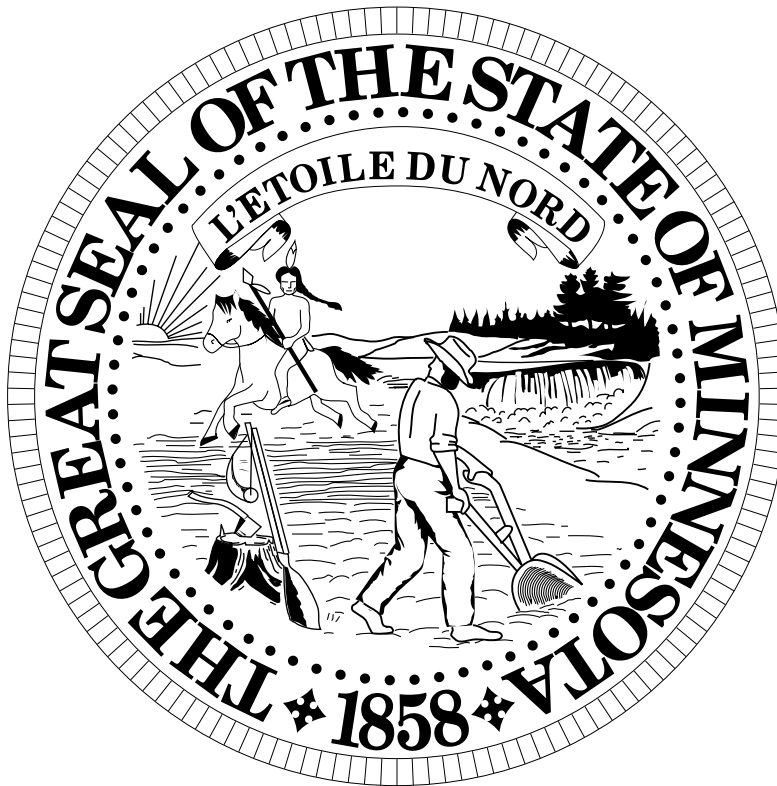


**State of Minnesota**

# **State Register**

**Rules and Official Notices Edition**



Published every Monday (Tuesday when Monday is a holiday) by the  
Department of Administration – Communications Media Division

**Monday 9 July 2001**  
**Volume 26, Number 2**  
**Pages 27-42**

# State Register

## Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- proposed, adopted, exempt, expedited emergency and withdrawn rules
- executive orders of the governor
- appointments
- proclamations and commendations
- commissioners' orders
- revenue notices
- official notices
- state grants and loans
- contracts for professional, technical and consulting services
- non-state public bids, contracts and grants
- certificates of assumed name, registration of insignia and marks

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## Printing Schedule and Submission Deadlines

Vol. 16 Issue Number	PUBLISH DATE	Deadline for both Adopted and Proposed RULES	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts
#2	Monday 9 July	Noon Wednesday 27 June	<b>NOON MONDAY 2 July</b>
#3	Monday 16 July	Noon TUESDAY 3 JULY (FY02)	Noon Tuesday 10 July
#4	Monday 23 July	Noon Wednesday 11 July	Noon Tuesday 17 July
#5	Monday 30 July	Noon Wednesday 18 July	Noon Tuesday 24 July

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- *State Register* (published every Monday, or Tuesday if Monday is a holiday) One year, hard copy, paper subscription: \$160.00.
- *Solicitation Announcements* (published every Tuesday and Friday) One year subscription: \$135.00 via first class mail, \$150.00 via fax or through our website. Users agree not to redistribute without authorization.
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- **Single issues** are available for a limited time: *State Register* \$5.00, *Solicitation Announcements* \$1.00. Shipping is \$3.00 per order.

**PUBLISHING NOTICES IN THE *State Register*:** Submit TWO COPIES of your notice, typed double-spaced. State agency submissions must include a "State Register Printing Order" form, and a "Certification/Internal Contract Negotiation" form with contracts for professional, technical and consulting services. Non-State Agencies should submit TWO COPIES, with a letter on your letterhead stationery requesting publication and date to be published. FAXED submissions to (651) 297-8260 are received to meet deadline requirements, but must be followed by originals and applicable forms or letters to be accepted. The charge is \$122.00 per page, billed in tenths of a page at \$12.20 (columns are seven inches wide). About 2-1/2 pages typed double-spaced on 8-1/2"x11" paper equal one typeset page in the *State Register*. Contact the editor if you have questions.

An "**Affidavit of Publication**" can be obtained at a cost of \$10.00 for notices published in the *State Register*. This service includes a notarized "Affidavit of Publication" and a copy of the issue of the *State Register* in which the notice appeared.

The *State Register* is published by Communications Media Division, Department of Administration, State of Minnesota, pursuant to *Minnesota Statutes* § 14.46 and is available at the main branch of county libraries in Minnesota and all "State Depository Libraries": State University and Community College libraries; the University of Minnesota libraries; St. Paul, Minneapolis and Duluth Public Libraries; the Legislative Reference Library; State Law Library; Minnesota Historical Society Library; and the Library Development Service at the State Department of Children, Families and Learning.

## Legislative Information

Senate Public Information Office (651) 296-0504

State Capitol, Room 231, St. Paul, MN 55155

Website: [www.senate.leg.state.mn.us/departments/secretary/seninfo.htm](http://www.senate.leg.state.mn.us/departments/secretary/seninfo.htm)

House Information Office (651) 296-2146

State Office Building, Room 175, 100 Constitution Ave., St. Paul, MN 55155

Website: [www.house.leg.state.mn.us/hinfo/hinfo.htm](http://www.house.leg.state.mn.us/hinfo/hinfo.htm)

## Minnesota State Court System

Court Information Office (651) 296-6043 Website: [www.courts.state.mn.us](http://www.courts.state.mn.us)

Minnesota Judicial Center, Room 135, 25 Constitution Ave., St. Paul, MN 55155

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Commodity, Service, and Construction contracts are published Tuesday and Friday in a bulletin, the ***Solicitation Announcements***. Award results are available from the Materials Management Helpline (651) 296-2600. **Website:** [www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us)

Individual copies and subscriptions or the ***State Register*** and ***Solicitation Announcements*** are available through Minnesota's Bookstore, (651) 297-3000, or toll free:(800) 657-3757.

# Minnesota Rules: Amendments and Additions

## NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1999 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

## Volume 26, Issues #1-2

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## Adopted Rules

A rule becomes effective after the requirements of *Minnesota Statutes* §§14.05-14.28 have been met and five working days after the rule is published in the *State Register*, unless a later date is required by statutes or specified in the rule.

If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed.

If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

### **Expedited and Emergency Expedited Rules**

Provisions for the Commissioner of Natural Resources to adopt emergency expedited Game and Fish Rules are specified in *Minnesota Statutes* §§ 84.027. The commissioner may adopt emergency expedited rules when conditions exist that do not allow the Commissioner to comply with the requirements for emergency rules. The Commissioner must submit the rule to the attorney general for review and must publish a notice of adoption that includes a copy of the rule and the emergency conditions. Emergency expedited rules are effective upon publication in the *State Register*, and may be effective up to seven days before publication under certain emergency conditions. Emergency expedited rules are effective for the period stated or up to 18 months.

## Minnesota Board of Chiropractic Examiners

### Adopted Permanent Rules Relating to Alternative Forms of Continuing Education

The rules proposed and published at *State Register*, Volume 25, Number 35, pages 1437-1438, February 26, 2001 (25 SR 1437), are adopted as proposed.

## Minnesota Board of Chiropractic Examiners

### Adopted Permanent Rules Relating to Reinstatement of Voluntarily Retired License

The rules proposed and published at *State Register*, Volume 25, Number 27, pages 1231-1232, January 2, 2001 (25 SR 1231), are adopted as proposed.

## Department of Health

### Adopted Permanent Rules Relating to Migrant Labor Camps

The rules proposed and published at *State Register*, Volume 25, Number 15, pages 803-805, October 9, 2000 (25 SR 803) and Volume 25, Number 31, pages 1329-1331, January 29, 2001 (25 SR 1329), are adopted as proposed.

**KEY: PROPOSED RULES SECTION** — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

## Official Notices

Pursuant to Minnesota Statutes §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking. The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

### Department of Administration State Designer Selection Board

#### Meeting Dates, Times and Agenda Items for July 2001

Pursuant to SDSB Minnesota Rule 3200.0400, below is the schedule of State Designer Selection Board meeting dates, times and agenda items as of June 29, 2001:

- **July 10, 2001**  
Shortlisting Project 01-04 University of Minnesota-Duluth Campus, New Laboratory Science Building
- **July 17, 2001**  
Interviews/Selection Project 01-04 University of Minnesota-Duluth Campus, New Laboratory Science Building

Unless otherwise stated, all meetings are held in the Administration Building, 50 Sherburne Avenue, St. Paul, Room G-10/Conference Room A. Other matters may come before the Board and be added to the agenda as needed. For additional information, including meeting start times, contact Winnie Sullivan at (651) 297-1545.

### Metropolitan Council Metro Transit

#### Solicitation for Industry Review of Regional Fare Collection System

The Metropolitan Council, which provides mass transit services to the Minneapolis/St. Paul, Minnesota metropolitan area, is requesting comments on a draft specification document for a regional fare collection system. The Metropolitan council is considering issuing an RFP for such a system within the next 2 months. The project may include equipment to support a fare collection system using smart cards for new light rail and existing bus operations.

A copy of the draft specification will be sent via email only. A request should be made by email to the following address: [amanda.peterson@metc.state.mn.us](mailto:amanda.peterson@metc.state.mn.us)

Requests for the draft specification will be honored until **4:00 p.m. CDT, Friday, July 20, 2001**. Comments on the draft specification must be received via email by **4:00p.m. CDT, Monday, July 23, 2001** for consideration.

Firms interested in receiving an RFP can register company information via email or through the following:

Amanda Peterson, Administrative Assistant, Contracts and Procurement Unit  
Metropolitan Council  
Mears Park Centre  
230 East Fifth Street  
St. Paul, MN 55101  
**Phone:** (651) 602-1585  
**Fax:** (651) 602-1138

## Public Employees Retirement Association

### Notice of Meeting of the Board of Trustees

A regular meeting of the Board of Trustees of the Public Employees Retirement Association (PERA) will be held on **Thursday, July 12, 2001, at 9:30 a.m.**, in the PERA offices, 514 St. Peter Street, Suite 200 – Skyway Level, St. Paul, Minnesota.

## Department of Transportation

### State Aid for Local Transportation Group

#### Petition of the Wabasha City Council for a variance from State Aid requirements for DIAGONAL PARKING LANE WIDTH

**NOTICE IS HEREBY GIVEN** that the Wabasha City Council has made written request to the Commissioner of Transportation pursuant to *Minnesota Rules* 8820.3300, for a variance from rules as they apply to the proposed diagonal parking plan located on County State Aid Highway No. 58 (Main Street), between Walnut Avenue and Pembroke Avenue in the City of Wabasha, Minnesota.

The request is for a variance from *Minnesota Rules* for State Aid Operations 8820.9961, adopted pursuant to *Minnesota Statutes* Chapter 161 and 162, so as to permit 45 degree diagonal parking on both sides of the 65' wide roadway, in lieu of the minimum 66' width required on County State Aid Highway No. 58 (Main Street), between Walnut Avenue and Pembroke Avenue in the City of Wabasha, Minnesota.

Any person may file a written objection to the variance request with the Commissioner of Transportation, Transportation Building, St. Paul, Minnesota 55155.

If a written objection is received within 20 days from the date of this notice in the *State Register*, the variance can be granted only after a contested case hearing has been held on the request.

Dated this 28th day of June, 2001.

Julie A. Skallman  
State Aid Engineer  
State Aid for Local Transportation

## State Contracts

Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over \$25,000 be printed in the *State Register*. These procedures also require that the following information be included in the notice: agency name and address, name of agency contact person, description of project and tasks, cost estimate and final submission date and time of completed proposal. Certain quasi-state agencies and MnSCU institutions are exempted from these provisions. In accordance with *Minnesota Rules* 1230.1910, certified Targeted Group Businesses and individuals submitting proposals as prime contractors shall receive the equivalent of a 6% preference in the evaluation of their proposal. Certified Economically Disadvantaged Businesses and individuals shall receive the equivalent of a 4% preference in the evaluation of their proposal. For information regarding certification, call the Materials Management Helpline (651) 296-2600 or [TTY (651) 282-5799.]

## Department of Administration

### Notice to Contractors, Vendors and Grantees: Regarding Potential Temporary Suspension of State Contract Performance

This notice is to thank contractors, vendors and grantees that have contractual relationships with the State of Minnesota for your positive and supportive response to the potential temporary suspension of state services that we had to announce on June 11, 2001.

The final appropriations bills of the special session were signed by the Governor and filed with the Secretary of State on 11:41 p.m. on June 30, 2001. It may take a week or so to get all the new budgets certified, approved and loaded into the Minnesota Accounting and Procurement System (MAPS), but this will not result in any change in any contractual relationships.

We appreciate your response and your willingness to work with us during this, hopefully, unique situation.

David F. Fisher  
Commissioner, Department of Administration  
State of Minnesota

## Department of Children, Families and Learning

### Notice of Request for Proposals to Conduct a Statewide Needs Assessment to Guide the Development of a Statewide Child Abuse and Neglect Prevention and Intervention Plan

The Minnesota Department of Children, Families & Learning, Office of Community Services, Prevention Unit, requests proposals to conduct a statewide needs assessment to guide the development of a statewide child abuse and neglect prevention and intervention plan. This will involve assessing current resources, needs and gaps in services for Minnesota citizens as a basis for developing program priorities and resource allocation within the Prevention Unit.

The process will need to involve staff, the Advisory Council, and community-based service providers. The planning process should integrate needs identification and needs analysis through several steps that involve those served. The steps in the process should be inclusive of social indicators from secondary data sources in the needs analysis process. A well-developed statewide survey of resources, programs and needs should be pilot tested in a given area.

The department has estimated that the cost of this project should not exceed \$50,000. The anticipated project period is October 1, 2001, through June 30, 2002.

To request a copy of the full Request for Proposal contact:

Sue Devich  
Prevention Unit  
Department of Children, Families and Learning  
1500 Highway 36 West, Roseville, MN 55113-4567  
**Phone:** (651) 582-8338  
**Fax:** (651) 582-8499

Proposals are due no later than **3:00 p.m. on July 30, 2001**. Late proposals will not be considered.



## Minnesota State Colleges and Universities

### Advertisement for Bids for Anoka-Hennepin Technical College Renovation

Bids will be received by:

Monica Hanson, Purchasing Agent  
**Room 102A**  
Anoka-Hennepin Technical College  
1355 West Highway 10  
Anoka, Minnesota 55325

until **2:00 p.m. on Thursday, August 2, 2001** at which time the bids will be opened and publicly read aloud. Bid opening will be held in Room 602 (note this is different than the room where bids are received).

The scope of the project includes substantial building demolition, roof repair and replacement, HVAC system improvements, ceiling replacement, exterior wall reconstruction at demolition, site restoration at demolition, selected interior space remodeling, building code and life safety improvements including door replacement, new fire alarm and sprinkler systems. Work includes coordination with Owner's separate contractors for lighting replacement and asbestos abatement, and coordination with separate project to construct the new Secondary Technical Education Building on-site with a connecting walkway link. Separate contract work will occur simultaneously with this contract.

A pre-bid meeting will be held at 9:00 a.m. Thursday July 19, 2001 in Auditorium B at Anoka-Hennepin Technical College. The Architect/Engineer and Owner Representatives will review the bidding procedures, Bidding Documents and other conditions. Time will be allowed to answer questions and a building tour will be given.

Bid Forms, Contract Documents, Drawings and Specifications as prepared by the Project Architect/Engineer, Boarman Kroos Vogel Group, Inc. are on file at the offices of the:

- above named Project Architect/Engineer.
- Construction Market Data/Construction Bulletin Plan Room.
- Dodge Plan Room.
- the following Builders Exchanges:
  - Minneapolis, MN
  - St. Paul, MN
  - Mankato, MN
  - Duluth, MN
  - St. Cloud, MN
  - Mid-Minnesota, Willmar, MN
  - Rochester, MN
  - Fargo-Moorhead, ND
  - Austin, MN
  - Albert Lea, MN
  - Fairmont, MN
  - Marshall, MN
  - Sioux Falls, SD
  - Mason City, IA

Complete sets only of bid forms, Drawings and Specifications for use by Bidders in submitting a bid may be obtained at the following address:

Boarman Kroos Vogel Group, Inc.  
22 North Second Street  
Minneapolis, MN 55401

A deposit of \$200 is required for each set. Deposit will be refunded to all bidders upon return of the documents in good condition

## State Contracts

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within 15 days after receipt of bids. Deposit may be sent prior to issuance of bidding documents. Documents requested to be mailed will be sent to street addresses only (P.O. Boxes not acceptable).

Each bid which totals over \$15,000 must be accompanied by either a certified check, payable to Minnesota State Colleges and Universities, in the sum of not less than 5 percent (5%) of the total base bid, or a corporate surety bond for the same amount by a surety company authorized to do business in the State of Minnesota.

Liquidated damages provisions are applicable to this project as specified in Special Conditions of the Project.

Bids may not be withdrawn for a 30 day period following the bid due date. The Owner reserves the right to reject all bids or parts of bids, and to waive informalities therein.

## Minnesota State Lottery

### Notice of Request for Proposal for Janitorial Services

The Minnesota State Lottery intends to issue a Request for Proposal (RFP) on or about July 9, 2001 for janitorial services for the Eagan, MN Lottery office. A copy of the RFP may be found on the Lottery's website at: <http://www.mnlottery.com/janitorial/>. Persons interested in obtaining a hard copy of the RFP may call or write:

Ginger Nelson, Contract Administrator  
2645 Long Lake Road  
Roseville, MN 55113  
**Phone:** (651) 635-8102  
**Fax:** (651) 635-8188  
**Email:** [gingern@mnlottery.com](mailto:gingern@mnlottery.com)

## Department of Natural Resources

### Request for Proposals for Consulting Engineering Services

#### Heartland State Trail – Walker to Cass Lake Segment – Req. No. TO-97-09

The Minnesota Department of Natural Resources (DNR) Bureau of Engineering and Trails and Waterways Unit in conjunction with the Minnesota Department of Transportation (DOT) request proposals for interested consulting engineering firms for professional services to providing construction inspection and contract administration for the Heartland State Trail, Walker to Cass Lake Segment. The source of construction funding is TEA-21 and DNR Trail Bonding.

#### Project information and background

The goal of this project is to improve the Trail so it can be enjoyed by a larger variety of users, which will include a bituminous surface and enhanced parking area. The construction bid letting was June 22, 2001. Work may begin as early as August 15, 2001, with a final completion date of November 2, 2001.

Enclosed are the construction plans and specifications. The DNR Bureau of Engineering will locate and mark all property monuments and bench marks needed for selected firm to stake trail alignment and grades.

#### Scope of Services

You are asked to provide services identified in this Request for Proposal as follows:

- I. Provide construction inspection and contract administration to include:
  - attend preconstruction and final inspection meetings
  - construction staking and surveying
  - materials testing and certification, including lab analysis
  - oral and written instructions to General Contractor
  - recommend payments and change orders during construction
  - hold necessary construction meetings
  - provide weekly progress and work reports

- provide all inspection and documentation of construction activities to satisfy DOT State Aid Engineer Office
- copy DNR Regional Engineer on all correspondence with DOT and contractor

This request for proposal does not obligate the State to award a contract and the State reserves the right to cancel the solicitation if it is considered to not be in its best interest.

Any responders who have questions relating to this Request for Proposal may call or write:

John Filardo, P.E.  
Regional Engineer  
MnDNR  
2115 Birchmont Beach Road NE  
Bemidji, MN 56601  
**Phone:** (218) 755-3641

Other department personnel are NOT allowed to discuss the request for proposal with anyone, including responders, before the proposal submission deadline. Contact regarding this RFP with any personnel not listed above could result in disqualification.

### **Proposal Content**

**The following will be considered the minimum contents of the proposal:**

- restatement of the goal, objective and services to be provided
- complete description of consulting services to be provided
- list and description of deliverables to be provided
- personal resumes of project personnel
- listing and information about any sub-contracting consultants to be used
- schedule of fees

Proposed fees shall include:

- cost for 2 site meetings
- cost for construction inspection as described in scope of services.
- cost for contract administration as described in scope of services.

**Submittal of Proposals shall be directed to:**

John Filardo, P.E.  
Regional Engineer  
MnDNR  
2115 Birchmont Beach Road NE  
Bemidji, MN 56601  
**Phone:** (218) 755-3641

All proposals must be received no later than **11:00 a.m., July 15, 2001**. Late proposals will not be considered. All cost incurred in responding to this RFP will be borne by the responder. Fax or email responses will not be accepted.

Submit one copy of the proposal, sealed in mailing envelop or package containing responder's name and address written on the outside. The proposal must be signed in ink by an authorized member of the firm.

## **Department of Transportation**

### **Management Operations Group**

### **Office of Human Resources**

### **Notice of Availability of Contract for Pre-Employment Examinations and Testing**

The Minnesota Department of Transportation (Mn/DOT) is requesting proposals for the purpose of performing physical examinations and testing to individuals conditionally hired as employees and to perform fitness for duty examinations for employees of the Minnesota Department of Transportation. Notice of this available contract appeared in the *State Register* on Monday, 11 June 2001 at 25 SR 1932.

## State Contracts

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The Minnesota Dept. of Transportation has elected to extend the date of receipt for the Request for Proposals currently being solicited for delivery of pre-employment physicals, associated testing and fitness for duty examinations. Proposals must be received no later than the amended date of **July 16, 2001 at 4:00 p.m.**

Inquiries for receipt of the Request for Proposal and delivery of the Proposals should be submitted to:

Jennifer Christopherson  
Workers' Compensation Manager  
MN Dept. of Transportation  
MS 200  
St. Paul, MN 55155-1899  
**Phone:** (651) 296-1394  
**Fax:** (651) 297-7944

## Non-State Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact the editor for further details.

## Metropolitan Council

### Hiawatha Light Rail Transit Line

### Notice of Request for Proposals on Disadvantaged Business Enterprise Program Consulting Services

RFP No. 01P071

**NOTICE IS HEREBY GIVEN** that the Metropolitan Council (Council) is soliciting proposals from consultants who can provide technical and advisory services that would assist the Council in implementing a successful Disadvantaged Business Enterprise (DBE) Program at LRT in a manner that is consistent with all applicable FTA regulations. The Council seeks a consultant to do effective community outreach and maximize local participation in achieving the 15% goal for the Project and one that can hit the ground running.

The Metropolitan Council provides mass transit bus services to the Twin Cities of Minneapolis/St. Paul, Minnesota on behalf of its Hiawatha Light Rail Transit (LRT) Line Project, which is the first light rail route in the Twin Cities area. Services expected of Consultant will be contract assessment, monitoring, reporting, community outreach and overall technical support and assistance in ensuring successful implementation of the Hiawatha LRT Project DBE Program.

The Council is the owner, federal grantee and will be the operator for the LRT, which will run approximately 11.5 miles along the Hiawatha Avenue Corridor from downtown Minneapolis to the Mall of America and the Minneapolis/St. Paul International Airport. Minnesota Department of Transportation is responsible for design and construction, the design/build contract for which was awarded in September 2000. Other project partners are the Metropolitan Airports Commission, Hennepin County Regional Rail Authority, Cities of Minneapolis and Bloomington, the University of Minnesota and the Federal Grant for Congestion Mitigation and Air Quality. Groundbreaking was held in January 2001 when federal funding was committed. The vehicle manufacturer contract was awarded in August 2000. The first vehicle is slated for delivery and test operations are to begin in October 2002 with the LRT opening for limited

revenue service in Fall of 2003. With this ambitious Project schedule, a consultant who knows federal DBE Program requirements and reporting criteria, the local marketplace and one that understands a design/build environment is critical.

The tentative release date for this RFP is: July 9, 2001

All firms interested in this project should request a copy of the RFP through:

Amanda Petersen, Administrative Assistant, Contract and Procurement Unit  
Metropolitan Council  
Mears Park Centre  
230 East Fifth Street  
St. Paul, MN 55101  
**Phone:** (651) 602-1585  
**Fax:** (651) 602-1138  
**Email:** [amanda.petersen@metc.state.mn.us](mailto:amanda.petersen@metc.state.mn.us)

## Metropolitan Council

### Notice of Request for Proposals (RFP) for Technical and Professional Services to Assist in Evaluation of the Regional Aviation System Plan and Policies as Concerns Sport Aviation and Light Aircraft

Contract Number 01P074

The Metropolitan Council is requesting proposals for technical and professional services to assist in evaluation of the Regional Aviation System Plan and policies as concerns Sport Aviation and Light Aircraft. The requested work involves several important elements:

- Definition of planning, operational and development parameters related to the Federal Aviation Administrations' proposed Sport Pilot rule and Light Aircraft certification;
- Assessment of local Sport Aviation and Light Aircraft needs/impacts on Twin Cities regional aviation system, including public and private airports;
- Surveys of general aviation users and import service providers;
- Analysis of existing/potential regional airport development and operational constraints; and
- Definition of development alternatives and implementation measures.

The project will be funded primarily by a grant from the FAA. A disadvantaged business enterprise (DBE) participation goal of 12% has been set for this project.

***Issue Request for Proposals***  
***Receive Proposals***  
***Contract negotiated, executed, NTP***  
***Project Completion***

**July 9, 2001**  
**August 6, 2001**  
**August 31, 2001**  
**December, 2002**

All firms interested in being considered for this project and desiring to receive a RFP Package are invited to submit a Letter of Interest to:

Amanda Petersen, Administrative Assistant, Contract and Procurement Unit  
Metropolitan Council  
Mears Park Centre  
230 East Fifth Street  
St. Paul, MN 55101  
**Phone:** (651) 602-1585  
**Fax:** (651) 602-1138  
**Email:** [amanda.petersen@metc.state.mn.us](mailto:amanda.petersen@metc.state.mn.us)

Inquiries regarding technical aspects of the project should be directed to Gordon Backlund, (651) 602-1801.

*Minnesota Statutes*, Sections 473.144 and 363.073, and *Minnesota Rules*, Parts 5000.3400 to 5000.3600 will be incorporated into any contract based upon the Proposal or any modifications to it. If a contract for the project is awarded in excess of \$100,000, the requirements of *Minnesota Rules* 5000.3530 will be applicable.

## Non-State Contracts & Grants

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### University of Minnesota

#### Notice of Bid Information Service (BIS) Available for All Potential Vendors

The University of Minnesota offers 24 hour/day, 7 day/week access to all Request for Bids/Proposals through its web based Bid Information Services (BIS). Subscriptions to BIS are \$75/year. Visit our web site at [bidinfo.umn.edu](http://bidinfo.umn.edu) or call the BIS Coordinator at (612) 625-5534.

Requests for Bids/Proposals are available to the public at no charge each business day from 8:00 a.m. to 4:30 p.m. in Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Mpls., MN 55454.



## Planning your BWCA Trip

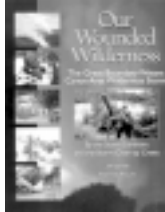
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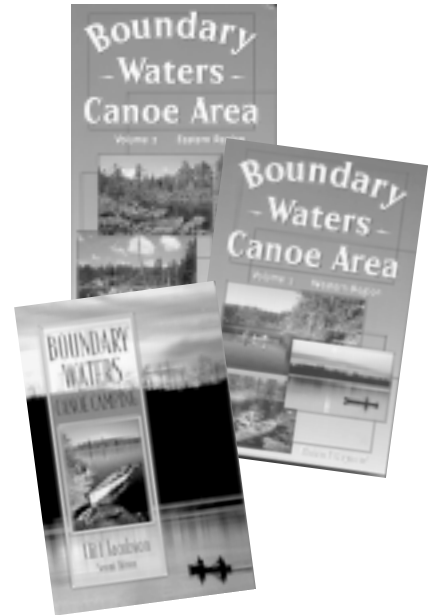
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