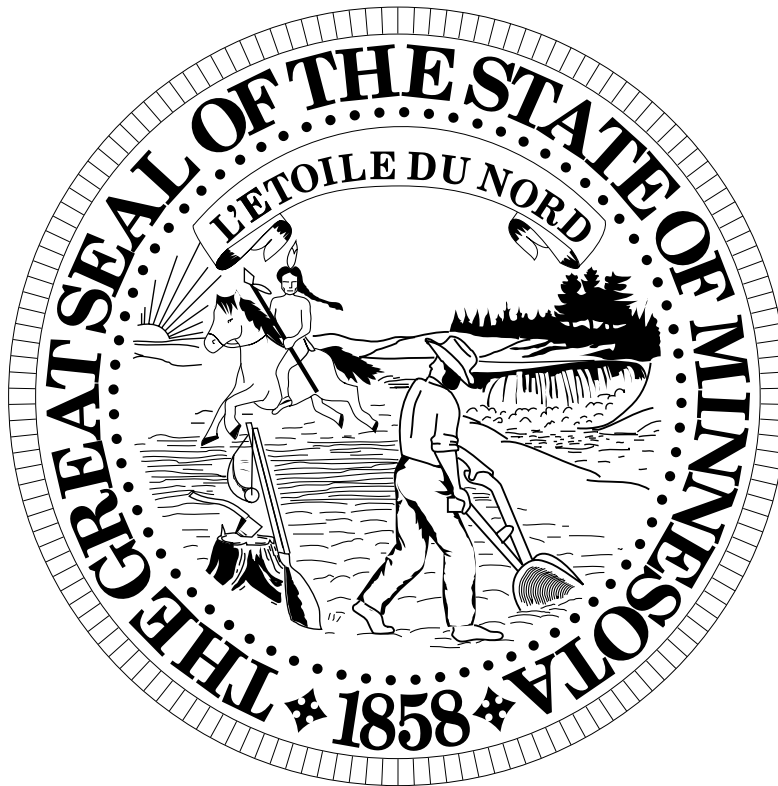


State of Minnesota

State Register

Rules and Official Notices Edition



Published every Monday (Tuesday when Monday is a holiday) by the
Department of Administration – Communications Media Division

Monday 4 February 2002
Volume 26, Number 33
Pages 1009-1028

State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- proposed, adopted, exempt, expedited emergency and withdrawn rules
- executive orders of the governor
- appointments
- proclamations and commendations
- commissioners' orders
- revenue notices
- official notices
- state grants and loans
- contracts for professional, technical and consulting services
- non-state public bids, contracts and grants
- certificates of assumed name, registration of insignia and marks

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Printing Schedule and Submission Deadlines

Vol. 26 Issue Number	PUBLISH DATE	Deadline for both Adopted and Proposed RULES	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts
#33	Monday 4 February	Noon Wednesday 23 January	Noon Tuesday 29 January
#34	Monday 11 February	Noon Wednesday 30 January	Noon Tuesday 5 February
#35	TUESDAY 19 FEBRUARY	Noon Wednesday 6 February	Noon Tuesday 12 February
#36	Monday 25 February	Noon Wednesday 13 February	Noon Tuesday 19 February

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Publication Number: 326630 (ISSN 0146-7751)

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House Information Office (651) 296-2146

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Website: www.house.leg.state.mn.us/hinfo/hinfo.htm

Minnesota State Court System

Court Information Office (651) 296-6043 Website: www.courts.state.mn.us
Minnesota Judicial Center, Room 135, 25 Constitution Ave., St. Paul, MN 55155

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Commodity, Service, and Construction contracts are published Tuesday and Friday in a bulletin, the *Solicitation Announcements*. Award results are available from the Materials Management Helpline (651) 296-2600. **Website:** www.mmd.admin.state.mn.us

Individual copies and subscriptions or the *State Register* and *Solicitation Announcements* are available through Minnesota’s Bookstore, (651) 297-3000, or (800) 657-3757.

Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1999 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

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Proposed Rules

Comments on Planned Rules or Rule Amendments

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

Rules to be Adopted After a Hearing

After receiving comments and deciding to hold a public hearing on the rule, an agency drafts its rule. It then publishes its rules with a notice of hearing. All persons wishing to make a statement must register at the hearing. Anyone who wishes to submit written comments may do so at the hearing, or within five working days of the close of the hearing. Administrative law judges may, during the hearing, extend the period for receiving comments up to 20 calendar days. For five business days after the submission period the agency and interested persons may respond to any new information submitted during the written submission period and the record then is closed. The administrative law judge prepares a report within 30 days, stating findings of fact, conclusions and recommendations. After receiving the report, the agency decides whether to adopt, withdraw or modify the proposed rule based on consideration of the comments made during the rule hearing procedure and the report of the administrative law judge. The agency must wait five days after receiving the report before taking any action.

Rules to be Adopted Without a Hearing

Pursuant to *Minnesota Statutes* § 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing. An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public. The agency then publishes a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

Campaign Finance and Public Disclosure Board

Proposed Permanent Rules Relating to Requirements and Procedures

NOTICE OF INTENT TO ADOPT RULES WITHOUT A PUBLIC HEARING

Proposed Amendment to Rules Governing Requirements and Procedures, *Minnesota Rules*, Chapters 4503, 4505, 4511, 4515, 4520, and 4525, and repeal of *Minnesota Rules*, parts 4515.0700 and 4520.0700

Introduction. The Campaign Finance and Public Disclosure Board (the Board) intends to adopt rules without a public hearing following the procedures set forth in the Administrative Procedure Act, *Minnesota Statutes*, sections 14.22 to 14.28, and rules of the Office of Administrative Hearings, *Minnesota Rules*, parts 1400.2300 to 1400.2310. You may submit written comments on the proposed rules and may also submit a written request that a hearing be held on the rules until 4:30 p.m. on March 6, 2002.

Agency Contact Person. Comments or questions on the rules and written requests for a public hearing on the rules must be submitted to the agency contact person. The agency contact person is: Jeffrey Sigurdson at Campaign Finance and Public Disclosure Board, Suite 190, Centennial Office Building, St. Paul, MN 55155-1603. **Phone:** (651) 296-1720 or 1-800-657-3889. **Fax:** (651) 296-1722. **Email:** jeffrey.sigurdson@state.mn.us. **TTY** users may call the Board through the Minnesota Relay Service at 1-800-627-3529.

Subject of Rules and Statutory Authority. The proposed rules are about Chapter 10A of the *Minnesota Statutes*, the Ethics in Government Act, and relate to lobbyist registration and reporting, the process for filing written complaints with the Board, the making of changes or corrections to documents filed with the Board, reducing the reporting requirements of terminating public officials, and procedures related to candidate qualification for public subsidy payments. The statutory authority to adopt the rules is *Minnesota Statutes*, section 10A.02, subdivision 13. A copy of the proposed rules is published in the *State Register* with this notice and attached to this notice as mailed.

Comments. You have until 4:30 p.m. on March 6, 2002, to submit written comment in support of or in opposition to the proposed rules and any part or subpart of the rules. Your comment must be in writing and received by the agency contact person by the due date. Comment is encouraged. Your comment should identify the portion of the proposed rules addressed and the reason for the comment. You are encouraged to propose any change desired. Any comments that you would like to make on the legality of the proposed rules must also be made during this comment period.

Request for a Hearing. In addition to submitting comments, you may also request that a hearing be held on the rules. Your request for a public hearing must be in writing and must be received by the agency contact person by 4:30 p.m. on March 6, 2002. Your written request for a public hearing must include your name and address. You must identify the portion of the proposed rules

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Proposed Rules

to which you object or state that you oppose the entire set of rules. Any request that does not comply with these requirements is not valid and cannot be counted by the agency when determining whether a public hearing must be held. You are also encouraged to state the reason for the request and any changes you want made to the proposed rules.

Withdrawal of Requests. If 25 or more persons submit a valid written request for a hearing, a public hearing will be held unless a sufficient number withdraw their requests in writing. If enough requests for hearing are withdrawn to reduce the number below 25, the agency must give written notice of this to all persons who requested a hearing, explain the actions the agency took to effect the withdrawal, and ask for written comments on this action. If a public hearing is required, the agency will follow the procedures in *Minnesota Statutes*, sections 14.131 to 14.20.

Alternative Format. Upon request, this Notice can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

Modifications. The proposed rules may be modified as a result of public comment. The modifications must be supported by comments and information submitted to the agency, and the adopted rules may not be substantially different than these proposed rules. If the proposed rules affect you in any way, you are encouraged to participate in the rulemaking process.

Statement of Need and Reasonableness. A statement of need and reasonableness is now available from the agency contact person. This statement contains a summary of the justification for the proposed rules, including a description of who will be affected by the proposed rules and an estimate of the probable cost of the proposed rules. Copies of the statement may be obtained at no charge from the agency. The statement is also available at the agency's **web site** at: <http://www.cfboard.state.mn.us>

Adoption and Review of Rules. If no hearing is required, the agency may adopt the rules after the end of the comment period. The rules and supporting documents will then be submitted to the Office of Administrative Hearings for review for legality. You may ask to be notified of the date the rules are submitted to the office. If you want to be so notified, or want to receive a copy of the adopted rules, or want to register with the agency to receive notice of future rule proceedings, submit your request to the agency contact person listed above.

Dated: 25 January 2002

Jeanne Olson, Executive Director
Campaign Finance and Public Disclosure Board

4503.1450 DISTRIBUTION OF GENERAL ACCOUNT PUBLIC SUBSIDY FUNDS.

Subpart 1. Agreement. The general account public subsidy agreement required in *Minnesota Statutes*, section 10A.31, subdivision 7, may be provided to candidates on a separate form, or incorporated into the public subsidy agreement. The must require that the candidate spend or be legally obligated to spend at least 50 percent of the general account public subsidy payment by the end of the reporting period prior to the general election. The agreement must also provide that if the candidate does not meet this requirement, the candidate must repay the board the difference between the candidates general account public subsidy payment and the candidates total campaign expenditures as of the end of the reporting period prior to the general election. The agreement must further provide that the candidate must reimburse the board for any reasonable collection costs incurred in securing the repayment of the unused general account public subsidy payment.

Subp. 2. Failure to repay. A candidate who fails to repay money required by the agreement cannot be paid additional general account public subsidy funds during the current or future election cycles until the entirety of the unexpended general account funds, and any associated collection fees, are either repaid to the board or discharged by a court action.

Subp. 3. Estimate of general account public subsidy payment. For purposes of determining a candidate's fulfillment of the terms of the agreement, the board must use the September 1 certification of available funds from the commissioner of the Department of Revenue to estimate the general account public subsidy payment for the candidate's office. Using first class mail, the board must inform each candidate eligible for a general account payment of the minimum amount that must be spent to comply with the terms of the agreement.

4505.0900 FILING.

[For text of subs 2 and 3, see M.R.]

Subp. 4. Termination as a public official. An individual shall file a statement of economic interest to cover the period for which the individual served as a public official even though at the time the statement is filed, the individual is no longer holding that office as a public official. The statement of economic interest does not need to be filed if there have been no changes from the most recent statement of economic interest filed with the board.

[For text of subs 5 and 6, see M.R.]

4511.0100 DEFINITIONS.

[For text of subpart 1, see M.R.]

Subp. 1a. Designated lobbyist. “Designated lobbyist” means a lobbyist responsible for reporting the lobbying disbursements of the entity the lobbyist represents. An entity that employs lobbyists may have only one designated lobbyist at any given time.

[For text of subs 2 to 6, see M.R.]

Subp. 7. Reporting lobbyist. “Reporting lobbyist” means a lobbyist responsible for reporting lobbying disbursements of two or more lobbyists representing the same entity. Lobbying disbursements made on behalf of an entity may be reported by each individual lobbyist that represents an entity, or by one or more reporting lobbyists, or a combination of individual reports and reports from a reporting lobbyist.

4511.0200 REGISTRATION.

[For text of subpart 1, see M.R.]

Subp. 2. Separate registration for each lobbyist. Multiple lobbyists representing the same individual, association, political subdivision, or higher education system must each register separately. A lobbyist who provides lobbying disbursements to the board through a reporting lobbyist must list the name and registration number of the reporting lobbyist on a lobbyist registration. If the reporting lobbyist changes, or if the lobbyist ceases to report through a reporting lobbyist, the lobbyist must amend the registration within ten days.

Subp. 3. Registration of designated lobbyist. A designated lobbyist must indicate on the lobbyist registration form that the lobbyist will be reporting disbursements for the entity the lobbyist represents. An entity that employs lobbyists may have only one designated lobbyist. A designated lobbyist who ceases to be responsible for reporting the lobbying disbursements of an entity must amend the lobbyist’s registration with the board within ten days.

Subp. 4. Registration of reporting lobbyist. A reporting lobbyist must indicate on the lobbyist registration form that the lobbyist will be reporting disbursements for additional lobbyists representing the same entity. The registration must list the name and registration number of each lobbyist that will be included in reports of disbursements made by the reporting lobbyist. Changes to the list of lobbyists represented by a reporting lobbyist must be amended on the reporting lobbyist registration within ten days, or provided to the board at the time of filing a report required by *Minnesota Statutes*, section 10A.04, subdivision 2.

4511.0400 TERMINATION.

Subpart 1. Lobbyist termination. A lobbyist who has ceased lobbying for a particular entity may terminate registration by filing a ~~final~~ lobbyist termination form and a lobbyist disbursement report covering the period from the last report filed through the date of termination and indicating on the report that the lobbyist intends to terminate the particular registration as of the specified termination date. If the lobbying disbursements of the lobbyist are reported by a reporting lobbyist, the nonreporting lobbyist may terminate by filing a lobbyist termination form and notifying the reporting lobbyist of all disbursements made by the lobbyist during the period from the last report filed through the date of termination.

Subp. 2. Reporting lobbyist termination. A reporting lobbyist who has ceased lobbying for a particular entity may terminate registration by filing a lobbyist termination form and a lobbyist disbursement report covering the period from the last report filed through the date of termination. The termination of a reporting lobbyist reverts the reporting responsibility back to each lobbyist listed on the registration of the reporting lobbyist.

Subp. 3. Designated lobbyist termination. A designated lobbyist who has ceased lobbying for a particular entity may terminate registration using the procedure provided in subpart 1. When the designated lobbyist of a lobbying entity terminates, the entity is responsible to assign the responsibility to report entity lobbying disbursements to another lobbyist.

4511.0500 REPORTING REQUIREMENTS.

Subpart 1. Separate reporting required for each entity. A lobbyist must report separately for each entity for which the lobbyist is registered, unless the disbursements are reported in the manner provided in subpart 2.

Subp. 2. Reporting by multiple lobbyists representing the same entity. Items A to G apply if a single individual, association, political subdivision, or public higher education system is represented by more than one lobbyist.

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated “all new material.” **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Proposed Rules

A. The entity must ~~designate~~ appoint one designated lobbyist to report lobbyist disbursements made by the entity ~~and~~. The ~~reporting designated~~ lobbyist must indicate ~~this designation~~ that status on the periodic reports of lobbyist disbursements.

B. A reporting lobbyist may consent to report on behalf of one or more other lobbyists for the same entity, in which case, the other lobbyists are persons about whose activities the reporting lobbyist must ~~report~~ disclose and are subject to the disclosure requirements of *Minnesota Statutes*, section 10A.04, subdivision 3. Lobbyist disbursement reports filed by ~~the a~~ reporting lobbyist must include the names and registration numbers of ~~any the~~ other lobbyists whose activities are included in the report.

C. Lobbyists whose activities are ~~reported~~ accounted for by a ~~designated~~ reporting lobbyist ~~must are not required to~~ file lobbyist disbursement reports ~~specifying the name and registration number of the lobbyist reporting on their behalf~~.

D. A lobbyist whose lobbying disbursements are provided to the board through a reporting lobbyist must supply all relevant information on disbursements to the reporting lobbyist no later than five days before the prescribed filing date.

E. The reporting periods and due dates for a reporting lobbyist are those provided in *Minnesota Statutes*, section 10A.04, subdivision 3. The board must notify by certified mail or personal service each reporting lobbyist that fails to file a required report within seven days of a statutory filing date. Additionally, the board must notify by certified mail or personal service each lobbyist listed on the registration of the reporting lobbyist of the failure of the reporting lobbyist to file in a timely manner. Within seven days of receipt of this notice, each lobbyist must report disbursements to the board. If a lobbyist fails to file a report within seven days of receiving this notice from the board, the board may impose a late filing fee of \$5 per day, not to exceed a maximum of \$100, commencing with the eighth day after receiving notice.

F. The reporting lobbyist must indicate the names and registration numbers of any lobbyists who did not provide their lobbying disbursements for inclusion in a report. The board must send notice by certified mail or personal service to a lobbyist who failed to provide the required disbursement information to the reporting lobbyist. The notice must require that the lobbyist file an individual lobbyist disbursement report within seven days of receipt of the notice. If a lobbyist fails to file a report within seven days of receiving notice from the board, the board may impose a late filing fee of \$5 per day, not to exceed a maximum of \$100, commencing with the eighth day after receiving notice.

Subp. 3. **Report of officers and directors information.** With each report of lobbyist disbursements, ~~each a designated~~ lobbyist, ~~except those whose activities are reported by a designated reporting lobbyist~~, must report any change in the name and address of:

[For text of items A and B, see M.R.]

[For text of subp 4, see M.R.]

Subp. 5. **Reporting gifts.** A gift to a public or local official from a principal for which a lobbyist is registered must be reported by the ~~designated reporting lobbyist who reports that principal's lobbying disbursements~~.

4525.0200 COMPLAINTS OF VIOLATIONS.

Subpart 1. **Who may complain.** A person who believes a violation of *Minnesota Statutes*, chapter 10A, or rules of the board has occurred may submit an oral or written complaint to the board.

Subp. 2. **Form.** ~~There is no prescribed form for a written complaint, but all written~~ Complaints must be typewritten or handwritten ~~ten legibly~~ submitted in writing. The complaint may be submitted on a form provided by the board, or may be typed or handwritten. The name and address of the person making the complaint must be typewritten or hand-printed on the complaint and it must be signed by the complainant. A complainant shall list the alleged violator and describe the complainant's knowledge of the alleged violation. Any evidentiary material should be submitted with the complaint. Complaints are not available for public inspection or copying until after the board makes a finding. No investigations are required if a complaint is frivolous on its face, illegible, too indefinite, does not identify the violator, or is unsigned by the complainant.

[For text of subs 3 to 6, see M.R.]

REPEALER. *Minnesota Rules*, parts 4515.0700 and 4520.0700, are repealed.

Adopted Rules

A rule becomes effective after the requirements of *Minnesota Statutes* §§14.05-14.28 have been met and five working days after the rule is published in the *State Register*, unless a later date is required by statutes or specified in the rule.

If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed.

If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

Expedited and Emergency Expedited Rules

Provisions for the Commissioner of Natural Resources to adopt emergency expedited Game and Fish Rules are specified in *Minnesota Statutes* §§ 84.027. The commissioner may adopt emergency expedited rules when conditions exist that do not allow the Commissioner to comply with the requirements for emergency rules. The Commissioner must submit the rule to the attorney general for review and must publish a notice of adoption that includes a copy of the rule and the emergency conditions. Emergency expedited rules are effective upon publication in the *State Register*, and may be effective up to seven days before publication under certain emergency conditions. Emergency expedited rules are effective for the period stated or up to 18 months.

Board of Electricity

Adopted Permanent Rules Relating to Approval of Programs for Experience Credit

The rules proposed and published at *State Register*, Volume 26, Number 22, pages 652-656, November 19, 2001 (26 SR 652), are adopted as proposed.

Expedited Emergency Rules

Provisions exist for the Commissioners of some state agencies to adopt emergency expedited rules when conditions exist that do not allow the Commissioner to comply with the requirements for emergency rules. The Commissioner must submit the rule to the attorney general for review and must publish a notice of adoption that includes a copy of the rule and the emergency conditions. Emergency expedited rules are effective upon publication in the *State Register*, and may be effective up to seven days before publication under certain emergency conditions. Emergency expedited rules are effective for the period stated or up to 18 months. Specific *Minnesota Statutes* citations accompanying these emergency expedited rules detail the agency's rulemaking authority.

Department of Natural Resources

Adopted Expedited Emergency Game and Fish Rules; Special Permits for Light Goose Population Control

Adopted Expedited Emergency Game and Fish Rules: Special Permits for Light Goose Population Control

NOTICE IS HEREBY GIVEN that the above entitled rules have been adopted through the process prescribed by *Minnesota Statutes*, section 84.027, subdivision 13 (b). The statutory authority for the contents of these rules is *Minnesota Statutes*, sections 97A.091, 97A.401, subd. 4, 97B.731, and 97B.803.

Dated: 17 January 2002

Allen Garber
Commission of Natural Resources

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Expedited Emergency Rules

6240.0600 SPECIAL PERMITS FOR LIGHT GOOSE POPULATION CONTROL.

Subpart 1. **Definition.** For purposes of this part, "light goose" means a lesser snow goose including a blue phase lesser snow goose (*Anser c. caerulescens*) or a Ross' goose (*Anser rossii*).

Subp. 2. **Permit required.** A person may not take a light goose during the period prescribed in subpart 3 except under a valid permit and in full compliance with the conditions contained in the permit and in this part. Residents and nonresidents may apply for permits. No hunting license or stamps are required. A permit holder must have a permit in possession at all times when taking or transporting light geese taken under this part and must retain the permit for as long as the permit holder possesses light geese taken under this part.

Subp. 3. **Open harvest period.** Light geese may be taken from March 1 to April 30 with permits issued under this part. Shooting hours are one-half hour before sunrise to one-half hour after sunset.

Subp. 4. **Bag limit.** No daily or bag limits apply to the taking of light geese under this part.

Subp. 5. **Game refuges and waterfowl refuges.** All state game refuges closed to migratory waterfowl hunting are closed to taking light geese under this part. All waterfowl refuges closed by posting to the taking of ducks or geese during any portion of the fall waterfowl seasons are closed to taking light geese under this part. All controlled hunting stations in the Lac qui Parle game refuge, Chippewa and Lac qui Parle counties, are closed to taking light geese under this part.

Subp. 6. **Permit conditions; applicability of other laws and rules.**

A. A permit issued under this part is effective on the date of issuance or on March 1, whichever occurs later. A permit expires on April 30 of the year of issuance.

B. Except as provided in subparts 2 to 5, all applicable provisions of state statutes and federal law for taking migratory waterfowl apply to the taking of light geese under this part. All applicable rules for taking migratory waterfowl apply to the taking of light geese under this part, unless inconsistent with or otherwise provided in this part.

C. Permittees must submit records of their light goose harvest by July 1 on forms provided by the commissioner.

D. Additional conditions as the United States Fish and Wildlife Service may require or that the commissioner may deem necessary for conservation of waterfowl may be included in the permit.

Subp. 7. **Permit application.** Application for a permit under this part must be made using the application processes established by the commissioner under *Minnesota Statutes*, section 84.027, subdivision 15.

Subp. 8. **Penalties.** Violation of this part or the conditions of any permit issued under this part shall result in revocation of the permit and may result in other penalties as provided by state or federal law.

EFFECTIVE PERIOD. *Minnesota Rules*, part 6240.0600, expires 18 months after adoption.

Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking. The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Minnesota Comprehensive Health Association

Notice of Meeting of the Enrollee Appeal Committee

NOTICE IS HEREBY GIVEN that a meeting of the Minnesota Comprehensive Health Association's (MCHA), Enrollee Appeal Committee will be held at 10:00 a.m., on Monday, February 11, 2002 at the MCHA executive office located at 5775 Wayzata Blvd., Suite 910, St. Louis Park, MN.

This meeting may be closed to the public, if so requested by the appellant, pursuant to *Minnesota Statutes* 62E.10, subd. 4.

For additional information, please call Lynn Gruber at **phone:** (952) 593-9609.

Minnesota Higher Education Facilities Authority

Notice of Public Hearing on Revenue Obligations for St. Olaf College

NOTICE IS HEREBY GIVEN that a public hearing will be held by the Minnesota Higher Education Facilities Authority (the "Authority") with respect to a proposal to issue revenue bonds or other obligations on behalf of St. Olaf College (the "College"), as owner and operator of St. Olaf College, at the authority's offices at Suite 450 Galtier Plaza, 380 Jackson Street, St. Paul, Minnesota on February 20, 2002 at 2:00 p.m. Under the proposal, the Authority would issue its revenue bonds or other obligations in an aggregate principal amount of up to approximately \$28,500,000 to finance (a) acquisition, construction, furnishing and equipping of an approximately 95,000 square foot building for use as a student recreation center, (b) renovation of the Skoglund Athletic Center and other site improvements and (c) to refinance the outstanding principal of the City of Northfield, Minnesota, College Facility Revenue Bonds, Series 1992 (St. Olaf College Project), originally issued to finance Ytterboe Hall (student housing), renovation of two other student housing facilities, expansion of the College water system, and expansion of the College parking facilities, all located on the College campus (collectively, the "Project"). The Project will be owned and operated by the College and located at 1520 St. Olaf Avenue, Northfield, Minnesota.

At said time and place the Authority shall give all parties who appear or have submitted written comments an opportunity to express their views with respect to the proposal to undertake and finance the Project.

Dated: 4 February 2002

By Order of the
Minnesota Higher Education Facilities Authority
Marianne Remedios
Executive Director

Minnesota Higher Education Facilities Authority

Notice of Public Hearing on Revenue Obligations for the University of St. Thomas

NOTICE IS HEREBY GIVEN that a public hearing will be held by the Minnesota Higher Education Facilities authority (the "Authority") with respect to a proposal to issue revenue bonds or other obligations on behalf of the University of St. Thomas (the "University"), as owner and operator of University of St. Thomas, at the Authority's offices at Suite 450 Galtier Plaza, 380 Jackson Street, St. Paul, Minnesota on February 20, 2002 at 2:00 p.m. Under the proposal, the Authority would issue its revenue bonds or other obligations in an aggregate principal amount of up to approximately \$4,000,000 to refund all the outstanding principal of Mortgage Revenue Bonds, Series Three-C (University of St. Thomas) dated March 1, 1991 and originally issued to finance the

Official Notices

acquisition, construction, furnishing and equipping of Terrence Murphy Hall, an approximately 150,000 square foot, multi-story educational building, and related site improvements (the "Project"). The Project is owned and operated by the University and located at 1000 LaSalle Avenue, Minneapolis, Minnesota.

At said time and place the Authority shall give all parties who appear or have submitted written comments an opportunity to express their views with respect to the proposal to undertake and finance the Project.

Dated: 4 February 2002

By Order of the
Minnesota Higher Education Facilities Authority
Marianne Remedios
Executive Director

Minnesota Board of Peace Officer Standards and Training

Notice of Request for Comments on Possible Revisions to Rules Governing Training and Licensing, *Minnesota Rules*, Chapter 6700

Subject of Rules. The Minnesota Board of Peace Officer Standards and Training requests comments on its possible revision to rules governing training and licensing. The Board is considering both rule amendments to training and licensing requirements and repealing rules that are obsolete, unnecessary or duplicative.

Persons Affected. The possible amendments the rules may affect the law enforcement community, the education community and the general public.

Statutory Authority. *Minnesota Statutes*, Sections 626.841 to 626.863, authorizes the Board to adopt and repeal rules for regulating and implementing law enforcement by peace officers and part-time peace officers in the State of Minnesota. In addition, *Minnesota Statutes*, Section 14.05, Subdivision 5, specifically requires each agency to review and repeal obsolete, unnecessary or duplicative rules.

Public Comment. Interested persons or groups may submit comments or information on these possible rules in writing or orally until further notice is published in the *State Register* that the Board intends to adopt or withdraw the rules. The Board does not plan to appoint an advisory committee to comment on the possible rules.

Rules Drafts. The Board has not yet prepared a draft of the possible revisions to rules.

Agency Contact Person. Written or oral comments, questions or requests for more information on these possible rules should be directed to: Dee Dodge at the Minnesota Board of Peace Officer Standards and Training, 1600 University Avenue, Suite 200, St. Paul, Minnesota 55104, or **phone:** (651) 643-3064, **fax:** (651) 643-3072, or **email:** dee.dodge@state.mn.us. TTY users may call the Board at (651) 297-2100.

Alternative Format. Upon request, this Request for Comments can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contract person at the address or telephone number listed above.

NOTE: Comments received in response to this notice will not necessarily be included in the formal rulemaking record submitted to the administrative law judge when a proceeding to adopt rules is started. The agency is required to submit to the judge only those written comments received in response to the rules after they are proposed.

Dated: 24 January 2002

Neil W. Melton, Executive Director
Minnesota Board of Peace Officer Standards and Training

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Department of Health

Community Health Division/Tobacco Prevention and Control

Requests for Proposals for Tobacco Abuse Prevention Projects for Populations-at-Risk

NOTICE IS HEREBY GIVEN that the Minnesota Department of Health (MDH), Tobacco Prevention and Control (TP&C) Program is issuing a Request for Proposal (RFP) to public, private, nonprofit groups, and reservations to apply for a grant from the Minnesota Youth Tobacco Prevention Initiative (MYTPI). MYTPI is looking for proposals capable of giving Minnesota youth the power to be free from tobacco abuse. This will happen by creating a statewide social environment in which commercial tobacco use becomes undesirable, unacceptable, and inaccessible. Applicants will work with MYTPI to reduce tobacco abuse among Minnesota youth by 30 percent by the year 2005.

Populations-at-Risk (PaR) are defined as groups who have significantly higher tobacco abuse rates, bear an increased burden of tobacco related disease and death, and/or are targeted by the tobacco industry. PaR Projects will address the disparities that exist among population groups and focus their tobacco abuse prevention applications on the following intervention areas: 1) implementing comprehensive school-based, tobacco-prevention programs; 2) assuring access to the treatment of tobacco addiction; 3) reducing exposure to secondhand smoke; 4) reducing youth access to commercial tobacco; and 5) encouraging youth advocacy on tobacco issues. PaR applicants will be required to demonstrate their partnership with Local Partnership Grantees in their communities and explain how their project will coordinate with and not duplicate other tobacco-prevention projects.

Approximately \$1,000,000-1,700,000 will be available in this category for each year. Populations-at-Risk Eligible organizations for Populations-at-Risk grants include, but are not limited to, organizations serving: (1) American Indians; (2) African Americans/Africans; (3) Latinos/Hispanics; (4) Asian/Pacific Islanders; (5) people with a low socioeconomic status; (6) high school dropouts; (7) gay, lesbian, bisexual, and transgender populations; or (8) other groups that can demonstrate they meet the definition of Populations-at-Risk as described above.

The grants for PaR Programs will be awarded for a period of up to 3-1/2 years, July 1, 2002 through December 31, 2005. Opportunity for renewal will depend on the availability of funds and on grantee's successful completion of duties. Funding availability may vary depending on the value of the tobacco endowment fund.

To request a complete copy of the RFP, please contact TP&C by **phone** at: (651) 215-8952; or **email**: <tpc@kids.health.state.mn.us>. Copies are available either by mail or for pick-up (between 8:00 a.m., and 4:30 p.m., at MDH). A complete copy of the RFP is available on the department's **website** at: <www.health.state.mn.us>

Questions regarding the RFP should be directed to Barry Dunayer at (651) 281-9791 or Cindy Borgen at (651) 281-9807.

To be considered for funding, completed proposals must be post-marked on or before Friday, April 26, 2002, and mailed to:

Minnesota Department of Health
Tobacco Prevention and Control
P.O. Box 64882
St. Paul, MN 55164-0882

Proposals may also be hand-delivered or sent by alternate carrier (e.g., FedEx or private courier). They must be delivered by **3:30 p.m., CST, Friday, April 26, 2002**. Please deliver them to:

Minnesota Department of Health
Golden Rule Building
85 East Seventh Place, Suite 300
St. Paul, MN 55101

Late proposals will not be considered.

State Grants & Loans

Minnesota Amateur Sports Commission

Notice of Availability of Request for Proposal (RFP) for Ice Arena Construction and Renovation through the "Mighty Ducks" Grant Program

The Minnesota Amateur Sports Commission (MASC) is seeking proposals from communities interested in applying for a construction or renovations grants for indoor ice arenas. There is potentially one \$250,000 grant available and several \$50,000 renovation grants available from the 1998 and 2000 Mighty Ducks Grant Program funds. Completed proposals must be postmarked no later than **March 15, 2002**. All interested applicants should obtain the complete RFP on the MASC **website**: www.masc.state.mn.us, or by sending a written request to:

Mighty Ducks RFP
Minnesota Amateur Sports Commission
1700 – 105th Avenue NE
Blaine, MN 55449-4500
Fax: (763) 785-5699

State Contracts

Informal Solicitations

Effective December 1, 2001, informal solicitations for all contracting opportunities for professional/technical (consultant) contracts with values estimated to be over \$5,000 and under \$50,000 must be posted on the Department of Administration's, Materials Management Division's web page (www.mmd.admin.state.mn.us).

Formal Requests for Proposals

Department of Administration procedures require that formal notice of any professional/technical (consultant service) contract which has an estimated value over \$50,000 must be printed in the *State Register*. Certain quasi-state agencies and Minnesota State Colleges and Universities institutions are by law exempt from these requirements.

Department of Administration

Notice of Request for Proposal (RFP) for Lease of Residences

NOTICE IS HEREBY GIVEN that the Department of Administration on behalf of the Department of Human Services desires proposals for providing up to three (3) existing or newly constructed residences to be located within the cities of Duluth, Hermantown or Proctor for lease by the State to provide residential quarters for individuals with developmental disabilities or related conditions. For a copy of the RFP requirements, contact:

Department of Administration
Real Estate Management Division
309 Administration Building
50 Sherburne Avenue
St. Paul, MN 55155
Phone: (651) 296-6674

Department of Administration

Office of Technology

Notice of Request for Proposals for Support and Operations Services Master Contracts

Contracts

NOTICE IS HEREBY GIVEN that the Minnesota Office of Technology of the Department of Administration wishes to enter into master contracts with a wide variety of information technology contractors who can provide technology-related support and

operation services to various state agencies. These services will provide additional technology-related resources to state agencies with the various skill sets that are required.

Current Master Contract holders that wish to add category types must also submit a response to the Request for Proposal.

For a complete copy of the Request for Proposal please contact:

Steve Gustafson
State of Minnesota
Office of Technology
332 Minnesota Street, Suite E1100
St. Paul, MN 55101-1322
Email: steve.gustafson@state.mn.us

This is the only person designated to receive RFP requests and answer questions regarding the RFP.

The RFP will also be posted on the Office of Technology **website** at: www.ot.state.mn.us

Responses are due **no later than 2:00 p.m., CST on Wednesday, February 27, 2002. Late responses will not be considered.**

Colleges and University Minnesota State (MnSCU)

St. Cloud State University

Advertisement for Sealed Proposals for Executive Search Firm

Sealed proposals for services hereinafter described will be received by St. Cloud State University at the Business Office, Administrative Services Room 122, St. Cloud Minnesota until **3:00 p.m., on February 15, 2002** and will be publicly opened and read aloud. The right is reserved to accept or reject any or all bids or parts of bids and to waive informalities therein.

Bids are requested for **Professional/Technical Services – Executive Search Firm for Provost/Vice President, Academic Affairs** as per Request for Proposal available in the Business Office, St. Cloud State University.

For further information contact:

Lisa Sparks
Director of Purchasing
St. Cloud State University – AS 122
720 4th Avenue South
St. Cloud, MN 56301-4498
Phone: (320) 255-4788 or **Phone:** Doris Frieler (320) 255-4001

Colleges and University Minnesota State (MnSCU)

Winona State University

Request for Proposals for Copy Management Contract

NOTICE IS HEREBY GIVEN that Winona State University will receive sealed requests for proposals for a copy management contract.

There will be a pre-RFP meeting for vendors on February 18, 2002, at 10:30 a.m., at Winona State University, Somsen 213, Winona, MN.

RFP specifications will be available March 4, 2002 from the Winona State University Purchasing Department, P.O. Box 5838, 205 Somsen Hall, Winona, MN 55987 or by calling (507) 457-5067.

Sealed proposals must be received by Sandra Schmitt at P.O. Box 5838, or at 175 W. Mark St., Somsen 205G, Business Office, Winona State University, Winona, MN 55987 **by 2:00 p.m., Friday, April 19, 2002.**

Winona State University reserves the right to reject any or all proposals and to waive any irregularities or informalities in proposals received.

Minnesota Historical Society

Notice of Request for Proposals for the Charles A. Lindbergh Historic Site Exhibits Scenic Services and Furniture Services

Client Project No. 1312

The Minnesota Historical Society (Society) is seeking proposals from qualified firms and individuals to provide a "turnkey" package of fabrication and installation at the Visitor Center, Charles A. Lindbergh Historic Site, 1620 Lindbergh Drive South, Little Falls, Minnesota 56345. The proposal package includes the fabrication, finishing, shipping, handling and installation of all scenic casework and furniture elements as shown in the drawings and details that are provided. The Visitor Center at this site is currently undergoing renovation and alternation and will be tentatively available for exhibit installation by June 17, 2002. Substantial completion of this project is to occur by July 8, 2002.

A mandatory pre-proposal meeting will be held on Monday, February 11, 2002, at the Minnesota History Center located at 345 Kellogg Boulevard, St. Paul, Minnesota.

Proposals must be submitted in the format provided for the Request for Proposals. Proposals must be received **no later than 2:00 p.m., Central Time, Tuesday, February 26, 2002.**

The Request for Proposals is available by calling or writing Chris M. Bonnell, Contracting Officer, Minnesota Historical Society, 345 Kellogg Boulevard West, St. Paul, MN 55102. **Phone:** (651) 297-5863 or **email:** chris.bonnell@mnhs.org

Dated: 4 February 2002

Department of Military Affairs

Notice of Request for Proposals for Professional Services to Generate Aerial Photography, Digital Orthorectified Photography, and Digital Terrain Models of 66 Minnesota National Guard Properties (Project No. 02200)

The Minnesota Department of Military Affairs is seeking professional services to generate aerial photos, digital orthorectified photography, and digital terrain models of training and community centers, organizational maintenance shops, and motor vehicle storage areas throughout Minnesota. Scope of services shall consist of:

Sixty-six Minnesota National Guard property locations require aerial photos, digital orthorectified photography, and digital terrain models. Imagery is needed for a 0.5 mile by 0.5 mile area (160 acres) with the facility being the center point. This imagery should be captured in the Spring of 2002 when the ground is clear of snow cover and prior to leaf-out (weather dependent - it may be possible to complete in the Fall of 2002 if required). The following deliverables are required for each property:

1. True Color contact prints of aerial photography
2. True Color digital orthorectified imagery
 - Digital imagery must be projected in UTM, Zone 15, nad83, meters
 - Imagery resolution (pixel size) must be 0.25 meter
 - Imagery must be compressed into MrSID format

In addition to imagery,

3. A Digital Terrain Model (DTM) sufficient to support 2 foot contours is required for each property in both TIN generate and DWG file formats

The Request for Proposals is available by writing or calling Ms. Carol Prozinski, Minnesota Department of Military Affairs, Facilities Management Office, Camp Ripley, 15000 Highway 115, Little Falls, MN 56345-4173, **phone:** (320) 632-7303, or **email:** Carol.Prozinski@mn.ngb.army.mil

Proposals must be submitted in the format provided in the Request for Proposals. Proposals must be received not later than **2:00 p.m. Central Time, 1 March 2002. No late proposals will be accepted.**

Department of Transportation Program Support Group

Notice Concerning Professional/Technical Contract Opportunities

NOTICE TO ALL: The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Office of Consultant Services **website** at: www.dot.state.mn.us/consult

New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

Non-State Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact the editor for further details.

Metropolitan Council

Invitation for Bid for Procurement of (6) Two-Stage, Oil Free, Rotary Screw Type Compressed Air Systems

NOTICE IS HEREBY GIVEN that the Metropolitan Council Environmental Services' Wastewater Division will receive and publicly open sealed bids for the Procurement (6) Two-Stage, Oil Free, Rotary Screw Type Compressed Air Systems.

Pricing information and technical information from potential bidders is requested by February 21, 2002 for review. The price information and the technical information must be submitted in two separate, sealed envelopes. The Council will open and review the submitted technical information and if the submitted technical information fails to demonstrate compliance with the specifications the bid will be considered non-responsive and the Bidder's sealed bid containing the price information will be returned to the Bidder unopened.

After review and evaluation of all technical information a bid opening is scheduled for **February 28, 2002 at 2:00 p.m.**

Bidding documents may be obtained from the offices of the Metropolitan Council by calling Sunny Jo Emerson **phone** at: (651) 602-1499 or by **fax**: (651) 602-1083.

The Metropolitan Council shall consider all bids received and intends to award a Purchase Order to the responsive and responsible bidder submitting the lowest total cost per bid to the Council. However, the Metropolitan Council reserves the right to reject all bids, to investigate the qualifications and experience of any bidder, to reject any provisions of any bid, to obtain new bids, or to proceed to do the work otherwise.

Metropolitan Council

Notice of Invitation for Bids (IFB) for RS/6000 pSeries 660 Systems

Contract Number 01P140

The Metropolitan Council is requesting bids for 1, possibly 2, IBM RS/6000 7026-6H1 pSeries 660 systems with RS64 IV 600 MHZ Processors, each system will be configured differently (Configurations can be reviewed in the Technical Specifications of the IFB).

<i>Issue Invitation for Bids</i>	January 28, 2002
<i>Bids Due</i>	February 19, 2002
<i>Award Contract</i>	February 28, 2002

All firms interested in submitting bids for this contract and desiring to receive an IFB package are invited to make a written request either by email, fax or mail or phone request to:

Non-State Contracts & Grants

Sunny Jo Emerson
Administrative Assistant, Contracts and Procurement Unit
Metropolitan Council
230 East Fifth Street
St. Paul, MN 55101
Phone: (651) 602-1499
Fax: (651) 602-1083
Email: sunnyjo.emerson@metc.state.mn.us

Minnesota Statutes, Sections 473.144 and 363.073, and *Minnesota Rules*, Parts 5000.3400 to 5000.3600 will be incorporated into any contract based upon the Proposal or any modifications to it. If a contract for the project is awarded in excess of \$100,000, the requirements of *Minnesota Rules* 5000.3530 will be applicable.

Metropolitan Council

Invitation for Bid for Uniform Rental Services

NOTICE IS GIVEN THAT Metropolitan Council Environmental Services Division will receive and publicly open sealed bids for Uniform Rental Services on February 26, 2002 at 2:00 p.m., at the offices of the Metropolitan Council located at 230 E. 5th Street, St. Paul, MN 55101.

Bidding documents may be obtained from the offices of the Metropolitan Council by **phone:** (651) 602-1499 or by **fax:** (651) 602-1083.

The Metropolitan Council shall consider all bids received and intends to award a contract to the responsive and responsible bidder(s) submitting the lowest bid to the Council. However, the Metropolitan Council reserves the right to reject all bids, to investigate the qualifications and experience of any bidder, to reject any provisions of any bid, to obtain new bids, or to proceed to do the work otherwise.

Dated: 21 January 2002

By Order of the Metropolitan Council
William G. Moore, General Manager/Division Director
Metropolitan Council Environmental Services

Metropolitan Council

Notice of Request for Proposals No. 02P005: Public Transit Contract Route Operations & Management

NOTICE IS HEREBY GIVEN that the Metropolitan Council is soliciting proposals from transit service providers to provide bus operations services on one or both of the following public transit contract routes known as: "*Roseville Area Circulator (RAC)*" or "*The Bloomington/Edina (BE) Line*". The *Roseville Circulator* route operates weekdays and Saturdays, consists of seven routes, makes 12,000-passenger trips/month and utilizes seven buses. The *BE-Line* consists of two routes, makes 24,000-passenger trips/month and utilizes four buses. The Council will supply contractor with new 30' low-floor buses to the contract providers for use on these contract routes through its Transportation and Transit Development Division.

The Metropolitan Council provides mass transit and circulator bus services to metropolitan, suburban and the outlying Twin Cities areas of Minneapolis and St. Paul. The Council is seeking proposals from firms that have an FTA-compliant Drug and Alcohol Program, a proven bus maintenance program, and who have the capability of providing a fully trained cadre of drivers and maintenance personnel within three weeks of NTP. Local and national providers of transportation services, including school bus transportation companies, transportation charter companies, private transit companies, non-profits and public agencies that provide transportation services are encouraged to propose.

All proposals must be submitted in accordance with the RFP. The tentative schedule is as follows:

RFP Issue Date	January 31, 2002
RSVP for Pre-proposal Teleconference	February 14, 2002
Pre-proposal Meeting/Teleconference	February 19, 2002
Questions Due	February 26, 2002
Proposals Due	March 14, 2002
Council Action	May 1, 2002
Notice to Proceed	May 7, 2002

All firms interested in this project should request a copy of the RFP through:

Amanda Petersen, Administrative Assistant, Contracts and Procurement Unit
Metropolitan Council
Mears Park Centre
230 East Fifth Street
St. Paul, MN 55101
Phone: (651) 602-1585
Fax: (651) 602-1138
Email: amanda.peterson@metc.state.mn.us

Please provide a single point of contact; complete company name; address/city/state/zip, along with phone/fax/mobile/cell and pager numbers and email information if you wish to be placed on the RFP Holders List. All other inquiries regarding this procurement shall be directed by email, fax or letter to Mary DeMers at the above address: **phone:** (651) 602-1120, **fax:** (651) 602-1138, **email:** mary.demers@metc.state.mn.us

This project is funded by transit revenues generated by the motor vehicle tax per Minnesota State Statute. *Minnesota Statutes*, Sections 473.144 and 363.073, and *Minnesota Rules*, Parts 5000.3400 to 5000.3600 and the requirements of *Minnesota Rules* 5000.3530 will be applied to and incorporated in any contract based upon the proposal or any modifications thereto. The Minnesota Data Practices Act governs data submitted in response to this RFP. It provides that all information submitted by a Proposer in response to an RFP, with the exception of trade secret data as defined in *Minnesota Statutes*, section 13.37, becomes public at the times specified in the Act and is then available to any person upon request. Any information in its response for which Proposer claims trade secret protection must be limited and set apart in the proposal on separate pages, with a heading that identifies the information as trade secret information. Blanket-type identification on whole pages or sections containing trade secret information will not assure protection. A statement that submitted information is copyrighted or otherwise protected does not prevent public access.

Metropolitan Council – Metro Transit

Sealed Bids Sought for Parking Improvement at Ruter Garage

The Metropolitan Council is soliciting sealed bids for Parking Improvement at the Metro Transit Ruter Garage at 6845 Shingle Creek Parkway in Brooklyn Center. This project will involve installing concrete parking slabs. A walk through will be held at the site at 10:00 a.m., on February 22, 2002. **Bids are due at 2:00 p.m., on February 28, 2002.**

Bids must be submitted in accordance with the Invitation for Bids document available from:

Metropolitan Council
Metro Transit Purchasing Department
515 N. Cleveland Avenue
St. Paul, MN 55114
Phone: (612) 349-5070

University of Minnesota

Notice of Bid Information Service (BIS) Available for All Potential Vendors

The University of Minnesota offers 24 hour/day, 7 day/week access to all Request for Bids/Proposals through its web based Bid Information Services (BIS). Subscriptions to BIS are \$75/year. Visit our web site at bidinfo.umn.edu or call the BIS Coordinator at (612) 625-5534.

Requests for Bids/Proposals are available to the public at no charge each business day from 8:00 a.m. to 4:30 p.m. in Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Mpls., MN 55454.

