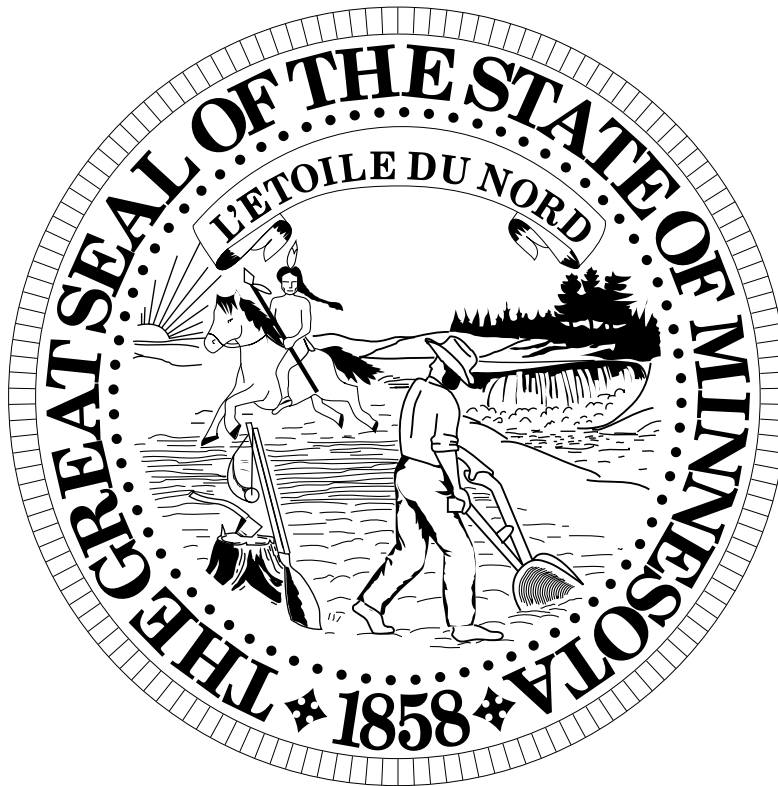


State of Minnesota

State Register

Rules and Official Notices Edition



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State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- proposed, adopted, exempt, expedited emergency and withdrawn rules
- executive orders of the governor
- appointments
- proclamations and commendations
- commissioners' orders
- revenue notices
- official notices
- state grants and loans
- contracts for professional, technical and consulting services
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Printing Schedule and Submission Deadlines

Vol. 27 Issue Number	PUBLISH DATE	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts	Deadline for both Adopted and Proposed RULES
#3	Monday 15 July	Noon Tuesday 9 July	Noon Wednesday 3 July
#4	Monday 22 July	Noon Tuesday 16 July	Noon Wednesday 10 July
#5	Monday 29 July	Noon Tuesday 23 July	Noon Wednesday 17 July
#6	Monday 5 August	Noon Tuesday 30 July	Noon Wednesday 24 July

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Website: www.senate.leg.state.mn.us/departments/secretary/seninfo.htm

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Office of the Federal Register (202) 512-1530; or (888) 293-6498
U.S. Government Printing Office – Fax: (202) 512-1262
Website: http://www.access.gpo.gov/su_docs/aces140.html

Minnesota State Court System

Court Information Office (651) 296-6043
Minnesota Judicial Center, Room 135, 25 Constitution Ave., St. Paul, MN 55155
Website: www.courts.state.mn.us

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Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1999 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

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Proposed Rules

Comments on Planned Rules or Rule Amendments

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

Rules to be Adopted After a Hearing

After receiving comments and deciding to hold a public hearing on the rule, an agency drafts its rule. It then publishes its rules with a notice of hearing. All persons wishing to make a statement must register at the hearing. Anyone who wishes to submit written comments may do so at the hearing, or within five working days of the close of the hearing. Administrative law judges may, during the hearing, extend the period for receiving comments up to 20 calendar days. For five business days after the submission period the agency and interested persons may respond to any new information submitted during the written submission period and the record then is closed. The administrative law judge prepares a report within 30 days, stating findings of fact, conclusions and recommendations. After receiving the report, the agency decides whether to adopt, withdraw or modify the proposed rule based on consideration of the comments made during the rule hearing procedure and the report of the administrative law judge. The agency must wait five days after receiving the report before taking any action.

Rules to be Adopted Without a Hearing

Pursuant to *Minnesota Statutes* § 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing. An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public. The agency then publishes a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

Department of Natural Resources

Division of Fisheries

Proposed Permanent Rules Relating to Taking Fish in Inland and Boundary Waters

DUAL NOTICE: NOTICE OF INTENT TO ADOPT RULES WITHOUT A PUBLIC HEARING UNLESS 25 OR MORE PERSONS REQUEST A HEARING, AND NOTICE OF HEARING IF 25 OR MORE REQUESTS FOR HEARING ARE RECEIVED

Proposed Amendments to Rules Governing Limits for Taking Sunfish, Crappie, Lake Trout, and Catfish in Inland and Boundary Waters *Minnesota Rules, Parts 6262.0200 and 6266.0700*

Introduction. The Department of Natural Resources (DNR) intends to adopt rules without a public hearing following the procedures set forth in the Administrative Procedure Act, *Minnesota Statutes*, sections 14.22 to 14.28, and rules of the Office of Administrative Hearings, *Minnesota Rules*, parts 1400.2300 to 1400.2310. If, however, 25 or more persons submit a written request for a hearing on the rules within 30 days or by 4:30 p.m. on August 14, 2002, a public hearing will be held on September 3, 2002 starting at 10:00 a.m., at Veterans Service Building - Room B, 20 West 12th St, St Paul, Minnesota; and reconvening on September 3, 2002 starting at 7:00 p.m. at the Radisson Duluth - Harborview - Great Hall, 505 West Superior St., Duluth, Minnesota, and reconvening on September 4, 2002 starting at 7:00 p.m. at the Holiday Inn - Pelican, Detroit, and Tamarack Room, 1155 Highway 10 East, Detroit Lakes, Minnesota. To find out whether the rules will be adopted without a hearing or if the hearing will be held, you should contact the agency contact person after August 14, 2002 and before September 3, 2002.

Agency Contact Person. Comments or questions on the rules and written requests for a public hearing on the rules must be submitted to the agency contact person. The agency contact person is: Linda Erickson-Eastwood at Department of Natural Resources, 500 Lafayette Road, St. Paul, Minnesota 55155-4012, **phone:** (651) 296-0791, **fax:** (651) 297-4919, **email:** Linda.Erickson-eastwood@dnr.state.mn.us. **TTY** users may call the Department of Natural Resources at 1-800-657-3929.

Subject of Rules and Statutory Authority. The proposed rules reduce the statewide daily and possession limits for sunfish, crappie, lake trout and catfish for inland waters and boundary waters of the state starting on March 1, 2003. The statutory authority to adopt the rules is *Minnesota Statutes*, sections 97A.045, subdivision 2, and 97C.401, subdivisions 1 and 2. A copy of the proposed rules is published in the *State Register*, and attached to this copy as mailed. The rules may also be accessed at <http://www.comm.media.state.mn.us/bookstore/stateregister.asp>. A free copy of the proposed rules is available upon request from the DNR contact.

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Proposed Rules

Comments. You have until 4:30 p.m. on August 14, 2002, to submit written comment in support of or in opposition to the proposed rules or any part or subpart of the rules. Your comment must be in writing and received by the agency contact person by the due date. Comment is encouraged. Your comments should identify the portion of the proposed rules addressed, the reason for the comment, and any change proposed. You are encouraged to propose any change desired. Any comments that you would like to make on the legality of the proposed rules must also be made during this comment period.

Request for a Hearing. In addition to submitting comments, you may also request that a hearing be held on the rules. Your request for a public hearing must be in writing and must be received by the agency contact person by 4:30 p.m. on August 14, 2002. Your written request for a public hearing must include your name and address. You must identify the portion of the proposed rules to which you object or state that you oppose the entire set of rules. Any request that does not comply with these requirements is not valid and cannot be counted by the agency for determining whether a public hearing must be held. You are also encouraged to state the reason for the request and any changes you want made to the proposed rules.

Withdrawal of Requests. If 25 or more persons submit a written request for a hearing, a public hearing will be held unless a sufficient number withdraw their requests in writing. If enough requests for hearing are withdrawn to reduce the number below 25, the agency must give written notice of this to all persons who requested a hearing, explain the actions the agency took to effect the withdrawal, and ask for written comments on this action. If a public hearing is required, the agency will follow the procedures in *Minnesota Statutes*, sections 14.131 to 14.20.

Alternative Format/Accommodation. Upon request, this Notice can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request or if you need an accommodation to make this hearing accessible, please contact the agency contact person at the address or telephone number listed above.

Modifications. The proposed rules may be modified, either as a result of public comment or as a result of the rule hearing process. Modifications must be supported by data and views submitted to the agency or presented at the hearing and the adopted rules may not be substantially different than these proposed rules. If the proposed rules affect you in any way, you are encouraged to participate in the rulemaking process.

Cancellation of Hearing. The hearing scheduled for September 3 and 4, 2002, will be canceled if the agency does not receive requests from 25 or more persons that a hearing be held on the rules. If you requested a public hearing, the agency will notify you before the scheduled hearing whether or not the hearing will be held. You may also call the agency contact person at (651) 295-0791 after August 14, 2002, to find out whether the hearing will be held.

Notice of Hearing. If 25 or more persons submit written requests for a public hearing on the rules, a hearing will be held following the procedures in *Minnesota Statutes*, sections 14.131 to 14.20. The hearing will be held on the date and at the time and place listed above. The hearing will continue until all interested persons have been heard. Administrative Law Judge Allan W. Klein has been assigned to conduct the hearing. Judge Klein can be reached at the Office of Administrative Hearings, 100 Washington Square, Suite 1700, Minneapolis, Minnesota 55401-2138, **phone:** (612) 341-7609 and **fax:** (612) 349-2665.

Hearing Procedure. If a hearing is held, you and all interested or affected persons, including representatives of associations or other interested groups, will have an opportunity to participate. You may present your views either orally at the hearing or in writing at any time before the close of the hearing record. All evidence presented should relate to the proposed rules. You may also submit written material to the Administrative Law Judge to be recorded in the hearing record for five working days after the public hearing ends. This five-day comment period may be extended for a longer period not to exceed 20 calendar days if ordered by the Administrative Law Judge at the hearing. Following the comment period, there is a five-working-day response period during which the agency and any interested person may respond in writing to any new information submitted. No additional evidence may be submitted during the five-day response period. All comments and responses submitted to the Administrative Law Judge must be received at the Office of Administrative Hearings no later than 4:30 p.m. on the due date. All comments or responses received will be available for review at the Office of Administrative Hearings. This rule hearing procedure is governed by *Minnesota Rules*, parts 1400.2000 to 1400.2240, and *Minnesota Statutes*, sections 14.131 to 14.20. Questions about procedure may be directed to the Administrative Law Judge.

The agency requests that any person submitting written views or data to the Administrative Law Judge prior to the hearing or during the comment or response period also submit a copy of the written views or data to the agency contact person at the address stated above.

Statement of Need and Reasonableness. A statement of need and reasonableness is now available from the agency contact person. This statement contains a summary of the justification for the proposed rules, including a description of who will be affected by the proposed rules and an estimate of the probable cost of the proposed rules. The statement may also be reviewed and copies obtained at the cost of reproduction from either the agency or the Office of Administrative Hearings.

Lobbyist Registration. *Minnesota Statutes*, chapter 10A, requires each lobbyist to register with the Campaign Finance and Public Disclosure Board. Questions regarding this requirement may be directed to the Board at: First Floor South, Centennial Building, 658 Cedar Street, St. Paul, Minnesota 55155, **phone:** (651) 296-5148 or 1-800-657-3889.

Adoption Procedure if No Hearing. If no hearing is required, the agency may adopt the rules after the end of the comment period. The rules and supporting documents will then be submitted to the Office of Administrative Hearings for review for legality. You may ask to be notified of the date the rule is submitted to the office. If you want to be so notified, or want to receive a copy of the adopted rules, or want to register with the agency to receive notice of future rule proceedings, submit your request to the agency contact person listed above.

Adoption Procedure After a Hearing. If a hearing is held, after the close of the hearing record, the Administrative Law Judge will issue a report on the proposed rules. You may ask to be notified of the date when the Administrative Law Judge's report will become available, and can make this request at the hearing or in writing to the Administrative Law Judge. You may also ask to be notified of the date on which the agency adopts the rules and files it with the Secretary of State, and can make this request at the hearing or in writing to the agency contact person stated above.

Order. I order that the rulemaking hearing be held at the date, time, and location listed above.

Dated: 1 July 2002

Allen Garber, Commissioner of Natural Resources

6262.0200 FISHING REGULATIONS FOR INLAND WATERS.

Subpart 1. **General inland fishing regulations.** Fish may be taken in inland waters by angling during the time specified for each of the following species, however, certain waters of the state are subject to experimental regulations, special regulations, or are closed for the taking and possession of fish. When the closing date of a season falls on a Saturday, the season will extend through the following Sunday.

Species and Open Season

Daily and Possession
Limits

[For text of items A to D, see M.R.]

- | | | |
|----|---|-----|
| E. | Lake trout.
Statewide.
Saturday two weeks prior to
Saturday of Memorial Day weekend
to September 30.

All lakes entirely within
the Boundary Waters Canoe Area
Wilderness except Saganaga and
Ram Lakes.
Saturday nearest January 1
to March 31.

All lakes lying entirely or
partly outside the Boundary
Waters Canoe Area Wilderness
and exceptions.
Saturday nearest January 15
to March 15. | 3 2 |
|----|---|-----|

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Proposed Rules

Lakes partly outside the Boundary Waters Canoe Area Wilderness and exceptions include Snowbank, Magnetic, Ram, Seagull, Clearwater, East Bearskin, and Saganaga.

All streams and rivers from Lake Superior upstream to the posted boundaries, including the St. Louis River upstream to the Minnesota-Wisconsin boundary and Lake Superior tributaries with no posted boundaries.

December 1 to September 30.

[For text of items F to K, see M.R.]

- | | | |
|----|--|---|
| L. | Crappies.
Continuous. | 15 <u>10</u> |
| M. | Sunfish.
Continuous. | 30 <u>20</u> |
| N. | Flathead and channel catfish.

Continuous. | 5 in aggregate. No more than 1 may be over 24 inches on tributaries to the Red River of the North, and on tributaries to Minnesota South Dakota border waters.
<u>and no more than 2 may be flathead catfish.</u> |

[For text of items O to R, see M.R.]

[For text of subp 2, see M.R.]

6266.0700 TAKING OF FISH ON MINNESOTA-CANADA BOUNDARY WATERS.

[For text of subpart 1, see M.R.]

Subp. 2. **Species, seasons, and limits on Minnesota-Canada boundary waters.** Except as provided in part 6264.0300, subpart 56, the following applies to the species, seasons, and limits for taking fish on Minnesota-Canada boundary waters.

Species	Open Season	Daily and Possession
[For text of items A and B, see 26 SR 1488]		
C. Lake trout	In all bodies of water entirely or partly outside of the Boundary Waters Canoe Area Wilderness and exceptions from the Saturday nearest January 15 through March 15; lakes	3 <u>2</u>

partly outside
of the Boundary
Waters Canoe Area
Wilderness and
exceptions include
Saganaga Lake; in all
bodies of water lying
entirely within the
Boundary Waters Canoe
Area Wilderness from
the Saturday nearest
January 1 through
March 31; and in all
waters from the
Saturday two weeks
prior to Saturday of
Memorial Day weekend
through September 30.

[For text of items D to G, see M.R.]

H. Crappie No closed season.

~~30 except on Black Bay
of Rainy Lake 15: 10~~

[For text of item I, see M.R.]

[For text of subparts 3 to 5, see M.R.]

EFFECTIVE DATE. The amendments to parts 6262.0200 and 6266.0700 are effective May 10, 2003.

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated “all new material.” **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Revenue Notices

The Department of Revenue began issuing revenue notices in July of 1991. Revenue notices are statements of policy made by the department that provide interpretation, detail, or supplementary information concerning a particular statute, rule, or departmental practice. The authority to issue revenue notices is found in *Minnesota Statutes* § 270.0604.

Department of Revenue

Revenue Notice 02-11: Sales and Use Tax - School Meals - Board Contracts at Colleges, Universities, or Private Career Schools

Background

Effective July 1, 2002, meals and lunches sold at colleges, universities, or private career schools are subject to the sales tax. *Minnesota Statutes*, section 297A.67, subdivision 5, provides that meals and lunches served to students at those institutions are exempt if provided under a board contract.

Issue

For purposes of the exemption found in *Minnesota Statutes*, section 297A.67, subdivision 5, which meals and lunches will be considered to be provided under a board contract and therefore exempt from the sales tax?

Department position

All meals and lunches purchased by students at a college, university, or private career school under a pre-paid contract or where a lump sum charge is made for a set term of time are considered meals furnished under a board contract. Meals and lunches provided under a contract with an educational institution that provides lodging, meals and tuition for a single charge will be treated as being provided under a board contract. The exemption continues to apply when the educational institution contracts with a third party to supply the meals and lunches. Meals and lunches purchased by students are exempt when purchased with debit cards, "flex money," "bonus bucks," or any other method of purchase authorized by the educational institution under a board contract.

Sales of individual meals and lunches and sales of a la carte food items to students by a cafeteria or similar operation, such as a snack bar or kiosk, are subject to the sales tax when not provided under a board contract. All meals and lunches served to non-students, faculty, and other employees of the educational institution, are subject to sales tax. All food sold through vending machines at colleges, universities and a private career school is subject to the sales tax. All meals and lunches sold to college or university student clubs, organizations, or groups are subject to sales tax unless included under a board contract. The exemptions, for purchases made by public colleges and universities or by nonprofit educational institutions, found in *Minnesota Statutes*, section 297A.70, subdivisions 2 and 4, do not apply to the purchases of meals and lunches.

Meals and lunches included within the fees or tuition to participate in an educational or recreational program provided by educational institutions at colleges, universities, or private career schools will continue to be exempt under *Minnesota Rules*, part 8130.0800, subpart 6. The educational institution sponsoring the educational or recreational programming would not be treated as a retailer of meals since the meals are incidental to the educational purposes of the programs. All meals or lunches purchased by the entity sponsoring the educational or recreational program at a college, university or private career school will be exempt from the sales tax if the meals are provided under a board contract with the educational institution.

Jennifer L. Engh, Assistant Commissioner

Commissioners' Orders

Various agency commissioners are authorized to issue "commissioner's orders" on specified activities governed by their agency's enabling laws. See the *Minnesota Statutes* governing each agency to determine the specific applicable statutes. Commissioners' orders are approved by assistant attorneys general as to form and execution and published in the *State Register*. These commissioners' orders are compiled in the year-end subject matter index for each volume of the *State Register*.

Department of Natural Resources

Commissioner's Scientific and Natural Area Order No. 173 Chisholm Point Island Scientific and Natural Area

WHEREAS, certain lands in Itasca County, Minnesota, described as:

Government Lots Seven (7) and Eight (8) of Section Twenty-five (25), Township Fifty-five (55) North, Range Twenty-six (26) West.

AND

That part of Government Lot Six (6) of Section Twenty-four (24), Township Fifty-five (55) North, Range Twenty-six (26) West, lying South of the following described line:

Commencing at the northwest corner of said Section 24; thence South 00 degrees 35 minutes 53 seconds West, assumed bearing, along the west line of Government Lot 4 of said Section 24 a distance of 409.76 feet to the meander corner on the west line of said Government Lot 4 of said Section 24; thence continuing South 00 degrees 35 minutes 53 seconds West 4160 feet to the point of beginning of the line to be described; thence South 89 degrees 24 minutes 07 seconds East 1200 feet and there terminating,

are under the control and possession of the Department of Natural Resources; and

WHEREAS, such lands contain a significant old growth Northern Hardwoods Forest community;

WHEREAS, the most effective means by which such lands can be protected and perpetuated in their natural state and used for educational and research purposes in such a manner as will leave them conserved for future generations is by designation as a Scientific and Natural Area;

NOW THEREFORE, I, ALLEN GARBER, Commissioner of Natural Resources, pursuant to authority vested in me by *Minnesota Statutes* §§ 84.033, 86A.05, subd. 5, 97A.093 and other applicable law, do hereby designate the above-described lands as Chisholm Point Island Scientific and Natural Area. Furthermore, the Chisholm Point Island Scientific and Natural Area is designated as a Public Use unit, open to the public for nature observation and general educational and research activities.

IT IS FURTHER ORDERED that the provisions of *Minnesota Rules* 6136.0100 through 6136.0600 shall apply to the above-designated area.

Dated at St. Paul, Minnesota, this 19 day of June, 2002.

ALLEN GARBER, Commissioner
Department of Natural Resources

APPROVED AS TO FORM AND EXECUTION:

MIKE HATCH
Attorney General

By: STEPHEN B. MASTEN
Assistant Attorney General

Official Notices

Pursuant to Minnesota Statutes §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the State Register at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking. The State Register also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Minnesota Comprehensive Health Association

Notice of Meeting of the Finance Committee

NOTICE IS HEREBY GIVEN that a meeting of the Minnesota Comprehensive Health Association's (MCHA), Finance Committee will be held at 9:00 a.m. on Friday, July 19, 2002. The meeting will take place at the MCHA executive office located at 5775 Wayzata Blvd., Suite 910, St. Louis Park, MN.

For additional information, please call Lynn Gruber at (952) 593-9609.

Minnesota Department of Health

Public Health Laboratory Division, Environmental Laboratory Certification Unit

REQUEST FOR COMMENTS on Possible Rule Amendments to Governing Accreditation of Environmental Laboratories, *Minnesota Rules*, parts 4740.2010 to 4740.2040

Subject of Rules. The Minnesota Department of Health requests comments on its possible amendment to rules governing accreditation of environmental laboratories. The department is considering rule amendments that encourage uniformity across the states' certification programs, to assure a high standard for the quality of data produced by laboratories engaged in environmental testing, and further clarify the intent of the current *Minnesota Rules*.

Persons Affected. The amendment to the rules would likely affect the Minnesota Pollution Control Agency, and the Department of Health Environmental Health Division, private and government owned or operated laboratories currently certified or seeking certification to perform testing on environmental samples for the State of Minnesota and their clients.

Statutory Authority. *Minnesota Statutes*, section 144.98, authorizes the department to adopt rules for certification of laboratories that test environmental samples.

Public Comment. Interested persons or groups may submit comments or information on these possible rules in writing until further notice is published in the *State Register* that the department intends to adopt or to withdraw the rules. The department does contemplate appointing an advisory committee to comment on the possible rules. The department will notify selected advisory committee members in writing and request verification of their availability to participate in advisory committee meetings. The department will select advisory committee members such that the advisory committee is representative of all affected parties.

Rules Drafts. The department has not yet prepared a draft of the possible rules amendments.

Agency Contact Person. Written comments, questions, requests to receive a draft of the rules when it has been prepared, and requests for more information on these possible rules should be directed to: Susan Wyatt at the Minnesota Department of Health, P.O. Box 9441, Minneapolis, Minnesota 55440-9441, **phone:** (612) 676-5674, or **email:** susan.wyatt@health.state.mn.us. **TTY** users may call the department at (651) 297-1313.

Alternative Format. Upon request, this Request for Comments can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

NOTE: Comments received in response to this notice will not necessarily be included in the formal rulemaking record submitted to the administrative law judge when a proceeding to adopt rules is started. The agency is required to submit to the judge only those written comments received in response to the rules after they are proposed.

Dated: 6 June 2002

Jan Malcolm, Commissioner
Department of Health

Department of Human Services

Health Care Administration

Medical Assistance Program

Request for Comments on Minnesota Family Planning Project Federal Waiver Amendment Request

The Minnesota Department of Human Services (DHS) is announcing a 30-day comment period on the waiver amendment request submitted to the federal Centers for Medicare and Medicaid Services (CMS) to implement a Family Planning Project. This project is being developed in response to legislation passed in 2001 creating the family planning demonstration project.

The Family Planning Project waiver amendment request has been developed by DHS in cooperation with the Minnesota Department of Health. It details how the plan will operate, including who will be eligible, what services will be available, and how enrollees will be able to access the family planning services.

Copies of the revised waiver amendment requests are available to any interested parties. Comments must be received by **4:00 p.m. on Wednesday, August 14, 2002**.

To request a copy, please contact Molly Mlynarczyk at (651) 297-8840. Please direct comments or questions about the waiver amendment request to:

Kathleen Vanderwall
Department of Human Services
444 Lafayette Road
St. Paul, Minnesota 55155-3852
Phone: (651) 282-3720
Fax: (651) 215-9453
Email: kathleen.vanderwall@state.mn.us

Minnesota Department of Human Services

Request for Information (RFI) for HIPAA Compliance Certification Entity

The Minnesota Department of Human Services (DHS) is seeking information from HIPAA Compliance and Certification Entities.

Overview

The Minnesota Department of Human Services (DHS) is the largest health care payer in the State of Minnesota, and the state's Medicaid agency. The Department serves over 525,000 citizens through various Minnesota Health Care Programs (MHCP) including Medical Assistance (MA) General Assistance Medical Care (GAMC), and MinnesotaCare. The DHS Medicaid Management Information System (MMIS) is the largest claims payment system in Minnesota and one of the largest in the country, and reimburses nearly \$4 billion annually to more than 35,000 providers who serve MHCP recipients. DHS is working to comply with all provisions of the Health Insurance Portability and Accountability Act (HIPAA).

HIPAA regulations and compliance will require MHCP's to test the HIPAA required standard transactions with a large number of submitters in a relatively short timeframe.

DHS is requesting information that speaks to specific entities' expertise in HIPAA compliance and certification. The purpose of this RFI is to solicit information from HIPAA Compliance and Certification Entities offering products and services to facilitate the automation of testing and certification. Interested entities must be capable of providing multiple areas of testing and reporting including: integrity testing, HIPAA implementation specific and guide specific requirements testing, balance testing, situational testing, external code set testing, load/stress testing, regression testing and specific business requirements testing. This request is specifically related to transaction compliance testing and certification of compliance and does not include testing of the DHS application and adjudication system.

Official Notices

Although the Department intends to use the information it obtains from this RFI to develop a Statement of Work or RFP for this project, The Department of Human Services does not guarantee a procurement will be forthcoming, or that any vendor responding to this RFI will be awarded a contract to perform work on this project. The Department reserves the right to waive minor irregularities in vendor's responses to this RFI at its sole discretion.

All informational proposals must be received no later than **Tuesday July 23, 2002**.

Please direct all correspondence to this RFI to:

Sandra McDonald, HIPAA Testing Manager
Department of Human Services
444 Lafayette Road
St. Paul, MN 55155-3849

Minnesota Pollution Control Agency Division of Policy and Planning

SUPPLEMENTAL REQUEST FOR COMMENTS on Possible Amendment to Rules Governing Water Quality Permit Fees, *Minnesota Rules*, parts 7002.0210 to 7002.0310

Subject of Rules. The Minnesota Pollution Control Agency (MPCA) published a request for comments notice in the *State Register* on June 24, 2002 (26 SR 1773) to request comments on its possible amendment to rules governing fees for water quality permits. The June 24 notice related to potential rule amendments for eliminating the requirement to pay the application fee for requests to change names and addresses on water quality permits. The MPCA is adding one additional issue to this amendment effort. Additional rule amendments will be proposed to change the conditions of fee payment. This involves the number of days a permittee is given to submit fee payment before the fee is considered late and conditions for making late payments are applied. Payment conditions are currently addressed in the rules under parts 7002.0240, 7002.0250, 7002.0270 and 7002.0290. The payment conditions for water quality permit fees are being amended to update them to current Agency practices, which allow more time before the payment deadline.

Persons Affected. The amendment to the rules would likely impact owners of industry and business, municipalities and other entities discharging wastewater to the state's lands or waters or conducting an activity, such as construction or material storage, that has the potential to impair state waters. MPCA currently has issued approximately 3,500 water quality permits.

Statutory Authority. *Minnesota Statutes*, section 115.03, subdivision 1, paragraph (e) provides MPCA general rulemaking authority to adopt and modify rules. Section 116.07, subdivision 4d, authorizes the MPCA to collect permit fees.

Public Comment. The comment period has been extended to allow time for comment on this added issue. Interested persons or groups may submit comments or information in writing or orally on the possible rules discussed in the June 24 notice or this notice until **4:30 p.m. on Friday, July 26, 2002**. The MPCA does not contemplate appointing an advisory committee to comment on the possible rules.

Rules Drafts. The MPCA has not yet prepared a draft of the possible rules amendments and does not anticipate that a draft of the rules amendments will be available before the publication of the proposed rules.

Agency Contact Person. Written comments, questions and requests for more information on these possible rules should be directed to:

Deb Olson
Minnesota Pollution Control Agency
Policy and Planning Division
520 Lafayette Road North
St. Paul, Minnesota 55155
Phone: (651) 297-7572
MN Toll Free: 1-800-657-3864
Fax: (651) 297-8324
Email: debbie.olson@pca.state.mn.us
TTY users may call the Agency teletypewriter at (651) 282-5332 or 1-800-657-3864.

Alternative Format. Upon request, this Request for Comments can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

Dated: 8 July 2002

Karen Studders, Commissioner
Minnesota Pollution Control Agency

Minnesota State Retirement System

Board of Directors, Regular Meeting

The Board of Directors of the Minnesota State Retirement System (MSRS) is scheduled to meet on **Friday, July 19, 2002, at 9:00 a.m.**, in the Retirement Systems of Minnesota Building, 60 Empire Drive, Suite 300, St. Paul, Minnesota 55103.

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Minnesota Office of Environmental Assistance

Notice of Requests for Proposals for Grant Projects for the Office Paper Reduction Targeted Grant Round

NOTICE IS HEREBY GIVEN that the Minnesota Office of Environmental Assistance is issuing this Request for Proposals (RFP) to solicit grant projects for the "Office Paper Reduction Targeted Grant Round."

The goal of the 2002 Office Paper Reduction Targeted Grant Round is to partner with businesses and organizations that will implement programs to reduce the amount of office paper waste they generate.

The maximum Targeted Grant award is \$15,000. A 2:1 match is required. The specifics of the project are listed in the RFP.

For information or a RFP/application, contact:

Jennifer Havens, OEA
Phone: (651) 215-0294 or 1-800-657-3843
Email: jennifer.havens@moea.state.mn.us

The RFP, with application forms attached, is also available on the OEA's **website** at: <http://www.moea.state.mn.us>

Proposals will be considered and awarded on a first come, first served basis, until all funds have been expended. Proposals emailed and/or postmarked after April 4th, 2003 will not be able to be reviewed. **No late proposals will be considered.**

This notice is issued by the Director of the OEA under authority provided in *Minnesota Statutes* Chapter 115A.0716 which allows the director to administer its Environmental Assistance Grant and Loan Program.

State Contracts

Informal Solicitations: Effective March 1, 2002, informal solicitations for all contracting opportunities for professional/technical (consultant) contracts with values estimated to be over \$5,000 and under \$50,000 must be posted on the Department of Administration, Materials Management Division web page (www.mmd.admin.state.mn.us) and access P/T Contracts.

Formal Requests for Proposals: Department of Administration procedures require that formal notice of any professional/technical (consultant service) contract which has an estimated value over \$50,000 must be printed in the *State Register*. Certain quasi-state agencies and Minnesota State Colleges and Universities institutions are by law exempt from these requirements.

Department of Administration

Notice of Request for Bid for Lease of State-Owned Building to Operate a Child Care Program

NOTICE IS HEREBY GIVEN that the Department of Administration is requesting bids for the lease of a state-owned building located at 671 North Robert Street in St. Paul to operate a child care program. For a copy of the bid form and requirements, fax a request to (651) 215-6245, Attn: Lease Supervisor.

Persons or firms who are interested in receiving changes to the bid and/or responses to questions for this project must fax a "letter of intent to submit a bid" no later than August 9, 2002, to (651) 215-6245, attention: Lease Supervisor. The letter of intent must include (1) a subject line of "Bid to Lease State-Owned Building to Operate Child Care Program", (2) a statement that potential responder intends to submit a proposal, and (3) a contact person, phone number, fax number, and email address.

All proposals must be received no later than **2:30 p.m., Central Daylight Time, on Thursday August 22, 2002**, as indicated by a notation made by the receptionist on receipt of proposal at the address noted in the bid requirements.

Late proposals will not be considered.

Colleges and Universities

St. Cloud Technical College

Request for Proposals (RFP) for AutoDesk Software Including Significant Service Levels

RFP# 010602

The St. Cloud Technical College is seeking proposals for lease of notebook computers including significant service levels.

A copy of the complete RFP, which will be sent free of charge to interested vendors, may be obtained by contacting:

Jeff John
Purchasing Agent
St. Cloud Technical College
1540 Northway Drive
St. Cloud, MN 56303
Phone: (320) 654-5512
Fax: (320) 654-5027
Email: jaj@cloud.tec.mn.us

The Request for proposal may also be downloaded off of the St. Cloud Technical College's **website** by visiting: www.sctc.edu/rfp beginning July 15, 2002 until July 29, 2002.

Jeff John and Bruce Peterson are the only persons designated to answer questions regarding this RFP.

Proposals submitted in response to this RFP must be received at the address above. All applicants must provide one original and (5) five copies of the proposal. The final date for submitting proposals is **July 31, 2002 by 3:00 p.m., Central Daylight Time. Late Proposals will not be considered. Faxed or emailed proposals will not be considered.**

This request does not obligate the State of Minnesota to complete this report. The State of Minnesota reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Department of Human Services

Request for Proposals to Examine the Role of the Minnesota Child Support Program in Increasing Access to Medical Coverage for Children

The State of Minnesota, through its Department of Human Services (DHS), request proposals for professional and technical services for the design and management of a study to examine the role of the Minnesota child support program in increasing access to medical coverage for children. DHS's purpose in seeking this analysis is to identify and evaluate efforts the child support program could undertake to increase the number of children in its caseload who have medical coverage. Specifically, DHS is interested in:

- Assessing the need for increased outreach or other efforts to identify and/or secure coverage for children in the child support caseload;
- Identifying potential efforts or solutions to address the need;
- Evaluating the advantages and disadvantages of the proposed efforts or solutions; and
- Designing an implementation plan.

Additionally, DHS seeks an assessment of communication and coordination between the child support program and health care assistance programs, and an analysis of funding options for the proposed solutions.

The deadline for submitting proposals is August 12, 2002. To receive a full copy of the Request for Proposals contact the Minnesota Department of Human Services at the following address:

Minnesota Department of Human Services
Attention: Patrick Kontz
444 Lafayette Road
St. Paul, MN 55155-3846
Phone: (651) 296-8806
Email: patrick.kontz@state.mn.us

State Board of Investment

Notice of Interest in Retaining Private Money Management Firms

The Minnesota State Board of Investment (MSBI) retains private money management firms to manage a portion of the pension assets and other accounts under its control. Firms interested in managing domestic stock, international stock, domestic bond or global bond portfolios for the MSBI are asked to write to the following address for additional information:

External Manager Program
Minnesota State Board of Investment
60 Empire Drive, Suite 355
St. Paul, MN 55103-3555
Phone: (651) 296-3328
Fax: (651) 296-9572
Email: mim.sbi@state.mn.us

Please refer to this notice in your written notice.

Department of Military Affairs

Notice of Request for Proposals for Professional Services to Complete a Boundary Survey of Camp Ripley Military Reservation and Out Lot Properties (Project No. 02910)

The Minnesota Department of Military Affairs is seeking professional services to complete a boundary survey of Camp Ripley Military Reservation and additional out lot parcels. Scope of services shall consist of:

State Contracts

Provide a property boundary survey of Camp Ripley and out lots, which shall include research of legal descriptions, placement of property boundary markers, recovery and placement of missing section and quarter corner markers. Property markers are not required for boundaries defined by the Mississippi and Crow Wing Rivers. Boundary description along navigatable rivers will be to current water level identified by the contractor at time of survey. These products will be used to assist with management and development of Camp Ripley. Digital products will be used with GIS and CAD applications. The following deliverable are required for each property:

1. Two copies of Certificates of Survey, maps and legal descriptions for all property parcels surveyed under this contract. This includes the Camp Ripley boundary and all out lots identified under this contract. Completed certificate shall be filed in accordance with *Minnesota Statute* 389.08, Filing of surveys in certain counties.
2. One copy of each Certificate of Location of all recovered and reset property markers to the State and filed with the appropriate government authorities.
3. Two georeferenced ArcView shapefiles in the UTM, Zone 15, NAD83 metric coordinate system in electronic format.
4. Georeferenced AutoCAD version 2000 DWG file in UTM, Zone 15, NAD83 metric coordinate system with Camp Ripley property corners and lines in electronic format. The DWG file will meet special data standards and will have Federal Geographic Data Committee (FGDC) compliant metadata.

The Request for Proposals is available by writing or calling Ms. Anna Swoboda, Minnesota Department of Military Affairs, Facilities Management Office, Camp Ripley, 15000 Highway 115, Little Falls, MN 56345-4173, **phone:** (320) 632-7569, or **email:** Anna.Swoboda@mn.ngb.army.mil

Proposals must be submitted in the format provided in the Request for Proposals. Proposals must be received not later than **2:00 p.m. Central Time, 5 August 2002. No late proposals will be accepted.**

Department of Transportation

Notice of Availability of Contract for Design Services for Reconstruction of I-35W and Trunk Highway (TH) 62 Crosstown Commons Freeway

The Minnesota Department of Transportation is requesting proposals for preliminary and final road design services for reconstruction of the I-35W and TH 62 (Crosstown) commons freeway in Minneapolis and Richfield, Minnesota.

Other professional services, in support of this project, will be included in this Request for Proposal. These services include preliminary bridge design for approximately 16 new or replacement bridges, water resources engineering, design surveys, lighting, noise and air analysis, right of way acquisition services, traffic signal design and Value Engineering.

Work is proposed to start after November 14, 2002 with construction letting scheduled in 2005.

The construction cost for the project is estimated to be \$162,000,000.

A Request for Proposals will be available by mail from this office through August 5, 2002. **A written request (by direct mail, email or fax) is required to receive the Request for Proposal.** After August 5, 2002, the Request for Proposal must be picked up in person.

This document is available in alternative formats for persons with disabilities by calling the Agreement Administrator, at (651) 634-2346, or for persons who are hearing or speech impaired by calling the Minnesota Relay Service at 1-800-627-3529.

The Request for Proposal can be obtained from:

Rod Koehn
Department of Transportation - Metro Division
1500 W. County Rd B2
Roseville, MN 55113
Fax: (651) 582-1308
Email: rodney.koehn@dot.state.mn.us

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the 1st Floor Lobby Receptionist at above address no later than **2:00 p.m. Central Daylight Time, August 19, 2002. Late proposals will not be considered.** No time extensions will be granted.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Department of Transportation Program Support Group

Notice Concerning Professional/Technical Contract Opportunities

NOTICE TO ALL: The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: www.dot.state.mn.us/consult

New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

Non-State Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact the editor for further details.

Dakota County Community Services Contract Unit

Notice of Request for Proposal for Qualified Vendors to Operate an Unlicensed Drop in Child Care Service Center

NOTICE IS HEREBY GIVEN that the Dakota County Community Employment and Economic Assistance Department is seeking qualified vendors to operate an unlicensed Drop in Child Care Service Center in space available in the Northern Services Center located at 1 Mendota Road in West St. Paul Minnesota. The contract will be in effect from November 1, 2002 through December 31, 2003. A minimum of three years business experience as a licensed corporate for profit or non-profit child care provider is required for the proposal to receive consideration.

The Drop in Child Care is designed to serve children from ages 0-12 whose families participate in public assistance programs. The center will have a maximum capacity of 14 children.

The planning phase will take place from November 1, 2002 until the first day of operation. During this time period the Service Provider will establish policies and procedures for the operation of the Center including necessary forms, hire and train staff and assist in site set-up.

The Service Provider will maintain staffing and supervision for the daily operation of a Drop in Child Care Center which will be open from 8:15 a.m. to noon and 1:00 p.m. to 4:30 p.m. The Center will open January 6, 2003, with staff present beginning January 2 for orientation and site training. Staff must be 18 years of age and meet the following requirements:

- Physically able to care for a group of children ages 0-12 years.
- Successfully passes a background study consistent with the requirements of background studies under *Minnesota Statutes* 245A.04, subdivision 3, prior to caring for children in the program.
- Current training in reduction of risk related to Sudden Infant Death Syndrome, blood-borne pathogens/universal precautions and infant/child-related CPR and first aid.
- Education and experience in child care and development consistent with being teacher-qualified under *Minnesota Rules* 9503.0032 or assistant teacher-qualified under *Minnesota Rules* 9503.0033.

Non-State Contracts & Grants

Staff will sign in and release children from care, explain policies and procedures to parents or guardians regarding use of the program; care for children in a safe, developmentally appropriate manner that provides a positive experience for children while at the Center.

The County will provide space, telephone, furniture, bedding, washer, dryer, refrigerator, toys and craft materials, cleaning supplies, free parking and staff use of the employee kitchen and break room. The Service Provider will be reimbursed for actual expenses based on the budget.

A complete Request for Proposal may be obtained by contacting:

Therese J. Branby, Contract Manager
Dakota County Community Services Division
1 Mendota Road, Suite 500
West St. Paul, MN 55118-4773
Phone: (651) 554-5878
Email: therese.branby@co.dakota.mn.us

Deadline for proposals is **4:30 p.m. CDT on Monday, August 19, 2002.**

Metropolitan Council

Notice of Request for Proposals (RFP) for Engineering Services for the Elko-New Market Interceptor Project

RFP No. 02P084

The Metropolitan Council is requesting engineering services proposals for the Elko-New Market Interceptor Project. This project will include a Facility Plan, design and preparation of bidding documents, acquisition of easements and site for lift station and meter station, and construction support services. The Project will start at the Elko-New Market wastewater treatment plant (WWTP) and end at the MCES interceptor located in Lakeville. The project may include one or two lift stations, short lengths of forcemain, and 9 miles of gravity sewer, using open cut or tunneling. The following is the proposed schedule:

<i>RFP Release Date</i>	July 10, 2002
<i>Proposals Due</i>	July 29, 2002
<i>Evaluate and Rank Proposals</i>	August 1, 2002
<i>Metropolitan Council authorization</i>	August 14, 2002
<i>Contract negotiated, executed, NTP</i>	August 20, 2002

All firms interested in being considered for this project and desiring to receive a RFP package are invited to submit a Letter of Interest with point of contact, name, title, company, phone, fax, mobile, email information to:

Amanda Houston, Administrative Assistant, Contracts and Procurement Unit
Metropolitan Council Environmental Services
230 East Fifth Street
Mears Park Centre
St. Paul, MN 55101
Phone: (651) 602-1585
Fax: (651) 602-1138
Email: amanda.houston@metc.state.mn.us

Minnesota Statutes, Section 473.144 and 363.073, and *Minnesota Rules*, Parts 5000.3400 to 5000.3600 will be incorporated into any contract based upon the Proposal or any modifications to it. If a contract for the project is awarded in excess of \$100,000, the requirements of *Minnesota Rules* 5000.3530 will be applicable.

Metropolitan Council

Notice of Request for Proposals (RFP) for Web Hosting and Maintenance

Metropolitan Council RFP / Contract Number 02P080

The Metropolitan Council is requesting proposals to provide managed server hosting for the Metropolitan Council's web site. Managed server hosting includes, at least, personnel, service, software, hardware and connectivity required to host, monitor and

Non-State Contracts & Grants

diagnose a web site and application environment. The site has HTML and database components. The size of the site is 6.84 Gigabytes with approximately 1,800 pages. The site is located at www.metrocouncil.org

The anticipated solicitation schedule is shown below:

Issue Request for Proposals
Receive Proposals
Award of Contract

July 15, 2002
1:00 p.m., on Tuesday, August 13, 2002
September 2002

All firms interested in receiving an RFP package are invited to submit an email or written request to:

Amanda Houston, Administrative Assistant
Contracts and Procurement Unit
Metropolitan Council Environmental Services
Mears Park Centre
230 East Fifth Street
St. Paul, MN 55101
Phone: (651) 602-1585
Fax: (651) 602-1138
Email: amanda.houston@metc.state.mn.us

Note: RFPs are **not** available in electronic form.

Minnesota Statutes, Sections 473.144 and 363.073, and *Minnesota Rules*, Parts 5000.3400 to 5000.3600 will be incorporated into any contract based upon the Proposal or any modifications to it. If a contract for the project is awarded in excess of \$100,000, the requirements of *Minnesota Rules* 5000.3530 will be applicable.

Ramsey County

Office for Integrated Care Management

Notice of Request for Proposals for Professional Administrative Services to a County Health Care System

NOTICE IS HEREBY GIVEN that Ramsey County is developing a program whereby it will be responsible for providing health care goods and services to its Medical Assistance (MA) and General Assistance Medical Care (GAMC) populations on a prepaid basis. Consideration is also being given to including Ramsey County, MinnesotaCare enrollees. The term for this new county responsibility is "County-Based Purchasing" (CBP).

In order to facilitate the day-to-day operations of this new prepaid model, the County is seeking a vendor to support a wide range of administrative functions.

Core responsibilities of the administrative vendor will include: information management, and the reporting of claims and quality data. Future services that may be negotiated include: utilization management and review, prior authorization activities, network development, provider relations and regulatory compliance.

The program's enrollee base will be approximately 42,000 to 45,000 persons. Care delivery is scheduled to begin January 1, 2004 with enrollment to start three months prior.

Responses are due by August 14, 2002. Full copies of the RFP can be obtained by calling the St. Paul/Ramsey County Contract and Analysis Services Office at (651) 266-8900 and requesting RFP - IMC2-2.

University of Minnesota

Notice of Bid Information Service (BIS) Available for All Potential Vendors

The University of Minnesota offers 24 hour/day, 7 day/week access to all Request for Bids/Proposals through its web based Bid Information Services (BIS). Subscriptions to BIS are \$75/year. Visit our web site at bidinfo.umn.edu or call the BIS Coordinator at (612) 625-5534.

Requests for Bids/Proposals are available to the public at no charge each business day from 8:00 a.m. to 4:30 p.m. in Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Mpls., MN 55454.



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