or centers in Greater Minnesota. Duties will include identifying a minimum of five mental health providers able and willing to provide and maintain accessible services. The grantee will be responsible to identify interested mental health providers and to purchase, install and maintain the equipment and connectivity with those agencies so that communicationally accessible services can be provided either via telemedicine or online interpreting services. Connectivity costs would be funded for the term of the grant contract.

Project #3: Provide itinerant mental health services for Deaf, Deafblind and hard of hearing children ages 0 – 21, with emotional behavior disorders or mental illness. Specialized mental health services to these children must be delivered in the least restrictive environment. The provider will support collaborative mental health care efforts by working with the child's family, local school district and community support system.

Project #4: Design and implement a mental health web site that will provide Deaf, Deafblind and hard of hearing Minnesotans, family members, and mental health professionals and providers information about specialized, communication-accessible mental health resources.

Proposals may be submitted for any one or combination of projects. Total State grant funding is not to exceed \$494,000. These grant dollars are available for State Fiscal Year 2006, July 1, 2005 – June 30, 2006.

To request a full text of the RFP please contact:

Deb L. A. Olson, Program Planner
Deaf and Hard of Hearing Services Division
444 Lafayette Road North
St. Paul, MN 55155-3814
Voice: (651) 296-5214
TTY: (651) 297-1506
E-mail: deb.olson@state.mn.us

Proposals must be submitted in the format described in the Request For Proposal. Proposals must be received no later than 4:00 p.m. on June 6, 2005. Late proposals will not be considered and will be returned unopened to the submitting party.

Note that other department personnel are NOT allowed to discuss the Request For Proposal with anyone, including responders, before the proposal submission deadline.

Dated: May 2, 2005

State Contracts

Informal Solicitations: Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at www.mmd.admin.state.mn.us for informal solicitation announcements.

Formal Solicitations: Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

Colleges and Universities, Minnesota State (MnSCU)

Request for Bid: PRINT and FULFILLMENT of Go Places Publications

The Office of the Chancellor is requesting bids from qualified vendors for the printing and fulfillment of Go Places publications.

Specifications are available by visiting the website: www.mnscu.edu/goplacesrjb or by contacting Chris McGing, Minnesota State Colleges and Universities, 500 Wells Fargo Place, 30 East Seventh Street, St. Paul, Minnesota 55101, (651) 297-2720, or email christine.mcging@so.mnscu.edu. Sealed bids must be received by Friday, May 6th, 2005, 2:00 pm, cst.

This request does not obligate Minnesota State Colleges and Universities to complete the proposed project, and the system reserves the right to cancel this solicitation if it is considered to be in its best interest.

The Minnesota State Colleges and Universities system is an Equal Opportunity employer and educator.

Minnesota State Colleges and Universities

Central Lakes College, Brainerd and Staples, MN

CANCELLATION OF Request for Proposals for Designer Selection for Heavy Equipment Addition and Music Renovation

(State Project No. 05-06)

NOTICE IS HEREBY GIVEN that the Request for Proposals for Designer Selection for Heavy Equipment Addition and Music Renovation, listed in the April 18, 2005, SR29, page 1219, has been cancelled.

Colleges and Universities, Minnesota State (MnSCU)

Hennepin Technical College

Request for Proposals Sought for On-site Food Services

NOTICE IS HEREBY GIVEN that Hennepin Technical College is seeking proposals for on-site food services at HTC's two campuses located in Brooklyn Park and Eden Prairie, MN. Work consists of providing and managing vendor's own staff, on-site preparation and serving of required meals, and overall plan for providing and improving on-site food service operations.

Deadline for receipt of proposals: May 17, 2005 -- 2:00 p.m.

Copies of the Request for Proposal are available from:

Larry McAtee, Hennepin Technical College
1820 Xenium Lane N.
Plymouth, MN 55441

Telephone: (763) 550-7143

Fax: (763) 550-7198

E-mail requests preferred to: lgmcaatee@int287.k12.mn.us (RFP to be sent via e-mail)

This request for proposals does not obligate the state/college to complete the proposed project and the state/college reserves the right to cancel the solicitation if it is considered to be in its best interest.

State Contracts

Minnesota State Colleges and Universities

Minneapolis Community & Technical College, Minneapolis, MN

CANCELLATION OF Request for Proposals for Designer Selection for Health Sciences Renovation

(State Project No. 05-07)

NOTICE IS HEREBY GIVEN that the Request for Proposals for Designer Selection for Health Sciences Renovation listed in the April 18, 2005, SR29, page 1219, has been cancelled.

Minnesota State Colleges and Universities

Minneapolis Community & Technical College

Request for Proposals for Vertical Transportation/Elevator Maintenance Services

NOTICE OF INTENT to request proposals for Vertical Transportation/Elevator Maintenance services for all campus elevators.

Bid Copies and Questions:

Dave MacLeod – (612) 659-6800

E-mail: *Dave.MacLeod@minneapolis.edu*

Or Michael Noble-Olson – (612) 659-6866

E-mail: *Michael.Noble-Olson@minneapolis.edu*

Mandatory Pre-bid Meeting:

Thursday May 5, 2005 at 9:00am in the Facilities Office at room T 0600.

Deadline for Bids:

Tuesday May 24, 2005 – 2:00pm

Deliver bids to:

Mary Prozeller – Facilities Main Office

Minneapolis Community & Technical College

1501 Hennepin Avenue – T 0600

Minneapolis, MN 55403

Telephone: (612) 659-6800

E-mail: *Mary.Prozeller@minneapolis.edu*

Department of Human Services

Notice of Availability of Contract for Medicaid outcomes-based Retrospective Drug Utilization Review (DUR)

The Minnesota Department of Human Services Pharmacy Program is requesting proposals for Retrospective DUR purposes which include a mix of current approaches: patient profile reviews, population-based/disease management interventions, physician profiling, and identifying recipients for “lock-in” programs because of fraud, abuse, and poor coordination of care. The purpose is to improve the use of drugs within the fee-for-service Medicaid population and reduce inappropriate use through the analysis of paid drug and medical claims. Outcomes reporting will be provided that meets CMS annual reporting requirements. Price will be a factor in the evaluation of proposals.

Proposal must not exceed \$115,000 annually. Major deliverables/requirements include 1) performing an initial paid prescription and medical analysis to identify DUR issues based on evidenced-based criteria 2) having the ability to modify criteria and the educational matter and approach to provider education based on State DUR Board recommendations 3) providing a web-based tool that allows the State to perform patient profiling in-house 4) having the ability to perform larger biannual population-based/disease management provider mailings [approximately 2,500 letters] and 5) providing outcomes reporting meeting the State’s requirements for the Annual Medicaid Drug Utilization Report to CMS. Work is proposed to start July 1, 2005. Detailed specifications are contained in the Request for Proposal (RFP) and will be available by request beginning May 2, 2005. A copy of the RFP can be requested by phone, fax, direct mail, or e-mail. After May 16, 2005 the Request for Proposal must be picked up in person.

The Request for Proposal can be obtained from:

Mary Beth Reinke, Pharm.D.
Minnesota Department of Human Services
444 Lafayette Road North
St. Paul, MN 55155-3853
Phone: (651) 215-1239
Fax: (651) 282-6744
E-mail: mary.beth.reinke@state.mn.us

Proposals submitted in response to the Request for Proposals in this notice must be received at the address above no later 4 p.m. on May 23, 2005. **Late proposals will not be considered.** Faxed or e-mailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota Department of Natural Resources

Division of Trails & Waterways

Request for Proposal for Lake Superior Harbor of Refuge Consultant

NOTICE IS HEREBY GIVEN that the Department of Natural Resources, Division of Trails and Waterways is seeking proposals from qualified vendors to provide planning services to include administrative support, communications, public information and facilitation of DNR and community planning for implementing safe harbors and/or marinas at sites on the north shore of Lake Superior to include McQuade Road (Duluth), Knife River, Two Harbors, Grand Marais, and Grand Portage. This contract will be for the period beginning July 1, 2005, and ending June 30, 2007.

Qualified vendors will be considered who have:

1. Sufficient Administrative and Coordination Services experience to complete the tasks outlined in the Request for Proposal
2. The ability to meet the complexities of state contract work.

For a copy of the complete Request for Proposal package please contact the person listed below:

Ms. Lois Pichelmann, Office Administrative Specialist
Division of Trails and Waterways
Department Natural Resources
500 Lafayette Road, Box 52
St Paul MN 55155-4052
Phone: (651) 297-1151
E-mail: lois.pichelmann@dnr.state.mn.us

The full Request for Proposal will be sent free of charge to all interested vendors. Note that other department personnel are NOT allowed to discuss the Request for Proposal with anyone including responders, before the proposal deadline.

This Request for Proposal (RFP) does not obligate the state to complete the proposed project and the state reserves the right to cancel this solicitation if it is considered to be in its best interest. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Deadline for proposals is 4:00 p.m. CST on May 16, 2005. No late proposals will be considered.

Minnesota Supreme Court

Request for Proposals for Court Interpreter Program Application and Psych Services Application

The Court Services Division of the Minnesota Supreme Court is soliciting proposals from interested, qualified vendors for the software requirements and development portion of two joined projects. The first is to create a single application for the State's Court Interpreter Program (CIP), by combining data from two existing Microsoft Access-based applications into a single application, while also creating an interactive web page for interpreters to submit invoices. The second project is to create a similar application for the State's Psych Services Program, with all information inputted via a web-based invoice submission procedure similar to the CIP.

Proposals must be delivered to Katrin Johnson by May 13, 2005, at 4:00 p.m.

State Contracts

A full Request for Proposals is available on the Minnesota Supreme Court website: www.courts.state.mn.us. For further information or to request a copy of the full Request for Proposal, please contact:

Katrin Johnson
Court Services Division
25 Rev. Dr. Martin Luther King Jr. Blvd.
St. Paul, MN 55155
Telephone: (651) 215-0046
Fax: (651) 296-6609
E-mail: Katrin.Johnson@courts.state.mn.us

Other department personnel are **NOT** allowed to discuss the Request for Proposal with anyone, including responders, before the proposal submission deadline.

This request for proposal does not obligate the Minnesota Supreme Court to complete the proposed project, and the Minnesota Supreme Court reserves the right to cancel the solicitation if it is considered to be in its best interest.

Minnesota Supreme Court Fourth Judicial District

Notice of Request for Proposal for Enterprise Content Management

NOTICE IS HEREBY GIVEN that the 4th Judicial District Court is seeking proposals from qualified vendors for an Enterprise Content Management solution. The Request for Proposal may become the basis for negotiation of a master contract with a designated vendor to provide ECM software and professional services.

The Court is not obligated to respond to any proposal submitted nor is it legally bound in any manner whatsoever by the submission of a proposal. The Court reserves the right to cancel or withdraw the RFP at any time if it is considered to be in its best interest. In the event the RFP is cancelled or withdrawn for any reason, the Court shall not have any liability to any proposing party for any costs or expenses incurred in connection with the RFP or otherwise. The Court also reserves the right to reject any or all proposals, or parts of proposals, to waive any informalities therein and to extend proposal due dates.

For a copy of the full Request for Proposal, or more information, contact:

Gena Jones
Fourth Judicial District
A-1720 Government Center
300 South 6th Street
Minneapolis, MN 55487
E-mail: gena.jones@courts.state.mn.us

All vendor questions and responses thereto will be posted on:

<http://www.courts.state.mn.us/districts/fourth/Administration/ECMQuestions.htm>

Deadline for proposals is 4:00 p.m. CST on Tuesday, May 10, 2005. No late proposals will be considered.

Department of Transportation Engineering Services Division

Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (the "Consultant Pre-Qualification Program")

This document is available in alternative formats for persons with disabilities by calling Robin Valento at (651) 284-3622 for persons who are hearing or speech impaired by calling the Minnesota Relay Service at (800) 627-3529.

Mn/DOT, working in conjunction with the Consultant Reform Committee, the Minnesota Consulting Engineers Council, and the Department of Administration, has developed the Consultant Pre-qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT anticipates that most consultant contracts for highway-related technical activities will be awarded using this method,

however, Mn/DOT also reserves the right to use RFP or other selection processes for particular projects. Nothing in this solicitation requires Mn/DOT to complete or use the Consultant Pre-qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT's Consultant Services web site, indicated below, to see which highway related professional/technical services are available at this time. Following the advertisement of particular category of services, applications will be accepted on a continual basis.

All expenses incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and application forms are available on Mn/DOT's **web site** at: <http://www.dot.state.mn.us/consult>

Send completed application material to:

Robin Valento
Pre-Qualification Administrator
Minnesota Department of Transportation
Consultant Services
395 John Ireland Boulevard, Seventh Floor North, Mail Stop 680
St. Paul, MN 55155

Note: DUE DATE: APPLICATION MATERIAL WILL BE ACCEPTED ON A CONTINUAL BASIS.

Department of Transportation

Engineering Services Division

Notice Concerning Professional/Technical Contract Opportunities

NOTICE TO ALL: The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: www.dot.state.mn.us/consult.

New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

Non-State Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Elderberry Institute

Notice of Request for Proposals to Fund Living at Home/Block Nurse Programs

Elderberry Institute is soliciting proposals from Living at Home/Block Nurse Programs (LAH/BNPs) in Minnesota as authorized in *Minnesota Statutes* 256.0917 that provide care and support to elders at home. Eligible applicants are LAH/BNPs that have signed a Founder's Agreement with Elderberry Institute. Total funds available are \$10,000 and must be expended prior to June 30, 2005.

The full text of the RFP, which includes requirements for the content of the proposal, proposal evaluation criteria and other application information, is available on the Internet at www.elderberry.iorg/breakingnews.asp, or upon request by contacting:

Tom Gossert, Associate Director
Elderberry Institute
475 Cleveland Ave. N.
Saint Paul, MN 55104
Telephone: (651) 649-0315
E-mail: togossett@elderberry.org

Metropolitan Council

Notice of Request for Proposals (RFP) for Medical Vendor Selection

RFP Number 05P032

The Metropolitan Council is soliciting proposals to provide medical fully insured plan(s) for actives, retirees and former employees of the Metropolitan Council.

A tentative schedule is as follows:

<i>Issue Request for Proposals</i>	April 29, 2005
<i>Receive Proposals</i>	May 27, 2005
<i>Contract Award</i>	August, 2005

All interested in submitting a proposal for this work are invited to request an RFP document in writing from:

Harriet Simmons, Senior Administrative Assistant
Metropolitan Council
230 East Fifth Street
Mears Park Centre
St. Paul, MN 55101
Phone: (651) 602-1086
Fax: (651) 602-1083
E-mail: harriet.simmons@metc.state.mn.us

Metropolitan Council

Notice of Request for Proposals (RFP) for Workers Compensation Legal Services

Contract 05P044

The Metropolitan Council is requesting proposals for the performance of legal services related to workers compensation. The legal services will involve representing the Metropolitan Council on an organization-wide basis and providing legal advice on workers compensation matters. In addition to performing its historical regional planning and coordinating activities, the Metropolitan Council operates and maintains regional transit systems and the metropolitan sewer disposal system. The term of the contract will be up to three years with a possible fourth year.

A tentative schedule for the project is as follows:

<i>Issue Request for Proposals</i>	May 2, 2005
<i>Receive Proposals</i>	May 26, 2005
<i>Award of Contract</i>	June 2005

Non-State Contracts & Grants

Firms interested in providing these services should submit a written request for a copy of the RFP to the contact listed below.

Amanda Houston
Metropolitan Council
Mears Park Centre
230 E. Fifth Street
St. Paul, MN 55101
Phone: (651) 602-1585
Fax: (651) 602-1083
E-mail: amanda.houston@metc.state.mn.us

Metropolitan Council - Metro Transit Sealed Bids Sought for Armored Vehicle Service

The Metropolitan Council is soliciting sealed bids for Armored Vehicle Service. Bids are due at 2:00 p.m. on May 26, 2005. Bids must be submitted in accordance with the Invitation for Bids document available from:

Metropolitan Council
Metro Transit Purchasing Department
515 N. Cleveland Avenue
St. Paul, MN 55114
(612) 349-5070

Metropolitan Council - Metro Transit Sealed Bids Sought for Heating Glycol Supply and Return System Interconnect at East Metro Transit Facility Procurement No. 6865

Metro Transit, a division of the Metropolitan Council, is soliciting sealed bids for Heating Glycol Supply and Return System Interconnect at the East Metro Transit Facility.

A site visit will be conducted at the East Metro Transit Facility, 800 Mississippi Street, St. Paul, MN 55101 at 10:00 a.m. on May 17, 2005.

Sealed bids are due at 2:00 p.m. on May 24, 2005. Bids must be submitted in accordance with the Invitation for Bids document available from:

Metropolitan Council
Metro Transit Purchasing Department
515 N. Cleveland Avenue
St. Paul, MN 55114
(612) 349-5070

University of Minnesota Notice of Bid Information Services (BIS) Available for All Potential Vendors

The University of Minnesota offers 24 hour/day, 7day/week access to all Request for Bids/Proposals through its web-based Bid Information Service (BIS). Subscriptions to BIS are free. Visit our website at bidinfo.umn.edu or call the BIS Coordinator at (612) 625-5534.

Request for Bids/Proposals are also available to the public each business day from 8:00 a.m. to 4:30 p.m. in the Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Minneapolis, Minnesota 55454.

660 Olive Street • St. Paul, Minnesota 55155
Metro Area 651-297-3000; FAX 651-297-8260
Toll Free 1-800-657-3757

Web Site: <http://www.commun.media.state.mn.us>

Metro Area 651-282-5077 Greater MN 1-800-657-3706

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