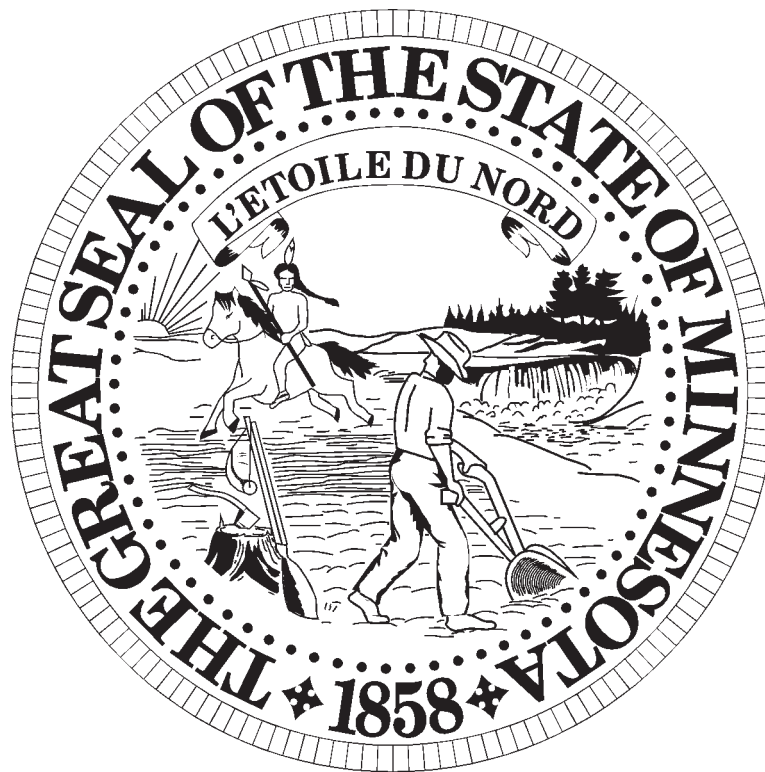


State of Minnesota

State Register



Rules and Official Notices Edition

Published every Monday (Tuesday when Monday is a holiday)
by the Department of Administration – Communications Media Division

Monday 28 February 2005
Volume 29, Number 35
Pages 1017 - 1030

State Register

Judicial Notice Shall Be Taken of Material Published in the State Register

The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- proposed, adopted, exempt, expedited emergency and withdrawn rules
- executive orders of the governor
- appointments
- proclamations and commendations
- commissioners' orders
- revenue notices
- official notices
- state grants and loans
- contracts for professional, technical and consulting services
- non-state public bids, contracts and grants
- certificates of assumed name, registration of insignia and marks

PUBLISHING NOTICES IN THE *State Register*: Submit TWO COPIES of your notice, typed double-spaced. State agency submissions must include a "State Register Printing Order" form, and a "Certification/Internal Contract Negotiation" form with contracts for professional, technical and consulting services. Non-State Agencies should submit TWO COPIES, with a letter on your letterhead stationery requesting publication and date to be published. FAXED submissions to (651) 297-8260 are received to meet deadline requirements, but must be followed by originals and applicable forms or letters to be accepted. The charge is \$14.40 per tenth of a page (columns are seven inches wide). About 2-1/2 pages typed double-spaced on 8-1/2"x11" paper equal one typeset page in the *State Register*. Contact the editor if you have questions.

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Printing Schedule and Submission Deadlines			
Vol. 29 Issue Number	PUBLISH DATE (BOLDFACE shows altered publish date)	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts	Deadline for Both Adopted and Proposed RULES
#35	Monday 28 February	Noon Tuesday 22 February	Noon Wednesday 16 February
#36	Monday 7 March	Noon Tuesday 1 March	Noon Wednesday 23 February
#37	Monday 14 March	Noon Tuesday 8 March	Noon Wednesday 2 March
#38	Monday 21 March	Noon Tuesday 15 March	Noon Wednesday 9 March

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Publication Number: 326630 (ISSN 0146-7751)

THE STATE REGISTER IS PUBLISHED by Communications Media Division, Department of Administration, State of Minnesota, pursuant to *Minnesota Statutes* § 14.46 and is available at the main branch of county libraries in Minnesota and all "State Depository Libraries": State University and Community College libraries; the University of Minnesota libraries; St. Paul, Minneapolis and Duluth Public Libraries; the Legislative Reference Library; State Law Library; Minnesota Historical Society Library; and the Library Development Service at the State Department of Education.

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State Capitol, Room 231, St. Paul, MN 55155 Room 175, Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155

Website: www.senate.leg.state.mn.us/departments/secretary/seninfo.htm **Website:** www.house.leg.state.mn.us/hinfo/hinfo.htm

Federal Register

Office of the Federal Register (202) 512-1530; or (888) 293-6498
U.S. Government Printing Office – Fax: (202) 512-1262
Website: http://www.access.gpo.gov/su_docs/aces/aces140.html

Minnesota State Court System

Court Information Office (651) 296-6043
MN Judicial Center, Rm. 135, 25 Rev. Dr. Martin Luther King Jr Blvd.,
St. Paul, MN 55155 **Website:** www.courts.state.mn.us

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Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1999 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

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Revenue Notices

The Department of Revenue began issuing Revenue Notices in July of 1991. Revenue Notices are statements of policy made by the department that provide interpretation, detail, or supplementary information concerning a particular statute, rule, or departmental practice. The authority to issue Revenue Notices is found in *Minnesota Statutes*, Section 270.0604.

Minnesota Department of Revenue

Revenue Notice # 05-01: Sales and Use Tax – Internet Access Charges

Revenue Notice # 02-09: “Sales and Use Tax – Internet Access Charges” has expired but *Public Law* No. 108435 has been enacted to extend the provisions of the *Internet Tax Non-Discrimination Act* from November 2, 2003 through November 1, 2007. Section 4 of *Public Law* No. 108435 provides that when Internet access charges are aggregated and not separately stated from charges for telecommunications services, the charges for Internet access charges are subject to taxation unless the Internet access provider can reasonably identify the charges for Internet access from its books and records kept in the regular course of business. Section 4 of *Public Law* No. 108435 supersedes and replaces the provisions of Revenue Notice # 02-09.

John H. Mansun, Assistant Commissioner
for Tax Policy and External Relations

Department of Revenue

Revenue Notice # 05-02: Sales and Use Tax – Nonprofit Admission Exemption Voluntary Contributions

Background

Minnesota Statutes, section 297A.70, subdivision 10, provides a sales tax exemption for sales of admissions or tickets to events put on by nonprofit arts organizations provided that (1) the organization is an organization described in section 501 (c)(3) of the *Internal Revenue Code* and (2) a certain percentage of the organization’s gross revenues comes from voluntary contributions.

Issue

What qualifies as “voluntary contributions” for purposes of subdivision 10 of *Minnesota Statutes*, section 297A.70?

Department Position

The department takes the position that only contributions that qualify as charitable contributions under section 170 of the *Internal Revenue Code* will be recognized as voluntary contributions. A voluntary contribution must be a gift that is completed, made voluntarily and with donative intent. It is well recognized that a transfer which is required from a person by law or by contract lacks the essential characteristic of a gift. In addition, if the contributor receives a benefit for the contribution, the contribution may not be deductible.

The department recognizes that a transaction may be part gift, part purchase, but in those cases special responsibilities are imposed upon the donee organization. To be entitled to a deduction for a charitable contribution where a person has made a combined purchase and contribution, it must, at a minimum, be demonstrated that the donor purposely contributed money or property in excess of the value of any benefit received in return. Also the donor must have the intention of making a gift. See, *I.R.C. Reg. 1.170A-1(h)(1)*.

The department takes the position that in-kind contributions of services do not qualify as voluntary contributions under subdivision 10 of *Minnesota Statutes*, section 297A.70. *I.R.C. Reg. 1.170A-1(g)* provides that no charitable deduction is allowed for the value of services rendered to a charitable organization. The Internal Revenue Service requires that a charitable contribution must, among other requirements, be a payment of money or transfer of property without adequate consideration. The in-kind contributions of legal, accounting and booking entertainment services will not be considered as voluntary contributions.

John H. Mansun, Assistant Commissioner
for Tax Policy and External Relations

Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Department of Administration Information Policy Analysis Division Applications for Temporary Classification of Data Notice of Intent to Consider Applications for Temporary Classification of Data for Statewide Applicability

NOTICE IS HEREBY GIVEN that the Commissioner of Administration has received applications for temporary classification of data related to the testing of drinking water for lead and copper. These applications were submitted by the Minnesota Department of Health and four community public water systems in Minnesota. The Commissioner has determined that it is advisable to consider these applications for statewide applicability under the authority vested in her by Minnesota Statutes section 13.06, subdivision 4. The Commissioner hereby gives notice of her intent to approve or disapprove, for the use of the Minnesota Department of Health and all community public water systems in the State of Minnesota, classifications of “private data on individuals” and “nonpublic data not on individuals” for the following: All data maintained by the Minnesota Department of Health or community public water systems that identify the location of, and the test results for, each specific site where drinking water has been tested for lead and copper under the federal Safe Drinking Water Act, the U.S. Environmental Protection Agency’s Lead and Copper Rule, and the Department’s Drinking Water Protection Program.

Any government entity, public or private association or member of the public who wishes to submit comments on these applications must do so within 30 days of the publication of this notice. Comments received after 30 days need not be considered by the Commissioner. Comments should be submitted to:

Commissioner of Administration
c/o Information Policy Analysis Division
201 Administration Building
50 Sherburne Avenue
St. Paul, MN 55155
Fax: (651) 205-4219
E-mail: info.ipad@state.mn.us

The applications are available in electronic format at www.ipad.state.mn.us/docs/mdhtcdoi.doc and www.ipad.state.mn.us/docs/mdhtcdnoi.doc and may be printed from those sites. If you do not have access to the Internet and you need a copy of the applications, contact the Information Policy Analysis Division at the above address, or call (651) 296-6733 or 1-800-657-3721.

Minnesota Comprehensive Health Association Notice of Meeting of the Finance Committee

NOTICE IS HEREBY GIVEN that a meeting of the Minnesota Comprehensive Health Association’s (MCHA), Finance Committee will be held at 9:00 a.m. on Thursday, March 3, 2005. The meeting will take place at the MCHA executive office located at 5775 Wayzata Blvd., Suite 910, St. Louis Park, MN.

For additional information, please call Lynn Gruber at (952) 593-9609.

Minnesota Comprehensive Health Association Notice of Strategic Planning Session of the Board of Directors

NOTICE IS HEREBY GIVEN that a strategic Planning Session of the Minnesota Comprehensive Health Association’s (MCHA) Board of Directors will be held from 9:00 a.m. to 4:00 p.m. on Friday, March 4, 2005, at the Midland Hills Country Club, 2001 Fulham Street, St. Paul, MN, 55113.

For additional information, please call Lynn Gruber or Mary McCaffrey at (952) 593-9609.

**Executive Council
State Board of Investment
Land Exchange Board
Investment Advisory Council****Official Notice of Meetings of the Executive Council, the State Board of Investment, the Land Exchange Board, and the Investment Advisory Council**

The Executive Council, State Board of Investment and the Land Exchange Board will meet on Wednesday, March 2, 2005 at 9:00 A.M. in Room 318, State Capitol, St. Paul, MN.

The Investment Advisory Council will meet on Tuesday, March 1, 2005 at 2:00 P.M. at the State Board of Investment, Board Room (Main Floor), 60 Empire Drive, St. Paul, MN.

Department of Health**Division of Community and Family Health****Notice of Public Meeting Regarding the Minnesota Department of Health Federal Application for Continuation of the Minnesota Education Now And Babies Later (MN ENABL)**

The Minnesota Department of Health invites public comment concerning its application to the federal government for the continuation of the MN ENABL program, for the Fiscal Year ending September 30, 2005. Written comments are requested which may be mailed or presented at a public meeting scheduled on Friday, March 4th from 1:00 p.m. – 2:15 p.m. in the Little Fork Room at the Minnesota Department of Health, Snelling Office Park Building, 1645 Energy Park Drive, St. Paul. Any person or group may submit written comments to the Department of Health by Thursday, March 3rd. Please send comments to Gary Greenfield by **E-mail:** gary.greenfield@health.state.mn.us or Fax to (651) 215-8953.

The application consists of two parts. The first section describes how grantees will implement program components during the next federal fiscal year. The second section of the application includes a report on the program accomplishments through September 30, 2004. The Department intends that input from public comment received in response to this notice, in addition to the experience of local projects, will contribute to an ongoing evaluation process.

Persons planning to attend and/or present comments are requested to register as soon as possible, but no later than March 3rd. Any person needing special accommodations for a disability should so indicate at the time of registration.

To register for the meeting or request a copy of the draft application, please contact Pat Gerbozy at (651) 281-9946 or E-mail at patricia.gerbozy@health.state.mn.us

Metropolitan Council**Open Houses and Public Hearing on *Draft 2030 Regional Parks Policy Plan***

Three outreach meetings and a public hearing will be held on the *Draft 2030 Regional Parks Policy Plan*.

Outreach Meetings:

- Wednesday, March 2 – Noon to 1:00 p.m.
Association of Metropolitan Municipalities
145 University Avenue, St. Paul
- Tuesday, March 15 – 4:00 to 5:00 p.m.
- Burnsville City Hall – Lower Level Community Room
100 Civic Center Parkway, Burnsville
- Tuesday, March 22 – 7:00 to 8:00 p.m.
French Regional Park – Visitors Center
12605 County Road 9, Plymouth

Official Notices

Public Hearing:

- Wednesday, April 6 – 4:00 to 6:00 p.m.
Metropolitan Council
Mears Park – Room 1A
230 East 5th Street, St. Paul

All interested persons are encouraged to attend the open houses and public hearing and comment on the draft plan. Upon request, reasonable accommodations to persons with disabilities will be provided.

Oral and written comments may also be submitted as follows:

- By U.S. Mail: Regional Data Center
Metropolitan Council
230 East 5th Street
St. Paul, MN 55101
- By fax: (651) 602-1464
- Comment Line: (651) 602-1500 - TTY (651) 291-0904
- By e-mail: data.center@metc.state.mn.us

Comments will be accepted through 4:30 p.m. on April 20, 2005.

Copies of the *Draft 2030 Parks Policy Plan* and an executive summary are available by contacting the Regional Data Center at (651) 602-1140 or (651) 291-0904 (TTY). These documents can also be viewed online at www.metrocouncil.org.

Minnesota Pollution Control Agency

Public Notice for the National Pollutant Discharge Elimination System/State Disposal System General Permit for Small Municipal Separate Storm Sewer Systems

NOTICE IS HEREBY GIVEN that the Minnesota Pollution Control Agency (MPCA) intends to issue a National Pollutant Discharge Elimination System (NPDES) State Disposal System (SDS) General Permit (MNR040000) under the provisions of *Minnesota Rules* chapter 7001.0210, for discharges of stormwater associated with Small Municipal Separate Storm Sewer Systems (MS4s). Comments on the proposed permit are requested from affected or interested parties. Comments should be submitted in writing in accordance with the provisions of this notice. This public notice is for the draft NPDES/SDS General Permit to discharge stormwater associated with Small Municipal Separate Storm Sewer Systems into Waters of the State. This notice and permit are issued under the following authorities: Section 403, Clean Water Act, as amended, *Minnesota Statutes* chapters 115, and 116, as amended, and *Minnesota Rules*, chapter 7001.

Public Notice Issued On: February 28, 2005

Last Day to Submit Comments: March 30, 2005

Potential Applicants: Any Small Municipal Separate Storm Sewer System in the State of Minnesota that is located within the boundaries of a Federal Bureau of Census-delineated “urbanized area” based on the latest decennial census pursuant to 40 *Code of Federal Regulations* 122.26, or an MS4 designated by the MPCA Commissioner.

NOTICE: The MPCA proposes to re-issue NPDES/SDS General Permit (MNR040000) with significant modifications. This permit covers the discharge of stormwater from Small Municipal Separate Storm Sewer Systems to Waters of the State. This general permit covers categories with operations, emissions, activities, discharges, or facilities that are the same or similar in context. The duration of this permit is five years.

The authority to develop and issue a general permit is based on the 1979 U.S. Environmental Protection Agency (EPA) revisions to the NPDES Program regulations 40 *Code of Federal Regulations* 122.28 which created a class of permits called general permits. General permits are issued by the MPCA in the State of Minnesota under *Minnesota Statutes* 115 and *Minnesota Rules* 7001.0210. General permits can be issued in states with NPDES authority if the state program includes general permit authority from the EPA. MPCA’s general permit program was approved by EPA on December 15, 1987. This general permit is based on federal requirements in 40 *Code of Federal Regulations* 122.26 and state requirements in *Minnesota Rules* 7001.1035.

This permit provides a mechanism to regulate discharge from Small Municipal Separate Storm Sewer Systems. The permit requires the permittee to develop and implement a Stormwater Pollution Prevention Program (SWPPP) that, if properly designed, reduces the

discharge of pollutants to the maximum extent practicable, protects water quality, and satisfies the appropriate water quality requirements of the Clean Water Act. This general permit will provide coverage for approximately 160 Small Municipal Separate Storm Sewer Systems in the State, and additional MS4s if designated by the MPCA Commissioner. The permit has been modified to meet the requirements of the State of Minnesota Court of Appeals remand requiring that the MPCA address Nondegradation for all waters, provide notice to the public and an opportunity for hearing on the required Stormwater Pollution Prevention Plans, and change certain terminology in the permit from reduce to minimize.

To obtain coverage under the proposed permit all current MS4s are required to submit an application by September 30, 2005. New MS4s, which may be designated in the future by the MPCA Commissioner, will be required to submit an application by the date specified in the MPCA Commissioner's designation determination.

All MS4s are required to submit an annual report on the implementation of their SWPPP by June 30th of each year, or on another date if established for a MS4 by the MPCA Commissioner.

Certain MS4s were selected to complete a nondegradation plan. These selected MS4s are required to submit a work plan by April 30, 2006, which is to detail measures to address requirements concerning a loading assessment and outline how they propose to comply with requirements concerning the development of this non-degradation plan. The requirements and schedule for developing the nondegradation plan and a proposed SWPPP are described in the permit and in greater detail on the MPCA Web site.

For MS4s not selected to complete a non-degradation plan the SWPPP submittal will be due by September 30, 2005, and shall be attached to their permit application. For those MS4s designated in the future by the MPCA Commissioner the submittal date of their SWPPP will be specified in the MPCA Commissioner's designation determination.

Interested persons are invited to submit written comments on this proposed draft permit. Any comments received before close of business on the last day of the comment period (see above) will be considered before the draft permit is finalized.

Comments on the draft permit should include the following information, pursuant to *Minnesota Rules* 7001.0110:

1. A statement of the person's interest in the draft permit;
2. A statement of the action the person would like the MPCA to take, including specific references to sections in the draft permit; and
3. Reasons supporting the person's position.

Informational meetings on the draft permit will be open to the public. See the MPCA Web site for locations, dates and times. Any person may request a contested case hearing on the draft permit before the end of the public comment period. Any request for additional meetings or a contested case hearing must include the information in items 1 through 3 listed above.

The draft general permit and fact sheet are available for review at the MPCA located at 520 Lafayette Road North, St. Paul, Minnesota during regular business hours of 8:00 a.m. to 4:30 p.m., Monday through Friday. You may also find a copy of the permit and fact sheet at the MPCA Web site at:

<http://www.pca.state.mn.us/water/stormwater-ms4.html>

or request a copy by writing to the address below or by calling Teresa Blydenburg at (651) 297-8363 or (800) 657-3864. Users of a Telecommunications Device for the deaf should call (651) 297-5353 to request a copy of the permit and fact sheet.

Comments on the permit, requests for additional public informational meetings, or requests for a contested case hearing should be submitted to:

Louis Flynn, P.E.
Municipal Division
Minnesota Pollution Control Agency
520 Lafayette Road North
St. Paul, Minnesota 55155-4194

Mr. Flynn may be contacted concerning questions regarding the permit at (651) 296-6575 or (800) 657-3864 or by e-mail at louis.flynn@pca.state.mn.us.

In the absence of any requests for additional public informational meetings or a contested case hearing, the final decision to issue this permit will be made by the MPCA Commissioner. Any person may request that this permit be considered by the MPCA Citizens' Board prior to final permit action (in accordance with *Minnesota Statutes* 116.02, subd. 6 and *Minnesota Rules* 7000.0650). The public is entitled, and welcome, to participate in the activities of the MPCA Citizens' Board and MPCA staff.

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Department of Employment and Economic Development (DEED) Minnesota Job Skills Partnership Training Grant Deadlines

The Minnesota Job Skills Partnership (MJSP) Board solicits grant proposals from educational and training institutions for training programs designed for specific private, for-profit businesses. Proposals will be accepted for the Job Skills Partnership Grant Program, the Pathways Program, the MJSP Pre-Development Program, and the Healthcare and Human Service Training Program.

Due to limited funding, priority will be given to training projects that are innovative and create new educational capacity and projects that have significant economic development impact. A participating business is limited to one active grant in each grant program at any given time, with the exception of businesses that have multiple locations or businesses engaged in projects that involve a consortium of businesses.

The deadline for submission of proposals is 4:00 p.m. on May 2, 2005, DEED MJSP, 1st National Bank Bldg., 332 Minnesota Street, Suite E200, St. Paul, MN 55101-1351. No late proposals will be considered. Ten final copies must be submitted at that time for consideration at the MJSP Board meeting to be held on June 13, 2005. It is important to use the current application forms that are available on the web at <http://www.deed.state.mn.us/mjsp/forms.htm> or by calling the Job Skills Partnership at (651) 296-2953 or 1-800-657-3858.

Open for application on a continuous basis are the MJSP Short Form, which is for grants of \$50,000 or less and is intended to help small businesses, and the Hire Education Loan Program (HELP) to assist Minnesota businesses with training needs for new or existing employee. The loan may be up to \$250,000 and the business is required to contract for the training with a Minnesota public or private training institution.

State Contracts

Informal Solicitations: Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Website at www.mmd.admin.state.mn.us for informal solicitation announcements.

Formal Solicitations: Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

Department of Human Services

Notice of Availability of Contract for Child Welfare Waiver Demonstration Project

The Minnesota Department of Human Services is requesting proposals for the purpose of examining the effects of single-benefit system by assessing child outcomes, length of foster care stays, permanency placements and other child-focused measures as a child moves from foster care to permanent adoptive or relative placement.

Work is proposed to start after April 25, 2005.

A Request for Proposals will be available by mail through March 28, 2005. **A written request (by direct mail or fax) is required to receive the Request for Proposal.** After March 28, 2005, the Request for Proposal must be picked up in person. The Request for Proposal can be obtained from:

John Hudson
Minnesota Department of Human Services
Child Safety and Permanency Division
444 Lafayette Street North
St. Paul, MN 55155-3832
Fax: (651) 297-1949

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than

4 p.m. on April 4, 2005. **Late proposals will not be considered.** Fax or e-mailed proposals will **not** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Department of Transportation

Engineering Services Division

Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (the “Consultant Pre-Qualification Program”)

This document is available in alternative formats for persons with disabilities by calling Robin Valento at (651) 284-3622 for persons who are hearing or speech impaired by calling the Minnesota Relay Service at (800) 627-3529.

Mn/DOT, working in conjunction with the Consultant Reform Committee, the Minnesota Consulting Engineers Council, and the Department of Administration, has developed the Consultant Pre-qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT anticipates that most consultant contracts for highway-related technical activities will be awarded using this method, however, Mn/DOT also reserves the right to use RFP or other selection processes for particular projects. Nothing in this solicitation requires Mn/DOT to complete or use the Consultant Pre-qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT’s Consultant Services web site, indicated below, to see which highway related professional/technical services are available at this time. Following the advertisement of particular category of services, applications will be accepted on a continual basis.

All expenses incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and application forms are available on Mn/DOT’s **web site** at: <http://www.dot.state.mn.us/consult>

Send completed application material to:

Robin Valento
Pre-Qualification Administrator
Minnesota Department of Transportation
Consultant Services
395 John Ireland Boulevard, Seventh Floor North, Mail Stop 680
St. Paul, MN 55155

Note: DUE DATE: APPLICATION MATERIAL WILL BE ACCEPTED ON A CONTINUAL BASIS.

Department of Transportation

Engineering Services Division

Notice Concerning Professional/Technical Contract Opportunities

NOTICE TO ALL: The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT’s Consultant Services **website** at: www.dot.state.mn.us/consult.

New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

Non-State Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

University of Minnesota

Notice of Bid Information Services (BIS) Available for All Potential Vendors

The University of Minnesota offers 24 hour/day, 7day/week access to all Request for Bids/Proposals through its web-based Bid Information Service (BIS). Subscriptions to BIS are \$75/year. Visit our website at bidinfo.umn.edu or call the BIS Coordinator at (612) 625-5534.

Request for Bids/Proposals are available to the public at no charge each business day from 8:00 a.m. to 4:30 p.m. in the Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Minneapolis, Minnesota 55454.

University of Minnesota

Request for Qualifications for a Consultant to Provide Transportation and Infrastructure Planning, Design and Project Management Services

I. NOTICE OF REQUEST FOR QUALIFICATIONS

The University of Minnesota is soliciting qualifications for a consultant to provide transportation and infrastructure planning, design, and project management services to the Twin Cities campus. The scope of the contract will include 1) general parking, transportation, and transit issues on and around the Twin Cities campus, 2) technical studies in support of the football stadium Environmental Impact Statement (EIS) process, and 3) the football stadium project.

The proposed stadium would be located on the University's Huron Avenue parking complex close to existing athletic venues. The total project cost is estimated at \$235 million, which includes \$17 million for site preparation, \$26.6 million for district improvements, and \$191.4 million for the stadium.

E-mail your request for the full RFQ, which will be sent free of charge to interested vendors or download the RFQ from <http://www.cppm.umn.edu/rfp.html>.

II. CONTACT FOR RFQ INQUIRIES:

Chip Foster
Purchasing Services
University of Minnesota
400 Donhowe Building
319 15th Ave. SE
Minneapolis, MN 55455-1082
Phone: (612) 626-8757
Fax: (612) 624-5796
E-Mail: fosterc@facm.umn.edu

III. TENTATIVE SCHEDULE OF EVENTS

Be advised that these dates are subject to change, as University officials deem necessary.

<i>State Register Advertisement</i>	February 28, 2005 – Monday
<i>RFQ Document Available</i>	February 28, 2005 – Monday
<i>Mandatory Pre-Proposal Meeting / Site Visit @ 9 AM</i>	March 10, 2005 – Thursday
<i>All Questions / Inquiries deadline at Noon</i>	March 14, 2005 – Monday
<i>RFQ Response Deadline – Due at Noon</i>	March 23, 2005 – Wednesday
<i>Evaluation & Selection of Short-listed Finalists</i>	March 28, 2005 – Monday
<i>Respondent Presentations & Negotiations</i>	April 6, 2005 – Wednesday

Non-State Contracts & Grants

Contract Award
Conduct Contracted Work
Complete Contracted Work

April 11, 2005 – Monday
Spring 2005
Fall 2008

The University reserves the right, in its sole discretion, to reject any and all responses, accept any response, waive informalities in responses submitted, and waive minor discrepancies between a response and these instructions, as it deems to be in its best interest. Any waiver of the University with respect to the requirements of these response instructions shall apply only to the particular instance for which it was made or given, and no such waiver shall constitute a permanent or future waiver of such requirements.

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Lakescaping for Wildlife and Water Quality, 176 pages, Year: 1999, Stock No.9-53, Price: \$19.95

Landscaping for Wildlife, 150 pages, Year: 1994, Stock No.9-15, Price: \$10.95

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Superior National Forest Map, Year: 2003, Stock No.12-48, Price: \$7.50

Minnesota Highway and Recreational Atlas, 183 pages, Year: 2003, Stock No.12-163, Price: \$19.95

NEW! *Minnesota Contractor's Reference Manual*, 372 pages, Year: 2003, Stock No.26-14, Price: \$55.00

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PLEASE USE ORDER FORM ON NEXT PAGE



Admin MINNESOTA

Department of Administration

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