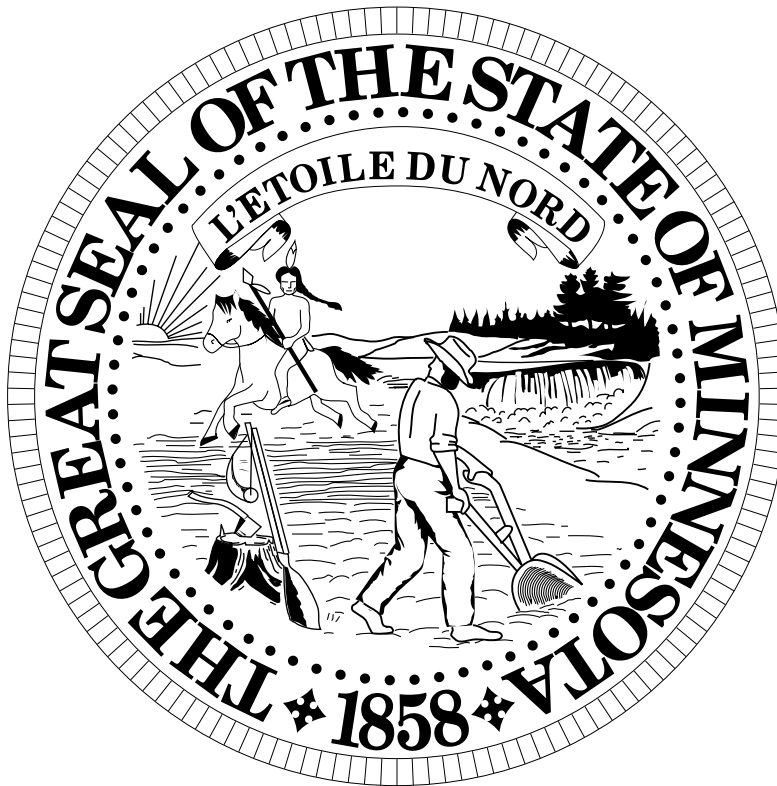


State of Minnesota

State Register

Rules and Official Notices Edition



Published every Monday (Tuesday when Monday is a holiday) by the
Department of Administration – Communications Media Division

Monday 7 January 2002
Volume 26, Number 29
Pages 899-914

State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- proposed, adopted, exempt, expedited emergency and withdrawn rules • executive orders of the governor • appointments
- proclamations and commendations • commissioners' orders • revenue notices
- official notices • state grants and loans • contracts for professional, technical and consulting services
- non-state public bids, contracts and grants • certificates of assumed name, registration of insignia and marks

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Printing Schedule and Submission Deadlines – SEE NOTICE AT BOTTOM OF PAGE

Vol. 26 Issue Number	PUBLISH DATE	Deadline for both Adopted and Proposed RULES	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts
#29	Monday 7 January 2002	Noon Wednesday 26 December	NOON FRIDAY 28 DECEMBER
#30	Monday 14 January	Noon Wednesday 2 January 2002	Noon Tuesday 8 January 2002
#31	TUESDAY 22 JANUARY	Noon Wednesday 9 January	Noon Tuesday 15 January
#32	Monday 28 January	Noon Wednesday 16 January	Noon Tuesday 22 January

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- *State Register* (published every Monday, or Tuesday if Monday is a holiday) One year, hard copy, paper subscription: \$160.00.
- *Solicitation Announcements* (published every Tuesday and Friday) One year subscription: \$135.00 via first class mail, \$150.00 via fax or through our website. Users agree not to redistribute without authorization.
- **13-week trial subscription** which includes both the *State Register* and *Solicitation Announcements* \$65.00
- **Single issues** are available for a limited time: *State Register* \$5.00, *Solicitation Announcements* \$1.00. Shipping is \$3.00 per order.

PUBLISHING NOTICES IN THE *State Register*: Submit TWO COPIES of your notice, typed double-spaced. State agency submissions must include a "State Register Printing Order" form, and a "Certification/Internal Contract Negotiation" form with contracts for professional, technical and consulting services. Non-State Agencies should submit TWO COPIES, with a letter on your letterhead stationery requesting publication and date to be published. FAXED submissions to (651) 297-8260 are received to meet deadline requirements, but must be followed by originals and applicable forms or letters to be accepted. The charge is \$12.20 per tenth of a page (columns are seven inches wide). About 2-1/2 pages typed double-spaced on 8-1/2"x11" paper equal one typeset page in the *State Register*. Contact the editor if you have questions.

"Affidavit of Publication" costs \$10.00 and includes a notarized "Affidavit" and a copy of the issue.

The *State Register* is published by Communications Media Division, Department of Administration, State of Minnesota, pursuant to *Minnesota Statutes* § 14.46 and is available at the main branch of county libraries in Minnesota and all "State Depository Libraries": State University and Community College libraries; the University of Minnesota libraries; St. Paul, Minneapolis and Duluth Public Libraries; the Legislative Reference Library; State Law Library; Minnesota Historical Society Library; and the Library Development Service at the State Department of Children, Families and Learning.

Legislative Information

Senate Public Information Office (651) 296-0504
State Capitol, Room 231, St. Paul, MN 55155

Website: www.senate.leg.state.mn.us/departments/secretary/seninfo.htm

House Information Office (651) 296-2146

State Office Building, Room 175, 100 Constitution Ave., St. Paul, MN 55155

Website: www.house.leg.state.mn.us/hinfo/hinfo.htm

Minnesota State Court System

Court Information Office (651) 296-6043 **Website:** www.courts.state.mn.us
Minnesota Judicial Center, Room 135, 25 Constitution Ave., St. Paul, MN 55155

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Commodity, Service, and Construction contracts are published
Tuesday and Friday in a bulletin, the ***Solicitation
Announcements***. Award results are available from the Materials
Management Helpline (651) 296-2600. **Website:**
www.mmd.admin.state.mn.us

Individual copies and subscriptions or the ***State Register*** and
Solicitation Announcements are available through
Minnesota's Bookstore, (651) 297-3000, or (800) 657-3757.

Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1999 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

Volume 26, Issues #29

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Order form on back page

From Rockford Publishing and Cloud Cartographics, these county plat map books are great for the hunter/adventurer or the prospective land owner seeking property sites. Includes key county government offices as well as an alphabetized business directory, city maps and an index to owners.

COUNTY	Stock No./Price	COUNTY	Stock No./Price
Aitkin County	12-66 \$35.00	Lake County	12-28 \$30.00
Becker County	12-79 \$30.00	Meeker County	12-29 \$30.00
Beltrami County	12-67 \$30.00	Mille Lacs County	12-30 \$30.00
Blue Earth County	12-20 \$25.00	Morrison County	12-31 \$30.00
Carlton County	12-68 \$30.00	Otter Tail County	12-33 \$30.00
Carver County	12-21 \$30.00	Pine County	12-73 \$40.00
Cass County	12-22 \$30.00	St. Louis Co. (North)	12-74 \$35.00
Chisago County	12-23 \$30.00	St. Louis Co. (South)	12-75 \$35.00
Cook County	12-24 \$25.00	Scott County	12-40 \$25.00
Crow Wing County	12-70 \$30.00	Sherburne County	12-41 \$30.00
Dakota County	12-80 \$35.00	Stearns County	12-42 \$25.00
Douglas County	12-81 \$30.00	Steele County	12-43 \$25.00
Fillmore County	12-25 \$30.00	Todd County	12-44 \$30.00
Freeborn County	12-78 \$25.00	Wabasha County	12-82 \$40.00
Hubbard County	12-71 \$30.00	Wadena County	12-46 \$30.00
Isanti County	12-26 \$30.00	Winona County	12-77 \$30.00
Itasca County	12-76 \$35.00		
Kanabec County	12-27 \$30.00		
Koochiching County	12-72 \$35.00		

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Commissioners' Orders

Various agency commissioners are authorized to issue "commissioner's orders" on specified activities governed by their agency's enabling laws. See the *Minnesota Statutes* governing each agency to determine the specific applicable statutes. Commissioners' orders are approved by assistant attorneys general as to form and execution and published in the *State Register*. These commissioners' orders are compiled in the year-end subject matter index for each volume of the *State Register*.

Department of Transportation

Order No. 85922: Amended Order and Notice of Street and Highway Routes Designated and Permitted to Carry the Gross Weights Allowed under *Minnesota Statutes* § 169.825

WHEREAS, the Commissioner of Transportation has made his Order No. 80000, dated March 10, 1994, which order has been amended by Orders No's. 80212, 80246, 80580, 80861, 80881, 81000, 81092, 81371, 81511, 81557, 81641, 82955, 83138, 83536, 83616, 83720, 84056, 84222, 84232, 84256, 84353, 84354, 84439, 84532, 84902, 85225, 85246, 85668, and 85784 designating and permitting certain street and highway routes, or segments of those routes, to carry the gross weights allowed under *Minnesota Statutes* § 169.825, and

WHEREAS, the Commissioner has determined that the additional following routes, or segment of routes, should be designated to carry the gross weights allowed under *Minnesota Statutes* § 169.825.

IT IS HEREBY ORDERED that Commissioner of Transportation Order No. 80000 is further amended this date by adding the following designated streets and highway routes, or segment of routes, as follows:

COUNTY ROADS

HENNEPIN COUNTY

- C.S.A.H. 30 FROM C.S.A.H. 81 to JCT I-94 (12 MONTH).
- C.S.A.H. 81 FROM C.S.A.H. 202 TO C.S.A.H. 81 (12 MONTH).
- C.S.A.H. 109 FROM T.H. US169 TO JEFFERSON HIGHWAY (12 MONTH).
- C.S.A.H. 130 FROM T.H. US169 NORTH ENTRANCE RAMP TO JEFFERSON HIGHWAY (12 MONTH).

Dated this 28th day of December, 2001.

Elwyn Tinklenberg
Commissioner

Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking. The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Department of Agriculture

Agronomy and Plant Protection Services Division

Notice of Minnesota Agricultural Response Compensation Board Meeting Schedule

Please call the ACRRA Program, (651) 297-3490 or (651) 296-3349, should you require additional information.

Listed below is the ACRRA Board meeting schedule for the upcoming 2002 calendar year. The ACRRA Board will meet at 9:30 a.m., in Conference Room 1, Minnesota Department of Agriculture building, 90 West Plato Boulevard, St. Paul, Minnesota.

Pursuant to *Minnesota Statutes* 18E.05 Subd. 3. "The board must receive a completed application at least 30 days before a board meeting in order for a request for reimbursement or payment to be considered at that meeting." To help ensure your application is "complete", submit 30 days prior to deadline (60 days prior to ACRRA Board review). ACRRA Board meetings are held the third Wednesday of each month, on the following dates (subject to change):

ACRRA Board Meeting Schedule
2002

Submit Application for Staff Review	Staff Reviewed and Completed Deadline	Application Reviewed by ACRRA Board
November 16, 2001	December 21, 2001	January 16, 2002
January 18, 2002	February 15, 2002	March 20, 2002
March 15, 2002	April 19, 2002	May 15, 2002
May 17, 2002	June 21, 2002	July 17, 2002
July 19, 2002	August 16, 2002	September 18, 2002
September 20, 2002	October 18, 2002	November 20, 2002
November 20, 2002	December 20, 2002	January 15, 2003

Minnesota Department of Commerce

Minnesota Joint Underwriting Association Notice of Activation to Insure Specified Classes of Business and Public Hearing

NOTICE IS HEREBY GIVEN that, pursuant to *Minnesota Statutes*, section 62I.21, the Minnesota Joint Underwriting Association (MJUA) and the Market Assistance Plan (MAP) are activated to provide assistance to the following classes of business unable to obtain insurance from private insurers:

guardians ad litem	industrial safety consultants
landfills	nonprofit directors & officers
nonprofit cgl	professional social workers
resort	riding stables
security firms	sewer inspectors
structural engineer	truth-in-housing inspectors
watershed districts	general contractors
directors & officers	auto dealerships
vehicle repair facilities	

The MJUA and MAP are activated to provide assistance to the above classes of business for a period of 180 days following publication of this notice. A public hearing will be held, for the purpose of determining whether activation should continue beyond 180 days, at the Office of Administrative Hearings, 100 Washington Square, Suite 1700, Minneapolis, Minnesota, 55401-2138, on Tuesday, February 5, 2002, at 9:30 a.m. and continuing until all interested persons and groups have had an opportunity to be heard. The hearing shall be governed by *Minnesota Statute* Sections 14.57-14.69 and by *Minnesota Rules* Parts 1400.1500-1400.8400, (1985). Questions regarding the procedure may be directed to Administrative Law Judge George A. Beck, Office of Administrative Hearings, 100 Washington Square, Suite 1700, Minneapolis, MN 55401-2138, **phone:** (612) 341-7601. The authority for this proceeding is found in Chapter 62I of *Minnesota Statutes*, specifically sections 62I.21 and 62I.22.

Prior to the hearing a pre-hearing conference will be held at 1:30 p.m., on Wednesday, January 23, 2002, at the Office of Administrative Hearings, 100 Washington Square, Suite 1700, Minneapolis, Minnesota 55401-2138.

Minnesota Statutes, Chapter 62I, which governs the Minnesota Joint Underwriting Association provides for temporary activation for 180 days by the Commissioner of Commerce. To extend the Minnesota Joint Underwriting Association's authority beyond the 180 day period a hearing must be held. Those classes of business for which the Minnesota Joint Underwriting Association was temporarily activated, by this notice and by previously published notices, must prove, at the hearing, that they meet the statutory requirements for coverage by the Minnesota Joint Underwriting Association.

Among those requirements are:

- (1) That members of those classes are unable to obtain insurance through ordinary means;
- (2) That the insurance being sought is required by statute, ordinance, or otherwise required by law, or is necessary to earn a livelihood or conduct a business; and
- (3) That the classes of business serve a public purpose.

The classes of business specified in this notice and previously published notices must be shown to meet the statutory requirements of the Minnesota Joint Underwriting Association's authority to provide coverage to them will end after 180 days from the date the notice of activation was published in the *State Register*.

Activation of a class of business does not guarantee coverage to any class member. Coverage of individual class members is determined by the Minnesota Joint Underwriting Association on a case by case basis once the class has been activated. The MJUA's address is: Pioneer Post Office Box 1760, St. Paul, Minnesota 55101. Their **phone** number is: (651) 222-0484.

The Department strongly suggests that any persons affected by this hearing or otherwise interested in the proceedings familiarize themselves with the requirements of Chapter 62I and the contested case procedures prior to the hearing, that they take such other steps as are appropriate to protect their interest and that any questions they may have as to how to proceed or how to participate at the hearing be directed to the Administrative Law Judge prior to the hearing.

All interested or affected persons will have an opportunity to participate at the hearing. Questioning of agency representatives or witnesses, and of interested persons making oral statements will be allowed in the manner set forth in the Rules pertaining to contested cases (*Minnesota Rules* parts 1400.1500-1400.8400).

Anyone wishing to oppose activation beyond the 180 days for any particular class, must file a petition to intervene with the administrative law judge at least 10 days before the hearing date. If no notice to intervene is filed for a class, then the class is activated beyond the 180 day period without further action.

Minnesota Statutes chapter 10A requires each lobbyist to register with the State of Ethical Practices Board within five days after he or she commences lobbying. A lobbyist is defined in *Minnesota Statute* Section 10A.01, subdivision 11 as an individual:

- (a) Engaged for pay or other consideration, or authorized by another individual or association to spend money, who spends more than five hours in any month or more than \$250, not including travel expenses and membership dues, in any year, for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials; or
- (b) Who spends more than \$250, not including travel expenses and membership dues, in any year, for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials.

The statute provides certain exceptions. Questions should be directed to the Ethical Practices Board, 625 North Robert Street, St. Paul, Minnesota 55101, **phone**: (612) 296-5148.

Dated: 26 December 2001

Minnesota Department of Commerce

Minnesota Medical Malpractice Joint Underwriting Association

Notice of Activation to Insure Specified Classes of Business and Public Hearing

NOTICE IS HEREBY GIVEN that, pursuant to *Minnesota Statutes*, section 62F.04, the Minnesota Medical Malpractice Joint Underwriting Association (MMMJUA) is activated to provide assistance to the following classes of medical professionals unable to obtain insurance from private insurers:

physicians/surgeons
hospitals
licensed psychologists
licensed consulting psychologists
certified blood perfusionists
dentists
nursing homes

Official Notices

The MMMJUA is activated to provide assistance to the above classes of medical professionals for a period of 180 days following publication of this notice. A public hearing will be held, for the purpose of determining whether activation should continue beyond 180 days, at the Office of Administrative Hearings, 100 Washington Square, Suite 1700, Minneapolis, Minnesota, 55401-2138, on Wednesday, February 6, 2002, at 9:30 a.m., and continuing until all interested persons and groups have had an opportunity to be heard. The hearing shall be governed by *Minnesota Statute* Sections 14.57-14.69 and by *Minnesota Rules* Parts 1400.1500-1400.8400, (1985). Questions regarding the procedure may be directed to Administrative Law Judge George A. Beck, Office of Administrative Hearings, 100 Washington Square, Suite 1700, Minneapolis, MN 55401-2138, telephone (612) 341-7601. The authority for this proceeding is found in Chapter 62I of *Minnesota Statutes*, specifically sections 62I.21 and 62I.22.

Prior to the hearing a pre-hearing conference will be held at 2:30 p.m. on Wednesday, January 23, 2002, at the Office of Administrative Hearings, 100 Washington Square, Suite 1700, Minneapolis, Minnesota 55401-2138.

Minnesota Statutes, Chapter 62I, which governs the Minnesota Joint Underwriting Association provides for temporary activation for 180 days by the Commissioner of Commerce. To extend the Minnesota Joint Underwriting Association's authority beyond the 180 day period a hearing must be held. Those classes of business for which the Minnesota Joint Underwriting Association was temporarily activated, by this notice and by previously published notices, must prove, at the hearing, that they meet the statutory requirements for coverage by the Minnesota Joint Underwriting Association.

Among those requirements are:

- (1) That members of those classes are unable to obtain insurance through ordinary means;
- (2) That the insurance being sought is required by statute, ordinance, or otherwise required by law, or is necessary to earn a livelihood or conduct a business; and
- (3) That the classes of business serve a public purpose.

The classes of business specified in this notice and previously published notices must be shown to meet the statutory requirements of the Minnesota Joint Underwriting Association's authority to provide coverage to them will end after 180 days from the date the notice of activation was published in the *State Register*.

Activation of a class of business does not guarantee coverage to any class member. Coverage of individual class members is determined by the Minnesota Joint Underwriting Association on a case by case basis once the class has been activated. The MJUA's address is: Pioneer Post Office Box 1760, St. Paul, Minnesota 55101. Their **phone** number is: (651) 222-0484.

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All interested or affected persons will have an opportunity to participate at the hearing. Questioning of agency representatives or witnesses, and of interested persons making oral statements will be allowed in the manner set forth in the Rules pertaining to contested cases (*Minnesota Rules* parts 1400.1500-1400.8400).

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Minnesota Statutes chapter 10A requires each lobbyist to register with the State of Ethical Practices Board within five days after he or she commences lobbying. A lobbyist is defined in *Minnesota Statute* Section 10A.01, subdivision 11 as an individual:

- (a) Engaged for pay or other consideration, or authorized by another individual or association to spend money, who spends more than five hours in any month or more than \$250, not including travel expenses and membership dues, in any year, for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials; or
- (b) Who spends more than \$250, not including travel expenses and membership dues, in any year, for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials.

The statute provides certain exceptions. Questions should be directed to the Ethical Practices Board, 625 North Robert Street, St. Paul, Minnesota 55101, **phone:** (612) 296-5148.

Dated: 26 December 2001

Lake Superior Center Authority

Amendment to the Bylaws of the Lake Superior Center Authority

NOTICE IS HEREBY GIVEN of the adoption of the following amendments to the bylaws by the Lake Superior Center Authority.

Article V, Financial Matters

Section 5.02. **Fiscal Year.** The fiscal year of the corporation shall be ~~end June 30 of each~~ the calendar year.

Public Employees Retirement Association

Notice of Meeting of the Board of Trustees

A meeting of the Board of Trustees of the Public Employees Retirement Association (PERA) will be held **on Thursday, January 10, 2002, at 9:30 a.m.**, in the PERA offices, 60 Empire Drive, Room 117, St. Paul, Minnesota.

A meeting of the Legislative Committee of the Board of Trustees will be included in the Board meeting on January 10, 2002, in the offices of the Association.

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Minnesota Department of Agriculture

Agricultural Development Division

AgBMP Loan Programs

Notice of Availability of Funds for the 2002 AgBMP Loan Program Allocation

NOTICE IS HEREBY GIVEN that the Minnesota Department of Agriculture will accept applications for its 2002 Agricultural Best Management Practices (*Minnesota Statutes* § 17.117) Loan Program.

Counties, Soil and Water Conservation Districts and authorized Joint Power Organizations may submit applications to participate in the department's loan programs. Funds may be used to provide loans to farmers, rural landowners or farm supply businesses for projects that implement local comprehensive water plans or replace existing, failing individual sewage treatment systems. Approximately \$1.5 million has been tentatively earmarked for this year's awards, however, the final amount allocated may be different.

Applications must be post marked or received by the department **by 4:00 p.m. February 1, 2002** to be considered during this application period.

State Grants & Loans

To obtain copies the application packet contact:

Dwight Wilcox
AgBMP Loan Program
Minnesota Department of Agriculture
90 W Plato Blvd.
St. Paul, MN 55107
Phone: (651) 215-1018
Fax: (651) 297-7678
Email: dwight.wilcox@state.mn.us
Website: <http://www.mda.state.mn.us/agbmp/>

State Contracts

Informal Solicitations

Effective December 1, 2001, informal solicitations for all contracting opportunities for professional/technical (consultant) contracts with values estimated to be over \$5,000 and under \$50,000 must be posted on the Department of Administration's, Materials Management Division's web page (www.mmd.admin.state.mn.us).

Formal Requests for Proposals

Department of Administration procedures require that formal notice of any professional/technical (consultant service) contract which has an estimated value over \$50,000 must be printed in the *State Register*. Certain quasi-state agencies and Minnesota State Colleges and Universities institutions are by law exempt from these requirements.

Minnesota Department of Transportation

Request for Proposals for Asbestos Abatement T-Contract Program

This document is available in alternative formats for person with disabilities by calling Linda Moline, Senior Agreement Administrator, at (651) 296-9741 or for persons who are hearing or speech impaired by calling the Minnesota Relay Service at 1-800-627-3529.

Responses to this request become public information under the Minnesota Government Practices Act.

The Minnesota Department of Transportation (Mn/DOT) is soliciting proposals for asbestos abatement. Projects will include sampling and testing, project management and removal. Sampling and testing will include site surveys, material sampling and analysis, recommendations and reports. Project management will include project design, management, air monitoring of removal, coordination with appropriate agencies, permits and reports. Removal will include removal or repair of asbestos-containing materials, coordination with appropriate agencies, licensing, and disposal of materials. Vendors must be qualified for all categories of work. Vendors may form prime / subcontractor teams to meet qualifications.

This will be a T-contract program with multiple vendors. Each vendor selected will have a master contract. Project specific work orders will be written under the terms of the master agreement. These work orders will be assigned in accordance with Mn/DOT policy, on a rotational basis. This is not a guarantee of an assignment since the use of these services will depend upon the availability of funding for this program at the time the work is required.

This program is estimated at \$3,000,000 which will be divided between all vendors on the program. This program is anticipated for two years with Mn/DOT's option of up to three, one year extensions.

For a complete Request for Proposal (RFP), please submit a written request with you name, address phone and fax number to:

Linda Moline, Senior Agreement Administrator
Transportation Building, Consultant Services, Mail Stop 680
395 John Ireland Boulevard
St. Paul, MN 55155
Fax: (651) 282-5127

Requests for RFP must **be received by January 21, 2002**. RFP requested after this date must be picked up.

Proposals are **due at 2:00 p.m., CST on January 29, 2002. Late Proposals will not be considered.**

All costs incurred in responding to this request for proposals shall be borne by the responder.

This request for proposals does not obligate the State to complete the project, and the State reserves the right to cancel the solicitation if it is considered to be in its best interest.

Department of Transportation

Program Support Group, Office of Consultant Services

Requests for Proposal (RFP) Structural Metal Shop Inspections

Notice of availability of Contract for Highway Related Technical Activity. Responses to this advertisement become public information under the Minnesota Government Data Practices Act. This request does not obligate the State of Minnesota Department of Transportation to complete the work contemplated in this notice, and the department reserves the right to cancel this solicitation. All expenses incurred in responding to this notice shall be borne by the responder.

The Minnesota Department of Transportation (Mn/DOT) is soliciting proposals to provide fabrication shop inspections for a portion of the structural steel superstructure for Bridge 27V45. The bridge is a continuous four span single point design with 56" welded steel beams. Structural steel will be fabricated at two shops - DeLongs, Inc. located in Jefferson City, Missouri; and Capital Steel located in Oklahoma City, Oklahoma. Inspection services required under this Request for Proposal (RFP) are for the fabrications of 14 straight girders at DeLongs, Inc. Mn/DOT will provide inspections at Capital Steel. Fabrication will begin in February with shipments from April thru June. Successful responder will be required to attend a pre-fabrication meeting at Capital Steel in Oklahoma City, Oklahoma.

Request for Proposals (RFP) are available by mail, e-mail or in person. **Please submit in writing, a request for the RFP Structural Metal Shop Inspections.**

Request for the RFP may be mailed or faxed to:

Dawn D. Thompson
Agreement Administrator
Minnesota Department of Transportation Consultant Services Unit
395 John Ireland Boulevard
Seventh Floor North, Mail Stop 680
St. Paul, MN 55155
Fax: (651) 282-5127

In order to obtain the RFP in time, requests for the RFP must be received on or **before Thursday, January 24, 2002**, requests made after that date must be in person.

Note: WILL BE DUE ON JANUARY 28, 2002 AT 2:00 P.M. CENTRAL STANDARD TIME.

Non-State Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact the editor for further details.

Metropolitan Council

Notice of Request for Proposals (RFP) for Architectural/Engineering Services (Reissued): Empire Wastewater Treatment Plant Outfall

MCES Project Number 800900 / MCES Contract Number 01P096

The Metropolitan Council is requesting Architectural/Engineering Services proposals for design and construction support services for an effluent pumping station and 13 mile outfall pipe from the Empire Wastewater Treatment Plant to the Mississippi River. The anticipated project schedule is shown below.

<i>Issue Request for Proposals</i>	January 11, 2002
<i>Receive Proposals</i>	February 8, 2002
<i>Evaluation of Proposals and selection of Consultant</i>	February 2002
<i>Start of work</i>	March 2002
<i>Completion of Construction Contract Documents</i>	January 2003
<i>Substantial Completion of Construction</i>	December 2004

All firms interested in being considered for this project and desiring to receive a RFP package are invited to submit a Letter of Interest to:

Amanda Petersen, Administrative Assistant, Contracts and Procurement Unit
Metropolitan Council Environmental Services
230 East Fifth Street
Mears Park Centre
St. Paul, MN 55101
Phone: (651) 602-1585
Fax: (651) 602-1138
Email: amanda.petersen@metc.state.mn.us

Minnesota Statutes, Sections 473.144 and 363.073, and *Minnesota Rules*, Parts 5000.3400 to 5000.3600 will be incorporated into any contract based upon the Proposal or any modifications to it. If a contract for the project is awarded in excess of \$100,000, the requirements of *Minnesota Rules* 5000.3530 will be applicable.

Metropolitan Council

Notice of Request for Proposals for Detailed Engineering Design Services RFP No. 01P128

NOTICE IS HEREBY GIVEN that the Metropolitan Council is soliciting proposals from professional engineering firms to provide detailed engineering design services and to assist the Council in gaining a full understanding of all stakeholders concerns for the Portland & Washington (P&W) Regulator Improvements, which has the largest number of overflows of all the Council's regulators.

The Council owns, operates and provides wastewater treatment services to the seven-county Twin Cities Metro Region. The P&W intersection currently has an odor problem the City of Minneapolis wants mitigated prior to development of a planned condominium project across the street.

The Council is seeking proposals from licensed consultants to identify design aspects for the proposed improvements, including improving the hydraulic capacity of the sanitary sewer, controlling the overflow site as needed and determining how storage weirs and other devices to be installed at specified locations will be stabilized. Work will be done in phases: Initial Design, Preliminary Design and Final Design.

The tentative schedule for this process is:

<i>RFP Issue Date</i>	1st week in January 2002
<i>Contract Award</i>	February 2002
<i>Notice to Proceed</i>	March 2002
<i>Design Completion</i>	December 2002
<i>Construction Contract Award</i>	February 2003
<i>Construction Completion</i>	June 2004

All firms interested in this project should request a copy of the RFP through:

Amanda Petersen, Administrative Assistant, Contracts and Procurement Unit
Metropolitan Council
Mears Park Centre
230 E. Fifth Street
St. Paul MN 55101
Phone: (651) 602-1585
Fax: (651) 602-1138
Email: amanda.petersen@metc.state.mn.us

PrimeWest Health System

Request for Proposals to Provide Administrative Support Services for Medical Assistance and General Assistance Medical Care Populations

NOTICE IS HEREBY GIVEN that the Minnesota Counties of Big Stone, Douglas, Grant, McLeod, Meeker, Pipestone, Pope, Renville, Stevens and Traverse are, as a Joint Powers organization, soliciting proposals from medical administrative service vendors to provide administrative support services on a contractual basis for an organization and program designed to provide prepaid care services to the eligible Medical Assistance and General Assistance Medical Care populations. This program is being developed under the authority of *Minnesota Statutes*, Chapter 256B.692 ("county-based purchasing").

The counties participating in this Joint Powers County-based purchasing program, called PrimeWest Health System, seek a vendor to provide specific administrative support functions in compliance with applicable federal, state and local laws, including: claims processing, information management support for PrimeWest's quality and utilization management functions; integrating and reporting data from PrimeWest's contracted pharmacy, behavioral health and dental benefits managers/TPAs; providing first-line member complaints and appeals processing; and handling member inquiries and provider inquiries. Other services may be negotiated depending on the capabilities of the vendor, including but not limited to: 24-hour nurse information line; case management support; and prior authorization activities. Enrollment of the ten counties' eligible population of 10,000 to 12,000 persons is anticipated to begin August 2002.

Interested vendors are requested to call or write to express interest and to request proposal guidelines **by January 16, 2002**.
Contact:

Jim Przybilla, CEO
PrimeWest Health System
305 8th Avenue West
Douglas County Court House
Alexandria, MN 56308
Phone: (320) 762-2911
Fax: (320) 762-2912
Email: jim.przybilla@mail.co.douglas.mn.us

Non-State Contracts & Grants

Solid Waste Management Coordinating Board

Notice of Request for Bids for Residential Backyard Composting Bins

The Solid Waste Management Coordinating Board (SWMCB) is seeking bids from qualified vendors for up to 18,500 residential backyard composting bins. Delivery dates will be between April 12, 2002 and July 31, 2002 at up to 14 locations in the Minnesota Counties of Anoka, Carver, Dakota, Hennepin, Ramsey, Washington.

The request for Bids is available by calling or writing Linda Gondringer, Solid Waste Management Coordinating Board, Richardson, Richter & Associates, Inc., 477 Selby Avenue, St. Paul, Minnesota 55102. **Phone:** (651) 222-7227. **Email:** lgondringer@richardsonrichter.com

Bids must be received **no later than 12:00 p.m., noon Central Time, Monday, January 14, 2002. No late bids will be accepted.**

Completed specifications and details concerning submission requirements are included in the Request for Bids.

University of Minnesota

Notice of Bid Information Service (BIS) Available for All Potential Vendors

The University of Minnesota offers 24 hour/day, 7 day/week access to all Request for Bids/Proposals through its web based Bid Information Services (BIS). Subscriptions to BIS are \$75/year. Visit our web site at bidinfo.umn.edu or call the BIS Coordinator at (612) 625-5534.

Requests for Bids/Proposals are available to the public at no charge each business day from 8:00 a.m. to 4:30 p.m. in Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Mpls., MN 55454.

Available at Minnesota Bookstore

Order form on back page

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Author and photographer Tony Andersen toured Minnesota focusing on 26 communities - one for each letter in the alphabet - that are home to less than 1,000 residents. Follow along with Tony as he writes of the generosity and friendly curiosity of the people on the rural landscape and be reminded of the beauty a small town offers through 160 color photographs.

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