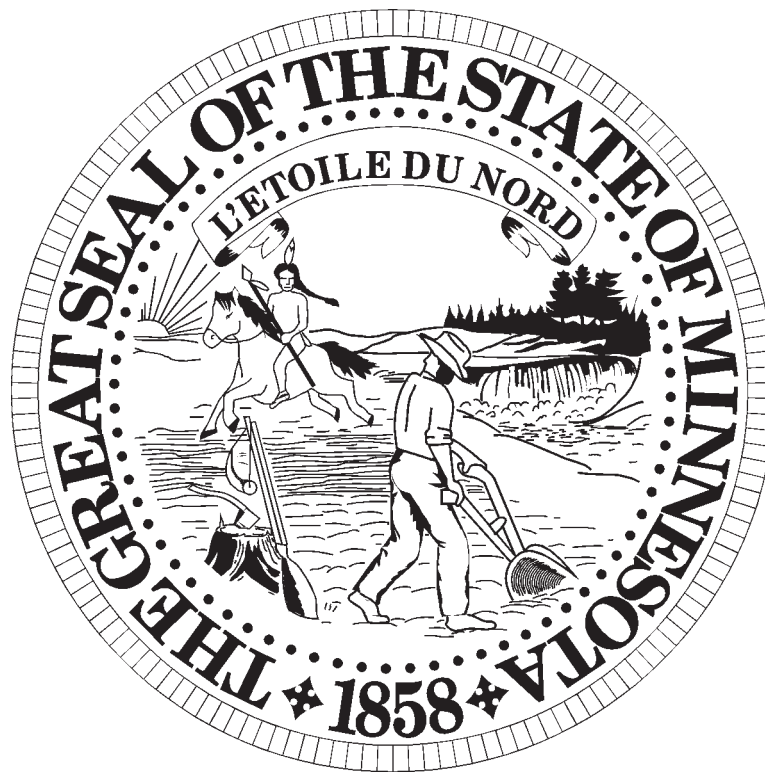


State of Minnesota

State Register



Rules and Official Notices Edition

Published every Monday (Tuesday when Monday is a holiday)
by the Department of Administration – Communications Media Division

Monday 11 October 2004
Volume 29, Number 15
Pages 393 - 410

State Register

Judicial Notice Shall Be Taken of Material Published in the State Register

The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- proposed, adopted, exempt, expedited emergency and withdrawn rules
- executive orders of the governor
- appointments
- proclamations and commendations
- commissioners' orders
- revenue notices
- official notices
- state grants and loans
- contracts for professional, technical and consulting services
- non-state public bids, contracts and grants
- certificates of assumed name, registration of insignia and marks

PUBLISHING NOTICES IN THE *State Register*: Submit TWO COPIES of your notice, typed double-spaced. State agency submissions must include a "State Register Printing Order" form, and a "Certification/Internal Contract Negotiation" form with contracts for professional, technical and consulting services. Non-State Agencies should submit TWO COPIES, with a letter on your letterhead stationery requesting publication and date to be published. FAXED submissions to (651) 297-8260 are received to meet deadline requirements, but must be followed by originals and applicable forms or letters to be accepted. The charge is \$14.40 per tenth of a page (columns are seven inches wide). About 2-1/2 pages typed double-spaced on 8-1/2"x11" paper equal one typeset page in the *State Register*. Contact the editor if you have questions.

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- 13-week trial subscription to the *State Register* - \$65.00.
- Single issues are available for a limited time: *State Register* \$5.00.
- "Affidavit of Publication" costs \$10.00 and includes a notarized "Affidavit" and a copy of the issue.

Printing Schedule and Submission Deadlines			
Vol. 29	Issue PUBLISH	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts	Deadline for Both Adopted and Proposed RULES
Number	DATE		
#15	Monday 11 October	Noon Tuesday 5 October	Noon Wednesday 29 September
#16	Monday 18 October	Noon Tuesday 12 October	Noon Wednesday 6 October
#17	Monday 25 October	Noon Tuesday 19 October	Noon Wednesday 13 October
#18	Monday 1 November	Noon Tuesday 26 October	Noon Wednesday 20 October

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Carol L. Molnau, Lt. Governor (651) 296-3391
Mike Hatch, Attorney General (651) 297-4272
Patricia Anderson, State Auditor (651) 297-3670
Mary Kiffmeyer, Secretary of State (651) 296-2079

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Jessie Rahmeyer, Subscriptions (651) 297-8774

Minnesota Legislative Information

Senate Public Information Office (651) 296-0504 House Public Information Services (651) 296-2146: State Office Building, State Capitol, Room 231, St. Paul, MN 55155 Room 175, Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155

Website: www.senate.leg.state.mn.us/departments/secretary/seninfo.htm **Website:** www.house.leg.state.mn.us/hinfo/hinfo.htm

Federal Register

Office of the Federal Register (202) 512-1530; or (888) 293-6498
U.S. Government Printing Office – Fax: (202) 512-1262
Website: http://www.access.gpo.gov/su_docs/aces/aces140.html

Minnesota State Court System

Court Information Office (651) 296-6043
Minnesota Judicial Center, Room 135, 25 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155 **Website:** www.courts.state.mn.us

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NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1999 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

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Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking. The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Department of Administration State Designer Selection Board Notice of Meetings

The State Designer Selection Board (SDSB) meets every Tuesday starting at 8:30 am in the John Retzer Conference Room located in the State Architect's Office (Suite 301) in the Centennial Office Building, 658 Cedar Street, St. Paul, MN 55155. Changes to the schedule will be posted on SDSB Web: www.sao.admin.state.mn.us/sdsb/index.asp. Any questions should be directed to the executive secretary at (651) 297-1545.

Department of Administration State Designer Selection Board Notice of Workshop

A special workshop will be held at 8:00 am on October 19, 2004 at our regular meeting location.

Emergency Medical Services Regulatory Board NOTICE OF COMPLETED APPLICATION: In the Matter of the License Application of the Pine Medical Center Ambulance Service, Pine City, Minnesota

PLEASE TAKE NOTICE that the Emergency Medical Services Regulatory Board (hereinafter EMSRB) has received a completed application from the **Pine Medical Center Ambulance Service, Pine City, Minnesota**, for a new license, advanced Ambulance – part time.

NOTICE IS HEREBY GIVEN that, pursuant to *Minnesota Statutes* section 144E.11, subdivision 3, each municipality, county, community health board, governing body of a regional emergency medical services system, ambulance service and other person wishing to make recommendations concerning the disposition of the application, shall make written recommendations or comments opposing the application to the EMSRB within 30 days or by November 11, 2004, 4:30 p.m.

Written recommendations or comments opposing the application should be sent to: Mary Hedges, Executive Director, EMSRB, 2829 University Avenue S.E., Suite 310, Minneapolis, Minnesota 55414-3222.

If fewer than six comments opposing the application are received during the comment period, and the EMSRB approves the application, the applicant will be exempt from a contested case hearing, pursuant to *Minnesota Statutes* section 144E.11, subdivision 4. If six or more comments in opposition to the application are received during the comment period or the EMSRB denies the application, the applicant may immediately request a contested case hearing, or may try to resolve the objections of the public and/or the EMSRB within 30 days, pursuant to *Minnesota Statutes* section 144E.11, subdivision 5(a), (b). If the applicant is unable to resolve the objections within 30 days, or if the applicant initially requests a contested case hearing one will be scheduled and notice of the hearing given pursuant to *Minnesota Statutes* section 144E.11, subdivision 5(c), (e).

Mary F. Hedges, Executive Director

Official Notices

Minnesota Higher Education Facilities Authority

Notice of Public Hearing on Revenue Obligations for Macalester College, St. Paul, Minnesota

NOTICE IS HEREBY GIVEN that a public hearing will be held by the Minnesota Higher Education Facilities Authority (the "Authority") with respect to a proposal to issue revenue bonds or other obligations on behalf of Macalester College (the "College"), as owner and operator of the College, at the Authority's office at Suite 450, 380 Jackson Street, Saint Paul, Minnesota on October 20, 2004 at 2:00 p.m.

Under the proposal, the Authority would issue its revenue bonds or other obligations in an original principal amount of up to approximately \$17,250,000 to finance a project (the "Project") generally described as: (a) the refunding of the Authority's outstanding Revenue Bonds, Series Four-C (Macalester College), dated November 1, 1995, which were issued in the original principal amount of \$11,245,000 to provide funds for the renovation and expansion of Rice and Olin Halls into a single science and math facility; and (b) the refunding of the Authority's outstanding Revenue Bonds, Series Four-J (Macalester College), dated May 1, 1997, which were issued in the original principal amount of \$11,000,000 to provide funds for (i) the construction, furnishing and equipping of George Draper Dayton Hall, a residence hall for approximately 113 beds with recreational and instructional space; (ii) acquisition and installation of a boiler, central chiller, heating oil tank and related piping and tunneling; and (iii) partial renovation of Wallace and Bigelow Halls to expand capacity by 30 to 35 beds; all owned and operated by the College and located on the College's campus, the principal street address of which is 1600 Grand Avenue, Saint Paul, Minnesota 55105.

At said time and place the Authority shall give all parties who appear or who have submitted written comments and opportunity to express their views with respect to the proposal to undertake and finance the Project.

Dated October 11, 2004

By Order of the Minnesota Higher Education Facilities Authority
Marianne Remedios, Executive Director

Department of Labor and Industry

Labor Standards Unit

Notice of Prevailing Wage Determinations for Highway/Heavy Projects

On October 11, 2004, the commissioner determined and certified prevailing wage rates for Highway/Heavy construction projects in each of 10 regions statewide.

Copies may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road North, St. Paul, Minnesota 55155-4306 or by calling (651) 284-5091, or accessing our web site at www.doli.state.mn.us. Charges for the cost of copying and mailing are \$.65 per page. Make check or money order payable to the State of Minnesota.

M. Scott Brener
Commissioner

Public Employment Retirement Association

Notice of Meeting of the Board of Trustees

A meeting of the Board of Trustees of the Public Employees Retirement Association (PERA) will be held on Thursday, October 14, 2004, at 9:30 a.m., in the PERA offices, 60 Empire Drive, Room 117, Saint Paul, Minnesota.

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Department of Human Services Request for Grant Proposals to Support and Facilitate Access and Visitation by Non-Custodial Parents with Their Children

The Minnesota Department of Human Services, Office of Child Support Enforcement (State), is seeking proposals from qualified Responders operating programs in Minnesota which support and facilitate access and visitation by non-custodial parents with their children. Successful Responder(s) will receive project funds to be used to address critical needs in providing access and visitation programming.

Funds for this initiative are made available by the federal Access and Visitation Grant, administered by the Department of Health and Human Services, Administration for Children and Families. Eligible Responders for this funding include courts, state or local public agencies, and/or nonprofit entities such as community and faith-based organizations. Applicants awarded grant funding must meet all federal and state grant requirements and adhere to the terms and conditions of the standard contract agreement to receive Access to Visitation Grant funds. **The State will not award grant funding to programs that do not meet grant compliance requirements.** Preference will be given to fund programs and activities that have regional or statewide impact and that serve low- and moderate-income individuals and families.

Selected programs must be conducted in an effective and efficient manner and, most importantly, contain procedures necessary to ensure the safety of parents and children. Pursuant to 42 U.S.C. §669B(a), program activities may include, but are not limited to:

- Facilitating, expediting, or enforcing visitation
- Voluntary mediation to resolve custody and visitation disagreements
- Development of parenting plans
- Education
- Counseling
- Neutral drop-off and pick-up services
- Supervised visitation, and
- Development of guidelines for visitation and alternative custody arrangements

Successful Responder(s) will provide these services through a one year grant contract entered into with the State. Selected Proposals will have the potential of receiving up to four one year extensions of the grant, depending on a variety of factors, including program performance and fund availability.

A total of \$123,675.00 in federal funding is available for the projects outlined in this RFP. Multiple grants may be awarded to different agencies. In accordance with federal law, the maximum federal match for the grant is 90 percent of eligible expenditures. Therefore, Successful Grantees must provide a minimum of 10 percent match of the total project amount. This match can be met via cash and in-kind by the Grantee. Proposals may be made for any amount, to include up to the total federal grant amount of \$123,675.00.

The number of grants awarded and the amount of each will depend on the demand for funds and the nature of the requests. Because of the high demand for the types of services funded under this grant program and the number of anticipated grant proposals, some applicants may not receive funding. **The State determines the final number and amounts of grant awards.** The grant funds shall be awarded with the intent of approving as many requests for proposals as possible while assuring that each approved proposal would provide beneficial services and satisfy the overall goals of the program. The anticipated start date for the grant is **February 1, 2005**.

Proposals must be submitted by **4:00 p.m. on November 15, 2004**. This RFP does not obligate the State to complete the proposed project and the State reserves the right to cancel the solicitation if it is considered to be in its best interest. All expenses incurred in responding to this notice are solely the responsibility of the responder. To receive a full copy of the Request for Grant Proposals contact the Minnesota Department of Human Services at:

State Grants & Loans

Melissa Rossow, Legal Analyst
Child Support Enforcement Division
Department of Human Services
444 Lafayette Road
St. Paul, MN 551553846
Phone: (651) 215-5613
FAX #: (651) 297-1298
E-mail: melissa.rossow@state.mn.us

State Contracts

Informal Solicitations: Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at www.mmd.admin.state.mn.us for informal solicitation announcements.

Formal Solicitations: Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

Minnesota Department of Human Services State Operated Services

Request for Proposals to Conduct Sex Offender Risk Assessments

The Minnesota Department of Human Services, State Operated Services, is requesting proposals from qualified vendors to conduct sex offender risk assessments, as part of the process for assigning risk levels for community notification.

A responder entering into a contract is not guaranteed any particular volume or frequency of work. Work will be assigned on an as needed basis. The contract will begin on the date stated in the contract or upon full execution of the contract, whichever is later, and will be completed by September 30, 2005 with the option to renew for two additional two-year periods.

A complete Request for Proposal may be obtained by calling or writing:

Debbie Rielley
Department of Human Services
State Operated Services Support Division
444 Lafayette Rd
St. Paul MN 55155-3826
Telephone: (651) 582-1882
Facsimile: (651) 582-1890
E-mail: debbie.rielley@state.mn.us

Proposals must be received by **Monday, November 1, 2004 at 3:00 p.m CST** as indicated by a notation made by the Receptionist, 1st Floor, 444 Lafayette Road, St. Paul, MN to be considered. It is anticipated that the selection and evaluation will be completed by **November 12, 2004**.

This Request for Proposals does not obligate the State to complete the RFP process or to enter into a contract. The State reserves the right to cancel this RFP at any time and for any reason.

Minnesota Legislature

Legislative Coordinating Commission

Request for Bid for Financial Audit for Fiscal Year 2004

The Minnesota Legislative Coordinating Commission (LCC) is requesting bids to audit the financial statements of the Commission for the fiscal year ending June 30, 2004. The audit is to be performed by an independent certified public accounting firm licensed to do business in the State of Minnesota. The LCC's expenditures for fiscal year 2004 were approximately \$10.4 million.

The full text of the Request for Bid can be obtained from the LCC Web site at www.commissions.leg.state.mn.us/lcc, or by contacting:

Chad Thuet, Assistant Director
Legislative Coordinating Commission
100 Rev. Dr. Martin Luther King, Jr. Boulevard
St. Paul, Minnesota 55155
Phone: (651) 296-1121 (Voice)
E-mail: chad.thuet@commissions.leg.state.mn.us

Proposals must be received by Friday, October 29, 2004, at 4:00 p.m., CDT. No late proposals will be accepted. All expenses incurred in responding to this notice shall be borne by the responder.

Department of Public Safety

Bureau of Criminal Apprehension - CriMNet

Request for Proposals (RFP) for Two Technical Analysts

Professional/technical services of two individuals are needed to provide the Minnesota Department of Public Safety, Bureau of Criminal Apprehension/CriMNet ("CriMNet") with technical analysis services to work on site at CriMNet's office located at 1430 Maryland Ave. East, St. Paul, MN 55106 throughout this project. Technical Analysts selected from this RFP process will work with CriMNet staff on this project and to develop technical requirements and convert business analysis documents to technical analysis documents. Services will also include working on the CriMNet Technical Reference Model, Business Reference Model, subscription workflow analysis and other CriMNet services. Minimum skills and experience required by respondents to this RFP include: Strong analytical and facilitation skills, good organizational skills, good Microsoft Word versions 2000 and higher skills, five years technical analysis experience, strong writing and communication skills, planning experience, analysis experience with a variety of IT and/or business systems. Resumes are required with three references that may be contacted by CriMNet. Resumes must outline individuals' background and experience, and include examples of similar work done by the individual. Resumes must clearly describe the individuals' background and experience that is relevant to this engagement.

CriMNet reserves the right to award multiple contracts if needed, and contracts are anticipated to begin on November 8, 2004 and end on October 31, 2005. However, if funding is extended and if additional work is needed by CriMNet after October 31, 2005, CriMNet will retain the option to extend the contract(s) with the selected contractors, with their consent, for an additional one-year period. The value of the contract(s) for subsequent year may be adjusted.

Details are contained in a complete RFP, which may be obtained by emailing: Paul.Schoen@state.mn.us

All questions concerning this RFP should be emailed to Oded Galili at Oded.Galili@state.mn.us, and should be received by Oded Galili no later than 2:00 p.m. Central Daylight Time on October 15, 2004. Answers to questions will be emailed to all entities requesting a complete RFP. Final date for submitting proposals is 2:00 p.m. Central Daylight Time on October 25, 2004.

State Contracts

Department of Transportation Engineering Services Division

Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (the “Consultant Pre-Qualification Program”)

This document is available in alternative formats for persons with disabilities by calling Robin Valento at (651) 284-3622 for persons who are hearing or speech impaired by calling the Minnesota Relay Service at (800) 627-3529.

Mn/DOT, working in conjunction with the Consultant Reform Committee, the Minnesota Consulting Engineers Council, and the Department of Administration, has developed the Consultant Pre-qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT anticipates that most consultant contracts for highway-related technical activities will be awarded using this method, however, Mn/DOT also reserves the right to use RFP or other selection processes for particular projects. Nothing in this solicitation requires Mn/DOT to complete or use the Consultant Pre-qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT’s Consultant Services web site, indicated below, to see which highway related professional/technical services are available at this time. Following the advertisement of particular category of services, applications will be accepted on a continual basis.

All expenses incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and application forms are available on Mn/DOT’s **web site** at: <http://www.dot.state.mn.us/consult>

Send completed application material to:

Robin Valento
Pre-Qualification Administrator
Minnesota Department of Transportation
Consultant Services
395 John Ireland Boulevard, Seventh Floor North, Mail Stop 680
St. Paul, MN 55155

Note: DUE DATE:

APPLICATION MATERIAL WILL BE ACCEPTED ON A CONTINUAL BASIS.

Department of Transportation Engineering Services Division

Notice Concerning Professional/Technical Contract Opportunities

NOTICE TO ALL: The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT’s Consultant Services **website** at: www.dot.state.mn.us/consult.

New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

Non-State Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Minnesota State Court, 4th Judicial District (Hennepin County) Request for Proposal for Conversion of 4th Judicial District Case Tracking Data to MNCIS

The 4th Judicial District is seeking proposals from qualified vendors to provide data conversion services for three case tracking systems that will be migrated to the State Court MNCIS system. A qualified vendor will be able to provide end-to-end solutions (including project management, planning, analysis and design, programming and execution).

The Request for Proposals can be downloaded from the Minnesota State Court website at:

<http://www.courts.state.mn.us/news/postingList.aspx?category=news&pageID=130>

or is available by writing or calling Jim Wehri, 4th Judicial District, C-1251 Government Center, 300 So 6th St, Minneapolis, MN 55487. **Telephone:** (612) 348 6060, or **E-mail:** jim.wehri@courts.state.mn.us.

A vendor conference is scheduled for October 6, 2004 at 1:30 PM in the Hennepin County Auditorium, A-Level, Hennepin County Government Center, 300 So 6th St., Minneapolis, MN.

Proposals must be received no later than 4:00 p.m. local (i.e., Minneapolis) time on October 25, 2004. Late proposals will not be accepted.

Northstar Corridor Development Authority Notice of Request for Proposals for Engineering Services and Technical Support for the Northstar Commuter Rail Project (including LRT Connection)

NOTICE IS HEREBY GIVEN that the Northstar Corridor Development Authority requests proposals to provide engineering services for advanced and final design of the Northstar Corridor Rail Project LRT Connection and technical support for the commuter rail project. The Northstar Corridor Commuter Rail Project is currently a 40-mile transportation corridor from downtown Minneapolis to Big Lake, Minnesota roughly paralleling Trunk Highway 10.

The first phase of the Northstar Project also includes the four-block LRT Connection to the terminus of the existing Hiawatha Light Rail Transit System. The purpose of this work is to provide the following services to the Northstar Project Management Team: 1) advancement of the design and engineering of the LRT Connection from the preliminary engineering phase through final design; 2) technical support for the procurement of commuter rail and LRT rolling stock and fare collection equipment; 3) technical support for design of commuter rail; and 4) technical assistance for Federal Transit Administration (FTA) reports, coordination and communication.

The work performed will consist of two phases. Phase I will include activities necessary to confirm design assumptions, supplement preliminary engineering and advance the design of LRT Connection elements as needed. Phase II will be final design and will commence upon FTA approval of Northstar's entry into final design and a notice to proceed into final design. The project (Phases I and II) will include confirmation of preliminary engineering, some advanced design work, and development of final construction plans, detailed specifications, final construction cost estimates, and bid documents for LRT connection elements including, but not limited to, track work, signals, communication, overhead catenary system, traction power, bridges, station, vertical circulation tower, and streetscape. The designs prepared for these elements must be coordinated with the design of the commuter rail elements being developed concurrently by others. The design must also be consistent with that of the existing Hiawatha LRT system and alignment, and shall incorporate similar design elements as provided by the PMT.

Non-State Contracts & Grants

Anticipated project schedule is:

<i>Issue RFP</i>	October 11, 2004
<i>Pre-proposal Conference</i>	October 28, 2004
<i>Questions Due</i>	November 2, 2004
<i>Proposals Due</i>	November 12, 2004
<i>Interviews</i>	November 19, 2004
<i>Selection of Consultant by Executive Committee</i>	November 22, 2004
<i>Contract Negotiations</i>	November 29-December 10, 2004
<i>Contract Approval by NCDA Board</i>	January 6, 2005

All firms interested in receiving an RFP Package are invited to submit an e-mail or written request to:

Tim Yantos, Deputy County Administrator
Anoka County Administration
2100 3rd Avenue
Anoka, MN 55303
Phone: (763) 323-5692
Fax: (763) 323-5682
E-mail: Tim.yantos@co.anoka.mn.us

Note: The RFP is not available in electronic form.

Northstar Corridor Development Authority Notice of Request for Proposals for Engineering Services for Advanced and Final Design of the Northstar Commuter Rail Project

NOTICE IS HEREBY GIVEN that the Northstar Corridor Development Authority requests proposals to provide engineering services for advanced and final design of commuter rail elements of the Northstar Corridor Commuter Rail Project. The Northstar Corridor Commuter Rail Project is currently a 40-mile transportation corridor from downtown Minneapolis to Big Lake, Minnesota roughly paralleling Trunk Highway 10.

The purpose of this work is to advance the design and engineering of certain elements of the Northstar Commuter Rail Project from the preliminary engineering phase through final design.

The work performed will consist of two phases. Phase I is PE Validation and will include activities necessary to confirm design assumptions, supplement preliminary engineering and advance the design of commuter rail facilities as needed to establish a basis for final design. Phase II will be final design and will commence upon NCDA issuance of notice to proceed into final design. The project (Phases I and II) will include confirmation of preliminary engineering, some advanced design work, and development of final construction plans, detailed specifications, final construction cost estimates, and bid documents for six commuter rail stations, one light duty maintenance facility and accompanying track work, communications and control center, and layover facilities and related track work. The designs prepared for these elements must be coordinated with the design of rolling stock, railway track and signal improvements and system wide elements such as train operations, system safety and security, and general communications being developed concurrently by others.

Anticipated project schedule is:

<i>Issue RFP</i>	October 11, 2004
<i>Pre-proposal Conference</i>	October 28, 2004
<i>Questions Due</i>	November 2, 2004
<i>Proposals Due</i>	November 12, 2004
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E-mail: Tim.yantos@co.anoka.mn.us

Note: The RFP is not available in electronic form.

Ramsey-Washington Metro Watershed District Notice of Request for Proposals for General Contracting Services

The RWMWD is requesting proposals for General Contracting Services to assist the District with the construction of a 6,000 to 7,000 square foot District Office Building with occupancy no later than February 2006.

<i>This Request for Proposals is issued:</i>	September 27, 2004
<i>Proposal Deadline:</i>	Tuesday, October 25, 2004, Noon Central Time
<i>Contract Award:</i>	November, 2004

All firms interested in being considered for this project and desiring to receive a RFP package are invited to call, email or write to:

Jason Mundstock
CB Richard Ellis, Inc.
7760 France Ave. South, Suite 770
Minneapolis, MN 55435-5852
(952) 924-4613
E-mail: Jason.mundstock@cbre.com

Solid Waste Management Coordinating Board Notice of Request for Proposals for Regional Recycling and Household Hazardous Waste Data Management Services

The Solid Waste management Coordinating Board is seeking proposals from qualified vendors for the development of a web-accessible data management system that can manage the residential recycling and household hazardous waste data from the six SWMCB member counties of Anoka, Carver, Dakota, Hennepin, Ramsey and Washington. Complete specifications and details concerning submission requirements are included in the Request for Proposals.

The Request for Proposals is available by calling or writing Linda Gondringer, Solid Waste management Coordinating Board, 477 Selby Avenue, St. Paul, Minnesota 55102. **Phone:** (651) 222-7227. **Email:** lgondringer@richardsonrichter.com. The Requests for Proposals can also be downloaded at www.swmcb.org.

Proposals must be received no later than 12:00 noon, Central Standard Time, Friday, November 5, 2004. The SWMCB reserves the right to reject late proposals. The maximum contract amount involved in this RFP is \$50,000.

Non-State Contracts & Grants

University of Minnesota

Notice of Bid Information Service (BIS) Available for All Potential Vendors

The University of Minnesota offers 24 hour/day, 7 day/week access to all Request for Bids/Proposals through its web based Bid Information Services (BIS). Subscriptions to BIS are \$75/year. Visit our web site at bidinfo.umn.edu or call the BIS Coordinator at (612) 625-5534.

Request for Bids/Proposals are available to the public at no charge each business day from 8:00 a.m. to 4:30 p.m. in the Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Mpls., MN 55454.

University of Minnesota

2005 Consultant Prequalification Program Request for Qualifications (RFQ)

The University of Minnesota is accepting submittals for its prequalification program for architects, engineers, and other providers of professional services for small construction projects (where the consultant's fee is under \$100,000). This program is currently planned to be in effect for all of calendar 2005, however the University reserves the right to terminate the program prior to December 31, 2005.

In most cases, consultants who prequalified in 2004 will automatically have their prequalifications renewed for calendar 2005. Consultants who prequalified in 2004 do NOT have to submit new documents for 2005 UNLESS the information in their existing prequalification profile needs to be updated, or unless their firm has been disbarred, suspended, filed bankruptcy, or has entered into a relationship that constitutes a conflict of interest.

Consultants need not prequalify under this program in order to submit proposals on large University projects (where consultant fees are over \$100,000). Projects in this category are awarded by an open RFP process.

Consultants wishing to submit documents for the 2005 Consultant Prequalification Program may download the RFQ document, instructions, and forms at the following web site beginning Monday October 11, 2004: www.cppm.umn.edu/rfq.html The deadline for both new submittals, and updated profiles is 2:00 p.m. CST Wednesday November 17, 2004. Documents received after this deadline will not be accepted.

For additional information, contact: Kevin McCourt, Business Manager, Capital Planning and Project Management, by e-mail at mccourtk@facm.umn.edu, by fax at (612) 625-0770, or by phone at (612) 626-8973. Contact by e-mail or fax is preferred.

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10% OFF! *Trees of Minnesota Field Guide*

This pocket-sized field guide features 93 species of Minnesota trees. Easy-to-use thumb tabs show leaf type; fact-filled information includes comparison of average tree height to a two-story house; full color photos showing bark, blossoms, leaves, and fruit. **Stock Number:** 9-45 **Price:** \$11.66 **Publisher:** Adventure Publishing **Year:** 2001 **Pages:** 194

10% OFF! *Minnesota Travel Companion: A Guide to History Along Minnesota's Highways*

Make your road trips come alive, with this great collection of historical background about the communities and people living along our most frequently traveled highways. Learn about the Sioux uprising that caught settlers by surprise in the Hwy. 7 area near Hutchinson. Discover that the city of Hibbing (off of Hwy. 169 North) was moved from its original location in 1915 to allow for access to rich deposits of ore. Find out what Minnesota town along Hwy. 35 South was the first to form a cooperative, spawning what has grown to 1400 coops throughout the nation, 50% of them in Minnesota. Learn how towns got their name, how they interact with the rivers and railroad, etc. **Stock Number:** 19-114 **Price:** \$17.96 **Publisher:** U of M Press **Year:** 2001 **Pages:** 253

Minnesota's Iron Country: Rich Ore, Rich Lives

Northern Minnesota's rich iron ore deposits helped shape the destiny of the United States, and in times of war helped protect the world. The story is all here in this exploration of Minnesota's Iron Country, revealing the lives of a remarkable people, and the industrial and political forces of one of America's most important regions. **Stock Number:** 17-10 **Price:** \$19.95 **Publisher:** Lake Superior Port **Year:** 2004 **Pages:** 276

Field Guide to the Freshwater Mussels of Minnesota

A tool for anyone interested in identifying and learning about Minnesota freshwater mussels. Contains photographs, shell descriptions, habitat associations, and distribution maps. Also contains general information about mussels, their importance in the ecosystem, threats to their survival, collection methods and collection regulations. **Stock Number:** 9-90 **Price:** \$9.95 **Publisher:** Natural Resources **Year:** 2003 **Pages:** 144

NEW! Minnesota Contractor's Reference Manual

An essential reference that explains how the contracting industry works, and prepares you for the licensing examination. Organized into 12 chapters, including a glossary of legal and industry terms, the manual provides an easy-to-read description of procedures and legal requirements. Includes copies of important government rules and regulations. **Stock Number:** 26-14 **Price:** \$55.00 **Publisher:** Experior **Year:** 2003 **Pages:** 64

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